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**DIRECTORY OF GOVERNMENTAL, NON-
GOVERNMENTAL AND COMMUNITY BASED
ORGANIZATIONS, ASSOCIATIONS AND SOCIAL
SAFETY NET PROGRAMMES IN JAMAICA**

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DIRECTORY OF NON-GOVERNMENTAL AND COMMUNITY BASED ORGANIZATIONS, ASSOCIATIONS AND SOCIAL NET PROGRAMMES



**Management Systems International
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**DIRECTORY OF GOVERNMENTAL, NON-GOVERNMENTAL AND COMMUNITY
BASED ORGANIZATIONS, ASSOCIATIONS AND SOCIAL SAFETY NET
PROGRAMMES**

DISCLAIMER

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HOW TO USE THIS DIRECTORY

Not all users of this Directory will know the names of the organizations they need to look up. Therefore, this Directory has been structured with two Tables of Contents to enable the reader to easily find organizations by activity or by name.

The Table of Contents on page 1 will help the reader locate organizations by activity. Readers who already know the names of the organizations they seek can go directly to the Alphabetical Listing on page 14.

INTRODUCTION

The primary purpose of the Directory is to be a reference for stakeholders working in community transformation. It is also hoped that the database will facilitate partnership and knowledge sharing in development work among service agencies, community safety and security officers and community police officers, civil society organizations, research institutions, government, and the private sector.

The Directory is a database of Non Governmental Organizations (NGOs), Community Based Organizations (CBOs), Faith Based Organizations (FBOs) and Governmental and International Agencies and Programmes engaged in development, social assistance and welfare. It provides profiles and contact information on each of the organizations identified herein. This information was gathered via the Internet, as well as through telephone calls and other communication with the organizations.

The Directory is intended to serve as a reference for development practitioners, researchers, donors and policy makes. It lists over 400 non-profit, international, community-based and other non-governmental organizations working in advocacy, agriculture, community development, counseling and rehabilitation, support to the disabled, education and training, support to the elderly, environmental protection, fundraising and project financing, health, humanitarian assistance, HIV/AIDS, justice, organizational development, public education, religion, small business and employment creation, sports, and women/gender and youth/children support.

The Directory can be used in a variety of ways: by community workers and Community Based Organizations seeking services for their communities; by organizations interested in identifying possible project partners; by researchers and development practitioners searching for up-to-date institutional information; by trainers seeking references for their training programmes; by students seeking possible internship opportunities; by funders seeking grantees; by grantees seeking funders, etc.

The database however is far from exhaustive. This is but a First Edition and therefore far from being full and complete. There are many organizations that could not be contacted, did not provide information on time, or were being established at the time this directory was being compiled. While every effort has been made to ensure accuracy, contact details do change from time to time as organizations change address or cease operations. We apologise for omissions and errors and invite readers to send feedback to help inform an improved and even more comprehensive Second Edition.

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Bertrand Laurent, Director
Community Empowerment and Transformation Project (COMET)

ACTIVITY INDEX

ADVOCACY

3 D PROJECTS
ABILITIES FOUNDATION
AGRICULTURAL SUPPORT SERVICES PROJECT
AMERICAN FRIENDS OF JAMAICA
ASSOCIATION OF DEVELOPMENT AGENCIES
ASSOCIATION OF WOMEN'S ORGANISATION OF JAMAICA
BANK OF NOVA SCOTIA FOUNDATION SCOTIABANK JAMAICA FOUNDATION(SJF)
BOB MARLEY FOUNDATION
BUILD JAMAICA FOUNDATION
BUREAU OF WOMEN'S AFFAIRS
CARIBBEAN CONFERENCE OF CHURCHES
CHICAGO CONCERNED JAMAICANS
CHILDREN'S FIRST
CITIZENS ACTION FOR FREE AND FAIR ELECTIONS/ (CAFFE)
COMBINED DISABILITIES ASSOCIATION
COMMITTEE FOR THE UPLIFTMENT OF THE MENTALLY ILL REHAB CENTER(CUMI)
DIABETES ASSOCIATION OF JAMAICA
DISABLED PEOPLES' INTERNATIONAL
EYE ON JAMAICA
FOOD FOR THE POOR
JAMAICA AIDS SUPPORT
SISTREN THEATER COLLECTIVE
STELLA MARIS FOUNDATION

AGRICULTURE

AGRI-BUSINESS COUNCIL OF JAMAICA
AGRICULTURAL CREDIT BANK OF JAMAICA/DEVELOPMENT BANK OF JAMAICA
AGRICULTURAL SUPPORT SERVICES PROJECT
CARIBBEAN AGRICULTURAL RESEARCH AND DEVELOPMENT INSTITUTE (CARDI)
FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS
RURAL AGRICULTURAL DEVELOPMENT AUTHORITY (RADA)
YOUNG WOMENS CHRISTIAN ASSOCIATION

COMMUNITY DEVELOPMENT

ADDICTION ALERT ORGANISATION/ RISE LIFE MANAGEMENT SERVICE
ALLEN SHAW FOUNDATION
AMERICAN CHAMBER OF COMMERCE OF JAMAICA
ASSOCIATION OF CLUBS
ASSOCIATION OF DEVELOPMENT AGENCIES
BARBICAN/GRANTS PEN UPLIFTMENT MOVMENT
BETHEL BAPTIST HEALING MINISTRY
BLUEFIELDS PEOPLE'S COMMUNITY ASSOCIATION

BOB MARLEY FOUNDATION
BOYS BRIGADE
CANADA FUND FOR LOCAL INITIATIVES (CANADA FUND) / CANADIAN INTERNATIONAL
DEVELOPMENT AGENCY (CIDA)
CITIGROUP
COMMITTEE FOR THE UPLIFTMENT OF THE MENTALLY ILL REHAB CENTER (CUMI)
CULTURE, HEALTH, ARTS, SPORTS AND EDUCATION FUND / CHASE
DELEGATION OF EUROPEAN COMMISSION (EU)
DEPARTMENT FOR INTERNATIONAL DEVELOPMENT
DEPARTMENT OF CORRECTIONAL SERVICES
DIGICEL FOUNDATION
ECUMENICAL CHURCH LOAN FUND
ENHANCING CIVIL SOCIETY PROJECT (ECSP)
ENVIRONMENTAL FOUNDATION OF JAMAICA
FATHERS INCORPORATED
GIRL GUIDES ASSOCIATION OF JAMAICA
GRACE KENNEDY FOUNDATION
GRANTS PEN MINISTERS FRATERNAL
HABITAT FOR HUMANITY /JAMAICA ABODE
HOPE WORLDWIDE JAMAICA
KINGSTON RESTORATION COMPANY
NATIONAL COUNCIL ON DRUG ABUSE/NCDA
S-CORNER CLINIC AND COMMUNITY DEVELOPMENT ORGANISATION
THE SALVATION ARMY
SCOUTS ASSOCIATION OF JAMAICA
SISTREN THEATER COLLECTIVE
SOS CHILDREN VILLAGE OF JAMAICA FOUNDATION
UNITED WAY OF JAMAICA
VOLUNTARY ORGANISATION FOR THE UPLIFTMENT OF CHILDREN (VOUCH)
UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT /JAMAICA
WOMEN CONSTRUCTION COLLECTIVE
YOUNG WOMENS CHRISTIAN ASSOCIATION

COUNSELLING AND REHABILITATION

ADDICTION ALERT ORGANISATION/ RISE LIFE MANAGEMENT SERVICES
ADVANCED TRAINING AND RESEARCH IN FERTILITY MANAGEMENT UNIT
ANGLICAN MOTHERS UNION
BARBICAN/GRANTS PEN UPLIFTMENT MOVEMENT
BETHEL BAPTIST HEALING MINISTRY
BOYS' TOWN VOCATIONAL TRAINING CENTER
CARIBBEAN CONFERENCE OF CHURCHES
CHILDREN'S FIRST
COMBINED DISABILITIES ASSOCIATION
COMMITTEE FOR THE UPLIFTMENT OF THE MENTALLY ILL REHAB CENTER (CUMI)
CORNERSTONE MINISTRIES
DEPARTMENT OF CORRECTIONAL SERVICES
DIABETES ASSOCIATION OF JAMAICA
DISABLED PEOPLES' INTERNATIONAL
GIRLS BRIGADE
GRANTS PEN MINISTERS FRATERNAL

JAMAICA AIDS SUPPORT
JAMAICA CANCER SOCIETY
YOUTH FOR CHRIST
OPERATION FRIENDSHIP
PEACE AND LOVE IN SOCIETY
THE SALVATION ARMY
SOS CHILDREN VILLAGE OF JAMAICA FOUNDATION
STELLA MARIS FOUNDATION
VOLUNTARY ORGANISATION FOR THE UPLIFTMENT OF CHILDREN (VOUCH
WOMAN INCORPORATED /CRISIS CENTER
WOMEN CONSTRUCTION COLLECTIVE

CULTURE

THE CECIL B. FACEY FOUNDATION
CULTURE, HEALTH, ARTS, SPORTS AND EDUCATION FUND / CHASE
DIGICEL FOUNDATION
FRIEDRICH EBERT STIFTUNG

DISABLED

ABILITIES FOUNDATION
3 D PROJECTS
COMBINED DISABILITIES ASSOCIATION
COMMITTEE FOR THE UPLIFTMENT OF THE MENTALLY ILL REHAB CENTER (CUMI)
DISABLED PEOPLES' INTERNATIONAL
JAMAICA ASSOCIATION ON MENTAL RETARDATION
JAMAICA AIDS SUPPORT

EDUCATION AND TRAINING

3 D PROJECTS
ABILITIES FOUNDATION
ADDICTION ALERT ORGANISATION/ RISE LIFE MANAGEMENT SERVICES
ADVANCED TRAINING AND RESEARCH IN FERTILITY MANAGEMENT UNIT
ALLEN SHAW FOUNDATION
ANGLICAN MOTHERS UNION
ASSOCIATION OF CLUBS
BARBICAN/GRANTS PEN UPLIFTMENT MOVEMENT
BRITISH COUNCIL
AMERICAN FRIENDS OF JAMAICA
ASSOCIATION OF CLUBS
ASSOCIATION OF WOMEN'S ORGANISATION OF JAMAICA
BLUEFIELDS PEOPLE'S COMMUNITY ASSOCIATION
BOYS BRIGADE
BOYS' TOWN VOCATIONAL TRAINING CENTER
BUREAU OF WOMEN'S AFFAIRS
CARIBBEAN AMERICAN PROGRAMME FOR EMPOWERMENT INC
CARIBBEAN CONFERENCE OF CHURCHES
THE CECIL B. FACEY FOUNDATION
CHICAGO CONCERNED JAMAICANS
CHILDREN'S FIRST

COMBINED DISABILITIES ASSOCIATION
CORNERSTONE MINISTRIES
CULTURE, HEALTH, ARTS, SPORTS AND EDUCATION FUND / CHASE
THE COUNCIL OF VOLUNTARY SOCIAL SERVICES CVSS/UNITED WAY OF JAMAICA
DELEGATION OF EUROPEAN COMMISSION (EU)
DIABETES ASSOCIATION OF JAMAICA
DIGICEL FOUNDATION
DISPUTE RESOLUTION FOUNDATION OF JAMAICA
DUDLEY GRANT EARLY CHILDHOOD RESOURCE CENTER/ MEMORIAL TRUST
EXPORT JAMAICA /JAMAICA EXPORTES ASSOCIATION
EYE ON JAMAICA
FRIEDRICH EBERT STIFTUNG
GIRLS BRIGADE
THE GRACE AND STAFF COMMUNITY DEVELOPMENT FOUNDATION
GRACE KENNEDY FOUNDATION
GRANTS PEN MINISTERS FRATERNAL
JAMAICA ASSOCIATION FOR CHILDREN WITH LEARNING DISABILITIES (JACLD)
JAMAICA CANCER SOCIETY
KINGSTON RESTORATION COMPANY
NATIONAL COUNCIL ON DRUG ABUSE/NCDA
OPERATION FRIENDSHIP
S-CORNER CLINIC AND COMMUNITY DEVELOPMENT ORGANISATION
THE SALVATION ARMY
JAMAICA SAVE THE CHILDREN
SCOUTS ASSOCIATION OF JAMAICA
SISTREN THEATER COLLECTIVE
SOS CHILDREN VILLAGE OF JAMAICA FOUNDATION
STELLA MARIS FOUNDATION
VOLUNTARY ORGANISATION FOR THE UPLIFTMENT OF CHILDREN (VOUCH)
VIRGINIA JAMAICA EXCHANGE FOUNDATION/ VJEEF
VERSAN EDUCATIONAL SERVICES
WOMEN CONSTRUCTION COLLECTIVE
YOUNG MENS CHRISTIAN ASSOCIATION
YOUNG WOMENS CHRISTIAN ASSOCIATION

ELDERLY

BOB MARLEY FOUNDATION
GOLDEN AGE HOME
NATIONAL COUNCIL FOR SENIOR CITIZENS

ENVIRONMENTAL PROTECTION

BLUEFIELDS PEOPLE'S COMMUNITY ASSOCIATION
CHILDREN'S FIRST
CONSTRUCTION RESOURCE AND DEVELOPMENT CENTRE (CRDC)
DELEGATION OF EUROPEAN COMMISSION (EU)
DEPARTMENT FOR INTERNATIONAL DEVELOPMENT
DEPARTMENT OF CORRECTIONAL SERVICES
ENVIRONMENTAL FOUNDATION OF JAMAICA
NATIONAL ENVIRONMENTAL SOCIETIES TRUST (N E S T)
URBAN RENEWAL TRUST FUND LIMITED

FUNDRAISING AND PROJECT FINANCING

ASSOCIATION OF WOMEN'S ORGANISATION OF JAMAICA
BANK OF NOVA SCOTIA FOUNDATION SCOTIABANK JAMAICA FOUNDATION(SJF)
BERNARD VAN LEER FOUNDATION
BOB MARLEY FOUNDATION
CANADA FUND FOR LOCAL INITIATIVES (CANADA FUND) / CANADIAN INTERNATIONAL
DEVELOPMENT AGENCY (CIDA)
CARRERAS SPORTS FOUNDATION/RJR SPORTS FOUNDATION
CARIBBEAN AMERICAN PROGRAMME FOR EMPOWERMENT INC
CARIBBEAN CONFERENCE OF CHURCHES
THE CECIL B. FACEY FOUNDATION
CHICAGO CONCERNED JAMAICANS
CITIGROUP
CULTURE, HEALTH, ARTS, SPORTS AND EDUCATION FUND / CHASE
DELEGATION OF EUROPEAN COMMISSION (EU)
DIGICEL FOUNDATION
ECUMENICAL CHURCH LOAN FUND
EMBASSY OF THE FEDERAL REPUBLIC OF GERMANY
ENHANCING CIVIL SOCIETY PROJECT (ECSP)
ENVIRONMENTAL FOUNDATION OF JAMAICA
EXPORT JAMAICA /JAMAICA EXPORTES ASSOCIATION
EYE ON JAMAICA
FOOD FOR THE POOR
THE GRACE AND STAFF COMMUNITY DEVELOPMENT FOUNDATION
GRACE KENNEDY FOUNDATION
THE HUMAN EMPLOYMENT AND RESOURCE TRAINING (HEART) TRUST/NTA
INSURANCE COMPANY OF THE WEST INDIES (ICWI) GROUP FOUNDATION
INTER-AMERICAN DEVELOPMENT BANK (IDB)
KINGSTON RESTORATION COMPANY
LIFE OF JAMAICA LIMITED
N.C.B GROUP FOUNDATION
PEOPLE'S ACTION FOR COMMUNITY TRANSFORMATION (PACT)
PAN AMERICAN HEALTH ORGANISATION/WORLD HEALTH ORGANISATION
(P.A.H.O./WHO)
SCOUTS ASSOCIATION OF JAMAICA
UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)
UNITED NATIONS EDUCATIONAL, SCIENTIFIC AND CULTURAL ORGANIZATION
(U.N.E.S.C.O.) U.N.E.S.C.O
UNITED NATIONS POPULATION FUND (UNFPA)
UNITED NATIONS CHILDRENS FUND
UNITED WAY OF JAMAICA
URBAN RENEWAL TRUST FUND LIMITED
UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT /JAMAICA
YOUNG MENS CHRISTIAN ASSOCIATION

HEALTH

3 D PROJECTS
ADDICTION ALERT ORGANISATION/ RISE LIFE MANAGEMENT SERVICES
ADVANCED TRAINING AND RESEARCH IN FERTILITY MANAGEMENT UNIT
ASSOCIATION FOR THE CONTROL OF SEXUALLY TRANSMITTED DISEASES (ACOSTRAD)

BETHEL BAPTIST HEALING MINISTRY
BLUE CROSS OF JAMAICA
THE CECIL B. FACEY FOUNDATION
CHICAGO CONCERNED JAMAICANS
CHILDREN'S FIRST
CULTURE, HEALTH, ARTS, SPORTS AND EDUCATION FUND / CHASE
DIABETES ASSOCIATION OF JAMAICA
FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS
FOOD FOR THE POOR
GOLDEN AGE HOME
THE GRACE AND STAFF COMMUNITY DEVELOPMENT FOUNDATION
THE HEART FOUNDATION OF JAMAICA
HYACINTH LIGHTBOURNE MEMORIAL ASSOCIATION/ VISTING NURSING SERVICES
JAMAICA CANCER SOCIETY
KIWANIS CLUB OF NORTH ST ANDREW
NATIONAL COUNCIL ON DRUG ABUSE/NCDA
OPERATION FRIENDSHIP
S-CORNER CLINIC AND COMMUNITY DEVELOPMENT ORGANISATION
THE SALVATION ARMY
JAMAICA SAVE THE CHILDREN
UNITED WAY OF JAMAICA
VOLUNTARY ORGANISATION FOR THE UPLIFTMENT OF CHILDREN (VOUCH)

HUMANITARIAN ASSISTANCE

BOYS' TOWN VOCATIONAL TRAINING CENTER
CARIBBEAN CONFERENCE OF CHURCHES
CHICAGO CONCERNED JAMAICANS
CHILDREN'S FIRST
COMMITTEE FOR THE UPLIFTMENT OF THE MENTALLY ILL REHAB CENTER (CUMI)
CULTURE, HEALTH, ARTS, SPORTS AND EDUCATION FUND / CHASE
DELEGATION OF EUROPEAN COMMISSION (EU)
DIGICEL FOUNDATION
EYE ON JAMAICA
FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS
FOOD FOR THE POOR
KIWANIS CLUB OF NORTH ST ANDREW
WOMAN INCORPORATED /CRISIS CENTER

HIV/ AIDS

ASSOCIATION FOR THE CONTROL OF SEXUALLY TRANSMITTED DISEASES (ACOSTRAD)
DELEGATION OF EUROPEAN COMMISSION (EU)
EYE ON JAMAICA
JAMAICA AIDS SUPPORT

INFRASTRUCTURE

CONSTRUCTION RESOURCE AND DEVELOPMENT CENTRE (CRDC)
CULTURE, HEALTH, ARTS, SPORTS AND EDUCATION FUND / CHASE
DELEGATION OF EUROPEAN COMMISSION (EU)

DIGICEL FOUNDATION
S-CORNER CLINIC AND COMMUNITY DEVELOPMENT ORGANISATION

JUSTICE

AMNESTY INTERNATIONAL
CARIBBEAN BAR ASSOCIATION
CHICAGO CONCERNED JAMAICANS
CRIME STOP
DELEGATION OF EUROPEAN COMMISSION (EU)
DEPARTMENT OF CORRECTIONAL SERVICES
DISPUTE RESOLUTION FOUNDATION OF JAMAICA
FAIR TRADING COMMISSION

NETWORKING

ASSOCIATION OF CLUBS
ASSOCIATION OF DEVELOPMENT AGENCIES
ASSOCIATION OF WOMEN'S ORGANISATION OF JAMAICA
BARBICAN/GRANTS PEN UPLIFTMENT MOVMENT
BRITISH COUNCIL
CARIBBEAN BAR ASSOCIATION
CARIBBEAN CONFERENCE OF CHURCHES
COMBINED DISABILITIES ASSOCIATION
THE COUNCIL OF VOLUNTARY SOCIAL SERVICES CVSS/UNITED WAY OF JAMAICA
EXPORT JAMAICA /JAMAICA EXPORTES ASSOCIATION
SISTREN THEATER COLLECTIVE
STELLA MARIS FOUNDATION
YOUNG MENS CHRISTIAN ASSOCIATION

ORGANIZATIONAL DEVELOPMENT

3 D PROJECTS
ASSOCIATION OF DEVELOPMENT AGENCIES
ASSOCIATION OF WOMEN'S ORGANISATION OF JAMAICA
BARBICAN/GRANTS PEN UPLIFTMENT MOVMENT
CHICAGO CONCERNED JAMAICANS
CITIGROUP
COMBINED DISABILITIES ASSOCIATION
CONSTRUCTION RESOURCE AND DEVELOPMENT CENTRE (CRDC)
THE COUNCIL OF VOLUNTARY SOCIAL SERVICES CVSS/UNITED WAY OF JAMAICA
DIABETES ASSOCIATION OF JAMAICA
HABITAT FOR HUMANITY /JAMAICA ABODE
KINGSTON RESTORATION COMPANY
NATIONAL ENVIRONMENTAL SOCIETIES TRUST (N E S T)
SCOUTS ASSOCIATION OF JAMAICA
STELLA MARIS FOUNDATION
TECHNOLOGY INNOVATION CENTER
UNITED WAY OF JAMAICA
YOUNG MENS CHRISTIAN ASSOCIATION

POLITICS

CITIZENS ACTION FOR FREE AND FAIR ELECTIONS/ (CAFFE)
FRIEDRICH EBERT STIFTUNG

PUBLIC EDUCATION

ASSOCIATION OF DEVELOPMENT AGENCIES
ASSOCIATION FOR THE CONTROL OF SEXUALLY TRANSMITTED DISEASES (ACOSTRAD)
BARBICAN/GRANTS PEN UPLIFTMENT MOVMENT
BUREAU OF WOMEN'S AFFAIRS
THE CECIL B. FACEY FOUNDATION
CHICAGO CONCERNED JAMAICANS
CHILDREN'S FIRST
THE COUNCIL OF VOLUNTARY SOCIAL SERVICES CVSS/UNITED WAY OF JAMAICA
DELEGATION OF EUROPEAN COMMISSION (EU)
DISABLED PEOPLES' INTERNATIONAL
DISPUTE RESOLUTION FOUNDATION OF JAMAICA
EYE ON JAMAICA
THE HEART FOUNDATION OF JAMAICA
NATIONAL COUNCIL ON DRUG ABUSE/NCDA
PEACE AND LOVE IN SOCIETY
STELLA MARIS FOUNDATION
WOMAN INCORPORATED /CRISIS CENTER

RELIGIOUS

ANGLICAN MOTHERS UNION
BARBICAN/GRANTS PEN UPLIFTMENT MOVMENT
BETHEL BAPTIST HEALING MINISTRY
BOYS BRIGADE
CARIBBEAN CONFERENCE OF CHURCHES
CORNERSTONE MINISTRIES
ECUMENICAL CHURCH LOAN FUND
FOOD FOR THE POOR
GRANTS PEN MINISTERS FRATERNAL

RESEARCH

ADVANCED TRAINING AND RESEARCH IN FERTILITY MANAGEMENT UNIT
AMNESTY INTERNATIONAL
ASSOCIATION OF DEVELOPMENT AGENCIES
BUREAU OF WOMEN'S AFFAIRS
CARIBBEAN AGRICULTURAL RESEARCH AND DEVELOPMENT INSTITUTE (CARDI)
CONSUMER AFFAIRS COMMISSION

SMALL BUSINESS/EMPLOYMENT CREATION

ABILITIES FOUNDATION
ASSOCIATION OF CLUBS
ASSOCIATION OF WOMEN'S ORGANISATION OF JAMAICA
BLUEFIELDS PEOPLE'S COMMUNITY ASSOCIATION
BOYS' TOWN VOCATIONAL TRAINING CENTER

COMBINED DISABILITIES ASSOCIATION
CREDIT ORGANISATION FOR PRE-MICRO ENTERPRISES (COPE)
THE GRACE AND STAFF COMMUNITY DEVELOPMENT FOUNDATION
OPERATION FRIENDSHIP
STELLA MARIS FOUNDATION
TOURISM PRODUCT DEVELOPMENT COMPANY LIMITED/TPDCO
WOMEN CONSTRUCTION COLLECTIVE

SPORTS

ASSOCIATION OF CLUBS
BARBICAN/GRANTS PEN UPLIFTMENT MOVMENT
BOYS' TOWN VOCATIONAL TRAINING CENTER
CARRERAS SPORTS FOUNDATION/RJR SPORTS FOUNDATION
CHILDREN'S FIRST
CULTURE, HEALTH, ARTS, SPORTS AND EDUCATION FUND / CHASE
GIRLS BRIGADE
YOUTH FOR CHRIST
YOUNG MENS CHRISTIAN ASSOCIATION
YOUNG WOMENS CHRISTIAN ASSOCIATION

WOMEN

THE AMERICAN WOMEN'S GROUP OF JAMAICA
ASSOCIATION OF CLUBS
ASSOCIATION OF WOMEN'S ORGANISATION OF JAMAICA
BETHEL BAPTIST HEALING MINISTRY
BUREAU OF WOMEN'S AFFAIRS
CARIBBEAN CONFERENCE OF CHURCHES
CONSTRUCTION RESOURCE AND DEVELOPMENT CENTRE (CRDC)
THE COUNCIL OF VOLUNTARY SOCIAL SERVICES CVSS/UNITED WAY OF JAMAICA
DIABETES ASSOCIATION OF JAMAICA
GIRLS BRIGADE
GIRL GUIDES ASSOCIATION OF JAMAICA
HABITAT FOR HUMANITY /JAMAICA ABODE
JAMAICA CANCER SOCIETY
THE INDEPENDENT JAMAICA COUNCIL FOR HUMAN RIGHTS LIMITED
S-CORNER CLINIC AND COMMUNITY DEVELOPMENT ORGANISATION
THE SALVATION ARMY
SISTREN THEATER COLLECTIVE
WOMAN INCORPORATED /CRISIS CENTER
WOMEN'S CENTER OF JAMAICA FOUNDATION
WOMEN CONSTRUCTION COLLECTIVE
WOMEN'S MEDIA WATCH
WOMEN'S RESOURCE AND OUTREACH CENTRE
WORTLEY HOME FOR GIRLS
YOUNG WOMENS CHRISTIAN ASSOCIATION

YOUTH/ CHILDREN

THE AMERICAN WOMEN'S GROUP OF JAMAICA
ASSOCIATION OF CLUBS

BERNARD VAN LEER FOUNDATION
BOB MARLEY FOUNDATION
BLUEFIELDS PEOPLE'S COMMUNITY ASSOCIATION
BOYS BRIGADE
BOYS' TOWN VOCATIONAL TRAINING CENTER
CARIBBEAN AMERICAN PROGRAM FOR EMPOWERMENT INC
CARRERAS SPORTS FOUNDATION/RJR SPORTS FOUNDATION
CHICAGO CONCERNED JAMAICANS
CHILDREN'S FIRST
CITIGROUP
THE COUNCIL OF VOLUNTARY SOCIAL SERVICES CVSS/UNITED WAY OF JAMAICA
CULTURE, HEALTH, ARTS, SPORTS AND EDUCATION FUND / CHASE
DIGICEL FOUNDATION
DUDLEY GRANT EARLY CHILDHOOD RESOURCE CENTER/ MEMORIAL TRUST
ENVIRONMENTAL FOUNDATION OF JAMAICA
EYE ON JAMAICA
FRIEDRICH EBERT STIFTUNG
THE GRACE AND STAFF COMMUNITY DEVELOPMENT FOUNDATION
HOPE WORLDWIDE JAMAICA
JAMAICA ASSOCIATION FOR CHILDREN WITH LEARNING DISABILITIES (JACLD)
YOUTH FOR CHRIST
PEACE AND LOVE IN SOCIETY
JAMAICA SAVE THE CHILDREN
STELLA MARIS FOUNDATION
TEEN CHALLENGE
TEEN HERALD
VOLUNTARY ORGANISATION FOR THE UPLIFTMENT OF CHILDREN (VOUCH)
WESTERN SOCIETY FOR THE UPLIFTEMENT OF CHILDREN
YOUTH CLUBS DEVELOPMENT COMMITTEE
YOUTH FOR CHRIST
YOUTH WITH A MISSION
YOUNG MENS CHRISTIAN ASSOCIATION
YOUNG WOMENS CHRISTIAN ASSOCIATION
YOUTH OPPORTUNITES UNLIMITED

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PROFILE OF ORGANIZATIONS

ABILITIES FOUNDATION



NAME OF ORGANIZATION: ABILITIES FOUNDATION

ADDRESS: 191 Constant Spring Road Kingston 8.

PHONE: (876) 969-5720; (876) 969-5721

FAX: (876) 969-5719

EMAIL: info@abilitiesfoundation.org

WEBSITE: <http://www.abilitiesfoundation.org>

CONTACT PERSON: Mrs. Evelyn Giles, Managing Director

PHONE: (876) 924-6619

FAX: (876) 969-5719

EMAIL: info@abilitiesfoundation.org

PROGRAMME DESCRIPTION: The Abilities Foundation was established in November 1991 and is a registered voluntary organization. The Foundation works in collaboration with the Ministry of Labor, Social Security and the H.E.A.R.T. Trust/National Training Agency. The Abilities Foundation is committed to provide quality vocational education to persons with disabilities to enable them to function as creative and productive citizens. It is the leading organization offering learning opportunities that will produce graduates who are able to access further education and training and become confident and competent individuals at the work place and in society at large.

The major objectives of the program are:

1. To offer market-driven vocational education to persons with disabilities, for the development of marketable skills.
2. To improve employment opportunities by forging links with other national agencies, for further training and job enhancement.
3. To teach young adults with disabilities good work ethics, and to facilitate their social and emotional re-adjustment to ensure effective integration into the wider society.
4. To establish a vocational resource center capable of providing technical information and offering practical assistance to persons with disabilities, as well as to potential employers.
5. To operate a sales outlet for goods made by persons with disabilities.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:**PROGRAMS**

1. Information Technology: The Abilities Foundation provides a two year course in information technology that consists of two modules, trainee and second year. The first year students are required to do basic Office Procedures and the second year students are taught how to use Word Processing, Spreadsheet and Data Base programmes.
2. Cabinet Making: Cabinet Making is taught to trainees for two years. The First years are taught courses like First Aid, Use and care of hand tools, Shop Maintenance. Second years are taught Design and construction of furniture, use and care of power tools.
3. Garment Construction: Garment construction is a 2 year course. During the first year trainees are given a two part introductory course on the Roles and function in the Garment Industry in Jamaica's Economy. In the second year a revision of body measurement, and the trainees are introduced to, fabric construction on which they are given a project, pattern drafting and assembling
4. Horticulture/Landscaping: Horticulture and Landscaping course is of two years duration. The first year trainees are introduced to horticulture by learning the basic plant names, both common and botanical. They are also introduced to common garden tools, their uses and care, Land preparation, vegetable garden and seedbed preparation. The second years are taught plant propagation, flowerbed design, lawn manicuring and landscaping, and plant potting and professional care.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Any individual over age 17 who has a disability may apply to the Foundation. Successful applicants are also required to register with the Jamaica Council for Persons with Disabilities and in cases of persons with mental retardation or who are slow learners, an assessment is necessary. Training begins in September of each year after an individual interview is conducted.

COST OF REGISTRATION/ ENROLLMENT: Tuition cost is paid annually before entry to program of choice. Non-nationals attract a separate tuition fee.

PROCESS OF ENROLLMENT/ REGISTRATION: Applicants should be at Grade 9 level of literacy and are required to sit an entrance test in May of each year. The entry test comprises:

1. Logic/Reasoning
2. Mathematics
3. English

BENEFITS PROVIDED:

1. Employment
2. Certification (Information Technology and Garment Construction, Horticulture and Landscaping)

HOURS OF OPERATION: Monday- Friday 8:00 a.m. -4:00 p.m.

ADDICTION ALERT ORGANISATION/ RISE LIFE MANAGEMENT SERVICES



NAME OF ORGANIZATION: ADDICTION ALERT ORGANISATION

ADDRESS: 57 East Street Kingston

PHONE: 1-888-991-4146

FAX: (876) 967-3779

EMAIL: rise@cwjamaica.com

WEBSITE: <http://www.jamaicanlifestyle.com/addictionalert.htm>

CONTACT PERSON: Ms. Sonita Abrahams, Executive Director

PHONE: (876) 967-3777; (876) 967-3778

FAX: (876) 967-3779

EMAIL: rise@cwjamaica.com

PROGRAMME DESCRIPTION: The Addiction Alert Organization was established in Jamaica in 1989 by the Private Sector Organization of Jamaica (PSOJ) as its contribution to the demand reduction programme of the National Council on Drug Abuse.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The overall goal of Addiction Alert is to implement programmes that bring about a decrease in the abuse of addictive substances and other unhealthy behaviors that often result in emotional stress, dysfunctional relationships, low job productivity, injury, illness, crime, and premature death. To achieve this, Addiction Alert works in collaboration with the National Council on Drug Abuse, the Ministries of Health, Education and National Security, Jamaica Red Cross and other local and overseas agencies.

ELIGIBILITY CRITERIA OR REQUIREMENTS: This programme is applicable to Jamaicans suffering from addictive disorders and emotional problems. RISE Life Management Services provide life management skills and substance abuse counseling and education for young persons and parents.

COST OF REGISTRATION/ ENROLLMENT: There is no cost of Registration but the following services are provided at a nominal cost:

Counseling Sessions

1. Students \$500
2. Adults \$1500

Drug testing

1. \$600 per a person

PROCESS OF ENROLLMENT/ REGISTRATION: The person must attend an assessment session with the counselor where they will be advised if they can be treated by the center. The counselor will fill out three (3) forms for personal background (bio-intake forms) and then process the person's information.

BENEFITS PROVIDED:

1. Individual and Group Counseling, Assessments, Referrals and Family Interventions for those suffering from addictive disorders and emotional problems.
2. Drug Testing for Individuals and Company Employees.
3. Adolescent Drug Abuse Prevention Programmes in six targeted inner City communities providing adolescents with life skills training with emphasis on drug abuse and HIV/AIDS prevention; remedial education, parenting workshops, home visits by social workers, psycho-educational assessments and follow-up for students with learning disabilities (Services are free).
4. Adolescent Facilitating Officers. A cadre of thirteen school graduates (mostly from inner city communities) who have been trained over a five-year period to deliver interventions to adolescents and agencies requesting their expertise in the following areas: Drug Prevention Education, Reproductive Health & HIV/AIDS/STI prevention, Crime and Violence Prevention, Interpersonal Relationships, Peer Resistance Skills, Conflict Resolution, Personal Development, Facilitation & Presentation Skills, Computer Skills, Project Design & Implementation and "Edutainment" The delivery of Life Skills Education utilizing the Performing Arts. (Daily duties when they go out in the community)
5. Employees Assistance Programmes (EAPS) Offering Management Control Systems designed for the early identification and treatment of employees suffering from drug abuse and emotional problems.
6. Policy Development, Employee Education, Supervisory Training, Drug Testing, Individual and Group Counseling.
7. Training Workshops and Holiday Camps for Adolescents; offering sporting and fun-related activities, drug abuse and HIV/AIDS prevention and other life skills. These are coordinated and implemented by the Addiction Alert Adolescent - Facilitating Officers. (part of regular programme- Subsidy)

HOURS OF OPERATION: Monday – Friday 8:30 a.m. -4:30 p.m.

ADVANCED TRAINING AND RESEARCH IN FERTILITY MANAGEMENT UNIT



NAME OF ORGANIZATION: ADVANCED TRAINING & RESEARCH IN FERTILITY MANAGEMENT UNIT

ADDRESS: University Hospital of the West Indies (UHWI), Mona Kingston 7

PHONE: (876) 927-1620

FAX: (876) 927-0100

EMAIL: atrfmu@uwimona.edu.jm

WEBSITE: Not for this Unit.

CONTACT PERSON: Mrs. Vivienne Brown, Administrative Officer and Neila Robinson, Secretary

PHONE: (876) 927-1620

FAX: (876) 927-0100

EMAIL: neila.robinson@uwimona.edu.jm

PROGRAMME DESCRIPTION: This Unit provides, promotes, develop and deliver training, research, outreach and clinical services in the areas of Reproductive Health and Health and Family Life Education throughout the Caribbean region. It also provides MSc counseling via distance education and offers a number of workshops throughout the region

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Training Area – MSc Counseling programme by distance to 9 Caribbean countries and other short courses.
2. Research in Fertility Management in collaboration with other agencies and institutes.
3. The Clinic provides services to the community where medical doctors and midwives get training. The Advanced Training and Research in Fertility Management Unit is the only intravenous fertilization lab/ programme in the Caribbean.
4. Outreach Arm is aimed at training people in health and family life education- to train other people. The Outreach Arm has saturated most of the Caribbean islands, currently doing a project in Montego Bay.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Training

1. Under the university Requirements – Candidates should possess Upper second Class honors and relevant prerequisites for the programme.

Clinic

1. Couples who cannot get pregnant will have to provide medical history and other medical information. Usually a battery of tests are run where persons are tested identify critical factors.

2. The Antenatal Clinic tries to be very rigid, patients do not come to the clinic to have their baby, and they are facilitated in getting pregnant.

Outreach

1. The Outreach is targeted to specific communities; it is currently in Montego Bay and Sam Sharpe for Training Programmes. Persons must contact organizations directly and they will send the persons, made policy decisions.

COST OF REGISTRATION/ ENROLLMENT

Training courses

1. Managed and monitored by the University of the West Indies. MSc Counseling- \$ 2,000 US for the current academic year.

Clinic

1. \$50 Registration is for all patients.
2. Condoms Free can
3. \$300 Demo Injection- Contraceptive Injection
4. \$300 – \$10,000 Norplant
5. \$12,000 Tubal Ligation
6. IDU Complete package do a whole heap of tests.
7. Do some people for free, mentally challenged, Sickle Cell patients and Women's center persons. Exemptions are done on a case by case basis for people who cannot pay.

Counseling is free as it's a part of the part of the services provided.

PROCESS OF ENROLLMENT/ REGISTRATION: Complete Registration form for the Clinic. Will have to be referred for the Fertility programme, and this comes with certain tests being done.

BENEFITS PROVIDED:

1. Contraceptive Technology for Nurses – Used to be free – Nurses and Doctors
2. Training in Counseling for Social Workers and Nurses
3. Policy Decisions- (Incorporating Family Life Education at some of the teachers colleges, will be phased in)
4. Conduct research and publish findings
5. Provide services through the Clinic

HOURS OF OPERATION: Monday – Friday 8:00 – 4:00 (Clinic)

IFU 8:30-4:30 Unit Monday – Friday

OTHER USEFUL INFORMATION: Major Publication Advanced Training and Research in Fertility Management Unit baseline study (2001).

AGRI-BUSINESS COUNCIL OF JAMAICA



NAME OF ORGANIZATION: AGRI-BUSINESS COUNCIL OF JAMAICA

ADDRESS: 193 Hope Road. Kingston 6.

PHONE: (876) 927-0528

FAX: (876) 977-0637

EMAIL: agri-buz@colis.com

WEBSITE: <http://www.abcjamaica.org/contact.htm>

CONTACT PERSON: Mrs. Sonia Reynolds - Programmes Manager

PHONE: (876) 970-1940

FAX: (876) 927-0528

EMAIL: info@abcjamaica.org or sreynolds@abcjamaica.org

PROGRAMME DESCRIPTION: The Agri-Business Council of Jamaica (ABC) was officially launched in October 1993 and became operational in June 1994. This committee was created, to present to the Government of Jamaica, a private sector perspective on agricultural marketing in Jamaica. The ABC is driven by a philosophy to be:

1. Proactive and responsive to the needs of the agricultural sector in promoting private sector investment
2. One of the leaders in developing a modern, reliable and up-to-date production and marketing information system for the agricultural sector
3. A leader in promoting and supporting the development of agro-processing and value-added production in the agricultural sector

Since its inception the ABC has been part of a number of Trade Missions, Task Force and Committees that have had tremendous impact on the agricultural sector. It has collaborated with Council members in developing projects and proposals such as:

1. Fruit Dehydration Project
2. Caribbean Agri-Business Association
3. Fresh Produce Availability and Demand Information Service Project

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Agri-Business Council was given seven (7) mandates:

1. To ensure that there is collaboration and networking of the activities of the various institutions so that they can improve their aggregate impact on the development of the agricultural sector
2. To provide an agricultural marketing advisory service to the sector
3. To provide advice on agricultural marketing policy
4. To develop a National Export Marketing Plan

5. To monitor on-going investments and projects in the agricultural sector
6. To identify and coordinate development funds for agricultural marketing programmes
7. To encourage and expand new product research and development

Current Programmes:

1. Institutional Coordination and Networking
2. Agri-business and Rural Development
3. Marketing and Trade Support Services
4. Education and Information Dissemination

ELIGIBILITY CRITERIA OR REQUIREMENTS: Open to all agricultural entities in Jamaica. The council is not an implementer but a collaborator; they develop policies with other stakeholders. Membership on the Council's General Body is currently voluntary, free of cost and is non-restrictive to geographic regions and sectors. There are four (4) classes of membership:

1. Class I Members -Agricultural producers of all types of products
2. Class II Members -Agricultural suppliers - equipment, packing, farm machinery etc.
3. Class III Members- Service providers to the agricultural sector - Banking, Trading, etc.
4. Class IV Members -Agricultural universities, agricultural foundations among others.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: All Members have equal status in the Council and is eligible to be elected as a board of director for a term of twelve (12) months at the Annual General Meeting. To become a member of ABC fill out the application form.

BENEFITS PROVIDED:

1. Coordinate the efforts of private and public Agri-business interest throughout Jamaica to positively impact on the development of Jamaica's agri-business sector, particularly in the areas of agricultural marketing.
2. Foster the creation and maintenance of an informed and favourable agricultural investment climate in Jamaica, and for promotion of high value products.
3. Be an effective advocate of Agri-business interest before the government and other relevant authorities.
4. Promote and advance the well being (socially, economically and financially) of those engaged in agri-business pursuits, and assist in the formulation and promotion of National and Regional agricultural sector policies to meet changing National/International conditions.
5. Promote institutional collaboration and coordination between public and private entities so as to positively impact on the development of Jamaica's agricultural/agri-business sector.

HOURS OF OPERATION: Monday – Friday 8:30 a.m. – 4:30 p.m.

OTHER USEFUL INFORMATION: Provide secretarial services for The Jamaica Pig Farmers Association, bring fragmented markets together. Bring them to a Board (like the Coffee Board) to lobby government on their existence. The Council is utilizing a similar approach in the Egg industry.

**AGRICULTURAL CREDIT BANK OF JAMAICA/DEVELOPMENT BANK OF
JAMAICA**



NAME OF ORGANIZATION: AGRICULTURAL CREDIT BANK OF JAMAICA

ADDRESS: 11A Oxford Road Kingston 5

PHONE: (876) 929-4010-7

FAX: (876) 929-6055

EMAIL: dbank@cwjamaica.com

WEBSITE: No website.

CONTACT PERSON: Mr. Wayne Whitingham Acting Managing Director and Byron McDonald, General Manager Credit and Loan Operations.

PHONE: (876) 929-4010-7

FAX: (876) 929-6055

EMAIL: dbank@cwjamaica.com

PROGRAMME DESCRIPTION: Agricultural credit in Jamaica is accessed through the Commercial Banks and the Jamaica Agricultural Development Foundation (JADF). The Agricultural Credit Bank is an umbrella institution responsible for organizing the activities of several Peoples' Co-operative Banks (PC banks). There are approximately 115 PC banks in Jamaica that disburse loans mainly to small farmers. Agricultural credit may also be acquired from the various commodity boards. The degree of access to farm credit is directly related to farm size with larger farmers having greater access to credit than small farmers. The merger of the Agricultural Credit Bank of Jamaica Limited and the National Development Bank of Jamaica Limited created the Development Bank of Jamaica Limited (DBJ) on April 1, 2000. Aims to assist in the development and modernization of all viable enterprises in the agricultural, agro-industrial, information technology, and manufacturing and tourism sectors of the Jamaican economy.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The National Development Bank of Jamaica provides medium and long-term funding in a timely and efficient manner and at attractive interest rates. These are provided principally through the Bank's network of Approved Financial Institutions, which include Commercial and Merchant Banks, Peoples Co-operative Banks and Credit Unions

DBJ agricultural sector loans are granted for:

1. Working capital for long-term farm projects

2. Production of short-term crops (e.g., replanting costs for sugar cane and cash crops, pasture upgrading in dairy and beef production, and emergency needs, such as pest control and fencing)
3. Rearing livestock
4. Financing long-term crops, such as coffee and citrus
5. Purchase of new machines and equipment
6. Agro-industry projects

ELIGIBILITY CRITERIA OR REQUIREMENTS: Must be an agriculture, agri-processing, tourism, mining or manufacturing project. Approval will be considered for loans meeting the following criteria:

1. Customer's contribution of at least 30% of the project cost as cash equity contribution
2. Projects must make a positive contribution to the country's economic development (e.g., creating employment, generating foreign exchange)
3. There must be a competent management structure in place
4. There must be good prospects of profitable return
5. Projects must be environmentally friendly
6. Foreign investors may be eligible, but the Bank of Jamaica must receive approval

COST OF REGISTRATION/ ENROLLMENT: Complete Process and pay commitment fee 1 % of loan amount.

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Client approaches the financial institution
2. They recommend loan
3. Pass on paper work to the Development Bank of Jamaica
4. Loan may be approved through board of directors
5. Funds pass to the Bank and the client.

BENEFITS PROVIDED: DBJ's primary function is to provide development credit through medium-term and long-term funding. This process is conducted in a timely and cost-effective manner, at competitive rates of interest. These loans are mainly channeled through DBJ's network of approved financial institutions, including commercial and merchant banks, people's co-operative banks and credit

HOURS OF OPERATION: Monday – Friday 8:30 a.m. - 4:30 p.m.

OTHER USEFUL INFORMATION: Board meets once per a month may have loans meeting in between, depends on the influx.

AGRICULTURAL SUPPORT SERVICES PROJECT



NAME OF ORGANIZATION: AGRICULTURAL SUPPORT SERVICES PROJECT

ADDRESS: Project Implementation Unit. Agricultural Support Services Project (ASSP) Ministry of Agriculture

PHONE: (876) 977-2744, (876) 702-4222

FAX: (876) 977-4348

EMAIL: assp3@cwjamaica.com

WEBSITE: <http://www.assp.gov.jm>

CONTACT PERSON: Mr. Herschel Brown, Project Director

PHONE: (876) 927-1506

FAX: (876) 977-4348

EMAIL: assp3@cwjamaica.com

PROGRAMME DESCRIPTION: The Agricultural Support Services Project (ASSP) is a US\$31.5 million four-year programme, the purpose of which is to enhance the competitiveness of Jamaican agriculture in domestic and global markets. The Agricultural Support Services Project (ASSP) began operating in 2001 and was designed as a four year programme but the implementation period has been extended to February 2008.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The purpose of the Fund is to mobilize and manage a pool of capital to be used to enhance the competitiveness of Jamaica's agriculture in domestic and global markets.

The services financed, fall under four categories – Extension, Marketing, Land Regularization, Research and Information.

Extension: On-farm demonstrations and training

Analytical services, e.g. soils, entomology and pathology analyses Technical exchanges, including producer-visits to other local and overseas facilities Environmental management, involving environmental assessments, management systems, and chemical and waste management training Other training

Marketing: Buyer visits Market visits Packaging and labeling design Marketing plan development Business plan development

Land Regularization: Surveys Title searches

Research: Adaptive research, including purchasing new rootstock and establishing pilot plots Product development (e.g. prototype development) Information: Production and market studies

ELIGIBILITY CRITERIA OR REQUIREMENTS: To benefit from Agricultural Support Services funding, an applicant must be an agricultural producer (farmer or processor), an exporter, or an individual who is actively engaged in his/her business or trade, and is able to demonstrate his/her need for the services requested. Although individuals are eligible, emphasis is being placed on providing grants for support services for groups of producers or exporters.

Eligibility Criteria for prospective applicants:

1. The applicant must be an association of agricultural producers (farmers or processors) and/or buyers (exporters, processing firms or supermarket chains). Individuals are not eligible. Buyers must have a binding contract with an agricultural producer association.
2. The association must have the following characteristics:
Be a legal entity;
Have documented by-laws and financial statements;
Be a non-governmental entity; and
Be willing to adhere to the cost-sharing and cost-recovery requirements of the grant.
3. The project must have the following characteristics:
Be focused on a non-traditional market opportunity. A project focusing on traditional commodities will be eligible for financing only if the project focuses on new, value-added products for established markets. Address a clear market opportunity, and be feasible from a financial, technical, and environmental standpoint and be sustainable over time.

COST OF REGISTRATION/ ENROLLMENT: An agricultural producer or exporter can request assistance through the Project's Agricultural Development Officers (ADO). The ADO's are responsible for working proactively with producers and exporters to identify and articulate support services needs.

PROCESS OF ENROLLMENT/ REGISTRATION: Steps that must be taken before an applicant may gain access to grant funds.

1. The applicant completes and submits an application form. The form may be submitted to an ADO or directly to the PIU.
2. The ADO forwards the completed form to the Director of the PIU along with any supporting documents.
3. After reviewing the project document, the PIU may provide assistance to the applicant for the preparation of project proposal, both in terms of technical and financial resources.
4. The applicant submits the completed project proposal to the PIU.
5. The PIU ascertains completeness of the project proposal and convenes a meeting of the Technical Review Committee (TRC).
6. The TRC reviews the project proposal and if it finds that the project proposal complies with all the grant regulations, the TRC recommends approval of the project proposal to the Project Steering Committee.
7. The PIU director convenes a meeting of the PSC to consider approval of the project.
8. The PIU director sends a copy of the approved project proposal and the TRC letter of recommendation to the IDB for its no-objection.
9. After obtaining the IDB's no-objection, the PIU sends a letter to the applicant, advising formally of the decision of the PSC.
10. The PIU and the applicant thereafter enter into a contract.

Cost-Sharing

Beneficiaries are required to provide a minimum of 10% of the grant amount under ASSPPFL's cost-sharing requirement. Payment can be made in cash or in kind (e.g. labor, transportation, and accommodation).

BENEFITS PROVIDED:

1. Strengthening the Delivery of Agricultural Support Services. This component is designed to develop the critical capacity for delivery of effective agricultural support services including agricultural extension, research, marketing and strategic information, to producers and exporters. Forty-five (45) applications for the provision of services have been approved. A Market research, Hazard Analysis and Critical Control Point (HACCP) audit, market promotion, training, design of labels, an advertisement and a website are among the services provided.
2. Strengthening and Consolidating Agricultural Health and Food Safety Services. Aimed at improving the effectiveness of the animal health, plant health and Food safety systems, this component is designed to protect domestic Consumers from illness caused by food contamination, while ensuring that Jamaica's exports meet international standards.
3. Financing Selected Activities in High Pay-off Productive Projects. This is intended to increase the competitiveness and profitability of Jamaica's agricultural producers and exporters by providing grants to assist in establishing projects to further develop and create new opportunities in the non-traditional agricultural sub-sectors.
4. The maximum grant amount per service intervention is US\$30,000 up to a cumulative total of US\$30,000 per individual beneficiary.

HOURS OF OPERATION: Monday – Thursday 8:30-5:00 and Friday 8:30- 4:00 p.m.

OTHER USEFUL INFORMATION: Mr. Wilson, Projects 927-1506

ALLEN SHAW FOUNDATION



NAME OF ORGANIZATION: ALLEN SHAW FOUNDATION

ADDRESS: 3565 Bivona Street Suite 13J Bronx, New York, 10475

PHONE: (718) 379-4232

FAX: (718) 405-1170

EMAIL: gingersunshine@msn.com

WEBSITE: <http://www.allenshawfoundation.org/>

CONTACT PERSON: Mrs. Paula Shaw-Founder/Chairperson or Leonie Bernard, Chair-Community Board & Program Coordinator

PHONE: (876) 843-6280

FAX: (718) 405-1170

EMAIL: allenshawfoundation@yahoo.com

PROGRAMME DESCRIPTION: The Allen-Shaw Foundation, Inc. is a non-profit organization that has been providing educational materials to children in Jamaica, West Indies since 1996. . The Allen-Shaw Foundation was established to provide several basic community services such as a library (Allen-Shaw Reading Rooms), scholarship programs, summer school/camps and literacy classes within this community. These programs are offered specifically through the Allen-Shaw Reading Rooms with funding from the Foundation.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Allen-Shaw Foundation was founded to help fund the Allen-Shaw Reading Room (Libraries). The aim of the foundation is to set up libraries in economically deprived rural areas. These programs are offered specifically through the Allen-Shaw Reading Rooms with funding from the Foundation. The Reading Rooms currently provides tutorial workshops that offer:

1. Exposure to a global technological environment (internet in some areas)
2. Training in computer courses
3. Workshops on health and social education.

The Allen-Shaw Reading Rooms provides a place for children and adults to go and gather information not easily accessible.

There are now six (6) libraries with the Allen-Shaw Reading Room name; however the foundation provides several locations with books, computers and other educational materials for library start-up.

Programs

1. Scholarship Program - covers yearly school fees and other expenses of students based on economics and merit.

2. Mentor Program- Individuals traveling to Jamaica on vacation volunteer their time to conduct 1-2 day workshops on educational and community related issues
3. Community Based Programs- literacy programs - remedial classes to students and reading classes for adults summer school/camps-service to 80 - 100 children each summer provides remedial tutoring, literacy classes, health and social education, and instructional day trips.
4. Allen-Shaw Foundation Mixed Multitude Award - presented to individuals from the community who adopt orphan children and oversee their educational development.

ELIGIBILITY CRITERIA OR REQUIREMENTS: The foundation aspires to provide children in rural Jamaica with knowledge through books and cutting edge computer technology and give them a window of opportunity to life beyond their limited boundaries and give them desire and hope to strive for excellence.

COST OF REGISTRATION/ ENROLLMENT: All Programmes are free.

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Write a letter identifying the need.
2. Representative from Allen Shaw will examine the request.
3. Take to the community board comprised of Justice of the Peaces, Principals teachers and business representatives.
4. Final decision rests with the head office of the Allen Shaw Foundation.

BENEFITS PROVIDED: The Foundations' objective is to set up several Reading Rooms throughout the remote areas of Jamaica. Each Reading Rooms will be equipped with:

1. The cutting edge in computer technology
2. Visual equipment (TV/VCR, Slide Projectors)
3. Audio/recognition center (i.e. phonics, alphabets)
4. An array of books from reference to fiction

HOURS OF OPERATION: Sunday-Thursday 1:00-6:00 p.m.

OTHER USEFUL INFORMATION: The first Allen-Shaw Reading Room is located in the Resource District of South Manchester. It opened December 26, 1996 and is housed in 600 sq. ft. room in the local church. Respectively, the other two libraries are located in the Old Harbor Bay Area, Sav-la-mar and Spanish Town. The Reading Rooms contains computers, laser and ink jet printers, and over 2,000 books each. The Reading Room is staffed with volunteers who live within the community, a librarian and a computer teacher.

AMERICAN CHAMBER OF COMMERCE OF JAMAICA



NAME OF ORGANIZATION: AMERICAN CHAMBER OF COMMERCE OF JAMAICA

ADDRESS: Le Méridien Jamaica Pegasus, 81 Knutsford Boulevard Kingston 5.

PHONE: (876) 929 -7866; (876) 929-7867

FAX: (876) 929-8597

EMAIL: Amcham@cwjamaica.com

WEBSITE: <http://www.amchamjamaica.org>

CONTACT PERSON: Ms. Becky Stockhausen, Executive Director and Dianne Ashton-Smith, General Manager.

PHONE: (876) 929-7866

FAX: (876) 929-7867

EMAIL: becky_amcham@cwjamaica.com

PROGRAMME DESCRIPTION: The American Chambers of Commerce (AMCHAMs), outside the territorial United States, are non-profit, independent associations formed by U.S. business people and nationals who do business with the United States. AMCHAM is affiliated to the Chamber of Commerce of the United States of America (COCUSA) in Washington DC, the largest federated business organization in the world, with offices in 65 countries. AMCHAMs work closely with the government of the host country, to facilitate investment and trade.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Information
2. Trade Leads
3. Business opportunities
4. The most extensive listing of Chambers Worldwide
5. Visa and work permit assistance
6. Marketing and advertising opportunities

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Only open to members of the Chambers.

Visa Assistance- Company has to become a member of the chamber has to be business related.

COST OF REGISTRATION/ ENROLLMENT:

Corporate	US\$1,320
Company with sales of more than JA\$10M	US\$1080
Company with sales less than JA\$5.5 - JA\$10M	US\$720
Company with sales less than JA\$5.5M	US\$360
Overseas members less than US\$100,000	US\$360
\$720	
Individual Membership retired or unemployed 240	
GCT is applied at 16.5 %	

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Open to all persons locally and internationally
2. When some one calls in
3. Put together a membership package
4. They then sign up.
5. Have to have an up and running company

BENEFITS PROVIDED:

Services Offered to AMCHAM - Jamaica's Members

Activities

1. Business Center
2. Circulars
3. Committees
4. Education & Training
5. Delivery
6. Funding
7. International Executive Service Corporation
8. Job Placement
9. Management of public events on behalf of member companies
10. Discounted Hotel Rates at select Jamaican Hotels
11. Library
12. Mailing lists
13. Networking
14. Visas & Work Permit Assistance
15. Publications
16. Referral Services
17. Real Estate
18. Workshops/Seminars
19. Videos
20. Match-making Services between Jamaican and overseas companies
21. Website Development

HOURS OF OPERATION: 8:30 – 4:30 Monday to Friday

AMERICAN FRIENDS OF JAMAICA



American Friends of Jamaica, Inc.

NAME OF ORGANIZATION: THE AMERICAN FRIENDS OF JAMAICA, INC.

ADDRESS: 1120 Avenue of the Americas, 4th Floor. New York, NY 10036

PHONE: 1-212-626-6883; 1-800-901-9770

FAX: 1-212-626-6884

EMAIL: executivedirector@theafj.org

WEBSITE: <http://www.theafj.org>

CONTACT PERSON: Ms. Keisha Phipps, Executive Director

PHONE: 1-212-626-6883, 1-800-901-9770

FAX: 1-212-626-6884

EMAIL: executivedirector@theafj.org

PROGRAMME DESCRIPTION: The American Friends of Jamaica was established in 1982 as an organization to assist Jamaican charities in the areas of education, healthcare and, human and economic development. American multinational corporations with commercial interests in Jamaica, American winter residents, and members of the diplomatic corps were some of the organization's initial supporters.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: An annual fall charity gala was established as the major fundraising event for the organization. The luncheon awards ceremony is hosted by the United States Ambassador to Jamaica.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Prior to receiving grants, the Jamaican recipients sign an agreement to report at the end of six months, and at the end of the year, the manner in which funds were used.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Complete an application form. Each spring, the AFJ awards its annual grants.

BENEFITS PROVIDED: Jamaican charities and organizations are presented with grants that range from \$7,000 to \$200,000.

HOURS OF OPERATION: Monday-Friday 8:00- 5:00 p.m.

THE AMERICAN WOMEN'S GROUP OF JAMAICA



NAME OF ORGANIZATION: THE AMERICAN WOMEN'S GROUP OF JAMAICA AND INTERNATIONAL FRIENDS

ADDRESS: P.O. Box 190, Kingston 6, Jamaica, West Indies

PHONE: None

FAX: None

EMAIL: info@awgjmaica.com

WEBSITE: <http://hometown.aol.com/awgj2000/myhomepage/club.html>

CONTACT PERSON: Mrs. Trefina Asiedu, President or Mrs. Jackie Dorsey, Chairman of Scholarship Committee or Mrs. Debbie Shell

PHONE: (876) 969-1569, 383- 9372 or (876) 905-3185; (876) 816-5992

FAX: (876) 978-6085 (W)

EMAIL: trefinaasiedu@yahoo.com

PROGRAMME DESCRIPTION: The American Women's Group consists of international expatriates living in Jamaica. They contribute all profits to scholarships and social services for Jamaican children. American Women's Group and International Friends, is a social and charitable organization. The AWG is a long standing group consisting of American and International expatriates as well as Jamaican citizens.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

The functions include:

1. Promote unity and friendship among Jamaican women
2. Provide support for social services and charitable activities in the local community
3. Develop and encourage rapport with an awareness of the Jamaican people and their culture
4. Welcome and assist newcomers to Jamaica and the AWG

ELIGIBILITY CRITERIA OR REQUIREMENTS: Women from any country are welcome to join.

COST OF REGISTRATION/ ENROLLMENT: Selection done by the committee and the Board. \$1500 membership dues

PROCESS OF ENROLLMENT/ REGISTRATION: Schools apply to the organization.

BENEFITS PROVIDED: The projects consist of a scholarship program (59 Scholarships), work with the University of West Indies Eye Clinic, and social services for children in need.

HOURS OF OPERATION: The group meets monthly, on the third Thursday of the month throughout the school year. Guests are welcome.

OTHER USEFUL INFORMATION: 105 Members from 23 different countries



NAME OF ORGANIZATION: AMNESTY INTERNATIONAL

ADDRESS: 131 Tower Street c/o IJHCR, Kingston, JAMAICA

PHONE: (876) 967-1204

FAX: (876) 967-0571

EMAIL: ijchr@cwjamaica.com

WEBSITE: <http://www.amnesty.org/>

CONTACT PERSON: Ms. Nancy Anderson

PHONE: (876) 967-1204

FAX: (876) 967-0571

EMAIL: carla/51@cwjamaica.com

PROGRAMME DESCRIPTION: Amnesty International (AI) is a worldwide movement of people who campaign for internationally recognized human rights.

AI's vision is of a world in which every person enjoys all of the human rights enshrined in the Universal Declaration of Human Rights and other international human rights standards. In pursuit of this vision, AI's mission is to undertake research and action focused on preventing and ending grave abuses of the rights to physical and mental integrity, freedom of conscience and expression, and freedom from discrimination, within the context of its work to promote all human rights. AI is independent of any government, political ideology, economic interest or religion. It does not support or oppose any government or political system, nor does it support or oppose the views of the victims whose rights it seeks to protect. It is concerned solely with the impartial protection of human rights. AI is a democratic, self-governing movement. Major policy decisions are taken by an International Council made up of representatives from all national sections.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The International Secretariat, as part of the Amnesty International movement and in solidarity with those who face human rights abuses, works to:

1. Combat human rights abuses and help create a world where human rights are respected;
2. Strengthen the global community working for the defense and promotion of human rights; and
3. Ensure that perpetrators are held accountable for human rights abuses

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ENROLLMENT: None

PROCESS OF ENROLLMENT/REGISTRATION: Whenever Amnesty International establishes that action is needed to protect people whose rights have been abused, it mobilizes its membership. By searching out the facts, sending experts to talk with victims, observe trials and interview local human

rights activists and officials. Monitor media outlets and maintain contact with reliable sources of information all over the world.

BENEFITS PROVIDED: Amnesty International works independently and impartially to promote respect for all the human rights set out in the Universal Declaration of Human Rights. It concentrates on ending grave abuses of the rights to physical and mental integrity, freedom of conscience and expression, and freedom from discrimination.

Historically, the main focus of Amnesty International's campaigning has been:

1. to free all prisoners of conscience
2. to ensure a prompt and fair trial for all political prisoners
3. to abolish the death penalty, torture and other cruel, inhuman or degrading treatment or punishment
4. to end extrajudicial executions and "disappearances"
5. to fight impunity by working to ensure perpetrators of such abuses are brought to justice in accordance with international standards

Over the years Amnesty International has expanded this mandate to encompass human rights abuses committed by non governmental bodies and private individuals (non state actors). It opposes abuses by armed political groups (in control of territory or operating in opposition to governments), such as hostage taking, torture and unlawful killings. It opposes human rights abuses against civilians and non combatants by both sides during armed conflict. Amnesty International has also targeted abuses in the home or community where governments have been complicit or have failed to take effective action.

HOURS OF OPERATION: Monday-Friday 8:30-4:30 p.m.

ANGLICAN MOTHERS UNION

NAME OF ORGANIZATION: ANGLICAN MOTHERS UNION

ADDRESS: 2 Caledonia Avenue. Church House Kingston 5

PHONE: (876) 920-2714; (876) 926-8925

FAX: (876) 968-0618

EMAIL: preid@anglicandiocese.com

WEBSITE: None

CONTACT PERSON: Ms. Paulette Reid Secretary, Deaconess Elaine Cunningham President

PHONE (876) 920-2714; (876) 926-8925 ; (876) 908-1796

FAX: (876) 968-0618

EMAIL: elainecunn@yahoo.com

PROGRAMME DESCRIPTION: A Christian organization, belonging to a worldwide body that is family oriented. Uphold the Christian teaches and to promote marriage and Christian life in the wider society. The organization promotes the well being of families worldwide and focus on spiritual and family life.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Church organization Training and Counseling Parenting programme where members are trained to be facilitators or parenting groups. Look at families in crises, HIV aids. Offer a parent programme. Look at persons who have been incarcerated. Counseling for Divorce services. Marriage Enrichment Seminar, once per a year.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Parenting programme has a facilitator in Red hills road. Open to anyone

COST OF REGISTRATION/ ENROLLMENT

Local congregations in all parishes.

Membership is open only to Anglican membership \$20 per a month

PROCESS OF ENROLLMENT/ REGISTRATION

Call the Mothers Union Office, Head Office. Caledonia Avenue.

Confirmed Anglicans will build their membership.

BENEFITS PROVIDED:

1. Built for members of the Anglican Community
2. Scholarship – 5 year scholarship
3. Adopt three children

HOURS OF OPERATION: Monday-Friday 9:00-3:30 p.m.

OTHER USEFUL INFORMATION: Entire body meets once per a year, and the executive meets four times per a year.

**ASSOCIATION FOR THE CONTROL OF SEXUALLY TRANSMITTED DISEASES
(ACOSTRAD)**

NAME OF ORGANIZATION: ASSOCIATION FOR THE CONTROL OF SEXUALLY TRANSMITTED DISEASES (ACOSTRAD)

ADDRESS: C/O National Public Health Lab 21 Slipe Pen Road Kingston and St. Andrew

PHONE: (876) 967-0169; (876) 976- 2234

FAX: (876) 967-0169

EMAIL: None.

WEBSITE: <http://www.nacjamaica.com>

CONTACT PERSON: Mrs. Lola Ramocan, President

PHONE: (876) 967-2234

FAX: (876) 967-0169

EMAIL: None.

PROGRAMME DESCRIPTION: ACOSTRAD is a private voluntary, nonprofit, non-governmental organization (NGO) which aims to educate the Jamaican public on Sexually Transmitted Diseases and their prevention. It operates in cooperation with the Ministries of Health, Education Youth and Culture, but is not directly funded by either. One of the early outreach programs was a successful Schools' Poster Competition in 1980, and a Schools' Literacy competition in 1983 in High Schools. Another major accomplishment was the development of a Teacher Training Manual on STDs, developed for Teachers' Training Colleges, to equip teachers with the knowledge and hopefully the attitude to teach the subject. The Project was entitled "Educational Mechanisms for the Reduction and Control of STDs" and was funded by USAID, through the National Family Planning Board. The project was continued successfully for many years in the High, Secondary and Upper grades of All Age Schools through the same funding sources.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: ACOSTRAD has successfully concluded a Project for Peer Group Counseling and Community Education on HIV/STD Risk Reduction and Referral. ACOSTRAD has embarked on an HIV/STD intervention project for commercial Sex Workers in Kingston. The intervention took the form of a drop-in center for medical screening, group interaction, peer group counseling and clinic services.

ACOSTRAD has been involved in authoring over 50 bulletins on various aspects of STDs/HIV, which have been distributed in schools, clinics, teacher training colleges and the workplace; participated in media events, given oral presentations, and CO-produced a video entitled " AIDS in the COMMUNITY". ACOSTRAD produced another video, this time for children ages 7-18 entitled "HUMAN SEXUALITY" It consists of seven segments dealing with the following topics:

1. To show how to use the correct names for the body part
2. To train parents how to teach their children about good and bad touch,
3. To create a healthy approach in talking about where babies come from,

4. To create a healthy approach to talking about wet dreams during puberty,
5. How to create an opening for talking about sex (masturbation)
6. How to create an opening for talking about sex (sexual behavior)
7. To create a healthy approach to talking about menstruation during puberty.

The video should be viewed by children in the presence of a knowledgeable and responsible adult, who can answer any questions that may arise, and guide the discussion that usually follows the viewing of the film.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Organizations.

COST OF REGISTRATION/ ENROLLMENT: Membership Fee is \$200 annually.

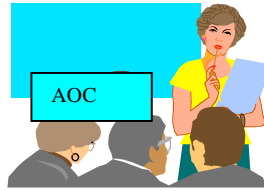
PROCESS OF ENROLLMENT/ REGISTRATION: Meetings are held at the Medallion Hall Hotel, the 2nd Wednesday of each month, commencing at 3:00 p.m.

BENEFITS PROVIDED: Sex education

HOURS OF OPERATION: Monday-Friday 8:00-4:30 p.m.

OTHER USEFUL INFORMATION: ACOSTRAD uses the sale of its brochures and videos as its main income earner.

ASSOCIATION OF CLUBS



NAME OF ORGANIZATION: ASSOCIATION OF CLUBS

ADDRESS: United Church Hall, Beckford Street, Savanna-La-Mar

PHONE: (876) 955-5870, (876) 539-0571

FAX: (876) 918-3938

EMAIL: aoc@cwjamaica.com

WEBSITE: <http://www.amizade.org/Countries/Jamaica.htm>

CONTACT PERSON: Miss Norma Fenton, President

PHONE: (876) 957-7343

FAX: (876) 955-5901

EMAIL: aocwest@yahoo.com

PROGRAMME DESCRIPTION: The Association of clubs is a thirteen year-old community-based organization organized to develop and secure the implementation of strategies and policies which address the principal social and economic problems facing the community. The Association of clubs networks with other development oriented organizations in order to stimulate community action and self-reliance which are demanded by the challenges facing the communities and the country.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Club provides a vehicle for the empowerment of people through education and training, sports and culture, housing, and other areas of social and economic life. The club provides training through workshops, seminars, Videography, field trips and counseling, that there are also special classes for slow learners and computer sessions for community members. Annual summer camps where participants are exposed to instructions in personal hygiene, conflict resolution, computer training, proper dental care, savings, drama, art, and field trips. He said the computer classes have already trained 160 persons, including basic school students. Housing and business loans are disbursed on a revolving basis through what is known as the 'Frank Morgan loan programme.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Westmoreland/ Petersfield-based residents.

COST OF REGISTRATION/ ENROLLMENT: Each member organization pays a \$1000 for annual membership fee and \$500 to apply for membership.

PROCESS OF ENROLLMENT/ REGISTRATION:

Any community based development organization with at least ten members can apply.

Complete and application form

Organization will be visited and evaluated.

BENEFITS PROVIDED:

1. Youth Empowerment Summer Camp - teaching computer classes, serving as camp counselors, and tutoring.
2. Videography Program - creating video as a tool for educating the community, raising funds, and inspiring people to action.
3. Building Revitalization - contributing to a community park, painting the local post office, and restoring homes for needy people.
4. School and Hospice Visits - spending time and sharing culture with schoolchildren and people who are ill.
5. Loan Programme.

HOURS OF OPERATION: Monday- Friday 9:00-5:00 p.m.

OTHER USEFUL INFORMATION: The groups that comprise the Association of Clubs are Galloway Citizens Association, Cornwall Mountain, JAS branch, Llandilo Youth Club, Crowder Cultural Group, Logwood Citizens' Association, Pride of the West Community Club, and the Petersfield Sports and Community Club.

ASSOCIATION OF DEVELOPMENT AGENCIES



NAME OF ORGANIZATION: ASSOCIATION OF DEVELOPMENT AGENCIES

ADDRESS: 12 Easton Avenue Kingston 5.

PHONE: (876) 927-8568

FAX: (876) 927-4580

EMAIL: asdevgen@cwjamaica.com

WEBSITE: <http://www.caribbeanngos.net/>

CONTACT PERSON: Mrs. Amsale Maryam, Chairperson

PHONE: (876) 927- 8568; (876) 315-7335 (C)

FAX: (876) 927-4580

EMAIL: asdevgen@cwjamaica.com or ada9274580@yahoo.com

PROGRAMME DESCRIPTION: ADA exists to promote sustainable development and social change, creating a framework for debate, policy, advocacy, analysis and systematic study of global and macro issues which build the capacity of the collective to undertake the development education and research.

The goals of the organization are to:

1. Strengthen the capacity of member agencies and other organizations to execute development work at the local level.
2. Create and respond to opportunities for learning and exchange, especially among non-governmental organizations (NGOs) and community based organizations (CBOs), particularly in Jamaica and the wider Caribbean.
3. Enlist support for and understanding of the work of development NGOs from wider society.
4. Build ADA as an effective organization.
5. Undertake research and analysis into, and demonstrate alternative approaches to development.
6. Shape policies affecting the lives of people in Jamaica and the Caribbean region.
7. Bring community organizations more actively into the work of the Association.
8. Diversify ADA's funding options and build a more independent financial base

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Association of Development Agencies is a Jamaican forum for collective analysis, discussion, planning, advocacy and collaboration among a number of national and international non-government organizations. It supports indigenous development initiatives and links with similar regional and international efforts aimed at effective social change, which increases the participation, power and control of ordinary people over decisions affecting their lives.

Objectives

1. To promote community and public education programmes in order to increase the civic consciousness, as well as representational and problem solving capabilities of social organizations at local and national levels.

2. To enhance the performance of NGOs in the areas of governance, programming and financial and personnel management.
3. To provide an ongoing, systematic analysis of global and macro issues in order to strengthen awareness.
4. To collaborate with others in lobbying for alternative strategies and mechanisms that will address threats and exploit opportunities for sustainable development.
5. To promote advocacy and representational work on selected aspects of social, cultural and economic policy.
6. To improve the diversification of ADA's funding options and build an independent financial base for the Association.
7. To maintain the support for regional and international efforts in order to build a sustainable development paradigm and use these efforts to enrich ADA's own work in Jamaica.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Open to civil society, the certified seminars and training sessions are done through the University of the West Indies.

COST OF REGISTRATION/ ENROLLMENT: \$ 2,500-\$5,000

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Complete an application form
2. Complete bio-data intake form.

BENEFITS PROVIDED: The main aim of the Association of Development Agencies (ADA) as National Coordinator is to gather relevant information on Jamaica as it relates to five (5) subject areas.

1. Access to Information
2. Freedom of Expression
3. Local Government and Decentralization
4. Strengthening of Civil Society
5. Access to Justice

The information gathered will form the basis for the national consultation and feed public education and awareness.

HOURS OF OPERATION: Monday- Friday 8:30- 4:30 p.m.

ASSOCIATION OF WOMEN'S ORGANISATION OF JAMAICA

NAME OF ORGANIZATION: ASSOCIATION OF WOMEN'S ORGANISATION OF JAMAICA

ADDRESS: 4 Ellesmere Road. Kingston 10.

PHONE: (876) 978-8084; (876) 927-7008

FAX: (876) 978-8084

EMAIL: awoja@toj.com

WEBSITE: None

CONTACT PERSON: Ms. Hermoine McKenzie, President

PHONE: (876) 968-8260; 927-9437 (H)

FAX: None

EMAIL: hrmnover@yahoo.com

PROGRAMME DESCRIPTION: This Organization is an umbrella group comprised of 20 or more Women's organizations with a main focus on the development of women - through its member organizations.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Fundraising
2. Organizational development
3. Seminars
4. Projects for women

ELIGIBILITY CRITERIA OR REQUIREMENTS: Must be women's based organizations whose primary focus is women's rights and issues.

COST OF REGISTRATION/ ENROLLMENT: \$500 per a year for an organization

PROCESS OF ENROLLMENT/ REGISTRATION: Complete an application form.

BENEFITS PROVIDED: Networking, Public Education, Advocacy Leadership, and Co-ordination of development efforts for women.

HOURS OF OPERATION: Monday –Friday 9:00 – 5:00 p.m.

**BANK OF NOVA SCOTIA FOUNDATION SCOTIABANK JAMAICA FOUNDATION
(SJF)**



NAME OF ORGANIZATION: BANK OF NOVA SCOTIA FOUNDATION

ADDRESS: Scotia bank Centre Building, Corner of Duke and Port Royal Street, P.O. Box 709, Kingston, Jamaica

PHONE: (876) 922-1000-9

FAX: (876) 922-6548

EMAIL: scotiaservice-jam@scotiabank.com

WEBSITE: <http://www.scotiabank.com.jm/>

CONTACT PERSON: Mrs. Marie Powell, Executive Director

PHONE: (876) 922-1000-9

FAX: 967-1691

EMAIL: mktmdo@cwjamaica.com

PROGRAMME DESCRIPTION: The principal objectives of the Scotia bank Jamaica Foundation are to assist in alleviating poverty, deprivation and distress among economically and socially disadvantaged individuals, and their dependents, and to undertake research into these problems and methods of addressing them. The Foundation makes major ongoing contributions to the Health and Education sectors and to community projects.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Foundation provides assistance to help to relieve poverty, deprivation and distress among economically and socially disadvantaged persons and their dependants, and to undertake research into these problems.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility

1. All non-political associations, individuals and institutions.

Criteria

1. Projects must reflect aims of the Foundation (as set out in Mission Statement)

Restrictions: None

Funding Ceiling: None

Availability of Funding: Ongoing

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

1. Submit Project proposal outlining funding needs and identify beneficiaries.

SJF's primary interests are Health and Education, directed generally to Institutions. However, Community Development Projects are also a source of funding disbursements

BENEFITS PROVIDED:

1. Funding
2. Grants
3. Scholarships/bursaries
4. Project funding

HOURS OF OPERATION: Monday 8:00- 5:00 p.m.

BARBICAN/GRANTS PEN UPLIFTMENT MOVMENT



NAME OF ORGANIZATION: BARBICAN/GRANTS PEN UPLIFTMENT MOVMENT

ADDRESS: 23 Grants Pen Road. Kingston 8.

PHONE: (876) 969-3897

FAX: (876) 925-0408

EMAIL: bryanjacas@cwjamaica.com

WEBSITE: None

CONTACT PERSON: Mr. Bryan Jacas, Chairman

PHONE: (876) 969-3897

FAX: (876) 925-0408

EMAIL: bryanjacas@cwjamaica.com

PROGRAMME DESCRIPTION: Non-Profit organization committed to the upliftment of citizens in Grants pen and Barbican.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Sensitization of community regarding available benefits from other organizations.
2. Conduct educational forums relating to issues of crime and violence.
3. Partnering with other organizations and agencies in the development and implementation of programmes.
4. Formation, revitalization and sustainability of youth clubs and other organizations.
5. Facilitate coming together of community groups through various activities such as sports and skills training.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Grants Pen and Barbican Communities

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: None. Members have to be elected by the community or persons are nominated who are in good standing in the community.

Complete an application form

BENEFITS PROVIDED:

1. Referral Agency
2. Institutional Strengthening
3. Sports
4. Conflict Resolution Services

HOURS OF OPERATION: Monday – Friday 8:00-5:00 p.m.

OTHER USEFUL INFORMATION: Working on getting a full time administrative assistant for 2007.

BERNARD VAN LEER FOUNDATION
Bernard van Leer  **Foundation**

NAME OF ORGANIZATION: BERNARD VAN LEER FOUNDATION

ADDRESS: P.O. Box 82334. 2508 EH the Hague the Netherlands

PHONE: 011 31 70 3512040

FAX: 011 31 70 3502373

EMAIL: registry@vanleerf.nl

WEBSITE: <http://www.bernardvanleer.org>

CONTACT PERSON: Mr. Huub Schreurs, Regional Officer

PHONE: 011 31 (0)70 331 22 00

FAX: 011 31 (0)70 350 23 73

EMAIL: proposal.administration@bvleerf.nl

PROGRAMME DESCRIPTION: The mission of the Bernard van Leer Foundation is to enhance opportunities for children 0 – 8 years growing up in circumstances of social and economic disadvantage.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: To improve opportunities for children up to age 8 who are growing up in socially and economically difficult circumstances. Guided by a holistic view of young children's development – to realise their human potential, children need nurture that is physical, social, emotional, intellectual, cultural and spiritual – and a belief that the most appropriate care for young children comes from their parents, families and communities.

As a private grant making foundation, we also believe we have a responsibility to use our freedom to fund work and thought that is bold, innovative and experimental. We are committed to learning lessons from monitoring and evaluating our projects, and to leveraging our impact through publications and advocacy.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. NGOs
2. CBOs

Criteria:

1. Projects that deal with developing local context appropriate approaches to early childhood care
2. Projects that deal with the sharing of know how in the area of early childhood development

Restrictions: Has to be approved by the Bernard van Leer Foundation (Netherlands)

Funding Ceiling: None

Availability of Funding: Specific time periods as determined by van Leer Foundation

COST OF REGISTRATION/ ENROLLMENT: None. The organization works primarily by supporting programmes implemented by partners in the field. These include public, private and

community-based organisations. The strategy of working through partnerships is intended to build local capacity, promote innovation and flexibility, and help to ensure that the work we fund is culturally and contextually appropriate.

PROCESS OF ENROLLMENT/ REGISTRATION

Application Procedures:

1. Submit proposals directly to Regional Officer
2. Recommendation for submission of a proposal from the Regional Officer

BENEFITS PROVIDED:

1. Funding
2. Grants

HOURS OF OPERATION: Monday-Friday 8:00-6:00

BETHEL BAPTIST HEALING MINISTRY

NAME OF ORGANIZATION: BETHEL BAPTIST HEALING MINISTRY

ADDRESS: 6 Hope Road Kinston 10

PHONE: (876) 929-6979; (876) 929-6245

FAX: (876) 929-0211

EMAIL: bethel@mail.infochan.com

WEBSITE: <http://www.bethelbaptisthwt.org.jm>

CONTACT PERSON: Mrs. Shirley Shaw, Director or Ms. Nora Donaldson, Administrator of Clinic

PHONE: (876) 929-6979

FAX: (876) 929-0211

EMAIL: bethel@mail.infochan.com

PROGRAMME DESCRIPTION: The congregation uses the gifts of medical skills, pastoral care, counseling and prayer in a stewardship of a Healing Ministry. The ministry began in 1974 as an evening activity and in 1984; it became established on a full-time basis. Health is wholeness or harmony between body, mind and spirit, between the individual and the human environment, the natural environment and God as centre. Health is also a development issue, seeking liberation of the socially and economically marginalized. Thus for Bethel, persons at the margins are a priority

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Health promotion. Health promotion is seen as a priority, targeting the entire population served. Activities include education in healthy lifestyles, family planning, and care for the elderly, women's and men's health. Exercise is stressed in 'Fitness and Wellness' classes. Sports and table games provide recreation. There is a 'Health Corner' for working members of the public who use the weekday cafeteria.
2. The family life programme is implemented within the congregation through lay leaders who offer counseling on preparation for marriage, a marriage enrichment group and parenting education and follow-up support for persons having their children dedicated in the church. Special support and counseling is provided to common law couples. Family Month presentations deal with topics such as family living, ageing, separation, divorce, retirement and violence in the home.
3. Preventive services. Preventive services include maternity monitoring, child immunization, dental, vision and medical screening. Counseling, prayer and referral are provided for persons with newly detected illnesses. Special Health Fairs and a Health Week offer screening and health education for the public. Outside the Healing Centre a first aid kit is available. Training in first aid and lay counseling is provided for use in the home, church and community.
4. A mentorship programme provides for the total development of youth at risk. In the area of crisis intervention a bereavement group supports persons experiencing the traumatic death of loved ones. Lay training has been provided for support in death and suffering.
5. Community development. Community outreach services are offered to the three low-income communities indicated and periodically to certain rural villages. These include a Participatory Learning and Action (PLA) approach for problem solving and the promotion of self-help

development efforts. Such activities include a basic (kindergarten) school, a 'kids club', swimming classes, youth homework centre, adult literacy skill training, health care assistant training, environmental programmes and community advocacy.

6. A bakery provides employment and dignity for members of a rural community. A Summer Employment Programme including our inner city youth provides for job and life skills training as well as employment and opening the door for future work opportunities.

ELIGIBILITY CRITERIA OR REQUIREMENTS: The healing ministry provides services that are Whole Person in nature, comprehensive (being promotive, preventive, curative and rehabilitative) and community based. It serves three underserved communities, 'Ambrook Lane', 'Hundred Lane' and 'Park Lane', with populations numbering 1000, 3000 and 2500, respectively, the wider urban communities of over 700 000 persons surrounding the 'crossroads' church as well as the local congregation with over 2500 members

COST OF REGISTRATION/ ENROLLMENT:

Clinic

1. Pay \$900 to see the Doctor

PROCESS OF ENROLLMENT/ REGISTRATION:

Clinic

1. Complete a registration card and docket
2. Nurse will check the nurse and patient then sees the doctor

Other Programs

1. Come to church office before 5:00 p.m.
2. Complete an application form

BENEFITS PROVIDED: The Bethel Baptist Church seeks to minister certain special aspects of healing for the Whole Person directly through a special Healing Ministry Team. Auxiliaries include:

1. Missions
2. Homework Study Centre
3. Adult literacy
4. Skills Training
5. Men's and Women's groups
6. AIDS Committee

HOURS OF OPERATION: Monday- Friday 9:00- 4:30 and Saturday 9:30-1:00

BLUE CROSS OF JAMAICA



NAME OF ORGANIZATION: BLUE CROSS OF JAMAICA

ADDRESS: 85 Hope Road. Kingston 6

PHONE: (876) 978-2601-10

FAX: (876) 927-9652

EMAIL: info@bluecrossofjamaica.com.jm

WEBSITE: <http://www.bluecross.com.jm/>

CONTACT PERSON: Ms. Michelle Taylor

PHONE: (876) 978-3262

FAX: (876) 927-9652

EMAIL: info@bluecrossofjamaica.com.jm

PROGRAMME DESCRIPTION: Blue Cross of Jamaica has been providing accessible and affordable health coverage for the people of Jamaica. More than 400,000 Jamaicans have chosen Blue Cross of Jamaica as their health insurer, making us the largest health insurance company in the country.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Group
2. Individual
3. Exclusive Blue
4. Executive Blue
5. EconoBlue
6. Association
7. Credit Union Blue
8. Blue Care
9. Schools
10. School Plus
11. College Plus
12. Government Sponsored Schemes
13. GEASO [Govt. Employees]
14. GPASO [Govt. Pensioners]
15. NI Gold [NIS Pensioners]
16. Life

ELIGIBILITY CRITERIA OR REQUIREMENTS: They vary for each plan offered.

COST OF REGISTRATION/ ENROLLMENT: Depends on the Policy.

PROCESS OF ENROLLMENT/ REGISTRATION: The process of enrolment with the Organization depends on the Policy Type.

Policies are categorized under Company or Individual (Personal);

1. Company - An Agent is contacted and a Quote is provided based on the size of the expected participants. Upon acceptance of the Quote provided the contractual terms are presented. A Letter of Agreement, as well as the completed Employee Enrolment card must be submitted to Blue Cross. The acceptance is validated by the first payment of premium made thereafter.
2. Individual (Personal) - The process for an individual differs as there must be a Medical Underwriting; (A concise and explicit Medical History must be provided). Which will be used in the assessment of the contract, hence a variable in arriving at the final cost. An estimate of current policy premiums for 2007, ranges from Eleven Thousand Five hundred and Sixty Dollars (\$11560:00) to Forty Thousand Three hundred and Sixty nine Dollars (\$40,369).

BENEFITS PROVIDED: Different benefits are offered for the different plans provided.

Our mission is to provide quality, affordable insurance services and related products to eligible groups and individuals in Jamaica and the Region through an extensive network of caring providers, and a high motivated, professional and committed workforce for the benefit of all our stakeholders and the communities of which it serves.

HOURS OF OPERATION: Monday to Friday 8:30a.m. – 4:30p.m.

BLUEFIELDS PEOPLE'S COMMUNITY ASSOCIATION

NAME OF ORGANIZATION: BLUEFIELDS PEOPLE'S COMMUNITY ASSOCIATION

ADDRESS: Box 22 Bluefield Po Bluefield Westmoreland

PHONE: (876) 955-8793

FAX: (876) 955-8791

EMAIL: bluefieldsinfo@yahoo.com

WEBSITE: NONE

CONTACT PERSON: Mr. Keith Wedderburn

PHONE: (876) 955-8834; (876) 955-8936

FAX: None

EMAIL: keithr44@yahoo.com

PROGRAMME DESCRIPTION: The Bluefield's Peoples' Community Association (BPCA) was formed by a group of community members in 1988 and was later registered in 1990 as a limited liability non-profit company. To be the model for Community Development Agencies in Jamaica and the wider Caribbean.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The BPCA offer a wide variety of services in addition to those for community development purposes. The services we offer are based mainly on the results of our Community Survey which we conducted to assess the motives, interest, needs and expectation of the communities we served.

Services:

1. The Complete Package,
2. BPCA's Cyber Centre,
3. BPCA's Tools Rental,
4. Chair Rental, and
5. Job Placements.
6. Business Community' directory

ELIGIBILITY CRITERIA OR REQUIREMENTS: Bluefield Residents

COST OF REGISTRATION/ ENROLLMENT: \$2000 per an annum.

PROCESS OF ENROLLMENT/ REGISTRATION

1. Complete a Registration Form

BENEFITS PROVIDED: To provide a range of community development services toward advancement of the social, economic and cultural upliftment of Bluefield's and its environs, in harmony with the natural environment.

HOURS OF OPERATION: Monday-Friday 9:00-5:00 p.m.

BOB MARLEY FOUNDATION



NAME OF ORGANIZATION: BOB MARLEY FOUNDATION

ADDRESS: 56 Hope Road. Kingston 6

PHONE: (876) 978-2929; (876) 978-2991

FAX: (876) 978-4906

EMAIL: marleyfoundation@cwjamaica.com

WEBSITE: <http://www.bobmarley-foundation.com/>

CONTACT PERSON: Ms. Stephanie Marley, Director. Mrs. Jacqueline Stewart, General Manager

PHONE: (876) 978-2991

FAX: (876) 978-4906

EMAIL: bobmarley-foundation@cwjamaica.com

PROGRAMME DESCRIPTION: The aim of the Robert Marley Foundation Ltd. Jamaica is to support local, national and international communities where the need for charitable assistance is greatest. The Foundation, founded in 1986, has contributed financial, cultural and other important resources to many communities and organizations in Jamaica. Our intent and motivation is to fulfill the vision of the Honorable Robert Nesta Marley O.M. while reaching those in need through love and brotherhood. To preserve and continue the work of the Hon. Robert Marley in the enlightenment of the mind and the enhancement of individual and community development.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Foundation is actively involved in the planning and implementation of various activities including art exhibitions, film festivals, and workshops for cultural development, talent shows and much more. One major highlight on our calendar of events is the Bob Marley Week celebration

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. CBOs
2. Individuals (Youth & Elders)
3. Schools

Criteria:

Project funding is available for projects that involve:

1. Sustainable livelihood in education and community development
2. Participation of children in programmes that enhance the arts and the cultural environment

3. Programmes that enhance the health of elders

Restrictions: No government bodies

Funding Ceiling: Not specified, but depends on the type of project

Availability of Funding: Ongoing

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

Application Procedures:

1. All requests must be submitted in writing.
2. Requests are then reviewed by the Foundation then followed up by -
3. Verification of authenticity of need for project and impact of the project
4. The Board of Directors will give final approval/disapproval

BENEFITS PROVIDED: (Arts & Culture relate to musical development, black history and African heritage)

1. Funding
2. Grants
3. Scholarships
4. Specific Events

HOURS OF OPERATION: Monday-Friday 9:00-5:00 p.m.

BOYS BRIGADE



NAME OF ORGANIZATION: BOYS BRIGADE

ADDRESS: 2E Camp Road. Kingston 5

PHONE: (876) 929-0089

FAX: (876) 754-6192

EMAIL: None

WEBSITE: <http://www.boys-brigade.org>

CONTACT PERSON: Mr. Easton Daley, National Programme Officer

PHONE: (876) 929-0089; (876) 413-7350

FAX: (876) 754-6192

EMAIL: None

PROGRAMME DESCRIPTION: The Boys' Brigade (the BB) is an international non-denominational Christian youth organization. The object of the Boys' Brigade is the advancement of Christ's kingdom among Boys and the promotion of habits of Obedience, Reverence, Discipline, Self-respect and all that tends towards a true Christian manliness."

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Boys' Brigade will care for and challenge young people for life through a programme of informal education underpinned by the Christian faith.

This will be achieved by:

1. Delivering Christian teaching in partnership with the church in which the company is based and encouraging the development of a personal Christian faith;
2. Providing opportunities for leadership, decision making and skills training;
3. Empowering boys and young people by involving them in decision making at all levels of the organization and giving responsibility appropriate to their age and aptitude;
4. Raising awareness of boys and young people to the needs of others (especially other young people) locally, nationally and globally and encouraging them to engage in activities and projects in which they can make a difference;
5. Being sensitive to the needs and aspirations of boys and young people of varying backgrounds, differing abilities and stages of development and providing appropriate support, advice and guidance;
6. Ensuring the safety of boys and young people through the implementation of suitable procedures for the selection, training and supervision of leaders;
7. Equipping leaders through the provision of high quality training and resources;
8. Providing a network of professional staff to support voluntary leaders; and

9. Creating opportunities to develop partnerships with other appropriate organizations and agencies.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Membership of Boy's Brigade is open to Boys 5-25 years old. Where it is the will of the Company and of the Church or other body of which the Company is a part, and where they have agreed a need, a Company may operate as a Brigade Company. Membership of Brigader Companies is open to Boys and Girls.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Complete application form. Brigade is from churches; some of the companies might take an application form from you and ask for a contribution. The churches pay an annual subscription of \$2500.

BENEFITS PROVIDED: The Boys` Brigade is a youth organization committed to provide a safe environment in which boys and young men can develop socially and emotionally towards mature adulthood.

HOURS OF OPERATION: Monday – Friday 8:00- 5:00 p.m.

BOYS' TOWN VOCATIONAL TRAINING CENTER



NAME OF ORGANIZATION: BOYS TOWN VOCATIONAL TRAINING CENTER

ADDRESS: 6 Collie Smith Drive. Kingston 12. Or P.O Box 243. Kingston 10.

PHONE: (876) 948-1598-9; (876) 948-1600

FAX: (876) 948-1601

EMAIL: yvonnebeck2@yahoo.com

WEBSITE: None

CONTACT PERSON: Ms. Yvonne Beckford-Hewitt, Center Manager

PHONE: (876) 923-0870

FAX: 948-1601

EMAIL: yvonnebeck2@yahoo.com

PROGRAMME DESCRIPTION: Youth Development

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Education and training
2. Sports and Recreation
3. Counseling
4. Humanitarian assistance

ELIGIBILITY CRITERIA OR REQUIREMENTS:

1. Complete Entrance Test,
2. HEART Application or 3 CXC subjects

COST OF REGISTRATION/ ENROLLMENT: None

Level 1 – No fixed Cost

Level 2- \$5600

PROCESS OF ENROLLMENT/ REGISTRATION:

Fill out application Form

BENEFITS PROVIDED:

1. Training
2. Employment
3. Work Experience

HOURS OF OPERATION: Monday-Saturday 8:00-4:00 p.m.

BRITISH COUNCIL



NAME OF ORGANIZATION: BRITISH COUNCIL JAMAICA

ADDRESS: 28 Trafalgar Road, New Kingston, Kingston 10, Jamaica, West Indies

PHONE: (876) 929- 7049 ; (876) 929- 6915

FAX: (876) 960-3030

EMAIL: bcjamaica@britishcouncil.org.jm

WEBSITE: www.britishcouncil.org/jamaica.htm

CONTACT PERSON: Ms. Pauline Samuels, Manager

PHONE: (876) 929- 7049, (876) 929- 6915

FAX: (876) 960-3030

EMAIL: bcjamaica@britishcouncil.org.jm

PROGRAMME DESCRIPTION: Connect people with learning opportunities and creative ideas from the UK and aim to build lasting relationships between the UK and Jamaica. Facilitate persons interested in taking an exam, develop English skills, studying for a UK qualification or connecting with other professionals

DESCRIPTION OF SERVICES PROVIDED/OFFERED: In Jamaica aim to increase international recognition of the range and quality of learning opportunities from the UK. Through our knowledge and learning approach we have integrated exams, learning, information, events and professional development to offer you a service that provides UK expertise, whatever your educational needs. We work closely with UK institutions and disseminate information on study in the UK through our information centre, education fair and visits to various institutions in the island. Through the DFID Global Schools Partnership Programme, we partner schools in the island with schools in the UK. We also administer the International English Language Testing System (IELTS) monthly as well as facilitate exams for a number of UK institutions that offer programmes through distance. The Teacher's International Development Programme (TIPD) draws together networks of UK schools, teachers and Local Education Authorities (LEAs) working in partnership to examine models of good practice, to engage and share in professional dialogue with colleagues across the world and to demonstrate that what happens in the classroom. We partner with the Ministry of Education in their education development programme by study visits, BC Seminars, local workshops and technical expertise.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Must be registered or affiliated with an established UK (or International) distance based educational institution.

COST OF REGISTRATION/ ENROLLMENT: None

Exams attract a cost of £55 pounds per a paper and the courier cost and venue rental of \$2500 for a three hour exam.

Certifying \$200 for each document

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED:

1. Certify copies of academic certificates to support your application (Wednesday between 9:00 am - 12:30 pm.)
2. School Partnership. Register on the Global Gateway at www.globalgateway.org
3. Provide valuable information and relevant advice on studying in the UK. We also provide examination and certification services.
4. Help you with a range of courses, resources and exams and develop your English skills.
5. Support networking among arts practitioners and artist working across cultures.
6. The British High Commission in Jamaica awards only 5-6 Chevening scholarships each year from an average field of 200 applications. Scholarships are granted for one year and are for Masters Degree courses only. Applications for the Chevening scholarship are now open

HOURS OF OPERATION: Monday – Thursday 8:00-4:30 and Friday 8:00-1:00 p.m.

BRITISH HIGH COMMISSION



NAME OF ORGANIZATION: BRITISH HIGH COMMISSION

ADDRESS: 28 Trafalgar Road, PO Box 575, Kingston 10

PHONE: (876) 510-0700

FAX: (876) 510-0737

EMAIL: bhckingston@mail.infochan.com

WEBSITE: <http://www.britishhighcommission.gov.uk/>

CONTACT PERSON: Mrs. Nicky Fielder or Mrs. Valarie Tate

PHONE: (876) 510-0700

FAX: (876) 510-0737

EMAIL: bhckingston@mail.infochan.com

PROGRAMME DESCRIPTION: The British High Commission represents the British Government in its relations with the Government of Jamaica and promotes British interests in Jamaica, working to the British Government's international priorities. Our mission statement is to advance UK interests by working, through a joined-up approach, to encourage and support Jamaica's vision of a sustainable, secure, just and equitable society. The High Commission in Kingston is one of the largest British Diplomatic missions in the Americas.

1. Political and Media. The political section of the High Commission supports Jamaica's efforts to establish and sustain the rule of law and an effective judicial system within a human rights framework, in order to reduce the negative impact of drugs and international crime on the UK and to help promote Jamaican development. It also manages several bilateral programme budgets and has overall responsibility for the Chevening Scholarship programme in Jamaica.
2. The Department for International Development (DfID) is responsible for implementing the UK's development assistance programme. Its priority is to work with the Government of Jamaica towards the achievement of the Millennium Development Goals.
3. UK visas. Visa section is responsible for providing visa and entry clearance services for those wanting to travel to the UK.
4. UK Pensions. The pensions section provides a service to those entitled to British state pensions now living in Jamaica.
5. Trade and Investment. UK Trade and Investment (UKTI) is the UK Government's trade and investment promotion vehicle. UKTI works proactively to facilitate UK exports through the provision of support services to UK companies interested in exporting goods and services to Jamaica.
6. British Council. Works to assist with the education reform agenda and to foster closer links between British and Jamaican educational establishments. The Council is also responsible for

managing the Chevening Scholarship scheme in Jamaica on behalf of the Foreign and Commonwealth Office.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

Funds available from the British High Commission. Several UK Government Departments provide funds for use in Jamaica: Department for International Development (DfID), Foreign and Commonwealth Office (FCO), Ministry of Defense (MOD) and Her Majesty's Revenue and Customs (HMRC). The Serious Organized Crime Agency (SOCA) and Metropolitan Police Service (MPS) also offer operational support. These funds are targeted at two overarching objectives:

1. To support Jamaica's efforts to establish and sustain the rule of law and an effective judicial system within a human rights framework, in order to reduce the negative impact of drugs and international crime on the UK and help promote Jamaican development.
2. To help Jamaica reduce poverty and achieve the Millennium Development Goals by working with the Government of Jamaica (GoJ) and international development partners to support the development, implementation and monitoring of the GoJ's Medium Term Socio-Economic Policy Framework (MTSEPF)

Funds are offered in different forms:

1. Regional support to the Caribbean (e.g. FCO and MPS support to help define the security needs of the nine host countries of the Cricket World Cup);
2. Regional and national programmes run from London using a pooled DfID-MOD-FCO fund that promotes conflict prevention globally (e.g. a training programme for JCF firearms trainers);
3. Direct budget support to the GoJ for specific programmes (e.g. DfID's public sector reform programme);
4. Technical support to the Jamaica Constabulary Force and Jamaica Defense Force (e.g. HMRC support to the JCF narcotics division to increase drug detection capacity in Jamaican airports); support for JCF employment of international police officers; support and advice for "Operation Kingfish";
5. Direct support for a specific project run by a non-governmental organization (e.g. FCO support for provision of legal assistance by a prominent NGO to those who would otherwise not be able to afford representation);
6. Chevening Scholarship offered for study in the UK to potential leaders, decision-makers and opinion formers.

ELIGIBILITY CRITERIA OR REQUIREMENTS: The FCO accepts bids from non-governmental organizations, community groups and other organizations for specific initiatives. Our budgets are small, and are therefore targeted at certain focal areas, which are reviewed annually. Themes for financial year April 2006 – March 2007 are:

Security and Justice

1. Support for Jamaican efforts to reform correctional services including use of restorative justice and training of prison staff;
2. Supporting reintegration of former prisoners, including deportees from the UK and rehabilitation through provision of practical training programmes;
3. Strengthening witness protection programmes and providing support for victims of violence, especially women and children;
4. Support to strengthen the Jamaican judicial system in line with GoJ recommendations, including training for legislative drafters, support to the Department of Public Prosecution's office and public education and advocacy for improved transparency and accountability.

Sustainable Development

1. Support for women and children's rights, particularly victims of violence;
2. Supporting the establishment of new enterprise in Jamaica and facilitating micro-enterprise networks.
3. Access to information on environmental legislation and other issues.
4. Improving literacy at the primary level.
5. Combating discrimination against Jamaicans living with HIV/AIDS and improving their access to services.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: All bids must be submitted on our standard application form. Our Projects Officer will review all applications against a set of criteria. Projects will be selected that meet our stated objectives, offer value for money (i.e. significant impact against the time and money required to achieve the project aims), and are designed to be sustainable in the longer-term. We are unable to consider bids from individuals or for projects that involve provision of infrastructure. Selected proposals will be further reviewed by our programme team in London against applications from other countries and regions. If your project meets our criteria but we are unable to offer funding, our Projects Officer will suggest other sources of support known to the High Commission that may be suitable. We aim to acknowledge all applications within two weeks of receipt.

BENEFITS PROVIDED: Funds for the current financial year are almost entirely committed. The criteria for funding for FY 2007/8 will be available on our website in January/February 2007.

HOURS OF OPERATION: Monday – Thursday; 0800-1630 (local time); 1300-2130 (GMT) Friday; 0800-1300 (local time); 1300-1800 (GMT)

BUILD JAMAICA FOUNDATION



NAME OF ORGANIZATION: BUILD JAMAICA FOUNDATION

ADDRESS: 58 Half Way Tree Road, Kingston 5, Jamaica W.I.

PHONE: (876) 754-8287; (876) 754-8286

FAX: (876) 908-0732

EMAIL: buildjamaica@gmail.com or buildj@colis.com

WEBSITE: <http://www.buildjamaica.org/>

CONTACT PERSON: Mrs. Doreen Brown, Coordinator or Angela Vassel Administrator

PHONE: (876) 754-8287, (876) 754-8286

FAX: (876) 908-0732

EMAIL: buildj@colis.com

PROGRAMME DESCRIPTION: A non-profit, non-political organization committed to restoring a sense of hope, purpose and dignity through the efforts of concerned Jamaicans at home and abroad. BJF undertakes this task with a firm belief in God, that we as a nation already have within us the resources to accomplish this task. The focus is to arrest the declining social and economic conditions in Jamaica, by carefully planning and implementing a voluntarily funded development programme. In the short-term BJF aims to provide immediate assistance to education, health, skills training and sports.

The BJF was developed out of a vision and Christian concern for the social and economic development of the people of Jamaica. The general idea of this project concept was derived from the need to develop a programme which would assist in creating a positive and significant impact on the economic development and social well-being of our nation.

The underline concept of the project idea is to motivate and challenge Jamaicans and friends of Jamaica to participate in building our nation by contributing one dollar per day for an initial period of one year. The target is for one million contributors from overseas, plus Jamaicans at home who will similarly support "The Build Jamaica" concept.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: We work towards the creation of a society in which every Jamaican has access to employment and the highest quality of education and health, where law and order prevail, and all are guaranteed justice in the courts of the land. We seek to foster an environment that is safe for us, our children, and future generations. It is our goal to contribute to restoration of a sense of hope, purpose and dignity, by encouraging national development through responsible citizenship.

ELIGIBILITY CRITERIA OR REQUIREMENTS: BJF will welcome assistance and contributions from persons who share its vision, and are desirous of working together with the foundation in an effort to help to rebuild Jamaica.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED: The BJF seeks to achieve the following broad objectives:

1. To promote economic and social prosperity in Jamaica.
2. To assist and promote structured development and local community restoration.
3. To negotiate with the Jamaican Government on matters which will improve the quality of life and the welfare of the Jamaican people?
4. To encourage the development of the social services sector to deliver services in the areas of health, social care, and community education.
5. To encourage and develop Christian Action, Research Education in every local community. (Community CARE)
6. To generate a significant sum of foreign exchange in charitable contributions and donations from its membership, friends of Jamaica and international funding bodies in the shortest times possible.
7. To encourage patriotism and practical involvement of the populace in the process of nation building through creative means.
8. To establish an operational structure in which Jamaicans and friends of Jamaica can contribute meaningfully and consistently towards Jamaica's development.
9. To encourage the development of the social services sector to deliver services in the areas of health, social care, and community education.

HOURS OF OPERATION: Monday- Friday 9:00-5:00 p.m.

BUREAU OF WOMEN'S AFFAIRS

NAME OF ORGANIZATION: BUREAU OF WOMEN'S AFFAIRS

ADDRESS: 4 Ellesmere Road, Kingston 10.

PHONE: (876) 754-8575-8

FAX: (876) 929-0549

EMAIL:jbwa@cwjamaica.com

WEBSITE: No Official website right now, one is scheduled to be operational next year.
<http://www.jis.gov.jm/Bureau%20of%20Womens%20Affairs/index.asp>

CONTACT PERSON: Mrs. Faith Webster, Acting Executive Director

PHONE: (876) 929-6224; (876) 929-6260

FAX: (876) 929-0549

EMAIL: faith.webster@cabinet.gov.jm or faithw.jbwa@cwjamaica.com

PROGRAMME DESCRIPTION: To enable women to achieve their full potential as participants in Jamaica's social, cultural and economic development and with equitable access to and benefits from the country's resources. The Bureau of Women's Affairs has a mandate to act as a catalyst to ensure that government addresses the problems that confront women, given the impact of patriarchy and sexism. The problems include high rates of unemployment, violence against women in various forms such as spousal abuse, rape, incest and sexual harassment. Its objective is to enable women to recognize their full potential as individuals and to create avenues for their full integration in National Development.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Research and Policy Development
2. Public Education and Training
3. Project Planning and Monitoring

ELIGIBILITY CRITERIA OR REQUIREMENTS: All Jamaican Women

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Come in speak to the customer representative service and wait to see the relevant person.

BENEFITS PROVIDED:

1. Increasing access to employment and income
2. Upgrading women's skills and increasing their access to credit and markets
3. Improving pay, working conditions and promoting the diversification of women's employment opportunities

4. Ensuring available, affordable, adequate child care services
5. Providing adequate protection and means to redress women and children who are victims of family violence, incest, rape and sexual harassment
6. Improving housing supply and terms of acquisition to assist women in the provision of shelter for themselves and their families
7. Eliminating legal discrimination and implementing reforms necessary for the protection and advancement of women
8. Ensuring that the provision and distribution of basic services between men and women is equitable
9. Promoting women's rights to contraception and choices about the number of children they desire.
10. Ensuring equal rights for females in all areas of education

HOURS OF OPERATION: Monday-Thursday 8:30- 5:00 and Friday 8:30-4:00

**CANADA FUND FOR LOCAL INITIATIVES (CANADA FUND) / CANADIAN
INTERNATIONAL DEVELOPMENT AGENCY (CIDA)**



NAME OF ORGANIZATION: CANADA FUND FOR LOCAL INITIATIVES (CANADA FUND)

ADDRESS: Canadian High Commission. 3 West King House Road Kingston 10

PHONE: (876) 929-3597 ; (876)929-3598 ; (876) 929-9238

FAX: (876) 929-3599

EMAIL: effie.mcdonald@international.gc.ca

WEBSITE: <http://www.cidajamaica.org.jm/canfund.htm>

CONTACT PERSON: Mrs. Paulette Jude, Project Manager Enhancing Civil Society Project

PHONE: (876) 929-3597

FAX: (876) 929-3599

EMAIL: fitecspcidal@cwjamaica.com

PROGRAMME DESCRIPTION: To contribute to sustainable development in Jamaica through enabling the most vulnerable groups and communities to become self-reliant.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Overseas development agency dealing with community and development projects.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. NGOs
2. CBOs
3. Local Institutions

Criteria:

Each financial year the Canadian High Commission decides on a new theme. Organizations must be involved in these areas. The themes for the year 2005 -2006 are as follows:

1. Activities to help the elderly, including veterans
2. Activities aimed at improving the living condition of orphans, abandoned children and other disadvantaged youth
3. Initiatives to assist, among others, the physically and mentally handicapped
4. Activities that contribute to the preservation of Jamaica's history and culture

Restrictions: No funding of individuals

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Application Procedures:

1. All applications must be submitted in the form of a project proposal based on the guidelines available from the CIDA - Project Support Unit.
2. Funding is made available approximately three weeks after project is approved

BENEFITS PROVIDED:

1. Funding
2. Grants

Funding Ceiling: Cdn\$10,000.00

Availability of Funding: Ongoing

HOURS OF OPERATION: Monday-Friday 8:00-4:30 p.m.

**CARIBBEAN AGRICULTURAL RESEARCH AND DEVELOPMENT INSTITUTE
(CARDI)**



NAME OF ORGANIZATION: CARIBBEAN AGRICULTURAL RESEARCH AND DEVELOPMENT INSTITUTE (CARDI)

ADDRESS: CARDI Jamaica P.O. Box 113 Mona Campus Kingston 7

PHONE: (876) 927-1231

FAX: (876) 927-2099

EMAIL: cardi2@cwjamaica.com

WEBSITE: <http://www.cardi.org>

CONTACT PERSON: Dr. Francis Asiedu, CARDI Representative

PHONE: (876) 927-1231

FAX: (876) 927-2099

EMAIL: cardi2@cwjamaica.com

PROGRAMME DESCRIPTION: Established in 1975 to serve the agricultural research and development needs of the member states of the Caribbean Community (CARICOM).

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

CARDI provides:

1. Technical services in integrated pest management technology, organic and crop production systems, sheep and goat production systems and statistical analysis
2. Agribusiness and Marketing technical assistance
3. Information Management for agricultural and rural development through the ACP-EU Technical Centre for Agricultural and Rural Cooperation (CTA)
4. Regional Research Coordination through the establishment of commodity and thematic networks under the Caribbean Agricultural Science and Technology Information Networking System (PROCICARIBE)
5. CARDI implements its work programme by working in collaboration with local, regional and international research and development organizations.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Public and private entities involved in agribusiness activities

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED:

Agribusiness

The unit primarily involves the provision of technical assistance to public and private sectors with respect to the development of viable agribusiness activities. The goal of the agribusiness unit is to develop commercially viable industries through the provision of strategic technical assistance as well as expertise in the following areas:

1. Business Advisory Services
2. Portfolio Research
3. Audit Reports
4. Product development manuals & Plans
5. Feasibility Studies
6. Research & Development
7. Technical & Financial Proposals
8. Market Research & Development
9. Technology Generation & Transfer
10. Enterprise Development
11. Resource Mobilization
12. Technical Assistance in crop and livestock production

Marketing

The Caribbean Agricultural Research and Development Institute (CARDI) under the Regional Transformation Programme for Agriculture (RTP) have been given the mandate to be the lead agency for Marketing in the Caribbean Community (CARICOM).

The Marketing Unit of CARDI in its commitment to contribute to the development of the Region's agricultural sector provides marketing assistance to agribusiness enterprises, farmers, processors, exporters, and to Ministries of Agriculture.

The unit has specific responsibilities for the marketing of three commodities- hot pepper, sweet potato, and small ruminants.

The Unit also provides a wide range of services:

1. Collect, compile and analyze data for effective decision making
2. Conduct primary and secondary research for investment, production and productivity
3. Identify and analyze markets and trade opportunities regionally and internationally
4. Develop competitive strategies for commodities, and prepare industry/market reports
5. Facilitate export promotion programs

Jamaica is the centre for goat production technologies at the Sam Motta and Hounslow goat and sheep demonstration and training centres. Integrated Pest Management (IPM) in vegetables (callaloo), food crops (sweet potato) and coffee is also a major focus of the research activities in Jamaica. The Natural Resources Management (NRM) Section is also involved in soil and water management studies and organic agricultural production. Technical assistance is also provided to several state agencies and a number of regional organizations.

HOURS OF OPERATION: Monday – Friday 8:30-4:30 p.m.

CARIBBEAN AMERICAN PROGRAMME FOR EMPOWERMENT INC



NAME OF ORGANIZATION: CARIBBEAN-AMERICAN PROGRAM FOR EMPOWERMENT (USA), INC. (C.A.P.E.), INC

ADDRESS: C.A.P.E., Inc. 1045 Ocean Ave. Suite 6 Brooklyn N.Y. 11226

PHONE: (718) 421-1846

FAX: (718) 434-9748

EMAIL: Webstar@Cwjamaica.Com

WEBSITE: www.akbarcape.org

CONTACT PERSON: Amir Abdullah Muhammed Abdul-Akbar

PHONE: (888) 342-2743

FAX: (718) 434-9748

EMAIL: Abdullahbrkl@aol.com

PROGRAMME DESCRIPTION: A non-profit diverse organization based in the United States of America and the Caribbean, founded by Amir Abdullah Muhammed Abdul-Akbar a.k.a. Everette Ranglin. C.A.P.E., INC specializing in sending medical/surgical, computers, school and text books to the Caribbean, which we have been doing since 1994 to several hospitals, schools, Churches and Mosques in Jamaica, Guyana, Trinidad, Haiti, St. Lucia, Grenada, Barbados, St. Vincent and the Grenadines, Pakistan, etc.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Is a non-profit diverse organization based in the United States. Their mission is to use collective energies and resources to make positive contributions towards the improvement of social and economic conditions in Jamaica, the wider Caribbean region and Jamaicans in the United States.

1. To foster unity and cooperation with in the Caribbean Community.
2. To lobby Government for policies and programs which will support economic growth?
3. To channel the Caribbean Community resources to help alleviate the economic and social problems of the Caribbean.
4. To advocate equality of opportunity freedom and reward for personal initiative.
5. To promote good standards in corporate governance and charitable practice throughout the Caribbean communities.

ELIGIBILITY CRITERIA OR REQUIREMENTS: CAPE's primary mission is to assist the integration of Caribbean peoples in the American and Caribbean society through charitable endeavors. The Caribbean-American Program for Empowerment (CAPE) is a Brooklyn-based community organization that donates to areas that include Pakistan, Guyana, Haiti and Jamaica.

BENEFITS PROVIDED: Recipients have received Books, Computers, Medical Supplies, Surgical Supplies, Food Stuff, Clothing and Toys.

CARIBBEAN BAR ASSOCIATION



NAME OF ORGANIZATION: CARIBBEAN BAR ASSOCIATION

ADDRESS: 200 S. Biscayne Blvd., Suite 2680 Miami, FL 33131

PHONE: (305) 548-3800

FAX: (786) 777-0174

EMAIL: info@caribbeanbar.org

WEBSITE: <http://www.caribbeanbar.org>

CONTACT PERSON: Mrs. Pamela Gordon, President or Sue-Ann Robinson, Secretary.

PHONE: (954) 831-1262

FAX: (786) 777-0174

EMAIL: pgordi@netscape.com or sueann.robinson@gmail.com

PROGRAMME DESCRIPTION: Founded in 1994 and based in Miami, Florida, the Caribbean Bar Association (“CBA”) is a South Florida voluntary bar organization that has grown from 25 to over 150 attorneys from the Caribbean-American community in Miami-Dade, Broward, and Palm Beach counties. The CBA includes attorneys working both in the public and private sector and practicing in several areas of the law, including but not limited to criminal and commercial litigation, administrative, family, immigration, business and corporate, insurance defense, medical malpractice, real estate, maritime, international, personal injury, land use/zoning law, among others.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The CBA has implemented numerous activities and partnerships around the following mission and objectives:

1. To articulate and promote the goals and objectives of Caribbean-American lawyers in South Florida.
2. To foster and encourage professional excellence among Caribbean-American lawyers.
3. To promote a greater awareness of and commitment to the civil and political rights of the Caribbean-American community.
4. To develop relationships with other Caribbean-American professionals and organizations.
5. To increase the enrollment of Caribbean law students.
6. To promote the general welfare of Caribbean citizens in South Florida (English, French/Creole, Spanish & Dutch speaking).

ELIGIBILITY CRITERIA OR REQUIREMENTS:

1. Must be a member of the Bar
2. Associate members do not have to be lawyers

COST OF REGISTRATION/ ENROLLMENT: Regular members \$US 50 per a year, who are members of the bar. Associate members \$30.

PROCESS OF ENROLLMENT/ REGISTRATION

1. Complete Application Form

BENEFITS PROVIDED: The CBA has embarked on the following initiatives:

1. Developed a partnership with the local print, radio and TV Caribbean media.
2. Fostered a communicative partnership with the local Caribbean Consular Corps.
3. Participated in numerous local, statewide and international town hall meetings sponsored by Caribbean-American corporations in providing free legal and civic advice to the public
4. Established a Scholarship Fund through its Annual Banquet in support of the Florida Caribbean Students Association
5. Acknowledged and honored outstanding Caribbean-American citizens for their charitable and/or community work
6. Made public appearances on local radio in addressing specific issues affecting Caribbean-American citizens.
7. Produced a Membership Directory that also included information on other local voluntary bars, media, Consulates, and other professional organizations
8. Conducted various citizenship and voter's registration drives.

HOURS OF OPERATION: Monday- Friday 8:00-5:00 p.m.

CARIBBEAN CONFERENCE OF CHURCHES



NAME OF ORGANIZATION: CARIBBEAN CONFERENCE OF CHURCHES

ADDRESS: 14 South Avenue. Kingston 10

PHONE: (876) 926-7114, (876) 926-7007

FAX: (876) 926-6990

EMAIL: ccchurch@cwjamaica.com

WEBSITE: <http://www.ccc-caribe.org/eng/index.htm>

CONTACT PERSON: Reverend Livingston Malcolm, Senior Programme Officer

PHONE: (876) 926-7114, (876) 926-7007

FAX: (876) 926-6990

EMAIL: jamaica-sro@ccc-caribe.org

PROGRAMME DESCRIPTION: The Caribbean Conference of Churches (CCC) is the recognized Regional Ecumenical Organization (REO) of the Caribbean and one of the major development agencies at work in the Caribbean today. Currently comprised of 34 member churches in 33 territories across the Dutch, English, French and Spanish speaking territories of the region, it was founded in 1973 to promote Ecumenism and Social Change in Obedience to Jesus Christ and in Solidarity with the Poor.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Work with churches on home and family, education, HIV aids and equipping persons with skills. HIV/AIDS programme reflects a comprehensive response to a complex socio-economic development issue. The programme now consists of the following components:

1. Counseling Training;
2. Education and training (this includes the following two areas of focus):
3. Behaviour change and communication programmes geared towards youth, clergy and the integration of HIV/AIDS in denominational educational facility curriculum including schools, theological colleges, Sunday school etc.;
4. Advocacy and awareness building (including sensitization for clergy and lay persons, partnering the regional media);
5. Seed money to support member church initiatives;
6. Assisting member Churches in the provision of care facilities and support for PWAs and their families.
7. Provision of technical and other expertise in support of member church initiatives.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. CBOs

Criteria:

1. Proposals must be channeled through a Church
2. Proposals must be shown to be sustainable, for consideration

Restrictions: No funding of individuals

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Application Procedures:

1. Submission of project proposal using CCC proposal form. (The CCC is willing to help with the development of the proposal)
2. The organizational committee considers the proposal.

Funding committee meets every 3 months

BENEFITS PROVIDED:

1. Funding
2. Grants
3. Loans

Funding Ceiling: US\$7,500 per year, for three years

Availability of Funding: Limited, as funding pool is for entire Caribbean region

HOURS OF OPERATION: Monday- 8:30-4:30 p.m.

CARRERAS SPORTS FOUNDATION/RJR SPORTS FOUNDATION

NAME OF ORGANIZATION: CARRERAS SPORTS FOUNDATION/ RJR SPORTS FOUNDATION

ADDRESS: c/o Radio Jamaica Ltd. 32 Lyndhurst Road Kingston 5

PHONE: (876) 926-1100

FAX: (876) 929-7467

EMAIL: gairy.allen@rjrcommunicationsgroup.com

WEBSITE: There is no current website the old one was <http://www.carrerassportsfoundation.com/>

CONTACT PERSON: Mr. Gary Allen, Deputy Chairman or Mrs. Brown-Bell

PHONE: (876) 926-1100

FAX: (876) 929-7467

EMAIL: gairy.allen@rjrcommunicationsgroup.com

PROGRAMME DESCRIPTION: The Carreras Sports Foundation annually honors outstanding achievement(s) in sport by Jamaican athletes during the previous year, by nominating a maximum of ten (10) performances by both males and females. By applying the selection criteria enunciated below, the Foundation then selects those whose exploits have been deemed the most worthy, and announces its choice for the Sportsman and Sportswoman of the Year, and their respective Runners-up.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. To promote and encourage a knowledge and appreciation of Jamaican sports in all its aspects and forms for the benefit of the public of Jamaica.
2. To foster good sportsmanship in Jamaica
3. To give encouragement in sports to the youth of Jamaica
4. To promote participation and development in all forms of sports of Jamaicans
5. To give recognition to outstanding achievement in sports in Jamaica

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. CBOs
2. NGOs
3. National Sporting Organizations

Criteria:

1. Grants are given to National Sporting Organizations for participation in sporting events at the National, Regional or International levels.
2. To fund programmes of training
3. To meet administrative expenses

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Written proposals to be submitted to the above address outlining details of the project/programme showing support from the appropriate Sporting Association.
2. Proposals should either be channeled through the appropriate National Sporting Organization or include a letter of support from such an organization

BENEFITS PROVIDED:

1. Funding
2. Grants

No Funding Ceiling, Funding is ongoing, however, Proposals must be submitted before November 30th of each year in order to be considered for the next financial year.

HOURS OF OPERATION: Monday- Friday 9:00- 5:00

THE CECIL B. FACEY FOUNDATION

NAME OF ORGANIZATION: THE CECIL B. FACEY FOUNDATION

ADDRESS: Pan-Jamaican investment Trust Ltd. 60 Knutsford Boulevard Kingston 5. Mail: 184a
Constant Spring Road, Kingston 8

PHONE: (876) 929-4510; (876) 929-4511

FAX: (876) 929-5766

EMAIL: mfacey_panjam@hotmail.com

WEBSITE: None

CONTACT PERSON: Mrs. Yasmin E. Fenton, Secretary or Mr. Maurice Facey, Chairman

PHONE: (876) 929-4510; (876) 925-6886

FAX: (876) 929-5766

EMAIL: mfacey_panjam@hotmail.com

PROGRAMME DESCRIPTION: The objective of the Cecil B. Facey Foundation is to promote deserving causes for the upliftment and benefit of the people of Jamaica with particular emphasis being given to education, health and culture

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

Grants will be given either:

1. In the form of a scholarship
2. Cash donations for building, machinery, equipment, supplies and other start-up costs for a project
3. Travel, rent, materials and personal expenses required for an individual to devote their time exclusively to a project
4. Risk capital to carry out an experimental programme
5. An allowance to support operational expenses and provide a needed public service

ELIGIBILITY CRITERIA OR REQUIREMENTS:

1. Basic Schools
2. NGOs
3. CBOs
4. Individuals

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Preference will be given to specific projects that encourage the self-help and self-improvement of the individual, group or corporate body. Preference will also be given to new and imaginative projects that fall within the specified areas of interest. Submit as much supporting information as you think necessary, including a budget a letter must be included, not exceeding one page in length summarizing the following:

1. Nature of project and reason for request
2. Length of project

3. Total funds required from the Foundation and state the percentage this sum represents of the total project cost
4. If ongoing project, show how it will be supported on conclusion of funding (i.e. after one year)
5. Name of individual/organization who will account for funds spent at end of funding period

BENEFITS PROVIDED:

1. Education Scholarships, primarily for undergraduate studies at local tertiary institutions
2. Projects at the basic, primary and secondary level, including construction, engineering and architecture.
3. Health Grants - to established health institutions
4. Grants - in response to community appeals
5. Geriatrics and pharmaceutical research
6. Culture
7. Sport including teaching and training

Restrictions: Grants will be for one year's duration

Funding Ceiling: Maximum of J\$50,000. (Minimum J\$5,000.)

Availability of Funding: Ongoing

HOURS OF OPERATION: Monday- Friday 8:30-5:00 p.m.

CULTURE, HEALTH, ARTS, SPORTS AND EDUCATION FUND / CHASE



NAME OF ORGANIZATION: THE CULTURE, HEALTH, ARTS, SPORTS AND EDUCATION FUND (CHASE) FUND

ADDRESS: 52 - 60 Grenada Crescent, Kingston 5

PHONE: (876) 908-4134; (876) 908-4144

FAX: (876) 908-4139

EMAIL: chase12@cwjamaica.com

WEBSITE: <http://www.chase.org.jm/>

CONTACT PERSON: Mr. W. Billy Heaven - Chief Executive Officer or Dr. Carlton Earl Davis, O.J., C.D., Chairman of the CHASE Fund.

PHONE: (876) 908-4134; (876) 908-4144

FAX: (876) 908-4139

EMAIL: chase12@cwjamaica.com

PROGRAMME DESCRIPTION: The Culture, Health, Arts, Sports and Education Fund (CHASE) were incorporated on November 25, 2002 and began its operations in January 2003. It was registered under the Companies Act to receive, distribute, administer and manage the monetary contributions from the lottery companies pursuant to Section 59G of the betting Gaming and Lotteries Act. The company became a reality based on the concept of 'taxes foregone' that would have normally gone to the consolidated fund.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

Arts and Culture

1. Improvement of libraries, archives and documentation facilities
2. Implementation of programmes to expose and encourage the people of Jamaica, especially the young, to utilize facilities such as libraries, archives, and documentation.
3. Establishment, funding and implementation of programmes for the development of talents and skills in the youth of Jamaica in the areas of the Arts and Culture
4. Utilization of cultural activities in the conveying of development objectives
5. Acquisition, restoration, maintenance or use of historic sites and monuments
6. Establishment of opportunities for cultural display and exhibitions to facilitate the show-casing of Jamaican culture
7. Provision of opportunities for more people to attend and participate in artistic activities
8. To assist in the creation and preservation of documentary film footage on Jamaica's history
9. Support of local museums

Early Childhood Education

1. Health screening of children in early childhood institutions
2. Building, upgrading and equipping of early childhood resource centres (including furniture and learning materials)
3. Health screening of children in early childhood institutions
4. Building, upgrading and equipping of basic schools and day care centres (including furniture and learning materials).
5. Building, upgrading and equipping of early childhood resource centres (including furniture and learning materials).
6. Support for development/manufacture of early childhood materials to enhance the cognitive development of children.
7. Improvement of the nutritional status of pupils in Basic and Infant schools; or Infant schools and Infant departments within Primary and All Age schools
8. Support the early childhood training programmes both pre service and in-service.
9. Provision of scholarships for specialists training in Early Childhood Education
10. Support for local and regional Early Childhood conferences and public education activities.
11. Institutional strengthening of the National Early Childhood Programme
12. Special provisions to extend resource centre facilities in communities which cannot access parish based centre facilities.
13. Assist communities and charitable and non-profit organizations in providing out-of-school-hours child care.
14. Expand the use of radio and televisions programmes to enrich and support the curriculum.
15. Support research for the development of early Childhood Education Programmes

ELIGIBILITY CRITERIA OR REQUIREMENTS:

1. National Objectives
2. Responses to community needs

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

Making an application to CHASE

1. Review the list of objectives for the fund to which you are applying (Arts and Culture *or* Health *or* Early Childhood Education)
2. Ensure that your project proposal meets *at least* one of the fund objectives
3. Write your application using the Guidelines provided by CHASE
4. Check your application to ensure that you have included all the relevant information requested in the Guidelines
5. Attach to the application pro forma invoices and/or estimates fully substantiating the amount being requested (3 quotations should be included for each set of goods and services to be purchased)
6. Submit your application to the offices of CHASE at 52-60 Grenada Crescent, Kingston 5
7. Please be aware that it may take up to three months to process your application

Guidelines for Applications to the Chase Fund

Basic Information Required On All Applications

1. Project Title: (Should Accurately Reflect The Essence Of The Project In As Few Words As Possible)
2. Name Of Organization/Individual:
3. Address:
4. Tel:
5. Fax:

6. E-Mail:
7. Name Of Contact Person:
8. Position:
9. Tel:
10. Fax:
11. E-Mail
12. Project Type: (Indicate If Project Falls Into More Than One Area)
 - Arts And Culture Or
 - Early Childhood Education Or
 - Health
13. Purpose Of Funding Requested: Briefly Describe The Main Purpose, Objectives And Components Of The Project; Give The Total Expected Cost Of The Project And The Grant Required
14. Total Cost Of The Project: Please Give Total Project Cost And Indicate Where Other Funds Will Come From If Total Project Cost Exceeds That Being Requested From Chase
15. Amount Requested From Chase:
16. Evidence Of Organization's/Individual's Ability To Use Funds As Requested: Please Summarize The Main Achievements Of The Organization/Individual To Date And/Or Describe Major Projects Undertaken Over The Past Five Years
17. Proposed Implementation Date(S): Please Indicate Expected Beginning Date And End Date Of Project

Please Note That All Applications for Sports Projects Must Be Submitted To the Sports Development Foundation, 31 Phoenix Avenue, Kingston 10)

Information Required For Arts and Culture Projects

1. Project Description (No Longer Than One Page): Please Expand, If Necessary, On The Purpose Of Funding Requested On First Page
2. Project Objectives: State Clearly The Outcomes Expected
3. Project Beneficiaries: Please Indicate Both Direct Beneficiaries (E.G. Artists, Participants In Project, Users Of Facility Etc) And Indirect Beneficiaries (E.G. Jamaica's Youth, Music Industry, Spectators, Inner City Community Etc)
4. Proposed Project Implementation And Management: Explain How Project Will Be Managed; Indicate Activities To Be Carried Out During Implementation And The Time Required To Carry Out Activities
5. Project Budget: List The Prices Of Goods And Services Required For Successful Implementation Of Project

Information Required For Early Childhood Education Projects

1. Project Description (No Longer Than One Page): Please Expand, If Necessary, On The Purpose Of Funding Requested On First Page
2. Specific Objectives: State Concisely Specific Results Project Seeks To Achieve
3. Projected Number Of Persons Expected To Benefit (Annually):
4. Description Of Requesting Institution: Indicate Whether You Are A Government Institution, Community Based Organization, Non-Governmental Organization, Charity, Academic Institution, Or Other – Please State
5. Information Required From Basic Schools/Early Childhood Institutions: Please Give The Following Specific Information
6. Name Of Zone
7. Name Of Parish Board
8. Ownership And How Long Institution Has Been At Present Premises
9. Evidence Of Legal Tenure For The Premises (Attach Copy Certified By A Justice Of The Peace)
10. Enrolment By Gender And Age Group

11. Number Of Teaching/Care Giving Staff
12. Governance: Please Indicate How Your Organization Is Managed E.G. Board, Management Committee, Ministry, Or Other – Please State
13. Major Source Of Operating Budget: Please Indicate Whether You Receive Subventions From The Ministry; Rely On Fund Raising, Charitable Contributions, For-Profit Activities Or Other – Please State
14. Basic School/Institution Which Will Benefit: If Beneficiary Is Different From The Requesting Agency, Please Indicate The Beneficiary Here
15. Detailed Specification Of Equipment/Assistance Required: Please Give Details Of The Budget Under The Following Headings Where Applicable: Building, Furniture, Equipment, Training, Curriculum Support Material, Other (Please Specify)
16. Please Attach To The Application 3 Sets Of Invoices For All Goods And Services To Be Purchased: Government Procurement Guidelines Require That 3 Quotations Be Submitted

BENEFITS PROVIDED:

1. Grants
2. Scholarships

HOURS OF OPERATION: Monday – Thursday 8:30-5:00 p.m. and Friday 8:30-4:00 p.m.

CHICAGO CONCERNED JAMAICANS¹

NAME OF ORGANIZATION: CHICAGO CONCERNED JAMAICANS

ADDRESS: P.O. Box 641189 Chicago, IL 60664-1189

PHONE: (312) 602-4548

EMAIL: ccjinfo@chicagoconcernedjamaicans.org

WEBSITE: <http://www.chicagoconcernedjamaicans.org/>

CONTACT PERSON: Ivan Harris, Jamaican **Coordinator**

PHONE: (312) 602-4548

EMAIL: ccjinfo@chicagoconcernedjamaicans.org

PROGRAMME DESCRIPTION: Chicago Concerned Jamaicans Inc was originally formed to aid the relief efforts on the island of Jamaica in the aftermath of Hurricane Gilbert in 1988. The organization is made up of Jamaicans and other citizens living in Chicago and surrounding areas and has stated as its purpose: Chicago Concerned Jamaicans Inc. was founded in 1988 to aid in the relief efforts in Jamaica after the devastation caused by Hurricane Gilbert. Having accomplished that goal the founding members recognized the need to continue addressing the many social and economic needs of Jamaicans, and decided to form a permanent organization with the stated mission

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Since its inception Chicago Concerned Jamaicans has contributed nearly a quarter of a million dollars to support education and other programs in Jamaica. The Programs embarked upon are:

1. Food and Nutrition Program
2. Daily Breakfast Nutrition Program
3. Scholarships & Examination Fees
4. Books, Supplies & Equipment Computers & Technology
5. CCJ Miscellaneous Contributions

An annual Dinner-Dance held in November is the major fundraising effort that affords the financial wherewithal to fulfill our commitment to the citizens of Jamaica. Chicago Concerned Jamaicans provides specific support to Jamaica through scholarships to high school students and computers for internet access to public libraries. CCJ has also made a contribution to the University of Technology Foundation (UTECH) to provide tertiary education for an individual student for the past 3 years.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Jamaican Youths

COST OF REGISTRATION/ ENROLLMENT: None

BENEFITS PROVIDED: The CCJ membership is comprised of Jamaicans and friends living in Chicago and its surrounding areas. Since 1988 the organization has provided more than \$600,000 (U.S.) in goods, services and cash donations to students, schools, libraries and other institutions.

Disaster Relief:

¹ Have left several messages on the voice mail , still awaiting a response.

1. 1988- CCJ was formed to aid in disaster relief efforts after the devastation caused by hurricane Gilbert. Members initiated collection, packaging and shipment of food, clothing and medical supplies to Jamaica (JA). From the success of this operation, CCJ was born.
2. 1989-Medical supplies were donated to Black River Hospital in St. Elizabeth.
3. 1990-Provided funds for the Hurricane Andrew Relief Fund in Jamaica and the United States.
4. 1993-Provided funds for the Jamaica Flood Relief Fund.
5. 1997-Provided funds for Red Cross on behalf of victims of the volcano on the Caribbean island of Montserrat.
6. 2005-CCJ was acknowledged with high praise for hurricane assistance checks totaling JA\$260 000.00 presented to Basic Schools at a ceremony attended by an official in the Ministry of Education, Jamaica.
7. 2005-Donated \$1000.00 to the Community Covenant Church in Calumet City to assist victims of Hurricane Katrina and \$2000.00 to the Jamaican Foundation of Houston who were assisting 19 Jamaican students displaced by Katrina, with housing and other basic necessities.
8. Scholarships
9. 1996-CCJ recognized the need to provide funding for high school students in order to complete high school. The focus of the organization shifted from Disaster Relief to Educational Support. A scholarship program was developed to provide four students with stipends of US\$500.00 per year, for books, uniforms and other essential incidentals.
10. 1998-CCJ also recognized the need to provide funding for students sitting the Caribbean Examination Council (CXC) tests which were required to complete high school.
11. 1999-CCJ continued the scholarship and examination assistance program to high school students and added more students entering high school.
12. 2000-CCJ covered the fees for 40 high school students sitting the CXC examinations in Jamaica. CCJ provided tuition and other educational assistance to selected high school students in the Chicago area.
13. 2001-2005-CCJ maintained the annual scholarship and examination assistance program, adding more students and maintaining stipends of US\$500-US\$1200.00 for 50 students.
14. Library Project
15. 1999-CCJ launched a project with the Jamaica Library Service to equip Public Parish Libraries with technology to enable the Jamaican Communities served by these libraries to have access to the information super highway. Initial purchases of three internet ready computer systems consisting of high speed computers, modems, scanners, fax machine and printers were installed in libraries in Kingston, Manchester and St. Thomas.
16. 2001-CCJ completed equipping 7 public libraries with computers, Clarendon, St. Elizabeth, St. Ann, Trewlany, St. James, St. Mary and Portland.
17. 2003-CCJ completed the multiyear library information technology project to install modern internet capable computer suites in all 14 Public Parish Libraries in Jamaica.
18. 2004-CCJ was honored with a plaque of appreciation by the Jamaica Association of Libraries for significant contributions to library sciences in Jamaica.
19. Donations:
20. 1989-1991- Provided Manchester Principles Association with Funds to assist children to sit examinations.
21. 1995-2004- Donated US\$1000.00 annually to the United Negro College Fund
22. 2000-2005- Donated US\$1000.00 annually to the Alfred Sangster Foundation funding scholarship to the University of Technology (UTECH), Jamaica.

CHILDREN'S FIRST



NAME OF ORGANIZATION: CHILDREN'S FIRST

ADDRESS: 9 Monk Street, Spanish Town, St. Catherine

PHONE: (876) 984-0367

FAX: (876) 984-2839

EMAIL: kidz@cwjamaica.com

WEBSITE: <http://www.jamaica-kidz.com/childrenfirst/>

CONTACT PERSON: Mrs. Claudette Richardson Pryce, Executive Director

PHONE: (876) 984-0367, (876) 984-2839

EMAIL: kidz@cwjamaica.com

PROGRAMME DESCRIPTION: Children first are a newly transformed independent non-governmental agency. The original project began in 1989 with the support of Save the Children Fund (UK), with 50 street children. Children first presently serve approximately 620 children aged 3 - 18 years. It is the largest of its kind in Jamaica. The focus of the project is to work with and for children using the child participation technique, empowering them to become actively involved in decision making.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The project presently caters to the needs of children through the provision of education; training and life skills support mechanisms that are essential for the health and welfare of our youth. These include:

1. Remedial Education
2. Basic Skills Training
3. Counseling
4. School/Homework Assistance Programme
5. Recreational/Sporting Activities
6. Life/Survival Skills Training
7. Environmental Awareness and Management
8. Career Guidance and Skills Upgrade Referral
9. Youth Advocacy Training
10. Child Rights Education ("The rights of the child.")

ELIGIBILITY CRITERIA OR REQUIREMENTS: Families targeted by Children First are often:

1. Living in households where every one including children work or hustle to help the others to survive.
2. Living in cramped conditions without access to running water or electricity.

3. Household led by mother primarily, unskilled with seasonal employment, weak family structure and ties amongst family members.

COST OF REGISTRATION/ ENROLLMENT: \$500 for registration. Children First, with assistance of USAID Uplifting Adolescents Project, has been providing an holistic programme focusing on remedial education, formal school placement, life skill, environmental education, counseling, child rights and skill training. This special educational programme has been catering to the need of 250 potential/street and working (high risk) children aged 10-14, since October 1997.

PROCESS OF ENROLLMENT/ REGISTRATION

1. An entry test is done to decide the functional level of each participant, and learning and other disabilities are identified.
2. Remedial and literacy lessons are structured around thematic teaching, which the participants can relate to as a basis for designing lesson plans.
3. After each youngster has attained a certain level of proficiency he or she is re-integrated into the formal educational system, pre-vocational or vocational training.

BENEFITS PROVIDED:

1. Children first provide pre-vocational training in dressmaking and art & craft. The lessons are structured with clearly identified goals and defined activities age appropriate for the participants. Courses are delivered in formats appropriate to each youngster's level of literacy and reading comprehension. On successfully completing these courses the youngsters are placed in approved vocational training institutions.
2. Participants design a basic success behaviour plan which includes involvement in group activities, cooperation, and working with others.
3. Character Building: A co-ordinated program of activities to develop self-esteem, responsible decision making and leadership is ongoing. Participants assume leadership roles for specific daily activities. Participants receive conflict resolution training using the model designed by Peace and Love in Schools (PALS).
4. Community Support: Community persons give career talks, and arrangements are made to visit workplaces. Programmes include grooming for the workplace with self presentation and hygiene. Students also study goal setting and time management.
5. Peer-Counseling: Participants are involved in a comprehensive peer-counseling programme. Group counseling happens on a weekly basis where the participants decide issues to be discussed. Individual counseling is also available.
6. Community Activities: Participants decide on a listing of social agencies and community activities, such as working with Golden Age Homes, 3D's project for disabled children, Children Homes, and community environmental education.
7. Supervised classes. Classes use a participatory approach, where both teachers and youngsters play active roles in designing and the implementation of lesson plans. This is done through a number games and real to life situations.
8. Tours/Sports. Sporting activities are organized to give youngsters a competitive edge while promoting fair play, discipline and hard work. There is also the inter-house competition that has been used to strengthen the bond where, "a chain is as strong as its weakest links."
9. Visits and Performing Arts. There are time-tabled recreational and cultural sessions. Participants are encouraged to have competitions amongst themselves in these areas to reinforce team spirit and in the cultural area problem solving using community drama methodology.

HOURS OF OPERATION: The project operates five days per week from 8:30 am. - 4:30 p.m. The first three days account for remedial education and basic skills training. While the fourth day caters to

recreational and group activities. The fifth day is reserved for home and school visits and also staff development.

OTHER USEFUL INFORMATION: Children first received the Press Association of Jamaica award for Excellent Contribution to Community Development and to Street Children in Particular on November 22, 1998.



NAME OF ORGANIZATION: CITIGROUP

ADDRESS: 63-67 Knutsford Boulevard. Kingston 5

PHONE: (876) 926-3270-83

FAX: (876) 929-3745

EMAIL: ruth.malcolm@citigroup.com

WEBSITE: <http://www.citigroup.com/citigroup/global/jam.htm>

CONTACT PERSON: Mrs. Ruth Malcolm, Public Relations Officer

PHONE: (876) 936-3264

FAX: (876) 929-3745

EMAIL: ruth.malcolm@citigroup.com

PROGRAMME DESCRIPTION: Citigroup Inc. is today's pre-eminent financial services company, with some 200 million customer accounts in more than 100 countries

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Citibank strives to be a responsible corporate citizen by supporting organizations and programmes within our area of focus. Our priority in community development is improving the quality of life of the less fortunate in the society with a definite emphasis on children

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. NGOs
2. CBOs

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

Application Procedures:

1. Written requests giving project details should be submitted to Alethea Masters of the Country Corporate Office at the above noted address.
2. All requests will receive a written response
3. Proposals should reflect areas of interest with emphasis on children's needs

Restrictions: Prefer not to fund operating expenses

BENEFITS PROVIDED:

1. Grants

Funding Ceiling: None

Availability of Funding: Ongoing

HOURS OF OPERATION: Monday –Thursday 8:30-4:30 and Friday 8:30-5:00 p.m.

CITIZENS ACTION FOR FREE AND FAIR ELECTIONS/ (CAFFE)



NAME OF ORGANIZATION: CITIZENS ACTION FOR FREE AND FAIR ELECTIONS (CAFFE)

ADDRESS: 131 Tower Street, Kingston, Jamaica, W.I.

PHONE: (876) 967-1204

FAX: (876) 967-0571

EMAIL: ijchr@mail.infochan.com

WEBSITE: CAFFE does not maintain its website until general elections are imminent; it has a policy of keeping a low profile. <http://www.caffejam.com>

CONTACT PERSON: Ms. Nancy Anderson

PHONE: (876) 967-1204

FAX: (876) 967-0571

EMAIL: ijchr@mail.infochan.com

PROGRAMME DESCRIPTION: CAFFE was formed in 1997 to monitor the general election held in December of that year.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Monitoring Elections
2. Train Volunteers
3. Advocacy

ELIGIBILITY CRITERIA OR REQUIREMENTS: Non partisan, must not be directly affiliated to a political party.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Contact CAFFE and
2. Complete an application Form.

BENEFITS PROVIDED:

1. Election Monitoring

HOURS OF OPERATION: Monday - Thursday 8:30 - 4:30 and Friday 8:30 - 4:00

OTHER USEFUL INFORMATION: As at December 2006 CAFFE is gearing up for general elections.

COMBINED DISABILITIES ASSOCIATION



NAME OF ORGANIZATION: COMBINED DISABILITIES ASSOCIATION

ADDRESS: P.O Box 22, Ligunea Kingston 6 18 Ripon Road Kingston 5

PHONE: (876) 929-1177

FAX: None

EMAIL: advocacy@cwjamaica.com

WEBSITE: None

CONTACT PERSON: Ms. Monica Bartley, Chairperson

PHONE: (876) 929-1177

FAX: None

EMAIL: advocacy@cwjamaica.com

PROGRAMME DESCRIPTION: Combined Disabilities Association is a non-profit, non-governmental organization, which was formed in 1978 and officially launched in 1981, during the international year of persons with disabilities (IYDP) – its main focus is advocacy. This organization was born out of a need to have a voice of our own. The board of Directors consist of three (3) psychically disabled, three (3) hearing impaired, and three (3) mentally challenged or their representatives.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Combined Disabilities Association is an organization of individuals and not of agencies or Organizations. However we network with agencies both governmental,

And non-governmental.

Access is one of the main components of our advocacy, access to: -

1. Mobility
2. Housing
3. Education
4. Recreation – Rehabilitation
5. Employment

ELIGIBILITY CRITERIA OR REQUIREMENTS: The organizations target group is all persons with physical, visual, hearing, and mental disabilities.

COST OF REGISTRATION/ ENROLLMENT: \$100 for annual membership

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Fill out an application Form
2. If disability is not obvious ask to register with Jamaica Council for persons with disabilities

BENEFITS PROVIDED:

1. CDA's Resource Center. The resource center contains historical and current data relating to issues of concern to persons with disabilities. This material is available on short-term loan to members of CDA free of cost. However, some materials are for rental to outside organizations as required.
2. Rap Session. Monthly meetings are held mainly in the corporate area for the discussion of issues relating to the disabled.
3. Revenue Generation, Computer classes, Resource center, Printing – printing and designing of raffle tickets, cards, and small posters, Photocopying.
4. Training, Leadership training information Technology, Workshops on women's issues, Literacy sessions for its members and small business management
5. Rural Out-reach Programmes. CDA has participated in the establishment of three (3) rural groups and is currently organizing three (3) more in other rural areas with the rest of the island targeted for a three-year period.
6. Sign language interpretation of the major news one (1) of our leading television stations.
7. Networking with other NGO's
8. Advocacy to ensure the full participation of person with disabilities in all areas of national interest. Also areas such as drivers license for the hearing impaired, national policy on disability, societal change in attitude and perception of persons with disabilities. University of the West Indies committee for disabled students towards full integration and accessible facilities for all students.
9. Employment: - Deeds Industries diversified, Economic Enterprise for Disabled self help is a subsidiary of CDA which employed over sixty persons with disabilities and twenty able bodied to ensure integration, this is a wood work factory.
10. CDA has worked on a government policy for the disabled. This has being tabled and passed by cabinet and is now waiting to be legislated. Being a watchdog for government to make sure they adhere to their policies.
11. Access/Mobility. The revision of the national building code by the development of a building guideline along with the Rotary Cub in Kingston.
12. Access Watch Committee to identify the construction of public buildings and sites to ensure that accessible features are put in place.

HOURS OF OPERATION: Monday –Friday 8:30-4:30 p.m. and Friday – 8:30-4:00 p.m.

**COMMITTEE FOR THE UPLIFTMENT OF THE MENTALLY ILL REHAB CENTER
(CUMI)**



Committee for the Upliftment of the Mentally Ill

NAME OF ORGANIZATION: COMMITTEE FOR THE UPLIFTMENT OF THE MENTALLY ILL REHAB CENTER

ADDRESS: CUMI Rehab. Centre 1 Rectory Dr. Brandon Hill, P.O.Box 1751 Montego Bay #2 PO

PHONE: (876) 952-8737

FAX: (876) 971- 4943

EMAIL: cumi@cwjamaica.com

WEBSITE: <http://montego-bay-jamaica.com/cumi/>

CONTACT PERSON: Joy Crooks, Nurse Administrator and Elizabeth Hall, Chairperson

PHONE: (876) 952-8737

FAX: (876) 971- 4943

EMAIL: cumi@cwjamaica.com

PROGRAMME DESCRIPTION: The Committee for the Upliftment of the Mentally Ill (CUMI) is a non-governmental organization (NGO) and charitable foundation. It evolved in response to the need in Montego Bay for a service that would provide assistance to the homeless mentally ill once they had been treated and stabilized in a hospital setting.

Without this second stage of treatment, the benefits of initial care through hospitalization would quickly be lost with the client relapsing and reverting back to the habits of street life. Beginning as a pilot project (a one-staff one-volunteer street-program in 1991) it developed into a Day Rehabilitation Center and Night Shelter which has to date served approximately 700 persons of which 300 have completed the rehabilitation program and been placed back into the community-many gaining full or part-time employment.

The site for CUMI was chosen near the town center, where most of the homeless population congregates (the project managers must have access to those who need services, and those in need must have access to centrally located agencies). The mission is to reach out and advocate for the homeless mentally ill of Montego Bay (St. James) and within the limits of resources available, attempt to improve their level of physical and mental health as well as their basic quality of life.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: CUMI seeks to provide community-based outreach to and advocacy for the homeless mentally ill of Montego Bay and St. James Parish. The length of treatment is determined by the nature of the illness and the availability of community resources. After the initial recovery of the client in a hospital setting, CUMI seeks to continue the stages of care by re-

educating the client into the activities of daily living, such as maintenance of personal and household care, medication maintenance, skills training, and social and vocational rehabilitation. Without this second stage of treatment, the benefits of initial care through hospitalization would quickly be lost.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

1. Mentally ill of Montego Bay and St. James Parish.

Services to these groups are provided through the collaborative effort of CUMI and various agencies in the Montego Bay area. Although CUMI's services are predominately for the mentally ill, it acts as the referral agency for cases of drug addiction, the economically poor and HIV+ cases. All clients are also provided with temporary services including food, clothing, shelter, medication, daily-living-skills training, community psychiatric care, and job placement. These services are aimed at restoring them back to their family, a supported environment or independent living. CUMI works to insure that all eligible clients receive their entitlements (such as food stamps and Poor Relief aid).

COST OF REGISTRATION/ ENROLLMENT: None. All services are free of charge. Clients may offer to make a donation to the consolidated fund.

PROCESS OF ENROLLMENT/ REGISTRATION: Persons that can be served directly from the CUMI Day Center complete an intake application. Others may be referred to PERT (Psychiatric Emergency Response Team c/o Psy. 979 - 0275) and/or City Spirit (971-3312) c/o the Poor Relief Office or any other appropriate agencies

BENEFITS PROVIDED:

1. Outreach/Referral: Most requests come from the general public (families or concerned citizens).
2. Day Center: During the day, clients are provided with two nutritious meals (breakfast and lunch), clothing and other essentials for personal care. The facility accommodates activities of daily living skills, social and vocational therapeutic rehabilitation programs to maintain stability to prepare clients to return to the community and seek employment. The St. James Mental Health Officer (MHO) and nursing staff conduct reassessment psychiatric clinics twice monthly (first and fourth Tuesdays from 8:00am-11:00am). Within the limits of available resources, CUMI also provides family and public education on mental illness. All eligible clients are referred to the Poor Relief department of St. James for processing in order to receive entitlements (such as food stamps, Poor Relief aid, and application for Food for the Poor Housing units). These services are aimed at completing social needs. The nature of the illness and the availability of resources determine the length of treatment.
3. Night Shelter: Providing supervision, cots, blankets, evening meals, medication, therapeutic activities such as: games, music, and occasional visiting groups. For light entertainment, a TV and radio are provided. Records reflect that a minimum of 4 to a maximum of 19 clients per night use this service.
4. Clinical Services: Within the limits of resources available and with the assistance of the St. James MHO, CUMI provides clinical assessment and repeat prescriptions (which can be filled at the Cornwall Regional Hospital Pharmacy). Case management services are provided within available time, as well as brief counseling for rehabilitated clients and advocacy for affordable housing.
5. Intermediate Care: Because of a lack of long term facilities in Western Jamaica, fully rehabilitated ex-street persons who have no placement are given the option of the Day Center and Night Shelter services while attending work, and seeking independent housing solutions.
6. Children's Program: In 1996 CUMI commenced the children's program. Services target children who are abandoned because parent(s) are mentally ill and unable to provide care and protection. The structure provides foster mother care using the Family Court, Children's Services. For those eligible candidates education, healthcare, family life provision and any other basic requirement for normal development are included. This approach aims to alleviate child suffering and prevent

a future adult population of mentally ill and street people. Presently, there are 11 children participating in this program.

HOURS OF OPERATION:

Day Center: Open Monday - Friday 8:00am - 4:00pm

Night Shelter: Open from 7:00pm-6:00am seven nights per week

CONSTRUCTION RESOURCE AND DEVELOPMENT CENTRE (CRDC)



NAME OF ORGANIZATION: CONSTRUCTION RESOURCE AND DEVELOPMENT CENTRE (CRDC)

ADDRESS: 11 Lady Musgrave Avenue. Kingston 10,

PHONE: (876) 978-4061

FAX: (876) 978-1249

EMAIL: crdc@mail.infochan.com

WEBSITE: <http://www.jsdnp.org.jm/crdc/>

CONTACT PERSON: Mrs. Carmen Griffiths, Executive Director

PHONE: (876) 978-4061

FAX: (876) 978-1249

EMAIL: crdc@mail.infochan.com

PROGRAMME DESCRIPTION: Construction Resource and Development Centre (CRDC), a not-for-profit, non-government organization, was established in 1983. CRDC is working towards the improvement of shelter standards of the Jamaican and Caribbean people. CRDC fulfills a crucial role in the primary collection and publication of information on all aspects of shelter in Jamaica and the Caribbean.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

CRDC's four main areas of work are:

1. Construction Industry Resource Provider
2. Disaster Mitigation
3. Women and Shelter
4. Water and Sanitation

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: None.

Persons will be escorted to the Library if they require information

BENEFITS PROVIDED: The Information Centre has a unique collection of data on housing issues, water, sanitation and the environment. The Centre provides data acquired throughout its year

of community work, networking and research, as well as an extensive collection of studies on the informal housing sector carried out by the organization. This local information base is supplemented by a wide variety of publications on human settlement development process from other regional and international organizations. Information on sanitation, water and the environment as it relates to Jamaica as well as from other regions of the world is also housed in the Information Centre. Local information is supplemented by publications from major environmental organizations world wide. CRDC's work programme encompasses many of the informal housing needs identified. These include:

1. Builder Training
2. Disaster Mitigation
3. Low Income Housing
4. The Environment
5. Water and Sanitation
6. Women & Shelter

HOURS OF OPERATION: Monday – Friday 8:30-4:30 p.m.

CONSUMER AFFAIRS COMMISSION



NAME OF ORGANIZATION: CONSUMER AFFAIRS COMMISSION

ADDRESS: 1B Holborn Road Kingston 10

PHONE: (876) 926-1650-2; 1-888-991-4470

FAX: (876) 968-8729

EMAIL: cacjam@infochan.com

WEBSITE: <http://www.consumeraffairsjamaica.gov.jm>

CONTACT PERSON: Mrs. Dolsie Allen, Chief Executive Officer

PHONE: (876) 926-1650-2

FAX: (876) 968-8729

EMAIL: ceo@consumeraffairsjamaica.gov.jm

PROGRAMME DESCRIPTION: The Consumer Affairs Commission (CAC), an Agency of the Government of Jamaica is dedicated to protecting the interests of consumers. A task that it accomplishes through its: Consumer Education Programmes; Complaints Resolution Service; Corporate Services and Affiliations. The CAC disseminates information about itself, its services and other pressing issues via the print and electronic media and through the use of new and emerging technologies.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

The CAC participates in:

1. Exhibitions
2. Research
3. Displays
4. Surveys
5. Workshops
6. Publications
7. Presentations
8. Complaints Resolution

ELIGIBILITY CRITERIA OR REQUIREMENTS: Persons who have done business in Jamaica.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

Complaints

1. Write, call, fax, email complaints

BENEFITS PROVIDED:

The Consumer Affairs Commission is dedicated to leading change in the Society towards a population of knowledgeable, vigilant, assertive and discriminating Consumers. Our mission is aimed at enlightening the Jamaican consumer through education so that he/she can cope in a changing global environment.

Outreach Projects- Children's Expo

Health Fairs

Consumers Club in schools

HOURS OF OPERATION: Monday – Friday 8:30-4:30 p.m.

OTHER USEFUL INFORMATION:

Montego Bay

The U.G.I. Building

30 Market Street

Montego Bay

Jamaica, West Indies

Tel: (876) 940-6154

Fax: (876) 979-1036

Toll free line: 1-888-991-9529

Email:western@consumeraffairsjamaica.gov.jm

CORNERSTONE MINISTRIES
Cornerstone Ministries
... a powerful force in holistic rehabilitation.

NAME OF ORGANIZATION: CORNERSTONE MINISTRIES

ADDRESS: 21a Connolley Avenue. Kingston 4.

PHONE: (876) 922-5689; (876) 922-5690

FAX: (876) 967-1970

EMAIL: cornerstone@cwjamaica.com

WEBSITE: <http://www.jamaica-gleaner.com/gleaner/classified/charities/prisoners.html>

CONTACT PERSON: Mr. Douglas Kessner, President or Mrs. Phyllis McGann, Administrative Director

PHONE: (876) 922-5690

FAX: (876) 967-1970

EMAIL: cornerstone@cwjamaica.com

PROGRAMME DESCRIPTION: Cornerstone Ministries, a Christian centered vocational training school, has been providing a unique rehabilitation programme within the Correctional Services since 1993, and has been achieving significant success in its drive to empower the individual who wants an education, to become a productive and responsible citizen. This non-profit Jamaican organization, which has been serving those working in industry since 1989, is specifically geared to fill the gap faced by the typical local trades person, whose practical skills are not matched by adequate theoretical knowledge.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Cornerstone Ministries' three year programme for the industrial sector provides theoretical training one day per week, on the day release system. Students must be employed in their areas of trade, and must have attained a grade nine educational level in order to qualify. Since inception a total of 50 private industrial firms have had employees enrolled in the programme. They are taught management, mathematics, technical drawing, blueprint reading and individual disciplines of cabinet making and joinery. Christian principles form an integral part of the general curriculum, and include topics such as conflict resolution, control of anger, family responsibilities and the power of forgiveness.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Persons over the age of 18 in the correctional services and in civil society.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Cornerstone Application Form to pre screen students for a minimal education level.
2. For HEART TRUST funded programmes there is another application form

3. Diagnostic Test for Literacy and Numeracy

BENEFITS PROVIDED: Providing vocational training to educate persons to be self sufficient, earn an income. Educate a holistic persons, Christ centered training. Conflict Resolution Seminars have been offered to inmates and Correctional Officers.

HOURS OF OPERATION: Monday-Friday 9:00-4:30 p.m.

**THE COUNCIL OF VOLUNTARY SOCIAL SERVICES CVSS/UNITED WAY OF
JAMAICA**



NAME OF ORGANIZATION: THE COUNCIL OF VOLUNTARY SOCIAL SERVICES CVSS/UNITED WAY OF JAMAICA (CVSS) /UNITED WAY OF JAMAICA

ADDRESS: Coronation Building, 122 - 126 Tower Street, Kingston

PHONE: (876) 922-9424-7

FAX: (876) 922-1033

EMAIL: uwj35@hotmail.com

WEBSITE: <http://www.cvssjamaica.org/>

CONTACT PERSON: Mrs. Winsome Wilkins, President/CEO

PHONE: (876) 922-9424-7

FAX: (876) 922-1033

EMAIL: wowilkins@yahoo.com

PROGRAMME DESCRIPTION: The Council of Voluntary Social Services is a national, non Profit umbrella organization. Our mission is to build the capacity of members and the wider community and create sustainable alliances, facilitating mutual support and joint action; and to represent the concerns of the social sector including disadvantaged and vulnerable groups at national and international levels.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The objective of the Project is to enable participating NGOs to operate more efficiently and effectively. Through capacity building, structured training and the enhancement of a resource center for greater network opportunities, the Project will allow clients of Non-Governmental Organizations (NGOs) to have access to better services. Thus NGOs will be able to achieve national goals of poverty reduction and sustainable development.

The Project has three components:

1. The Organizational Development and Institutional Strengthening component will provide technical assistance to NGO boards and secretariats to improve their capacity to provide effective leadership and support services to facilitate change and development in the sector, and to enable NGOs to plan and organize more efficiently and strategically.
2. The Management Training Courses for the NGO component aim to provide management training to 25 staff members from NGO boards and secretariats and 225 NGO volunteers so that they are better able to manage their organizations and deliver services more effectively.
3. The Information and Documentation Centre which is located at the CVSS Secretariat will be further developed so that it will better serve as a repository of information for CVSS' members and non-members.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

1. NGOs
2. CBOs

COST OF REGISTRATION/ ENROLLMENT: None

Membership for CVSS is \$3500 per an annum.

PROCESS OF ENROLLMENT/ REGISTRATION

1. Projects must meet community needs.

Application Procedures:

2. Complete and submit a Project Application form, available at United Way offices.
3. A technical panel reviews the application and a site visit and agency interview is arranged.
4. An allocation committee makes the final decision.
5. A registered Private Voluntary Organization must sponsor CBO projects. (PVO must sign contract on their behalf). Community Development may include Community Centres, Basic Schools, training of Caregivers etc.

Restrictions:

Specific funding categories are decided from year to year by an allocation committee, but usually include projects relating to Early Education, Skills Training, Health and Community Development.

BENEFITS PROVIDED:

Grants

Funding Ceiling: No ceiling.

Availability of Funding:

Ongoing, Projects are funded for 1 year at a time, based on availability of funding.

Applicants are invited to call in for specifics.

HOURS OF OPERATION: Monday-Friday 8:30-4:30 p.m.

CREDIT ORGANISATION FOR PRE-MICRO ENTERPRISES (COPE)

NAME OF ORGANIZATION: CREDIT ORGANISATION FOR PRE-MICRO ENTERPRISES (COPE)

ADDRESS: 2 Lismore Avenue, Kingston 5.

PHONE: (876) 968-1187

FAX: (876) 968-1187

EMAIL: cope@cwjamaica.com

WEBSITE: None

CONTACT PERSON: Mr. Horace Bennett, Executive Directory

PHONE: (876) 968-1187

FAX: (876) 968-1187

EMAIL: cope@cwjamaica.com

PROGRAMME DESCRIPTION: Provides credit financing and business training to small businesses within the parishes of Mandeville Kingston, St. Andrew and St. Catherine.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Provide a framework including money and advice to start and manage a successful business.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Depends on the category of Loan.

COST OF REGISTRATION/ ENROLLMENT: First time borrowers need to pay a fee of \$100

PROCESS OF ENROLLMENT/ REGISTRATION

1. Bring two letters of recommendations
2. Valid Letter of Identification
3. Attend an orientation session and speak to a loan officer
4. New applicants will also be interviewed

BENEFITS PROVIDED:

1. Micro Credit Financing
2. Business Advice
3. Business Training
4. Cash Flow Management
5. Marketing

HOURS OF OPERATION: Monday-Thursday 8:30-5:00 and Friday 8:30-4:00 p.m.



NAME OF ORGANIZATION: CRIME STOP /THE NATIONAL CRIME PREVENTION FUND

ADDRESS: 39 Hope Road. Kingston 10

PHONE: (876) 927-5000; (876) 927-3507

FAX: (876) 927-3025

EMAIL: jacrimestop@yahoo.com

WEBSITE: <http://www.crimestop.org/>

CONTACT PERSON: Mrs. Prudence Gentiles, Coordinator

PHONE: (876) 927-5000; (876) 927-3507

FAX: (876) 927-3025

EMAIL: crimestop@jamweb.net

PROGRAMME DESCRIPTION: In October 1987, under the direction of Mr. Gordon “Butch” Stewart a group of private sector businesses and service organizations set about to raise the funds to assist the national effort to fight crime by offering rewards for information leading to the arrest of criminals. This led to the decision to initiate a ‘crime stoppers’ programme similar to those that operate in the United States and many countries worldwide. By May 1989, a total of \$1,000,000 was raised and The National Crime Prevention Fund was set up. On September 6 1989 the Crime Stop programme was launched. Partnership between the Police, Private Sector and the media.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Give information in anonymity and pay rewards for success in recovering guns.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED: Assists the Police in solving crimes that might not be solved.

HOURS OF OPERATION: 24 Hours.

DELEGATION OF EUROPEAN COMMISSION (EU)



NAME OF ORGANIZATION: DELEGATION OF EUROPEAN COMMISSION (EU)

ADDRESS: 8 Olivier Road Kingston 8

PHONE: (876) 924-6333-7

FAX: (876) 924-6339

EMAIL: mailto@deljam.cec.eu.int

WEBSITE: <http://www.deljam.ec.europa.eu/>

CONTACT PERSON: Mr. Gerd Jarchow, Head of Delegation, Jacques Stackenborg, Acting head of Delegation.

PHONE: (876) 924-6333-7

FAX: (876) 924-6339

EMAIL: delegation-jamaica@ec.europa.eu

PROGRAMME DESCRIPTION: The Delegation in Jamaica is one of the 123 Delegations of the European Commission (the executive body of the European Union) throughout the world. The Commission Delegation in Jamaica plays a key role in the implementation of the EU's external assistance programmes in these countries, closely liaising with the Europe Aid Cooperation Office in Brussels and the relevant local Government agencies and non-state actors. A role that has expanded greatly to include programming and management of projects directly from start to finish, in order to provide EU external assistance more rapidly and more efficiently

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. To develop Jamaica, alleviating poverty and integrating Jamaica in the world economy

ELIGIBILITY CRITERIA OR REQUIREMENTS: EDF (European Development Fund) - Projects authorized by the Government of Jamaica, in the framework of 5-year programmes implemented through national and regional organizations

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Refereed by Planning Institute of Jamaica or JAMPRO.

BENEFITS PROVIDED:

1. Grants and Loans
2. Educational Infrastructure

3. Education

HOURS OF OPERATION: Monday- Thursday 8:00- 5:00 and Friday 8:00-3:00 p.m.

OTHER USEFUL INFORMATION:

Area and Implementing Organization

Small and Micro Enterprise- MoICT, TDB, MIDA

Trade Development- JAMPRO

Poverty Alleviation Micro Projects - Jamaica Social Investment Fund (JSIF)

Agriculture and Rural Development - RADA, BECO

Projects

Environment in the Developing Countries- The aim is to provide financial and technical assistance in developing countries for activities that will help people to include environmental protection in their everyday life. In addition, to promote ideas of improving the quality of human lives through development of a healthier ecosystem

Eligibility:

1. Registered NGOs
2. Universities and Research Centres
3. National, Regional Local Authorities
4. International Organizations
5. Grassroots co-operatives

Criteria:

These changes are on a yearly basis

1. Strategic decision making for sustainable development
2. Urban Environment
3. Coastal zone, estuary and wetland management
4. Management of freshwater resources
5. Sustainable agriculture

Projects must:

1. Have clear objectives within the subject as noted above

Be in agreement with:

2. The developmental policies/objectives of country concerned
3. The objectives of the development co-operation policy of the EU
4. The guidelines set for the EU's environmental policy

Funding Ceiling: Pool of funds set apart for Region

In exceptional cases some projects may be funded in total but Partners are normally

Expected to contribute 20-30% toward each project.

Availability of Funding: Once per year

Application Procedures

1. Calls for proposal are issued once per year March/2006

Tropical Forests- To promote the conservation and ongoing management of tropical forests. Of particular interest are operations to promote conservation of forests which have a local importance (e.g. protection of catchment areas, prevention of soil erosion, and reclamation of degraded areas)

Eligibility

1. Commission Departments
2. Governments
3. International Institutions
4. National Organizations and Regional Bodies
5. Public Bodies
6. Local or Traditional Communities
7. Private Business/Industry, including co-operatives and NGOs which include conservation of tropical forests as a stated aim and a regular activity.

Criteria:

These changes are on a yearly basis

1. Particular consideration will be given to projects that promote the following;
2. Conservation of primary tropical forests and regeneration of tropical forests
3. Sustainable management of forests designated for production of timber and other products, but excluding commercial logging operations

Restrictions:

1. Priority given to specific operations will be determined according to the needs of each country, as reflected in national policy and according to EU co-operation priorities

Funding Ceiling: Pool of funds set apart for Region

In exceptional cases some projects may be funded in total. Generally, Partners are expected to contribute in some form (prefer financial) as far as their means permit and depending on the nature of the project.

Availability of Funding: Once per year

Application Procedures:

1. Calls for proposal are issued once per year

HIV/AIDS Related Initiatives in the Developing Countries- To promote preventive measures in developing countries to stop the spread of HIV/AIDS, and other measures to limit the impact of the epidemic on the population

Eligibility

1. Commission Departments/Delegations
2. Governments
3. NGOs

Criteria:

These changes are on yearly basis-Call for proposal and details

1. Primary Health care involving STD/HIV/AIDS related activities
2. Awareness & Information Campaigns
3. Schemes to combat the transmission of the virus sexually
4. Relevant research
5. Counseling/Psychological support for AIDS sufferers and their social environment including aspects of non-discrimination

6. Measures to improve the EU's ability to enlist technical resources to help the developing countries
7. Training

Restrictions: No more than 10% of the funding allocated to specific project is to be spent on studies, meetings of experts, conferences and publications.

Funding Ceiling: Pool of funds set apart for Region

Availability of Funding: Once per year

Application Procedures: Calls for proposal are issued once per year

Aid for Population Policies and Programmes in the Developing Countries- To assist developing countries to draw up, implement and evaluate population policies and programmes.

Eligibility

1. Private Sector Institutions
2. NGOs working in relevant fields
3. International Organizations
4. Governments

Criteria:

These Changes are on a yearly basis- Call for proposals for details

1. Projects involving activities in the following areas are eligible for funding:
2. Support for the establishment, development and increased availability of reproductive health care services
3. Help with application or financing of policies designed to improve the reproductive health of women/girls
4. Support for information, education and awareness campaigns aimed at promoting better reproductive health care and understanding of population issues
5. Family planning policy and services
6. Development of grassroots structures, the voluntary sector and local NGOs for the implementation of programmes

Restrictions: Activities must be in line with the 1994 Cairo Summit for population and development.

Funding Ceiling: Pool of funds set apart for Region

The EU's contribution may cover up to 100% of the total cost, although co-financing is not excluded

Availability of Funding: Once per year

Application Procedures: Calls for proposals are issued on a yearly basis

Decentralized Co-operation in the Developing Countries- The purpose of 'Decentralized Co-operation' is to provide the most direct and flexible support to a variety of development initiatives, projects and programmes produced by NGOs, Local Authorities, Associations, and Local Communities etc.

Eligibility

1. NGOs
2. Local Authorities
3. Associations
4. Local Communities

Criteria:

1. Promotion of information and awareness about Decentralized Co-operation among concerned parties
2. Putting into action and strengthening the development capabilities of concerned parties

Priority given to:

1. Training schemes designed to help those parties to be better able to form and carry out development projects
2. Pilot projects, but most usually in the case of innovative projects that have substance and demonstrated value

Restrictions: Projects/Programmes are financed with official co-operation funds (EDF)

Funding Ceiling: Pool of funds set apart for Region
Some projects may be funded in total but co-financing is the rule

Availability of Funding: Once per Year

Application Procedures: Yearly Calls for proposals

Human Rights and Democracy in the Developing Countries:

Supporting the transition to democracy
Strengthening the rule of law in the ACP countries
Strengthening the fabric of civil society
Supporting vulnerable groups

Eligibility:

1. Human Rights Organizations
2. Groups linked to development programmes that help create and strengthen fabric of democracy
3. The Press
4. Government Bodies

Criteria:

1. Strengthening the rule of law
2. Greater openness and accountability in the conduct of public affairs
3. Within the context of strengthening civil society:
 - aid for campaigns to promote awareness of human rights/democracy
 - aid for all form of the media as vehicles for spreading and exchanging ideas
 - aid for the defense/promotion of the rights of certain groups (e.g. children, indigenous groups)
 - aid for training of negotiators with aim of preventing conflicts and finding practical solutions
4. human rights observer missions

Funding Ceiling: From co-financing to whole cost

Availability of Funding: Ongoing, flexible and adapted to the situation

Application Procedures: Yearly Call for proposals

DEPARTMENT FOR INTERNATIONAL DEVELOPMENT



NAME OF ORGANIZATION: DEPARTMENT FOR INTERNATIONAL DEVELOPMENT

ADDRESS: British High Commission, 28 Trafalgar Road, P O Box 575, Kingston 10,

PHONE: (876) 960-9100

FAX: (876) 926-4246

EMAIL: enquiry@dfid.gov.uk

WEBSITE: <http://www.dfid.gov.uk/>

CONTACT PERSON: Mrs. Tamfin Ayliffey, Head of Office or Mrs. Annette Grant, Senior Programme Officer.

PHONE: (876) 960-9100

FAX: (876) 926-4246

EMAIL: enquiry@dfid.gov.uk

PROGRAMME DESCRIPTION: The Department for International Development (DFID) is the part of the UK Government that manages Britain's aid to poor countries and works to get rid of extreme poverty. DFID's support for Jamaica is aligned to the Government of Jamaica's Medium Term Framework (MTF), which outlines the national development priorities. The MTF was designed through a collaborative process with the private sector and civil society, and one of DFID's immediate priorities is providing support to make the MTF an effective vehicle for poverty reduction. The Jamaica programme will focus on 2 of the priority areas of the MTF:

1. Increasing access to public services for the poor (through public sector modernization), and
2. Improving safety and security.

As part of a coordinated UK Government effort, support is provided to reduce and prevent crime and violence. DFID will design interventions so that they contribute to the fight against HIV and AIDS, and we are currently working with relevant authorities in Jamaica and the European Union to ensure that there is well-focused support for the sugar industry and sugar dependant communities through this challenging period of change.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: DFID's annual budget for its Jamaica programme is £2.5 million, with an additional £5.5 million annually in writing-off of Jamaican Government debts to the British Government. DFID will also work very closely with regional and international partners to help ensure that the assistance provided is spent as effectively as possible in the interests of the people of Jamaica. DFID's values define the way in which one intends to live up to their strategic aim of halving world poverty by the year 2015. They also provide a framework for improved performance. Their values are:

1. ambition and determination to eliminate poverty
2. diversity and the need to balance work and private life
3. ability to work effectively with others

4. desire to listen, learn and be creative
5. professionalism and knowledge

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Please refer to the 2007 Guidelines for full details.

<http://www.dfid.gov.uk/funding/chf-guidelines-2007.pdf>

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

Please refer to the 2007 Guidelines for full details.

<http://www.dfid.gov.uk/funding/chf-guidelines-2007.pdf>

BENEFITS PROVIDED:

DFID supports a number of funding schemes to promote sustainable development and eliminate poverty. These are open to different audience groups and have been organized to reflect this.

1. Funding for international students wishing to study in the UK
2. Funding for not-for-profit organizations
3. Conflict and humanitarian funding
4. Funding for the private sector
5. Funding for educational institutions
6. Funding for the media
7. Funding for local authorities
8. Funding for specific countries or regions
9. Closed funds

HOURS OF OPERATION: Monday to Friday 10:00 am-4:00 pm

OTHER USEFUL INFORMATION: 1 Palace Street, London SW1E 5HE and
Tel: 44 (0) 1355 84 3132 (from outside the UK)

DEPARTMENT OF CORRECTIONAL SERVICES



NAME OF ORGANIZATION: DEPARTMENT OF CORRECTIONAL SERVICES

ADDRESS: 5 -7 King Street, Kingston

PHONE: (876) 922-0021-2; (876)967-2781-3

FAX: (876) 967-2268

EMAIL: corrections@cwjamaica.com

WEBSITE: <http://www.dcsj.net>

CONTACT PERSON: Major Richard Reese, Head of the Department of Correctional Services

PHONE: (876) 922-0021 ; (876) 922-0022

FAX: (876) 967-2268

EMAIL: corrections@cwjamaica.com

PROGRAMME DESCRIPTION: Correctional Services in Jamaica is a department under the Ministry of National Security. Prior to the 1975, the conceptual function of the prison system was that of punishment. New directions for the Correctional Services created opportunities for rehabilitation and care. In addition to Probation Order, non-custodial options are:

1. Community Service Order (CSO) – an order to complete at least 40 hours (now being revised) of unpaid work within the community
2. Suspended Sentence Supervision Order – an option where the Court defers the sentence and the offender is given a chance to prove himself in the community.
3. Voluntary Supervision – recommended by the court when the offender is deemed to be in need of counselling or treatment outside of the formal sentencing system
4. Probation Order – allows the offender a form of community based rehabilitation

The Department of Correctional Services is comprised of seven (7) Adult Correctional Centres, one (1) Adult Remand Centre, four (4) Juvenile Centres, and seventeen (17) Community Service Offices (Probation Offices) located island wide all under the directorship of the Department's chief executive officer, the Commissioner of Corrections.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Department has three (3) core functional areas:

1. Custodial Services (Adults and Juveniles)
2. Rehabilitation
3. Human Resource Management and Community Services.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Be in the custody of the Government.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Cannot be provided.

BENEFITS PROVIDED:

Custodial

Adult: Re-Entry Programs

After-Care: There are some inmates who reach their "Earliest Date of Release" (E.D.R.) and are provided with clothing, and financial-aid. There are also probation (institution) offices assigned to provide after-care counselling for the ex-inmate.

Parole: The Parole Act passed in 1978 grants an inmate leave from the Institution to spend the remaining portion (ideally the last two-thirds of sentence) in the community under the supervision of a Probation Officer. Community support, level of rehabilitation, time served and criminal history (type of offence) are some of the factors considered by the parole board before making a decision to release an inmate.

Hostel Placement: After a male inmate has served at least one year and has no more than nine months remaining, he can apply for hostel placement at the Howard Hostel in Kingston. Inmates are allowed to work during the day but must remain at the hostel between 7:00 p.m. to 7:00 a.m. There are no hostels for females.

Reprieve: This is a pardon granted mainly to persons who were sentenced to await the Governor General's Pleasure (juveniles and criminal lunatics). It is granted by the Governor General, who may direct the offender to report to a Probation Officer for a period of time. Parolees serving indeterminate sentences may also apply for reprieve after ten years.

Juvenile: Re-Entry Programs:

Statutory Supervision: A ward, on completing the in-school period, is returned to the community, on licence and is made subject under the statute to be monitored by a Probation Officer until age eighteen (18) years.

Licence: If the juvenile is well behaved, shows educational and general progress and has good community/family support, this opportunity for special early release is granted and enables the juvenile to complete the order in the community.

Non-Custodial

Alternatives to Incarceration

Probation Order: The purpose is to allow the offender a community-based rehabilitation. Factors considered before the court issues this order include: type/nature of offence; circumstances surrounding offence; number of previous offences; individual's community support and the offender's willingness to comply with probation conditions.

Community Service Order (C.S.O.): This is an order to complete at least 40 hours of unpaid work in the community. Clients are assigned to a public institution to work during their leisure time.

Suspended Sentence with Supervision: This is an option whereby the court defers the original sentence to allow the offender to prove himself in the community. In the event of a new conviction, the offender can be incarcerated for the original sentence and also begin serving the sentence for the new conviction.

Voluntary Supervision: This is sometimes recommended by the courts when an offender is deemed to be in need of counselling or treatment outside of the formal sentencing system.

Rehabilitation

The Rehabilitation Unit seeks to, through its programmes/activities; expose its clients to an environment that provides opportunities that will assist them to develop discipline, self-worth, skill training and productivity.

HOURS OF OPERATION: 24 Hours

OTHER USEFUL INFORMATION: Juvenile Correctional Centres formerly know as approved schools, are educational institutions providing security, rehabilitation and education to a special group of Juveniles. These institutions are for juveniles (ages 12 – 18) who are removed (by the court) from their normal environment to a more controlled environment.

NAME: **RIO COBRE JUVENILE CORRECTIONAL CENTRE**

ADDRESS: Tredegar Park, Spanish Town, St. Catherine

CAPACITY: 120

NAME: HILL TOP JUVENILE CORRECTIONAL CENTRE

ADDRESS: Bamboo, St. Ann

CAPACITY: 98

NAME: ARMADALE JUVENILE CORRECTIONAL CENTRE (girls)

ADDRESS: Alexandria, St. Ann

CAPACITY: 40

NAME: ST. ANDREW JUVENILE REMAND CENTRE

ADDRESS: Stony Hill, St. Andrew

CAPACITY: 48

DIABETES ASSOCIATION OF JAMAICA

NAME OF ORGANIZATION: DIABETES ASSOCIATION OF JAMAICA

ADDRESS: Health Services Support and Monitoring. 1 Downer Avenue. Kingston 5

PHONE: (876) 927-6774

FAX: (876) 978-1883

EMAIL: diabetesja@kasnet.com

WEBSITE: None

CONTACT PERSON: Mr. Owen Bernard, Executive Director or Ms. Lurline Less, Executive Chairman.

PHONE: (876) 927-9960 (Owen) 978-5915 (L) or (876) 3304694 (C)

FAX: (876) 978-1883

EMAIL: diabetesja@kasnet.com

PROGRAMME DESCRIPTION: The Diabetes Association of Jamaica was created in 1976 and has the responsibility for developing and implementing a national plan for treatment, education, and training about diabetes. The team directing the program consists of representatives of the Lions Clubs of Kingston and St. Andrew, citizens, and health professionals such as physicians, nurses, and physical therapists

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The objective is to promote education about diabetes for patients as well as for doctors, nurses, dietitians, and other professionals. After carrying out training with the Lay Diabetes Facilitator Program, the facilitators, who are not diabetics but are interested in the disease, educate people with diabetes in their communities; for example, by providing information and monitoring.

The Association currently plans to develop a major education program aimed at people with diabetes and their family members. This will not be a medical education program geared to members of the health team but rather a program of simple, easily understood information for people with diabetes and their families. Communicating information to people with diabetes is expected to have a domino effect in the community.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Open to the general public.

Since 1997 the Ministry of Health and the Diabetes Association of Jamaica have had programs for training diabetes educators and facilitators, who then become responsible for the education of people with diabetes.

COST OF REGISTRATION/ ENROLLMENT: None.
Annual membership fee \$500 and life membership \$5000.

PROCESS OF ENROLLMENT/ REGISTRATION: This program is aimed at volunteers who want to be trained to help people with diabetes in the community.

BENEFITS PROVIDED:

1. Offer education about the need for self-care to people with diabetes, especially recently diagnosed patients.
2. Offer information about methods of self-care and managing emergencies, such as hypoglycemia and other acute complications.
3. Give information and training to help patients achieve the lifestyle changes that are recommended as part of their treatment
4. Community outreach programmes island wide, screening, foot checks, cholesterol heart tests.

HOURS OF OPERATION: Monday- Thursday 8:00-4:00 p.m. Friday 8:00-3:00 p.m.

DIGICEL FOUNDATION



NAME OF ORGANIZATION: DIGICEL FOUNDATION

ADDRESS: 10 -16 Grenada Way. Kingston 5

PHONE: (876) 511-5279

FAX: (876) 920-0948

EMAIL: robert.neish@digicelgroup.com

WEBSITE: digicelfoundation.org

CONTACT PERSON: Ms. Eleen Rankine, Administrator

PHONE: (876) 511-5279

FAX: (876) 920-0948

EMAIL: eleen.rankine@digicelgroup.com

PROGRAMME DESCRIPTION: Digicel Foundation is a non-profit organization established by Digicel in 2004 that distributes and utilizes funds on a charitable basis, for the sole purpose of building communities and the community spirit in Jamaica. The Digicel Foundation and Digicel's Caring Connections are corporate responsibility programmes established with the purpose of strengthening Caribbean communities by addressing education, youth, social and cultural needs.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Our vision is to support projects which cater to educational, social and/or cultural opportunities that can inspire positive energy in young people leading to stronger self sufficient communities.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

1. Projects or organizations must serve the majority of people in the respective communities.
2. The organization must not be for profit. Documentation may be requested in order to verify this status.
3. Organizations must have and display the leadership, management, experiences, expertise and capacity to effectively carry out the proposed activities.
4. Proposals must support areas of Digicel focus, namely social, cultural and/or education through community action.
5. Proposal requests must contain all required information and documents
6. Focus on community based projects that surround education, cultural or social has to befit the entire community. More infrastructures. Do not reoccurring expenses. Projects should be sustainable

Funding Limitations: In order to engender community ownership and participation, the Foundation may place pre-determined limits, as a percentage of total costs, on funding to specific kinds of projects. That is, specific projects may be assisted with varying levels of assistance, relative to what must be invested by the community. This investment may take the form of finance, capital or sweat equity in the form of labor.

In general, Digicel Foundation does not provide funding for the following:

1. Individuals
2. Organizations and programmes designed to influence legislation or elected officials to public offices
3. Sectarian or religious organizations whose services are limited to members of one religious group.
4. Religious programmes
5. Endowment funds, development campaigns, or funds directed towards deficit reduction or operating reserves
6. Fundraising events or sponsorships (walk/runs, golf tournaments, sports teams, tickets, tables, benefits, raffles, souvenir programmes, advertising, fundraising dinners etc.)
7. Trips, conferences, seminars, festivals, one day events (unless they are a part of an approved programme activity)
8. Documentaries, videos or research projects/programmes
9. Private Foundations
10. Trust Funds
11. Organizations that channel the funds received to third parties
12. Organizations formed to combat specific diseases &/or conduct medical research
13. Substance abuse treatment programmes
14. Programmes to alleviate homelessness

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

1. Application forms for projects are available online at www.digiceljamaica.com, and are available from any authorized Digicel Dealer Store or by writing to Major General Robert Neish, Executive Director, Digicel Foundation, and 10 – 16 Grenada Way, Kingston 5.

Applying for a Grant

1. Ensure your organization and proposal meet the general eligibility criteria and that the proposal is in line with the focus of the Foundation.
2. Complete a Project Budget and 2 Cost estimates for project
3. You must submit a current record of financial status and/or bank records
4. Ideally have access to a valid e-mail address.
5. Have access to, and submit a valid telephone number.
6. Complete all sections on the Application for Funding a Community Based Project. Incomplete applications will not be processed.
7. Once you have satisfied the foregoing, submit the proposal on-line or in hard copy to the Digicel Office at RKA Building, 10-16 Grenada Way, Kingston 5. The latter should contain two (2) self addressed envelopes with stamps.
8. Submissions in hard copy and all supporting documents should have signatures of two officers of the applying organization.

9. After you have completed and submitted the online application, you will receive an e-mail notifying you that the proposal request has been received. Hard Copies with requisite signatures should be sent in support of on-line applications. If submitted in hard copy, allow 14 days for response by post or courier.
10. Should you receive a grant, it is mandatory that accurate records of all expenses and disbursement of funds be kept and submitted as required. For this purpose, you will be required to open a bank account in the name of the Community Project and submit the information to the Foundation. This will be used solely for the approved project and no other funds should be placed in same account. Should there be any irregularities or disbursed funds are improperly used, the Foundation retains the right to cease all current and future disbursements.

BENEFITS PROVIDED: The Digicel Foundation supports nonprofit organizations and projects in education, civic and community service, and arts and culture throughout the region. One of the aims of the Foundation in Jamaica is to support one project in each of the fourteen parishes over the next few years.

HOURS OF OPERATION: 8:00 – 5:00 Monday- Friday

DISABLED PEOPLES' INTERNATIONAL



NAME OF ORGANIZATION: DISABLED PEOPLES' INTERNATIONAL

ADDRESS: 9 Tunbridge Terrace. Kingston 19

PHONE: (876) 927-2537

FAX: (876) 920-8989

EMAIL: advocacy@cwjamaica.com.

WEBSITE: <http://v1.dpi.org/lang-en/index>

CONTACT PERSON: Mr. Richard Thorny

PHONE: (876) 931-6155

FAX: (876) 920-8989

EMAIL: advocacy@cwjamaica.com.

PROGRAMME DESCRIPTION: Disabled Peoples' International is a network of national organizations or assemblies of disabled people, established to promote human rights of disabled people through full participation, equalization of opportunity and development.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

The Goals of DPI

1. Promote the human rights of disabled persons;
2. Promote economic and social integration of disabled persons;
3. Develop and support organizations of disabled persons

BENEFITS PROVIDED:

1. Capacity building
2. Workshops Seminars

DISPUTE RESOLUTION FOUNDATION OF JAMAICA



NAME OF ORGANIZATION: DISPUTE RESOLUTION FOUNDATION OF JAMAICA

ADDRESS: The Peace Centre. 5 Camp Road P. O. Box 543 Kingston 5.

PHONE: (876) 906-2456; (876) 908-3657

FAX: (876) 754-9769

EMAIL: drf@drfja.org

WEBSITE: <http://www.drfja.org/>

CONTACT PERSON: Mrs. Donna A.M. Parchment – Chief Executive Officer

PHONE: (876) 906-2456; (876) 908-3657

FAX: (876) 754-9769

EMAIL: drf@drfja.org

PROGRAMME DESCRIPTION: The Dispute Resolution Foundation (DRF) is a private voluntary foundation established in July 1994 to establish and encourage the use of Alternative Dispute Resolution (ADR) techniques throughout Jamaica. Some of its objectives are:

1. To encourage and educate the public about using ADR techniques to resolve conflicts without resorting to violence;
2. To establish Peace & Justice Centres in communities throughout Jamaica;
3. To increase the use of mediation services by the legal profession as a dispute resolution option

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Mediation of disputes among individuals, companies, communities, organizations, etc.
2. Training of Mediators (Basic & Advanced)
3. Facilitation of meetings whether at the community or corporate level
4. Training of Administrators for Peace & Justice Centres
5. Training in and Facilitation of Victim/Offender Conferencing.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Any one who is having a dispute and who would like to have a say in how the matter is resolved.

Any one who wishes to be trained as a Mediator?

COST OF REGISTRATION/ ENROLLMENT

There are groups of trained mediators in every parish in Jamaica and these can be accessed by calling The Peace Centre for information.

For Fees: Contact Dispute Resolution Foundation

Training Sessions

1. 1 Hour Sensitization
2. 40 Hour Mediation Training
3. 3 Hour Sensitization
4. 1 Day Seminar

PROCESS OF ENROLLMENT/ REGISTRATION: None

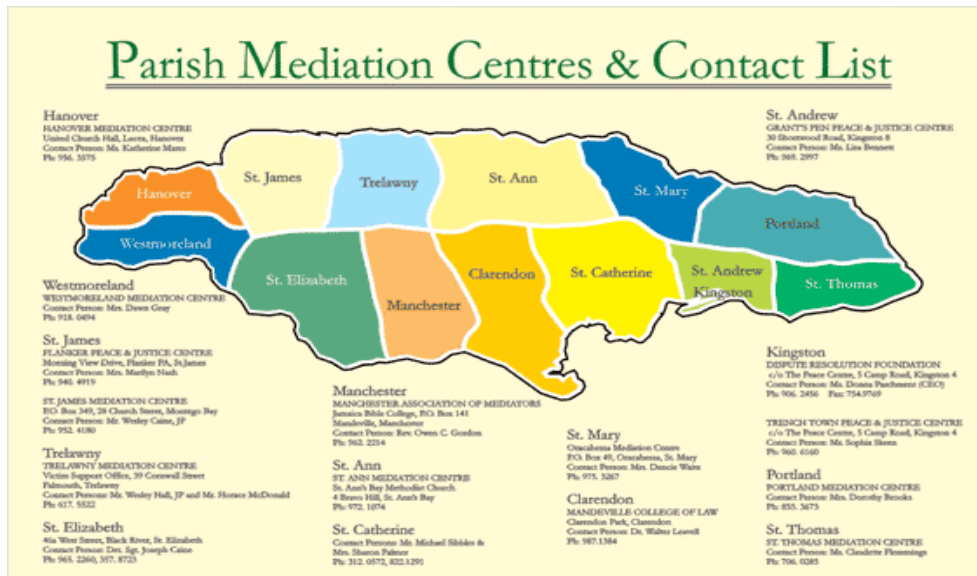
Training

1. Come in or call
2. The application form will be faxed or emailed to you

BENEFITS PROVIDED: Peace and Justice Centres have been established in Kingston & St. Andrew, St. Mary, Hanover and St. James. Trained mediators are in St. Catherine, St. Ann, St. Thomas, Manchester, Portland, Westmoreland and Clarendon. These centres and mediators will offer mediation services and support the work of the police, courts, CBOs and schools in reducing crime and violence in Jamaica. There is a corps of youth mediators trained through KRC, UNICEF & SDC as well as work done with forty-two (42) high schools and Teacher Training Colleges in the island.

HOURS OF OPERATION: Monday-Thursday 8:30-5:00 and Friday 8:30-4:30 p.m.

OTHER USEFUL INFORMATION:



DUDLEY GRANT EARLY CHILDHOOD RESOURCE CENTER/ MEMORIAL TRUST

NAME OF ORGANIZATION: DUDLEY GRANT EARLY CHILDHOOD RESOURCE CENTER/ MEMORIAL TRUST

ADDRESS: Institute of Education, University of the West Indies. Mona 7 Gibraltar Camp Road Box 178 Mona P.O

PHONE: (876) 927-0356

FAX: (876) 927-2456

EMAIL: dgecr_centre@yahoo.com

WEBSITE: www.uwi.edu/caribecd.

CONTACT PERSON: Ms. Marjorie Gaynor, Center Manager or Ms. Ceceile Minott Project Director for the Dudley Grant Memorial

PHONE: (876) 970-4604

FAX: (876) 977-4788

EMAIL: dgecr_centre@yahoo.com

PROGRAMME DESCRIPTION: A project of the University of the West Indies, Mona campus, and largely plays an advocacy role since its inception in 1989. Its mission is to be a centre of excellence with the primary function of advocating on behalf of Early Childhood Development in Jamaica. It has also solicited and administered funds for several projects in early childhood education and development.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Early childhood education Workshops
2. Support services for delivery of early childhood programmes

ELIGIBILITY CRITERIA OR REQUIREMENTS: None, an interest in early childhood education

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: A resource centre is an area, which demonstrates best practices in teaching and curriculum delivery. Teachers, parents and caregivers can access the facilities to gain knowledge and skills in early childhood education and development. There is one resource centre in each parish, with two in Kingston.

BENEFITS PROVIDED: Enhancement of Basic Schools Project and the Early Childhood Commission. The Enhancement of Basic Schools Project is primarily responsible for the infrastructure and the Trust tries to help with the upgrading of the facility, thus providing furniture and other equipment as well as enriching those programmes, which are presently being offered.

HOURS OF OPERATION: Monday-Thursday 9:00-4:00 and Friday 9:00-3:00 p.m.

OTHER USEFUL INFORMATION: The Dudley Grant Memorial Trust is primarily funded by organizations such as the Environmental Foundation of Jamaica, the Bernard van Leer Foundation, the Cultural, Health, Arts, Sports and Education (CHASE) Fund and the United Nations Children's Fund (UNICEF).

E-JAMAICA



NAME OF ORGANIZATION: E- JAMAICA

ADDRESS: Not applicable

PHONE: Not applicable

FAX: Not applicable

EMAIL: Not applicable

WEBSITE: <http://www.e-jamaica.gov.jm/>

CONTACT PERSON: Not applicable

PHONE: Not applicable

FAX: Not applicable

EMAIL: Not applicable

PROGRAMME DESCRIPTION: E-Jamaica is the latest of the fundamental and far-reaching reforms that have been taken to modernize the public sector. A key objective of the reform is to improve public services by making them more affordable and accessible to Jamaicans anywhere in the world. Government is using available technologies to improve the quality of governance and the quality of life of the Jamaican people.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The on-line service that are available from this E-Government facility will revolutionize public service delivery from a 9-5 week day operation to a globalize 24/7 business that will benefit our customers

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED:

Benefits for Citizens:

1. The option to take care of a wide range of personal business from the convenience of one's office, home (or anywhere else where Internet access is available) at any time of the day or night, seven days a week, year round
2. Hassle free payment of taxes, fees and the conduct of other business with the Government

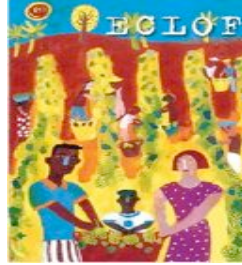
3. A more effective and 'user friendly' Public Sector
4. More free time for business people and other citizens, to focus more effectively on personal, professional and national priorities
5. A dramatic closing of the 'digital divide', or a widespread increase in access to online facilities, improved computer literacy and Internet use among Jamaicans of all ages and income levels
6. More educational, professional and financial opportunities for all young Jamaicans
7. A highly skilled workforce
8. More competitive exports
9. Closer, more effective ties with trading partners and other nations, intra-regionally and internationally
10. Greater prosperity for Jamaicans and for the nation as a whole

Benefits for Government:

1. Efficient communications with Jamaicans at home and abroad
2. Closer and more effective ties with Jamaicans in the Diaspora
3. Integrated and current information and improved service delivery in all sectors including agriculture, manufacturing and intellectual and knowledge based products
4. A more successful productive sector
5. An enhanced trading regime
6. Increased tax compliance by Jamaicans at home and abroad
7. More resources to strengthen social services, and to empower single mothers, disabled persons, the elderly, and others facing life challenges
8. More resources to overcome challenges such as crime, the drug trade, and diseases.
9. A better life for all Jamaicans in the 21st Century and onwards.

HOURS OF OPERATION: 24 hours a day.

ECUMENICAL CHURCH LOAN FUND



NAME OF ORGANIZATION: ECUMENICAL CHURCH LOAN FUND

ADDRESS: 2A Derrymore Road Kingston 10

PHONE: (876) 754- 6773

FAX: (876) 968- 2913

EMAIL: eclofja@cwjamaica.com

WEBSITE: <http://www.eclof.org/>

CONTACT PERSON: Mr. Everton Butler, Project Officer

PHONE: (876) 754- 6773

FAX: (876) 754- 6773

EMAIL: eclofja@cwjamaica.com

PROGRAMME DESCRIPTION: Ecumenical Church Loan Fund (ECLOF) is a not-for-profit ecumenical organization based in Geneva, Switzerland. ECLOF's mission is to provide fair credit for human development and sustainable communities, in witness to the Christian faith.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: ECLOF finances the construction of churches, schools and other community projects. Most of ECLOF committees today are in the South, and their lending activities are concentrated on grassroots development projects.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

ECLOF lends primarily to groups.

ECLOF's lending products are as follows:

1. Institutional loans (e.g. a loan for a church or community organization for a school or a community facility)
2. Association loans (e.g. a loan to a co-operative or community organization)
3. Loans to on-lending intermediaries (e.g. a loan of US\$ 50,000 for 250 families)
4. Loans to solidarity groups
5. Individual loans

COST OF REGISTRATION/ ENROLLMENT: None

Average processing fee of \$500 for the small loan/micro credit

Larger loans attract .05% processing fee.

PROCESS OF ENROLLMENT/ REGISTRATION: The cornerstone of the ECLOF structure is the National ECLOF Committees (NECs). Each NEC has its own board of directors and lending operations. The NECs are responsible for managing ECLOF capital in a revolving fund in the currency of their country. They also have to develop appropriate lending strategies or loan products based on local conditions and in accordance with policies and guidelines as defined by the ECLOF International Board. All loans to clients are made through the NECs in local currencies, except in economies that are highly influenced by the U.S. dollar. NECs themselves decide what interest rates they will charge, taking into account the local inflation rate and operational expenses within agreed guidelines.

1. General Capital Fund. The General Capital Fund is used to make loans for church buildings, community projects for nursery, primary and secondary schools, vocational training and similar services.
2. Development Capital Fund. The Development Capital Fund is used to promote the advancement of communities either through direct financing for services, such as the provision of water and health facilities, or indirectly through loans to groups involved in income generating activities such as agriculture, fishing, small-scale industries and trade.

Each committee has a local currency revolving loan fund. This fund recycles all incoming monies back into loans. When loans are repaid into the fund, the money is, in turn, lent out again and again. The lending capital therefore remains both in the fund itself and also in the country. Effective management of the revolving fund is critical as a source of new capital to continue with the programme.

BENEFITS PROVIDED: ECLOF's Mission is to provide Fair Credit for Human Development and Sustainable Communities, in witness to the Christian Faith.

To fulfil its Mission, ECLOF mobilizes resources to:

1. Make fair credit widely available for poor and excluded groups, who are committed to building sustainable livelihoods and communities, without discrimination to religion or race;
2. Make loans to Christian-related organizations who do not otherwise have access to credit but who are committed to providing services or opportunities for poor and excluded groups;
3. Facilitate the sharing of resources that strengthen understanding, solidarity and self-reliance in ways that do not increase external indebtedness.
4. ECLOF's main priority is poor and excluded groups who do not have access to fair sources of finance and
5. Are motivated to work to change and improve their situation;
6. Are able to use loans to generate income or improve the living conditions of the group and/or community.

Maximum ECLOF loan amount: US\$ 50,000

HOURS OF OPERATION: Monday-Friday 9:00- 5:00 p.m.

OTHER USEFUL INFORMATION: ECLOF is an ecumenical lending institution and, as such, it uses loans as an instrument of development, and not grants or donations. As a matter of policy, the ECLOF International Secretariat in Geneva does not process loan applications or projects directly from applicants but, rather, it works through National ECLOF Committees (NECs). For more information, please contact the National ECLOF Committee in your country.

EMBASSY OF THE FEDERAL REPUBLIC OF GERMANY



NAME OF ORGANIZATION: EMBASSY OF THE FEDERAL REPUBLIC OF GERMANY

ADDRESS: 10 Waterloo Road/P.O. Box 444, Kingston 10

PHONE: (876) 926-6728 ; (876) 926-6729

FAX: (876) 929-8282

EMAIL: germanemb@cwjamaica.com

WEBSITE: <http://www.germanembassy.org/>

CONTACT PERSON: Mrs. Maria Friedrich-Boeger Chancellor & Deputy Head of Mission

PHONE: (876) 926-6728 ; (876) 926-6729

FAX: (876) 929-8282

EMAIL: germanemb@cwjamaica.com

PROGRAMME DESCRIPTION: Embassy of the Federal Republic of Germany ensures the support of small scale Community and NGO projects addressing basic needs of the population.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

Empower individuals, organizations and businesses

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. CBOs
2. NGOs
3. Churches
4. Co-operatives
5. Schools
6. Hospitals

Criteria:

1. The organization responsible for the project should not be in a position to provide finance on its own.
2. The community must be directly involved in the completion of the project and be the prime beneficiaries.
3. Project must be completed end of fiscal year for the funds being made available.
4. All materials required for the project should be obtained locally.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

Availability of Funding: From 1st January to 30th September.

1. Applications are screened at the beginning of the Embassy's budgetary year (Jan/Dec.)

Availability is limited due to budgetary constraints

Application Procedures:

1. Applications may be submitted year round.
2. They must be detailed and informative and include a project outline, cost estimate, time scale for project and at least two original pro-forma invoices.
3. A final decision is made by the end of the year and after the site has been visited by an Embassy staff member.
4. Successful applicants will be required to sign a donation agreement.

BENEFITS PROVIDED:

Grants

Restrictions: Funds may not be used for costs, salaries or other personnel cost, including travel expenses.

Funding Ceiling: J\$300,000.

HOURS OF OPERATION: Monday-Thursday 8:30- 11:30 a.m. Open to the public (Regular office hours until 4:30) and 3:00 on a Friday

EMBASSY OF JAPAN



NAME OF ORGANIZATION: EMBASSY OF JAPAN

ADDRESS: Mutual Life Centre North Tower, 6th Floor 2 Oxford Rd.

PHONE: (876) 929-3338 (876) 929-3339

FAX: (876) 968-1373

EMAIL: ggpjapan@cwjamaica.com

WEBSITE: <http://www.embjapan.org/english/html/index.htm>

CONTACT PERSON: Mr. Grefford Bennett, Senior Program Manager. Department of Economic Operations First Secretary

PHONE: (876) 929-3338 ; (876) 929-3339

FAX: (876) 968-1373

EMAIL: ggpjapan@cwjamaica.com

PROGRAMME DESCRIPTION: Grant Assistance for Grassroots Projects (GGP) has as its goal to offer flexible and timely assistance for development projects at the grassroots level. It attempts to have a direct impact on the well being of grassroots communities. On the basis of the new framework, the Japan's Official Development Assistance (ODA) to Jamaica will be diversified and extended especially in the following fields:

1. Natural Disaster Management and Environmental Conservation
2. Livelihood Improvement of the Weak including Poverty Eradication
3. Support for Globalization
4. Strengthening of Cultural Exchange

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Japan began providing ODA when it participated in the Colombo Plan on October 6th, 1954. Since then, over five decades Japan has significantly contributed to promoting the economic and social development of developing countries, including Jamaica and other CARICOM countries, and strengthening of bilateral relations. Japan's ODA to Jamaica mainly consist of small grant called Grant Assistance to Grassroots Project (GGP), technical cooperation and loan aid. These types of cooperation are handled by the Embassy of Japan (EOJ), the Japan International Cooperation Agency (JICA) and the Japan Bank for International Cooperation (JBIC). They represent "All Japan" in a collaborative effort to strengthen the strategy for development cooperation. Japan also provides assistance through international organizations such as UNDP, IDP and UNICEF by establishing Japan special funds.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

1. NGOs
2. Hospitals
3. Research Institutes

4. Other non-profit organizations-social enterprises/small cottage industries

Considerations

1. Heart Funding-construction equipment support
2. Type of Development Project is flexible but it must be targeted to assistance at the grassroots level.
3. Special attention is paid to projects that reflect primary health care, poverty relief, public welfare and the environment.
4. Involvement of women in development activities is also given special attention.

COST OF REGISTRATION/ ENROLLMENT: Regardless of the project's start date, grant funds shall be paid out prior to the end of the Japanese fiscal year - March 31st.

Priority areas may be determined by the Embassy of Japan, according to the development Needs of the eligible country. Certain budget items are not financed such as salaries, administrative and operating costs leisure items etc

PROCESS OF ENROLLMENT/ REGISTRATION

Under Review

BENEFITS PROVIDED:

1. Grants

Generally does not exceed US\$ 90,000.

HOURS OF OPERATION: Monday –Friday 9:00- 5:00 (closed 12:00-1 for Lunch) and Visa section closes at 4:00 p.m.

ENHANCING CIVIL SOCIETY PROJECT (ECSP)

NAME OF ORGANIZATION: ENHANCING CIVIL SOCIETY PROJECT (ECSP)

ADDRESS: 17 Ruthven Road Building 3, 1st Floor Kingston 10

PHONE: (876) 929-3597-8

FAX: (876) 929-3599

EMAIL: fitecspcid1@cwjamaica.com

WEBSITE: http://www.ffit.org/_AboutUs/AnnReports/2002/ECSP.htm

CONTACT PERSON: Mrs. Paulette Griffiths-Jude, Project Manager

PHONE: (876) 929-3597

FAX: (876) 929-3599

EMAIL: fitecspcid1@cwjamaica.com

PROGRAMME DESCRIPTION: The overall goal of the ECSP is to build social cohesion through the integration of people as active members of civil society. ECSP will pursue this goal through empowering and strengthening the capacity of CBOs as they undertake their development needs in a sustainable manner.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

The expected outcomes are Jamaican community based organizations that are:

1. knowledgeable of and have practical experience in the application of participatory approaches to community mobilization, strategic community planning, the development of sustainable proposals and project implementation and monitoring techniques;
2. aware of the various sources for organizational and project financing;
3. efficiently and effectively managing their human and financial resources; and
4. Co-operating locally and networking internationally on broader civil society issues.

The expected outputs are civil society organizations that are strengthened through:

1. a participatory process which identifies capacity issues and develops sustainable capacity development plans;
2. the integration of the recommendations of these plans into CBOs' organizational structure and their activities within local communities;
3. parish level workshops on broader civil society issues; and
4. A national forum on civil society.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

1. CBOs
2. Must be locally based
3. Be a constituted body with recorded proof of agreements made
4. Have agreements documented in minutes
5. Have proof that representatives were elected
6. Be able to show previous successful projects or services delivered on behalf of the community

7. Supporting Organizations (SO)
8. Duly constituted and legally registered
9. Democratically governed and truly representative of their constituents
10. Able to demonstrate sound practices and a good track record for implementing projects
11. Financially accountable

Restrictions:

1. The following projects will NOT be considered by the ECSP
2. Overseas training or conferences
3. Exclusively infrastructural projects
4. Emergency relief operations or other projects that are not developmental or are primarily concerned with social welfare
5. Studies or research except where research activities are required by eligible projects

Availability of Funding: Funding of projects is guided by CIDA's policies and procedures and is subject to the availability of ECSP resources

COST OF REGISTRATION/ ENROLLMENT: The ECSP will provide funding to strengthen the capacity of CBOs to mobilize the community and to implement community development projects.

Projects must:

1. Be developed with the participation of the people in the communities where it is to take place
2. Address both the capacity development needs of the proposing CBO and the priority needs of the community
3. Demonstrate that the needs of women and men have been taken into consideration
4. Be cost-effective
5. Demonstrate cost-sharing on the part of the proposing CBO, which should be a minimum of 15% of the total project value and can be either cash or kind contributions.

PROCESS OF ENROLLMENT/ REGISTRATION: Complete an application form available from ECSP offices. There is an ESCP 'Application Guidelines' Brochure available that provides very detailed step-by-step help in writing the proposal. ECSP will respond and suggest a plan of action. Further details may be requested at that time

BENEFITS PROVIDED:

Grants

Funding Ceiling:

\$Cdn 30,000.

HOURS OF OPERATION: Monday-Thursday 8:00-4:30 p.m.

ENVIRONMENTAL FOUNDATION OF JAMAICA



NAME OF ORGANIZATION: ENVIRONMENTAL FOUNDATION OF JAMAICA

ADDRESS: 1B Norwood Avenue, Kingston 5

PHONE: (876) 960-6744

FAX: (876) 920-8999

EMAIL: efj.ja@cwjamaica.com

WEBSITE: <http://www.efj.org.jm/>

CONTACT PERSON: Ms. Joan Grant-Cummings, Chief Executive Officer

PHONE: (876)960-6744

FAX: (876) 920-8999

EMAIL: jgrantcumplings@efj.org.jm

PROGRAMME DESCRIPTION: Established in 1993 by formal agreement between the governments of Jamaica and the United States of America. The Environmental Foundation of Jamaica is an independent Foundation which uses the proceeds from a creative debt-swap arrangement to promote sustainable development in Jamaica. This is done mainly through support to projects which address issues of the Environment and Child Survival and Development. Organizations of civil society with mandates in the targeted areas of environment and children are eligible for support. The Foundation promotes, supports and implements activities designed to conserve the natural resources and the environment of Jamaica and foster the well-being of our children. To this end the Foundation will give the highest priority to those activities from which benefits are sustainable and/or replicable.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Associates and Staff. This group will provide a supportive and safe environment to enable our people to contribute in a collaborative manner to the efficiency and effectiveness of the organization.
2. Partners and Grantees. This group will provide assistance to those organizations needing help in preparing proposals for projects and will judge them as quickly as possible based on objective criteria. They will ensure that all approved projects have project managers with clear accountabilities and that projects are strictly managed. They will be

approachable and accessible when needed to provide guidance to grantees and partners in the conduct of projects or program implementation.

3. Sponsoring Governments. This group will adhere to the letter and spirit of the governing Agreement recognizing our responsibilities to the partnership and paying due respect to particular interests of the partners.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Projects are assessed on the following criteria:

1. Organization should be more than two years in operation
2. Organization should have a track record implementing projects in the areas of child survival and child development, community development and natural resource management
3. Organization should operate on a not-for-profit basis i.e. the profits from the organization should not benefit the Directors

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

Project enquiry forms and guidelines for preparing a grant proposal are available from the Foundation upon request.

1. Details of the problem to be addressed by the project, the strategy to be used, management plan and sources of financing the project should be explicit
2. Requests under \$420,000. May be approved within one month by the Secretariat
3. Requests between \$420,000. and \$4.2 million are approved by standing Committee of the Board and could take up to three months for approval
4. The Board and both Governments must approve requests over \$4.2 million, with a final approval from the Enterprise for the Americas Board

BENEFITS PROVIDED:

1. Grants
2. Capacity Building for Human and Natural Resource Management. The Association of Clubs was awarded an amount of \$2,690,000 to use the participatory approach to help communities broaden their options for development and realize their potential.
3. Sustainable Livelihoods. The Jamaica Conservation & Development Trust (Jcddt) was awarded \$761,200 to support a forum for civil society to inform themselves of their contribution to sustainable development nationally; and to assess this contribution against requirements for implementation of Agenda 21.
4. The Active Participation of Children. The Leadership Training Camp will make use of qualified personnel from the National Council on Drug Abuse (NCDA), HEART Vocational Training Centre - Buff Bay, College of Agriculture, Science & Education, Police, Ministry of Health to train thirty youngsters who have exhibited potential for leadership, respect for authority and willingness to serve.
5. Environmental Awareness & Action. An award of \$300,000 was made to the Boscobel Cool Running's Youth Club to host the First Annual Environmental Education Holiday Festival at the Boscobel Heights Community Centre.
6. Technological Innovation. The Construction Resource and Development Centre received a grant of \$790,000 to implement a pilot project to; develop functional insulation from waste Styrofoam; and to investigate viability as a small business.

HOURS OF OPERATION: Mondays - Fridays 8:30am - 4:30 p.m.

OTHER USEFUL INFORMATION: The EFJ was set up as a sinking fund, that is, with the expectation that its activities would cease when its capital was completely disbursed. In the terms of the governing Agreement this should be in 2012, or before depending on the pace and volume of disbursements. In reflecting on the implications of this, and the national responsibility of the EFJ, the Board of Directors decided to develop a fundraising strategy to raise additional funds to extend the work of the organization beyond 2012.

EXPORT JAMAICA /JAMAICA EXPORTES ASSOCIATION



NAME OF ORGANIZATION: EXPORT JAMAICA

ADDRESS: 39 Hope Road PSOJ Building Kingston 10 Jamaica,

PHONE: (876) 960-4908 (876) 968-5182

FAX: (876) 927-5137

EMAIL: infojea@exportja.org

WEBSITE: <http://www.exportjamaica.org/about.stm>

CONTACT PERSON: Ms. Jean Smith, General Manager

PHONE: (876) 960-4908; (876) 968-5182

FAX: (876) 927-5137

EMAIL: jeans@exportja.org

PROGRAMME DESCRIPTION: Export Jamaica is a service of the Jamaica Exporters Association (JEA). The JEA is an association of certified exporters which has been in operation for over 30 years. The JEA has over 200 members (companies, individuals and organizations) representing Jamaica's export sector. To its members, the JEA provides leading edge technical assistance, training, export market information and export facilitation. The JEA also operates closely with several business partners, both local and international.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Locate Jamaican suppliers, download/order market information, and access other products/services of the JEA.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Jamaican and International businesses, persons and organizations that are exporting or intend to export are eligible to join the JEA

COST OF REGISTRATION/ ENROLLMENT: Membership cost depend on the number of employees.

Number of Employees	Cost
1—5	\$5,000
6-15	\$12,000
16-50	\$18,000
51-100	\$30,000
101- 200	\$36,000
Over 200	\$60,000

*****PROCESS OF ENROLLMENT/ REGISTRATION**

1. Jamaican Membership - Jamaican companies who are exporting or thinking of starting out in the sector, as well as companies providing general or unique services to the sector, e.g. banks, shipping agencies, consultants. Two references from companies in good standing.
2. International Membership - JEA welcomes the opportunity to network with and provide service to international companies. They also recognize the need for strategic alliances with overseas enterprises. They are pleased to offer Associate membership in the association. Our professional and highly motivated staff will be happy to assist you

BENEFITS PROVIDED:

Membership provides unique networking opportunities and customized services ranging from market research, financial windows, training and technical assistance. If they don't have it, they'll attempt to get it for you. Some of the main products and services enjoyed by members are listed below;

Jamaican Membership

1. Export Market Research: Product specific trade statistics, import regulations, quality specifications, and buyer contacts are available upon faxed or emailed member request, normally within 48 - 72 hours of inquiry receipt. Members are also invited to use the JEA library which is computer catalogued, has a part-time librarian, and features a range of industry periodicals, equipment suppliers' catalogues and technical reports.
2. Financing: The JEA offers, to qualifying companies, US dollar loans at competitive rates under the auspices of financing programs through the World Bank, the Government of Jamaica, the Government of the Netherlands, and other donor agency programs.
3. Lobbying: Reports and representations to the Government on legislation, regulations and policies affecting the export sector are made on a regular basis by the JEA on behalf of its members.
4. Training: Seminars and workshops are sponsored and co-sponsored by the JEA throughout the year, with a concentration on methods to increase production and export. Technical specialists are also supplied to a limited number of small and medium sized companies under the auspices of special technical assistance programs in areas such as packhouse operations, line design, quality assurance, sales management, packaging and labeling, etc.
5. Technology: An Information Systems Advisor, working out of JEA offices is now available to undertake "technology audits" for member companies requesting assistance with Information Systems infrastructure. The JEA operates a popular Web site, Export Jamaica, which is under constant expansion and revision. Member Web sites may be constructed under this umbrella and there is also a Members Only area that shares market, technical and other information with members online.
6. Promotion: In addition to the internationally acclaimed bi-annual JMA/JEA Trade Expo, the annual National Exporters Week at which the JEA presents its prestigious exporters awards, trade missions and exhibitions are coordinated intermittently throughout the year. Some amount of promotion may also be afforded via the JEA Web site, Export Jamaica.
7. Publications: All export-oriented; these are mainly user friendly guides to accessing overseas markets, and forecasts on growth sectors into the new millennium. The Annual JEA membership directory remains a consistently handy reference tool, and the monthly newsletter "Keeping in Touch", featuring JEA membership news, association activities, a comprehensive overseas trade show list, and product/market "updates" in JEA sub-sectors.
8. Match-Making: They offer two services. The first is that of responding to information requests that come in from importers and prospective importers regarding Jamaican products and exporters. The relevant information is passed to them, including the contact information of possible Jamaican exporters. The second service is a listing in the database of Jamaican exporters, which is available to international importers. Both services are free for members of the Jamaica Exporters Association.

HOURS OF OPERATION: Monday-Thursday 8:30-4:45 and Friday 8:30-4:00 p.m.

EYE ON JAMAICA



NAME OF ORGANIZATION: EYE ON JAMAICA PROJECT

ADDRESS: 8362 Pines Blvd, Ste 331. Pembroke Pines, FL 33024

EMAIL: postmaster@eyeonjamaica.com

WEBSITE: <http://www.eyeonjamaica.org/>

CONTACT PERSON: Ms. Tanya Walker

EMAIL: twalker@eyeonjamaica.com

PROGRAMME DESCRIPTION: The mandate is to serve as a catalyst for positive change in the lives of the underserved children and families throughout the island of Jamaica. Characteristic of their motto; 'awareness and response', the organization seeks to disseminate information related to the causal factors and work to acquire the human, financial and material resources needed to tackle the problems. The mission is to bring awareness and create response initiatives to the poor and declining socio-economic conditions in Jamaica, through resource and need unification.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Computer Recycling Program
2. Emphasis on Reading 2006 Literacy Campaign. Book drives, distributions and Reading Workshops are all a part of this bold new campaign.
3. Annual Jamaicans.com Christmas Toy Drive.

BENEFITS PROVIDED: They have partnered with the Eye on Jamaica Project to give you more options to bring the joy and wonder of Christmas to some deserving children living with HIV/Aids. This year, they have set a larger goal and hope to bring joy to at least 100 children at AIDS Hospices: Matthew 25:40, Dare to Care and Martha's Place.

FAIR TRADING COMMISSION

NAME OF ORGANIZATION: FAIR TRADING COMMISSION

ADDRESS: 52-60 Grenada Crescent. Kingston 5 Jamaica, West Indies

PHONE: (876) 960-0120-4 ; (876) 960-2620

FAX: (876) 960-0763

EMAIL: ftc@cwjamaica.com

WEBSITE: www.jftc.com

CONTACT PERSON: Dr. Peter-John Gordon, Chairman or Mrs. Barbara Lee, Executive Director

PHONE: (876) 960-0120 (876) 960-2620

FAX: (876) 960-0763

EMAIL: ftc@cwjamaica.com

PROGRAMME DESCRIPTION: The FTC was established in 1993 to administer the Fair Competition Act (FCA). The FCA provides for the maintenance and encouragement of competition in the conduct of trade, business and in the supply of services in Jamaica. Competition leads to optimal allocation of scarce resources while ensuring that the highest quality goods and services are offered for sale at the lowest prices. It also ensures that the greatest incentives exist for product innovation and development. The work of the FTC is critical to the achievement of these objectives.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: To provide for the maintenance and encouragement of competition in the conduct of trade, business and in the supply of services in Jamaica, with a view to providing consumers with competitive prices and product choices.

1. To carry out, on its own initiative or at the request of the Minister or any other person, investigations in relation to the conduct of business in Jamaica in connection with matters falling within the provisions of the FCA;
2. To advise the Minister on matters relating to the operation of the FCA;
3. To make available to businesses and consumers, general information with respect to their rights and obligations under the FCA;
4. To undertake studies and publish reports and information regarding matters affecting the interests of consumers; and
5. To co-operate with and assist any association in developing and promoting the observance of standards of conduct for the purpose of ensuring compliance with the FCA.

The FTC has the power to carry out investigations in relation to the conduct of business in Jamaica to determine if any enterprise is engaging in practices that are in contravention of the Act. Such investigations may be self-initiated by the FTC or be carried out following a complaint. All investigations are carried out by the staff of the FTC.

The FTC has the power to obtain any information that it considers necessary for the purposes of the investigation. Where necessary, an authorized officer of the FTC may, with a warrant, enter and search

any premises. The officer may remove any documents from the premises. Copies of documents removed may be made and the original must be returned within seven days.

In addition, the Commissioners have the power to summon and examine witnesses; to call for and examine documents; and to administer oaths. Where they find that an arrangement has contravened Sections 17, 20 or 33 of the Act, they may prohibit the arrangement. For prohibitions under Sections 20 and 33, they may also direct the enterprise concerned to take steps that are necessary to overcome any anti-competitive effects resulting from the arrangement.

The FTC can also take to Court any business or individual who has been found guilty of anti-competitive practice and has failed to take corrective measures, after being instructed by the Commissioners.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None, just a good cause and written complaint.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

A written complaint must be submitted to initiate an investigation.

This can be done by:

1. Writing a letter. This can be submitted via mail or fax. However, if the complaint is mailed or faxed in, the original should follow.
2. Filling out a complaints form. Complaints form can be obtained in hard copy at the office of the Fair Trading Commission. They can also be accessed and completed electronically on our website.

Consumer related complaints - should include the following information:

1. Name of the person making the complaint (Informant), name of the person or company that the complaint refers to (Respondent) and the relevant contact information. It is necessary for contact information to be given, so that the Staff of the Fair Trading Commission may carry out its necessary correspondence;
2. Explanation of the reasons for and details of the complaint. This should include any relevant correspondence, such as notes from, and telephone conversations with, the informant. Where necessary, receipts, sales contracts and other relevant documents should also be submitted.

Please note that not all Consumer Complaints fall under the jurisdiction of the FCA.

Consumer matters that fall within the FCA are:

1. Misleading Advertising
2. Warranties
3. Refunds
4. Sale at a Bargain Price
5. Sale above Advertised Price

BENEFITS PROVIDED: After receiving a complaint from an aggrieved consumer, the FTC finds strong evidence that a merchant has breached the FCA; it will try to negotiate between the two parties. This settlement may be monetary or non-monetary. In the event that a settlement cannot be reached, the FTC will take the case to court. Fines that are levied by the courts in cases brought by the FTC will be paid to the government and not to the consumer (or to the FTC). For the consumer to receive compensation through the court system, he may exercise his private rights to action and take legal action against the merchant under Section 48 of the FCA. The consumer may need to seek the assistance of a private attorney to undertake this course of action. The premise is to act on behalf of the process of competition.

HOURS OF OPERATION: Monday- Friday 8:30-4:30 p.m. (complaints taken between 9:00-3:00 p.m.)

FARQUHARSON INSTITUTE OF PUBLIC AFFAIRS



NAME OF ORGANIZATION: FARQUHARSON INSTITUTE OF PUBLIC AFFAIRS

ADDRESS: 5 Lyncourt. Kingston 8,

PHONE: (876) 978-6587

FAX: (876) 978-8743

EMAIL: farquharsoninstitute5@yahoo.com

WEBSITE: <http://www.farquharsoninstitute.org/temp/events.htm>

CONTACT PERSON: Mr. Ken Jones, General Secretary or Mrs. Sonia Jones

PHONE: (876) 924 2705 ; (876)925-7134

FAX: (876) 978-8743

EMAIL: farquharsoninstitute5@yahoo.com

PROGRAMME DESCRIPTION: FIPA's independence is one of its most valuable assets and it maintains its integrity in two ways. First, they make extensive use of their own member's knowledge. No confidential studies are undertaken. Second, they ensure that their funding base is wide and diverse. Unlike some other institutions, they are not beholden to, or the mouthpiece for, any particular section of the community or any particular economic activity or group. Their annual budget of about \$1.5 million is obtained from more than 100 Members and individuals, event sponsors, corporations and foundations. No single source accounts for more than 10 per cent and no sector accounts for more than 20 per cent of total funds. The Farquharson Institute of Public Affairs prides itself on maintaining its non-partisan, non-advocacy stance. Its purpose is to help Jamaicans from many walks of life form their own opinions after listening to, and discussing with, experts and others interested in the challenging issues facing our country and the world.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Farquharson Institute of Public Affairs (FIPA) is totally and exclusively committed to the progressive development of Jamaica and its entire people. Towards this end the organization works on its own and in concert with other institutions in considering and dealing with all matters affecting the economic, social, agricultural, industrial or commercial interests of the country. It has been doing this since 1917 when it was founded as the Jamaica Imperial Association, operating in a British colonial environment, subject to prevailing conditions, but always guided by the primary objective of helping to improve conditions for all the inhabitants of the island.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Membership in the Institute is open to men and women of all stations and creeds, the main criteria being commitment, concern, capability, confidence and freedom from any fetter that might interfere with the fearless presentation of ideas The Council of the

Farquharson Institute meets on the third Thursday of each Month (except August) at 5 p.m. at 5 Lyn Court. Members are welcome to attend or to contact us if they wish any issue in particular put on the Agenda for discussion.”

COST OF REGISTRATION/ ENROLLMENT: Membership fee \$1000 and \$5000 group

PROCESS OF ENROLLMENT/ REGISTRATION: Fill out an application form

BENEFITS PROVIDED:

1. From time to time the Institute organizes Public Information Forums on current issues. Jamaica's premier think tank for over eighty years. Its influence and activities have been of profound significance for the development of Jamaica's economic, social and political life.
2. Outreach programmes public information forums on "government administrative reform programme" and "the problems in agriculture”, "Highway 2000 project” and "local government reform".
3. Public statements about matters of national interest, issuing press releases and making appearances on radio shows to state the institute's views on different subjects, including reform in the justice system, human rights in Jamaica, and the electoral advisory committee.

HOURS OF OPERATION: Monday-Friday 9:00- 4:00 p.m.

FATHERS INCORPORATED



FATHERS INCORPORATED

Helping Men Become Better Fathers.

NAME OF ORGANIZATION: FATHERS INCORPORATED

ADDRESS: Department of Sociology and Social Work. University of West Indies, Mona Kingston, Jamaica

PHONE: (876) 977-0315; (876) 977-6267

FAX: (876) 977-9301

EMAIL: FathersInc@mail.com

WEBSITE: None.

CONTACT PERSON: Professor Barry Chevannes, Executive Advisor or Herbert Gayle, Chairman

PHONE: (876) 977-0315; (876) 977-6267

FAX: (876) 977-9301

EMAIL: barry.chevannes@uwimona.edu.jm OR hsgayle@yahoo.com

PROGRAMME DESCRIPTION: Fathers Incorporated is a community-based parenting group established by Jamaican men in 1991 to address negative stereotypes of Jamaican fathers.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: In order to carry out its mission to 'protect the image of fatherhood', workshops, seminars, and conferences are offered that address various aspects of fatherhood. These sessions are designed to provide information about parenting skills, as well as to encourage men to play a more active role in the lives of their children. Men who are not yet fathers are encouraged to learn from other participants about how to anticipate and prepare for the challenges they may encounter in that role. Fathers Incorporated has developed a special training module to address the needs of men from the country's deprived inner-city communities. This module goes beyond parenting skills to address contraception. Future topics for this module may include broader topics on the issue of male sexuality such as gender development, socialization, and cultural norms. In addition, workshops in 2001 focused on the single father. The organization also instituted a Fathers' Day concert under the patronage of the Governor-General and the Prime Minister. Since 1997, a yearly presentation of the 'Model Father' award has been made in an effort to recognize fathers who love, nurture, and provide for their families.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Both fathers and men who are anticipating becoming fathers are incorporated into the organization's activities.

COST OF REGISTRATION/ ENROLLMENT: None – members pay small dues. Fathers Inc survives on the service commitment of members. They give of their time and expertise to struggling fathers. No one is paid. It is voluntary.

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED: Workshops and awards are offered to support men in their efforts to become caring, committed, and responsible parents as part of a goal to change images of fathers as merely uninvolved providers of material goods.

HOURS OF OPERATION: Monday – Friday 9:00- 4:00 p.m.

FINANCIAL SERVICES COMMISSION



NAME OF ORGANIZATION: FINANCIAL SERVICES COMMISSION

ADDRESS: 39-43 Barbados Avenue. Kingston 5

PHONE: (876) 906-3010 –2

FAX: (876) 906-3018

EMAIL: inquiry@fscjamaica.org or complaints@fscjamaica.org

WEBSITE: <http://www.fscjamaica.org/>

CONTACT PERSON: Mr. Bryan Wynter, Executive Director

PHONE: (876) 906-3010 –2

FAX: (876) 906-3018

EMAIL: inquiry@fscjamaica.org

PROGRAMME DESCRIPTION: The Financial Services Commission (FSC) came into existence on August 2, 2001 by virtue of the Financial Services Commission Act. It has replaced the Office of the Superintendent of Insurance (OSI) and Unit Trusts and the Securities Commission. The FSC supervises and regulates the securities industry, the insurance industry and soon, the private pensions industry. As such it may be properly described as an integrated financial services regulator.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Divisions include insurance, securities, examinations & investigations, legal, actuarial, corporate services and pensions. These divisions fall under an umbrella that seeks to effectively bring to fruition a mandate that is geared towards fostering professionalism within the industries that are regulated by the Commission.

ELIGIBILITY CRITERIA OR REQUIREMENTS: The kind of complaints that the FSC can review are written complaints about the business practices of regulated entities offering:

1. Insurance: Long Term - Life and Sickness and Health and General – (Motor vehicle, property, accident, pecuniary loss, liability, marine, aviation and transport)
2. Securities
3. Private Pensions

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

How to file a Complaint

1. Step 1 : Make your complaint to the company Every company has a procedure to deal with complaints. It is desirable to first make an official complaint to the company concerned.

2. Step 2 : If you are unable to resolve your complaint with your insurance company then request a letter from the company stating its final position on your complaint
3. Step 3 : Write to the FSC There are several ways to file a complaint: Call toll free 1-888-372-4357 . Note however that despite calling the Commission, the complaint must be put in writing before it can be investigated. Submit a written complaint to the Commission at :

Complaints Coordinator

Financial Services Commission

39-43 Barbados Avenue, Kingston 5

4. Please write down a summary of your problem. Write as clearly as possible so that people who are not familiar with your issue will be able to understand. Write about the 'who, what, where, when and how' of your situation.
5. Supporting documents are very important. Please attach a photocopy of all documents, including letters, contracts, bills and other papers related to your problem. Please do not send originals; we may not be able to return them.
6. Complete and submit via e-mail or fax the consumer complaint form
7. Schedule a visit to the Commission in person at the above address and have the relevant documents on hand. Please be prepared to describe your complaint in writing or to fill out forms that detail the nature of your complaint
8. The FSC will review your written complaint . The Complaint Coordinator will write to you so that you will know the status of your complaint. The letter will provide you with your reference number which you will need to quote when contacting our offices.

BENEFITS PROVIDED: The Commission has responsibility to manage proper administration of the securities and insurance laws. The FSC oversees the registration, solvency and conduct of firms and individuals doing business in the securities and insurance (life and General) industries. The FSC will be responsible for the registration and oversight of private pension plans.

HOURS OF OPERATION: Monday – Friday 8:30 a.m. – 4:30 p.m.

FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS



NAME OF ORGANIZATION: FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS

ADDRESS: 1-3 Lady Musgrave Road. Kingston 5

PHONE: (876) 927-9162 ; (876) 927-5827

FAX: (876) 927-8242

EMAIL: fao-jm@fao.org

WEBSITE: <http://www.fao.org/>

CONTACT PERSON: Dr. Dunstan Campbell, Representative

PHONE: (876) 927-9162; (876) 927-5827

FAX: (876) 927-8242

EMAIL: fao-jm@fao.org

PROGRAMME DESCRIPTION: The Food and Agriculture Organization of the United Nations leads international efforts to defeat hunger. Serving both developed and developing countries, FAO acts as a neutral forum where all nations meet as equals to negotiate agreements and debate policy. FAO is also a source of knowledge and information. We help developing countries and countries in transition modernize and improve agriculture, forestry and fisheries practices and ensure good nutrition for all. Since our founding in 1945, we have focused special attention on developing rural areas, home to 70 percent of the world's poor and hungry people.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: FAO activities comprise four main areas:

1. Putting information within reach. FAO serves as a knowledge network. We use the expertise of our staff - agronomists, foresters, fisheries and livestock specialists, nutritionists, social scientists, economists, statisticians and other professionals - to collect, analyze and disseminate data that aid development. We publish hundreds of newsletters, reports and books, distribute several magazines, create numerous CD-ROMS and host dozens of electronic fora.
2. Sharing policy expertise. FAO lends its years of experience to member countries in devising agricultural policy, supporting planning, drafting effective legislation and creating national strategies to achieve rural development and hunger alleviation goals.
3. Providing a meeting place for nations. On any given day, dozens of policy-makers and experts from around the globe convene at headquarters or in our field offices to forge agreements on major food and agriculture issues. As a neutral forum, FAO provides the setting where rich and poor nations can come together to build common understanding.
4. Bringing knowledge to the field. Our breadth of knowledge is put to the test in thousands of field projects throughout the world. FAO mobilizes and manages millions of dollars provided by industrialized countries, development banks and other sources to make sure the projects achieve

their goals. FAO provides the technical know-how and in a few cases is a limited source of funds. In crisis situations, we work side-by-side with the World Food Programme and other humanitarian agencies to protect rural livelihoods and help people rebuild their lives.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Organizations involved in agriculture, forestry, fisheries practices and nutrition.

COST OF REGISTRATION/ ENROLLMENT: None done by FAO. Registration done by other organizations (RADA and MOA would register farmers)

PROCESS OF ENROLLMENT/ REGISTRATION: Not Applicable.

BENEFITS PROVIDED: Achieving food security for all is at the heart of FAO's efforts - to make sure people have regular access to enough high-quality food to lead active, healthy lives. FAO's mandate is to raise levels of nutrition, improve agricultural productivity, better the lives of rural populations and contribute to the growth of the world economy. FAO provides the kind of behind-the-scenes assistance that helps people and nations help them. If a community wants to increase crop yields but lacks the technical skills, we introduce simple, sustainable tools and techniques. When a country shifts from state to private land ownership, we provide the legal advice to smooth the way. When a drought pushes already vulnerable groups to the point of famine, we mobilize action. And in a complex world of competing needs, we provide a neutral meeting place and the background knowledge needed to reach consensus.

HOURS OF OPERATION: Monday- Thursday 8:30- 5:00 p.m. and Friday 8:30-1:30 p.m.

OTHER USEFUL INFORMATION: Sub regional Office For The Caribbean (Slac)
PO Box 631-C Bridgetown, Barbados West Indies Telephone: (1 + 246) 426 7111/426 7110 Cable
address: FOODAGRI BRIDGETOWN Fax: (1 + 246) 427 6075/427 9894
Email: FAO-SLAC@fao.org

FOOD FOR THE POOR



NAME OF ORGANIZATION: FOOD FOR THE POOR

ADDRESS: Ellerslie Pen, Spanish Town Mailing: P.O. Box 557, Spanish Town

PHONE: (876) 984-5005

FAX: (876) 984-5006

EMAIL: foodforthepeerja@cwjamaica.com

WEBSITE: <http://www.foodforthepeer.org/site/c.dnJGKNNsFmG/b.734555/k.CBEA/Home.htm>

CONTACT PERSON: Mr. Sydney Henry, Special Project Manager or Mr. White Hall, Public Relations Officer

PHONE: (876) 984-5005

FAX: (876) 984-5006

EMAIL: foodforthepeerja@cwjamaica.com

PROGRAMME DESCRIPTION: Food For the Poor (FFP) ministers to spiritually renew impoverished people throughout Latin America and the Caribbean. Established in 1982 as, they are to improve the health, economic, social and spiritual conditions of the men, women and children we serve. Food for the Poor raises funds and provides direct relief assistance to the poor, usually by purchasing specifically requested materials and distributing them through the churches and charity organizations already operating in areas of need. In this way, the organization serves the poor with dignity and ensures the most appropriate use of donors' funds. The mission is to assist, wherever possible to ease the housing, water, sanitation and financial problems of inner city and other areas.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Housing
2. Water/Sanitation
3. Basic Schools
4. Church Projects
5. Food
6. Equipment & Supplies

ELIGIBILITY CRITERIA OR REQUIREMENTS:

1. Churches
2. CBOs in target communities who must also be partnered with a Church group
3. Nationally, (i.e. not limited to specific areas) for water & sanitation and housing
4. Hospitals, for equipment and medical supplies.

Criteria:

1. Church based and other organizations of target communities except for water and sanitation projects.

Specific Criteria for each Funding Category

1. Church Projects - Accessed only by Church Groups. These projects include Basic Schools, Soup Kitchens, Extension Services, and Skills Training.
2. Housing - Accessed by Churches, mainly to Target Communities.
3. Food/Goods (Warehouse) - Accessed by Churches, Hospitals, Schools, Libraries, Clinics and Institutions & communities linked with a church group.
4. Water - Accessed Nation-wide through Parish Councils, Citizens Associations and Churches.
5. Sanitation - Accessed by Health Departments and Churches. Note: For Water and Sanitation projects, groups may make representation of their project to the specified agencies/groups

Restrictions:

1. Specific targeted communities.

Central Kingston: Majesty Gardens, Bowerbank, Riverton, Grants Pen, 100 Lane Red Hills.

Spanish Town: Ellerslie, Tawes, Homestead.

Montego-Bay: Railway Lane

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

Application Procedures:

1. Application forms or letters are required for:
2. Housing Projects directed to the Housing Department.
3. Requests for food/supplies are directed to the Distribution Department.
4. Proposals are required for all Water and Sanitation Projects as well as Church Projects.
5. These are directed to the Projects Department.

BENEFITS PROVIDED:

1. Funding
2. Grants
3. Food, Supplies & Equipment.

Funding Ceiling: US\$1000, (min.) to generally a high of US\$60,000.

Availability of Funding: Generally, approximately 70% of the applicants get funded

HOURS OF OPERATION: Monday-Friday 8:00- 4:30 and Friday 8:00-4:00 p.m.

FRIEDRICH EBERT STIFTUNG



NAME OF ORGANIZATION: FRIEDRICH EBERT STIFTUNG

ADDRESS: 10 Meric Avenue Kingston 10

PHONE: (876) 960-7153; (876) 960-6580

FAX: (876) 960-7297

EMAIL: fes@cwjamaica.com

WEBSITE: <http://www.fes.de/>

CONTACT PERSON: Mr. Judith Wedderburn, Director

PHONE: (876) 960-7153; (876) 960-6580

FAX: (876) 960-7297

EMAIL: fes@cwjamaica.com

PROGRAMME DESCRIPTION: The Friedrich Ebert donation (FES) was created 1925 as political legacy of the first democratically selected German realm Reich Friedrich Ebert. It is a non-profit, private and cultural institution committed to the ideas and basic values of the social democracy.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Social Democrat Friedrich Ebert – provided the following goals for the organization:

1. To promote the political and social education of humans from all areas of life in the spirit from democracy and Pluralisms.
2. To make possible talented young humans independently of the material possibilities of parents by scholarships the entrance to the higher education,
3. To contribute to the international communication and co-operation.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Work with established partners.

BENEFITS PROVIDED:

Current central workshops and seminars of the FES work are:

1. Fair society
2. Innovation and progress

3. Active democracy
4. World-wide partner - the international work of the Friedrich Ebert donation
5. Democracy and development world-wide promote, to peace and security contribute, which arrange globalization and which and recess of the European union support solidary extension

HOURS OF OPERATION: Monday – Friday 8:30-4:30 p.m.

GIRL GUIDES ASSOCIATION OF JAMAICA



NAME OF ORGANIZATION: GIRL GUIDES ASSOCIATION OF JAMAICA

ADDRESS: 2 Waterloo Road Kingston 10.

PHONE: (876) 926-6277; (876) 926-6507

FAX: (876) 920-8933

EMAIL: girlsguides@cwjamaica.com

WEBSITE: <http://www.girlguidesassociationofjamaica.freeservers.com/about.html>

CONTACT PERSON: Ms. Lilyclaire Bellamy Chief Commissioner and Ms. Doreen Clementon President

PHONE: (876) 926-6277; (876) 926-6507

FAX: (876) 920-8933

EMAIL: girlsguides@cwjamaica.com

PROGRAMME DESCRIPTION: The Girl Guides Association is a completely voluntary organization and the leaders come from the pool of guiders who have dedicated their time and energy to the development of the association.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. To assist in the development of girls and young women to reach their full potential; and to contribute significantly to the community, nationally and internationally
2. To enable girls and young women to develop their fullest potential as responsible citizens of the world

ELIGIBILITY CRITERIA OR REQUIREMENTS: The Girl Guide Movement is open to any girl or woman who is interested and willing to make the promise.

The groups according to age are:

Brownies: 7 - 11 years

Guides: 10 - 16 years

Rangers: 14 - 19 years

Young Leaders: age 16 up, in tertiary institutions

Assistant Guiders: age 16 up

Guiders: Age 18 up

COST OF REGISTRATION/ ENROLLMENT: None. Membership \$150 per year

PROCESS OF ENROLLMENT/ REGISTRATION:

Complete Application Form

BENEFITS PROVIDED:

1. Women's Development
2. Education/ Training

HOURS OF OPERATION: Monday - Thursday 9:00- 5:00 p.m. And Friday 9:00- 4:00 p.m.

GIRLS BRIGADE



NAME OF ORGANIZATION: GIRLS BRIGADE

ADDRESS: 2 E Camp Road. Kingston 5

PHONE: (876) 926-6427

FAX: None

EMAIL: girlsbrigadeja@yahoo.com

WEBSITE: None

CONTACT PERSON: Mrs. Patricia Bernard, National Coordinator and Mrs. Blossom Hoard Organizer and Training officer

PHONE: (876) 926-6427

FAX: None

EMAIL: girlsbrigadeja@yahoo.com

PROGRAMME DESCRIPTION: Girls' Brigade is a worldwide Christian organization for girls and women. The aim is to help and encourage girls to a Christian commitment. It is their desire to create a caring environment which encourages the development of individual talents and seeks to meet the needs of each member.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Girls' Brigade provides constructive programmes to cater for girls from Primary 1 to Secondary 6, with the older girls having opportunities of leadership training and service to church and community. Leaders in Girls' Brigade are volunteers from local Churches. These volunteers are trained by Girls' Brigade and appointed by the respective Church to which the group belongs.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Girls' Brigade is for girls. Girls' Brigade caters for the following age groups:

Juniors 5-8 years,
Seniors 9-12 years and
Pioneers 13-17 years.

COST OF REGISTRATION/ ENROLLMENT: None

The membership fee is set by each company, \$1000 per a company and \$100 per a girl.

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Start the company in the church with more than 10 girls
2. Girls Brigade will come and assess readiness.

BENEFITS PROVIDED:

GB empowers girls with skills, Christian qualities and values, to succeed in tomorrow's world. The programme features a variety of fun activities designed to educate, inspire and develop. It is run by trained GB leaders with help from volunteer assistants.

They offer a wide range of indoor and outdoor activities like camping make up sessions, sleepovers, games, dance, horse riding, life skills, photography, music, first aid, cooking, pet care, crafts, spiritual development and sports.

They believe in a balanced approach to life and so the programmes cover a selection of physical, social, educational and spiritual activities that link in with the motto to Seek, Serve and Follow Christ.

HOURS OF OPERATION: Monday – Friday 8:00-4:30 p.m.

GOLDEN AGE HOME

NAME OF ORGANIZATION: GOLDEN AGE HOME

ADDRESS: 3 St. Josephs Avenue, Kingston 3

PHONE: (876) 928-1017; (876) 928-4312

FAX: (876) 928-4575

EMAIL: goldenage@mail.infochan.com

WEBSITE: None (under Ministry of Local Government)

CONTACT PERSON: Mr. Frank McCaulsky, Administrator

PHONE: (876) 928-1017; (876) 928-4312

FAX: (876) 928-4575

EMAIL: goldenage@mail.infochan.com

PROGRAMME DESCRIPTION: The Home provides meals and accommodation; medical, dental and nursing care; and occupational and recreational activities.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Offer residential care for the Elderly.

1. General Care
2. Medical Care
3. Feeding
4. Housing

ELIGIBILITY CRITERIA OR REQUIREMENTS:

1. Must be a senior citizen
2. Assessed by Poor relief department (handles all admissions for the home)

COST OF REGISTRATION/ ENROLLMENT: Determined by the Poor Relief department.

PROCESS OF ENROLLMENT/ REGISTRATION: Concerned citizens can make representation for a client a staff member will go out and make the investigation and will issue the admission order.

BENEFITS PROVIDED:

Provide long-term geriatric care.

HOURS OF OPERATION: Monday – Friday 8:30-5:00 p.m.

Medical Center 24 Hours

OTHER USEFUL INFORMATION: 922-6936-7 Inspector of Poor

THE GRACE AND STAFF COMMUNITY DEVELOPMENT FOUNDATION



NAME OF ORGANIZATION: THE GRACE AND STAFF COMMUNITY DEVELOPMENT FOUNDATION

ADDRESS: 69 1/2 Harbor Street. Kingston

PHONE: (876) 922-3440-9

FAX: (876) 922-2756

EMAIL: francis.madden@gkco.com

WEBSITE: http://www.gracekennedy.com/grace/corp_Citizenship_GS.htm

CONTACT PERSON: Mrs. Francis Madden, General Manager

PHONE: (876) 922-3440-9

FAX: (876) 922-2756

EMAIL: francis.madden@gkco.com

PROGRAMME DESCRIPTION: Established in 1979 in response to increasing violence in nearby communities and rising unemployment. The foundation seeks to relieve poverty and distress among the poor and unemployed, the education of the dependants of the unemployed, and assisting the general community development

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Grants - chiefly given to non-profit organizations such as schools, child-care facilities and clinics
2. Loans - Interest free, and usually given to individuals or groups wishing to start/expand micro business ventures

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. CBOs are the primary beneficiary group

Criteria:

1. Must reflect the objectives of the Foundation

Restrictions: Funds are especially for individuals or group projects in the communities in which Grace operates (These Communities are: Central Kingston, Majesty Gardens, the Children's Home, and Sav-la-Mar)

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

Application Procedures:

1. Applicants are interviewed by the Projects Officer to ensure that the request falls with the Foundation's guidelines
2. The Project's feasibility is investigated, then submitted to the Projects Committee for further evaluation
3. The Project then goes to the Board for approval

BENEFITS PROVIDED:

1. Grants

Funding Ceiling: Limited Funding in the case of Grants

Loans have generally had a maximum limit of J\$10,000.

Availability of Funding: Ongoing

HOURS OF OPERATION: Monday – Friday 8:30-4:30 p.m.

GRACE KENNEDY FOUNDATION



GRACEKENNEDY FOUNDATION

"The Grace Kennedy Foundation will actively promote national development primarily by supporting "appropriate" educational programmes and processes!"

NAME OF ORGANIZATION: GRACE KENNEDY FOUNDATION

ADDRESS: 691/2 Harbor Street Kingston

PHONE: (876) 922-3440-9

FAX: (876) 967-2045

EMAIL: pat.robinson@gkco.com

WEBSITE: http://www.gracekennedy.com/grace/corp_Citizenship_GS.htm

CONTACT PERSON: Ms. Patricia Robinson, Secretary/Executive Officer

PHONE: (876) 922-3440-9

FAX: (876) 967-2045

EMAIL: pat.robinson@gkco.com

PROGRAMME DESCRIPTION: In 1982, to mark its 60th Anniversary, Grace Kennedy Limited established the Grace, Kennedy Foundation as a Corporate-endowed Foundation. The Foundation began with an initial grant of \$500,000 provided by its parent company, and with Sir Herbert Duffus as its Chairman. The mission statement for the Foundation, formulated in 1997, redirected the members to "actively promote National Development primarily by supporting appropriate educational programmes and processes."

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Grace Kennedy Foundation provides assistance only in the form of financial grants. Grants are made for charitable purposes to organizations or recognized groups of individuals which operate on a non-profit or charitable basis. The merit of a project is considered mainly in terms of its evidence of sound planning, its cost effectiveness, and the structure of its management committee and the involvement of a cross-section of individuals in the community.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

1. Charitable or non-profit groups, organisations

Criteria:

1. Must be community-based projects, which contribute toward human resource development and education, community building and improvement in community institutions.
2. Priority is given to projects that emphasize development and training and benefit a large number of persons

PROCESS OF ENROLLMENT/ REGISTRATION: Applications are considered in Jan. April, July and Oct. Requests should reach the Foundation's office from the month before. Initial requests should take the following format and not exceed 2 pages:

1. Beneficiary
2. Applicants Name
3. Applicant's Address
4. Applicants Telephone Number
5. Purpose of your Organization
6. Objectives of your Programme
7. How will the money be used?
8. Amount requested
9. When Needed
10. What will be the benefits (direct or indirect)
11. How many people will benefit?
12. Background information
13. Indicate whether other donors have been approached for funding

Guidelines for making funding requests

1. The geographical area of interest is Jamaica
2. Requests will be considered where it is deemed that the grant will make a significant contribution
3. The Foundation will give priority to organizations which organize activities on a national level and to local groups where a project will benefit relatively large numbers of people or will be of national significance.
4. The Foundation cannot support all areas of work and interest. Consequently grants for buildings will not be considered

Grants are not provided:

1. In response to general appeals, no matter how worthwhile the cause
2. For the general funds of an organization or to clear debts
3. For personal study or travel
4. For personal medical or related purposes
5. From profit-making organizations or for purpose of personal profit

BENEFITS PROVIDED:

Grants

HOURS OF OPERATION: Monday – Friday 8:30-4:30 p.m.

GRANTS PEN MINISTERS FRATERNAL

NAME OF ORGANIZATION: GRANTS PEN MINISTERS FRATERNAL

ADDRESS: 39 Shortwood Road. Kingston 8

PHONE: (876) 969-7992

FAX: (876) 944-0042

EMAIL: pastor@upperroomjamaica.com

WEBSITE: www.upperroomjamaica.com

CONTACT PERSON: Reverend Ian Muirhead, Chairman

PHONE: (876) 969-7992

FAX: (876) 944-0042

EMAIL: pastor@upperroomjamaica.com

PROGRAMME DESCRIPTION: An association which consists of 15 churches, whose purpose is to meet and pool resources and abilities to help build up the churches in the fraternal and help build up the community through the various programmes.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Gang Mediation Services
2. Counseling
3. Training for Pastors

ELIGIBILITY CRITERIA OR REQUIREMENTS: Grants Pen and the surrounding communities.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Persons must come to bi-monthly fraternal

BENEFITS PROVIDED: Provide prayers, dinners, award ceremonies and walk-through for the community. Build relationships with young men in the community.

HOURS OF OPERATION: As needed, office Hours Monday – Friday 10:00-3:00 p.m.

HABITAT FOR HUMANITY /JAMAICA ABODE



NAME OF ORGANIZATION: HABITAT FOR HUMANITY

ADDRESS: 2 Acacia Avenue. Kingston 5.

PHONE: (876) 920-0509

FAX: (876) 960-3466

EMAIL: habitat@cwjamaica.com

WEBSITE: None

CONTACT PERSON: Reverend Dever Nugent, Chairman or Alicia Dobson Director

PHONE: (876) 920-0509

FAX: (876) 960-3466

EMAIL: habitat@cwjamaica.com

PROGRAMME DESCRIPTION: Habitat for Humanity International is a nonprofit, ecumenical Christian housing ministry. HFHI seeks to eliminate poverty housing and homelessness from the world, and to make decent shelter a matter of conscience and action. Habitat invites people of all backgrounds, races and religions to build houses together in partnership with families in need. Through volunteer labor and donations of money and materials, Habitat builds and rehabilitates simple, decent houses with the help of the homeowner (partner) families. Habitat houses are sold to partner families at no profit, financed with affordable loans. The homeowners' monthly mortgage payments are used to build still more Habitat houses. Habitat is not a giveaway program. In addition to a down payment and the monthly mortgage payments, homeowners invest hundreds of hours of their own labor -- sweat equity -- into building their Habitat house and the houses of others.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

Habitat for Humanity Jamaica Ltd. is an affiliate that has built over 1000 homes in 13 communities since 1992. Two models of houses

A 16' X 20', one room, "block and steel" constructed house with kitchen sink, and inside bathroom, on a 1,000 square foot lot, costs \$250,000.00 Jamaican.

A 2 bedroom, royale building system, block and steel.

ELIGIBILITY CRITERIA OR REQUIREMENTS: A chosen beneficiary needs \$6-8,000.00 Jamaican for the down payment and will have a 10-year, 0% interest mortgage. Families in need of decent shelter apply to local Habitat affiliates. The affiliate's family selection committee chooses homeowners based on their level of need, their willingness to become partners in the program and their ability to repay the loan.

Every affiliate follows a nondiscriminatory policy of family selection. Neither race nor religion is a factor in choosing the families who receive Habitat houses.

These are areas that Habitat for Humanity Jamaica has committees building homes.

Majesty Gardens, in the Three Mile area of Kingston.

Temple Hall, in St. Andrews Parish.

Yallahs, on the south coast of St. Thomas Parish

High Gate, Enfield, Long Road, central and eastern St. Mary's Parish

Oracabesa, Galina, east of Ocho Rios on the north coast in St. Mary's Parish.

Ocho Rios, Content Gardens, near Dunn's River Falls, in St. Ann's Parish.

Falmouth, Salt Marsh, and east of Montego Bay at Orange Valley, on the border of St James and Trelawny Parishes.

Retirement, near Montego Bay in St. James Parish

St. Mary

St. Ann

COST OF REGISTRATION/ ENROLLMENT: Sweat equity is recorded.

PROCESS OF ENROLLMENT/ REGISTRATION:

Beneficiary selection is made by the committee based on the following criteria:

1. Need.
2. Ability to pay.
3. Willingness to partner, (that is sweat equity).
4. Attendance at Habitat Committee meetings.

BENEFITS PROVIDED: Homes

HOURS OF OPERATION: Monday – Friday 9:00-5:00 p.m.

OTHER USEFUL INFORMATION: Habitat International pulled out in June 2006 and the organization is currently restructuring to Jamaica Abode. Habitat for Humanity Jamaica, The habitat team is currently working on the North Coast, near Montego Bay. The work includes digging footings, mixing and pouring concrete, fabricating and tying steel reinforcement, laying block, forming and pouring roof decks.

HANDS ACROSS JAMAICA FOR RIGHTEOUSNESS



NAME OF ORGANIZATION: HANDS ACROSS JAMAICA FOR RIGHTEOUSNESS

ADDRESS: 14½ half way Tree Road Kingston 5

PHONE: 876) 920-6769 ; (876) 920-3505

FAX: (876) 920-0392

EMAIL: handsacrossjamaica@hotmail.com

WEBSITE: <http://www.handsacrossjamaica.org/>

CONTACT PERSON: Mrs. Yvonne Coke, Executive Director

PHONE: (876) 929-5002

FAX: (876) 920-0392

EMAIL: handsacrossjamaica@hotmail.com

PROGRAMME DESCRIPTION: Restoring the national Pledge in every Jamaican to serve each other with all our Hearts, Minds and Strength. We solemnly vow to do our part, so that Jamaica may, under God, increase in:

1. Beauty
2. Fellowship
3. Prosperity
4. Play her part in advancing the welfare of the whole human race

We signal our contribution to the achievement of the national vision for Jamaica land we love. Through our efforts, we aim to see Jamaica ever increasing and ever expanding in natural, physical and spiritual beauty; unity and accord; financial and economic success; expanding global influence.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Encourage locally based Jamaicans to return to home communities to celebrate and to do their part in nation building. Promote the principles outlined in Jamaica's Motto, Anthem and Pledge (MAP) as a means of transforming the nation's values. Promote patriotism for Jamaica in order to encourage increased loyalty, service and investment in the nation.

Encourage Jamaicans (local & overseas) to invest in the environmental and economic development of Jamaica, as well as its cultural and spiritual values.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: None
Complete volunteer Sheet.

BENEFITS PROVIDED:

1. Locally based Jamaicans can access information
2. Book tickets for air transportation to Jamaica using special airlines rates.
3. Pray for the nation
4. Plan your own family, Church, School or community reunion.
5. Register online to participate in our projects focused on the nation's Infirmaries.
6. Participate in seminars, expos and workshops focused on community empowerment, family and nation building
7. Apply to have events certified a Jamaica Homecoming event by making application to the Secretariat

HOURS OF OPERATION: Monday- Fridays 8:30-4:30 p.m.

THE HEART FOUNDATION OF JAMAICA



NAME OF ORGANIZATION: THE HEART FOUNDATION OF JAMAICA

ADDRESS: 30 Beechwood Avenue Kingston 5

PHONE: (876) 929 - 3195; (876) 926 – 4378; (876) 926 - 6492

FAX: (876) 754 - 6441

EMAIL: hfj@mail.infochan.com

WEBSITE: <http://heartfoundation.org.jm>

CONTACT PERSON: Mr. Paul Thompson, Medical Manager

PHONE: (876) 929 - 3195; (876) 926 – 4378; (876) 926 - 6492

FAX: (876) 754 - 6441

EMAIL: hfj@mail.infochan.com

PROGRAMME DESCRIPTION: The Heart Foundation of Jamaica was established in 1971 by The Lions Club of Kingston in an effort to minimize the incidence of death from heart disease in Jamaica. The Foundations main focus was to raise funds for assisting the intensive care unit and cardiac surgery at the University Hospital of the West Indies. With the increasing cost of purchasing medical supplies and growing recognition internationally and locally that prevention was the most cost effective and beneficial way to approach health care, the objective was shifted to one of prevention.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

The Heart Foundation of Jamaica's programmes are unique because they are aimed at helping the entire population rather than a selected few. Its work is of paramount importance to the nation and is generally recognised as such.

Focus is on

1. Prevention through education
2. Early detection through screening programmes
3. Rehabilitation through education on healthy lifestyles

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: Membership is open to anyone. You may join at any time and your membership fee is due on August 1 each year.

A receipt, a welcoming letter and membership card will be sent to you.

There are two types of membership:-

1. Regular membership Annual fee - J\$800.00
2. Supporting membership Annual fee - J\$1,500.00

PROCESS OF ENROLLMENT/ REGISTRATION: None. A referral from a doctor is not necessary to access the services at the Foundation. This assists with the reduction of costs to the patients, thereby encouraging them to attend for a check-up. If a problem is identified, patients would then be referred as necessary.

BENEFITS PROVIDED:

In an effort to achieve its objectives, the Foundation offers several services. These include:

1. A Screening Clinic at 30 Beechwood Avenue, Kingston 5
2. Two mobile screening teams which travel islandwide
3. Supermarket Blood Pressure/Cholesterol/Blood Sugar Screening Programmes
4. Cardiopulmonary (CPR) and First Aid certificate courses for lay persons and health professionals (offered islandwide)
5. Advanced Cardiac Life Support (ACLS) Certificate Courses for Health Professionals
6. Paediatric Advanced Life Support (PALS) certificate courses for health professionals
7. A pharmaceutical service
8. A schools' health promotion programme
9. Nutritional counseling
10. Hypertension clinic
11. Health Education
12. Health Fairs

Both types of membership entitle you to:

1. One annual ECG or Cholesterol test at 25% discount
2. One Blood Sugar Test or one Haemoglobin Test (iron level in the blood) at 25% discount. Diabetics receive unlimited Blood Sugar Tests at the discounted price.
3. Unlimited Blood Pressure Tests free of charge.
4. Pharmaceutical service with reduced cost drugs
5. The Cardiogram newsletter giving information on heart health activities of The Heart Foundation of Jamaica.
6. 10% discount on nutritional counseling, weight loss sessions and rentals of videos on health related topics.
7. Access to literature on heart health.
8. 10% discount on Cardiopulmonary Resuscitation (CPR) Certificate Classes.

Supporting Membership

This category of membership allows persons to give additional financial support towards the programmes of The Foundation. In addition to the above benefits, you will receive a membership certificate and a Heart Foundation pin. Members are encouraged to become involved with The Foundation's programmes and assist as volunteers at special events.

The costs of the services at 30 Beechwood Avenue are:

1. Electrocardiogram (ECG) (Heart Test) J\$1000.00
2. Blood Pressure/Weight Assessment J\$100.00
3. Cholesterol Test \$400.00
4. Hemoglobin Test J\$300.00 (Iron in the blood)
5. Blood Sugar Test J\$300.00 (For Diabetics)

HOURS OF OPERATION: Monday-Friday 8:00-4:00 p.m. and Friday 8:00 - 3:30 p.m.

HELPAGE INTERNATIONAL (JAMAICA)



NAME OF ORGANIZATION: HELPAGE INTERNATIONAL (JAMAICA)

ADDRESS: P.O Box 8300 Kingston.

PHONE: (876) 754-7641 (876) 981-9068 (implementing Agency)

FAX: (876) 754-7641

EMAIL: jefjam@cwjamaica.com

WEBSITE: <http://www.helpage.org>

EMAIL: cwmorris@uwimona.edu.jm

PROGRAMME DESCRIPTION: HelpAge International is a global network of not-for-profit organisations with a mission to work with, and for, disadvantaged older people worldwide to achieve a lasting improvement in the quality of their lives. The only global network of not-for-profit organisations with a mission to improve the lives of disadvantaged older people by supporting practical programmes, giving a voice to older people, and influencing policy at local, national and international levels. The HelpAge International network was established in 1983 by five agencies in Canada, Colombia, India, Kenya and the UK. The network now consists of more than 70 affiliate organisations in 50 countries, and a secretariat.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The vision is a world in which local and national governments, donors and communities recognise the needs, values and rights of disadvantaged older people, and actively include them in their planning and programmes. The mission for 2003-2007 is to put the issue of ageing at the centre of development policy and practice. Work focuses on four main areas:

1. Social protection and livelihoods,
2. HIV/AIDS,
3. Rights and
4. Emergencies.

Most of the activities are carried out in partnership with community-based organisations and non-governmental organisations (NGOs). The organization also works closely with academic institutions, local and national governments, and international agencies.

The organizations approach to our work is based on commitment to: developing grassroots work that directly supports older people supporting and strengthening organisations that are working in practical ways to improve the lives of older people giving a voice to older people, especially the most disadvantaged.

Most activities are carried out in partnership with older people's organisations, community development organisations and non-governmental organisations (NGOs). We also work closely with academic institutions on research projects, and with local and national governments and international agencies to ensure that ageing issues are at the centre of development policies.

Working in partnership helps to:

Strengthen the capacity of organisations working with older people

- ❖ Connect grassroots experience with government thinking
- ❖ Build a global alliance of organisations working to raise the voice of older people in development processes.
- ❖ Manage programmes directly, especially in difficult circumstances such as conflict.

PROCESS OF ENROLLMENT/ REGISTRATION:

Older people elected as project leaders visit other older people in their neighbourhood to talk about the programmes, find out who is accessing them and what problems they are having.

BENEFITS PROVIDED:

The St Catherine Community Development Agency (SACDA), is the implementing agency of HelpAge International in Jamaica. The project helps older people to monitor their access to three government social-protection programmes – a small cash benefit for poor households and two subsidised-drugs schemes – and lobby the authorities for improvements. The aims of the project are to:

Monitor the effectiveness of JADEP and NHF (subsidised-drugs schemes) and PATH (income-security scheme) in reducing poverty among older people

Develop the capacity of SACDA and older people to undertake monitoring

Advocate for changes to JADEP, NHF and PATH so as to improve the delivery of services to older people.

Petitioning the Ministry of Labour and Social Security to speed up registration for the income-security scheme

HOPE WORLDWIDE JAMAICA



NAME OF ORGANIZATION: HOPE WORLDWIDE JAMAICA

ADDRESS: 7 Oxford Park Avenue. Kingston 5.

PHONE: (876) 754-4446

FAX: (876)754-4012

EMAIL: hopeworldwidejamaica@gmail.com

WEBSITE: http://www.kcoc.org/hopefor_jamaica.htm or <http://www.hopewww.org>

CONTACT PERSON: Mrs. Claudette Patterson, General Manager

PHONE: (876) 754-4446

FAX: (876)754-4012

EMAIL: hopeworldwidejamaica@gmail.com

PROGRAMME DESCRIPTION: Hope Worldwide Jamaica is an incorporated non-government organization (NGO) which is committed to improve health care. HOPE worldwide Jamaica is part of HOPE worldwide, a global, medical, volunteer organization and a USAID registered charity which operates in 103 cities globally.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Medical
2. Fixed
3. Mobile
4. Education
5. Education
6. Assessment
7. Parenting Education Programme
8. Volunteers

HOPE also co-ordinates over 1000 volunteers (members of KCOC) who provide educational, medical and recreational services to the children at the Glenhope Place of Safety, National Children's Home, Marigold Place of Safety, Strathmore Children's Home, Walkers Place of Safety and The Sir John Golding Rehabilitation Center. Our wide ranging recreational activities provide the children with constructive avenues for developing motor and social skills. The goal of each volunteer has been to become like a big brother or sister to two or three children. The individual focus on these children has changed them radically in terms of their self-esteem, confidence and social skill. In addition, the relationships developed with the volunteers have led to many of the children spending holidays or other special occasions with them at their homes. Four children have now been adopted as a result of these special relationships.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

Medical

1. Clients will register and a file maintained in the usual way

Education

2. School programme is delivered and the persons are coded by the code number

BENEFITS PROVIDED:

HOPE has significantly improved the health services to rural communities through its mobile medical services. In Jamaica, HOPE worldwide has provided free or low-cost medical care to more than 85,000 Jamaicans since 1994. Patients have received treatment through the service in Kingston, rural St. Andrew and St. Catherine. The project has grown from one mobile medical unit serving seven communities four years ago to four mobile units and a full-time inner city clinic serving 15 communities.

The National Children's Home was the first project HOPE Jamaica took on just over six years ago and from that one project has moved to seven different projects across the island.

HOURS OF OPERATION: Monday- Thursday 8:30 - and Friday 4:30 p.m.

Clinics Monday – Friday 7:30 – 3:00 p.m.

Clinic Visits – 9:00 – 6:00 p.m.

HYACINTH LIGHTBOURNE MEMORIAL ASSOCIATION/ VISTING NURSING SERVICES

NAME OF ORGANIZATION: HYACINTH LIGHTBOURNE MEMORIAL ASSOCIATION/ VISTING NURSING SERVICES

ADDRESS: 47 Lady Musgrave Road, Kingston 10

PHONE: (876) 927-5795-6

FAX: (876) 978-3283

EMAIL: hlvns_hlma@jamweb.net

WEBSITE: None

CONTACT PERSON: Ms. Vendetta Allen, Acting Superintendent

PHONE: (876) 927-5795-6

FAX: (876) 978-3283

EMAIL: hlvns_hlma@jamweb.net

PROGRAMME DESCRIPTION: Provide Nursing Care by Registered nurses for ill patients at home; also provide convalescence care for patients at the center.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Visiting Nursing Service
2. Day care for the Elderly

ELIGIBILITY CRITERIA OR REQUIREMENTS: Ill persons in the care of a Doctor.

COST OF REGISTRATION/ ENROLLMENT: Fee Schedule for each nursing procedure done, approximately \$1000 per a visit.

PROCESS OF ENROLLMENT/ REGISTRATION: Referred by hospitals and health centers

BENEFITS PROVIDED: Brings health care to the home.

HOURS OF OPERATION: Monday – Friday 8:30- 5:00 p.m. and Saturday priority cases will be visited.

THE HUMAN EMPLOYMENT AND RESOURCE TRAINING (HEART) TRUST/NTA



NAME OF ORGANIZATION: THE HUMAN EMPLOYMENT AND RESOURCE TRAINING (HEART) TRUST/NTA

ADDRESS: 6b Oxford Road Kingston 5

PHONE: (876) 929-3410-8

FAX: (876) 929-0849

EMAIL: heart@uwimona.edu.jm or elizabeth_terry@heart-nta.org

WEBSITE: http://www.heart-nta.org/index_flash.aspx

CONTACT PERSON: Mr. Robert Gregory, Executive Director or Mr. Kenneth Morrison, Manager, Project Division

PHONE: (876) 929-3410-8

FAX: (876) 929-0849

EMAIL: r.gregory@cwjamaica.com

PROGRAMME DESCRIPTION: The Human Employment and Resource Training (HEART) Trust was established in 1982. HEART is financed through a compulsory 3% payroll deduction levied on qualified private sector firms, which is supplemented by assistance from international partners. The Trust is mandated to finance, develop and monitor employment-training programmes, assist in placing graduates seeking jobs and promote employment projects. Our organization is the facilitating and coordinating body for workforce development in Jamaica. We provide access to training, competence assessment and certification to all working age Jamaicans and offer career development and employment facilitation services island-wide. Training is provided both in the workplace (Enterprise-Based), as well as through our 28 formal technical vocational and education training (TVET) institutions and over 120 TVET special programmes (Institution Based). Provision of Technical and Vocational Education and to produce and sustain a competitive workforce

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Stipend to Trainees
2. Underwriting Expenses relating to Training
3. Salaries for instructors
4. Training material cost

ELIGIBILITY CRITERIA OR REQUIREMENTS:

1. NGOs
2. CBOs
3. Firms/Employers

Criteria:

Must be training for employment

Upgrading training

Restrictions:

1. Post-secondary level and up
2. Limited to training that results in employment

Availability of Funding: Ongoing, but there is a waiting list for assistance

COST OF REGISTRATION/ ENROLLMENT: Varies based on programme.

PROCESS OF ENROLLMENT/ REGISTRATION

1. A request for assistance letter and if possible, with a thorough proposal
2. An appraisal will be conducted following proposal request

BENEFITS PROVIDED:

J\$ 1 million (dependent on type of program to be funded the amount will increase)

HOURS OF OPERATION: Monday – Friday 9:00- 4:00 p.m.

THE INDEPENDENT JAMAICA COUNCIL FOR HUMAN RIGHTS LIMITED



NAME OF ORGANIZATION: THE INDEPENDENT JAMAICA COUNCIL FOR HUMAN RIGHTS LIMITED

ADDRESS: 131 Tower Street, Kingston, Jamaica, W.I.

PHONE: (876) 967-1204

FAX: (876) 967-0571

EMAIL: ijchr@mail.infochan.com

WEBSITE: <http://www.ijchr.com/>

CONTACT PERSON: Ms. Nancy Anderson

PHONE: (876) 967-1204

FAX: (876) 967-0571

EMAIL: ijchr@mail.infochan.com

PROGRAMME DESCRIPTION: The Independent Jamaica Council for Human Rights (1998) Limited (formerly known as the Jamaica Council for Human Rights) is the oldest human rights non-governmental organization in the Caribbean, having been formed in 1968 on the 20th anniversary of the Universal Declaration of Human Rights.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

The Council's objectives include the following:

1. To provide information about and to promote the observances of Human Rights generally in Jamaica.
2. To perform all acts and duties which the IJCHR may by any regulation or Order of Court is directed or authorized to perform.
3. To consider all questions affecting Human Rights and fundamental freedoms and to initiate and watch over general measures affecting such issues and, if necessary, to petition the Government and Legislature of Jamaica, the Judges and other persons and bodies in or out of Jamaica.
4. To encourage the study of Human Rights and all related matters.
5. To promote the development of national consciousness and the recognition of Human Rights and civil liberties, and to build a national movement for the purpose of establishing and defending Human Rights and civil liberties throughout Jamaica.
6. To uphold and encourage support for the Universal Declaration of Human Rights and the accession and adherence of Jamaica to international and regional human rights conventions.

7. Constantly to campaign against any denial of Human Rights and civil liberties in Jamaica and to undertake or sponsor all actions necessary and possible to secure redress and public disapproval for all infringements of these rights.
8. To cooperate and associate with other groups and organizations which have similar aims and objectives.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT

Membership in the IJCHR is open to all sectors of society who are concerned about human rights issues in Jamaica. A Membership Application can be printed off and mailed, faxed, or dropped off at the office. A minimum entrance fee of \$J 50.00 and one year's subscription of \$J 20. 00 is required to activate a membership.

PROCESS OF ENROLLMENT/ REGISTRATION: The Council is non-partisan and non-sectarian. Its membership is open to all persons who subscribe to the principles of the Universal Declaration of Human Rights and support the aims and objectives of the IJCHR.

BENEFITS PROVIDED:

The Council pursues the protection and promotion of human rights through:

1. Advocacy
2. Public education
3. Legal aid and assistance
4. Legal assistance covers cases in the following categories
5. Physical abuse resulting in injury
6. Unlawful seizure of property
7. Unlawful detention
8. Cases involving police abuse of power
9. Legal representation for men on death row
10. Breaches of fundamental rights and freedoms

HOURS OF OPERATION: Monday - Thursday 8:30 - 4:30 and Friday 8:30 - 4:00 p.m.

OTHER USEFUL INFORMATION:

Leaflets
Workers' Rights and Duties
Citizens' Rights and Police Powers
Prisoners' Rights
Victims' Rights
The Rights of the Child
Rights of Persons with Disabilities
Women and Human Rights
Jamaican Citizens and Parliament
Know Your Rights before This Court

Magazines:

The Disabled in Jamaica, Volume I: The Treatment of the Mentally Ill: Issues, Solutions and Systems

The Disabled in Jamaica, Volume II: The Treatment of Persons Suffering From Drug Abuse and Drug Addiction

Government, the Police and Personal Freedom

The Death Penalty

A Manual for Death Row Inmates

Other Location

Montego Bay

26 Church Street.

Telephone 940-3447

THE INSTITUTE OF JAMAICA



NAME OF ORGANIZATION: THE INSTITUTE OF JAMAICA

ADDRESS: 10 - 16 East Street

PHONE: (876) 922-0620-6

FAX: (876) 922 - 1147

EMAIL: ioj.jam@mail.infochan.com

WEBSITE: <http://www.instituteofjamaica.org.jm/>

CONTACT PERSON: Mr. Vivian Crawford, Executive Director

PHONE: (876) 922-0620-6

FAX: (876) 922 - 1147

EMAIL: ioj.jam@mail.infochan.com

PROGRAMME DESCRIPTION: The Institute of Jamaica was established in 1879 and has developed into the most significant cultural, artistic and scientific organization in Jamaica. There are six Divisions of the Institute of Jamaica: The Natural History Division (formerly the Science Museum established 1891); The National Gallery of Jamaica (established as a portrait Gallery in 1892); The African Caribbean Institute of Jamaica/Jamaica Memory Bank (established in 1972); The Museums Division; and two Junior Centres (East Street and Portmore) established in 1941 and 1996 respectively. The National Library of Jamaica, formerly the West India Reference Library (WIRL), was established in 1979 as a Division of the Institute. It later gained autonomy and is presently an affiliate. The Cultural Training Centre, now the Edna Manley College for the Visual & Performing Arts (EMCVPA), established in 1976, was also an arm of the Institute of Jamaica. The Jamaica Journal, a scholarly publication on History, Life Sciences and the Arts had its genesis in 1896 as the Journal of the Institute of Jamaica. In 1967 the Institute introduced the journal as a quarterly publication and in 1982, a Publications Division was formed. The Institute of Jamaica, founded in the nineteenth century remains committed to its mandate: For the Encouragement of Literature Science and Art in Jamaica.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Junior Center for Children to learn Arts
2. National Archives
3. National Gallery
4. Museums keep artifacts

5. Library

ELIGIBILITY CRITERIA OR REQUIREMENTS: None, many clients come from downtown.

COST OF REGISTRATION/ ENROLLMENT: \$ 30 for the week and \$ 50 on Saturday. National Gallery and Museums division requires a call to make an appointment before visiting; group and individual rates are available. Natural History division cost to vie is dependent on the exhibition range \$20 for a child in uniform and \$100 for an adult. National Gallery is independent guided tours is \$100 for adults. African Caribbean Institute of Jamaica is also an affiliate, but you cannot borrow any material.

PROCESS OF ENROLLMENT/ REGISTRATION: Classes for children between 6-18 years from 3:00- 5:00 and 2:00 Friday. Saturday programme 9:00- 1:00 classes in the visual and performing, arts and crafts, remedial computer studies, and basic reading classes.

1. Application Form
2. Passport size picture

BENEFITS PROVIDED:

Encouragement of Arts, Science and Literature by Jamaicans

HOURS OF OPERATION: Monday- Thursday 8:30-5:00 p.m. and Friday 8:30-4:00 p.m. Museum 9:00- 4:30 Monday to Thursday 9:-3:30 p.m.

**INSURANCE COMPANY OF THE WEST INDIES (ICWI)
GROUP FOUNDATION**



NAME OF ORGANIZATION: INSURANCE COMPANY OF THE WEST INDIES ICWI GROUP FOUNDATION

ADDRESS: ICWI Building 6th Floor 2 St. Lucia Ave. Kingston. 5

PHONE: (876) 929-1725, 926-9040 (Ext. 2407)

FAX: (876) 968-8056

EMAIL: foundation@ICWI.net or icwifund@mail.infochan.com

WEBSITE: http://www.jsdnp.org.jm/icwi_slc/

CONTACT PERSON: Ms. Jeanne Robinson OD; Executive Director.

PHONE: (876) 929-1725, 926-9040

FAX: (876) 968-8056

EMAIL: foundation@ICWI.net or icwifund@mail.infochan.com

PROGRAMME DESCRIPTION: Development of the leadership capacity of young Jamaicans for the advancement of the economic and social well being of Jamaica. Each year, children of employees of ICWI Group of Companies receive scholarships valued between J\$5000 and J\$10,000 based on their performance.

Special awards are presented as follows:

1. Jennifer Cox Awards for Excellence at Primary and Secondary levels.
2. Life of Jamaica Special Award for Sustained Excellence.
3. ICWI 30th Anniversary Awards for Excellence.
4. University of the West Indies, Mona Campus
5. The Foundation provides bursaries for undergraduate students valued at \$10,000 each and an annual unrestricted grant of \$400,000 to the University's Development and Endowment Fund.
6. National Environmental Education Committee (NEEC)

The Foundation was invited to sit on this committee, whose most recent activity was development and publication of a National Environmental Action Plan for Sustainable Development. The plan will be used to inform the Foundation's own initiatives in environmental education.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Early Childhood Hands-On Science. An early childhood programme SMILE (Science Matters in Life Everyday) which focuses on science in everyday life has been developed for young children 4 - 6 years old and their educators. The programme is delivered through school visits to the Centre and teacher education workshops. The programme has developed teachers' manuals activity kits, videos and a database of early childhood materials.
2. Drama-in-Science. The Drama-in-Science Programme encourages teachers to use drama as a mode for delivering science content and concepts outlined in the Early Childhood and Primary school science curriculum, as well as those based on environmental issues and matters relating to everyday social life.
3. Green-Alert. The "Green Alert" primary school environmental science teaching manual, Environmental Action Now (EAN) "Cookbook". Sponsored by ICWI Group Foundation, the Canada Jamaica Green Fund and Environmental Foundation of Jamaica are being used extensively across the island. The manual (EAN – "Cookbook) contains activities to encourage teaching and learning, focused on environmental science at the Primary level. It promotes a better understanding of the earth and its sustainability.
4. Living Classrooms, Living Labs. The aim of this project is to develop and publish a science and environmental community resource guide to support classroom education as well as promote awareness and respect for the environment.
5. Computer Room. Computer Room Activities operate independently or in support of the Early Childhood and Primary school programmes, to reinforce concepts presented in these areas as well as topics chosen by a visiting school.
6. Science Club. Registration for science club membership is open to students between 6 – 12 years old. Science clubs are held at the centre on Wednesdays between 2:20 – 4:30 pm. Science club gives children an opportunity to interact with exhibits, computers and other activities in the Centre, as well as develop projects involving astronomy, biology and the environment.
7. Star Lab. Star Lab, a mobile planetarium, was donated to the Centre by Learning Technologies Inc., Massachusetts, and USA. The addition of the planetarium to the resources of the Centre has given a new dimension to the learning opportunities, especially in the field of astronomy.
8. The STAR Scholars Programme. The STAR (Science, Teaching and Research) Scholars Programme is an international partnership which was initiated in August 1998 by ICWI Group Foundation and the Miami Museum of Science, in collaboration with the Florida Inter-American Scholarship Foundation, Florida, and USA. The programme is aimed at facilitating opportunities for enrichment, training and collaboration in the field of science.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

1. NGOs
2. Community Service Organizations
3. Academia

Criteria:

1. Registered under Jamaican Law

Restrictions:

1. No funding of political activities
2. No funding of capital development (such as buildings etc)

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

Application Procedures:

1. A proposal clearly stating the objectives of the applying organization. Include evidence of fiscal management.
2. Clearly illustrate the relationship between the proposed project/programme and the objectives of the ICWI Group Foundation.
3. A detailed plan, showing actions and proposed income for the period of the request must accompany the proposal.
4. Documentary evidence of organizational framework and legitimacy
5. Qualified proposals are reviewed by the Board for approval/denial

BENEFITS PROVIDED:

1. Scholarships/Bursaries
2. Seed Grants
3. Community grants

Funding Ceiling: J\$250,000.00

Availability of Funding: At discretion of Foundation

HOURS OF OPERATION: Monday- Friday 7:30-4:30 p.m.

OTHER USEFUL INFORMATION: The next major undertaking of the Foundation will be to facilitate the establishment of the National Science Learning Centre of Jamaica, (NSLCJ). This will be done in collaboration with the Government of Jamaica, private sector, the Universities and donors. The NSLCJ will feature informal, permanent and temporary interactive exhibits; science theatre, art and drama activities, for students, teachers and the general public. On-going programmes will emphasize research, teacher training, development and testing of curricula and innovative materials for schools. As a facility of this nature and scope exists nowhere else in the English-speaking Caribbean, its establishment will be an important achievement for Jamaica and the region.

INTEGRITY CHILDREN'S FUND



NAME OF ORGANIZATION: INTEGRITY CHILDREN'S FUND ²

ADDRESS: Integrity Children's Fund PO Box 4402 Alpharetta, GA 30023

PHONE: (678) 318-1926

EMAIL: contact@integritychildren.org

PROGRAMME DESCRIPTION: Integrity Children's Fund is charitable Organization, was born out of a sincere desire to better meet the educational needs of children in Jamaica, disadvantaged by economic hardship and made hopeless and/or hapless by limited opportunities for self-development. ICF is a Christ-centered organization, dedicated to changing lives of disadvantaged children of Jamaica by providing them an environment in which they may develop into healthy, educated, moral and self-reliant adults.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The vision of Integrity Children's Fund is to inspire hope in the lives of the children of Jamaica through increasing their access to quality education. Student Support. All activity in this realm will be geared toward providing for the physical and material needs of the students of selected schools. This will include furnishing students with meals, uniforms, books and other school supplies, technological aids (inclusive of, but not confined to IT), access to seminars, field trips and travel for the purposes of educational exposure. Student support will make up the bulk of ICF's focus.

Teacher Development Understanding the major role that teachers play in the welfare and education of our children, and also aware of the significant lack of teaching professionals in many under-funded, inner-city and rurally located schools, ICF will provide direct funding for two aspects of Teacher development. These are:

1. Assistance in the payment of teachers' salaries so as to ensure that the best possible instructors are recruited and retained in the previously selected schools.
2. Assistance in the training of such members of staff to more adequately prepares them for participation in the process of educating children. Such assistance may take the form of, but not be limited to, workshops, seminars, courses of study and practicum's.
3. Infrastructure Maintenance and Acquisition. This set of activities will be initiated as the third priority once ICF is satisfied that the other two aforementioned areas are being adequately serviced, notwithstanding the importance of the physical plant to the process of learning. Such activities will include repairs and maintenance to school facilities, furnishings and equipment, as well as the assistance in the procurement of land and edifices to advance the cause of education in previously disadvantaged youth.

PROCESS OF ENROLLMENT/ REGISTRATION: The activities of ICF, to the benefit of needy children in the nation state of Jamaica, in order of ranked importance by time and resources, are as follows:

² Still awaiting a response to messages left on the voicemail.

BENEFITS PROVIDED:

1. To establish a consistent donor community.
2. To provide support for 10,000 children throughout all the parishes of Jamaica, by 2010.
3. Fundraising. Provision of financial support to targeted education facilities in Jamaica.
4. Achievement and maintenance of the highest standards of financial accountability and disclosure to donors, government and other interested persons.

OTHER USEFUL INFORMATION: Integrity Children's Fund will grow its operation in phases. Following its launch in June 2002, a two-year pilot phase commenced, where two schools in Trench Town began to receive financial support. The two schools include Operation Restoration Christian and Covenant Community Church Basic Schools. These schools, co-located on Collie Smith Drive, provide education for students from the adjoining communities of Trench Town, Rema, Arnett Gardens and Rose Town. On successful completion of the pilot phase other schools across Jamaica will be identified and supported.

INTER-AMERICAN DEVELOPMENT BANK (IDB)



NAME OF ORGANIZATION: INTER-AMERICAN DEVELOPMENT BANK (IDB)

ADDRESS: 40-46 Knutsford Blvd. 6th Floor

PHONE: (876) 926-2342-4

FAX: (876) 926-2898

EMAIL: Osp@iadb.org

WEBSITE: <http://www.iadb.org>

CONTACT PERSON: Mr. Oscar Spencer, Acting Representative for funding

PHONE: (876) 926-2342-4

FAX: (876) 926-2898

EMAIL: Osp@iadb.org

PROGRAMME DESCRIPTION: The IDB is today the main source of multilateral financing for economic, social and institutional development in Latin America and the Caribbean as well as for regional integration. It provides loans, grants, guarantees, policy advice and technical assistance to the public and private sectors in its Latin American and Caribbean borrowing member countries. Fulfilling a longstanding Latin American aspiration, the IDB was established in 1959 with bold mandates and novel tools that made it a model for other regional development banks. The Inter-American Development Bank Group comprises three institutions: the Inter-American Development Bank, the Inter-American Investment Corporation and the Multilateral Investment Fund, all with headquarters in Washington, D.C.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: To contribute to the Social and Economic Development in Latin America and the Caribbean. The IDB's main financial tools are:

1. Investment loans for public sector investment projects. These may include disbursements in the form of guarantees to foster private participation.
2. Policy-based loans in support of reforms of public policies and institutions as well as economic and social sector reforms.
3. Emergency loans to help countries cope with financial crises or natural or other disasters.
4. Private sector loans and guarantees for infrastructure projects, capital market development projects, and trade.
5. Grants and loans for national and regional technical cooperation projects.

ELIGIBILITY CRITERIA OR REQUIREMENTS: The IDB only finances projects in its member countries in Latin America and the Caribbean, and most of its loans are backed by government guarantees, including those to national, national, provincial, state and municipal governments; autonomous public institutions; and some civil society organizations - such as cooperatives and foundations. Some public local development institutions and some private organizations are eligible for

IDB Social Entrepreneurship Program grants and loans without government guarantee. The national guarantee may also be waived for a limited amount of lending to subnational governments, such as provinces and municipalities.

Eligibility:

1. NGOs
2. CBOs

Criteria: Projects may cover a broad area but must be environmentally sound, address poverty alleviation and must exhibit gender equity.

COST OF REGISTRATION/ ENROLLMENT: None

Restrictions: Must contribute to Social and Economic Development.

PROCESS OF ENROLLMENT/ REGISTRATION: Project proposal - which must include area of interest, objectives, time frame, and organization's input.

BENEFITS PROVIDED:

1. Grants

Year round - if Grant Funds exist at time of submission

Funding Ceiling: None

HOURS OF OPERATION: Monday-Friday 8:00:-4:30 p.m.

JAMAICA 4H CLUBS



NAME OF ORGANIZATION: JAMAICA 4H CLUBS

ADDRESS: National Headquarters. 95 Old Hope Road, Kingston 6

PHONE: (876) 927-4050-2

FAX: (876) 978-3209

EMAIL: jamaica4h@cwjamaica.com

WEBSITE: www.jamaica4h.com

CONTACT PERSON: Miss Velma Walker – St. Andrew, Mr. Michael Whitley – Kingston

PHONE: (876) 978-6113 (w); (876) 927-6918

FAX: (876) 978-3209

EMAIL: jamaica4h@cwjamaica.com

PROGRAMME DESCRIPTION: The Mission of the of the Jamaica 4H Clubs movement is to mobilize, educate and train young people between the ages of 5 and 25 years in agricultural, homemaking, leadership and social skills, which will prepare them for, or influence them into careers in agriculture and agro-related occupations. The movement seeks to provide a cadre of trained young leaders, capable of contributing to national development.

DESCRIPTION OF SERVICES PROVIDED/OFFERED

1. Heifer Revolving Programme: This began in 1975 as a collaborative effort between the Jamaica 4-H Clubs and the Kingston Lions Club; however, it is now managed by the Jamaica 4-H Clubs' Revolving Herd Committee.
To date, some 2,500 animals have crossed hands in the programme.
Animals are offered to older clubites that successfully satisfy a selection process. These clubites, which should at least have an interest in animal rearing are further trained in animal husbandry and should have access to feeding facilities.
The first offspring from the animal is then put back in the programme for other candidates.
2. Goat Revolving Programme: This programme began in 2001 and operates in a similar fashion to that of the Heifer Revolving Programme. It is open to all clubites islandwide; however, participants must be 4-H members for a period of not less than one year. They must also be selected by a 4-H Leader and be approved by the 4-H Clubs on the grounds of interest in livestock etc.
when the goat has had its first kid and it becomes six months old, it is then returned to the programme.

3. **Tractor Operation & Maintenance:** This provides training for clubites between the ages of 18 to 25 years in this particular skill. Since its inception, the programme has received certification from the National Council on Technical Vocation Education and Training (NCTVET). The programme which began on May 21, 2001 with 12 participants is conducted at three-month intervals at the Denbigh 4-H Training Centre in Clarendon. The programme has also benefited from a grant of US\$51,254.00 from the Japanese Government to procure additional equipment necessary for its sustainability. Examiners from the Ministry of Transport & Works also certify and award Operators' Licenses to successful candidates.
4. **Environmental Programmes:** In addition to its Greening of Jamaica – the 4-H Way Programme, there is now the 4-H Environmental Challenge programme which is spearheaded by the Island Advisory Council. This programme, as of this year (2005) will be incorporated at all Parish Achievement Days. It has recently received sponsorship from the Environmental Foundation of Jamaica, (EFJ), and USAID Ridge to Reef Watershed Project and Kaiser Jamaica.
5. **Entrepreneurial Programmes:** Part of the 4-H mandate is to provide leadership skills training. This is embodied in the entrepreneurial programme which the 4-H Clubs has in collaboration with the Inter-American Bank, (IDB).
6. **International Exchange Programmes:** The International 4-H Youth Exchange (IFYE) and the Michigan Exchange Programmes are two major international programmes in which the 4-H is heavily involved. Added to this, there is also the fledgling Caribbean 4-H Exchange Programme which continues to gain momentum.
7. **4-H Land Policy:** The Jamaica 4-H Clubs is playing its part in putting young farmers on the land by contacting those who are interested in agriculture. The 4-H Clubs continues to lobby the Government of Jamaica for land for young farmers. Interested persons should contact the nearest 4-H Clubs Parish Office for further details.

ELIGIBILITY CRITERIA OR REQUIREMENTS: The following guidelines will assist persons interested in establishing a 4-H Club.

School 4-H Clubs

Boys and girls attending Primary, All-Age, Junior High and High Schools are eligible for membership, provided that they are over nine years of age and that they undertake to be involved in an individual project of a farming or home making nature at home. Any boy or girl in their respective area who is between his or her ninth and 17th birthday is eligible for membership provided that they undertake to be involved in an individual project of a farming or home making character at home.

Community 4-H Clubs

Any boy or girl living in their respective area who is between his or her 17th and 25th birthday is eligible for membership provided that they undertake to be involved in an individual project or actively participate in a club project. Members of both school and community 4-H Clubs who fail to keep pace with their work or who are absent from three or more consecutive meetings of the club without an excuse acceptable to the club, are automatically suspended and may be reinstated only upon written application and the favourable action of the club. After the formation of the club, new members must be proposed and seconded by members of the club and elected at a club meeting.

Church 4-H Clubs

Any boy or girl living in their respective area who is between his or her 17th and 25th birthday is eligible for membership provided that they undertake to be involved in an individual project or actively participate in a club project.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

Register Clubs

Schools, church college's complete and application form

BENEFITS PROVIDED: Offer Home, leadership skills and projects and community school and church receive a grant of \$30,000 for home garden.

HOURS OF OPERATION: Monday- Thursday 8:30-5:00 p.m. and Friday 8:30-4:00 p.m.

JAMAICA AGRICULTURAL SOCIETY



NAME OF ORGANIZATION: JAMAICA AGRICULTURAL SOCIETY

ADDRESS: 67 Church Street, Kingston

PHONE: (876) 922-0610-2

FAX: 922-0613/ 967-7419

EMAIL: admin@jas.org.jm

WEBSITE: <http://www.jas.org.jm/default.html>

CONTACT PERSON: Mr. Lawrence Madden, Chief Executive Officer

PHONE: (876) 922-0610-2

FAX: (876) 922-0613/ 967-7419

EMAIL: admin@jas.org.jm

PROGRAMME DESCRIPTION: The JAS seeks to provide services that will lead to the development of agriculture and to improve the standard of living for our farmers.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: To ensure the protection and promotion of farmers' interest, through a vigorous, independent and financially viable organization providing services to farmers and assisting them to gain access to resources provided by government and other agencies; and to enhance global policy initiatives in order to achieve social and economic development of the rural sector.

The JAS development Trust Fund will also:

1. Help to fund agricultural activities that will be undertaken by the JAS Development Trust Fund.
2. Sponsor agricultural projects, programmes and activities.
3. Communicate agricultural information through the holding of seminars, meetings, workshops etc.
4. Fund Denbigh Agricultural Show and Parish Shows.
5. Help to Fund activities that are agricultural related and also those that will lead to general improvement of the livelihood and living standard of the people in rural communities.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Jamaicans involved in agriculture.

COST OF REGISTRATION/ ENROLLMENT:

Individual \$200
Direct 1000
Farmer 5000-7,000
Life \$20,000 one off payment
Honory- Status

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Individual member becomes a member of a branch
2. Direct member engaged in agriculture but not part of a farmer group
3. Farmer/ Commodity group (banana growers, cane farmers group)
4. Life membership
5. Honory Membership
6. New membership requires proof of establishment. Location and type of crops

BENEFITS PROVIDED: The Jamaica Agricultural Society through its President Senator Norman Grant in his drive to assist with the development and growth of Jamaica's agriculture saw the need to create a Development Trust Fund. This fund would provide the financial platform on which critical projects can be done for the benefit of the farmers.

. The Broad functions of this Department would be as follows: -

1. To undertake research investigations and demonstrations essential to agricultural development.
2. To follow agricultural advancement in other countries and to provide such information as may be necessary for the efficiency of agricultural methods in Jamaica.
3. To control pests and diseases of crops and animals.
4. To supply improved plant materials, stud-animals and improved strains of poultry, bees' etc.
5. To provide agricultural training.
6. To advise government on agricultural policies and to initiate such legislation as may be necessary for the protection and welfare of agricultural development.

HOURS OF OPERATION: Monday – Friday 8:00-4:30 p.m.

JAMAICA AIDS SUPPORT



NAME OF ORGANIZATION: JAMAICA AIDS SUPPORT

ADDRESS: 4 Upper Musgrave Avenue. Kingston 10.

PHONE: (876) 978-2345

FAX: (876) 978-7876

EMAIL: info@jamaicaaidssupport.com

WEBSITE: <http://www.jamaicaaidssupport.com>

CONTACT PERSON: Mrs. Novlet Dogherty- Reid, Acting Executive Director

PHONE: (876) 978-2345

FAX: (876) 978-7876

EMAIL: info@jamaicaaidssupport.com

PROGRAMME DESCRIPTION: Founded in 1991, JAS is today Jamaica's oldest and largest AIDS, human rights, non-government organization. Jamaica AIDS Support (JAS) is dedicated to preserving the dignity and rights of persons living with HIV/AIDS and to help in the fight against the spread of HIV/AIDS by providing education and other interventions – to promote changes in attitudes and behaviors and empower persons to respond positively to the challenges. JAS does not discriminate against persons because of color, race, disability, gender, class, sexual orientation, age or religious belief.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Education and Prevention. The JAS Education/Prevention Programmes are aimed at heightening awareness about the disease and at influencing positive behaviour change. These programmes target the general public through monthly community Walk and Talks, three radio and one television programmes and one newspaper column on a weekly basis. (Public Education, Advocacy and Social Marketing Department). JAS also works very closely with other groups that are considered to be at high risk for contracting HIV. These include sex workers, prisoners, sexual minorities and persons with disabilities(Targeted Interventions Department)
2. Care and Support. In each JAS Chapter, the Support Services Department offers care and support to those infected with or affected by HIV/AIDS through counseling, facilitated support groups, a Friends volunteer programme and peer support. Life's Work is an income-generating work therapy programmes for positive people are producing a range of hand-made quality candles, soaps and cards. The Home Based Care programme which sees us going into the homes of people living with AIDS, offering information, counseling/support, medication and care packages of groceries and health aids. In conjunction with the Government's Surveillance programme, JAS also delivers a free voluntary counseling and HIV Testing programme where confidential pre and

post test counseling are given. Orphans and other children made vulnerable by HIV (OVC) are also given special attention through counseling, school fees, medication and foster parenting.

3. Administration and Finance. This Department is entrusted with providing administrative support for overall functioning of the organization. It manages the finances and provides an administrative hub around which programmes revolve. Finance and Administration Department. As part of the JAS sustainability plan, this department is commissioned with the responsibility of securing funding for the organizations programmes and operations. It does this through a variety of fundraising raising ventures and negotiations with funding sources

ELIGIBILITY CRITERIA OR REQUIREMENTS: Jamaicans infected and affected with HIV/ AIDS.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Complete form with name and address and contact information

BENEFITS PROVIDED:

2. Providing support and care for those infected with or affected by HIV/AIDS
3. Providing support and education for the members of specific minority groups which are considered to be at high risk of contracting HIV/AIDS
4. Advocating for the preservation of the human rights of persons living with HIV/AIDS and the members of minority groups which are considered to be at high risk of HIV
5. Treatment

HOURS OF OPERATION: Monday- Friday 9:00 – 5:00 p.m.

OTHER USEFUL INFORMATION: In Montego Bay, we are located at 1st floor, Van Haze Building, 16 East Street, Montego Bay, and St. James. Contact us at 876-952-9817 (phone), 940-7386 (fax).

**JAMAICA ASSOCIATION FOR CHILDREN WITH LEARNING DISABILITIES
(JACLD)**

NAME OF ORGANIZATION: JAMAICA ASSOCIATION FOR CHILDREN WITH LEARNING DISABILITIES (JACLD)

ADDRESS: 7 Leinster Road Kingston 5

PHONE: (876) 929-4348; (876) 929-4341

FAX: (876) 929-4348

EMAIL: None

WEBSITE: None

CONTACT PERSON: Mrs .Corrine Richards, Director

PHONE: (876) 929-4348; (876) 929-4341

FAX: (876) 929-4348

EMAIL: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Parent comes and register the child for testing
2. Will be provided with the list of items to carry along

BENEFITS PROVIDED: Testing

HOURS OF OPERATION: Monday-Friday 8:00-4:30 p.m.

JAMAL FOUNDATION/ JAMAICA FOUNDATION FOR LIFELONG LEARNING

NAME OF ORGANIZATION: JAMAL FOUNDATION/ JAMAICA FOUNDATION FOR LIFELONG LEARNING

ADDRESS: 47b South Camp Road

PHONE: (876) 928-5181-6

FAX: (876) 928-5392

EMAIL: None

WEBSITE: None

CONTACT PERSON: Mrs. Elaine Ferguson, Executive Director

PHONE: (876) 928-5181-6

FAX: (876) 928-5392

EMAIL: None

PROGRAMME DESCRIPTION: The JAMAL Foundation was established on November 5, 1974 as the Jamaican Movement for the advancement of literacy (JAMAL) with the following objectives:

1. To eradicate illiteracy in the shortest time possible.
2. To improve the literacy skills of the adult population of Jamaica.
3. To develop human resources and so enable each adult citizen to participate meaningfully in the social, economic and cultural development of the country

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Numeracy
2. Literacy and
3. Life skills

ELIGIBILITY CRITERIA OR REQUIREMENTS: All Jamaicans 15 and over

COST OF REGISTRATION/ ENROLLMENT: \$ 100 and school fee \$ 4500 year

PROCESS OF ENROLLMENT/ REGISTRATION:

Go to Parish Office on East Street

1. Assessment to determine level
2. Placed according to results
3. Given bank voucher to pay fees
4. Adult application form and two passport photos and a recommendation from a passport JP
5. Children last school report

BENEFITS PROVIDED:

1. Literacy

2. Referred to do computer course
3. High School equivalency programme will get a diploma upon completion
4. Outreach programmes
5. Day School
6. Adult classes

HOURS OF OPERATION: Monday- Thursday 8:30-5:00p.m. And Friday 8:30-4:00 p.m.

OTHER USEFUL INFORMATION: 124 East Street. Parish Office 922-3969.

JAMAICA ASSOCIATION ON MENTAL RETARDATION



The Jamaican Association on
Mental Retardation (JAMR)

NAME OF ORGANIZATION: JAMAICA ASSOCIATION ON MENTAL RETARDATION

ADDRESS: 7 Golding Avenue. Kingston 7 (Head Office)

PHONE: (876) 977-0134 ; (876) 977- 1118

FAX: (876) 970-3182

EMAIL: jamr@cwjamaica.com

WEBSITE: <http://www.jamr.org.jm/>

CONTACT PERSON: Mrs. Grace Duncan, Executive Director

PHONE: (876) 977-0134 ; (876) 977- 1118

FAX: (876) 970-3182

EMAIL: jamr@cwjamaica.com

PROGRAMME DESCRIPTION: The Jamaican Association on Mental Retardation (JAMR) was founded by Randolph Lopez, a parent of a child with Down syndrome. Since that time the Association has been providing leadership in the field of Mental Retardation (JAPMR) and is today the oldest and largest interdisciplinary organization of professionals and volunteers concerned about Mental Retardation and other Developmental Disabilities. It is a non-governmental agency that enjoys a partnership with the Government on some of its programmes. It is a national body with branches across the island and enjoys a solid track record in its field of operation

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The ultimate goal of the JAMR is to provide the kind of dynamic leadership, advocacy and influence that will facilitate the full integration and inclusion of persons with Mental Retardation and other Developmental Disabilities in society. The Jamaican Association on Mental Retardation (JAMR) works through education, advocacy and research to improve the quality of life of children and adults with mental retardation and their families and works to prevent the causes and the effects of mental retardation

The Association provides the following services:

1. Educational Assessment & Placement
2. Development Assessment
3. Early Intervention
4. Special Education Intervention
5. Transition Programmes

6. Continuing Education
7. Integrated and Vocational Programmes
8. Integration Support-Guidance and support for:
9. Mainstream Education
10. Skills Training
11. Employment Opportunities
12. Social and Recreational Programmes
13. Guidance & Counseling
14. Social Services
15. Professional Development
16. The services are provided through the following programmes:
17. Schools of Special Education
18. Early Intervention Programme
19. Adult Programme
20. Resource Programme
21. Parents and Professionals in Partnership (PPROP)
22. Adult Continuing Education Programme
23. Primary Intervention Programme (PIP)
24. Social Services

ELIGIBILITY CRITERIA OR REQUIREMENTS: All Children with mental retardation between the ages 4-20 years. Placement should be done before 9 years old.

COST OF REGISTRATION/ ENROLLMENT: \$100 Registration. Psycho-Educational Assessments are done separately.

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Child has to assessed
2. Undergo Psycho-Educational Assessment (Mico-Care)
3. Come in with the test results, if the child is diagnosed this child has to referred by a teacher or parent.
4. Children are registered at schools nearest to their house. (Passport pictures, Reports of Assessment, Medical report, Birth Certificate, Immunization card)
5. Parents must attend orientation session.
6. School receives documentation about the child

BENEFITS PROVIDED:

1. The expansion of the special education programme through the Schools of Special Education which operate from 27 locations island-wide. In collaboration with the Ministry of Education Youth & Culture, the school was also decentralized with five main schools each with a cluster of satellite schools and principals.
2. The establishment of a Pre vocational skills department within the school to include the development of agricultural, horticultural and ceramic skills among target group.
3. The establishment of the Early Intervention Programme in Savanna La Mar which provides educational stimulation to children with disabilities between the ages 0-6 years in preparation for appropriate school placement

4. The establishment of the Primary Intervention Programme (PIP) an intervention programme that trains teachers in the regular schools to work with children at risk for academic failure. This programme had to be suspended due to inadequate financing.
5. The development of a competency based Curriculum for Children with Mental Retardation
6. A strong parent support group known as Parents and Professionals in Partnership (PProP) which seeks to promote greater interaction and provide opportunities training to empower parents to efficiently deal with the challenges of parenting a child with special needs.
7. The establishment of an Adult Continuing Education Programme, a vocational Programme for adults with severe Mental Retardation.
8. A Resource Programme aimed at providing remedial educational intervention to children in the regular schools for specific hours during the school day.

HOURS OF OPERATION: Monday- Friday 8:30-4:30. p.m.

OTHER USEFUL INFORMATION: In 1974 the Government of Jamaica joined the partnership and today The Schools of Special Education are jointly operated by JAMR and the Ministry of Education and has a network of schools in 28 Locations Island wide.

JAMAICA ASSOCIATION FOR THE DEAF



NAME OF ORGANIZATION: JAMAICA ASSOCIATION FOR THE DEAF

ADDRESS: Hope Estate, Kingston 6. Papine (Head Office)

PHONE: (876) 970-178-9

FAX: (876) 927-1098

EMAIL: jdeafswd@cwjamaica.com or socialservices@jamdeaf.org.com

WEBSITE: <http://www.jamaica-kidz.com/jad/> or www.jamdeaf.org.jm

CONTACT PERSON: Mrs. Iris Soutar, Executive Officer

PHONE: (876) 926-7709

FAX: (876) 926-6631

EMAIL: jdeafswd@cwjamaica.com or socialservices@jamdeaf.org.com

PROGRAMME DESCRIPTION: Non-governmental organization committed to providing a comprehensive range of services to the Deaf Community in Jamaica. Fundamental to the approach of the Jamaica Association for the Deaf is the belief that:

1. Deaf persons have the potential to be creative and productive citizens.
2. Families of deaf children are important stakeholders in influencing their development.

The Jamaica Association for the Deaf is committed to the development and advancement of Deaf persons and to providing resources and quality services for hearing enhancement and conservation

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Special Education and Vocational Training
2. Social support services for Deaf persons and their families
3. Hearing assessment, enhancement and conservation services
4. Public Education and Community development

ELIGIBILITY CRITERIA OR REQUIREMENTS: Adolescent Deaf community 10-14 and 15-21.

COST OF REGISTRATION/ ENROLLMENT:

Hearing Tests

1. \$1500

Schools

1. Cost vary

PROCESS OF ENROLLMENT/ REGISTRATION

Hearing Test

1. Make an Appointment
2. School
3. Screening Process
4. Hearing Test
5. Referred to the school based on location

BENEFITS PROVIDED:

1. Opportunity for persons to learn
2. Sign language and English
3. Sit CAPE and CXC
4. Employment
5. Interpreting services
6. Providing hearing amplifications/Aids
7. Sign Language classes (\$4000 12 Week module)
8. Hearing Assessment and screens
9. Hearing Enhancement & Protection
10. Counseling & Family Guidance
11. Special Education Assessment & Placement
12. Integration Support

HOURS OF OPERATION: Clinic Monday- Thursday 8:30-4:00 and Friday 8:30-3:30 p.m.

OTHER USEFUL INFORMATION: 2b Camp Road, Kingston 5 Social Service Department

JAMAICA BUSINESS DEVELOPMENT CENTRE



NAME OF ORGANIZATION: JAMAICA BUSINESS DEVELOPMENT CENTRE

ADDRESS: 14 Camp Road, Kingston 4.

PHONE: (876) 928-5161-5, (876) 928-5167, (876) 928-0275, (876) 928-3201, (876) 928-4136

FAX: (876) 928-8626, (876) 938-2438

EMAIL: info@jbdc.net

WEBSITE: <http://www.jbdc.net/>

CONTACT PERSON: Ms. Valerie Veira, Chief Executive Officer

PHONE: (876) 928-5161-5

FAX: (876) 928-8626, (876) 938-2438

EMAIL: vveira@jbdc.net

PROGRAMME DESCRIPTION: The Jamaica Business Development Center (JBDC) has been established as one of the premier business support organizations in Jamaica. A leading player in the provision of business support services for Jamaican businesses. Providing business and technical support services across the spectrum, from guiding business startups to a wide range of consultancy advice for established businesses. Advisors and Consultants who have experienced real-life business management. The JBDC initiative is a cooperative arrangement among Government Agencies and the private sector, associations, academic and research communities.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The JBDC is committed to providing the Jamaican business community with a wide range of information on government services, programs and regulations that are relevant, up-to-date and accurate. Service is delivered in the mode preferred by the client and service excellence is ensured by the Our Service Standards of JBDC

Services

The JBDC provides, at minimum cost, one-to-one professional consulting for business owners and entrepreneurs. The JBDCs offers a combination of products, services, publications and expert referrals to help clients get current and comprehensive business information on a wide range of topics such as writing a business plan, starting a business, finding new markets and preparing for exporting. The complexity of dealing with various levels of government is reduced by providing a single point of contact to a wide range of information on government services, programs and regulations pertaining to business. In addition, each centre has an extensive business reference collection of government and non-government information for use by the business client and information officers dedicated to assisting the client.

Key JBDC services

Services available includes: advice on operating challenges in existing businesses, review of business plans and strategies, guidance in starting new businesses, preparation of loan requests, financial analysis and budget development.

Advice on operating challenges in your existing business

Review of your business plan and strategies

Guidance in starting your new business

Advice on purchases of existing businesses

Preparation of your loan request

Financial analysis and budget development

To use these services, call or e-mail JBDC (link to contact us) office to discuss your needs and arrange for an appointment

ELIGIBILITY CRITERIA OR REQUIREMENTS: Small and Medium sized entrepreneurs.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Make an appointment to Speak to Business Development Officer

BENEFITS PROVIDED:

To help businesses to survive and prosper by providing them with business advice, consultancy and training of the highest professional standard on both generalist and specialist business subjects.

HOURS OF OPERATION: Monday- Thursday: 8:30 a.m. - 5:00 p.m. Friday: 8:30 a.m. - 4:00 p.m.

JAMAICA CANCER SOCIETY



NAME OF ORGANIZATION: JAMAICA CANCER SOCIETY

ADDRESS: 16 Lady Musgrave Road, Kingston 5.

PHONE: (876) 927 – 4265, 927-4933

FAX: (876) - 978 - 1918

EMAIL: mail@jamaicacancersociety.org

WEBSITE: <http://www.jamaicacancersociety.org/>

CONTACT PERSON: Mrs. Marva D Lee, Executive Director

PHONE: (876) 927 – 4265, 927-4933

FAX: (876) 978 - 1918

EMAIL: mail@jamaicacancersociety.org

PROGRAMME DESCRIPTION: The Jamaica Cancer Society is a non-profit, non-governmental organization, which was formed in 1955. To reduce the impact of cancer in Jamaica through education, cancer screening, counseling and emotional support.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

Clinic Services

The clinic of the Jamaica Cancer Society carries out screening for cervical, breast and prostate cancer as well as selected diagnostic and treatment services. Our opening hours to have a Pap smear are Monday to Friday 8.30am to 2.00pm. Results can be obtained between 8.30 am and 4:00. The clinic is closed on Public Holidays and for the last two weeks of December.

Mobile Pap smear Screening

Invasive cervical cancer is a significant cause of death in women in Jamaica despite the availability of Pap smear screening, and many women who die from cervical cancer have never been screened. The recommended screening guidelines of the Jamaica Cancer Society, concerning cervical cancer is that women who are sexually active should have a Pap smear done annually. However the effectiveness of Pap smear screening is dependent on several factors not least of which is availability and easy access. The Jamaica Cancer Society believes that a well coordinated and targeted Mobile Pap Smear Screening Programme is the best strategy to increase access to cervical cancer screening, thereby contributing to the effective control of the disease. The justification is that women who lack access to such services may be diagnosed at an advanced stage in the natural history of the disease when treatment is less effective, more expensive, and death is a more likely outcome.

Mammography

Mammograms are done for women over 40 years old. A referral from a doctor is only required for women below this age. The office at 16 Lady Musgrave Road, Kingston 5 provides screening onsite. It is recommended that persons wishing to have this test done make an appointment by calling 927-4265.

Mobile Mammography

In order to address the health needs for breast cancer screening of women in isolated and rural communities, the Scotia Bank Jamaica Foundation, in 2000, donated a fully equipped state of the art mobile mammography vehicle to the Society.

Counseling Services

Nearly all patients diagnosed with cancer may feel emotionally upset at some time during their illness. Feelings of anxiety, depression, fear, anger, frustration, isolation and helplessness may occur not only among the person diagnosed but also among their family and friends. The counseling service of the Jamaica Cancer Society is there to provide emotional support for persons with cancer as well as their family members.

Outreach Programmes

The provision of various types of outreach activities is one of the Society's mandates and is used to promote cancer awareness and the importance of screening and early detection.

This service is carried out island wide in schools, workplaces, churches, health centres and at health fairs in the form of:

- ▶ Cancer and healthy life style talks.
- ▶ Displays and demonstrations.
- ▶ Pap smears and breast examinations.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Jamaicans suffering from Cancer (breast cancer and Pap smear)

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED:

Provide education

HOURS OF OPERATION: Monday – Friday 8:30-4:00 p.m Clinic 8:30-2:00 (Pap smear 9:00-3:00 mammogram by appointment age criteria 40 and over to be referred

JAMAICA CHILDREN'S HEART FUND INC



NAME OF ORGANIZATION: JAMAICA CHILDREN'S HEART FUND INC.

ADDRESS: 1150 NW 35th Avenue, Suite 575, Hollywood, Florida 33021

PHONE: 954-914-8273

FAX: 305-377-8156 Attn. Mrs. Gwendolyn Grant

EMAIL: pediatricheartsurgery@jamaicanchildrensheartfund.org

CONTACT PERSON: Dr. Richard Perryman, Mrs. Gwendolyn Grant

PHONE: 305-218-0756 or 305-603-4396

FAX: 305-377-8156 Attn. Mrs. Gwendolyn Grant

EMAIL: richardperryman@jamaicanchildrensheartfund.org,
gwen.grant@jamaicanchildrensheartfund.org

PROGRAMME DESCRIPTION: The mission of Jamaica Children's Heart Fund is to facilitate and address the urgency reflected in the increasing, rather than decreasing list of infants and children with congenital and acquired heart problems in Jamaica.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. To be strong advocates for the cardiac care of indigent children with acquired or congenital heart disease in Jamaica.
2. Determined persistence in reducing the mortality rate of indigent children with heart disease in Jamaica.
3. Facilitate and encourage a process of early detection and treatment of heart disease in Jamaican children.
4. Partnerships With Global Mission Building Organization:
5. To advocate and contribute to the healthcare of Jamaican children in need.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Complete application form and pay registration fee.

COST OF REGISTRATION/ ENROLLMENT: Varies depending on service.

OTHER USEFUL INFORMATION: The team has recently established themselves under the name Jamaican Children's Heart Fund, Inc. - the purpose, to facilitate and address the increased needs for additional cardiac surgical mission trips to Jamaica annually, aimed at providing a new lease on life for children with heart disease. The team trips to date have been only once per year. It is therefore the object of JCHF, Inc. to increase these missions to at least 3 - 4 trips annually. The team will now be independently available for sponsorship or co- sponsorship by any organization or individuals committed to giving children the gift of life.

The question becomes, why is Jamaica the target of this team's commitment and focus? The answer is reflected in the urgency displayed in the increasing, rather than decreasing list of infants and children with congenital and acquired heart problems in Jamaica. The waiting list for surgery and for those yet to be evaluated needs our immediate attention and action. Many have been waiting for a long time, some for years. Without this much needed surgery, many will die and have been dying at a very early age. To date the rise in acquired and congenital heart disease is especially visible among indigent children in Jamaica.

The JCHF team has been together on these missions for over six years, and is strong advocates for children's healthcare. Having been in a position to intimately see the challenges these children face, they are deep committed to changing this situation collectively. They are therefore offering quality medical skills free of cost to help heal youngsters with heart conditions. To make this a reality they have given up their personal vacation time and work long hours in often challenging conditions to make this a reality.

Additionally, the team generates funds through fundraising activities and donation solicitation to defray the cost of the cardiac surgery, hospitalization and medication to the families, provide additional education and training in the field of Pediatric Heart surgery and Pediatric Cardiac Intensive Care, thereby empowering Jamaican medical professionals to carry on the work.

JAMAICA EMPLOYER'S FEDERATION



NAME OF ORGANIZATION: JAMAICA EMPLOYER'S FEDERATION

ADDRESS: 2A Ruthven Road, Kingston 10, Jamaica W.I.

PHONE: (876) 926-5524, (876) 926-6908, 1-888-JEF-HELP

FAX: (876) 968-4576, 1-876-754-2132

EMAIL: info@jamaicaemployers.com

WEBSITE: <http://www.jamaicaemployers.com/>

CONTACT PERSON: Mrs. Jacqueline Coke-Lord, Executive Director

PHONE: (876) 926-6762;

FAX: (876) 968-4576

EMAIL: info@jamaicaemployers.com

PROGRAMME DESCRIPTION: The Jamaica Employers' Federation (JEF) represents the views of employers, locally and internationally and has contributed tremendously to the development of Employer/Employee relations within Jamaica. The Federation offers a range of value-added services which support the enterprise development and productivity needs of Jamaican employers. The Federation was established in April 1958 and registered as a Trade Union.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. To safeguard and promote the interests of employers in all matters affecting relations between employers and employees.
2. To make available to members as necessary, information on policies, conditions of employment, rates of pay, general and specific HR practices and Industrial Relations matters.
3. To ascertain the views of members on matters of common interest.
4. To facilitate, promote and provide for joint consultation between members.
5. To promote, encourage and assist the formation of Associations of Employers operating in particular fields of trade and industry as well as to secure the membership in the Federation of such associations.
6. To act as a consultative and advisory body on issues of concern or interest, submitted for consideration or advice by any member, or in any other matter of general concern to members.
7. To collect from members and other appropriate sources, current and relevant statistical and other data to facilitate the continuous study of the wage structure and conditions of employment which obtain in Jamaica; collate and store for the guidance of members.
8. To promote amongst members such co-ordination of action as may be necessary or desirable for the purpose of:
 - i) Averting/preventing or remedying industrial disputes between members and their employees.

- ii) Achieving collective bargaining on an industry-wide basis wherever members desire.
- 9. To act as the organization most representative of employers in Jamaica on all matters coming within the scope of the International Labor Office (ILO).
- 10. To consider and make recommendations with regard to any legislation affecting, or likely to affect, relations of employers and employees, whether indirectly or directly.
- 11. To promote, subscribe to, associate and co-operate with, any organization, international or otherwise, whose objectives are similar to those of the Federation.
- 12. Generally, to lobby on behalf of, and promote and protect the mutual interests of members and other employers of labor as well as that of employees; and to engage in other lawful activities as are, or may become, incidental and conducive to the attainment of any, or all, of the preceding objectives.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Individuals and companies

COST OF REGISTRATION/ ENROLLMENT: \$ 16,000-\$96,000

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Submit subscription Form

BENEFITS PROVIDED:

1. Enterprise and Business Development Services
2. Learning & Human Resource Development Services
3. Research & Development Cooperation Services
4. Institutional Support and Policy Development Services
5. Event Planning Services
6. Consultancy Services
7. Member Liaison Services

HOURS OF OPERATION: Monday- Thursday 8:30-4:30 p.m. and Friday 8:30-4:00 p.m.

JAMAICA INFORMATION SERVICE (JIS)

NAME OF ORGANIZATION: JAMAICA INFORMATION SERVICE (JIS)

ADDRESS: 58a Half Way Tree Road. Kingston 10.

PHONE: (876) 926-3740

FAX: (876) 926-6715

EMAIL: jis@jis.gov.jm

WEBSITE: <http://www.jis.gov.jm/>

CONTACT PERSON: Mrs. Carmen Tipling, Chief Executive Officer

PHONE: (876) 926-3740

FAX: (876) 926-6715

EMAIL: jis@jis.gov.jm

PROGRAMME DESCRIPTION: The Jamaica Information Service (JIS) is the multifaceted information agency of the Government of Jamaica that gathers and disseminates information on Government policies and programmes, locally and overseas. The agency utilizes the full range of media skills and talents - print, radio, television, graphic arts, video projection and public relation, to achieve its goals. The Jamaica Information Service, mission is to inform and educate the public about Government's policies and programmes so as to increase awareness, understanding and support for these policies and programmes.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The communication capabilities of the agency help Jamaicans understand their responsibilities and rights as citizens; interpret and present the history of Jamaica, and promote a sense of unity and national identity. JIS programmes and publications serve an archival function as they advance and record Jamaica's culture and community-based activities. The Jamaica Information Service has the physical infrastructure, equipment, resources and competence to become one of the largest public relations, advertising, research and printing facilities in Jamaica and the Caribbean.

Integral to its operation is the ability of the Agency's staff to:

Cover and write news and feature stories

Script and produce radio and television programmes

Co-ordinate outside broadcasts

Design and produce printed materials

Develop and mount advertising campaigns

Highlight on an ongoing basis the plans, programmes and projects of the various government ministries and agencies.

Promote Government's policies and programmes both locally and overseas.

Encourage feedback and public participation in Government's programmes through various fora, radio, print and television programmes.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Open to all Jamaican individuals.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Make an appointment

BENEFITS PROVIDED:

As an Information Agency, the JIS provides a full range of information and communication services to government ministries and agencies, including:

- Public relations programmes
- Media consultancy
- Research services
- Cover national and other news-making events
- News and feature writing
- Research, write, design and print sundry publications
- Develop and implement advertising campaigns
- Speech writing
- Produce radio and television shows
- Meeting planning
- Provide videography services
- Provide town crier services
- Provide photography services
- Mount exhibitions

One of the largest audiotape, video and photo archives in Jamaica

The capabilities to produce quality video documentaries

A highly competent Editorial Department, with a team of professional journalists

Regional and overseas networks, which place the Agency in a unique position to develop and carry out publicity campaigns in an efficient and concerted manner

Some other activities carried out by the JIS include: consultancy services to public and private sector organizations in respect of events such as:

News conference and press briefings

Planning and administering local, regional and international news conferences

Establishing press centres for international conferences and visits of Heads of State and Heads of Government

Official meetings and functions

Sittings of Parliament

Itineraries of Ministers and other Government officials

A unique, one-stop communications service which has access to all media--television, radio, press, publications, Internet, regional services and overseas contacts

Unrivalled access to Government of Jamaica officials and senior politicians

A single point of contact for all communication needs

A full range of professional advice and technical expertise on all communications matters

A unique distribution network for communicating policies and programmes to target audiences throughout Jamaica

HOURS OF OPERATION: Monday- Friday 8:30-5:00 p.m.

THE KINGSTON LEGAL AID CLINIC

NAME OF ORGANIZATION: THE KINGSTON LEGAL AID CLINIC

ADDRESS: 131 Tower Street, Kingston

PHONE: (876) 922-3792, (876) 922-3761, (876) 922-3556

FAX: (876) 948-9288

EMAIL: kgnlegaid@yahoo.com

WEBSITE: No

CONTACT PERSON: Ms. Paulette White, Administrator Mr. Leroy Equiano, Director

PHONE: (876) 922-3792, (876) 922-3761, (876) 922-3556

FAX: (876) 948-9288

EMAIL: kgnlegaid@yahoo.com

PROGRAMME DESCRIPTION: The Legal Aid Act ushered in the establishment of the Legal Aid Clinic in 1971. Under the Act, any person who has reasonable grounds for taking or defending a legal action is not prevented from doing so due to lack of means. The legal Clinic attends to all Legal matters except defamation of characters

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Divorce
2. Wills
3. Property
4. Personal Injury
5. Do not do a lot of immigration

ELIGIBILITY CRITERIA OR REQUIREMENTS: Under the Legal Aid Act, legal aid may be granted to any person who is detained at a Police station or in a lock up or other similar places. The Act also stipulates that a Legal Aid certificate entitled the person to whom it is granted, legal aid, as may be specified for the preparation and conduct of his or her defense.

COST OF REGISTRATION/ ENROLLMENT: \$1000 Consultancy Fee

Cost of services depends on nature of request and ability to pay. Do a means test to determine ability to pay.

PROCESS OF ENROLLMENT/ REGISTRATION: None

Just come into the office

BENEFITS PROVIDED: The Kingston and Montego Bay Legal Aid Clinics comprise a team of Attorneys who advise and represent lower-income, unemployed persons, the elderly and women on mainly civil matters such as divorce, maintenance, land dispute and custody.

HOURS OF OPERATION: Monday, Wednesday and Thursday 8:30 – 4:30 and Friday 8:30-4:00 and Tuesday 8:30-1:00.p.m

OTHER USEFUL INFORMATION: The Montego Bay Legal Aid Clinic is housed at 17 Orange Street. The telephone numbers are 952-2183 or 971-7150.

KINGSTON RESTORATION COMPANY



NAME OF ORGANIZATION: KINGSTON RESTORATION COMPANY

ADDRESS: 3 Duke Street Kingston

PHONE: (876) 922-3126, (876) 922-3127

FAX: (876) 922-0054

EMAIL: krc@cwjamaica.com

WEBSITE: <http://www.kingstonrestoration.com/intro.htm>

CONTACT PERSON: Mr. Norin Seymour, Executive Director

PHONE: (876) 922-3126

FAX: (876) 922-3126, (876) 922-3127

EMAIL: (876) 922-0054

PROGRAMME DESCRIPTION: A joint partnership between the public and private sectors was proposed to stimulate economically viable and job creating investments by restoring Downtown as an active Commercial and Production Centre. Kingston Restoration Company, an urban regenerating agency providing development services to local and international clients, was therefore born (1983).

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Action Research Initiative- the ARI was set up to produce material that suggests approaches and provides recommendations for overcoming meso-level blockages to improvement in the quality of life of poor urban residents; thus adding to the scarcity of knowledge in the development community about effective approaches to working in complex, violent and socially fragmented urban areas to promote poverty alleviation. The ARI's goal then involves the testing and promoting of possible solutions to structural/institutional blockages to urban poverty alleviation initiatives towards the ultimate aim of assisting in the improvement of the quality of life of the urban poor.
2. Early Childhood Education Programme objectives are to develop a cadre of youth, educated, disciplined and committed, who will begin to form the foundation of a regenerated down town community. The programme aims to develop and implement a range of projects targeted towards children 3-6 that will result in increased access to facilities and improved teaching and enhanced learning. There are presently 9 Basic Schools in the project with a population numbering over 550 students. The nine schools are located in the communities of ; Jones Town, Allman Town, Rose Town, Denham Town and Trench Town
3. Jamaica Urban Poverty Project. JUPP began in 1997 to achieve sustained improvements in the quality of life for poor urban communities across Jamaica. This has been accomplished by developing and implementing urban initiatives that respond to the needs of the different communities, which can be replicated islandwide.

Thematic Areas under focus include-

Environment & Shelter
Micro- Enterprise & Job Creation
Community & Institutional Capacity building
Education for Change
Safer Communities

4. Necessary Educational Training. The NET programme was initiated in September 1998 “to catch” out-of-school youth and re-integrate them into society. It is an intense programme of remedial training in literacy and numeracy skills. The participants are also exposed to training in reproductive health, family life education, cultural, personal and development counseling “Street /Corner” youth continue to be a growing concern in the inner city communities of Kingston. These youngsters’ ages ranging from 10-18 years are characterized by a culture of drugs, begging and loafing. Moreover, they live in communities that often pervade an atmosphere of social, environmental and economic despair. NET's mission is to provide educational, spiritual and social development opportunities for “out-of-school” youth within the inner-city communities of Kingston, Jamaica. To meet the objectives of NET, KRC works in collaboration with other agencies and organizations such as the Ministry of Education, Jamaica Council of Churches, and Family Life Ministries, Jamaica Defense Force, Social Development Commission, Churches and others.
5. The Peace and Prosperity Project is a three-year inner-city development project funded by the United States Agency for International Development (USAID). KRC is implementing for this Project in the communities of Grants Pen and Stand Pipe which aims improve the quality of life for the residents of these communities.

The Youth Educational Support system (YESS) was introduced in 1990 to address:

High school drop out whether by teenage pregnancy, poverty, and other social problems

Lack of parental guidance

Lack of role models

Declining attitudes and low academic performance

This programme seeks to target students reside in the inner-city communities of Central Kingston, Jones Town and the surrounding areas, which attend a wide cross section of high schools in the corporate area.

Current

1. Kingston Restoration Foundation
2. Kingston Urban Renewal Project
3. Property Operations
4. Citizens Security and Justice Programme
5. Construction Assistance Skills Transfer and Learning the Environment

ELIGIBILITY CRITERIA OR REQUIREMENTS: To ensure the sustainable development of Downtown area, we extended our reach to the surrounding residential communities of Downtown Kingston via. Social programmes aimed at revitalizing the communities and empowering the residents

Funds-Kingston Restoration Foundation Criteria:

1. Recognizable organization , registered SDC CBO
2. Been around for at least year
3. Fall into one of the thematic area

COST OF REGISTRATION/ ENROLLMENT: Citizens Security programme is the only one with a registration fee.

PROCESS OF ENROLLMENT/ REGISTRATION: Varies based on the programme.

BENEFITS PROVIDED:

1. Action Research Initiative
2. Early Childhood Education Programme
3. Information Technology (IT) Training for Teachers
4. Educational Workshops
5. Equipment Distribution to Schools
6. Improving Physical Infrastructure & Environment
7. Encouraging the return of basic necessary services such as sanitation, garbage and public transport.
8. Facilitating access to credit
9. Promoting knowledge of better urban management approaches
10. Strengthening local groups and external agencies to engage in community development
11. Increase employment and entrepreneurship opportunities. These are being achieved by training, employment creation, arrangements with Micro Credit Institutions and Micro-Enterprise Development.
12. Improve community capacity for conflict resolution. This has been done through
13. the creation of a Peace Centre at Grants Pen, a Outreach Center at Standpipe, Computer Labs, Counseling and mediation, a personal development programme, the upgrading of playfields, a Peace Concert, a Sports Festival among other activities.

HOURS OF OPERATION: Monday – Friday 8:30-4:30 p.m.

KIWANIS CLUB OF NORTH ST ANDREW



NAME OF ORGANIZATION: KIWANIS CLUB OF NORTH ST ANDREW

ADDRESS: 3 Manhattan Road Kingston 5

PHONE: (876) 968-9782

FAX: (876) 968-9782

EMAIL: kcnsa@cwjamaica.com

WEBSITE: www.kcnsa.org

CONTACT PERSON: Mr. Rohan Dawkins, Secretary or Mr. Franklyn Reid, Distinguished President

PHONE: (876) 978-7755 (W)

FAX: (876) 968-9782

EMAIL: kcnsa@cwjamaica.com

PROGRAMME DESCRIPTION: Kiwanis is a global organization of volunteers dedicated to changing the world one child and one community at a time. Founded in 1915 in Detroit and with headquarters now in Indianapolis, Kiwanis International is a thriving organization of service- and community-minded individuals who support children and young adults around the world. Responding to the needs of their communities and pooling their resources to address worldwide issues.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Kiwanian volunteers each month to assist with club service projects. Service projects often are linked to the Kiwanis program, "Young Children: Priority One." This initiative places continuing focus on the needs of children in pediatric trauma, safety, child care, early development, infant health, nutrition, and parenting skills. Service projects also can address other needs within the community, such as working to stop substance abuse, helping the elderly, promoting literacy, supporting youth sports and recreation, responding to disasters, and supporting specific persons in need.

General Repairs to School

Training for Care Givers

Leadership/Mentoring

ELIGIBILITY CRITERIA OR REQUIREMENTS: Should be directly mainly at Young Children.

Membership

Attend 3 Consecutive meeting

Invitation

Interview

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

Persons requiring help must put it in writing to the board
Must be approved by the Board

BENEFITS PROVIDED: Fundraising activities goes to children home or golden age homes and meals and wheels.

HOURS OF OPERATION: Monday – Friday 8:30-4:30 p.m.

LEO CLUB-KINGSTON



NAME OF ORGANIZATION: LEO CLUB-KINGSTON

ADDRESS: 30 Beechwood Avenue. Kingston 5

PHONE: (876) 920-2285

WEBSITE: <http://www.lionsclubs.org/>

PROGRAMME DESCRIPTION: To provide the youth of the world with an opportunity for development and contribution, individually and collectively, as responsible members of the local, national, and international community. Areas include:

1. Leadership - Leos develop skills as organizers, time managers, and motivators of their peers.
2. Experience - Leos learn the importance of cooperation through the performance of community service.
3. Opportunity - Membership in a Leo club provides young people with a chance to excel, to develop character traits, and to receive recognition for their contributions to the community.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Young person between the ages of 12 and 28.

BENEFITS PROVIDED: Lions clubs provide community parks, playgrounds, senior citizen programs and medical care for those in need. Lions remain committed to improving the lives of those less fortunate—around the world and right at home.

The Lions Services for Children Program aims to:

1. Improve the lives of children and young adolescents in adverse circumstances through health and education services, locally and internationally.
2. Lions' participation in the program can begin by assessing the needs of children in the community. Possible Lions Services for Children projects include:
3. Collecting food, clothes, or books
4. A vision or hearing screening
5. A literacy program conducted in cooperation with a local school, library, Leo club or community center.
6. Funding
7. Standard grants provide matching funds of up to expand or initiate Lions' humanitarian projects such as schools, camps and homes for the disabled or disadvantaged youth.
8. Core 4 grants provide for large-scale projects that preserve sight, combat disability, promote health or serve youth.
9. International Assistance Grants (IAG) provide for projects between Lions clubs in a developed country and Lions clubs in an undeveloped country.
10. Emergency grants provide up to US\$10,000 for districts affected by a natural disaster that affects at least 100 people.
11. Major Catastrophe grants provide for catastrophes of major international impact.

12. Designated grants represent restricted funds that LCIF handles for donors supporting a particular cause.
13. SightFirst grants target preventable and reversible blindness worldwide but particularly in developing countries.

OTHER USEFUL INFORMATION:



LIBRARY AND INFORMATION ASSOCIATION OF JAMAICA



NAME OF ORGANIZATION: LIBRARY AND INFORMATION ASSOCIATION OF JAMAICA

ADDRESS: P.O. Box 58. Kingston 5

PHONE: (876) 962-2972

FAX: (876) 962-6980

EMAIL: liajapresident@yahoo.com

WEBSITE: <http://www.liaja.org.jm/>

CONTACT PERSON: Mrs. Barton, President (Manchester)

PHONE: (876) 962-2972

FAX: (876) 962-6980

EMAIL: liajapresident@yahoo.com

PROGRAMME DESCRIPTION: Focus on the library profession, we also include person with an interest in library and information work. Focus on development of library profession.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

The Jamaica Library Association was founded to:-

1. Unite all persons engaged in or interested in library work in Jamaica and provide opportunities for their meeting together to discuss matters relating to libraries.
2. Encourage co-operation between libraries and promote the active development and maintenance of libraries throughout Jamaica.
3. Promote a high standard of education and training of library staff and work towards improving the status of librarians.
4. Promote a wider knowledge of library work and to form an educated public opinion on libraries.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Open to all persons who work in libraries and have an interest in libraries (archives, documentation centers, school libraries).

COST OF REGISTRATION/ ENROLLMENT

Individual Membership

Full	\$1,200
Associate	\$600
Students	\$275

Retired	\$600
Corresponding	US\$30

Institutional Membership

Corporate (including colleges and universities)	\$2,400
Schools	\$1,200

PROCESS OF ENROLLMENT/ REGISTRATION

LIAJA offers several categories of membership:

1. Full Membership - open to all professional members of the library and information science field in Jamaica
2. Associate Membership - open to persons or organizations who are interested in library and information work. Associate members have the same rights and privileges as Full members but may not be elected to any office of the Association
3. Student Membership - open to all persons, in full or part-time education, on an accredited course in an institution of library and information studies
4. Corresponding Membership - open to institutions and persons resident overseas
5. Institutional Membership - open to libraries or other organizations working in the library and information field
6. Sustaining Membership - conferred on an organization or individual interested in library and information services who makes a substantial financial contribution to the Association over a period of no less than three consecutive years
7. Honorary Membership - bestowed on persons who have shown a keen interest in library development or have otherwise given outstanding service to the Association following nomination endorsed by the Executive Committee and presented at an Annual General Meeting

BENEFITS PROVIDED:

1. Training
2. Workshop
3. Advocacy
4. Personal Development
5. Advise

HOURS OF OPERATION: Monday-Friday 8:30- 5:30 p.m. This is the office hours of the Manchester parish library as both persons work out of that office.

LIFE OF JAMAICA LIMITED



NAME OF ORGANIZATION: LIFE OF JAMAICA LIMITED

ADDRESS: 28-48 Barbados Avenue Kingston 5

PHONE: (876) 929-8920-9 Ext.7023

FAX: (876) 929-4730

EMAIL: tjames@life-of-ja.com

WEBSITE: <http://www.life-of-ja.com/>

CONTACT PERSON: Mr. Tommy James or Mr. Karl Williams, Assistant Vice-President, and Corporate Communications

PHONE: (876) 929-8920-9 Ext.7023

FAX: (876) 929-4730

EMAIL: tjames@life-of-ja.com

PROGRAMME DESCRIPTION: Life of Jamaica Limited (LOJ) is the foremost life insurance company in Jamaica. The company commenced operations in 1970 as the first Jamaican-owned life insurance company and was the first life insurance company to be listed on the Jamaica Stock Exchange (JSE). Since its inception, LOJ has gained a solid reputation as a pacesetter, innovator and leader in the Caribbean life insurance industry. The company has been the market leader among life insurance companies in Jamaica.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

Mission: To satisfy our customers with world-class service and innovative life insurance, pension and related products, while providing superior returns to our investors and fostering the development of our employees.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. Recognised Groups
2. National Causes

Criteria:

1. Must be a legitimate activity
2. Must be willing to submit to scrutiny
3. Aim of project must be developmental

Restrictions: Must be a non-profit organization/cause

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

Application Procedures:

Write a letter stating:

1. The purpose and reason for the project
2. The kind of assistance required
3. The total cost of the project and the amount being requested
4. Deadline for the project
5. Location of the project
6. Contact persons/addressees/telephone
7. Whom cheque should be made payable

BENEFITS PROVIDED:

1. Funding
2. Grants
3. Equipment

Funding Ceiling: Project dependent

Availability of Funding: One time funding only

HOURS OF OPERATION: Monday – Friday 8:30-5:00 p.m.

NATIONAL AIDS COMMITTEE JAMAICA



NAME OF ORGANIZATION: NATIONAL AIDS COMMITTEE JAMAICA

ADDRESS: 2-4 King Street, 4th Floor, Oceana Building, Kingston.

PHONE: (876) 967-1100-9 1103/1105/1107, (876) 967-1092/1094

FAX: (876) 967-4077

EMAIL: info@nacjamaica.com

WEBSITE: <http://www.nacjamaica.com/>

CONTACT PERSON: Mr. Vivian Gray Junior, Executive Director

PHONE: (876) 967-1100-9 1103/1105/1107, (876) 967-1092/1094

FAX: (876) 967-4077

EMAIL: grayv@moh.gov.jm

PROGRAMME DESCRIPTION: To advise the Minister of Health in Jamaica on policy issues relevant to HIV/AIDS & STIs. To involve all sectors of the Jamaican society in efforts to prevent and control HIV/AIDS & STIs. To act as a central body where ideas, experiences and questions about HIV/AIDS & STIs in Jamaica can be shared, discussed and addressed. To provide a sustainable means of supporting the initiatives of the NAC and member organizations by eliciting funds from fundraising activities, public and private sector participation.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. **Education:** To monitor and assist with all aspects of public education on HIV/AIDS/STI.
2. **Care and Counseling:** To promote the provision of quality care for individuals infected and affected by HIV/AIDS.
3. **Legal and Ethical:** To examine and advise on the legal and ethical issues surrounding HIV/AIDS, and to attend to the legal transactions of the NAC.
4. **Fundraising:** To harness local financial resources to assist children affected and infected by HIV/AIDS

ELIGIBILITY CRITERIA OR REQUIREMENTS: Referred through hospital and health centers.

COST OF REGISTRATION/ ENROLLMENT: Not Applicable.

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED:

1. Fundraising- The purpose of this committee is to harness financial resources to assist in the national HIV/AIDS initiatives, to support children and families affected by HIV /AIDS
2. Income generating and legal assistance for persons living with HIV
3. Coordination of the fight against HIV.

HOURS OF OPERATION: Monday- Friday 8:30-4:30 p.m.

**NATIONAL ASSOCIATION OF JAMAICAN AND SUPPORTIVE ORGANIZATIONS
(NAJASCO)**



NAME OF ORGANIZATION: NATIONAL ASSOCIATION OF JAMAICAN AND SUPPORTIVE ORGANIZATIONS

ADDRESS: 187 Blue Hills Avenue. Hartford, CT 06112

PHONE: (860) 522-2994

FAX: (860) 522-2994

EMAIL: webmaster@najaso.org

WEBSITE: <http://www.najaso.org/Index.html>

CONTACT PERSON: Ms. Catherine Tomlinson, President

PHONE: (313) 833-9932, (860) 522-2994,

FAX: (860) 522-2994

EMAIL: president@najaso.org or chtomlinson@sbcglobal.net

PROGRAMME DESCRIPTION: A non-profit non governmental umbrella organization made up of 25 organizations who aim unite Jamaicans.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. To uphold and support the right of the people of Jamaica to freedom in their choice of a sociopolitical system.
2. To unite Jamaicans, their friends and supporters in membership and in support of the Association as a vehicle for communication and for co-operation between organizations and individuals committed to patriotic support of Jamaica.
3. To assist the Jamaican Government and authorities in their plans for national development and in particular, to provide advice, expertise and research where possible and appropriate and where desired.

4. To maintain concern about and seek ways and means to assist in improving the lot of the deprived, unemployed and the socially and economically disadvantaged and to enlist and encourage the involvement of Jamaicans overseas in finding and contributing to solutions.

5. To promote through educational campaigns, respect for the independence and national integrity of Jamaica.
6. To discourage and oppose the subversion of the Jamaican nation and the activities of individuals or groups operating against Jamaica's national interests.
7. To educate its members, its friends and the world at large about the world economic system, its economic and social injustices and the need for a new world economic order.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

There are two classes of membership: Full and Associate.

1. A Full Membership is granted to organizations that have at least 25 Jamaicans among its members.
2. An Associate Membership is granted to organizations that have less than 25 Jamaicans within its fold.

COST OF REGISTRATION/ ENROLLMENT:

A Full Member pays an affiliation fee of One Hundred and Seventy Five Dollars (\$175.00), and an annual fee of Seventy Five Dollars (\$75.00).

An Associate Member is required to pay a \$75.00 affiliation fee, and a \$50.00 annual fee.

PROCESS OF ENROLLMENT/ REGISTRATION:

Organizations must send their constitution

BENEFITS PROVIDED: A sense of philanthropy and education into the system of the untied states and programmes like the Adopt-A-School and the Lillyput –Project.

HOURS OF OPERATION: 24 Hours

OTHER USEFUL INFORMATION: NAJASO embraces many non-Jamaicans, in organizations and individually, who support the Association's programs and also works closely with American and Caribbean organizations on issues affecting Jamaica, in particular and the Caribbean in general

N.C.B GROUP FOUNDATION

NAME OF ORGANIZATION: N.C.B GROUP FOUNDATION

ADDRESS: 32 Trafalgar Road. Kingston 10

PHONE: (876) 929-9050-89

FAX: (876) 968-6928

EMAIL: ncbinfo@jncb.com

WEBSITE: <http://www.jncb.com/>

CONTACT PERSON: Mrs. Sheree Martin, Chief Executive Officer

PHONE: (876) 935-2365

FAX: (876) 968-6928

EMAIL: martinsa@jncb.com

PROGRAMME DESCRIPTION:

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. To promote any charitable projects for the benefit of the people of Jamaica, particularly, for the advancement of education, the furtherance of health and the relief of poverty, distress and sickness
2. To promote and encourage a knowledge and appreciation of Jamaica's culture in all aspects for the benefit of the Jamaican public

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. CBOs
2. NGOs

Criteria:

1. Work of group/organizations should be similar to the goals of the Foundation
2. The idea should be a good one
3. Nature of the project should help toward the development of education, health, social welfare and/or culture
4. How qualified are the individuals/group to accomplish their idea
5. How well developed an organization is there to carry out the project

Restrictions: None

Funding Ceiling: None

Availability of Funding: Ongoing

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

Application Procedures:

1. Complete and submit an application form, available from the above noted address.
2. Attach all documents that are necessary to support your proposal

BENEFITS PROVIDED:

1. Funding
2. Grants

HOURS OF OPERATION: Monday – Friday 8:00- 5:00 p.m.

NATIONAL COUNCIL FOR SENIOR CITIZENS



NAME OF ORGANIZATION: NATIONAL COUNCIL FOR SENIOR CITIZENS

ADDRESS: 11 West Kings House Road. Kingston 10

PHONE: (876) 926-2374-5; (876) 906-2277-8

FAX: (876) 926-2374

EMAIL: ncscjm@yahoo.com

WEBSITE: None

CONTACT PERSON: Ms. Beverly Hall-Taylor, Executive Director

FAX: (876) 926-2374-5; (876) 906-2277-8

EMAIL: (876) 926-2374

PROGRAMME DESCRIPTION: The Council enables senior citizens to have a meaningful and independent existence and to contribute to national development. The National Council for Senior Citizens (NCSC) co-ordinates the Golden Age Clubs and Feeding Programme and sees to the operation of the Golden Age Project, which is primarily concerned with the welfare of senior citizens and also advises on matters relating to the welfare of this vulnerable group.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The NCSC has four priority areas, as dictated by the National Policy for Senior Citizens. These are education, income security, health and national infrastructure.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Persons over 60.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

Come in with an Id or birth certificate for proof of age
Then will get a Senior Citizens ID.

BENEFITS PROVIDED:

1. Referral Agency
2. Home help- Nursing aides go around to senior citizens for home care
3. Feeding programme in the corporate area

4. Laundry service in the corporate area
5. Senior citizen activity center
6. Computer class (basic computing)
7. Discounts for the Jamaica Urban Transit Company (JUTC) bus service. Register for a senior citizen JUTC bus pass at the National Council for Senior Citizens. Currently the reduced bus fare is \$15 per ride.

HOURS OF OPERATION: Monday- Thursday 8:30-5:00 and Friday 4:00 p.m.

NATIONAL COUNCIL ON DRUG ABUSE/NCDA



NAME OF ORGANIZATION: NATIONAL COUNCIL ON DRUG ABUSE (NCDA)

ADDRESS: 2-6 Melmac Avenue Kingston 5,

PHONE: (876) 926-9002-4

FAX: (876) 960-1820

EMAIL: ncda2@kasnet.com

WEBSITE: <http://www.cicad.oas.org/OID/Countries/Jamaica/NCDA.htm>

CONTACT PERSON: Ms. Sislyn Malcolm, Director of Field Services

PHONE: (876) 926-9002-4

FAX: (876) 960-1820

EMAIL: ncda2@kasnet.com

PROGRAMME DESCRIPTION: The NCDA has the following functions:

1. Review and monitor the conditions in Jamaica with respect to drugs which are being or which appear to it likely to be misused with likely harmful effects to constitute a social problem;
2. Undertake, subject to the approval of the Minister, the measures to be taken for preventing the misuse of drugs or for dealing with any social problems connected with the misuse of such drugs;
3. Consider matters concerning drug use and abuse and to advise thereon.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The NCDA may make recommendations on measures, which in its opinion ought to be taken in order to:

1. Research the availability of drugs or supervising the arrangements for their supply;
2. Alleviate conditions which lead to demand for such drugs;
3. Enable persons affected by the misuse of drugs to obtain proper advice, and for securing the provision of proper facilities and services for the treatment, rehabilitation and after-care of such persons;
4. Promote co-operation between professional and community services which in the opinion of the Council may assist in dealing with social problems connected with the abuse of drugs;
5. Educate the public (in particular minors) concerning the dangers of misusing or abusing drugs and for publicizing such dangers;
6. Promote research into or otherwise obtaining information concerning, any matter which in the opinion of the Council is relevant in preventing the misuse or abuse of drugs or dealing with any connected social problem;
7. Consider such matters which are incidental to the proper control of the use of drugs;

8. Act, perform, and enter into any transactions necessary or incidental to the proper performance of its functions;
9. Give financial or other assistance, with the approval of the Minister, to persons undertaking, on behalf of the Council, necessary or advantageous activities in connection with functions of the Council.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Willingness to work with the officer assigned to the Parish.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Field officers will have a selection of school, some schools will call in an offer will go in.

BENEFITS PROVIDED:

Projects:

Project Squeaky - target groups - 5-14 age cohort (low-literacy level)

R.E.A.D. (Resistance Education against Drugs)

P.E.P. (Prevention Education in Schools)

ROSEBUD - target groups - Parent Teachers Association

LIGNUM VITAE - target groups - Community Groups through Sports

EU Project- Integrated demand reduction project methodology is utilized.

HOURS OF OPERATION: Monday- Thursday 8:30-5:00 and Friday 8:30 - 4:00 p.m.

NATIONAL DEVELOPMENT FOUNDATION OF JAMAICA

NAME OF ORGANIZATION: NATIONAL DEVELOPMENT FOUNDATION OF JAMAICA

ADDRESS: 22c-d Old Hope Road, Kingston 5.

PHONE: (876) 929-4100

FAX: (876) 926-1216

EMAIL: ndfjho@cwjamaica.com

WEBSITE: <http://www.ndfj.org.jm>

CONTACT PERSON: Mr. Eldon Forrest, Director

PHONE: (876) 929-4100

FAX: (876) 926-1216

EMAIL: ndfjho@cwjamaica.com

PROGRAMME DESCRIPTION: The NDF/J was established in 1981 as a non-profit organization, to develop and promote entrepreneurship in Jamaica. This is done by means of credit, financing, training and a wide range of market-driven support services to micro and small business enterprises involved in manufacturing, services and agriculture. This provides an affordable alternative to debt financing by furnishing support to acquire vehicles, office equipment and machinery. All loan programmes are further enhanced with a comprehensive training programme that is market driven and promotes the development of good, sound business practices. The financial services offered by the NDF/J include, Regular loans, Opportunity Knocks-OK Loans and Lease financing.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The National Development Foundation of Jamaica (NDFJ) provides training in Business related courses at their School of Business. The training includes courses in Business & Professional studies, Computer and Accounting. The business school also offers skills training and language courses. The foundation provides compulsory pre-loan training to all potential clients, counseling and consultatory services can be provided at the request of clients, a company or any member of the public. Emphasis is placed on record keeping, time management, book-keeping, supervisory management and other core areas of business operations

ELIGIBILITY CRITERIA OR REQUIREMENTS:

In order to secure financing for regular loans, the borrower has to satisfy a number of requirements. He/She must own a viable business and be directly responsible for the management of that business, meet the credit and collateral requirements and be willing to accept training and technical services. Collateral items may vary from land/building to cash on fixed deposits, motor vehicles or a person or company who will pledge security for you. The NDF/J will finance businesses in agriculture, manufacture and services.

To join Opportunity Knocks-“OK” Loans you have to be Jamaican and own and operate a business for at least six months. You will also make up a group of two to seven persons who form security for the loan

and consistently contribute every week for six weeks before the loan is granted. Loans are approved and disbursed, starting at \$6,000 per person in the first instance and must repaid in 16 weeks. Entrepreneurial groups in churches, markets, and community-based organizations etc. are ideal for this programme.

COST OF REGISTRATION/ ENROLLMENT: For processing fee for opportunity knocks \$350 and other regular loans dependent on the loan amount.

PROCESS OF ENROLLMENT/ REGISTRATION:

Persons must be all the requirements of NDFJ.

BENEFITS PROVIDED:

1. Regular Loans. Between \$20, 000 to \$5 million is made available to small business operators many of whom would not normally be able to access loans from the regular financial institutions.
2. Opportunity Knocks-“OK” Loans. This is a group lending scheme which is based on the principles of the "Partner" plan. The goal of this particular scheme is to assist in the development of the next generation of small business people.
3. The maximum value of assets financed in a single lease is the Jamaican dollar equivalent of US \$13,000 (new) and US \$ 10,000 (pre-owned).
4. Technical Services & Training (TST). The services offered by the NDFJ includes training on record keeping, book keeping, supervisory management and time management and other areas critical to business operations.
5. Business Counseling
6. Inventory Control
7. Financial Record Keeping
8. Record Keeping
9. Preparing Marketing Plan
10. Marketing
11. General Business Management
12. Factory layout
13. Costing and Pricing
14. Business Assessment
15. Does business assessments for clients
16. Computer Training
17. Training in Microsoft

Seminars in the areas of:

- Income Tax & Statutory Deductions
- Cash Flow management
- General Attitude at the work Place
- Marketing
- Quality Control
- Business Plan Preparation
- Pest and Disease Control
- Natural Foods and Herbal Medicines
- Export Policy
- Business Plan. Assisting Clients with a written Format of Plans for a business
- Business Registration. Assisting clients in conforming to Government regulation etc.
- Entrepreneurship Programmes. For grade 11 Students
- Business Advise
- Seminars for Farmers
- Focus Group Training

- Certificate Courses
- Computer Repairs
- Paralegal Studies
- Diploma Courses
- Paralegal Studies
- Associate Degree Courses
- Business Studies
- Information Technology
- Special Courses
- Retirement Planning
- Budget Options for effective management
- Effective Selling
- Managing your Craft
- Partnering with the Community
- Skills Training
- Basic Floral Arrangement
- Advanced Floral Arrangement

HOURS OF OPERATION: Monday – Friday 8:30- 5:00 Friday 8:30 -4:00 p.m.

THE NATIONAL ENVIRONMENT AND PLANNING AGENCY



NAME OF ORGANIZATION: THE NATIONAL ENVIRONMENT AND PLANNING AGENCY

ADDRESS: 10-11 Caledonia Avenue, Kingston 5

PHONE: (876) 754-7540-9 or 1-888-991-5005

FAX: (876) 754-7595-6

EMAIL: pubed@nepa.gov.jm

WEBSITE: <http://www.nepa.gov.jm/>

CONTACT PERSON: Ms. Zadie Neufville, Manager of Public Education and Corporate Communications or Dr. Leary Myers, Chief Executive Officer

PHONE: (876) 754-7540-9

FAX: (876) 754-7595-6

EMAIL: zneufille@nepa.gov.jm or ceo@nepa.gov.jm

PROGRAMME DESCRIPTION: The National Environment and Planning Agency (NEPA) is a new Executive Agency that became operational on April 1, 2001. It is an agency of the Ministry of Land and the Environment. NEPA represents a merger between the Natural Resources Conservation Authority (NRCA), the Town Planning Department (TPD) and the Land Development and Utilization Commission (LDUC). The Agency results from the work of the Government of Jamaica Public Sector Modernization Programme (PSMP). The aim of the merger is to integrate environmental, planning and sustainable development policies and programmes and to improve customer service.

The mission is to promote Sustainable Development by ensuring protection of the environment and orderly development in Jamaica

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Agency is also responsible for the management and protection of the country's biodiversity (microorganisms, plants, animals and their habitats). NEPA also processes and approves permits for the export and transit of hazardous wastes.

Another function of NEPA is to prepare town and parish development plans, development orders, national environment planning and development strategies and action plans. NEPA enforces planning approvals in areas covered by development orders. The Agency actively develops environment and land use database systems. NEPA engages extensively in continuous public education programmes.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Complete application form and pay registration fee.

COST OF REGISTRATION/ ENROLLMENT: Currently the Documentation centre does not conduct research for users. However, users are welcome to come in and utilize the facilities. The cost of permits and licenses vary according to the type requested. The following is an example. Under the Hazardous Wastes Regulations the cost of a general export permit is J\$16,000, a special export permit is \$8,000 and a transit permit is US\$350

PROCESS OF ENROLLMENT/ REGISTRATION: Varies depending on service

BENEFITS PROVIDED: NEPA monitors the natural resource assets and the environment of Jamaica. The Agency processes and approves applications for environmental permits and licenses, planning and development (such as sub-divisions, change of use and retention of use), change of agricultural land use, beach use, construction and operation of prescribed industrial facilities, sewage discharge and industrial waste discharge.

HOURS OF OPERATION: Monday-Friday 8:30-4:30 p.m.

NATIONAL ENVIRONMENTAL SOCIETIES TRUST (N E S T)



NAME OF ORGANIZATION: NATIONAL ENVIRONMENTAL SOCIETIES TRUST (N E S T)

ADDRESS: 95 Dumbarton Avenue, Kingston 19, Kingston, Jamaica.

PHONE: (809) 960-3316

FAX: (809) 968-5872

EMAIL: nest@InfoChan.com

WEBSITE: <http://www.jsdnp.org.jm/nestjamaica/nesthome.htm> or
www.nrca.org/ngo_links/national_environmental_societies.htm

PROGRAMME DESCRIPTION: The National Environmental Societies Trust (NEST) was established in 1989 to act as an umbrella organization and network for Jamaican environmental non-governmental organizations and community organizations engaged in conservation, sustainable community development and environmental education. NEST is a not-for profit, registered limited liability company, designated as an approved charitable organization under Jamaican law and is audited annually.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. To provide an institutional framework for encouraging citizens' participation in environmental conservation;
2. To secure the necessary resources to support the conservation efforts of ENGOs throughout Jamaica;
3. To help ENGOs to maximize their positive impact on environmental problems at the community level;
4. To collaborate with ENGOs in planning, implementing and evaluating community-based conservation projects.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Membership in NEST is open to ENGOs, community groups and other entities with active interest and involvement in the environmental movement in Jamaica. NEST currently has 40 member organizations, which are located throughout the island. They are devoted to a diverse range of environmental causes including marine and coastal management, wildlife conservation, pollution control, and watershed management. An up-to-date membership list is available through the NEST Secretariat.

BENEFITS PROVIDED:

1. Institutional Development. NEST promotes the growth and development of its members by providing the technical assistance and training they need to bring about positive change. We organize workshops and seminars to increase our members' proficiency in areas such as project development, proposal writing, strategic planning and administration. NEST's Technical Assistance Officer also provides guidance in these areas, as well as assistance with project implementation. Our record activities in this area includes: planning and coordinating a three-day

regional proposal design workshop sponsored by the World Wildlife Fund; organizing a similar proposal design workshop for Jamaican ENGOs; co-sponsoring a "Leaders in Conservation" workshop.

Our institutional support extends to securing and allocating computers, audio visual equipment and other materials that our members need to carry out their objectives.

2. **Brokering.** External funding is the lifeblood of our activities. NEST identifies and obtains project funding, and manages these funds on behalf of ENGOs. Some of the activities made possible with financial assistance from NEST are: an environmental public awareness campaign held by the Negril Chamber of Commerce; reforestation and community education projects organized by the Jack's Hill Community Council; the Portland Environment Protection Association Environmental Public Awareness Programme for schools. NEST's sponsorship also enables ENGO representatives to participate in major overseas seminars and conferences.
3. **Advocacy Support.** By providing advocacy support at the national level, NEST ensures that the views of its members and the communities they represent are reflected in environmental policy. Jamaica's National Environmental Action Plan and the Forest Land Use Policy are among the official documents and pieces of legislation which are shaped, in part, by our input. NEST has also made an impact on the international level by participating in the drafting of the Environmental Framework Agreement for the Enterprise of the Americas Initiative.
4. **Coordination of Joint Activities.** As an umbrella organization, NEST mobilizes the support of its member ENGOs and related groups across the island for nationwide programmes and fund-raising. For example, NEST coordinates and directs joint activities across the island for the annual International Coastal Clean-Up Day. In 1995, NEST successfully provided overall coordination and publicity for the visit of the Greenpeace ship, the "Rainbow Warrior", to the island. The visit served to stimulate public awareness of and protest against a shipment of hazardous plutonium waste passing through the Caribbean.
5. **Networking and Information Dissemination.** Guided by the premise that knowledge is power, NEST carries out numerous activities to educate, inform and facilitate communication among its members. These include: publishing a bi-monthly newsletter, CHIRPINGS, which is distributed to key audiences; publishing an ENGO Resource Directory of local environmental organizations and related institutions; representing members on appropriate committees, thereby gaining useful information which is passed on to them; maintaining an environmental library.

HOURS OF OPERATION: Monday – Friday 9:00 – 5:00 p.m.

NATIONAL FAMILY PLANNING BOARD



NAME OF ORGANIZATION: NATIONAL FAMILY PLANNING BOARD

ADDRESS: 5 Sylvan Avenue, Kingston 5, P.O. Box 287

PHONE: (876) 968-1627, 968- 1629, 968 - 1631, 968 - 1633, 968 - 1636

FAX: (876) 968-1626

EMAIL: jnfpb@jnfpb.org

WEBSITE: <http://www.jnfpb.org/>

CONTACT PERSON: Dr. Olivia MacDonald, Executive Director

PHONE: (876) 968-1627, 968- 1629, 968 - 1631, 968 - 1633, 968 - 1636

FAX: (876) 968-1626

EMAIL: omcdonal@jnfpb.org

PROGRAMME DESCRIPTION: The National Family Planning Board is a statutory agency of the Ministry of Health, Jamaica. The company is empowered to prepare, carry out and promote the carrying out of family and family life education programmes in Jamaica. The mission of the National Family Planning Board is, to play a leading role in identifying, developing, promoting and co-ordinating national policies and programmes that recognize the rights of the individual to high quality family planning services appropriate to their reproductive health needs and status, in keeping with Government objectives and the international environment.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Policy Formulation, Evaluation and Monitoring.
2. Monitor and evaluate the progress of national family planning programmes
3. Identify family planning issues for attention
4. Maintain all operating policies and procedures manuals.
5. Provide information on reproductive health.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None. Some of the services attract a nominal cost, condoms strip of 4 for \$20 and depopovaro \$80. Training sessions may attract a cost of \$1000.

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED:

1. Family Life Education materials/programmes

2. Procure and distribute contraceptives
3. Develop and co-ordinate training programmes
4. Develop information dissemination strategies to address family planning/reproductive health issues.
5. Outreach Services
6. Counseling
7. Reproductive Health survey
8. Population Actives

HOURS OF OPERATION: Monday – Thursday 8:30-5:00 and Friday 8:00- 4:30 p.m.

NATIONAL HEALTH FUND



NAME OF ORGANIZATION: NATIONAL HEALTH FUND

ADDRESS: 25 Dominica Drive. Kingston 5

PHONE: 1-888-NHF CARE, (876) 906-1106

FAX: (876) 906-1105

EMAIL: rbarrett@nhf.org.jm or nnnani@nhf.org.jm

WEBSITE: <http://www.nhf.org.jm/index.dti>

CONTACT PERSON: Mr. Raphael Barrett, Chief Executive Officer

PHONE: (876) 906-1106

FAX: (876) 906-1105

EMAIL: rbarrett@nhf.org.jm

PROGRAMME DESCRIPTION: The National Health Fund is established to provide financial support to the national healthcare system to improve its effectiveness and the health of the Jamaican population through two categories of benefits.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Individual Benefits will assist persons to meet the high cost of filling prescriptions. The NHF seeks to reduce the out-of-pocket expenditure for person registered with the Fund and who use public or private sector participating pharmacies, for specific pharmaceuticals used in treating the illnesses covered.

ELIGIBILITY CRITERIA OR REQUIREMENTS: All persons suffering from any one or more of the listed illnesses, young or old can benefit from the Fund; Arthritis, Asthma, Breast cancer, Diabetes, Epilepsy, Glaucoma, Hypertension, Ischaemic Heart Disease, Major depression, Prostate cancer, Psychosis, Rheumatic fever heart disease, vascular disease, high cholesterol.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Collect an application form from the NHF offices located at the Towers, 25 Dominica Drive, Kingston 5 (New Kingston), Electoral Office of Jamaica EOJ the NHF Enrollment Desk at

hospital, doctor's office, health center or pharmacy near you. Only printed Application Forms will be accepted.

2. Complete the application form and have your doctor certify that you have one or more of the conditions covered.
3. Hand it in to the nearest Enrollment Desk or at the NHF offices with your TRN and proof of identification (driver's license, passport, voter's ID).
4. If you do not have a TRN you must apply for one at the tax Office. Your application Form will not be accepted for processing without a TRN. TRN will be made available to children for the purpose of enrolling with the NHF.
5. If you do not have any of the above-named identification may register as an EOJ elector to receive a voter's ID.?

BENEFITS PROVIDED: NHF Individual Benefits provide assistance to persons, initially, to purchase specific prescription drugs used in the treatment and management of designated chronic illnesses. The NHF also conducts an intensive public information programme to educate the public about chronic illness prevention and management.

NHF Institutional Benefits provide assistance to private and public sector organizations for projects. The Health Promotion & Protection Fund provides financial assistance for projects that support primary health care with an emphasis on health promotion and illness prevention. The Health Support Fund provides financial assistance for projects in the public sector to help improve infrastructure and service delivery facilities.

HOURS OF OPERATION: Monday- Thursday 8:30-4:00 p.m. and Friday 8:30-3:00 p.m.

NATIONAL HOUSING TRUST



NAME OF ORGANIZATION: NATIONAL HOUSING TRUST

ADDRESS: 4 Park Boulevard, Kingston 5.

PHONE: (876) 929-6500-9

FAX: (876) 968-6953

EMAIL: info@nht.gov.jm

WEBSITE: <http://www.nht.gov.jm/>

CONTACT PERSON: Mr. Earl Samuels, Managing Director

PHONE: (876) 929-6500-9

FAX: (876) 968-3286

EMAIL: abidal@nht.gov.jm

PROGRAMME DESCRIPTION: The National Housing Trust was established in 1976 to address the housing shortage which resulted from a growing population and the inadequate annual output of houses by the public and private sectors. The Trust emerged out of the need for a financial institution that could mobilize additional funds for housing and ensure that those funds are available to more Jamaican families at rates below the traditional markets rates. The institution was given a broad mandate:

1. To add to and improve the country's existing supply of housing;
2. To enhance the usefulness of the funds of the Trust by promoting greater efficiency in the housing sector.

The NHT is funded by a combination of personal and corporate contributions. Employers are required to deduct 2% of each employee's salary along with 3% of their own wage bill and remit these funds to the NHT on a monthly basis. Self-employed persons contribute 2% or 3% of earnings depending on the occupational category in which they fall.

Under the NHT Act, all employed persons, between the ages of 18 and 65, who are earning the minimum wage and over must make contributions to the Trust

Strategic Objectives:

1. To develop and market innovative and affordable quality housing products and services to meet demand.
2. Implement an infrastructure for a customer-centered business model.
3. Establish strategic alliances with external entities to enhance efficiency.

4. To transform targeted communities into well maintained, self-sufficient communities.
5. To implement a Comprehensive Human Resource Management System.
6. To implement a comprehensive information management infrastructure.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Housing Options.

ELIGIBILITY CRITERIA OR REQUIREMENTS: In order to become qualified for any NHT Loan you must satisfy these conditions:

1. Be between the age of eighteen (18) to sixty-five (65) years old;
2. Be currently employed/self-employed;
3. Make payments to the Trust at the rate of 2% or 3% of earnings (gross: if employed / net: if self-employed);
4. Have at least 52 weekly contributions, 13 of which should have been made in the last 26 weeks immediately preceding the application date; and the applicant is currently contributing;
5. At the time of application for a mortgage, have accounted for the last 3 years of working life, to the satisfaction of the Trust; and
6. Earn no less than the minimum wage as specified by Jamaican Law.
7. In the case of the Solar Water Heater Loan, is a qualified NHT contributor or a recognised institution.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: You become eligible for a benefit after making at least 52 weekly contributions, 13 of which should have been made in the last 26 weeks immediately preceding the application date.

BENEFITS PROVIDED: House Loans

The maximum a single applicant can access:

1. Home Owners' Loan - \$1million
2. Non Home Owners Loan –Open
3. Market, Build On Own Land, Scheme Loan, Serviced lot, House lot, Construction Funds, \$1-3million
4. Serviced Lot and House Lot - \$1 million
5. The NHT will lend a single applicant \$1million to purchase land and up to \$1.6 million with one co-applicant. It also lends \$3million to purchase a house on the Open Market and \$3 million with a co-applicant

HOURS OF OPERATION: Mon. – Thursday 7:30 - 4:00 p.m. and Fridays 7:30 - 3:00 p.m.

NATIONAL INSURANCE SCHEME

NAME OF ORGANIZATION: NATIONAL INSURANCE SCHEME

ADDRESS: Ministry of Labor and Social Security, 14 National Heroes Circle, Kingston 4,

PHONE:

FAX:

EMAIL:

WEBSITE:

CONTACT PERSON:

PHONE: (876)

FAX:

EMAIL:

PROGRAMME DESCRIPTION: National Insurance is a compulsory contributory funded social security scheme.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Under the National Insurance Act, every person on attaining age 18 years is required to be registered under the National Insurance Scheme. The ministry maintains a permanent record for each person registered under the scheme. This is called a life record and comprises:

- ❖ The insured's national insurance number.
- ❖ The insured's name.
- ❖ The employer(s) name and reference number(s)
- ❖ The number of weeks worked.
- ❖ The joint employee/employer contributions.
- ❖ The national insurance number is the means by which the ministry identifies each contributor.

ELIGIBILITY CRITERIA OR REQUIREMENTS: All persons who are gainfully occupied in insurable employment are required to register under the NIS.

Males should be between the ages of 18 and 65 years and females between 18 and 60 years. If a man continues in insurable employment beyond age 65 and the woman after age 60, for the ensuing five years or any part thereof he/she must continue to contribute to the NIS.

Employed Persons, Self-employed Persons, Voluntary Contributors

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

BENEFITS PROVIDED: The payment of contributions on a weekly, fortnightly, or monthly basis makes the contributor or his/her beneficiary eligible for benefits under the scheme, provided the relevant conditions are met.

The total number of weekly contributions determines the level of benefits paid at retirement or during his/her lifetime.

HOURS OF OPERATION: Monday – Friday 8:30 a.m. -5:00 p.m.

NATIONAL LIBRARY OF JAMAICA



NAME OF ORGANIZATION: NATIONAL LIBRARY OF JAMAICA

ADDRESS: 12 East Street, Kingston

PHONE: (876) 967-1526, 967-2516, 967-2494, 967-2496

FAX: (876) 922-5567

EMAIL: nljresearch@cwjamaica.com

WEBSITE: <http://www.nlj.org.jm>

CONTACT PERSON: Mrs. Winsome Watson, Executive Director

PHONE: (876) 967-1526

FAX: (876) 922-5567

EMAIL: nljresearch@cwjamaica.com

PROGRAMME DESCRIPTION: The National Library of Jamaica was established in 1979 under the Institute of Jamaica Act of 1978. It originated from the collection of the West India Reference Library (WIRL) which was founded in 1894 as a section of the Public Library of the Institute of Jamaica. This public library was the first of its kind in Jamaica

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

The National Library of Jamaica is Jamaica's premier library for fostering and promoting the nation's knowledge of its history, heritage and information sources. The mission of the National Library is to collect, preserve, and document and facilitate access to the nation's cultural heritage, through the promotion, coordination and development of a network of technologically enhanced libraries and services.

Acquisitions Department- The main objectives of the Acquisitions Department are to acquire:

1. All material (print, non-print and electronic) published, issued or produced in Jamaica
2. Items published or produced by Jamaicans living abroad
3. Items published or produced abroad about Jamaica or Jamaicans

The Acquisitions Department also has the responsibility for the administration of the International Standard Book Number (ISBN) programme and the management of the Legal Deposit System.

Audio-Visual Department. Aims to identify, collect, provide access, preserve and maintain the social, cultural and market value of the nation's heritage of sound and moving images resources.

Research and Information Department. Receives and processes all requests for information from clients/users of the library. Research is carried out for local and overseas users.

Special Collections & Conservation. Responsible for the preservation and conservation of the library's irreplaceable collections as well as for the management of these items (Manuscripts, microfilms, maps, newspapers, prints).

Information Network Systems Department. Responsible for the design, implementation and maintenance of the library's databases, Local Area Network and the coordination and development of a computer based information network of libraries. Provides consultancy services related to CDS/ISIS.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Not a membership library

BENEFITS PROVIDED: The Library is a reference library and materials from the collection may only be used in-house. Three reading rooms are provided for public inspection of materials - the General Reading Room, the Rare Books Reading Room and the Special Collections Reading Room.

HOURS OF OPERATION: Monday to Thursday 9:00 a.m. - 5:00 p.m. and Fridays 9:00 a.m. - 4:00 p.m.

NATIONAL SOLID WASTE MANAGEMENT AUTHORITY



NAME OF ORGANIZATION: NATIONAL SOLID WASTE MANAGEMENT AUTHORITY

ADDRESS: 61 Half Way Tree Road, Kingston 10

PHONE: (876) 926-8559; (876) 926- 5170 or 1-888-CLEAN-JA (253-2652)

FAX: (876) 920-1415

EMAIL: nswma@nswma.gov.jm

WEBSITE: <http://www.nswma.gov.jm/wip/contact.htm>

CONTACT PERSON: Mr. Christopher Powell, Acting Executive Director

PHONE: (876) 926-8559; (876) 926- 5170

FAX: (876) 920-1415

EMAIL: nswma@nswma.gov.jm

PROGRAMME DESCRIPTION: The National Solid Waste Management Authority (NSWMA) was established in April 2002 to effectively manage and regulate the collection and disposal of solid waste in Jamaica. The Authority aims to safeguard public health and the environment by ensuring that domestic waste is collected, stored, transported, recycled, reused or disposed of in an environmentally sound manner through public education and by the necessary enforcement steps to guarantee compliance with the National Solid Waste Management Act, 2001. Charged with the mandate to effectively manage solid waste in all ways and forms throughout the entire island on an everyday basis, the Authority also acts in times of national disasters or emergencies.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Establishing the standards and criteria that must be attained by operators in the solid waste sector as well as the general public.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Must adhere to the standards established in their proposal.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Submit a proposal

BENEFITS PROVIDED: Policy and standards dictate the following:

1. Licensing of solid waste companies, collection vehicles and disposal site operators.

2. Contracting solid waste collectors for municipal garbage collection.
3. Establishing appropriate collection zones in collaboration with the Parish Councils, the Kingston and St. Andrew Corporation (KSAC) and the Town Planning Authority.
4. Operating solid waste disposal sites in the medium term while preparing them for divestment to the private sector.
5. Establishing tipping fee structures and rates for industrial and large commercial entities disposing of waste at the approved disposal sites.
6. Instituting measures to encourage waste reduction and resource recovery

HOURS OF OPERATION: Monday -Friday, 8:30 a.m. -4:30 p.m.

OTHER USEFUL INFORMATION: Will be moving away from operational back to policy as their primary focus in the upcoming year. Starting a ticketing system of fines to reduce littering, using a more punitive style.

NATIONAL YOUTH SERVICE



NAME OF ORGANIZATION: NATIONAL YOUTH SERVICE

ADDRESS: 1st Floor, 6 Collins Green Ave, Kingston 5

PHONE: (876) 754-9816 -8, 754-9821, 908-2031, 908-2032

FAX: (876) 754-9820

EMAIL: mail@nysjamaica.org

WEBSITE: www.nysjamaica.org

CONTACT PERSON: Mr. Adin Hair Jones, Executive Director

PHONE: (876) 754-9816 -8, 754-9821, 908-2031, 908-2032

FAX: (876) 754-9820

EMAIL: mail@nysjamaica.org

PROGRAMME DESCRIPTION: The NYS mandate therefore, is to tackle youth issues and make a meaningful impact on the number of unattached youth (i.e. unemployed and not enrolled in school) in Jamaica now totaling over 140,000.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The organization is uniquely suited to effectively address many of the social issues facing young people in Jamaica. Consequently, the NYS manages a number of programmes including:

1. The Corps Programme – a four-week career training and re-socialization residential orientation then six-month job placement for high school graduates, aged 17-24 years
2. The Jamaica/Canada Youth Exchange (JAMCANYE) – An annual youth exchange programme conducted in association with Canada World Youth focused on literacy projects.
3. The Jamaica Values and Attitudes Project for Tertiary Students (JAMVAT) – A programme that provides partial payment of tuition fees in exchange for voluntary service.
4. The Information Communication Technology (ICT) – A certificate course for the disabled.
5. The National Summer Employment Programme – An annual programme employing on average 4,000 students island-wide during the summer holidays.
6. The NYS in Schools Project – A new project geared toward instilling core values in high school students through service clubs.
7. The NYS Volunteerism Project – Periodic projects managed by the NYS in association with private sponsors, national, parish and community organizations, cadets, community members and NYS participants.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Recruitment and Selection: Participants for each corps are recruited from every parish by Corporate Services Officers (CSOs). Participants can apply by returning completed forms to the NYS office in their parish indicating their corps of preference. NYS Corps Programme application forms are available at all

parish offices. Final selection is done through an interview process. Participants must meet the following requirements:

1. Be 17 – 24 years.
2. Have completed secondary education.
3. Possess basic literacy skills.
4. Possess a minimum of two subjects (GCE, CXC, and SSC).
5. Be unemployed or not attending school.
6. Applications are accepted throughout the year.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Fill in Application Form
2. One passport size certified photograph
3. copy of birth certificate
4. Relevant school records
5. Reference Letter

BENEFITS PROVIDED:

Pre Graduation Benefits - During orientation participants will be able to receive the following:

1. Savings Account being opened
2. Tax Registration Number
3. National Insurance Scheme Registration
4. National Housing Trust
5. Registration
6. Career guidance and monitoring will be organized through workshops while volunteers are in service.

Post Service Opportunities - Participants will receive the following after service:

National Housing Trust benefit.

1. Recommendations for access to Parish Council Banks and Micro Investment Development Agency loans for Agricultural purposes and Small Business development.
2. Assistance to attain matriculation for tertiary institutions.
3. Financial assistance for tertiary education.
4. International Scholarships.
5. Participation in International Exchange Programmes.

HOURS OF OPERATION: 8:30 a.m. to 5:00 p.m. Monday to Thursday; 8:30 am to 4:00 pm Fridays

OFFICE OF DISASTER PREPAREDNESS AND EMERGENCY MANAGEMENT



NAME OF ORGANIZATION: OFFICE OF DISASTER PREPAREDNESS AND EMERGENCY MANAGEMENT

ADDRESS: 12 Camp Road, Kingston 4.

PHONE: (876) 928-5111-4

FAX: (876) 928-5503

EMAIL: info@odpem.org.jm

WEBSITE: <http://www.odpem.org.jm/>

CONTACT PERSON: Mr. Ronald Jackson, Acting Director General or Mr. Lawrence Adams Director for Corporate Services

PHONE: (876) 928-5111-4

FAX: (876) 928-5503

EMAIL: rjackson@adpem.org.jm

PROGRAMME DESCRIPTION: The Office of Disaster Preparedness and Emergency Management is committed to taking pro-active and timely measures to prevent or reduce the impact of hazards on Jamaica, its people, natural resources and economy through its trained and professional staff, the use of appropriate technology and collaborative efforts with national, regional and international agencies.

The Office of Disaster Preparedness and Emergency Management (ODPEM) is the agency of the Government of Jamaica responsible for:

Taking actions to reduce the impact of disasters and emergencies on the Jamaican population and economy, as the country is known to be vulnerable to various hazards such as hurricanes, earthquakes and floods among others.

1. Coordinating emergency and relief operations in major events.
2. Create and maintain contingency plans at national, parish and local levels.
3. Promote public awareness of disaster threats and appropriate response monitor the effectiveness of the hazards mitigation strategies, which are an integral part of the physical and economic planning system.
4. Establish an emergency operating system, supported by appropriate communication facilities
5. Coordinate emergency response when major events occur.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Disaster management and Preparedness and provide training to Schools and Business planes (Earth quake drills, etc) Facilitate you or your organization with any of the following services/items.

1. Tents
2. Chairs and Tables
3. Portable toilets
4. Tree Cutting/Pruning

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: Schools, Churches and Communities are free. The cost for offices and organizations are 1 hour \$3,000, 2 hours \$5,000 1/2 Seminar day \$7,500.

PROCESS OF ENROLLMENT/ REGISTRATION: Write a letter to the Director of Information and Training specifying the nature of training.

BENEFITS PROVIDED:

1. Implementation of Community and Vulnerability Reduction Programme in Portland
2. Development of National Disaster Management Plan and Policies
3. Relocation of vulnerable persons as a mitigation measure
4. Coordination of response, assessment and clean-up activities for disasters and major incidents.
5. Establishment of a National Zonal Programme of community- based disaster management structures and procedures.
6. Completion and maintenance of a National Disaster Catalogue and Hazard Data Base.
7. Completion of Damage Assessment Reports for disaster incidents
8. Establishment of a National Emergency Operations Centre
9. Establishment of a National Shelter Programme
10. Establishment of Community Flood Warning Systems.
11. Establishment of a National Relief and Procurement Policy.
12. The development of websites, including one specifically dedicated to children.

Since 1994 The Office of Disaster Preparedness and Emergency Management has been offering rental services for functions and recreation activities to public agencies, NGO's and individuals requiring this type of service.

HOURS OF OPERATION: Mondays through Fridays 8:30am - 4:30pm. The office is closed on weekends and on public holidays.

OFFICE OF THE CONTRACTOR GENERAL



NAME OF ORGANIZATION: OFFICE OF THE CONTRACTOR GENERAL

ADDRESS: 17 Knutsford Boulevard, Kingston 5.

PHONE: (876) 929-6460

FAX: (876) 929-7335

EMAIL: general@ocg.gov.jm

WEBSITE: <http://www.ocg.gov.jm/ocg/overview.php>

CONTACT PERSON: Mr. Craig Beresford, Director of Administration

PHONE: (876) 929-7335

FAX: (876) 929-7335

EMAIL: general@ocg.gov.jm

PROGRAMME DESCRIPTION: Its main purpose is to provide resources for the Contractor-General in order that he may carry out his mandate as stated under the Contractor-General Act of 1983. These include human, administrative, financial and physical resources. The OC-G is also the secretariat for the National Contracts Commission

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Office may offer advice to agencies from as early as or even before the tender is advertised, thereby ensuring that all the elements are included in the published Tender Advertisement.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: The Office of the Contractor-General will present a workshop upon your request. Contact the Office by telephone, fax or e-mail and discuss arrangements with the Communications Officer.

BENEFITS PROVIDED:

The Mission of the Office of the Contractor General is to effectively discharge the requirements of the Contractor-General Act and, in so doing, to:

1. Monitor and investigate the award and implementation of contracts, licenses, permits, concessions and the divestment of government assets;

2. Improve and make fair and equitable the system of awarding contracts, licenses, permits, concessions and the divestment of government assets;
3. Ensure that all public sector agencies give the widest possible opportunity to qualified persons to bid for contracts and divestments or to apply for licenses and permits;
4. Create a positive image of the public procurement process by promoting integrity, professionalism, transparency, efficiency and, in so doing, to thereby engender public confidence.

HOURS OF OPERATION: Monday- Thursday 8:30-5:00 and Friday 8:30-4:00 p.m.

OFFICE OF UTILITIES REGULATION



NAME OF ORGANIZATION: OFFICE OF UTILITIES REGULATION

ADDRESS: PCJ Resource Centre. 3rd Floor, 36 Trafalgar Road, Kingston 10

PHONE: (876) 968-6053; (876) 968-6054

FAX: (876) 929-3635

EMAIL: consumer@our.org.jm

WEBSITE: www.our.org.jm

CONTACT PERSON: Mr. J. Paul Morgan, Director General

PHONE: (876) 968-6053; (876) 968-6054

FAX: (876) 929-3635

EMAIL: pmorgan@our.org.jm

PROGRAMME DESCRIPTION: To contribute to national development by creating an environment for the efficient delivery of utility services to the customers whilst ensuring that service providers have the opportunity to make a reasonable return on investment.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

The objectives of the O.U.R. are to:

1. Establish and maintain transparent, consistent and objective rules for the regulation of utility service providers.
2. Promote the long term, efficient provision of utility services for national development consistent with Government policy.
3. Provide an avenue of appeal for consumers in their relationship with the utility service providers.
4. Work with other related agencies in the promotion of a sustainable environment.
5. Act independently and impartially.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Problem with a utility company.

COST OF REGISTRATION/ ENROLLMENT: None for Complaints.

PROCESS OF ENROLLMENT/ REGISTRATION: Complaint forms are available at post offices islandwide. They do not require a stamp. Fill out as many as you need and leave at the post office.

BENEFITS PROVIDED: The O.U.R. seeks to protect the rights of customers of utility companies. If you have a problem with one of the utility companies the Consumer Affairs Department (CAD) will thoroughly investigate the matter, and this investigation will not cost you anything. However we

recommend that you first discuss the complaint with the utility company. If you are not satisfied with the company's response or if they do not respond to you, get in touch with the OUR.
Public Education- the OUR is committed to public education and consultation. We regularly organize seminars and town meetings.

HOURS OF OPERATION: Monday – Friday 8:00- 5:00 and Friday 4:30 p.m.

ONE RIVER NETWORK



NAME OF ORGANIZATION: ONE RIVER NETWORK

EMAIL: Network@oneriver.org

WEBSITE: <http://oneriver.org>

PROGRAMME DESCRIPTION: A project of Seaville Friends Meeting (Quaker) in Southern New Jersey, One River Computer Recycling started in 1996 as Jamaican Computer Inroads. Working with Cathy Lee Gierke, a Peace Corps volunteer in Spanish Town, Jamaica, the first shipment consisted of 2 apple IIe clones. Efforts continued and with the assistance of Air Jamaica additional shipments were made and more computers were installed in more schools. Initial recipients included Spanish Town Primary School, Guanaboa Vale All Age School, Kitson Town and others.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Equipment consisted largely of DOS based, 286 and 386 machines, 486 and Pentium computers. On average year One River assisted 2 to 5 schools, sending an average of fifty systems to Jamaica each year.

ELIGIBILITY CRITERIA OR REQUIREMENTS: If your group wishes to request free website please visits our contact page.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED: We are no longer able to provide free or reduced cost computers. We currently offer Free Website hosting to Jamaican Schools and NGO's.

1. We offer password protected FTP access to each school so that they control the content and can upload and modify their website as needed. We will design and manage pages for schools until they are technically "up to speed"
2. We offer FREE hosting of web pages/ websites for schools located in Jamaica WI
3. We offer sites that permit PHP content
4. We offer a free web based email account for each school site
5. If the need arises, access to an online database is possible

HOURS OF OPERATION: 24 Hours

OTHER USEFUL INFORMATION:

Due to the high cost of retrieval of donated systems, combined with the high cost of shipping, in August 2004 after 9 years of operation, One River Computer Recycling ceased operation. One River Networking commenced operation with the objective of providing a FREE presence on the internet, by offering free web sites to Jamaican schools and non profits

Clients

Halfway Tree Primary School Kingston, Jamaica oneriver.org/halfwaytree

Drews Avenue Primary School Kingston, Jamaica oneriver.org/daps

Guanaboa Vale All Age School Guanaboa Vale, Jamaica (WI) guanaboa.oneriver.org

St James High School Montego Bay Jamaica oneriver.org/stjames

Watermount All Age School St Catherine Parish, Jamaica WI oneriver.org/watermount

OPERATION FRIENDSHIP



NAME OF ORGANIZATION: OPERATION FRIENDSHIP JAMAICA

ADDRESS: 2c East Bell Road, Kingston 11, Jamaica

PHONE: (876) 923-8933

FAX: (876) 923-0802

EMAIL: ed@cwjamaica.org

WEBSITE: <http://www.friendshipjamaica.org/>

CONTACT PERSON: Rev. Dr. Webster Edwards, Executive Director

PHONE: (876) 923-8933

FAX: (876) 923-0802

EMAIL: ed@cwjamaica.org

PROGRAMME DESCRIPTION: To open portals of opportunity for urban youth by empowering them with marketable skills so that they may become contributing members of society. Toward this end, we offer educational and employment creation opportunities, comprehensive health care, and a programme aimed at the mitigation of crime and violence. This develops self pride, self respect and ultimately respect for others as well as civic pride.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Employment Creation
2. Marketable Skills Development
3. Human Capital Development
4. Poverty Reduction
5. Community Advocacy
6. Crime Reduction
7. Family Life Education
8. Primary Health Care
9. Early Childhood Education

ELIGIBILITY CRITERIA OR REQUIREMENTS: Our services are offered free of charge to the vulnerable young men and women in the inner-city of Kingston, Jamaica

COST OF REGISTRATION/ ENROLLMENT: Mathematics, English and Entrepreneurial Studies are essential components of the programme.

PROCESS OF ENROLLMENT/ REGISTRATION: Interested persons can apply directly to Operation Friendship for admission to the programme.

BENEFITS PROVIDED:

1. Students are given a small allowance during training to assist with lunch and transportation.
2. Skills Training
3. Apparel and Drapery (Garment Construction)
4. Cabinetmaking
5. Auto body Repair
6. Information Technology
7. Family Planning. Operation Friendship plays a major role in the national family planning programme. We recruit, counsel and provide family planning services for teen acceptors as well as sexually active adolescents and adults.
8. Family Life Education. This programme emphasizes human sexuality, human relationships, and human growth and development for males and females between the ages of 12-19 years. Both individual and group counseling are offered by a trained family life education counselor.
9. Counseling. Many persons from the communities in which Operation Friendship operates have been helped to deal with their emotional and social problems in the counseling department.

HOURS OF OPERATION: Monday-Friday 8:00 -4:00 p.m.



NAME OF ORGANIZATION: OPERATION RESTORATION

ADDRESS: 12C Collie Smith Drive. Kingston 12

PHONE: (876) 967-4245

FAX: (876) 967-4245

EMAIL: restoringjamaica@yahoo.com

WEBSITE: www.operation-restoration.org

CONTACT PERSON: Ms. Lorna Archer Stanley, Principal and Founder

PHONE: (876) 967-4245

FAX: (876) 967-4245

EMAIL: restoringjamaica@yahoo.com

PROGRAMME DESCRIPTION: The primary objectives of Operation Restoration are to:

1. Provide Christian education and counseling for children and adults, particularly those engaged in or falling into criminal activity.
2. Provide a "safe haven" of nurturing activities for young people at the end of the school day.
3. Train young men and women for leadership.
4. Redress the publics and the residents' own negative image of Trench Town and surrounding communities.
5. Provide training and vocational skills to create opportunities for self-employment.
6. Create a successful pilot project that can be replicated in other inner-city communities.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Operation Restoration has been serving communities in and around Trench Town, Jamaica for over ten years.

Currently, there are five main areas of service we provide for the community:

1. After-school Programme
2. Community Outreach Programme
3. Youth off the Streets (YOTS)
4. Incentive Programme
5. Spiritual Enrichment/Counseling Programme

ELIGIBILITY CRITERIA OR REQUIREMENTS:

1. Must pass reading level test
2. Age 12-21 years

COST OF REGISTRATION/ ENROLLMENT: \$100 and \$6000 school fee

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Fill out a registration form
2. Bring birth certificate
3. Passport picture
4. Recommendation from previous school
5. Report card

BENEFITS PROVIDED: It is a program that helps to develop the whole community. In addition to reaching out to the indigent, Operation Restoration is actively involved in the peacekeeping process and is often called upon to mediate conflicts. The Community Outreach Programme was also one of the original services offered. Services offered include the following:

1. Trench Town Youth Fraternity
2. Strong Women of Trench Town
3. Office/Secretarial Services
4. Youth off the Street (YOTS)
5. Spiritual Enrichment/Counseling Programme

HOURS OF OPERATION: Monday – Friday 8:00- 5:00 p.m.

OTHER USEFUL INFORMATION: Strong Women of Trench Town involves

To empower women in the community to achieve self-reliance; improved self-esteem and life-changing principles. Organize events outside the community that will expose and broaden their outlook.

Promote artistic and cultural events to help young people realize their full potential

Organize parenting workshops on a regular basis to provide better parenting skills.

To bring peace to this war-torn community.

Deal with teenage pregnancy and HIV/AIDS.

Cater to the indigent and senior citizens in the community by sourcing and providing food on a regular basis to these persons.

A teen parent programme is also being organized to assist young girls with needs they have for their children and to help them to return to school and complete their education.

SWOTT will also be involved in the production of leather-craft items being taught at the school in the Youth off the Streets programme.

Office/Secretarial Services are provided free of charge to the community and our services include recommendations, as well as the preparation of documents that include Resumes, Passport applications.

Justice of the Peace services are vitally needed and are regularly provided.

YOTS provides remedial education and skills training to 15–21-year-old teenagers and young adults.

OPERATION SAVE JAMAICA



NAME OF ORGANIZATION: OPERATION SAVE JAMAICA

ADDRESS: 2 Hampton Close. Kingston 10.

PHONE: (876) 926-5130, 754-3309

FAX: (876) 920-6219

EMAIL: info@operationsavejamaica.org

WEBSITE: <http://www.operationsavejamaica.org/>

CONTACT PERSON: Mr. Bruce Fletcher, Director or Major Neil C. Lewis, Director

PHONE: (876) 492-6982 (Mr. Fletcher) 492-6983(Major Lewis)

FAX: (876) 920-6219

EMAIL: bruce@operationsavejamaica.org or neil@operationsavejamaica.org

PROGRAMME DESCRIPTION: A Christ-based non-profit organization that is working towards seeing *revival*, reformation and transformation come to Jamaica through the united effort of the church. To work towards the realization of revival, reformation and transformation of churches, communities and the nation through the networking of churches, Para-church groups, individuals and relevant organizations and institutions.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

Where there are existing ministries which have a national focus, we lend support and encouragement—these are our affiliates.

Where ministries are absent, but vital to the achievement of OSJ's objectives, we act as a catalyst in the creation and development of those ministries—these are our partners.

As a result, we have a network of partners and affiliates with whom we work.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Would help if they are a Christian.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED:

To work together with other Christians towards:

1. The transformation of communities (especially inner cities) through the power of the gospel and by responding to the felt needs of people and communities.
2. Seeing radical disciples developed in churches, such that they can be entrusted with the responsibilities of the Kingdom.
3. Establishing a revolutionary movement of Godly young people.
4. Bringing about a positive change in the mindset and attitudes of the people of Jamaica by communicating wholesome values, hope and possibilities.
5. Improving Jamaica's governance for the betterment of the people of Jamaica.

OSJ Events

OSJ hosts many events for and in the inner-city communities, among them are concerts, breakfasts, rap sessions and Xtreme Impact youth events.

1. National Prayer Conference 2006 Theme: "Raising the Prayer Level for Revival".
2. Concerts - OSJ has staged a number of concerts in several of Kingston's inner cities, including Maxfield, Trench Town, Grant's Pen, Majesty Gardens and Highlight View, to proclaim the gospel and as a gift of free entertainment to encourage the people.
3. Breakfasts. OSJ has hosted many breakfast meetings, drawing together men from Kingston's inner cities, to challenge them with the gospel and what it means to be a man. These breakfasts are now being run by MAN (Mentoring a Nation), one of OSJ's partners.
4. Rap Sessions- A few discussion sessions in some areas between OSJ and members of the community. The purpose of these sessions is to share alternative ways of thinking, to listen to their concerns and seek out practical ways in which we can help.
5. Drama- Praise Academy, OSJ and Xtreme Impact will be having a dramatic presentation capturing our historic past or present and our future responsibility to God, neighbour and nation.
6. Xtreme Impact- Youth events held in Jamaica and Barbados.

HOURS OF OPERATION: Monday – Friday 9:00 – 5:00 p.m.

**PAN AMERICAN HEALTH ORGANISATION/WORLD HEALTH ORGANISATION
(P.A.H.O./WHO)**



NAME OF ORGANIZATION: PAN AMERICAN HEALTH ORGANISATION/WORLD HEALTH ORGANISATION (P.A.H.O./WHO)

ADDRESS: Oceana Bldg. 7th Floor. 2 King Street Kingston Mail: P.O. Box 384, Crossroads P.O.

PHONE: (876) 967-4626-91; (876) 922-4630

FAX: (876) 967-5189

EMAIL: email@paho.org.jm

WEBSITE: <http://www.paho.org/>

CONTACT PERSON: Dr. Ernest Pate PAHO/WHO Representative in Jamaica

PHONE: (876) 967-4626-91; (876) 922-4630

FAX: (876) 967-5189

EMAIL: e-mail@jam.paho.org

PROGRAMME DESCRIPTION: The Pan American Sanitary Bureau is the Secretariat of PAHO, an international agency specializing in Health. Its Mission is to co-operate technically with the Member Countries and to stimulate co-operation among them in order that, while maintaining a healthy environment and charting a sustainable human development, the peoples of the Americas may achieve Health for ALL by ALL.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Pan American Health Organization (PAHO) is an international public health agency with 100 years of experience in working to improve health and living standards of the countries of the Americas. It serves as the specialized organization for health of the Inter-American System. It also serves as the Regional Office for the Americas of the World Health Organization and enjoys international recognition as part of the United Nations system.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. All Health related Organizations

Criteria:

Restrictions: None

Funding Ceiling: Requests must not exceed the budget of the organization that is allocated annually

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Requests must be submitted one year in advance in time for the preparation of the budget for the following year when the funds will become available
Write a request

BENEFITS PROVIDED:

1. Funding
2. Grants
3. Technical Co-operation

HOURS OF OPERATION: Monday – Friday 8:00-4:30 p.m.

PANOS INSTITUTE OF CARIBBEAN/ JAMAICA



NAME OF ORGANIZATION: PANOS INSTITUTE OF THE CARIBBEAN

ADDRESS: 9 Westminster Road. Kingston 10

PHONE: (876) 920-0070; (876) 920-0071

FAX: (876) 920-0072

EMAIL: panosjamaica@aol.com

WEBSITE: <http://www.panosinst.org/>

CONTACT PERSON: Mrs. Claudette Nolan, Information Support Officer

PHONE: 920-0070

FAX: (876) 920-0072

EMAIL: cbailey@panoscaribbean.org

PROGRAMME DESCRIPTION: Panos stimulates informed and inclusive public debate around key development issues in order to foster sustainable development. We are working to promote an enabling media and communications environment worldwide. Our aim is to ensure that the perspectives of the people whose lives are most affected by development (mainly the poor and marginalized) are included within decision-making and that decisions are subject to their scrutiny and debate. Our priority issues are: media and communications, globalization, HIV/AIDS, environment and conflict. We see gender as integral to all these.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Panos Institute Caribbean is a regional organization that works to strengthen civil society by helping journalists to cover sustainable development issues that are overlooked and misunderstood, in particular those whose impact transcends national boundaries.

Panos coordinates seminars and production of print, broadcast and electronic materials on themes such as child rights, HIV/AIDS, environmental degradation, gender issues and community solutions to development challenges. Panos undertakes these activities in partnerships with local and regional associations, journalists and NGOs.

Additionally, Panos fosters regional alliances and cross-border collaboration among journalists. Panos Caribbean, through investigative teams, targets trans-border issues, collaborating both on the ground and via electronic networks. Panos allows reporters to work across political and language borders and produce new perspectives on under-reported stories.

Media based organization

Education

Assist others to advocate

ELIGIBILITY CRITERIA OR REQUIREMENTS: Poor and Marginalized.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED: Work with marginalized population to educate persons with problems and educate the media to report on issues.

HOURS OF OPERATION: Monday-Friday 9:00-5:00

PEACE AND LOVE IN SOCIETY



NAME OF ORGANIZATION: PEACE AND LOVE IN SOCIETY PALS

ADDRESS: P.O. Box 40 7 North Street

PHONE: (876) 922-3400

FAX: (876) 922-6413

EMAIL: palsjamaica@cwjamaica.com

WEBSITE: www.jamaica-gleaner.com/gleaner/pals/pals.html

CONTACT PERSON: Mrs. Janilee Abrikian, General Manager

PHONE: (876) 967-3995

FAX: (876) 922-6413

EMAIL: palsjamaica@cwjamaica.com

PROGRAMME DESCRIPTION: The letters PALS stand for Peace and Love in Society (Formerly Schools). This programme was started in 1994, as a response to the escalating levels of violence seen in Jamaican schools. Help in developing PALS came from the Peace Education Foundation of the USA and in fact they continue to offer assistance with the ongoing programme as well as occupy a seat on the PALS Board. PALS is sponsored by a not-for-profit foundation which comprises a wide cross section of interests. These include the national media houses, the churches, the teachers, the business sector, and the Government of Jamaica. PALS has been funded in the past by companies in the private sector, the Jamaican Government, international agencies such as UNESCO, PAHO, the Canada Fund and the governments of Japan and The Netherlands.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The challenge that PALS faces is to teach young children between the ages of 6 and 12 years the skills that will enable them to resolve conflict constructively. This programme teaches primary school children in more than 790 schools throughout Jamaica to choose alternatives to self destructive, violent behavior when confronted with conflict. It is believed that success at the primary level will translate to a more peaceful community for future Jamaicans.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

1. Call the PALS office and inform them
2. At the request of the Principal
3. Representative will come in and does needs assessment require 5 days to train teachers.

BENEFITS PROVIDED:

1. Community Building
2. Understanding Conflict
3. Perception
4. Anger Management
5. Rules for Making Peace
6. Effective Communication

These concepts are taught through a set of interactive workbooks used by students at each grade level in the primary system. The workbooks introduce the idea of anger as being a natural emotion, which can then be managed effectively using a set of rules. These "rules for making peace" are central to the programme because they are the principles of non-violent resolution.

PALS operates ongoing training sessions where persons are taught the core concepts of the conflict resolution programme. These trained individuals then go into schools to train teachers. The teachers use this training along with a set of teachers' manuals to guide their students through the interactive workbooks. Additionally, trainers conduct parent and community outreach sessions in an attempt to sensitize the wider community to the problems facing our youngsters.

SuperPALS I, is now in its last phase. This project focused on eleven inner city schools in Kingston and one in Montego Bay, located in areas subject to extreme violence. The project used an intense intervention program, which included not only curriculum implementation but also student mediation, community meetings, parent outreach workshops, and the training of selected teachers in each school who will become the schools' resident trainers.

The current Superpals II is similar to Superpals I in content but focuses on 15 schools in St. Ann, St. Mary and Trelawny, Jamaica's main tourism areas. The Ministry of Tourism has provided the funding for this particular project. It is hoped that with the help of their PALS training, the youngsters will leave school and enter the job market with a more tolerant attitude to persons with varied backgrounds to their own.

The Peace Day initiative started by PALS and the Jamaica Teachers Association attempts to lift the general public's awareness for the programme and their support for Peace in Jamaica by asking Jamaicans to wear blue for the day and turn on their car's headlights. Schools create programmes around the PALS message of non-violence and celebrate with a day of peaceful activities.

HOURS OF OPERATION: Monday-Friday 8:00- 5:30 p.m.



NAME OF ORGANIZATION: PEER COUNSELLING ASSOCIATION OF JAMAICA

ADDRESS: 2c Halsey Avenue, Kingston 3

PHONE: (876) 928-9111 ; (876) 841-4426

FAX: (876) 930-5465

EMAIL: pcajam@netscape.net

WEBSITE: <http://orgs.takingitglobal.org/2176>

CONTACT PERSON: Mr. Ricardo Bennett, Executive Director

PHONE: (876) 928-9111 ; (876) 841-4426

FAX: (876) 930-5465

EMAIL: pcajam@netscape.net

PROGRAMME DESCRIPTION: The Peer Counseling Association of Jamaica (PCAJ) was established in 1990, under the umbrella of the Kingston and St. Andrew Family Life Planning Project, funded by the United Nations Population Fund (UNFPA). The Peer Counseling Association of Jamaica (PCAJ) is a voluntary grassroots organization which provides Life skills Training, Parenting Education and Peer Counseling Programmes in various schools and communities across Jamaica.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: PCAJ is a registered grassroots organization whose mandate is to improve the quality of Jamaican life through the targeting of Jamaican youth, specifically in the areas of self esteem, self expression and empowerment. The Peer Counseling Association of Jamaica encourages and works towards creating positive personal development among and within youth, thereby, influencing and molding the social development of Jamaica's communities.

ELIGIBILITY CRITERIA OR REQUIREMENTS: The Company is organized exclusively to promote and advance the dissemination of Sexual and Reproductive Health information with respect to the raining of persons (regardless of sex, age or class) in life coping skills with special emphasis on and to provide educational and support counseling in sexual reproductive health

COST OF REGISTRATION/ ENROLLMENT: None
Training for organizations (National Youth Service) for a session is approximately \$3500.

PROCESS OF ENROLLMENT/ REGISTRATION:
Psychological and Medical Evaluation

BENEFITS PROVIDED:

1. Promote the education of persons regardless of sex, age or class in sexual and reproductive health care.
2. Collaborate with communities, parents groups and other similar organizations in advancing the importance of support counseling and reproductive health.
3. Offers training to young people to be peer educators whose main objective is to counsel and impart knowledge to their peers on various topics including but not limited to:
4. Reproductive Health - HIV/AIDS and other Sexually Transmitted Diseases, Male and Female Reproductive Organs, Conception and Contraceptives, Human Sexuality, Puberty/Adolescent, Menstruation
5. Family Life Education - Parenting Education, Teenage Pregnancy, Child Abuse
6. Crime and Violence - Conflict Resolution, Domestic Violence
7. Leadership Skills - Morals and Values, Self Esteem
8. Communication - Communication Skills (the effectiveness of communication), Public Speaking
9. Drug Abuse -Dangers of Drugs
10. Environmental Issues - Personal Hygiene

HOURS OF OPERATION: Monday-Friday 9:00-5:00 p.m.

PEOPLE'S ACTION FOR COMMUNITY TRANSFORMATION (PACT)



NAME OF ORGANIZATION: PEOPLE'S ACTION FOR COMMUNITY TRANSFORMATION (PACT)

ADDRESS: 2-6 Grenada Crescent. Kingston 5

PHONE: (876) 920-0334; (876)920-6385.; (876) 926-0322; (876) 968-1984

FAX: (876) 960-7208

EMAIL: pactsec@cwjamaica.com

WEBSITE: <http://www.jamaica-kidz.com/pact/>

CONTACT PERSON: Mrs. Sheila Nicholson, Programme Director

PHONE: (876) 920-0334; (876)920-6385.; (876) 926-0322; (876) 968-1984

FAX: (876) 960-7208

EMAIL: pactsec@cwjamaica.com

PROGRAMME DESCRIPTION: PACT is a coalition of 26 community-based organizations (CBOs) and non-governmental organizations (NGOs), which work primarily in Eastern Jamaica in the inner city areas of Kingston and St. Andrew and the urban communities of St. Catherine and St. Thomas. Since its formation in 1996, PACT has become a recognised leader in the implementation of innovative programmes in the voluntary sector with a new and expanded approach to collaboration, partnership and mentoring.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

To provide a collaborative framework to enable NGOs and CBOs focusing primarily on Poverty reduction and advancement of education throughout Jamaica to effectively empower people to transform their communities.

In so doing, PACT will:

1. Broker arrangements
2. Mobilize resources
3. Provide business opportunities
4. Information and institutional strengthening services through the promotion of collaboration, consensus building and involvement among NGOs and CBOs
5. Business Center
6. Community Based Activities – Expanding education horizons

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. NGOs, CBOs and community members

Criteria:

1. NGOs and CBOs which are actively empowering community residents to improve their communities and to advance education

Restricted to: Organizational Strengthening

Improvement in the capacity of organizations to adequately deliver their programmes

Improvement in education and skills training

Availability of Funding: Technical assistance for capacity development of NGOs, CBOs and individuals is available through the Caribbean Development Bank/CTCS Programme

PACT has no grant funding for NGOs/ CBOs

COST OF REGISTRATION/ ENROLLMENT: \$ 6000 for training through Caribbean Development Bank.

PROCESS OF ENROLLMENT/ REGISTRATION:

Come in and complete an application form and re submit the form which will be faxed off to Barbados.

BENEFITS PROVIDED:

1. Funding
2. Training
3. Technical Assistance

HOURS OF OPERATION: Monday-Fridays 8:30-4:30 p.m.

PESTICIDES CONTROL AUTHORITY



NAME OF ORGANIZATION: PESTICIDES CONTROL AUTHORITY

ADDRESS: 2 - 4 King Street, Kingston. 4th Floor, Oceana Complex

PHONE: (876) 967-1281; (876) 922-2829

FAX: (876) 967-1285

EMAIL: pca@cwjamaica.com

WEBSITE: www.caribpesticides.net

CONTACT PERSON: Mrs. Hyacinth Chin-Sue Walters, Registrar

PHONE: (876) 967-1281; (876) 922-2829

FAX: (876) 967-1285

EMAIL: pca@cwjamaica.com

PROGRAMME DESCRIPTION: The Pesticides Control Authority (PCA) regulates the manufacture, sale, use and disposal of pesticides in Jamaica. Its mission, in collaboration with other relevant agencies, is to reduce the adverse effects of pesticides on food, the environment and public health by improving pesticide management in Jamaica. They regulate a range of manufacturers, distributors, retailers and applicators. To control imports they register products and issue import licenses. Fifty to sixty percent of imported pesticides are used for agriculture.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Issues Licenses
2. Certify pest control operators/applicators
3. License for business
4. Register sellers of restricted pesticides

ELIGIBILITY CRITERIA OR REQUIREMENTS: Persons involved in pesticides

COST OF REGISTRATION/ ENROLLMENT:

Registration of a pesticide \$10,000

Licensee to manufacture a pesticide \$ 7, 500

License Sell restricted pesticide \$7000

Certification for Pest control applicator \$4000

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Submit file to make assessment of chemical to be registered
2. Examine application to ensure requirements are met
3. Will be advised when all requirements are met and pay the fee

BENEFITS PROVIDED: Improve the effectiveness of pesticide regulation and assist firms, especially manufacturers and re-packagers, to adopt international standards. With our assistance, the PCA implemented new standards for labeling and laboratory testing and introduced a new label preparation service in Phase one of the project. New targets to process and approve documents for product licensing were also set.

Help in designing, procuring and implementing a reliable file management and workflow management system. This would provide the PCA with an efficient tracking and monitoring system to improve the registration process. We will also help to underwrite the cost of training PCA staff in the use of the new tracking system.

HOURS OF OPERATION: Monday-Friday 8:30-5:00- Friday 8:30- 4:00

PLANNING INSTITUTE OF JAMAICA



NAME OF ORGANIZATION: PLANNING INSTITUTE OF JAMAICA

ADDRESS: 10-16 Grenada Way Kingston 5,

PHONE: (876) 906-4463-4

FAX: (876) 906-5011

EMAIL: doccen@mail.colis.com

WEBSITE: <http://www.pioj.gov.jm>

CONTACT PERSON: Dr. Wesley Hughes, C.D. Director General

PHONE: (876) 906-4463-4

FAX: (876) 906-5011

EMAIL: whughes@pioj.gov.jm

PROGRAMME DESCRIPTION: The Planning Institute of Jamaica (PIOJ) was established in 1955 as the Central Planning Unit (CPU) with the mandate to provide the Government with research and data information for the development process. The CPU became the National Planning Agency in 1974. The functions, however, remained the same. In 1984 the Agency became a statutory body and its name was changed to the Planning Institute of Jamaica (PIOJ).

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Initiating and coordinating the development of plans, programmes and policies for the economic, financial social, cultural and physical development of Jamaica
2. Undertaking research on national development issues
3. Providing technical support to Cabinet
4. Undertaking consultant activities for Government entities
5. Managing external cooperation agreements and programmes
6. Interfacing with funding agencies
7. Maintaining a national socio-economic library

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: None, persons will have to make an appointment to use the documentation center.

BENEFITS PROVIDED:

1. Research and data information
2. Publications

HOURS OF OPERATION: Monday- Thursday 8:30-5:00 and 8:30- 4:00 p.m. Friday

POLICY PROJECT



NAME OF ORGANIZATION: POLICY PROJECT

ADDRESS: Suite 200 One Thomas Circle, NW Washington, DC 20005

PHONE: 202-775-9680

FAX: 202-775-9694/9698/9699

CONTACT PERSON: Kathy McClure Country Manager

EMAIL: K.McClure@cwjamaica.com

PROGRAMME DESCRIPTION: The POLICY Project in Jamaica is supporting USAID/Kingston and its partners as they work to improve reproductive health (RH) policies and programs in the country and, in particular, RH programs for adolescents.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: POLICY's counterparts in Jamaica are the Ministry of Health (MOH) and the National Family Planning Board (NFPB). The project works with the MOH to disseminate the MOH Strategic Framework for Reproductive Health within the Family Health Program, 2000–2005, and to ensure that work plans at the decentralized level are consistent with the framework. POLICY provides support to the NFPB to help the organization implement its reorganization as well as build its policy advocacy capacity.

BENEFITS PROVIDED:

- Better access to FP/RH services for women and men
- Targeting of programs to those in greatest need of FP/RH services
- Mobilization of governments and communities to prevent HIV/AIDS
- A safer environment for childbirth
- Contraceptive security
- More funding for FP/RH and HIV/AIDS
- Services to meet adolescent reproductive health needs
- Better protection for orphans and vulnerable children
- Decreased discrimination against people and families affected by HIV/AIDS

PRIVATE SECTOR ORGANIZATION OF JAMAICA



NAME OF ORGANIZATION: PRIVATE SECTOR ORGANIZATION OF JAMAICA

ADDRESS: THE CARLTON ALEXANDER BUILDING, 9 HOPE ROAD,
KINGSTON 10,

PHONE: (876) 927-6957-8, (876) 978-6795-6, (876) 978-6798

FAX: (876) 927-5137

EMAIL: psojinfo@psoj.org

WEBSITE: <http://www.psoj.org/>

CONTACT PERSON: Mr. Christopher Zacca, President

PHONE: (876) 927-6957-8

FAX: (876) 927-5137

EMAIL: czacca@atljamaica.com

PROGRAMME DESCRIPTION: A voluntary national organization of some 330 private sector associations, companies and individuals that are working together to promote a healthy and productive private sector. We seek to include everybody in a democratic, dynamic organization that is responsive to the needs and issues of the day.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The organization seeks to influence national policy issues of a political, social, or economic nature.

1. Objectives are to foster unity and cooperation within the private sector;
2. to lobby government for policies and programmes which will support economic growth;
3. to channel private sector resources to help alleviate the economic and social problems of the country;
4. to promote the principles of private enterprise and the free market economic system as being the most effective means of achieving economic growth;
5. To advocate equality of opportunity, freedom and reward for personal initiative.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Open to all

COST OF REGISTRATION/ ENROLLMENT: Determined from the gross annual returns of the Company

PROCESS OF ENROLLMENT/ REGISTRATION

Will have to complete an application form

Must include a Reference who is a member of the PSOJ.

BENEFITS PROVIDED:

1. Activities include: Publications of in-depth economic analyses and forecasts, serving on important government and non-government committees, staging seminars and membership functions aimed to providing information and facilitating networking.
2. The reform process in the Police Force, beginning with the Hirst Report;
3. The drive to connect inflation with money supply;
4. The ongoing process of electoral reform;
5. Amendments to the New Companies and Revenue Administration Acts
6. Promoting the principles of private enterprise and the market system as the most effective model for economic growth for the country.
7. Advocating equality of opportunity, freedom and reward for personal initiative.
8. Fostering unity and co-operation within the private sector.
9. Lobbying government for policies and programmes favourable to the private sector.
10. Channeling private sector resources to help alleviate the economic and social problems of the country
11. Youth Biz Seminar

HOURS OF OPERATION: Monday- Thursday 8:30-4:45 and Friday 8:30-4:00 p.m.

PRIVATE SECTOR DEVELOPMENT PROGRAMME



NAME OF ORGANIZATION: PRIVATE SECTOR DEVELOPMENT PROGRAMME

ADDRESS: The Project Management Unit. Jamaica Promotions Corporation
18 Trafalgar Road, Kingston 10.

PHONE: (876) 978-7755 ext. 4000

FAX: (876) 978-7912

EMAIL: psdpinfo@jamprocorp.com

WEBSITE: www.psdpjamaica.com

PHONE: (876) 978-7755 ext. 4000

FAX: (876) 978-7912

EMAIL: psdpinfo@jamprocorp.com

PROGRAMME DESCRIPTION: A five year technical assistance programme, initiated in 2004 and geared toward enhancing the competitiveness of Jamaica's private sector, in response to the challenges resulting from increased globalization and liberalization of markets. This objective will be achieved via 12 support programmes that can be accessed by private sector firms and Private Sector Organizations and Support Institutions (PSOs).

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Micro, Small and Medium-sized Enterprises (MSMEs) in the productive and services sector, which have growth potential in export markets; Private Sector Organizations and Support Institutions, including not-for-profit organizations that provide critical business development services to private sector firms.

BENEFITS PROVIDED:

1. Cost Sharing Business Development Services (BDS) Scheme – via cost sharing grants up to a maximum of €40,000/\$Jamaican equivalent) to finance specific activities that relate to improving competitiveness.
2. Direct Support Activities – that is, providing direct support programmes to individual firms or groups of firms through:
3. Market Penetration Activities
4. Export Centres
5. Cluster and Sector Initiatives
6. Consortia Business Development Services, via multiple workshops & seminars conducted by PSOs

7. Back Office Services
8. Business Info Points
9. Enterprise Rating and Upgrading – specifically for companies in the Fashion & Agribusiness sectors
10. Access to Corporate Finance, designed to give business interests – particularly from the Micro Small and Medium-sized business segments – increased access to financing from larger segments of Jamaica’s financial services sector. Among the PSDP initiatives that will help to ensure this is the Corporate Finance Broker – a financial planning, advice and hand-holding service for MSMEs, designed to enhance their success in securing appropriate and affordable financing.
11. From capacity-building grants of up to a maximum of €80,000/\$ Jamaican equivalent, on a cost sharing basis;

REGISTRAR GENERAL'S DEPARTMENT



NAME OF ORGANIZATION: REGISTRAR GENERAL'S DEPARTMENT

ADDRESS: Twickenham Park, St. Catherine

PHONE: (876) 984-3042, (876) 984-3044

FAX: (876) 749-6457

EMAIL: information@rgd.gov.jm

WEBSITE: <http://www.rgd.gov.jm/>

CONTACT PERSON: Mrs. Hazel Cunningham, Communications Officer

PHONE: (876) 984-1701

FAX: (876) 7907-4541

EMAIL: hazel.cunnigham@rgd.gov.jm

PROGRAMME DESCRIPTION: The Registrar General's Department (RGD) plays a key role in national development as it is the only organization in Jamaica which is responsible for registering births, fetal deaths, marriages and deaths, also known as vital events.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Registrar General's Department (RGD) is an Executive Agency and Jamaica's sole repository of birth, death, marriage and fetal death records. The RGD is responsible carrying out the following activities:

1. Keeping safe important historical and public documents such as wills, naturalization certificates of citizenship and Laws of Jamaica
2. Classifying diseases indicated on the Medical Certificates of the cause of death (MCCD)
3. Monitoring the activities of all Marriage Officers, Civil Registrars and Local District Registrars (LDR) - persons who register births and deaths.
4. Producing certified copies of birth, death, and marriage records on request.
5. Producing no impediment certificates
6. Correcting errors of fact on vital records
7. Adding a father's particulars to his child's birth record
8. Authorizing and effecting re-registrations
9. Authorizing and effecting late-registrations
10. Registering Opticians, Trade Unions, Building Societies and Staff Associations

11. Producing statistical reports and summaries from registration records and data. These statistics include disease classification using the tenth revision of the International Classification of Diseases (ICD-10) standards
12. Recording deeds such as Deed Polls, Conveyances, Bills of Sale and Powers of Attorney
13. Registering and indexing of mortgages and releases from National Housing Trust, Agricultural Credit Board and Peoples' Cooperative Bank.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT:

Product and Service	First Copy J\$	Additional Copy J\$	Two Copies J\$
Birth, Death and Marriage With Entry Number / Marriage Officer's Name	650	100	750
Birth Death and Marriage Without Entry Number / Marriage Officer's Name	750	100	850
General Search For Entry of Birth or Death	100		
No Impediment	5000		
Record Updating			
Late Entry of Name	2000	100	2100
Addition of Father's Particular's (Status)	500	100	600
Re-registration	500	100	600
Correction of Error	2000	100	2100
Adoption	650	100	750
Late Registration	3000	100	3100
Genealogical Research and other research	600 per hour		
Asset Lien Verification	200		
Drafting of Deed Poll	5000		
Fees Payable To Local District Registrar			
Registering of Births and Death and Stillbirths	200		
Registering a birth after 12 months	300		

For 7 -Day Service or Express Service the Following Fees Are Charged In Addition To Regular Fees Quoted Above

7-DAY FEE (Product delivery 7 business days after payment)	J\$
BIRTH, DEATH, MARRIAGE	500
CORRECTION OF ERROR, LATE ENTRY OF NAME, RE-REGISTRATION, STATUS, ADOPTION	750
LATE REGISTRATION	1000
EXPRESS SERVICE (Product delivery within 24hrs of payment)	J\$
BIRTH, DEATH, MARRIAGE	1500

CORRECTION OF ERROR, LATE ENTRY OF NAME, RE-REGISTRATION, STATUS, ADOPTION	3000
LATE REGISTRATION	4000

Payment for the express service must be made before 11:00am local time in order for certificates to be provided within 24hrs of payment. Applications for express service received after 11:00am will be provided within 48hrs of payment. Applications received on Fridays or the day before a public holiday will be processed for delivery on the business day immediately following the weekend or public holiday.
Overseas Customers

<i>Product and Service</i>	
United States Customers	
Ordinary	USD 55
Express	USD 85
Other Customers	
Ordinary	USD 70
Express	USD 110

Express applications for overseas customers are processed within 7-10 business days and ordinary applications are processed within 2-4 weeks. All overseas customers will receive 6 copies of the certificate. The prices quoted above include the cost of shipping and handling and all certificates will be delivered by courier to the address stated on the application form.

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED:

1. Certificate of vital events (Birth, Death, Marriage, Adoption)
2. Genealogical Research
3. Registry Weddings
4. Outreach (mobile and special)
5. Deed Polls

HOURS OF OPERATION: Mondays-Fridays 8:30 a.m and 5:00 pm

OTHER USEFUL INFORMATION: RGD's corporate office and main operating location is at Twickenham Park, St. Catherine and its seven regional offices are in the parishes of St. Andrew, Manchester, St. Elizabeth, Westmoreland, St. James, St. Ann and Portland. RGD was accorded Executive Agency status on April 1, 1999. The Agency is among the first four pilot entities which became Executive Agencies under the Government of Jamaica's Public Sector Modernization Project (PSMP).

**OFFICE OF THE REGISTRAR OF COMPANIES /COMPANIES OFFICE OF
JAMAICA**



NAME OF ORGANIZATION: OFFICE OF THE REGISTRAR OF COMPANIES

ADDRESS: 1 Grenada Way. Kingston 5

PHONE: (876) 908-4419-26

FAX: (876) 960-7152

EMAIL: custsupport@orcjamaica.com

WEBSITE: <http://www.orcjamaica.com>

CONTACT PERSON: Mrs. Judith Ramlogan, Chief Executive Officer

PHONE: (876) 908-4419-26

FAX: (876) 960-7152

EMAIL: ramloganj@orcjamaica.com

PROGRAMME DESCRIPTION: The Office of the Registrar of Companies which has responsibility for the day to day administration of the following subjects:

1. Companies
2. Trademarks
3. Industrial Designs
4. Industrial and Provident Societies
5. Business Names
6. Recording of Patents

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The ORC informs and educates customers and guides them through the process of registering companies and business names as well as other services.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Each person who intends to go into business must decide on the legal structure best suited to his or her needs. The legal structure of a commercial enterprise defines the legal relationships within the enterprise as well as its relationship to its environment. In choosing the best structure, you should consider your personality, the purpose of the enterprise, its size and tax, management and statutory requirements for the several types of commercial enterprises there are. *There are two basic structures to choose between:*

1. A Company - a commercial enterprise registered or incorporated under the Companies Act.

2. A Business - a sole trader or partnership registered under the Business Names Act.

Procedure for registering A COMPANY

1. Before registering a company, a company name must be decided on and a thorough name search must be done on that name at the Office of the Registrar of Companies to ensure it is available. This search is done at a cost.
2. The following documents must be submitted (The document must be stamped at the Stamp Duty and Transfer Tax department (111 Harbor Street , Kingston)
3. The Articles of Incorporation (Form 1) which will be required to state the following:
4. The Name of the Company, which must include “Limited” as the last word of the name in the case of a Company limited by shares or by guarantee.
5. The registered address of the company which must be situated in the Island;
6. In the case of a Company having a share capital, the classes of shares, if any, and any maximum number of shares the Company is authorized to issue;
7. Restrictions, if any, on share transfers;
8. Number (or minimum or maximum number) of Directors;
9. Any restrictions on the business that the Company may carry on.
10. Declaration of Compliance (Form 2) this is a Declaration by an Attorney-at- law or Chartered Secretary engaged in the formation of the company or a Director or Secretary named in the Articles of Incorporation, stating that all the stipulations of the companies Act 2004 were adhered to when the Articles were being prepared. The document may be signed by A Director or Secretary of the Company or an Attorney of Chartered Secretary engaged in the formation of the Company. This document must be witnessed by a Justice of the Peace
A Registered Office Notice (Form 17) must also be filed at incorporation
11. The fee for registration is J\$10,000. The fee for filing the Registered Office Notice at incorporation is \$2000.00
12. The application is then examined to ensure that it meets the requirements of the Companies Act. If it does then a Certificate of Incorporation is issued within 5 working Blank copies of these forms are available at the Office of The Registrar of Companies the costs are as follows :
Form 1 - \$ 200.00 . Form 2- \$ 100.00
Form 17 - \$ 100.00

Registration Requirements:

Procedure 1.	Ascertain from the Registrar of Companies whether the desired name is available and acceptable
Time to complete:	1 day
Cost to complete:	\$ 500
Comment:	
Procedure 2.	Have company documents stamped by the Stamp Commissioner
Time to complete:	1 day
Cost to complete:	\$ 500
Comment:	The documents have to be duly stamped by the Commissioner before being filed with the Registrar of Companies.
Procedure 3.	File the company deeds to the Registrar of Companies

Time to complete:	3 days
Cost to complete:	\$ 10,000 (registration fee) + \$ 2,000 for each additional document of which there are three:(a) Notice of Registered Office, Notice of Appointment of Directors and Notice of Appointment of Company Secretary; an additional \$ 3,000 for expedition service
Comment:	A single document, the Articles of Incorporation, is now all that is required to comprise the constitution of a company. Previously the Memorandum of association and Articles of Association had to be filed with the Registrar of Companies. The Articles of Incorporation captures all the essential facts regarding the company (e.g. the number of shares, the subscribers' names and internal rules and regulations of the company) and is signed by at least one person in the case of a private company. Articles may be prepared in accordance with the "Table A" model set out in the First Schedule of the Companies Act. The other documents that must be submitted to the Registrar of Companies are: (1) The Declaration of Compliance (Form 2) made out by an Attorney at Law, graduate of the ICOSA or a member or director of the company engaged in its formation. This document attests to the fact that all the documents prepared conform to the provisions of the Companies Act. (2) Notice of Registered Office (Form 17) (3) Notice of Appointment/Change of Directors (Form 23) and where there are two or more classes of shares on incorporation (e.g. ordinary or preference shares) a Particulars of Shares (Form 3) will have to be filed setting out the rights and obligations of each of the classes of shares in the company. Within 3-4 days the Registrar of Companies, if satisfied that all is in order, will issue the Certificate of Incorporation and assign to the company a designated company number. A Notice of Appointment of Company Secretary must be filed with Particulars of Directors within 14 days.

Procedure 4.	Obtain National Insurance Scheme (NIS) reference number from the Ministry of Labor, Social Security and Sports
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Time to complete:	2 days
Cost to complete:	No charge
Comment:	The TRN is used for the payment of income tax. Income Tax returns are to be filed by the 15th March each year. TRN number must be affixed to all written communication to all Revenue Departments. - Completed Application for TRN Number -N.I.S Number or clearance letter - Articles of Association - TRN of The Directors -Certified copy of Certificate of Incorporation Documents to be submitted:

Procedure 5.	Obtain Taxpayer Registration Number (TRN) from Collector of Taxes
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Time to complete:	1 day
Cost to complete:	No charge
Comment:	

Procedure 6.	Obtain General Consumption Tax (GCT)
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Time to complete:	1 day
Cost to complete:	No charge
Comment:	This is a form of VAT. The company should be earning at least a gross \$144,000

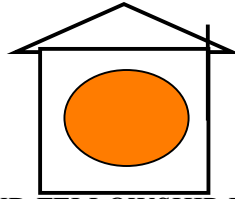
before it becomes liable to pay GCT. A number should be applied for within 21 days of incorporation.

BENEFITS PROVIDED:

Registering companies and business names
Filing annual returns

HOURS OF OPERATION: Mondays to Thursdays, 9.00am to 3.30pm; Fridays 9.00am to 3.00pm.
Online available 24 hours daily.

RICHMOND FELLOWSHIP JAMAICA (PATRICIA HOUSE)



NAME OF ORGANIZATION: RICHMOND FELLOWSHIP JAMAICA (PATRICIA HOUSE)

ADDRESS: 6 Upper Musgrave Avenue Kingston 10

PHONE: (876) 978-2324

FAX: (876) 978-1670

EMAIL: RFJ.Pathouse@cwjamaica.com

WEBSITE: None as at Tuesday, January 27, 2009

CONTACT PERSON: Mr. Howard Gough, Manager

PHONE: (876) 978-2324

FAX: (876) 978-1670

EMAIL: RFJ.Pathouse@cwjamaica.com

PROGRAMME DESCRIPTION: A 24-bed residential facility for Jamaican nationals or non-nationals who have lived in the country for more than five years. The service model embraces the therapeutic community approach to substance abuse that focuses individual and group counseling.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: One of the goals is to identify and promote good practices that contribute to the development of demand reduction strategies reducing vulnerability and harm related to drugs, with drug misuse and HIV/AIDS prevention, artistic development, vocational training, literacy and basic education running as transversal themes throughout the program.

ELIGIBILITY CRITERIA OR REQUIREMENTS: 18 Years and older, history of out of control drug use, willingness to seek help, no active psychiatric illness. No other medical attention that requires more attention than the drug addiction.

COST OF REGISTRATION/ ENROLLMENT:

Clients make a contribution of \$800 for Registration, \$4000 per a week.

PROCESS OF ENROLLMENT/ REGISTRATION: Open referral from anywhere and then do internal intake screening. Once the person meets the criteria proceed with admission.

BENEFITS PROVIDED: Mental health training and education, rights advocacy for the mentally ill, training in prisons. Provide detoxification and rehabilitation for drug abusers who cannot afford the private sector services. Psychosocial training and retraining.

HOURS OF OPERATION: 24 Hours

OTHER USEFUL INFORMATION: Unfortunately, no smoking cessation programme is being provided at any institution in Jamaica. Substance Abusers are admitted, of their own volition, into the four-week residential detoxification programme at the Detoxification and Rehabilitation Unit at the University Hospital of the West Indies and Richmond Fellowship (Patricia House) for treatment of addiction to drugs such as Cocaine or Marijuana, not Nicotine. However, patients are not permitted to smoke any substance (including tobacco products) from the inception of their treatment programme.

ROTARY CLUB



NAME OF ORGANIZATION: ROTARY CLUB OF KINGSTON

ADDRESS: Pegasus Hotel 81 Knutsford Boulevard

PHONE: (876) 929-4789

FAX: (876) 929-4789

EMAIL: kingstonrotary@cwjamaica.com

WEBSITE: www.rotaryclubofkingston.org

CONTACT PERSON: Mr. Paul Burgess, Secretary or Mrs. Barbara Abrahams, Executive Secretary

PHONE: (876) 929-4789

FAX: (876) 929-4789

EMAIL: kingstonrotary@cwjamaica.com

PROGRAMME DESCRIPTION: Rotary is a worldwide organization of business and professional leaders that provides humanitarian service, encourages high ethical standards in all vocations, and helps build goodwill and peace in the world. Approximately 1.2 million Rotarians belong to more than 32,000 clubs in more than 200 countries and geographical areas. The Object of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise and, in particular, to encourage and foster:

1. The development of acquaintance as an opportunity for service;
2. High ethical standards in business and professions, the recognition of the worthiness of all useful occupations, and the dignifying of each Rotarian's occupation as an opportunity to serve society;
3. The application of the ideal of service in each Rotarian's personal, business, and community life;
4. The advancement of international understanding, goodwill, and peace through a world fellowship of business and professional persons united in the ideal of service.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Four Avenues of Service are Rotary's philosophical cornerstone and the foundation on which club activity is based:

1. Club Service focuses on strengthening fellowship and ensuring the effective functioning of the club.
2. Vocational Service encourages Rotarians to serve others through their vocations and to practice high ethical standards.

3. Community Service covers the projects and activities the club undertakes to improve life in its community.
4. International Service encompasses actions taken to expand Rotary's humanitarian reach around the globe and to promote world understanding and peace.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None
Rotary will identify needs in the community through members.
Communities may identify needs

COST OF REGISTRATION/ ENROLLMENT: None
Membership Fees US \$ 100 per an annum and local club fee of \$7,000.

PROCESS OF ENROLLMENT/ REGISTRATION:
Complete an application Form with appropriate references.

BENEFITS PROVIDED:

1. Community Devolvement and Enhancement Projects in areas of beautification, Computer labs and general quality of life. Projects include
2. Rehabilitation of field
3. One current project is to rehabilitate a building to make it into an economic outlet for disabled persons to make furniture and utilize other skills.

HOURS OF OPERATION: Executive Office opens 20-30 Hours a week. Tuesday – Friday 10:00-3:00 p.m.

RURAL AGRICULTURAL DEVELOPMENT AUTHORITY (RADA)



NAME OF ORGANIZATION: RURAL AGRICULTURAL DEVELOPMENT AUTHORITY (RADA)

ADDRESS: HOPE GARDENS, KINGSTON 6

PHONE: (876) 977-1158-63

FAX: (876) 970-4660 ; (876) 927-1592

EMAIL: rada@jamaica.com.jm

WEBSITE: <http://www.radajamaica.com.jm/> or <http://www.abisjamaica.com.jm/>

CONTACT PERSON: Mr. Denton Alvaranga, Parish Agricultural Manager

PHONE: (876) 927-1570-1

FAX: (876) 927-0199

EMAIL: radastand@cwjamaica.com.jm

PROGRAMME DESCRIPTION: The mission of the Rural Agricultural Development Authority (RADA) is to promote agricultural production as the main engine of growth in Rural Communities; provide or ensure the provision of technical marketing, financial and infrastructural facilities and provide the social services required for the improvement of the quality of life of farm families.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. To provide a technical extension advisory service primarily to farmers in rural Jamaica in an effort to increase production and productivity.
2. To train and develop extension personnel at all levels through in service training programmes, geared towards improving their efficiency.
3. To administer farmer training programmes, thereby rendering farmers more knowledgeable and capable.
4. To catalyze agricultural credit and inputs for small farmers.
5. To assist small farmers and intermediaries in organizing co-operative marketing ventures and to disseminate timely marketing information to farmers.
6. To co-operate with agencies involved in the development of rural infra-structure with a view to improving the quality of life in rural communities.
7. To develop and operate rural agricultural service centers at strategic locations, thereby bringing service closer to farmers.
8. To be the implementing agency for selected projects that impact on the farming biological environment (e.g. water-shed development projects, hillside agriculture etc.)
9. To liaise with the agricultural research organizations with a view to providing the technology delivery link to rural farmers.
10. To provide a channel for the free flow of inputs from farmers upwards, and for the implementation of policy decisions taken by the policy makers.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Once you are a Jamaican farmer, irrespective of how small the farm. Also for the farm families, householders growing flowers (pest management advise, transfer of technology). All farmers are being registered now.

COST OF REGISTRATION/ ENROLLMENT

Registration is Free of Cost.

PROCESS OF ENROLLMENT/ REGISTRATION

To be registered you would have to be growing something that you are selling.

For domestic purposes will not be registered, (tied to

Come to the RADA office (Area (60) or Parish Office (13))

Bring along an ID

Questionnaire Form well be completed with a personnel officer from RADA and questions relating to him

At the end of the exercise take a picture of the farmer with the aim of providing an ID for him (\$300)

Given a number (assigned according to Parish) and that goes on your receipt book.

BENEFITS PROVIDED:

1. Duty Concession on Farm Vehicles. Concessions should be given to farmers including licensed fishermen, registered active agricultural exporters, agro-processors, owners of trucks engaged mainly in transporting domestic food crops and higglers to market, and pimento buying agents appointed by the Ministry, persons certified as haulage contractors and harvesters by organizations such as All-Island Jamaica cane Farmers and All-Island Banana Growers Association
2. Rada's Weekly Farmgate Prices. Get the weekly updated farmgate prices on a select number of crops that are tracked by five marketing officers.
3. Agribusiness Information system.
4. Crop Care/ Plant Health including food safety.
5. Land Husbandry, provide technical information.
6. Production incentive programme
7. School Garden Project, implemented by RADA
8. Tank Building Farm House Project
9. Funds from other organizations are channeled to
10. Revolving Heard Programme, farmers get a heffer when its pregnant you pass on the pass female cattle.
11. Tree crop project, provide fertilizer free of cost, ackee, apple, guava, etc.
12. Assistance in constructing green house

HOURS OF OPERATION: 8:30-5:00 Monday-Thursday 8:30-4:00 p.m. Friday

OTHER USEFUL INFORMATION: Over 100,000 already registered.

RURAL FAMILY SUPPORT ORGANIZATION (RUFAMSO)



NAME OF ORGANIZATION: RURAL FAMILY SUPPORT ORGANIZATION (RUFAMSO)

ADDRESS: 2 Brooks Edge. May Pen Clarendon

PHONE: (876) 902-3414

FAX: (876) 902-3414

EMAIL: Not working right now.

WEBSITE: <http://www.jamaica-kidz.com/rufamso/>

CONTACT PERSON: Mr. Utealia Burrell

PHONE: (876) 902-3414

FAX: (876) 902-3414

EMAIL: vickyburrell@gmail.com

PROGRAMME DESCRIPTION: Formerly the Teenage Mothers Project (TMP) funded by the Bernard van Leer Foundation and operated by the Center for Early Childhood Education of the University of the West Indies. Rural Family Support Organization targets three main family issues: Teenage Pregnancy, Male Adolescents, and Child Development. The organization's sphere of influence spreads from Clarendon to adjacent parishes of Manchester and St. Catherine. The programme aims to:

1. Assist adolescents to develop their self-esteem by helping them to see themselves as worthwhile individuals, capable of setting goals and working towards reaching such goals.
2. Assist adolescents to achieve economic independence through vocational and technical training, literacy and remedial work and counseling.
3. Assist adolescents to cope with their sexuality through Family Life Education and counseling.
4. Assist adolescents to achieve economic independence and a sense of well being through technical and vocational training in entrepreneurial skills.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Family life education
2. Guidance counseling in schools
3. Irresponsible male behavior The program is geared towards attitude change and incorporates family life education, personal development, parenting skills and vocational training, in a package which seeks to inculcate in young men a responsible and independent male image.
4. Parent child relationships

ELIGIBILITY CRITERIA OR REQUIREMENTS: The age group participating is 10 - 14.

COST OF REGISTRATION/ ENROLLMENT:

Training is done in house. There is no cost. Roving parents is in the field programme.

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Training offered in house is founded by HEART
2. Apply through HEART
3. Sit an Entrance Exam
4. Registration fee of \$2000 for classes

BENEFITS PROVIDED:

1. Reintroducing vibrant counseling programs which extend from the May Pen centers to the schools and ultimately into homes. Counseling is the undergirding of the program and this extends from the Center outwards to the homes of the teenage mothers, to the schools of the community, as it embraces the mothers and their babies, as well as their families and wider community. We intervene in the lives of teenage mothers by giving them the opportunity to complete their schooling, develop practical marketable skills and learn to be better mothers. We integrate the guidance and counseling services of the program with that of the schools, and we sensitize the teachers to the emotional problems of their adolescents. This program works with boys and girls together abolishing distinctions of treatment between the sexes.
2. Providing literacy and remedial programs for youngsters who are not functionally literate.
3. Offering a parenting program to three groups of parents - teenage parents, parents of teen mothers and parents of students in the target schools for Family Life Education.
4. A Day Care Unit has been established at the Center to provide nurturing for the children of teenage mothers and to reverse the pattern that led to the continuation of the problem of teen pregnancy by having the children reared in a climate which is designed to give them a feeling of security and self worth. In order to reach the very rural children, we are currently implementing a Roving Care-givers Program which is reaching the homes of the very poor who cannot afford to pay for the facilities which are provided by day care units.

HOURS OF OPERATION: Monday –Friday. 8:00- 4:30 p.m.

THE SALVATION ARMY



NAME OF ORGANIZATION: THE SALVATION ARMY

ADDRESS: 3 Waterloo Road. Kingston 10

PHONE: (876) 929-6190

FAX: (876) 929-7560

EMAIL: Raymond_haughton@car.salvationarmy.org

WEBSITE: <http://www.salvationarmycarib.org/>

CONTACT PERSON: Commissionner A Raymond Haughton, Territorial Commander

PHONE: (876) 929-6190

FAX: (876) 929-7560

EMAIL: Raymond_haughton@car.salvationarmy.org

PROGRAMME DESCRIPTION: The Salvation Army is a Wesleyan Christian denomination. The Salvation Army is an integral part of the Christian Church, although distinctive in government and practice. The Army's doctrine follows the mainstream of Christian belief and its articles of faith emphasize God's saving purposes. Its objects are 'the advancement of the Christian religion... of education, the relief of poverty, and other charitable objects beneficial to society or the community of mankind as a whole. The charitable religious social services organization engendered to evangelize and to care for the poor and homeless

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The Salvation Army disaster response teams, coordinated and directed by commissioned officers and trained personnel, supported by volunteers, are on call to serve at all disasters and civil disorders which place a community or its populace at risk or which may disrupt or destroy family security and well-being. Services offered include:

1. Spiritual Ministry. Counseling victims, consoling the injured and distressed, comforting the bereaved, conducting funeral and memorial services, chaplaincy services to staff and volunteers.
2. Counseling. Individual and family trauma counseling and emotional support.
3. Identification/Registration. Locating victims and providing information and communication to inquiring family and friends.
4. Mobile Feeding. Where needed, mobile feeding units serve hot meals to victims and relief personnel on site.
5. Congregate Feeding. Salvation Army buildings and other sites are used for preparation and service of meals to victims and relief personnel.
6. Financial Assistance. Financial grants for immediate needs are made to victims who demonstrate need. No repayment of grants is sought or required.

7. Shelter. Shelters may be established and maintained in Salvation Army facilities or other sites. Programs include child care to allow adult family members to salvage personal effects, apply for long-term assistance, schedule reconstruction and undertake other necessary tasks.
8. Donated Materials. The generosity of persons enables The Salvation Army to solicit and distribute water, non-perishable foods, furniture, house-keeping supplies, building materials, and other basic necessities. The Salvation Army will, where appropriate and necessary, establish and maintain depots to facilitate the program.
9. Basic Commodities. The Salvation Army may elect to purchase and distribute basic commodities not readily available at the time of need. These may include, but not be limited to, food, water, health and sanitary needs, baby and child care products, medicines, bedding and other items for which an immediate need exists.
10. Reconstruction. In major disasters, The Salvation Army may accept responsibility to coordinate or assist with reconstruction efforts. The Salvation Army may establish depots for distribution of donated building supplies and may establish a financial aid office.
11. Support programs may be established including child care centers, educational and after school programs, recreation, leisure activities, individual/family counseling and other support programs. Support programs allow adults to focus on rebuilding efforts with the assurance that children are receiving quality care in a safe environment.
12. Advocacy. Certified social workers, human services aides and officers are assigned to provide a professional level of assistance including advocacy and referral to private and public assistance programs.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Depends on the programme.

Drug rehabilitation programme

1. Referred to the center

Early child hood education

1. Children must be registered

BENEFITS PROVIDED:

2. Social Services. Salvation Army social service programs meet the basic needs of daily life for those without the resources to do so themselves. Often, the programs provide food, shelter, clothing, financial assistance to pay utilities, and other necessities based on the need.
3. Casework and Counseling. Casework and Counseling are components of many Salvation Army programs.
4. Youth Services. Centers have religious and character building programmes for young people.
5. Feeding programme
6. School for the Blind – Government aided

HOURS OF OPERATION: Monday-Friday 8:00-4:00 p.m.

SAM SHARPE CENTER FOR ADOLESCENT DEVELOPMENT/UAP2



NAME OF ORGANIZATION: SAM SHARPE CENTER FOR ADOLESCENT DEVELOPMENT/UAP2

ADDRESS: Box 40 Granville PO, St. James.

PHONE: (876) 952-4000-2, (876) 940-4256

FAX: (876) 952-0862

EMAIL: samsharpeptesec@cwjamaica.com

WEBSITE: <http://www.samsharpe.jamaica1.co.uk/welcome.html>

CONTACT PERSON: Dr. Cecile Walden, Principal or Mrs. Michelle MacFarlane, Project Coordinator

PHONE: (876) 952-4001-2, (876) 940-4256

FAX: (876) 952-0862

EMAIL: samsharpeptesec@cwjamaica.com

PROGRAMME DESCRIPTION: The Sam Sharpe Center for Adolescent Development/UAP2 seeks to enable at-risk adolescents with special needs to become positive individuals and leaders within their families and communities; and to provide remedial education, skills training and counseling to adolescents who are illiterate and unskilled so that they may be employed.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Reproductive Health Counseling. This program involves interfacing with other agencies to assist in providing therapy, (intervention, referral,) materials and expertise; time and programs for the youth and their families; family planning services and counseling, especially on gender issues, nutrition, child growth and development, drug abuse prevention, STD's and peer pressures. A multi-media program to sensitize all levels and groups in communities to the problems and concerns of young persons, recognizing causes and identifying solutions.
2. Literacy and Remedial Education. On site testing to participants to assess literacy and numeracy skills, thereby identifying possible learning disabilities and other physical problems that may hamper learning. In-depth needs assessment and service plan for each client based on test results. Designing of instructional materials relevant to the students' needs interests and career goals and concerns. Creating curricula sensitive to the students' abilities, attention span and social/economic situations.
3. Vocational & Technical Training Element. Following on the Literacy/Remedial Education component, the program identifies courses through other agencies and institutions that clients can access such as the Vocational Training Center at Granville. The program designs a course in

theatre arts, to develop the skills and attitudes necessary to enter the entertainment field, these include: the Cultural Arts Studio, Kingston; the Cultural Arts Center, Montego Bay, and the Edna Manley College for the Visual and Performing Arts.

4. Structured homework programs that not only focuses students on their learning responsibilities but provides on-site tutoring in subject areas. Working with the Jamaica Council for Adult Education, and with HEART/NTA, we provide programs that allow clients to re-enter the formal education/technical system, or to access training courses in technical and vocational education, and entrepreneurial skills.

ELIGIBILITY CRITERIA OR REQUIREMENTS: The program currently reaches more than 500 adolescents from these groups. All adolescents served fall into one or more of the following special population:

1. Teenage Parents
2. Juvenile Delinquents
3. Slow Learners
4. Street Children

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

Test and evaluate young persons, beginning with the group most "at risk," the 10 - 14 year olds

BENEFITS PROVIDED:

1. Provide a process of referral and a program of intervention in cases of need (social, cognitive, emotional, sensory-motor and vocational).
2. Conduct evaluation and data gathering, and to use this information for the developmental needs of the young
3. Provide a comprehensive program of counseling and career guidance for young adolescent, and where necessary their parents or guardians.
4. Guide and rehabilitate teenage mothers and fathers through a program of family life education and leadership training.
5. Provide classes in literacy, numeracy, cultural awareness and vocational training.
6. Link with agencies, churches and other community-based organizations to maximize opportunities for youth to obtain training, therapy and counseling.
7. Heightening interpersonal understanding and group awareness to develop self-esteem, decision making and leadership.
8. Seminars and workshops in resolving conflicts and developing strategies for problem solving and voicing opinions.
9. Encouraging commitment to personal and family development.
10. Guidance and counseling programs utilizing peer group counseling at the centers.
11. Workshops for teenage mothers and fathers to develop proper parenting.
12. Mentoring programs held monthly to provide guidance using high achievers from the communities, institutions and businesses.
13. Cultural programs harness the creativity of the youth and lead to career paths

HOURS OF OPERATION: Monday – Friday 8:00-5:00 p.m.

SOCIAL DEVELOPMENT COMMISSION



NAME OF ORGANIZATION: SOCIAL DEVELOPMENT COMMISSION

ADDRESS: Ministry of Labor and Social Security, 14 National Heroes Circle, Kingston 4,

PHONE: (876) 948-1194

FAX:

EMAIL:

WEBSITE: <http://www.sdc.gov.jm/about/index.html>

CONTACT PERSON:

PHONE: (876)

FAX:

EMAIL:

PROGRAMME DESCRIPTION The work of SDC is to help the different community stakeholders (interested groups) participate effectively. This requires the many different community based organizations (CBOs) to develop the experience and structures to work effectively on behalf of all of the members of the community they represent

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

The main activities of SDC have been to:

- Support the delivery of training for community leaders and its own staff to allow greater community participation in identifying problems and designing practical solutions.
- Encouraging greater collaboration between different agencies and organizations to make specific projects more effective and responsive to the needs of communities.
- Gain greater levels of agreement and consensus at community level through the development and implementation of community plans.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

COST OF REGISTRATION/ ENROLLMENT:

PROCESS OF ENROLLMENT/ REGISTRATION

BENEFITS PROVIDED:

HOURS OF OPERATION:

OTHER USEFUL INFORMATION

948 4847 / 4537 Kingston, St. Andrew and St. Thomas SDC Region 1
992 4088 Portland, St. Mary and St. Ann SDC Region 2
952 5938 Trelawny, St. James, Hanover, Westmoreland SDC Region 3
962 3263 St. Elizabeth, Manchester, Clarendon SDC Region 4
907 4056 St. Catherine SDC Region 5
754 7609 – 16 Head Office

JAMAICA SAVE THE CHILDREN

NAME OF ORGANIZATION: JAMAICA SAVE THE CHILDREN

ADDRESS: 2B Camp Road, Kingston 5

PHONE: (876) 929-3723

FAX: (876) 906-3580 (Not Working)

EMAIL: None

WEBSITE: None

CONTACT PERSON: Mr. Abdul Rahman, Executive Director

PHONE: (876) 929-3723

FAX: (876) 906-3580 (Not Working)

EMAIL: jen_rich26@yahoo.com

PROGRAMME DESCRIPTION: A voluntary organization which provides early childhood education through the operation of basic schools in the corporate area.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:
Schooling

ELIGIBILITY CRITERIA OR REQUIREMENTS: 3-6 Years.

COST OF REGISTRATION/ ENROLLMENT: \$6,600 per a term

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Birth certificate
2. Immunization card
3. Pay registration fee

BENEFITS PROVIDED:

1. Curriculum
2. Extra curricular activities

HOURS OF OPERATION: Monday – Friday 8:00-4:00 p.m.

SCIENTIFIC RESEARCH COUNCIL

NAME OF ORGANIZATION: SCIENTIFIC RESEARCH COUNCIL

ADDRESS: P.O. Box 350, Hope Gardens. Kingston 6

PHONE: (876) 927-1771-4

FAX: (876) 927-1990

EMAIL: PRinfo@src-jamaica.org

WEBSITE: <http://www.src-jamaica.org/>

CONTACT PERSON: Dr. Audia Barnett, Executive Director

PHONE: (876) 927-1771-4

FAX: (876) 977-1840

EMAIL: audiab@src-jamaica.org

PROGRAMME DESCRIPTION: The Scientific Research Council (SRC) is Jamaica's principal public sector agency, responsible for the fostering and coordination of scientific research and the promotion of its application. Most of the Council's projects support the growth and development of the agro-industrial sector in Jamaica through research, adaptation of available technologies, creation of new and appropriate technologies and the provision of training and technical assistance

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. **Laboratory Analyses.** The Analytical Services Unit provides analytical services to in-house projects and external clients, such as hotels, food processors, wastewater producers and private individuals. The main focus is on chemical and microbiological analyses of water/wastewater for various environmental parameters and on food for nutritional content (e.g. protein, fats, and minerals) and microbiological quality. These services help clients monitor and maintain product quality, satisfy customer needs, meet international quality standards, and reduce spoilage and production costs.
2. **Pilot Plant Operations.** An objective of the pilot plant is to enable the production of new value-added products, conduct product enhancements and process improvements. These activities (inclusive of analyses and feasibility studies), are conducted beyond the laboratory scale 'bearing in mind' the commercial needs of existing and potential clients. The current focus of the pilot plant operations is on extraction technologies and food processing to support the growth and development of the agricultural sector and a nutraceutical industry.
3. **Product Development.** The SRC develops products based on science and technology research that are market-driven. Many of the products developed supports the agricultural/agro-processing sectors and supports national objectives. Contract research is the usual mode of operation. Product Development includes extraction and processing of essential oils; identification of the active ingredients in medicinal and other local plants and development of value-added products utilizing local material.

4. **Technology Transfer.** The SRC operates a Scientific and Technological Information service which identifies, acquires, organizes, repackages and disseminates information in support of the Council's Research and Development Divisions, external scientists and technologists, industrialists, planners, policy-makers, decision-makers, corporate managers, media personnel, students and the nation at large.
5. **Training.** Training is provided in many aspects of food processing, extraction techniques, tissue culture, and other agro-processing topics.
6. **Wastewater Management.** Information/ advice on design and implementation of environmentally friendly wastewater management systems; Anaerobic Technology; Biodigesters. Services include measuring, analyzing and characterizing the types of wastewater produced at a given source and determining the methods for treating it to reduce pollution. The experts do feasibility studies and offer consultancy for waste problems

ELIGIBILITY CRITERIA OR REQUIREMENTS: None, for training should be employed in the relevant field or persons interested in the topic.

COST OF REGISTRATION/ ENROLLMENT: No registration fee just pay for the service. Training programmes have different cost ranging from waster water management \$15,000 per a person. Pricing policy is guided by the type of organization.

PROCESS OF ENROLLMENT/ REGISTRATION:

Persons come in and fill out application form.
Submit request to Executive Director

BENEFITS PROVIDED:

The Scientific Research Council serves the productive sector, policy makers and the general public in order to enable sustainable growth and development in Jamaica by:

1. Providing Quality Scientific and Technological solutions (product/process research and development, policy advice, technology transfer);
2. Popularizing Science and Technology through strategic alliances

HOURS OF OPERATION: Monday- Thursday 8:30-5:00 and Friday 8:30-4:00 p.m.

OTHER USEFUL INFORMATION:

Montego Bay Outpost 34 Market Street Montego Bay, St. James
Telephone: (876) 971-9891. Email: outpost-mobay@src-jamaica.org

S-CORNER CLINIC AND COMMUNITY DEVELOPMENT ORGANISATION

NAME OF ORGANIZATION: S-CORNER CLINIC AND COMMUNITY DEVELOPMENT ORGANISATION

ADDRESS: 18 St Joseph Road, Waltham Park Kingston 13

PHONE: (876) 937-1896

FAX: (876) 923-0672

EMAIL: scorner@cwjamaica.com

WEBSITE: <http://www.scorner.org/>

CONTACT PERSON: Ms. Angela Stultz, Executive Director

PHONE: (876) 923-0672

FAX: (876) 923-0672

EMAIL: scorner@cwjamaica.com

PROGRAMME DESCRIPTION: S-Corner Clinic and Community Development Organization is a CBO with an active Community Development Council. The Council along with members of the Community and the Project Director have organized several programme activities for the residents of the Waltham Park community.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The overall mission of S-Corner is to enable the people of Bennett land through active self help economic activities and programmes of health, education, and sanitation and community development to transform their lives and make their community into one of which they can be proud of.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Waltham Park and the surrounding community

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: For the education programmes

Fill up an Application form

Health Service

Register

BENEFITS PROVIDED:

1. S-Corner Community School
2. A Clinic
3. Provision of trained Community Health Workers
4. Workers to assist the elderly
5. A Latrine project for community residents
6. Income generating projects

HOURS OF OPERATION: Monday-Friday 8:30-4:30p.m.

SCOUTS ASSOCIATION OF JAMAICA



NAME OF ORGANIZATION: SCOUTS ASSOCIATION OF JAMAICA

ADDRESS: 2D Camp Road, P.O. Box 528, Kingston 5, Jamaica W.I.

PHONE: (876) 926-7209

FAX: (876) 926-6292

EMAIL: ja.scouts@cwjamaica.com

WEBSITE: <http://jascouts.tripod.com/>

CONTACT PERSON: Ms. Delva Brissett, Executive Secretary. Dr Edward L Lee, International Chief Commission

PHONE: (876) 926-7209

FAX: (876) 926-6292

EMAIL: ja.scouts@cwjamaica.com

PROGRAMME DESCRIPTION: The Scout Association of Jamaica, the national Scouting organization of Jamaica, was founded in 1910, and became a member of the World Organization of the Scout Movement in 1963. The coeducational Scout Association of Jamaica has 6,396 members as of 2004. The Scout Association provides adventurous activities and personal development opportunities for young people.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Community service is a major part of Jamaican Scouting. There are camps held for disadvantaged youngsters, literacy campaigns, cleanups, tree planting and relief work during natural disasters.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Young people at risk starting at age 7. The categories are as follows:

1. Cub Scout 7-11
2. Scout 12-15
3. Venture Scout 16-20
4. Service Scout 21 and over

COST OF REGISTRATION/ ENROLLMENT: \$100 registration fee.

PROCESS OF ENROLLMENT/ REGISTRATION

1. Fill out Application Form

2. Present two passport size pictures
3. Based on area, school or church persons will be interviewed
4. Must do courses “A” and “B” and “GIC course”
5. Persons will be assigned based on their area

BENEFITS PROVIDED: The aim of the Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities. It is the mission of the Scout Association to develop good citizenship among boys/girls, forming their character, training them in habits of observation, obedience and self reliance, inculcating loyalty and thoughtfulness for others, teaching services useful to the country and skills useful to themselves, thus promoting Scouting History's four (4) main objectives. The Scout Association of Jamaica since 1910 has built its foundation on four developmental objectives- spiritual, physical, social and mental.

The Method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, and guided by adult leadership.

HOURS OF OPERATION: Monday – Thursday 8:30-4:30 p.m. and Friday 8:30-4:00 p.m.

SISTREN THEATER COLLECTIVE



NAME OF ORGANIZATION: SISTREN THEATRE COLLECTIVE

ADDRESS: 10 Melmac Ave. Kingston 10

PHONE: (876) 754-9127

FAX: (876) 754-2787

EMAIL: sistren@cwjamaica or bussout12@yahoo.com

WEBSITE: None

CONTACT PERSON: Ms. Lana Finikin, Executive Director

PHONE: (876) 777-6478 (c)

FAX: (876) 754-2787

EMAIL: bussout12@yahoo.com

PROGRAMME DESCRIPTION: Sistren Theatre Collective (Sistren) began in 1977 as an Independent Cultural organization of working class women who employed popular theatre techniques in their exploration and analysis of the social, political and legal condition and status of Jamaican women. Focusing particularly on poor black women, Sistren uses personal testimonies as a critique of a system, which discriminated against women on the basis of gender, class and color.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Since its inception, Sistren has had some success in confronting Jamaican society on issues of, for example, domestic violence, sexual violence, poverty, and teenage pregnancy, crime prevention and encouraging drama-in-education techniques and other participatory methodologies for the development of grassroots cultural expression. Today, Sistren Theatre Collective operates a multi-faceted popular education programme that aims at analyzing the situation of women in Jamaica, increasing the awareness of gender issues, building regional networks, encouraging grassroots cultural expressions, and equipping other grassroots agencies to effectively campaign for social change.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Women based addressing gender and community and social issues.

COST OF REGISTRATION/ ENROLLMENT: \$50 for organizations \$150 individual and \$50 children in uniform

PROCESS OF ENROLLMENT/ REGISTRATION:

Individuals may become friend of a Sistren by attending workshops

BENEFITS PROVIDED: Currently Sistren is focused upon a three year Organizational Capacity-Building for Gender Justice Project which emphasizes: networking and capacity-building among associated NGOs and CBOs, direct gender justice programming, and research and information-sharing. Workshops the all-woman collective has been doing for the past 25 years on such topics as teenage pregnancy, domestic violence, incest, child abuse and rape. The objective is to “do play’s about how we suffer as women” and “how men treat us bad.” Through drama, song, dance and personal testimony, Sistren confronts the public with the problems facing women and brings pressure on society to change.

HOURS OF OPERATION: Monday-Friday 9:00-5:00 p.m.

OTHER USEFUL INFORMATION: Sistren works primarily with and for working class women, and is committed to using drama to explore issues of women’s oppression. Performances are held in poor rural and urban communities, in schools or outdoors.

STATISTICAL INSTITUTE OF JAMAICA



NAME OF ORGANIZATION: STATISTICAL INSTITUTE OF JAMAICA

ADDRESS: 7 Cecelio Avenue, Kingston 10

PHONE: (876) 926-5311

FAX: (876) 926-1138

EMAIL: info@statinja.com

WEBSITE: www.statinja.com

CONTACT PERSON: Miss Sonia Jackson

PHONE: (876) 926-5311

FAX: (876) 926-1138

EMAIL: info@statinja.com

PROGRAMME DESCRIPTION: The Statistical Institute of Jamaica was established under the Statistics (Amendment) Act 1984 on April 9, 1984. The Institute has been invested with all the powers formerly vested in the Department of Statistics and previously the Bureau of Statistics (which came into existence in 1946) along with other powers.

The main functions of the Institute are:

1. to collect, compile, analyze, abstract and publish statistical information in relation to commercial, industrial, social, economic and general activities and condition of the people;
2. to collaborate with public agencies in the collection, compilation and publication of statistical information including information derived from the activities of such agencies;
3. to take any census in Jamaica; and
4. to promote and develop integrated social and economic statistics pertaining to Jamaica and
5. To co-ordinate programmes for the integration of such statistics.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Library and Information Services. Users who want to consult STATIN'S reports may do so at our library located at 7 Cecelio Ave., Kingston 10. A photocopy service is available at a nominal charge for persons who do not require the entire selected pages from publications. Copies of reports from the United Nations and its specialized agencies as well as Reports from other Caricom Countries are also available in the Library.

2. Research. Researches for unpublished information that is available can be undertaken at a cost. All requests for such information outlined below can be made to the Communications and Marketing Division at 7 Cecelio Ave., Kingston 10.
3. Trade Data. Unpublished external trade information is available in-house at the Institute. This data can be obtained on a monthly or annual basis.
4. Consumer Prices. Retail prices collected for a selection or basket of goods and services are available in unpublished format on a monthly and annual basis of the regions: 'Kingston Metropolitan Area', 'Rural Area' as well as the 'Other Towns'.
5. Population and Housing Data. Unpublished information from the 1991 Census is available. This includes information on Population Characteristics and Housing and Household Characteristics at the enumeration district, special areas, and constituency, parish and country levels.
6. Annual National Accounts Data. National Accounts data can be made available at a lower level of disaggregation than is published.
7. Survey. The Surveys Division is organized to provide survey services not only to Central Government but also to the wider society, at a reasonable cost. There is in place a cadre of interviewers that cover the entire island. In addition STATIN is equipped with the expertise in sampling methodology, questionnaire design and data analysis.
8. Cartographic. The Cartographic Unit prepares maps and descriptions of small geographic areas essential to the proper conduct of sample surveys.
9. Data Processing. The Institute's Computer System Division offers data processing services to the public. These include: data entry, word processing and systems design and development of application programmes for the purposes of producing reports.
10. Printing. The Institutes printery offers services to the general public at competitive prices. All enquires should be made to the Communications and Marketing Division at 7 Cecelio Ave., Kingston 10.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED: National data.

HOURS OF OPERATION: Monday – Thursday 9:00 – 5:00 p.m. and Friday 9:00 – 4:30 p.m.

SOS CHILDREN VILLAGE OF JAMAICA FOUNDATION



NAME OF ORGANIZATION: SOS CHILDREN VILLAGE OF JAMAICA FOUNDATION

ADDRESS: 26 PETER PAN AVENUE Brandon hill MONTEGO BAY ST JAMES. PO BOX 654
National Office P.O. Box 654 Montego Bay 2

PHONE: (876) 952-6215

FAX: (876) 979-5855

EMAIL: sos.jamaica@cwjamaica.com

WEBSITE: <http://www.sos-jamaica.org/>

CONTACT PERSON: Mrs. Majorie Henry-Elliot (Sponsorship Coordinator)
Anita Tharpe (National Director)

PHONE: (876) 979-5850

FAX: (876) 979-5855

EMAIL: sos.jamaica@cwjamaica.com

PROGRAMME DESCRIPTION: SOS Children's Villages is a private, non-political and non - denominational welfare organization. The goal of the SOS Children's Villages is to offer orphaned and abandoned children - regardless of race, nationality or creed - a permanent home and to prepare them for an independent life. SOS Children's Villages pursue these goals with fully qualified and highly motivated staff.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Non-profit organization that houses orphans and abandon children

ELIGIBILITY CRITERIA OR REQUIREMENTS: 25 to 40, and would you like to guide children and live with them in an SOS Children's Village family? Are you without children of your own, or have independent children?
If you are interested in the position of SOS Children's Village Mother, we would be delighted to hear from you!

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

Mothers- filled application form (pick up at the Village) followed by screening, information is sent to national director for further processing

Child- CDA pre screens children, Also a meeting is arranged for “village mother” and child.

BENEFITS PROVIDED:

- ❖ Health and life insurance,
- ❖ Pension
- ❖ Housing

HOURS OF OPERATION: 24hrs, mothers receive 4 days off and one month’s vacation

OTHER USEFUL INFORMATION

SOS Children's Village Barrett Town

Little River P.O.

Montego Bay, St. James

(876) 953-7473, 953-7845

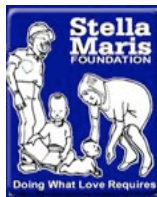
SOS Children's Village Stony Hill

Old Stony Hill Road

Kingston 9

(876) 942-2744, 942-9511

STELLA MARIS FOUNDATION



NAME OF ORGANIZATION: STELLA MARIS FOUNDATION

ADDRESS: 1 Grants Pen Road. Kingston 8

PHONE: 941-200-1, 942-2000, 969-1256, 969-6035

FAX: (876) 925-3520

EMAIL: hekau_amen@yahoo.com

WEBSITE: www.stellamarisfoundation.org

CONTACT PERSON: Mr. Omar Frith, Manager

PHONE: (876) 360-3435 (c)

FAX: (876) 925-3520

EMAIL: hekau_amen@yahoo.com

PROGRAMME DESCRIPTION:

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

Programmes

Arts and Culture

1. Literacy classes
2. Marching Band with comprehensive development programme – ages 12 –19
3. Basketball facilities (pending)
4. Mentoring/Conflict Resolution
5. Parenting Skills Development (part of the Community empowerment Programme)
6. Papier Mache Co-op

Health

1. Counseling
2. Childhood Development and Education (Day Care Centre)
3. HIV/ AIDS programme
4. Screening the elderly and referring them as necessary to SMF's panel of doctors.
5. Visiting the sick and elderly in the area to provide medical assistance such as blood pressure checks etc.
6. Promote healthy lifestyles, with the emphasis on prevention (Health Fairs)
7. Provide nutrition meals to the elderly shut-ins.

Skills Training (sponsored by HEART Trust NTA) and certified through the National Vocational Qualification of Jamaica (NVQJ) at Level One (I).

1. Sewing skills (Garment Construction)

2. Woodwork/Furniture Manufacturing
3. Data Operations

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Open to males and females, primary consideration given to persons in the Grants Pen and Barbican Area.

Skills Training

- At least 17 Years
- Grade 9 Level
- Entrance test for Heart Trust
- Basic competency at Mathematics, English (Literacy and Numeracy)
- Persons must demonstrate an entrance and commitment to stay in the programme for the
- 95 % attendance
- At least a 90% punctuality average.

Marching band

13-19 Males and Females

COST OF REGISTRATION/ ENROLLMENT: Literacy programme attracts a cost of \$200 for registration. An additional \$300 for three months. All other costs are free of cost. Early Childhood will be introduced at a cost in 2007. Day Care center \$200 for the week.

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Fill up HEART/Trust Application form
2. Date set for Entrance test
3. Following the Entrance test successful candidates are called in for an orientation

BENEFITS PROVIDED: Employability of persons in inner-city community Skills training and basic competency to be self employed.

HOURS OF OPERATION: Monday- Friday 9:00 – 5:00 p.m.

STUDENT LOANS BUREAU



NAME OF ORGANIZATION: THE STUDENTS' LOAN BUREAU

ADDRESS: 5th Floor, North Tower NCB Towers, 2 Oxford Road Kingston 5.

PHONE: (876) 754-2559; 1-888-991-2603

FAX: (876) 754-2552

EMAIL: info@slbja.com

WEBSITE: <http://www.slbja.com>

CONTACT PERSON: Mrs. Lenice Barnett, Executive Director

PHONE: (876) 754-2559

FAX: (876) 754-2552

EMAIL: info@slbja.com

PROGRAMME DESCRIPTION: The Students' Loan Bureau is Jamaica's premier student loan financing organization committed to ensuring that qualified, needy Jamaican students have equal access to financial assistance to pursue tertiary education. The Students' Loan Bureau began operation in 1970, was made a statutory body in 1971 and empowered to issue loans covering a percentage of tuition fees to Jamaican students pursuing higher education at tertiary institutions. The Bureau is able to lend because of its revolving loan scheme. Students borrow today to repay at the end of their course of study to ensure that succeeding generations of students benefit from the fund. Consequently, repayment of all loans is vital to the viability of the scheme.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Loans and Grants.

ELIGIBILITY CRITERIA OR REQUIREMENTS: All qualified Jamaicans who plan to pursue tertiary education but are unable to do so for reasons of finance should apply. He/she must be making satisfactory academic progress, or accepted to pursue an approved programme of study and must establish need.

Each application goes through, a means test to ensure objectivity. Information is assessed for each applicant's household. This includes each member of the household, their income, the number of persons in the household attending secondary and tertiary institutions and two referees who are not members of the family and of course, two guarantors who are relatives or friends. All this information must be included in the SLB application form. (The per capita family income is calculated after exempting

specific educational expenses, and is measured against the threshold). The possible results are: approved for: (a) a loan, (b) a loan and grant (c) declined. On the completion of the evaluation procedures all applicants are advised in writing of the status of their application three weeks after submission. Please call our Interactive Voice Response (IVR) system at 754-5655-58. The SLB IVR is available 24 hours a day. Approved applicants are urged to make appointments early for their guarantors and themselves to sign the necessary loan documents

COST OF REGISTRATION/ ENROLLMENT: Application cost of \$300, free online.

PROCESS OF ENROLLMENT/ REGISTRATION: The application cycle begins each year between January and April. Application forms are available for sale at the SLB. Applicants must read all instructions carefully before completing the form, and then submit immediately with supporting documents requested by the Bureau. The applicant may also chose to apply online and submit the required documents five days after completion of the online form. Applicants will need two persons who will consent to guarantee their loan. Applicants are encouraged to contact the Bureau if they require additional information

BENEFITS PROVIDED: Tuition and Granting Aids and Boarding Grants

Students approved for loans who attend, University of the West Indies, University of Technology, Jamaica, Northern Caribbean University, Norman Manley Law School and School of Medical Radiation Technology will get up to 100 per cent of the cost of their tuition fees. For all other approved institutions we fund up to JA\$35,000. If a student receives a scholarship that does not cover the full tuition we will fund the difference. Students who receive less than \$35,000 in scholarships or awards may still be eligible for full tuition

HOURS OF OPERATION: Monday- Friday 9:00 -3:30 p.m.

SMALL BUSINESS ASSOCIATION OF JAMAICA



NAME OF ORGANIZATION: SMALL BUSINESS ASSOCIATION OF JAMAICA

ADDRESS: 2 Trafalgar Road. Kingston 5

PHONE: (876) 927-7071

FAX: (876) 927-7071

EMAIL: sbaj1org@yahoo.com

WEBSITE: <http://www.sbaj.org.jm/>

CONTACT PERSON: Mr. Oswald Smith, President

PHONE: (876) 927-7071

FAX: (876) 927-7071

EMAIL: sbaj1org@yahoo.com

PROGRAMME DESCRIPTION: A business organization focused on membership of small business operators, main objective is to foster the growth of small business.

HOURS OF OPERATION: Monday-Friday 9:00 – 5:00 p.m.

TECHNOLOGY INNOVATION CENTER



NAME OF ORGANIZATION: TECHNOLOGY INNOVATION CENTER

ADDRESS: 237 Old Hope Road. Kingston 6

PHONE: (876) 512-2500

FAX: (876) 927-1925

EMAIL: information@ticjamaica.com

WEBSITE: <http://www.ticjamaica.com>

CONTACT PERSON: Terry-Ann Rhule, Receptionist or Mrs. Valarie Tapping, Senior Director

PHONE: (876) 512-2505

FAX: (876) 927-1925

EMAIL: reception@ticjamaica.com

PROGRAMME DESCRIPTION: To be an efficient, profitable and innovative organization promoting entrepreneurship through world-class knowledge development, technological and business support services; serving customers with the aim of increasing sustainable economic activity in Jamaica and the Caribbean.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. General Business Consultancy
2. Marketing
3. Strategic Planning
4. Product development
5. Management and Operations
6. Legal
7. Finance
8. Technology
9. Business Advocacy
10. Flexible, short term rental agreements for office/light industrial space
11. On-going start-up business advice and training
12. Networking benefits
13. Multimedia, Data & Internet, Application and Business Services

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

For the Incubation Programme the applicant will be interviewed and the feasibility of the business planned assessed.

COST OF REGISTRATION/ ENROLLMENT: Varies depending on service.

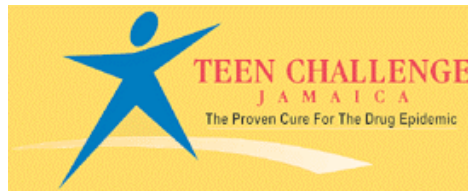
PROCESS OF ENROLLMENT/ REGISTRATION: Complete application form and pay registration fee.

BENEFITS PROVIDED:

1. Office/Industrial space
2. Training
3. Business Services
4. Data and Internet
5. Mentoring and Management Advisory Services
6. Access to Financing
7. Information Services

HOURS OF OPERATION: Monday-Friday 8:00-4:00 p.m.

TEEN CHALLENGE



NAME OF ORGANIZATION: TEEN CHALLENGE

ADDRESS: 34 Hopefield Avenue

PHONE: (876) 969-9287

FAX: (876) 879-0014

EMAIL: tcjam@j2ltd.net

WEBSITE: <http://www.teenchallengejamaica.org/>

CONTACT PERSON: Pastor Johns

PHONE: (876) 969-9287

FAX: (876) 879-0014

EMAIL: tcjam@j2ltd.net

PROGRAMME DESCRIPTION: 1-Year Residential Drug and Alcohol Rehabilitation Program for Men 18 years and over

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Drug epidemic in Jamaica
2. Crime and Violence
3. Deportees who have no support network
4. Fatherlessness
5. Lack of mentoring for life preparation
6. Lack of skills training/job readiness
7. Need for more Godly men, men of character, leaders who can effect change

ELIGIBILITY CRITERIA OR REQUIREMENTS: Men 18 years and over

COST OF REGISTRATION/ ENROLLMENT: Students pay a one-time induction fee of J\$5,000 and monthly basic needs fee of J\$3,500.

PROCESS OF ENROLLMENT/ REGISTRATION: Referral

BENEFITS PROVIDED: Teen Challenge operates a 9,000 sq/ft home.

HOURS OF OPERATION: The home is open 24-hours a day, 365 days a year.

OTHER USEFUL INFORMATION:

Additional Locations

Men's Home - Ocho Rios Phone: (876) 795-2695 Fax: (876) 974-4598
P.O. Box 382 Ocho Rios PO St. Ann, Jamaica, W.I.

Director: Anthony Richard Intake Officer: Victor Frances

A Teen Challenge men's program was opened in Kingston in 1997, and a women's program was started in Ocho Rios in 2001. The men's program is now located in Ocho Rios and the women's program is temporarily suspended.



NAME OF ORGANIZATION: TEEN HERALD

ADDRESS: Hagley Park Road. Kingston 10.

PHONE: (876) 757-4193; (876) 901-4773

FAX: (876)901-9335

EMAIL: teenherald@yahoo.com

WEBSITE: <http://www.teenheraldjamaica.com/>

CONTACT PERSON: Mrs. Cecilia Campbell Livingston, Coordinator and Anastasia Cunningham Editor

PHONE: (876) 757-4193; (876) 901-4773

FAX: (876)901-9335

EMAIL: teenherald@yahoo.com

PROGRAMME DESCRIPTION: Teen Herald, the only newspaper in Jamaica for teens has been in existence since September, 1994.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Published weekly, this newspaper was designed to hone the literary skills of teenagers, while supporting their need for self expression. Weekly features are interesting, informative and educational with emphasis on entertainment, sports and the school curriculum.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Youths may submit relevant articles.

COST OF REGISTRATION/ ENROLLMENT: Not applicable

PROCESS OF ENROLLMENT/ REGISTRATION: Not Applicable

BENEFITS PROVIDED: It is distributed to two hundred and thirty high schools islandwide and has a readership of approximately 250,000. Includes educational material and other articles designed specifically for teens.

HOURS OF OPERATION: Monday-Friday 9:00-5:00 p.m.

3 D PROJECTS



NAME OF ORGANIZATION: 3 D PROJECTS

ADDRESS: 14 Monk Street, Spanish Town St. Catherine,

PHONE: (876) 984-2840

FAX: (876) 984-7808

EMAIL: threedprojects@yahoo.com.com

WEBSITE: <http://www.3dprojects.com.jm/default.htm>

CONTACT PERSON: Ms. Gerlin Bean, Managing Director

PHONE: (876) 984-2840

FAX: (876) 984-7808

EMAIL: threedprojects@yahoo.com.com

PROGRAMME DESCRIPTION: Dedicated to the Development of Persons with Disabilities'. 3D represents the three major areas of disability- sensory, learning, and motor- and three crucial areas of rehabilitation: social, educational and economic.

3D Projects are Jamaica's first fully established community based rehabilitation programme. Based in the parish of St. Catherine, there is a network of rural community groups comprising parents of disabled children and disabled persons in the parishes of Manchester, St. Thomas, St. Mary and Portland. All persons with disabilities should be recognized as citizens and should be accorded all rights extended to other citizens. Persons with disabilities must have the equal opportunity to participate in the social and economic life of the community. Persons with disabilities must have access to supports and resources to enable them to participate. The goal of this process is to create a warm, loving environment within their homes and communities.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Provides community based rehabilitation (CBR) services for persons with disabilities requiring the following:

1. Home training programmes
2. Counseling
3. Educational placements
4. Job placement or employment development
5. Provides advocacy for persons with disabilities and their families in obtaining community services in home training programmes

6. Develops parent associations and leadership for the purposes of solidarity, advocacy, and parent mutual support.
7. Trains people in the community in many aspects of inclusion

ELIGIBILITY CRITERIA OR REQUIREMENTS: Youths with disabilities fall into two categories, Community Based Rehabilitation 0-6 years and Educational Assessment 3-18. Adolescent Adult programme for 17 years onward.

COST OF REGISTRATION/ ENROLLMENT: Community Based Rehabilitation medial cost is \$ 1000 and Educational Assessment \$2500.

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED:

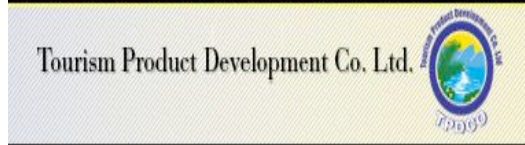
1. Home Visiting Programme: This programme, which includes early stimulation, at present serves some 800 families. Community Rehabilitation Workers (CRWs) visit disabled children in their homes and train family members (often mothers) to teach the children life skills. The CRW monitors the home programme and counsels the family when necessary.
2. Stroke Rehabilitation Programme: Offers home care to stroke patients. Our CRWs are trained and supervised by professional physiotherapists, and clients are referred by local doctors and hospitals. The average rehabilitation period is from six months to one year.
3. Training: We offer a continuous programme of local and regional courses and seminars for parents, 3D staff, adolescents and adults with disabilities, teachers and professionals. These feature orientation to disabilities, community based rehabilitation, programme supervision, and teaching techniques. This has become such an important aspect that we have bought some land adjacent to our head office, to house a training centre. In 1995, we documented our training programmes in a series of 12 video and manual packages which are currently available from the Documentation Unit at 42 Trafalgar Road, Kingston 10 (phone: 1-876-960-2329).
4. Training Manuals and Videos available from 3D Projects:
5. Parent Training- facilitating the training of parents of children with disabilities.
6. The Work Experience Project- pre-vocational training and exposure for young adults with disabilities
7. Income Generating Projects- self-help for parents of children with disabilities
8. Stroke Rehabilitation for Community Workers- facilitating the training of community workers in the basic skills for rehabilitating stroke patients at home
9. Teacher Orientation to Early Childhood Disability- facilitating the training of preschool teachers in handling the child with a disability
10. Conducting Disability Surveys- a guide for community leaders in implementing surveys
11. Early Detection and Intervention in Childhood Disability- training for primary health care workers
12. Assessment of Children with Disabilities- facilitating the training of the professional health care worker
13. Orientation on Disability- introducing disability issues to the public
14. Child Rearing Skills- facilitating training in principles of childhood learning and behavior
15. Parent-to-Parent Counseling- a guide for parents of children with disabilities to help other parents
16. Drama in Community Education- addressing disability issues through drama
17. Clinics: These are held every week in different parishes.
18. Inclusive Pre-School Education: We operate an advocacy programme for placing children with disabilities in regular schools where they are supervised by the psychological assessment clinic and school visiting programme. The latter combines the identification of children with disabilities

in regular schools with the exposure of teachers to the needs of youngsters with disabilities through training courses. Over 200 children have been placed in pre-schools in Manchester alone and more and more teachers are interested in this programme.

19. Adaptive Aids: To assist children with physical disabilities to function more independently, 3D has a small adaptive aid workshop at the office in Spanish Town where community rehabilitation workers make simple functional aids.
20. Adolescent / Adult Programme: A variety of programmes have been developed to serve disabled adolescents and young adults, geared to fostering independence and self-sufficiency. These include self advocacy groups with activities in vocational habilitation and skills training. Programmes of job placement, cottage industry, independent living, sports and social skills also help to facilitate the development of persons with disabilities in their community. Teams of adults with disabilities are now working in several enterprises in St. Catherine. More recently, we have established paper recycling projects in Spanish Town and Morant Bay.
21. Pre-School Unit: We operate an inclusive nursery for children with and without disabilities in Mandeville where the children receive much needed stimulation.
22. Parent Activities: Equal emphasis is given to the development of parent associations as is placed on the services of 3D Projects. In addition to the training programmes listed above, members participate in an ongoing programme of leadership development, income generation, and social activities.
23. Conferences: The Parent Association for Persons with Disabilities, our 'parent bodies', combine their annual general meetings with parish conferences, focusing on relevant aspects of the lives of persons with disabilities and keeping parents up to date on plans and activities.
24. The 3D Projects Training Centre: Our greatest dream is the establishment of a Training Centre which would allow 3D Projects to increase its ability to train professionals, parents, and persons with disabilities. The demand for training both locally and throughout the Caribbean has increased as we have expanded our expertise in the field of disability services. Currently, most of our training activities are carried out in rented church halls and community centres which are not suitable for our needs. With the assistance of an architect, we have designed the building and written a proposal for funding. We are now seeking assistance for the project.
25. Consultancy Services: 3D offers a range of consultancy services in the areas of programme development, training, and research in the field of disability for private, public, and volunteer organizations. Our approach is to identify needs, develop aims and objectives, and assist in implementing them in an efficient and cost effective manner.

HOURS OF OPERATION: Monday-Friday 8:30-5:00 p.m.

TOURISM PRODUCT DEVELOPMENT COMPANY LIMITED/TPDCO



NAME OF ORGANIZATION: TOURISM PRODUCT DEVELOPMENT COMPANY LIMITED

ADDRESS: The Tourism Centre, 4th Floor 64-70 Knutsford Boulevard, Kingston 5

PHONE: (876) 968-3441; (876) 968-8894; (876) 968-3626

FAX: (876) 929-8269

EMAIL: tpdco@cwjamaica.com

WEBSITE: www.tpdco.org

CONTACT PERSON: Mr. Barrington Payne, Executive Director

PHONE: (876) 968-3441; (876) 968-8894; (876) 968-3626

FAX: (876) 920-4854

EMAIL: barryp@tpdco.org

PROGRAMME DESCRIPTION: The Tourism Product Development Company (TPDCo) is the central agency mandated by the Government of Jamaica to facilitate the maintenance, development and enhancement of the tourism product. The company is designed to support government and quasi-government agencies in the development of the tourism industry, particularly by coordinating and facilitating prompt action between public and private sector interests. Members of TPDCo's Board are drawn from both the public and private sectors, and include representatives of the Jamaica Hotel & Tourist Association (JHTA), JAVA and each resort area. TPDCo's Chairman is appointed by the Government.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

Courses are available in:

1. Bartending Skills
2. Child Care and Recreation
3. Cultural / Heritage Tourism
4. Customer/Guest Relations & Sales Techniques
5. Disaster Preparedness and Management
6. Entertainment/ Recreation Management
7. Environmental Awareness
8. First Aid and Cardio-Pulmonary Resuscitation
9. Food, Health and Safety
10. Foreign Language Programmes
11. Front Office Procedure
12. Golf Caddie Development - Level 1

13. Health Awareness in the Workplace
14. HIV/AIDS Awareness Programmes
15. Housekeeping Skills
16. Industrial Relations Practices for the Tourism Sector
17. Kitchen Sanitation and Safety
18. Management Strategies to Improve Staff Performance
19. Management Development Programmes
20. Organizational Development for Efficient Service
21. Professional Bell Service
22. Professional Villa Care
23. Security Management
24. Supervisory Management Skills
25. Tour Guiding
26. Tourism and Cultural Awareness
27. Tourism Resort Security
28. Tourism Security Management
29. Training Programmes for Travel Halt Personnel
30. Visitor Relations and Customer Service

ELIGIBILITY CRITERIA OR REQUIREMENTS: All Jamaican companies or individuals involved in tourism.

COST OF REGISTRATION/ ENROLLMENT:

Training

\$3500 for 40 hours, ten working days Monday-Friday 8:30-1:30 p.m.

PROCESS OF ENROLLMENT/ REGISTRATION:

Complete registration form.

BENEFITS PROVIDED:

1. Obtaining a JTB License
2. Training Programmes
3. Entrepreneurship Drive
4. Consultation

HOURS OF OPERATION: Monday – Friday 8:30-5:00 and Friday 8:30-4:00 p.m.

OTHER USEFUL INFORMATION:

MONTEGO BAY: Cornwall Beach Complex Montego Bay Tel: 979-7987; 979-7988; 940-0374 Fax: 952-2868

OCHO RIOS: Office # 3 Ocean Village Shopping Centre Ocho Rios
Tel: 974-2093; 974-7705 Fax: 974-2586

NEGRIL: Office # 2 Times Square Plaza, Negril Tel: 957-3723; 957-4314; 957-9314
Fax: 957-4803

TRADE BOARD LIMITED



NAME OF ORGANIZATION: TRADE BOARD LIMITED

ADDRESS: 107 Constant Spring Road

PHONE: (876) 969-0883; (876) 969-3228; (876) 969-2785

FAX: (876) 925-6513; (876) 925-6526

EMAIL: info@tradeboard.gov.jm

WEBSITE: <http://www.tradeboard.gov.jm/>

CONTACT PERSON: Mr. Claude Fletcher, Trade Administrator

PHONE: (876) 969-0883, (876) 969-7604

FAX: (876) 925-6513; (876) 925-6526

EMAIL: info@tradeboard.gov.jm

PROGRAMME DESCRIPTION: A regulatory agency of government, operating under the legal authority of the Trade Act and the auspices of the Ministry and the auspices of the Ministry of Industry, Technology, Energy and Commerce (MITEC). The Trade Board is Jamaica's certifying authority for goods exported under the various trade agreements. Issuing of import and export licenses.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

To stimulate a modern commercial environment by:

1. Managing relevant government regulations
2. Providing facilitatory services to the Private Sector and other clients
3. Providing effective interface between our clients and government
4. Supporting an E-commerce environment
5. Through the utilization of great people with the right skills and tools

ELIGIBILITY CRITERIA OR REQUIREMENTS: Application for import license must be

1. Jamaican
2. Holder of work permit
3. Registered company in Jamaica
4. Used car dealer

COST OF REGISTRATION/ ENROLLMENT: Cost for issuing certificates range from \$25-\$ 1000 based on value of shipment, for import and export licenses online cost is \$ 3495 and walk in/ office visit is \$3495+ \$ 300.

PROCESS OF ENROLLMENT/ REGISTRATION: None.
Online applicants need to access passwords.

BENEFITS PROVIDED: The Company is headed by a Trade Administrator who manages the operations of the company under the guidance of a Board of Directors.

The trade board limited has responsibility for:

1. Issuing import and export licenses for specific items that may have a negative impact on the environmental, social or economic conditions of the country;
2. Issuing certificates of origin for Jamaican exports under various Preferential Trade Agreements;
3. Ensuring that Jamaica meets its international obligations under the WTO Agreement on Rules of Origin and the WTO Agreement on Import Licensing.

HOURS OF OPERATION: Monday- Thursday 8:30-5:00 p.m. 4:00
Import Licenses close to the public at 3:00 p.m.

UNITED FOR JAMAICA



NAME OF ORGANIZATION: UNITED FOR JAMAICA (UFJ)

PHONE: 404 533 1248

WEBSITE: <http://www.unitedforjamaica.org/>

CONTACT PERSON: Jason Walker

EMAIL: info@unitedforjamaica.org

PROGRAMME DESCRIPTION: A non-profit organization run by a collective of dedicated and progressive individuals looking to do practical projects that impact people in a positive manner. As members of not just the Jamaican, but the Caribbean and West Indian communities.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The goal of United for Jamaica is to foster relationships between committed individuals and interest groups who will join in efforts to better the health, education and living conditions for the citizens of Jamaica.

ELIGIBILITY CRITERIA OR REQUIREMENTS: UFJ's projects serve many and its membership outreach targets those who look to serve communities in need, no matter their nationality.

BENEFITS PROVIDED: In 2004, UFJ assisted with the Hurricane Ivan relief efforts in Atlanta and raised six thousand dollars and received donated goods that packed a twenty-foot container that was shipped to Jamaica. In conjunction with Union of Jamaica Organization of Atlanta (UJOA) and Atlanta Jamaica Association (AJA) with Vin Martin, UFJ began a series of medical forums designed to educate the public about the spread of life threatening diseases and medical issues that affect the community and what we can do to alleviate the problems. Currently, UFJ is running a text book drive to gather books for identified schools and libraries in Jamaica.

UNITED NATIONS CHILDRENS FUND (UNICEF)



NAME OF ORGANIZATION: UNITED NATIONS CHILDRENS FUND (UNICEF)

ADDRESS: 60 Knutsford Boulevard, Kingston 5 Mail: P.O. Box 305, Kingston

PHONE: (876) 926-7584 ; (876) 926-7585, (876) 968-2797

FAX: (876) 929-8084

EMAIL: kingston@unicef.org

WEBSITE: <http://www.unicef.org>

CONTACT PERSON: Mr. Bertrand Bainvel, Representative

PHONE: (876) 926-7584 ; (876) 926-7585, (876) 968-2797

FAX: (876) 929-8084

EMAIL: kingston@unicef.org

PROGRAMME DESCRIPTION: UNICEF is mandated by the United Nations General Assembly to advocate for the protection of children's rights, to help meet their basic needs and to expand their opportunities to reach their full potential.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

Assist agencies in funding with regards to children

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. Government Organizations
2. NGOs (Registered)

Funding is provided as part of UNICEF's formal Country Programme of Co-operation that spans the five-year period 2007 - 2011

The Country Programme is made up of four (4) broad areas

1. Advocacy and Public policy and partnership
2. Children and HIV Aids
3. Child Protection
4. Quality Education and Early Childhood Development

Criteria:

1. Proposals must fall in to one of the 4 areas

Restrictions:

Direct assistance for NGOs is only provided within the context of support to programme

COST OF REGISTRATION/ ENROLLMENT

Application Procedures:

Proposals are to be sent to UNICEF offices.

They must include:

2. Objectives
3. A budget
4. Who the project will benefit
5. Proposed time frame
6. How project will be carried on after funding

PROCESS OF ENROLLMENT/ REGISTRATION: Complete a project proposal and submit it.

BENEFITS PROVIDED:

1. Funding
2. Grants
3. Technical Assistance (focus on Social Policy, Early Childhood, Children & Youth at Risk)

Funding Ceiling: Each Programme has an approved budget. Requests for funding need to fall within approved budgetary ceilings.

Availability of Funding: Proposals should be submitted approximately 4 months in advance of the projected start date.

HOURS OF OPERATION: Monday- Friday 8:00- 5:00 and Friday 8:00 - 1:30 p.m.

UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)



NAME OF ORGANIZATION: UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)

ADDRESS: 1 -3 Lady Musgrave Road Kingston 5 Mail: P.O. Box 280, Kingston

PHONE: (876) 978-2390

FAX: (876) 946-2163

EMAIL: undpja@undp.org

WEBSITE: <http://www.undp.org/fojam>

CONTACT PERSON: Mr. Carlos Espinola, Resident Representative

PHONE: (876) 978-2390

FAX: (876) 946-2163

EMAIL: juan.carlos.espinola@undp.org

PROGRAMME DESCRIPTION: UNDP's mission is to help countries in their efforts to achieve sustainable human development by assisting them to build their capacity to design and carry out development programmes in poverty eradication, employment creation and sustainable livelihoods, the empowerment of women and the protection of the environment. First priority is given to Poverty Eradication

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Involved with project monitoring and evaluation aimed at assisting in achieving the Millennium Development Goals.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

1. Government Agencies
2. NGOs - NGOs are eligible for projects funded from Headquarters or external resources including Global Environmental Facility and Montreal Protocol +

COST OF REGISTRATION/ ENROLLMENT

Criteria:

Must fall within the themes under the Country Co-operation Framework or other stated priorities of Government. Current themes are:

1. Environment
2. Poverty Alleviation
3. Gender

Productive Sector - Organizational Strengthening etc.

PROCESS OF ENROLLMENT/ REGISTRATION: Apply through the Planning Institute of Jamaica (PIOJ)

BENEFITS PROVIDED:

1. Grants

Restrictions: None

Funding Ceiling: None

HOURS OF OPERATION: Monday – Thursday 8:00- 5:00 p.m. and Friday 8:00-1:30 p.m.

**UNITED NATIONS EDUCATIONAL, SCIENTIFIC AND CULTURAL
ORGANIZATION (U.N.E.S.C.O.) U.N.E.S.C.O**



NAME OF ORGANIZATION: UNITED NATIONS EDUCATIONAL, SCIENTIFIC AND CULTURAL ORGANIZATION (U.N.E.S.C.O.)

ADDRESS: 3rd Floor, the Towers, 25 Dominica Drive Kingston 5.

PHONE: (876) 929-7087-9

FAX: (876) 929-8468

EMAIL: kingston@unesco.org

WEBSITE: http://portal.unesco.org/en/ev.php-URL_ID=29008&URL_DO=DO_TOPIC&URL_SECTION=201.html

CONTACT PERSON: Mrs. Yolanda Aiken, Secretary

PHONE: (876) 929-7087-9

FAX: (876) 929-8468

EMAIL: y.aiken@unesco.org

PROGRAMME DESCRIPTION: This programme is geared toward placing Culture at the centre of development. The development of cultural industries plays a major role in UNESCO's overall commitment to poverty alleviation.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. Agencies
2. Institutions
3. NGOs - all in member states

Criteria:

1. Projects should focus on culture and development

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

Proposals must be channeled through the Secretary General, Jamaica National Commission for UNESCO, at the above address

BENEFITS PROVIDED:

1. Funding
2. Start-up Grants

Restrictions: None

Funding Ceiling: US\$25,000.

Availability of Funding - Every two years

HOURS OF OPERATION: Monday- Friday 8:00- 5:00 and Friday 8:00 - 1:30 p.m.

**UNITED NATIONS EDUCATIONAL, SCIENTIFIC AND CULTURAL
ORGANIZATION (U.N.E.S.C.O.)**



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WEBSITE:http://portal.unesco.org/en/ev.phpRL_ID=29008&URL_DO=DO_TOPIC&URL_SECTION=201.html

CONTACT PERSON: Ms. Ushio Miura, Representative and Education Advisor Mr. Paulo Fontani or Dr Kwame Boafo, Director

PHONE: (876) 929-7087-9

FAX: (876) 929-8468

EMAIL: kingston@unesco.org

PROGRAMME DESCRIPTION: UNESCO seeks to promote world peace; harmony and understanding among nations by helping Member States find answers to the key problems that beset their societies.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. Agencies
2. Institutions
3. NGOs - all in member states

Criteria:

1. Projects should show potential for growth and wide circulation
2. Support for projects of research and publication with aim of wide circulation
3. Projects should focus on culture and communication development

Restrictions: Acceptance by the national Commission Regular Programme
Acceptance by the Field Office (much smaller grants)

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

Application Procedures:

1. Letter of inquiry, stating nature of work
2. Further project proposal may then be requested
3. Participation Programme Form - complete and submit to the Jamaica National Commission for UNESCO
4. Letter of enquiry to the Field Office

BENEFITS PROVIDED:

Funding:

Start-up Grants for pilot projects

Funding Ceiling: US\$20,000.

US\$25,000-\$30,000 for sub-regional projects

US\$3,000 or less may be available as contributions to projects with other funding

Availability of Funding: Limited

HOURS OF OPERATION: Monday- Friday 8:00- 5:00 and Friday 8:00 - 1:30 p.m.

UNITED NATIONS EDUCATIONAL, SCIENTIFIC AND CULTURAL ORGANIZATION (U.N.E.S.C.O.).



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FAX: (876) 929-8468

EMAIL: kingston@unesco.org

WEBSITE: http://portal.unesco.org/en/ev.php-URL_ID=29008&URL_DO=DO_TOPIC&URL_SECTION=201.html

CONTACT PERSON: Mr. Isidro Fernandez -Abali, Regional Communication information Advisor for the Caribbean. Dr Kwame Boafo, Director

PHONE: (876) 929-7087-9

FAX: (876) 929-8468

EMAIL: ifernandez@unesco.org.ec

PROGRAMME DESCRIPTION: To advise and assist Member States in the development of their communication infrastructures in line with the basic tenets of Free Flow of Information. UNESCO's communication and information programme in the Caribbean strives to foster equitable access to information and knowledge for development and to promote freedom of expression and development of communication. Its emphasis is to encourage the free flow of ideas, in furtherance of respect for human rights and fundamental freedoms, of which press freedoms are an integral part.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. National and Regional, Public and Private Agencies
2. Universities and Institutions
3. NGOs - not required to be registered but must have some proof of sustainability

Criteria:

1. Must have a direct media-development focus

Restrictions:

UNESCO is not a funding agency, but a knowledge and expertise sharing organization that brings an added value to the areas deigned by its mandate and the National Commission.

Priorities

1. Promoting Freedom of expression and media pluralism
2. Developing community media
3. Developing Human Resources
4. Information for all Program (IFAP)
5. Information literacy
6. Ethical, legal and social implication of ICTS
7. Preservation of literacy

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

Application Procedures:

1. Contact the National Commission for UNESCO, or
2. Send a letter to the UNESCO offices with a copy to the National Commission.

BENEFITS PROVIDED:

1. Funding:

Regular programs – international program for the development of communication (IPDC):

Funding Ceiling: No funding ceiling

Availability of Funding: Depends on funding programme.

Funds administered biannually and yearly

HOURS OF OPERATION: Monday- Friday 8:00- 5:00 and Friday 8:00 - 1:30 p.m.

UNITED NATIONS POPULATION FUND (UNFPA)



NAME OF ORGANIZATION: UNITED NATIONS POPULATION FUND (UNFPA)

ADDRESS: Pan Caribbean Building, 8th Floor, 60 Knutsford Boulevard Kingston 5 Mail: P.O. Box 280, Kingston

PHONE: (876) 906-8591/2,

FAX: (876) 906-8593

EMAIL : jamaica.office@unfp.org

WEBSITE: <http://Caribbean.unfpa.org> or <http://www.unfpa.org/about/index.htm>

CONTACT PERSON: Mr. Harold Robinson, Representative

PHONE: (876) 960-8591-2

FAX: (876) 906-8593

EMAIL: jamaica.office@unfp.org

PROGRAMME DESCRIPTION: The United Nations Population Fund, UNFPA is an international development agency that promotes the right of every woman, man and child to enjoy a life of health and equal opportunity. UNFPA supports countries in using population data for policies and programmes to reduce poverty and to ensure that every pregnancy is wanted, every birth is safe, every young person is free of HIV/AIDS, and every girl and woman is treated with dignity and respect.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. To help ensure universal access to Reproductive Health Care to all by 2015
2. To support Population and Development strategies
3. To promote awareness of Population and Development Issues
4. To advocate for mobilization of resources and political will to accomplish goals

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. Registered NGOs
2. Governments

Criteria:

Funding within approved national Assistance programmes

Restrictions:

Must be within context of national priorities and in support of its implementation

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

Application Procedures:

1. Initial contact with UNFPA
2. Requests and requests for Application Procedures may be had from UNFPA offices
3. Formal letter and clearance and sharing of information with the national authorities

BENEFITS PROVIDED:

1. Funding
2. Grants - Voluntary Contribution of UN Member States

Funding Ceiling: subject to availability of funds

Availability of Funding: Always subject to availability of funds

HOURS OF OPERATION: Monday- Thursday 8:00-5:00 p.m. and Friday 8:00-1:30 p.m.

UNITED NATIONS VOLUNTEERS



NAME OF ORGANIZATION: UNITED NATIONS VOLUNTEERS

ADDRESS: UNDP OFFICE. 1-3 Lady Musgrave Road. P.O. Box 280, Kingston, Jamaica West Indies

PHONE: (876) 978-2390

FAX: (876) 946-2163

EMAIL: registry.jm@undp.org

WEBSITE: <http://www.undp.org/fojam/unv/index.html>

CONTACT PERSON: Mrs. Theresa Brandt, Administrative Assistant

PHONE: (876) 978-2390

FAX: (876) 946-2163

EMAIL: registry.jm@undp.org

PROGRAMME DESCRIPTION: The United Nations Volunteers (UNV) programme is the UN organization that supports human development globally by promoting volunteerism and by mobilizing volunteers. It is administered by UNDP and operates amidst growing recognition that volunteerism makes important contributions, economically and socially, to more cohesive societies by building trust and reciprocity among citizens. Every year some 5,000 UN Volunteers from more than 150 different nationalities actively support the programmes of the United Nations itself and almost all UN funds, programmes and specialized agencies

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. UNV Technical Assistance – Health Sector. Under this project United Nations Volunteers supported the government's mission to provide adequate health services which contributes to the physical, emotional and social well being of the people of Jamaica, through the utilization of cost effective, middle level operational expertise provided by the United Nations Volunteers and United Nations Development program. The outputs aimed to alleviate some of the critical shortages of technical skills in a range of development areas within the objectives of the national development plan and upgrade the capability of the Ministry of Health to deliver quality health care services.
2. UNV Technical Assistance – Multi-Sectoral. Under this project United Nations Volunteers assisted the government of Jamaica in its economic development by improving national capacity in high priority development areas through human resource development. In the context of the national development strategy, the project helped the government in removing critical technical and managerial constraints in sectors where know-how and expertise are required. This multi-

sectoral project was conceived to group a number of government and non-governmental requests from various sectors in the fourth country program into one project for the fifth country program. These areas of concentration included education and manpower development through the provision of lecturers in engineering and physical planning at the University of Technology and technical assistance in the supplying of civil engineers to the project analysis and monitoring company (PAMCO), a division of the Ministry of Finance. In addition, this project related more closely with the environmental theme identified by UNDP as an area of focus for the fifth country program. The UNV technical assistance project sought to reduce the lack of qualified personnel in Jamaica caused by a protracted period of economic austerity. It was felt therefore that this project should help to provide “middle level operational expertise” to support the government of Jamaica in its economic recovery program.

BENEFITS PROVIDED:

UNV's support to Jamaica has been instrumental in:

1. Strengthening the National Youth Service through an ILO executed Youth Development Project.
2. Advancing HIV testing through the establishment of HIV testing labs and training national counterparts in its use.
3. The improvement of bridges island wide through a bridge replacement project
4. Strengthening community economic self-reliance through the provision of skills training for small-scale business development advice.
5. The improvement of health care provision island wide and the control of typhoid in Westmoreland.
6. The development of an emergency repair programme for medical equipment in public hospitals.
7. The provision of support to improve urban and regional planning through lecturing service and assisting with sub-region development plans.
8. The provision of training in data collection and processing.
9. Strengthening collaboration between volunteer sending agencies.
10. Promoting International Volunteer Day celebrations annually.
11. Strengthening the contribution of volunteerism to national development
12. UNV Specialists are widely recognised for their professionalism and dedication, with the ability to contribute technical know how to the development process in Jamaica, particularly in urban settlements. The Programme provides highly skilled professionals in a cost effective manner and is continuing to collaborate with the Government and other stakeholders to develop new programmes to increase the number of UNV assignments, especially in those areas where essential professional expertise, training and community mobilization skills are required.
13. Neglecting to factor volunteering into the design and implementation of policies could entail the risk of overlooking a valuable asset and undermine traditions of cooperation that bind communities together.

UPLIFTMENT JAMAICA



NAME OF ORGANIZATION: UPLIFTMENT JAMAICA

ADDRESS: White Horses P.O. White Horses District St Thomas Jamaica, W.I.

PHONE: (876) 703-5164

FAX: (876) 703-5164

EMAIL: info@upliftmentjamaica.org

WEBSITE: <http://www.upliftmentjamaica.org/>

CONTACT PERSON: Mrs. Sandra Frazier, Executive Director

PHONE: (876) 703-5164

FAX: (876) 703-5164

EMAIL: sandraf@upliftmentjamaica.org

PROGRAMME DESCRIPTION: Upliftment is dedicated to reaching out and raising awareness, educating and inspiring people to create an empowering future for them, their environment and their homeland.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Upliftment wishes to create, support and provide opportunities to these people, to establish and continue ongoing transformation in their lives and the country as a whole. From individual people, to communities, to a nation, step-by-step, Upliftment aims to build positivity and possibility where it does not exist, to build a bright future.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED: Over 10,000 people benefit annually from this organization, via year round projects and events, with numbers rapidly increasing daily.

1. Education and Learning. Upliftment has been working hard in the community upgrading and refurbishing schools, providing scholarships for students, along with assistance for uniforms and books. They have also inspired individuals to contribute time and teach classes in core subjects. There has been the establishment of an annual Technology conference, which includes various

schools. A Technology center, with computers and free access to the internet has given people the opportunity to acquire information technology skills, reduce illiteracy and reveal a porthole to the rest of the world.

2. **Community and Development.** Upliftment strongly promotes self- reliance and its projects in these areas reflect this and are producing results not only mentally, but also economically. Recently acquired land has seen the introduction of farming projects, including teaching people to plant and harvest subsistence crops. Other projects have revitalized buildings and surroundings and trained people with skills in carpentry, electrical work, plumbing and construction. Upliftment also provides food daily for people in immediate need.
3. **Sports and Leisure.** Upliftment builds confidence, discipline, self-awareness and a respect and physical well being for the body, through its Sports and Leisure programs. Each year, with the support of volunteers, they host a Summer Games, where participants compete for prizes and awards and incorporates a Summer Village, Camp and a variety of sports, events and other activities, increasing annually. This all culminates in the Running Man Half Marathon, a Soccer Finale and the Summer Jam party. Grounds have been set up to accommodate this and a range of year round sports, which have attracted more participants and spectators alike.
4. **Music, Arts and Culture.** Upliftment provides many Arts, Crafts and Cultural Programs. This has included the formation of a Dance Company, which has gone on to win a National Award for dance. Talent Shows, Fashion Shows, Concerts and Plays have also been a direct result of Upliftment Projects
5. **Health and Welfare.** Upliftment has introduced Health Fairs and checks for many illness' and ailments, Dental Projects and care for the elderly. They have been raising awareness and education on many health issues for early detection, prevention and treatment. They offer workshops on hygiene, launched a sanitation program to provide bathrooms for homes without and aim to further implement and advance sanitation systems.

HOURS OF OPERATION: Monday-Friday 9:00 a.m. - 5:00 p.m.

URBAN RENEWAL TRUST FUND LIMITED

NAME OF ORGANIZATION: URBAN RENEWAL TRUST FUND LTD.

ADDRESS: 3 Duke Street. Kingston

PHONE: (876) 922-3126/7, 924-9434/5

FAX: (876) 922-0054

EMAIL: krc@cwjamaica.com

WEBSITE: www.kingstonrestoration.com

CONTACT PERSON: Mr. David Goodlit, Project Manager

PHONE: (876) 922-3126/7, 924-9434/5

FAX: (876) 922-0054

EMAIL: krc@cwjamaica.com

PROGRAMME DESCRIPTION: To provide resources to community based organizations (CBOs) and groups to assist in the improvement of the quality of life

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

Grant to community based organization for urban regeneration projects.

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. CBOs
2. Groups

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

Application Procedures:

1. Application forms should be properly completed
2. Evidence of individuals' ability to execute the project
3. Projects should demonstrate continuity and/or sustainability

Projects should satisfy any of the following programme areas:

1. Capacity building
2. Education
3. Micro-enterprise
4. Environment and shelter

Application forms and brochures are available by calling the office.

Completed applications should be sent to:

The Administrator,
3 Duke Street
Kingston

Criteria:

1. Access to funding is limited to formally constituted groups of not less than five persons
2. The groups should be able to provide:
3. Proof of operation for at least 12 months
4. Proof that the project is not for the sole benefit of the group
5. Documentary proof of a at least one successful project

Restrictions: No individuals

Projects must be located in Kingston and St. Andrew, St. Catherine or St. James

BENEFITS PROVIDED:

1. Funding
2. Grants

Funding Ceiling: J\$125,000.

Availability of Funding: Grants are made from the interest of a \$40 million Trust Fund

HOURS OF OPERATION: Monday-Friday 8:30-4:30 p.m.

UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT /JAMAICA



NAME OF ORGANIZATION: USAID/Jamaica

ADDRESS: 2-4 Haining Road. Kingston 6

PHONE: (876) 926-3645

FAX: (876) 929-9944

EMAIL: dlawrence@usaid.gov

WEBSITE: <http://www.usaid.gov/jm>.

CONTACT PERSON: Mrs. Patricia Chaplin, Programmes Director Kimberly Flowers, Communications Officer. Mrs. Denise Lawrence, Communications Specialist.

PHONE: (876) 926-3645

FAX: (876) 929-9944

EMAIL: dlawrence@usaid.gov

PROGRAMME DESCRIPTION: The purpose of the Community Development Fund (CDF) is to demonstrate the US Government's interest in the welfare and self-help endeavors of local communities in Jamaica.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Eligibility:

1. Government Agencies
2. NGOs (Registered)
3. Private Sector
4. CBOs

Criteria:

1. Based on a project by project basis
2. For CDF funding a 50% contribution of total cost is required to receive assistance
3. Organization must be in existence for two years
4. Be non-political and non-police and non-military in purpose of organization

Restrictions: Based on a project by project basis

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

Application Procedures:

1. For Environment and Health programmes it may be on a competitive basis as well as it can be by project proposal

BENEFITS PROVIDED:

1. Funding
2. Grants

Funding Ceiling: For Environment & Health Programmes it is project dependent

Availability of Funding: Funding is available on an annual basis

HOURS OF OPERATION:

OTHER USEFUL INFORMATION:

CBOs are eligible only for the Community Development Fund programme (CDF)

Community Development Fund (CDF)

This fund supports activities such as vocational training, upgrading community centers, improving health facilities, and handicraft development.

Type of Funding:

1. Grants
2. Eligibility:
3. NGOs
4. CBOs

Criteria:

A 50% contribution of total cost is required to receive assistance

Funding Ceiling:

The amount allocated for CDF 2005/2006 Fiscal Year (FY) is US\$160K.

Availability of Funding: Once per year

Application Procedures:

1. Complete an application form, available from USAID office - Contact Hazel Silburn, Office of General Development.
2. Prior to review and approval of an application for project funding, members of the review committee visit the project site to verify aspects of the information supplied on the application forms, and to meet with members of the community group.
3. After an application is reviewed and approved, and monies paid over the recipient must produce all invoices supporting predetermined expenditures made from USAID's portion of the funds.
4. In addition, at the end of the project implementation period (usually within six months), USAID representatives from its review committee will visit the project site to inspect the finished product, and if possible, to observe the community's usage of this facility/equipment.

5. Once the funds are disbursed to an applicant for a specific project, the applicant no longer is able to receive any additional funds for the same project, and can only apply for USAID's contribution to another project in another financial year.

Special Objective (SPO): Improved Economic and Social Conditions in Targeted Inner City Communities.

USAID's special objective works within two inner city communities - Grants Pen and Standpipe - to improve economic and social conditions. This is a "special objective" because of its limited scope and it's highly challenging and non-traditional program Design. Under this special objective USAID works with an NGO, with community-based Organizations which have successful track records in volatile communities, and with the Private sector to reduce crime and violence and to create new employment opportunities. The special objective has two intermediate results.

Increasing Employment and Entrepreneurial Opportunities

Activities under this intermediate result are designed to create employment opportunities

For the inner city residents by such means as:

Identifying products and services in demand and available within these communities;

Providing vocational and skills training for inner city residents to meet business needs;

Providing micro and small business loans for purchasing raw material, making initial salary payments, paying for piecework and/or transporting finished product to retailer/vendors, etc.

Providing entrepreneurs with access to micro-enterprise lending agencies for business support services;

Identifying retail outlets for the goods and services produced by new and expanded private businesses within and around the communities.

Improved Community Capacity for Conflict Resolution.

Reducing the levels of crime and violence in these communities will lead to citizens

Taking greater pride in their community, allow residents to better organize community

Events, and to attract businesses to the area. This in turn will provide employment

Opportunities to the residents. This intermediate result will seek to improve communication skills among residents, introduce non-violent ways for residents to vent

Their frustrations and work to overcome local distrust of the police. Conflict resolution will be addressed by such means as:

Identifying existing and potential community leaders who would benefit from training in communication and conflict resolution skills;

Developing and promoting partnerships with residents, community based organizations, the police, and private sector interests, to find durable solutions to the problems of crime and violence;

Introducing programs and activities that will promote constructive relationships between the residents and police; examples include community sports competitions, collaborative youth club efforts, and other activities

Environment - Strategic Objective No. 2: Improved Quality of Key Natural Resources in Selected Areas that are both Environmentally and Economically Significant

The purpose of this strategic objective is to reverse the trend of environmental degradation by promoting environmentally sound practices and policies that will result in the sustainable management of the natural resource base on which Jamaica's economy depends. Strategic Objective 2's response to environmental threats is an integrated "Ridge-to Reef" natural resource management program that assists community-based NGOs to implement activities, i.e. agro forestry, eco-tourism, appropriate on-site sanitation solutions and environmental audit programs, which will improve the quality of coastal waters and upland

watersheds. Other interventions will focus on improving the policy framework and wastewater/sewage management.

Eligibility:

Government Agencies

Private Sector

NGOs.

Education - Strategic Objective No 3 - Increased Literacy and Numeracy among Targeted Jamaican Youth –

This strategic objective seeks to increase literacy and numeracy among targeted Jamaican youth through the formal education sector as well as informal sector utilizing NGOs. Two programs assist with achieving the SO: The Uplifting Adolescents Project (UAP I & II) and the New Horizons for Primary Schools Activity (NHA).

Strategic Objective 4 - The overall objective of this program is to improve the language arts, literacy and mathematics scores of students 6-12 years of age in a limited number (72) of primary schools and; and improve the numeracy/literacy skills of “at-risk” youth so that they can either reenter the formal education system or prevent them from dropping out of school in the first place.

Eligibility:

Government Agencies

Private Sector

NGO's

Current Program

Achievement of the strategic objective in the education sector is supported by two programs: The Uplifting Adolescents Project (UAP I & II) and the New Horizons for Primary Schools Activity (NHA). The ultimate customers of the NHA program is the 72 targeted primary schools' 28,000 students, 1,900 teachers and 504 primary school board members and community representatives. UAP targets approximately 11,000 “at-risk” youth, most of who are out of school.

New Horizons for Primary Schools Activity

To address systemic weaknesses of the primary school system and improve the performance of children in mathematics and reading, this activity provides integrated packages of interventions directed at primary schools serving children in low-income communities throughout the island.

These interventions are customized to meet the specific needs of each of the 72 target schools.

They include:

Provision of teaching and learning materials for mathematics and reading;

Governance and leadership training for school principals and school boards;

Introduction of improved educational technology;

In-service and pre-service teacher training; and

Nutritional support to poor students and parenting education and training

Uplifting Adolescents Project

To address the needs of adolescents who have, either, dropped out or are at risk of dropping out of school, USAID works with local NGOs to provide remedial education and training for reinstatement in school and to improve their social and job skills. UAP I was managed by a U.S. based contractor (Development Associates, Inc.) and UAP II (began in November 2000) is being managed through an umbrella NGO, Peoples Action for Community Transformation (PACT). This project provides grants to NGOs to deliver a package of services to “at-risk” youth ages 10-18 in selected urban/rural areas throughout the island.

Special attention is given to those with special circumstances (e.g. substance abuse, pregnancy, hearing impaired). Delivery package of services include:

Preventing early child bearing, high-risk births, and the spread of HIV/AIDS/STIs

Remedial education to improve numeracy and literacy

Pre-vocational skills training

Social and family life skills

UNITED STATES PEACE CORPS



NAME OF ORGANIZATION: UNITED STATES PEACE CORPS

ADDRESS: Peace Corps Paul D. Coverdell Peace Corps Headquarters 1111 20th Street, NW
Washington, D.C. 20526

PHONE: 800 424.8580

WEBSITE: <http://www.peacecorps.gov>

PROGRAMME DESCRIPTION: The Peace Corps is an independent federal agency of the United States designed to promote mutual understanding between Americans and the outside world. Peace Corps Volunteers have been invited by host countries to work on issues ranging from AIDS education to information technology and environmental preservation. Today's Peace Corps is more vital than ever, working in emerging and essential areas such as information technology and business development, Peace Corps Volunteers continue to help countless individuals who want to build a better life for themselves, their children, and their communities.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

The Peace Corps' mission has three simple goals:

1. Helping the people of interested countries in meeting their need for trained men and women.
2. Helping promote a better understanding of Americans on the part of the peoples served.
3. Helping promote a better understanding of other peoples on the part of Americans.

PROCESS OF ENROLLMENT/ REGISTRATION: The Peace Corps works by first announcing its availability to foreign governments. These governments then determine areas in which the organization can be involved. The organization then matches the requested assignments to its pool of applicants and sends those volunteers with the appropriate skills to the countries that first made the requests.

BENEFITS PROVIDED: Volunteers began working in Jamaica in 1962, the same year that the country gained its independence from Britain. The first group of Volunteers was dedicated to working in library development, vocational education, and agriculture.

Since then, more than 3,400 Volunteers have served in this country of stark contrasts

While Volunteers continue to do important work like bringing clean water to communities and teaching children, today's Volunteers also work in areas like HIV/AIDS awareness, information technology, and business development.

The Peace Corps will continue to address global needs as they arise. Thousands of Volunteers, for instance, now work on HIV/AIDS-related activities. As access to information technology has grown in the developing world, the Peace Corps has increased its Volunteer efforts in this field.

Peace Corps' newest programs and projects

1. HIV/AIDS in Africa and the Caribbean. The Peace Corps has intensified its role in the global effort to fight HIV/AIDS by training all Volunteers.

2. Information Technology. Volunteers provide technical training and support to groups and organizations that want to make better use of information and communications technology.

In order to create a more lasting and sustainable impact on Jamaica and Jamaican lives, Peace Corps/Jamaica has recently refocused its development efforts on three country development sectors leading to three projects:

1. Environmental health/water and sanitation,
2. Environmental awareness and;
3. Youth-at-risk and youth development.

These projects are being implemented with the full co-operation of five Government Ministries as well as partnership with 90 governmental and non governmental organizations.

UNITED WAY OF JAMAICA



NAME OF ORGANIZATION: UNITED WAY OF JAMAICA

ADDRESS: 122-126 Tower Street, Kingston, Jamaica

PHONE: (876) 922-9424-7

FAX: (876) 922-1033, (876) 922-5433

EMAIL: uwj35@hotmail.com

WEBSITE: <http://www.unitedwayja.org/>

CONTACT PERSON: Mrs. Winsome Wilkins, President

PHONE: (876) 922-9424-7

FAX: (876) 922-5433

EMAIL: uwj35@hotmail.com

PROGRAMME DESCRIPTION: The United Way of Jamaica was incorporated in January 1985. It evolved out of the Voluntary Sector Development Project negotiated by the Council of Voluntary Social Services with the United States Agency for International Development and matching grant support from the Government of Jamaica. is an autonomous non-profit Private Voluntary Organization registered with the Government of Jamaica, and an affiliate of United Way International. To increase the organized capacity of people to care for one another

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The United Way of Jamaica brings together contributors, providers and users of social services, and social planners, in an effort to assist in meeting the social and material needs of less fortunate and disadvantaged Jamaicans

Children and Youth at risk

Persons who are physically and mentally challenged

Conflict Resolution Programmes

Health Education and Healthy Lifestyle initiatives

Skills Training and employment generation programmes

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: National Registry of Volunteers registers volunteers.

BENEFITS PROVIDED: The United Way of Jamaica raises funds for the entire voluntary sector. Since the organization's inception, over J\$330 million have been allocated to 3,146 projects island-wide. Priority areas of funding have been Education and Skills Training (45%); Health (25.7%); Agriculture (13.8), Community Development (14.6%)

SERVICES SUPPORTED BY THE UNITED WAY OF JAMAICA

Assistance to Aging	Drug Treatment	Homeless	Safety
Child Welfare	Education	Hospice Care	Self-help
Community Development	Elderly Day Care	Information & Referral	Social Planning
Consumer Protection	Disabled	Social Action	Substance Abuse
Crime Prevention	Emergency Assistance	Disaster Rehabilitation	Suicide Prevention
Crisis Intervention	Environment	Mentally Handicapped	Vocational Training
Culture & Arts	Family Welfare	Mental Health	Youth Development
Domestic Prevention	Violence Food and Shelter	Mentoring	Women's Development
		Physical Health	Child Day Car
		Recreation	

HOURS OF OPERATION: Monday-Friday 8:30-4:30 p.m.

URBAN DEVELOPMENT CORPORATION



NAME OF ORGANIZATION: URBAN DEVELOPMENT CORPORATION

ADDRESS: 12 Ocean Boulevard, Kingston

PHONE: (876) 922-8310-4

FAX: (876) 922-9326

EMAIL: info@udcja.com

WEBSITE: www.udcja.com

CONTACT PERSON: Mrs. Marjorie Campbell, President and CEO

PHONE: (876) 922-8310-4

FAX: (876) 922-9326

EMAIL: mcampbell@udcja.com or nforeman@udcja.com

PROGRAMME DESCRIPTION: The Urban Development Corporation (UDC) was established by an Act of Parliament in March 1968, to “ensure that planned and orderly development takes place where and when it is needed in Jamaica, within the framework of national priorities”. Its role is to plan and design urban environments in designated and other areas and to undertake large-scale projects, as a catalyst for development, or to facilitate urban renewal and revitalization.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

The Corporation is geared towards economic activities, which promote the development of its designated areas, for example:

1. Layout, construct and provide primary infrastructure, in the designated areas
2. Provide secondary development such as residential, commercial and recreational facilities
3. Provide services such as project management and technical services
4. Provide property management services, which include property rentals
5. Property sales in both primary and secondary developments
6. Conference services at the Jamaica Conference Centre
7. Management services through St. Ann Development Company, Urban Maintenance Limited and National Hotels and Properties
8. Utilities through Runaway Bay Water Company

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Persons must document their proposal.

BENEFITS PROVIDED: The Corporation is therefore involved in several sectors and offers a wide range of products and services. It interacts with a number of entities including the local authorities and communities to ensure that development is beneficial to all. Today the UDC is implementing over 100 projects across Jamaica, from roads and other infrastructure projects to housing, schools, hospitals and hotels.

HOURS OF OPERATION: Monday-Friday 8:30 am – 4:30 pm

OTHER USEFUL INFORMATION 42 Fort Street, Montego Bay Telephone: (876) 952-2044, 971-2044 Fax:(876) 971-7001

VERSAN EDUCATIONAL SERVICES



NAME OF ORGANIZATION: VERSAN EDUCATIONAL SERVICES

ADDRESS: 2 Richings Avenue #13 . Kingston 6, Jamaica BWI Versan/INTRAMACS
P O Box 4005 Barnard Hill Castries

PHONE: (876) 978-4166, (876) 946-0500, (876) 383-5845

FAX: (876) 924-6127 or (876) 971-6277 (Montego Bay)

EMAIL: versanedu@jamweb.net or versanedu3@jamweb.net or versanedu4@jamweb.net

WEBSITE: <http://www.versan-edu.com/director.php>

CONTACT PERSON: Sandra Bramwell-Riley, Founder

PHONE: (876) 978-4166, (876) 946-0500, (876) 383-5845

FAX: (876) 924-6127

EMAIL: <http://www.versan-edu.com/director.php>

PROGRAMME DESCRIPTION: Provides individualized assistance to students from educational facilities across the island. The premier consulting agency for college and boarding school admissions and scholarships in Jamaica, BWI, with centers around the Caribbean. We also have offices in the United States in Queens.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Look for scholarships in our quest for the "right fit" for each student. The sole age-restricted program we offer is the SSAT that requires students be between the ages of 11 and 17

ELIGIBILITY CRITERIA OR REQUIREMENTS: Jamaican Students

COST OF REGISTRATION/ ENROLLMENT

SAT US \$1000.00 - Full Programme. Consultancy services included.

US \$500.00 - Classes only. Consultancy services NOT included.

SSAT US \$800.00 - Full Programme. Consultancy services NOT included.

GRE US \$2000.00 - Full Programme.

GMAT US \$2000.00 - Full Programme.

LSAT US \$2500.00 - Full Programme.

MCAT US \$2500.00 - Full Programme.

PROCESS OF ENROLLMENT/ REGISTRATION:

BENEFITS PROVIDED:

1. Access to library books and journals for vocabulary building.
2. Assistance in selecting schools/universities.
3. Assistance in corresponding and speaking with college offices, admissions personnel, and special interest faculty members, such as athletic coaches, artists-in-residence, and department officials.
4. Advise students concerning selection of teachers for college recommendations.
5. Carefully interview students and obtain the optimal match of schools.
6. Counsel the student on college selection, application choices, and admissions options.
7. Critique, revise, edit, and evaluate all application form and material including written work, such as college application essays, and portfolio presentations.
8. Financial aid seminars for filing out of financial aid forms
9. Mock interviews with full critique.
10. Organization of US High School Fair and College Tours.
11. Preparation of GPA evaluation letters.
12. Preparation of a pre-college resume for each student detailing the student's academic and extracurricular pursuits. This resume will accompany each application.
13. Provision of immigration details for embassy visit.
14. Resource material provided for university and school addresses.
15. Sourcing of external scholarships.

HOURS OF OPERATION: Monday- Friday 9:00-5:00 p.m.

VIRGINIA JAMAICA EXCHANGE FOUNDATION/ VJEEF



NAME OF ORGANIZATION: VIRGINIA JAMAICA EDUCATIONAL EXCHANGE FOUNDATION (VJEEF)

ADDRESS: Virginia Jamaica Educational Exchange Foundation PO Box 15774 Richmond, VA 23227

EMAIL: berrylwaltersriley@vjeeef.org

WEBSITE: <http://www.vjeeef.org/About%20VJEEF.htm>

CONTACT PERSON: Beryll Walters Riley, Executive Director

EMAIL: berrylwaltersriley@vjeeef.org

PROGRAMME DESCRIPTION: Virginia Jamaica Education Exchange Foundation (VJEEF) was established in 2000. The foundation seeks to facilitate educational opportunities for public school children in Jamaica, especially those in rural areas where resources (education and financial) are limited. The foundation focuses on distributing reconditioned computers to schools in Jamaica. This is achieved by collaborative efforts with corporations and entities in the US and Jamaica.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Collaborate with academic institutions, corporations, alumni associations, and community and public entities to promote the enhancement of educational, cultural, and economic development between the US and Jamaica. Elevate and expand the awareness of Jamaican primary and secondary school children on the rapidly changing world of technology; to help primary and secondary schools teach industry standards of the use of software programs; and, to increase students' knowledge and skills in Information Systems and its impact on businesses, careers, and competition in local and global markets.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Jamaican Public Schools

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Submit a letter identifying the need in the school.

BENEFITS PROVIDED:

VJEEF seeks to:

1. Send 4,500 computers to Jamaica over the next five years for use by Jamaican schoolchildren.
2. Form and nurture mutually beneficial working relationships with other organizations including: academic institutions, corporations, international entities, alumni associations and community and public entities both in the US and Jamaica

HOURS OF OPERATION: Monday-Friday 8:30-5:00 p.m.

VOLUNTARY ORGANISATION FOR THE UPLIFTMENT OF CHILDREN (VOUCH)

NAME OF ORGANIZATION: VOLUNTARY ORGANISATION FOR THE UPLIFTMENT OF CHILDREN (VOUCH)

ADDRESS: 1 NATIONAL HEROES CIRCLE. KINGSTON

PHONE: (876) 922-5715

FAX: None

EMAIL: lakerlevers@cwjamaica.com

WEBSITE: None. Information may be sourced from <http://www.jamaica-gleaner.com/gleaner/20010508/lead/lead6.html>

CONTACT PERSON: Mr. Laker Levers, Chairman and Mr. Kevin Brown, Acting Director

PHONE: (876) 355-8939 (Mr. Brown) (876) 967-3845 (Levers)

FAX: None

EMAIL: lakerlevers@cwjamaica.com

PROGRAMME DESCRIPTION: VOUCH emerged from the merger of two major voluntary organisations, which formerly worked for and with children all over Jamaica. These were the Child Welfare Organisation (CWO) and the Jamaica Children's Service Society (JCSS).

VOUCH is a comprehensive social service body. It is a non-profit, non-sectarian, non-governmental organisation, which aims at providing for the total needs of children up to 12 years of age, including the welfare of the family, especially mothers. The Agency seeks to work with the community and other relevant Non-Government Organisations (NGOS) to promote good health, education and well being of children primarily age 0-6 years and to develop and encourage parental responsibility. Through association with other organisations it strives to enhance the capabilities of the caregivers and basic-school teachers

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

Curriculum of the ministry of Education.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Service is available to residents in Fletcher's Land, and parents who work in the Cross Roads to North Street area and who live as far away as Lawrence Tavern, St. Andrew; Yallahs, St. Thomas and Portmore, St. Catherine.

COST OF REGISTRATION/ ENROLLMENT: \$200 Registration Fee for Basic School Programme.

PROCESS OF ENROLLMENT/ REGISTRATION: The Clinic provides a combination of preventative care and health education. After the baby is born, the mother sometimes attends the clinic a few times for post-natal attention

BENEFITS PROVIDED: The infant may attend VOUCH's day care centre, where lunch and personalised attention by a caring staff are provided for the relatively small fee of \$700 per week. Children learn the basics of reading, writing, numbers, art, drama and music at the Sylvia Foot Basic School, where the school fee is \$400 per week.

VOUCH also conducts training courses for caregivers and serves as a placement facility for such institutions as the University Hospital, Kingston School of Nursing, Kingston Public Hospital and Excelsior Community College and others.

HOURS OF OPERATION: Mondays to Fridays 7:00-3:00 p.m.

OTHER USEFUL INFORMATION: Mothers usually discover the services provided by VOUCH during pregnancy when they visit the Mary Issa Clinic at West National Heroes Circle in Kingston.

WATER RESOURCES AUTHORITY



NAME OF ORGANIZATION: WATER RESOURCES AUTHORITY

ADDRESS Hope Gardens P.O. Box 91, Kingston 7

PHONE: (876) 927-0077

FAX: (876) 977-0179

EMAIL: wra@colis.com

WEBSITE: <http://www.wra-ja.org/>

CONTACT PERON: Mr. Basil Fernandez, Managing Director

PHONE: (876) 927-0077

FAX: (876) 702-3937

EMAIL: commander@cwjamaica.com

PROGRAMME DESCRIPTION: The Water Resources Authority (WRA) is responsible for the management, protection, and controlled allocation and use of Jamaica's water resources.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: To ensure the sustainability of Jamaica's water resources through continual assessment and proper management, promotion of conservation and protection, and optimal development of these resources; To ensure rational and equitable allocation of the nation's water resources; and to reduce conflicts among water users. The major activities of the Water Resources Authority (WRA) include hydrologic data collection, compilation, and analysis; water resources investigation, assessment, and planning; water resources allocation; and environmental monitoring and impact assessment.

Areas of Concentration include:

1. Water resources allocation through licensing of surface and underground water abstractions.
2. Assessment of water resources for agricultural and housing developments.
3. Selection of solid and hazardous waste disposal sites.
4. Groundwater pollution risk mapping
5. Flood plain mapping.
6. Hydrological forecasting.
7. Preparation of water management plans to satisfy national development objectives.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None.

COST OF REGISTRATION/ ENROLLMENT: None

Licences are issued for five (5) years after which renewal is due. In Jamaica, you may abstract and use water without a licence if you have right of access to the source of water, and the water is required only

for domestic use (drinking, washing, cooking, sanitary purposes, farming, gardening, watering of stock where the area of the land does not exceed 0.5 hectares). If you wish to alter a well (deepen, change pump, widen) then you must apply for a licence.

How to Apply for an Abstraction licence

1. The procedure for obtaining a licence to abstract surface water or groundwater entails:
2. Completing the relevant application forms.
3. Submitting two copies of a map on a scale of 1:50,000 showing the location of the proposed abstraction site or well along with such other maps, documents, and information as the WRA may require.
4. Paying the relevant application fee. The current application fee is JA\$ 15,000 per application.

PROCESS OF ENROLLMENT/ REGISTRATION: Call in and make an appointment.

Maps attract varying cost.

BENEFITS PROVIDED: The WRA maintains a hydrological database and provides data, information, and technical assistance to government and non-government institutions.

HOURS OF OPERATION: Monday-Friday 8:30-5:00 and Friday 8:30-4:00 p.m.

WEST INDIES HOME CONTRACTORS LIMITED



NAME OF ORGANIZATION: WEST INDIES HOME CONTRACTORS LIMITED

ADDRESS: 7 Harbour Street, Kingston

PHONE: (876) 922-6670-9

FAX: (876) 922-7512

EMAIL: judith.b@wihcon.com

WEBSITE: <http://www.wihcon.com/>

CONTACT PERSON: Mrs. Judith Bruce, Director

PHONE: (876) 922-6670-9

FAX: (876) 922-7512

EMAIL: judith.b@wihcon.com

PROGRAMME DESCRIPTION: to provide every working Jamaican with an opportunity to own a home of their own.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: West Indies Home Contractors Limited began operations in 1958 with the construction of Mona Heights, the first major housing development in Jamaica. Since then the company has built over 38,000 middle to low income 3 bedroom, 2 bedroom and studio homes in 27 communities in the island. All the houses were built using a proprietary concrete precast building system that uses large pools of unskilled labour and at its height constructed 40 studio units per week. A cast-in-place (CIP) building system was introduced by the company in 2003 and is being used to construct 2 bedroom houses at a rate of one per day. In addition to homes, WIHCON has designed and built schools and social buildings using the proprietary building system. WIHCON has built 75 social building projects and has collaborated with the Ministry of Education to erect numerous schools across the island.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED:

Social Projects
Elletson Road Police Dormitories
STC Classrooms, Dorms, and Staff Residences

Harmon Barracks Police Dormitories
Waterford Neighbourhood Centre
Bridgeport Neighbourhood Centre
Spanish Town Police Station
Bridgeport Police Station
Brothers of the Poor Indigent Centre
Telethon Centre for the Disabled
Greater Portmore Police Station
Portmore Post Office
Greater Portmore Civic Centre
Institute of Jamaica
Greater Portmore Post Office
38,416 Housing units

HOURS OF OPERATION: Monday- Friday 8:30-5:00 p.m.

WESTERN SOCIETY FOR THE UPLIFTEMENT OF CHILDREN



NAME OF ORGANIZATION: WESTERN SOCIETY FOR THE UPLIFTEMENT OF CHILDREN

ADDRESS: 26 Miriam Way Shop #26, Filandy Center Montego Bay, Jamaica

PHONE: (876) 952-3377

FAX: (876) 979-9879

EMAIL: westkidz@cwjamaica.com

WEBSITE: <http://www.jamaica-kidz.com/wsuc/>

CONTACT PERSON: Mrs. Glenda Drummond, Executive Director

PHONE: (876) 952-3377

FAX: (876) 979-9879

EMAIL: westkidz@cwjamaica.com

PROGRAMME DESCRIPTION: The Western Society for the Upliftment of Children seeks to develop a sustainable programme that will assist the marginalized youth of the community to achieve their full potential: physically, emotionally, socially and spiritually.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The organization offers up-to-date numeracy and literacy modules along with Sewing, Craft, Carpentry and Electrical Installation as part of their pre-vocational areas. Addition Interior Decorating, Barbering, Information Technology, Cosmetology and Videography are offered as part of the special evening program.

ELIGIBILITY CRITERIA OR REQUIREMENTS: WSUC's primary target population is street and working children, but other children in marginalized conditions are also allowed in the programme.

COST OF REGISTRATION/ ENROLLMENT: \$5,000 yearly

PROCESS OF ENROLLMENT/ REGISTRATION: The children are referred by friends, family or other agencies.

BENEFITS PROVIDED: WSUC offers a range of activities to children including education, recreation, social skills and self development. Prevocational activities and school placement services are also provided with requisite assistance with uniforms and shoes. Benefits include:

1. Literacy and Remedial Education
2. Pre-vocational and Technical Training
3. STD/HIV Training
4. Personal and Family development
5. Environmental Education
6. Child Rights Education
7. The services provided are implemented through:
8. A day center for out of school children ages 10 - 18 years
9. Classes for in school children at risk of falling out of the school system
10. Counseling sessions and workshops
11. Visits to both home and schools
12. Visits to areas where marginalized children hang out

HOURS OF OPERATION: Monday- Friday 8:00-5:30p.m.
School Monday-Friday - 8:30-2:30 p.m.

OTHER USEFUL INFORMATION: April 1, 1997 marked the transformation of the Montego Bay's Save the Children Fund's (U.K.) Marginalized Youth Project to Western Society for the Upliftment of Children. The original project began in January 1990, in response to the growing concern for the increasing number of children falling out of the school system and ending up on the streets.

WILLIAM CHAMBERLIN MEN'S HOSTEL AND REHABILITATION CENTER



NAME OF ORGANIZATION: WILLIAM CHAMBERLIN MEN'S HOSTEL AND REHABILITATION CENTER

ADDRESS: 57 Peters Lane. Kingston

PHONE: (876) 908-0389

FAX: (876) 920-9389

EMAIL: dswalcott@car.salvationarmy.org

WEBSITE: None

CONTACT PERSON: Major Denzil Walcott

PHONE: (876) 922-4030

FAX: (876) 920-9389

EMAIL: dswalcott@car.salvationarmy.org

PROGRAMME DESCRIPTION: The William Chamberlain Memorial Men's Hostel and Rehabilitation Centre is funded and operated by the Salvation Army.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: This facility can accommodate 25 persons.

ELIGIBILITY CRITERIA OR REQUIREMENTS: The rehabilitation program lasts four to six months and is open only to male substance abusers. Entry is voluntary and all clients have a psychiatric evaluation at the Detoxification Unit, University Hospital, before admission.

COST OF REGISTRATION/ ENROLLMENT: \$20,000 for 4 months half before begin and the remainder to be paid while undergoing the programme.

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Persons must go through detoxification at University of the West Indies
2. Must be seen by a doctor
3. Do an assessment
4. Go through two interviews with person sponsoring them and the person responsible for them
5. Orientation

BENEFITS PROVIDED:

1. Skill Training and Work therapy programme focusing on carpentry, woodwork, upholstery and electronics.

2. Lectures in personal development.

HOURS OF OPERATION: 24 hours a day

WOMAN INCORPORATED /CRISIS CENTER



NAME OF ORGANIZATION: WOMAN INCORPORATED

ADDRESS: 18 Ripon Road Kingston 5

PHONE: (876) 929-9038

FAX: (876) 926-9418

EMAIL: w.i.crisiscenter@cwjamaica.com

WEBSITE: http://www.jamaica-gleaner.com/gleaner/gateway_ads/info.html#crisis

CONTACT PERSON: Ms. Joyce Hewett, President

PHONE: (876) 968-5999

FAX: (876) 926-3091

EMAIL: w.i.crisiscenter@cwjamaica.com

PROGRAMME DESCRIPTION: Woman Incorporated (Woman Inc.) is a registered charitable non-governmental organisation. It was established in 1984 and in February 1985 the Crisis Center for Women was opened, offering crisis counselling, referral services and a 24 hour hot line. The issues addressed by Women Inc. include rape, incest, domestic violence, domestic crisis and sexual harassment. The Crisis Shelter was opened in 1988 to offer short term shelter to battered women

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. To operate a Crisis Center which provides counselling.
2. To maintain a Hostel and Training Centre for young women.
3. To organise fund raising events, in particular an annual trade fair.
4. To offer seminars, conduct workshops, etc., for raising the consciousness of the community and in particular the police
5. To network with other organisations to facilitate legislative reform

ELIGIBILITY CRITERIA OR REQUIREMENTS: The clients are usually abused women: victims of incest, rape or temporary homelessness due to domestic violence. In many cases, small children and babies are involved.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: They are usually seen at the Crisis Centre, the case assessed and then sent to the Shelter. When the incident occurs during the night, the Counsellor on

the 'Hotline' may refer the victim to the Police who will escort the person to the Shelter, when necessary, providing there is space available.

BENEFITS PROVIDED:

1. Crisis Centre- provides counselling to hundreds of women who have been victims of domestic violence, rape, incest and domestic crisis.
2. Crisis Shelter- The only Crisis Shelter is in Kingston and functions as a temporary residence for women in crisis. The location is kept confidential to protect the safety of the women.
3. Hotline- The Crisis Centre in Kingston provides a 24-hour day Hotline service. It operates during the walk-in hours: Monday - Thursday, 9:00 am - 5:00 pm and Friday, 9:00 am - 4:00 pm.
4. Woman. Inc. Hotel And Training Centre- a Hostel and Training Centre in December for young ladies, between 18 and 25, the young ladies chosen for this Hostel Programme were in need of long-term assistance, especially those who leave Government Children's Homes at age 18 and who have neither family support nor skills to fit them for employment. The programme combines a residence with skills training for each of the residents, in a one-year placement.
5. Public Education Committee-The organization initiated its public education programme in 1989, aiming to raise the consciousness of the nation regarding the high incidence and impact of rape, incest, domestic violence and other forms of abuse to women in the society
6. Legal Aid Clinic- Three (3) members who are Attorneys-at-law conduct on alternate Saturdays legal aid advisory sessions for Centre/Shelter clients. Where necessary, the client is accompanied to and provided with legal representation for court appearances.
7. Working With The Police -new recruit in training has, in the past, benefited from sessions conducted by Woman Inc. Counsellors, (during their initial training period established by the Police Training Academy at Twickenham Park) to facilitate sensitivity and coping with domestic violence and rape situations.

HOURS OF OPERATION: The services provided by Woman Inc. are not only 'day-to-day' – but a 24-hour operation (Kingston only) as it relates to the provisioning of counselling. It operates Monday - Friday, 9:00 am - 5:00 pm

OTHER USEFUL INFORMATION: The first Chapter of Woman Inc. located in Montego Bay, was opened in November, 1990. It operates Monday - Friday, 9:00 am - 5:00 pm at hot-line number 952-9533-4 and is located at 53 St James Street. There exists an established referral link between Woman Inc., Family Court, the Police Rape Crisis Units, Medical and Legal Advisors, as well as other related services.

WOMEN CONSTRUCTION COLLECTIVE

NAME OF ORGANIZATION: WOMEN CONSTRUCTION COLLECTIVE

ADDRESS: 11 Lady Musgrave Avenue. Kingston 10

PHONE: (876) 978-3945

FAX: (876) 946-1580

EMAIL: None

WEBSITE: None

CONTACT PERSON: Mrs. Olivine Berry, Administrator.

PHONE: (876) 978-3945, 573-1385

FAX: (876) 946-1580

EMAIL: None

PROGRAMME DESCRIPTION: The Women's Construction Collective (WCC) started in October 1983, with ten women from Tivoli Gardens. The aims were to help women to find employment at trade level in the building industry and to provide a mutual support group for ongoing training. Adjusting to a slump in the construction industry, it expanded into other communities and took on new tasks, such as small-scale building and repair work.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: To help women find employment at the trade level in the building industry. Training, Masonry, plumbing, painting, tiling

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Women who are able to read up to grade 9 level and do simple mathematics and English.
Most applicants are unemployed and have no profession.

COST OF REGISTRATION/ ENROLLMENT: None

Fee for training was \$ 13,000 for the programme.

PROCESS OF ENROLLMENT/ REGISTRATION:

Administer a test mathematics and English
Interview on the home situation, how many are dependent on the individual

BENEFITS PROVIDED:

Low income women are trained by the Collective in basic building skills and carpentry.
Providing Employment

HOURS OF OPERATION: Monday to Thursday 9:00-6:00p.m. Friday 9:00 -4:30 p.m.

OTHER USEFUL INFORMATION: Looking to have jobs sub contracted to them and earn money while undergoing the project, to earn a stipend and therefore able to help their families while in the project. Break the dependency on the partners.

WOMEN'S CENTER OF JAMAICA FOUNDATION



NAME OF ORGANIZATION: WOMEN'S CENTER OF JAMAICA FOUNDATION

ADDRESS: 42 Trafalgar Road, Kingston 10, Jamaica, West Indies

PHONE: (876) 929-7608, (867) 929-0977

FAX: (876) 960-7551

EMAIL: womenscentre@cwjamaica.com

WEBSITE: <http://www.jamaica-kidz.com/womenscentre/>

CONTACT PERSON: Ms. Beryl Weir, Executive Director

PHONE: (876) 926-5768

FAX: (876) 960-7551

EMAIL: womenscentre@cwjamaica.com

PROGRAMME DESCRIPTION: The Women's Centre Programme for Adolescent Mothers was established in 1978 with one Centre at 42 Trafalgar Road, Kingston 10, in response to the high level of teenage pregnancy experienced by the country. The Women's Centre of Jamaica Foundation (WCJF) objective is to motivate young mothers to choose education instead of continuous motherhood. WCJF's Programme for Adolescent Mothers encourages the continued education of pregnant or lactating girls under the age of 16.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The goals are for teen mothers to return to school after the birth of their babies, to delay a second pregnancy until their professional goals are achieved, and to raise the employment potential of young mothers so that they have a viable alternative to depending on men for support.

1. To continue the academic education of young mothers, 16 years and under. To return them to the normal school system and to provide any necessary support services after their return to school.
2. To provide intensive counselling on an individual and group basis in Family Life Planning.
3. To educate the young mother, her baby father and parents of their responsibilities as parents ensuring that correct child care standards are maintained.
4. To provide support, referral services and/or training to young men and women who have already dropped out of the formal school system.
5. To provide skill training for young mothers who cannot return to school
6. To provide Outreach services to adolescent mothers who are not able to reach a main Centre
7. To intervene so as to delay early unwanted pregnancies amongst young women in Jamaica

8. To provide a sanctuary where teenagers can air their problems in a non-judgemental, confidential environment
9. A decrease in the percentage of birth to teenage mothers due to in-depth counselling at first pregnancy and to the 'ripple effect' created by positive peer counselling by the young mothers in their communities

ELIGIBILITY CRITERIA OR REQUIREMENTS: Has to be pregnant or had a baby as long as the mother is 17 years or under.

COST OF REGISTRATION/ ENROLLMENT: Registration fee of \$1000 per a term

PROCESS OF ENROLLMENT/ REGISTRATION:

1. Make the contact through health center, community
2. Must come with her parents or guardians to do initial counseling
3. How will assist her to take care of the baby
4. Ho will support her while she attends, support system in place.
5. Takes her last full report
6. Birth Certificate
7. Contractive Consent Form to be signed by the parents or guardian
8. At least one passport size port
9. Each student must be placed on a method before being returned to school.

BENEFITS PROVIDED:

The program now includes 7 Centers and 6 Outreach Stations islandwide, which offer the following services:

1. Educational Programming- Academic and skills training are geared towards strengthening participants' capabilities and preparing them academically for return to the formal school system. For girls who were pregnant in the last year of high school, the program provides tutoring to prepare them for their final examinations. The Kingston Women's Centre is an official "Examination Center," so girls can take their exams at the Centre in order to receive their diploma. Additionally, Centers provide skills training that helps young women become employable; courses include baby clothes manufacturing, doll making and embroidery in urban Centers and chicken or fish farming, vegetable growing and bee-keeping in rural areas.
2. Nutritional Education and Support- While participants and their parents receive information to foster good nutritional habits, participants are also provided with a daily cooked lunch; breakfast is also supplied to the very needy.
3. Day Nursery- Each Center operates a nursery where the babies of teen mothers are cared for while mothers attend educational programs. Breastfeeding is facilitated and good parenting habits in both young mothers and young fathers are encouraged. Nurseries have been expanded to care for babies of working mothers who require affordable day care.
4. Counseling and Referral Services- Extensive individual and group counseling are available to girls in order to build self-respect, explore emotional problems and increase understanding of sexual and reproductive health and family planning. Additionally, special counseling, parenting and referral programs are in place for the young "baby fathers" and the parents of teen mothers and teen fathers.

The Foundation offers the following services through its main Centres and Outreach Stations:

1. Continuing education for teen mothers 17 years and under
2. Counseling for "baby fathers," their parents and parents of teen mothers
3. Skills training for males and females in the 17-25 age group
4. Confidential counseling services for children, adolescent, and young adults; and Group Peer Counselling sessions at the Kingston Centre Counselling Clinic.

5. Day Care facilities for (i) babies of teen mothers and (ii) babies of working mothers
6. Youth Activity Programme under the USAID/ Uplifting Adolescents Programme
7. Continuing Education and Counselling Programme for "Young Men at-risk"
8. "Walk-in" Counselling services for women and men of all ages
9. The Programme for Adolescent Mothers provides academic classes for pregnant school-age girls, in the core subject areas of Mathematics, English Language, Integrated Science, and Social Studies. These classes are augmented by group and individual counselling with emphasis on self-development and a practical skill area. The young women are encouraged to delay subsequent pregnancies until they have achieved their professional or vocational goals

HOURS OF OPERATION: Monday to Thursday 9:00 3:00 p.m. school
8:30- 5:00 Thursday Monday –Friday 4:30 Office

WOMEN'S HOUSING ADVICE LINE



NAME OF ORGANIZATION: WOMEN'S HOUSING ADVICE LINE

ADDRESS: 11 Lady Musgrave Avenue. Kingston 10

PHONE: (876) 978-4061

FAX: (876) 978-1249

EMAIL: deauv_will@yahoo.com

WEBSITE: None

CONTACT PERSON: Ms. Carmen Griffiths, Director

PHONE: (876) 978-4061

FAX: (876) 978-4062

EMAIL: crdc@mail.infochan.com

PROGRAMME DESCRIPTION: It is a Project of the Construction Resource & Development Centre (CRDC) to provide Information on Matters Related to Housing and Property in General.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Legal
2. Financial
3. Technical
4. Low Income Initiatives

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION:

1. See an agent who would take your concern
2. Client will be called back when the solution has been found.
3. Roster of Lawyers on call if we can deal with it that's done immediately.

BENEFITS PROVIDED:

Answer Queries Concerning:

1. Finance
2. Buying
3. Building
4. Land Registration

5. Making Wills
6. Provide Guidance on:
 7. The Financial Sector
 8. Using The Building Societies
 9. Using The Credit Union
 10. Using The Banks & Other Financial Institutions
 11. The Alternative Sector
 12. Refer women to Low-Cost Housing Initiatives Such As:
 13. Mustard Seed Community Projects
 14. Habitat For Humanity
 15. Food for The Poor
 16. St. Peter Claver Women's Housing Co-op
 17. Low Income Family Foundation
 18. Church Initiatives
 19. Other Non-Profit Initiatives
 20. Discuss Benefit available From:
 21. The National Housing Trust (NHT)
 22. The National Housing Corporation (NHC)
 23. West Indies Housing Contractors (WHICON)
 24. The Ministry of Housing Programmes & Other Such Programmes
 25. Assist In Interpreting The Law:
 26. Rent Restriction Act
 27. Conveyance Act
 28. Registration of Titles Act & Other Relevant Laws

HOURS OF OPERATION: Monday- Friday 4: 30-4:30 p.m.

WOMEN'S MEDIA WATCH



NAME OF ORGANIZATION: WOMEN'S MEDIA WATCH

ADDRESS: 14 South Avenue, Kingston 10.

PHONE: (876) 926- 0882

FAX: (876) 929-7079

EMAIL: wmwjam@hotmail.com

WEBSITE: www.womensmediawatch.org

CONTACT PERSON: Mrs. Hillary Nicholson, Training Coordinator

PHONE: (876) 926- 0882

FAX: (876) 926- 0882

EMAIL: (876) 929-7079

PROGRAMME DESCRIPTION: Women's Media Watch Jamaica is a civil society, not-for-profit organization comprising a core volunteer membership of women and a wide network of male and female associates. Founded in 1987, WMW is volunteer-driven and operates a small secretariat with three part-time staff. The organization works to improve the images of women and men in the media as one way of reducing violence. Jamaica's Women's Media Watch (WMW) has worked with journalists to change the way women are depicted in the media, and to influence broadcast policy and legislation.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: WMW runs a multipronged training, advocacy and research programme which utilizes innovative and participatory methodologies.

The WMW programme comprises:

1. Training and Professional Development
2. Audio/Visual and Printed Resources
3. Media Monitoring and Research
4. Communications and Coalition Building for Social Change
5. Advocacy for Policy and Legislative Reform
6. Resource Partner for Media Institutions

ELIGIBILITY CRITERIA OR REQUIREMENTS: We conduct projects in rural and urban areas, partnering with and serving:

1. Schools, training colleges, universities
2. Professional organizations
3. Youth and service clubs
4. Civil society organizations and community groups

5. Public sector agencies
6. Media houses and journalists

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED: Creating policy frameworks as part of Women's Media Watch- Jamaica's effort to sensitize media, they provide practitioners with good story ideas, data on women's issues, and names of women who can be contacted as sources. Women's Media Watch also lobbied for a new Broadcasting Code for Children's Programming (sensitive to sex, violence, stereotyping).

HOURS OF OPERATION: Monday-Friday 9:00 a.m. -5:00 p.m.

WOMEN'S RESOURCE AND OUTREACH CENTRE

NAME OF ORGANIZATION: WOMEN'S RESOURCE AND OUTREACH CENTRE

ADDRESS: 47 Beechwood Avenue. Kingston 5

PHONE: (876) 929-8873; (876) 960-9067.

FAX: (876) 968-9260

EMAIL: wroc@cwjamaica.com

WEBSITE: None

CONTACT PERSON: Mrs. Claudette Harrison, Administrative Directory or Ms. Linnette Vassell, Chairperson

PHONE: (876) 929-8873; (876) 960-9067.

FAX: (876) 968-9260

EMAIL: wroc@cwjamaica.com

PROGRAMME DESCRIPTION: A non-profit non governmental organization that provides a place for women in the Lyndhurst and Greenwich community.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Seniors Programme
2. Health and Wellness Programme
3. Counselling
4. Homework Center
5. Women's Club

ELIGIBILITY CRITERIA OR REQUIREMENTS: Women

COST OF REGISTRATION/ ENROLLMENT: None

Medical Clinic \$200 Adult

Children \$100

PROCESS OF ENROLLMENT/ REGISTRATION: None

BENEFITS PROVIDED:

1. Advocacy
2. Workshops
3. Women's Rights

HOURS OF OPERATION: Monday – Thursday 9:00-4:30 and Friday 9:00-4:00 p.m.

WORLD BANK



NAME OF ORGANIZATION: WORLD BANK

ADDRESS: The World Bank Liaison Office. Island Life Center . 6 St. Lucia Avenue Third Floor Kingston 5.

PHONE: (876) 960-0459-462

FAX: (876) 960-0463

EMAIL: wheny@worldbank.org

WEBSITE: <http://www.worldbank.org/jm>

CONTACT PERSON: Wayne St. Aubyn Henry, Liason Officer

PHONE: (876) 920-8793

FAX: (876) 960-0463

EMAIL: wheny@worldbank.org

PROGRAMME DESCRIPTION: The World Bank's goal is to reduce poverty and to improve the living standards of the people in low and middle-income countries. The World Bank is one of the world's largest sources of funding and knowledge to support governments of member countries in their efforts to invest in schools and health centers, provide water and electricity, fight disease and protect the environment.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The World Bank finances and supports a project at the request of the Government. An appraisal of the project's feasibility and loan terms is followed by negotiations, Board review, and signing. The loan only becomes effective after it has been ratified by the government.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Government would have to meet the Criteria.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: Under World Bank-financed projects, procurement is managed by the government and government agencies. The government unit responsible is called the 'Project Implementing Agency

BENEFITS PROVIDED:

1. Funds

HOURS OF OPERATION: Monday-Friday 8:30-5:00 p.m.

WORTLEY HOME FOR GIRLS

NAME OF ORGANIZATION: WORTLEY HOME FOR GIRLS

ADDRESS: 193 Constant Spring Road. Kingston 8.

PHONE: (876) 924-1322

FAX: (876) 924-1322

EMAIL: None

WEBSITE: None

CONTACT PERSON: Ms. Horlin Martin, Manager Ms. Delores Bailey House Mother

PHONE: (876) 924-1322

FAX: (876) 924-1322

EMAIL: None

PROGRAMME DESCRIPTION: The Wortley Home was, established in 1918 to provide a home for girls 7-18 from a variety of home situations; some are orphans, some have been abused, some come from homes too poor to care for them properly.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Girls are provided with loving care, a Christian upbringing, attend local schools and receive life skills instruction to prepare them for life when they leave the Home.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Girls 7-18 years

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

1. Complete application Form
2. Committee decides if the girl is accepted
3. Call for a meeting with girl and family

BENEFITS PROVIDED: Provide total care and protection for girls.

HOURS OF OPERATION: Monday- Friday 9:00- 6:00 p.m.

YOUNG MENS CHRISTIAN ASSOCIATION



NAME OF ORGANIZATION: YOUNG MENS CHRISTIAN ASSOCIATION

ADDRESS: 21 HOPE ROAD. KINGSTON 10

PHONE: (876) 926-8081, (876) 754-9034

FAX: (876) 929-9387

EMAIL: kymca@cwjamaica.com

WEBSITE: <http://www.jamaica-kidz.com/ymca/>

CONTACT PERSON: Mrs. Sara Newland-Martin, General Secretary

PHONE: (876) 926-0801

FAX: (876) 929-9387

EMAIL: kymca@cwjamaica.com

PROGRAMME DESCRIPTION: The Kingston YMCA is a non-profit, non-governmental organisation that was founded in June 1920. It is a family oriented organisation which seeks to promote the welfare of young people through spiritual, social, intellectual, and physical activities, geared to the development of spirit, mind and body. Its years of involvement in community service to the youth in the urban & sub-urban part of the country saw the establishment of :-

Boys Town in 1940,

The Youth Development Programme (formerly 'Street corner Boys Programme) in 1974;

The YMCA/Amy Bailey training centre being re-established in 1990 and the implementation of other wide range programmes designed to attract and benefit all age groups of our society.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: The objective of these programmes is to develop the urban and sub-urban community through a process of empowerment with the provision of Skills Training, Academic, Personal and Family Development, Reproductive Health, Instilling Christian Principles and Social Development Activities.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Males and Females (0-99)

COST OF REGISTRATION/ ENROLLMENT:

Annual Membership Fee Youth \$1500 per annum

Adults \$2000 per annum

Family \$4000 (3 Adults three children)

PROCESS OF ENROLLMENT/ REGISTRATION:

Come in a fill out application form

BENEFITS PROVIDED: The Community-Outreach Programs offered by the Kingston Y.M.C.A. have included the establishment of Boys Town for the vocational training and spiritual upliftment of depressed youths in the inner city of Western Kingston. The wide range of programs designed to attract and benefit Jamaica's youth include:

1. Youth Development Program (YDP).
2. Summer Camp
3. Leadership Development Training
4. Duke of Edinburgh Award Scheme
5. The 'HI-Y' Club
6. Children Workshops
7. Swimming
8. Welfare
9. Welding
10. Physical Education

HOURS OF OPERATION: Monday- Friday 8:00 – 7:00 and Saturday 8:00-4:00 p.m.

YOUNG WOMENS CHRISTIAN ASSOCIATION



NAME OF ORGANIZATION: YOUNG WOMEN'S CHRISTIAN ASSOCIATION

ADDRESS: 2h Camp Road. Kingston 5

PHONE: (876) 929-3267, (876) 926-6109

FAX: (876) 928-3023

EMAIL: ywcja@cwjamaica.com

WEBSITE: <http://www.jamaica-kidz.com/ywca/>

CONTACT PERSON: Mrs. Mildred Dean, General Secretary

PHONE: (876) 929-3267

FAX: (876) 928-3023

EMAIL: ywcja@cwjamaica.com

PROGRAMME DESCRIPTION: The YWCA exists for the promotion of the well-being and empowerment of women and girls in all aspects of their lives and works to unite them in a worldwide Christian fellowship which seeks fullness of life through physical, mental, social and spiritual development and through service to others and the nation.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

1. Teen Clubs - Operating In Schools Island-Wide
2. School Leavers Institutes - For Teens, designed to Promote Personal Development and to provide Academic and Vocational Training. Present Enrolment 600 Strong, in four (4) Branches
3. Skills Training Programmes - Garment Construction, Catering, Floral Arranging, Cake Decorating, Art/Craft, Home Management
4. Family Life Education - Including "Aids" And "STDs" Through Selected Schools
5. Peer Counselling Training
6. Basic School In Port Royal
7. Leadership Development An Ongoing Programme
8. Environmentally Friendly Projects
9. Paper Works - For Recycling And Producing Paper, A Solar Drying & Food Processing Plant
10. Housing For Women At The National Headquarters
11. Bee Farming Project At Spanish Town Ywca
12. Uplifting Adolescents Project For 10-18 Age Group Funded By Usaid In Three Ywca Branches
13. Workshops For Training Professionals In People-Related Skills E.G. Bereavement Counselling And Stress Management
14. Hiv/Aids Support Groups

15. Annual Summer Day Camp

ELIGIBILITY CRITERIA OR REQUIREMENTS: Young women 3-25

COST OF REGISTRATION/ ENROLLMENT: Members pay a membership fee of \$2000.

PROCESS OF ENROLLMENT/ REGISTRATION:

Come in talk to the people and fill out an application form

BENEFITS PROVIDED: Caters to the needs of female children.

Education – traditional

Skills training-

Employment

HOURS OF OPERATION: Monday – Thursday 9:00- 5:00 p.m. and Friday 9:00 -4:00 p.m.

School operate on hours specified by ministry of education

OTHER USEFUL INFORMATION: 5 branches in Jamaica, Spanish Town, 19 Barrret Street, Montego Bay 45 Church Street, Kingston 51 Arnold Road, Westmoreland and Christiana Manchester.

YOUTH CLUBS DEVELOPMENT COMMITTEE

NAME OF ORGANIZATION: YOUTH CLUBS DEVELOPMENT COMMITTEE.

ADDRESS: 1 Grants Pen Road. Kingston 8. C/O Stella Maris Foundation

PHONE: (876) 941-2000

FAX: None

EMAIL: ycdc@yahoo.com

WEBSITE: None

CONTACT PERSON: Ms. Rochelle Gilzene

PHONE: (876) 393-8397

FAX: None

EMAIL: rgcandyshop@yahoo.com

PROGRAMME DESCRIPTION: Federation of Leaders who come to the table to discuss problems and provide pragmatic solutions.

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Sports, Empowerment and Development of Youths and Education.

ELIGIBILITY CRITERIA OR REQUIREMENTS: Youths at Risk.

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION: 16 Clubs each club has different criteria

BENEFITS PROVIDED:
Empowerment and Development of Youth

HOURS OF OPERATION: 24 Hours

YOUTH FOR CHRIST



NAME OF ORGANIZATION: YOUTH FOR CHRIST

ADDRESS: 2 Acacia Ave, Kingston 5

PHONE: (876) 929-7809, (876) 926-8073

FAX: (876) 960-4830

EMAIL: jamaicayfc@cwjamaica.com

WEBSITE: Organization website is being established.

CONTACT PERSON: Dr. Donovan Thomas, National Director

PHONE: (876) 929-7809, (876) 926-8073

FAX: (876) 960-4830

EMAIL: donfamas@infochan.com

PROGRAMME DESCRIPTION: A faith based organisation which focuses on the social and spiritual development of young people

DESCRIPTION OF SERVICES PROVIDED/OFFERED: Jamaica YFC is active over the entire island in ministry to youth through sports clubs, youth counseling by phone and in person, Gospel films available to churches and other ministries also and weekly meetings in a juvenile correctional center. Their staff hosts mission teams from Project Serve; has Youth Guidance programs; the Discover Jesus Mission is the evangelical outreach arm and is a weekend evangelism event with speakers, music, and more, held in different cities each year.

ELIGIBILITY CRITERIA OR REQUIREMENTS: None

COST OF REGISTRATION/ ENROLLMENT: None

PROCESS OF ENROLLMENT/ REGISTRATION

By signing up an application Form all persons must be Christians.
Call or come in and talk to Youth for Christ.

BENEFITS PROVIDED: Focus is on youth (10-25 years) help bring hope to Jamaicans youths. Work is driven by five fold focus of ministry:

1. Character Development
2. Leadership Development
3. Youth to Youth Evangelism
4. Multi Media Ministry

5. Counseling
6. Inner-city Camps

HOURS OF OPERATION: Monday- Friday 9:00-5:00 p.m.
Youth Counselling Center opens until 7:30 Monday, Wednesday and Thursday

OTHER USEFUL INFORMATION: In the process establishing youth counselling centers in Montego Mandeville and Ocho Rios.

YOUTH OPPORTUNITES UNLIMITED



NAME OF ORGANIZATION: YOUTH OPPORTUNITES UNLIMITED

ADDRESS: 4 ½ CAMP ROAD

PHONE: (876) 759-2080

FAX: (876) 759-2081

EMAIL: you@cwjamaica.com

WEBSITE: <http://www.jamaica-kidz.com/you/>

CONTACT PERSON: Ms. Georgia Scott, Executive Director

PHONE: (876) 759-2080

FAX: (876) 759-2080

EMAIL: info@you-jamaica.com

PROGRAMME DESCRIPTION: Since Youth Opportunities Unlimited (Y.O.U.) was established in Kingston in 1991, the organization has trained 695 volunteer adult mentors and matched them with at risk high and secondary school students, facilitated 31 other organizations in setting up youth mentoring programmes, and built up a network of life-changing programmes now empowering students, families and communities.

Its Parenting Education Programme has reached out to school PTA members through regular workshops, and to Jamaicans in general through a one year national newspaper column and a series of periodic radio broadcasts, with practical guidance and important information on parenting adolescents. The organization also continues to play a vital role as an active advocate for the welfare of all Jamaican youngsters.

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

Y.O.U. operates 13 programmes in schools and communities, from its base at 4½ Camp Road near Cross Roads. These are:

1. Supervised Individual Mentoring Programme (the Y.O.U. core programme) with an average of 150 current Mentor-Mentee pairs
2. Group Mentoring for those on the waiting list for individual Mentors
3. Mentoring Consultancy
4. Monthly Adolescent Workshops featuring family values and life skills
5. Peer Counseling
6. Homework Centre with tutors (based at Merlgrove High School but serving other students as well)
7. Motivational "Power Talks" in schools

8. Shadow Week (annual workplace orientation programme in partnership with employers)
9. Summer Enrichment (annual day camps)
10. Career Guidance
11. Parenting Education
12. Counseling
13. Advocacy & Public Education

ELIGIBILITY CRITERIA OR REQUIREMENTS: 10-19 Years

COST OF REGISTRATION/ ENROLLMENT: None
A nominal fee is charged for Mentoring Consultancy work

PROCESS OF ENROLLMENT/ REGISTRATION: None the programme works through the schools or the communities, Guidance counselors come in and Persons come in.

BENEFITS PROVIDED:

1. Self-Esteem Building
2. Behaviour Change

HOURS OF OPERATION: Monday- Friday 8:30-4:30 p.m.

OTHER USEFUL INFORMATION: A successful Greeting Card Project featuring is one way that the project is funded.

YOUTH WITH A MISSION

NAME OF ORGANIZATION: YOUTH WITH A MISSION

ADDRESS: Box 198. Reading P.O. St. James JAMAICA, WEST INDIES

PHONE: (876) 952-3672

FAX: (876) 979-0642

EMAIL: home@ywammobay.com

WEBSITE: <http://www.ywam.org/Searches/BProfile.asp?BID=1066>

CONTACT PERSON: Mr. Bill Landis, Director Marion Jacobs, Assistant Director

PHONE: (876) 952-3672

FAX: (876) 979-0642

EMAIL: home@ywammobay.com

PROGRAMME DESCRIPTION: Youth With A Mission is an international, Christian missions organization operating from nearly 600 locations in over 130 countries. The organization includes more than 9,500 long-term staff members, and over 28,500 short-term workers. YWAM is involved in training, evangelism, and mercy ministries

DESCRIPTION OF SERVICES PROVIDED/OFFERED:

Community Transformation Team
Rebirth Youth Ministry
Access Youth Training Program

ELIGIBILITY CRITERIA OR REQUIREMENTS:

Must be a Christian.
Discipleship Training School- requires finishing high school, at least 18.

COST OF REGISTRATION/ ENROLLMENT

Discipleship Training 5 month course \$ US 1,000, 3 month of class two months of outreach.

PROCESS OF ENROLLMENT/ REGISTRATION. Complete Application form

BENEFITS PROVIDED: Through its Mercy Ministry YWAM helps meet some of the practical and physical needs of people. Caring for street children in; feeding and housing homeless persons. Discipleship

HOURS OF OPERATION: Monday – Friday 8:30-5:00 p.m.

OTHER USEFUL INFORMATION

Manchester Location

Stone's Hope Dist.Box 7Newport P.O., Manchester JAMAICA, WEST INDIES
Director: Janet-Sue Whetzel Phone: 876-965-7346 Phone: 876-965-7342