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## **Laos Energy Security (LES) Activity**

**Quarterly Progress Report  
FY2021 Quarter 2 (January – March 2021)**

**Submitted April 13, 2021**

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## USAID Laos Energy Security (USAID LES)

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## List of Acronyms

ADB	Asian Development Bank
ADS	Automated Directives System
AFD	Agence Francaise de Développement
AMELP	Activity Monitoring, Evaluation and Learning Plan
ASEAN	Association of Southeast Asian Nations
CA-USA	Crown Agents-USA
CLA	Collaborating, Learning, Adapting
CoP	Chief of Party
DEM	Department of Energy Management
DEPP	Department of Energy Planning and Policy
DoL	Department of Laws
DPC	Department of Planning and Cooperation
DSM	Demand-Side Management
EdL	Électricité du Laos
EdL-Gen	EdL Generation Public Company
EDGE	Enhancing Development and Growth through Energy
ESG	Energy and Security Group
FY	Fiscal Year
GDP	Gross Domestic Product
GESI	Gender Equality, Social Inclusion
GMS	Greater Mekong Subregion
GoL	Government of Laos
GUC	Grants Under Contract
IPP	Independent Power Producer
IRs	Intermediate Results
IREP	The Institute of Renewable Energy Promotion
IRRP	Integrated Resource and Resilience Planning
JICA	Japan International Cooperation Agency
LEAP	Long-range Energy Alternatives Planning
LDC	Less Developed Country
LES	Laos Energy Security
LJHC	LJ Hydro Consultancy
LPDR	Lao People's Democratic Republic
M&E	Monitoring and Evaluation
MEM	Ministry of Energy and Mines
MPI	Ministry of Planning and Investment
MOU	Memorandum of Understanding
MRC	Mekong River Commission
NSEDP	National Socio-Economic Development Plan
OD	Operations Director
PD	Planning Director
PPA	Power Purchase Agreement
QPR	Quarterly Progress Report
RDMA	Regional Development Mission for Asia
SDG	Sustainable Development Goal
SEI	Stockholm Environment Institute
STTA	Short Term Technical Assistance
T&D	Transmission and Distribution
TO	Task Order

TOCOR      Task Order Contracting Officer Representative  
USAID Unites States Agency for International Development  
USG        United States Government  
V-LEEP     Vietnam Low-Emission Energy Project  
WB         World Bank

## 1. Executive Summary

This report covers the activities and progress of the Laos Energy Security Activity during FY2021 Q2 (January 1 – March 31, 2021). The LES Activity supports the Government of Laos' efforts to achieve a resilient and financially viable power sector that contributes to the national goal of green and sustainable economic growth through three main objectives:

1. Improving energy sector planning
2. Strengthening the energy sector's policy, legal, and regulatory environment
3. Improving the performance of the state-owned utility.

The following are the highlights of the report:

- The major activity during the reporting period was the formal introduction of the CoP to MEM on February 18, 2021. Since the introduction, NUMARK conducted numerous follow-on meetings with counterparts at MEM and EdL to advance the MoU engagement process.
- NUMARK's primary accomplishments during the reporting period included the mobilization of the CoP to Vientiane and completing the business registration process.
- The major challenges during the reporting period included trying to obtain a Business Operating License (BoL) from MEM's Department of Energy Management and navigating the ongoing MoU engagement and negotiation process.
- The main next steps for FY2021 Q3 are to (1) complete the project office setup, (2) secure the BoL, (3) continue, and hopefully complete, the MoU negotiations, (4) begin preparing the post-MoU contractual deliverables, and (5) initiate formal recruiting for additional staff.

## 2. Program Activities

This report covers the activities and progress of the Laos Energy Security Activity during FY2021 Q2 (January 1 – March 31, 2021). The following were the key activities during the reporting period:

- Completed mobilization of CoP to Laos (quarantined in Pakse late January; arrived Vientiane early February)
- Completed business registration process (tax and Social Security Organization registration)
- Established local company bank accounts
- Continued business operating licensing process
- Held meeting for USAID to formally introduce LES CoP to MEM
- Continued MoU discussions with MEM counterparts and EdL
- Engaged with USG and other donor-supported projects to discuss activity coordination and collaboration
- Initiated informal recruiting of additional local staff
- Signed lease and began project office setup.

All planned activities from the start-up phase were completed by the end of the quarter—save that the office set up will continue into April. NUMARK completed the mobilization of the CoP into Laos. After finishing Covid quarantine in Cambodia in early January, the CoP secured his Lao visa in Phnom Penh, crossed into Laos on January 24, 2021, quarantined for two weeks in Pakse, and arrived in Vientiane on February 7, 2021. NUMARK also completed the business registration process. Following the issuance of the Enterprise Registration Certificate in December 2020, NUMARK completed its registration with the tax and Social Security Organization authorities in February and March, thus Numark Lao Sole Co., Ltd is a fully registered company (although the Business Operating License remains an outstanding issue—see Challenges section). NUMARK also signed a lease for the project office at the end of March. The office setup and furniture and equipment procurement will commence in April.

On February 18, 2021, NUMARK arranged a meeting to formally introduce the LES CoP to MEM. The meeting was hosted by Dr. Daovong, MEM Vice Minister (now subsequently Minister). This meeting provided USAID and the LES project team the first formal opportunity to discuss the MoU process with MEM since the initial project kick-off meeting on December 3, 2020 and the subsequent informal discussions with MEM counterparts. The key takeaways of the meeting include:

- MEM is the main partner for the LES project. USAID/Laos is the donor. NUMARK is the implementing partner.
- The progress of the LES Project since the kick-off meeting at MEM on December 3, 2020 is summarized as follows:
  - Mr. Aksone Khamsavanh, DDG Planning and Cooperation Dept, was assigned as focal point for the LES project at the formal project kick-off meeting. Subsequently, Mr. Aksone was moved to work in the Department of Laws, and Ms. Vimala, Division Head of Cooperation, was assigned to replace Mr. Aksone to coordinate the MOU process for the LES project.
  - NUMARK's Government Liaison Officer has met and with and requested unofficial consultation with MEM and MoFA. NUMARK has been advised that MEM should prepare a report on the project and budget and should seek clarification on who will sign the MoU.

- It was agreed that the LES project team should continue to consult with DEPP, DoL, EDL, and other relevant departments to prepare the project activities plan based on the three main objectives of LES Project.
- The LES project team should coordinate with the DPC focal point who will assist with scheduling a meeting with the relevant counterparts to discuss the activities to be included in the MoU.
  - NUMARK and DPC will work together to prepare/process MOU.
  - MEM will inform the Ministry of Planning and Investment (MPI) on the USAID LES Project.

The official minutes of the meeting in Lao signed by the then Vice Minister (now Minister) are appended in Annex 1. The meeting group photo is below:

**Figure 1: Formal Introduction of LES CoP to MEM by USAID**



After the meeting, the LES project team continued to engage with counterparts in MEM, including the Department of Energy Planning and Policy (DEPP), Department of Planning and Cooperation (DPC), Department of Laws (DoL), Department of Energy Management (DEM), and the Institute for Renewable Energy Promotion (IREP), as well as with Électricité du Laos (EdL). Based on local practice, the Government Liaison Officer used the signed minutes from the formal introductory meeting to open the doors for the subsequent meetings. A summary of these meetings and engagements is appended in Annex 2.

During the week of March 22, 2021, there appeared to be some clear progress with the MoU process. At the request of DPC, the Prime Minister's office circulated an official letter to MEM, MPI, and MoFA confirming their awareness of the LES project, which our MEM focal point had indicated was required for MEM to proceed with the MoU process. At the end of the reporting period, this letter was still with Dr. Daovong, the new Minister of MEM, and DPC and our focal point was still waiting for direction from the Minister. NUMARK continued to follow up, but there was no update as of the end of the reporting period. The next step remains for Minister Dr. Daovong to direct DPC to arrange a consultative meeting among the MEM departments and possibly MPI and MoFA.

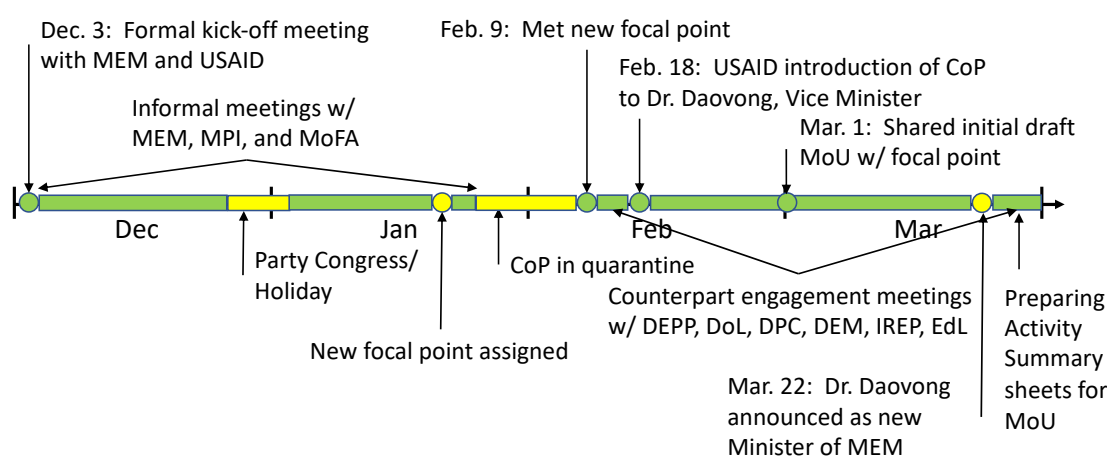


At the end of March, NUMARK also started pursuing using EdL's need for a cost-of-service study as motivation to expedite the MoU, but we are not expecting any feedback from them until after Lao New Year in mid-April.

In parallel with our continuing engagement with MEM on the MoU process, NUMARK began preparing Activity Summary Sheets for the activities in the work plan that are most likely to be included in the MoU. These sheets will serve as the detail of the "menu" of activities that NUMARK proposes to include in the MoU, and they will either be part of the main MoU or possibly included in the MoU's work plan annex. These sheets will be completed by the end of April.

A summary of the MoU engagement timeline to date is illustrated in the following figure:

**Figure 2: Summary of MoU Engagement Process**



During the reporting period, NUMARK also continued or started discussing potential coordination with other USG-supported projects and partners. Following introductions from USAID, NUMARK had meetings with the following organizations:

- Asia Enhancing Development and Growth Through Energy (Asia EDGE)
- Natural Heritage Institute (conducted detailed study of alternative to Laos hydropower development)
- CORE International (implementing USAID's Enhancing Equality in Energy for Southeast Asia)
- Abt Associates (closing out USAID Clean Power Asia project)
- The Asia Foundation (implementing USAID Mekong Safeguards project)
- National Renewable Energy Laboratory (NREL)
- New Zealand-Laos Renewable Energy Facility
- Australian Embassy
- JICA
- World Bank

The discussions generally focused on sharing background information on past and planned project activities, which will help NUMARK avoid duplicating efforts and perhaps find opportunities for coordination and collaboration. In the case of USAID's Clean Power Asia (CPA) project, the discussions focused on the prospects and practicalities of transitioning and continuing some CPA activities under LES. NUMARK's assessment of the status of these discussions is summarized in the following table:

**Figure 3: Summary of Potential Transition of CPA Activities to LES**

CPA Activity	Status	Next Step
IRRP	Constructive discussions with DEPP and SEI on continuing activity	Working on plan to transition
RE Zones	Completed	Review analysis for possible future application
PV Auctions	Final workshop conducted--now with MPI	Possible support for process development/implementation
Convalt	Special case--ongoing issue	Continue discussions with USAID

### 3. Key Accomplishments

The two completed accomplishments during the reporting period were the mobilization of the CoP and the completion of the business registration process. All of the other activities, most notably the MoU engagement and negotiation process, remained ongoing during the reporting period.

### 4. Contribution to Guiding Principles and Special Considerations

#### 4.1. Science, Technology, Innovation, and Partnerships

There were no activities in this area during the reporting period.

#### 4.2. Sustainability

There were no activities in this area during the reporting period.

#### 4.3. Climate Resilience

There were no activities in this area during the reporting period.

### 5. Challenges

The two major challenges during the reporting period were securing the Business Operating License (BoL) and the ongoing MoU engagement process. At the initial project kick-off meeting on December 3, 2020, MEM stated that NUMARK must be duly registered in order to sign an MoU. NUMARK secured the Enterprise Registration Certificate (ERC) for Numark Lao Sole Co., Ltd from the Ministry of Planning and Investment (MPI) shortly after this, but the ERC then required a BoL. MEM had initially agreed to write a letter to MPI asking them to remove the BoL requirement from ERC, but they subsequently changed their mind and directed NUMARK to get a BoL from DEM. NUMARK met with DEM DG on March 4, 2021 to review the required documentation for the BoL. The DG stated that if NUMARK provided all of the required documentation and met with the DEM team at our temporary offices as required, he would issue the BoL on March 10, 2021. NUMARK provided all of the documentation and hosted the DEM team, but DEM has still not provided the BoL. Subsequent follow up and engagement has indicated that the BoL is reportedly "prepared" but still not yet signed by the DG.

In addition to being a requirement to sign the MoU, having the BoL is also a requirement for maintaining NUMARK's local project bank accounts. NUMARK negotiated an initial extension for this requirement until the end of March 2021, but when the BoL wasn't completed as promised, NUMARK had to request an additional extension from the bank in order to maintain full access to the project accounts. Consequently, if DEM does not provide the BoL by the end of April 2021,

NUMARK may be forced to transfer funds back out of Laos and fund the project from the US, which would cause complications.

The MoU engagement and negotiation process was the most substantive and significant challenge during the reporting period. NUMARK continued informal engagement with Mr. Aksone, the LES focal point assigned at the December 3, 2020 kick-off meeting, as well as other counterparts during the first half of January 2021, but then Mr. Aksone informed NUMARK that since he had been moved from being Deputy Director General (DDG) at DPC to DDG at DoL, he was no longer our focal point. He informed NUMARK that the new LES focal point was Ms. Vimala, DPC Division Head for Cooperation. The change in focal point caused a bit of a pause in the ongoing MoU engagement, but the NUMARK team was able to meet with her on February 9, 2021, the day after the CoP arrived in Vientiane. The anticipation of Dr. Daovong being appointed as the new Minister of MEM also appeared to cause some reluctance to advance the MoU process for several weeks ahead of the official announcement on March 22, 2021, and following the announcement, Dr. Daovong was occupied by the National Assembly meeting and assuming his new role as Minister. Nonetheless, NUMARK was able to maintain informal contact with him throughout this period.

## 6. Activity Monitoring, Evaluation, and Learning Plan

The Activity Monitoring, Evaluation, and Learning Plan (AMELP) was contractually due 30 days after approval of the Annual Work Plan: Year 1, which occurred in late December 2020. However, recognizing that the preparation of the AMELP requires extensive interaction with stakeholders in Laos as well as a clear understanding of the LES activities that will be conducted under the MoU, USAID agreed to NUMARK's request that the AMELP be postponed until 60 days after the MoU is signed.

However, during the reporting period, the NUMARK team, including our subcontractor IMPAQ, continued discussing and planning how to start preparing the draft AMELP in parallel with the MoU negotiation process. NUMARK intends to start preparing the initial draft AMELP next quarter, although this will need to be revised and finalized after the MoU is signed.

## 7. Future Directions and Upcoming Interventions

### 7.1. Start-Up Activities

The project start-up activities are all completed, save for setting up the project office. Setup includes the office make-ready construction and procurement of furniture and equipment. While the Lao New Year holiday will delay and complicate progress, NUMARK still expects to have the work at least substantially completed in order to move into the office by the end of April.

### 7.2. MoU Negotiation

The single most important activity during FY2021 Q3 will be continuing the MoU negotiation process. Based on the feedback from the formal and informal meetings in February and March, the next steps in this process are as follows:

- DPC will ask Minister of MEM to sign a summary letter with supporting documents, including USAID's letter on November 13, 2020, signed meeting minutes from formal project kick-off meeting December 3, 2020, signed meeting minutes from formal introduction of CoP on February 18, 2021 (see Annex 1), and a short project summary already drafted by the NUMARK team.
- After Minister of MEM signs the summary letter, DPC will submit it with supporting document to MPI and MoFA. The purpose of MEM's submission to MPI and MOFA is that they are seeking a guidance on how to proceed with the MoU process.

- NUMARK will continue to engage with DPC regarding setting up a formal consultation meeting on LES activities. The DPC LES focal point needs to consult with her boss (DPC DG) regarding scheduling the consultation meeting after the Lao New Year. NUMARK has requested that this meeting include MPI and MoFA in order to provide consistent direction in the MoU process and avoid back and forth among the various GoL counterparts and stakeholders.
- Continue to engage with DEM regarding both the BoL and their role in the MoU as a counterpart to the LES project.

NUMARK will continue to communicate and coordinate with USAID throughout this iterative process. The Annual Work Plan assumes that the MoU will be signed by the end of May 2021, and while there have been some frustrations with the process, NUMARK believes this milestone may still be achievable.

### 7.3. Pre-MoU Activities

The MoU process and associated engagements consumed all available effort during the reporting period. Therefore, while NUMARK was able to conduct some preliminary planning for several pre-MoU activities, we were not able to make any substantive progress on these activities. Given the developments during the reporting period, NUMARK now plans to conduct the following pre-MoU activities during FY2021 Q3:

- Support MEM/EdL with developing a cost-of-service/tariff model. NUMARK had already anticipated this as one of our pre-MoU activities, but now with the potential pending request from EdL to support them in updating the model developed by PwC, this work may take on a new urgency and direction.
- Begin preparation of draft post-MoU contractual deliverables, including Activity Monitoring, Evaluation, and Learning Plan (AMELP), Gender Equity and Social Inclusion (GESI) report, and Environmental Mitigation and Monitoring Plan (EMMP).
- Begin drafting the Grants Under Contract (GUC) manual and management and operations structure.

Note that if the MoU is signed by the end of May as hoped, these activities will still be ongoing in June, which would then be the start of the post-MoU period.

NUMARK will also ramp up our recruiting efforts for the following positions:

- Senior energy planning and policy advisors (likely several)
- M&E specialist
- GESI specialist
- Grants manager
- Junior support staff

# ANNEX 1 – Signed Minutes from Formal CoP Introductory Meeting with MEM (Lao)



### ບົດບັນທຶກກອງປະຊຸມ

ວັນທີ ແລະ ເວລາ : 18 ກຸມພາ 2021, ເວລາ 9.30 ຫາ 10.30 ຕອນເຊົ້າ

#### ຈຸດປະສົງ:

- ແນະນຳທີມງານຈັດຕັ້ງປະຕິບັດໂຄງການສ້າງຄວາມໝັ້ນຄົງທາງດ້ານພະລັງງານ (ທີມງານນຸມາກ: ຜູ້ຈັດຕັ້ງປະຕິບັດໂຄງການ) ແລະ ທີມງານ ຈາກ USAID ປະຈຳ ສ ປປລາວ (ຜູ້ໃຫ້ທຶນ)
- ລາຍງານຄວາມຄືບໜ້າກ່ຽວກັບໂຄງການສ້າງຄວາມໝັ້ນຄົງທາງດ້ານພະລັງງານ ພາຍຫຼັງ ກອງປະຊຸມທີ່ໄດ້ຈັດຂຶ້ນທີ່ກະຊວງພະລັງງານ ແລະ ບໍ່ແຮ່ໃນຄັ້ງວັນທີ 3 ທັນວາ 2020

#### ຜູ້ເຂົ້າຮ່ວມ:

##### ກະຊວງພະລັງງານ ແລະ ບໍ່ແຮ່

1. ທ່ານ ດຣ. ດາວວິງ ພອນແກ້ວ, ຮອງລັດຖະມົນຕີກະຊວງພະລັງງານ ແລະ ບໍ່ແຮ່
2. ທ່ານ ນາງ ສິນຕິສຸກ ພິມມະຈັນ, ຮອງຫົວໜ້າກົມນະໂຍບາຍ ແລະ ແຜນພະລັງງານ
3. ທ່ານ ນາງ ດາວິນິ ຊານດ, ຫົວໜ້າພະແນກນະໂຍບາຍພະລັງງານ, ກົມນະໂຍບາຍ ແລະ ແຜນພະລັງງານ
4. ທ່ານ ນາງ ຄອນຕາວັນ ດວງຈັນ, ຮອງຫົວໜ້າພະແນກນະໂຍບາຍພະລັງງານ, ກົມນະໂຍບາຍ ແລະ ແຜນພະລັງງານ
5. ທ່ານ ນາງ ຈັນທິລາ ວິລະວິງ, ວິຊາການ ຫ້ອງການກະຊວງ ພະລັງງານ ແລະ ບໍ່ແຮ່

##### USAID Laos:

6. Michael Ronning, USAID Laos representative
7. Cullen Hughes, Director, Office of Economic Growth, Education and Energy, USAID Laos
8. Vongdalone Vongsikeo, Energy specialist, USAID Laos

##### ນຸມາກ Numark Associates Inc: Laos Energy Security (LES) Project

9. Randall Nottingham, Chief of Party, Laos Energy Security (LES) Project
10. Siphachanh Thythavy, Government Liaison Officer,
11. Ratsouda Rattanavong, Administration Manager

#### ບົນຂອງກອງປະຊຸມ:

- ກະຊວງພະລັງງານ ກໍ່ຕັ້ງຮ່ວມງານຫຼັກແມ່ນໄດ້ຮັບຊາບ ແລະ ທີມງານຈັດຕັ້ງປະຕິບັດໂຄງການສ້າງຄວາມໝັ້ນຄົງທາງດ້ານພະລັງງານ (ທີມງານນຸມາກ) ແລະ ທີມງານ ຈາກ USAID ປະຈຳ ສ ປປລາວ (ຜູ້ໃຫ້ທຶນ)
- ຄວາມຄືບໜ້າກ່ຽວກັບໂຄງການສ້າງຄວາມໝັ້ນຄົງທາງດ້ານພະລັງງານ ພາຍຫຼັງກອງປະຊຸມທີ່ໄດ້ຈັດຂຶ້ນທີ່ກະຊວງພະລັງງານ ແລະ ບໍ່ແຮ່ ໃນຄັ້ງວັນທີ 3 ທັນວາ 2020:
  - ທ່ານ ອັກສອນ ດຳສະຫວັດ ຮອງຫົວໜ້າກົມແຜນການ ແລະ ການຮ່ວມມື, ທີ່ໄດ້ຖືກແຕ່ງຕັ້ງເປັນຜູ້ປະສານງານກ່ຽວກັບຂະບວນການເຮັດບົດບັນທຶກເຂົ້າໃຈສຳລັບໂຄງການສ້າງຄວາມໝັ້ນຄົງທາງດ້ານພະລັງງານ ອີງໃສ່ກອງປະຊຸມແນະນຳໂຄງການທີ່ໄດ້ຈັດຂຶ້ນໃນວັນທີ 3 ທັນວາ 2020 ຈາກນັ້ນ, ທ່ານ ອັກສອນ ດຳສະຫວັດ ຮອງຫົວໜ້າກົມແຜນການ ແລະ ການຮ່ວມມື ແມ່ນໄດ້ຖືກຍ້າຍໄປປະຈຳການທີ່ ກົມນິຕິກຳ, ກະຊວງ





ພະລັງງານ ແລະ ບໍ່ແຮ່ ຫຼັງຈາກນັ້ນ ທ່ານ ນາງ ວິມາລາ ບຸລິຍະຜິນ, ຫົວໜ້າພະແນກຮ່ວມມື ແມ່ນຖືກແຕ່ງຕັ້ງ ເປັນຜູ້ປະສານງານກ່ຽວກັບຂະບວນການເຮັດບົດບັນທຶກຄວາມເຂົ້າໃຈ ຮ່ວມກັບ ທີມງານຈັດຕັ້ງປະຕິບັດ ໂຄງການ (ນຸມາກ).

- ອີງໃສ່ບົດບັນທຶກກອງປະຊຸມ ຜູ້ປະສານງານໂຄງການຂອງນຸມາກ ແມ່ນໄດ້ພົບ ແລະ ຂໍ້ຄໍາປຶກສາແບບບໍ່ເປັນ ທາງການ ກັບກະຊວງແຜນການ ແລະ ການຮ່ວມມື ແລະ ກະຊວງການຕ່າງປະເທດ ເຊິ່ງຜົນຂອງການພົບ ກະຊວງເຫລົ່ານີ້ ແມ່ນຖືກແນະນຳວ່າ ໃຫ້ກະຊວງພະລັງງານບໍ່ແຮ່ ເຮັດໜັງສືລາຍງານທຶນການຊ່ວຍເຫລືອລ້າ ພ້ອມທັງຂໍ້ຄໍາແນະນຳວ່າ ພາກສ່ວນໃດຈະເຊັນບົດບັນທຶກຄວາມເຂົ້າໃຈ ຮ່ວມກັບໂຄງການສ້າງຄວາມ ໝັ້ນຄົງ ທາງດ້ານພະລັງງານ ພາຍໃຕ້ທຶນຊ່ວຍເຫລືອລ້າຈາກ USAID.
- ເຫັນດີໃຫ້ທີມງານຈັດຕັ້ງປະຕິບັດໂຄງການ (ນຸມາກ) ປຶກສາຫາລື ກັບກົມນະໂຍບາຍ ແລະ ແຜນພະລັງງານ, ກົມນິຕິກຳ, ໄຟຟ້າລາວ ແລະ ກົມກ່ຽວຂ້ອງ ກ່ອນຈັດກອງປະຊຸມຮ່ວມກັນ ເພື່ອຜ່ານແຜນກິດຈະກຳຮ່ວມກັນ ໂດຍອີງໃສ່ 3 ຈຸດປະສົງຫຼັກຂອງໂຄງການສ້າງຄວາມໝັ້ນຄົງທາງດ້ານພະລັງງານ:
  - ກ. ຈຸດປະສົງທີ1: ປັບປຸງການວາງແຜນຂະແໜງພະລັງງານ
  - ຂ. ຈຸດປະສົງທີ2: ສ້າງຄວາມເຂັ້ມແຂງດ້ານນະໂຍບາຍ, ກົດໝາຍ ແລະ ລະບຽບການຂອງຂະແໜງພະລັງງານ
  - ຄ. ຈຸດປະສົງທີ3: ຍົກລະດັບການປະຕິບັດງານທາງດ້ານໄຟຟ້າ

ໃນການພົບ ແລະ ຈັດກອງປະຊຸມ ແມ່ນໃຫ້ສົມທົບກັບ ຜູ້ປະສານງານຫຼັກ ຈາກກົມແຜນການ ແລະ ການຮ່ວມມື ເພື່ອກຳນົດເວລາ ໃນການຈັດກອງປະຊຸມປຶກສາຫາລືຮ່ວມກັນໃນການຈັດຕັ້ງປະຕິບັດກິດຈະກຳ ໂຄງການຈາກກົມກ່ຽວຂ້ອງເພື່ອປະກອບໃສ່ ການກະກຽມບົດບັນທຶກຄວາມເຂົ້າໃຈ.

- ນຸມາກ ແລະ ກົມແຜນການ ແລະ ການຮ່ວມມື ຂອງກະຊວງພະລັງງານ ແລະ ບໍ່ແຮ່ ຈະເຮັດວຽກຮ່ວມກັນໃນ ການກະກຽມບົດບັນທຶກຄວາມເຂົ້າໃຈ
- ກະຊວງພະລັງງານ ແລະ ບໍ່ແຮ່ ຈະໄດ້ແຈ້ງຫາ ຫາ ກະຊວງ ແຜນການ ແລະ ການລົງທຶນ ກ່ຽວກັບທຶນ ຊ່ວຍເຫລືອລ້າຈາກ USAID ໃນການຈັດຕັ້ງປະຕິບັດໂຄງການສ້າງຄວາມໝັ້ນຄົງທາງດ້ານພະລັງງານ ຮ່ວມກັບ ກະຊວງພະລັງງານ ແລະ ບໍ່ແຮ່.

ປະທານກອງປະຊຸມ

ທ່ານ ດຣ. ດາວວິງ ພອນແກ້ວ  
ຮອງລັດຖະມົນຕີກະຊວງພະລັງງານ ແລະ ບໍ່ແຮ່

## ANNEX 2 – Summary of MoU Meetings and Engagement (Post-CoP Introduction)

Date	Event
February 24	Met w/ Mr. Sanhya, DDG of DEPP, to discuss LES project and areas of potential engagement with DEPP.
February 24	Met with Mr. Phout Ngeun, Deputy Manager in EdL Director's office, to discuss LES project and areas of potential engagement with EdL.
February 25	DPC organized and held internal meetings with potential MEM counterparts to review and discuss the LES project.
March 1	Shared initial draft MoU requested by focal point.
March 3	Met with Mr. Aksone, DDG of DoL, to discuss LES project and areas of potential engagement with DoL.
March 4	Met with Mr. Bouathep, DG of DEM, to discuss business license and seek support in MoU process.
March 8 – 16	Followed up with focal point to try to schedule consultation meeting. Focal point indicated that she was waiting for feedback from MoFA and PM's office.
March 16	Contacted Dr. Daovong to try to motivate action by focal point.
March 19	Met with Mr. Chantho, DG of IREP, to seek support in moving MoU process forward.
March 24	Met with DEPP staff and Stockholm Environment Institute (SEI) to continue discussing interest in transitioning and continuing CPA's IRRP and LEAP modeling activity to LES.
March 24	Met with Mr. Somsanith, Acting Director of EdL System Planning Department, to present overview of LES project and discuss areas of potential engagement with EdL.
March 26	Participated in CPA and IREP's final workshop on PV auctions. Discussed feasibility of continuing activity under LES.
March 30	Met with Mr. Vilaphorn, Acting Director of EdL's Managing Director's Office, to discuss LES project's willingness and ability to support MEM/EdL's reported urgent need to update cost-of-service/tariff model—noted that engagement would be facilitated by MoU.
March 31	Conference call with CPA and SEI to discuss practicalities and plan for transitioning LEAP modeling activity to LES.