

PD-ABS-027  
S 117

**RULE  
OF LAW  
PROGRAM**

**Slavic Area  
Technical Support Unit**

Project No.: 110-0007-3-366-2851  
Contract No.: CCN-0007-C-00-3169-00

**Submitted to:  
U.S. Agency for  
International  
Development**

**Submitted by:  
ARD/Checchi Joint Venture  
1819 L Street, NW, Suite 500  
Washington, DC 20036  
Phone: (202) 861-0351  
Fax: (202) 861-0370**

**QUARTERLY PROGRESS REPORT**  
**(October 1, 1993 - March 31, 1994)**

## INTRODUCTION

In October, 1993, the ARD/Checchi Joint Venture entered into a contract with the U.S. Agency for International Development (AID) to provide professional services in support of the Rule of Law Program for Ukraine, Moldova, and Belarus. The goal of the Rule of Law (ROL) Program is to support the creation of stable legal and political environments that facilitate the transition to democratic, market-based societies in the NIS region. The purpose of the program is to collaborate with public and private organizations in NIS countries to develop or strengthen the laws, legal institutions, and civic structures which support democratic, market-oriented societies. Activities undertaken in Ukraine, Moldova and Belarus through the ARD/Checchi contract are to support this purpose by focusing on three program objectives: (i) framing legal substance; (ii) strengthening legal institutions; and (iii) strengthening civil society.

These combined first and second quarterly reports contain information on contract activities carried out during the six-month period October 1, 1993 - March 31, 1994. Section I: Technical Information, describes progress made to date and actions planned over the next reporting period in implementing the contract Scope of Work. Section II: Financial Information, provides a line item breakdown of contract expenditures during the reporting period along with projections for the following quarter.

## Section I

### TECHNICAL INFORMATION

#### A. Planned Achievements

ARD/Checchi's work plan for the start-up phase of the contract was submitted to AID on November 3, 1993. Consistent with ARD/Checchi's proposal and contract Scope of Work, the work plan focused on the following:

- mobilizing key long-term personnel;
- establishing a physical presence in Kiev;
- initiating communications with USAID/Kiev and the U.S. Embassy, as well as with key indigenous groups and individuals engaged in rule of law activities;
- conducting an initial assessment to establish priorities and an action plan for ROL development activities in Ukraine, Moldova, and Belarus;
- putting in place operating procedures for the contractor's ongoing functional responsibilities including project management, commodities procurement, and relationships with subcontractors and affiliated organizations.

#### B. Progress to Date

Progress in each of the above areas is discussed below.

##### 1. Mobilization of Long-term Personnel

In October, 1993, Yurii Maniichuk assumed his duties as Legal Reform Specialist in Kiev. On November 13, 1993, Dr. George Burrill, representing the ARD/Checchi Joint Venture, spent one week in Kiev where he joined Mr. Maniichuk in meetings with key AID Mission staff and representatives of Ukrainian affiliated organizations. Dr. Burrill also helped to establish operational guidelines and financial control measures for the Kiev office. This included establishing administrative procedures for dealing with ARD/Checchi and USAID/Kiev.

##### 2. Kiev Office Operation

*Office Space and Equipment.* In October, 1993, ARD/Checchi opened a temporary office in Kiev. Three rooms were secured, about seventy square meters, the University of Kiev-Mohyla Academy located in the Podhil region of the city. The rent is \$2000.00 per month. Special arrangements were made with Rector Viacheslav Briukhovetsky for the current space. The

search for permanent space will continue. The office leased two computers and a photocopier, and purchased a facsimile machine. Five computers have been purchased but have not arrived in the Kiev office.

**Local Support Staff.** ARD/Checchi hired three Ukrainian administrative staff during the reporting period: Natalia Kravets, Angelica Borisova, and Valentine Dovenko. Natalia Kravets was hired as Office Manager. She began work on Nov. 11, 1993. Her responsibilities include: supervision of daily Project business and Project administrative staff, preparation of all purchase orders, preparation of requests for procurement approvals, preparation of administrative reporting, preparation of work and vacation schedules for all Project administrative employees, initiation of disciplinary measures, review of travel requests, and verification of daily attendance records. Valentine Dovenko was hired as Logistics assistant. He began work on March 3, 1994. His responsibilities include: operation of his personal vehicle while on Project business in a safe and sober manner, maintaining his vehicle in a clean and presentable fashion, providing assistance as requested to staff, consultants and guests traveling on approved missions, and acting as courier and freight handler as the need arises. Angelica Borisova was hired as Program Bookkeeper. She is scheduled to start on April 1, 1994. Her duties include: receiving and reviewing grant and sub-grant financial reporting, notification of Accountant and COP of program financial requirements, tracking the disbursement of program funds, and providing financial management assistance to grantees and sub-contractors as required. Vitae of local staff hires will be submitted with the next quarterly report.

**Long-term Expatriate Staff.** On March 18, 1994, ARD/Checchi obtained COTR approval to hire Michael Goldstein as the Director/Team Leader of the Slavic Technical Support Unit office in Kiev. Mr. Goldstein is scheduled to arrive in Kiev on April 15, 1994 to assume his duties. ARD/Checchi continues to interview candidates for the positions of Grants Manager and Institutional Development Specialist in the Kiev office.

**Communications Systems.** The Slavic Technical Support Unit has been linked with ARD/Checchi's U.S. offices and with the Regional Technical Support Unit in Washington by telephone, fax, and e-mail. Phone and fax communications have also been established between ARD/Checchi and USAID in Kiev. Attempts at establishing electronic mail communications between ARD/Checchi and USAID/Kiev have not yet been successful.

### **3. Relationship with USAID/Kiev and Ukrainian Organizations**

ARD/Checchi's Kiev team has met on a number of occasions with the staff of USAID/Kiev concerning both substantive and administrative issues. In addition, contacts have been renewed with a number of Ukrainian organizations in connection with the assessment/action planning process (see Attachment I). Contacts have also been established with the Kiev representatives of various U.S. and international NGOs engaged in ROL activities. This type of coordination will continue through the contract period.

#### **4. Preparation of ROL Assessments and Action Plans**

**Ukraine.** A major substantive activity undertaken by ARD/Checchi during the first and second quarters was the preparation of Rule of Law assessment and action plan for contract-funded activities in the Ukraine.

The assessment group included experts on Ukrainian law, economics and politics, experts on the role of law in development generally, U.S. and Canadian corporate lawyers based in Kiev and familiar with Ukrainian conditions, and members of the ARD/Checchi ROL Program staff. Information on the composition of the assessment team, a list of persons interviewed in the Ukraine, and a list of others consulted during the assessment are provided in Attachment I.

The assessment work involved a series of methods including: (i) conducting a review of the literature on the rule of law in general and in Ukraine in particular; (ii) holding consultations with the assessment group and other experts in North America and Europe; (iii) sending an assessment team to Ukraine to conduct a field assessment; and (iv) surveying the work of other donors in the ROL area and consulting with representatives of several other assistance agencies. An assessment meeting was held in Washington, D.C. on December 9, 1993 to review the preliminary draft assessment and formulate a game plan for the upcoming field assessment trip. Members of the assessment team, affiliated organizations, Ukrainian Specialist Alexander Motyl, and members of ARD/Checchi senior staff attended the meeting.

From January 28 through February 10, 1994, members of the field assessment team visited five Ukrainian cities (Kiev, Kharkiv, Lviv, Donetsk and Odessa) and met with numerous Ukrainian political and legal officials, judges, citizen groups, lawyers, and legal educators. The team also met with officials at USAID/Kiev and other members of the Country Team, and with representatives of AID/Washington. The Assessment Report was submitted to AID on February 23, 1994.

**Moldova.** In February, ARD/Checchi contracted Professor William Crowther of the University of North Carolina at Greensboro to prepare a preliminary "desk" assessment of the legal and political climate in the Republic of Moldova. The draft has been circulated for comment to Professor John Quigley (University of Ohio School of Law-Columbus) and Dr. Paul Goble (Carnegie Endowment for Peace). Others consulted include Florentina Blandu and Jon McKissick (ABA/CEELI staff in Chisinau), Dorin Tudoran (International Foundation for Electoral Systems), and Jon Soros (private consultant specializing in Moldova).

#### **5. Ongoing Management and Functional Responsibilities**

**Home Office Project Management.** David Bronheim took up his responsibilities as ARD/Checchi Project Manager immediately following contract award. Mr. Bronheim also has home office management responsibilities for two other ROL Program implementation contracts awarded to ARD/Checchi: the Russian Technical Support Unit and Regional/Trans-Caucasus Technical Support Unit. He reports regularly to the joint venture's Board of Management

comprised of officers and senior staff of ARD and Checchi.

**Commodities Procurement.** On December 15, 1993, ARD/Checchi entered into a subcontract with American Manufacturers Export Group (MEG) to provide commodity procurement services through the life of the contract. These services include reviewing commodity specification, soliciting bids, evaluating bids and issuing contracts and purchase orders for commodities. AMEG will also be responsible for forwarding commodities to their destination and arranging for suppliers to furnish appropriate installation and familiarization support for equipment purchased.

**Relationship with Affiliated Organizations.** Part of the Project Manager's responsibility is to maintain contact with the various organizations affiliated with ARD/Checchi's successful proposal, as well as with other groups providing ROL-related assistance to the Slavic Republics. It is anticipated that many of these organizations will participate in the implementation of project activities while others will serve in an advisory or information-sharing capacity.

During the reporting period, Mr. Bronheim and other ARD/Checchi project staff consulted with representatives of the following organizations on matters related to the ROL Program for the Slavic Republics:

- American Bar Association Central and Eastern Europe Law Initiative
- ASET Consultants, Inc.
- Baker & McKenzie
- Brookings Institution
- Brown University Project on Post-Soviet Foreign Economic Policy and International Security
- Center for Human Rights Advocacy
- Central European University, Institute for Constitutional and Legislative Policy
- East-West Management Institute
- European Bank for Reconstruction and Development
- Freedom House
- Free Trade Union Institute
- Frishberg & Partners
- Human Rights Project Group
- Interlegal USA
- International Center for Not-for-Profit Law
- International Foundation for Electoral Systems
- International Research & Exchange Council (IREX)
- National Center for State Courts
- National Democratic Institute
- Renaissance Foundation
- National Institute for Citizen Education in the Law
- Smith & Lyon

- Soros Foundation
- Supreme Court of Ohio
- Ukrainian Legal Foundation
- Ukrainian-American Bar Association
- Union of Councils
- United Way International
- University of Wisconsin-Madison
- U.S. Institute for Peace
- Voice International
- Wilmer, Cutler & Pickering
- World Bank

In addition, fax or telephone communications were initiated between ARD/Checchi and the University of Indiana School of Law, the Frontiers of Perception Institute, the Harriman Institute, the University of Hawaii, the Cleveland-Marshall College of Law, and Florida International University.

Of the organizations listed above, ASET Consultants, Inc. has been subcontracted to assist in gathering data on ROL assistance provided by or through the USG and other donors. Others have participated in meetings of the ROL assessment group and/or been invited to comment on drafts of the assessment report.

### **C. Actions Planned for the Next Reporting Period**

Major actions planned for the next reporting period include:

- recruiting and contracting long-term personnel in Kiev and Washington;
- finalizing the Action Plan in collaboration with AID;
- developing and launching the grants program;
- designing the project's computerized database on ROL programs in the Slavic Republics, with assistance from ASET Consultants, Inc.
- completing the final design of initial activities approved in the Action Plan.

At the end of the current reporting period, planning is well underway for a number of activities in collaboration with Ukrainian and/or U.S. organizations. These would involve:

- (i) working with the Ministry of Justice, the Supreme Court, and the High Commercial Court to improve the capacity and quality of judicial training.
- (ii) offering support to law schools in retraining faculty, and developing new

information resources, law school curriculum, and textbooks. Efforts will also be extended to provide continuing education for existing lawyers.

- (iii) expanding the availability of commercial electronic Ukrainian data bases. This effort will attempt to increase the amount of commercial information available as well as enlarge the subscriber base in the NGO community.
- (iv) supporting efforts to operate legal clinics for workers to increase their access to and participation in the legal system.
- (v) enhancing public and professional education for participants in the legal system. Efforts will focus on providing information on the role and operation of the legal system.

## **Section II**

### **FINANCIAL INFORMATION**

#### **A. Summary Financial Analysis**

Attachment II provides a line item summary of expenditures during the first and second quarters, balances remaining, and projections for the next quarter. Subsequent reports will present this information disaggregated by activity.

#### **B. Contributions Provided by the Contractor**

ARD/Checchi's detailed plan for obtaining and reporting contributions to the ROL Program, as called for in Section B.10 of the contract, was submitted for approval by the COTR on October 28, 1993. Five categories of financial and in-kind contributions will be tracked and documented over the life of the contract: pro bono services; institutional resource contributions; contributed time of the Board of Advisors; internships, research grants and scholarships; and donations of equipment and materials. Contributions obtained through March 31, 1994 are listed in Attachment III.

## **ATTACHMENTS**

## **Attachment I.A**

### **FIELD ASSESSMENT TEAM AND SUPPORT GROUP**

Paula Dobriansky, Ph.D. (Assessment Team Co-Director), Corporation for Public Broadcasting

Robert Sharlet, Ph.D. (Assessment Team Co-Director), Institution-Building Coordinator, ARD/Checchi Joint Venture, Rule of Law Program; Professor of Political Science, Union College and Associate, Harriman Institute, Columbia University

Matthew Tiedeman, Program Officer, National Democratic Institute for International Affairs

J. Patrick Meagher, Esq., Senior Associate, Checchi & Company Consulting Inc.

Michael B. Goldstein, Esq., Fellow, Harvard University Russian Research Center

John Hewko, Esq., Baker & McKenzie, Kiev, Ukraine

Boris Daciw, Esq., Baker & McKenzie, Kiev, Ukraine

Mark Kowalsky, Esq., Smith & Lyon (Toronto), Kiev, Ukraine

Taras Kuzio, Esq., International Institute for Strategic Studies, London

Yuri Maniichuk, Esq., Legal Reform Specialist, ARD/Checchi Rule of Law Program, Kiev Ukraine

Natalia Kravets, ARD/Checchi Rule of Law Program, Kiev, Ukraine

Angelica Borisova, ARD/Checchi Rule of Law Program, Kiev Ukraine

## **Attachment I.B**

### **EXPERTS CONSULTED DURING THE ASSESSMENT PROCESS**

Daniel Bilak, Attorney, Fasken, Campbell & Godfrey, Toronto, Canada

Halyna Borovskaya, Lviv Chapter of the Children's Rights

Oleksandr Chalyi, Head of Legal Department of the Ukrainian Ministry of Foreign Affairs

Anatoli Dovger, member of working group drafting the Civil and Commercial Codes

Helyna Freeland, Executive Director, Ukrainian Legal Foundation.

Nestor Gayowsky, European Bank for Reconstruction and Development

Georgii Golobev, representative of Parliament Member Cherniak

Serhiy Holovaty, Member of Ukrainian Parliament; Ukrainian Legal Foundation.

Vasyl Klymchuk, YT3 "Channel 3" journalist, Ukraine

Kulyk, co-chair of the Ukrainian Television Company

David H. Lempert, Harvard University Ukrainian Research Institute

Daria Markus, IREX

Alexander Motyl, Associate Director, Harriman Institute, Columbia University

Thomas J. Moyer, Chief Justice, Supreme Court of Ohio

Vera Nanivska, World Bank, Kyiv Mission.

Professor Michael Newcity, Research Associate, Center on East-West Trade, Investment and Communications, Duke University.

Steve Raikin, Esq., Executive Director, East-West Management Institute

Mykola Schwetz, Information Services of the Parliament of Ukraine

Volodymyr Shcherbyna, Member of Ukrainian Parliament and Professor of Economics at Kharkiv University.

Souslov, Senior Advisor to the Prime Minister of Ukraine.

Ivan Tymchenko, Head of Legal Department, Office of the President, Ukraine

Vladimir Zakhvataev, former Head of Bobrinets Law Office, Ukraine.

## Attachment I.C

### FIELD ASSESSMENT TEAM MEETINGS IN UKRAINE (excluding USAID)

January 28, 1994

#### **Ministry of Foreign Affairs**

Alexander Chalyi, Chief of Legal Department  
Sergei Mishkutkin, Deputy Chief of Dept of Personnel, Training, and Scientific Programs  
Volodymyr Pezerko  
Tshalo, Chief of Department of State & Legal Problems

#### **Supreme Court**

Volodymyr Stefanyuk, First Deputy Chairman for Administration  
Viktor Potapenko, Assistant to the Chairman of the Court

#### **Parliament**

Vassyly Durdinets, Speaker  
Horovyi, Chief of Secretariat  
Schvets, Chief of Information Service  
Burchak, Chief of Legal Department  
Shoshak, Chief of Protocol Section

#### **State Procuracy**

Ivan Byravlyov, Deputy General Procurator  
Igor Drizhchianiy, Senior Assistant to the General Procurator

#### **State Arbitration Court**

Dmytro M. Prytyka, Chairman of the Court  
Yushkov, Chief Judge of Constitutional Court

#### **Office of the President**

Podpalov, Deputy Chief in Charge of Administrative Affairs  
Ivan Tymchenko, Chief of the Legal Department of the Office of the President and Council of Ministers

January 29, 1994

#### **Ukrainian Legal Foundation**

Halyra Freeland, Executive Director

#### **Soros Groups**

Serhiy Holovaty, M.P. and President of Ukrainian Legal Foundation

Halyna Freeland, Executive Director, ULF  
Myron Wasyluk, Council of Advisors to the Parliament  
Christina Maciw, Council of Advisors to the Parliament

**Ukrainian Fund in Support of Legal Reform**

Victor Pynzennyk  
Pukshin

**Kiev State University**

Yuri Demkiw, Faculty of International Relations  
Petro Martinenko, Faculty of Law

**World Bank**

Sandra Bloemenkamp, Project Officer

January 30, 1994

**Pylyp Orlyk Institute**

Markian Bolensky  
Katya Chumachenko

**Central and Eastern European Law Initiative (ABA)**

Taras Naum

**Internews**

Dora Chomiak

**Ukrainian-American Bureau for Protection of Human Rights**

Semyon Gluzman

**Counterpart**

Katya Bowers

**State Broadcasting Company of Ukraine**

Igor Storoujuk

**Rukh**

Oleksandr Lavrynovich, Deputy Chief

January 31, 1994

**Cabinet of Ministers**

Mykola Zulynsky, Deputy Prime Minister & Minister of Humanitarian Affairs  
Anatoly Bohomolov, Deputy Chief of Legal Department

**Office of the President**

Mykola Homenko, Chief of Administration  
Ivan Tymchenko, Chief of Legal Department  
Podpalov, Deputy Secretary of Administration  
Borovik, Deputy Chief of International Services  
Barsuk, Deputy Chief, Analytical Services  
Puchtinsky, Assistant to the President

**Parliament**

Fedir Burchak, Head of Legal Division

**Association of Ukrainian Lawyers**

Volodymyr Ivanenko, Executive Director

**Union of Advocates**

Tatyana Victorovna Varfolomeeva, Director

**State Administration and Local Self-Government Institute**

Bohdan Krawchenko

February 1, 1994

**Regional State Broadcasting Company**

Anatolij Emets, Director General

**"Vlad-Arsani" Legal Firm**

Vladimir Zinchenko

**Orion TV**

Valera Dema, President

**"Beregunya" Women's Association**

Lyubov Chub, Chair

**Kharkiv Union of Insurance Brokers**

Vladimir Shepetin  
Oleg Savchenko  
Irina Lesner  
Aleksandr Butskii  
Valentin Murin

**State Procuracy Training Institute**

Anatolij Pinaev, Rector  
Vice-Rector for Curriculum and Discussion

**Executive Commission on Environment Kharkiv City Council**

Vadim Babaev, Chairman

Boris Henkin, Commission Secretary

**TONIS TV**

Vladlen Litvinenko, General Director

February 2, 1994

**Ukrainian Law Academy**

Vasily Tatsy, Rector

Vladimir Stashis, Vice-Rector

Vyacheslav Komarov, Vice-President and Dean

Vryshimoy, Vice President

Viktor Musiyako, Professor

Mark Tvik, Professor

**Kharkiv Region Women's Union**

Vira Majorova

Sydorenko, Head of Education Department

**Kharkiv City Council**

Eugene Kusharev, Chair

Vladimir Zorchenko

**Office of the President's Representative in Kharkiv**

First Deputy

**Independent Legal Research Center**

Vsevolod Rechitsky

Yuri Baulin

**"Memorial" Human Rights Group**

Eugene Zakharov

February 3, 1994

**Donesk Television**

Aleksandr Makarskii, Deputy Director

**Donetsk State University**

Shevchenko, Rector

Gregory Nemiria, Director of Center for Political Studies

**Ukrainian Academy of Sciences, Institute for Econ & Legal Studies**

George Znamensky, Professor & Department Head  
Valentine Mamutov, Professor and Director of Institute  
Vyatcheslav Volkov, Dean of School of Law & Economics  
Dmitri Lipnitsky, Head of Department

**Donesk Regional Legal Administration Office - Legal Professional**

Valentina Lisova, Deputy Chief, Oblast Courts  
Alexander Kulebiakin, Deputy Chief of Oblast Legal Admin.  
Sergey Osyka, Director, "Prima" Notary Firm  
Anatoly Shupalov, Deputy Chair of Regional Legal Admin.  
Yury Azarov, Vice President, Regional College of Advocates  
Yevgeny Chasovsky, Deputy Chief, Regional Arbitrazh Court

**Donesk NGO's and Human Rights Groups**

Nikolai Ragozin, Human Rights Academy  
Evgeniia Ratnitskaya, Democratic Rukh

**Office of the Donesk Public Procurator**

Gennadiy Vasiliyev, Regional Procurator  
Nikolai Mychko, First Deputy Regional Procurator  
Bukhal, "Memorial" and Amnesty International

**Representatives of Banks, Private Enterprises in Donesk**

Aleksandr Kvanshinin, Head of Legal Department, Oblast Bank of Social Development

**Local Trade Unions in Donesk**

Independent Coal Miners Union  
Union of Municipal Workers  
Medical Workers Union  
Communications Trade Union  
Metallurgy Trade Union  
Cooperative Workers Union  
Construction Workers Union  
Transportation Workers Union  
Chemical Industry Trade Union  
Commission on Employment/Labor Legislation  
Machine-Building Union  
Federation of Unions - Solidarity  
V. V. Vasyliivna, Association of Independent Trade Unions

February 4, 1994

**Partners in Economic Reform**

**Legal and Business Representatives in Odessa**

**Ministry of Internal Affairs, Odessa**

**Lawyers' Associations**

Gennady Grashenko, Vice-President of Union of Jurists

Dmitri Ivanov, Legal Counsel to Chair, Oblast Soviet

February 5, 1994

**Odessa Local Trade Unions Council for Cooperative & Private Enterprises**

**Union of Jurists**

Yakumenko, President, Regional Chapter

Lykiyakov, Ministry of Justice Representative

Lisagorov, Chair, Legal Administration of Odessa Oblast

**"Memorial" Human Rights Group**

**Cabinet of Ministers Committee on Creation of an Odessa Free Economic Zone**

Alexander Vishuyakov, Director, Inter-Jurisprudence Firm

**Collegium of Advocates**

Kovalenko, President

Yosif Bronz, Vice President

**Odessa Branch, "Interlegal" International Charity Foundation**

February 6, 1994

**Odessa Lawyers Institute**

February 7, 1994

**Lviv Institute of Management**

Ivan Vasiunyk, Director

**Lviv Center for Scientific-Technical Information**

Mikahilo Yavors'kyi

**Lviv University, Law Department**

Mykhailo Kostytkyi, Dean

**Lviv University International Relations Department**

Maryan Mal'skyi, Dean

Myroslav Marynovych, Lviv Human Rights Commission

Zoreslava Romovska, LHRC

**Lviv Region Procurator's Office**

Zenon Kotyk, Chief Regional Procurator

**Lviv Collegium of Advocates**

Bohdan Pvelyshyn, Chief

Mykola Polyshchuk, Deputy Chief

Petro Borsuk, Advocate

Marta Shandra, Advocate

**"Memorial"**

Yevhen Hryniv, Head

**Lviv Association of Ukrainian Lawyers**

Petro Maslyak, head

Halyna Melnick

Mikhail Yurgevich, Regional Arbitrazh Court

Volodymyr Vaskiw, Ukrainian Petroleum Enterprise

February 8, 1994

**Lviv Oblast Court**

Valentyn Gosudarskyi, President

**ATD "Lviv" Trading Firm**

Mikahilo Luchka

**Western Center of Ukrainian Academy of Sciences**

Ihor Yukhnovskyi

Serhii Kotsur

February 9

**Ministry of Nationalities and Immigration**

Arthur Bilas

**Office of the President**

Homenko

Tumchenko

Buteka, Office of Foreign Affairs

**Ministry of Justice**

Chernysh, Deputy Minister

**Kiev State University**

Professor Kisil

Professor Dovgert

**Kiev-Mohyla Academy**

Viacheslav Briuhovetsky, Rector

**Parliament Secretariate**

Burchak

Kotsiuba

February 10, 1994

**Ukrainian Television**

Kulik, Vice President

**Helsinki-90**

Natalia Belitser

**Legal Professionals**

Victor Shishkin, Former Procurator General

Lanovoy, Center for Legal Reform

**Ministry of Environment**

Kostenko, Minister

Ruban, First Deputy minister

## ARD/CHECCHI JOINT VENTURE SUMMARY FINANCIAL ANALYSIS

REPORT DATE: 01/17/94  
QUARTER ENDING: 12/31/93

CLIENT: USAID  
PRIME CONTRACT ID: OCN-0007-C-93-3163-00  
CONTRACT NAME: HIS RULE OF LAW - SLAVIC  
PERIOD OF PERFORMANCE: 09/01/93 TO 09/01/95

EST. TOTAL VALUE (BASE): \$9,013,440  
EST. TOTAL VALUE (WITH OPTIONS): \$15,151,100  
FUNDED VALUE: \$2,253,000

	PROJECTED	INCURRED	VARIANCES	PROJECTED	TOTAL CONTRACT		
	EXPENDITURES			EXPENDITURES	ITEMIZED BUDGET	INCURRED TO DATE	REMAINING BALANCE
	QTR ENDED DEC 31, 93	QTR ENDED DEC 31, 93	QTR ENDED DEC 31, 93	QTR ENDED MAR 31, 94			
SALARIES	\$0.00	\$48,320.77		\$110,038.00	\$1,475,861.00	\$48,320.77	\$1,427,540.23
SUBCONTRACTS	\$0.00	\$0.00		\$296,800.00	\$2,168,700.00	\$0.00	\$2,168,700.00
TRAVEL & TRANSP	\$0.00	\$6,258.48		\$33,737.00	\$790,921.00	\$6,258.48	\$784,662.52
EQUIPMENT	\$0.00	\$3,699.24		\$0.00	\$0.00	\$3,699.24	(\$3,699.24)
ALLOWANCES	\$0.00	\$1,969.04		\$27,183.00	\$351,240.00	\$1,969.04	\$349,270.96
TRAINING	\$0.00	\$0.00		\$40,000.00	\$90,000.00	\$0.00	\$90,000.00
GRANTS PROGRAM	\$0.00	\$0.00		\$125,000.00	\$1,300,000.00	\$0.00	\$1,300,000.00
OTHER DIRECT COSTS	\$0.00	\$3,767.11		\$37,508.50	\$471,198.00	\$3,767.11	\$467,430.89
TOTAL OTHER DIR. COST	\$0.00	\$15,713.87		\$492,030.50	\$1,760,037.00	\$15,713.87	\$1,744,323.13
FRINGE BENEFITS	\$0.00	\$3,400.22		\$9,200.25	\$117,035.00	\$3,400.22	\$113,634.78
OVERHEAD	\$0.00	\$34,319.32		\$70,620.50	\$608,730.00	\$34,319.32	\$574,410.68
MAT HANDLING	\$0.00	\$306.87		\$13,898.75	\$123,887.00	\$306.87	\$123,580.13
GENERAL & ADMIN	\$0.00	\$3,478.67		\$17,044.67	\$231,407.00	\$3,478.67	\$227,928.33
TOTAL INDIRECT EXP.	\$0.00	\$41,302.88		\$111,161.50	\$1,379,339.00	\$41,302.88	\$1,338,036.12
TOTAL CONTRACT COSTS	\$0.00	\$109,537.32		\$719,205.00	\$8,885,477.00	\$109,537.32	\$8,775,939.68
FIXED FEE	\$0.00	\$4,365.17		\$29,789.50	\$377,971.00	\$4,365.17	\$373,605.83
TOTAL	\$0.00	\$110,102.69		\$748,994.50	\$9,263,448.00	\$110,102.69	\$9,153,345.31

Attachment II.A.

Financial Summary for Quarter Ending 12/31/93

## ARD/CHECCHI JOINT VENTURE SUMMARY FINANCIAL ANALYSIS

REPORT DATE: 04/15/94  
 QUARTER ENDING: 03/31/94  
 CLIENT: USAID  
 PRIME CONTRACT NO: OCN-0007-C-00-3109-00  
 CONTRACT NAME: HIS RULE OF LAW - SLAVIC  
 PERIOD OF PERFORMANCE: 03/01/93 TO 09/30/93

EST. TOTAL VALUE (BASE): \$9,018,448  
 EST. TOTAL VALUE (WITH OPTIONS): \$15,151,180  
 FUNDED VALUE: \$2,255,000

	PROJECTED	INCURRED	VARIANCES	PROJECTED	TOTAL CONTRACT		
	EXPENDITURES			EXPENDITURES	ITEMIZED BUDGET	INCURRED TO DATE	REMAINING BALANCE
	QTR ENDED MAR 31, 94	QTR ENDED MAR 31, 94	QTR ENDED MAR 31, 94	QTR ENDED JUN 30, 94			
SALARIES	\$110,093.00	\$85,498.73	\$43,394.27	\$110,093.00	\$1,473,861.80	\$114,619.50	\$1,359,242.30
SUBCONTRACTS	\$208,800.00	\$3,347.58	\$205,252.44	\$208,800.00	\$2,166,700.00	\$3,347.58	\$2,163,352.44
TRAVEL & TRANSP	\$33,737.00	\$40,378.48	\$13,338.31	\$33,737.00	\$780,921.00	\$48,688.97	\$744,204.83
EQUIPMENT	\$0.00	\$7,737.87	(\$7,737.87)	\$0.00	\$0.00	\$11,437.11	(\$11,437.11)
ALLOWANCES	\$27,183.00	\$0,572.31	\$10,812.89	\$27,183.00	\$31,240.00	\$10,341.33	\$348,698.83
TRAINING	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$300,000.00	\$7.00	\$300,000.00
GRANTS PROGRAM	\$125,000.00	\$0.00	\$125,000.00	\$0.00	\$1,500,000.00	\$0.00	\$1,500,000.00
OTHER DIRECT COSTS	\$37,308.50	\$48,012.15	(\$10,203.65)	\$37,308.50	\$471,186.00	\$51,799.26	\$419,386.74
TOTAL OTHER DIR. COST	\$492,030.50	\$108,018.58	\$383,982.12	\$327,030.50	\$5,780,037.00	\$128,762.23	\$5,651,274.75
FRINGE BENEFITS	\$9,200.23	\$4,092.50	\$4,307.73	\$9,200.23	\$117,033.00	\$8,292.72	\$109,042.28
OVERHEAD	\$70,820.50	\$44,482.09	\$26,158.41	\$70,820.50	\$886,730.00	\$79,781.41	\$807,948.59
MAT HANDLING	\$13,390.75	\$841.47	\$12,783.28	\$13,390.75	\$123,387.00	\$948.14	\$122,088.86
GENERAL & ADMIN	\$17,944.00	\$12,921.00	\$5,022.20	\$17,944.00	\$231,407.00	\$18,398.47	\$233,008.53
TOTAL INDIRECT EXP.	\$111,161.38	\$62,917.86	\$46,243.64	\$111,161.38	\$1,879,539.00	\$184,420.74	\$1,735,118.26
TOTAL CONTRACT COSTS	\$713,285.00	\$237,484.97	\$475,820.03	\$548,285.00	\$8,833,477.00	\$343,002.49	\$8,292,474.51
FIXED FEE	\$29,783.30	\$10,483.32	\$19,289.98	\$29,783.30	\$377,871.00	\$15,948.83	\$362,922.17
TOTAL	\$743,068.30	\$247,968.49	\$495,120.01	\$578,068.30	\$9,013,448.00	\$358,951.18	\$8,654,496.82

Attachment II.B.

Financial Summary for Quarter Ending 03/31/94

ARD/CHECCHI JOINT VENTURE  
 PRO BONO CONTRIBUTION SUMMARY REPORT  
 FROM CONTRACT INCEPTION THROUGH MARCH 31, 1994  
 CONTRACT NO. CCN-0007-C-00-3169-00 - SLAVIC RULE OF LAW

CATEGORY	CONTRACT BUDGET	EXPENDITURES TO DATE	PERCENT OF BUDGET CONTRIBUTED	PERCENT OF ACTUAL CONTRACT EXPENDITURES TO 5 YEAR BUDGET
PRO BONO SERVICES	\$895,269	\$30,584	3.42%	
INSTITUTIONAL RESOURCE CONTRIBUTIONS	\$1,250,000	\$0	0.00%	
BOARD OF ADVISORS	\$240,000	\$2,750	1.15%	
INTERNSHIPS, RESEARCH GRANTS, SCHOLARSHIPS	\$1,125,000	\$0	0.00%	
DONATIONS OF EQUIPMENT AND MATERIALS	\$110,000	\$0	0.00%	
TOTAL	\$3,620,269	\$33,334	0.92%	2.36%

Attachment III  
 Contractor Contributions

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