

931023 - (13)
PD-AAC-481

1P

May 26, 1976

Memorandum

TO: Mr. Curtis Farrar, AA/TA

FROM: Carl R. Fritz, TA/PPU

SUBJECT: Proposed Extension for the Nutrition Programming Capability -
Voluntary Agencies Project

TA/N is requesting an extension of the Nutrition Programming Capability - Volags project to allow for the continuation of sub-activities in order to permit an indepth evaluation prior to the consideration of revision and further extension of this project. The current, official status of the project is that of a three year project for which \$1,949,000 will be obligated through FY 76, the last year of the current project approval.

The two year extension falls within the substantive parameters of the PP revision #1, approved by AA/TA on May 14, 1975, which provides for upgrading and expanding the nutrition capabilities of voluntary agencies. The \$3 million funding level is programmed for the extension through FY 78.

TA/N has prepared a memorandum on environmental analysis of the project in order that a Threshold Decision regarding the impact on the environment can be made. We are using this format temporarily until the guidelines for the Bureau have been established and approved.


We recommend your approval of the two year extension of the project from the Transitional Quarter through FY 78, at a funding level of \$3 million, by signing the PP on p. 1A and clearing the Action Memorandum to the Deputy Administrator.

Attachments:

- A. Memo from Forman to Farrar, dated 5/17/76
- B. Project Paper facesheet
- C. Action Memorandum

ENVIRONMENTAL THRESHOLD DETERMINATION

TO: AA/TA, Mr. Curtis Farrar

THRU: TA/PPU 

FROM: TA/N, Martin J. Forman

SUBJECT: Environmental Threshold Determination

Project Title: Improving Nutrition Programming Capability - Volag
Project # : 931-11-560-023
Specific Activity (if applicable) _____
REFERENCE: Environmental Analysis contained in
Memo to AA/TA dated 5/17/76

On the basis of the environmental analysis referenced above and attached to this memorandum I recommend that you make the following determination:

 x 1. The proposed agency action is not a major Federal action which will have a significant effect on the human environment;

 2. The proposed agency action is a major Federal action which will have a significant effect on the human environment, and:

- a. An Environmental Assessment is required; or
- b. An Environmental Impact Statement is required.

The cost of and schedule for this requirement is fully described in the referenced document.

 3. Our environmental analysis is not complete. We will submit the analysis no later than _____ with our recommendation for an environmental threshold decision.

Approved 

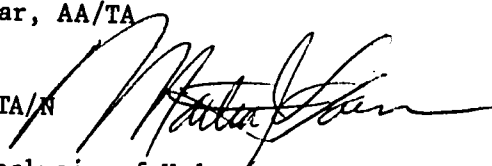
Disapproved _____

Date 5/26/76

May 17, 1976

MEMORANDUM

TO : Mr. Curtis Farrar, AA/TA

FROM : Martin Forman, TA/N 

SUBJECT : Environmental Analysis of Voluntary Agencies
Nutrition Capability Project

This project is designed to make grants to voluntary agencies for the purpose of upgrading and expanding their nutrition programming capabilities. Activities under this project are aimed specifically to increase PVOs capacity and competence in nutrition planning in a way that is consistent with and complementary to programs carried out by and with the LDC governments.

I recommend that you make a Threshold Decision that the AID grants do not constitute a major Federal action which would have a significant impact on the environment.

Proj No. 9310023.1 (15)
 9310023.1
 PD-AAL-481

AID 1350-1X (7-74)	DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT	1. Cooperating Country TAB
		2. PIO/T No. 931-0023- 3i78044 0.1

3. Original or
Amendment No. _____

4. Project/Activity No. and Title 931-11-560-0023
 Nutrition Programming Capability (PVOs) Sub-
 project #14 Overseas Development Council

23P

DISTRIBUTION	5. Appropriation Symbol 72-11X1023	6.A. Allotment Symbol and Charge 402-31-099-00-20-71	6.B. Funds Allotted <input checked="" type="checkbox"/> A.I.D./W <input type="checkbox"/> Mission
	7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document		8. Funding Period (Mo., Day, Yr.) From 4/15/77 to 1/15/78
	9.A. Services to Start (Mo., Day, Yr.) Between 4/15/77 and 7/15/77		9.B. Completion date of Services (Mo., Day, Yr.) 1/15/78
	10.A. Type of Action <input type="checkbox"/> A.I.D. Contract <input type="checkbox"/> Cooperating Country Contract <input type="checkbox"/> Participating Agency Service Agreement <input checked="" type="checkbox"/> Other Grant		
	10.B. Authorized Agent		

Estimated Financing		(1)	(2)	(3)	(4)
		Previous Total	Increase	Decrease	Total to Date
\$1.00=					
11. Maximum A.I.D. Financing	A. Dollars		\$137,431		\$137,431
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

13. Mission References	14. Instructions to Authorized Agent This PIO/T authorizes a grant in the amount of \$137,431 to the Overseas Development Council to carry out a program as more fully described in the grantee's proposal attached.
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15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate TA/N: Carol Adelman <i>Carol Adelman</i> 4/5/77	B. Funds for the services requested are available CA/PPU: Alan Randle 4-14-77
C. The scope of work lies within the purview of the initiating and approved Agency Programs TA/N: E. J. Levinson <i>E. J. Levinson</i>	D. TA/PPU: Mary Mozyński <i>Mary Mozyński</i> 4-15-77
E. TA/N: Fern Finley <i>Fern Finley</i> 4/5/77 TA/N: L. Rudel <i>L. Rudel</i>	F.

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to	17. For the Agency for International Development <i>[Signature]</i> Signature: Title: Chief Program Division, TA/PPU	18. Date of Signature 4/15/77
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Signature and date:

Title:

PIO/T

Project/Activity No. and Title 931-11-560-0023
Nutrition Programming Capability (PVOs) Subproject #14 Overseas Development Council

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used

N.A.

B. Description

N.A.

C. Technicians

N.A.

(1) (a) Number

(b) Specialized Field

(c) Grade and/or Salary

(d) Duration
of Assignment
(Mon-Months)

(2) Duty Post and Duration of Technicians' Services

(3) Language requirements

(4) Access to Classified Information

(5) Dependents

Will

Will Not

Be Permitted to Accompany Technician

D. Financing of Technical Services

(1) By AID - \$ See budget schedule
attached proposal

(2) By Cooperating Country -

AID 1350:1X (9-70)	Cooperating Country TAB	PIO/T No. 931-0023-3178044	Page 3 of 4 Pages
	PIO/T Project/Activity No. and Title 931-11-560-0023 Nutrition Programming Capability (PVOs) Subproject #14 Overseas Development Council		

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) Quantity	(2) Description	(3) Estimated Cost	(4) Special Instructions
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B. Financing of Equipment and Supplies
 (1) By AID - \$ _____
 (2) By Cooperating Country - _____

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA Implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify): Prior to making visits to LDCs, the Grantee will review his plans with TA/N who will obtain the necessary clearances from the concerned Regional Bureau(s), and/or U.S. Mission(s). The Grantee will keep the U.S. Mission(s) fully informed of the proposed visits, ask for advice regarding timing and content of the visits, and initiate participation if it is desired. Grantee will make all appointments and logistical arrangements. He will submit copies of the trip report(s) to TA/N, the U.S. Mission(s) and the Regional Bureau(s) as appropriate covering the findings and the evaluation of the LDC visit dealing with helping to develop a research capability that will enable LDCs to determine more accurately the nutritional (or consumption) implications of their policies and programs not undertaken for primarily nutritional reasons.

AID 1360-1X (9-75)	Cooperating Country TAB	PIO/T No. 931-0023-317804	Page 4 of 4 Pages
PIO/T	Project Activity No. and Title 931-11-560-0023 Nutrition Programming Capability (PVOs) Subproject #14 Overseas Development Council		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

1. Within 3 months after the workshop, ODC will submit a report to A.I.D. summarizing the results and recommendations of this workshop strategy session. (50 copies)
2. At the end of project activities the grantee will submit a final report to A.I.D. including progress made on collaboration with LDC governments and indigenous research organizations, any results of workshop strategy session and models/methodologies developed for the study of the impact of non-nutritional policies on nutritional status in LDCs. (50 copies)

Contractor shall submit three copies of all reports listed as being a product of the contract (administrative, progress, final and technical reports containing R&D findings) to the Documentation Coordinator, TA/PPU/EUI, Technical Assistance Bureau, Agency for International Development, Washington, D.C. 20523, or his designee. Such reports shall include a title page showing the title of the report, project title as set forth in this contract (or grant) and the contract number. One copy of each report shall be clearly typed or printed on white paper so that it may be photographed to produce a microfilm master. Technical reports shall be accompanied by an author-prepared abstract.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; if necessary cross reference Block 12.C(4) above.)

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

B. Cooperating Country Liaison Official

C. AID Liaison Officials

Carol Adelman, TA/N

April 8, 1977

MEMORANDUM

TO: AA/TA, Mr. Curtis Farrar
FROM: TA/PPU, Mr. John Gunning
SUBJECT: TA/N's Focus on Nutritional Implications of Programs and Policies

see p. 2

The attached memo from TA/N describes the major elements in a strategy for dealing with the nutritional implications of various development policies and programs. This area of activity includes a RSSA with USDA, a grant to the Overseas Development Council, research on subsidized consumption programs, and a project with Michigan State University to develop and test methodologies for estimating the impact of various governmental programs and policies on the consumption patterns and nutrient intake of poor rural households. A PID identifying this problem area and describing the proposed activities in more detail is to be submitted within the next 60 days.

The specific purpose of TA/N's memo is to get your concurrence on the initiation of a limited scope of activities with MSU prior to the submission of the PID. The work proposed can be broken down into three elements.

1. A study on the feasibility of developing methodologies for estimating nutritional impact of governmental policies. TA/N hopes to start this month.
2. Initial cleaning of the data from the African Rural Development Study and testing to insure that this data can answer nutrition/consumption questions. This would run from June through September.
3. Further testing of these data from October through December.

Your approval of the total amount would allow TA/N to make significant progress in an area that the AAC-approved Nutrition Strategy identifies as of major importance in improving the lives of the rural poor. Assuming that MSU determines that the methodologies mentioned above can be developed we can anticipate their submission of a research proposal, possibly in time for the October session of RAC. However, your approval of \$99,331 as a research project violates the established procedures for authorizing centrally funded research above the \$35,000 level.

As only the first element of TA/N's proposal (the feasibility study) is actually research the second two elements can be funded out of general project funds. Thus one alternative would be to handle the first element as a small research grant and fund limited data processing as a small activity.

Following this alternative it should be possible to provide the total amount requested by TA/N. TA/PPU feels that this is not the best course to follow.

Providing \$99,331 means that a significant commitment has been made to this project prior to review by the regional bureaus and that data processing will be ongoing while the RAC reviews MSU's proposal. Providing total funding also seems premature in that TA/N's plans for this area of activities still seems somewhat hazy and commitments of funds should logically follow a set of priorities that have not yet been developed.

The best approach at this point seems to be to handle that research element as a small research grant and to fund enough data processing to allow TA/N and MSU to determine just what they can do with the data, thus keeping our pre-commitment to a minimum.

A parallel concern is the grant to the Overseas Development Council. Their proposal is attached. TA/N plans to fund this through their "Increasing Vol Ag Nutrition Capabilities" Project. A review committee endorsed the ODC's proposal on March 31, 1977 and TA/N is presently drafting the approval documents for signature in PPU. Although the proposal itself is not a particularly strong or structured one the purpose of strengthening ODC's capacity to address the impact of a wide range of economic and development policies and programs on nutritional well being falls within the Strategy approved by the AAC. The review committee feels that the ODC can use this grant to build that capacity, that the Agency should be involved in this initial effort and possibly a follow on longer term relation in this area. We request your concurrence in our authorization of this grant.

A final concern is the packaging of all the activities proposed by TA/N in their memo. The memo implies that all these will become one project. The compression of many activities into one project will allow TA/N considerable flexibility, it will also make management of that project extremely complex. We submit that this is a cluster of activities and should be handled as such with a cluster strategy and the submission short PIDs describing specific activities.

Recommendation:

1. That you call a meeting between yourself TA/N, TA/PPU and TA/RES to decide how to best proceed with this proposal. (MSU)

cc; Robert Simpson, TA/PPU
Ludwig Rudel, TA/N


Clearance:

TA/RES, MRehcigl

April 1, 1977

ACTION MEMORANDUM FOR THE ASSISTANT ADMINISTRATOR FOR TECHNICAL ASSISTANCE

FROM:

TA/N, Ludwig Rudet 

Problem: A cornerstone of TA/N's strategy in Nutrition is to develop tools which will quantify the consumption/nutrition implications of government policies and programs (outlined below). Various components of this research effort are in the process of implementation. Special approval is required to provide funds for the development of and initial work on one of these projects.

Background: The determination and subsequent improvement of the consumption/nutrition effects of development policies, particularly those in the agricultural sector, was identified in our AAC discussion paper as one of two primary areas of concentration for TA/N. There seems to be general agreement that the Technical Assistance Bureau, working together with the Bureau of Program and Policy Coordination, should develop a competence within AID for policy oriented, applied economic and other social science research in nutrition so that AID may better understand the nutrition/consumption implications of development policies, particularly those relating to agricultural production, land-use, price and trade policies.

The following steps are being taken now to develop a project that will be responsive to this mandate.

- 1) A PID, identifying this problem area and briefly describing the proposed activities is being prepared and should be ready for submission to the R&DC within 60 days. Research activities identified in the PID will focus on (a) the effects of price, incomes, and various development policies and programs on consumption and nutrition, (b) interactions of prices, income and employment policies on the consumption and nutrient intake of small farm families and (c) subsidized consumption.
- 2) A RSSA between TA/N and the Economic Research Service (ERS), USDA has been approved. Technicians provided by ERS will be used in part to help plan, implement and monitor activities identified under the PID.
- 3) The process is underway to provide the Overseas Development Council (ODC) with a grant, in the amount of \$140,000 to help TA/N focus on specific priority sub-areas of the "consumption effects of development policies and programs." ODC will help

identify researchers and research institutions in both developed and developing countries that are capable or potentially capable of undertaking data collection and research in these sub-areas. One output of this grant would be a multi-year research proposal ready for RAC consideration in the fall.

- 4) Research on subsidized consumption programs in low income countries is also under consideration. The primary objectives of this research would be to determine the potential economic and political feasibility of such systems, their past effectiveness, their potential replicability, the preconditions under which they might be effective, and the forms which would be most appropriate for particular sets of preconditions. Research in this area is quite compatible with the other two research activities mentioned. Subsidized consumption programs may be the best alternative for getting food to low income people in need, in those cases where the adverse impact of non-nutritional policies are recognized but cannot be alleviated in the short-run by changes in these policies. In other cases, governments may recognize the adverse impact of various policies and programs but decide that a subsidized consumption program directed to those in need would be a more efficient, effective approach. Since the Agency plans to examine the food subsidies issue in the context of its Title I Program, PPC might want to commission a broader study of subsidized consumption programs. Another alternative is for TA/N to solicit proposals from a selected group of qualified research institutes.
- 5) Plans are also underway for Michigan State University to undertake a multi-year research project whose purpose will be to develop and test methodologies for estimating the impact of various government policies and programs on the consumption patterns and nutrient intake of poor rural households. The consumption and farm management data available from Sierra Leone (from the African Rural Employment Study) and from Northern Nigeria provide a unique opportunity to make a detailed analysis of the impact of agricultural and other policies and programs on the consumption patterns of poor rural households and their nutrient intake. The cost of collecting data with this amount of detail has already been financed. And the employment and income impacts of a large number of alternative policies and programs have already been determined as one of the outputs of the previous projects. What remains is to develop a methodology which will enable analysts to convert the predicted

changes in prices and income into changes in food consumption patterns and ultimately into changes in nutrient intake patterns. A behavioral model of the rural household which analysts and policy makers can use to help analyze the decisions of rural households which influence consumption patterns and nutrient intakes is also needed. Funds are now needed to enable Michigan State University to prepare a detailed research proposal, which should be ready for submission to AID in June in time for consideration by RAC in October. (Estimated cost \$25,000). In addition, approximately \$75,000 is needed now to permit the analysts at Michigan State University to prepare the Sierra Leone and Nigeria data for the analysis to follow once RAC has reviewed the study design in October.

Work on the data should begin this summer -- determining how it should be grouped given the population characteristics and nutritional problems of the respective countries, what conversions are necessary and how best to make them, how the data should be tabulated to best describe the consumption and nutritional situation in these countries. If this process is delayed, those most familiar with the African Rural Employment Study data will no longer be available at the Michigan State campus. Exploratory work on the nature of the household model to be developed as one of the outputs of the project being proposed should also begin this summer. A household model is also being developed by the Poor Rural Households Project. This model is being designed to be used for purposes other than nutritional analysis. However, if collaboration between these two projects begins early enough, the model which is produced as an output of the Poor Rural Households Project should be one that can be more easily adapted to the needs of nutritional analysis.

Work on the data from October through December 1977, goes beyond that needed to develop the project and/or test and demonstrate its feasibility. However, by enabling this work to continue while waiting for RAC approval, we can take advantage of persons while available and avoid extra delays and costs later on.

Victor Smith - the Senior Economist will be on sabbatical during the first three months -- April through June -- so he will be available to the project free of charge during this period. He has already committed himself to be available to this project full-time beginning July 1, 1977. If funds are not to be made available for this time period, he needs to know as soon as possible so he can try to reschedule himself for fall teaching.

If all activities stop on September 30, the funds needed under this project can be reduced by approximately \$40,000. (This amount will have to be added to the research project budget, which goes to RAC.) If this alternative is followed, however, the research project, assuming it is approved, cannot be implemented until April 1, 1978, because Smith is scheduled to teach during the winter quarter. If the work begun on the data in the summer is continued during the fall quarter, Smith believes that the research assistant and programmer will be capable of carrying on without his supervision during the winter quarter -- January through March assuming the RAC approves the activity. If the work is stopped on September 30, Smith does not believe that the research assistant and programmer would be capable of reactivating the work on January 1 and continuing it without his supervision. This means that the project could not be implemented until April 1, 1978, when Smith becomes available. With an interval of six months, it is also likely that the research assistant and programmer selected to work on the data this summer will no longer be available next spring. The second alternative will therefore entail an extra cost in retaining personnel as well as a delay in implementation.

The incremental cost (\$75,000) can be viewed as part of the process of testing and demonstrating the feasibility of the project and to insure that the project can be successfully implemented with a minimum of delay and/or additional cost after RAC approval.

An earlier draft of the discussion paper entitled "AID's Responsibilities in Nutrition" was presented to the R&D Committee on February 17, 1977 and was approved by the committee for presentation to the AAC. That discussion paper set forth the need for this project. Therefore, it is safe to assume that there would not be any objection from members of the R&D Committee for us to proceed with the activities described above.

Recommendation: That you approve funds in the amount of \$99,331 in order to implement no. 5 above.

Approved: _____
 Disapproved: _____
 Date: _____

Clearance:

TA/PPU, J. Gunning	Date	_____
TA/RDC, C. Blankstein (draft) <i>CB</i>	Date	4/1/77
TA/AGR/ESP, W. Merrill (draft) <i>WM</i>	Date	4/1/77
PPC/PDA, J. Eriksson (draft) <i>JE</i>	Date	4/1/77

MEMORANDUM

April 5, 1977

TO: Robert Simpson, TA/PPU

FROM: Ludwig Rudel, TA/N

SUBJECT: Improving Nutrition Programming Capability, Subproject #14 -
"Determination of Implications of Agricultural Policies"-
Overseas Development Council (ODC)

The project committee to review the ODC proposal met and approved the project on March 31, 1977. Representatives from TA/II, TA/PPU, USDA/ERS, FFP, LA/DR, PPC/PDA, PHA/PVC, ASIA/TR and ODC attended. TA/AGR phoned their approval.

Following is a summary of the major issues discussed.

Complexity of Variables and Difficulty in Determining Key Causal Factors

It was recognized that key variables of economic development are difficult to isolate. One of the major objectives of this grant is to decide which models are appropriate for sorting out the many factors affecting development. ODC will decide which tools show the greatest promise for analyzing nutritional implications of development policies and programs.

Relationship of ODC Proposal to Other Agriculture Activities

Under this grant, ODC will conduct research on how to perfect and test ways of affecting non-nutritional policy decisions and programs. TA/N also plans to support a separate project with Michigan State University which will analyze existing country specific data with respect to consumption implications of agricultural policies. The two projects will complement each other, helping us move forward on solving some of the methodological problems as well as beginning some preliminary examinations of nutritional effects of agricultural policies.

It is requested that you authorize the ODC grant proposal by signing the attached cover sheet.

TA/N:CAEdelman:ros:4/5/77

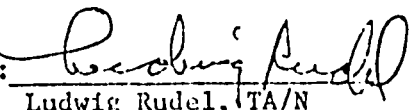
IMPROVING NUTRITION PROGRAMMING CAPABILITIES

SUBPROJECT # 14

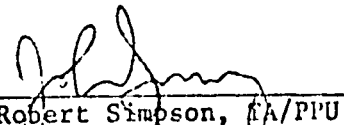
"DETERMINATION OF IMPLICATIONS OF AGRICULTURAL POLICIES"

GRANTEE: Overseas Development Council

AMOUNT: \$137,431

Approved: 
Ludwig Rudel, TA/N

Date: April 5, 1977

Authorized: 
Robert Simpson, TA/PPU

Date: April 14, 1977

The Overseas Development Council requests a grant of \$137,431 from the Agency for International Development for the purpose of assisting in developing a research capability that will enable development-assistance donors (including A.I.D.) and the governments of countries receiving such aid to determine more accurately the nutritional (or consumption) implications, for poor people in the developing countries, of policies and programs not undertaken for primarily nutritional reasons. The grant would also be used, in part, to begin the process of a) identifying appropriate indigenous research organizations in the developing countries, b) engaging them in collaborative research and data-collection, and c) helping them develop their capacities to participate in a longer-range and broader-based research program that would be one major tangible product of the grant-funded activities. It is requested that the operative period of the grant be April 1, 1977 to December 31, 1977.

In discharge of its responsibilities under this grant, ODC proposes to undertake the following activities:

Assemble a research design group, consisting of ODC staff and selected consultants, to identify the kinds and sources of data needed, to determine an appropriate methodology, and to outline the goals and time-frame for a long-range research program on the nutritional (consumption) impact of development programs and policies.

Conduct a workshop-strategy session on this subject in the United States for about twenty-five recognized analysts of development, nutrition, and decision-making, including several from developing countries.

Meet with indigenous practitioners in the developing countries who are engaged in preliminary empirical studies in this area of research.

· Publish the results of these workshops, as ODC occasional papers.

Prepare, on the basis of these strategy-workshops and studies, a detailed report on the ^{feasibility of} multi-year research program in selected countries to perfect appropriate methodologies for guiding policy and program decisions with a view toward optimal nutritional impact and to assist in building indigenous research capabilities to engage in such activities.

Other on-going activities of the Overseas Development Council will have a bearing on the work load under the grant, but are not part of the request. We would expect to complete the study design for the long-range effort four months after beginning work (about August 1); other publications and follow-up would require later action.

ODC is prepared to commit to this project:

three weeks of the time of ODC's President;

seven months of the time of a Senior Fellow (or equivalent fractions of the time of more than one);

full time of one secretary;

such other staff and facilities as are required for documentation, interaction, support, publications, and supervision.

In addition to ODC staff, as noted, outside consultants (including LDC persons and professionals engaged in development programs in the U.S.) would also be involved.

RATIONALE:

1. The Congressional mandate to focus attention on the poor majority, included in recent foreign assistance legislation, together with the increasing concern about them on the part of donors, practitioners, and others engaged in development assistance activities, reflects the growing recognition that the goal of development is to improve the quality of people's lives, rather than simply raise the economic level of the developing countries measured in terms of gross national product. This change of emphasis and direction is reflected to a large degree in current A.I.D. thinking and programming as well.

2. For its part, the Overseas Development Council has for many years actively concerned itself with problems of the poorest people and the poorest countries and with strategies for rapidly improving their basic life conditions. This concern is thoroughly congruent with the interest on the part of AID's Office of Nutrition in the nutritional implications of policies and programs not directly involving a nutritional purpose. That interest has led to a recognition that such policies often have a highly significant effect on nutritional well being, thus meeting a basic human need, and yet that these "nutritional" effects are rarely taken into account when the policies and programs are developed or assessed.

3. Coincidentally, The World Food and Nutrition Study (WF/NS), undertaken by the National Academy of Sciences at the request of President Ford with the cooperation of A.I.D., ODC, and other institutions and organizations, has now completed its draft final report. One major conclusion states that Government policies that are formulated, implemented and changed with scant consideration for their ultimate nutritional impact can nevertheless have major influence on nutrition. One WF/NS recommended priority research area would encompass the nutritional effects of food supply policies and practices (production strategies, agricultural research emphases, agricultural extension and rural credit programs,

policies concerning food self-sufficiency, food aid and resource use). Another priority research area encompasses the nutritional consequences of food distribution and marketing policies and practices such as price policies, marketing technologies, delivery systems, international trade in cash crops and grain buffer stocks. The third area would cover the nutritional implications of general government policies, e.g., development strategies, income redistribution policies and the budget and policy processes.

4. A specialized dimension of the research on policy and program interventions would involve comparative studies of the development process in countries whose populations appear to have relatively low per capita levels of food consumption and income and at the same time appear to have relatively good nutritional and health status with low infant mortality rates, and long life expectancy. If such countries do exist (Sri Lanka and Kerala are cited as likely cases), can particular patterns of social and economic policy be held responsible for the results? Widespread health or education services, mobilization of community energies in popular activities, egalitarian income and employment distribution policies, social policies that increase feelings of security, etc.?

5. ODC now wishes to strengthen its capacity--and that of the international development research community--to address the impact of a wide range of economic and development policies and programs on nutritional well being. What we hope to do is to equip ourselves and potential collaborators, mainly overseas, to carry out work in this area during the next several years. The grant would therefore be used to develop a capacity in / ^{this area} and identify people and institutions in the U.S. and in the developing world that could be involved in

the program. This aspect of the grant would enable us to conduct detailed research.

6. In approaching this set of problems, ODC proposes to increase the capacity to carry out research along two interrelated lines which we hope will produce policy and program proposals that will contribute to the achievement of these objectives: a) the examination of non-nutritional strategies that seem to have produced desired nutritional benefits in some countries already and seek to draw conclusions and modelling tools from this empirical data that would be helpful to decision makers elsewhere; b) the development and then testing of analytical models and measuring tools that would strengthen the nutritional awareness and decision making capacities of policy makers who are not concerned directly with nutritional matters, but with non-nutritional strategies. These two complimentary lines of research are described more fully in the following paragraphs.

7. Developing new tools: The first line of ODC's integrated concern, over the long-term, would seek to develop methods to measure the potential effect and actual consequences of non-nutritional policies on nutritional status.

Two lines would be explored along which to build an implementing capacity:

a. Research is needed to develop simple models for quantitative analysis of the impact of program and policy interventions that can be used throughout developing countries, and which can be improved with the knowledge gained from their application in those countries. Models would attempt to convert the income and price effects of economic management and development policies into estimates of consumption and nutritional impacts on the poorest groups, small farmers and landless laborers both rural and urban. The practicality of using elasticity matrices as developed by Frisch and Per Pinstrup-Anderson would be examined, as well as such other instruments as linear program models of household

behavior. Such methods, if perfected, should help policymakers predict the nutritional consequences of non-nutritional policies. Such tools would be developed and then later tested under field conditions.

b. Secondly, the refinement and testing of a quite different kind of instrument, alternative and complementary quality of life indices, which ODC is already developing to measure actual performance, in terms of certain human improvements, of all programs designed to serve development purposes. There is the need for better indicators for changes in the physical quality of life which measures more than gross national product and its associated per capita variables.

8. Strategies already in process:

a. It has been widely believed that the satisfaction of basic human needs requires fairly substantial increases in per capita income and very costly direct nutritional interventions. If correct, this view condemns large portions of the world's population to a long future of hopelessness. There is some evidence now, however, that it may be possible to achieve very significant improvements in the nutritional and health status of the poorest billion that do not require these people to wait for the relatively slow process of economic growth to produce benefits that will trickle down to them.

b. Some poor countries have achieved standards of life expectancy, infant mortality, death rates, and literacy that we normally expect only in societies with very much higher incomes. Sri Lanka, with a per capita income of \$130 in 1974, and South Korea and Taiwan in the 1960s while their per capita incomes were still less than \$300 are three cases. The Indian state of Kerala seems to be another striking example, as well as some countries in the Caribbean and other parts of the world. China, at least from the limited data available, would appear to be still another. (In at least some of these cases, a substantial decline in the birthrate also seems to have preceded development of effective family planning programs.)

c. These countries apparently have employed special types of broad programs that have produced these heartening results. While we are aware that they seem to be associated with food-transfer, education, health-delivery, land-tenure and other labor-intensive programs, we know far too little about the specific instruments and policies and differing circumstances involved. There are apparently some particularly productive mixes of nutritional and other policies, but we know very little about their content. We do not know whether all, or just some, of these elements are necessary to achieve the desirable nutritional status results. Yet the fact that a variety of countries exhibit these successes suggests that improvement can be achieved in many ways, at least some of which are probably transferable--or adaptable in some degree--to other poor countries that have not been successful.

d. One major purpose of our BPG would be to lay the groundwork for detailed comparative and historical analysis of these successful experiences. Later research would examine two aspects at least: the technical and organizational characteristics (what exactly did they do?) and the political conditions (how and why did they decide to do it?) that made the emphasis on basic human needs and improved nutritional status a feasible and desirable social strategy. The possibilities of replicating one or another of these strategies in other societies and for the development of modelling tools would be examined. The research would also seek to determine what role, if any, externally provided incentives and/or assistance could play in strengthening the drive towards their acceptance.

9. We believe the studies, conferences, and other collaboration in which we propose to engage under this grant will a) help to develop methods of assessing the impact of a wide range of national policies and programs on the quality of life, particularly nutritional well being, of the poorer people, b) enable us to identify and perhaps develop and strengthen indigenous institutions capable of participating in further research and assessment, and c) stimulate other institutions and individuals to conduct collaborative research on such problems.

Tentative Budget

Salaries and Benefits:		\$ 37,000
Senior Fellows (7 months)		
MMM - 2		
MDM - 3		
JGS - 2		
ODC President (3 weeks)		
Secretary (9 months)		
Conferences and Seminars:		4,500
One meeting at Belmont (25 people)	\$3,000	
Domestic travel for above	<u>1,500</u>	
Contract Services:		28,215
Research by LDC institutions (2 items)	9,000	
Consultant fees:		
\$258/day for 17 wks. (Poynor)	10,965	
\$200/day for 4 wks. (Thorne)	4,000	
\$100/day for 17 wks. (Poynor aide)	<u>4,250</u>	
Travel:		22,700
Participant travel (4 roundtrips @ 10 days)		7,900
- 2	4,800	
- 1 from Africa	2,500	
- 1 from Caribbean	<u>600</u>	
Staff travel (South Asia)		13,800
3 ODC (@ 20 days)	9,000	
Consultant (Poynor) and aide (10 days)	<u>4,800</u>	
Domestic travel		1,000
Publications and reports		3,000
Procurement		500
Postage		500
Telephone		750
Miscellaneous		1,000
Total Direct Cost:		\$ 98,165
Indirect Cost (@40%):		39,266
TOTAL		\$137,431

200 copies
TA/N

UNCLASSIFIED

CLASSIFICATION

For each address check one ACTION

550P
DATE REC'D.

②

TO - AIDTO CIRCULAR A 82

3M
DISTRIBUTION
ACTION
TA/N 200
INFO.

DATE SENT
3-3-77

FROM - AID/WASHINGTON

SUBJECT - Nutrition Information Series 82 - Determination of
Consumption/Nutrition Implications of Agricultural

REFERENCE - Policies

REF: AIDTO CIRCULAR A-614

AATA
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To date the international nutrition community has concentrated most of its efforts on the design and implementation of "direct" nutrition intervention programs, e.g. child feeding, nutrition education, food fortification, and nutrition rehabilitation. While necessary and important, it has become reasonably clear that other government policies, particularly those in the agricultural sector, often have a greater effect on nutritional well being, positive or negative, than do the direct interventions. Land use and food trade policies, agricultural price policies, and the choice of agricultural technology, in particular, affect nutritional status of the poor importantly through their effects on incomes and prices.. Thus it becomes increasingly important to determine with reasonable precision the consumption or nutritional effects or implications of these policies. The Nutrition Overview Study Group of the World Food and Nutrition Study of the National Academy of Sciences, in fact, identified the determination of such effects as one of its four priorities.

Accordingly AID/W convened a meeting in mid-November of agricultural and development economists from AID, the World Bank, IFPRI and from universities to discuss needs in this area. The group re-affirmed the critical need for determinations of the consumption effects of agricultural policies and set forth two sets of research priorities: (1) analysis to translate the

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YID

PAGE 2
OFF

DRAFT BY RL Rice/FJ Levinson: jh	OFFICE TA/N	PHONE NO. 23958	DATE 2/6/77	APPROVED BY S. W. Levinson, Director, TA/N
AID AND OTHER CLEARANCES TA/N, L. Rudel SER/MP/DR, W. Praterburg AFR/DS, E. Cross (info) ASIA/TD, I. Jackson (info) PPC, N. Holly NE/TECH, J. Dalton (info) UNCLASSIFIED LA/DR, M. Brackett (info) FFP, D. Shaughnessy TA/AGR, L. Hesser (info)				

AIDTO CIRCULAR A	NO. 82	CLASSIFICATION UNCLASSIFIED	PAGE 2	PAGE 2
			OF	2

income and price projections of agricultural policies into income-specific, and possibly age-specific consumption effects on landless laborers and the urban poor; and (2) incorporation of consumption/nutrition objectives into agricultural sector analyses to understand the more complex price effects on the production and consumption of small farmers. These analyses can be done using elasticity matrices, normative linear programming models or, in some cases, simulation models. Given the relative neglect of quantitative analysis in this area, there remain methodological problems (e.g. converting income elasticity data into price elasticities) which still must be addressed.

AID/W is now in the process of developing a major project on this subject designed to (1) resolve these methodological problems; (2) undertake analyses of the kinds outlined above; and (3) develop several country-specific models or tables to permit governments and AID/W to examine the consumption effects of agricultural policies on a continuing basis. We would welcome Mission inputs and reactions to the content of such analysis as the project is being developed. In addition, Missions with a particular interest in this type of analysis should advise AID/W to assist us in developing the country-specific components of this research.

AID Clearances continued:

FFP, P. Sheehan (info) PHA/PVO, S. Bergen (info)
 PHA/POP, C. Hemmer (info)

VANCE

SEND TO ALL LIST G AID Airgrams and Telegrams Countries

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LIST G A.I.D. AIRGRAMS AND TELEGRAMS

SEND TO:

5 ABIDJAN	5 GUATEMALA	3 NIAMEY
4 ACCHA	9 ISLAMABAD	2 NOUACHOTT
5 ADDIS ABABA	8 JAKARTA	3 NDJAMENA
2 AMMAN	5 KABUL	5 OECD PARIS +
1 ANKARA +	2 KARACHI	2 OUAGADOUGOU
3 ASUNCION	4 KATHMANDU	5 PANAMA
2 BAMAKO	1 KHARTOUM	2 PARIS
5 BANGKOK	2 KIGALI	4 FORT AU PRINCE
2 BANGUI	3 KINGSTON	2 QUITO
5 BOGOTA	5 KINSHASA	5 RABAT
2 BRASILIA	2 LAGOS	2 ROME +
1 BRIDGETOWN	5 LA PAZ	4 SANA
2 BUJUMBURA	5 LIMA	5 SAN JOSE
4 CAIRO	1 LISBON	5 SAN SALVADOR
2 COLOMBO	1 LONE	4 SANTIAGO
1 CONAKRY	1 LONDON +	5 SANTO DOMINGO
1 COTONOU	5 MANAGUA	4 SEOUL
5 DACCA	5 MANILA	1 TAIPEI +
4 DAKAR	2 MBABANE	5 TEGUCIGALPA
2 DAMASCUS	2 MEXICO	2 TEL AVIV +
4 DAR ES SALAAM	5 MONROVIA	4 TUNIS
1 FREETOWN	3 MONTEVIDEO	2 USUN NEW YORK
1 GENEVA +	12 NAIROBI	4 YAOUNDE
3 GEORGETOWN	5 NEW DELHI	

CAPTIONS

3 BANGKOK FOR USOM AND RED

3 DAKAR FOR RDO AND OMVS COORD

3 DAR ES SALAAM FOR USAID AND RDOEA/ARUSHA

5 GUATEMALA FOR USAID AND ROCAP

2 KARACHI FOR AAG

2 NAIROBI FOR USAID AND REDSO/EA

2 PARIS FOR UNESCO

+INDICATES ADDITIONS TO
AWIDE COMPUTERIZED LIST

71 POSTS (81 & 252 CYS W/CAPTIONS)

CLASSIFICATION

2/15/77

FD-AAC-481 Proj. No. 9310023.2
 TAB 3168024-A 9310023-6

AID 1350-1X
 (7-71)
 PIO/T

DEPARTMENT OF STATE
 AGENCY FOR
 INTERNATIONAL DEVELOPMENT
 PROJECT IMPLEMENTATION
 ORDER/TECHNICAL
 SERVICES

1. Cooperating Country
 TAB 3168024-A
 2. PIO/T No.
 931-11-560-023-73 02
 3. Original or
 Amendment No. 1
 4. Project/Activity No. and Title 931-11-560-023-
 Nutrition Programming Capability Voluntary
 Agencies (PVOs) Subproject #6 Foundation
 the Peoples of the South Pacific (29P)

DISTRIBUTION

5. Appropriation Symbol
 72-11-1023

6.A. Allotment Symbol and Charge
 402-31-099-00-20-61

6.B. Funds Allotted to:
 A.I.D. Mission

7. Obligation Status
 Administrative Reservation Implementing Document

8. Funding Period (Mo., Day, Yr.)
 From 4/1/76 To 9/30/78

9.A. Services to Start (Mo., Day, Yr.)
 Between 1/1/76 and 6/30/76

9.B. Completion date of Services
 (Mo., Day, Yr.) 9/30/78

10.A. Type of Action
 A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other Grant

10.B. Authorized Agent
 AID/W

Estimated Financing		(1)	(2)	(3)	(4)
\$1,000:		Previous Total	Increase	Decrease	Total to Date
11. Maximum A.I.D. Financing	A. Dollars	\$221,000			221,000
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

13. Mission References

14. Instructions to Authorized Agent
 The purpose of this amendment is to change the funding period and completion date of services to: 4/1/76 to 9/30/78 with completion of services 9/30/78 from 1/1/76 to 6/30/76 with completion date of services 6/30/78. No change in funding. All other provisions remain the same.
 Ref: PIO/1 931-11-560-023-73-3168024

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate
 TA/W: Carol Adelman 7/6/76

B. Funds for the services requested are available
 TA/PNU: Mary Mozynski

C. The scope of work lies within the purview of the initiating and approved Agency Programs
 TA/N: Martin J. Forman 7/6/76

D.
 TA/PNU: Evelyn Zelenod 7/6/76

E.
 TA/W: Amy Pound 7/6/76

F.

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to
 Signature and date:
 Title:

17. For the Agency for International Development
 Signature: John Gunning
 Title: Chief, Program Division TA/PP

18. Date of Signature

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

PIO/T

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

1. Cooperating Country
Worldwide 516 0234

Page 1 of 4 Pages

2. PIO/T No.
931-11-560-023-73

3. Original or
Amendment No. 9

4. Project/Activity No. and Title
931-11-560-023
Nutrition Programming Capability Voluntary
Agencies (PVOs) Subproject #6 Foundation for
the Peoples of the South Pacific

DISTRIBUTION

5. Appropriation Symbol
72-11x1023

6.A. Allotment Symbol and Charge
402-31-099-00-20-61

6.B. Funds Allotted to:
 A.I.D./W Mission

7. Obligation Status

Administrative Reservation Implementing Document

8. Funding Period (Mo., Day, Yr.)

From 1/76 To 6/30/78

9.A. Services to Start (Mo., Day, Yr.)

Between 1/1/76 and 6/30/76

9.B. Completion date of Services

(Mo., Day, Yr.)
6/30/78

10.A. Type of Action

A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other Grant

10.B. Authorized Agent

AID/W

Estimated Financing		(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
\$1.00=					
11. Maximum A.I.D. Financing	A. Dollars	\$201,600	\$221,000		\$221,000
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

13. Mission References

14. Instructions to Authorized Agent

This PIO/T authorizes a grant in the amount of \$221,000 to the Foundation for the Peoples of the South Pacific to carry out a program as more fully described in the grantee's proposal attached.

independent approved 12/16/75

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate

TA/N: Carol Adelman *ca* 12/10/75

B. Funds for the services requested are available

TA/PPU: Mary *McLeod* 12/23/75

C. The scope of work lies within the purview of the initiating and approved Agency Programs

TA/N: Martin J. Forman *MJF*

D. TA/PPU: Evelyn *McLeod* 12/17/75

E.

TA/N: Amy Pound *AP* 12/10/75

F.

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

17. For the Agency for International Development

18. Date of Signature

Signature: *[Signature]*

12/23/75

Title: Chief, Program Division TA/PPU

Signature and date:

PIO/T

Project, Activity No. and Title 931-11-560-023

Nutrition Programming Capability Voluntary Agencies (PVOs) Subproject #6
Foundation for the Peoples of the South Pacific

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used

See proposal attached

B. Description

C. Technicians

(1) (a) Number

(b) Specialized Field

(c) Grade and/or Salary

(d) Duration
of Assignment
(Man-Months)

N. A.

(2) Duty Post and Duration of Technicians' Services

N. A.

(3) Language requirements

N. A.

(4) Access to Classified Information

N. A.

(5) Dependents

Will

Will Not

Be Permitted to Accompany Technician

N. A.

D. Financing of Technical Services

(1) By AID - See budget schedule in
attached proposal

(2) By Cooperating Country -

AID 1350-1X (9-70) PIO/T	Cooperating Country Worldwide	PIO/T No. 931-11-560-023	Page 3 of 4 Pages
Project, Activity No. and Title Nutrition Programming Capability Voluntary Agencies (PVOs) Subproject #6 Foundation for the Peoples of the South Pacific			

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) Quantity	(2) Description	(3) Estimated Cost	(4) Special Instructions
-----------------	-----------------	--------------------	--------------------------

See budget schedule in attached proposal

B. Financing of Equipment and Supplies
(1) By AID - \$

(2) By Cooperating Country -

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify):

FIO/T

Project Activity No. and Title: 931-11-569-023
 Nutrition Programming Capability Voluntary Agencies (PVOs) Subproject #6
 Foundation for the Peoples of the South Pacific

27. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

Reports:

1. Within 3 months after the workshop, FPSP will submit 15 copies of a final workshop report to A.I.D., TA/N.
2. Within twelve to fifteen months after project activities commence, FPSP will submit a progress report on training and other activities carried out by the Nutrition Program Office, the status of the two demonstration areas, and a review of other nutrition activities in the South Pacific Islands which incorporate techniques and skills taught at the Nutrition Workshop.
3. A final project report will be submitted within 3 months after the project terminates.
4. Within 3 months after the Evaluation Workshop, FPSP will submit 15 copies of the recommendation made and major items discussed.

28. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; if necessary cross reference Block 19.C(d) above.)

See attached project proposal

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

N. A.

B. Cooperating Country Liaison Official

N.A.

C. AID Liaison Officials

TA/N: Carol Adelman

9370023.02

FILE

MEMORANDUM

TO: Participants

November 25, 1975

FROM: TA/N, Carol Adelman, Ext. 23942, Room 400, SA-2

SUBJECT: Project Reviews - PVOs

- (1) Improving Nutrition Programming Capability - Foundation for the Peoples of the South Pacific
- (2) Improving Infant Feeding and Weaning Practices - The Human Lactation Center

Attached are two PVO project papers for your review. The Review Committee will meet on Thursday, December 4, 1975 at 2:00 P.M. in the Conference Room 507, SA-2.

If you cannot attend please phone or send your comments to me by that date. Thank you.

DISTRIBUTION:

PPC/DPR, John Welty
PHA/PVC/OPNS, Joan Kain
FFP, Paul Russell
TA/PPU, Evelyn McLeod
AFR/DP, Dwight Wilson
ASIA/TD, Von Yoder
TA/N, Harold Rice
TA/N, Deria Moore

PROJECT 931-11-560-023

NUTRITION PROGRAMMING CAPABILITY - VOLUNTARY AGENCIES (PVOs)

Subproject Number 6

TITLE: IMPROVING NUTRITION PROGRAMMING CAPABILITY

GRANTEE: THE FOUNDATION FOR THE PEOPLES
OF THE SOUTH PACIFIC

AMOUNT: \$221,000

APPROVED: _____
Martin J. Forman

DATE: _____

AUTHORIZED: _____
Carl Fritz

DATE: _____

PROJECT TITLE: Improving Nutrition Programming Capability

Project No. 931-11-560-023

I. PROJECT PURPOSE & DESCRIPTION

A. Purpose & Target Group

The purposes of this project are:

1. To improve the nutrition programming capability and capacity of the Foundation for the Peoples of the South Pacific.
2. To improve the nutrition programming capability of the Government and non-government institutions of the South Pacific nations.
3. To test the nutritional efficacy of several interventions in selected villages.

The general target group (regional) has a population of five million Melanesians and Polynesians in the Island nations of Papua New Guinea/West Irian, the Solomon Islands, Tonga, Western Samoa, Fiji, the Cook Islands, the Gilbert and Ellice Islands.

The specific target groups are the vulnerable groups - pregnant and lactating women, and children aged one to five years, in the nutritionally deprived areas of the Pacific Islands.

B. General Description

The project will have the following stages:

1. Nutrition Planning Seminar for FSP Field personnel and nutrition officers of the governments of the Pacific, and of voluntary agency representatives. This Nutrition Planning Seminar will be used to expose Island leaders to nutrition program techniques and will serve as a catalyst for the development of nutrition programs based on a more systematic approach to nutrition planning. The Seminar will be on the same model as the CARE and CRS workshops already conducted which aimed at upgrading voluntary agency capability in nutrition planning, project implementation and evaluation. One of the activities

of the Seminar will be to measure and analyze the nutritional status and determinants of malnutrition in a selected village in Papua New Guinea and design an intervention or set of interventions including an evaluative mechanism. Thus the nutrition diagnostic procedure will be taught at the Seminar through on-site training as well as formal workshop sessions.

After the seminar/workshop is completed an area or village will be selected on the Island of Fiji which will be a second demonstration area for a nutrition project which will be designed using the survey and analysis techniques learned at the seminar. Nutrition/Health representatives from Fiji who have attended the seminar will participate in the design of this intervention.

2. The proposed interventions in both villages will be implemented by appropriate village level groups under the supervision and with the technical assistance of the Foundation for the Peoples of the South Pacific in collaboration with Papua New Guinea's and Fiji's nutrition groups.

Both of these interventions will be contingent upon the Foundation's hiring a Nutrition Programmer and an Assistant Programmer.

3. A workshop to report the evaluation of the efficacy of the interventions in improving nutritional status and the results of other Islanders' efforts in nutrition work. The Workshop will make recommendations for planning and implementation of large scale interventions for the Pacific region.

C. Conditions Expected at End of Project

1. Increased awareness of island leaders of nutrition problems.
2. Increased capacity of PVO field staff and appropriate Pacific Island government/private personnel in nutrition planning.
3. Upgrading health and improving nutritional status, especially of pregnant and lactating mothers, and children under the age of five, in the target villages.

II. PROJECT BACKGROUND

This proposal developed from an A.I.D. Nutrition Planning Seminar at the Massachusetts Institute of Technology attended by the FSP Director of Field Programs and the Director of Nutrition for the Department of Health, Papua New Guinea - Dr. Bernard Hosie and Dr. Rolf Korte, respectively.

On his return to Papua New Guinea, Dr. Korte set up the Food Action Group, to work as a local partner agency with the Foundation for the Peoples of the South Pacific. In a letter of 17 January 1975, Dr. Korte explained why he decided to operate in this way:

"As you may realize, relations between the Government Departments and your Agency (FSP) are complicated by formal requirements and our correspondence would have to follow official channels. This, unfortunately, tends to delay matters greatly and I hope that, with the establishment of the Food Action Group, a more rapid progress towards the implementation of specific programmes could be made if your Foundation would consider the Food Action Group a suitable partner."

The Food Action Group includes representatives from the PNG Departments of Health, of Education, of Agriculture and voluntary agencies such as the Red Cross. The Group helped in planning the present Nutrition Project, and is eager to assist in its implementation.

The concern of the Papua New Guinea Government for the problem of malnutrition is clear from the fact that it set up a Nutrition sub-committee of the Department of Health to report on malnutrition in Papua New Guinea. The first met in August 1973, under the Chairmanship of Dr. Rolf Korte, and proposed a series of plans to meet the problem of malnutrition. Many valuable suggestions were made, and although no major nutrition intervention programs have been initiated since, its main achievement was to induce a change in attitude towards nutritional problems among the workers in different departments and bring about an emphasis on the interdepartmental approach to the solutions of nutrition problems in Papua New Guinea.

Malnutrition in Papua New Guinea

On the basis of the nutritional evidence available, the **Chimbu district** is among the first nine districts with the highest prevalence of malnutrition and was therefore suggested for the implementation of a pilot nutrition project.

The **main nutrition problem** in the Chimbu district arises from a **deficient protein/calorie intake**. The dietary deficiency leads to:

- Slower growth and development
- Low birth weights with a high risk of death
- Greater susceptibility to infectious diseases
- Higher death rate particularly among pre-school children
- Reduced mental performance
- Reduced ability to work and play normally

Pre-school children are particularly at risk. But lack of food, and particularly of protein foods, in pregnant and lactating women is of similar importance. It not only impairs the general health status of mothers, but also adversely affects the pre- and post-natal development of children.

In addition to protein/calorie malnutrition, there are other forms of deficiency diseases such as anemia due to an inadequate intake of iron and folic acid, complicated by an excessive demand through parasitic disease. The problem of goitre and endemic cretinism is apparent.

In accordance with reports by Dr. Rolf Korte, **protein malnutrition is by far the most important problem**. It is always associated with growth failure and underweight. (Weight less than 80% of expected weight compared with the Harvard standard.)

Host Country Activity

In 1974 the National Planning Committee of Cabinet of the Papua New Guinea government, under the chairmanship of Mr. Michael Somare, the Chief Minister, tabled in the House of Assembly "Strategies for Nationhood; Policies and Issues". Parliament accepted this as the National Plan for the Papua New Guinea.

The Planning Committee saw the problem of Nutrition as one of the central issues facing the new Nation. They had this to say:

"The nutritional status of vulnerable groups in Papua New Guinea is probably deteriorating. Lack of dietary protein and energy is the primary cause of poor weight development in toddlers. In women, work as gardeners along with high pregnancy rates and prolonged lactation are responsible for weight loss where there is low protein and energy intake. Ecological and cultural conditions determining dietary habits vary considerably within districts."

"The Department of Public Health has had a nutrition programme for some years directed to the promotion of improved nutrition especially in the vulnerable groups, prevention of malnutrition and the rehabilitation of those suffering from malnutrition. However, it is now recognized that the promotion of improved nutrition is the responsibility as well of agencies concerned with food production, processing and marketing, and of those concerned with influencing consumption patterns. So consideration of these aspects of nutrition has begun in the Departments of Agriculture and Business Development, and increased in the Division of Social Development and the Departments of Education and Public Health. A Food and Nutrition Advisory Committee has been set up to plan for an integrated approach to the total nutrition question."

"The integrated approach to the nutrition issue emphasizes the need for planning in food production. Improved food crops and marketing procedures are required. But these alone will not ensure improved nutrition; socio-economic factors must be examined also. Poor nutrition status is known to be linked closely to poverty. Therefore, the question of increased purchasing power must be considered. The poor of Papua New Guinea society are the rural farmer and the urban low income earner. The aims of increased income and redistribution of benefits are directly related to improving the purchasing power of the poor."

"Improving the nutritional composition of spending patterns on food will continue to be an important requirement. The educational activity of the Departments of Education and Health and the Division of Social Development is receiving further attention through the Interim Food and Nutrition Advisory Committee."

"The idea of self-reliance in food production at family, community and national level is being encouraged. At the family

level there is a tendency for the cash cropper to be better off nutritionally than the subsistence farmer. Therefore, to promote self-reliance at the family and community level a complex of questions must be examined such as the type and quality of the crops, the ecological situation involving quality of soils, climate and size of gardens, the size of family and the age distribution of the family. Improved nutrition is closely linked with the concept of family planning, especially to the spacing of children to permit the completion of the lactation period for the sake of the child, and also to ensure improved health of the mother."

The Nutrition Section of the Department of Public Health in Papua New Guinea has been and is most active. Their most important work has been the planning of the integrated approach to the nutrition problem, referred to in "Strategies for Nationhood" above.

In addition, they are carrying out a very active educational campaign through schools, radio, the press, their own Newsletter, etc.

FSP's Prior Experience

The previous experience of the Foundation for the Peoples of the South Pacific in this area is already on file with the Agency for International Development. It includes the following:

1. Nutrition Rehabilitation Unit

The Nutrition Rehabilitation Unit is located at Port Moresby General Hospital: a pilot program for victims of kwashiorkor combining medical treatment of the victims with nutrition education of families. At the first Conference on Nutrition held in Papua New Guinea (Goroka, October 1972):-

"It was recommended that only the Moresby Unit be regarded as a Nutrition Rehabilitation Unit in the full sense of the term...You can see therefore that the Moresby Rehabilitation Unit, which the Foundation has supported so generously, has provided a standard and model by which other nutrition improvement services can be assessed."

(From a letter of Dr. R. E. Mylius, First Assistant Director of Community Health PNG to FSP.

2. Trachoma-Eradication-Program

A research and treatment program in dealing with trachoma through better nutrition. FSP program in partnership with Papua Medical College.

3. Ghetto Community Nutrition & Housing Program

There are now 40,000 migrants living in shanty-towns in Port Moresby. This FSP program worked in partnership with an embryonic local effort to build the Port Moresby Community Development Group Training Centre which trains indigenous interns for ghetto community development self-help programs

III. PROJECT ANALYSIS

The purposes of this project have been set forth in Section I. These purposes will contribute to the overall goal of the project, which is to upgrade the nutritional status of the people of the South Pacific Islands, with particular reference to the most vulnerable groups pregnant and nursing women and children under five.

Technology

The technology used in the project is a nutrition planning technology which involves the systematic analysis of the problem of malnutrition and the selection, implementation and evaluation of interventions to have a measurable impact on nutritional status.

Relation of Project to Guidelines

Project activities will focus on village level interventions which will thus be effective for the poorest majority of the islands.

This Nutrition Action Program will necessarily involve women in its implementation since in the Melanesian areas, women are in charge of both agriculture and family health and food management. Women already form the vast majority of those involved in FSP nutrition programs.

By involving women in an integrated nutrition program, including an educational aspect, the most vulnerable group, the children 1 to 5 years, will be effectively reached.

Infrastructure

The Proposal sets out to strengthen the nutrition planning capacity of the Foundation for the Peoples of the South Pacific, and the government and non-government institutions of the Pacific Islands.

This will help provide training and technical assistance to existing local infrastructures, both government (the Nutrition sections, Pacific Government Departments of Health) and existing non-government infrastructures such as Yangpela Didiman (Highlands of Papua New Guinea), Mabiri Wantok Farmers' Association (Island of Bougainville), Western Samoa National Council of Women, Ma'ufanga Women's Training Centre (Tonga) and the YWCA Village Nutrition programs of Fiji.

IV. PROJECT DESIGN AND IMPLEMENTATION

Implementation Plan

Nutrition Program Office

The Foundation plans to set up a Nutrition Program office based in Port Moresby, Papua New Guinea which will be administered by a Nutrition Programmer. Responsibilities will include general program administration, administration of the various phases of the program such as the Nutrition Training Workshop, the Demonstration interventions, follow-up training programs, working with nutrition groups from Pacific Basin countries who attend the Nutrition Training Workshop and are applying its principles, and training of a local Assistant/Counterpart. Generally, the Nutrition Programmer and Counterpart will serve as advisors and resource people for the effective implementation of nutrition programs based on a systematic approach to nutrition planning. It is planned that the Nutrition Program Office will be continued after expiration of this grant through FSP support and further that the local counterpart in training will assume the role as Nutrition Programmer when this is appropriate.

The Nutrition Program office specifically will assist in the gathering of the baseline data for detailed planning of the interventions in the two demonstration areas, supervise the implementation of the interventions, assist in the evaluation of the interventions, and organize the Evaluation Workshop at the end of this project.

The Nutrition Program office will work in close cooperation with the relevant government departments of Papua New Guinea, Fiji, and the other nations of the South Pacific and with such local organizations as will be its partner-agencies in interventions.

Nutrition Workshop for Pacific Region

FSP trained two personnel at the 1974 AID Nutrition Planning Seminar at M.I.T. - its Director of Field Programs, Dr. B. P. Hosie, and the Nutrition Specialist with the Department of Health, Papua New Guinea, Dr. Rolf Korte. FSP plans to run a two-week Regional Nutrition Workshop for the Pacific Islands' nations in Port Moresby, Papua New Guinea, starting April 19, 1976.

The Workshop Coordinator will be Dr. B. P. Hosie, assisted by the Nutrition Programmer and the Foundation's Area Secretary Ms. Ruth Lechte, Nandi, Fiji.

The Nutrition Workshop lecturers will include:

- Rolf Korte, M.D., D.T.P.H., Specialist Medical Officer, Nutrition Section, Department of Public Health, Papua New Guinea.
- Susan Parkinson, former Nutrition Specialist, Department of Health, Fiji, author of "Some Observations On the Causes of Malnutrition in Pacific Island Urban Communities," Editor, J. Harre, Living in Town, Mayfair Press, Suva, Fiji, 1973.
- George Chan, Ph.D., M.Sc., Biomass Recycling Specialist, Special Nutrition Project, South Pacific Commission, Noumea, New Caledonia.
- These experts will be supplemented by a strong panel of other available experts such as the Field Nutrition Officers of FAO and WHO, available Nutrition specialists from the Agency for International Development and guest lecturers in nutrition programming.

Workshop Interns

For maximum impact, on a regional scale, invitees to the Workshop will include the following:

- One nutritionist or health officer from the governments of Papua New Guinea, the Solomons, New Caledonia, New Herbrides, Fiji, Tonga, Western Samoa, Marquesas Islands, Cook Islands, and French Polynesia (Tahiti).
(10 interns)

One representative from the Western Samoa National Council of Women, the Port Moresby Community Development Group, the Fiji YWCA, the Tonga Ma'ufanga Women's Training Centre, the New Hebrides Aoba Training Centre (A national women's training centre). (5 interns)

One representative from FSP Nutrition projects - Tutukuvul Farmers' Association (island of New Ireland, PNG); Rawo Farmers' Training Centre (Solomons); Food Preservation projects in Western Samoa and Tonga; Gilbert Islands Total Atoll Program (TAP). (5 interns)

Total Interns attending Nutrition
Workshop: 20 Interns

Demonstration Nutrition Action Programs

The village for the nutrition intervention to be designed at the workshop will be chosen after consultation between the FSP Nutrition Program Office, the Nutrition Section of the Papua New Guinea Department of Health, and local partner-organizations in Papua New Guinea.

The Nutrition Programmer will be responsible for the gathering of the preliminary village data for analysis and intervention design at the workshop. While it will be for the Nutrition Workshop to make final decisions on the first program intervention, the FSP Nutrition Program office will have considerable baseline data to present to the Nutrition Workshop on the major determinants of malnutrition and possible intervention points which will have an impact on improving nutritional status of the village, particularly the most vulnerable groups.

The Papua New Guinea Department of Health and the Foundation's own field surveys, including one in May 1975, by its Director of Operations, point to the Western and Eastern Highlands of Papua New Guinea as a likely site for one demonstration program. A preliminary survey of this area by the Department of Health has shown that 34% of the male children and 38% of the female children are malnourished.

The Foundation Field Office in Fiji has similarly worked closely with the Fiji Department of Health and its Nutrition Advisor to point up malnutrition both in the urban ghettos and in outlying villages. These pointers have again been confirmed by the Foundation surveys during 1975 and local groups struggling to help themselves offer a ready vehicle for an intervention with promise of success.

It is proposed that the Fijian representatives at the Nutrition Workshop will meet after the initial Workshop to first select the area and then begin the necessary measures of nutritional status, analysis and intervention design.

Training for Nutrition Planning

In the course of the implementation phase, Regional Foundation Program staff will be conducting formal and informal training seminars as requested by appropriate Island groups. An important element of the program is the upgrading of the nutrition planning and delivery capability of the Foundation for the Peoples of the South Pacific, and of the Pacific Governments. The Nutrition Workshop itself will provide important training initially for such personnel, however, follow up training will be needed for project planners and implementors of the two demonstration areas as well as other nutrition projects in the Islands.

Project Evaluation

The final phase of the Project, in April 1978 will be an Evaluation Workshop which will include the representatives invited for the original Nutrition Workshop and other appropriate officials and guests. The Nutrition Programmer will have the primary responsibility for organizing this workshop and assuring that evaluation data on the two demonstration projects are assembled. This will be reviewed by the workshop participants along with other projects initiated or in the design stage by other workshop attendees.

The primary task of the Evaluation Workshop will be to analyze interventions in various areas, and make recommendations for planning and implementing large scale interventions for the Pacific region.

Disbursement Procedures

Disbursement procedures for this program are as follows:

- a. AID pays funds to the Foundation Headquarters in New York.
- b. FSP Headquarters transmits funds to its bank in Port Moresby, Papua New Guinea, for administration by Nutrition Programming Office of FSP.
- c. Budgeted costs are paid for from the Port Moresby Nutrition Programming Office.

Schedule

1975

December: FSP recruits Nutrition Programmer and opens Programming Office in Port Moresby

1976

January: Prepare Nutrition Training Workshop - confirm site, lecturers, invitees

February-
March: On-site visit to Papua New Guinea Highlands by Nutrition Programmer. Confer with Yangpela Didiman. Gathering of preliminary data in selected villages.

April-
May: Nutrition Training Workshop. Visit to demonstration village, analysis and design of intervention

June: FSP Nutrition Programmer, in consultation with Fijian representatives at Nutrition Workshop select suitable site, perform survey and design intervention in Fiji.

July: Begin implementation of interventions in selected areas.

1977 Continuation of interventions in two demonstration areas and continual evaluation.

Nutrition Program Office conducting formal and non-formal training for Pacific Island nutrition/health/agriculture personnel.

1978

April: Evaluation Workshop

V. BUDGET SCHEDULE

Personnel

Nutrition Programmer at \$15,000 per annum for two years	\$30,000
Executive Assistant and local counter-part to Administrator, at \$7,000 per annum for two years	14,000
Fees for 4 visiting lecturers to assist Nutrition Workshop at \$135 per man-day each for 15 days, total of 60 days	8,100
Fees for 2 visiting consultants for Evaluation Workshop at \$135 per man-day each for 5 days, total 10 days	1,350
Nutrition Program Coordinator for 25% of time and quarterly travel costs at \$30,000 per year over two years - FSP contribution - \$15,000	
Office and Staff Port Moresby Food Action Group - 10% - contribution of Food Action Group - \$10,000	
Contribution personnel PNG Departments of Health, Education, Agriculture, Small Business and Community Development est. \$100,000	
Staffing costs of Yangpela Didiman - 10% of total - estimated at \$40,000 over two years \$4,000	
Staffing costs of FSP Fiji Office - \$20,000 per year over two years - 25% FSP contribution \$10,000	
TOTAL PERSONNEL:	192,450
A.I.D. CONTRIBUTION:	53,450

Training Costs

Round-trip fares for 20 interns for Nutrition Workshop at average of \$700 per round trip	\$14,000
Per diem for 20 interns for 15 days each at \$25 per day	7,500
Round-trip fares for 4 lecturers at \$1500 per round-trip	6,000
Per diem for 4 lecturers at \$35/day for 15 days	2,100
Nutrition Workshop local costs - space, transportation, field trips, visual aids, printing, secretarial, etc.	10,000
Training seminars by Nutrition Programmer during 1976 and 1977 in various Pacific areas	10,000
Fares for FSP Coordinator and Fiji Regional Director Nutrition Workshop	2,200
Per diem for Coordinator and Regional Director at \$35/day for 15 days	1,050
Round-trip fares for 2 Consultants for Evaluation Workshop at \$1500 per round trip	3,000
Per diem for 2 consultants at \$35 per day for 5 days for Evaluation Workshop	350
Round-trip fares for 20 interns for Evaluation Workshop at average of \$700 per round trip	14,000
Per diem for 20 interns for 5 days at \$25 per day for Evaluation Workshop	2,500
Fares for FSP Coordinator and Regional Director Evaluation Workshop	2,200
Per diem for Coordinator and Regional Director at \$35/day for 5 days	350
Per diem for Dept. of Health, Office of Nutrition Personnel - 80 man-days \$2,000	
TOTAL TRAINING COSTS:	\$77,250
AID CONTRIBUTION:	\$75,250

Nutrition Intervention Costs

Intervention costs for two sites at
\$25,000 per site \$50,000

Estimated value of assistance from PNG
and Fiji Departments of Health and
Education, and from PVO's - \$50,000

TOTAL INTERVENTION COST: \$100,000

AID CONTRIBUTION: \$ 50,000

Other Costs

Office rental at \$250 per month
for two years 6,000

Equipment rental and supplies for
Program Office at \$2,500 per annum
for two years 5,000

Travel and per diem for Nutrition
Programmer at \$2,500 per year for two
years 5,000

Land for demonstration programs
Contribution of sites value at \$40,000

Transportation for Yangpela Didiman Staff,
Papua New Guinea Government Nutrition
Staff, Fiji Government Staff, Fiji
Nutrition Committee \$5,000

TOTAL OTHER COSTS: \$61,000

AID CONTRIBUTION: 16,000

FSP PROGRAM OVERHEAD
AT 13.5 %: 26,284

TOTAL PROGRAM COST: \$456,984

FSP AND PACIFIC RESPONSIBILITY: \$236,000

TOTAL A.I.D. CONTRIBUTION \$220,984

Summary	Objectively Verifiable Indicators	Important Assumptions
<p>A.1. Goal</p> <p>The upgrading of nutrition standards in South Pacific nations with particular focus on the most vulnerable groups, pregnant and nursing mothers and children under five.</p>	<p>A.2. Measurement of Goal Achievement</p> <ol style="list-style-type: none"> 1. Improvement in health/nutrition status as shown by evaluations in project demonstration areas. 2. Improved nutritional status of South Pacific Islands as shown by health/nutrition surveys, mortality rates. 	<p>A.3. (as related to goal)</p> <ol style="list-style-type: none"> 1. Budgets of Pacific Island National Department of Health/Agriculture will expand to support nutrition programs. 2. GNP of Pacific Island nations continue to expand.
<p>B.1. Purpose</p> <ol style="list-style-type: none"> 1. To improve the nutrition programming capability of the Foundation for the Peoples of the South Pacific. 2. To improve the nutrition programming capability of the governments and non-government institutions of the South Pacific nations. 3. To test the nutritional efficacy of several interventions in selected villages. 	<p>B.2. End of Project Status</p> <ol style="list-style-type: none"> 1. FSP field staff applying nutrition planning skills and techniques in project design and review. 2. South Pacific Island personnel trained in nutrition planning and applying techniques in project design and evaluation. 3. Recommendations, based on experience and evaluation of ongoing project, made for larger scale nutrition improvements and policy. 4. Reduced malnutrition in demonstration villages. 	<p>B.3. (as related to purpose)</p> <ol style="list-style-type: none"> 1. Transfer of nutrition programming skills is feasible at both decision making and operational levels. 2. Integrated approach to nutrition programming is effective methodology to reduce malnutrition.
<p>C.1. Outputs</p> <ol style="list-style-type: none"> 1. Nutrition planning workshop. 2. Training Island health/nutrition personnel. 3. Demonstration interventions at selected sites in PNG and Fiji. 4. FSP Nutrition Program Office 5. Evaluation Workshop 	<p>C.2. Output Indicators</p> <ol style="list-style-type: none"> 1. Nutrition Workshop carried out 2. 20 Island government/non-government personnel trained in nutrition planning techniques. 3. Additional 15 Island health/nutrition workers trained in nutrition planning techniques during life of project. 4. Interventions at 2 demonstration villages implemented and evaluated. 5. Functioning nutrition program office. 6. Local counterpart nutrition program office trained. 	<p>C.3. (as related to outputs)</p> <ol style="list-style-type: none"> 1. Local Island gov't/non-gov't health nutrition personnel interested in nutrition workshop and evaluation. 2. Nutrition Program Office able to effectively coordinate with gov't/private South Pacific organizations. 3. Villages and local groups cooperate with and are interested in demonstration interventions.
<p>D.1. Inputs</p> <p>AID: Funding for nutrition workshop, nutrition program office, site interventions and evaluation workshop.</p> <p>FSP: Funding for FSP Nutrition Program Coordinator, FSP Fiji office and travel of other Island representatives nutrition workshop.</p>	<p>D.2. Budget/Schedule</p> <p>See Budget Schedule in Project</p>	<p>D.3. (as related to inputs)</p> <ol style="list-style-type: none"> 1. AID funding will be available. 2. FSP support will continue. 3. FSP able to recruit nutrition programmer and counterpart.

APPENDIX A

Nutrition Problems in Fiji

Since the demise of the South Pacific Health Service there has been little or no coordination in Nutrition work in Fiji. There have been attempts since the 1940's to establish a National Nutrition Committee in Fiji. Since Fijian independence, the ministries of government have never felt that they could coordinate on this.

The Foundation for the Peoples of the South Pacific and the Fiji YWCA discussed this situation and approached the Fiji Ministry of Health to seek ways of meeting the problem. Dr. Ramrahka, Secretary for Health, expressed considerable interest and a meeting was convened with the Department of Health and the YWCA. It was agreed that an NGO Committee should be set up, with representatives from the YWCA and the Foundation for the Peoples of the South Pacific to instigate pilot nutrition projects. This will add force to the efforts of the Health Ministry to persuade the Government to set up a National Nutrition Committee.

These efforts have been spearheaded by Ms. Ruth Lechte, the Pacific Field Representative of the Foundation for the Peoples of the South Pacific, and have been modelled on the Food Action Group in Port Moresby. In each case, it is hoped that the new Fiji Committee can serve as an umbrella organization for carrying out nutrition projects, while avoiding the delays and red tape that normally slow up government efforts.

The Pacific Field Representative of the Foundation for the Peoples of the South Pacific has already approached the South Pacific Commission, which has done considerable work in the area of nutrition in the South Pacific. The Commission has assured Ms. Lechte that they will be happy to meet any request from the Fiji Nutrition Committee in every way possible, for assistance from the staff of the South Pacific Commission.

The Committee is engaged in on-going discussions relative to the nutrition status of Fiji. All the evidence indicates that the standard of nutrition in Fiji is dropping, as it is throughout the Pacific Basin. The main causes are over-population, disease, urbanization, cash economies, etc. A recent heart disease study in Fiji pointed to urban nutrition as a culprit. It shows a nutrition

base for heart disease in some social groups (particularly Indian men). Furthermore, each year sees additional cases of child malnutrition at the Central Hospital in Suva.

The Fiji Committee commissioned Ms. Susan Parkinson, former Nutrition Officer for the Fiji Government, and now working with the YWCA, to prepare several projects for submission to the Foundation For the Peoples of the South Pacific for funding. The following projects have been submitted:

Low cost meals for young people

Training of Early School Leavers in Kitchen Work
and Nutrition Education

Community Project: School Meals Project

The Fiji Committee also discussed the place of women in the Pacific Nations. Women are still usually responsible for family care, food production - yet when aid for training, seeds, machines, etc. is available, it usually goes to men. Women have full responsibility for children, and usually must work for the children to survive. This is either in paid jobs when available, or in unpaid 'village' work - yet we still hear that women can't be employed if male unemployment is high. What is more, little effort is made in the field of technology towards making women's food production or preparation tasks easier. Policy makers in the Pacific (still heavily dependent on culture and missionary religions) have their own ideas and concepts of what women should and should not do - these often contradict what in fact happens all the time in women's lives. Not only do planners fob off women by saying that their national development problems must be solved before women's lives can be improved, but they ignore the fact that women's work, particularly in the area of nutrition, is part of the solution.

APPENDIX B

B. GOALS OF FOUNDATION FOR PEOPLES OF SOUTH PACIFIC

1. The Foundation for the Peoples of the South Pacific aims to be a vehicle of the spirit of goodwill and of international concern for the human family of the people of the United States particularly towards the peoples of the islands of the Pacific basin - the Melanesian, the Polynesian and the Micronesian peoples.
2. FSP aims to evolve its New York headquarters into a Pacific Center with a twofold purpose:
 - (a) To serve the people of the United States by providing comprehensive information on the Pacific Islanders through its library, information resources, surveys and displays of Pacific products.
 - (b) To serve the people of the Pacific Islands by providing them with a liaison office for their relations with the State and Federal Governments of the United States, for their relations with the United Nations and with the churches, the voluntary agencies and the foundations which have actual or potential interest in the Pacific peoples.

3. FSP does not deny itself entry to any avenue of assistance to the peoples of the Pacific and has, in fact, assisted a broad range of health, education, cooperative, credit union, agricultural, fisheries, small-farmer and other programs. However, the principal thrust of the Foundation is that type of grass-roots project which helps an individual or group to self-sufficiency in food-production, small business and job-creation.

4. The following are some criteria followed by FSP in its selection of projects for assistance:
 - (a) "Felt need" on the part of the individual or group or village or community or region seeking assistance.
 - (b) Indigenous leadership - actual or potential.
 - (c) Approval of local (territorial) authorities.
 - (d) Proven lack of local resources to satisfy the "felt need".
 - (e) Pre-project survey by an FSP consultant who is expert in the project category.
 - (f) Strong local participation in the project through personnel, labor, managerial and fiscal contributions to the project.

4. CTD.

(g) Agreement of Island-Partners to pre-program survey. (See Standard Form of Agreement).

(h) Agreement of Island-Partners to Progress Evaluation surveys by independent consultants.

5. The Foundation for the Peoples of the South Pacific, is registered and affiliated as follows:
- *Registered with the U.S. Department of State Agency for International Development's Advisory Committee on Voluntary Foreign Aid.
 - *Member of the American Council of Voluntary Agencies for Foreign Service.
 - *Member of the International Council of Voluntary Agencies (Geneva, Switzerland).
 - *Member of the Australian Council for Overseas Aid.
 - *Member of Societe des Oceanistes (Paris).
 - *On file with the National Information Bureau.
 - *On file with Dup and Bradstreet.

AID 1350-1X (7-71)	DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT	1. Cooperating Country Worldwide	3. <input type="checkbox"/> Original or Amendment No. _____
		2. PIO/T No. 931-11-560-73-023	4. Project/Activity No. and Title 931-11-560-73-023 Nutrition Programming Capability-Volags (CRS) 931-11-560-023-73 6P

DISTRIBUTION	5. Appropriation Symbol 72-11x1023	5.A. Allotment Symbol and Charge 402-31-099-00-20-41	6.B. Funds Allotted to: <input checked="" type="checkbox"/> A.I.D./W <input type="checkbox"/> Mission
	7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document		8. Funding Period (Mo., Day, Yr.) From 4/30/74 To 6/30/74
	9.A. Services to Start (Mo., Day, Yr.) Between 4/30/74 and 6/30/74		9.B. Completion date of Services (Mo., Day, Yr.) 6/30/75
	10.A. Type of Action <input type="checkbox"/> A.I.D. Contract <input type="checkbox"/> Cooperating Country Contract <input type="checkbox"/> Participating Agency Service Agreement <input type="checkbox"/> Other AID Grant		
	10.B. Authorized Agent AID/Washington		

Estimated Financing		(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
\$1.00=					
11. Maximum A.I.D. Financing	A. Dollars		6,300		6,300
	B. U.S.-Owned Local Currency			FUNDS RECEIVED BY	
12. Cooperating Country Contributions	A. Counterpart			POSTED	
	B. Other			SER/EM/CSD	

13. Mission References

14. Instructions to Authorized Agent

The purpose of this PIO/T is to authorize the funding of a grant to Catholic Relief Services (CRS) to finance professional services and travel and per diem which will permit CRS/Morocco to explore nutrition training resources and materials in the region.

This activity is within the purview of a three-year PROOP (beginning in FY '74) whose objective is to strengthen voluntary agency nutrition planning and programming skill.

CRS Headquarters, located at 1011 1st Avenue, New York NY 10022 (Tele: 212-838-4700) will supervise the program and will negotiate an' sign

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate TA/N (DHEW) A. Sismanidis _____	B. Funds for the services requested are available TA/IM, Evelyn McLeod _____
C. The scope of work lies within the purview of the initiating and approved Agency Programs TA/N, MJForman _____	D. _____ TA/HI, Mary Mozynski _____
E. _____ TA/N, Amy Pound _____	F. _____

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to	17. For the Agency for International Development Signature: <i>Al Bissett</i> Title: TA/PM, AL Bissett Program Division Chief	18. Date of Signature <i>6/1/74</i>
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AID-1300-1X (7-69) CONTINUATION SHEET FORM SYMBOL	DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT TITLE OF FORM	<input checked="" type="checkbox"/> Worksheet <input type="checkbox"/> Issuance 1. Cooperating County 2.b. Effective Date 3. Project/Activity No. and Title	PAGE <u>1a</u> OF <u>5</u> PAGES 2.a. Code No. 2.c. <input type="checkbox"/> Original OR Amendment No: _____
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Indicate block numbers.	<p style="text-align: center;">Use this form to complete the information required in any block of a PIO or PA/PR form.</p> <p>14. continued.</p> <p>the grant. Contact in CRS/NY: Miss Elsa Haglund.</p> <p>The grantee is a U.S. voluntary agency, registered with AID, and further security and financial clearances are not required.</p>
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SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used To help upgrade voluntary agency capability in nutrition planning, project implementation and evaluation.

B. Description
 CRS/Morocco would bring on a locally available nutritionist for six months to adapt materials for nutrition training and explore; with two other CRS staff members, the possibilities for intensive nutrition training at the Tunisian Institute of Nutrition or other facility in the area. The purpose is to prepare the agency for undertaking project development in nutrition at a later time.

CRS/Morocco has prepared a '75 program to be funded by USAID/Morocco for upgrading the capabilities of provincial supervisors and monitrices to teach nutrition in social education and MCH centers. This program, which has been recommended for approval by DSAID/Rabat and is to be financed under the Mission's Accelerated Program Development, would hopefully begin by January 1975. In the interim, the voluntary agency can strengthen its programming abilities for this upcoming program and others in the area.

C. Technicians

(1) (a) Number	(b) Specialized Field	(c) Grade and/or Salary	(d) Duration of Assignment (Man-Months)
1	nutritionist	app. \$800 per month	app. six

(2) Duty Post and Duration of Technicians' Service:

Rabat, Morocco

(3) Language requirements

French, some Arabic

(4) Access to Classified Information

Not required.

This person: has been identified and lives at the post.

(5) Dependents Will Will Not Be Permitted to Accompany Technician

n. 2.

1. Financing of Technical Services

(1) By AID - \$

(2) By Cooperating Country -

AID 1350-1X (9-70)	Cooperating Country	PIO/T No.	Page 3 of 5 Pages
PIO/T	Project/Activity No. and title		

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) Quantity (2) Description (3) Estimated Cost (4) Special Instructions

NOT APPLICABLE

B. Financing of Equipment and Supplies

(1) By AID - \$

(2) By Cooperating Country -

2). Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify): Authorization, arrangements, and payments for international travel and per diem must conform to stipulations prescribed in Standard Government Travel Regulations.

AID 1350-1X (9-70)	Cooperating Country	PIO/T No.	Page 4 of 5 Pages
PIO/T	Project/Activity No. and Title		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

- (1) Financial reports as required by grant regulations, including contributions from other sources.
- (2) A written report in the form of a letter from CRS/Morocco through CRS/NY to TA/Nutrition, AID/W following exploratory trip for third-country training possibilities; an activities report at 3-months intervals through the same channel on the nutritionist's work to develop appropriate materials.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency, if necessary cross reference Block 19.C(4) above.)

Office of Nutrition
 Technical Assistance Bureau
 Martin J. Forman

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

CRS New York will supervise this project in close liaison with CRS/Morocco (Mrs. Conchita Sanborn) and TA/N, AID/Washington.

B. Cooperating Country Liaison Official

Mrs. Conchita Sanborn, CRS/Morocco.

C. AID Liaison Officials

USAID Mission Director or his designated representative.

PLANNED PROGRAMS
TRINIDAD AND TOBAGO
1984-1985

PROPOSED BUDGET

1 nutritionist (available locally)
6 months at \$800.....\$4800

Travel and per diem for three CRS
staff members to travel to
Tunisia and region..... 1500

\$6300

900000 PD-AAL-4814

Page 1 of 9310023-18

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ICY FOR
INTERNATIONAL DEVELOPMENT

Worldwide 3140048
2. P.I.O./T. No.
931-11-560-023-73-

3. Original or
Amendment No. _____

PROJECT IMPLEMENTATION
ORDER TECHNICAL
SERVICES

4. Project/Activity No. and Title
Nutrition Programming Capability-Volaga
(CRS) **6p**

TRIBUTION

5. Appropriation Symbol
72-11X1023

6.A. Allotment Symbol and Charge
402-31-099-00-20-47

6.B. Funds Allotted to:
 A.I.D./W Mission

7. Obligation Status
 Administrative Reservation Subobligation

8. Funding Period (Mo., Day, Yr.)
From 4/30/74 to 6/30/74

9.A. Service to Start (Mo., Day, Yr.)
Between 4/30/74 and 6/30/74

9.B. Completion date of Services
(Mo., Day, Yr.)

10.A. Type of Action
 A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other: AID Grant

10.B. Authorized Agent
AID/Washington

Estimated Financing		(1)	(2)	(3)	(4)
\$1.00 =		Previous Total	Increase	Decrease	Total to Date
11. Maximum A.I.D. Financing	A. Dollars		21,387		21,337
	B. U.S.-Owned Local Currency				FUNDS AVAILABLE ACCOUNTING DIVISION
12. Cooperating Country Contributions	A. Counterpart	<i>Grant</i>			JUN 17 1974
	B. Other				<i>M. J. Seljan</i>

Mission References

14. Instructions to Authorized Agent
(a) The purpose of this grant is to fund a two-week nutrition training seminar for 20 preschool health and nutrition supervisors to be held under CRS auspices in Accra early in FY 75 with possible sub-contracting to MIT for advisory services.
(b) The PROP covering this activity under the same title is 931-11-560-023, and provides for three years of training to strengthen voluntary agency nutrition programming skill; thus the grant is renewable for an additional two years beyond the present FY. The first phase of the PROP covered training at MIT for 16 persons from voluntary agency staffs (under invitational travel orders). This second phase extends the training to overseas voluntary agency and counterpart agency personnel, and provides for the training not only of CRS staff, but also that of other voluntary

The specifications in the scope of work are technically adequate

B. Funds for the services requested are available
Evelyn McLeod
TA/PM Evelyn McLeod

The scope of work lies within the purview of the initiating office and approved Agency Programs

D. *Mary Mozynski*
TA/PM Mary Mozynski

/N: Martin J. Forman *Martin Forman* 6/1/74

F.

/N: Amy Pound *Amy Pound* 5/30/74

For the cooperating country: The terms and conditions set forth herein are hereby agreed to
Signature and date:

17. For the Agency for International Development
Signature: *Alfred Binnett*
Title: TA/PM: Al Binnett

18. Date of Issuance
4/10/74

APPROPRIATION Division Chief

PIO/T

Project/Activity No. and Title

Nutrition Programming Capability-Volunteers (CRS)

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used

To help upgrade voluntary agency capability in nutrition planning, project implementation, and evaluation by training key voluntary personnel responsible for nutrition programs and planning.

B. Description

Under CRS headquarter supervision, and with the assistance of regional advisors and special consultants, CRS will hold a two-week training seminar in Accra early in FY 75 for CRS and other voluntary agency personnel in the region.

Three of the CRS advisors will have attended the M.I.T. nutrition planning course (April-May 1974) and will serve as co-instructors at the Training Seminar (along with non CRS experts possibly sub-contracted from universities) (Dr. Morley, London and Dr. Onolulu, Nigeria).

There will be approximately 20 preschool health and nutrition supervisors, Program Directors and Assistant Program Directors from Burundi, Cameroon, Cambodia, Ghana, Kenya, Lesotho, Madagascar, Sierra Leone, Tanzania, Uganda, Senegal, Dahomey, Togo, Upper Volta, and Zaire.

C. Technicians

(1) (a) Number	(b) Specialized Field	(c) Grade and/or Salary	(d) Duration of Assignment (Man-Months)
----------------	-----------------------	-------------------------	---

See attached Budget

(2) Duty Post and Duration of Technicians' Services

N/A

(3) Language requirements

N/A

(4) Access to Classified Information

N/A

(5) Dependents Will Will Not Be Permitted to Accompany Technician

Financing of Technical Services

(1) By AID - \$

(2) By Cooperating Country -

1-1X (9-70) PIO/T	Cooperating Country Worldwide	PIO/T No. 931-11-560-023	Page 3 of 7 Pages
Project/Activity No. and Title Nutrition Programming Capability-Volags, (CRG)			

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) Quantity	(2) Description	(3) Estimated Cost	(4) Special Instructions
-----------------	-----------------	--------------------	--------------------------

NOT APPLICABLE

B. Financing of Equipment and Supplies

(1) By AID - \$

(2) By Cooperating Country -

Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify):
 Authorizations, arrangements, and payments for international travel and per diem must conform to stipulations prescribed in Standard Government Travel Regulations.

Facilities, equipment, and program aids will be made available through CRS field offices.

Nutrition Programming Capability-Volags (CRS)

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

(1) Financial reports as required by grant regulations, including contributions from other sources.

(2) Preliminary plan three weeks prior to the opening of the planned seminar with all participants (names, positions, backgrounds), arrangements for sub-contracting or other relevant information; and a final report not later than two months after close of seminar, describing the accomplishments of the program and including an evaluation section. The latter should stress appropriateness of the training for the future seminar programs, recommend modifications, and describe a plan for following up on participant's use of the training. Twenty-five copies of these reports will be submitted by the voluntary agency headquarters office to TA/N, AID/Washington.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; if necessary cross reference Block 19.C(4) above.)

Office of Nutrition
Technical Assistance Bureau
Martin J. Foxman, Director

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

CRS/New York will supervise this project, in close liaison with CRS/Africa South of Sahara and TA/N, AID/Washington

B. Cooperating Country Liaison Official

Voluntary agency representative in country

C. AID Liaison Officials

CRS/Africa South of Sahara

U. D Mission Director or his designated representative

PIO/T

Worldwide
Project/Activity No. and Title

Nutrition Programming Capability-Volags (CRS)

LOGISTIC SUPPORT

25. Provisions for Logistic Support

N/A

A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments")

	In Kind Supplied By		From Local Currency Supplied By	
	AID	Cooperating Country	AID	Cooperating Country
(1) Office Space				
(2) Office Equipment				
(3) Housing and Utilities				
(4) Furniture				
(5) Household Equipment (Stoves, Refrig., etc.)				
(6) Transportation in Cooperating Country				
(7) Interpreter Services				
Other: (8)				
specify (9)				
(10)				
(11)				
(12)				
(13)				
(14)				
(15)				

B. Additional Facilities Available From Other Sources

C. Comments

Facilities, equipment, and program aids will be made available through CRS field offices.

CONTINUATION SHEET

FORM SYMBOL
PIO/T

DEPARTMENT STATE
AGENCY OR
INTERNATIONAL DEVELOPMENT

TITLE OF FORM
Project Implementation Order
Technical Services

Worksheet Issued PAGE 6 OF 7 PAGES

1. Cooperating County

Worldwide

2.a. Code No.

2.b. Effective Date

2.c.

Original OR Amendment No.

3. Project/Activity No. and Title

931-11-560-023

Nutrition Programming Capability-Volags
(CRS)

Indicate block numbers.

Use this form to complete the information required in any block of a PIO or PA/PR form.

14. (continued)

agencies working in the region.

(c) CRS Headquarters, located at 1011 First Avenue, New York, New York 10022 (Tel. 212/833-4700) will supervise and be in full charge of the program, and will negotiate and sign the grant.

(d) The grantee is a U.S. voluntary agency, registered with AID, and further security and financial clearances are not required.

CONTINUATION SHEET

DEPARTMENT OF AGRICULTURE
INTERNATIONAL DEVELOPMENT

Worksheet Invoice PAGE 1 OF 1 PAGE

FORM SYMBOL

TITLE OF FORM

PIO/T

Project Implementation Order/
Technical Services

1. Cooperating Country
Worldwide

2.a. Code No.

2.b. Effective Date

2.c. Original OR Amendment No.

3. Project/Activity No. and Title

931-11-560-023

Nutrition Programming Capability-Volags (CRS)

Indicate block numbers.

Use this form to complete the information required in any block of a PIO or PA/PR form.

19.b. (Cont.)

Objectives in training CRS personnel is to upgrade nutrition programming capabilities and augment the impact of CRS's nutrition program, provide knowledge on current trends in nutrition programming for LECS, enhance the successful implementation of CRS's system in harmony with AID's nutrition strategy, maximize the impact of limited resources for combatting malnutrition, strengthen counterpart relationships with those concerned with improving the nutritional status of low-income groups in the LECS, provide an opportunity for personnel from other volags and country nationals to be trained in nutrition planning, stimulate greater assistance from CRS to governments for the formulation of national nutrition goals.

The course content will include all element of national planning - (1) reasons for nutrition concern, (2) review of conditions of countries represented, (3) defining the problem, (4) identifying target groups, (5) possible solutions to problems (agricultural production, food improvement, environmental sanitation, interventions, integration of programs and consumer information), (6) planning the development of educational programs, (7) deciding methods of education, (8) evaluating techniques, (9) reporting nutrition policies and plans, (10) exchange of information, (11) field trips.

AID funds are requested for travel, per diem, books and related expenditures, staff and consultant fees for non CRS experts. CRS will undertake the preparatory work at headquarters and with the support of their field offices in Africa, south of Sahara. CRS will make available secretarial assistance for the meeting, will provide the meeting facility, the reproducing equipment, and the visual aids and demonstration materials.

Evaluation.

Immediate evaluation (in final report to be submitted two months after the completion of the workshop) will be made to determine the appropriateness of the course content and level of participants for meeting the goals of the project. TA/N will take part in this evaluation to the extent possible.

ILLUSTRATIVE BUDGET

Participants

Travel	\$ 7,850.00
Per diem - 20x\$20.00x15 days	<u>6,000.00</u>
<u>Total</u>	\$13,850.00

Staff

Travel from New York	\$1,004.00
Travel from Nairobi (\$718x2 days)	1,436.00
Travel from Morocco	400.00
Per diem - 4x20x15 days	<u>1,200.00</u>
<u>Total</u>	4,040.00

Consultants

Travel - Dr. Morley	765.00
Dr. Omolulu	100.00
Per Diem - 2x\$6.00x6	432.00
enumeration for consultants	1,200.00
\$100 per day x 6 days x 2 persons	
<u>Total</u>	<u>2,497.00</u>

Books and Related Expenditures

\$50.00 per person- <u>Total</u>	1,000.00
<u>Total Expenditures</u>	<u>\$21,387.00</u>

D 1350-1X (7-71)	DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT	1. Cooperating Countr, TAB	Page 1 of 1 Pages
		2. PIO/T No. 931-11-560-023-73-3158003	3. <input type="checkbox"/> Original or Amendment No. <u>2</u>
PIO/T	PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	4. Project/Activity No. and Title Nutrition Programming Capability - Vol Ags (GRS) 10P	

DISTRIBUTION	5. Appropriation Symbol <u>72-11X1023</u>		6.A. Allotment Symbol and Charge <u>402-31-099-00-20-51</u>		6.B. Funds Allotted to: <input checked="" type="checkbox"/> A.I.D./W <input type="checkbox"/> Mission	
	7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document			8. Funding Period (Mo., Day, Yr.) From <u>8/1/74</u> To <u>12/31/75</u>		
	9.A. Services to Start (Mo., Day, Yr.) Between <u>Ongoing</u> and _____			9.B. Completion date of Services (Mo., Day, Yr.) <u>12/31/75</u>		
	10.A. Type of Action <input type="checkbox"/> A.I.D. Contract <input type="checkbox"/> Cooperating Country Contract <input type="checkbox"/> Participating Agency Service Agreement <input checked="" type="checkbox"/> Other AID/ta-G-1118					
	10.B. Authorized Agent <u>AID/W</u>					
Estimated Financing		(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date	
\$1,000=						
11. Maximum A.I.D. Financing	A. Dollars	60,151	25,527		85,678	
	B. U.S.-Owned Local Currency				FUNDS RECEIVED BY	
12. Cooperating Country Contributions	A. Counterpart			<u>1265</u>		
	B. Other			POSTED <u>6/24/75</u>		

13. Mission References	14. Instructions to Authorized Agent The purpose of this amendment is to increase funding for grant No. AID/ta-G-1118 to provide for an additional Regional Nutrition Planning workshop which CRS will conduct in Santo Domingo, Dominican Republic, from Sept. 21 thru Sept. 30, 1975. The grant agreement should be amended to provide funding for this additional workshop (see budget attached). Attachment: a/s
------------------------	--

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.	
A. The specifications in the scope of work are technically adequate TA/N, Jack Royer <u>JR 6/10/75</u>	B. Funds for the services requested are available TA/PPU, Mary Mozynski <u>Mary Mozynski</u>
C. The scope of work lies within the purview of the initiating and approved Agency Programs TA/N, James A. Greene <u>JA 10-VI-75</u>	D. TA/PPU, Evelyn McLeod <u>Evelyn C. McLeod 6/23/75</u>
E. TA/N, Amy Pound <u>Amy Pound</u>	F.

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to Signature and date: Titles	17. For the Agency for International Development Signature: <u>John Gunting</u> Title: TA/PPU, Chief - Program Div.	18. Date of Signature <u>6/24/75</u>
--	---	---

CENTRAL AMERICA/CARIBBEAN REGION - NUTRITION PLANNING SEMINAR

Budget Worksheets

Requested from AID:

AIR TRAVEL:

from Guatemala (3 CRS; 3 Caritas at \$404)	\$2,424	
(1 consultant)	404	
from Haiti (2 CRS; 1 Secours Catholique at \$46)	138	
Honduras (2 CRS; 2 Caritas at \$516)	2,064	
Jamaica (1 CRS; 1 counterpart at \$150)	300	
Mexico (1 CRS; 1 Caritas; 1 Chiapas at \$360)	1,080	
Nicaragua (2 CRS; 2 Caritas at \$524)	2,096	
Panama (2 Caritas at \$352)	704	
El Salvador (2 Caritas; 2 CRS at \$452)	1,808	
Costa Rica (1 CRS; 2 Caritas at \$446)	1,338	
New York (3 CRS at \$278)	834	
Puerto Rico (1 consultant at \$66)	66	
for two outside participants	800 (approx.)	
	<hr/>	
	\$ 14,056	
plus 10% contingency	1,405.60	
	<hr/>	
	\$ 15,461.60	Total

HOTEL COSTS:

Rooms for 44 participants		
10 single rooms @ \$14.00 for 10 days	\$	1,400
17 double rooms @ \$17.00 for 10 days		2,890
	<hr/>	
	\$	4,290
plus 15% tax		643.50
	<hr/>	
	\$	4,933.50
		Total

Meals:

Breakfast for 44 @ \$2.00 for 10 days	\$	880	
Lunch for 44 @ \$2.00 for 10 days		880	
Dinner for 44 @ \$4.00 for 10 days		1,760	
Coffee three times a day for 10 days		100	
	<hr/>		
	\$	3,620	
plus 10% tax		362	
	<hr/>		
	\$	3,982	Total

Hotel Services:

\$15/ day for 10 days 150

TRANSLATION SERVICES:

\$ 1,000

Grand Total

\$ 25,527.10

CRS Contributions:

AIR TRAVEL:

from Guatemala (2 CRS - DPG at \$404) \$ 808

HOTEL COSTS:

Rooms for 2 participants (DPG) plus 3-4 secretaries
3 double rooms at \$17.00 for 10 days \$ 510
plus 15% tax 76.50

\$ 586.50

Meals:

Breakfast for 6 @ \$2.00 for 10 days \$ 120
Lunch for 6 @ \$2.00 for 10 days 120
Dinner for 6 @ \$4.00 for 10 days 240

\$ 480

plus 10% tax 48

\$ 528

RECEPTION:

\$ 600

CONFERENCE SALON:

750

TRANSPORT TO AND FROM AIRPORT:

200

Total \$3,472.50

Also: Secretarial services, materials, telephone, and other unforeseen expenses will be borne by CRS/Caritas.

DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

24

10/3/75
per

DEC 13 1974

Most Reverent Edward E. Swanstrom, D.D.
Executive Director
Catholic Relief Services
1011 First Avenue
New York, New York 10022

CERTIFIED A TRUE COPY THIS
3rd DAY OF Feb. 1975
BY E. J. Amis

Subject: Amendment No. 1, Grant AID/ta-G-1118
PIO/T No. 931-11-560-023-73-3158003

1/4/74

Dear Bishop Swanstrom:

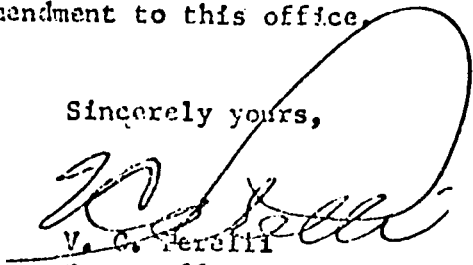
Pursuant to the Authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to the Catholic Relief Services (hereinafter referred to as "CRS" or "Grantee") the sum of \$53,446 to provide financial support for two additional workshops to be held under CRS auspices in West India and South America during calendar year 1975, as more fully described in the attached "Program Description". This addition increases the total Grant amount to \$83,446.

This Grant Amendment No. 1 is effective and obligation is made as of the date of this letter. This Grant Amendment shall apply to commitments made by the Grantee in furtherance of program objectives through
December 31, 1975. Prior to December 31, 1975. A.I.D. will give

This Grant is made to CRS on condition that the funds will be administered in accordance with the Attachment A to this Amendment entitled "Amended Program Description" and with the terms and conditions as set forth in the "Standard Provisions" and "Additional Provisions" agreed to by your organization in the original Grant, as amended by Attachment B hereto entitled "Amended Additional Provisions".

If you agree with the foregoing, please sign and return the original and six copies of this Grant Amendment to this office.

Sincerely yours,



V. C. Terrell
Grant Officer
Technical Assistance Branch
Central Operations Division
Office of Contract Management

Attachments:

- A. Amended Program Description
- B. Amended Additional Provisions

ACCEPTED:

CATHOLIC BELIEF SERVICES

By: Thomas S. Sullivan

Title: EXECUTIVE DIRECTOR

Date: JAN 6 1975

ATTACHMENT A
AMENDED PROGRAM DESCRIPTION

The Program Description is hereby amended to provide for two additional workshops similar to the one held in Manila, Philippines under the original Grant as follows:

1. The Grantee shall continue the worldwide personnel reorientation plan (which began with the two week workshop held in Manila, Philippines) and will conduct two additional workshops in calendar year 1975. These workshops shall be designed to provide a training opportunity which exposes CRS Field Program Directors, Assistant Program Directors and supervisors as well as key counterpart staff to nutrition planning techniques with adaptations to the needs of their particular region.
2. Based on its evaluation of the initial and second workshop, CRS will make any worthwhile modifications in the course material and methodology it deems appropriate. Essentially, CRS will adapt some of the course content from the A.I.D. sponsored MIT course on national nutrition planning, adding specific material based on conditions appropriate for CRS and the region in which the workshop is held.
3. A team approach will be used for the instruction, using CRS nutrition experts together with experts from other U. S. and overseas sources.
4. The participants will include CRS Program Directors, Assistant Program Directors, Nutrition Program Supervisors and Caritas Directors to the extent that spaces are available. The number of participants from CRS and Caritas will be limited to twenty-eight for Bombay, India and twenty-one for Lima, Peru with up to five additional spaces for Bombay and two additional spaces for Lima reserved for other voluntary agencies working in the same region. The Bombay workshop is planned

-2-

for a two-week period while the Lima meeting will be 10 days in duration.

5. AID funds are provided for the travel, per diem and supplemental expenses of the participants and for the teaching staff and consultant fees for non-CRS experts. CRS will undertake the preparatory work at headquarters with the support of their relevant field offices.

CRS will make available the necessary secretarial assistance for the workshops, will provide the meeting facility, the reproducing facilities and the visual aids and demonstration material.

6. The Bombay workshop will include participants from Morocco, Tunisia, Egypt, West Bank Jerusalem, East Bank Jordan, India, Yemen and Bangladesh. Invited to the Lima workshop will be Directors, Assistant Directors and nutritionists from Bolivia, Brazil, Chile, Ecuador, Paraguay and Peru.

7. CRS will evaluate the workshops to determine the appropriateness of the course content and level of participants for meeting the objectives of the program.

8. Reports. In addition to the reports required by the Standard Provisions and the Additional Provisions of this Grant, the Grantee shall submit:

a. Twenty five copies of the preliminary plan for each workshop with details regarding the course content, the nature of assistance contributions from other sources, the scheduled participants (name, position and background), any arrangements for sub-contracting and any other relevant information deemed appropriate.

Att: A, A-1, AID/ta-G-1118

b. Twenty five copies of a report, not later than two months after the close of each workshop, describing the accomplishments of the program up to that time and including an evaluation section. The evaluation section should stress appropriateness of the training, suggested modifications and describe a plan for following up on participants' use of the training.

9. The funds provided by this Grant shall be utilized to support the following specific costs. In no event may the Grantee exceed the total amount of this Grant, however, adjustment among the line items of this budget is unrestricted.

a. Bombay, India:

Travel	\$18,203
Per Diem	12,610
Consultant Fees	2,000
Workshop Materials	<u>1,150</u>
	\$33,963

b. Lima, Peru:

Travel	\$ 7,593
Per Diem	3,340
Consultant Fees	2,000
Workshop Materials	<u>1,050</u>
	\$19,483

DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20521

JUL 31 1975

04

KPA 9

Most Reverend Edward E. Swanstrom, D.D.
Catholic Relief Services
1011 First Avenue
New York, N. Y. 10022

Subject: Amendment No. 4 to
Grant No. AID/ta-G-1118

Dear Bishop Swanstrom:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development hereby revises the budget set forth in Amendment No. 3 to the following, in order that consultants can be utilized in support of the Dominican Republic scheduled workshop. The total Grant amount remains unchanged at \$115,678.

Travel	\$12,762
Subsistence	9,065
Consultants	2,700
Translation Services	<u>1,000</u>
	\$27,527

CERTIFIED A TRUE COPY THIS
25th DAY OF Aug. 15
BY R. A. Mundstaff

If you agree with the foregoing, please sign and return the original and six copies of this Grant Amendment to this office.

Sincerely yours,

S.A. Crabtree

S. A. Crabtree
Grant Officer (Acting)
Technical Assistance Branch
Central Operations Division
Office of Contract Management

ACCEPTED:
CATHOLIC RELIEF SERVICES

BY: *Robert H. Cherubini*

TITLE: Special Assistant

DATE: August 8, 1975

(7-71)
 DEPARTMENT OF STATE
 AGENCY FOR
 INTERNATIONAL DEVELOPMENT
 PIO/T PROJECT IMPLEMENTATION
 ORDER/TECHNICAL
 SERVICES

1. Cooperating Country
 Worldwide 3158005
 Page 1 of 5 Pages
 2. PIO/T No.
 931-11-560-023-73
 3. Original or
 Amendment No. _____
 4. Project/Activity No. and Title
 Nutrition Programming Capability - Volags
 (CRS)

5. Appropriation Symbol
 72-11X1023
 6.A. Allotment Symbol and Charge
 402-31-099-00-20-51
 6.B. Funds Allotted to:
 A.I.D./W Mission
 7. Obligation Status
 Administrative Reservation Implementing Document
 8. Funding Period (Mo., Day, Yr.)
 From 10/16/74 To 12/31/75
 9.A. Services to Start (Mo., Day, Yr.)
 Between 10/16/74 and 11/30/75
 9.B. Completion date of Services
 (Mo., Day, Yr.) 12/31/75
 10.A. Type of Action
 A.I.D. Contract Cooperating
 Country Contract Participating Agency
 Service Agreement Other AID Grant
 10.B. Authorized Agent
 AID/Washington

Estimated Financing		(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
\$1.00=					
11. Maximum A.I.D. Financing	A. Dollars		\$ 53,446		\$ 53,446
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

FUNDS RESERVED BY
 JLB
 9/16/77
 POSTED

3. Mission References
 14. Instructions to Authorized Agent
 (a) The purpose of this PIO/T is to amend AID Grant No. AID/TA-G-1118, (PIO/T #931-11-560-023-73-3148045) dated 6/12/74 in the amount of \$30,000 in order to provide funds for two additional workshops to be held under Catholic Relief Services (CRS) auspices in Bombay for the Region of North Africa, Near East and South Asia and in Lima for the Region of South America. The PROP covering this activity provides for three years of training activities to strengthen voluntary agency programming skills, FY '74 '76 incl. This grant may be considered for renewal for one additional beyond the present FY.
 (b) CRS Headquarters, located at 1011 1st Avenue, New York, 10022 N. Y.
 (Continued on page 3)

5. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.
 A. The specifications in the scope of work are technically adequate
 B. Funds for the services requested are available

TA/N: James Greene
 TA/PM: Evelyn McLeod
 The scope of work lies within the purview of the initiating and approved Agency Programs
 TA/N: Irwin Hornstein/James Greene
 TA/PM: Mary Mozynski
 TA/N: Amy Pound
 Amy Pound 9/4/74
 INFO:

For the cooperating country: The terms and conditions set forth herein are hereby agreed to
 17. For the Agency for International Development
 Signature: TA/PM: John Gunning
 Title: Chief Program Division
 18. Date of Signature

AID 1350-1X (9-73)	Cooperating Country World Wide	PIO/T No.	Page 2 of 5 Pages
PIO/T	Project Activity No. and Title Nutrition Programming Capability - Volags (CRS)		

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used To help upgrade voluntary agency capability in nutrition planning, project implementation and evaluation by training key voluntary agency and counterpart agency personnel.

B. Description

Continuing a worldwide personnel reorientation plan begun with a course funded from FY '74 monies, CRS will hold two other workshops in FY '75 (similar to the FY '74-funded ones in Manila, Philippines and Accra, Ghana) to take place in Bombay, late January 1975 for the Region of North Africa, Near East and South Asia and in Lima, Peru at a date not yet determined but early in CY 1975, for S. A. Two additional workshops are planned in FY '76 and will complete this agency-wide nutrition planning training and reorientation. At completion, CRS field program directors, assistant program directors and supervisors as well as key counterpart staff will have had a training opportunity exposing staff to nutrition planning techniques with adaptations to the needs of their particular region.

Based on its evaluation of the initial and second workshop, CRS will make any worthwhile modifications in the course material and methodology it deems appropriate. But essentially, the Agency will adapt some of (Continued on page 3)

C. Technicians

(1) (a) <u>Number</u>	(b) <u>Specialized Field</u>	(c) <u>Grade and or Salary</u>	(d) <u>Duration of Assignment (Man-Months)</u>
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SEE ATTACHED BUDGET

(2) Duty Post and Duration of Technicians' Services

N/A

(3) Language requirements

N/A

(4) Access to Classified Information

Not required.

(5) Dependents Will Will Not Be Permitted to Accompany Technician

D. Financing of Technical Services

(1) By AID - \$53,446

(2) By Cooperating Country -

CONTINUATION SHEET

FORM SYMBOL

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

TITLE OF FORM

Worksheet Issuan.

PAGE 3 OF 5 PAGES

1. Cooperating Country
Worldwide

2.a. Code No.

2.b. Effective Date

2.c. Original OR Amendment
No.

3. Project/Activity No. and Title
Nutrition Programming Capability - Volags (CRS)

Indicate block numbers.

Use this form to complete the information required in any block of a PIO or PA/PR form.

(b) Contd.

(Tele. 212-838-4700) will supervise and be in full charge of the program, and will negotiate and sign the grant.

(c) The grantee is a U.S. voluntary agency, registered with AID and further security and financial clearances are not required.

B. Continued

the course content from the AID-sponsored MIT course on national nutrition planning, adding specific material based on conditions particular to CRS and to the region in which the workshop is held.

A team approach will be used for the instruction, using CRS nutrition experts together with experts from other U.S. and overseas sources for which CRS may sub-contract.

The participants will include CRS program directors, assistant program directors, nutrition program supervisors and Caritas Directors to the extent that places are available. The number of participants from CRS and Caritas will be limited to 28 for Bombay and 21 for Lima with up to five additional places for Bombay and two additional places for Lima reserved for other voluntary agencies working in the same region. The Bombay workshop is planned for a two-weeks period while the Lima meeting will be 10 days in duration.

AID funds are requested for the travel, per diem and supplemental expenses of the participants and for the teaching staff and consultant fees for non-CRS experts. CRS will undertake the preparatory work at headquarters and with the support of their relevant field offices. CRS will make available the necessary secretarial assistance for the meetings, will provide the meeting facility, the reproducing facilities and the visual aids and demonstration material.

The Bombay meeting will include participants from Morocco, Tunisia, Egypt, West and East Bank, Jerusalem and Jordan, India, Yemen and Bangladesh. Invited to the Lima meeting will be directors and assistant directors and nutritionists from Bolivia, Brazil, Chile, Ecuador, Paraguay and Peru.

CRS will evaluate the workshops to determine the appropriateness of course content and level of participants for meeting the objectives of the program. TA/N will take part in this evaluation to the extent possible.

A more comprehensive evaluation, indicating the value of the training to the voluntary agency and impact in the LDCs in terms of more effective programs recognized by the governments will be envisaged as part of the third year activity.

AID 1350-1X 19-701	Cooperating Country Worldwide	PIO T No.	Page 4 of 5 Pages
PIO/T	Project Activity No. and Title Nutrition Programming Capability - Volags (CRS)		

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) Quantity (2) Description	(3) Estimated Cost	(4) Special Instructions
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NOT APPLICABLE

B. Financing of Equipment and Supplies

(1) By AID - \$

(2) By Cooperating Country -

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify):

Authorizations, arrangements, and payments for international travel and per diem must conform to stipulations prescribed in Standard Government Travel Regulations.

AID 1350-1X (9-70)	Cooperating Country Worldwide	PIO/T No.	Page 5 of 5 Pages
PIO/T	Project/Activity No. and Title Nutrition Programming Capability - Volags (CRS)		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

- (1) Financial reports as required by grant regulations, including contributions from other sources.
- (2) Preliminary plans, three weeks prior to the opening of the planned workshops with all available details on course content, identification of participants (names, Positions, backgrounds), arrangements for sub-contracting or other relevant information; and a final report not later than two months after the close of each workshop, describing the accomplishments of the program and including an evaluation section. The latter should stress appropriateness of the training, modifications and describe a plan for following up on participants' use of the training.
- (3) 25 copies of these reports will be submitted by the voluntary agency headquarters to TA/N, AID/Washington.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; if necessary cross reference Block 19.C(4) above.)

Office of Nutrition, Technical Assistance Bureau
James Green

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

CRS/New York will supervise this project, in close liaison with CRS/Bombay and CRS/Lima and TA/N, AID Washington.

B. Cooperating Country Liaison Official

CRS representatives in Bombay, India and Lima, Peru.

C. AID Liaison Officials

USAID Mission Directors in New Delhi and Lima or their designated representatives.

ILLUSTRATIVE BUDGET

BOMBAY (28 participants)

1. Participants

Estimated travel from Bangladesh, Yemen, Egypt, Jerusalem, Jordan, Pakistan, Tunisia and Morocco and within India 8,975

Per Diem, 28 participants x 15 days @ \$26 10,920

Educational material, and miscellaneous, 28 x \$50 1,150

2. Staff

CRS Regional Director, Rome, CRS Project Officer, Rome and CRS Regional Nutritionist, Rome, Nutritionist, CRS Headquarters NY to Bombay, travel to Bombay and per diem for 15 days @\$26 x three 7,074

3. Consultants

2 from U.S. (Berg, Pines, Levinson)

1 from India (no travel) or per diem

2 persons, travel and 10 days per diem @\$26 5,844

Total for Bombay Workshop 33,963.00

LIMA (21 participants)

1. Participants

Estimated travel from Bolivia, Brazil, Chile, Ecuador, Paraguay 5,689

Per diem, 21 participants x 10 days, @\$34 7,140

Educational material, and miscellaneous 21 x \$50 1,050

2. Staff

CRS Regional Director, CA Regional Nutrition Consultant, Guatemala, Director, Nutrition Office Headquarters and per diem, 10 days @\$34 for three persons 1,992

3. Consultants

1 from Boston (Scrimshaw) and 1 from Chile (Monckeberg) and 10 days per diem for 2 persons plus consultant fees 200 MD at 100 3,612

Total for Lima Workshop 19,483

Total for two Workshops

53,446

CATHOLIC RELIEF SERVICES

UNITED STATES CATHOLIC CONFERENCE

The Catholic Center

1011 First Avenue, New York, N.Y. 10022

Telephone: (212) 838-4700 • Cable: CATHWEL New York • Telexes: 224241 and 667207

Most Rev. Edward E. Swanstrom, D. D.
Executive Director

Rev. Msgr. Andrew P. Landl
Assistant Executive Director

Edward M. Kinney • James J. Norris
Assistants to the Executive Director

July 9, 1974

Dr. Martin J. Forman
Director, Office of Nutrition
Technical Assistance Bureau
Agency for International Development
Washington, D.C. 20523

Attention: Mrs. Joyce King

Dear Dr. Forman:

This is in reference to our letter of March 2, 1974 concerning plans for regional meetings in nutrition program planning.

The contract for the first of these meetings, to be held in Manila, Philippines, for the Region of East Asia and the Pacific is in hand and arrangements are being made for the holding of this meeting later this or early next year.

Tentative plans have also been worked out for a meeting to be held in Bombay for the Region of North Africa, Near East and South Asia. A copy of these plans are enclosed. It is anticipated that this meeting can take place in late January 1975.

Budgetary requirements for the meetings to be organized for South and Central America and for Africa South of the Sahara are also included. The content of these meetings will be similar to the ones planned for the Far East and for the Near East, with suitable adaptations to meet the particular needs of the respective region. An outline of the preliminary content of these meetings is attached.

As in the case with the meeting planned for the Far East, the participants in the other four regional meetings will include Program Directors, Assistant Program Directors, and Nutrition Program Supervisors to the extent that there are places available. In Latin America and also in India Caritas Directors should be given an opportunity to participate. The number of participants from CRS/Caritas at each one of the meetings would be limited to maximum 23 persons, with up to five additional places reserved for other voluntary agencies working in the same region.

The total cost of the regional meetings is estimated to be as follows:

North Africa - Near East Region	\$33,963.00
(planned for FY1975)	
South America	21,431.00
(planned for FY1975)	
Central America	17,164.00
(planned for FY1976)	
Africa South of Sahara	35,741.00
(planned for FY1976)	
For four regional meetings a total of:	<u>\$108,299.00</u>

I look forward to your suggestions and comments, and I thank you for your kind assistance.

Sincerely yours,

+ Edward E. Swanstrom

Edward E. Swanstrom
Titular Bishop of Arba
Executive Director

Proposal for Regional Meeting for South America

In Nutrition Program Planning.

Location: Lima, Peru

Time: 10 days

Participants: CRS and Caritas 19

Other Agencies 2

From CRS/ Caritas:

<u>Country</u>	<u>Function</u>	<u>Estimated Travel Cost</u>
<u>Bolivia</u>	Program Director	\$140.00
	Caritas Director	\$140.00
<u>Brazil</u>	Program Director	\$630.00
	Assistant Director	\$475.00
	Caritas Director	\$630.00
	Nutritionist	\$630.00
<u>Chile</u>	Program Director	\$232.00
	Caritas Director	\$232.00
	Nutritionist	\$232.00
<u>Ecuador</u>	Program Director	\$178.00
	Assistant Director	\$178.00
	Caritas Director	\$178.00
	Nutritionist	\$178.00
<u>Peru</u>	Program Director	
	Assistant Program Direc	
	Caritas Director	
	Nutritionist	
<u>Paraguay</u>	Program Director	\$318.00
	Caritas Director	<u>\$318.00</u>
	<u>19 participants CRS/ Caritas</u>	<u>\$4,589.00</u>

Participants Other Agencies - Estimated Travel Costs	<u>\$1200.00</u>
Travel Cost - Participants:	<u>5000.00</u>
<u>Per Diem</u> for 10 days for 2 participants @ \$34.00	<u>\$7100.00</u>

2. <u>Staff</u> : CRS Regional Director, New York - Lima .	665.00
C.A. Regional Nutrition Consultant, Guatemala - Lima	540.00
Director Nutrition Office, New York - Lima	665.00
<u>Per Diem</u> for 10 days @ \$34.00 x 3	1020.00
	<u>\$1990.00</u>

3. Special Consultants

MIT Dr. Scrimshaw (Incap - Guatemala) Boston - Lima	700.00
Dr. Monckeberg - Chile - Lima	232.00
<u>Per Diem</u> for 10 days @ \$34.00 x 2	680.00
Remuneration	2000.00
	<u>\$3612.00</u>

4. <u>Books and Related Expenses</u> 21 x \$50.00	<u>\$1050.00</u>
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Subtotal:	<u>\$19133.00</u>
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5. <u>Contingency</u>	10%	<u>1913.00</u>
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Grand Total:	<u>\$21431.00</u>
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Tentative Plans for Regional Nutrition Program Planning Meeting
to be held in Bombay, India, for North Africa, Middle East and
South Asia Region.

3. Preparation for Meeting

3.1. Collection of data

All prospective participants are requested to collect as much information as possible concerning the situation in their area of operation as it affects the nutritional status of the people.

1. Information re: total population, % under 5, infant mortality rate (up to 1 year), and mortality rate for children below the age of five years, with mention of source of information.
Prevalent childhood diseases and main causes of death.
Standards used in determining degrees of malnutrition, e.g. whether local standards as in the Philippines, Harvard standard, as commonly used in the world. (The targeted nutrition program will be described during the meeting.)
2. Data concerning food habits such as: the staple diet, distribution of food within the family, food taboos, religious restraints, main sources of calories, protein, iron, vitamin A, etc.
3. Data concerned with infant nutrition such as: length and extent of breast feeding -weaning patterns, weaning foods, food taboos affecting children, dietary habits of pregnant women and nursing mothers, supplementary feeding programs.
4. Data concerned with nutritional problems such as: deficiency diseases and their symptoms, main causes, percentage of persons in population with nutritional problem and age groups, etc.
5. Data concerned with food production such as: Main food crops, cash crops, size of land holdings devoted to both, main constraints on increased production, e.g. lack of fertilizers, water, seeds, pesticides, tools, training, resistance to change. Main food imports and significance, i.e. whether skim milk powder is enriched with Vitamin A, whether flour of low extraction rate is imported and if so whether it is enriched with vitamins, minerals, soy fortified, etc., whether rice is highly polished, parboiled, enriched. Main exports.

6. Data concerned with marketing facilities and distribution.
7. Information concerning existing institutions - Public - Private such as: Medical facilities, MCH Centers, hospitals, Agricultural extension schools, community development, etc. To what extent do the various agencies coordinate their work and collaborate towards the solving of nutrition related problems? In what way?
8. Government's role in nutrition policy and planning - Is there a plan? Ministries involved, etc.
9. Type of programs in operation such as: Government, Municipal, Provincial, UN Agencies, private agencies - local and international, etc.
10. What are your current plans? such as: goals for combatting malnutrition the target group you expect to reach and its characteristics - the number of beneficiaries to be moved from 1st, 2nd and 3rd degree of malnutrition to nearer normal, steps of activities to be taken, expenditures involved in carrying out each one of these steps, length of time required, main constraints. Optimum conditions to achieve success, conditions required for replaceability.
11. Steps taken to evaluate the program, by whom?
self evaluation
other CRS staff
AID
outside agencies

B. Educational Aids for display

All participants are encouraged to bring along for display at the meeting samples of

- i. Educational aids in the field of nutrition, health, hygiene, sanitation, agriculture, child care, etc., that are being used in their programs and/or available in their country of operation.
- ii. Slides, films, film strips, photographs, bulletins.
- iii. List of text books and other reference material available in CRS office, sub-offices, and at the various centers concerned with CRS sponsored programs.
- iv. Samples of forms, records, check lists, etc. being used in the nutrition program.

C. Topics for Presentation

To facilitate exchange of information, each program director or his designate is requested to prepare short statements regarding interesting projects in his or her country for presentation during the early part of the meeting. (each project - 30 minute limit for statement and discussion). In preparing these statements due consideration should be given to the cost involved and the various steps taken to reach the goal set for the projects and the results so far achieved. Mention should be made of optimum conditions to achieve success and what conditions are required for replaceability.

The following topics are suggested:

1. Morocco: How to carry out food distribution in a sanitary, orderly and efficient manner.
2. Morocco: The family approach towards improvement of health and nutrition.
3. Tunisia: School gardening project.
4. Tunisia: Literacy program and how to combine that with education in nutrition.
5. West Bank-Jerusalem: How to stimulate self help and community support for development projects.
6. West Bank-Jerusalem: Revolving loan fund - (rehabilitation projects)
7. East Bank-Jordan: Rabbit and goat raising as a source of protein and family income.
8. India: AEPPO - How it works, achievements.
9. India: Rodent control
10. India: Training of nutritionists
11. Yemen: Communal grain storage facilities
12. Bangladesh: Water resource development.
13. Presentations of other agencies.
14. "
15. "
16. "

B. Reading Material

All participants are recommended to read "The Nutrition Factor" by Alan Berg. If the book is not available locally, please so advise CRS/New York.

II. Staff responsible for arrangements

1. Preplanning Guide for Collection of data - Haglund CRS/New York
2. Mailing Guide to participants - CRS/NY
3. Physical arrangements for lodging, meeting place, excursions and field visits - CRS Program Director/Bombay and her staff
4. Technical apparatus to be used during meeting- Mr. McCann/CRS Rome
5. Collection of educational material from FAO - Mr. McCann/CRS Rome
6. Arrangements for AM and PM coffee breaks - CRS/Bombay Staff
7. Display of educational aids and text books. Blackboard and flannel graphs, etc. - CRS/India nutritionists
8. Purchase of selected nutrition texts and other educational material from USAID/Washington - Haglund CRS/New York
9. Hostesses during evening sessions - (Dr. Devadas) - CRS/India Nut. Miss Mehta
10. Arrangements for AID Consultant from the U.S.A. - CRS/New York - Haglund
11. Arrangements for AID Consultant from AID India (Jain) - Mr. Stritter
12. Arrangements for Dr. Devadas - CRS/India - Miss Mehta
13. Arrangements for UNICEF Rep. - Mr. Stritter
14. Arrangement for other agency participation - CRS/New York - Haglund with USAID/Wash. and CRS/Rome
15. Travel arrangements for participants - CRS/Rome

III. Tentative Schedule

<u>Day</u>	<u>Day</u>		<u>Responsibility</u>
<u>Day 1</u>	<u>Saturday</u>	Travel to Bombay	
		Intl. travel arrangements	CRS/Rome
		Travel arrangements within India	CRS/India
		Hotel and Meals	CRS/Bombay
		Reception /or on Sunday	"
<u>Day 2</u>	<u>Sunday</u>	Mass, Get-together (Reception)	CRS/Bombay
	1 hour	Introductions	Mons. Harnett
<u>Day 3</u>	<u>Monday</u>		
	1 hour	Aims and purpose of the meeting (Reasons for concern about nutrition)	Mons. Harnett Elsa Haglund
	2 hours	The importance of nutrition in national development, justification for investments in nutrition programs, to include: Rationale for investment; Target groups; Income distribution and other economic factors; Political considerations.	Darlene Ramage Elsa Haglund
	2 hours	Review of the present situation in the region as it affects nutrition	Darlene Ramage
	1-2 hours	Discussion	Chairman: Miss Mehta
	Evening:	Assemble material for display	India nutritionists
<u>Day 4</u>	<u>Tuesday</u>		
	2 hours	The magnitude and nature of the nutrition problem in the area, and their causes, to include: Assessment of nutritional status; Causality of malnutrition; Over view Economic Political	Mrs. Ramage or Consultant
		Discussion	Chairman: Mr. Eugent
	4 hours	Programs in operation - Presentation of selected topics by participants	
		Discussion leader:	Mrs. Ramage
	1½ - 2 hours Evening:	Film show (The Hungry Angel, AID Nutr. film UNICEF Nutr. film)	CRS/Bombay

Day 5 Wednesday

2 hours Establishing priorities and target groups Open
Discussion Chairman: Open

4 hours Cont. of presentation of topics by
participants Discussion leader: Mrs. Ramage

1½ - 2 hours Evening: Panel discussion: Coordination of CRS/
Open
CRS activities with counterparts

Day 6 Thursday

1/2 day Field trip to Mothercraft Center CRS/Bombay

2 hours Family life education, the fostering of
parental responsibility,
legislation to safeguard maternal and
child health

Discussion Chairman: Conchita Sanborn

Evening Group discussion

Leaders to be chosen by group

Day 7 Friday

3 hours Nutrition Program Planning: AID Consultant
Promoting Nutrition Planning

Discussion: AID Consultant
and
E. Haglund

2 hours Preparation of project proposals and
reports to funding agencies Jewel Slingerland
Funding of programs

Discussion leader: Mr. Sheehan

1 hour Group discussions: Ways and means of
making programs financially self supporting

1 - 2 hours Evening: Continuation of group discussions

Leaders to be chosen by groups

<u>Day 8</u>	<u>Saturday</u>	Exhibits of educational material.	CRS/India
		Individual consultations with staff.	Nutritionists
		Exchange of information among participants	
	Evening:	Invited guest speaker e.g. Dr. Devadas	
<u>Day 9</u>	<u>Sunday</u>	Mass. Excursion	CRS/Bombay
<u>Day 10</u>	<u>Monday</u>		
	3 hours	Nutrition Program Planning: The planning process	AID Consultant
		Discussion:	AID Consultant E. Haglund
	2 hours	Supervision of Programs	Mrs. Ramage
	Evening:	Reading, preparation for lectures	
<u>Day 11</u>	<u>Tuesday</u>		
	3 hours	Nutrition Program Planning: Formulation of objectives and tentative goals	AID Consultant
		Discussion:	Mr. Pines Mr. Bob Walsh Repr. of other Agency
	2 hours	Evaluation techniques - - - - -	Miss Mehta Repr. of other Agency than CRS
	Discussion leader:		
	Evening:	Individual work.	

Day 12 Wednesday

3 hours

Nutrition Program Planning:
Project hypotheses

AID Consultant

Discussion:

Repr. of other than
CRS

2 hours

Community involvement and organization

Open

Discussion leader:

Repr. of other than
CRS

Evening: Free

Day 13 Thursday

3 hours

Nutrition Program Planning:
Project selection and evaluation

AID Consultant

Discussion:

Repr. of other than
CRS Agency

2 hours

Leadership training

Mrs. Ramage

Discussion:

Mrs. Schmidt

Evening 1-2 hours

Integration of nutrition program
with health and agricultural developments.

Repr. of AFPRO

Discussion leader:

Mr. Stritter

Day 14 Friday

3 hours

Implementation of program plans
to include:

AID Consultant
Indian Nutrition

Different types of interventions
Intervention - selection and evaluation

Moderator:

Mons. Harnett

Summing up of meeting and

Mr. Stritter

Recommendations

Mrs. Ramage

Farewell

Mons. Harnett

Reception

CRS/Bombay

Day 15

Travel back home

7/3/74

Extra Activities: Record Keeping - Mr. McCann
Report writing - Jewel Sling
Formalizing programs - Ramage
Group discussions - Slinger
Ramage
McCann
other agency representatives
Rapporteur:
and CRS/Bombay.

7/8/74

EII/jm

Proposal For Regional Meeting for the North Africa, Near East and South Asia Region

Location: Bombay, India

1. Participants: CRS 23
Other agencies 5

From: CRS

<u>Country</u>	<u>Function</u>	<u>Estimated Travel Cost</u>
India (13)	Program Director, New Delhi	\$ 121.00
	Assistant Program Director, Bombay	-
	" " " Madras	115.00
	" " " Calcutta	165.00
	" " " Bangalore	93.00
	" " " Cochin	113.00
	Caritas Director, New Delhi	121.00
	Nutrition Supervisor, New Delhi	121.00
	" " " Bombay	-
	" " " Madras	115.00
	" " " Calcutta	165.00
	" " " Bangalore	93.00
	" " " Cochin	113.00
Bangladesh (1)	Program Director, or CORR Representative Dacca	160.00
Yemen (1)	Program Director	400.00
Egypt (1)	Program Director or Assistant	700.00
West Bank-Jerusalem (1)	Program Director	650.00
Jordan (1)	Program Director	650.00
Pakistan (1)	Program Director	120.00
Tunisia (1)	Program Director	860.00
Morocco (2)	Assistant Program Director	1050.00
	Nutrition Supervisor	1050.00

Participants from CRS = 23 \$6975.00

From Other Agencies

Within the region 5 Program Directors and/or Nutritionists est. \$2000.00
Total estimated travel cost: 3975.00

Per Diem for 15 days for 28 participants @ \$26.00 \$10920.00

2. Staff:

CRS Regional Director, Rome, Bombay	\$850.00
CRS Project Officer, Rome	850.00
CRS Regional Nutritionist, Rome, Bombay	850.00
CRS Project Officer, New York	1662.00
CRS Director of Nutrition Office, New York	1662.00
Per Diem for 15 days @ \$26.00 x 3	1170.00
	<u>8704.00</u>

3. Special Consultants

Dr. Alan Berg, Washington - Bombay, or Mr. J. Pines	1662.00
Dr. Levinson, MIT	1662.00
Dr. Jain, US/AID India	-
Per Diem 2 consultants for 10 days @ \$26.00	520.00
Remuneration, 2 consultants	2000.00
	<u>5844.00</u>

4. Educational Material

23 @ \$50.00	<u>1150.00</u>
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Total required for two weeks Seminar for the North Africa, Near
East Region

\$33963.00

EH/jm
7/8/74

~~SECRET~~ DD-AAL-481

04
Page No. 93100234
9310023-21

DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

JUN 21 1974

6P

Most Reverend Edward E. Swanstrom, D.D.
Executive Director
Catholic Relief Services
The Catholic Center
1011 First Avenue
New York, New York 10022

CERTIFIED A TRUE COPY THIS
29th DAY OF July 1974
BY E. L. Amis

Subject: Grant No. AID/ta-G-1130
PIO/T No. 931-11-560-023-
73-3148048
6/10/74

Dear Bishop Swanstrom:

Pursuant to the authority in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to the Catholic Relief Services (hereinafter referred to as "CRS" or "Grantee") the sum of twenty-one thousand three hundred eighty-seven dollars (\$21,387) to provide support for a two-week nutrition training seminar for twenty (20) preschool health and nutrition supervisors, as more fully described in the attachment to this Grant entitled "Program Description."

This Grant shall be effective on the date of this letter and shall be used to cover costs incurred in furtherance of activities hereunder for a period of four months thereafter.

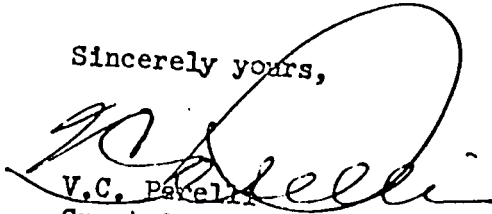
This Grant is made to CRS on condition that the funds will be administered in accordance with the Program Description as set forth in Attachment A entitled "Program Description," and Attachment B

entitled "Standard Provisions," which have been agreed to by your organization, and the "Payment Provisions" as set forth in Attachment C.

Please sign the Statement of Assurance of Compliance, enclosed herein, and the original and seven (7) copies of this letter to acknowledge your acceptance of the conditions under which these funds have been granted.

Please return the Statement of Assurance of Compliance and the original and six (6) copies of this Grant to the Office of Contract Management.

Sincerely yours,



V.C. Pavella
Grant Officer
Chief, TAB Branch
Central Operations Division
Office of Contract Management

Attachments:

- A - Program Description
- B - Standard Provisions
- C - Payment Provisions
- D - Statement of Assurance of Compliance

ACKNOWLEDGED BY:
CATHOLIC RELIEF SERVICES

BY: Andrew P. Sande

TITLE: Asst. Executive Director

DATE: July 9, 1974

PROGRAM DESCRIPTION

A. Specific Objectives

The specific objectives of this Grant are (1) to help upgrade voluntary agency capability in nutrition planning, project implementation, and evaluation by training key voluntary agency personnel responsible for nutrition programs and planning, (2) provide knowledge on current trends in nutrition programming for less developed countries, (3) enhance the successful implementation of CRS's system in harmony with A.I.D.'s nutrition strategy, (4) maximize the impact of limited resources for combatting malnutrition, (5) strengthen counterpart relationships with those concerned with improving the nutritional status of low-income groups in the less-developed countries, (6) provide an opportunity for personnel from voluntary agencies and country nationals to be trained in nutrition planning, and (7) stimulate greater assistance from CRS to governments for the formulation of national nutrition goals.

B. Program

Under the Grantee's supervision and with the assistance of regional advisors and special consultants, the Grantee will conduct a two-week nutrition training seminar for 20 preschool health and nutrition supervisors to be held in Accra, Ghana with possible subcontracting to the Massachusetts Institute of Technology for advisory services.

The course content will include all elements of national planning, such as the following:

1. Reasons for nutrition concern
2. Review of conditions of countries represented
3. Defining the problem
4. Identifying target groups
5. Possible solutions to problems (agricultural production, food improvement, environmental sanitation, interventions, integration of programs and consumer information)
6. Planning the development of educational programs
7. Deciding methods of education
8. Evaluating techniques
9. Reporting nutrition policies and plans
10. Exchange of information
11. Field trips

Grantee will be reimbursed for travel, per diem, books and related expenditures, staff and consultant fees for non-CRS experts. Grantee will undertake the preparatory work at headquarters and with the support of their field offices in Africa and south of Sahara. Grantee will make available secretarial assistance for the meeting, will provide the meeting facility, the reproducing equipment, and the visual aids and demonstration materials.

Reports - Grantee will submit the following reports to TA/M,
AID/Washington:

1. Financial Reports - The Grantee will submit financial reports, including contributions from other sources.
2. Preliminary Report - Three weeks prior to the opening of the planned seminar with all participants, Grantee will submit a preliminary plan which will include (1) names of all participants, their positions, and their backgrounds; (2) any arrangements for sub-contracting or other relevant information.
3. Final Report - Not later than two months after the close of seminar, Grantee will submit a final report, in twenty-five copies, describing the accomplishments of the program and including an evaluation section. This section should stress appropriateness of the training for future seminar programs, recommend modifications, and describe a plan for following up on participant's use of the training.

Copies of the above reports should be forwarded to:

Mr. Martin J. Forman
Director, Office of Nutrition
Technical Assistance Bureau
Agency for International Development
Washington, D.C. 20523

C. Budget

The funds provided by this Grant will support the following specific costs:

BUDGET

1. <u>Travel</u>	
Participants	\$ 7,850
Staff	2,840
Consultants	865
2. <u>Allowances (per diem)</u>	
Participants	6,000
Staff	1,200
Consultants	432
3. Consultant Fees	1,200
4. Books & Related Expenditures	<u>1,000</u>
TOTAL	\$21,387

In no event may the Grantee exceed the total amount of the Grant.
Adjustments among the line items of the budget are unrestricted.

AID 1250-1X
(7-71)

P/O/T

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

1. Cooperating Country
Worldwide 31-007
2. PIO/T No.
931-11-560-023-73
4. Project/Activity No. and Title
Nutrition Programming Capability-Volags (SCF/CDF)
Save the Children Federation/Community Development
Foundation

Page 1 9310023-22
3. Original or
Amendment No. 12P

DISTRIBUTION:

5. Appropriation Symbol
72-11X1023

6.A. Allotment Symbol and Charge
402-31-099-00-20-51

6.B. Funds Allotted to:
 A.I.D./W Mission

7. Obligation Status
 Administrative Reservation Implementing Document

6. Funding Period (Mo., Day, Yr.)
From 10/28/74 to 2/28/76

9.A. Services to Start (Mo., Day, Yr.)
Between 10/28/74 and 11/30/74

9.B. Completion date of Services
(Mo., Day, Yr.) 2/28/76

10.A. Type of Action
 A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other AID Grant

10.B. Authorized Agent

Estimated Financing		(1)	(2)	(3)	(4)
		Previous Total	Increase	Decrease	Total to Date
\$1.05=					
11. Maximum A.I.D. Financing	A. Dollars		\$28,300		\$28,300
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

Other grant

FUNDS RESERVED BY
POSTED 11/1/74

13. Mission
References

14. Instructions to Authorized Agent
This PIO/T is to fund an SCF/CDF effort to develop improved ways of using its resources to combat LDC malnutrition through local community action. The study will seek to identify desirable changes in SCF/CDF national, regional and field-level policies and programs for more effective collaboration with nutrition programs in the poor countries generally and particularly in Honduras. The methodology base SCF/CDF develops through this study also is intended to be useful to other U.S. voluntary agencies with similar LDC nutrition objectives.

15. Clearances - Show Office Symbol, Signature, and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate.
TA/N(DHEW): Andromache Sismanidis *AS*
TA/N: James Greene *JG*

B. Funds for this study are requested and available
TA/PM: E. McLeod *EM*
TA/PM: M. Mozynski *M. Mozynski*

C. The scope of work lies within the purview of the initiating and approved Agency Programs
TA/N: Irwin Hornstein *I. Hornstein*

D.
TA/DR: N. Parker *N. Parker*

E.
TA/N: Amy Pound *A. Pound*

F.

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

Signature and date:

Title:

17. For the Agency for International Development

Signature: TA/PM: John Gunning *J. Gunning*
Title: Chief, Program Division

18. Date of Signature
11-7

AID 1250-1X (5-70)	Cooperating Country Worldwide	PIO/T No.	Page 2 of 5 Pages
PIO/T	Project/Activity No. and Title NFC - Volags		

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used To bring about a more active and qualified participation by the PVOs in nutrition planning, programming, and implementation.

B. Description

Specifically, this project has two purposes: 1) to provide the base for a methodology for voluntary agencies to integrate development activities and add a nutrition component at the community level; and 2) to transform an emergency child feeding program in Honduras to a self sustaining development activity with emphasis on nutrition education of mothers and the production of food locally. Funds will cover the salary, travel and per diem of the principal investigator for a one-year period. It is expected that this person will be Ms. Phyllis Debyns (biographic profile included in attachments) who has worked part time with SCF/CDF and has attended the MIT course on national nutrition planning. Also consultant(s) with expertise in system analysis will be provided. The study will be carried out, both at Norwalk headquarters and in Honduras.

C. Technicians

(1) (a) Number	(b) Specialized Field	(c) Grade and/or Salary	(d) Duration of Assignment (Mon-Months)
(I) 1	Community Development	\$13,200 p/a	12 Months
(II) 1	Secretarial	3,500 p/a	Part time
(III) 1	Consultant (Systems Analysis)	100/day	40 Man days

(2) Duty Post and Duration of Technicians' Services

- (I) 50 days in Honduras
- (III) 40 days in Honduras

(3) Language requirement:

- (I) Spanish

(4) Access to Classified Information

Not required

(5) Dependents

Will

Will Not

Be Permitted to Accompany Technician

D. Financing of Technical Services

(1) By AID - \$ 28,300

(2) By Cooperating Country --

AID 1350-1X (9-70) PIO/T	Cooperating Country Worldwide	PIO/T No.	Page 3 of 5 Pages
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Project Activity No. and Title
Nutrition Programming Capability-Volags (SCF/CDF) Save the Children Federation/Community Development Foundation

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) Quantity (2) Description	(3) Estimated Cost	(4) Special Instructions
---------------------------------	--------------------	--------------------------

Not applicable

B. Financing of Equipment and Supplies
(1) By AID - \$

(2) By Cooperating Country -

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID, W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify): Authorizations, arrangements and payments for international travel and per diem must conform to stipulations prescribed in Standard Government Travel Regulations.

AID 1350-1X (9-70)	Cooperating Country Worldwide	PIO/T No.	Page 4 of 5 Pages
PIO/T	Project/Activity No. and Title Nutrition Programming Capability-Volags (SCF/CDF) Save the Children Federation/Community Development Foundation		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

- (1) Informal quarterly progress report in letter or memorandum form will be furnished to TA/N beginning three months after the grant has been signed.
- (2) SCF/CDF's "methodology" of approach will be prepared and submitted to TA/N prior to grant signature.
- (3) A final report in 25 copies will be furnished to TA/N within three months of completion of the project.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; If necessary cross reference Block 19.C(4) above.)

Andromache Sismanidis
Office of Nutrition
Technical Assistance

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities SCF/CDF Headquarters Norwalk, Connecticut will be in full charge of the project.

B. Cooperating Country Liaison Official SCF/CDF Office Tegucigalpa, Honduras

C. AID Liaison Officials USAID/Honduras Director, or his designated representative.

CONTINUATION SHEET

FORM SYMBOL

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

TITLE OF FORM

<input checked="" type="checkbox"/> Worksheet	<input type="checkbox"/> Issuance	PAGE <u>5</u> OF <u>5</u> PAGES
1. Cooperating Country Worldwide		2.a. Code No.
2.b. Effective Date		2.c. <input checked="" type="checkbox"/> Original OR Amendment No: _____
3. Project/Activity No. and Title		

Indicate block numbers.

Use this form to complete the information required in any block of a PIO or PA/PR form.

14. (b)

will act as joint recipients of this grant. Mr. David L. Guyer will sign as Executive Director for both agencies and negotiate with AID. The office is located at Boston Post Road, Norwalk, Connecticut 06852 and the telephone number is 203-847-4524.

(c) The grantee is a registered voluntary agency, and no further financial or security clearances are required.

ILLUSTRATIVE BUDGET

I. Salaries

12 mos. Principal Investigator	\$ 13,200
Part-time Secretary	3,500
Fringe Benefits	3,000

Total	<u>19,700</u>
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II. Consultants Fees

40 Man Days @ \$100.00	4,000
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III. Travel and Per Diem

Principal Investigator

-2 Trips Norwalk - Honduras	800
-1 Trip Norwalk - MIT	300
50 days Honduras @ 30	1,500

Total	<u>2,600</u>
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IV. Report and Miscellaneous

Total	2,000
	<u>\$28,300</u>

WORK PLAN

PHASE I:

Introduce nutrition component to SCF/CDF community and measure the response in terms of interest shown.

A. Make a presentation to SCF/CDF Staff describing the M.I.T. Workshop Experience and how it relates to current program direction including:

- 1) suggestions for possible program additions;
- 2) a discussion of world hunger and the role of the Volags in helping solve the problem; and,
- 3) the use of the UNICEF Movie "Hungry Angels" and segments of the NBC "Hunger Crisis" video tape.

B. Discuss with the Executive Director the possibility of making a similar presentation to the Board of Directors to elicit high level support and enthusiasm for this new direction.

C. Discuss with Executive Staff the involvement of the Home Office Operations Staff in launching a special mailing to the donor file re: world hunger and SCF's potential role.

D. Incorporate the nutrition component into the SCF/CDF Guidelines.

E. Pursue the development of a nutrition library to give a full range of information on the topic of nutrition and keep up to date on all developments within the nutrition community by receiving timely periodicals.

F. Examine SCF/CDF's existing field operations with emphasis on the Latin American Programs.

1. Draft a letter to all Latin American Field Offices including the following items:

a) introduction of new position of Nutrition Coordinator at home office;

b) explanation of AID's current thrust to upgrade nutrition programming skills of the Volags;

c) summary of the MIT Workshop Experience, describing multi sectoral analysis;

d) statement of rationale for incorporating nutrition component into our existing programs, emphasizing nutritional needs of the 1-4 year old child;

e) establish the need for a method of obtaining base line data; and

f) including a questionnaire*designed to familiarize the Nutrition Coordinator with Field Office Personnel.

1. Solicit requests for suggestions on nutrition programming in specific areas.

2. Request information on existing nutrition deficiencies in specific areas.

3. Clarify present field office capability in the area of data reporting.

* See attached questionnaire

PHASE II

Locate, examine and establish a broad data base which will dictate future programming direction.

A. Determine through secondary sources what self help efforts can effectively support a national nutrition program.

1) Read Presidential 5 Year plan extracting the nutrition goals mentioned therein.

2) Study the nature of the nutrition problem through other secondary sources such as the INCAP Study, and "Recomendaciones dieteticas diarias para Centro America y Panama" by M. R. Menchú.

3) In consultation with Jim Levinson draft a series of key questions, the answers to which would constitute the substance of the fact-finding trip to Honduras.

B. Visit Honduras. Determine through primary sources what self help efforts can effectively support a national nutrition program.

1) Define specific national goals by making personal contacts with professionals located in Honduras.

--contact with AID Mission

--Consejo Nacional de Nutricion, Giovanni Argenal

--Ministry of Health, INCAP Advisor, Lic. Maria Therese Menchú

--Junta Nacional de Bienestar Social, Dr. Edgar Jacome

2) Arrange through Mary Ann Anderson, the CARE Nutritionist in New York to meet with Honduras CARE Nutritionist.

3) Make arrangements with Dr. Frances Rothert of CARITZ to accompany me on a consultation basis to visit the project area.

4) Contact Universidad Autonoma for any current studies in nutrition.

5) Contact BID for information on nutrition activity.

PHASE III

A. Evaluate results of the field study to define the existing needs. Once the needs have been defined, determine how best, SCF/CDF can initiate a nutrition-related component aimed at meeting the existing needs.

B. Determine whether the current programs are flexible enough to be modified to incorporate the changes needed.

C. From the results of the field study, ferret out constants that are applicable to any village level intervention.

D. These constants should help in the development of a methodology which would be used as a starting point in SCF/CDF's integrated development programs operating in 14 other countries.

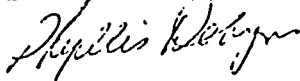
Inter-Office Communication

To: All Latin American Programs

Date: August 15, 1974

From: Phyllis Dobyms

Subject: NUTRITION COORDINATOR



Note: Translated into Spanish and sent to
all Latin American Field Offices

As part of SCF's attempt to broaden our expertise in the field of community development we have taken on an additional dimension which includes a resident nutrition coordinator at home office.

You may already be aware of the recent thrust made by AID to upgrade the nutrition programming skills of the voluntary agencies. In that connection AID recently sponsored a workshop in National Nutrition Planning at the Massachusetts Institute of Technology and I was fortunate enough to be selected as the SCF participant.

The Workshop was an intensive and stimulating experience and reinforced my rationale for a nutrition component at SCF. The Program at MIT approached nutrition planning from a multi sectoral point of view. Essentially, a nutrition problem may be a result of a deficiency in one or more of the following areas: agriculture, health, economics, distribution or planning. Hence an effective Nutrition Planner must consider all of these aspects in examining the problems related to nutrition.

At the direction of AID and the approval of David Guyer I have since assumed the role of Nutrition Coordinator for SCF/CDF and have singled out Latin American Programs as the area in which to introduce a more intensive application of nutrition programming. Enclosed is a proposal I have submitted to AID which would fund the development of nutrition programming for SCF/CDF. //The program in Honduras would be the field operation used for the prototype.//

Marion Ritchey our Latin American Director has informed me that several of our impact programs already have nutrition related activities, small family gardens, poultry raising and potable water. Therefore, in an attempt to develop our nutrition programming capability I will need input from the field and in particular, your own observations and comments on how you think we should approach nutrition programming based on your own experiences. I will need from you information about the programs you already have going. I am attaching several questions which I would appreciate your taking the time to answer, and also, any other other additional comments you might want to add would be greatly appreciated.

PD/bb

CC: D. Guyer. M. Erarey. P.

LATIN AMERICAN PROGRAMS

- 1) How do you identify a nutrition deficiency in your area?
 - a) personal observation
 - b) medical diagnosis
 - c) opinion of local committee
 - d) other

- 2) Once you have identified a nutrition deficiency how do you determine the root causes of the problem?

- 3) How do you decide what means would be most appropriate to deal with the deficiency?

- 4) Can you refer me to any studies or surveys on nutrition that have been made by your Government, National University or other International Organizations?
 - a) Specifically in the areas in which SCF is working.
 - b) The country as a whole.

- 5) Would you and your staff be willing to help in gathering base line data on nutritional status?

- 6) Have any of your field coordinators or committee members been trained in the field of nutrition and would you be interested in a Regional Training Session in Nutrition?

10 1350-1X
47571...

PIO/T

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

1. Cooperating Country
TA Program
2. PIO/T No. 431-0023
3. Original or
Appendment No. 23
4. ... and Title 931-11-560-023
Nutrition Programming Capability (PVOs) - Sub-
project #11 Save The Children/Community Dev.
Fol

DISTRIBUTION

5. Appropriation Symbol
72-11X1023
6.A. Allotment Symbol and Charge
402-31-099-00-20-11
6.B. Funds Allotted to:
 A.I.D. Mission
7. Obligation Status
 Administrative Reservation Implementing Document
8. Funding Period (Mo., Day, Yr.)
From 11/10/76 To 11/10/79
9.A. Services to Start (Mo., Day, Yr.)
Between 11/10/76 and 12/1/76
9.B. Completion date of Services
11/10/79
10.A. Type of Action
 A.I.D. Contract Cooperating
Country Contract Participating Agency
Service Agreement Other Grant
10.B. Authorized Agent
AID/H

Estimated Financing		(1)	(2)	(3)	(4)
\$1,000=		Previous Total	Increase	Decrease	Total to Date
11. Maximum A.I.D. Financing	A. Dollars	.	\$324,745		\$324,745
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

Amend grant 11/19/76

Mission
References

14. Instructions to Authorized Agent

This PIO/T authorizes a grant in the amount of \$324,745 to Save the
Children/Community Development Foundation to carry out a program as
more fully described in the grantee's proposal and the addendum
attached.

Clearances -- Show Office Symbol, Signature and Date for all necessary Clearances.

The specifications in the scope of work are technically adequate
TA/N: Carol Adelman 10/10/76

B. Funds for the services requested are available
TA/PPU: Mary Mozvaski 11/10/76

The scope of work lies within the purview of the initiating and
approved Agency Programs
TA/N: F. James Levinson 11/10/76

D.
TA/PPU: Evelyn McLeod 11/10/76

TA/N: Carr Finley 11/10/76

For the cooperating country: The terms and conditions set forth herein are hereby agreed to

Signature and date:
at:

17. For the Agency for International Development

Signature: [Signature]
Title: Chief Program Division, TA/PPU

18. Date of Signature
11/10/76

1 J50-1X (9-70)	Cooperating Country TA Bureau	PIO/r No. 931-11-560-023	Page 2 of 5 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability (PVOs) - Subproject #11 Save The Children/ Community Development Foundation		

SCOPE OF WORK

Scope of Technical Services

A. Objective for which the Technical Services are to be Used

See attached proposal

B. Description

C. Technicians

(1) (a) Number	(b) Specialized Field	(c) Grade and/or Salary	(d) Duration of Assignment (Man-Months)
N.A.			

(2) Duty Post and Duration of Technicians' Services

N. A.

(3) Language requirements

N. A.

(4) Access to Classified Information

N. A.

(5) Dependents Will Will Not Be Permitted to Accompany Technician

N. A.

Financing of Technical Services

(1) By AID - See budget schedule attached proposal

(2) By Cooperating Country -

350-1X 701	Cooperating Country TA Bureau	PIO/T No. 931-11-560-023	Page 3 of 5 Pages
J/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability (PVOs) - Subproject #11 Save The Children/ Community Development Foundation		

Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier these services)

<u>(1) Quantity</u>	<u>(2) Description</u>	<u>(3) Estimated Cost</u>	<u>(4) Special Instructions</u>
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See budget schedule attached proposal

B. Financing of Equipment and Supplies

(1) By AID - 5

(2) By Cooperating Country

Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify): 1. Authorizations, arrangements, and payments for international travel and per diem must conform to stipulations prescribed in Standard Government Travel Regulations.

Prior to making any visits to the LDCs, the grantee will review his plans jointly with TA/N and obtain project monitor's approval. While in the LDC, he will make himself available for initial briefing by the AID Mission and will keep Mission personnel informed as his work proceeds. Grantee will make his own appointments and logistic arrangements directly unless AID directs otherwise. The project monitor will obtain any necessary and internal official AID clearances.

WD 1150-12 (9-73)	Cooperating Country TA Bureau	PIO, T No. 931-11-560-023	Page 4 of 5 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability (PVOs) - Subproject #11 Save The Children/ Community Development Foundation		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

1. SCF/CDF will submit to TA/N semiannual and annual progress reports which will include countries and villages selected for in-depth evaluation, progress of the evaluation design team, and progress towards implementing and evaluating the selected project sites.
2. SCF/CDF will submit to TA/N 5 copies of the evaluation design after it is completed.
3. After approximately 18 to 24 months of project activity, SCF/CDF will submit to TA/N 20 copies of an interim report of the results of the methodology with respect to effects on health/nutritional status, specific interventions and achievement of village level organization and training under the methodology.
4. A final report will be submitted to TA/N at the end of project activities which will include summary of the methodology, results of the evaluation conducted in different country settings, specific reports on results of different village level training packages tested and the results of alternative means of identifying children at risk and ways of improving their nutritional status. (100 copies of final report to be submitted to TA/N)

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency, if necessary cross reference Block 19.C(4) above.)

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

N. A.

B. Cooperating Country Liaison Official

N. A.

C. AID Liaison Officials

TA/N, Carol Adelman

CONTINUATION SHEET

FORM SYMBOL

DEPARTMENT OF STATE
 AGENCY FOR
 INTERNATIONAL DEVELOPMENT

TITLE OF FORM



PAGE 5 OF 5 PAGES

1. Cooperating County
TAB

2.a. Code No.

2.b. Effective Date

2.c. Original OR Amendment No.

3. Project/Activity No. and Title
Nutrition Programming Capability (PVOs) - Su
project #11 Save The Children/Community Dev.
Foundation

Indicate block numbers.

Use this form to complete the information required in any block of a PIO or PA/PR form.

22

Reports by Contractor or Participating Agency (cont'd from page 4)

5. Three Copies of a trip report should be submitted to TA/N in which the work performed in Guatemala is described and recommendations for future actions presented.

Grantee shall submit three copies of all reports listed as being a product of the grant (administrative, progress, final and technical reports containing FND findings) to the Documentation Coordinator, TA/PPU/EUI, Technical Assistance Agency for International Development, Washington, D. C. 20523, or his designee. Such reports shall include a title page showing the title of the report, project title as set forth in this grant and the grant number. One copy of each report shall be clearly typed or printed on white paper so that it may be photographed to produce a microfilm master. Technical reports shall be accompanied by an author-prepared abstract.

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

1. Cooperating Country
Worldwide 308017

2. PIO/T No.
931-11-560-023-75

3. Original of Amendment No. **9310024**

4. Project/Activity No. and Title
Nutrition Programming Capability Voluntary Agencies (PROVs) Subproject #6-American School Food Service Association

Page 1 of 5 Pages

10-AAC-401

26P

010

PIO/T

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

DISTRIBUTION

5. Appropriation Symbol
72-11x1023

6.A. Allotment Symbol and Charge
402-31-099-00-20-6/

6.B. Funds Allotted to:
 A.I.D./W Mission

7. Obligation Status
 Administrative Reservation Implementing Document

8. Funding Period (Mo., Day, Yr.)
From 11/20/75 to 12/31/76

9.A. Services to Start (Mo., Day, Yr.)
Between 11/20/75 and 12/31/75

9.B. Completion date of Services (Mo., Day, Yr.)
12/31/76

10.A. Type of Action
 A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other Grant

10.B. Authorized Agent
AID/W

Estimated Financing		(1)	(2)	(3)	(4)
		Previous Total	Increase	Decrease	Total to Date
11. Maximum A.I.D. Financing	A. Dollars		\$ 37,440		\$37,440
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

13. Mission References

14. Instructions to Authorized Agent

This PIO/T authorizes a grant in the amount of \$37,440 to the American School Food Service Association to carry out a program as more fully described in the grantee's proposal dated October 29, 1975, attached.

M. J. Telford
11/14/75

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances:

A. The specifications in the scope of work are technically adequate
TA/N: Carol Adelman 11/4/75

B. Funds for the services requested are available
TA/PPU: Mary Moynihan 11/4

C. The scope of work lies within the review of the initiating and approved Agency Program
TA/N: Martin J. Forman 11/4/75

D. TA/PPU: Evelyn C. McLeod

E. TA/N: Amy Pound 11/4/75

F.

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

Signature and date:

17. For the Agency for International Development
Signature: *[Signature]*
Title: Chief, Program Division, TA/PPU

18. Date of Signature
11/14/75

PIOT

Project Activity No. and Title
**Nutrition Programming Capability Voluntary Agencies (PROVs) subproject #6-
American School Food Service Association**

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used

See proposal attached

B. Description

C. Technicians

<u>(1) (a) Number</u>	<u>(b) Specialized Field</u>	<u>(c) Grade and/or Salary</u>	<u>(d) Duration of Assignment (Mon./Months)</u>
-----------------------	------------------------------	--------------------------------	---

N. A.

(2) Duty Post and Duration of Technicians' Services

N. A.

(3) Language requirements

N. A.

(4) Access to Classified Information

N. A.

(5) Dependents Will Will Not **Be Permitted to Accompany Technician**

N. A.

D. Financing of Technical Services

See budget schedule in attached proposal

(1) By AID - \$

(2) By Cooperating Country -

AID 1350-1X (9-70)	Cooperating Country Worldwide	PIO/T No. 931-11-550-023	Page 3 of 5 Pages
PIO/T	Project Activity No. and Title Nutrition Program Nutrition Capability Voluntary Agencies (PCVAs) subproject #6- American School Food Service Association		

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) <u>Quantity</u> (2) <u>Description</u>	(3) <u>Estimated Cost</u>	(4) <u>Special Instructions</u>
---	-------------------------------	---------------------------------

See budget schedule in attached proposal

B. Financing of Equipment and Supplies
(1) By AID - \$

(2) By Cooperating Country -

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA Implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify):

AID 1350-1X 49-701	Cooperating Country Worldwide	PIO/T No. 931-11-560-023	Page 4 of 5 Pages
PIO/T	Project Activity No. and Title Nutrition Programming Capability Voluntary Agencies (PNCAs) subproject #6- American School Food Service Association		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

Reports

1. Within 4 months after the workshop, ASFSA will submit 50 copies of the final workshop report to A.I.D., TA/N.
2. Copies of specific country reports presented at the workshop will be made available to A.I.D., TA/N upon request.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; if necessary cross reference Block 19.C(4) above.)

See attached project proposal

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

N. A.

B. Cooperating Country Liaison Official

N. A.

C. AID Liaison Officials

TA/N: Carol Adelman

PIO/T

Project Activity No. and Title
Nutrition Programming Capability Voluntary Agencies (PROVs) subproject #6-
American School Food Service Association

LOGISTIC SUPPORT

25. Provisions for Logistic Support	In Kind Supplied By		From Local Currency Supplied By	
	AID	Cooperating Country	AID	Cooperating Country
A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments")				
(1) Office Space				
(2) Office Equipment				
(3) Housing and Utilities				
(4) Furniture				
(5) Household Equipment (Stoves, Refrig., etc.)				
(6) Transportation in Cooperating Country				
(7) Interpreter Services				
Other: (Specify)				
(8)				
(9)				
(10)				
(11)				
(12)				
(13)				
(14)				
(15)				

B. Additional Facilities Available From Other Sources

N. A.

C. Comments

N. A.

06

~~John~~ ~~Woolly~~ FILE ✓

EXPERTISE
AM...

P.L. Social Admin

PLEASE
LIST
methods

P. 8 - G... WIFE

Oct. 30, 1975

TO: Participants

FROM: Carol Adelman TA/N

SUBJECT: Review Meeting - Improving Nutrition and Nutrition Education Through School Feeding

TA/NUTRITION

Attached is the PVO PROP which will be reviewed Monday November 3, 1975 at 10:00 A.M. in The Conference Room 507 in SA-2.

I will expect to see you there per our discussion. If you cannot attend please send a representative with your comments or simply telephone them to me.

1. changes in logical framework
2. deletion of phases on p. 8.

JM 11/3/75

PROJECT 931-11-560-023

Nutrition Programming Capability-
Voluntary Agencies (PVOs)

Subproject Number 65

Title: Improving Nutrition and Nutrition
Education Through School Feeding

Grantee: American School Food Service
Association

Amount: \$37,440

Approved: S

Martin J. Forman
Director, TA/N

Date

11/4/75

Authorized: _____

Carl Fritz
Director, TA/PPU

Date

11/14/75

PROJECT TITLE: Improving Nutrition and Nutrition Education
Through School Feeding

Project No. 931-11-560-023 Subproject No. 5
Submission Date: October 29, 1975

INTRODUCTION

Child Feeding programs are concerned with responding to the serious worldwide problem of malnutrition are aimed more and more at affecting the poorest majority in developing countries. Most programs in developing countries were begun or expanded with the assistance of surplus foods donated by developed countries. Surplus farm production can no longer be consistently relied upon as a source of free or low cost foods and development funds are increasingly being channeled to those projects where impact on malnutrition in the most vulnerable groups can be measured. Donors and development experts are therefore taking a closer look at school feeding programs in terms of their costs and benefits. Additionally, attempts are being made to optimize the impact of child feeding programs by using them to help educate children and their parents in better food behavior to upgrade the nutritive quality of the diet, and in other ways.

This project will organize a workshop which will bring together directors of school feeding programs from a number of countries to review and compare current measures used to combat malnutrition through school food service programs and to recommend program adaptations for international implementation.

The workshop will review the school feeding programs of the countries represented and consider potential new methods which may be incorporated into them. Country representatives will outline the criteria and procedures used in selecting the participants in school food service programs; the goals and criteria in menu determination; the nutrition education activities of the school and community, with an assessment of their effects; and the selection, training, professional status and support of school food service personnel including school nutrition educators. Evaluation procedures and results will also be analyzed by the workshop participants. The workshop will attempt to determine the best methods for incorporating nutrition goals into child feeding programs.

The American School Food Service Association will carry out this project and has designated the Food Institute, East-West Center,

to coordinate the workshop with cooperation from the Office of Nutrition, AID/Washington. The workshop will take place at the Food Institute, East-West Center, Honolulu, Hawaii, July 28-30, 1976. Participants will include key child food service specialists from Japan, Korea, Taiwan, Hong Kong, Philippines, Indonesia, Thailand, Malaysia, Singapore, Fiji, Independent Samoa, New Zealand, and Australia. Participants will also include representatives from local community and related agencies and the American School Food Service Association Executive Board plus three other representatives designated by ASFSA. The East-West Center faculty will structure program content, develop a pre-workshop country questionnaire to be sent to all international participants and tabulate results. In addition, the ASFSA Director will visit personnel of each participating country to secure their program input and to help organize the country arrangements. Although a draft program agenda (Attachment A) is attached, this may be modified depending on information collected from the country questionnaires which will be sent out in advance of the workshop (Attachment B) and this program planning trip. The International participants will also be invited to attend the annual convention of the American School Food Service Association to be held August 1-5, 1976 immediately following the workshop. After the workshop, the East-West Center and the ASFSA will submit a joint report to A.I.D. on the proceedings of the workshop including specific recommendations for future program action by AID and other donors. ASFSA requests grant support from A.I.D. totaling \$37,440.00. This grant will provide funding for LDC participants travel and per diem, 50 percent of ASFSA Executive Director's pre-workshop project design travel and per diem costs, and the East-West Center program requirements and administrative expenses. As a subproject under the Nutrition Programming Capability Project (Private Voluntary Organizations), the proposal comes under KPA # 9 which seeks to develop and promote programs to reduce malnutrition among the nutritionally most vulnerable groups. The workshop funded under this project will analyze and make recommendations on how to better reach the nutritionally most vulnerable groups through school feeding programs.

Project Goal

1. Goal Statement

To help make better use of school feeding programs to stimulate better nutrition in families and communities of developing countries.

2. Measure of Goal Achievement

a. Changes in present school feeding programs in accordance with recommendations of workshop:

b. Changes in AID programming in accordance with workshop recommendations.

3. Assumptions

a. School feeding programs are feasible institutions through which to affect nutritional status of families and communities.

b. Funding will be available at local, national or other donor levels to implement new or expanded school feeding programs which will affect families and communities.

c. National Government and private support of school feeding programs will continue.

d. Planners and administrators of school feeding programs will be receptive to new or adapted approaches and evaluation of ongoing programs.

Project Purpose

1. Purpose Statement

To conduct an international workshop which will review present school feeding programs with respect to their impact on reducing malnutrition and make recommendations for program improvements or adaptations which can be undertaken to better impact on malnutrition.

2. Conditions Expected at End of Project

a. Identification of constraints and advantages in using school feeding programs to improve nutritional status.

b. Recommendations for improving or adapting school feeding programs, required research and methodologies for more effective school feeding programs and identification of follow-up actions as necessary.

c. LDC governments, A.I.D., East-West Center and ASFSA will have guidance as to what respective actions each can take in order to better affect nutritional status through school feeding programs.

d. Development of inter-country communication and sharing of experiences and knowledge in field of child feeding.

3. Assumptions

a. Sufficient data on the effects of school feeding programs on malnutrition exist to generally identify constraints and make recommendations for improving programs.

b. Similarities in school feeding programs exist to the degree that such sharing of experience and skills between U.S. expertise in school feeding and representatives of international feeding programs will prove beneficial.

Project Outputs

1. Outputs

a. Individual country reports and assessments of school feeding programs.

b. Recommendations for program improvements and adaptations.

2. Output Indicators

a. Published reports and proceedings of conference

3. Assumptions

a. Seminar participants will be able to provide sufficient detailed summary information on school feeding programs and related initiatives in his or her country.

b. The Food Institute, East-West Center has institutional capability to effectively organize and conduct the workshop.

Project Inputs

1. Inputs

A.I.D.: Funding for travel and per diem of international seminar participants and other costs.

ASFSA: Administrative and support services.

East-West Center: Seminar logistic support, program development efforts, and staff inputs to develop and conduct program.

2. Assumptions

a. That A.I.D. funding will be available.

b. That ASFSA and East-West Center staff and facilities for organizing conference will be available.

3. Budget Schedule

<u>Items and description</u>	<u>Amount</u>
a. <u>Air travel</u>	
Australia (self-supported) 2 participants	\$ --
Fiji @ \$954 (1)	\$ 954.
Hong Kong @ \$1,108 (2)	2,216.
Indonesia @ \$1,387 (2)	2,756.
Japan (self-supported) (2)	--
Korea @ \$990 (2)	1,980.
Malaysia @ \$1,288 (2)	2,576
New Zealand (self-supported) (2)	--
Philippines @ \$986 (2)	1,972
Republic of China @ \$986 (2)	1,972
Singapore @ \$1,288 (2)	2,576
Thailand @ \$1,276 (2)	2,552
United States (self-supported) (24)	--
Independent Samoa @ \$439 (1)	439
ASFSA Executive Director @ \$2,025 x 50%	1,013
Sub-Total	\$21,006
Est. 10% fare rise	2,101
Total air fares	\$23,107
b. <u>Per Diem</u>	
24 participants x 11 days @ \$33.	\$ 8,712
ASFSA Executive Director x 45 days @ \$33 x 50% (\$1,485)	\$ 743
c. <u>Local Transportation</u>	
To and from airport	
Est. 26 one-way trips @ \$9	\$234
Transfer from E-W Center to hotel/bus	50
Total	\$ 234

	<u>Items and description</u>	<u>Amount</u>
d.	<u>Communication</u>	
	Cables: est. 65 @ \$7	\$ 455
	Postal distribution of documents	
	Est. 24 Asia/Oceania participants @ \$3	72
	24 U.S. Participants @\$1	24
	Postal distribution of report (as above)	96
	Postage for initial contact and invitation	
	72 Asia/Oceania Participants @.50	36
	72 U.S. participants @.25	18
	Total	\$ 701
e.	<u>Medical and Accident Insurance</u>	
	24 Asia/Oceania participants @\$16	\$ 384
f.	<u>Printing and Publication</u>	
	Xeroxing 35 country reports x 5 pages each @\$.05	9
	Editing & duplicating Seminar Report 600 copies @\$2	1,200
	Designing and printing 2 seminar invitations/100 each	300
	Total	\$1,509
g.	<u>Participant Supplies & Materials</u>	
	48 participants @ \$4	192
h.	<u>Typing Services</u>	
	3 typists x 5 days x 8 hours @\$2.60	312
	1 typist x 10 days (ASFSA) x 8 hours @ \$3.75	300
	Total	612
i.	<u>Orientation</u>	
	Initial orientation reception 60 persons @\$3	180
	Coffee/Tea break orientation 48 persons x 5 @\$.25	60
		<hr/>
j.	<u>Totals: Item Totals</u>	\$36,484
	Overhead @ approx. 28%	956
		<hr/>
	Grand Total	<u>\$37,440</u>

Rationale

The aim of this project is to conduct an international seminar which will enable overseas representatives of various school feeding programs to review present programs with respect to their impact on reducing malnutrition, make recommendations for program improvements or adaptations and identify what research and new methodologies will be required for future program improvements. School feeding programs have not been sufficiently evaluated with respect to costs and impact on reducing malnutrition not only of the child participant but of direct and indirect effects on the family and community. The Office of Nutrition has contracted for the development of a methodology to evaluate child feeding programs and the results of this work are presently being finalized. With the exception of this and isolated evaluations of school feeding programs, no attempt has been made to encourage inter-country communication on school feeding to share knowledge and experiences, review programs and recommend future research and action programs. The seminar proposed in this project sets out to accomplish these objectives.

Course of Action

1. Implementation Plan

Phase I: 26 November-January 11, 1976

A. ASFSA Executive Director will meet with East-West Center Coordinator prior to visiting the below mentioned countries and report back after the visitation to the East-West Center to finalize program participants and program content.

B. ASFSA Executive Director will visit the school feeding programs in Japan, Korea, Taiwan, Hong Kong, Philippines, Indonesia, Thailand, Malaysia, Singapore, New Zealand, Australia, Fiji and Samoa. He will also conduct school feeding program questionnaire, developed by the East-West Center.

C. ASFSA Executive Director will seek workshop input from school food service representatives in each country in addition to designating possible workshop participants.

D. East-West Center will tabulate questionnaire and alter tentative workshop program to accommodate specific target needs. (See draft program Attachment A).

Phase II: January-February 16, 1976

A. Joint invitations will be sent to selected participants. Participants will be invited on the following basis: two participants from Japan, Korea, Taiwan, Hong Kong, Philippines, Indonesia, Thailand, Malaysia, Singapore, New Zealand and Australia and one

participant each from Fiji and Samoa. Japan, New Zealand and Australia participants will be self-financed. All other countries will be invited on a shared-expense basis. Funds are included herein to cover full expenses for LDC's if no local funds are available.

B. ASFSA will extend invitations inviting workshop participants to join the annual convention of the American School Food Service Association to be held in Hawaii during August 1-5, 1976.

C. Final draft made by East-West Center of workshop format will be approved by AID and ASFSA.

D. Housing accommodations will be arranged at the East-West Center for the nights of July 27-29, 1976. Specific check-in procedures will be provided to ASFSA Executive Director.

Phase III: 1 June - 1 July 1976

A. Confirmation will be made of attending country representatives.

B. Airline reservations and per diem checks will be sent to participants (25 June 1976).

Phase IV: 26 July - 5 August 1976

A. Participants will arrive at the East-West Center, July 27, 1976. For the ASFSA Annual Convention, participants will be moved July 30th to the hotel accommodation designated by the American School Food Service Association. An ASFSA representative will arrange for transportation and accompany participants during the housing transfer. Participants will depart Hawaii in the p.m. on August 5, 1976.

B. School Food Service Workshop will be held at the East-West Center July 28-30. The faculty at the Center will conduct the workshop.

Phase V: 1 August - 30 October 1976

A. East-West Center will write a preliminary report on the outcome of the workshop for ASFSA approval. Specific recommendations for future programs will be outlined. (August 30, 1976)

2. Evaluation

Not later than 60 days after the workshop, East-West Center will assemble the final report to the ASFSA who will endorse and or make further recommendations. After this review is approved, report will be sent to A.I.D.

October 14, 1975

ATTACHMENT A

Draft
PROGRAM AGENDA

International Seminar on
"IMPROVING NUTRITION, AND NUTRITION EDUCATION
THROUGH SCHOOL FEEDING"

A Cooperative Activity of

The Food Institute, East-West Center
and
The American School Food Service Association

July 27-30, 1976
Honolulu, Hawaii, U.S.A.

esday, July 27

1 Day Arrival and settling in at Hale Manoa
Dormitory

7:00 -9:00 p.m. Orientation Reception

nesday, July 28

8:30-9:00 a.m. Seminar opening and Welcome

Nicolaas Luykx, Director East-West Food Institute
John Perryman , Executive Director, ASFSA
Everett Kleinjans, President, East-West Center

9:00-9:45 a.m. Keynote Address

"Nutritional Improvement of Children Through the Schools"
Martin Forman, Director, Office of Nutrition, U.S.A.I.D.

9:45-10:00 a.m. Coffee/Tea Break

More

Draft Agenda
Improving Nutrition, and
Nutrition Education Through
School Feeding"

Wednesday, July 28 (Continued)

- 10:00 -11:00 a.m. Panel: "School Food Service in East Asia"
(Country reports of Hong Kong, Japan, Korea,
and Republic of China)
- 11:00 -12:00 Noon Panel: "School Food Service in Southeast Asia"
(Country reports of Malaysia, Philippines, Thailand
and Singapore)
- 12:00 -1:00 p.m. Lunch
- 1:00 -2:00 p.m. Panel: "School Food Service in Oceania"
(Country reports of Australia, Fiji, New
Zealand, and Independent Samoa)
- 2:00 -3:00 p.m. Panel: "School Food Service in the United States "
(Regional and rural-urban representation)
- 3:00-3:15 p.m. Coffee/Tea Break
- 3:15- 3:45 p.m. Presentation and discussion: "Evaluating School
Food Service"
- 3:34- 4:15 p.m. Presentation and discussion: "Evaluating Nutritional
Education in the Schools"
- 4:15- 4:45 p.m. Presentation and discussion: "Evaluating Community-level
Government Nutrition Improvement Programs"

Thursday, July 29

- 8:30 -10:00 a.m. Sub-Group Working Discussions
1. "New Methods in School Food Service "
 2. "New Methods in Nutrition Education "
 3. "New Methods in Community Nutrition"
- 10:15- 10:15 a.m. Coffee/Tea Break
- 10:15 -12:00 noon Continuation of Sub-Group Working Discussions
- 12:00 - 1:00 p.m. Lunch
- 1:00 - 3:00 p.m. East-West Center Participant Round-Table Discussion
"Multiple Approaches to Community Nutrition Improvement"
- 3:00 - 3:15 p.m. Coffee/Tea Break

More

Draft Agenda
"Improving Nutrition, and
Nutrition Education Through
School Feeding"

- 3 -

Thursday, July 29 (Continued)

3:15-4:45 p.m.

Plenary Discussion of Sub-Group Reports

1. "New Methods in School Food Service"
2. "New Methods in Nutrition Education "
3. "New Methods in Community Nutrition"

Friday, July 30

8:30 - 10:00 a.m.

Presentation and discussion: "Requirements for Adaptive Research and Development of Appropriate New Methods"

10:00 - 10:15 a.m.

Coffee/Tea Break

10:15 - 11:30 a.m.

Plenary Session: "Recommendations for Appropriate National and International Follow-Up Activities"

11:30- 12:00 noon

Closing Session

Summary of the Seminar and Evaluation of Accomplishments

Presentation of Participant Certificates

Attachment B

COUNTRY REPORT ON SCHOOL FEEDING AND NUTRITION EDUCATION

Suggested Outline

1. COUNTRY DESCRIPTION

- 1.1 General situation - Geographic location; area; population and its rate of increase; average per-capita income; etc.
- 1.2 Education system
 - (1) School system - School system; number of schools and students in different levels of school; adult literacy rate; students at primary and secondary levels; ratio of male/female; etc.
 - (2) Compulsory education - Years of compulsory education; percentage of school-aged children enrolled in schools of compulsory education and percentage of enrolled children completing the school; average number of students in each class; teach/class ratio; educational background of teachers; etc.
 - (3) Education budget - Budgetary allocation, in terms of percentage of total budget, for education in different levels of government - Central (Federal), provincial (State), and County/City levels.
- 1.3 Food and nutritional status
 - (1) General situation - results of food balance sheets and nutrition surveys
 - (2) School children - dietary habits, anthropometrical measurements; deficiency incidences; etc.
 - (3) Infants and pre-school children - result of nutrition surveys; etc.

2. SCHOOL FOOD SERVICE

- 2.1 History - Introduction, development, and expansion; objectives and changes in objective in the course of development; legislative enactments (if any); government policy announcements; coverage (numbers of schools with school feeding and participants as against total numbers of schools and pupils of same category).
- 2.2 Food components - Types of meal served in school (breakfast, hot lunch, mid-day snack, milk only, canteen); food commodities and combinations served; portion size and portion control; nutritional value of portion served (calories, nutrients); estimated plate waste and adjusted nutrient content of portion consumed.

- 2.3 Physical facilities - Kitchen designs for large and small school feeding programs; water supply and treatment (filtering, chlorination or boiling); minimum requirements.
- 2.4 Cost of school lunch program - Total per capita cost per day, percentage of cost provided by central government, local government, external agencies, parents, or from other sources, including non-monetary inputs such as volunteer labor, school garden production, etc.
- 2.5 Criteria in selection of participants - All students or selected students? If selected students, what are the criteria for selection? From needy families? Poor nutritional condition? Ability to pay for the food? Standards of eligibility? Other criteria?
- 2.6 Evaluation - Has the program been evaluated or will it be evaluated? If so, what aspects of the program are included in evaluation? Nutritional improvement of participants? Level of nutrition knowledge? Rapid expansion of program as requested by local community? Replacement of imported food by local purchase or procurement? Evaluation method. Results of the evaluation.
- 2.7 Personnel training - How personnel involved in the program were trained? Pre-service and in-service training? Duration, content, method, and evaluation of these types of training? Who were the trainers? Any international tours/seminars participated in by your program personnel? How frequent were your national seminars/workshops on or related to school feeding?
- 2.8 Administration, supervision, and community involvement - Administrative setup of program: central/school/class kitchen? Sources of budget for (1) kitchen building and fixed equipment, (2) food containers and feeding utensils, (3) water, fuel, and cleaning materials (4) labour. Who was responsible for supervision and inspection? How frequent were their visits to individual schools? How were students, teachers, parents, and community involved in the program? What are their respective roles and contribution to the program?
- 2.9 Difficulties encountered in school feeding programs

3. NUTRITION TRAINING AND EDUCATION IN SCHOOL

- 3.1 Effort to link school food service with nutrition education to students and parents. Describe the design of your program in this respect. How well does it work? Any evaluation?
- 3.2 Curriculum development to strengthen nutrition instruction in different grades.
- 3.3 Nutrition education materials developed to support such instruction.

- 3.4 Channels to reach community and community involvement in program.
- 3.5 Difficulties encountered in nutrition education program.

4. SCHOOL GARDENS,

- 4.1 Objectives and current status in rural and urban schools.
- 4.2 Average size of gardens; kinds of vegetables/fruits commonly grown (name six most popular vegetables in your school garden).
- 4.3 As source of food for school feeding, and as a means of nutrition education.
- 4.4 Impact upon community and home gardens.
- 4.5 Difficulties encountered in your school garden program.

5. FUTURE PLANS

- 5.1 School food service.
- 5.2 Nutrition training and education in school.
- 5.3 School gardens and other activities in development of food resources.

Remarks:

1. Please collect information whatever available and type clearly your country report on standard letter size (8 1/2" x 11", same size as this paper). Single space within a paragraph and separate paragraphs with double space. Three to six pages each country report. Send by airmail to The Food Institute, East-West Center, 1777 East-West Road, Honolulu, Hawaii 96822, U. S. A. Attention: Y. H. Yang, before March 31, 1976.
2. Please collect colour slides of your program activities and bring them to the Seminar.

Many thanks for your cooperation and assistance!

Comments and Suggestion

on

Draft Outline of Country Report on School Nutrition Program

A. Comments

_____ It is O.K. to me.

_____ The outline could help people reviewing on-going school feeding program and thinking systematically different aspects of school nutrition activities linked with school food service.

_____ Others (kindly specify)

B. Suggestions

1. The following information, not mentioned in the outline, should be included in the country report:

(1) _____

(2) _____

(3) _____

(4) _____

(5) _____

2. The following items in the draft outline may be deleted:

(1) _____

(2) _____

(3) _____

(4) _____

(5) _____

3. Others (kindly specify):

Signed by _____

Date: _____

Address _____

Attachment C

American School Food Service Association

PRESIDENT Mrs. Elise S. King, Director, Food Service, Sunnyside School District, 470 E. Valencia Rd., Tucson, Ariz. 85706
 EXECUTIVE DIRECTOR Dr. John N. Perryman, 4101 East Hill Avenue, Denver, Colorado 80222, (303) 757-8555

CONFIDENTIAL

Draft
BUDGET

International Seminar on
"IMPROVING NUTRITION, AND NUTRITION EDUCATION
 THROUGH SCHOOL FEEDING"

A Cooperative Activity of

The Food Institute, East-West Center

and

The American School Food Service Association

July 27-30, 1976
 Honolulu, Hawaii, U.S.A.

<u>Items and description</u>	<u>Amount</u>	<u>ENC Overhead Base</u>	<u>ASFSA Overhead Base</u>
1. <u>Air travel</u>			
Australia (self-supported) 2 participants \$			
Fiji @ \$954 (1)	\$ 954		
Hong Kong @ \$1,108 (2)	2,216		
Indonesia @ \$1,378 (2)	2,756		
Japan (self-supported) (2)	-		
Korea @\$990 (2)	1,980		
Malaysia @ 1,288 (2)	2,576		
New Zealand (self-supported) (2)	-		
Philippines @ \$986 (2)	1,972		
Republic of China @ \$986 (2)	1,972		
Singapore @ \$1,288 (2)	2,576		
Thailand @ \$1,276 (2)	2,552		
United States (self-supported) (24)	-		
Independent Samoa @ \$439 (1)	439		
ASFSA Executive Director			
@\$2,025 x 50%	1,013		
Sub-Total	21,006		
Est. 10% fare rise	2,101		
Total air fares	\$23,107		
2. <u>Per Diem</u>			
24 participants x 11 days @ \$33	8,712		
ASFSA Executive Director x 45 days			
@\$33 x 50% (\$1,485)	743		

More

"Improving Nutrition,
and Nutrition Education Through
School Feeding"

<u>Items and description</u>	<u>Amount</u>	<u>EWC Overhead Base</u>	<u>ASFSA Overhead Base</u>
<u>c. Local Transportation</u>			
To and from airport			
Est. 26 one-way trips @ \$9	\$234	\$ 117	
Transfer from E-W Center to hotel:bus	50	50	
Total	\$ 284		
<u>d. Communication</u>			
Cables: est. 65 @ \$7	455	\$ 210	\$ 245
Postal distribution of documents			
Est. 24 Asia/Oceania Participants @ \$3	72	72	
24 U.S. Participants @\$1	24	24	
Postal distribution of report (as above)	96	96	
Postage for initial contact and invitation			
72 Asia/Oceania Participants @.50	36	6	24
72 U.S. participants @ .25	18	3	12
Total	701		
<u>e. Medical and Accident Insurance</u>			
24 Asia/Oceania participants @ \$16	384		
<u>f. Printing and Publication</u>			
Xeroxing 35 country reports x 5 pages ea. @\$.05	9	9	
Editing & duplicating Seminar Report 600 copies @\$2	1,200	1,200	
Designing and printing 2 seminar invitations /100 each	300		300
Total	1,509		
<u>g. Participant Supplies & Materials</u>			
48 participants @ \$4	192	192	
<u>h. Typing Services</u>			
3 typists x 5 days x8 hours @\$2.60	\$312	312	
1 typist x 10 days (ASFSA) x 8 hours @ \$3.75	\$300		300
Total	612		
<u>i. Orientation</u>			
Initial orientation reception 60 persons @\$3	180	180	
Coffee/Tea break orientation 48 persons x 5 @ \$.25	60	60	

Draft Budget
 "Improving Nutrition, and
 Nutrition Education Through School
 Feeding".

<u>Items and description</u>	<u>Amount</u>	<u>EWC Overhead Base</u>	<u>ASFSA Overhead Base</u>
j. <u>Totals:</u> Item totals	\$36,484	\$2,531	\$ 881
Overhead @ approx. 28%			
(X \$2,531) to E-W Center	709		
Overhead @ approx. 28%			
(X \$881) to ASFSA	247		
 Grand Total	 <u><u>\$37,440.00</u></u>		

Summary	Objectively Verifiable Indicators	Assistant Assumptions
<p>A.1. Goal</p> <p>To help make better use of school feeding programs to stimulate better nutrition in families and communities of developing countries.</p>	<p>A.2. Measurement of Goal Achievement</p> <p>a) Changes in present school feeding programs in accordance with recommendations of workshop.</p> <p>b) Changes in AID programming in accordance with workshop recommendations.</p>	<p>A.2. (as related to goal)</p> <p>a) School feeding programs are feasible institutions through which to affect nutritional status of families and communities.</p>
<p>B.1. Purpose</p> <p>To conduct an international workshop which will review present school feeding programs with respect to their impact on reducing malnutrition and make recommendations for program improvements or adaptations which can be undertaken to better impact on malnutrition.</p>	<p>B.2. End of Project Status</p> <p>a) Identification of constraints and advantages in using school feeding programs to improve nutritional status.</p> <p>b) Recommendations for improving or adapting school feeding programs, required research and methodologies for more effective school feeding programs and identification of follow-up actions as necessary.</p> <p>c) LDC governments, AID, East-West Center and ASFSA will have guidance as to what respective actions each can take in order to better affect nutritional status through school feeding programs.</p> <p>d) Development of inter-country communication and sharing of experiences and knowledge in field of child feeding.</p>	<p>b) Funding will be available at local, national or other donor levels to implement new or expanded school feeding programs which will affect families and communities.</p> <p>d) Planners and administrators of school feeding programs will be receptive to new or adapted approaches and evaluation of ongoing programs.</p>
<p>C.1. Outputs</p> <p>a) Individual country reports and assessments of school feeding programs.</p> <p>b) Recommendations for program improvements and adaptations.</p>	<p>C.2. Output Indicators</p> <p>a) Published reports and proceedings of conference</p>	<p>E.3. (as related to purpose)</p> <p>a) Sufficient data on the effects of school feeding programs on malnutrition exist to generally constraints and make recommendations for improving programs.</p> <p>b) Similarities in school feeding programs exist to the degree that such sharing of experience and skills between U.S. expertise in school feeding programs will prove beneficial.</p>
<p>D.1. Inputs</p> <p>AID: Funding for travel and per diem of international seminar participants and other costs.</p> <p>ASFSA: Administrative and support services.</p> <p>E-W Center: Seminar logistic support, program development efforts, and staff inputs to develop and conduct program.</p>	<p>D.2. Budget/Schedule</p> <p>\$37,440 during FY 1976</p>	<p>D.3. (as related to outputs)</p> <p>a) Seminar participants will be able to provide sufficient detailed summary information on school feeding programs and related initiatives in his or her country</p> <p>b) The Food Institute, East-West Center has institutional capability to effectively organize and conduct the workshop.</p> <p>D.3. (as related to inputs)</p> <p>a) That AID funding will be available.</p> <p>b) That ASFSA and East-West Center staff and facilities for organizing conference</p>

13507X 7-71)	DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT	1. Cooperating Country Worldwide <i>TT-13</i>	Page 1 of 1 Pages <i>1P</i>
PIO/T	PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	2. PIO/T No. 931-0023 <i>3179014</i>	3. <input checked="" type="checkbox"/> Original or Amendment No. _____
		4. Project/Activity No. and Title Nutrition Programming Capability PVO's Sub- project #7 Human Lactation Center 931-11-560-023 9	

5. Appropriation Symbol 72 - 11 X 1023		6.A. Allotment Symbol and Charge 402-31-099-00-20-71		6.B. Funds Allotted to: <input checked="" type="checkbox"/> A.I.D. <input type="checkbox"/> W <input type="checkbox"/> Mission	
7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document				8. Funding Period (Mo., Day, Yr.) From <i>1/1/76</i> To <i>4/30/77</i>	
9.A. Services to Start (Mo., Day, Yr.) Between <i>1/1/76</i> and <i>3/31/76</i>				9.B. Completion date of Services (Mo., Day, Yr.) <i>4/30/77</i>	
10.A. Type of Action <input type="checkbox"/> A.I.D. Contract <input type="checkbox"/> Cooperating Country Contract <input type="checkbox"/> Participating Agency Service Agreement <input checked="" type="checkbox"/> Other Grant AID-TA-G-1292					
10.B. Authorized Agent AID/W					
Estimated Financing		(1)	(2)	(3)	(4)
		Previous Total	Increase	Decrease	Total to Date
\$1.00=					
11. Maximum A.I.D. Financing	A. Dollars		\$27,029		\$27,029
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				
FUNDS RESERVED BY <i>JCB</i>					
POSTED <i>1/24/77</i>					
SER/PM/CSD					

14. Instructions to Authorized Agent

CM/COD is requested to amend the Human Lactation Center Grant AID-TA-G-1292 to provide for 1) an increase in funding in the amount of \$27,029 and 2) an extension of the completion date from 2/28/77 to 4/30/77 in order to expand the scope of work of this grant as described in the attached justification.

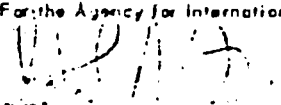
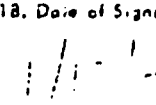
REF: PIO/T - 931-11-560-023-3168025 and A1

Attachment:

Estimated Budget

Incurrences - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. Specifications in the scope of work are technically adequate. A/N: Cadelman <i>[Signature]</i> 1/14/77	B. Funds for the services requested are available. TA/PPU: <i>[Signature]</i>
C. The scope of work lies within the purview of the initiating and approved Agency Programs. A/N: F. Levinson <i>[Signature]</i>	D. TA/PPU: <i>[Signature]</i>
E. A/N: F. Finley <i>[Signature]</i> 1/15/77	F. FHA/PVC: K. Flannery ((info) 1/15/77) PFC/DPRE: M. Walty (sics) 1/15/77

or the cooperating country: The terms and conditions set forth herein are hereby agreed to. and date: _____	17. For the Agency for International Development <div style="text-align: center;">  Signature: _____ Title: Chief, Program Division, TA/PPU </div>	18. Date of Signature <div style="text-align: center;">  _____ 1/15/77 </div>
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930023

70-MAL-14817

930023-1

ID 1350-1X (7-71)	DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT	1. Cooperating Country TAB	Page 1 of 1 Page 13
		2. PIO/T No. 931-11-560-023-3168025-A	3. <input type="checkbox"/> Original or Amendment No. 1-2
PIO/T	PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	4. Project/Activity No. and Title Nutrition Programming Capability- PVOs Subproject #7 Human Lactation Center 931-11-560-023	4p

DISTRIBUTION	5. Appropriation Symbol 72-11x1023	6.A. Allotment Symbol and Charge 402-31-099-00-20-61	6.B. Funds Allotted to: <input checked="" type="checkbox"/> A.I.D./W <input type="checkbox"/> Mission
	7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document		8. Funding Period (Mo., Day, Yr.) From <u>1/1/76</u> To <u>2/28/77</u>
	9.A. Services to Start (Mo., Day, Yr.) Between <u>1/1/76</u> and <u>3/31/76</u>		9.B. Completion date of Services (Mo., Day, Yr.) <u>2/28/77</u>
	10.A. Type of Action <input type="checkbox"/> A.I.D. Contract <input type="checkbox"/> Cooperating Country Contract <input type="checkbox"/> Participating Agency Service Agreement <input checked="" type="checkbox"/> Other GRANT		

10.B. Authorized Agent AID/W		(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
Estimated Financing					
11. Maximum A.I.D. Financing	A. Dollars	108,317	2,574		110,891
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

13. Mission References

14. Instructions to Authorized Agent
The purpose of this amendment is to increase funds under PIO-T 931-11-560-023 by \$2,574 to a new total of \$110,891 for the period January 1, 1976 through February 28, 1977. All other provisions remain the same.

Attachment: Human Lactation Center request 2/25/76

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate <i>Amy Pound for</i> TA/N Carol Adelman	B. Funds for the services requested are available <i>E. Fritz</i> TA/PPU Mary Maryns 3/26/76
C. The scope of work lies within the approved Agency Programs <i>Martin J. Forgan</i> TA/N Martin J. Forgan	D. <i>Evelyn McLeod</i> TA/PPU Evelyn McLeod 3/25/76
E. <i>Amy Pound</i> TA/N Amy Pound	F.

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to Signature and date: <u>0 I. D.</u> Title:	17. For the Agency for International Development <i>Carl R. Fritz</i> Signature: Carl. R. Fritz Title: Director TA/PPU	18. Date of Signature 3/26/76
---	---	----------------------------------



11/17/76

**HUMAN
STATION
FER Ltd.**

ICES HIGHWAY
T, CONN. 06830
(203) 259-5995

February 25, 1976

V. C. Perelli
AID
Office of Contract Management
Central Operation Division
Washington, D.C. 20523

Hiram Smith
AID
Office of Contract Management
Central Operation Division
Washington, D.C. 20523

Directors

Martin J. Forman
Director, Office of Nutrition
AID
515 22nd Street, N.W.
Room 400
Washington, D.C. 20523

Jelliffe, M.D.,
Public Health, UCLA
Jelliffe, R.N.,

Public Health, UCLA
Lead, Ph.D.,
Museum Natural

Carol Adelman
AID
515 22nd Street, N.W.
Room 400
Washington, D.C. 20523

ael, Ph.D.,
Human Lactation
td.

Jim Greene
AID
515 22nd Street, N.W.
Washington, D.C. 20523

alet ky, M.D.,
wn University

Dear Friends:

I enclose a statement of expenditures and a cash flow chart.

I believe we must be realistic about the capacity of the Center to perform the chores involved in such a grant with our minimum staff. As per a suggestion from you, I have investigated grant processing procedures in other agencies. I find that the size of the grant is irrelevant. What is significant is the time it takes to process the detailed

W. B. Smith
Hiram Smith
Martin J. Norman
Carol Adams
Jim Greene
February 25, 1976
Page Two

summaries. Bigger agencies find your grants easy to handle but agree that they have bookkeepers and comptrollers to work on these details. A monthly statement from us would necessitate a part-time bookkeeper at least once a week at \$40 per day, or an additional \$2,000

Our accountant would increase his fee for 12 audits to \$3,600 if, indeed, he would agree to deal with such a small amount. He explained that 70% of the costs are fixed in salaries or fares. This leaves \$38,000 to audit, or \$3,000 per month.

I would like to propose the following alternatives. We would deliver a quarterly cash summary of the following seven categories of expenses:

1. Salaries
2. Travel
3. Video, Publications
4. Telephone
5. Xerox
6. Office
7. Miscellaneous

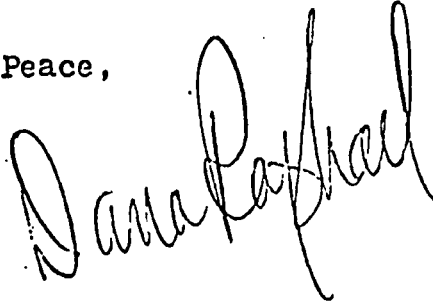
We would attach explanatory pages as necessary. We will have all records up-to-date and available for your audit at any time. We would further like to suggest a three part payment plan as per the attached schedule. You will note that it calls for a \$50,000 advance, a second payment of \$45,000 in July, and the remainder \$13,417.60 in October. With this plan we could continue with the figures we had proposed originally.

We have one additional payment which we had not anticipated in our original proposal. We had accepted the option permitted non-profit groups of not paying social security. Subsequently, our staff requested the Center to pay for this benefit. We are, therefore, asking you to enlarge the grant in the amount of \$2,574 to cover the social security payments for that proportion of our staff's salary spent on the AID project. This will not include consultants or those operating from another base, such as our West Coast workers. The personnel includes the Director (\$1,170), Co-Director (\$702), Secretary (\$468) and Researcher (\$234).

V. C. Perelli
Hiram Smith
Martin J. Forman
Carol Adelman
Jim Greene
February 25, 1976
Page Three

I hope that this alternative plan meets with your approval and that we can get this very important project on its way.

Peace,

A handwritten signature in cursive script that reads "Dana Raphael". The signature is written in black ink and is positioned to the right of the word "Peace,".

Dana Raphael, Ph.D.
Director

DR/mrb

Enclosures

9310023

PD-AAL-491

9310023

(27)

ID 1350-1X (7-71)

DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT

PIO/T

PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES

1. Cooperating Country Worldwide 510023

Page 1 of 4 Pages

2. PIO/T No. 931-11-560-023-73

3. Original or Amendment No.

4. Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability Voluntary Agencies (PVOs) Subproject #7 The Human Lactation Center

22p

DISTRIBUTION

5. Appropriation Symbol 72-11-1023

6.A. Allotment Symbol and Charge 402-31-099-00-20-61

6.B. Funds Allotted to A.I.D./W Mission

7. Obligation Status Administrative Reservation Implementing Document

8. Funding Period (Mo., Day, Yr.) From 1/1/76 To 2/28/77

9.A. Services to Start (Mo., Day, Yr.) Between 1/1/76 and 3/31/76

9.B. Completion date of Services (Mo., Day, Yr.) 2/28/77

10.A. Type of Action A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other Grant

10.B. Authorized Agent AID/W

Table with 4 columns: Estimated Financing, (1) Previous Total, (2) Increase, (3) Decrease, (4) Total to Date. Includes rows for Maximum A.I.D. Financing and Cooperating Country Contributions.

3. Mission References

14. Instructions to Authorized Agent

This PIO/T authorizes a grant in the amount of \$108,317 to the Human Lactation Center to carry out a program as more fully described in the grantee's proposal, attached.

by project #7 received 12/15/75

5. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

C. The specifications in the scope of work are technically adequate

B. Funds for the services requested are available

TA/N: Carol Adelman 10/10/75

TA/PPU: Mary Mozynski 12/17/75

D. The scope of work lies within the purview of the initiating and approved Agency Programs

TA/N: Martin J. Forman 12/17/75

TA/PPU: Evelyn McLeod 12/17/75

E. TA/N: Amy Pound 12/10/75

F.

6. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

17. For the Agency for International Development

18. Date of Signature

Signature and date:

Signature: [Signature]

12/23/75

Title:

Title: Chief, Program Division TA/PPU

D 1550-1A (9-70)	Cooperating Country Worldwide	PIOT No. 931-11-560-023	Page 2 of 4 Pages
PIOT	Project Activity No. and title 931-11-560-023 Nutrition Programming Capability Voluntary Agencies (PVOs) Subproject #7 The Human Lactation Center		

SCOPE OF WORK

Scope of Technical Services

A. Objective for which the Technical Services are to be Used

See proposal attached

B. Description

C. Technicians

(1) (a) Number

(b) Specialized Field

(c) Grade and/or Salary

(d) Duration of Assignment (Months)

N. A.

(2) Duty Post and Duration of Technicians' Services

N. A.

(3) Language requirements

N. A.

(4) Access to Classified Information

N. A.

(5) Dependents

Will

Will Not

Be Permitted to Accompany Technician

N. A.

D. Financing of Technical Services

(1) By AID - \$ See budget schedule in attached proposal

(2) By Cooperating Country -

D 1330-12 (9-70)	Cooperating Country Worldwide	PIO/T No. 931-11-500-023	Page 3 of 4 Pages
PIO/T	Project Activity No. and Title 931-11-500-023 Nutrition Programming Capability Voluntary Agencies (NVOs) Subproject #7 The Human Lactation Center		

Q. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) Quantity (2) Description	(3) Estimated Cost	(4) Special Instructions
---------------------------------	--------------------	--------------------------

See budget schedule in attached proposal

B. Financing of Equipment and Supplies
(1) By AID - \$

(2) By Cooperating Country -

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify):

PIO/3

Project Activity No. 931-11-560-023
Nutrition Programming Capability Voluntary Agencies (PVOs) Subproject #7
The Human Lactation Center

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used, if other than English, frequency or timing of reports, and any special requirements)

Reports

1. The HLC will submit project progress reports to TA/N every four months.
2. The HLC will submit 50 copies of each of the following reports to TA/N:
 - 1) The report on the present state of breast feeding; and weaning; 2) The report of the conference recommendations for action.
3. The HLC will submit 15 copies of each of the following to TA/N:
 1. Questionnaires A and B;
 2. Analysis of the two questionnaires;
 3. Conference proceedings.
4. The HLC will submit one copy of the conference video tape to TA/N.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; if necessary cross reference Block 19.C(4) above.)

See attached project proposal

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

N. A.

B. Cooperating Country Liaison Official

N. A.

C. AID Liaison Officials

N. A.

PROJECT 931-11-560-023

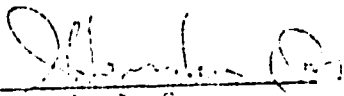
NUTRITION PROGRAMMING CAPABILITY - VOLUNTARY AGENCIES (PVOs)

Subproject Number 7

TITLE: IMPROVING INFANT FEEDING AND WEANING PRACTICES

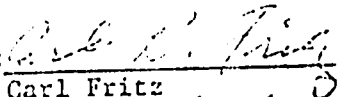
GRANTEE: THE HUMAN LACTATION CENTER

AMOUNT: \$108,317.00

Approved: 

Martin J. Forlan

Date: _____

Authorized: 

Carl Fritz

Date: 12/17/75

Project Title: DESIGNING IMPROVED INFANT FEEDING
AND WEANING PRACTICES

Introduction

The decline or elimination of breastfeeding and the use of unsafe and nutritionally inadequate weaning foods appear to accompany industrialization, urbanization and migration. These changes have occurred more drastically in the more developed countries than in less developed countries. The more affluent societies have the resources and means to deal with the undesirable consequences of changing life styles. The less developed countries have not.

In these latter nations, there is a high incidence of protein-calorie malnutrition in children, whose weakened condition leaves them illness-prone. The reduction of breastfeeding and early weaning have exacerbated this situation. Contaminated water, lack of refrigeration, and the fast development of bacteria in dairy products make breast milk substitutes unsafe. Besides this, alternatives for breast milk are so costly that the majority of the

population in the less developed countries are all too often unable to purchase them. They are therefore unable to provide adequate nutritional and hygienic substitutes.

All these factors contribute to the mounting morbidity and mortality rates despite a general awareness of the interconnection between them. Curiously, the change to non-breastfeeding methods and early weaning continues to increase -- not only in the urban areas of the world, but in rural societies as well.

The ramifications of a synergism between//malnutrition and infection also affects those who survive.// Growth patterns are reduced and motivation, intellectual capacity and the ability to sustain attention and learn are also lessened. Physical deprivation in childhood often leads to a lifelong anxiety about food and health and a lack of confidence in self and others, all of which further drain the individual's potential energy for future life experiences.

Reduced breastfeeding has also shortened the natural contraceptive effect which lactation offers by extending the inter-pregnancy intervals. This leaves women more vulnerable to pregnancy.

Large sectors of the human population are enervated and filled with a lifelong fear for the very survival of each child. This insecurity often leads to a higher fertility level than would exist otherwise and an increased

The financial burden on governments in these -affected areas to treat marasmus, kwashiorkor and other related diseases brought about by these infant/child feeding patterns, is exorbitant. As a result, many must do nothing.

FAO, WHO, PAG, the British Department of Health and Social Security, UNICEF and many other groups have been deeply concerned by this situation and are now focusing much of their resources on the problems of premature weaning and safe weaning foods and practices. The hope is to identify where and how intervention can reduce the lethal effects of these new patterns.

The Center's project will build on this earlier work. It will identify and report on those areas where programs have been instigated to reverse or adjust these trends. It will study the present patterns which have given rise to these conditions. It will make recommendations for change which can be offered to those in the international community who are concerned with maternal and child welfare. It will suggest plans of action for women on different socio-economic levels and specific programs for particular countries.

The Human Lactation Center, Ltd., is a non-profit corporation founded to research the nutritional, social, psychological, national and global dimensions of human lactation. It functions primarily as a research center

with informational and educational programs. It excludes from its work any immediate physical or psychological problems of pregnant or lactating women. It is funded by individual and international membership and by private and institutional funds.

The Human Lactation Center, Ltd., requests grant funds from A.I.D. totaling \$108,317.60 over a twelve-month period to support:

- a. Personnel to carry out the programs.
- b. A survey of health professionals regarding the present state of infant feeding and infant and maternal nutrition.(Questionnaire A).
- c. An anthropological study of factors affecting mothers' choices of infant feeding practices with particular reference to breastfeeding and weaning.(Questionnaire B).
- d. On site visits to implement these programs.
- e. A Conference of experts on breastfeeding and related subjects.
- f. A final report with recommendations

PROJECT GOAL

1. Goal Statement:

a. Reduced malnutrition in the most vulnerable population of infants, children, pregnant and lactating women.

b. Reduced morbidity and mortality in infants and children.

c. Improved nutrition of infants and young children, with special reference to the optional pattern of breastfeeding.

2. Measure of Goal Achievement:

a. Nutritional status survey.

b. Morbidity and mortality statistics within countries where recommendations based on this project have been implemented.

3. Assumptions:

a. Critical times for intervention can be identified particularly the transition from breastfeeding to weaning.

b. The effect on the child of this intervention can be evaluated.

c. Other necessary and related factors and programs related to nutritional improvement (such as economic and educational improvements) are operating at the same time to help reduce malnutrition.

d. National governments will make funds available to implement and continue them.

e. Personnel involved in the programs for change will be financially and technically able to implement these recommendations.

PROJECT PURPOSE

1. Purpose Statement:

Recommendations for a program designed to improve infant feeding and weaning practices.

2. End of Project Status

- a. A report on the current status of breastfeeding and weaning practices.
- b. A set of hypotheses and/or significant variables which affect breastfeeding and weaning behaviors.

3. Assumptions:

- a. Personnel in the countries involved in these studies will be receptive and financially and technically able to supply information.
- b. National governments will be supportive of recommended programs for change in infant and weaning practices.
- c. The Human Lactation Center, Ltd., will identify key problems and recommend workable methods for intervening in the system.
- d. Those to whom the recommendations are to be delivered will appreciate the critical nature of the problem, will accept the recommendations, and will be highly motivated to act on them.

PROJECT OUTPUTS

1. Outputs

- a. An analysis of the status of breastfeeding and weaning.
- b. An analysis of the current literature on breastfeeding, including the recent AID bibliography.
- c. The medical/nutritional status questionnaire.
- d. The cultural patterns questionnaire.
- e. In-country and out-of-country site visits.
- f. A conference of experts on breastfeeding.
- g. Production of the video tape.
- h. Analysis of the questionnaires and the conference.

2. Output Indicators

- a. Report on the current status of breastfeeding and weaning.
- b. Report on the findings of Questionnaire A.
- c. Report on the findings of Questionnaire B.
- d. Report on the proceedings of the conference.
- e. Edited video tape.
- f. Report with recommendations for action.

3. Output Assumptions

- a. Sufficient literature is available to adequately define the status of breastfeeding and weaning.
- b. Sufficient information regarding current, completed or planned projects is available from which to identify some successful and unsuccessful variables which have led to the reduction of breastfeeding.

PROJECT INPUTS

1. Inputs

- a. AED: Funding for salaries, travel, and administration, plus advice and other resources regarding the areas and personnel to be contacted.
- b. HLC: Administrative and support services.
- c. Others: Domestic and foreign governmental offices, medical institutions and personnel.

2. Input Assumptions

- a. AED funding will be available for this project.
- b. HLC staff will be available for organizing and carrying out the questionnaires, the Conference and the final reports.
- c. Medical and governmental personnel will respond to the questionnaires and offer help during the site visits.

BUDGET SCHEDULE

8

Personnel

54,750.00

Director -- 2/3 Time .	20,000
West Coast Director 9 months -- 1/3 Time "	6,600
Assistant Director -- 1/2 Time .	12,000
Researcher -- 1/2 Time	4,000
Secretary -- Full Time	8,000
West Coast Secretary -- 1/4 Time	2,000
Consultant to the Project (Ques- tionnaire "A") -- 3 days @ \$150	450
Support for working up data al- ready on-hand -- 16 weeks @ \$50	800
Consultants for final analysis 6 days @ \$150 (such as a demographer, an economist, an agronomist, etc.)	900

Site Visits -- Foreign and U.S.

16,076.00

2 visits @ \$2,000	4,000
63 days @ \$40 per diem	2,520
tentative sites proposed: Nigeria, India, Philippines, Sri Lanka, Japan, Iraq, Iran.	
3 visits @ \$500	1,500
(one to Mexico and two East- West Coast travel)	
14 days @ \$40 per diem	560
4 visits @ \$1,800	7,200
(anthropologists return trip to the field)	
tentative sites proposed: Nigeria, India (2 sites to be selected).	
4 visits @ \$99	296
(Washington - New York)	

BUDGET SCHEDULE (continued)

Conference

30,346.60

Travel

16,500

10 persons @ \$1500 = 15,000

10 persons @ \$150 = 1,500

Staff Travel

1,295

5 persons @ \$99 = 495

(incl. video cameraperson)

2 persons @ \$400 = 800

(from California)

Honorarium -- Foreign Guests

10 persons @ \$100

1,000

Honorarium -- U.S. Guests

10 persons @ \$50

500

Conference Center

6,771.60

27 persons @ \$55

per diem @ 4 days = 5,940

7% State Tax = 237.60

10% Gratuity (opt.) = 594

Video of Conference

2,180

(incl. 6 tapes @

\$30 each = \$180)

Publishing Proceedings

2,100

100 copies x 100 sheets

and 100 covers

Human Imagination Center Direct Expenses and Consumables

7,145.00

Telephone -- 12 months @ \$150 per

1,800

Xeroxing, supplies, postage, printing

2,820

questionnaires, copies to AID, etc.

(Ex. of estimates: 32 countries x 3

mailings @ \$10 for Questionnaire "A")

Miscellaneous -- visa, equipment,

1,800

paper, multicopying, accountant

IBM Selectric, 3 balls and stand

725

Grand Total

108,317.60

RATIONALE

Many projects regarding breastfeeding are underway. Almost all report on singular studies in particular places. An overview is needed. This project intends to develop this broader perspective.

Several conferences have been held on breastfeeding and infant nutrition. A synthesis of all these conferences is necessary. In the past, the participants usually reported on the state of breastfeeding and malnutrition in the young, or on attempts to intervene and stay the trend towards reduced breastfeeding.

Data on the women who are initiating these new patterns have until now been accumulated by physicians or public health personnel. An intensive in-depth study of the motivations and life situations of these women is necessary. All participants going out in the field and those coming into the conference will be asked to respond to specific questions developed from the data.

A program of action will be developed from the findings which will focus on changing practices, thereby improving the nutritional state of young children and their mothers.

COURSE OF ACTIONPhase I (First two months)

- a. Hire necessary personnel and obtain necessary supplies.
- b. Review the existing data in the AID/Jelliffe bibliography and others. Study what attempts have been made to reverse the trend away from breastfeeding.
- c. Review the existing anthropological data, especially material from the HRAF files and other current ethnographic reports.
- d. Determine those agencies in AID, FAO, WHO, Catholic Relief Service, etc., where related programs are in progress which might be useful for this project.
- e. Determine what related data in the medical histories of women and children could be useful additions to our knowledge, such as, the nutritional assessment of pregnant women, population data on inter-pregnancy intervals, etc.
- f. Determine those agencies which can be of use in pin-pointing key people and those areas where Questionnaire "A" of this project could be conducted.
- g. Identify those anthropologists who have data which could be used and select those cases where return visits could be most productive.

Phase II (Second to Seventh Months)

a. Develop a questionnaire which will elicit data from hospitals, health care centers, social centers, etc. It will be addressed to physicians, hospital administrators, nurses, and health-related governmental personnel.

This questionnaire ("A") would include queries as to whether or not data exists on the incidence of breastfeeding in different socio-economic levels; the percentage of increase or decrease of breastfeeding; the impact of the commercial food companies on the incidence of breastfeeding; the government policy about breastfeeding; the techniques which are used to promote or encourage non-breastfeeding methods; the nutritional state of mothers; the nutritional state of pregnant women; the nutritional state of lactating women; the incidence of anemia; the identification of which women use the available health facilities and which do not; the state of infant nutrition; the impact of breast or other milks and supplemental foods on the infant; the most likely candidates for the implementation of future programs; the socio-political constraints, such as, caste, education, status, political policy, etc., which might impede the implementation of projects dealing with maternal/infant welfare; and the economic resources which be called upon to facilitate subsequent programs.

Besides the response data, this questionnaire will function to identify those persons interested and

b. Mail Questionnaire "A".

c. Make Site Visits to some of the strategic areas to implement questionnaire "A". Proposed sites include Ghana, Liberia, Zambia, The Sudan, South India.

d. Develop questionnaire "B". Traditionally, the approach to studying breastfeeding and weaning problems has focused on the nutritional status of the infant and the mother and on a general view of the socio-economic circumstances of their society. But, to really understand and pin-point those areas where the process of industrialization and the diffusion of Western culture effects traditional breastfeeding practices and beliefs, we must look at migration patterns and obtain intense data on the mothers themselves. This alternative approach will attempt to identify the characteristics of these changes and motivations of the participants and determine which sections of the society would be most amenable to programs for improving infant nutrition.

The protocol for this questionnaire includes an in-depth study of the anthropological infra-structure. Focus will be on two different socio-economic levels -- urban and rural--in five countries. The data obtained will deal with what people actually do about infant feeding and weaning; how they feel about it; who supports the mother/infant unit; who most influences the mother; why some mothers breastfeed; why some bottle feed; what the economic pressures are; what the political ramifications are, etc. The idea is to discover why women choose which

patterns of infant care within a particular setting, even when, at times the health of their children seems to suffer.

- e. Make site visits to implement and review this research.

Phase III (Fifth to Ninth Months)

- a. Compile the above data and begin the analysis.
- b. Organize the Conference. The Center personnel will determine the questions which the participants will be asked to discuss. Such questions will deal with what can be done to forestall the current infant feeding trend and its effects. They will reflect the cumulative data we have obtained on the state of breastfeeding and on the various attempts at reversing the bottle feeding surge. The major effort, however, will be on requests for recommendations or suggestions concerning breastfeeding and weaning. They will specifically deal with requests: ideas on how to better serve mothers and keep their infant and weanlings nourished and alive.

- c. Invite participants to the Conference.

Phase IV (Tenth Month)

- a. Hold the Conference and present accumulated data.
- b. Video tape the proceedings. The rationale for the video recording of the Conference is that a shortened version of the major issues raised by the

participating international personnel can be useful in educating interested groups, and could prove useful in gaining support for the recommendations for action.

Phase V (Eleventh and Twelfth Months)

- a. Publish the proceedings of the Conference.
- b. Edit and ready the video tape.
- c. Analyze the responses and the proceedings of the Conference and work with consultants to develop priorities among the recommendations for action.
- d. Publish a report on recommendations for action.

EVALUATION

- a. Progress reports will be forwarded to AID approximately every four months..
- b. Copies of all outputs will be sent to AID. These will include:
 1. The report on the present state of breastfeeding and weaning.
 2. The two questionnaires.
 3. The analysis of the two questionnaires.
 4. The conference proceedings.
 5. The video tape.
 6. The report of the recommendations for action.

PERSONNEL AND JOB DESCRIPTIONS

PRINCIPAL INVESTIGATOR

Will oversee the entire project, hire personnel, develop Questionare B, arrange for anthropologists and others to participate, work in the development and conduct of the Conference. She will make site visits to several countries where Questionnaires A & B are to be implemented and where programs regarding breastfeeding are in progress. She will oversee the disbursement of the funds, integrate the results of the Conference and be responsible for preparing the final version of the Center's Recommendations for Action Program (R.A.P.).

WEST COAST INVESTIGATOR

Will formulate Questionnaire A, determine the most effective sources for implementation and circulate it. She will evaluate and analyze the data and make recommendations for the next stage. She will make site visits to several areas to implement this questionnaire. She will attend and participate in the Conference and will contribute to the R.A.P.

ASSISTANT DIRECTOR

Will work with Principal Investigator on Questionnaire B and with anthropologists and others who will participate in this project. He/she will work with West Coast Investigator on Questionnaire A. He/She will research potential sites and personnel, and organize the Conference as well as contribute to the R.A.P.

RESEARCHER

Will research existing data for application to Questionnaire B, and will assist in tabulating the results. She will work on the Conference agenda and assist in the publication of the papers, discussions and the conference report.

SECRETARIES

Will deal with correspondence, mailing lists, questionnaires, and the Conference agenda and R.A.P. report.

CONSULTANTS

Will be selected to contribute to the organization of the A and B Questionnaires and an analysis of data received. They will help formulate the R.A.P. paper.

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Proj. No. 9310023.7
9310023-28

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DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20521

MAR 22 1976

9-023

The Human Lactation Center Ltd.
666 Sturgis Highway
Westport, Connecticut

ATTN: Dr. Raphael

Subject: Grant AID/ta-G-1292

Dear Dr. Raphael:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to The Human Lactation Center Ltd. the sum of \$108,317.00 to provide support for a program in Designing Improved Infant Feeding and Weaning Practices, as more fully described in the attachment to this Grant entitled "Program Description."

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period January 1, 1976 through February 29, 1977.

This Grant is made to The Human Lactation Center Ltd., on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment A entitled "Program Description", and Attachment B entitled "Standard Provisions," which have been agreed

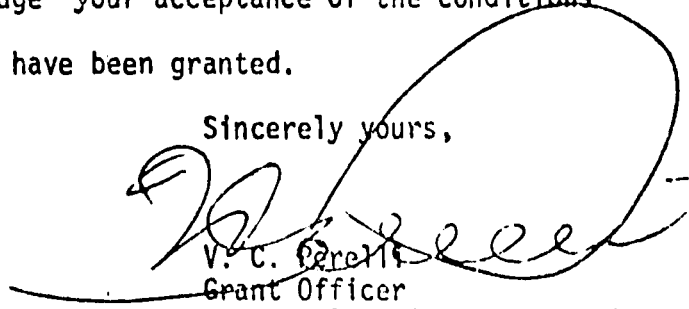
CERTIFIED A TRUE COPY THIS
5th DAY OF Apr. 76
BY R. D. Hummel

Dr. Raphael,

to by your organization.

Please sign and return the Statement of Assurance of Compliance, (one (1) copy only), and the original and seven (7) copies of this letter to acknowledge your acceptance of the conditions under which these funds have been granted.

Sincerely yours,



V. C. Barrett
Grant Officer
Technical Assistance Branch
Central Operations Division
Office of Contract Management

Attachments:

- A. Program Description
- B. Standard Provisions
- C. Payment Provisions

ACCEPTED:

BY: Dr. Raphael

TITLE: Director

DATE: March 22, 1976

..

Project Title: DESIGNING IMPROVED INFANT FEEDING
AND WEANING PRACTICES

Introduction

The decline or elimination of breastfeeding and the use of unsafe and nutritionally inadequate weaning foods appear to accompany industrialization, urbanization and migration. These changes have occurred more drastically in the more developed countries than in less developed countries. The more affluent societies have the resources and means to deal with the undesirable consequences of changing life styles. The less developed countries have not.

In these latter nations, there is a high incidence of protein-calorie malnutrition in children, whose weakened condition leaves them illness-prone. The reduction of breastfeeding and early weaning have exacerbated this situation. Contaminated water, lack of refrigeration, and the fast development of bacteria in dairy products make breast milk substitutes unsafe. Besides this, alternatives for breast milk are so costly that the majority of the

population in the less developed countries are all too often unable to purchase them. They are therefore unable to provide adequate nutritional and hygienic substitutes.

All these factors contribute to the mounting morbidity and mortality rates despite a general awareness of the interconnection between them. Curiously, the change to non-breastfeeding methods and early weaning continues to increase -- not only in the urban areas of the world, but in rural societies as well.

The ramifications of a synergism between malnutrition and infection also affects those who survive. Growth patterns are reduced and motivation, intellectual capacity and the ability to sustain attention and learn are also lessened. Physical deprivation in childhood often leads to a lifelong anxiety about food and health and a lack of confidence in self and others, all of which further drain the individual's potential energy for future life experiences.

Reduced breastfeeding has also shortened the natural contraceptive effect which lactation offers by extending the inter-pregnancy intervals. This leaves women more vulnerable to pregnancy.

Large sectors of the human population are enervated and filled with a lifelong fear for the very survival of each child. This insecurity often leads to a higher fertility level than would exist otherwise and an increased family size.

The financial burden on governments in these affected areas to treat marasmus, kwashiorkor and other related diseases brought about by these infant/child feeding patterns, is exorbitant. As a result, many must do nothing.

FAO, WHO, PAG, the British Department of Health and Social Security, UNICEF and many other groups have been deeply concerned by this situation and are now focusing much of their resources on the problems of premature weaning and safe weaning foods and practices. The hope is to identify where and how intervention can reduce the lethal effects of these new patterns.

The Center's project will build on this earlier work. It will identify and report on those areas where programs have been instigated to reverse or adjust these trends. It will study the present patterns which have given rise to these conditions. It will make recommendations for change which can be offered to those in the international community who are concerned with maternal and child welfare. It will suggest plans of action for women on different socio-economic levels and specific programs for particular countries.

The Human Lactation Center, Ltd., is a non-profit corporation founded to research the nutritional, social, psychological, national and global dimensions of human lactation. It functions primarily as a research center

with informational and educational programs. It excludes from its work any immediate physical or psychological problems of pregnant or lactating women. It is funded by individual and international membership and by private and institutional funds.

The Human Lactation Center, Ltd., requests grant funds from A.I.D. totaling \$108,317.60 over a twelve-month period to support:

- a. Personnel to carry out the programs.
- b. A survey of health professionals regarding the present state of infant feeding and infant and maternal nutrition.(Questionnaire A).
- c. An anthropological study of factors affecting mothers' choices of infant feeding practices with particular reference to breastfeeding and weaning.(Questionnaire B)
- d. On site visits to implement these programs.
- e. A Conference of experts on breastfeeding and related subjects.
- f. A final report with recommendations

PROJECT GOAL

1. Goal Statement:

a. Reduced malnutrition in the most vulnerable population of infants, children, pregnant and lactating women.

b. Reduced morbidity and mortality in infants and children.

c. Improved nutrition of infants and young children, with special reference to the optional pattern of breastfeeding.

2. Measure of Goal Achievement:

a. Nutritional status survey.

b. Morbidity and mortality statistics within countries where recommendations based on this project have been implemented.

3. Assumptions:

a. Critical times for intervention can be identified, particularly the transition from breastfeeding to weaning.

b. The effect on the child of this intervention can be evaluated.

c. Other necessary and related factors and programs related to nutritional improvement (such as economic and educational improvements) are operating at the same time to help reduce malnutrition.

d. National governments will make funds available to implement and continue them.

e. Personnel involved in the programs for change will be financially and technically able to implement these recommendations.

PROJECT PURPOSE

1. Purpose Statement:

Recommendations for a program designed to improve infant feeding and weaning practices.

2. End of Project Status

a. A report on the current status of breastfeeding and weaning practices.

b. A set of hypotheses and/or significant variables which affect breastfeeding and weaning behaviors.

3. Assumptions:

a. Personnel in the countries involved in these studies will be receptive and financially and technically able to supply information.

b. National governments will be supportive of recommended programs for change in infant and weaning practices.

c. The Human Lactation Center, Ltd., will identify key problems and recommend workable methods for intervening in the system.

d. Those to whom the recommendations are to be delivered will appreciate the critical nature of the problem, will accept the recommendations, and will be highly motivated to act on them.

PROJECT OUTPUTS

1. Outputs

a. An analysis of the status of breastfeeding and weaning.

b. An analysis of the current literature on breastfeeding, including the recent AID bibliography.

c. The medical/nutritional status questionnaire.

d. The cultural patterns questionnaire.

e. In-country and out-of-country site visits.

f. A conference of experts on breastfeeding.

g. Production of the video tape.

h. Analysis of the questionnaires and the conference.

2. Output Indicators

- a. Report on the current status of breastfeeding and weaning.
- b. Report on the findings of Questionnaire A.
- c. Report on the findings of Questionnaire B.
- d. Report on the proceedings of the conference.
- e. Edited video tape.
- f. Report with recommendations for action.

3. Output Assumptions

- a. Sufficient literature is available to adequately define the status of breastfeeding and weaning.
- b. Sufficient information regarding current, completed or planned projects is available from which to identify some successful and unsuccessful variables which have led to the reduction of breastfeeding.

PROJECT INPUTS

1. Inputs

- a. AID: Funding for salaries, travel, and administration, plus advice and other resources regarding the areas and personnel to be contacted.
- b. HLC: Administrative and support services.
- c. Others: Domestic and foreign governmental offices, medical institutions and personnel.

2. Input Assumptions

- a. AID funding will be available for this project.
- b. HLC staff will be available for organizing and carrying out the questionnaires, the Conference and the final reports.
- c. Medical and governmental personnel will respond to the questionnaires and offer help during the site visits.

RATIONALE

Many projects regarding breastfeeding are underway. Almost all report on singular studies in particular places. An overview is needed. This project intends to develop this broader perspective.

Several conferences have been held on breastfeeding and infant nutrition. A synthesis of all these conferences is necessary. In the past, the participants usually reported on the state of breastfeeding and malnutrition in the young, or on attempts to intervene and stay the trend towards reduced breastfeeding.

Data on the women who are initiating these new patterns have until now been accumulated by physicians or public health personnel. An intensive in-depth study of the motivations and life situations of these women is necessary. All participants going out in the field and those coming into the conference will be asked to respond to specific questions developed from the data.

A program of action will be developed from the findings which will focus on changing practices, thereby improving the nutritional state of young children and their mothers.

COURSE OF ACTION

Phase I (First two months)

- a. Hire necessary personnel and obtain necessary supplies.
- b. Review the existing data in the AID/Jelliffe bibliography and others. Study what attempts have been made to reverse the trend away from breastfeeding.
- c. Review the existing anthropological data, especially material from the HRAF files and other current ethnographic reports.
- d. Determine those agencies in AID, FAO, WHO, Catholic Relief Service, etc., where related programs are in progress which might be useful for this project.
- e. Determine what related data in the medical histories of women and children could be useful additions to our knowledge, such as, the nutritional assessment of pregnant women, population data on inter-pregnancy intervals, etc.
- f. Determine those agencies which can be of use in pin-pointing key people and those areas where Questionnaire "A" of this project could be conducted.
- g. Identify those anthropologists who have data which could be used and select those cases where return visits could be most productive.

Phase II (Second to Seventh Months)

a. Develop a questionnaire which will elicit data from hospitals, health care centers, social centers, etc. It will be addressed to physicians, hospital administrators, nurses, and health-related governmental personnel.

This questionnaire ("A") would include queries as to whether or not data exists on the incidence of breastfeeding in different socio-economic levels; the percentage of increase or decrease of breastfeeding; the impact of the commercial food companies on the incidence of breastfeeding; the government policy about breastfeeding; the techniques which are used to promote or encourage non-breastfeeding methods; the nutritional state of mothers; the nutritional state of pregnant women; the nutritional state of lactating women; the incidence of anemia; the identification of which women use the available health facilities and which do not; the state of infant nutrition; the impact of breast or other milks and supplemental foods on the infant; the most likely candidates for the implementation of future programs; the socio-political constraints, such as, caste, education, status, political policy, etc., which might impede the implementation of projects dealing with maternal/infant welfare; and the economic resources which might be called upon to facilitate subsequent programs.

Besides the response data, this questionnaire will function to identify those persons interested and available to implement new programs.

b. Mail Questionnaire "A".

c. Make Site Visits to some of the strategic areas to implement questionnaire "A". Proposed sites include Ghana, Liberia, Zambia, The Sudan, South India.

d. Develop questionnaire "B". Traditionally, the approach to studying breastfeeding and weaning problems has focused on the nutritional status of the infant and the mother and on a general view of the socio-economic circumstances of their society. But, to really understand and pin-point those areas where the process of industrialization and the diffusion of Western culture effects traditional breastfeeding practices and beliefs, we must look at migration patterns and obtain intense data on the mothers themselves. This alternative approach will attempt to identify the characteristics of these changes and motivations of the participants and determine which section of the society would be most amenable to programs for improving infant nutrition.

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patterns of infant care within a particular setting, even when, at times the health of their children seems to suffer.

e. Make site visits to implement and review this research.

Phase III (Fifth to Ninth Months)

a. Compile the above data and begin the analysis.

b. Organize the Conference. The Center personnel will determine the questions which the participants will be asked to discuss. Such questions will deal with what can be done to forestall the current infant feeding trend and its effects. They will reflect the cumulative data we have obtained on the state of breastfeeding and on the various attempts at reversing the bottle feeding surge. The major effort, however, will be on requests for recommendations or suggestions concerning breastfeeding and weaning. They will specifically deal with requests for ideas on how to better serve mothers and keep their infants and weanlings nourished and alive.

c. Invite participants to the Conference.

Phase IV (Tenth Month)

a. Hold the Conference and present accumulated data.

b. Video tape the proceedings. The rationale for the video recording of the Conference is that a shortened version of the major issues raised by the

12 12

participati^on international personnel ^o be useful in educating interested groups, and could prove useful in gaining support for the recommendations for action.

Phase V (Eleventh and Twelfth Months)

- a. Publish the proceedings of the Conference.
- b. Edit and ready the video tape.
- c. Analyze the responses and the proceedings of the Conference and work with consultants to develop priorities among the recommendations for action.
- d. Publish a report on recommendations for action.

EVALUATION

- a. Progress reports will be forwarded to AID approximately every four months.
- b. Copies of all outputs will be sent to AID. These will include:
 1. The report on the present state of breastfeeding and weaning.
 2. The two questionnaires.
 3. The analysis of the two questionnaires
 4. The conference proceedings.
 5. The video tape.
 6. The report of the recommendations for action.

Illustrative Budget

A. Conference

1. Travel	\$ 17,795
2. Honorariums & other remunerations	1,500
3. Per Diem and other	6,771
4. Video (incl 6 tapes)	2,180
5. Publishing	<u>2,100</u>
	\$ 30,346

B. Administrative

(in lieu of overhead)

1. Total	\$ 7,145
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C. Personnel

1. Professional	38,600
2. Clerical	14,800
3. Consultants	1,350

D. Site Visits

1. Travel	12,996
2. Per diem	<u>3,080</u>

TOTAL \$108,317

The Grantee may not exceed the total amount of the above budget.
Adjustments among line items may be made.

DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

Dr. Raphael
The Human Lactation Center Ltd.
666 Sturgis Highway
Westport, Connecticut

(7)
023
MAR 31 1976

Subject: Amendment No. 1 to Grant
AID/ta-G-1292

Dear Dr. Raphael:

Pursuant to the Authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development hereby amends subject grant as follows:


1. Add the following condition to Attachment C entitled "Payment Provision":

"An initial advance of \$50,000 shall be provided upon submission of the voucher forms indicated above. A second advance of \$45,000 and a final advance of \$13,317 shall be provided in July 1976 and October 1976 respectively provided however that vouchers submitted previous to each request for each subsequent advance payment substantiate actual expenditures sufficient to liquidate the previous advance."

Except as expressly amended above this Grant and all its terms and conditions remain unchanged.

Please sign and return the original and seven (7) copies of this letter to acknowledge your acceptance of this amendment.

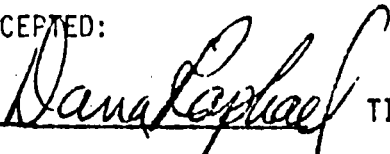
Sincerely yours,


V. C. Peretti
Grant Officer
Technical Assistance Branch
Central Operations Division
Office of Contract Management

TYPED A TRUE COPY THIS
21st DAY OF May 76
R. O. Munnstobb

ACCEPTED:

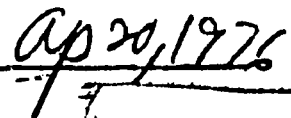
BY



TITLE


Director

DATE


7

Mozambique

DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

APR 15 1976

Dr. Dana Raphael
The Human Lactation Center Ltd.
566 Sturgis Highway
Westport, Connecticut

9-023

Subject: Amendment No. 2 to Grant
AID/TA-G-1292

Dear Dr. Raphael:

Pursuant to the Authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development hereby amends subject grant as follows:

1. In the budget, increase the "Administrative" line item from \$7,145 by \$2,574 to \$9,719. This increase provides for required Social Security payments. The budget total is increased from \$108,317 by \$2,574 to \$110,891.

Except as expressly amended above this Grant and all its terms and conditions remain unchanged.

Please sign and return the original and seven (7) copies of this letter to acknowledge your acceptance of this amendment.

Sincerely yours,

Morton Darwin
Grant Officer
International Training Branch
Central Operations Division
Office of Contract Management

ACCEPTED BY *Dana Raphael*
 TITLE *Director*
 DATE *ap 26, 1976*

APR 23 1976	
NO. 113 10 23	31 097 00 25 71
NO. 31 097 00 25 71	2 574.00
NO. 113 10 23	11-660-13-77
4/26/76	

DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

9 OR
0023

FEB 1977

Dr. Dana Raphael
The Human Lactation Center Ltd.
666 Sturgis Highway
Westport, Connecticut

Subject: Amendment No. 3 to Grant
AID/TA-G-1292

Dear Dr. Raphael:

Pursuant to the Authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development hereby amends subject grant as follows:

1. To the letter cover page, delete the date "28 February 1977" and substitute therefor "April 20, 1977".
2. To the letter cover page, delete the figure "\$110,891" and substitute therefor "\$137,910."
3. In the Program Description, during Phase III, the Grantee shall hold a pre-conference meeting to summarize and present the results of the anthropological studies. Additional consultant time is authorized for this segment of the project.
4. In the Program Description, subsequent to Phase IV, the Grantee shall hold a pre-conference meeting for the purpose of finalizing the project recommendations and research summaries.
5. Delete the "Budget" and substitute in lieu thereof the following revised Budget.

FUNDS OBLIGATED

Approp. No. 72-118-1023
Allot. No. 72-31-019-0020-71
Obl. No. 3172014 Obl. Cl. 259
Amount \$ 27,029.00
Proj. No. 531-0023-73

By ALW FM/CSD Date 2/15/77

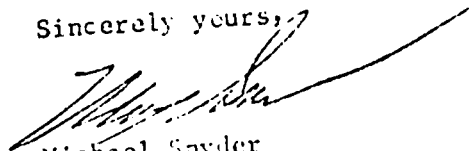
Illustrative Budget

A. Conference	\$ 35,362
B. Administrative (in lieu of overhead)	15,128
C. Personnel	71,354
D. Site Visits	<u>16,076</u>
	\$137,920

Except as expressly amended above this Grant and all its terms and conditions remain unchanged.

Please sign and return the original and seven (7) copies of this letter to acknowledge your acceptance of this amendment.

Sincerely yours,



Michael Snyder
Grant Officer
International Training Branch
Central Operations Division
Office of Contract Management

ACCEPTED BY Dana Reynolds
TITLE Director
DATE Feb 28, 1977

Summary	Objectives and Indicators	Assumptions
<p>A.1. Goal</p> <p>a. Reduced malnutrition in the most vulnerable population of infants, children, pregnant and lactating women.</p> <p>b. Reduced morbidity and mortality in infants and children.</p> <p>c. Improved nutrition of infants and young children, with special reference to the optional pattern of breastfeeding.</p>	<p>A.2. Measurement of the goal</p> <p>a. Nutritional status survey.</p> <p>b. Morbidity and mortality statistics within countries where recommendations based on this project have been implemented.</p>	<p>A.3. Assumptions</p> <p>a. Critical time for intervention can be identified, particularly the transition from breastfeeding to weaning.</p> <p>b. The effect on the child of this intervention can be evaluated.</p> <p>c. Other necessary and related factors and programs related to nutritional improvement (such as economic and educational improvements) are operating at the same time to help reduce malnutrition.</p>
<p>B.1. Purpose</p> <p>Recommendations for a program designed to improve infant feeding and weaning practices.</p>	<p>B.2. End of Project Status</p> <p>a. A report on the current status of breastfeeding and weaning practices.</p> <p>b. A set of hypotheses and/or significant variables which affect breastfeeding and weaning behaviors.</p>	<p>B.3. Assumptions</p> <p>a. Country personnel receptive and financially/technically able to supply information.</p> <p>b. Nat'l governments supportive of recommended programs for change infant and weaning practices.</p> <p>c. Nat'l governments will make funds available to implement and continue them.</p> <p>d. The Human Lactation Center, Ltd., will identify key problems and recommend workable methods for intervening in system.</p> <p>e. Personnel and decision makers receiving recommendations will act upon them.</p>
<p>C.1. Outputs</p> <p>a. Analysis of status of breastfeeding and weaning.</p> <p>b. Analysis of current literature on breastfeeding, including recent AFD bibliography.</p> <p>c. Medical/nutritional status questionnaire.</p> <p>d. Cultural patterns questionnaire.</p> <p>e. In-country's out-of-country site visits.</p> <p>f. Conference of experts on breastfeeding.</p> <p>g. Production of the video tape.</p> <p>h. Analysis of the questionnaires and the conference.</p>	<p>C.2. Output Indicators</p> <p>a. Report on the current status of breastfeeding and weaning.</p> <p>b. Report on the findings of Questionnaire A.</p> <p>c. Report on the findings of Questionnaire B.</p> <p>d. Report on the proceedings of the conference.</p> <p>e. Edited video tape.</p> <p>f. Report with recommendations for action.</p>	<p>C.3. Assumptions</p> <p>a. Sufficient literature is available to adequately define the status of breastfeeding and weaning.</p> <p>b. Sufficient information regarding current, completed or planned projects is available from which to identify some successful and unsuccessful variables which have led to the reduction of breastfeeding.</p>
<p>D.1. Inputs</p> <p>a. AFD: Funding for salaries, travel, and administration, plus advice and other resources regarding the areas and personnel to be contracted.</p> <p>b. HLC: Administrative and support services.</p> <p>c. Others: Domestic and foreign governmental offices, medical institutions, and personnel.</p>	<p>D.2. Budget Schedule</p>	<p>D.3. Assumptions</p> <p>a. AFD funding will be available for this project.</p> <p>b. HLC staff will be available for organizing and carrying out the questionnaires, the Conference and the final reports.</p> <p>c. Medical and governmental personnel will respond to the questionnaires and offer help during the site visits.</p>

9310023

PD-AAL-491 9310023-29

D 1350-1X (7-71)

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

PIO/T

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

1. Cooperating Country
T A BUREAU 5118012

Page 1 of 4 Pages

2. PIO/T No.
931-11-560-023-73

3. Original or
Amendment No. _____

4. Project/Activity No. and Title
931-11-560-023
Nutrition Programming Capability (PVOs)
Subproject #10 Community Systems
Foundation

DISTRIBUTION

5. Appropriation Symbol
72-11x1023

6.A. Allotment Symbol and Charge
402-31-099-00-20-61

6.B. Funds Allotted to:
 A.I.D./W Mission

7. Obligation Status
 Administrative Reservation Implementing Document

8. Funding Period (Mo., Day, Yr.)
From 9/30/76 to 10/31/79

9.A. Services to Start (Mo., Day, Yr.)
Between 9/30/76 and 10/15/76

9.B. Completion date of Services
(Mo., Day, Yr.)
10/31/79

10.A. Type of Action
 A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other Grant

10.B. Authorized Agent
AID/W

Estimated Financing		(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
\$1.00=					
11. Maximum A.I.D. Financing	A. Dollars		\$193,000		\$193,000
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

13. Mission References

14. Instructions to Authorized Agent

This PIO/T authorizes a grant in the amount of \$193,000 to Community Systems Foundation to carry out a program as more fully described in the grantee's proposal and the addendum, Item B. Specific Additions/Modifications to the Project Protocol, attached. The grant is to be made contingent upon the acceptance of the addendum.

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate.

B. Funds for the services requested are available

TA/N, Carol Adelman

Carol Adelman
6/17/76

TA/PPU, Mary Mozynski

C. The scope of work lies within the purview of the initiating and approved Agency Programs

TA/N, Martin J. Forman

Martin J. Forman

D.

Evelyn C. McLeod
TA/PPU, Evelyn McLeod
4/21/76

E.

TA/N, Fern Finley

Fern Finley

F.

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

17. For the Agency for International Development

18. Date of Signature

Signature and date:

Signature:

John H. ...
Title: Chief, Program Division, TA/PPU

9/25/76

Title:

AID 135C-1X (9-70)	Cooperating Country Worldwide	PIO/T No. 931-11-560-023	Page 2 of 4 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability (PVOs) Subproject #10 Community Systems Foundation		

SCOPE OF WORK

9. Scope of Technical Services

A. Objective for which the Technical Services are to be Used

See proposal attached

B. Description

C. Technicians

(1) (a) <u>Number</u>	(b) <u>Specialized Field</u>	(c) <u>Grade and/or Salary</u>	(d) <u>Duration of Assignment (Man-Months)</u>
-----------------------	------------------------------	--------------------------------	--

N.A.

(2) Duty Post and Duration of Technicians' Services

N.A.

(3) Language requirements

N.A.

(4) Access to Classified Information

N.A.

(5) Dependents Will Will Not **Be Permitted to Accompany Technician**

N.A.

D. Financing of Technical Services

(1) By AID - See budget schedule attached proposal

(2) By Cooperating Country -

AID 1350-1X (9-70)	Cooperating Country Worldwide	PIO/T No. 931-11-560-023	Page 3 of 4 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability (PVOs) Subproject #10 Community Systems Foundation		

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) Quantity	(2) Description	(3) Estimated Cost	(4) Special Instructions
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See budget schedule attached proposal

B. Financing of Equipment and Supplies

(1) By AID - \$

(2) By Cooperating Country -

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify):

AID 135D-1X (9-70)	Cooperating Country Worldwide	PIO/T No. 931-11-560-023	Page 4 of 4 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability (PVOs) subproject #10 Community Systems Foundation		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

1. CSF will submit a report to A.I.D. following each meeting of the Editorial Advisory Board summarizing major discussion points, policy and operational matters related to the documents abstract system.
2. CSF will submit semiannual and annual reports and a final report (20 copies of final report within 60 days of project termination) detailing journal progress including circulation growth, documents purchased by subscribers, progress towards self-sufficiency goal, progress towards non-English language documents, abstracts and journal and possible regionalization and evaluation of relevancy and quality of journal and documents.
3. CSF will collaborate with A.I.D. on development foreign and U.S. free distribution lists with A.I.D. approval authority on these lists.
4. CSF will give appropriate credit note on journal to A.I.D. and other potential supporters.
5. After two years of project activity, TA/N will conduct an evaluation including progress towards project outputs, purpose and goal, circulation growth, documents purchased by subscribers, progress towards self-sufficiency of the journal and relevancy and quality of the journal and documents.

Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency, if necessary cross reference Block 19.C(4) above.)

See attached project proposal

Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

N.A.

3. Cooperating Country Liaison Official

N.A.

2. AID Liaison Officials

TA/N, Carol Adelman

~~74-102~~

DD-AAL-481

931023-30

AID 1350-1X
(7-71)

PIO/T

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

1. Cooperating Country
TAB
2. PIO/T No.
931-0023-3178031
4. Project/Activity No. and Title
931-11-560-023
Nutrition Programming Capability (PVOs)
Subproject #13 Community Systems Foundation

Page 1 of 4 Pages
3. Original or
Amendment No. _____

DISTRIBUTION

5. Appropriation Symbol
72-11X1023
7. Obligation Status
 Administrative Requisition Implementing Document
9.A. Services to Start (Mo., Day, Yr.)
Between 5/1/77 and 8/30/77
10.A. Type of Action
 A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other Grant
10.B. Authorized Agent
AID/W

6.A. Allotment Symbol and Charge
402-31-000-00-20-71
6.B. Funds Allotted to:
 A.I.D./W Mission
8. Funding Period (Mo., Day, Yr.)
From 5/1/77 To 8/30/77
9.B. Completion date of Services
(Mo., Day, Yr.)
8/30/77

Estimated Financing		(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
11.					
Maximum A.I.D. Financing	A. Dollars		\$384,700		\$384,700
	B. U.S.-Owned Local Currency		FUNDS RESERVED BY		
12. Cooperating Country Contributions	A. Counterpart				
	B. Other		POSTED		
			SER/EM/CAR		

13. Mission References

14. Instructions to Authorized Agent

This PIO/T authorizes a grant in the amount of \$384,700 to the Community Systems Foundation to carry out a program as more fully described in the grantee's proposal, attached.

Dinghuth

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate
for Carol Adelman, TA/N *[Signature]*
C. The scope of work lies within the purview of the initiating and approved Agency Programs
for James Levinson, TA/N *[Signature]*
E. Fern Finley, TA/N *[Signature]*

B. Funds for the services requested are available
Alan Randlov, TA/PPU *[Signature]* 7/28/77
D. Mary Mozyrsky, TA/PPU *[Signature]* 8/18/77
F. Ludwid Rudel, TA/N *[Signature]*

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

Signature and date:
Title:

17. For the Agency for International Development
[Signature]
Signature:
Title: Chief, Program Division, TA/PPU

18. Date of Signature
3/30/77

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used

See attached proposal

B. Description

C. Technicians

(1) (a) Number

(b) Specialized Field

(c) Grade and/or Salary

(d) Duration of Assignment (Man-Months)

N.A.

(2) Duty Post and Duration of Technicians' Services

N.A.

(3) Language requirements

N. A.

(4) Access to Classified Information

N. A.

(5) Dependents
N. SA

Will

Will Not

Be Permitted to Accompany Technician

D. Financing of Technical Services

(1) By AID - \$ See budget schedule
in attached proposal

(2) By Cooperating Country -

AID 1350-1X (9-70)	Cooperating Country TAB	PIO/T No. 931-11-560-023	Page 3 of 4 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability (PVOs) Subproject #13 Community Systems Foundation		

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. <u>(1) Quantity</u> <u>(2) Description</u>	<u>(3) Estimated Cost</u>	<u>(4) Special Instructions</u>
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See budget schedule in attached proposal, P. 39

B. Financing of Equipment and Supplies

(1) By AID - \$

(2) By Cooperating Country -

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.

D. Other (specify):

Prior to making visits to LDCs, the Grantee will review his plans with TA/N who will obtain the necessary clearances from the concerned Regional Bureau(s), and/or U.S. Mission(s). The Grantee will keep the U.S. Mission(s) fully informed of the proposed visits, ask for advice regarding timing and content of the visits, and initiate participation if it is desired. Grantee will make all appointments and logistical arrangements. He will submit copies of the trip report(s) to the TA/N, U.S. Mission(s) and the Regional Bureau(s) as appropriate covering the findings and the evaluation of the LDC visit dealing with Analysis of Community Level Nutrition Program.

AID 1350-1X (72) PIO/T	Cooperating Country TAB	PIOT No. 931-11-560-023	Page 4 of 4 Pages
	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability (PVOs) Subproject #13 Community Systems Foundation		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

1. CSF will submit an interim report at the end of Phase I of project activities (approximately 6 months) which will a) describe and classify programs observed, b) establish hypotheses and a checklist of key variables regarding the most workable approaches, and c) determine which projects should receive further review.
2. CSF will submit at the end of Phase II (approximately 20 months) a first draft of the final report which will present the results of the testing of the hypotheses established in Phase I, and will suggest any new hypotheses.
3. CSF will submit a final report at the end of Phase III (28 months) which will include conclusions of the regional workshops, selected papers presented at the workshop and the final version of the "checklist for project success", the latter which will serve as a manual for field workers.
4. CSF will submit three copies of all reports listed as being a product of the grant (administrative, progress, final and technical reports containing R&D findings) to the Documentation Coordinator, TA/PPU/EUI, Technical Assistance, Agency for International Development, Washington, D.C. 20523, or his designee. Such reports shall include a title page showing the title of the report, project title as set forth in the grant and the grant number. One copy of each report will be clearly typed or printed on white paper so that it may be photographed to produce a microfilm master. Technical reports

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency, if (cont. necessary cross reference Block 19.C(4) above.) below)
- shall be accompanied by an author prepared abstract.

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

B. Cooperating Country Liaison Official

C. AID Liaison Officials

Carol Adelman, TA/N

D 135C-1X
(7-71)

PIO/T

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

1. Cooperating Country
TAB
2. PIO/T No.
931-0023 - 3178021
4. Project/Activity No. and Title
931-11-560-023
Improving Nutrition Programming Capability
Subproject #12 Overseas Education Fund

Page 1 93/0623 (31)
3. Original or
Amendment No. _____
46P

DISTRIBUTION

5. Appropriation Symbol
72-11X1023
6.A. Allotment Symbol and Charge
402-31-099-00-20-71
6.B. Funds Allotted to:
 A.I.D./W Mission
7. Obligation Status
 Administrative Reservation Implementing Document
8. Funding Period (Mo., Day, Yr.)
From 4/1/77 To 4/30/79
9.A. Services to Start (Mo., Day, Yr.)
Between 4/1/77 and 8/30/77
9.B. Completion date of Services
(4/30/79)
10.A. Type of Action
 A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other Grant

10.B. Authorized Agent
AID

Estimated Financing		(1)	(2)	(3)	(4)
		Previous Total	Increase	Decrease	Total to Date
\$1.00=					
11. Maximum A.I.D. Financing	A. Dollars		\$462,877		\$462,877
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

3. Mission
References

14. Instructions to Authorized Agent
This PIO/T authorizes a grant in the amount of \$462,877 to the Overseas Education Fund to carry out a program as more fully described in the grantee's proposal, attached.

* Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

The specifications in the scope of work are technically adequate
Carol Adelman, TA/N *Carol Adelman 1/24/77*
B. Funds for the services requested are available
Alan Randlov, TA/PPU *Alan Randlov 1/27/77*
The scope of work lies within the purview of the initiating and approved Agency Programs
F. Levinson, TA/N *F. Levinson 1/24/77*
D. *Janis 1/1/77*
Mary Mozynski, TA/PPU
F. *Ludwig Rudel 1/24/77*
Ludwig Rudel, TA/N

For the cooperating country: The terms and conditions set forth herein are hereby agreed to
Signature and date:
Signature: *Robert [unclear] 2/2/77*
Title: Chief, Program Division, TA/PPU
18. Date of Signature

AID 1350-1X (9-70)	Cooperating Country TAB	PIO/T No. 931-0023	Page 2 of 4 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Improving Nutrition Programming Capability Subproject #12 Overseas Education Fund		

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used

See attached proposal

B. Description

C. Technicians

(1) (a) Number	(b) Specialized Field	(c) Grade and/or Salary	(d) Duration of Assignment (Man-Months)
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N/A

(2) Duty Post and Duration of Technicians' Services

N/A

(3) Language requirements

N/A

(4) Access to Classified Information

N/A

(5) Dependents Will Will Not **Be Permitted to Accompany Technician**
N/A

D. Financing of Technical Services

(1) By AID - \$ See budget schedule in attached proposal

(2) By Cooperating Country -

AID 1350-1X (9-70)	Cooperating Country	PIO/T No. 931-0023	Page 3 of 4 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Improving Nutrition Programming Capability Subproject #12 Overseas Education Fund		

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

	(3) Estimated Cost	(4) Special Instructions
A. (1) Quantity (2) Description		

See budget schedule in attached proposal

B. Financing of Equipment and Supplies

(1) By AID - \$

(2) By Cooperating Country -

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PACA implementation) regulations.
- B. Except as specifically authorized by AID, or when local law is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify):

AID 1350-1X (9-70)	Cooperating Country TAB	PIO/T No. 931-023	Page 4 of 4 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Improving Nutrition Programming Capability Subproject #12 Overseas Education Fund		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

1. Progress reports summarizing project outputs achieved and any problems encountered will be prepared by OEF and submitted to TA/N every 6 months. (5 copies)
2. Annotated bibliography on child care in developing countries at end of 5 months of project activity - (200 copies).
3. Comprehensive report on field research results at end of 22 months of project activity. (200 copies).
4. Final project report which will include conference agenda and participants, brief summary of significant field research findings, conference recommendations on child care needs and recommendations/proposed models for alternative child care projects. Report due at end of project - 25th month. (200 copies)

5. Contractor shall submit three copies of all reports listed as being a product of the contract (administrative, progress, final and technical reports containing R&D findings) to the Documentation Coordinator, TA/PPU/EUI, Technical Assistance Agency for International Development, Washington, D. C. 20523, or his designee. Such reports shall include a title page showing the title of the report, project title as set forth in this contract (or grant) and the contract number. One copy of each

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency, if necessary cross reference Block 19-C(4) above.) (continuation from above)

report shall be clearly typed or printed on white paper so that it may be photographed to produce a microfilm master. Technical reports shall be accompanied by an author-prepared abstract.

See attached project proposal

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

B. Cooperating Country Liaison Official

C. AID Liaison Officials

Carol Adelman, TA/N

AID 1350-1X (9-70)	Cooperating Country TAB	PIOT No. 931-023	Page 4 of 4 Pages
PIOT	Project/Activity No. and Title 931-11-560-023 Improving Nutrition Programming Capability Subproject #12 Overseas Education Fund		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

1. Progress reports summarizing project outputs achieved and any problems encountered will be prepared by OEF and submitted to TA/N every 6 months. (5 copies)
2. Annotated bibliography on child care in developing countries at end of 5 months of project activity - (200 copies).
3. Comprehensive report on field research results at end of 22 months of project activity. (200 copies).
4. Final project report which will include conference agenda and participants, brief summary of significant field research findings, conference recommendations on child care needs and recommendations/proposed models for alternative child care projects. Report due at end of project - 25th month. (200 copies)
5. Contractor shall submit three copies of all reports listed as being a product of the contract (administrative, progress, final and technical reports containing R&D findings) to the Documentation Coordinator, TA/PPU/EUI, Technical Assistance Agency for International Development, Washington, D. C. 20523, or his designee. Such reports shall include a title page showing the title of the report, project title as set forth in this contract (or grant) and the contract number. One copy of each report shall be clearly typed or printed on white paper so that it may be photographed to produce a microfilm master. Technical reports shall be accompanied by an author-prepared abstract.

23. Background Information (AID) and information useful to Authorized Agent and Prospective Contractors or Participating Agency, if necessary cross reference Block 19.(14) above.) (continuation from above)

See attached project proposal

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

B. Cooperating Country Liaison Official

C. AID Liaison Officials

Carol Adelman, TA/N

CHILD-CARE NEEDS
OF
POOR MOTHERS

PROPOSAL

Submitted By

THE OVERSEAS EDUCATION FUND
OF THE LEAGUE OF WOMEN VOTERS

I. Background

While some development programs are just now beginning to look more carefully at the specific needs of women in their many roles as agriculture producers, marketwomen, and primary dispensers of health/nutrition care to the family, there has been no attempt to systematically address the constraints to development and health/nutritional status which may be posed by child care needs of low income women in developing countries. Existing child care arrangements have not been examined to determine their effect on women's integration into the development process, as defined by opportunities to participate in wage and other income generating activities as well as leisure and educational activities. It is generally hypothesized that child care, constituting a large percent of women's family caretaker role, does impose time and opportunity constraints on women thereby restricting their entrance into outside income generating activities. Additionally, the type of child care (whether carried out regularly by the mother, members of the immediate family or persons outside the family) will affect the health/nutritional status of children. Popkin and Hart's research in the Philippines shows that a mother's labor force participation is likely to have a negative impact on the young child's health/nutritional status. One of these studies showed that although household income and food expenditures were increased with the entrance of women into the labor force, health/nutritional status of younger children still declined.

It is generally believed that economic aid activities, particularly with respect to subsistence level women farmers, have not addressed their specific needs - more time saving methods and simple technologies to increase productivity so that women would be able to participate fully in the monetary economy and decision making processes of development. (Elise Boulding, AID and U.N. policy statements.) Similarly, with respect to household work, Hart claims...."so far, the extremely time-intensive nature of household work in low income countries, particularly in the rural sector, has received more attention from anthropologists than from nutritionists and economists".

There are clearly many constraints to integrating women into the development process. Some of these include the entire range of household chores, lack of educational qualifications or skills required for wage earning opportunities, lack of employment opportunities in the area and child care responsibilities. This project will look at one of these constraints - child care - to determine its effect on integrating women into the development process. Specifically, the project will (1) Examine the existing child care systems in eight countries to see how they operate, and how they each respond to cultural, economic and family needs of their respective societies. (2) determine if, in each of these case studies,

child care is a serious constraint to women's participation in income generating activities; (3) analyze to what degree and in what manner the prevailing child care systems operate as a constraint; and (4) based on the results of this research, suggest alternative child care models suitable for adaptation to different developing country settings, keeping in mind the social and economic change which is taking place in these developing societies.

In considering the possible constraint of child care upon women's ability to participate in income generating activities, one important consideration is quality of child care if carried out by someone other than the mother i.e. the effect on health/nutritional status of the child and mother. Therefore, the project will attempt to determine if the health/nutritional status of the child is better or worse under child care systems which require that someone other than the mother regularly take care of that child.

It is not the intent of this project to export a western system of day care centers nor to suggest that child care is an undesirable task. The project seeks to discover the associations between the quality of existing child care and mothers workloads in both household and income generating activities as they now operate in selected LDC's. The project will look at different systems of child care, including the delegation of child care to other family members to determine this effect on health/nutritional status of children as well as any lost educational opportunities for those siblings who have child care responsibilities. From this research, it is hoped that recommendations will suggest themselves of ways in which to enhance the role of women in development and to provide adequate child care within the cultural milieu of the respective LDC's.

A careful definition of working women and distinction among various groups will be made. The working women in the context of this project is not limited to wage earners but includes women involved in the entire range of economic productive work including agriculture, water gathering and family care.

The project will be cognizant of the important distinction between rural and urban women in their work and child care patterns. For example, the urban working women may have greater need for alternative child care methods for various reasons: (1) more women are working in industry and market activities where it may be more difficult to take infants and children to the job; (2) traits of the nuclear family may be more prevalent in the urban environment resulting in less convenient use of the extended family for child care and, in general, an emphasis on a lifestyle where the individual is expected to be more self sufficient.

While the project will focus on the low income urban and rural women in developing countries, child care patterns in more developed countries will also be examined as to their possibilities for modification and replication to different developing country settings.

Project Goal and Purpose

Goal

The goal of this project is to identify the need, including perceived needs of low income women in LDCs, for alternative child care models which may enhance the contribution to/participation of women in the development process and improve the health/nutritional status of the most vulnerable groups of children (under five).

Purpose

1. To gather information on how child care needs of poor women are presently being met in developing and developed countries and to examine the relation of women's household and income activities to the quality of child care provided (health/nutritional status).
2. To determine the effect of existing child care patterns on the opportunities for low income women in developing countries to become integrated into the development process.
3. To provide for an exchange of knowledge, thoughts and experience at an international meeting of persons knowledgeable about child care, decision makers/implementers from LDC's and women needing child care facilities for the purpose of 1) examining the field research; 2) sensitizing decision makers to the perceived needs of LDC women for adequate child care and participation in income generating activities; and 3) designing alternative child care models which might be better suited to women's full participation in the development process while still providing adequate health/nutritional care for the most vulnerable groups.

Essentially the project will obtain descriptive data on child care systems, household and income generating activities and the time constraints posed by these two activities to both care for young children and women's integration into the development process. Data will be collected in different countries in both rural and urban settings so that generalizations may be made on possible child care alternatives which would enhance both objectives.

The project will encompass three phases: 1) conducting an initial literature search and identification of research sites; 2) implementation of field research and 3) convening an international workshop which will assist the grantee to analyze the research results.

1. Literature Search - a global literature search will be undertaken on the subject of child care needs of low income mothers which will:

- a) identify information and data on existing child care systems and models.
- b) identify persons involved in child care projects and research on child care needs around the world.
- c) identify those LDC's which have representative systems that deserve field research.

2. Research - the research to be carried out in eight developing countries will test the following hypotheses among others:

- a) Time constraints of mothers are important to child care (health/nutritional status of child) and opportunities to participate in income generating activities.
- b) Total family income is an important determinant of child care (health/nutritional status of child). Mother's income is an important determinant of child care (health/nutritional status of child).
- c) Mother's participation in income generating activities is dependent upon freedom from child care. (This being provided by other persons on a regular basis).
- d) Sibling care of children reduces that sibling participation in educational opportunities and income generating activities.
- e) Participation of mother in income generating work bears relation to size of family and age distribution of family.

The development of these hypotheses and their testing will be assisted by the Project Advisory Committee.

In undertaking the literature search and the research, OEF will identify appropriate research institutions and women's organizations with whom they will develop working relationships to assure host country involvement and participation in the project. This is outlined in more detail in the project work plan.

3. Workshop

The international workshop will analyze the findings from the literature search and country surveys to determine the effects of existing child care models on women's integration into the development process as well

as on the health/nutritional status of children. Based on the findings the workshop will develop alternative models which could be adapted and tested in different developing country settings. The workshop is discussed in more detail in the project work plan.

Field research will be done in four countries in Asia and four in Latin America. If the literature search indicates an urgent need for on-site data gathering in some African countries, at the request of OEF, AID will consider whether the project should be expanded and will provide appropriate increase in funding at that time. While specific countries will be chosen as a result of findings of the literature search, examples of countries to be considered include Indonesia, Thailand and Sri Lanka in Asia and Brazil, Ecuador, Venezuela, Paraguay, Panama and Costa Rica in Latin America. The four phases will overlap to some extent because of lag and lead time required for implementation and the need to build on findings obtained during each phase as the project progresses.

The project will be staffed by a full-time Project Director, headquartered in Washington, who will be responsible for administering and coordinating all phases of the project. Additional staff and consultants needed at various points include:

- One Latin American Field Research Coordinator
- One Asian Field Research Coordinator
- One Secretary (Bilingual)
- Administrative Assistant, 20 percent of time
- Local Interviewers
- Consultants in research design, child-care needs, nutrition, health, editing, and publication design
- Translators (indigenous languages and dialects as needed, Spanish, French)
- One field research coordinator will be on staff for 23 months (months 3-25), the other for 17 months (months 3-19).

See Pages 30-33 for job descriptions of key professional staff.

In addition to the staff and consultants under this project two advisory committees will be formed, the Project Advisory Committee and the Field Research Committee.

1. Project Advisory Committee - This committee will consist of three representatives of OEF including the OEF Project Director, also TA/N, AID/PPC and a health/nutrition consultant to be selected ^{by the grantee} with the concurrence of TA/N. This committee will ^{to the grantee} discuss and provide recommendations and guidance on: 1) countries selected for field research; 2) the basic research design; 3) the selection of LDC research and other collaborative institutions who will work on country specific field research; and 4) health/nutrition consultants who will assist OEF on the research design and data analysis.

2. Field Research Committee - this committee in each LDC will consist of the Field Research Coordinators and a representative of the appropriate LDC research, governmental and private organizations who are collaborating on the specific country studies. The purpose of this committee is to assure the collaboration of the project principals and the various host country organizations. OEF will develop a collaborative relationship with the appropriate institution or institutions in each country selected for field research.

The functions and structure of the Committee will vary depending on the institutions involved in each country where research will be carried out; however, each country committee will approve the final research design, the areas to be selected for site surveys and will obtain the institutional/government clearances. Host country representatives of this committee will attend the international conference.

Work Plan

A. Phase I, Literature Search. First through middle of 5th Months. Major Tasks

1. Recruiting and hiring a Project Director. To begin immediately upon notification of award of grant. The Project Director will be on the OEF staff six weeks after the grant is signed. Hiring a bilingual secretary to start by end of third week. Administrative Assistant is on OEF staff.
2. Literature Search, Months 1-4:
 - a. Identifying and reviewing source references which list written material on child-care needs. Developing a bibliography. Administrative Assistant. Months 1-3.

- b. Orientation to project and OEF, reviewing written materials identified in the bibliography and consulting with appropriate people in Washington. Project Director. 7-16 weeks.

Resources to be used include:

- Library of Congress and other libraries
- U.S. Government agencies
- International development organizations (public and private)
- Major publications agencies (newspapers, journals, periodicals)
- Universities
- Foreign embassies located in Washington, D.C.
- Organizations with computerized literature searches on child care
- Private volunteer organizations.

Information gathered from the literature search will be used to determine countries for field research and to prepare a preliminary report, monograph or annotated bibliography summarizing initial findings.

3. Identifying outlets (including LDC agencies and domestic development groups) for publication and dissemination of monograph, studies and other information that may result from the project. Project Director with OEF's Development Coordinator. 12 through 14 weeks.
4. Developing a contact list of policy makers and implementing agencies for later dissemination of information. Project Director. 12 through 14 weeks.
5. Researching background information on countries to be considered for field research including such factors as economic opportunities for employment, existing child-care facilities, health and nutrition factors, social customs and traditions, family arrangements. The Project Director and OEF's Latin America and Asia Regional Program Developers, funded by the AID DPG. 8th through 13th week.

6. Developing criteria for selection of countries for field research. Examples of possible criteria include: potential for employment of women, previous OEF experience and contacts in country, health and nutrition status, interest in child-care provisions among leaders in country, accessibility of rural areas, language needed. Project Director with appropriate OEF staff and board members. 12th through 14th week.
7. Selection of countries for field work. Project Director, Project Advisory Committee with appropriate OEF staff and board members. 15th week.
8. Preparing initial draft of a report, monograph or annotated bibliography, whichever is most appropriate, summarizing initial findings of the literature search. Project Director. 17th through 18th week.
9. Recruiting and hiring two Field Research Coordinators. Project Director with help of Administrative Assistant. 3rd through 8 weeks.

B. Phase II, Field Research: Fifth through 15th Months.

1. Research Design:

Consultants will be used in various aspects of Phase II. While the Field Research Coordinator will be expected to have experience in both research and training techniques, outside consultants help will be sought in designing the field research component and developing a series of research instruments, including questionnaires, to gather information from indigenous low-income mothers, their families and others in the country. Expertise will also be sought in matters related to child care, such as nutrition and health, as these bear on the design of the research plan. The Office of Nutrition will assist in the selection of those consultants involved in the research design. Questionnaires and other research instruments will be translated into local dialects as needed, drawing upon resources in Washington or the field, as appropriate.

As this proposal is being written, all the aspects of child-care needs to be researched are deliberately unspecified to avoid built-in bias and limitations on the scope of inquiry. Issues are expected to focus on alternative child-care needs, methods, practices and styles which are best suited to the countries chosen for field research, as opposed to western formalized "day care centers". At a minimum the information gathered will support the major hypothesis to be tested as outlined in Part II. Field research instruments will

include both written questionnaires mailed to selected governmental, private agencies and research organizations before field research coordinators visit the countries, to obtain essential background information and instruments to be used on-site. Criteria will be developed on which to base the selection of two to three locations outside the capital city to be visited in each country. The size of the sampling needed in each location to obtain statistically valid data will also be determined.

Information acquired through the research will call attention to the major issues and needs of disadvantaged mothers in the countries selected for field research. Examples of kinds of information which will be gathered to test out the hypotheses delineated in Part II will include:

- Level of education of poor women in areas studied and its relation to child care;
- Opportunities for female employment if child-care needs are met;
- Attitudes toward child care in the country or region;
- Health and nutritional status of pre-school children of poor women;
- Specific type of work in which women are engaged or would like to be engaged and how existing child-care needs are met;
- Existing needs which are not met, why, and with what effects;
- Amount of female time spent in income-generating work and its relation to child care;
- Opinions of felt needs of women interviewed with relation to working outside the home;
- Attitudes of families with regard to women working outside the home;
- Identification of factors to be weighed in considering advantages and disadvantages of varying kinds of child-care models;

- How children of working mothers are presently being cared for; and
- Potential impact on both children and working mothers of various kinds of child care.

In examining health/nutritional status of children, simple anthropometric measures will be used in addition to the inclusion of basic questions in the field surveys. First, the project will focus on pre-school children (age 0 to 5) since this age group is the most vulnerable to the debilitating effects of inadequate child care including malnutrition and mortality brought on by insufficient diets and lack of adequate health care.

While the research design will be finalized by the project investigators (Field Research Coordinators), host country collaborators and health/nutrition consultants, it will include the following information to assess health/nutritional status of pre-school children:

1. anthropometric measures (weight and height for age, arm circumference)
2. feeding practices - breastfeeding, introduction of supplementary and regular foods, taboos related to feeding practices.
3. child illness, visits to health center/hospital, child mortality
4. family size, birth order, age distribution.

In addition to the above information on health/nutritional status and other information as listed on page 9, information such as family income, sources of income, occupation, education and time of total workload will be necessary to test out the project hypotheses.

The research instruments will be field-tested during the training given by the Field Research Coordinators to indigenous interviewers in the first countries visited in Asia and Latin America. The project Director and Field Research Coordinators will be in frequent communication during the course of the visits to these two countries to assess appropriateness and effectiveness of research instruments and to identify any modifications that might be needed. The Project Director, with the consultants, will make such modifications before the

research instruments are used in the second countries visited in Asia and Latin America.

For an analysis of data to be made, the data must be summarized and formulated into categories susceptible of analysis. In this research, such data as is quantifiable in nature will be pre-coded for computer processing and tabulated through the computer services of a university such as those available at the George Washington University Computer Center or at Rockefeller University. As appropriate, data will be analyzed for critical relationships - to evaluate, for example, a variety of cultural variables against a variety of effects on working mothers, isolating those that are critical to a given sample group.

As research in each country is completed, the raw data will be sent to the Project Director for initial processing. Mid-way through the field research, the Field Research Coordinators will meet in Washington to exchange findings, collate and analyze data, formulate additional hypotheses and collaborate on an interim field report. At the end of the field research, a final field report will be prepared. These reports will give the basis on which the international conference will be planned.

Nine weeks is allowed for the field-research effort in the first country to be visited in Asia and Latin America; it is assumed that more time will be needed the first time the process and instruments are used than in subsequent field-research efforts in the remaining countries. Experience gained during the first effort would enable the process to be streamlined and expedited, so that only seven weeks is projected for visits to each of the succeeding countries.

2. Field Research:

Data will be collected from both written questionnaires and on-the-spot interviews. OEF will draw heavily upon two resources: (1) people indigenous to the countries selected for field study, both low-income mothers and others in intermediary groups, research institutions and professional organizations and (2) child-care experts in the United States and other countries including health/nutrition experts.

The field research will proceed as follows:

Before the visits of each Field Research Coordinator to the country, a written questionnaire will be sent to selected governmental, international and private organizations to obtain basic data. Initial information gathered in each of the countries will provide essential background information, for the research design. Moreover, it will be important to enlist, at an early stage, the support and cooperation of both governmental, private and research organizations within the countries. Letters explaining the purpose of the survey will accompany the request for information and will include, where appropriate and possible, requests for appointments when the Field Research Coordinators are in the country, as well as suggestions of names of other people the Field Research Coordinators should see.

Once in the country, the Field Research Coordinator will visit the capital city and the two or three other locations in the country chosen for field research. The Field Research Coordinators will meet with local leaders to gain their support, identify local people (students or otherwise) who will assist in gathering the information, train teams of local interviewers, and themselves conduct interviews with selected representatives of relevant local government agencies, international, private and in-country research organizations to assure that a breadth of knowledge and expertise are incorporated in the findings.

It is important to collaborate with qualified existing LDC research organizations so that the study can build upon previous research and be incorporated into the data base and analysis of LDCs themselves. To this end, the Field Research Committee will assure that such linkages are established.

Local nationals of countries selected for field research will be hired to conduct interviews with poor women and some intermediary groups. OEF recognizes the difficulty of gaining access to opinions of poor people, especially women. For this reason, every effort will be made to hire as interviewers of low-income mothers, people who come from the locations in each country selected for field research. For example, university or graduate students may be used; many come from rural areas, can be trained relatively quickly in use of the research instruments, would speak the local language and would be acceptable to respondents. Other sources to be approached to identify local interviewers might include local churches,

women's organizations, social workers and schools. Use of nationals will help assure language fluency (especially in local dialects), understanding of local cultural, political and economic traditions, greater acceptability and the ability to reach a larger number of respondents than if the interviews were conducted by OEF personnel alone. With assistance as needed of in-country collaborating institutions, the OEF Field Research Coordinators, will train teams of local interviewers in both the purpose of the project and the administration of the specific research instruments. As needed, interpreters will be used during the training. The teams will then collect the raw data, which will be forwarded to OEF/Washington for processing.

Examples of the kinds of organizations and individuals, other than low-income mothers, from which information will be gathered are:

- Workers' unions having women in their membership;
- Workers' cooperatives that include women;
- Women's clubs and organizations;
- Churches (priests, nuns, missionaries, volunteers);
- Child care centers;
- Orphanages;
- Industries that employ women;
- Social workers;
- Nurses, paramedics, midwives, doctors and others in the medical profession;
- "Curanderos" (native healers) and "dukuns" (Asian counterpart);
- Legal aid groups, and others in the legal profession;
- Schoolteachers, public, rural and urban;
- University professors and students in departments of sociology, social work, health and nutrition, anthropology, law and psychology;

- Social and economic research institutes;
- International organizations that may be working in adjacent fields; Peace Corps, UNDP, UNICEF, UNESCO, OAS, CARE, OXFAM, CARITAS, Church World Service, Catholic Relief Services, YWCA;
- Government ministries of labor and justice, agriculture, health, education, rural affairs;
- Local government officials.

Specific organizations and individuals to be interviewed will be selected according to criteria such as: presence in community, knowledge of subject of inquiry.

Finally, the Project Director will visit experimental child-care projects in this country and abroad to further expand the breadth of information on alternative models of child care. Such projects will be selected from findings of the literature search, but tentative examples of countries to be visited might include Scandinavia and Israel.

. Dissemination of Findings

A report using

/selected data and photographs extracted from the field research will be prepared for dissemination to international development/organizations in the United States and abroad, as well as to AID.

This background document will also serve as one of the working papers for the conference and will be available for distribution no later than two months preceding the conference. It will be mailed to the two listings of international experts on child-care needs and to other interested groups and organizations involved in international development policy making and implementation.

The Project Director and Field Research Coordinators will prepare the brochure or visual presentation with help from design and editorial consultants. It may be translated into one or two other languages,

4. Results of Phase II:

- a. Data on child-care needs in eight countries in Asia and Latin America collected, collated and analyzed;
- b. Two field reports (interim and final) prepared for OEF and AID use;
- c. Publication on child-care needs of poor mothers, and implications for women in development and health/nutritional status of children prepared;

5. Major Tasks:

- a. Field Research Coordinators come on OEF staff. Third month;
- b. Develop, with consultants, field research plan and instruments. Project Director and Field Research Coordinators. Middle of 4th through sixth month;
- c. Prepare for initial field trips including notifying prospective interviewees and identifying sources for local interviewers. Develop training design for interviewers. Translate research instruments for first two countries as needed. Field Research Coordinators. Fifth and sixth months; where necessary funds are provided for visits to the selected countries for contact with government, private and research organizations to select the areas and establish the Field Research Committee and gather other information.
- d. Initial field trip to one country in Latin America and one in Asia. Recruit and train local interviewers, conduct interviews with government and private-agency personnel. Local interviewers conduct interviews with low-income mothers. Recommend revision of research instruments as needed. Field Research Coordinators. 7th and 8th months, to middle of 9th month.
- e. Each Field Research Coordinator to second country to repeat process. 10th/11th month.
- f. Revision of research instruments as needed. Collation of data collected from first countries visited in Asia and Latin America. Project Director and Administrative Assistant. Middle of 9th month to middle of 10th month.

- g. Visit child-care experts and experimental projects in U.S. Project Director. 8 month.
- h. Field Research Coordinators return to U.S. to exchange findings and prepare interim report on first four countries visited. Last week of 11th to last week of 12th month.
- i. Second series of research trips to two countries in Asia and two in Latin America, repeating process. Field Research Coordinators. 13th to middle of 16th month.
- j. Project Director visits experimental child-care projects abroad. 14th month;
- k. Collation of data and preliminary analysis from second round of field surveys. Project Director and Administrative Assistant. 12th month and 16/17 month;
- l. Initial preparations for international workshop Project Director. 13th month.
- m. Preparation of final field report. Field Research Coordinators 17th to middle 13th month.
- n. Preparation of child-care needs brochure. Project Director 18th month.
- c. Phase III. International Workshop. 18th through 22 months.

OEI will convene a six-day international workshop outside the United States on the subject, "child-care needs of poor mothers" during the 22nd month of the project. The dates and location of the conference will be established by the end of the 13th month. The meeting, to be covered by simultaneous translation in three languages (English, Spanish, French), will bring together about 45 people from all parts of the world to:

- 1. Discuss findings from
 - contacts made during the field research;
 - literature search;
 - experimental child-care projects (descriptions supplemented by films of such existing projects);
- 2. Design, consider and propose alternative models to meet child-care needs of low-income mothers; and

3. Exchange information and establish communications network.

Criteria for selecting participants will be designed to provide the conference with the greatest capability for producing a wide variety of workable models and to include contributions from those most likely to be affected by the recommendations of the conference. For example, participants will include representatives of governmental, international and private organizations in the countries studied who are in a position to act on the recommendations; representatives from the LDC collaborating institutions; low-income mothers or their representatives; and experts associated with various experimental child-care and health/nutrition projects around the world. All participants will be asked to cooperate in designing models that can be adapted to divergent cultures and to make recommendations on regional solutions to child-care problems. They will also be asked to consider how such models may affect present cultural balances and how low-income women could be helped to adapt to changing balances and the new ways of providing child care which might emerge.

In addition to participants sponsored by grant funds, OEF will invite a limited number of observers whose costs will be paid by their sponsoring organizations.

Background material will be prepared and sent to all participants at least six weeks before the conference. Invitations will be issued at least three months before. The conference itself will take about six days for each participant, four days of actual conference time will be spent in small-group work sessions during which child-care models will be developed. If the conference is located near a pilot child-care project, visits will be arranged. Keynote and major addresses will be taped for cassette replay and portions of the conference may be videotaped for use with selected groups in this and other countries.

The Project Director will be responsible for planning and administering the conference, assisted by the Field Research Coordinators, one of whom will remain on the staff through the end of the project. The other will be employed for 3½ months following completion of field research and report preparation to help with the conference. Both Field Research Coordinators will attend the conference.

The Administrative Assistant will spend part time on logistical arrangements. The Project Director will make one preliminary trip to the conference site to make initial arrangements, locate interpreters, etc.

1. Results of Phase III:

- a. International Conference convened and held with 45 participants
- b. Based on the findings of the research, models developed for alternative kinds of child care programs.

2. Major Tasks:

- a. Develop criteria for selecting participants. Project Director and Field Research Coordinators. 18th month;
- b. Issue invitations to participants. OEF President (Project Director). 18th month;
- c. Prepare and send to participants background information. 19th month. Project Director and Field Research Coordinator;
- d. Pre-conference planning trip to site. Project Director. 15th month;
- e. Make logistical arrangements including travel, per diem, routine correspondence with participants, etc. Field Research Coordinator and Administrative Assistant. 19th through 22nd month;
- f. Communicate with international development organizations, universities, official agencies working in international child care, nutrition, health, status of women, etc. in behalf of conference and to share findings of field research. Field Research Coordinator. 19th through 21st month;
- g. Develop agenda for conference. Project Director and Field Research Coordinator. 19th through 20th months;
- h. Hold conference. Project Director, et al. 22nd month.

D. Phase IV. Preparation of Conference Report and Other Materials. 20th through 22nd Months.

Following the conference OEF will prepare a final conference report for AID to include summary, conclusions reached by the conferees, recommendations and proposed models and alternatives for child-care projects. This will be available to AID in 500 copies. A verbatim transcript of the conference will also

be available. Selected conference background papers and/or a publication of findings of the field research and conference will be published separately for the general public, and a summary version of the conference report will be prepared and mailed to appropriate U.S. organizations involved in international development work. Publications resulting from the conference may be published in Spanish, French and English. Keynote and major addresses presented at the conference will be taped for cassette replay and made available to interested parties. As appropriate, video-taped portions of the conference may also be available. The Project Director and one Field Research Coordinator will be responsible for these activities.

The Project Director will also prepare a final report for AID, summarizing the work accomplished under the grant.

1. Major Tasks:

- a. Editing and preparing for printing, including typing, verbatim transcript of conference. Field Research Coordinator. 23rd month;
- b. Writing final conference report for AID. Project Director. 23rd/24th month;
- c. Preparing and editing selected background papers and/or publication on findings of field research and conference. Field Research Coordinator. 23rd/25th month;
- d. Preparing summary version of conference report. Project Director. 24th month;
- e. Preparing final report for AID. Project Director and Field Research Coordinator. 24th/25th month;
- f. Following through with after-conference logistical matters such as processing vouchers, writing to participants, etc. Administrative Assistant. 22nd through 24th month.

IV. Evaluation

OEF will develop a system to evaluate and monitor the progress of the entire project. The system will be based on the objectives to be achieved and the timetable for completion of specific activities and will include checkpoints both during each phase and at the end of each phase. The system will be designed by OEF's Director of Planning and Programming and OEF's Evaluation and Training Officer in conjunction with the Project Director; the former two staff members are funded under the AID Development Program Grant. Any major deviations

from the projected timetable, requiring substantive changes in the work plan (which may be caused by unforeseen circumstances), will be noted and reported to AID.

OVERSEAS EDUCATION FUND of the League of Women Voters
2101 L Street, N.W., Suite 916, Washington, D.C., 20037

AID CHILD CARE BUDGET
(Revised December 29, 1976)

FIRST YEAR (April 1, 1977 - March 30, 1978)

Salaries	\$ 66,920
Fringe Benefits	5,662
Consultants	22,795
Space	2,992
Travel and Per Diem	29,654
Telephone and Telegraph	2,250
Printing and Publications	1,850
Research Materials	500
Equipment and Supplies	6,770
Postage	1,500
Other	3,220
	<hr/>
Subtotal	\$ 144,113
Overhead (53% of direct salaries)	35,468
	<hr/>
TOTAL	\$ 179,581
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AID CHILD CARE BUDGET (Revised December 29, 1976)
Page Two

SECOND YEAR (April 1, 1978 - April 30, 1979)

Salaries	\$ 79,020
Fringe	16,093
Consultants	17,090
Space	3,242
Travel and Per Diem	33,996
Telephone and Telegraph	2,000
Printing and Duplicating	10,400
Equipment and Supplies	2,000
Postage	3,000
Conference	72,375
Other	2,200

Subtotal	\$ 241,416
Overhead (53% of direct salaries)	41,880

TOTAL	\$283,296

PROJECT MONTH

TASK/ACTIVITY	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
<u>PHASE I: LITERATURE SEARCH</u>																									
Hire Project Director and Bilingual Secretary																									
Develop Evaluation System																									
Develop Bibliography of sources																									
Literature Review and identify child-care experts																									
Recruit and hire Field Research Coordinators																									
Research countries for field work																									
Identify outlets for information																									
Develop contact list																									
Develop criteria to select countries																									
Select countries																									
Identify consultants Health/Nutrition Research Design																									
Prepare Initial Publication																									

- 23 -

PROJECT MONTH

TASK/ACTIVITY	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
<u>PHASE II: FIELD RESEARCH</u>																									
Field Research coordinators and staff																									
Develop research plan and instruments				—	—	—																			
Prepare for field research including contact visits				—	—	—																			
Initial field trip to first two countries							—	—	—																
Revision of research instruments as needed										—	—														
Field trip to second two countries										—	—														
Develop public information plan							—	—																	
Visit child-care experts and innovative projects in U.S.							—	—																	
Field Research Coordinators in U.S. - interim report											—	—													
Field Research in last four countries													—	—	—	—									
Visit experimental child-care projects abroad														—	—										

* --- Only one Coordinator

PROJECT MONTH

TASK/ACTIVITY

PHASE IV: REPORTS AND PUBLICATIONS

- Prepare verbatim transcripts of conference
- Prepare final conference report for AID
- Prepare summary version of conference report
- Prepare and edit background papers and/or publication for general public
- Final AID report on project

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	
Prepare verbatim transcripts of conference																										
Prepare final conference report for AID																										
Prepare summary version of conference report																										
Prepare and edit background papers and/or publication for general public																										
Final AID report on project																										

26

OVERSEAS EDUCATION FUND of the League of Women Voters
2101 L Street, N.W., Suite 916, Washington, D.C. 20037

PROJECT DESIGN SUMMARY
LOGICAL FRAMEWORK

DATE OF SUBMISSION
From 4/1/79 to 4/30/79
Total U.S. Funding
Data Prepared December 1979

Project Title and Number _____

NARRATIVE SUMMARY

OBJECTIVES/VERIFIABLE INDICATORS

MEANS OF VERIFICATION

IMPACT OF ASSUMPTIONS

Program or Sector Goal:

To identify the needs, including perceived needs, of low-income women in LDCs, for alternative child care models that may enhance the contribution to/participation of women in the development process and improve the health/nutritional status of children under five.

Measures of Goal Achievement:

(B) Results of research methodology (questionnaire, interviews, other information) verify child care needs identified.

Child care and health/nutrition specialist/researchers review data and confirm support for conclusions of identified child care needs.

Assumptions:

Host country officials and low income women perceive the need for this information as important and are willing to cooperate.

It is possible through research methodology and women's perceived needs to obtain information which accurately identifies support needs for alternative child care models.

PROJECT DESIGN SUMMARY
LOGICAL FRAMEWORK

From 4/1/77 to 4/30/79
Total U.S. Funding _____
Date Prepared December 1976

Project Title and Number _____

NARRATIVE SUMMARY

OBJECTIVELY VERIFIABLE INDICATORS

TARGETS

IMPORTANT ASSUMPTIONS

Project Purpose:

1. To gather information on how child care needs of poor women are presently being met in developing and developed countries.
2. To examine the relation of women's household and income activities to the quality of child care provided (health/nutritional status).
3. Enable poor women in selected developing countries to define their own needs for child care and recommend acceptable alternative solutions to their needs.
4. To determine the effect of existing child care patterns on the opportunities for low-income women in developing countries to become integrated into the development process.
5. To provide an international meeting to develop alternative child care models (as defined in the narrative), based upon the data collected in the field research.

Present child care systems identified in the countries selected for study.

Information collected by basic health/nutritional examination as defined in letter attached to proposal.

Data collected from low-income women by interviewers.

Information collected from low-income families and other community resources as described in narrative.

Meeting is held and reports issued as described in narrative.

Sources of information well cooperate.

Level of acceptance and competence of local interviewers, and host country cooperating institutions.

Willingness of low-income women to be interviewed.

PROJECT DESIGN SUMMARY
 LOGICAL FRAMEWORK

From 4/1/77 to 4/30/77
 Total U.S. Funding _____
 Date Prepared December 1976

Project Title and Number _____

NARRATIVE SUMMARY	OBJECTIVELY VERIFIABLE INDICATORS	TARGETS	MEANS OF VERIFICATION	IMPORTANT ASSUMPTIONS
Outputs:	Magnitude of Outputs:			
Literature search report or annotated bibliography.	1 report - 200 copies		AID and OEF files reports and correspondence	Willingness and interest of low income women and host country institutions to cooperate in project.
Lists of public & private organizations in U.S. and in LDCs engaged in development projects.	2 lists			Number and specific countries selected are representative samples for meaningful conclusions on child care needs in developing countries.
Research design including various questionnaires and adaptations to a maximum of eight countries.	1 basic design max 8 adaptations 100 copies			Host country organizations will help OEF identify local interviewees. Host country governments approve survey.
Information gathered on innovative child care systems in use in developed and developing countries.	1 report - 200 copies			
Field Research Surveys	Maximum 8			
Final report including results of findings and recommendations for alternative child care models.	1 report - 200 copies			

OVERSEAS EDUCATION FUND of the League of Women Voters
220 L Street, N.W., Suite 910, Washington, D.C. 20037

PROJECT DESIGN SUMMARY
LOGICAL FRAMEWORK

Life of Project:
From 4/1/77 to 4/30/79
Total U.S. Funding _____
Date Prepared December 1976

Project Title and Number _____

NARRATIVE SUMMARY	OBJECTIVELY VERIFIABLE INDICATORS	TARGETS	MEANS OF VERIFICATION	IMPORTANT ASSUMPTIONS
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Inputs:

OEF Personnel

Inputs are available in
timely manner

Planning & Implemen-
tation and Administra-
tion

See project budget sheet

Funding is sufficient

OEF volunteer Planning
and Advisory Committees

10 Consultants

host country Private
and Public Organiza-
tions for research and
Information

AID Grant

JOB SUMMARIES FOR PROFESSIONAL STAFF TO BE HIRED UNDER THE GRANT

A. Project Director

This position is located in OEF/Washington. The incumbent will be the senior staff person having primary responsibility for coordinating and giving overall substantive direction to activities under the grant. He/she will carry out his/her responsibilities under the general supervision of the Executive Director.

Duties and Responsibilities. Major Functions Include:

1. Formulating, conducting, supervising, reviewing and evaluating the work to be done under the child-care grant, including the field research;
2. Reviewing written materials pertaining to child care and consulting with experts in the United States on child-care needs in the developing world and innovative child-care projects;
3. Formulating a research design and instruments for the field research, modifying such design and instruments as needed. Collating and analyzing data collected from field research;
4. Conducting interviews with child-care experts in other countries and visiting selected innovative projects;
5. Planning and administering an international conference to develop alternative models to meet child-care needs of low-income mothers;
6. Participating in developing and disseminating information to international development organizations on child-care needs in the developing world;
7. Assuring fiscal accountability for expenditure of funds under the grant;
8. Preparing such written reports, documents and publications as shall be required by the work plan, OEF or AID.

Qualifications Required:

1. A total of seven years work experience including general experience in rural sociology, community development, adult education or social anthropology and at least two-years experience in field research in developing countries;

2. Prior experience in planning and conducting conferences;
3. Ability to communicate effectively in writing and orally;
4. An advanced degree or equivalent in statistics, sociology, anthropology, political science or related fields as indicated above. Three years of experience may be substituted for the degree.

B. Field Research Coordinator

This position is primarily a field staff position in the child-care unit. The incumbent reports directly to the child-care Project Director.

Duties and Responsibilities. Major Functions Include:

1. Participating in developing a research design and instruments to conduct the field research related to child-care needs;
2. Developing a training design and training local nationals to conduct interviews with low-income mothers in developing countries on their child-care needs;
3. Identifying individuals and organizations within the countries selected for research who should be contacted;
4. Interviewing representatives of government, international and private organizations as well as of intermediary organizations in contact with low-income women on child-care needs in selected developing countries and how such needs might be met;
5. Analyzing data resulting from the survey and formulating tentative conclusions;
6. Preparing written reports for OEF, AID and the general public on findings;
7. Preparing background information for participants in the conference;
8. Participating in planning and conducting an international conference to develop alternative child-care models suitable for testing; and

Qualifications Required:

1. Current socio-economic understanding of events in the region in which he/she will be working as they relate to child-care needs of low-income mothers;
2. A total of five years work experience; at least one year of which will have been in the region in which field research is to be conducted, at least two years of work experience should be in child care or related programs, research and interviewing, adult education, training or related fields;
3. B.A. degree or equivalent in sociology, anthropology, community development, research, child care or related fields. Two years experience in related fields may be substituted for the degree;
4. Fluency in English and in major language in region of assignment; and
5. Ability to communicate effectively in writing and orally.

VI. RELATION OF THIS PROJECT TO THE DEVELOPMENT PROGRAM GRANT

The proposed child-care project has already and will continue to benefit from the increased planning and programming capabilities CEF is attaining under the DPG. The Regional Program Developer for Latin America was involved in early discussions and initial drafts of the proposed project. The subject matter, child-care needs of low-income women in the developing world, coincides with one of the priority areas recently selected by CEF's Board of Directors for attention in the next 18 months: to develop and begin at least two substantive programs involving the participation of women (especially low-income women) in improving their communities.

Development Program Grant staff will bring their knowledge and resources to the project as needed and appropriate. For example, during the literature search the Regional Program Developers for Asia and Latin America will provide background information on countries to be considered for field research, including matters such as economic opportunities for employment for women, existing child-care programs, relevant family and social customs. As they are in Asia and Latin America, especially in countries CEF is actively considering for field research under the child-care grant, they will identify people and organizations with whom the child-care Field Research Officers should meet. The Director of Programming and Planning will participate in developing criteria and selecting countries for field research. He will also, through the contacts he is developing with experts in various fields of program development and substantive program areas, be able to suggest consultants to help with the research design and experts in the United

States in child care. He will participate in the formulation of the research design and in the training design for indigenous interviewers, as well as in developing criteria for conference participants. Finally, the Director of Programming and Planning and the Evaluation and Training Officer (to be hired in July 1976) will be responsible for developing and applying the evaluation and monitoring system.

VII. CEF ORGANIZATION, ADMINISTRATION AND BUDGET

A. Organizational Background

The Overseas Education Fund was established in 1947 by the League of Women Voters as a private, voluntary, non-profit and autonomous organization. Its purpose was to share with women of other countries the League's experience in involving citizens in processes for resolving community and national problems. First steps began in Europe with small grants and technical assistance for social development through training and with resulting publications about training methods. Since then, CEF's program has left its imprint on women in 44 countries.

Since 1956 the major part of CEF's resources has been concentrated in Latin America. Its staff and highly-skilled volunteers have collaborated with women from every country of the Spanish-speaking Western Hemisphere to develop leadership, initiative and greater participation at all levels of society in the decisions that affect their lives. In 1971, the organization began a program in Southeast Asia and is currently involved in projects in Malaysia, Indonesia and South Korea. CEF plans to start new programs in Africa later in 1976.

CEF's program has been and continues to be devoted to a wide variety of community leadership and development projects in LDC's initiated by local people who identify problem areas and seek help in methods of problem solving. Such sharing of techniques with women in other countries can help the disadvantaged articulate their needs and seek alternatives to present life styles. CEF has based its modus operandi on the belief that voluntary action can convert women into effective change agents.

Twenty-eight years have permitted CEF to develop expertise in training for leadership and organizational development through regional and multinational workshops, seminars, conferences, and exchange programs, and publications focused on volunteerism, community action, human relations, civic development, family education and training methods.

The techniques which have been used in assisting the development of member participation in voluntary organization are uniquely applicable to the first problem which must be stated and solved if child-care programs responsive to the needs of mothers as well as children are to be developed. That problem is the perceived but unexpressed needs for child care of poor women in the developing countries.

B. Administration

As stated in OEF's bylaws, the "property, affairs and activities of the Corporation shall be managed and controlled and its powers exercised by the Board of Directors...". Policy is established by this board of 22 members, headed by Elizabeth R. Karlew, President. The Board of Directors is elected by a plurality vote of OEF's 35 Trustees.

The salaried staff* is headed by Marlene Futterman, the Executive Director. She is responsible for the administration of OEF and for the expenditure of funds as approved in the budget by the Board of Directors. Her efforts are complemented by:

- Six full-time professional field staff; and
- Twelve Washington-based professional staff.

Volunteer Input:

Volunteers are an important resource for OEF, complementing and supplementing its staff. This vital component gives the equivalent of about 6,500 unpaid hours per year.

In addition to the Board of Directors and Board of Trustees, OEF has three standing committees. The Nominating Committee submits to the Trustees at their annual meeting a slate of nominees to fill vacancies on the Board of Directors. The board meets two or three times a year; in the interval between board meetings the Executive Committee manages OEF affairs; the Finance and Audit Committee exercises the powers delegated to it by the Board and Executive Committee regarding financial investment and auditing.

Additional volunteer committees function in a counterpart relationship to the employed staff:

- Latin American Committee
- Asian Committee
- Finance and Development Committee

*See Appendices 6, 7 and 8

- Program Development Committee
- U.S. Programs Committee
- Personnel Committee
- Budget Committee

The volunteers serving on these committees bring to the organization expertise in international relations, research, education, community development, economics, volunteer organizations and fund-raising.

All committees except the Nominating Committee are advisory to the board. They make recommendations on matters relating to program and organizational policies. The program committees (Asian, Latin America, U.S. Program, and Program Development), together with appropriate staff, review existing programs and make suggestions for new directions or modifications.

The Finance and Development Committee helps the Development office staff coordinate private sector fund-raising and public relations. The Personnel Committee makes recommendations concerning personnel policies.

Proj No. 9310023.9
JN

MEMORANDUM

January 21, 1977

TO: Robert Simpson, TA/PPU

FROM: *for* F. James Levinson, TA/N *LF*

SUBJECT: Improving Nutrition Programming Capabilities, Subproject #12
Child Care Needs of Low-Income Women, Overseas Education Fund

The subject project was reviewed and approved on Thursday, January 13, 1977. The following A.I.D. offices were represented: TA/N, ASIA/TR, WID, PPC/PDA, PPC/DPRE, TA/PPU, LA/MRSD, PHA/PVC and FFP/FDP. Representatives from GC and LA/DR were unable to attend but phoned their comments and approval.

The following summarizes the major issues and suggestions discussed at the meeting:

1. Scope of the project: 8 countries, urban and rural sites within a fairly restricted time frame

Eight represents the maximum number of countries for investigation. A smaller number may be decided upon by the Project Advisory Committee once the project is underway; however, to restrict the number too severely would diminish the variety and breadth of experiences in child care which the project hopes to record. Similarly, the inclusion of rural as well as urban areas is deemed appropriate and feasible given that child care needs are both urban and rural, that the rural poor represent an AID priority and that OEF has already established a network of contacts in numerous Asian and Latin American countries. While the project is rather comprehensive in scope, ASIA/TR suggested some additional items for investigation and analysis as follows: 1) No. of children in a family, age distribution of children, discussions on family planning and the availability of nutrition and health care facilities.

2. Participation of AID Regional Bureaus in Selection of Countries for Field Research

The sensitivity of some governments to the use of their countries as laboratories for foreign researchers certainly must be taken into account when choosing sites for the research. The proposal's list of countries was intended only as an illustrative one. OEF will seek the advice and concurrence of Latin American and Asia Bureau personnel as well as USAIDs in determining participant countries. The FFP office as well as the Asia Bureau will be consulted for materials and information about child care needs and programs which they may have or know about. FFP will also be invited as an observer to any follow-up conference included in the project.

3. Removal of Raw Data from the Countries for Analysis

For the purpose of coordination and consistency in analysis, OEF intends to centralize the data collection and analysis rather than attempt to process information from each country individually within the home country. If serious objections to removal of raw data do arise, OEF would certainly consider in-country data analysis. A country would not be excluded from the project because of the possibility of such objections. The aim, however, would be to avoid resentment through insuring local participation and responsibility in planning and implementing the data collection and through returning the processed data and any reports to each country.

4. Availability of Trained Personnel in Countries to Carry Out the Research

Capable professionals are often a premium in many Asian and Latin American countries, and their time and energy may already be overtaxed. Their availability may be very restricted for jobs which are short term or part time. Nevertheless, OEF will attempt to utilize trained professionals wherever possible. OEF's own network and contacts suggested by the Project Advisory Committee will be utilized to identify available in-country personnel. Past experience of OEF in locating and training persons for short term surveys and research has been successful. OEF is very much aware of the necessity to provide the right kind of training to the right people; persons who are from local cultures and fluent in local dialects will be sought for this work.

5. Conference as Means of Information Analysis and Dissemination

Skepticism about the value of a conference for analyzing and disseminating research results arises from past conferences which produced little substance and involved participants largely as a form of honorarium. The "conference" envisioned for this project is a working session which would produce a tangible product, i.e., child care models which can then be tested for their accuracy and utility. The number of participants has been reduced to a maximum of 45 and would include representatives from child care experts and professionals and mothers themselves from each country investigated.

A single large conference was preferred to two regional ones for both substantive and cost considerations. It seems preferable to pull together the whole spectrum of experiences in order to identify common denominators as bases for any models. Discussion about the type and extent of the proposed conference will be made and revised as the project proceeds. Alternative vehicles for the dissemination of research results will also be considered if appropriate.

6. The Rather Elaborate Academic Focus, Instead of a More Action - Oriented Approach in the Project.

The question is whether similar kinds of information can be gathered in a less meticulous, less expensive, less time-consuming manner with emphasis on subsequent action rather than research itself.

The belief underlying the proposal is that in planning "action", it is essential to first get input from the intended recipients - in this case, the mothers and child care personnel and experts in developing countries. The project's intention is to provide very practical information which can be disseminated and utilized as the basis for subsequent "action".

7. Relationship Between Proposed OEF Grant and DPG

General counsel raised the issue of whether the ongoing DPG would provide the technical assistance mentioned on pages 33 and 34 of the proposed grant. This contribution includes the services of the Regional Program Developers for Asia and Latin America as well as the Evaluation and Training Officer now funded under the OEF Development Program Grant. PHA/PVC explained that the scope of the DPG covered the activities mentioned in the new proposal. OEF further explained that the DPG would run concurrently with the new grant. The Latin American and Asian Regional Program Developers will be on board through June 1978 and the Evaluation officer will be on board at least long enough to develop the evaluation and monitoring system.

8. Qualifications of professional staff to be hired under the grant

LA/DR suggested that OEF give special attention to the qualifications of the Field Research coordinators to be selected under the proposed grant. In particular they stressed the importance of formal training in the suggested fields of sociology, anthropology and research in lieu of substituting two years experience for a degree.

Project 931-11-560-023

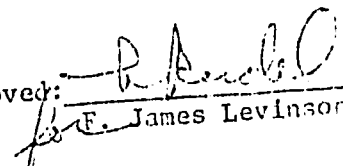
Nutrition Programming Capability - PVOs

Subproject Number 12

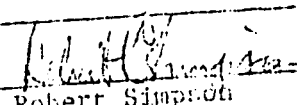
Title: Child Care Needs of Low Income Women in Developing Countries

Grantee: Overseas Education Fund

Amount: \$462,877

Approved: 
F. James Levinson

Date: _____

Authorized: 
Robert Simpson

Date: 2/2/77

9310028

PD-ACC- 451 879- Proj. No. 93100284

AID 1350-1X
(7-7:)

PIO/T

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

1. Cooperating Country
Worldwide 51-8029 PN
2. PIO/T No.
931-11-560-023-73-
3. Original or
Amendment No. _____
4. Project/Activity No. and Title 931-11-560-023
Nutrition Programming Capability
(PVOs) AFOB

32

30p

DISTRIBUTION

5. Appropriation Symbol
72-11x1023

6.A. Allotment Symbol and Charge
402-31-099-00-20-61

6.B. Funds Allotted to:
 A.I.D./W Mission

7. Obligation Status
 Administrative Reservation Implementing Document

8. Funding Period (Mo., Day, Yr.)
From 2/27/76 To 12/31/77

7.A. Services to Start (Mo., Day, Yr.)
Between 2/27/76 and 3/31/76

9.B. Completion date of Services
(Mo., Day, Yr.)
12/31/77

10.A. Type of Action
 A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other Grant

10.B. Authorized Agent
AID/W

Estimated Financing		(1)	(2)	(3)	(4)
		Previous Total	Increase	Decrease	Total to Date
\$1.00=					
11. Maximum A.I.D. Financing	A. Dollars		\$68,178		\$68,178
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				2/19/76

13. Mission References

14. Instructions to Authorized Agent

This PIO/T authorizes a grant in the amount of \$68,178 to the American Federation of Overseas Blind to carry out a program as more fully described in the grantee's proposal attached.

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate
TA/N: Carol Adelman *Carol Adelman* 1/30/76

B. Funds for the services requested are available
TA/PPU: Mary Hopynska *Mary Hopynska* 2/13/76

C. The scope of work lies within the purview of the initiating and approved Agency Programs
TA/N: Martin J. Forman *Martin J. Forman* 1/20/76

D. TA/PPU: Evelyn McLeod *Evelyn C. McLeod* 2/10/76

E. TA/N: Amy Pound *Amy Pound*

F. TA/N: James Greene *CA for* 1/21/76

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

Signature and date:

Title:

17. For the Agency for International Development
[Signature]
Signature: _____
Title: Chief, Program Division, TA/PPU
2/17/76

AID 1350-1X
(9-70)

Cooperating Country
Worldwide

PIO/T No.

931-11-560-023

Page 2 of 4 Pages

PIO/T

Project/Activity No. and Title 931-11-560-023
Nutrition Programming Capability (PVOs) AFOB

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used

See proposal attached

B. Description

C. Technicians

(1) (a) Number

(b) Specialized Field

(c) Grade and/or Salary

(d) Duration
of Assignment
(Man-Months)

N. A.

(2) Duty Post and Duration of Technicians' Services

N. A.

(3) Language requirements

N. A.

(4) Access to Classified Information

N. A.

(5) Dependents
N. A.

Will

Will Not

Be Permitted to Accompany Technician

D. Financing of Technical Services

(1) By AID - \$ See budget schedule in (2) By Cooperating Country -
attached proposal

AID 1950-1X (9-70)	Cooperating Country Worldwide	PIO/T No. 931-11-560-023	Page 4 of 4 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability (PVOs) AFOB		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

1. The AFOB will submit a progress report 6 months after the grant is awarded.
 2. Within 3 months after the end of project AFOB will submit/a final report and evaluation of project activities including evaluation of reduction of vitamin A deficiency disease dosage schedules used in project, instructional materials and distribution method of vitamin A capsules. The report will also contain recommendations on the applicability of the program to other countries.
- 50 copies of

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; if necessary cross reference Block 19.C(4) above.)

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

B. Cooperating Country Liaison Official

C. AID Liaison Officials

AID 1350-1X (9-70)	Cooperating Country Worldwide	PIO/T No. 931-11-560-023	Page 4 of 4 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability (PVOs) AFOB		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

1. The AFOB will submit a progress report 6 months after the grant is awarded. 50 copies of
2. Within 3 months after the end of project AFOB will submit/a final report and evaluation of project activities including evaluation of reduction of vitamin A deficiency disease dosage schedules used in project, instructional materials and distribution method of vitamin A capsules. The report will also contain recommendations on the applicability of the program to other countries.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; if necessary cross reference Block 19.C(4) above.)

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

B. Cooperating Country Liaison Official

C. AID Liaison Officials

AID 1350-1X (7-71)	DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT	1. Cooperating Country TAB 3168029-A	Page 1 of 1 Pages 1
		2. PIO/T No. 931-11-560-023-73	3. <input type="checkbox"/> Original or Amendment No. 1
PIO/T	PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	4. Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability (PVOs) AFOB	

DISTRIBUTION	5. Appropriation Symbol 72-1181023	6.A. Allotment Symbol and Charge 402-31-099-00-20-61	6.B. Funds Allotted to: <input checked="" type="checkbox"/> A.I.D./W <input type="checkbox"/> Mission																																			
	7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document		8. Funding Period (Mo., Day, Yr.) From 4/1/76 To 6/30/78																																			
	9.A. Services to Start (Mo., Day, Yr.) Between 2/27/76 and 3/31/76		9.B. Completion date of Services (Mo., Day, Yr.) 6/30/78																																			
	10.A. Type of Action <input type="checkbox"/> A.I.D. Contract <input type="checkbox"/> Cooperating Country Contract <input type="checkbox"/> Participating Agency Service Agreement <input checked="" type="checkbox"/> Other Grant																																					
10.B. Authorized Agent AID/W																																						
<table border="1"> <thead> <tr> <th colspan="2">Estimated Financing</th> <th>(1) Previous Total</th> <th>(2) Increase</th> <th>(3) Decrease</th> <th>(4) Total to Date</th> </tr> </thead> <tbody> <tr> <td colspan="2">\$1,000=</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td rowspan="2">11. Maximum A.I.D. Financing</td> <td>A. Dollars</td> <td>\$68,178</td> <td></td> <td></td> <td>\$68,178</td> </tr> <tr> <td>B. U.S.-Owned Local Currency</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td rowspan="2">12. Cooperating Country Contributions</td> <td>A. Counterpart</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>B. Other</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					Estimated Financing		(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date	\$1,000=						11. Maximum A.I.D. Financing	A. Dollars	\$68,178			\$68,178	B. U.S.-Owned Local Currency					12. Cooperating Country Contributions	A. Counterpart					B. Other				
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	B. U.S.-Owned Local Currency																																					
12. Cooperating Country Contributions	A. Counterpart																																					
	B. Other																																					

13. Mission References

14. Instructions to Authorized Agent

The purpose of this amendment is to change the funding period and completion date of services to 4/1/76 to 6/30/78 with completion of services 6/30/78 from: 2/27/76 to 12/31/77 with completion of services 12/31/77. No change in funding. All other provisions remain the same.

REF: PIO/T 931-11-560-023-73-3168029

15. Clearances - Show Officer Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate TA/N: Carol Adelman 5/2/78	B. Funds for the services requested are available TA/PPU: Mary Mozyrski
C. The scope of work lies within the purview of the initiating and approved Agency Programs TA/N: Martin J. Foreman 5/1/78	D. <i> Evelyn A. McLeod</i> TA/PPU: Evelyn McLeod
E. TA/N: Amy Pound 5/1/78	F. TA/N: James Greene

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to Signature and date: Title:	17. For the Agency for International Development John Cuning Signature: Title: Chief, Program Division, TA/PPU	18. Date of Signature
--	---	-----------------------

0-1X
(7-71)

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

1. Cooperating Country
TAB 

Page 1 of 10 Pages

PIO/T

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

2. PIO/T No.
931-11-500-023-72 3/5/75

3. Original or
Amendment No. _____

4. Project/Activity No. and Title Nutrition Program: Training
Capability - Volags (PVOs) Sub-Project #2,
American Foundation for Overseas Blind (AFOB).
Development of Training Aids

DISTRIBUTION

5. Appropriation Symbol
72-1141023

6.A. Allotment Symbol and Charge
102-31-099-00 20-51

6.B. Funds Allotted to:
 A.I.D./W Mission

7. Obligation Status
 Administrative Reservation Implementing Document

8. Funding Period (Mo., Day, Yr.)
From 6/15/75 To 7/30/75

9.A. Services to Start (Mo., Day, Yr.)
Between 6/15/75 and 7/15/75

9.B. Completion date of Services
(Mo., Day, Yr.) 7/30/75

10.A. Type of Action
 A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other Grant

10.B. Authorized Agent
AID/W

Estimated Financing		(1)	(2)	(3)	(4)
		Previous Total	Increase	Decrease	Total to Date
\$1.00=					
11. Maximum A.I.D. Financing	A. Dollars		\$119,400		\$119,400
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				6/13/75
	B. Other				

13. Mission References

14. Instructions to Authorized Agent

This PIO/T authorizes a grant in the amount of \$119,400 to the American Foundation for Overseas Blind (AFOB) to carry out a program as more fully described in the grantee's proposal dated _____, attached.

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate
TA/N, Jack Royer *AR* 6/4/75

B. Funds for the services requested are available
TA/PPU, Mary Konyak *AR* 6/11/75

C. The scope of work lies within the purview of the initiating and approved Agency Programs
TA/N, Irwin Hornstein
TA/N, James Greene *AR* 6/11/75

D. TA/PPU, Evelyn *AR* 6/11/75

E. TA/N, Amy Pound *AR* 6/11/75

F.

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

Signature and date:

Title:

17. For the Agency for International Development

Signature: *John N. Gunn*
Title: Chief, Program Division, TA/PII

18. Date of Signature
6/13/75

AID 1350-1X (9-70)	Cooperating Country TAB	PIO/T No.	Page 2 of 10 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability - Voluntary Agencies (PVOs) Sub-Project No. 2, AFOB, Development of Training Aids		

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used

See proposal attached.

B. Description

C. Technicians (See also attached Budget Schedule)

(1) (a) Number	(b) Specialized Field	(c) Grade and/or Salary	(d) Duration of Assignment (Man-Months)
1	General expertise related to blindness prevention programs (specific expertise to be determined)		25
	Medical and technical consultants		1.3 (40 man-days)

(2) Duty Post and Duration of Technicians' Services

(3) Language requirements

None

(4) Access to Classified Information

N/A

(5) Dependents

Will

Will Not

Be Permitted to Accompany Technician

D. Financing of Technical Services

(1) By AID - \$ 119,400

(2) By Cooperating Country -

AID 1350-1X (9-70)	Cooperating Country TAB	PIO/T No.	Page 3 of 10 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability - Voluntary Agencies (PVOs) Sub-Project No. 2, AFOB, Development of Training Aids		

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) Quantity	(2) Description	(3) Estimated Cost	(4) Special Instructions
None			

B. Financing of Equipment and Supplies
 (1) By AID - \$ _____ (2) By Cooperating Country - _____

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA implementation) regulations.
- B. Except as specifically authorized by AID, or when local-hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify): 1. All foreign travel to be performed under this grant should be cleared in advance by AID. Travel plans should be submitted to AID/W sufficiently early to allow consultation with the concerned AID Missions. While in the LPO, grantee personnel will make themselves available for initial briefing by the AID Mission and will keep Mission personnel informed of their activities if the Mission Director so desires. The grantee will make his own appointments and logistic arrangements unless AID directs otherwise. 2. Authorization, arrangements and payment for international travel must conform to stipulations in Standard Government Travel Regulations.

AID 1356-1X (9-70)	Cooperating Country TAR	PIO/T No.	Page 4 of 10 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability - Voluntary Agencies (PVOs) Sub-Project No. 2, AFOB, Development of Training Aids		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

1. First Year Progress Report -- five copies to be submitted at the end of the seventh month of the project. This report will provide information on progress to date, with mention of any special problems encountered. It will include a statement on efforts to coordinate this activity with efforts of other organizations, especially with the University of Hawaii MEDEX program and the International Eye Foundation.

2. First Year Final Report -- five copies to be submitted by the end of the first year of the project. The report will contain a statement of progress to date and problems encountered and will include copies of any materials developed or drafted by that time. It will also contain for A.I.D. review a detailed work plan for the second year of the project.

3. Second Year Interim Report -- five copies to be submitted at the end of the eighteenth month of the project. The report will contain the same type of information as required in the First Year Final Report (including any proposed modifications to the work plan).

4. Final Report -- twenty copies to be submitted at the end of the twenty-fifth month. This report will summarize the experience gained over the life of the project. It will contain copies of all materials developed and plans for their dissemination and use, also expenditures made under this grant.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency, if necessary cross reference Block 19.C(4) above.)

See attached Project Proposal.

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

B. Cooperating Country Liaison Official

C. AID Liaison Officials

TA/N, Irwin Hornstein

TA/N, Jack Royer

PIO/T

Project/Activity No. and Title

931-11-560-023

Nutrition Programming Capability - Voluntary Agencies (PVOs) Sub-Project No. 2. AFOB, Development of Training Aids

LOGISTIC SUPPORT

25. Provisions for Logistic Support

N/A

A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments").

	In Kind Supplied By		From Local Currency Supplied By	
	AID	Cooperating Country	AID	Cooperating Country
(1) Office Space				
(2) Office Equipment				
(3) Housing and Utilities				
(4) Furniture				
(5) Household Equipment (Stoves, Refrig., etc.)				
(6) Transportation in Cooperating Country				
(7) Interpreter Services				
Other: (8)				
(Specify) (9)				
(10)				
(11)				
(12)				
(13)				
(14)				
(15)				

B. Additional Facilities Available From Other Sources

C. Comments

CONTINUATION SHEET

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

Worksheet Issuance

PAGE 9 OF 10 PAGES

FORM SYMBOL

TITLE OF FORM

1. Cooperating Country
JAB

2.a. Code No.

2.b. Effective Date
6/15/75

2.c. Amendment No:
 Original OR

PIO/T

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

3. Project/Activity No. and Title 931-11-560-023
Nutrition Programming Capability - Volunteer
Agencies (PVOs) Sub-Project No. 2, APOB,
Development of Training Aids

Indicate block numbers.

Use this form to complete the information required in any block of a PIO or PA/PR form.

22.

5. In addition to these periodic reports, a brief report should be submitted within one month after any conferences which are held in connection with this activity. It should include a list of attendees, relevant agenda items, and conclusions reached.

Attachment: Budget Schedule for PIO/T

June 18, 1975

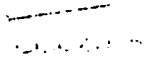
Mr. Bill Newton
Office of Contract Management
Central Operations Division
Technical Assistance Branch
Agency for International Development
State Department
Washington, D. C. 20523

Dear Mr. Newton:

Attached is a copy of the annotated budget for the project, which is the basis of a request for a grant for the American Foundation for Overseas Blind. As you suggested, we made the budget detailed for the year commencing June 1, 1975 to May 30, 1976. The second year of the budget will run the thirteen months through June 30, 1977.

If you have any questions please give me a call. I will be available any time next week. We will appreciate hearing from you.

Sincerely yours,


Susan T. Pettiss, Ph.D.
Director of Blindness
Prevention

STP:nh
Enc.

PROJECT 931-11-560-023

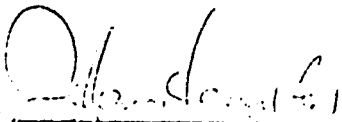
Nutrition Programming Capability -
Voluntary Agencies (PVOs)

Sub-Project Number 2

Title: Development of training materials for detection
and prevention of Vitamin A related blindness

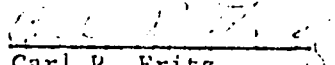
Grantee: American Foundation for Overseas Blind (AFOB)

Amount: \$119,400

Approved: 

Martin J. Forman
Director, TA/N

6/21/74
Date

Authorized: 

Carl R. Fritz
Director, TA/PPU

6/21/74
Date

AMERICAN FOUNDATION FOR OVERSEAS BLIND

Project Proposal

Development of Effective Prototype Aids for the Detection and Prevention of Avitaminosis A and Resultant Blindness

Background

Tens of thousands of preschool children go blind yearly in developing countries because of deficiency of vitamin A in their diets. In addition to the personal tragedy, this aggregate handicap poses a burden on the economics of countries trying to attain the development status of the twentieth century. In addition to this burden of preventable blindness, the deficient children suffer other serious health consequences of deprivation.

In recent years increased attention to and concern for this preventable form of blindness have resulted in a variety of proposed solutions which are now being tried and evaluated. Some are considered short term prophylactic approaches, e.g., mass distribution of vitamin A capsules to the pre-school child population, supplemental feeding programs with foods of high vitamin A content, nutritional rehabilitation centers, etc. Long range solutions will require raising levels of living, changing traditional food habits, upgrading public health generally, and perhaps fortifying strategic food with the vitamin or its precursor.

In order to achieve any significant measure of success either with short or long range solutions it is essential to expand public consciousness and the recognition of the problem and its causes. This depends first on widespread ability to recognize an indicator of the vitamin deficiency in the population; the currently useful indicator is xerophthalmia, the resultant eye disease. Secondly, it is essential that there be wide understanding of the relationship of this eye lesion to faulty nutrition and of the available food sources of vitamin A.

In some countries it has not been identified as a problem because workers (including medical personnel at various levels) do not recognize the ocular signs of xerophthalmia. Even when identified as a problem, determination of the extent often is not possible because of unfamiliarity of personnel with the signs and the consequent failures to recognize their significance.

In individual situations, children go blind because parents, doctors, nutritionists and/or community health personnel are unable to recognize the disease at an early stage when xerophthalmia is still reversible.

In each region in which the problem of avitaminosis A has been recognized, the need for education relative to recognizing xerophthalmia and understanding its etiology and prevention becomes clear. Effective educational materials are essential. This need was highlighted during the course of the recent joint WHO/USAID meeting on the "Control of Vitamin A Deficiency: Priorities for Research and Action Programs" held in Jakarta, November 25-29, 1974. At that meeting, two significant developments occurred: 1) The Indonesian government requested 6,000 copies of an illustrated article as a teaching kit on xerophthalmia to be incorporated into a manual for use in each rural health center in that country and, 2) The conferees agreed upon a scientifically acceptable re-classification of stages of xerophthalmia which will require proper understanding, interpretation and utilization.

Since that meeting, the WHO office in Brazzaville has requested 1,000 copies of the illustrated teaching kit on xerophthalmia referred to above and additional requests have been received by both The American Foundation For Overseas Blind (AFOB) and the Nutrition Foundation and from other organizations engaged in vitamin A deficiency prevention programs.

One of the major obstacles in the efforts to combat vitamin A deficiency has been the difficulty in determining geographically the location and extent of the problem. AFOB and other organizations mounting programs to assist countries with prevalence surveys and/or interventions have been handicapped by the dearth of knowledgeable professionals to carry out such programs which are now on the drawing boards.

AFOB has already invested two years of effort in this field, initiating under its own funding in 1973 a one-year xerophthalmia photographic project in an effort to obtain source material for use as visual aids. Professor H.A.P.C. Oomen, an internationally known authority on xerophthalmia, a physician and expert on nutrition, spent several months in Indonesia under AFOB auspices photographically documenting ocular lesions and other signs of avitaminosis A in pre-school children. The slides he produced for AFOB will provide a useful base for the production of visual aids for this project.

AFOB is involved in a related pilot program in Indonesia in which the distribution of vitamin A capsules to children between the ages of 1-4 is being evaluated in terms of its cost

effectiveness in reducing eye disease caused by vitamin A deficiency. A.I.D. is funding the second year of that project.

AFOB is requesting funding of \$59,880 for the first year of a two-year project to develop and test materials designed to enable medical and paramedical personnel in developing countries to recognize, prevent, and treat xerophthalmia caused by vitamin A deficiency. The second year needs are estimated at \$59,520 (13 months). The project will be administered by AFOB, who will select a project coordinator, and will be carried out with the collaboration of the Nutrition Foundation. It will include the preparation and testing of materials in field locations, the holding of a conference to discuss preliminary findings, the publication of professional documents, and the drawing up of plans for mass distribution and use of the prototype materials developed. AFOB will take advantage of related vitamin A deficiency prevention projects already underway in key countries, and will deliver reports to A.I.D. at selected intervals.

Project Goal

1. Goal Statement

To eradicate blindness caused by vitamin A deficiency now prevalent among the rural and urban poor in lesser developed countries.

2. Measurement of Goal Achievement

Degree of reduction of the incidence of xerophthalmia in vulnerable populations.

3. Means of Verification

Point prevalence monitoring of health data in relevant countries.

4. Assumptions

a. Scientific knowledge is now available to provide basis of strategies for eliminating vitamin A deficiency as a cause of blindness.

b. The problem is no longer existant in developed countries, therefore it can be controlled in other parts of the world.

c. Governments in xerophthalmia-prone countries are desirous of eradicating this eye disease.

Project Purpose

1. Purpose Statement

a. To provide tools for governments, organizations and individuals engaged in improving and expanding systems of preventing and detecting vitamin A deficiency and resultant blindness.

b. To prepare, produce, and test specific effective prototype materials to:

- increase the awareness of the causes, signs and symptoms of xerophthalmia
- improve the understanding of the relationship of the ocular lesions associated with vitamin A deficiency to faulty nutrition and the need to utilize the available food sources of vitamin A
- to promote education for the prevention and cure of avitaminosis A and its blinding effect

c. To stimulate and encourage countries to utilize their resources to adapt and utilize the aids.

2. End of Project Status:

Production and availability of a series of tested prototype materials for adaptation and utilization which will provide:

a. Clear information on xerophthalmia and blindness prevention will be given to concerned governments to stimulate problem measurement and remedial action when warranted.

b. Identification of the earliest manifestations of the disease in individuals as a case finding procedure and as an encouragement to early, effective treatment.

c. Materials to serve as a standard for training and diagnosis in accordance with the new classification adopted at the WHO/USAID conference in Jakarta.

d. Understanding of the consequences of not treating xerophthalmia in its early stages by professionals, paramedical personnel.

e. Understanding of the relationship between the specific eye signs associated with vitamin A deficiency and faulty

nutrition to promote increased production and consumption of vitamin A food sources.

3. Means of Verification

- a. Review of materials
- b. Number and sources of requests for material
- c. Number of countries where xerophthalmia and detection training materials have been introduced into ongoing, professional training programs
- d. Degree of acceptance and use of the clinical re-classification of stages of xerophthalmia by the medical profession as evidenced in curricular changes, medical reporting systems, etc.
- e. Statistical evidence of case recording and treatment methods in hospitals and health centers

4. Assumptions

- a. Prevalence surveys and intervention programs related to the incidence of vitamin A deficiency will increase in the next decade requiring knowledgeable personnel at all levels.
- b. There must be practical interpretative training materials to equip concerned policy-makers and manpower if current technical and scientific knowledge is to be operationalized.
- c. Both short-term and long-range solutions to the problem cannot be effected unless there is a broader base of knowledge and understanding of the nature of the problem and remedial approaches at all levels of the population.

Project Outputs

1. Outputs

- a. Selected visual aids and texts for the teaching of medical professionals, para-medical personnel and field workers, including:
 - Filmstrip (12 frame) with hand viewer and a folder to house it. A fact sheet briefly defining and describing xerophthalmia will be part of the visual aid.
 - A print of color plates and diagrams of photos (used in the above mentioned filmstrip) with a descriptive text to accompany it.

e. Artist, photographic and other materials needed for production of outputs

f. Testing prototype training aids in field

Budget Schedule - June 1, 1975 - June 30, 1977

<u>Expenditures</u>	<u>Amount</u>	
	First Year	Second Year
Project Coordinator (½ time)	\$ 9,000	\$ 9,500
Field Staff	1,000	500
Secretarial Support	4,000	4,300
Travel (Foreign & Domestic)	2,000	2,000
Consultants (Medical, Technical, etc.)		
Fees (20 days @ \$100/day)	2,000	2,000
Travel	800	600
Educational Aids		
Design & Art Work	5,700	500
Photographic Development	11,100	13,500
Printing, Publishing, Translating	8,700	7,500
Equipment and Mailing	1,100	500
Testing Prototype Aids in the Field		
Travel	2,000	2,500
Materials	500	200
Publications	2,000	5,000
Development & Design of systems for production, promotion and distribution	-0-	1,000
	Subtotal: \$ 49,900	\$ 49,600
Overhead (20%)	9,980	9,920
	Total: \$ 59,880	\$ 59,520

(Prepared in April, 1975)

Rationale

AFOB is uniquely qualified to carry out the proposed project. The agency has the benefit of acquired expertise in vitamin A deficiency control programs, with practical experience

in Asia, Central America and other areas. AFOB and the Nutrition Foundation, which will also have a role in the project, have successfully cooperated in the past, e.g. jointly publishing the results of two New York Seminars on Vitamin Deficiency and Blindness Prevention, and preparing a filmstrip on vitamin A deficiency ocular signs. (See Appendix A)

The number of blind children is increasing year by year. There is an urgent need to develop systems to curtail the causes of blindness. The incorporation of materials which permit early detection and prevention of xerophthalmia into ongoing health training and care programs is an effective long-range approach to solving the problem, since it provides a means to extend the overtaxed services of trained medical personnel.

Course of Action

The project will cover a 25 month period commencing June 1, 1975.

The basic action taken will be the development of visual materials and their testing in specific locations overseas. For those aspects of xerophthalmia which require information of medical/nutritional needs, AFOB will collaborate closely with the Nutrition Foundation in the design, preparation and distribution of training materials. The latter will, for instance, prepare a manual for the clinical training of medical professionals.

To the fullest extent possible, the materials will be tested and used in relationship with AFOB projects, as well as those of other organizations dealing with vitamin A deficiency. Such projects are now underway or planned for Haiti, Indonesia, the Philippines, Brazil and Kenya.

In addition, AFOB will key into conference workshops which are to deal with ophthalmology, nutrition, etc., in xerophthalmia prone countries by such organizations as A.I.D., UNICEF, CARE, and medical or voluntary agencies.

Materials will be prepared for use at various personnel levels and will be reviewed and tested for effectiveness and impact in respective target groups and areas.

The target groups and levels are indicated as follows:

- a. Ophthalmologists, physicians and medical students.
- b. Trainees in nursing, midwifery, community medicine, medical assistants, public health, health education, and other paramedical courses.
- c. Nutritionists and students in nutrition, food science, agricultural extension and school teachers, and personnel in

supplementary feeding centers.

d. Workers in village programs for distribution of preventive large doses of vitamin A or other control measures at the community level.

Implementation Plan

1. First Year Work Plan

1. June 1 - August 31, 1975
 - a. Completion of detailed project planning
 - b. Accumulation of illustrative materials
 - c. Formation of ad hoc advisory panel
 - d. Preliminary drafting of initial prototype training materials, e.g. filmstrips, color plates, paramedical trainers manual.
 - e. Initial selection of test sites
2. September 1 - December 31, 1975
 - a. Completion of drafting of first series of training materials.
 - b. Visit to an AFOB country program by coordinator or designated project representative to consult with field personnel in design of initial testing plan.
 - c. Beginning of field tests in selected locations.
 - d. Preparation of progress report for A.I.D.
3. January 1 - May 31, 1976
 - a. Complete field trials in the selected sites.
 - b. Analysis of field trials of prototype models.
 - c. Organization of conferences of key personnel to discuss findings.
 - d. Make plans for revision and adaptation of materials as tested.
 - e. Preparation of first year report to A.I.D.

2. Second Year Plan

Throughout the life of the project, new and/or supplementary materials will continue to be developed as indicated by the experience gained and on the basis of any new scientific information which comes to light. Without pinpointing the specific time periods, the following tasks will be carried out in the second year of the project:

- a. Visit to field test sites and holding of conferences.
- b. Final analysis of field test findings.
- c. Development and further adaptation of models for all target levels of health and other personnel.
- d. Design of plans for mass production, promotion, and distribution of materials.
- e. Preparation and publication of monograph on xerophthalmia, which will scientifically establish the state of the art.
- f. Preparation of other supplementary publications, e.g. brochures, conference reports, annotated catalogs of material, etc.
- g. Preparation and delivery of final report.

It is expected that the project will stimulate and facilitate other agencies to design large-scale programs to prevent and/or eliminate xerophthalmia in selected countries.

Summary	Objectively Verifiable Indicators	Important Assumptions
<p>A.1. Goal</p> <p>To eradicate blindness caused by vitamin A deficiency now prevalent among the rural and urban poor preschool children in lesser developed countries.</p>	<p>A.2. Measurement of Goal Achievement</p> <p>Degree of reduction of the incidence of xerophthalmia in vulnerable populations</p>	<p>A.3. <i>(as related to goal)</i></p> <p>a) Scientific knowledge is now available to provide a basis for eliminating Vit. A deficiency.</p> <p>b) The problem no longer exists in dev. countries hence it can be controlled in LDC's</p> <p>c) Govts. in xero-phono countries are desirous of eradicating this eye disease.</p>
<p>B.1. Purpose</p> <p>a) To provide tools for governments, organizations and individuals engaged in improving and expanding systems of preventing & detecting vitamin A deficiency and related blindness.</p> <p>b) To prepare, produce and test specific effective prototype training materials.</p>	<p>B.2. End of Project Status</p> <p>Production and availability of a series of tested prototype materials for adaptation and utilization.</p>	<p>B.3. <i>(as related to purpose)</i></p> <p>a) Vit. A def. surveys and intervention programs will increase, requiring knowledgeable personnel.</p> <p>b) practical training materials are to equip policy makers, etc. to rationalize scientific knowledge.</p> <p>c) Short & long term solutions to the problem can not be effected without a broader base of understanding as knowledge.</p>
<p>C.1. <i>Output</i></p> <p>Selected Visual aids, including:</p> <p>a) Film strip (12 frame) & folder</p> <p>b) Paramedical trainer's manual</p> <p>c) Medical student training kit</p> <p>d) Trainer manual for M.D.s</p> <p>e) Field worker's guide</p> <p>At least three publications</p>	<p>C.2. Output Indicators</p> <p>a) At least six training aids targeted at different professional levels produced and in use.</p> <p>b) Indigenously prepared supplementary & interpretative materials stimulated by APOB models.</p>	<p>C.3. <i>(as related to output)</i></p> <p>If available prototypes will stimulate use and positive results</p>
<p>D.1. <i>Inputs</i></p> <p>a) Project coordinator & sec. support</p> <p>b) Field staff</p> <p>c) Technical consultants</p> <p>d) Advisory Ad Hoc panel</p> <p>e) Artist & Photographic material</p> <p>f) Field trials</p> <p>g) Financial resources</p>	<p>D.2. Budget Schedule</p> <p>Budget to cover 25 month period.</p>	<p>D.3. <i>(as related to inputs)</i></p> <p>Personnel and resources will effectuate production of outputs.</p>

Background Information

on

The American Foundation for Overseas Blind

History

This organization (AFOB), a private voluntary agency, was established in 1915, just prior to World War I. During its lifetime, the main goals of the organization have been to contribute to the development, expansion and improvement of education and rehabilitation of blind persons in developing countries. Over the sixty year period a significant contribution has been made to many countries in all regions of the world in the forms of both technical and material assistance.

Blindness Prevention Program

Several years ago the agency became increasingly aware of the rising incidence of blindness in developing countries, largely a result of population growth. This realization of the growing inadequacy of service programs to cope with new and anticipated demands led to the decision, implemented by legal amendment to the agency charter, to enter the prevention field. After two years of planning, a program was commenced, initially directed towards primary causes of blindness in children in developing countries. Efforts to date have concentrated on reducing the incidence of sightlessness due to vitamin A deficiency.

Budget

The operational prevention program has been expressed in budgetary terms as follows:

<u>Actual Expenditures</u>		
1972	--	\$ 39,896
1973	--	123,479
1974	--	153,339

The approved budget for the prevention program for 1975 is \$198,570 which is included in the AFOB approved budget of \$730,430 for total operating expense.

Current Prevention Program Activities

In 1974, the third full year of its operation, the Blindness Prevention Program continued to gain momentum and began to produce tangible results. The El Salvador project was brought to a successful conclusion, a first. The project in Indonesia made substantial progress, headed for a second phase. Two new projects, in Haiti

and the Philippines, became operational. And explorations were initiated in Kenya and Brazil.

The completion of the El Salvador project has produced significant results. The government of this country which was reported to have the highest incidence of vitamin A deficiency in Central America, was assisted by AFOB in its planning for a distribution of the mass dosage vitamin A capsules as a part of the national immunization campaign. AFOB provided a million and a half capsules for distribution to 500,000 preschool children every six months over a period of a year and a half. An AFOB-Salvadorean team evaluated the effectiveness of the distribution program which revealed less than previously estimated extent of the problem.

- The findings of this study are proving invaluable to the government as a basis for sound future planning.
- The personnel in the Salvadorean medical system are alerted to the problem, recognition of its symptoms in individuals, and prepared to give immediate treatment.
- Mothers are more conscious of the importance of and need for vitamin A in their children's diets. The government is continuing a once-a-year distribution of the vitamin capsule as a part of their ongoing immunization program.

The experience has assisted AFOB in development of a methodology for determining prevalence of vitamin A deficiency eye diseases in any given country. The knowledge gained will benefit the wider circle of concerned international organizations devoting their efforts to the eradication of vitamin A deficiency eye disease. The project was the basis for development of a productive partnership between AFOB and Spain's National Committee of the Blind, who shared expenses to make the project possible.

An important event in November, 1974 was the meeting of experts in Jakarta, Indonesia called together under the joint sponsorship of the World Health Organization (WHO) and the Agency for International Development (AID) of the U.S. State Department to discuss "Control of Vitamin A Deficiency: Priorities for Research and Action Programs." AFOB was well represented by the Director of its Prevention Program, five of its consultants and a number of the Advisory Committee on Prevention Program Activities. Papers based on AFOB projects provided substantial content for the meeting deliberations. Especially impressive were two papers presented on the AFOB sponsored evaluation of the Indonesian vitamin A deficiency program by Indonesian colleagues. This evaluation has already provided the planning body of the Indonesian Government with cost/benefit documentation which facilitated their decision to

expand the initial two year demonstration program of vitamin A capsule distribution on a more universal basis in the next five Year Plan.

A major quandry facing some countries, and those ready to assist them is how to know whether they have a vitamin A deficiency problem, how extensive it is and in what areas is it most serious. This question was faced by Haiti. AFOB, with support from WHO (and hopefully from The Research Corporation!) is providing assistance to the Haitian Government to define the extent of their problem and in the process to develop a model technique which could be applied to any country. It is understood that should a significant vitamin A deficiency problem in Haiti be established, AFOB is prepared to assist with a prevention program. This should be apparent by mid-1975.

Prevention programs to combat the avitaminosis A eye disease are essentially based on means of provision of vitamin A to diets of the vulnerable preschool age children. Efforts are continuing to develop the most effective delivery systems. The AFOB Philippine project is to stimulate and test such a system whereby the mass dosage vitamin A capsule will be distributed to an identified group of seriously malnourished children who are enrolled in a supplemental feeding program. It is a collaborative effort involving a number of national and international agencies: UNICEF is providing the capsules (The Scherer Pharmaceutical Firm in London provided the placebo free of charge.); the Catholic Relief Services is screening the children and distributing the food and capsules to the malnourished; AID is supplying the supplemental food, vehicle and other supplies; the Philippine Eye Research Institute will provide the examining ophthalmologists; the Philippine Nutrition and Food Research Center and the National Nutrition Council are giving leadership and coordination to the effort.

In addition to working through various country projects, the Prevention Program is keeping in mind the long range goal of education of the public to the recognition and dangers of vitamin A deficiency as a cause of blindness. To this end its first publication on the subject was produced in 1974 - Vitamin A Deficiency and Blindness Prevention. Its content was derived from papers and discussions by top scientists in nutrition, biochemical and medical fields in two seminars co-sponsored by AFOB and the Nutrition Foundation. Additionally, a close relationship has been developed with the Nutrition Foundation so as to pool talents and interests in filling the existing vacuum of visual and written materials on vitamin A deficiency blindness as a basis for better training of medical, nutritional and social welfare personnel.

Note: The American Foundation for Overseas Blind is registered with the U.S. State Department's Advisory Committee on Foreign Voluntary Aid and is a member of the American Council on Voluntary Agencies for Foreign Services, Inc. and the World Council for the Welfare of the Blind.

April, 1975

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Prevention programs to combat the avitaminosis A eye disease are essentially based on means of provision of vitamin A to diets of the vulnerable preschool age children. Efforts are continuing to develop the most effective delivery systems. The AFOB Philippine project is to stimulate and test such a system whereby the mass dosage vitamin A capsule will be distributed to an identified group of seriously malnourished children who are enrolled in a supplemental feeding program. It is a collaborative effort involving a number of national and international agencies: UNICEF is providing the capsules (The Scherer Pharmaceutical Firm in London provided the placebos free of charge.); the Catholic Relief Services is screening the children and distributing the food and capsules to the malnourished; AID is supplying the supplemental food, vehicle and other supplies; the Philippine Eye Research Institute will provide the examining ophthalmologists; the Philippine Nutrition and Food Research Center and the National Nutrition Council are giving leadership and coordination to the effort.

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Note: The American Foundation for Overseas Blind is registered with the U.S. State Department's Advisory Committee on Foreign Voluntary Aid and is a member of the American Council on Voluntary Agencies for Foreign Services, Inc. and the World Council for the Welfare of the Blind.

April, 1975

AID 1250-1X
(7-71)

PIO/T

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

PD-AAL-481 Proj. No. **9310023/2**
 1. Cooperating Country: **Malawi**
 2. PIO/T No. **931-11-560-023-73-3168049**
 3. Original or Amendment No. **1**
 4. Project/Activity No. and Title: **Nutrition Programming Capability Volags Subproject #9 L.I.F.E. and AACC**
 (33)
 (31P)

DISTRIBUTION

5. Appropriation Symbol: **72-11X1023**

6.A. Allotment Symbol and Charge: **402-31-099-00-20-61**

6.B. Funds Allotted to: A.I.D. Mission

7. Obligation Status: Administrative Reservation Implementing Document

8. Funding Period (Mo., Day, Yr.): From **5/1/76** to **1/31/78**

9.A. Services to Start (Mo., Day, Yr.): Between **5/1/76** and **8/30/76**

9.B. Completion date of Services (Mo., Day, Yr.):

10.A. Type of Action: A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other Grant AID/ta-G-1314

10.B. Authorized Agent: **AID/W**

Estimated Financing		(1)	(2)	(3)	(4)
		Previous Total	Increase	Decrease	Total to Date
11. Maximum A.I.D. Financing	A. Dollars	\$150,196			\$150,196
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

13. Mission References

14. Instructions to Authorized Agent

The purpose of this amendment is to change the completion of funding period and completion date of services from 7/31/77 to 7/31/78, in order to conform to the schedule of activities as specified in the project proposal. All other provisions remain the same.
 REF: PIO/T 931-11-560-023-73-3168049

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate TA/N, Carol Adelman <i>Carol Adelman</i> 7/10/76	B. Funds for the services requested are available TA/PPU, Mary Mozynski <i>Mary Mozynski</i> 7/20/76
C. The scope of work lies within the purview of the initiating and approved Agency Programs TA/N, Martin J. Forman <i>Martin J. Forman</i> 7/16/76	D. <i>Evelyn C. McLeod</i> TA/PPU, Evelyn McLeod 7/16/76
E. TA/N, Amy Pound <i>Amy Pound</i>	F.

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

Signature and date:
 Title:

17. For the Agency for International Development

Signature: *[Signature]*
 Title: Chief, Program Division TA/PPU

18. Date of Signature: *7/23/76*

AID 130-1X (9-70)	Cooperating Country WORLDWIDE	PIO/T No. 931-11-560-023	Page 2 of 4 pages
PIO/T	Project Activity No. and Title Nutrition Programming Capability - Volags 931-11-560-023		

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used

See proposal attached

B. Description

C. Technicians

(1) (a) Number	(b) Specialized Field	(c) Grade and/or Salary	(d) Duration of Assignment (Man Months)
N. A.			

(2) Duty Post and Duration of Technicians' Services

N. A.

(3) Language requirements

N. A.

(4) Access to Classified Information

N. A.

(5) Dependents Will Will Not Be Permitted to Accompany Technician
N. A.

D. Financing of Technical Services

See budget schedule in attached proposal

(1) By AID - \$

(2) By Cooperating Country -

AID 1550-1X (9-70)	Cooperating Country WORLDWIDE	PIO/T No. 931-11-560-023	Page 3 of 4 Pages
PIO/T	Project/Activity No. and Title Nutrition Programming Capability - Volags 931-11-560-023		

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. <u>(1) Quantity</u> <u>(2) Description</u>	<u>(3) Estimated Cost</u>	<u>(4) Special Instructions</u>
See budget schedule in attached proposal		

B. Financing of Equipment and Supplies
(1) By AID - \$

(2) By Cooperating Country -

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify):

AID 1350-1X 15-701	Cooperating Country WORLDWIDE	PIO/T No. 931-11-560-023	Page 4 of 4 Pages
PIO/T	Project/Activity No. and Title Nutrition Programming Capability - Volags 931-11-560-023		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

1. A progress report at the end of Phase I (after 6 mos. as planned in attached subproject) will be submitted to TA/N, A.I.D. and will include tentative post harvest assessment methodology, listing of persons and agencies contacted throughout the world on post harvest grain losses, results of survey trip to potential field sites and major discussion points at Methodology Development Panel meetings.
2. After Phase I quarterly progress reports will be submitted detailing selection of field sites, cooperation and training of host country counterparts, revisions of methodology, and results of critique conference as well as other pertinent information to project objectives.
3. L.I.F.E. will submit to TA/N 75 copies of the Assessment Manual including check list of interventions, model for cost/benefit analysis and analysis of major socioeconomic and cultural factors, including role of women, which act as constraints in post harvest food system.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; if necessary cross reference Block 19.C(4) above.)

N. A.

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities PVO grantee will make all necessary communications with Missions for host country clearances for proposed international travel under this grant. A copy of this communication will be sent to TA/N

B. Cooperating Country Liaison Official
N. A.

C. AID Liaison Officials
TA/N: Carol Adelman

AID 13507X (7-71)

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

1. Cooperating Country
TAG 31-8049

2. PIO/T No.
931-11-560-023-7.3

3. Original or
Amendment No. _____

4. Project/Activity No. and Title 931-11-560-023
Nutrition Programming Capability Volags-
Subproject #9 L.I.F.E. & American Assoc. of
Cereal Chemists

DISTRIBUTION

5. Appropriation Symbol
72-11 X 1023

6.A. Allotment Symbol and Charge
402-31-099-00-20-61

6.B. Funds Allotted to:
 A.I.D./W Mission

7. Obligation Status
 Administrative Reservation Implementing Document

8. Funding Period (Mo., Day, Yr.)
From 6/1/76 To 11/30/77

9.A. Services to Start (Mo., Day, Yr.)
Between 6/1/76 and 6/30/76

9.B. Completion date of Services
(Mo., Day, Yr.) 11/30/77

10.A. Type of Action
 A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other GRANT

10.B. Authorized Agent
AID/W

Estimated Financing		(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
11. Maximum A.I.D. Financing	A. Dollars		\$150,196		\$150,196
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

13. Mission References

14. Instructions to Authorized Agent
This PIO/T authorizes a grant in the amount of \$150,196 to the League for International Food Education (L.I.F.E.) to carry out a program as more fully described in the grantee's proposal dated April 14, 1976, attached.

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate
TA/N: Carol Adelman 4/22/76

B. Funds for the services requested are available
TA/PPU: Mary Jozynski 5/9

C. The scope of work lies within the purview of the initiating and approved Agency Programs
TA/N: Martin J. Forman 4/22/76

D.
TA/PPU: Evelyn McLeod 5/15/76

E. TA/N: Amy Pound 4/21/76

F. 5/50

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

Signature and date: _____

17. For the Agency for International Development
Signature: John Gunning
Title: Chief, Program Division TA/PPU

18. Date of Signature
5/9/76

AID 1350-1X (9-70)	Cooperating Country	PIO/T No.	Page 2 of 4 Pages
	WORLDWIDE	931-11-560-023	
PIO/T	Project/Activity No. and Title		
	Nutrition Programming Capability - Volags		
	931-11-560-023		

SCOPE OF WORK

19. Scope of Technical Services

~~A~~ Objective for which the Technical Services are to be Used
See proposal attached

I. Description

C. Technicians

<u>(1) (a) Number</u>	<u>(b) Specialized Field</u>	<u>(c) Grade and/or Salary</u>	<u>(d) Duration of Assignment (Man-Months)</u>
N. A.			

(2) Duty Post and Duration of Technicians' Services
N. A.

(3) Language requirements
N. A.

(4) Access to Classified Informatic
N. A.

(5) Dependents Will Will Not Be Permitted to Accompany Technician
N. A.

D. Financing of Technical Services

See budget schedule in attached proposal

(1) By AID - \$ (2) By Cooperating Country -

D 1350-1X (9-70)	Cooperating Country WORLDWIDE	PIO/T No. 931-11-560-023	Page 3 of 4 Pages
PIO/T	Project/Activity No. and Title Nutrition Programming Capability - Volags 931-11-560-023		

Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) Quantity (2) Description	(3) Estimated Cost	(4) Special Instructions
See budget schedule in attached proposal		

B. Financing of Equipment and Supplies

(1) By AID - \$

(2) By Cooperating Country -

Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA implementation) regulations.
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5. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
7. Other (specify):

AID 1350-1X (9-70)	Cooperating Country WORLDWIDE	PIO/T No. 931-11-560-023	Page 4 of 4 Pages
PIO/T	Project/Activity No. and Title Nutrition Programming Capability - Volags 931-11-560-023		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

1. A progress report at the end of Phase I (after 6 mos. as planned in attached subproject) will be submitted to TA/N, A.I.D. and will include tentative post harvest assessment methodology, listing of persons and agencies contacted throughout the world on post harvest grain losses, results of survey trip to potential field sites and major discussion points at Methodology Development Panel meetings.
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23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency, if necessary cross reference Block 19.C(4) above.)

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A. Relationships and Responsibilities PVO grantee will make all necessary communications with Missions for host country clearances for proposed international travel under this grant. A copy of this communication will be sent to TA/N

B. Cooperating Country Liaison Official

N. A.

C. AID Liaison Officials

TA/N: Carol Adelman

UNITED STATES GOVERNMENT

Memorandum

TO : TA/PPU, Ms. Evelyn C. McLeod

DATE: May 4, 1976

FROM : TA/AGR/CP, ^{for} Keith M. Byergo ^{Earl R. Ling}

SUBJECT: Nutrition Programming Capability Subproject #9 -
"Post Harvest Grain Losses: Development of an Assessment Methodology"

We have participated in the initial review of the project proposal, reviewed the resulting document and concur in the revised project proposal.



UNITED STATES GOVERNMENT

Memorandum

L.I.F.E.

022

TA/PPU, Mr. Carl Fritz

DATE: April 22, 1976

FROM : TA/N, Martin J. Forman



SUBJECT: Nutrition Programming Capability, 931-11-560-023, PVO
Subproject No. 9 "Post Harvest Grain Losses: Development
of an Assessment Methodology", League for International
Food Education (L.I.F.E.) - American Association of Cereal
Chemists (AACC)

The subject PVO proposal was reviewed March 2, 1976, by representatives from TA/N, TA/PPU, TA/AGR, AFR/DP and LA/DR. PHA/PVC, FFP, PPC/DPRE, and TA/OST have phoned their comments and approval.

The comments at the review and membs submitted on the project have strengthened the project considerably. The major discussion points and written issues are all summarized in the attached memo from Dr. Hugh Roberts, Executive Director of L.I.F.E., a consortium of professional societies through which the AACC submitted this proposal. All of the issues at the review have been addressed and included in the revised project. The revised project has been circulated to the project review committee members who have given their final approval.

It is requested that you authorize implementation of this subproject by signing the cover sheet attached to the project proposal.

Attachments

1. PIO/T No. 931-11-560-023, Nutrition Programming Capability - Volags
2. Cover Sheet to Project Proposal
3. Memorandum dated April 14, 1976 to Dr. Irwin Hornstein from Hugh J. Roberts
4. Project Proposal - League for International Food Education (L.I.F.E.)



Project 931-11-560-023

INTEGRATION PROGRAMMING CAPABILITY
VOLUNTARY AGENCIES

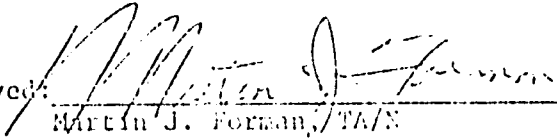
SUBPROJECT NO. 9

TITLE: Post Harvest Grain Losses : Development
of an Assessment Methodology

GRANTEE: League for International Food Education,
and The American Association
of Cereal Chemists

Amount: \$150,196'

Approved: _____


MARTIN J. FOREMAN, TA/N

Date: _____

4/23/76

Authorized: _____

Carl Fritz, TA/PPU

Date: _____



LEAGUE
INTERNATIONAL
FOOD
EDUCATION

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Washington, D. C. 20004



Telephone 331-1558

April 14, 1976

MEMORANDUM

TO : Dr. Irwin Hornstein
FROM : Hugh J. Roberts
SUBJECT: AACC/COIN/L.I.F.E. Project Proposal

Accompanying this memo are six copies of a revision of the AACC/COIN Proposal, "Post-Harvest Grain Losses: Development of an Assessment Methodology". I have revised the proposal in response to the comments and questions raised at the March 2nd review, and our April 13th conversation, as detailed in the attached addendum.

cc w/attachment and copy of proposal:
Carol Adelman
Amy Pound

Comment

Response

standardized interventions cannot be universally applied

enormous variability in post-harvest food losses recognized in Rationale, p. 4; the proposed check list of interventions is to be used in conjunction with the results of an assessment to identify the most effective intervention for the particular location (see p. 6)

information manual will not result directly in reducing losses; additional funds will

included in Rationale, p. 5; there is no evidence that additional funds alone will result in decreased losses

3. March 1 memo from Keith W. Byergo TA/AGR/CP

Comment

Response

a. actual data as to losses that are occurring should be collected

incorporated in The Proposal, Phase 2, p. 6 and in Project Outputs, 1 c, p. 7

b. financial, socioeconomic and cultural factors that inhibit adoption of post-harvest loss technology should be investigated

incorporated in Rationale, p. 4; project personnel will be instructed to be alert to constraints during field trips, p. 9

4. Verbal comments of Evelyn McLeod TA/PM and others at March 2 review meeting (exclusive of those comments already addressed above)

Comment

Response

a. institutional capability for monitoring should be left

incorporated in The Proposal, p. 6

b. criteria for country selection should be specified

specified in Course of Action 2a, p. 10

c. Project Outputs should include time estimates

included, pp. 7-8

d. Rationale needs strengthening

Rationale revised

e. requires job descriptions and workscopes for people involved

a new section, Job Descriptions, added, p. 11

f. foreign national experts should
be included in methodology develop-
ment

budget modified to permit inclusion
of two foreign national experts,
item II Overseas A, p. 12

All of the comments and criticisms of the proposal were appreciated, and thanks are due to the reviewers for their help in making the proposal much clearer than it had been. As incorporation of all of the suggestions for improvement has not altered the basic proposal, it would appear that the original version in an effort to be concise had failed to provide sufficient detail.

Harold J. Roberts

INTRODUCTION

When we view the world food problem in terms of a system of production, distribution and utilization, it becomes obvious that in our attempts to improve the system we have allocated most of our resources to the production component; distribution and utilization have been comparatively neglected. But hunger and malnutrition can exist in spite of adequate food production as a result of unequal distribution of food among nations, within nations, within communities, and even within families. Hence maximum utilization of available food is absolutely essential.

Of the agricultural commodities consumed as food, the grains (cereals, legumes, oil-seeds) contribute the bulk of the world's calories and protein. The food grains system is depicted in Figure 1, which shows the many points at which losses of food occur. The reduction of post-harvest grain losses, especially those resulting from infestation and deterioration by rodents, insects, and microorganisms, can increase available food supplies, particularly in less developed countries where the need is greatest.

HISTORICAL BACKGROUND

The fact that the resources allocated to reducing post-harvest food losses have been minimal in comparison to those directed toward increased food production does not mean that there has been no interest in food losses or that nothing has been done. As early as 1947 FAO recognized the need for reduction of post-harvest food losses in an International Meeting on Infestation of Foodstuffs. And although the concept of increasing world food supplies by reducing losses did not begin to receive widespread attention until 20 years after that meeting, research on storage problems has been steadily adding to our understanding of post-harvest food losses since World War I.

Among the centers of such research have been several of the U.S. land grant universities, the Tropical Products Institute in England, and the USDA/ARS Stored Product Insects Research and Development Laboratory in Savannah, Georgia. The latter institution has been active since the mid-1960's in a USDA/AID program aimed at reducing losses in overseas shipments of Food for Peace commodities. As an outgrowth of that activity, the League for International Food Education (L.I.F.E.) in 1974 helped to organize a continuing series of seminars in recipient countries that involve U.S. industry in providing training in principles and techniques for reducing food losses.

In 1967 President Lyndon Johnson's Science Advisory Committee recommended that major emphasis be given to the reduction of food losses from rodents, microorganisms, insects, and mechanical damage in order to increase the world-wide availability of food. During the same year Kansas State University undertook an AID contract to carry out a program of research, training and technical assistance in grain storage, processing, marketing, and agribusiness development; a portion of that research has been to evaluate methods for estimating farm losses. Also in 1967 the U.S. responded through the Peace Corps to a request from the Agriculture Service of Dahomey to implement a new program of grain conservation at the farm level. In 1968 FAO launched its War on Waste Programme, which has resulted in missions to survey and

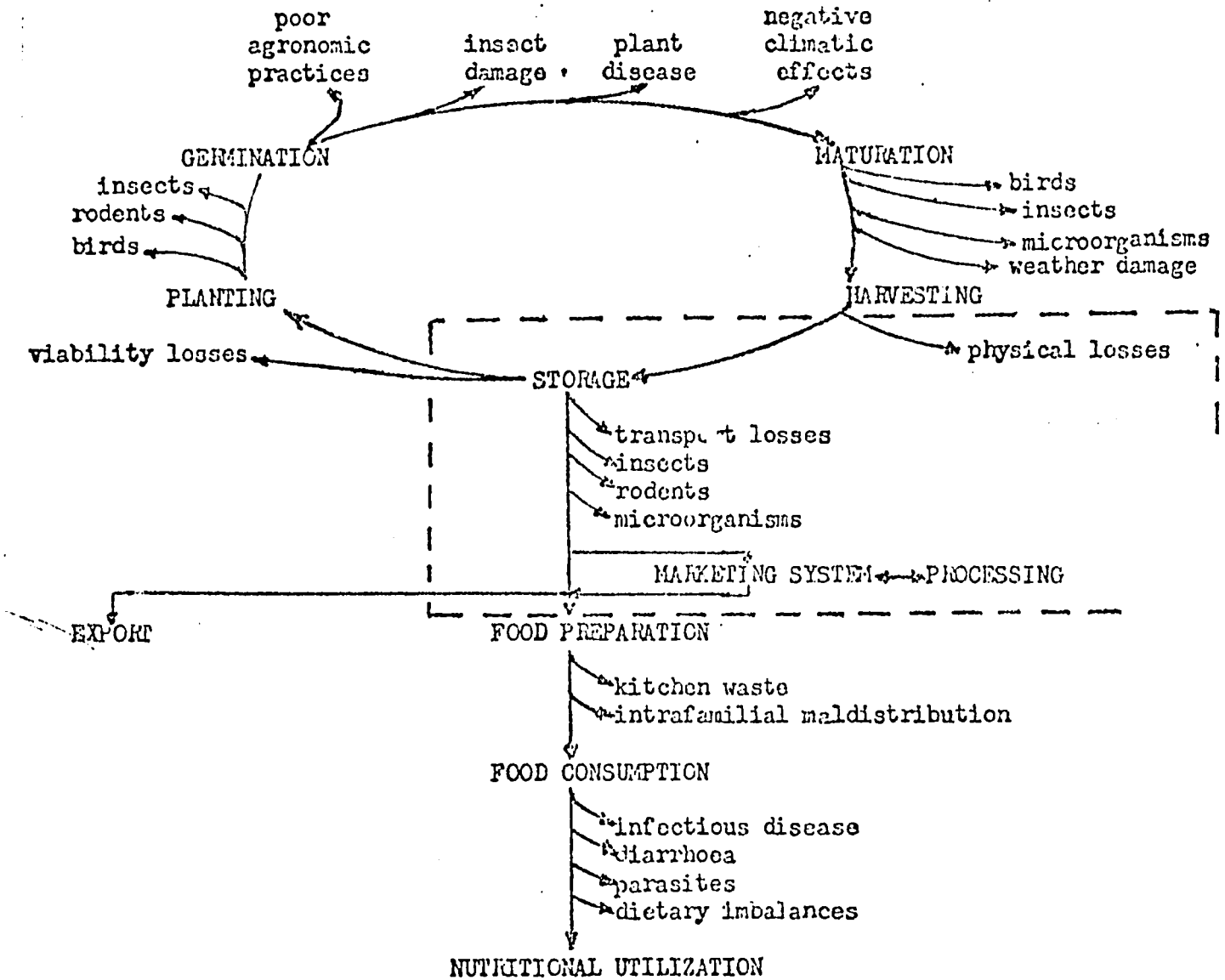


Figure 1. Losses in the Food Grains System. (Box indicated focus of AACC/COIN)

PROJECT TITLE: Post-Harvest Grain Losses: Development of an Assessment Methodology

assess losses in thirteen countries and has provided technical assistance in Africa, Asia, Latin America, and the Near-East. In one instance FAO enlisted the cooperation of the Danish International Development Agency in the improvement of grain storage facilities in Africa; as a result the African Rural Storage Center was established.

As more international organizations increased their efforts to improve grain storage facilities in Africa, several joined with FAO in 1971 to form a voluntary association called The Group for Assistance on the Storage of Grains in Africa (GASGA). GASGA seeks to identify gaps in research, development and training in grain storage and marketing, and to recommend action to fill those gaps. The members, in addition to FAO are The Food and Feed Grain Institute of Kansas State University, International Development Research Center, International Institute of Tropical Agriculture, Institute for Tropical Agronomic Research and Food Crops, and Tropical Products Institute. Another FAO cooperative program is the FAO/UNDP Vertebrate Pest Control Center in Karachi, Pakistan; it is particularly concerned with rodent losses in stored rice.

In his address to the World Food Conference in Rome in 1974, Secretary Kissinger specifically cited reduction of losses from inadequate storage, transport, and pest control as a major priority. Throughout the Conference the U.S. stress on reduced waste in the movement of food from the farmer's field to the consumer's table was fully accepted. The Universal Declaration on the Eradication of Hunger and Malnutrition adopted by the World Food Conference included the proclamation that "The efforts to increase food production should be complemented by every endeavor to prevent wastage of food in all its forms".

In July, 1975 an ad hoc Steering Group of the National Academy of Sciences Commission on International Relations considered food losses and their impact on the world food supply. The Group concluded that "available reliable data are totally inadequate for meaningful assessment to be made of the dimensions of the problem on either a geographical or commodity basis". It recommended a four stage task to be implemented over a four to five year period, the first stage of which would be to commission a panel to formulate recommendations on loss definition, methodology to be followed in model field studies, and critical areas to be studied.

The growing international awareness of the need for reducing post-harvest food losses culminated in September 1975 in a resolution of the Seventh Special Session of the United Nations General Assembly stating that "the further reduction of post-harvest food losses in developing countries should be undertaken as a matter of priority, with a view to reaching at least 50% reduction by 1985". Following the Seventh Special Session an Interdepartmental Sub-committee of the FAO on Reduction of Post-Harvest Food Losses in Developing Countries was appointed. In its position paper released at the close of last year the Sub-committee reviewed past and current activity and concluded: "There is no agreed methodology of post-harvest loss assessment. Moreover, loss data are generally unrelated to the cost of loss reduction." In its interpretation of available information on losses the Sub-committee concluded that "there can be no agreed single figure for the percentage of post-harvest losses on a global scale or even on a national basis. There is clearly a need, already noted, for more accurate assessment of these losses, to establish firm justification for the development and introduction of measures designed to reduce them where the cost/benefit ratios of conservation measures are favorable".

RATIONALE

Increasing food production by increasing acreage or yield per acre is a readily understandable concept. Reducing losses to increase food supplies is a less obvious strategy. In spite of the availability of a considerable body of information on post-harvest grain losses, and in spite of several decades of research and development on losses and their control, there is widespread agreement today that post-harvest operations are in urgent need of improvement. Why is this so?

The availability of technology does not automatically guarantee its application. Twenty years ago E.A. Parkin wrote on the reduction of losses in stored foodstuffs (Annual Review of Entomology, Vol. 1. 1956), "...the utilization of available knowledge lags far behind; for that depends upon persuading everyone from farmers to marketing administrations that control is an economic advantage and, especially in underdeveloped countries, upon setting up organizations to distribute insecticides and instruct on their correct use".

Obviously progress in reducing post-harvest food losses requires the identification and elimination of the constraints to the application of existing technology. The major constraint may be a lack of finances; but it is equally possible that lack of knowledge, lack of trained personnel, as well as political and cultural constraints exist. Indeed, the FAO Sub-Committee position paper identified four constraints to the effective use of available technology for reducing on-farm losses: 1) lack of arrangements for producing the necessary inputs; 2) inadequate distribution channels for the necessary inputs; 3) lack of purchasing power or credit arrangements for the farmer to buy the inputs; and 4) inadequate information to the farmer on how to use the inputs. A fifth constraint is lack of information for deciding which inputs should be used.

While calling for integrated country programs to address these constraints, the Sub-Committee stressed the need for creating ... "an awareness throughout national extension services that on-farm losses are serious and can be significantly reduced". However, until data are available to show the potential gain from the elimination of post-harvest food losses, motivation to reduce those losses will not be strong. But aggregate data reflecting losses on a global or even on a national basis would not be useful even if it were possible to obtain them. Losses vary by crop, by variety, by year, by pest and pest combination, by length of storage, by methods of threshing, drying, handling, storage, processing, transportation and distribution, by rate of consumption, and according to both the climate and the culture in which the food is produced and consumed. Given such enormous variability, it is not too surprising that reliable statistics regarding the type, location, causes, and magnitude of post-harvest grain losses are not available. A reliable and objective method for generating these statistics on the local level so that they may be used in regional and national planning is essential.

PROJECT TITLE: Post-Harvest Grain Losses: Development of an Assessment Methodology

Before integrated programs in input production and supply, credit arrangements, and extension promotion can begin on a larger scale than presently, there is general agreement that an assessment methodology for losses must be developed and tested. FAO and NAS have recognized the need for a methodology and AID TA/AGR supports the development and testing of such a methodology. While variability in post-harvest losses within and among developing countries is great, there are certain basic principles involved in the safe storage of grains which are universally applicable and should be put into a useful guideline format for developing countries. In the past specific loss assessment techniques have been developed for certain grains. However, there is a need for a more generalized technology built upon this earlier work.* The purpose of this project is to develop and test such a practical methodology and develop a check list of possible technical interventions with a model for cost/benefit analysis. An important assumption of this project, supported by TA/AGR, is that a methodology for assessing grain losses can, in fact, be standardized and yet still include sufficient specificity for different crops, climates and pests so that it can be useful to developing countries.

The majority of the research and programs on post-harvest grain losses have concerned larger off-farm grain storage. This project will also direct efforts at on-farm storage where in fact some 50 to 90% of cereal grains are stored in developing countries. The project differs from the proposed NAS project in the scope and degree of operations. The NAS project will examine all commodity losses including meat, dairy, fish, fruit, and vegetables, whereas this project will look only at grains which provide the bulk of developing countries' calorie and protein sources. The NAS project will deal in a more general way with grains than this project; it is expected that the methodology developed through this project will provide a useful tool to the NAS research as well as to developing countries.

The existence of a methodology for assessing post-harvest grain losses will not in and of itself reduce those losses. The methodology will be useful in many different post-harvest loss operational programs contributing to the overall goal of reducing post-harvest food losses. In addition to serving as a much-needed assessment tool, the methodology and other activities proposed in this project can serve as a means to persuade all concerned that change is necessary and that effective techniques for reducing losses stand waiting to be applied. Even financial constraints can disappear when priorities are re-ordered. The primary objective of an assessment methodology is to make possible the necessary justification and to provide the essential motivation for introducing measures designed to reduce food losses.

*As mentioned before, FAO, USDA and Tropical Products Institute as well as the Central Food Technological Research Institute (CFTRI) in Mysore, India and others have been active in programs to reduce post harvest grain losses. Their work will be examined and the project will build upon this information in the development of an assessment methodology. Efforts of this project will be coordinated with these organizations and maximum collaboration will be sought.

PROJECT TITLE: Post-Harvest Grain Losses: Development of an Assessment MethodologyTHE PROPOSAL

The American Association of Cereal Chemists (AACC), as one of the nine members of the consortium which constitutes the League for International Food Education (L.I.F.E.), is requesting grant support through L.I.F.E. to conduct a project entitled "Post-Harvest Grain Losses: Development of an Assessment Methodology". The project is to include five phases, namely:

1. Development of a tentative methodology for the assessment of post-harvest grain losses in less developed countries.
2. Field testing in a specific country of the tentative methodology for assessing grain losses, during which testing data will be collected on losses actually occurring in the chain of activities from harvest to consumption.
3. Modification of the tentative methodology on the basis on field test results, and re-testing the modified methodology.
4. Development of a manual that will standardize the approach to and allow consistent assessment of post-harvest grain losses. The manual will be appropriate to the resources and the personnel of LDCs, being neither so complex as to require unavailable expertise, nor so simple as to overlook significant details.
5. Development of a check list of possible technical interventions and a model for cost/benefit analysis that could be used in an LDC to identify the most effective interventions once the nature and extent of post-harvest food loss has been determined.

It is anticipated that the check list, manual and data from the field tests, together with the expertise of local personnel who participated in the project, will form the nucleus of an institutional capability for continued monitoring of post-harvest grain losses, and for implementing those interventions that will result in the greatest reduction in loss at the least cost. As a separate follow-on activity, the AACC could conduct in-country workshops to assist in the further development of such an institutional capability.

PROJECT GOAL1. Goal Statement:

To utilize more fully the food resources of the world by reducing post-harvest grain losses in LDCs.

2. Measure of Goal Achievement:

- a. Objective measurements of decreases in post-harvest grain losses in specific countries or regions.
- b. The number of projects initiated in these countries or regions aimed at reducing post-harvest grain losses.

3. Assumption:

- a. Post-harvest grain losses in LDCs significantly reduce the world's food resources.
- b. Technology exists for reducing post-harvest grain losses.

PROJECT PURPOSE

1. Purpose Statement:

To create an assessment methodology which will allow the objective evaluation of post-harvest grain losses in countries or regions of the world.

2. End of Project Status:

U.S. AID and interested governmental agencies throughout the world will have an assessment methodology to serve as a guide for determining post-harvest grain losses in their individual countries.

3. Assumptions:

A method of assessing post-harvest grain losses can be developed and this methodology will be generally applicable to all LDCs.

PROJECT OUTPUTS

1. Outputs:

- a. Within six months a written tentative methodology for the objective assessment of post-harvest grain losses.
- b. Within 18 months reports of field tests utilizing the tentative assessment methodology.
- c. Within 18 months data from the field tests on current post-harvest grain losses.

PROJECT TITLE: Post-Harvest Grain Losses: Development of an Assessment Methodology

d. At the end of the project (24 months) a final methodology in manual form that will standardize the approach and allow consistent assessment of post-harvest grain losses.

e. At the end of the project (24 months) a model for cost/benefit analysis that includes a check list of technical interventions for use in planning corrective action.

2. Output Indicators:

Outputs will be contained in the written report of the investigator and co-investigator and in the manual and check list to be prepared.

3. Assumptions:

a. The expertise of the membership of the AACC can be brought to bear on the specific assignments.

b. Cooperative governments will be found to facilitate the field testing.

c. All logistic requirements will be satisfied as planned and the investigators will be involved to the extent indicated in the course of action.

PROJECT INPUTS

1. Inputs:

AID	Funding for salaries, travel, administration, and miscellaneous expenses.
L.I.F.E.	Administrative and support services.
AACC	Administration, and manual preparation and publication.
AACC Membership	Donated time of methodology development panels.

2. Budget: See separate schedule

3. Assumptions:

a. Funding is available.

b. AACC members with appropriate expertise are willing to serve on panels without remuneration.

GIOECONOMIC AND CULTURAL CONSIDERATIONS

discussed in the Rationale, the existence of a methodology for assessing post-harvest grain losses will not by and of itself reduce those losses. Cost effective interventions must be identified and implemented. However, there may well be economic, political, and cultural constraints to the implementation of specific interventions. A thorough analysis of all of the factors that have inhibited the application of existing technology for reducing food losses in LDCs would require an independent study by social scientists. However, this project will consider the major socioeconomic and cultural factors that act as constraints so that planners and decision-makers will be aware of them when selecting interventions.

A methodology for assessing post-harvest grain losses must also recognize the critical role of women in this segment of the food system. In many parts of the developing world it is primarily women who gather, dry, thresh, transport, store, grind, pound, and market food grains, especially the significant fraction that is consumed within the community. This is true even in areas where women are not involved in food production. Therefore, a methodology designed to assess post-harvest grain losses cannot ignore rural women.

In the review of background information, this project will consider existing knowledge about women's role in the post-harvest food system; and in the survey for potential field test sites, an attempt will be made to communicate with women farmers in order to understand the system in operation. The Methodology Development Panels (see Course of Action, below), will include someone attuned to the importance of socioeconomic and cultural factors, including the role of women in the agriculture of developing countries. In addition to the technical consultants provided by AACC, I.I.F.E. will provide a consultant to accompany the field testing teams to collect information on socioeconomic and cultural constraints and to analyze the particular role and needs of women in the post-harvest food system. In the development of the check list of interventions and the model for cost/benefit analysis (see Course of Action, below), attention will be given to methods which are both cost-effective and appropriate for use at the rural/village level.

COURSE OF ACTIONImplementation Plan1. Phase I: Method Development
(6 months)

- a. Appoint principal investigator and co-investigator
- b. Review background information related to Post-Harvest Food Losses.
- c. Establish communications with persons and agencies active in post-harvest grain losses throughout the world.
- d. Identify 6-8 qualified experts to participate in Methodology Development Panels.

- e. Plan and implement a survey trip to potential field test sites.
- f. Hold two methodology development meetings.
- g. Complete the development of a written tentative methodology.
- h. Six months review. The results of Phase I will be submitted for review to other agencies and organizations with an interest in post-harvest food losses. These will include but are not necessarily restricted to: Office of Agriculture (TAB/AID), Office of Science and Technology (TAB/AID), Board of Science and Technology for International Development (National Academy of Science), and Office of Nutrition (TAB/AID).

2. Phase II: Testing of Tentative Methodology and Critique

It is anticipated that field tests will be conducted over the period from one harvest to the next (as long as 12 months in some countries). However, it is estimated that only 20 working days during the period will be required for each U.S. professional (investigator and consultants).

- a. Select 3 LDC field sites and first field testing team. The criteria for country selection include apparent need, expressed interest, and desire to initiate or expand existing activity.
- b. Identify special considerations that must be considered in the specific country selected.
- c. Plan and implement trip for field testing including arrangements with in-country consultant and/or technician.
- d. Analyze field test experience and data gathered to determine modifications needed.
- e. Submit interim report.
- f. Modify methodology as necessary.
- g. Select second field testing team and repeat steps (b) through (f).
- h. Select final field testing team and repeat steps (b) through (c).
- i. Analyze data gathered with special attention to causes of food losses so that technical solutions may be implemented in a possible follow-on project.
- j. Hold critique conference with methodology development panel.
- k. Finalize methodology and report from the field test.

3. Phase III: Manual Preparation and Listing of Recommended Actions for Agency Consideration (6 months)

- a. Confer with AID to determine format of manual to assure consistency with other manuals.
- b. Prepare preliminary draft of manual including check list of interventions, model for cost/benefit analysis, and printing and layout plans.
- c. Finalize manuscript of manual for final approval.
- d. Publish manual in final form.

Evaluation

In addition to the six month review, evaluation will be carried out on an ongoing basis by the principal investigator and L.I.F.E. Reports will be prepared periodically for AACC/L.I.F.E., and the AID field staff will have the opportunity to verify progress. In addition a Technical Advisory Committee of two people from AACC, one from TA/N, and one from L.I.F.E. will be formed to monitor the project.

Job Description

1. Principal Investigator - responsible for implementing the project. With guidance of the Technical Advisory Committee will select methodology development panels, conduct methodology development sessions, conduct survey visit for field test site selection, conduct field tests, prepare reports, and direct the preparation of the manual.
2. Co-Investigator - assists the principal investigator. Will carry out activities delegated by the principal investigator.
3. Technical Advisory Committee (4 members) - provides guidance to the principal investigator. Will meet as deemed necessary to review progress of the project.
4. Consultants (U.S. 6; foreign 2) - develop assessment methodologies. Will meet in the U.S. in two 3-day development sessions and one critique session.
5. Field Consultants (U.S. 2; foreign 3) - assist in field surveys and field tests of methodologies.
6. Secretary - provides secretarial services to principal investigator and co-investigator.

BACKGROUND OF THE AACC

The American Association of Cereal Chemists is a non-profit, highly specialized, scientific society founded in 1915 for the purpose of standardizing chemical and physical methods of analysis used in the grain handling, milling, and baking industries. In the ensuing fifty-nine years, the organization has become the major international body for the dissemination of scientific and technological information on cereal grains, oilseeds, pulses, and related materials.

Membership in the AACC is international with twenty-four percent of the membership residing outside the United States. Approximately fifty countries are represented in the membership roster.

The society's publications are recognized internationally and include Cereal Chemistry, a fundamental research journal; Cereal Foods World, a magazine of applied technology; a group of published symposia (Triticale, Industrial Uses of Cereals, and others). A major publication is the two-volume work, Approved Methods of the AACC, which includes internationally recognized methodology in the fields of cereals and related materials. A monograph that is particularly pertinent to this proposal is the work entitled Storage of Cereal Grains and Their Products, a second edition of which was published in 1974.

The Association presented a statement for the U.S. non-government organizations concerned with the World Food Conference. This statement expressed the Association's position regarding the role of the Association as follows:

"Impact on improved world nutrition will come through maximum utilization of cereals:

1. Cereals are now the major part of the world's diet.
2. The available supplies of cereals do not now have their full impact on world feeding problems because of improper handling and storage.
3. Solving the world food crisis requires that a high priority be given in the early planning stages to the technical and the scientific aspects of the problem."

The AACC has the ability to develop the information, discuss it in open forum, publish it, and disseminate it through proven distribution channels. In conjunction with the information dissemination capability of the League for International Food Education (LIFE), a high degree of awareness of the assessment methodology can be created within the international scientific community that will be most involved in post-harvest food loss control.

The development of an assessment methodology is basic to the projects being discussed by many agencies and technical organizations. Once opportunities for technical intervention are identified, programs such as that being supplied by Kansas State can be developed to satisfy these wants and needs.

PROJECT TITLE: Post-Harvest Grain Losses: Development of an Assessment Methodology

Many members of the AACC have, as their technical assignments, the control of post-harvest losses in the United States and Canada. Even though a great deal of knowledge is available in North America, we still sustain post-harvest losses; and the AACC Annual Meeting serves as a forum for discussion of many of the problems relating to post-harvest food losses. AACC members have participated in the NAS review of food losses and their impact on world food supply and in the activities of GASGA.

BUDGET SCHEDULEI. Salaries and Honoraria

Principal investigator	12 people mos. @ \$2,000/mo.	\$ 24,000
Co-investigator	8 people mos. @ \$2,000/mo.	\$ 16,000
Secretary	10 people mos. @ \$11,520 (Temporary hourly rate \$6.00)	\$ 9,600
Consultants - United States		
Methodology Development Sessions		
	2 sessions x 2 consultants x 2 days x \$100 honorarium	\$ 800
Surveys		
1) Initial	1 consultant x 15 days x \$100 honorarium	\$ 1,500
2) Assessment 1	2 consultants x 20 days x \$100 honorarium	\$ 4,000
Assessment 2	2 consultants x 20 days x \$100 honorarium	\$ 4,000
Assessment 3	2 consultants x 20 days x \$100 honorarium	\$ 4,000
Consultants - Foreign		
Survey - Assessment		
	3 persons x 20 days x \$100 honorarium	\$ 6,000
		<u>\$ 69,900</u>

II. Transportation

United States		
A. Investigator and co-investigator	12 trips @ \$225 ticket cost	\$ 2,700
B. Technical Advisory Committee	4 trips @ \$225 ticket cost x 2 people	\$ 1,800
C. Methodology Development Sessions (3)	3 trips @ \$225 ticket cost x 8 people	\$ 5,400
Overseas		
A. Methodology Development Sessions - Foreign Personnel	2 x 2 people x \$1,500 ticket cost	\$ 6,000
B. Surveys - United States Personnel		
1) Initial	2 people x \$1,500 ticket cost	\$ 3,000
2) Assessment (3)	3 x 4 people x \$1,500 ticket cost	\$ 18,000
C. Surveys - Foreign Personnel		
Assessment (3)	3 x 3 people x \$500 ticket cost	\$ 4,500
		<u>\$ 41,400</u>

I. Allowances

United States

A. Investigator and co-investigator 12 trips x 2 days x \$33	\$ 792
B. Technical Advisory Committee 4 trips x 2 people x 2 days x \$33	\$ 528
C. Methodology Development Sessions 3 trips x 8 people x 3 days x \$33	\$ 2,376

Overseas

A. Surveys - United States Personnel	
1) Initial 2 people x 21 days x \$40	\$ 1,680
2) Assessment (3) 3 x 4 people x 28 days x \$40	\$ 13,440
B. Surveys - Foreign Personnel	
Assessment (3) 3 x 3 people x 28 days x \$40	\$ 10,080
	\$ 28,896

V. Other Direct Costs

Office expenses (telephone, postage, supplies, duplicating, etc.)	\$ 5,000
Report - printing	\$ 2,000
Rent	\$ 1,000
Temporary help - 4 weeks @ \$250	\$ 1,000
Equipment, rent/purchase	\$ 1,000
	\$ 10,000

Total AID Contribution \$150,196

PROJECT DESIGN SUMMARY: LOGICAL FRAMEWORK

Project Title: Post-Harvest Grain Losses: Development of an Assessment Methodology

NARRATIVE SUMMARY	OBJECTIVELY VERIFIABLE INDICATORS									
<p>Program Goal:</p> <p>Reduce post-harvest grain losses in LDCs.</p>	<p>Measures of Goal Achievement:</p> <p>Decreased post-harvest losses.</p>									
<p>Project Purposes:</p> <p>To create an assessment methodology which will allow the objective evaluation of post-harvest grain losses in countries or regions of the world.</p>	<p>End of Project Status:</p> <p>U.S. AID and interested agencies throughout the world will have an assessment methodology to serve as a guide for determining post-harvest grain losses in their individual countries.</p>									
<p>Outputs:</p> <ul style="list-style-type: none"> a. A written tentative methodology for the objective assessment of post-harvest grain losses. b. An actual field test and report utilizing the tentative assessment methodology c. A final written methodology including a manual that will standardize the approach and allow consistent assessment of post-harvest grain losses. d. A check list of technical interventions for use in planning corrective action with a model for cost/benefit analysis. ⁵⁰ socioeconomic and cultural constraints & e. A report on role of women. 	<p>Magnitude of Outputs:</p> <p>Written reports of investigator, manual, and check list.</p>									
<p>Inputs:</p> <ul style="list-style-type: none"> a. AID - funding b. L.I.F.E. - Administrative and support services c. AACC Staff - Administrative services; manual preparation and publication d. AACC Membership - Consultation 	<p>Implementation Target:</p> <table border="0" style="width: 100%;"> <thead> <tr> <th></th> <th style="text-align: right;">FY 1976</th> <th style="text-align: right;">FY 1977</th> </tr> </thead> <tbody> <tr> <td>AID Support</td> <td style="text-align: right;">\$ 50,000</td> <td style="text-align: right;">\$100,196</td> </tr> <tr> <td>Other support - as needed</td> <td></td> <td></td> </tr> </tbody> </table>		FY 1976	FY 1977	AID Support	\$ 50,000	\$100,196	Other support - as needed		
	FY 1976	FY 1977								
AID Support	\$ 50,000	\$100,196								
Other support - as needed										

MEANS OF VERIFICATION	IMPORTANT ASSUMPTIONS
Field visits and reviews of food situation reports.	<p>Assumptions for achieving goal:</p> <ul style="list-style-type: none"> a. Governments in countries or regions will take official action to carry out the objective measure of post-harvest grain losses. b. Funding will be available to support these objective assessments as well as for follow-on projects to eliminate post-harvest losses.
Review of project documentation.	<p>Assumptions for achieving purpose:</p> <p>A method of assessing post-harvest grain losses can be developed and this methodology will be generally applicable to all LDCs.</p>
Review of project documentation.	<p>(As related to inputs)</p> <ul style="list-style-type: none"> a. The expertise of the membership of the AACC can be brought to bear on the specific assignments. b. A cooperative government will be satisfied as planned, and the investigators will be involved to the extent indicated in the course of action.
	<p>(As related to outputs)</p> <p>Support from AID, L.I.F.E., and AACC will be available in amounts as required.</p>

750000

DD-AAL-481

9310026-34

50-1X 71) DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT

1. Cooperating Country: TAB 3158087

2. PIO/T No. 931-11-560-023-73

3. Original or Amendment No. 1

4. Project/Activity No. and Title: 931-11-560-023 Nutrition Programming Capability (PVOs) Sub-project #4 - LIFE, American Institute of Chemical Engineers

5. Appropriation Symbol: 72-11X1023

6.A. Allotment Symbol and Charge: 402-31-099-00-20-51

6.B. Funds Allotted to: A.I.D./W Mission

7. Obligation Status: Administrative Reservation Implementing Document

8. Funding Period (Mo., Day, Yr.): From 6/20/75 To 8/31/77

9.A. Services to Start (Mo., Day, Yr.): Between 6/26/75 and 7/20/75

9.B. Completion date of Services (Mo., Day, Yr.): 8/31/77

10.A. Type of Action: A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other Grant AID/ta/G-1235

10.B. Authorized Agent: AID/W

Estimated Financing		(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
\$1.00=					
11. Maximum A.I.D. Financing	A. Dollars	\$95,920			\$95,920
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

13. Mission References

14. Instructions to Authorized Agent: CM/COD is requested to amend grant AID/ta-G-1235, American Institute of Chemical Engineers (AICHE) in order to extend the completion of services date from 1/31/77 to 8/31/77. The extension is requested due to delays in initiation of project as a result of health problems of the co-directors and correspondence delays with the field sites. No additional funds are needed for the extension, all other provisions in the PIO/T remain the same.

11/4/76
Ref: Attached letter AICHE dated and PIO/T 931-11-560-023-73- 3158087

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate
TA/N: C Adelman *Carol Adelman* 11/17/76

E. Funds for the services requested are available
TA/PPU: M Mozyrski 11/30/76

C. The scope of work lies within the purview of the initiating and approved Agency Programs
TA/N: FJ Levinson *FJ Levinson*

D. *Evelyn C. McLeod*
TA/PPU: E McLeod 11/30/76

TA/N: LRudel *LRudel*

F. *F. J. Levinson* 11/18/76

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

17. For the Agency for International Development
John W. Berry
Signature: *John W. Berry*
Title: Chief, Program Division TA/PPU

18. Date of Signature: 12/4/76

Signature and date: _____

Title: _____

UNIVERSITY OF LOUISVILLE

LOUISVILLE, KENTUCKY 40208

FEED SCIENTIFIC SCHOOL
JAMES BRECKENRIDGE SPEED FOUNDATION
DEPARTMENT OF CHEMICAL ENGINEERING

November 4, 1976

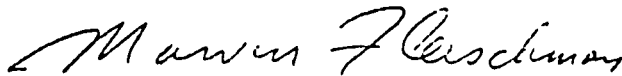
Dr. Hugh J. Roberts
Executive Director
League for International Food Education
1126 16th Street, NW, Room 404
Washington, DC 20036

Dear Hugh,

I wish to request an extension of Grant No. AID/ta-G-1235, "Conversion of Food Wastes into Feed or Food Products", until August 31, 1977. No additional funds are requested. Difficulties in establishing contacts in developing countries, and gathering information and otherwise making arrangements appropriate to setting up site visits were underestimated. Therefore more time is needed to adequately assess opportunities for a future pilot study in a developing country. Some delays also occurred due to personal and health problems of the co-directors.

I will be glad to answer any questions regarding this request for an extension.

Sincerely yours,



Marvin Fleischman
Associate Professor

1/8/76

ME: Food Waste: Gen Corres

AID

**DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT**

**PROJECT IMPLEMENTATION
ORDER TECHNICAL
SERVICES**

1. Cooperating Country: **TAB**

2. P.O. #: **931-11-560-023-175**

3. RI Original or Amendment #: **3158557**

4. Project/Activity Name and Title: **931-11-560-023 Nutrition Programming Capability of Voluntary Agencies; Sub Project #1 -- Conversion of Food Wastes into Feed or Food Products**

DISTRIBUTION

5. Appropriation Symbol: **72-11X1023**

6. AID Account Symbol: **902-31-019-00-30-5-1**

7. Classification: Administration/Execution Implementing Document

8. Funding Period (From, To): **6/20/75 - 1/31/77**

9.A. Services to Start (From, To): **6/20/75** and **7/20/75**

9.B. Completion Date of Services (From, To): **1/31/77**

10.A. Type of Action: A.I.D. Contract Cooperation Country Contract Participating Agency Service Agreement **Grant**

10.B. Authorized Agent: **AID/IV**

Estimated Expenditures		(1)	(2)	(3)	(4)
		Previous Total	Increment	Contract	Total to Date
11. Maximum A.I.D. Financing	A. Dollars		\$95,920		\$95,920
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

13. Mission References

14. Instructions to Authorized Agent

This PIO/T authorizes a grant in the amount of \$95,920 to the League for International Food Education (L.I.F.E.) to carry out a program as more fully described in the grantee's proposal dated _____, attached.

15. Clearance by Office Special Agent in Charge and Director of the Agency (Check appropriate):

A. The special agent in the scope of work is authorized to execute: **TA/N J. Royer 6/23/75 (67085)**

B. Funds in the amount requested are available: **TA/PIU M. ... 6/18/75**

C. The scope of work lies within the purview of the existing and approved Agency programs: **TA/N J. Greene 11 June 75**

D. **TA/PIU E. McLeod 6/18/75**

16. For the participating country: The terms and conditions set forth herein are hereby agreed to:

Signature and Date: **John ... 6/19/75**

Title: **Chief, Program Div., TA/PIU**

PIO/T

Project/Activity No. and Title 931-11-560-023 Nutrition Programming; Capability of
Voluntary Agencies; Sub Project #1 - Conversion of Food Wastes into Food
or Food Products

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used

See proposal attached.

B. Description

C. Technicians

(1) (a) Number	(b) Specialized Field	(c) Grade and/or Salary	(d) Duration of Assignment (Man-Months)
2	Chemical Engineers (Principal investigator and co-investigator)	\$28,000/yr	12 (Total for 2 men)
1	Research Assistant	7,200/yr	12
	Consultants	125/day	100 man days
3	Local Consultants	50/day	112 man days

(2) Duty Post and Duration of Technicians' Services

(3) Language requirements

N/A.

(4) Access to Classified Information

None.

(5) Dependents

 Will Will Not

Be Permitted to Accompany Technician

D. Financing of Technical Services

(1) By AID - \$98,920

(2) By Cooperating Country -

AID 1350-1X (9-70)	Cooperating Country	PIO/T No.	Page 3 of 8 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming; Capability of Voluntary Agencies; Sub Project //1 -- Conversion of Food Wastes into Feed or Food Products		

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) Quantity	(2) Description	(3) Estimated Cost	(4) Special Instructions
None			

B. Financing of Equipment and Supplies

(1) By AID - \$

(2) By Cooperating Country -

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA Implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify):
 1. All overseas travel to be performed under this grant must have prior approval by AID. Travel plans should be submitted to AID/W sufficiently early to allow for consultation with AID Missions as appropriate. While in the LDC, grantee personnel will make themselves available for initial briefing by the A.I.D. Mission and will keep Mission personnel informed as work proceeds if the Mission Director so desires.
 2. Authorizations, arrangements, and payments for international travel must conform to stipulations in Standard Government Travel Regulations.

AID 1350.1X (9-76)	Cooperating Country	PIO 1 No.	Page 4 of 8 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability of Voluntary Agencies; Sub Project #4 - Conversion of Food Wastes into Food or Food Products		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

1. State of the art survey as described block 19 - Phase I. To be submitted upon completion of Phase I. Thirty copies.
2. Site visit reports as described block 19 - Phase II, items a and b. Each report to be submitted upon completion of each site visit conducted during Phase II. Thirty copies.
3. Preliminary pilot project design, as described block 19 - Phase IV. To be submitted upon completion of Phase IV. Three copies.
4. Final report as described block 19 - Phase V. To be submitted upon completion of Phase V. Thirty copies.
5. The grantee will attach to each report submitted a budget appendix showing expenditures to date and detailed expenditure projections for the next reporting period.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency, if necessary cross reference Block 19.C(4) above.)

See attached

budget schedule , page 5a.

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

B. Cooperating Country Liaison Official

C. AID Liaison Officials

Irwin Hornstein, TA/N

Jack Royer, TA/N

AID 1350-1X (1-70)	Cooperating Country	PIO/T No.	Page 5 of	3 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capabilities of Voluntary Agencies; Sub Project #4 -- Conversion of Food Wastes to Food or Food Products			

LOGISTIC SUPPORT

25. Provisions for Logistic Support	In Kind Supplied By		From Local Currency Supplied By	
	AID	Cooperating Country	AID	Cooperating Country
A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments")				
(1) Office Space				
(2) Office Equipment				
(3) Housing and Utilities				
(4) Furniture				
(5) Household Equipment (Stoves, Refrig., etc.)				
(6) Transportation in Cooperating Country				
(7) Interpreter Services				
Others (Specify) (8)				
(9)				
(10)				
(11)				
(12)				
(13)				
(14)				
(15)				

B. Additional Facilities Available From Other Sources

C. Comments

BUDGET SCHEDULE

Personnel

Principal investigator @ \$28,000/annum	6 man months	\$ 14,000.00
Co-investigator @ \$28,000/annum	6 man months	14,000.00
Secretary @ \$8,000/annum	12 man months	8,000.00
Research assistants @ \$7,200/annum	12 man months	7,200.00
Consultants @ \$125//day	100 days	12,500.00
Site visits honorarium		
2 men x 14 days x 3 visits x \$50		4,200.00
1 man x 14 days x 2 visits x \$50		<u>1,400.00</u>
		61,300.00

Travel

Site visits - transportation

Preliminary - 3 visits - 3-man teams (\$1500 x 3 men x 3 visits)	11,350.00
Follow-up and final visit - 2-man teams (\$1500 x 2 men x 2 visits)	5,400.00

Site visits - per diem

Preliminary - 3 visits - 3-man teams - 2 weeks (\$35.00 x 14 days x 2 men x 2 visits)	4,410.00
Follow-up and final visit - 2 man teams - 2 weeks (\$35.00 x 14 days x 2 men x 2 visits)	1,960.00

USA travel - transportation

Thirty trips - principal investigator, co-investigator, consultants to I.I.F.E, universities, national meetings, etc. est \$150.00	4,350.00
--	----------

USA travel - per diem

Ninety days at \$25.00	<u>2,250.00</u> 29,620.00
------------------------	------------------------------

Direct Costs

Telephone, \$50.00/month	900.00
Postage, supplies, xerox	2,400.00
Printing	1,000.00
Miscellaneous (visa fees, equipment rental, etc.)	<u>700.00</u>
	5,000.00

Grand Total \$95,920.00

9700030

AD-AAL-481

Rep Case

9310026/35

6p

D 1550-1A (7-71)

DEPARTMENT OF THE AGENCY FOR INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION ORDER TECHNICAL SERVICES

1. Cooperating Country: TAB

2. P.O. # No. 931-11-560-023-13

3. RI Contract Amendment No.

4. Project/Activity No. and Title: 931-11-560-023 Nutrition Programming Capability of Voluntary Agencies; Sub Project #1 -- Conversion of Food Wastes into Feed or Food Products

5. Appropriation Symbol: 72-11X1023

6.A. Allocation Symbol and Charge: 402-31-044-10-20-5-1

6.B. Funds Available For: A.I.D. Other

7. Obligation Status: Administrative Reservation Implementing Document

8. Funding Period (Mo., Day, Yr.): From 6/20/75 to 1/31/77

9.A. Services to Start (Mo., Day, Yr.): Between 6/26/75 and 7/20/75

9.B. Completion Date of Services (Mo., Day, Yr.): 1/31/77

10.A. Type of Action: A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other Grant

10.B. Authorized Agent: RID/W

Estimated Financing		(1)	(2)	(3)	(4)
		Previous Total	Increase	Decrease	Total to Date
11.					
Maximum A.I.D. Financing	A. Dollars		\$95,920		\$95,920
	B. U.S.-Owned Local Currency				
Cooperating Country Contributions	A. Counterpart				
	B. Other				

13. Mission Reference:

14. Instructions to Authorized Agent:

This PIO/T authorizes a grant in the amount of \$95,920 to the League for International Food Education (L.I.F.E.) to carry out a program as more fully described in the grantee's proposal dated , attached.

15. Clearances - Show Office Symbol, Signature, and Date for all Necessary Clearances:

A. The specific actions in the scope of work are technically adequate:

TA/N J. Royer 6/13/75 (27385)

TA/N I. Hornstein 6/12/75

C. The scope of work lies within the purview of an existing and approved Agency program:

TA/N J. Greene 4 June 75

D. Funds for the services requested are available:

TA/PPU M. McLeod Mary McLeod

E. Funds for the services requested are available:

TA/PPU E. McLeod 6/15/75

F.

TA/N A. Pound 6/19/75

16. For the technical services contract, the terms and conditions set forth herein are hereby agreed to:

17. For the Agency's Contract Development:

Signature and Date: John Gunning 6/19/75

Title: Chief, Program Div., TA/PPU

PIO/T

Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability of
Voluntary Agencies; Sub Project #4 - Conversion of Food Wastes into Feed
or Food Products

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used

See proposal attached.

B. Description

C. Technicians

(1) (a) Number	(b) Specialized Field	(c) Grade and/or Salary	(d) Duration of Assignment (Man Months)
2	Chemical Engineers (Principal investigator and co-investigator)	\$28,000/yr	12 (total for 2 men)
1	Research Assistant	7,200/yr	12
	Consultants	125/day	100 man days
3	Local Consultants	50/day	112 man days

(2) Duty Post and Duration of Technicians' Services

(3) Language requirements

N/A.

(4) Access to Classified Information

None.

(5) Dependents

 Will Will Not

Be Permitted to Accompany Technician

D. Financing of Technical Services

(1) By AID - \$98,920

(2) By Cooperating Country -

AID 1350-1X (9-70) PIO/T	Cooperating Country	PIO/T No.	Page 3 of 8 Pages
	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability of Voluntary Agencies; Sub Project #4 -- Conversion of Food Wastes into Food or Food Products		

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) Quantity	(2) Description	(3) Estimated Cost	(4) Special Instructions
None			

B. Financing of Equipment and Supplies

(1) By AID - \$

(2) By Cooperating Country -

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA Implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify):
 1. All overseas travel to be performed under this grant must have prior approval by AID. Travel plans should be submitted to AID/W sufficiently early to allow for consultation with AID Missions as appropriate. While in the LDC, grantee personnel will make themselves available for initial briefing by the A.I.D. Mission and will keep Mission personnel informed as work proceeds if the Mission Director so desires.
 2. Authorizations, arrangements, and payments for international travel must conform to stipulations in Standard Government Travel Regulations.

AID 1350-1X (9-70)	Cooperating Country	PIO/T No.	Page 4 of 8 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability of Voluntary Agencies; Sub Project #4 - Conversion of Food Wastes into Feed or Food Products		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

1. State of the art survey as described block 19 - Phase I. To be submitted upon completion of Phase I. Thirty copies.
2. Site visit reports as described block 19 - Phase II, items a and b. Each report to be submitted upon completion of each site visit conducted during Phase II. Thirty copies.
3. Preliminary pilot project design, as described block 19 - Phase IV. To be submitted upon completion of Phase IV. Three copies.
4. Final report as described block 19 - Phase V. To be submitted upon completion of Phase V. Thirty copies.
5. The grantee will attach to each report submitted a budget appendix showing expenditures to date and detailed expenditure projections for the next reporting period.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency if necessary cross reference Block 19.C(4) above.)

See attached

budget schedule , page 5a.

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

B. Cooperating Country Liaison Official

AID Liaison Officials

~~Irwin~~ Hornstein, TA/N

Jack Royer, TA/N

PIO/T

Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability of
Voluntary Agencies; Sub Project #1 -- Conversion of Food Wastes into Feed
or Food Products

LOGISTIC SUPPORT

25. Provisions for Logistic Support

A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments")

	In Kind Supplied By		From Local Currency Supplied By	
	AID	Cooperating Country	AID	Cooperating Country
(1) Office Space				
(2) Office Equipment				
(3) Housing and Utilities				
(4) Furniture				
(5) Household Equipment (Stoves, Refrig., etc.)				
(6) Transportation in Cooperating Country				
(7) Interpreter Services				
Other: (8)				
(Specify) (9)				
(10)				
(11)				
(12)				
(13)				
(14)				
(15)				

B. Additional Facilities Available From Other Sources

C. Comments

IDEAS SCHEDULE

Personnel

Principal investigator @ \$23,000/annum	6 man months	\$ 14,000.00
Co-investigator @ \$23,000/annum	6 man months	14,000.00
Secretary @ \$8,000/annum	12 man months	8,000.00
Research assistants @ \$7,200/annum	12 man months	7,200.00
Consultants @ \$125//day	100 days	12,500.00
Site visits honorarium		
2 men x 14 days x 3 visits x \$50		4,200.00
1 man x 14 days x 2 visits x \$50		1,400.00
		<u>61,300.00</u>

Travel

Site visits - transportation

Preliminary - 3 visits - 3-man teams (\$1500 x 3 men x 3 visits)	11,250.00
Follow-up and final visit - 2-man teams (\$1500 x 2 men x 2 visits)	3,400.00

Site visits - per diem

Preliminary - 3 visits - 3-man teams - 2 weeks (\$35.00 x 14 days x 2 men x 2 visits)	4,900.00
Follow-up and final visit - 2 man teams - 2 weeks (\$35.00 x 14 days x 2 men x 2 visits)	1,960.00

USA travel - transportation

Thirty trips - principal investigator, co-investigator, consultants to E.I.P.E., universities, national meetings, etc. est \$150.00	4,350.00
---	----------

USA travel - per diem

Ninety days at \$25.00	<u>2,250.00</u>
	29,620.00

Direct Costs

Telephone, \$50.00/month	900.00
Postage, supplies, xerox	2,400.00
Printing	1,000.00
Miscellaneous (visa fees, equipment rental, etc.)	700.00
	<u>5,000.00</u>

Grand Total \$95,920.00

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION
ORDER TECHNICAL
SERVICES

~~920000~~ **DD-AAL-481** 9310023-36

1. AID No. **931-11-560-023-13**

2. [X] Other
Account No. **13p**

3. Project Activity Title and Line **931-11-560-023**
Nutrition Programming Capability of Voluntary
Agencies; Sub Project #3 -- Use of Food Techno-
logy to Overcome Malnutrition

DISTRIBUTION

4. Presentation Symbol
72-11X102-3

5.A. AID Activity Symbol and Number
402-31-019-10-20-51

5.B. Funds Activity
[X] A.I.D. Grant

7. Obligation Status
 Administrative Observation Implementing Document

8. Funding Period (to, from)
From **6/20/75** to **11/30/76**

9.A. Services to (of (from, Day, Year)
Between **6/20/75** and **7/30/75**

9.B. Completion date of activity
(to, from, Year)
12/31/76

10.A. Type of Action
 A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other Grant

10.B. Authorized Agent
ATD/IV

Estimated Financing		(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
11.					
Maximum A.I.D. Financing	A. Dollars		\$105,083		\$105,083
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

13. Mission
References

14. Instructions to Authorized Agent
This PIO/T authorizes a grant in the amount of \$105,083 to the
League for International Food Education (L.I.F.E.) to carry out
a program as more fully described in the grantee's proposal dated
, attached.

15. Citations - New Citations by Date, Signature and Date (for all necessary Citations)

A. The specifications in the scope of work are technically adequate TA/N J. Royer <i>JR</i> 6/3/75	B. Funds for this program are available and available
TA/N I. Hornstein <i>IH</i> 6/4/75	TA/PPU M. [Signature] 6/4/75
C. The scope of work lies within the purview of the existing and approved Agency programs TA/N J. Greene <i>JG</i> 4 June 1975	D. [Signature] 6/4/75 TA/PPU E. Melodd
E. TA/N A. Pound <i>AP</i>	

16. For this activity, in conformity with the terms and conditions
and both herein and hereby, approved to
Signature and Date: **John Gursing** 6/11/75
Title: **Chief, Program Div., TA/PPU**

AID 1350-1X (9-70)	Cooperating Country Latin America	PIO/1 No.	Page 2 of 9 Pages
PID/T	Project/Activity No. and Title 931-11-560-003 Nutrition Programming Capability of Voluntary Agencies; Sub Project #3 -- Use of Food Technology to Overcome Malnutrition		

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used

See proposal attached.

B. Description

C. Technicians (See detailed budget, pp 6a and 6b of attached proposal for additional budget information.)

(1) (a) Number	(b) Specialized Field	(c) Grade and/or Salary	(d) Duration of Assignment (Man Months)
1	Food Technologist (coordinator)	\$30,000/yr	10
1	Food Technologist (assistant coordinator)	\$30,000/yr	1
1	Consultant (U.S.)	\$ 125/day	10 man days
8	Consultants (U.S.)	No salary charges	35 man days
18	Consultants (Host country)	Volunteers	198 man days (e)

(2) Duty Post and Duration of Technicians' Services

(3) Language requirements

N/A.

(4) Access to Classified Information

None.

(5) Dependents Will Will Not Be Permitted to Accompany Technician

D. Financing of Technical Services

(1) By AID - \$ 105,083

(2) By Cooperating Country -

AID 1350-1x (9-70)	Cooperating Country Latin America	PIO/T No.	Page 3 of 9 Pages
PIO/T	Project, Activity No. and Title 931-11-560-023 Nutrition Programming Capability of Voluntary Agencies; Sub Project #3 -- Use of Food Technology to Overcome Malnutrition.		

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) Quantity	(2) Description	(3) Estimated Cost	(4) Special Instructions
-----------------	-----------------	-----------------------	--------------------------

None

B. Financing of Equipment and Supplies

(1) By AID - \$

(2) By Cooperating Country -

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA Implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify): 1. All foreign travel to be performed under this grant should be cleared in advance by AID. Travel plans should be submitted to AID/W sufficiently early to allow consultation with the concerned AID Missions. While in the LDC, grantee personnel will make themselves available for initial briefing by the AID Mission and will keep Mission personnel informed of their activities if the Mission Director so desires. The grantee will make his own appointments and logistic arrangements unless AID directs otherwise.
2. Authorization, arrangements and payment for international travel must conform to stipulations in Standard Government Travel Regulations.

AID 1350-1X (9-70)	Cooperating Country Latin American	PIOT No.	Page 4 of 9 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming; Capability of Voluntary Agencies; Sub Project #3 -- Use of Food Technology to Overcome Malnutrition		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

1. Identification of U.S. and Latin American food technologists that have been selected to coordinate the project effort. To be provided upon completion of Phase I. One
2. Three preliminary reports, one prepared by each local committee, as described in Block 19 - Phase II item d. To be submitted upon completion of Phase II. Five copies
3. Three interim reports, one prepared by each local committee, as described Block 19 Phase III item b. To be submitted three months after initiation of Phase III. Thirty copies.
4. Final conclusions and recommendations of the conference as described in Block 19 - Phase III, item e. To be submitted upon completion of all work under Phase III less final AID/Grantee review - item f. Thirty copies.
5. Final report, as described block 19 - Phase IV, item d. To be submitted upon completion of Phase IV - Forty copies.
6. The grantee will append to each report submitted, a report on expenditures to date under the grant and a detailed estimate of expenditures for the next phase of the project.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency, if necessary cross reference Block 19.C(4) above.)

See attached

detailed budget , pages 6a and 6b.

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

B. Cooperating Country Liaison Official

C. AID Liaison Officials

Irwin Hornstein, TA/N

Jack Royer, TA/N

AID 1350-1X 19-704	Cooperating Country Latin America	PIO/T No.	Page 5 of 9 Pages
PIO/T	Project Activity No. and Title 931-11-560-013 Nutrition Programming Capability of Voluntary Agencies; Sub Project #3 -- Use of Food Technology to Overcome Malnutrition		

LOGISTIC SUPPORT

25. Provisions for Logistic Support	In Kind Supplied By		From Local Currency Supplied By	
	AID	Cooperating Country	AID	Cooperating Country
	A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments")			
(1) Office Space				
(2) Office Equipment				
(3) Housing and Utilities				
(4) Furniture				
(5) Household Equipment (Stoves, Refrig., etc.)				
(6) Transportation in Cooperating Country				
(7) Interpreter Services				
Other: (8)				
(Specify) (9)				
(10)				
(11)				
(12)				
(13)				
(14)				
(15)				

B. Additional Facilities Available From Other Sources

GFT SCHEDULE

FY 75/76

Support

\$105,083.00

Assumptions:

- a. That AID funding is available at level proposed for length of project.
- b. That suitable personnel to form local committees will be available.

PAILED BUDGET

Personnel

Coordinator @ \$30,000/annum	10 man months	\$25,000.00
Co-coordinator @ \$30,000/annum	1 man month	2,500.00
Secretary @ \$10,000/annum	13 man months	10,833.00
Consultants (USA)* @ \$125/00 day	10 days	1,250.00
National Committees (chairmen and members)	Volunteers	0.00
		<u>\$39,583.00</u>

*It is hoped that most of those who agree to serve as consultants will do so for only travel expenses since most will be salaried employees of government, university, or industry organizations which could allow these personnel to continue receiving their salaries while working on this project.

Travel

(Please refer to Course of Action)

Phase II b. Visits by project coordinator and consultant
3 areas - 2 people each area - 10 days each visit

Transportation (6 x \$900)	5,400.00
Per diem (2 people x 30 days x \$40.00)	2,400.00
	<u>7,800.00</u>

Phase II d Preliminary report prepared by area committees

Area committee meetings
3 areas - 3 committees (6 members each)
2 meetings each area, 3 days each meeting

Transportation and per diem, 3 comm x \$3,000	9,000.00
	<u>9,000.00</u>

Travel cont.

Phase III d. Travel to three sites.

Nine USA consultants to work with area committees;
3 people per committee; 4 days each

Transportation (9 x \$900.00)	\$ 8,100.00
Per diem (9 people x 4 days x \$40.00)	1,440.00

Eighteen nationals (committee members) to work
with USA consultants, 3 area committees, 6 members each

Transportation (18 x \$400.00)	7,200.00
Per diem (18 people x 4 days x \$40.00)	2,880.00
	<u>19,670.00</u>

Phase III e. Combined conference U.S.-local experts in USA

Six USA consultants

Transportation (6 x \$400.00)	2,400.00
Per diem (6 people x 5 days x \$33.00)	990.00

Six nationals (3 area committees, 2 representatives each)

Transportation (6 x \$900.00)	5,400.00
Per diem (6 people x 5 days x \$33.00)	990.00
	<u>9,780.00</u>

Phase IV e. Final field consultation

Co-ordinator and four USA consultants

Transportation (5 x \$900.00)	4,500.00
Per diem (5 people x 9 days x \$40.00)	1,800.00
	<u>6,300.00</u>

Other Direct Costs

USA office

Rental	2,000.00
Equipment (typewriter)	700.00
Telephone and telegraph (\$100/month)	1,800.00
Supplies, postage, xerox, etc.	2,500.00
Printing of reports	2,000.00

Committee chairman offices

Secretarial services and office supplies, 3 x \$1,000	3,000.00
---	----------

Miscellaneous

(Translation/interpreter services, meeting room rentals, etc.)	1,000.00
	<u>13,000.00</u>

Grand Total

\$105,083.00

DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

JUN 30 1975

Dr. Samuel M. Weisberg
Executive Director
League for International Food Education
1155 - 16th Street N.W.
Washington, D.C. 20036

Subject: Grant No. AID/ta-G-1238

CERTIFIED A TRUE COPY THIS

28th DAY OF July, 1975

BY John Hendry

Dear Dr. Weisberg:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to the League for International Food Education (hereinafter referred to as "LIFE" or "Grantee") the sum of \$105,083 (One Hundred Five Thousand Eighty Three Dollars) to provide support for the purpose of conducting a study to identify actions which can be taken by LDC Governments, A.I.D. or other donors to stimulate increased application of food technology to nutrition problems in Latin America, as more fully described in the attachment to this Grant entitled "Program Description."

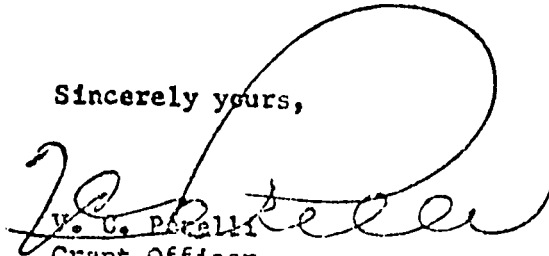
This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives through December 31, 1976.

This Grant is made to LIFE on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment A entitled "Program Description," Attachment B entitled "Standard Provisions," and Attachment C entitled "Payment Provisions," which have been agreed to by your organization.

Please sign the Statement of Assurance of Compliance, enclosed herein, and the original and seven (7) copies of this letter to acknowledge your acceptance of the conditions under which these funds have been granted.

Please return the Statement of Assurance of Compliance and the original and six (6) copies of this Grant to the Office of Contract Management.

Sincerely yours,


 Y. C. Perelli
 Grant Officer
 Technical Assistance Branch
 Central Operations Division
 Office of Contract Management

Attachments:

- Statement of Assurance of Compliance
- A. Program Description
- B. Standard Provisions
- C. Payment Provisions

ACCEPTED:

LEAGUE FOR INTERNATIONAL FOOD EDUCATION

BY: Hugh J. Lobut

TITLE: Executive Director

DATE: July 14/75

ATTACHMENT A

PROGRAM DESCRIPTION

A. Purpose of Grant

The purpose of this grant is to provide support to the Grantee, to conduct a study in coordination with the Institute of Food Technologists (IFT), to identify actions (policy changes, resource inputs, or pilot projects) which can be taken by LDC governments, AID, or other donors to stimulate increased application of present food technology resources to solution of nutrition problems in Latin America.

B. Specific Objectives

The specific objectives of this Grant are as follows:

- (1) Survey of present food technology resources in Latin America.
- (2) Compilation of problems which contribute to malnutrition among the target group and are amenable to technological solutions.
- (3) Identification of reasons for food technologists' (or food technology institutions') lack of interest in or lack of response to these problems.
- (4) Identification of and recommendations for actions required by LDC governments, A.I.D., or other donors to focus food technology interest and resources on problems of the target group.
- (5) If appropriate on the basis of findings in (4), designs for one or two pilot projects in specific geographic areas to test effectiveness of action programs identified.

C. Implementation

To achieve the above objectives the Grantee shall carry out the

following activities with funds provided by this Grant.

1. Phase I: 3 months (June 30, 1975 - September 30, 1975).

a. Selection of project coordinator and assistant coordinator from among the U.S. members of the IFT.

b. Review of existing literature and correspondence with IFT affiliates to verify assumptions on state of food technology in lesser developed countries.

c. Identification of qualified U.S. food technologists with experience in Latin America.

d. Identification of individuals and institutions in Latin America which are engaged in food technology and related areas.

e. Outline of initial plans for discussion with local committees.

2. Phase II: 6 months (September 1, 1975 - February 28, 1976)

a. Tentative selection of local committees in three areas of Latin America to be covered.

b. Visit by project coordinator and/or consultant (six weeks - 2 weeks each region).

c. Final selection of local coordinators and food technology committees for three areas.

d. Preliminary report prepared by local committees.

3. Phase III: 6 months (March 1, 1976 - August 31, 1976)

Delivery of Interim Report

a. Completion of in-country studies by local committees with participation of U.S. consultants.

b. Delivery of reports to project coordinator.

c. Selection of U.S. consultants for Third Phase visits

(concurrent with local committee work).

- d. Travel to three sites.
 - e. Combined conference U.S.-local experts.
 - f. Drafting of conclusions and recommendations.
4. Phase IV. 3 months (September 1, 1976 - November 31, 1976)

(Execution of Phase IV will be contingent on review - See Phase III, item e above.)

- a. Selection of recommended pilot areas.
- b. Preparation of preliminary design for pilot project.
- c. Final field consultation.
- d. Completion of final report which shall provide a detailed plan for a pilot project, or projects, together with supporting rationale.

D. Report

Grantee will provide the following reports to Dr. I. Hornstein, TA/N:

- 1. Upon completion of Phase I, one copy of a report identifying U.S. and Latin American food technologists that have been selected to coordinate the project effort.
- 2. Five copies each of three preliminary reports, as described under Phase II, item d., to be submitted upon completion of Phase II.
- 3. Thirty copies each of three interim reports (see Phase III) to be submitted three months after initiation of Phase III.
- 4. Thirty copies of final conclusions and recommendations of the conference, as described under Phase III, item e to be submitted upon completion of all work under Phase III less Final AID/Grantee review.

5. Forty copies of final report as described under Phase IV, item d to be submitted upon completion of Phase IV.

6. Grantee will append to each report submitted, a report on expenditures to date under the Grant and a detailed estimate of expenditures for the next phase of the project.

E. Budget

The funds provided herein shall be used to finance the following items:

Salaries and Wages	\$ 39,583
Travel and Per Diem	52,500
Other Direct Costs	<u>13,000</u>
TOTAL	<u>\$105,083</u>

The Grantee may not exceed the total amount of the budget. Adjustments among the line items are unrestricted.

DEPARTMENT OF STATE
 AGENCY FOR
 INTERNATIONAL DEVELOPMENT
 PROJECT IMPLEMENTATION
 ORDER TECHNICAL
 SERVICES

1. Cooperating Country
 TAB
 2. PIOT No.
 931-11-560-023-73
 3. [X] Original or
 Amendment #
 9p 37
 4. Project/Activity No. and Title
 931-11-560-023
 Nutrition Programming Capability of Voluntary
 Agencies; Sub Project #3 -- Use of Food Technol-
 ogy to Overcome Malnutrition

DISTRIBUTION

5. Appropriation Symbol
 72-11X102-3
 6.A. Allotment Symbol and Charge
 402-31-699-00-20-51
 6.B. Funds Allotted for
 A.I.D. S.I.P. No.
 7. Obligation Status
 Administrative Reservation
 Implementing Document
 8. Funding Period (Mo., Day, Yr.)
 From 6/20/75 to 11/30/76
 9.A. Services to start (Mo., Day, Yr.)
 Between 6/20/75 and 7/30/75
 9.B. Completion date of services
 (Mo., Day, Yr.)
 12/31/76
 10.A. Type of Action
 A.I.D. Contract
 Cooperating Country Contract
 Participating Agency Service Agreement
 Other Grant
 10.B. Authorized Agent
 ATD/IV

Estimated Financing		(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
11.	A. Dollars		\$105,093		\$105,093
	B. U.S.-Owned Local Currency				
12.	A. Counterpart				
	B. Other				

13. Mission References

14. Instructions to Authorized Agent
 This PIOT/T authorizes a grant of \$105,093 to the League for International Food Education (LIFE) to conduct a study in Latin America.
 The study will:
 a) survey present food technology resources in Latin America
 b) develop a compilation of nutrition problems in Latin America amenable to technological solutions.
 (See continuation sheet)

15. Changes in show clause symbols, symbols, and data for all necessary clearances.
 A. The specializations in the scope of work are technically adequate
 TA/N J. Royce 6/11/75
 TA/N I. Hornstein 6/11/75
 B. Funds for the review are not available
 TA/PPU M. [Name] 6/11/75
 C. The receipt of work by the payee of the existing and approved Agency Programs
 TA/N J. Greene 6/11/75
 TA/PPU E. McLeod 6/11/75

16. Terms, conditions, and special conditions for the review are hereby agreed to
 Signature and date:
 Title: Chief, Program Div., TA/PPU
 Date: 6/11/75

AID 1350-1X (9-70)	Cooperating Country Latin America	PIO/T No.	Page 2 of 9 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability of Voluntary Agencies; Sub Project #3 -- Use of Food Technology to Overcome Malnutrition		

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used To identify actions which can be taken by LDC Governments, AID, or other donors to stimulate increased application of food technology to nutrition problems in Latin America.

B. Description

The grantee will be responsible for the execution of the following activities in accordance with the time schedule provided.

Phase I. 3 months (June 20, 1975 - Sept. 31, 1975)

- a. Selection of project coordinator and assistant coordinator. (These will be selected from among the U.S. members of the IFT.)
- b. Review of existing literature and correspondence with IFT affiliates to verify assumptions on state of food technology in lesser developed Latin American countries.
- c. Identification of qualified U.S. food technologists with experience in Latin America. (See continuation sheet)

c. Technicians (See detailed budget, pp 6a and 6b of attached proposal for additional budget information.)

(1) (a) Number	(b) Specialized Field	(c) Grade and/or Salary	(d) Duration of Assignment (Man-months)
1	Food Technologist (coordinator)	\$30,000/yr	10
1	Food Technologist (assistant coordinator)	\$30,000/yr	1
1	Consultant (U.S.)	\$ 125/day	10 man days
8	Consultants (U.S.)	No salary charges	35 man days
18	Consultants (Host country)	Volunteers	198 man days

(2) Duty Post and Duration of Technicians' Services

(3) Language requirements

N/A.

(4) Access to Classified Information

None.

(5) Dependents Will Will Not Be Permitted to Accompany Technician

D. Financing of Technical Services

(1) By AID - \$ 105,083

(2) By Cooperating Country --

AID 1350-1X (9-70) PIO/T	Cooperating Country Latin American	PIO/T No.	Page 3 of 9 Pages
Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability of Voluntary Agencies; Sub Project #3 -- Use of Food Technology to Overcome Malnutrition.			

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) Quantity	(2) Description	(3) Estimated Cost	(4) Special Instructions
None			

B. Financing of Equipment and Supplies

(1) By AID - \$ _____ (2) By Cooperating Country - _____

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 030.
- D. Other (specify): 1. All foreign travel to be performed under this grant should be cleared in advance by AID. Travel plans should be submitted to AID/W sufficiently early to allow consultation with the concerned AID Missions. While in the LDC, grantee personnel will make themselves available for initial briefing by the AID Mission and will keep Mission personnel informed of their activities if the Mission Director so desires. The grantee will make his own appointments and logistic arrangements unless AID directs otherwise.
2. Authorization, arrangements and payment for international travel must conform to stipulations in Standard Government Travel Regulations.

AID 1350-1X (9-70)	Cooperating Country Latin America	PIO/T No.	Page 4 of 9 Pages
PIO/T	Project/Activity No. and Title: 931-11-560-023, Nutrition Programming; Capability of Voluntary Agencies; Sub Project #3 -- Use of Food Technology to Overcome Malnutrition		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

1. Identification of U.S. and Latin American food technologists that have been selected to coordinate the project effort. To be provided upon completion of Phase I. One copy
2. Three preliminary reports, one prepared by each local committee, as described in Block 19 - Phase II item d. To be submitted upon completion of Phase II. Five copies
3. Three interim reports, one prepared by each local committee, as described Block 19 Phase III item b. To be submitted three months after initiation of Phase III. Thirty copies.
4. Final conclusions and recommendations of the conference as described in Block 19 Phase III, item e. To be submitted upon completion of all work under Phase III less final AID/Grantee review - item f. Thirty copies.
5. Final report, as described block 19 - Phase IV, item d. To be submitted upon completion of Phase IV - Forty copies.
6. The grantee will append to each report submitted, a report on expenditures to date under the grant and a detailed estimate of expenditures for the next phase of the project.

Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; if necessary cross reference Block 19.C(4) above.)

See attached detailed budget , pages 6a and 6b.

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

B. Cooperating Country Liaison Official

C. AID Liaison Officials

- Irwin Hornstein, TA/N
- Jack Royer, TA/N

AID 1350-1X (9-70)	Cooperating Country Latin America	PIO/T No.	Page 5 of 9 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability of Voluntary Agencies; Sub Project #3 -- Use of Food Technology to Overcome Malnutrition		

LOGISTIC SUPPORT

25. Provisions for Logistic Support A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments")	In Kind Supplied By		From Local Currency Supplied By	
	AID	Cooperating Country	AID	Cooperating Country
(1) Office Space				
(2) Office Equipment				
(3) Housing and Utilities				
(4) Furniture				
(5) Household Equipment (Stoves, Refrig., etc.)				
(6) Transportation in Cooperating Country				
(7) Interpreter Services				
Other: (8)				
(Specify) (9)				
(10)				
(11)				
(12)				
(13)				
(14)				
(15)				

B. Additional Facilities Available From Other Sources

It is anticipated that members of local committees will be affiliated with various institutions which will be able to provide office space and facilities for in-country conferences at no cost to the project.

C. Comments

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

Worksheet Issuance

PAGE 6 OF 7 PAGES

CONTINUATION SHEET

1. Cooperating County
Latin America

2.a. Code No.

2.b. Effective Date

2.c. Original OR Amendment
No: _____

3. Project/Activity No. and Title 941-11-500-023
Nutrition Programming Capability of Voluntary
Agencies; Sub Project #3 -- Use of Food Tech-
nology to Overcome Malnutrition

FORM SYMBOL

TITLE OF FORM

Indicate block numbers.

Use this form to complete the information required in any block of a PIO or PA/PR form.

14.

- c) identify reasons for food technology's lack of response to problems
- d) identify actions necessary to refocus technologists' interest
- e) if appropriate, develop designs for one or two pilot projects to test out a solution or solutions to one or more of the problems identified.

The grantee will utilize one of its member professional societies, the Institute of Food Technologists (IFT), as its agent to coordinate and administer this project. Under the general policy and technical guidance of L.I.F.E., IFT will perform the specific functions listed under Scope of Technical Services (block 19).

CONTINUATION
SHEET

FORM SYMBOL

TITLE OF FORM

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT Worksheet

ISSUANCE

PAGE 7 OF 9 PAGES

1. Cooperating Country
Latin America

2.a. Code No.

2.b. Effective Date

2.c.

 Original OR Amendment
No: _____3. Project/Activity No. and Title 931-11-560-023
Nutrition Programming Capability of Voluntary
Agencies; Sub Project #3 -- Use of Food Tech-
nology to Overcome MalnutritionIndicate block
numbers.

Use this form to complete the information required in any block of a PIO or PA/PR form.

19.

- d. Identification of individuals and institutions in Latin America which are engaged in food technology and related areas, and tentative selection of a Latin American food technologist as local coordinator for each of three crop areas. The three crop areas which will be studied are:
- (1) Wheat-based: Southern Latin America - Argentina, Chile, Paraguay, Uruguay, and Southern Brazil.
 - (2) Rice and cassava-based: Major part of Brazil, Bolivia, and Peru
 - (3) Corn-based: Northern and Central America - Colombia, Venezuela, Ecuador, Panama, Guatemala, Costa Rica, Nicaragua, and Honduras.
- e. Development of an outline of initial plans for discussion with local Latin American committees of individuals and organizations engaged in food technology (committees to be organized in Phase II).

Phase II. 6 months (September 1, 1975 - January 31, 1976)

- a. Tentative selection of local committees in three areas of Latin America to be covered.
- b. Visits to each region by project coordinator and/or consultant.
- c. Final selection of local coordinators and food technology committees for the three crop areas.
- d. Initiation of in-country study and preparation of preliminary report by each local committee. Each report will provide for its area:
 - 1) A survey of present food technology resources in each area of Latin America.

(continued)

CONTINUATION SHEET

FORM SYMBOL

TITLE OF FORM

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

Worksheet Assurance

PAGE 5 OF 9 PAGES

1. Cooperating Country
Latin America

2.a. Code No.

2.b. Effective Date

2.c. Original OR Amendment No. _____

3. Project/Activity No. and Title 931-11-560-023
Nutrition Programming Capability of Voluntary Agencies; Sub Project #3 -- Use of Food Technology to Overcome Malnutrition

Use this form to complete the information required in any block of a PIO or PA/FR form.

Indicate block numbers.

19.

- 2) A preliminary compilation of problems which contribute to malnutrition among the target group (preschool children and pregnant and lactating women) and which are amenable to technological solutions.
- 3) A preliminary identification of reasons for food technologists' (or food technology institutions) lack of interest in or lack of response to these problems.

Phase III. 6 months (March 1, 1976 - August 31, 1976)

- a. Completion of in-country studies by local committees with participation of U.S. food technologist consultants (identified in Phase I).
- b. Delivery of interim reports to project coordinator. Interim reports will finalize information prepared in preliminary form in Phase II, item d, numbers 1-3, and provide a preliminary identification of, and recommendations for, actions required by LDC governments, AID, or other donors to focus food technology interest and resources on problems of the target group.
- c. Selection of U.S. food technologist consultants for Third Phase visits (concurrent with local committee work).
- d. Travel of consultants to three sites.
- e. Holding of combined conference of U.S. and local experts for the three crop areas. The conference will review the committee reports and preliminary recommendations and develop final conclusions and recommendations.
- f. Conduct a joint L.I.F.E./AID review to determine whether, on the basis of the conference findings, a plan for a pilot project, or projects, should be developed to test the effectiveness of action programs identified.

(continued)

CONTINUATION
SHEET

FORM SYMBOL

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

TITLE OF FORM

 Worksheet Duance

PAGE 2 OF 2 PAGES

1. Cooperating Country
Latin America

2.a. Code No.

2.b. Effective Date

2.c. Amendment
 Original OR No: _____3. Project/Activity No. and Title 931-11-560-023
Nutrition Programming Capability of Voluntary
Agencies; Sub Project #3 -- Use of Food Tech-
nology to Overcome MalnutritionIndicate block
numbers.

Use this form to complete the information required in any block of a PIO or PA/PR form.

19.

Phase IV. 3 months (September 1, 1976 - November 31, 1976)(Execution of Phase IV will be contingent on review - See Phase III,
item e above.)

- a. Selection of recommended pilot areas.
- b. Preparation of preliminary design for pilot project.
- c. Final field consultation.
- d. Completion of final report which shall provide a detailed plan for
a pilot project, or projects, together with supporting rationale.

9310023

70-AAA-481

9310023

38

AID 1350-1X (7-71)	DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT	1. Cooperating Country TAB	Page 1 of 1 Pages
		2. PIO/T No. 931- 0047 0023-3158082	3. <input type="checkbox"/> Original or Amendment No. 2 bp
		4. Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability (PVOs) Subproject #3-L.I.F.E. Institute of Food Technologists IFT	
		PIO/T	

DISTRIBUTION	5. Appropriation Symbol 72-11X1023	6.A. Allotment Symbol and Charge 402-31--099-00-20-28 51	6.B. Funds Allotted to: <input checked="" type="checkbox"/> A.I.D./W <input type="checkbox"/> Mission
	7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document	8. Funding Period (Mo., Day, Yr.) From 6/20/75 to 5/31/77	
	9.A. Services to Start (Mo., Day, Yr.) Between 6/26/75 (Ongoing) and 7/20/75	9.B. Completion date of Services (Mo., Day, Yr.) 5/31/77	
	10.A. Type of Action <input type="checkbox"/> A.I.D. Contract <input type="checkbox"/> Cooperating Country Contract <input type="checkbox"/> Participating Agency Service Agreement <input checked="" type="checkbox"/> Other Grant AID/LA-G-1238	10.B. Authorized Agent ATD/W	

Estimated Financing		(1)	(2)	(3)	(4)
		Previous Total	Increase	Decrease	Total to Date
\$1.00=					
11. Maximum A.I.D. Financing	A. Dollars	\$105,083			\$105,083
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

13. Mission / References	14. Instructions to Authorized Agent GM/COD is requested to amend grant AID/LA-g-1238, Institute of Food Technologists in order to extend completion of services date from 2/28/77 to 5/31/77. Due to additional information needs, three extra months are required to complete the final report. No additional funds are required. All other provisions in the PIO/T remain the same. Ref: Attached letter IFT dated 1/3/77 PIO/T 931-11-560-023-3158082
-----------------------------	--

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.	
A. The specifications in the scope of work are technically adequate <i>J. Adelman, TA/N</i>	B. Funds for the services requested are available M. Mozynski, TA/PPU
C. The scope of work lies within the purview of the initiating and approved Agency Programs <i>W. J. Levinson, TA/N</i>	D. A. Sandlov, TA/PPU <i>AL SANDLOV 2/2/77</i>
E. <i>L. Rudel, TA/N</i> F. <i>F. Finley, TA/N</i>	F.
16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to	17. For the Agency: International Development <i>[Signature]</i> Signature: <i>[Signature]</i> Title: Chief Program Division TA/PPU
Signature and date:	18. Date of Signature <i>2/11/77</i>
Title:	

DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

FEB 16 1977

Proj. No. 9310023814
Pr
09
008-3
014

Dr. Hugh J. Roberts
Executive Director
League for International
Food Education
1126 - 16th Street, N.W.
Washington, D.C. 20036

Subject: Grant No. AID/TA-G-1238,
Amendment No. 2

Dear Dr. Roberts:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development hereby amends the subject Grant effective February 28, 1977, as follows:

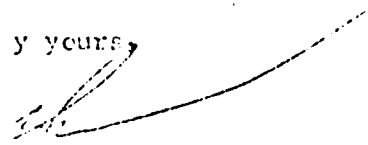
To the Grant face page, delete the date "February 28, 1977" and substitute the date "May 31, 1977."

The date for submission of the final report is also extended three months.

Except as expressly amended above, this Grant and all its terms and conditions remain unchanged.

Please sign and return the original and seven (7) copies of this letter to acknowledge your acceptance of this amendment.

Yours,



Snyder
Director
Operations Division
of Contract Management

ACCEPTED:

BY Hugh J. Roberts

TITLE Executive Director

DATE February 23, 1977



INSTITUTE OF FOOD TECHNOLOGISTS

THE PROFESSIONAL SOCIETY OF FOOD TECHNOLOGISTS

DR. BEN F. BUCHANAN, COORDINATOR
IFT NUTRITION-FOOD TECHNOLOGY STUDY
7326 OAK LEAF DRIVE
SANTA ROSA, CALIFORNIA 95405

January 3, 1977

Ms. Carol Adelman
Office of Nutrition
Bureau of Technical Assistance
Agency for International Development
400 State Annex 2
Washington, D.C. 20523

Re: Grant No. AID/ta-G-1238

Dear Ms. Adelman:

Since the time of my brief report to you of November 8, 1976 requesting a two month extension of time for the Grant, we have held a wrap-up meeting on December 6 and 7 attended by seven of the Latin Americans representing the three Latin American Committees together with all the North American Advisors, Dr. Chichester, Mr. Willey representing the IFT Governing Board, Dr. Ayres as President of IFT, and Dr. Stewart, Assistant Coordinator.

Upon review, at the wrap-up meeting, of my collated summary of the information from the three committees it was apparent to representatives of all three committees that additional information should be supplied to be incorporated in my final report. In view of the fact that December, January and February are vacation and holiday months for Latin Americans making it difficult to collect the additional desired information, and also, since postal service to and from Latin America takes four to six weeks, I respectfully request an additional extension of three months in time on the project, to May 31, 1977, in order to allow time to receive the expected additional information and to incorporate it in the final report.

No additional funds are requested.

Sincerely,

Ben F. Buchanan, Coordinator

BFB/eb

cc - Dr. E. J. Briskey
Dr. C. O. Chichester
Dr. H. Roberts
Dr. I. Hornstein
Dr. G. F. Stewart

DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

December 9, 1976

Dr. Hugh J. Roberts
Executive Director
League for International
Food Education
1126 - 16th Street, N.W.
Washington, D.C. 20036

Subject: Grant No. AID/TA-C-1238,
Amendment No. 1

Dear Dr. Roberts:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development hereby amends subject Grant effective December 9, 1976, as follows:

To the Grant face page, delete the date "December 31, 1976" and substitute the date February 28, 1977.

The date for submission of the final report is also extended two months.

Except as expressly amended above this Grant and all its terms and conditions remain unchanged.

Please sign and return the original and seven (7) copies of this letter to acknowledge your acceptance of this amendment.

Sincerely yours,



Morton Darwin
Grant Officer
Central Operations Division
Office of Contract Management

ACCEPTED:

BY

Hugh J. Roberts

TITLE

Executive Director

DATE

Dec 16/76

AID 1350-1X
(7-71)

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

1. Cooperating Country

TAB 3158082

Page 1 of 1 Pages

2. PIO/T No.

931-560-023-73

3. Original or

Amendment No. 1

PIO/T

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

4. Project/Activity No. and Title (931-11-560-023
Nutrition Programming Capability (PVOs) Sub-
Project #3-L.I.F.E., Institute of Food
Technologists (IFT)

DISTRIBUTION

5. Appropriation Symbol

72-11X1023

6.A. Allotment Symbol and Charge

402-31-099-00-20-51

6.B. Funds Allotted to:

A.I.D./W Mission

7. Obligation Status

Administrative Reservation

Implementing Document

8. Funding Period (Mo., Day, Yr.)

From 6/20/75 to 2/28/77

9.A. Services to Start (Mo., Day, Yr.)

Between 6/26/75 and 7/20/75

9.B. Completion date of Services

(Mo., Day, Yr.)
2/28/77

10.A. Type of Action

A.I.D. Contract

Cooperating
Country Contract

Participating Agency
Service Agreement

Other Grant AID/ta-G-1238

10.B. Authorized Agent

AID/W

Estimated Financing

\$1.00=

(1)
Previous Total

(2)
Increase

(3)
Decrease

(4)
Total to Date

11.

Maximum
A.I.D.
Financing

A. Dollars

\$105,083

\$105,083

B. U.S.-Owned
Local Currency

12.

Cooperating
Country
Contributions

A. Counterpart

B. Other

13. Mission
References

14. Instructions to Authorized Agent

CM/COD is requested to amend grant AID/ta-G-1238, Institute of Food
Technologists (IFT) in order to extend the completion of services date
from 12/31/76 to 2/28/77.

Due to delays in initiating the project, an additional two
months is needed to complete the final report. No additional funds are
required. All other provisions in the PIO/T remain the same.

Ref: Attached letter IFT dated 11/8/76

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate

TA/N: CAdelman

Carroll Adelman 11/17/76

B. Funds for the services requested are available

TA/PPU: M. Jozynski

M. Jozynski 12/2/76

C. The scope of work lies within the purview of the initiating and
approved Agency Programs

TA/N: FJLevinson

F. J. Levinson

D.

TA/PPU: EMcLeod

Evelyn C. McLeod
12/1/76

E
TA/N: LRudel

L. Rudel

F.

TA/N: FFinley

F. Finley 10/18/76

16. For the cooperating country: The terms and conditions
set forth herein are hereby agreed to

17. For the Agency for International Development

18. Date of Signature

Signature and date:

Signature:

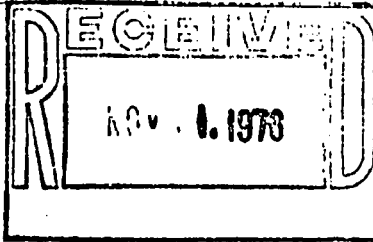
Title: Chief, Program Division TA/PPU



INSTITUTE OF FOOD TECHNOLOGISTS

THE PROFESSIONAL SOCIETY OF FOOD TECHNOLOGISTS

November 8, 1976



DR. BEN F. BUCHANAN, COORDINATOR
IFT NUTRITION-FOOD TECHNOLOGY STUDY
7326 OAK LEAF DRIVE
SANTA ROSA, CALIFORNIA 95405

Ms. Carol Adelman
Office of Nutrition
Bureau for Technical Assistance
Agency for International Development
400 State Annex 2
Washington, D.C. 20523

Re: Grant No. AID/ta-G-1238

Dear Miss Adelman:

Good progress is being made on the above identified project. An initial, survey trip was made to twelve countries of Latin America in January, February and March of 1976 by the Coordinator and Assistant Coordinator. During that tour many of the Food Technological Resources of Latin America were visited and the three Latin American Committees were appointed. A detailed report was submitted to the Technical Advisory Committee, including Hornstein of AID, following that tour.

The Coordinator met with each of the three Latin American Committees in April 1976 for the purpose of submitting to and discussing with them a work plan and guidelines for their proposed activity in connection with the project. This work plan detailing a timetable for completion of work plan was submitted to the Technical Advisory Committee, including Hornstein of AID.

The three Latin American Committees have now held two additional meetings and each has submitted to me its final report. I am currently in the process of having the reports translated, transcribed and collated in sufficient detail to serve as a basis for the wrap-up meeting planned for December 6 and 7. That meeting will be attended by eight representatives from the three Latin American Committees, all ten North American Advisors, Dr. Chichester representing the Technical Advisory Committee and World Food Programs Committee of IFT, Mr. Willey representing the IFT Governing Board, Dr. Stewart, Assistant Coordinator, and Dr. Buchanan, Coordinator. At that time all information will be reviewed, proposed action programs discussed, and one or more potential pilot projects outlined. Following the wrap-up meeting I will hold a "debriefing" meeting with the Technical Advisory Committee in Washington, D.C. on December 10, 1976.

After the "debriefing" meeting the Assistant Coordinator and I will write a final report including details for the potential pilot projects.

Although the project was funded on July 1, 1975 to extend for an eighteen month period, a delay was experienced in initiating the project. Therefore, this is a request for a two months extension in time, to February 28, 1977, for completion of the final report. No additional funds are requested.

Sincerely,


Ben F. Buchanan, Coordinator

BFB/eb

cc - Dr. Hugh Roberts/Ann Dyer, Dr. C. O. Chichester, Dr. E. J. Briskey,
Dr. I. Hornstein, Dr. G. F. Stewart

D-ACC-491

Proj. No. 9310023-15
Pd
39

DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

567-073

26 p

JUN 30 1975

Frank Coffio
Executive Director
CARE, Inc.
New York, N. Y. 10016

Subject: Grant No. AID/ta-G-1233

Dear Mr. Coffio:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to the CARE, Inc. (hereinafter referred to as "CARE" or "Grantee") the sum of \$426,590 in support of the program as more fully described in the attachment to this Grant entitled "Purpose and Implementation of Grant" and your proposal entitled Enhancing CARE's Involvement in Pre-School Nutrition Programs and dated May 2, 1976.

This Grant is effective as of the date of this letter and is applicable to commitments made by the Grantee in furtherance of program objectives during the period June 30, 1975 through December 31, 1978.

The Grant is made to the CARE, Inc., on condition that the funds will be administered essentially as described in your proposal and in accordance with the terms and conditions as set forth in Attachment A entitled "Purpose and Implementation of Grant," Attachment B entitled "Standard Provisions," and Attachment C entitled "Payment Provisions," all of which have been agreed to by your organization.

QUALIFIED A TRUE COPY THIS
28th DAY OF July 1975
BY R. D. Hundstorf

2. Year End, interim report - to be submitted at the end of the 12th month of the project. The report should describe progress to date, current status, and any problems encountered in carrying out Phase II studies.

3. Phase II report - to be submitted within 12 months after completion of Phase I. The report should contain a description of each project studied and a summary of findings. It should also contain a preliminary description of pilot projects and identification of sites for pilot projects.

4. Phase III report - to be submitted within 21 months after completion of Phase II. This report should contain the detailed methodology for implementing, and a detailed budget for carrying out, pilot projects.

5. Phase IV interim report - to be submitted during the twelfth month of pilot projects. The report should describe progress to date on each pilot project, data being collected, any interim analysis of data, and problems encountered.

6. Final report - to be submitted by December 31, 1978. The final report should include a comprehensive description of each pilot project including program elements, background conditions, and a thorough analysis and description of lessons learned and expenditures made under this grant.

E. Budget

The funds provided herein shall be used to finance the following items.

A. Headquarters Costs

1. <u>TDY Nutritionist - 6 Months</u>		
Salary plus 18% Benefits - 16,213/6 months	-	\$ 8,107
2. <u>Data Analysis/Statistician Consultant - 30 Days</u>		
\$135/day/30 days	-	4,050
3. <u>Secretary - One (1) Year</u>		
Salary plus 18% Benefits - 224/week	-	11,648
4. <u>Stationery, Office Supplies, Postage, Cables, Telephone</u>	-	950
5. <u>Reproduction Costs</u>	-	1,000
6. <u>Data Processing</u>	-	500
		<u>500</u>
		\$ 26,255
		<u>TOTAL</u>

B. Field Survey Costs - 5 Week Visitations to 6 Countries

1. <u>Consultant Fees - 165 Days</u>		
\$135/day/165	-	22,275
2. <u>CARE Program Dept. Representative</u>		
Salary plus 18% Benefits 23,600/30 weeks	-	13,620
3. <u>CARE Int'l. Field Staff Rep.</u>		
Salary plus 18% Benefits 19,314/30 weeks	-	11,130
4. <u>CARE Nutritionist</u>		
Salary plus 18% Benefits 16,213/30 weeks	-	9,360

(BUDGET CONTINUED)

(B. Field Survey Costs - 5 Week Visitations to
6 Countries continued)

5. <u>Per Diems</u>	-	\$ 27,720
Av. 32/4 people/210 days		
6. <u>International Travel</u>	-	
1400/trip/4 people/6 trips	-	33,600
7. <u>In-Country Travel</u>	-	
500/6 countries	-	3,000
8. <u>Office Services & Data Handling</u>	-	
600/6 countries	-	<u>3,600</u>
		\$124,305
		<u>TOTAL</u>

PHASE III

<u>Implementation of Five Pilot Pre-School Programs</u>	-	\$248,000
\$49,600/project/5 projects		
<u>Overhead</u>	-	<u>28,030</u>
		\$426,590
		<u>TOTAL</u>

The Grantee may not exceed the total amount of the budget. Adjustment among the line items are unrestricted.

A PROJECT PROPOSAL FOR ENHANCING CARE'S INVOLVEMENT IN PRESCHOOL NUTRITION PROGRAMS

I. PROJECT BACKGROUND

Preschool nutrition programs with a basic ingredient of supplementary feeding, are a major activity of CARE worldwide in developing countries. These programs often implemented through existing Maternal Child Health (MCH) services, have in common, the goal of improving the nutritional status of the most nutritionally vulnerable segments of the population -- the 0-6 year old child and the pregnant/lactating mother - through the distribution of nutritious foods. However, branching out from this oneness of purpose, are many modes of delivering nutritional services to preschool beneficiaries within CARE's programs, and variable components within these delivery systems.

A worldwide survey of programming documents for existing preschool programs, followed by in-depth review and evaluation of six specific countries through on-site studies could provide CARE with guidance for use in the more effective implementation of pilot preschool nutrition programs.

With AID funding CARE is holding three regional training workshops in Nutrition Planning for all its country directors in early 1975. It is anticipated that out of these workshops will arise greater interest in preschool nutrition and therefore, the review of existing preschool nutrition programs and the implementation of pilot projects being proposed here, would set the stage for CARE's country directors to actually implement their plans for greater involvement in preschool nutrition.

This project proposal will provide a general description of a methodology CARE hopes to implement with AID funding in FY 75-78 for identifying strategies and ways and improving existing methods in order to more effectively combat malnutrition in preschool children and pregnant/lactating mothers.

The inaccessibility of preschool children compared to more easily reached groups such as school children, make delivery systems for reaching large numbers of preschool children quite difficult to design. CARE has initiated many novel approaches in recent years for overcoming the obstacles in the way of reaching preschoolers with supplementary food. However, there has been little thorough review and documentation of our experience to date in preschool nutrition programs. Without such a review at our access,

We lose the potential benefit of applying the principles learned in one program towards the design and implementation of other preschool nutrition programs. The components of existing programs could be tested in pilot nutrition programs if these essential factors were known to us. The same, of course, holds true for identification of factors contributing to the failure of particular preschool nutrition programs. CARE has already found the results of one applied research project in India on take-home feeding for preschoolers - Project Poshak - most useful for the design of future projects.

Sizeable expansion of nutrition programs for preschool children and pregnant/lactating mothers with appreciable impact on nutritional status may take CARE into new ground. CARE realizes that preschool children and pregnant/lactating mothers, no matter how difficult to reach, are nevertheless the target group most severely affected by malnutrition with the most irreversible consequences. Therefore, CARE would like to specialize, through this project, in the identification and implementation of the best ways to reach preschoolers, drawing on existing experiences as well as new approaches.

II. PROJECT PURPOSE AND DESCRIPTION

A. Goals

The major long range goal of this project is to increase CARE's impact on the nutritional status of preschool beneficiaries through:

- (1) Review of our existing preschool supplementary feeding programs to identify essential factors for impactful programs in specific environments.
- (2) Experimentation with novel approaches toward supplementary feeding of preschoolers.
- (3) Application of the essential components for success (identified through present program review, country visits, and pilot projects) into existing preschool supplementary feeding programs and design of new programs.

B. Targets

- (1) First Phase - Worldwide Survey (6 months)

Through a worldwide survey, we will describe and classify CARE'S cumulative experience in pre-

school supplementary feeding programs. This will be done primarily through review of:

- 1) nutrition outlines in Multi-Year Plans and
- 2) PL 480 annual feeding Program Plans.

If there is essential information not obtainable from these two documents we will send a questionnaire to the missions involved in preschool nutrition programs in order to fill the data gaps. Through this survey we will attempt to determine frequency, cost and other major features of various methods of reaching preschool children with supplementary foods and other services as used by CARE. At this stage of the project we will not be evaluating our programs but describing and analyzing them. Information on effectiveness as available in existing documents will be included. This survey will take six months.

(2) Second Phase - Country Visitations (30 weeks)

After the worldwide overview of CARE's experience in preschool nutrition to date, we will zero in on 6 countries for more detailed study, using a survey team of 3 CARE experts and 1 outside consultant who will visit each country for 5 weeks.

This team will assess the effectiveness of the preschool nutrition programs in the six countries as they represent the major methods employed by CARE to reach preschoolers. In combination with the results of the survey in Phase I, the country visitations should yield answers on what have been our successes and our deficiencies in preschool nutrition programs - what to avoid in various preschool nutrition interventions and what to include; and factors that have influenced our choice of the present interventions.

All six country visitations will have been completed by the 18th month of the project.

The actual people assigned to the survey team may vary for each country but will always consist of:

- ONE Nutritionist (CARE)
- ONE Member of Program Department - New York (CARE)
- ONE International Representative Working in the region (CARE)
- ONE Consultant (non CARE) with Expertise in Preschool Nutrition Programs.

The countries for this on-site survey will be chosen as representative of the most commonly encountered types of preschool programs based on the results of the worldwide survey of documents in Phase I.

(3) Third Phase - Pilot Projects (2 years)

Based on the results of the description and investigation of CARE's experience in preschool nutrition as obtained from the survey and country visitations carried out in Phases I and II, CARE plans to implement pilot preschool nutrition projects in 5 countries to test out our hypotheses on the most effective ways to improve the nutritional status of preschoolers. Therefore, Phase III is definitely contingent on the results of Phases I and II. We also would hope that certain preschool nutritional projects arising from particular missions, after the training at the AID funded Nutrition Planning workshops, would be suitable for implementation under this phase of the grant.

III. PROJECT DESIGN

The following criteria will be used to classify, contrast, and compare various preschool nutrition programs in the worldwide survey and country visitations:

A. <u>TYPES OF PRESCHOOL NUTRITION PROGRAMS</u>	<u>VARIABLES WHICH MAY BE ASSESSED WITHIN EACH PROGRAM</u>
1. Take-home feeding. 2. On-site feeding. 3. Feeding at day care centers, schools 4. Hospital malnutrition Rehabilitation programs. 5. Mobile Clinics. 6. Food for work. 7. Integrated programs. (a) Nutrition/health, (b) Nutrition/health family planning (c) Nutrition/family Planning (d) Other 8. Commercial or government-subsidized weaning foods 9. Nutrition rehabilitation/ Mothercraft centers 10. Non-PL 480 Feeding Programs	1. Targeted vs. blanket approach. 2. With nutrition education or without. 3. With physical growth monitoring system or without. 4. With indigenous foods vs. PL 480 foods 5. Frequency of feeding - e.g. weekly or monthly. 6. Types of personnel used and training given to them. 7. Types of distribution centers used and location - e.g. MC Centers, schools, coops, et 8. How financed. 9. Nutrition progress of beneficiaries. 10. Cost to beneficiaries - free or charge. 11. Other health coverage besides nutrition. 12. Mothers appraised of growth progress of their children or not appraised. 13. Different types of food supplements.

A. (Continued)

VARIABLES WHICH MAY BE
ASSESSED WITHIN EACH PROGRAM

14. Socio-economic and cultural background of participants.
15. Causal factors in the etiology of malnutrition.

N.B. See Appendix A for further details on variables that might be measured--in Joe Wray's article, "Twenty Questions: A Checklist for Planning and Evaluating Nutrition Programs for Young Children," from the Proceedings of the symposium on Preschool Nutrition Programs, Zagreb, Yugoslavia.

3. Factors to be assessed in determining annual cost per beneficiary and cost per total number of beneficiaries of various preschool nutrition programs in the worldwide survey and country visitations.
 1. Food - raw materials and processing.
 2. Transportation to site within country and external including handling and storage.
 3. Provision of Services at Site - personnel, operations, materials, and equipment.
 4. Motivation - Costs, if applicable, to get beneficiaries to accept food or participate in the program.
 5. Administration - Program supervision and training.
 6. Building Physical Facilities - Where applicable.
 7. In non-selective blanket approach programs, the annual cost per malnourished beneficiary reached would also be calculated.

For further cost factors which might be considered, we would consult Robert Weil's (USDA) Compendium on Approaches to Improve the Nutritional Status of the Pre-School Child as prepared with funding from AID's Office of Nutrition (See Appendix B).

C. Composite score for judging effectiveness of various pre-school nutrition programs to be used during country visitations and pilot projects (Phase II and III) might consist of the following factors with a numerical weight assigned to each item:

1. Extent of coverage vs. total malnourished preschoolers eligible in the region.
2. Degree to which food given fills nutrient gaps -- on paper in project design.
3. Degree to which food given fills nutrient gap in actuality. Is the food a supplement or a substitute for home meals?
4. Growth of beneficiaries.
5. Permanence of recuperation.
6. Involvement of mothers.
7. Local input -- chances of program becoming totally local.
8. Cost of program.
9. Measurable beneficial effect on other development programs.
10. Regularity of attendance of beneficiaries, participation.
11. Does the program reach the poorest majority?
12. Does the program reach the youngest preschooler, i.e. less than two years old?
13. Impact of program on pregnant women and on their offspring.
14. How the mothers are motivated to participate.
15. Potential for wide scale application if program is currently small.

IV. EVALUATION

The goal accomplishment of this project will be measured by:

- a. The assessment of the effectiveness of major methods employed by CARE for improving the nutritional status of preschoolers.
- b. The testing of program environment-specific hypotheses regarding essential components for successful pre-school nutrition programs (as evolved from the worldwide survey and country visitations) in five pilot projects.
- c. The development of CARE guidelines describing important factors which should be included in preschool nutrition programs in specific situations (as derived from the worldwide survey, country visitations, and pilot projects) for use in increasing CARE's impact on the nutritional status of preschool beneficiaries.

DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20521

CERTIFIED A TRUE COPY THIS
10th DAY OF July 1974
BY *E. L. Davis*

JUN 24 1974

Mr. F. Merton Cregger
Assistant Executive Director
Cooperative for American Relief
Everywhere (CARE)
660 First Avenue
New York, N. Y. 10016

Subject: Amendment No. 1 to
Grant No. AID/ta-G-1119
PIO/T 931-11-500-023-73-
314&046

Dear Mr. Cregger,

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the subject grant is hereby amended as follows:

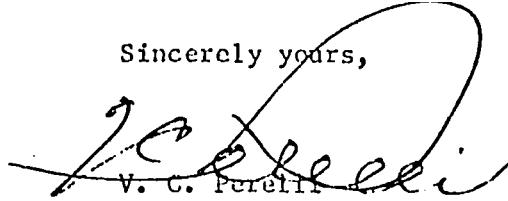
1. Paragraph 2 of the grant letter is modified by the deletion of the phrase "during the period May 31, 1974 through June 1, 1975." and the substitution therefor of the phrase as follows: "during the period May 20, 1974 through June 1, 1975."

Except as expressly herein amended, the grant continues in full force and effect in accordance with its terms.

If you are in agreement with this change, please sign the original and all copies of this amendment No. 1 and return the original and

five (5) copies to my office.

Sincerely yours,

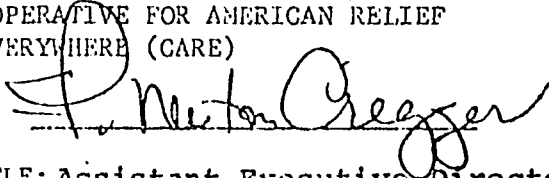


V. C. Perelli
Grant Officer
Chief, TAB Branch
Central Operations Division
Office of Contract Management

ACCEPTED:

COOPERATIVE FOR AMERICAN RELIEF
EVERYWHERE (CARE)

BY:



TITLE: Assistant Executive Director

DATE: June 28, 1974

DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

Mr. S. Merton Cregger
Cooperative for American
Relief Everywhere
660 First Avenue
New York, N.Y. 10016

OCT 21 1974

Subject: Amendment No. 2 to
Grant No. AID/ta-G-1119

CERTIFIED A TRUE COPY THIS

21st DAY OF November, 74
BY Denise Colburn

Dear Mr. Cregger:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to Cooperative for American Relief Everywhere (hereinafter referred to as "CARE" or "Grantee") the sum of \$68,750.00 to provide for two additional workshops to be held under CARE auspices in Africa and Latin America in the early spring of 1975, as more fully described in the attached

"Program Description." This addition increases the total grant amount to

\$96,453.00. -
$$\begin{array}{r} 68,750 - \text{FY 75} \\ 27,703 - \text{FY 74} \\ \hline 96,453 \end{array}$$

This Grant Amendment No. 2 is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives through December 31, 1975. Prior to the end of December 1975, A.I.D. will give sympathetic consideration to extension of the Grant, subject to the availability of funds.

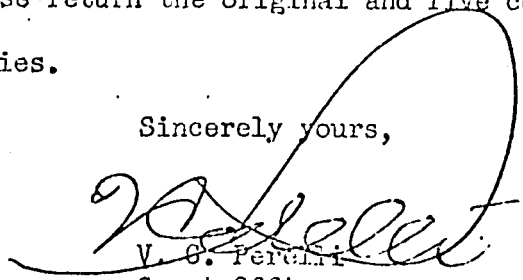
This Grant is made to CARE on condition that the funds will be administered in accordance with the terms and conditions of the attached "Program Description," and with the terms and conditions as set forth in the "Standard Provisions" and "Additional Provisions" agreed to by your organization in the original Grant.

1374-20 FUNDS OBLIGATED
" page 2 "

Amendment No. 2 to
Grant No. AID/ta-G-1119

If you agree to this amendment, please sign the original and all copies to acknowledge your understanding of the conditions under which these additional funds have been granted. Please return the original and five copies to my office, you may retain two copies.

Sincerely yours,



V. G. Peruzzi
Grant Officer
Technical Assistance Branch
Central Operations Division
Office of Contract Management

Attachment:

Program Description

ACKNOWLEDGED:

COOPERATIVE FOR AMERICAN RELIEF EVERYWHERE

By: L. Norton Regan

Title: Assistant Executive Director

Date: October 30, 1974

RECEIVED

Approp. No. 72-1111023
Alloc. No. 402-31-099-00 20-51
Ctbl. No. 31580020 259
Account 3-68-750.00
Proj. No. 931-11-560-023-73

By: JCB PM/SS
Date: 10/22/74

PROGRAM DESCRIPTION

A. Objective

To help upgrade capability in nutrition planning, project implementation and evaluation by training key voluntary agency personnel.

B. Description

Continuing a worldwide personnel reorientation plan begun with a course funded from FY '74 funds, CARE will hold two other workshops (similar to the FY'74 funded one to be held in New Delhi January 6-18, 1975) to take place in Nairobi, Kenya March 18-30, 1975 and in Bogota, Colombia, May 20-31, 1975. The combined impact of the three workshops will enable CARE to train all of its country directors in nutrition planning, additional key staff of their own, and attendees from other voluntary agencies working in the region.

Based on the experience gained from the Asia Workshop in Delhi, CARE will make any necessary modification in the course material and teaching technique for the later two workshops but essentially, it is planned to adapt some of the course content from the AID-sponsored MIT course on national nutrition planning, adding specific material based on conditions particular to the region in which the workshop is held.

A team approach will be used for instruction, utilizing CARE's nutrition experts together with experts from other U.S. and overseas sources. Participants selected shall be at the level of country directors, assistant directors, area supervisors and nutritionists and comprise CARE staff or be personnel from other voluntary agencies working in the region.

The specific objectives in the training of CARE's personnel are as follows:

- 1) Upgrade nutrition programming capabilities and augment the impact of CARE's nutrition program.
- 2) Provide knowledge on current trends in nutrition programming for the less developed countries.
- 3) Enhance the successful implementation of CARE's Multi-Year Planning system in harmony with AID's nutrition strategy.
- 4) Maximize the impact of limited resources for combatting malnutrition.
- 5) Strengthen counterpart relationships with those concerned with improving the nutritional status of low income groups in the less developed countries.
- 6) Provide an opportunity for personnel from other voluntary agencies and host country nationals to be trained in nutrition planning.

7) Stimulate the formulation of national nutrition goals.

AID funds are for the travel, per diem and supplemental expenses of the participants and for the teaching staff and consultant fees for non-CARE experts, rental expenses for conference facilities, course materials. CARE will pay salaries for all CARE personnel involved in the nutrition workshop as well as incidental office supplies and reproduction expenses. CARE will also meet the travel expenses for its executive staff members attending the workshop.

CARE will evaluate the workshops to determine the appropriateness of course content and level of participants for meeting the objectives of the program.

Authorizations, arrangements, and payments for international travel and per diem must conform to stipulations prescribed in Standard Government Travel Regulations.

C. Reports

(1) Financial reports as required by grant regulations, including contributions from other sources.

(2) Preliminary plans, three weeks prior to the opening of the planned workshops, with all available details on course content, identification of participants (names, positions, backgrounds), arrangements for sub-contracting or other relevant information; and a final report not later than two months after the close of each workshop, describing the accomplishments of the program and including an evaluation section. The latter should stress appropriateness of the training, modifications and describe a plan for following up on participants' use of the training.

25 copies of these reports will be submitted by the voluntary agency headquarters to TA/N, AID/Washington.

D. Budget

I. Africa Workshop (Nairobi, Kenya) Two Weeks

A. Participants

1. Travel, 19 from Region	\$16,596
2. Per Diem, 19 @ \$25 x 14 days	6,650
3. Miscellaneous, books etc. @ \$5	1,330

B. Guest Lecturers and Leaders (3)

1. Travel and excess baggage	3,627
2. Per Diem, 18 Man Days @ \$25	450
3. Miscellaneous personal @ \$5	90
4. Consultant fees, 18, MDs @ \$100	1,800

C. Headquarters Staff (3)

- | | |
|---|-------|
| 1. Travel, including excess baggage | 4,824 |
| 2. Per Diem at \$25 and Miscellaneous @ \$5 | 1,470 |

D. Conference Room and Management of Conference Cost 1,800

- E. Conference Materials, books, case study development, printing, shipping costs 3,000

Total for Africa Workshop \$41,637

II. Latin America Workshop (Bogota, Colombia) Two Weeks

A. Participants

- | | |
|--|----------|
| 1. Travel, 19 from Region | \$ 5,458 |
| 2. Per Diem @ \$25 and \$5 miscellaneous expense | 7,980 |

B. Guest Lecturers and Leaders (3)

- | | |
|--|-------|
| 1. Travel, incl. excess baggage | 929 |
| 2. Per Diem and \$5 miscellaneous expenses | 540 |
| 3. Consultant fees, 18 MD @ \$100 | 1,800 |

C. Headquarters Staff (4)

- | | |
|--|-------|
| 1. Travel, incl. 22 lbs. excess | 1,716 |
| 2. Per Diem @ \$25 and \$5 miscellaneous expense | 1,890 |

D. Conference Room and Management of Conference Cost 1,800

- E. Conference Materials, books, case study development, printing, shipping costs 5,000

Total for Latin America Workshop \$27,113

Total for two workshops requested by CARE, FY '75 \$68,750

ASSURANCE OF COMPLIANCE WITH THE AGENCY FOR
INTERNATIONAL DEVELOPMENT REGULATION UNDER TITLE VI
OF THE CIVIL RIGHTS ACT OF 1964

Cooperative for American Relief (hereinafter called the "Grantee")
(Name of Grantee) Everywhere

HEREBY AGREES THAT it will comply with title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Regulation of the Agency for International Development (22 CFR Part 209, 30 FR 317) issued pursuant to that title, to the end that, in accordance with title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, religion, sex or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under and program or activity for which the Grantee receives Federal financial assistance from the Agency; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Grantee by the Agency, this assurance shall obligate the Grantee, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Grantee for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Grantee for the period during which the Federal financial assistance is extended to it by the Agency.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Grantee by the Agency, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Grantee recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Grantee, its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Grantee.

Cooperative for American Relief Everywhere
(Grantee)

BY (Signature) F. Merton Cregger

TITLE Assistant Executive
Director

TYPED NAME F. Merton Cregger

DATE October 30, 1974

DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D. C. 20523

Mr. S. Merton Cregger
Cooperative for American
Relief Everywhere
660 First Avenue
New York, N. Y. 10016

CERTIFIED A TRUE COPY THIS
57th DAY of May 1975

BY R. O. [Signature] 66

MAY 16 1975

Subject: Amendment No. 3 to Grant
No. AID/ta-G-1119

Dear Mr. Cregger:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to Cooperative for American Relief Everywhere (hereinafter referred to as "CARE" or "Grantee") an additional amount of \$12,527 relative to two workshops to be held under CARE auspices in Africa and Latin America. This addition increased the total grant amount to \$103,980.00.

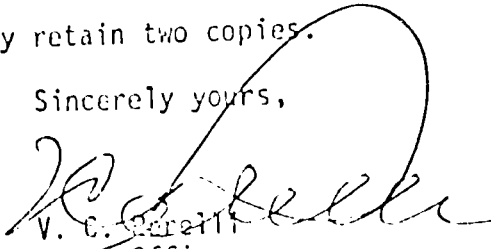
This Grant Amendment No. 3 is effective and obligation is made as of the date of this letter, and shall apply to commitments made by the Grantee in furtherance of program objectives through December 31, 1975. Prior to the end of December 1975, A.I.D. will give sympathetic consideration to extension of the Grant, subject to the availability of funds.

This Grant is made to CARE on condition that the funds will be administered in accordance with the terms and conditions of the "Program Description", and with the terms and conditions as set forth in the "Standard Provisions"

and "Additional Provisions" agreed to by your organization in the original Grant.

If you agree to this amendment, please sign the original and all copies to acknowledge your understanding of the conditions under which these additional funds have been granted. Please return the original and five copies to my office, you may retain two copies.

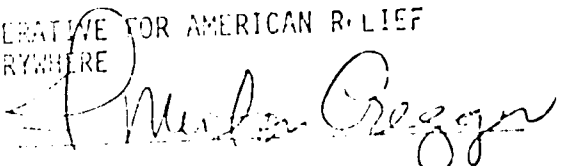
Sincerely yours,


V. C. Scirelli
Grant Officer
Technical Assistance Branch
Central Operations Division
Office of Contract Management

Attachment :
A. Program Description

ACKNOWLEDGED:

COOPERATIVE FOR AMERICAN RELIEF
EVERYWHERE

BY: 

TITLE: Assistant Executive Director

DATE: June 10, 1975

ATTACHMENT A

PROGRAM DESCRIPTION

The Budget as set forth in paragraph D of the Program Description attached to Grant Amendment No. 2 is deleted in its entirety, and the following is substituted in lieu therefor:

I. Africa Workshop (Nairobi, Kenya) Two Weeks

A. Participants

1. Travel, 19 from Region	\$20,413
2. Per Diem, 19 @ \$25 x 14 days	9,275
3. Miscellaneous, books etc. @ \$5	1,330

B. Guest Lecturers and Leaders (3)

1. Travel and excess baggage	4,461
2. Per Diem, 18 Man Days @ \$25	945
3. Miscellaneous personal @ \$5	90
4. Consultant fees, 18, MDs @ \$100	1,800

C. Headquarters Staff (3)

1. Travel, including excess baggage	5,994
2. Per Diem at \$25 and Miscellaneous @ \$5	1,680

D. Conference Room and Management of Conference Cost

1,800

E. Conference Materials, books, case study development, printing, shipping costs 3,000

Total for Africa Workshop \$50,788

II. Latin America Workshop (Bogota, Colombia) Two Weeks

A. Participants	
1. Travel, 19 from Region	\$ 6,713
2. Per Diem @ \$25 and \$5 miscellaneous expense	7,685
B. Guest Lecturers and Leaders (3)	
1. Travel, incl. excess baggage	1,143
2. Per Diem and \$5 miscellaneous expenses	783
3. Consultant fees, 18 MD @ \$100	1,800
C. Headquarters Staff (4)	
1. Travel, incl. 22 lbs. excess	2,110
2. Per Diem @ \$25 and \$5 miscellaneous expense	1,624
D. Conference Room and Management of Conference Cost	1,800
E. Conference Materials, books, case study development, printing, shipping costs	<u>5,000</u>
Total for Latin America Workshop	\$28,658

In addition, the Budget set forth in the original Grant program description is deleted, and the following is substituted in lieu therefor:

Travel	\$13,969
Per Diem	10,430
Consultant Fees	1,800
Conference Space & Related Conference Cost	1,500
Conference Materials	1,675
Other	<u>160</u>
	\$29,534

DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

57
MAY 11 1976

⑨ 023 ph

Mr. S. Merton Cregger
Cooperative for American
Relief Everywhere (CARE)
660 First Avenue
New York, New York 10016

Subject: Amendment No. 4 to Grant
No. AID/ta-G-1119

Dear Mr. Cregger:

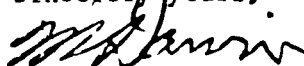
Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the subject Grant is hereby amended as follows:

1. Paragraph 2 of letter amendment 3 is modified by the deletion of the date "December 31, 1975" and the substitution of the date "June 30, 1976".

Except as expressly herein amended, this Grant continues in full force and effect in accordance with its terms. It is understood that this amendment does not increase the current Grant funding level.

If you are in agreement with this change, please sign the original and all copies of this amendment no. 4 and return the original and 6 copies to my office.

Sincerely yours,



Morton Darvin
Grant Officer
Central Operations Division
Office of Contract Management

ACKNOWLEDGED:

COOPERATIVE FOR AMERICAN RELIEF EVERYWHERE

BY 

Assistant Executive Director

TITLE

May 10, 1976

Date

CERTIFIED A TRUE COPY THIS
25th DAY OF May 1976
BY R.D. Hummel 06

MAY 3 1976

Memorandum

TO: AA/SER, Mr. Charles A. Mann
FROM: AA/TA, ~~Curtis Farrar~~
SUBJECT: "Ex Post Facto" Grant Extension

Purpose: To approve the extension of the CARE grant, AID ta-G-1119, from December 31, 1975 to June 30, 1976.

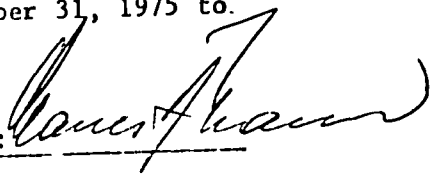
Discussion: TA/N had been in continual contact with CARE prior to the expiration date of their grant and had the impression that expenditures for the final report - publication of their nutrition workshop proceedings - would be made before the grant expiration date of December 31, 1975. Since the report was being printed in Colombia and had to be sent from Colombia to New York, TA/N anticipated receiving the report sometime in March, 1976. Thus, there was no concern about the failure of the report to arrive immediately after the grant expiration date. Additionally, the CARE grant manager traveled to Cost Rica in February on another project and was therefore not in contact with the Office of Nutrition during this time. TA/N was surprised to learn in March that expenditures had not yet been made for the publication of the report.

The publication was delayed for a number of reasons. First, in September, CARE requested an extension of this project to utilize remaining grant funds for training and information purposes. It was not until the end of November that a determination was made that the activities which CARE was planning to undertake were outside the present scope of work and thus could not be funded through a project extension. Additionally, AID regulations required that a waiver (for \$2,000) be processed for the printing of the report to be performed in Colombia. CARE did not receive this approval until early December. Finally there was some delay in the AID approval of a CARE personal services subcontract for translating, finalizing and editing the report. The CARE workload was extremely heavy at that time including the preparations for the first of their five country in-depth evaluation of pre-school feeding programs. This coupled with procedural delays resulted in the oversight of not informing AID that the printing of the final report could not begin before the grant expiration date of December 31, 1975.

Inasmuch as the failure to finalize the printing of the report was an honest oversight and has not caused any hardship to the Agency, we believe it is justifiable to extend the grant termination date to June 30, 1976 at which point all final printing vouchers will be turned in to CARE. No additional funding is required.

Recommendation: That you approve the extension of the CARE grant, at no additional cost to the U.S. Government, from December 31, 1975 to June 30, 1976.

Attachment: Letter from CARE,
dated 3/11/76

Approved: 

Disapproved: _____

Date: MAY 4 1976

~~SECRET~~

PD-AAC-481 931002-40

FD-1300-1X (7-69)
CONTINUATION SHEET
FO: YMBOL
PIO/T

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

TITLE OF FORM

Project Implementation Order/
Technical Services

<input checked="" type="checkbox"/> Worksheet	<input type="checkbox"/> Issuance	PAGE 6 OF 9 PAGES
1. Cooperating Country TAB		2.a. Code No. 24
2.b. Effective Date		2.c. <input checked="" type="checkbox"/> Original OR <input type="checkbox"/> Amendment No.
3. Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability - Voluntary Agencies (PVOs) Sub Project #1 CARE Pre-School Nutrition		

Use this form to complete the information required in any block of a PIO or PA/PR form.

Indicate block numbers.

14. should be authorized under the grant.
- 19 A. significant improvement in nutritional status of the target group, and to field test 5 pilot projects based on the cost/effective elements identified.
- 19 B. of a nutritionist from CARE/N.Y. a member of the CARE/N.Y. Program Department, a CARE representative working in the subject region, and an outside consultant, expert in preschool nutrition programs. Phase II will be completed within 12 months after completion of Phase I.
- Phase III. Design of Pilot Projects. Pilot projects will be designed to (2 mos.) test hypotheses on the most cost/effective ways to improve nutrition in preschool children. Project design will include methodology for evaluation and costing and detailed budgets for each pilot project. During this time, CARE will consult with AID on design of pilot projects and selection of countries for pilot projects. Phase III will be completed within 2 months after completion of Phase II.
- Phase IV. Implementation and Evaluation of Pilot Projects. Five pilot (22 mos.) projects will be carried out, according to plans developed in phase III. Phase IV will be completed within 22 months after completion of Phase III.
22. 4. Phase III report - to be submitted within 21 months after completion of Phase II. This report should contain the detailed methodology for implementing, and a detailed budget for carrying out, pilot projects.
5. Phase IV interim report - to be submitted during the twelfth month of pilot projects. The report should describe progress to date on each pilot project, data being collected, any interim analysis of data, and problems encountered.
6. Final report - to be submitted by January 1979. The final report should include a comprehensive description of each pilot project including program elements, background conditions, and a thorough analysis and description of lessons learned and expenditures made under this grant.
- The report should be in a form suitable for dissemination and use by LDC governments and agencies interested in designing pre-school nutrition projects.
- General: Each report submitted for this project should contain a brief statement on any use made of resources provided under AID's

(CONT.)

CONTINUATION SHEET

SYMBOL
PIO/T

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

Worksheet Issuance

PAGE 7 OF 9 PAGES

TITLE OF FORM

Project Implementation
Order/Technical Services

1. Cooperating Agency
TAB

2.a. Code No.

2.b. Effective Date

2.c. Amendment
 Original OR Not

3. Project/Activity No. and Title 931-11-560-023
Nutrition Programming Capability - Voluntary
Agencies (PVOs) Sub Project #1 CARE Pre-
School Nutrition

Indicate block numbers.

Use this form to complete the information required in any block of a PIO or PA/PR form.

Development Program Grant #923-13-950-041 to CARE in carrying out this project and of any linkage between the two projects.

FINANCIAL PLAN

PHASE I APP II

REVIEW OF EXISTING PRE-SCHOOL NUTRITION PROGRAMS

A. Headquarters Costs

1. <u>TDV Nutritionist - 6 Months</u>		
Salary plus 18% Benefits - 16,213/6 months	-	\$ 8,107
2. <u>Data Analysis/Statistician Consultant-30 Days</u>		
\$135/day/30 days	-	4,050
3. <u>Secretary - One (1) Year</u>		
Salary plus 18% Benefits - 224/week	-	11,648
4. <u>Stationery, Office Supplies, Postage, Cables, Telephone</u>	-	950
5. <u>Reproduction Costs</u>	-	1,000
6. <u>Data Processing</u>	-	500
	<u>Total</u>	<u>\$ 26,255</u>

B. Field Survey Costs - 5 Week Visitations to 6 Countries

1. <u>Consultant Fees - 165 Days</u>		
\$135/day/165.	-	22,275
2. <u>CARE Program Dept. Representative</u>		
Salary plus 18% Benefits 23,600/30 weeks	-	13,620
3. <u>CARE Int'l. Field Staff Rep.</u>		
Salary plus 18% Benefits 19,314/30weeks	-	11,130

4.	<u>CARE Nutritionist</u>		
	Salary plus 18% Benefits	16,213/30 weeks	- \$ 9,361
5.	<u>Per Diems</u>		
	Av. 32/4 people/210 days		- 27,720
6.	<u>International Travel</u>		
	1400/trip/4 people/6 trips		- 33,600
7.	<u>In-Country Travel</u>		
	500/6 countries		- 3,600
8.	<u>Office Services & Data Handling</u>		
	600/6 countries		- 3,600

		<u>Total</u>	\$ 124,300

PHASE IIIImplementation of Five Pilot Pre-School Nutrition Programs

\$49,600/project/5 projects	\$ 248,000
-----------------------------	------------

<u>Total Direct Phases I, II, III</u>	398,560
---------------------------------------	---------

<u>Overhead 7%</u> (Present audited rate)	28,030
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<u>Grand Total</u>	\$ 426,590
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1. Cooperating Country: **Worldwide**
 2. PIO/T No.: **931-11-560-023-73-3158002**
 3. Original or Amendment No. **1**
 4. Project/Activity No. and Title: **931-11-560-023 Nutrition Programming Capability - Volags (CARE)**

5. Appropriation Symbol: **72-11XIO23**
 6.A. Allotment Symbol and Charge: **402-31-099-00-20-51**
 6.B. Funds Allotted to: A.I.D. AW Mission
 7. Obligation Status: Administrative Reservation Implementing Document
 8. Funding Period (Mo., Day, Yr.): From **9/16/74** to **12/31/75**
 9.A. Services to Start (Mo., Day, Yr.) Between **9/16/74** and **11/30/75**
 9.B. Completion Date of Services: **12/31/75**
 10.A. Type of Action: A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other AID/ta-G-1119
 10.B. Authorized Agent: **AID/Washington**

Estimated Financing		(1)	(2)	(3)	(4)
		Previous Total	Increase	Decrease	Total to Date
11. Maximum A.I.D. Financing	A. Dollars	\$68,750	\$12,527		\$81,277
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

FUNDS RECEIVED BY: *ALCS*
 POSTED: *11/9/75*
 SIR/PM/CSD

14. Instructions to Authorized Agent: The purpose of this amendment is to increase funding in Grant No. AID/ta-G-1119 to cover increased costs of CARE's Regional Nutrition Planning and Programming Workshops for Asia, Africa and Latin America. Increased funding required, specified by line item in attachment A, reflects increased costs of air travel since the original budgets were prepared as well as changes in per diem rates and changes in numbers of people attending the workshops. Lists of participants are submitted for AID approval prior to each workshop.

Attachment: Estimated Budget changes
 Reference PIO/T 931-11-560-023-73-3148046
 PIO/T 931-11-560-023-73-3158002

5. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate
 TA/N: Jack Royer
 TA/PM: Evelyn McLeod

B. Funds for the services requested are available

C. The scope of work lies within the purview of the initiating and approved Agency Programs
 TA/N: Martin J. Forman
 TA/PM: Mary Mozynski

D.

E.

F.

TA/N: James Greene
 TA/N: Amy Pound

6. For the cooperating country: The terms and conditions set forth herein are hereby agreed to
 Date and date:

7. For the Agency for International Development
 Signature: TA/PM: John Gunning
 Int-Program Division Chief

8. Date of Signature

Typed 3/26/75:sd

067-266

AID 135-1X (7-71)
 DEPARTMENT OF STATE
 AGENCY FOR INTERNATIONAL DEVELOPMENT
 IO/T PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES
 1. Cooperating Country: Volapags
 2. PIO/T No.: 031-11-500-023-73-312
 3. Original or Amendment No.:
 4. Project/Activity No. and Title: Nutrition Programming Capability - Volapags (CARE)
 Page 1 of 6 Pages 9

DISTRIBUTION
 5. Appropriation Symbol: 72-111623
 6.A. Allotment Symbol and Charge: 022-31-000-00-20-31
 6.B. Funds Allotted to: A.I.D./W Mission
 7. Obligation Status: Administrative Reservation Implementing Document
 8. Funding Period (Mo., Day, Yr.): From 9/16/74 To 12/31/75
 9.A. Services to Start (Mo., Day, Yr.) Between 9/16/74 and 11/30/75
 9.B. Completion date of Services (Mo., Day, Yr.): 12/31/75
 10.A. Type of Action: A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other AID Grant
 10.C. Authorized Agent: AID/Implementation

Estimated Financing		(1)	(2)	(3)	(4)
\$1.00=		Previous Total	Increase	Decrease	Total to Date
11. Maximum A.I.D. Financing	A. Dollars		\$68,750		\$68,750
	B. U.S.-Owned Local Currency				FUNDS RESERVED BY
12. Cooperating Country Contributions	A. Counterpart				POSTED
	B. Other				

Mission References
 14. Instructions to Authorized Agent
 (a) The purpose of this PIO/T is to award AID Grant No. AID/TA G-1119, (PIO/T #031-11-500-023-73-312, 9/16/74 in the amount of \$27,703) in order to provide funds for two additional workshops to be held under CARE auspices in Africa and Latin America in the early spring of 1975. The PIOP covering this activity provides for three years of training activities to strengthen voluntary agency programming skills, FY '74-'76 incl.
 (b) CARE Headquarters, located at 670 First Avenue, New York NY 10016 (Tele 212-636-3110) will supervise and be in charge of the program, and will negotiate and sign the grant. Contact: P. Marion Greger.

15. Clearances - Show Office Symbol, Signatures and Date for all Necessary Clearances.
 A. The specifications in the scope of work are technically adequate
 TA/N: James Greene
 B. Funds for the services requested are available
 TA/EM: Evelyn McLeod
 C. The scope of work lies within the purview of the initiating and approved Agency Programs
 TA/N: Martin J. Forman
 D.
 TA/EM: Mary Monynski
 E.
 TA/N: Amy Pound
 F.

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to
 Date and date:
 Title:
 17. For the Agency for International Development
 Signature: TA/EM: John Gunning
 Title: Program Division Chief
 18. Date of Signature

AID 1250-1X (9-70)	Cooperating Country WORLDWIDE	PIO/T No.	Page 2 of 6 Pages
PIO/T	Project Activity No. and Title Nutrition Programming Capability - Volags (CARE)		

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used to help upgrade voluntary agency capability in nutrition planning, project implementation and evaluation by training key voluntary agency personnel.

B. Description Continuing a worldwide personnel reorientation plan begun with a course funded from FY '74 funds, CARE will hold two other workshops (similar to the FY '74 funded one to be held in New Delhi January 6-18, 1975) to take place in Nairobi, Kenya, March 18-30, 1975 and in Bogota, Colombia, May 20-31, 1975. The combined impact of the three workshops will enable CARE to train all of its country directors in nutrition planning, additional key staff of their own, and attendees from other voluntary agencies working in the region.

Based on the experience gained from the Asia Workshop in Delhi, CARE will make any necessary modification in the course material and teaching technique for the later two workshops but essentially, it is planned to adapt some of the course content from the AID-sponsored MIT course on national nutrition planning adding specific material based on conditions particular to the region in which the workshop is held.

(Continued on page 6)

C. Technicians

(1) (a) Number (b) Specialized Field

(c) Grade and/or Salary

(d) Duration
of Assignment
(in Months)

SEE ATTACHED BUDGET

(2) Duty Post and Duration of Technicians' Services

N/A

(3) Language requirements

N/A

(4) Access to Classified Information

Not required.

(5) Dependents

Will

Will Not

Be Permitted to Accompany Technician

D. Financing of Technical Services

(1) By AID - \$63,750

(2) By Cooperating Country -

AID 1350-1X (9-70)	Cooperating Country Worldwide	PIO/T No.	Page 3 of 6 Pages
PIO/T	Project: Activity No. and Title Nutrition Programming Capability - Volags (CARE)		

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) Quantity	(2) Description	(3) Estimated Cost	(4) Special Instructions
-----------------	-----------------	-----------------------	--------------------------

NOT APPLICABLE

B. Financing of Equipment and Supplies
(1) By AID - \$

(2) By Cooperating Country -

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify): Authorizations, arrangements, and payments for international travel and per diem must conform to stipulations prescribed in Standard Government Travel Regulations

AID 1350-1X (9-70)	Cooperating Country Worldwide	PIO/T No.	Page 4 of 6 Pages
PIO/T	Project/Activity No. and Title Nutrition Programming Capability - Volags (CARE)		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

- (1) Financial reports as required by grant regulations, including contributions from other sources.
- (2) Preliminary plans, three weeks prior to the opening of the planned workshops, with all available details on course content, identification of participants (names, positions, backgrounds), arrangements for sub-contracting or other relevant information; and a final report not later than two months after the close of each workshop, describing the accomplishments of the program and including an evaluation section. The latter should stress appropriateness of the training, modifications and describe a plan for following up on participants' use of the training.

25 copies of these reports will be submitted by the voluntary agency headquarters to TA/N, AID/Washington.

Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; if necessary cross reference Block 19.C(4) above.)

Office of Nutrition, Technical Assistance Bureau ;
Martin J. Forman

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

CARE/New York will supervise this project, in close liaison with CARE/Nairobi and CARE/Bogota and TA/N, AID/Washington.

B. Cooperating Country Liaison Official

CARE representatives in Nairobi, Kenya and Bogota, Colombia.

C. AID Liaison Officials

USAID Mission Director in Nairobi and Bogota or their designated representatives.

CONTINUATION SHEET

FORM SYMBOL

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

TITLE OF FORM

Worksheet Issuance

PAGE 5 OF 6 PAGES

1. Cooperating Country

Worldwide

2.a. Code No.

2.b. Effective Date

2.c.

Original OR Amendment No.

3. Project/Activity No. and Title

Nutrition Programming Capability - Volags
(CARE)

Indicate block numbers.

Use this form to complete the information required in any block of a PIO or PA/PR form.

14. Cont.

(c) The grantee is a U. S. voluntary agency, registered with AID, and further security and financial clearances are not required.

CONTINUATION
SHEET

FORM SYMBOL

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

TITLE OF FORM

 Worksheet Issuance

PAGE 6 OF 6 PAGES

1. Cooperating Country

Worldwide

2.a. Code No.

2.b. Effective Date

2.c. Original OR Amendment
No.

3. Project/Activity No. and Title

Nutrition Programming Capability - Volags
(CARE)Indicate block
numbers.

Use this form to complete the information required in any block of a PIO or PA/PR form.

19. B. Cont.

A team approach will be used for instruction, utilizing CARE's nutrition experts together with experts from other U. S. and overseas sources. Participants selected shall be at the level of country directors, assistant directors, area supervisors and nutritionists and comprise CARE staff or be personnel from other voluntary agencies working in the region.

The specific objectives in the training of CARE's personnel are as follows:

- 1) Upgrade nutrition programming capabilities and augment the impact of CARE's nutrition program.
- 2) Provide knowledge on current trends in nutrition programming for the less developed countries.
- 3) Enhance the successful implementation of CARE's Multi-Year Planning system in harmony with AID's nutrition strategy.
- 4) Maximize the impact of limited resources for combatting malnutrition.
- 5) Strengthen counterpart relationships with those concerned with improving the nutritional status of low income groups in the less developed countries.
- 6) Provide an opportunity for personnel from other voluntary agencies and host country nationals to be trained in nutrition planning.
- 7) Stimulate the formulation of national nutrition goals.

AID funds are requested for the travel, per diem and supplemental expenses of the participants and for the teaching staff and consultant fees for non-CARE experts, rental expenses for conference facilities, course materials. CARE will pay salaries for all CARE personnel involved in the nutrition workshop as well as incidental office supplies and reproduction expenses. CARE will also meet the travel expenses for its executive staff members attending the workshop.

CARE will evaluate the workshops to determine the appropriateness of course content and level of participants for meeting the objectives of the program.

ILLUSTRATIVE BUDGET

I. Africa Workshop (Nairobi, Kenya) Two Weeks

A. Participants

1. Travel, 19 from Region	16,596
2. Per Diem, 19, @ \$25 x 14 days	6,650
3. Miscellaneous, books etc. @ \$5	1,330

B. Guest Lecturers and Leaders (3)

1. Travel and excess baggage	3,627
2. Per Diem, 18 Man Days @ \$25	450
3. Miscellaneous personal @ \$5	90
4. Consultant fees, 18, MDs @ 100	1,800

C. Headquarters Staff (3)

1. Travel, including excess baggage	4,824
2. Per Diem at \$25 and Miscellaneous @ \$5	1,470

D. Conference Room and Management of

Conference Cost	1,800
-----------------------	-------

E. Conference Materials, books, case study

development, printing, shipping costs	3,000
---	-------

Total for Africa Workshop	41,637
---------------------------------	--------

II. Latin America Workshop (Bogota, Colombia) two weeks

A. Participants

1. Travel, 19 from Region	5,458
2: Per Diem @ \$25 and \$5 miscellaneous expense	7,980

B Guest Lecturers and Leaders (3)

1. Travel, incl. excess baggage	929
2. Per Diem and \$5 miscellaneous expenses	540
3. Consultant fees, 18 MD @ \$100	1,800

C. Headquarters Staff (4)

1. Travel, incl. 22 lbs excess	1,716
2. Per Diem @ \$25 and \$5 miscellaneous expense	1,890

D. Conference Room and Management of

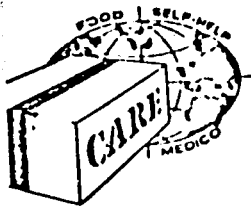
Conference Cost	1,800
-----------------------	-------

E. Conference Materials, books, case study

development, printing, shipping costs	<u>5,000</u>
---	--------------

Total for Latin America Workshop	27,113
--	--------

Total for two workshops requested by CARE, FY '75\$68,750



REQUEST FOR AMENDMENT TO
AID GRANT No. ta-G-1119

I. INTRODUCTION

As a complement to the Asia Nutrition Planning workshop to be held January 6 - 18, 1975 for CARE Country Directors, (for which AID has appropriated FY 74 funds) CARE would like to request funding for two additional workshops in FY 75. An amendment to the AID grant for the Asia workshop is needed to make additional funds available for holding a nutrition planning workshop in Nairobi, Kenya March 18 - 30, 1975 and another workshop in Bogota, Colombia from May 20 - 31, 1975. The combined impact of the three workshops will enable CARE to train all its Country Directors worldwide in nutrition planning.

CARE will administer the funds granted under this amendment in accordance with the terms and conditions as set forth by AID in the Asia Workshop Grant No. ta-G-1119.

II. OBJECTIVES

These remain the same as those described in the original project proposal submitted by CARE to Dr. Forman, AID on April 1, 1974.

III. OPERATIONAL PLAN

The Asia Workshop will serve as a test run for the course material and teaching technique to be used in the subsequent workshops. Based on the Asia experience modifications will be made in the plans for the next two workshops as warranted.

The workshops will each be two weeks long and will follow the basic format as described in the original proposal. The training techniques used in the course will include: case study, simulation exercise, seminars, guest speakers and presentation of technical notes. The team approach will be used for instruction at the workshops and it is likely that James M. Pines of Transcentury Corporation and James E. Austin of Harvard Business School will serve as leaders in addition to the CARE Nutritionist, Mary Ann Anderson. Austin and Pines will be involved in the India Workshop as well.

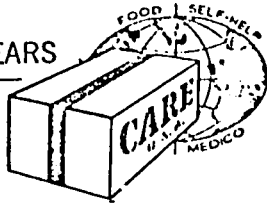
In addition to CARE Country Directors the remaining spaces for participants (not to exceed 20) at each workshop

CARE®

660 FIRST AVENUE, NEW YORK, N.Y. 10016 (212) 686-3110

CABLE: PARCELUS N.Y.

FOR 27 YEARS



THE WORLD'S MOST NEEDED GIFT

F. MERTON CREGGER, ASSISTANT EXECUTIVE DIRECTOR

June 28, 1974

Dr. Martin J. Forman
Director
Office of Nutrition
Technical Assistance Bureau
Department of State
Agency for International Development
Washington, D.C. 20523

Attention: Ms. Joyce King

Reference: Grant No. AID/ta-G-1119
PIO/T 931-11-560-023--73-3148046

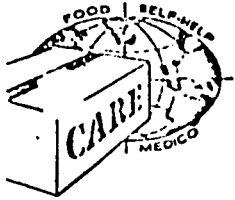
Enclosed please find our request for Amendment to AID Grant No. AID/ta-G-1119 PIO/T 931-11-560-023-73-3148046 to cover the two Regional Workshops to be held in Africa and Latin America. These two Workshops will complete our series of Regional Workshops and will insure that all Country Directors and certain indicated key staff will receive specialized training in nutrition analysis and planning.

If you need any further information regarding the budget before July 15th, please contact Mr. Richard Vogler, Director of Financial Control, here at the New York office. This is necessitated by the fact that both Mary Ann Anderson and I will be gone until this date.

Thank you for your kind consideration of this request.

Sincerely yours,

FMC/bg
Enc.



will be filled by other CARE staff, voluntary agency personnel, or host government counterparts. These participants will be selected based on the criterion of their willingness and intent to hold training courses in nutrition planning upon return to their countries or to conduct new projects making use of the concepts presented at the workshop, e.g. national nutrition surveys to set national policy or evaluation of nutritional impact of existing programs.

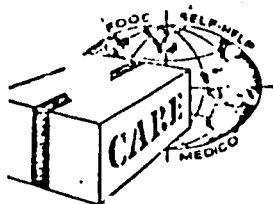
IV. FINANCIAL INPUTS

The budgets for the Africa and Latin America workshops include additional categories not requested in the previous proposal for preparation of teaching materials and case studies, publication of conference proceedings and papers and evaluation.

CARE's estimate of the funds needed from AID for planning and implementing the two additional workshops is as follows:

Requested from FY 75 Budget

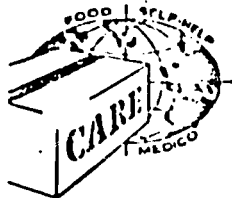
I.	Africa Workshop (Nairobi, Kenya) 14 days	
a)	Participants (20, but no living or travel expenses for 1 Country Director (CD) from conference location)	
	- Per diem at \$25/day plus \$5 miscellaneous expenses	\$7,980
	- Transportation	16,596
b)	Guest Leaders and Lecturers (3)	
	- Per Diem at \$25/day plus \$5 miscellaneous expenses	540
	- Transportation including 22 pounds excess baggage	3,627
	- Consultant Fee at \$100/day	1,800
c)	Headquarters Staff (3)	
	- Per Diem at \$25/day plus \$5 miscellaneous expense	1,470
	- Transportation including 22 pounds excess baggage	4,824



d) Conference Room: 14 days at \$100/day	1,400
e) Secretarial Fees	400
f) Conference Material: books, case study development, printing and shipping costs	3,000
TOTAL	\$41,637

II. Latin America Workshop (Bogota, Colombia)

a) Participants (20 but no living or travel expenses for 1 CD from conference location)	
- Per diem at \$25/day plus \$5 miscellaneous expense	7,980
- Transportation	5,458
b) Guest Leaders and Lecturers (3)	
- Per Diem at \$25/day plus \$5 miscellaneous expense	540
- Transportation including 22 pounds excess baggage	929
- Consultant Fees at \$100/day	1,800
c) Headquarters Staff (4)	
- Per diem at \$25/day plus \$5 miscellaneous expense	1,890
- Transportation including 22 pounds excess baggage	1,716
d) Conference Room: 14 days at \$100/day	1,400
e) Secretarial Fees	400
f) Conference Material: books, case study development, printing and shipping costs,	5,000



Summary of Funds Requested from FY 75 Budget by Grant Categories

Travel	\$ 33,150
Per Diem	20,400
Consultant Fees	3,600
Conference Space and Related Conference Costs	3,600
Conference Materials (Books, preparation of materials, case histories, etc.)	8,000
Total Requested	<u>\$ 68,750</u>

V. IMPLEMENTATION AND EVALUATION OF NUTRITION PLANNING
APPROACH IN CARE PROGRAM

In a simulation exercise for practicing nutrition planning, the CARE Country Directors will begin at the workshop to develop projects for improving the nutritional effectiveness of ongoing CARE programs in their respective missions as well as to design new projects based on planning techniques as stressed in the workshop. The course will stress application of nutrition of nutrition planning principles in relationship to current CARE programs and CARE's ongoing Multi-Year Planning System. An evaluation of the appropriateness of the training will be made based on participant's response, and a plan for participant's use of the training in new programming areas will be developed.

AID 1050-1X
(7-71)

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

PIO/T

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

1. Cooperating Country

Worldwide TAB

2. PIO/T No.

931-11-560-023 -3158002/A

4. Project/Activity No. and Title

Nutrition Programming Capability
Volags 931-11-560-023
(CARE)

Page 1 of 1 Pages

3. Original or
Amendment No. 2

DISTRIBUTION

5. Appropriation Symbol

72-11x1023

6.A. Attachment Symbol and Charge

402-31-099-00-20-53

6.B. Funds Allotted to:

A.I.D./W Mission

7. Obligation Status

Administrative Reservation

Implementing Document

8. Funding Period (Mo., Day, Yr.)

From 9/16/74 To 6/30/76

9.A. Services to Start (Mo., Day, Yr.)

Between 9/16/74

and 11/30/76

9.B. Completion Date of Services

(Mo., Day, Yr.) 6/30/76

10.A. Type of Action

A.I.D. Contract

Cooperating

Country Contract

Participating Agency

Service Agreement

Other AID ta-G-1119

10.B. Authorized Agent

AID/W

Estimated Financing

(1)
Previous Total

(2)
Increase

(3)
Decrease

(4)
Total to Date

\$1.00=

11.

Maximum
A.I.D.
Financing

A. Dollars

81,277

-0-

-0-

81,277

B. U.S.-Owned
Local Currency

12.

Cooperating
Country
Contributions

A. Counterpart

B. Other

13. Mission
References

Approved
Memo from
Farrar to
Mann, dated
5/3/76

14. Instructions to Authorized Agent

The purpose of this amendment is to extend the funding period and completion date of services from 12/31/75 to 6/30/76. No additional funds are required. All other provisions remain the same. This PIO-T amends PIO/T 931-11-560-023-3158002 and amendment #1.

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate

TA/N Carol Adelman

Carol Adelman 4/1/76

B. Funds for the services requested are available

TA/PPU Evelyn McLeod

Evelyn McLeod 4/5/76

C. The scope of work lies within the purview of the initiating and approved Agency Programs

TA/N Martin J. Forman

Martin J. Forman 4/7/76

TA/PPU Mary Mozynski

Mary Mozynski 4/5/76

E.

TA/N Amy Pound
the cooperating country: The terms and conditions
in are hereby agreed to

Amy Pound 4/1/76

17. For the Agency for International Development

Signature

John Ganning

Title

TA/PPU Program Div. Chief

18. Date of Signature

5/5/76

NO. 1070-1X
(7-71)
PART

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

1. Cooperating Country
TAB
2. PROJ No.
181-11-60-023-73
3. Project/Activity No. and Title
931-11-590-023
Nutrition Programming Capability - Voluntary
Agencies (IVOs) Sub Project #1 CARE Pre-School
Nutrition

Page 1 of 9 Pages
3. Original or
Amendment No. _____

DISTRIBUTION

5. Appropriation Symbol
73-1181023

5.A. Attachment Symbol and Charge
181-31-024-01-20-51

6.B. Funds Allotted to:
 A.I.D./W Mission

7. Obligation Status
 Administrative Reservation Implementing Document

8. Funding Period (Mo., Day, Yr.)
From 6/12/75 to 12/31/78

9.A. Services to Start (Mo., Day, Yr.)
Between 6/15/75 and 6/30/75

9.B. Completion Date of Services
(Mo., Day, Yr.) 12/31/78

10.A. Type of Action
 A.I.D. Contract Cooperating
Country Contract Participating Agency
Service Agreement Other Grant

10.B. Authorized Agent
AII/W

Estimated Financing		(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
\$1,000=					
11.	A. Dollars		\$426,590		426,590
Maximum A.I.D. Financing	B. U.S. Dollars Equivalent				
12.	A. Cooperating Country				6/12/75
Contributions	B. Other				

13. () on
clearances

14. Instructions to Authorized Agent
The purpose of this P/O is to provide funds for a grant to the cooperative for American Relief Everywhere (CARE). The grant will enable CARE to carry out a study of programs for improving nutrition for pre-school children in developing countries. The project will be carried out in four phases. Since the design of later portions of the project will depend on findings from studies carried out in the early part, the latter portion of the project cannot be fully detailed now. The grant agreement should provide for reports to AID as specified in Block 22, and for consultation with AID at the end of each phase to firm up plans for the subsequent phase. CARE staff began work on this project on April 21, 1975 and reimbursement for work performed to date

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate
TA/N, Jack A. Royer 6/2/75
C. The scope of work lies within the purview of the existing and approved Agency Programs
TA/N, James A. Cronin
E. TA/N, Amy Pound J.P. rec'd. 6/2/75

B. Funds for the services to be provided
TA/PIU, Mary Mc...
TA/PIU, Evelyn...
D. TA/N, Martin J. Forran
F.

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to
Signature: _____
Title: _____
and date: _____

17. For the Agency for International Development
Signature: John Gunning
Title: Chief, Program Division, TA/PIU

18. Date of Signature
(1/5/78)

PIO/T

Project Activity No. and Title 931-11-560-023
Nutrition Programming Capability - Voluntary Agencies (PVOs) Sub Project #1
CARE Pre-School Nutrition

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used effectiveness

The objective of this activity is to identify and determine the cost/of elements in existing CARE pre-school nutrition programs which alone or in combination produce (CONT.)

B. Description

The activity will be carried out in four phases:

mos. Phase I. A survey of CARE's pre-school nutrition programs worldwide will be conducted. This survey will rely primarily on documentation available in CARE/N.Y. Information available in N.Y. will be supplemented as required, with questionnaires sent to CARE Missions. Phase I will be completed within 6 months of the beginning date.

Upon completion of Phase I and before beginning Phase II, CARE will consult with AID on programs selected for Phase II study and methodologies to be used for the study.

mos. Phase II. Based on the findings in the Phase I survey, and after consultation with AID, six pre-school programs will be selected for more intensive study on cost and effectiveness. These six programs will be studied by four person teams which will visit the selected countries for five weeks each. The teams will be composed (CONT.)

C. Technicians

(1) (n) Number	(b) Specialized Field	(c) Grade and or Salary	(d) Duration of Assignment (Man Months) /	
2	Nutritionist	\$16,213	13½	(Total for 2 persons)
1	Data Analysis (consultant)	\$135/day	1	
1	Child Nutrition Specialist (consultant)	\$135/day	165 days	
1	CARE Program Specialist	\$23,600	7½	(Total for 5 persons)
1	CARE Field Staff (one for each country visited)	\$19,314	7½	

(3) Language requirements

None

(4) Access to Classified Information

N/A

(5) Dependents Will Will Not Be Permitted to Accompany Technician

Financing of Technical Services

(1) By AID - \$426,000

(2) By Cooperating Country -

AID 1350-1X
(3-70)

Cooperating Country
TAB

PIO/T No.

Page 3 of 9 Pages

PIO/T

Project/Activity No. and Title 931-11-560-023
Nutrition Programming Capability - Voluntary Agencies (PVOs) Sub Project #1
CARE Pre-School Nutrition

equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) Quantity (2) Description

(3) Estimated
Cost

(4) Special Instructions

(See attached Financial Plan)

B. Financing of Equipment and Supplies

(1) By AID -- \$

(2) By Cooperating Country --

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA Implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify):

AID 1350-1X (9-76)	Cooperating Country TAB	PIO/T No.	Page 4 of 9 Pages
PIO/T	Project/Activity No. and Title 931-11-560-023 Nutrition Programming Capability - Voluntary Agencies (PVOs) Sub Project #1 CARE Pre-School Nutrition		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

All reports are to be submitted to AID/W in 3 copies. The final report should be in a form suitable for reproduction by AID.

Reports:

1. Phase I report - to be submitted within 6 months from the start of the project. The report should contain details on the results of the Phase I survey and a list of and rationale for the countries and programs selected for in depth study in Phase II. It should also contain a methodology for the Phase II studies.
2. Year End, interim report - to be submitted at the end of the 12th month of the project. The report should describe progress to date, current status, and any problems encountered in carrying out Phase II studies.
3. Phase II report - to be submitted within 12 months after completion of Phase I. The report should contain a description of each project studied and a summary of findings. It should also contain a preliminary description of pilot projects and identification of sites for pilot projects.

(CONT.)

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; if necessary cross reference Block 19.C(4) above.)

See attached project proposal

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

N/A

B. Cooperating Country Liaison Official

N/A

AID Liaison Officials

/N, Jack Royer

D 1350-1X (S-70)	Cooperating Country	PIO/T No.	Page 5 of 9 Pages
	TZB	Project/Activity No. and Title 931-11-560-023	
PIO/T	Nutrition Programming Capability - Voluntary Agencies (PVOs) Sub Project #1 CARE Pre-School Nutrition		

LOGISTIC SUPPORT

Provisions for Logistic Support	In Kind Supplied By		From Local Currency Supplied By	
	AID	Cooperating Country	AID	Cooperating Country
A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments")				
(1) Office Space				
(2) Office Equipment				
(3) Housing and Utilities				
(4) Furniture				
(5) Household Equipment (Stoves, Refrig., etc.)				
(6) Transportation in Cooperating Country				
(7) Interpreter Services				
(8)				
(9)				
(10)				
(11)				
(12)				
(13)				
(14)				
(15)				

B. Additional Facilities Available From Other Sources

C. Comments