

PDAAT-989

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SIX MONTH REPORT
of
THE COOPERATIVE HOUSING FOUNDATION
of the
SPECIFIC SUPPORT GRANT
#PDC-0207-G-SS-1028-00

1 January 1983 - 30 June 1983

Time Period

1983

Date Submitted

Introduction

This semi-annual report for the Specific Support Grant covers the period from January 1, 1983, to June 30, 1983.

The Grant continues to be an important and integrated component of the overall CHF international program. For the last two and a half years the Grant has enabled us to substantially strengthen our ability to explore new areas for the development of cooperatively-based self-help shelter and related community service programs.

The Grant continues to complement and enhance our other international activities which include work with the AID Office of Housing, various AID country OPGs and Cooperative Agreements as well as work with a number of donors such as the UNDP, HABITAT, The World Bank, and the West German Development Bank (KfW). These complementary CHF efforts are described briefly in the report.

During the reporting period, we published three substantive publications on various aspects of cooperative housing and employment generation, and these are included in the Annexes to the report.

The last half of the third year of the Grant will continue to focus on increased international development and identification missions.

A. Staff Characteristics

1. Staff members permanently employed by CHF whose salaries are substantially supported by the grant.

<u>Name</u>	<u>Position/Title</u>	<u>Average Hours Per Week Supported by Grant</u>
(a) John Edmondson	Coordinator/Regional Director, Middle East and Asia	28 (73%)
(b) Ted Priftis	Regional Director, L.A. & Caribbean	27 (72%)
(c) Jim Upchurch	Regional Director, Africa	17 (45%)
(d) Jesse Jones	Deputy Director, Africa	20 (53%)
(e) Lindsay Elmendorf	Deputy Director, L.A. & Caribbean	27 (72%)
(f) John Mason	Deputy Director, Middle East & Asia	22 (57%)
(g) Jaime Rodriguez	Cooperative Legal Advisor	16 (43%)
(h) Shirley Peoples	Secretary	11 (28%)
(i) Kathrine Rockne	Secretary	10 (28%)
(j) Laura Schmidt	Secretary	27 (71%)

2. Individuals employed under the grant for short term work during past six months.

<u>Name</u>	<u>Position/Title</u>	<u>No. of Days Employed</u>
(a) Richard Owens	Deputy Director, Non-Regional Activities	6 (15%)
(b) Mahlon Barash	Financial Advisor	4 (11%)
(c) Ron Campbell	Community Development Advisor	7 (18%)
(d) John Driscoll	Development/Communications Specialist	2 (5%)
(e) Jaime Bordenave	Communications & Training Director	5 (14%)

3. Professional staff members permanently employed by CHF who are supported for at least quarter time by the grant.

See A #1.

Director of Administration and Operations

The Director provides overall administrative support and direction and operational coordination for CHF in both domestic and international programs. This includes but is not limited to the following:

- Preparation, control and review of budgets for the grant in collaboration with Regional Directors
- Control and administration of all travel and related expenses
- Responsibility for personnel management and administration; development and implementation of personnel policy
- Responsibility of financial administration of grants and contracts in collaboration with Regional and Project Directors, including the approval of consultants
- Provides geographic area backstopping in the event of the Director's and Deputy Regional Director's absence.

Communications and Training Director

The Director has responsibility in collaboration with the President, the Coordinator and Regional Directors of developing, creating, producing and disseminating promotional, informational and instructive materials (including Fact Sheets, Concepts and Methods Series, Newsbriefs, booklets, case studies, and slide presentations) on cooperative housing. These materials will be distributed both in the developing world and selectively in the U.S. and be used to promote understanding of cooperative development issues and more particularly, various aspects of cooperative housing. The Director will also have responsibility for developing and organizing workshops about self-help and cooperative housing both abroad and in the U.S. In the U.S. he will work closely with officials and Board members of the National Association of Housing Cooperatives. As required, the Director may participate in project identification missions with a Regional Director or his Deputy.

Evaluation Director

The Director will have primary responsibility under the grant for developing and using the evaluation system described in part 12 of this report. He will also have primary responsibility for working with the AID Cooperative Development Officers and its consultants in carrying out evaluations. He will work closely with and under the supervision of each of the Regional Directors in carrying out project evaluations.

Below are brief job descriptions for the Coordinator, the Regional Directors, their Deputies, the Communications and Training Director, the Evaluation Director, and the Director for Administration and Operations.*

Coordinator

The Coordinator will have primary responsibility for liaison with the AID Office of Cooperative Development, with CHF's participation in the Cooperative Resource Committee, and the AC OCD. He will also be responsible in consultation with the CHF Regional Directors for the supervision of CHF staff working on grant funded activities which do not fit into the geographic breakdown.

Regional Directors

The Regional Directors have primary responsibility for the development of their own work plans and their implementation. This includes but is not limited to the following:

- Prepare budgets for their region
- Identify countries-activities to be developed under the grant
- Conduct and/or direct reconnaissance and project identification missions
- Develop project proposals for submission to donor agencies, including technical assistance needs
- Assist in implementation of projects
- Recruit advisors for specific projects
- Supervise and back stop field advisors
- Assist in developing contacts (networking) between U.S. and host country cooperatives
- Provide guidance and assist CHF staff who have non-geographic and functional responsibilities in carrying out their work.

Deputy Regional Directors

The Deputy will act in place of the Director when the Director is away and work in close coordination with the Director for Administration and Operations. He will assist the Director in the development and implementation of the work plan within his region and assist the Director in carrying out his responsibilities as outlined above.

* This position is funded with overhead.

4. Grant and Contract Proposals for International Development Projects

(a) AID Supported Cooperative Projects

i	Jordan Cooperative Housing TSO (Feasibility Study)	1
ii	Thailand Cooperative Housing TSO	1
iii	Haiti Cooperative Housing TSO	1
iv	Jamaica Credit Union Housing Activity	<u>1</u>
	Total	4

(b) Other AID Supported Projects

i	Paraguay Physical Planning Standards Study	1
ii	Six IQC Contracts (See Question 5 for details)	<u>6</u>
	Total	7

(c) Cooperative Projects Supported by Other Organizations

i	Dodoma, Tanzania TA Contract with HABITAT	1
	Total	<u>1</u>

(d) Other Projects Supported by Other Organizations

i	Proposal to Government of Chad and HABITAT for Planning Upgrading Work in N'Djamena.	1
ii	Botswana Extension for Richardson (World Bank)	1
	Total	<u>2</u>

5. Please describe all your overseas projects which were operational in the past six months, including new grants or contracts received. List ongoing projects first, then new grants/contracts received. (Treat amendments which substantially expand project time, resources, or scope as new grants/contracts). All IQC work orders and cooperative-to-cooperative grants should be included.

Country/Region	Term of Grant/ Contract 19__ - 19__ & Type of Grant/ Contract (OPG, IQC, etc.)	Brief Description/Program (One Sentence)	Source & Dollar Amount*			Check(✓)if Cooperative Develop. Is**		
			\$ From AID	\$ From Host Country	\$ From Other Sources	A Prime Objective	A Secondary Objective	Not An Explicit Objective
1. Botswana	OPG 9/30/77- 6/30/83	To provide advisory services to GOB for development and implementation of shelter prog	41,513					X
2. Botswana - Francistown	OPG 6/1/81 - 6/30/83	To strengthen Municipal Self-Help Housing Agency		40,827			X	
3. Botswana	4/1/82 2/28/83	Assist Municipal Self-Help Housing Agency & develop standardized training materials			5,074			X
4. Morocco	OPG 6/1/80 - 2/28/84	Assist in development & implementation of urban upgrading projects funded by HG program	176,964					X
5. Egypt	8/22/79 6/30/84	Cooperative Housing community development & services for low income families		370,504			X	
6. Jamaica	Co-op. Agree 8/1/82 - 6/30/83	Assist Jamaica Mortgage Bank & Jamaica Credit Union League in urban upgrading & home improvement.	50,440				X	
7. Haiti (KFW)	3/1/82 - 10/22/82	Develop Master Plan & Project Proposal for presentation to German AID agency (final payment of Holdback)			13,863			X
8. Nicaragua	4/1/82 - 3/31/83	Assist FUNDE in establishing & consolidating of Coop. Hsg. Dept.			6,543	X		
9. Belize	Co-op Agree 2/10/83 -	Assist in establishing a home improvement program.	48,682			X		

*Dollar amounts should reflect actual project expenditures in U.S. dollars during the six-month period. Only expenditures which are administratively controlled by the grantee organization should be listed.

**Cooperative Development projects include among their explicit objectives: establishing new cooperative institutions, strengthening existing cooperative institutions, or helping to define cooperative policy; they may include other objectives as well.

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			\$ From AID	\$ From Host Country	\$ From Other Sources	A Prime Objective	A Secondary Objective	Not An Explicit Objective
10. Tanzania (UN)	UN Contract 6/1/83 -	Technical Assistance to GOT in low-cost housing in capital city of Dodoma.			55,000	X		
11. Guatemala	IQC 13 2/6/83- 3/25/83	Assist FENACОВI in project management	4,695			X		
12. US/Worldwide	IQC 14 12/6/82- 3/15/83	Assist to develop materials for a home improvement program.	34,381					X
13. Dominican Rep.	IQC 15 1/19/83 - 3/31/83	Assist BNV prepare delivery plan for housing program.	719					X
14. Haiti	IQC 16 11/22/82- 1/6/83	Pre-feasibility study for coop housing TSO.	2,812			X		
15. Belize	IQC 17	Assist government in establishing home improvement program.	2,975			X		
16. Dominican Rep.	IQC 18 6/20/83 - 7/29/83	Assist in assessment of housing activities	7,374					
17.								
18.								

*Dollar amounts should reflect actual project expenditures in U.S. dollars during the six-month period. Only expenditures which are administratively controlled by the grantee organization should be listed.

**Cooperative Development projects include among their explicit objectives: establishing new cooperative institutions, strengthening existing cooperative institutions, or helping to define cooperative policy; they may include other objectives as well.

6. Please describe each of the project identified in Item 5 in terms of objectives, intervention strategies, and content areas. (Check all that are appropriate).

Project No.*	OBJECTIVE			INTERVENT. STRAT.				CONTENT AREA										
	Establish New Coop. Instit.	Strengthening Existing Cooperative Instit.	Help Define Coop. Policy	Other: Non-Coop. Policy	Training	Technical Assistance	Capital Assistance	Financial Assistance**	Housing	Electrification	Agricultural Marketing	Agricultural Supply	Agricultural Production	Consumer Credit	Small Enterprise Credit	Business Credit	Handicrafts	Other Consumer Cooperatives
1				X	X	X			X									
2				X	X	X			X									
3				X	X	X			X									
4				X	X	X			X									
5			X	X	X	X			X									
6		X		X	X	X			X									
7				X	X	X			X									
8	X				X	X			X									
9	X				X	X			X									
10	X		X	X	X	X			X									
11		X				X			X									
12				X	X	X			X									
13				X		X			X									
14	X					X			X									

*Use the number designation from Item 5.

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Project No.*	OBJECTIVE				INTERVENT. STRAT.				CONTENT AREA								
	Establish New Coop. Instit.	Strengthening Existing Cooperative Instit.	Help Define Coop. Policy	Other: Non-Coop. Policy	Training	Technical Assistance	Capital Assistance	Financial Assistance**	Housing	Electrification	Agricultural Marketing	Agricultural Supply	Agricultural Production	Consumer Credit	Small Enterprise/Small Business Credit	Handicrafts	Other Consumer Cooperatives
15	X							X									
16		X				X		X									

*Use the number designation from Item 5.

7. Summary of Information on Type and Number and Economic Circumstances of Project 2.

CHF has been working in Botswana since 1978 with a technical assistance team working with the government at the national and municipal levels. For the previous report, results of an area baseline survey for Botshabelo Squatter Community in Selebe-Phikwe, Botswana were presented. Below is a description of the results of a second survey made in a section of another Botswana urban center, Francistown. While Project 2, under Item 5, is not a cooperative development effort in the traditional sense, it nevertheless includes community or Ward Development Associations formed by the residents to carry out cooperative, community development efforts.

Beneficiary Income Level in Francistown, Botswana

Mid-February, 1983 information on beneficiaries' income levels in Francistown is limited. The site and service plots in Somerset East Extension are still reserved for and allocated to displacees effected by Urban II infrastructural and rationalizational programs. Thus beneficiaries in that area do not represent the population as a whole.

Donga site and service area was opened to the general public through the allocation of plots in October, 1982. To date, 217 plots have been allocated; the information presented below is drawn from those allocations.

The figures are slightly skewed by the fact that 15.2% of the allocations were made to beneficiaries in the P2500 to P3500 income bracket, whereas the IBRD Appraisal Report limits allocations in this income bracket to a maximum of 10%. Future allocations to this bracket will be limited to ensure compliance with the IBRD requirements.

Figures presented here are thus for families with incomes below P2500, those with incomes above P2500, and for all beneficiaries.

	<u>Below P2500</u>	<u>Above P2500</u>	<u>All</u>
Mean Income	P1407.73	P2934.12	P1641.55
Median Income	P1325.00	P2934.00	P1440.00

It is suggested that the figures for those with incomes below P2500 be weighted most heavily, as they represent 90% of the beneficiaries.

An update of the Francistown data includes information on 387 allocations of site and service plots made to members of the general public from October 1982 to June 8, 1983. Since the statements concerning the figures above are still in force, the same income categories are used, namely incomes below P2500, above P2500, and all beneficiaries.

	<u>Below P2500</u>	<u>Above P2500</u>	<u>All</u>
Mean Income	P1436.23	P2991.31	P1697.42
Median Income	P1339.00	P2998.00	P1500.00

8. Efforts to Obtain Data about Project Beneficiaries

CHF is presently planning a manual for process evaluation to be used in its future projects. This will include a means of collecting project beneficiary data as a normal course of project evolution.

D. Cooperative to Cooperative Activities

9. Strengthening Newly Established Cooperative Organizations in Ways Outside the Scope of Funded Projects.

CHF continues to develop its cooperative effort in shelter through a UN HABITAT-funded project in the Tanzanian capital city of Dodoma. The implementation of that project commenced in June with the placement of CHF's team leader in Tanzania, which will be assisted through a senior cooperative housing specialist from Norway's second largest cooperative housing union.

9a. Strengthening Established Cooperative Organizations in Ways Outside the Scope of Funded Projects.

CHF sent W.J. Campbell to represent it at the ICA Housing Committee and the ICHDA meeting in Rome in October.

In October, the Deputy Director of the Jordan Cooperative Organization (JCO), Mr. Arafah, met with CHF staff members in Washington. It was agreed that the JCO and CHF would cooperate in strengthening the JCO's capability in the housing sector and that the first step would be a visit by a CHF representative in early 1983.

CHF also held discussions in the Dominican Republic with CII-VIVIENDAS to carry out a workshop in January on Low Cost and Integrated Cooperative Housing Programs.

10. Monetary Assistance Received for CHF's International Activities from US Cooperatives and Their Members

No new activity since prior reporting period.

11. Procedures for Monitoring and Evaluation

(a) Monitoring

CHF normally uses a project monitoring system which includes (a) monthly or quarterly field reporting functions; (b) bi-annual field visits by Washington-based project managers; (c) annual consultation visits by field team leaders to Washington; and (d) regular communications with AID Washington, RHUDO and Missions.

The purpose of these monitoring functions is to provide feedback on project progress and issues or problems which have arisen in the course of implementation. Equally important is the transfer of information on new methodologies and technologies from CHF Washington, based on new publications as well as syntheses of approaches used in many different field situations.

Additional monitoring activities include joint periodic inspection visits by CHF, AID Mission and host government personnel to field sites, review meetings in Washington intended to brief AID officials on project status, and regular in-house meetings. These last are intended to fulfill regular review needs as well as to forecast any issues or problems and to specifically consider the possible role of "unforeseen" events.

Presently a monitoring and evaluation manual is being planned for use in all new projects. It will be reported on in the next six monthly report.

12. Process or Impact Evaluations

As indicated above, during the subsequent period of the Grant a manual on monitoring and evaluation -- both process and impact -- will be prepared for all future CHF projects.

13. Other Highlights or Especially Noteworthy Events Relating to the Grant

(a) Publications

During the reporting period CHF published three documents relevant to cooperative housing development. These are:

- 1) "Cooperative Housing Board Manual", intended to assist boards in meeting their responsibility. Published jointly by CHF and the National Association of Housing Cooperatives.
- 2) "Housing is for the People - 1952-1983", a report by CHF on the impact of the Foundation on domestic and international shelter over the last 30 years.
- 3) Administrative and Operational Procedures for Self-Help Housing Agencies, prepared for the Government of Botswana by CHF. The Manual is based on procedures worked out by CHF field staff and Ministry of Local Government and Lands staff over a period of several years.

(b) Grants from Cooperative Development and Special Projects Funds

While CHF awarded a number of small grants from its Cooperative Development and Special Projects Funds in the last period, it has not made any during the present.

(c) Other Overseas Activities

LATIN AMERICA

(i) Guatemala

From January 1 through January 15, a CHF advisor was on mission in Guatemala on a series of grant-related activities. Consultation was provided to FENACOVI, the cooperative housing TSO (technical service organization). FENACOVI was experiencing financial and administrative difficulties in adjusting to a new staffing posture as it moved to a property management/new project developer role following successful completion of its five, first-generation cooperative housing projects for low income families. The CHF advisor also conducted a brief assessment of the cooperative housing movement in Guatemala and a reconnaissance of the principal private and private not-for-profit institutions concerned with low income housing.

(ii) Dominican Republic

From January 7 through January 18, CHF staff and third country resource professionals participated in a CHF jointly-sponsored seminar with CII Viviendas. CII Viviendas is the Inter-Institutional Council for the Coordination of Housing Programs which is comprised of the bulk of Dominican public and private institutions working on low income housing. The purpose of the seminar was to examine and discuss the role of cooperative techniques in the provision and generation of housing for low income families. CHF provided four resource professionals from its staff and related professionals to present several case studies of actual projects from different countries.

(iii) Jamaica

From January 26 through February 9, CHF advisors conducted studies aimed at quantifying the deteriorating market position of below-medium income Jamaican families with regard to the purchase of housing. Meetings were held with the leaders of several cooperative institutions on different facets of the housing delivery process. The advisors met with representatives of USAID Jamaica and public sector housing finance institutions concerning an expanded role for the cooperatives in the housing delivery system for low income families. The result was a proposal to further integrate the efforts of existing cooperative institutions. In this respect it was recommended that the financial capabilities of the Credit Union League be coordinated with the cooperative housing development expertise of Mutual Housing Services and Teachers Housing Cooperative in implementing the Credit Union League component of Housing Guaranty Program 011.

(iv) Peru

From March 13 through April 15 a CHF advisor participated on a CRC team to conduct an analysis and assessment of the various components of the cooperative sector in Peru. This study of cooperative development organizations was done at the request of the USAID mission/Peru. One of its important objectives was the provision of data and expert analysis to provide a basis for program decision making.

(v) Honduras

From April 21 through May 7, a CHF senior staff member led a three person team to assist and collaborate with the leadership and staff of the Asociacion San Jose Obrero in Choluteca, Honduras, in addressing a wide range of housing-related activities of the local institution. Activities included: (a) advising and assisting in reactivating a stalled 70 unit turnkey project being built by the Asociacion under the aegis of a national housing institute housing finance program; (b) assisting in developing preliminary plans for a 50 unit, self-help minimum standard project for very low income families and; (c) advising and assisting in mounting a home improvement program in Choluteca and its rural environs. In addition, an analysis of building materials research and product development was made, with a view to establishing feasibility and cost competitiveness of stabilized adobe block and development and testing of a stabilized adobe "stucco" for application to existing adobe units.

(vi) Paraguay

A CHF technical advisor and a consulting expert in Water and sewerage provided assistance in Paraguay from May 22 through June 4. They conducted a study of existing formal sector standards and practices relating to the home building industry in Asuncion and other urban centers. The purpose of the study was to identify the extent to which unnecessarily high standards constituted a constraint or economic hardship to the project of housing affordable by low income families. The assignment closed with an allday seminar in which the CHF advisors discussed their findings and conclusions with approximately 50 local housing professionals representing a wide range of cooperative, public and private institutions operating in the housing sector of Paraguay.

(vii) Haiti

During February 7-11, a CHF advisor visited Haiti to continue the feasibility study for establishing a private sector TSO for sponsoring, developing, implementing and managing housing for low income factory workers. The advisor met with Haitian industrial leaders, representatives of the Chamber of Industries and USAID officials to further assess the climate for such a TSO. Since the TSO activity would be linked to a housing mortgage bank being recommended by AID and because that institution is not yet developed, the TSO concept is presently in abeyance.

(viii) Panama

During January, CHF participated in a regional workshop in Panama City, Panama, to help facilitate discussion of Home Improvement Programs. Representatives from nearly a dozen latin american countries attended this AID-sponsored workshop. Among the themes of the workshop was the link between cooperatives, such as consumer credit cooperatives, and home improvement programs. The inputs from the conference were incorporated in the Home Improvement Program Guidebook, an extensive manual on the establishment of such programs. This Guidebook is part of a training module being produced by CHF under an IQC work order.

AFRICA

(i) Tanzania

By way of background, CHF visited Tanzania in 1982 to attend a cooperative housing conference. At that time CHF consulted with Tanzanian and UN officials regarding a proposed cooperative housing project in the new capital of Dodoma. Subsequently, it responded to a UNCHS invitation to submit a proposal for provision of technical assistance to the Dodoma cooperative project.

During the first six month period of 1983, CHF was awarded a three year contract by the UNCHS to organize the Dodoma cooperative housing project. CHF consulted with UN officials regarding staffing for the project, recruited a permanent advisor and several short term advisors, and resolved logistical problems relating to the long term placement of field staff in Dodoma. The resident advisor was posted to Tanzania in June, 1983.

The Tanzania project has an importance beyond the 10,000 persons to be directly assisted by the project. This for the reason that it is one of the first large scale cooperative housing efforts for low income families in East Africa. Successful implementation of the project will enable its use as a model for other countries lacking experience in the advantages of cooperative housing methods.

(ii) Kenya

From 1980 to 1982 CHF worked with Kenyan officials to write a proposal for the promotion of cooperative housing groups in Kenya. The proposed cooperative housing program encountered several obstacles and was delayed. During this reporting period, the proposed project has been revived.

The AID Office of Housing (PRE/H) is now considering a \$50 million HIG loan and a \$1.4 million technical assistance grant to enable the Kenyan private sector and cooperatives to package and delivery housing affordable to families with incomes below the median. In the first two years the National Housing Cooperative Union (NACHU) intends to identify, plan and implement four housing projects. These projects will not only provide new and improved housing for low income groups, but will assist NACHU in defining its own approach to cooperative housing projects of various kinds.

During 1983, CHF consulted with AID and NACHU officials about reactivating the project and made arrangements for a CHF cooperative specialist to visit Kenya and help draw up a program for providing technical assistance.

(iii) Swaziland

In the first quarter of 1983, a cooperative housing advisor visited Swaziland at the invitation of the Ministry of Works and Communication to assist in training Swazi officials concerned with low income housing. A training program designed to show how cooperative housing methods could improve housing conditions was organized and supervised by a CHF staffperson.

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(iv) Sierra Leone

Working in concert with a teachers union in Sierra Leone and USAID, CHF has organized a cooperative housing symposium to be held in Sierra Leone in late 1983. The purpose of this small conference will be to define and discuss cooperative housing concepts to cooperatives and government officials in Sierra Leone and nearby West African countries. A second purpose is to assist Africans in the region to establish networks for the exchange of information about housing cooperatives.

MIDDLE EAST/ASIA

(i) Thailand

In a visit to Thailand between February 22 and March 3, a CHF advisor carried out a detailed study of the Thai cooperative housing sector. The purpose of the visit was to meet representatives from the government and private sectors who are engaged in strengthening self help and cooperative housing efforts in Thailand for low and moderate income families. One of the visit's objectives was part of the overall effort to increase CHF's capability to assist emerging cooperative and self help housing in developing countries and strengthen mutual ties with such movements. The visit was made in coordination with the AID Office of Housing and its regional office in Bangkok.

During the course of the visit officials from the following organizations were met: USAID: The National Housing Authority (NHA); the Government Housing Bank (GHB); the Asia Institute of Technology (AIT); the Credit Union League of Thailand (CULT); the Bangkok Cooperative Housing Society Ltd. (BCHS); the Cooperative League of Thailand; the Department of Cooperative Promotion; the National Economic and Social Development Board (NESDB); the Labor Center of Thailand; ESCAP; UNICEF; and the members of the Cooperative Housing Working Group.

The visit took place just after the Government had commissioned the Working Group on Cooperative Housing. This group is comprised of representatives of the Bank of Thailand (chair), NHA, GHB, BCHS, CULT, NESDB, the Cooperative Promotion Department, and the Building Together Association. The formation of the Working Group was a result of a recommendation in the study on Housing Finance and has as its purpose the development of a national policy and strategy for cooperative housing in Thailand.

The CHF advisor recommended the establishment of a Cooperative Housing Task Force to examine, discuss, and make proposals on objectives, collaboration, organization, program and project sponsorship. This activity is to be followed up by a visit to Thailand in July, 1983.

(ii) Jordan

A CHF representative made a mission to Jordan during May 15-25, 1983, at the invitation of the Jordan Cooperative Organization (JCO). The purpose of the mission was threefold: 1) to assist the JCO in developing possible new approaches to cooperative housing; 2) to assess the need and demand for low income housing in the Amman Region; and 3) to develop a proposal for a cooperatively-based or self-help shelter program to serve low income Jordanians which could build on potential financing under a USAID Housing Guaranty loan, if that were to become available.

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The CHF representative met with officials of AID, the JCO, Jordan Housing Corporation (JHC), Jordan Housing Bank (JHB), National Planning Council (NPC), Urban Development Department (UDD) of the Amman Municipality, the Research Department for Building Materials (RDBM) of the Royal Scientific Society and the Department of Statistics. As part of the mission, a seminar was held by the JCO consisting of officials of the above as well as other housing related organizations. The purpose of that seminar was to exchange ideas on shelter development in Jordan and to provide the CHF representative with information otherwise not available.

Meetings were also held with selected officers of existing cooperative societies and a Jordanian architectural-engineering firm.

(iii) Egypt

Two CHF staff were in Cairo on short term assignments related to the cooperative communities being established through the joint housing program of the Ministry of Housing and USAID. John Driscoll, CHF Development Communication Specialist, spent two months working on promotional and organizational materials for the new community organizations. CHF Director of Training and Communications, Jaime Bordenave, reviewed the institution of the Joint Housing Project, a government TSO, to analyse its needs for staffing and systems, so that it could better implement this complex project, and be in a position to implement future coop projects.

(iv) Philippines

At the invitation of the Ministry of Human Settlements, CHF Senior Vice President, Jack Edmondson, began preparations during this period for a technical assistance visit to Manila, in which he and Mr. Bordenave would review the Ministry's coop housing efforts and begin to assist them in both strengthening and expanding that program. CHF coordinated closely with USAID Office of Housing and the Mission in Manila, to help the Ministry consider the use of the Housing Guarantee program to expand its coop housing effort.

NETWORKING

(i) Tennessee

The Wherry Housing Cooperative, which receives technical assistance from CHF in accordance with a Memorandum of Understanding, sponsored a state-wide rural housing coalition conference on the theme of cooperative housing. CHF provided the keynote speaker, who addressed this gathering of over 40 organizations on the theme of cooperative housing as a sign of progress in community living. Mr. Bordenave also participated in a workshop on tenant sponsored conversions.

(ii) Dallas, Texas

CHF provided extensive assistance to the City of Dallas, Texas, in preparing a Request for Proposals for a feasibility study on adding conversions to cooperative housing to its array of housing and community development tools. CHF also submitted a proposal to perform this feasibility study. Cooperative housing is relatively unknown in Texas, as the only experience with it is student housing cooperatives.