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HAITI INFRASTRUCTURE PROGRAM

Monthly Report April 2020

Contract Number: AID-OAA-I-15-000045

Order Number: 720521 I8F00004

15 May 2020

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It was prepared by AECOM.

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HAITI INFRASTRUCTURE PROGRAM

Monthly Report

April 2020

Contract: AID-OAA-I-15-0045

Order No: 72052118F00004

Submitted to:

USAID Haiti

Prepared by:

AECOM

This Engineer's Certificate is rendered under contract EDH-I-08-0024-00 between the United States Agency for International Development (USAID) and AECOM Technical Services, Inc. in respect to the April 2020 Monthly Report. The following report was prepared by AECOM Technical Services Inc. under the supervision of professional architects and engineers licensed in a U.S. state, the District of Columbia, or a U.S. territory in accordance with FAR 52.236-25 "Requirements for Registration of Designers." The report was prepared in accordance with generally accepted standards of professional engineering practices, as appropriate to the locality of the Project.

Disclaimer:

The views expressed in this document do not necessarily reflect the views of the United States Agency for International Development (USAID) or the United States Government.

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TABLE OF CONTENTS

ACRONYMS AND ABBREVIATIONS	7
1 BACKGROUND.....	9
2 PROJECT AUTHORIZATION, SCOPE, AND ORGANIZATION.....	11
3 KEY PROGRAM ACTIVITIES.....	13
3.1 Generalized Activities	13
3.2 Staffing.....	14
3.3 Deliverables and Reports.....	15
3.3.1 Task 03-01: Reconstruction of L’Hôpital Universitaire d’Etat d’Haiti (HUEH)	17
3.3.2 Task 03-02: Renovation of Hurricane Matthew – Hinche	20
3.3.3 Task 03-04: Warranty HUIJ Pediatrics Ward	30
3.3.4 Task 04-01: Cholera Communes Engineering Oversight.....	33
3.3.5 Task 07-02: Build Back Safer – Hurricane Matthew Interventions – Housing and WASH.....	36
3.3.6 Task 08-01: AVANSE.....	39
3.3.7 Task 11-01 and 11-02: Capacity Building/Training (General and Internship)	41
4 PROGRAM FINANCES	43
5 SCHEDULE	51

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ACRONYMS AND ABBREVIATIONS

BOQ	Basis of Quantities	OIEE	Office of Infrastructure, Engineering, and Energy
CDD	Community Driven Development	PADF	Pan American Development Foundation
CM	Construction Manager	PPE	personal protection equipment
CMC	Construction Management Consultant	PSI	pounds per square inch
CMU	concrete masonry unit	QA	Quality Assurance
CO	Contracting Officer	QOR	Quality Observation Report
COP	Chief of Party	RFTOP	Request for Task Order Proposal
COR	Contracting Officer's Representative	TDY	Temporary Duty Yonder
DCOP	Deputy Chief of Party	TCG	Tseng Consulting Group Inc
GISH	International Health Group for Haiti (Groupement International Santé pour Haiti)	USAID	United States Agency for International Development
GoH	Government of Haiti	UTE	Technical Execution Unit (Unité Technique d'Exécution)
HHIP	Haiti Health Infrastructure Program	VRD	roadways and utilities (voirie et réseaux divers)
HM	Hurricane Matthew	WASH	Water, Sanitation, and Hygiene
HS&BR	Haiti Staffing & Business Resources	WSP	William Sale Partnership Global, Inc.
HUEH	State National University Hospital of Haiti (Hôpital de l'Université d'Etat d'Haiti)	WATSAN	Water and Sanitation

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I BACKGROUND

USAID/Haiti is currently operating under the Post Earthquake U.S. Government Strategy (2010-2015), the goal of which is “a stable and economically viable Haiti.” The strategy to achieve this goal is based on the following four pillars:

- Infrastructure and Energy
- Food and Economic Security
- Health and Other Basic Services, including Basic Education
- Governance and Rule of Law

USAID is in need of architectural, engineering, and specialized technical support to the USAID/Haiti Office of Infrastructure, Engineering, and Energy (OIEE). The OIEE directly supports USAID/Haiti’s development objectives relating to health, education, agriculture, economic growth, and democracy and governance.

This task order contract provides OIEE immediate access to a team of full-time and short-term architects, engineers, and specialized technical experts both based in Port-au-Prince, Haiti, and in AECOM offices throughout the United States. The following events depict the actions of the contract:

- On 6 October 2017, the USAID issued a request for task order proposal (RFTOP), No.: SOL-521-17-000001, under the global architect-engineer services II indefinite-delivery, indefinite-quantity (A&E II IDIQ) contract holders to request architectural and engineering services to design and manage multisectoral infrastructure portfolio projects in Haiti for a five-year period.
- On 17 November 2017, AECOM submitted an SF330 qualification package in response to this solicitation.
- On 22 December 2017, AECOM was notified of being selected to submit a cost proposal as the most qualified offeror.
- On 28 February 2018, USAID issued a task order contract to AECOM for architectural and engineering services to design and manage multisectoral infrastructure portfolio projects in Haiti.
- On 24 April 2018, the name of this program was officially modified to Haiti Infrastructure Program.

This monthly summary of project activities has been prepared for the United States Agency for International Development (USAID) for the period from 01 April to 30 April 2020. AECOM is implementing this project with support from subcontractors HS&BR, Garda World, Miyamoto International, Iris Group, WI-HER, and Ethan Myer.

Progress and accomplishments during the reporting period for overall management and task-specific activities are summarized in the **Key Program Activities** section. A snapshot of the financial status of the project is provided in the **Program Finance** section.

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2 PROJECT AUTHORIZATION, SCOPE, AND ORGANIZATION

The authorization for this project is provided under USAID Haiti contract number AID-OAA-I-15-000045, task order number 72052118F00004.

The overall value of this contract is \$22,822,798 and is to be implemented over a five-year program. The obligated funds to date are \$3,944,079.50 for program start-up and delivery through Task Order Modification #6 dated 13 September 2019.

In accordance with the provisions of Federal Acquisition Regulation (FAR) Clause 52.232-22, AECOM will notify USAID when incurred cost under this task order exceeds 75 percent (75%) of the obligated funds.

AECOM proactively notified USAID of this near-term condition on 26 August 2019. As funds become available and as projects are identified and defined, USAID will incrementally fund the task order. Funds will be earmarked and tracked for use in specific sectors only, such as WASH, Housing, or Agriculture.

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3 KEY PROGRAM ACTIVITIES

3.1 Generalized Activities

This section summarizes the program administrative and staffing development during the reporting period from 1-30 April 2020. AECOM is currently providing services that remain active from the Year 2 Work Plan. The development of the Year 3 Work Plan was placed on hold by USAID on 14 January 2020, and will not resume until internal USAID leadership changes and meetings within USAID are held to determine our scope of work coverage.

USAID is working on immediate short-term funding and a long-term funding solution. As of 30 April 2020, USAID reiterated that the funding process was still ongoing, and that USAID would require more time. In the meantime, USAID requested AECOM to provide monthly cost projections to CO, COR, and OIEE Chief in relation to AECOM's current funding ceiling (included in AECOM's monthly report).

In April 2020, USAID maintained the Work Approval Form (WAF) process, established earlier in the program, for collecting clear and concise direction and scopes of work from USAID's OIEE mission clients, and obtaining COR, alternative COR, or CO approvals for the works within the broader tasks defined in the contract and by workplan. Once approved, the WAFs provide direction to AECOM for the technical work to be started during the performance period and give greater definition to each service sector defined in the contract. Specific tasks defined in the scope of work, including Hurricane Matthew - Hinche construction quality assurance services and program management services, were ongoing during the month. No WAFs were issued this month.

The following activities occurred this month:

- On 3 April 2020, AECOM submitted the DRAFT AECOM-USAID Weekly Minutes of Meeting held on 2 April 2020 to USAID for comments.
- On 6 April 2020, USAID sent AECOM the Contracting Officer's approval for the disposition of inventory as per AECOM's request dated 16 March 2020.
- On 7 April 2020, AECOM submitted the FINAL AECOM-USAID Weekly Minutes of Meeting held on 2 April 2020 to USAID.
- On 7 April 2020, USAID sent a letter to AECOM requesting the Value Added Taxes (VAT) reports for the 2019 fiscal year. AECOM noted to USAID that there was nothing to report on Contract #AID-OAA-I-15-000045/72052118F00004 for the fiscal year covering 1 October 2018 to 30 September 2019. The Haiti Infrastructure Program did not pay any VAT or customs taxes on any purchases exceeding \$500 during the reporting period.
- On 9 April 2020, USAID requested for AECOM to update the projected remaining program costs for all ongoing work based on current circumstances and additional efforts related to the Hinche project.. AECOM estimated the remaining level of effort for HUEH and Hurricane Matthew - Hinche, but for the work in other infrastructure sectors, AECOM requires input from USAID on the types/durations of projects, scope of work, and the type of QA services USAID desires.
- On 9 April 2020, AECOM submitted the DRAFT AECOM-USAID Weekly Minutes of Meeting held on 9 April 2020 to USAID for comments.

- On 14 April 2020, AECOM submitted HIP 2020 March Monthly and HIP 2020 January through March Quarterly Reports to USAID.
- On 14 April 2020, USAID Resident Legal Officer (RLO) requested another letter from AECOM to summarize our requirements for the tax exemption issue.
- On 15 April 2020, as requested by the CO, AECOM provided a draft response letter to our requests regarding the various approvals and guidance dealing with COVID-19 that AECOM requested from the Contracting Officer.
- On 16 April 2020, AECOM submitted the FINAL AECOM-USAID Weekly Minutes of Meeting held on 9 April 2020 to USAID.
- On 16 April 2020, AECOM submitted the DRAFT AECOM-USAID Weekly Minutes of Meeting held on 16 April 2020 to USAID for comments.
- On 20 April 2020, USAID provided AECOM with a table containing the updated list of CORs for OIEE and noted to AECOM that some projects on the list may not apply to HIP and that formal letters are forthcoming. USAID also requested AECOM to send meeting notice to the relevant CORs and ACOR to all project meetings.
- On 21 April 2020, AECOM submitted the FINAL AECOM-USAID Weekly Minutes of Meeting held on 16 April 2020 to USAID.
- On 22 April 2020, USAID sent AECOM a letter in reference to HIP's tax exemption status. The letter clarified that AECOM is exempt from taxes but did not confirm that AECOM was exempt from filing taxes. Eleonore (USAID) verbally stated that AECOM is exempt from filing taxes. For documentation purposes, AECOM will respond to USAID's tax exemption letter to request confirmation of exemption from filing taxes. Once it is confirmed that AECOM does not need to file for taxes with the Haitian Ministry of Finance, AECOM can eliminate the need to hire a local tax accounting firm.
- On 30 April 2020, AECOM submitted the DRAFT AECOM-USAID Weekly Minutes of Meeting held on 30 April 2020 to USAID for comments.

3.2 Staffing

Haiti Staffing & Business Resources (HSBR) continues to provide staffing services to AECOM on the HIP program.

3.3 Deliverables and Reports

AECOM submitted all reports, including contractual deliverables, on time during the reporting period. Submitted reports are listed in Table 3.3-1.

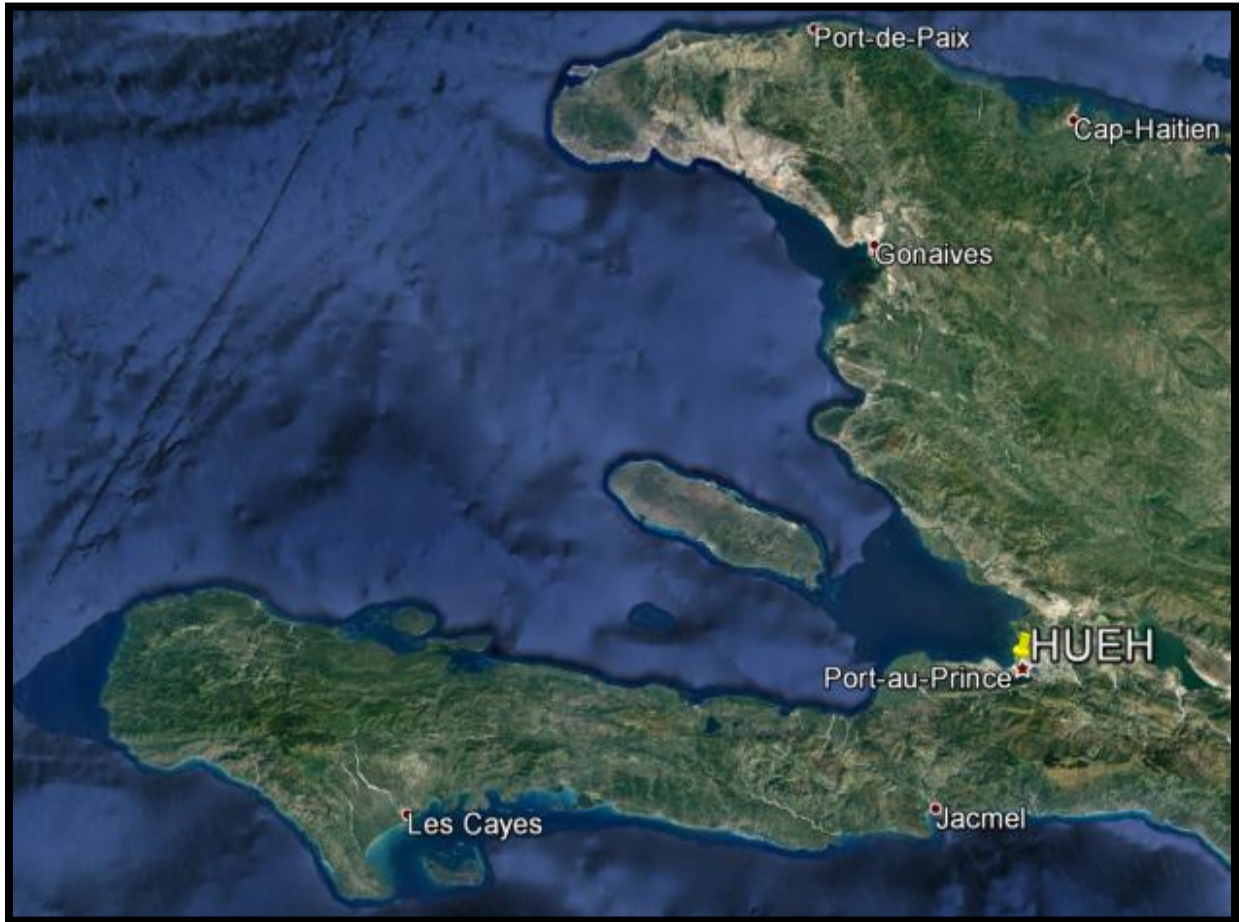
Table 3.3-1. Deliverables and reports submitted to USAID during this reporting period

Category	Description	Submitted to USAID
Program Management	HIP AECOM-USAID Weekly Minutes of Meeting Held on 2 April 2020_DRAFT	3 April 2020
	HIP AECOM-USAID Weekly Minutes of Meeting Held on 2 April 2020_FINAL	7 April 2020
	HIP AECOM-USAID Weekly Minutes of Meeting Held on 9 April 2020_DRAFT	9 April 2020
	HIP 2020 March Monthly Report	14 April 2020
	HIP 2020 January through March Quarterly Report	14 April 2020
	HIP AECOM-USAID Weekly Minutes of Meeting Held on 9 April 2020_FINAL	16 April 2020
	HIP AECOM-USAID Weekly Minutes of Meeting Held on 16 April 2020_DRAFT	16 April 2020
	HIP AECOM-USAID Weekly Minutes of Meeting Held on 16 April 2020_FINAL	21 April 2020
	HIP AECOM-USAID Weekly Minutes of Meeting Held on 30 April 2020_DRAFT	30 April 2020
Hurricane Matthew	Hinche Rough Order of Magnitude (ROM) Cost Estimate for Potential Change Order to TCG on the Hinche MDR-TB Medical Facility	1 April 2020
	USAID Hurricane Matthew (HM) Weekly Progress Report (Week Ending 29 March 2020)	2 April 2020
	HMR Les Anglais and Labiche Trip Report for 25 - 27 March 2020	3 April 2020
	USAID HM Weekly Progress Report (Week Ending 5 April 2020) for concurrence	7 April 2020
	Responses to submittals 120 (MED and Hinche Gender Equity Plan), 121 (MED and Hinche Typical Site Layout Plan), 122 (MED and Hinche File Name and Record-Keeping) and 129 (MED and Hinche Submittal Registry)	7 April 2020

Category	Description	Submitted to USAID
	USAID HM Weekly Progress Report (Week Ending 5 April 2020)	7 April 2020
	Response to submittal 108B (Metal Door Shop Drawings)	8 April 2020
	Response to submittal 132 (Wood Frame Insect Screens)	9 April 2020
	USAID HM Weekly Progress Report (Week Ending 12 April 2020) for concurrence	14 April 2020
	USAID HM Weekly Progress Report (Week Ending 12 April 2020)	15 April 2020
	USAID HM Weekly Progress Report (Week Ending 19 April 2020) for concurrence	21 April 2020
	USAID HM Weekly Progress Report (Week Ending 19 April 2020)	21 April 2020
	Review of TCG's AOP # 005	23 April 2020
	USAID HM Weekly Progress Report (Week Ending 26 April 2020) for concurrence	27 April 2020
	HM SOW Drawing and BOQ Meeting Minutes_DRAFT	29 April 2020
	AECOM's evaluation of Tseng Consulting Group (TCG) administrative submission on 24-Apr-20 regarding their modified site security program due to COVID-19	29 April 2020
	USAID HM Weekly Progress Report (Week Ending 26 April 2020)	30 April 2020
	AECOM's modifications to TCG's contract	30 April 2020
WASH	2020-04-23 WASH Conference Call with USAID and DAI	23 April 2020

3.3.1 Task 03-01: Reconstruction of L'Hôpital Universitaire d'Etat d'Haiti (HUEH)

A. Location Map



B. Narrative of Monthly Progress

1. Overview

Note: AECOM's field observation work has been on hold since mid-July 2019 and will remain on hold until USAID modifies their reduction in force directive for field engineers.

On 14 April 2020, AECOM confirmed to USAID that Guy Jacques Jean is still interested in the HUEH Project Manager position. Without any promise of employment, Guy filled out his biodata form so that a budget can be calculated for him in the event Unit Technical Execution (UTE) approves this appointment. USAID was to discuss issues with UTE and AFD before meeting with AECOM on 16 April 2020; however, the meeting was postponed until 23 April 2020.

2. Investigation, Survey, and Design

Nothing to report this month.

3. Contractor/Construction Management Consultant (CMC) Management and Staffing

Nothing to report this month.

4. Quality

Nothing to report this month.

5. Safety/Security

Nothing to report this month.

6. Environmental Management

Nothing to report this month.

7. Gender Initiatives

Nothing to report this month.

C. Schedule

Nothing to report this month.

D. Cost Forecast (Cash Flow S-Curve)

Nothing to report this month.

E. AECOM Site Organizational Chart

Nothing to report this month.

F. Contractor Site Organizational Chart

Nothing to report this month.

G. Photographs

Nothing to report this month.

3.3.2 Task 03-02: Renovation of Hurricane Matthew – Hinche

A. Location Map



B. Narrative of Monthly Progress

I. Overview

A construction contract was issued by USAID to TCG in September 2018 to begin construction on the Renovation of Hurricane Matthew - Hinche project.

On 7 November 2019, USAID shared the full version of the Tseng contract with AECOM. Other contract documents are being utilized by AECOM at Josue Noel's direction. These documents include drawings, specifications, and general and special conditions of the IFC set submitted to USAID under the previous Haiti Health Infrastructure Program (HHIP).

The following activities occurred this month:

- AECOM has not received from TCGI all the deliverables listed in sections F.7.B.-F.7.B.3. From the administrative submittals. In April, AECOM reviewed and returned to USAID the followings administrative submittals:
 - Submittal # 0120 Gender Equity Plan
 - Submittal # 0121 Typical Site Layout Plan
 - Submittal # 0122 File Name and Record-Keeping Plan
 - Submittal # 0129 Submittal Register
- TCG has not mobilized all five (5) key personnel listed under section F.6 of the contract. Overseas Engineering & Construction Company (OECC) claimed that they submitted all necessary personnel documents to TCG by March 2019, but AECOM has not received any documentation. With USAID's permission, AECOM continues to communicate with TCG to satisfy all their contractual obligations and deliverables including the disclosure of their new key personnel.
- Although the construction work stopped at the site due to the presence of COVID-19 in Haiti, AECOM continued to work with TCG to complete all their material submittals, contractual submittals, planning and assisting USAID in the SOW clarification for the six HM sites (Les Anglais, Bonne Fin, Labiche, Marc, Dame Marie, and Madame Bernard). AECOM provided USAID the latest revised drawings and BOQs based on direct input from TCG COR (Josue Noel). USAID asked TCG to accept the revised drawings as their scope of work stipulated in Contract Modification # 5 or provide suggested edits on the drawings for USAID's approval in a different color to denote their suggestions.
- On 1 April 2020, AECOM provided USAID with a ROM cost estimate for a potential change order to TCG on the Hinche MDR-TB Medical Facility. USAID intends to arrange a meeting with Eric Florimon-Reed and AECOM to respond to Hinche issues by 10 April 2020. USAID requested that the meeting be postponed to 16 April 2020 and later than 23 April 2020. As of 30 April 2020, USAID did not provide a new date for the meeting.
- On 1 April 2020, AECOM sent USAID recommended response for Inspection Request Forms IRFs-ID05_014K Demolition of Existing Doors (Reception Room No. BI-014, Toilet Rooms BI-056 and 057).

- On 1 April 2020, TCG/OEEC informed USAID and AECOM of their plans to conduct the 28-day compressive strength test of the concrete cylinder for Trial Mix for Labiche, Marc, and Bonne Fin at OECC's lab on 6 April 2020. It is worth noting that for this test, USAID made an exception to their structural concrete directive # 3 over AECOM's review of submittal I31 and allowed TCG/OEEC to use their in-house lab to test the elevated concrete at Les Anglais, stating that the concrete in question was already placed when USAID issued these directives.
- On 2 April 2020, AECOM submitted the HM Weekly Progress Report (Week Ending 29 March 2020) to USAID.
- On 3 April 2020, AECOM submitted to USAID the HMR Les Anglais and Labiche Trip Report for 25 - 27 March 2020.
- On 3 April 2020, AECOM requested permission from USAID to use home office (HO) personnel to review submittals I08B (Metal Doors Shop Drawings) and I32 (Wooden Frame Insect Screen). AECOM reminded USAID that for a request for substitution to be favorably reviewed, the contractor would need to show how the product they are providing is technically equal to or superior to the material called out on the drawings and specifications.
- On 6 April 2020, USAID granted permission to AECOM for the review of submittals I08B and I32 by our HO.
- On 6 April 2020, an AECOM representative witnessed the 28-day compressive strength test of the concrete cylinder for Trial Mix for Labiche, Marc, and Bonne Fin at OECC's lab in Tabarre.
- On 7 April 2020, USAID issued the official letter dated 6 April 2020 to TCG in which the USAID CO approved TCG's request to suspend all field construction work activities for ninety (90) days effective from 24 March 2020 to 21 June 2020. In addition, USAID also requested TGC to advise the measures the Tseng Consulting Group will employ to maintain worksite security by 13 April 2020 (within 5 days from 6 April 2020).
- On 7 April 2020, USAID informed AECOM that the Hurricane Matthew revised drawings and Basis of Quantities (BOQs) for all six sites were forwarded to TCG. USAID asked TCG to provide their concurrence or provide suggested changes to the drawings in a different color for their final review if TCG disagreed with them.
- On 7 April 2020, AECOM submitted the HM Weekly Progress Report (Week Ending 5 April 2020) to USAID for concurrence.
- On 7 April 2020, AECOM returned to USAID the review of submittals I20 (MED and Hinche Gender Equity Plan), I21 (MED and Hinche Typical Site Layout Plan), I22 (MED and Hinche File Name and Record-Keeping) and I29 (MED and Hinche Submittal Register)
- On 7 April 2020, AECOM submitted the HM Weekly Progress Report (Week Ending 5 April 2020) to USAID.
- On 8 April 2020, USAID provided AECOM with a copy of TCG's insurance renewal package for review.
- On 8 April 2020, AECOM returned to USAID the review of submittal I08B (Metal Door Shop Drawings).
- On 9 April 2020, AECOM returned to USAID the review of submittal I32 (Wood Frame Insect Screen).

- On 9 April 2020, USAID authorized AECOM to work with TCG to complete the final SOW clarification process before the 90 days stop-work notice ends on 21 June 2020. AECOM coordinated a meeting with TCG to review their edits to the drawing on 22 April 2020. AECOM was also authorized by the USAID CO to work with TCG on the below issues related to the HM project including, but not limited to, the following:

- Material submittals
- QC Plan/Health and Safety Plan/Project Schedule/Other applicable outstanding contract deliverables.
- TCG's communication protocols/tools with OECC

As of 30 April 2020, TCG states that they want help but has not yet engaged with AECOM on any of their outstanding deliverables despite AECOM's COP repeated conversation with Dr. Tseng (TCG) to offer support to TGC. No resubmissions have been received from TCG since the last round of reviews in late March and early April 2020.

- On 14 April 2020, AECOM submitted the HM Weekly Progress Report (Week Ending 12 April 2020) to USAID for concurrence.
- On 14 April 2020, AECOM sent TCG a friendly reminder email to submit to USAID the measures TCG employs to maintain worksite security as indicated in USAID's Stop Work Order letter dated 6 April 2020. AECOM also asked TCG to provide the status of the review of USAID's Hurricane Matthew revised drawings and BOQ which were sent to TCG on 7 April for all six (6) sites. AECOM further indicated to TCG that the Emergency Stop Work Order, related to all field construction activities, allows contract activities to continue during the period of the work stoppage and that this is an ideal time to resolve any remaining contract deliverables in Section F.7. If contract deliverables are resolved during this period, TCG can hit the ground running when the stop-work order is lifted.
- On 14 April 2020, AECOM provided USAID with a review of TCG's insurance renewal package. AECOM noted to USAID that the insurance policy held by TCG for this current year is identical to the one they previously submitted (which USAID approved) with the exception to the exclusion of the Defense Base Act (DBA) insurance. AECOM suggested USAID question TCG on why they excluded the DBA insurance policy for this renewal period.
- On 15 April 2020, AECOM submitted the HM Weekly Progress Report (Week Ending 12 April 2020) to USAID.
- On 15 April 2020, AECOM requested a meeting with to USAID and TCGE/OECC to review the drawings and BOQ revisions (if any) by TCG for all six Hurricane Matthew sites. USAID indicated that TCG would either agree with the drawings received during the week of 10 April 2020 or would provide suggested changes to the drawings in a different color for USAID's final review, if TCG disagreed. The modifications should appear on the drawings so the location and quantity of the changes can be tracked. The result after USAID's approval will be a solid scope of work for this firm-fixed-price contract as reflected in the finalized drawings.
- On 16 April 2020, AECOM received TCG's AOP # 005 through USAID for review.

- On 20 April 2020, TCG requested another week and pushed the meeting for the review of HM drawings and BOQ revisions to 29 April 2020. Since the Contracting Officer had already delegated some USAID personnel to attend the meeting and expected this work to complete, AECOM urged TCG to reconsider their request for cancellation and to encourage their team to complete their evaluation and modifications on the drawings by 22 April 2020.
- On 21 April 2020, AECOM submitted the HM Weekly Progress Report (Week Ending 19 April 2020) to USAID for concurrence.
- On 21 April 2020 after TCG confirmed to meet on 29 April 2020, AECOM sent out another meeting notice to USAID and TCG/OECC for the meeting to review the drawings and BOQ revisions (if any) by TCG for all 6 Hurricane Matthew sites.
- On 21 April 2020, AECOM submitted the HM Weekly Progress Report (Week Ending 19 April 2020) to USAID.
- On 22 April 2020, as a follow up to the 16 April 2020 meeting, and at the request of Manish Kumar (USAID), AECOM asked Eleonore Xavier (USAID) to provide the TCG contract document in MS Word to pass through the document (using the track changes) and to propose some modifications of the actions that are shown to be taken by the COR to revert to the CMC for technical items. For administrative items, Manish Kumar (USAID) suggested that AECOM should first provide a review to USAID and then USAID will determine the final disposition of this item.
- On 23 April 2020, AECOM returned the review of TCG's AOP # 005 to USAID for final disposition.
- On 27 April 2020, AECOM submitted the HM Weekly Progress Report (Week Ending 26 April 2020) to USAID for concurrence.
- On 29 April 2020, AECOM distributed the DRAFT of the HM SOW Drawing and BOQ Meeting Minutes to USAID and TCG/OECC to provide their comments prior to the final distribution.
- On 29 April 2020, AECOM provided USAID with the evaluation of Tseng Consulting Group (TCG) administrative submission on 24 April 2020 regarding their modified site security program due to COVID-19.
- On 29 April 2020, USAID, AECOM, and TCG conducted a conference call meeting to discuss the HM SOW drawing and BOQ review. During the meeting, TCG provided a link to the drawings and BOQ for four (4) sites - Dame Marie, Madame Bernard, Marc, and Labiche (Bonne Fin and Les Anglais were not transmitted). TCG did not feel confident about their proposed changes and requested another extension. TCG will provide a deadline to complete their proposed edits to the Hurricane Matthew drawings, BOQ, and specifications by 4 May 2020. On the same date, AECOM sent the draft minutes of the meeting to the team to provide comments by COB 1 May 2020 prior to the final distribution.
- On 30 April 2020, AECOM submitted the HM Weekly Progress Report (Week Ending 26 April 2020) to USAID.
- On 30 April 2020 AECOM submitted our modifications to TCG's contract edits using tracked changes to USAID for final review.

2. Investigation, Survey, and Design

Nothing to report this month.

3. Contractor/Construction Management Consultant (CMC) Management and Staffing

Nothing to report this month.

4. Quality

There are quality issues related to TCG’s work on-site. So far, they have failed to provide a Quality Control Plan to USAID for approval, and there don’t appear to be any quality control processes on site.

TCG is not performing the three phases of control for quality in accordance with the USACE standard, which is also a contract requirement. Many quality issues are occurring, and the only opportunity for AECOM to catch such issues is during sporadic, unscheduled inspection requests from TCG.

To date, nine non-conformance issues have been closed, and three items are pending resolution. The nonconforming work listed in the table below was observed and shared with USAID through weekly progress reports:

Table 3.3-2: Nonconformance Log

ID	Issue Description	Action Plan/Resolution	Responsibility	Date Entered	Date Resolved	Status
1	The grade is not compacted and filled with un-approved material. Vapor barrier, wire mesh, and expansion joint filler installed without material approval in rooms BI-032 and BI-033	Material submittal submitted and approved	TCG	21-Aug-19	15-Oct-19	Closed
2	Cement and sand materials used for plastering does not have approved material submittals.	-	TCG	21-Aug-19	10-Jan-20	Closed
3	The contractor started to apply Planitop cement basecoat as a skim coat on the ceiling of the storage room without any material approval	Material submittal approved. The contractor provided a mechanical mixer	TCG	29-Aug-19	11-Sep-19	Closed
4	Epoxy applied on the dowels for 100mm embedment are not tested as per approved material submittal SUB-0080	Loose concrete was chipped out to be replaced by new concrete	TCG	29-Aug-19	27-Feb-20	Closed
5	AECOM observed that the contractor started to use concrete hollow blocks in the room “Office BI-037” without material submittal approval.	-	TCG	4-Sep-19	-	Pending
6	Concrete placement for the three (3) new adjacent columns were done without an approved mix design, trial mix, cement material submittal, and concrete pour request	Mix design was submitted and approved	TCG	6-Sep-19	07-Nov-19	Closed
7	The contractor has applied Sherwin Williams primer paint which is a non-approved material instead of Carabes paint which has been approved	The contractor rectified the applied non approved material by sanding.	TCG	12-Sep-19	20-Dec-19	Closed
8	The contractor placed concrete for the new roof slab of the waiting area of BI-080 on 15 September 2019 without an approved mix design, and materials (cement and sand)	-	TCG	16-Sep-19	-	Pending
9	The contractor continues to apply putty on walls and ceilings without an approved submittal	Material submittal submitted and approved	TCG	1-Oct-19	19-Dec-19	Closed

ID	Issue Description	Action Plan/Resolution	Responsibility	Date Entered	Date Resolved	Status
10	The contractor continues to apply the final coat of paint without primer coat inspection on the ceiling	Contractor submitted IRF	TCG	3-Oct-19	29-Oct-19	Closed
11	The contractor proceeded with surface preparation despite the rejection of IRF-ID-05-006 "Surface Preparation and Primer Coat Application" and continued to apply the final coat of primer and topcoat on the walls	The contractor submitted IRF room by room for immediate rectification on the deficiencies	TCG	4-Oct-19	29-Oct-19	Closed

During April, TCG did not submit any IRFs to AECOM as the work has been stopped since 24 March 2020 due to the presence of COVID-19 in Haiti.

5. Safety/Security

Work has been stopped at the sites due to the presence of COVID-19. As of 30 April 2020, AECOM had not yet received TCG's resubmission of the Health and Safety Plan.

6. Environmental Management

Work has been stopped at the sites due to the presence of COVID-19.

7. Gender Initiatives

Nothing to report this month.

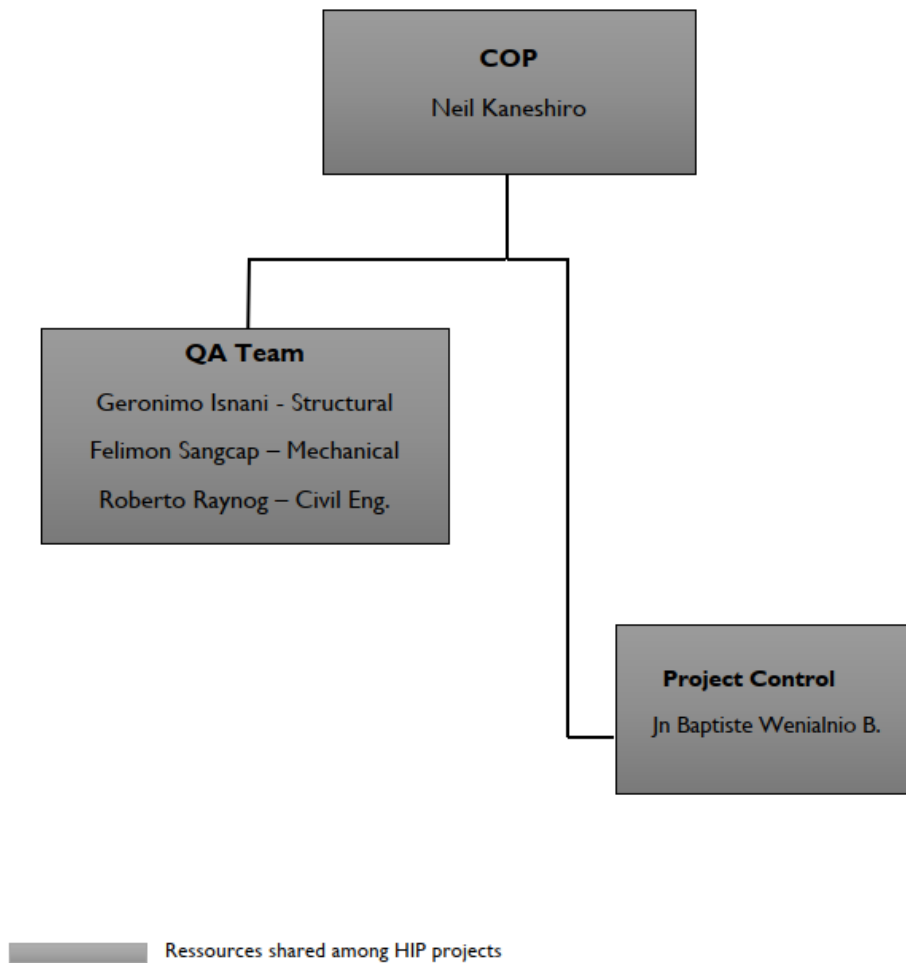
C. Schedule

As of 30 April 2020, AECOM had not yet received any resubmission of TCG's Project Schedule.

D. Cost Forecast (Cash Flow S-Curve)

A cost loaded schedule was not provided by the contractor; therefore, cost forecasting has not yet been provided.

E. AECOM Site Organizational Chart



F. Contractor Site Organizational Chart

The contractor's organizational chart has not yet been provided.

G. Photographs

Note: The following photographs show the compressive strength of three 28-day-old concrete cylinder samples for Trial Mix for Labiche, Marc, and Bonne Fin at OECC's lab in Tabarre.

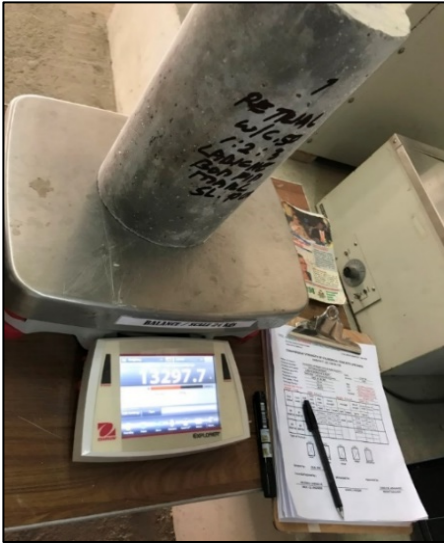


Figure 3.3.2-1. Concrete cylinder specimen no.1 weighted



Figure 3.3.2-2. Concrete Cylinder specimen no.1 placed on the compression machine for the compressive strength test.



Figure 3.3.2-3. Concrete cylinder specimen no.2 weighted.



Figure 3.3.2-4. Concrete Cylinder specimen no.2 placed on the compression machine for the compressive strength test.

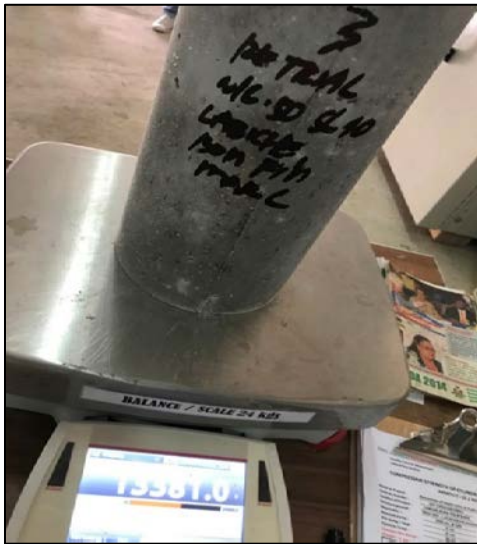


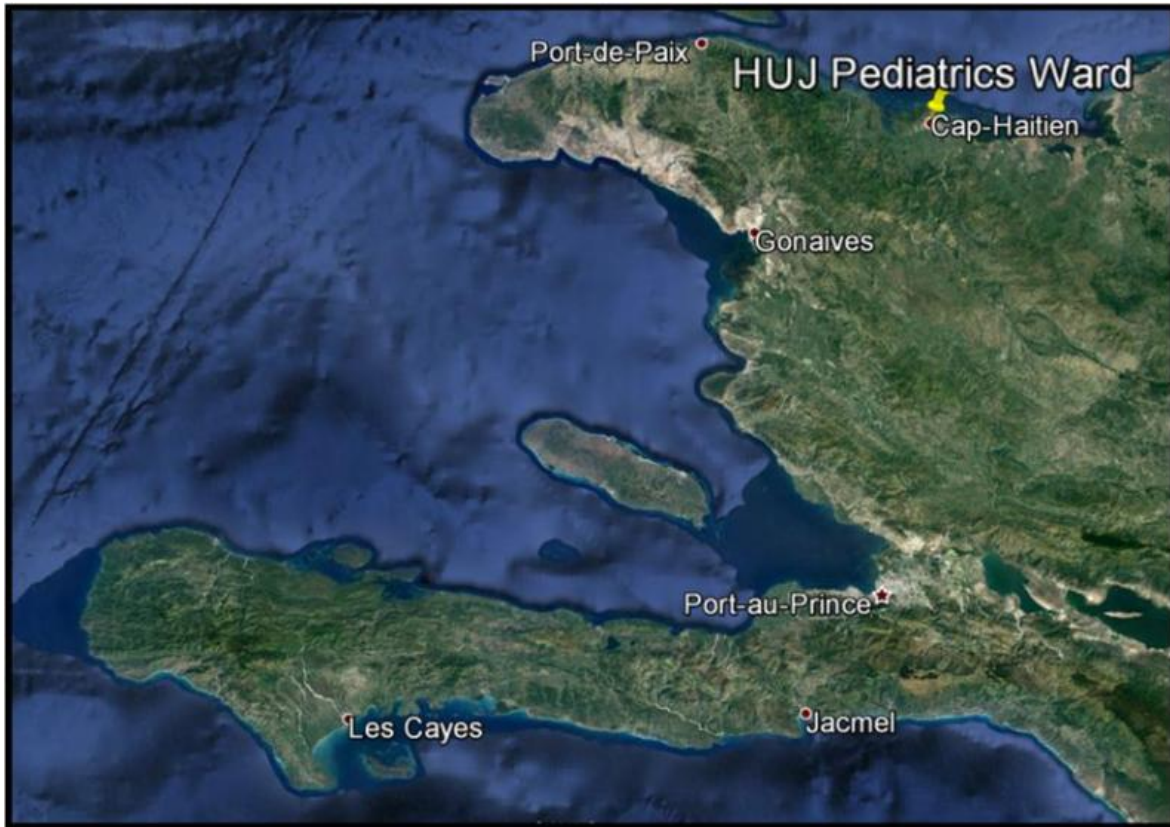
Figure 3.3.2-5. Concrete cylinder specimen no.3 weighted



Figure 3.3.2-6. Concrete Cylinder specimen no.3 placed on the compression machine for the compressive strength test.

3.3.3 Task 03-04: Warranty HUJ Pediatrics Ward

A. Location Map



B. Narrative of Monthly Progress

1. Overview

AECOM is waiting for USAID to provide direction on the next steps concerning the HUJ Report on power, solar, maintenance, and other issues at the HUJ Pediatrics Ward. The last information AECOM received indicated that the CO would provide guidance in January 2020 and that USAID was also waiting on TCG to assess the various systems and to provide USAID a report and proposal. AECOM will continue holding on this issue until further notice from USAID.

2. Investigation, Survey, and Design

Nothing to report this month.

3. Contractor/Construction Management Consultant (CMC) Management and Staffing

Nothing to report this month.

4. Quality

Nothing to report this month.

5. Safety/Security

Nothing to report this month.

6. Environmental Management

Nothing to report this month.

7. Gender Initiatives

Nothing to report this month.

C. Schedule

Nothing to report this month.

D. Quality Control/Quality Assurance Summary

Nothing to report this month.

E. AECOM Site Organizational Chart

Nothing to report this month.

F. Contractor Site Organizational Chart

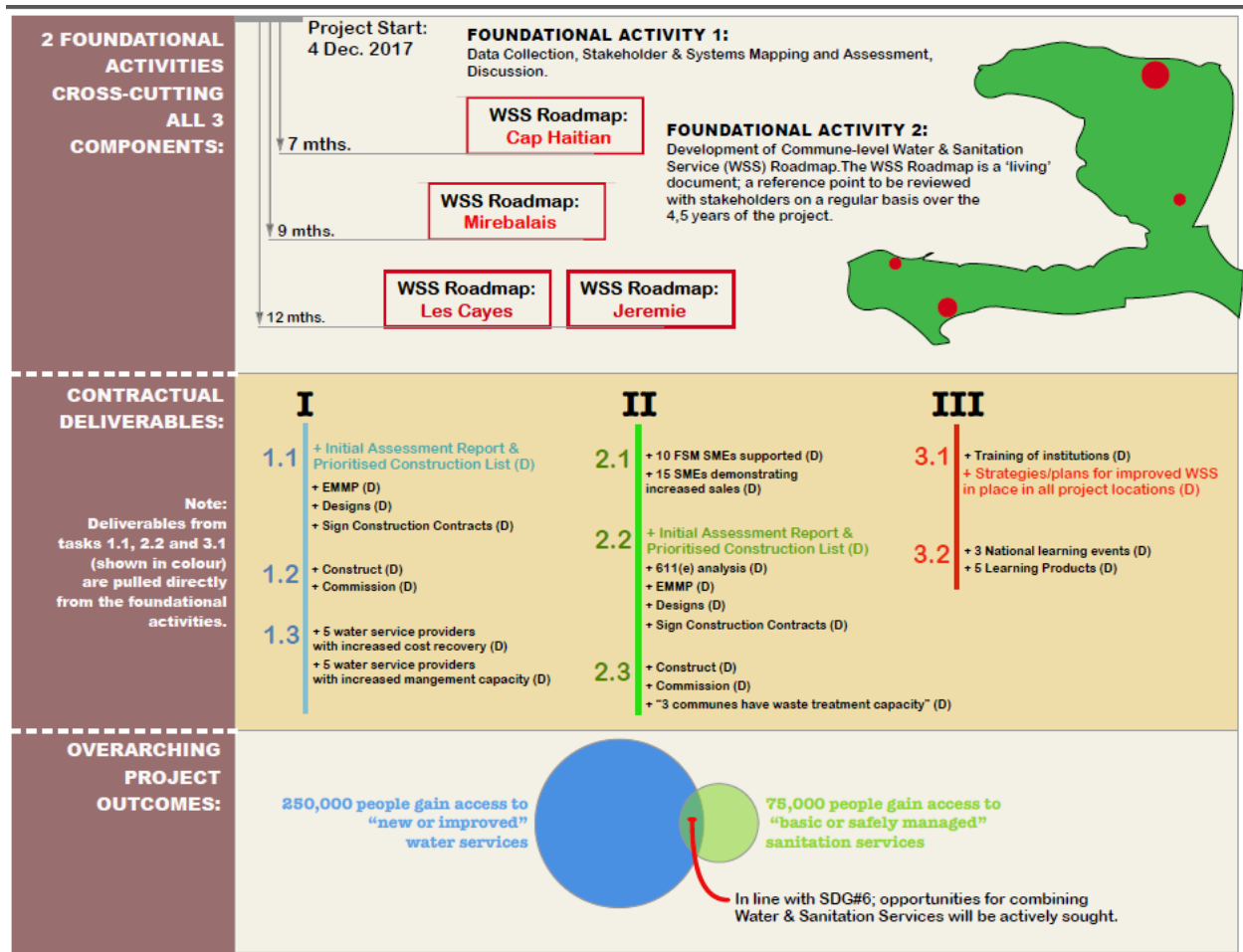
Nothing to report this month.

G. Photographs

Nothing to report this month.

3.3.4 Task 04-01: Cholera Communes Engineering Oversight

A. Location Map



B. Narrative of Monthly Progress

I. Overview

The following activities occurred this month:

- On 9 April 2020, Manish Kumar (USAID) requested that AECOM provide an estimate of the remaining funds for WASH initiatives. AECOM informed USAID that, as directed by Ryan Shelby (USAID) in May 2019, AECOM was no longer tracking budgets separately by sector and was tracking our budget only as one overall pot for the program. However, our costs are still separately tracked by sector and AECOM can provide our cost expended for the WASH Sector (inclusive of its share of the PM administrative costs). As of the end of March 2020, the job to date cost for HIP in the WASH Sector was approximately \$37k.
- On 16 April 2020, at Manish Kumar's request, AECOM contacted Marcia (WASH COR) to arrange a meeting on 21 April 2020 to discuss WASH initiatives for the upcoming year with an emphasis on near term activities and the scope of services that USAID has in mind for AECOM. The meeting was postponed to 23 April 2020 due to connectivity issues.
- On 23 April 2020, USAID, AECOM, and DAI conducted a conference call to discuss how AECOM's QA will interact with the WATSAN contract.
- On 28 April 2020, AECOM and DAI met at AECOM's office in Puits Blain to review the WASH projects identified by the WASH COR.

2. Investigation, Survey, and Design

Nothing to report this month.

3. Contractor/Construction Management Consultant (CMC) Management and Staffing

Nothing to report this month.

4. Quality

Nothing to report this month.

5. Safety/Security

Nothing to report this month.

6. Environmental Management

Nothing to report this month.

7. Gender Initiatives

Nothing to report this month.

C. Schedule

Nothing to report this month.

D. Cost Forecast (Cash Flow S-Curve)

Nothing to report this month.

E. AECOM Site Organizational Chart

Nothing to report this month.

F. Contractor Site Organizational Chart

Nothing to report this month.

G. Photographs

Nothing to report this month.

3.3.5 Task 07-02: Build Back Safer – Hurricane Matthew Interventions – Housing and WASH

A. Location Map



B. Narrative of Monthly Progress

1. Overview

To date, AECOM has not received any WAFs related to this task from USAID.

2. Investigation, Survey, and Design

Nothing to report this month.

3. Contractor/Construction Management Consultant (CMC) Management and Staffing

Nothing to report this month.

4. Quality

Nothing to report this month.

5. Safety/Security

Nothing to report this month.

6. Environmental Management

Nothing to report this month.

7. Gender Initiatives

Nothing to report this month.

C. Schedule

Nothing to report this month.

D. Cost Forecast (Cash Flow S-Curve)

Nothing to report this month.

E. Quality Control/Quality Assurance Summary

Nothing to report this month.

F. AECOM Site Organizational Chart

Nothing to report this month.

G. Contractor Site Organizational Chart

Nothing to report this month.

H. Photographs

Nothing to report this month.

3.3.6 Task 08-01: AVANSE

A. Location Map



B. Narrative of Monthly Progress

1. Overview

Nothing to report this month.

2. Investigation, Survey, and Design

Nothing to report this month.

3. Contractor/Construction Management Consultant (CMC) Management and Staffing

Nothing to report this month.

4. Quality

Nothing to report this month.

5. Safety/Security

Nothing to report this month.

6. Environmental Management

Nothing to report this month.

7. Gender Initiatives

Nothing to report this month.

C. Schedule

Nothing to report this month

D. Cost Forecast (Cash Flow S-Curve)

Nothing to report this month.

E. Quality Control/Quality Assurance Summary

Nothing to report this month.

F. AECOM Site Organizational Chart

Nothing to report this month.

G. Photographs

Nothing to report this month.

3.3.7 Task 11-01 and 11-02: Capacity Building/Training (General and Internship)

A. Location Map



B. Narrative of Monthly Progress

I. Overview

AECOM awaits a WAF (work approval form) from USAID to move forward with Capacity Building/Training initiatives.

C. Schedule

Nothing to report this month.

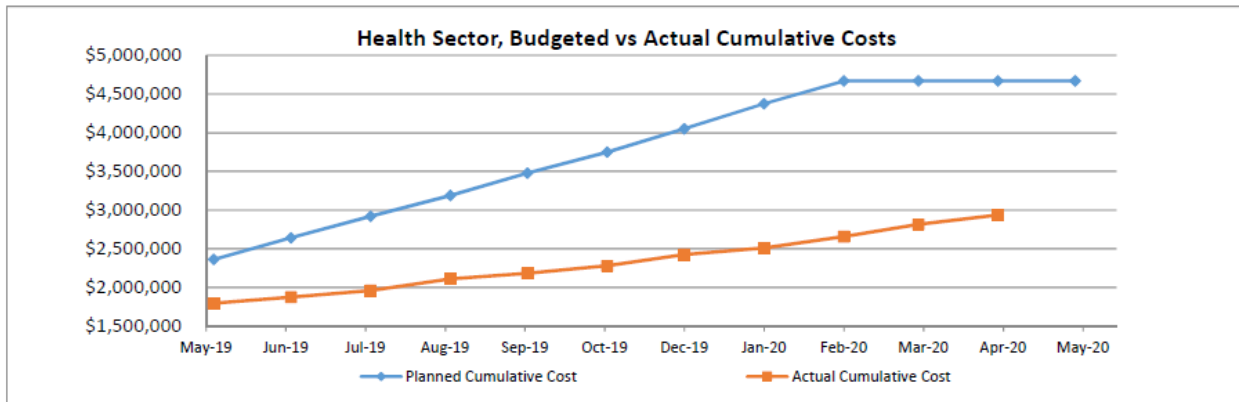
D. Photographs

Nothing to report this month.

4 PROGRAM FINANCES

Health Sector

Health Sector						
Month	Years 1 and 2 Actual Cost	Year 2-3 Budgeted Monthly Costs	Year 2-3 Actual Monthly Costs	Year 2-3 Actual Cumulative Costs	Year 2-3 Program Budgeted Cumulative Costs	Total Program Cumulative Costs
Jun-19		\$ 284,583	\$ 179,873	\$ 455,341	\$ 2,362,926	\$ 1,797,305
Jul-19		\$ 278,251	\$ 79,430	\$ 534,772	\$ 2,641,177	\$ 1,876,736
Aug-19		\$ 279,186	\$ 83,565	\$ 618,337	\$ 2,920,363	\$ 1,960,301
Sep-19		\$ 268,281	\$ 149,764	\$ 768,101	\$ 3,188,644	\$ 2,110,065
Oct-19		\$ 290,950	\$ 72,134	\$ 840,236	\$ 3,479,595	\$ 2,182,200
Nov-19		\$ 272,059	\$ 98,815	\$ 939,050	\$ 3,751,653	\$ 2,281,014
Dec-19	\$ 2,657,979	\$ 300,166	\$ 145,400	\$ 1,084,450	\$ 4,051,819	\$ 2,426,414
Jan-20		\$ 324,217	\$ 83,909	\$ 1,168,359	\$ 4,376,036	\$ 2,510,323
Feb-20		\$ 293,889	\$ 147,655	\$ 1,316,015	\$ 4,669,925	\$ 2,657,979
Mar-20		**TBD	\$ 158,925	\$ 1,474,940	\$ 4,669,925	\$ 2,816,904
Apr-20		**TBD	\$ 120,205	\$ 1,595,145	\$ 4,669,925	\$ 2,937,109
May-20		**TBD			\$ 4,669,925	

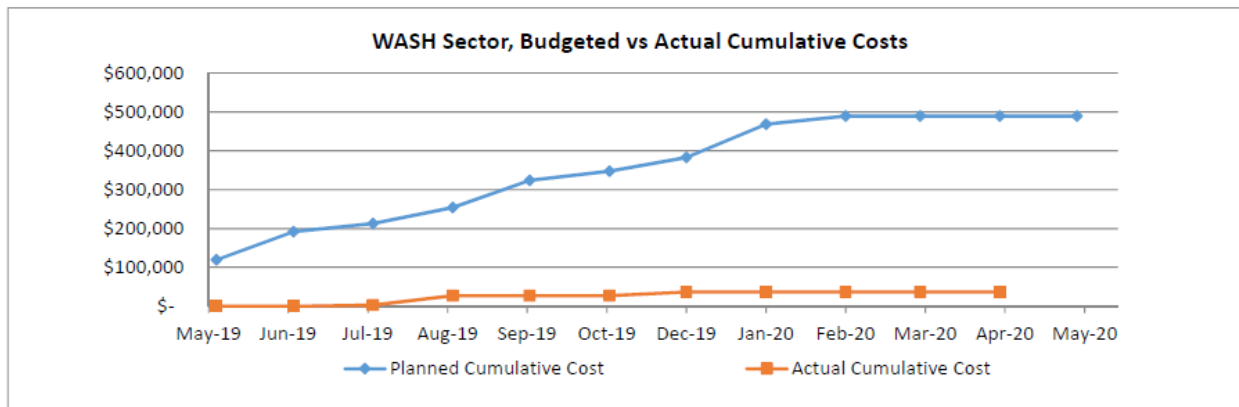


*Actual Monthly Cost reflect cost incurred during the reporting period only. Total billings will trail actual monthly costs.

** Sector charts depict cumulative cost over the life of the Project. Budgeted amounts will be updated upon completion of the Year 3 Workplan

WASH Sector

WASH Sector						
Month	Years 1 and 2 Actual Cost	Year 2-3 Budgeted Monthly Costs	Year 2-3 Actual Monthly Costs	Year 2-3 Actual Cumulative Costs	Year 2-3 Program Budgeted Cumulative Costs	Total Program Cumulative Costs
Jun-19		\$ 25,893	\$ -	\$ -	\$ 119,240	\$ -
Jul-19		\$ 72,438	\$ -	\$ -	\$ 191,677	\$ -
Aug-19		\$ 20,894	\$ 2,849	\$ 2,849	\$ 212,571	\$ 2,849
Sep-19		\$ 41,219	\$ 24,020	\$ 26,868	\$ 253,790	\$ 26,868
Oct-19		\$ 70,102	\$ -	\$ 26,868	\$ 323,892	\$ 26,868
Nov-19	\$ 36,671.00	\$ 23,331	\$ -	\$ 26,868	\$ 347,223	\$ 26,868
Dec-19		\$ 35,759	\$ 9,802	\$ 36,671	\$ 382,982	\$ 36,671
Jan-20		\$ 85,343	\$ -	\$ 36,671	\$ 468,325	\$ 36,671
Feb-20		\$ 20,936	\$ -	\$ 36,671	\$ 489,261	\$ 36,671
Mar-20		**TBD	\$ -	\$ 36,671	\$ 489,261	\$ 36,671
Apr-20		**TBD	\$ -	\$ 36,671	\$ 489,261	\$ 36,671
May-20		**TBD			\$ 489,261	

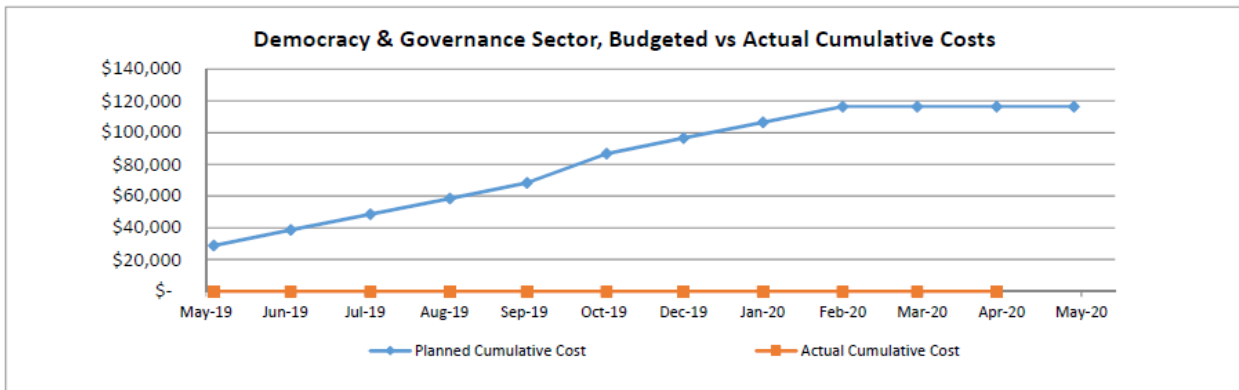


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** Sector charts depict cumulative cost over the life of the Project. Budgeted amounts will be updated upon completion of the Year 3 Workplan

Democracy & Governance Sector

Democracy & Governance Sector						
Month	Years 1 and 2 Actual Cost	Year 2-3 Budgeted Monthly Costs	Year 2-3 Actual Monthly Costs	Year 2-3 Actual Cumulative Costs	Year 2-3 Program Budgeted Cumulative Costs	Total Program Cumulative Costs
Jun-19		\$ 18,378	\$ -	\$ -	\$ 28,801	\$ -
Jul-19		\$ 9,890	\$ -	\$ -	\$ 38,691	\$ -
Aug-19		\$ 9,890	\$ -	\$ -	\$ 48,581	\$ -
Sep-19		\$ 9,890	\$ -	\$ -	\$ 58,470	\$ -
Oct-19		\$ 9,890	\$ -	\$ -	\$ 68,360	\$ -
Nov-19		\$ 18,378	\$ -	\$ -	\$ 86,738	\$ -
Dec-19	\$ -	\$ 9,890	\$ -	\$ -	\$ 96,628	\$ -
Jan-20		\$ 9,890	\$ -	\$ -	\$ 106,518	\$ -
Feb-20		\$ 9,890	\$ -	\$ -	\$ 116,408	\$ -
Mar-20		**TBD	\$ -	\$ -	\$ 116,408	\$ -
Apr-20		**TBD	\$ -	\$ -	\$ 116,408	\$ -
May-20		**TBD			\$ 116,408	

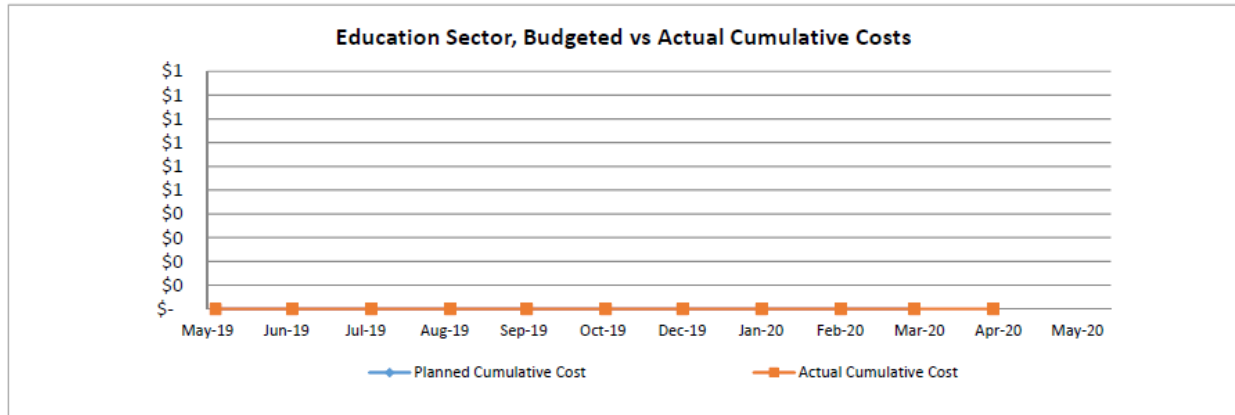


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** Sector charts depict cumulative cost over the life of the Project. Budgeted amounts will be updated upon completion of the Year 3 Workplan

Education Sector

Education Sector						
Month	Years 1 and 2 Actual Cost	Year 2-3 Budgeted Monthly Costs	Year 2-3 Actual Monthly Costs	Year 2-3 Actual Cumulative Costs	Year 2-3 Program Budgeted Cumulative Costs	Total Program Cumulative Costs
Jun-19		\$ -	\$ -	\$ -	\$ -	\$ -
Jul-19		\$ -	\$ -	\$ -	\$ -	\$ -
Aug-19		\$ -	\$ -	\$ -	\$ -	\$ -
Sep-19		\$ -	\$ -	\$ -	\$ -	\$ -
Oct-19		\$ -	\$ -	\$ -	\$ -	\$ -
Nov-19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dec-19		\$ -	\$ -	\$ -	\$ -	\$ -
Jan-20		\$ -	\$ -	\$ -	\$ -	\$ -
Feb-20		\$ -	\$ -	\$ -	\$ -	\$ -
Mar-20		**TBD	\$ -	\$ -	\$ -	\$ -
Apr-20		**TBD	\$ -	\$ -	\$ -	\$ -
May-20		**TBD	\$ -	\$ -	\$ -	\$ -

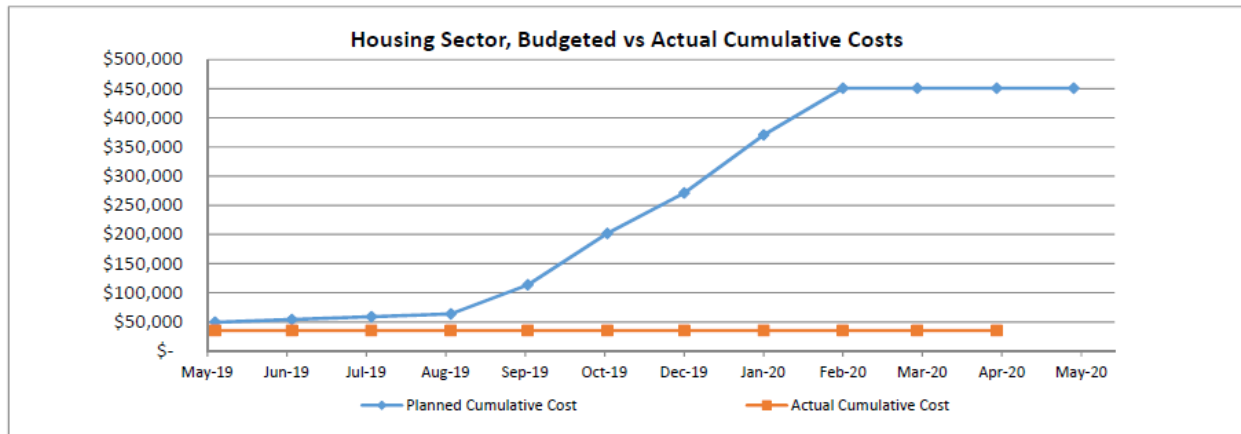


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** Sector charts depict cumulative cost over the life of the Project. Budgeted amounts will be updated upon completion of the Year 3 Workplan

Housing Sector

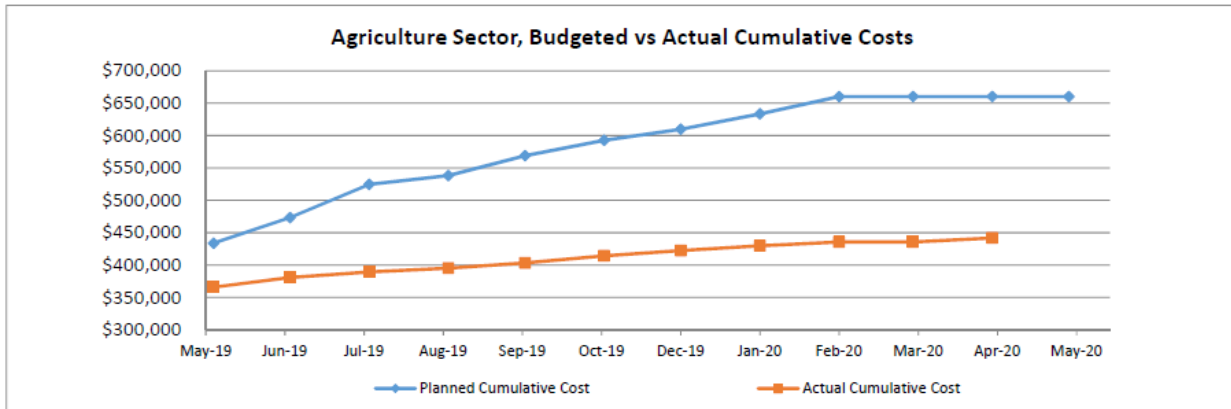
Housing Sector						
Month	Years 1 and 2 Actual Cost	Year 2-3 Budgeted Monthly Costs	Year 2-3 Actual Monthly Costs	Year 2-3 Actual Cumulative Costs	Year 2-3 Program Budgeted Cumulative Costs	Total Program Cumulative Costs
Jun-19		\$ 4,765	\$ -	\$ -	\$ 49,428	\$ 35,134
Jul-19		\$ 4,765	\$ -	\$ -	\$ 54,192	\$ 35,134
Aug-19		\$ 4,765	\$ -	\$ -	\$ 58,957	\$ 35,134
Sep-19		\$ 4,765	\$ -	\$ -	\$ 63,722	\$ 35,134
Oct-19		\$ 49,915	\$ -	\$ -	\$ 113,637	\$ 35,134
Nov-19	\$ 35,134	\$ 88,126	\$ -	\$ -	\$ 201,762	\$ 35,134
Dec-19		\$ 69,280	\$ -	\$ -	\$ 271,042	\$ 35,134
Jan-20		\$ 99,452	\$ -	\$ -	\$ 370,494	\$ 35,134
Feb-20		\$ 80,395	\$ -	\$ -	\$ 450,890	\$ 35,134
Mar-20		**TBD	\$ -	\$ -	\$ 450,890	\$ 35,134
Apr-20		**TBD	\$ -	\$ -	\$ 450,890	\$ 35,134
May-20		**TBD			\$ 450,890	



*Actual Monthly Cost reflect cost incurred during the reporting period only. Total billings will trail actual monthly costs.

Agriculture Sector

Agriculture Sector						
Month	Years 1 and 2 Actual Cost	Year 2-3 Budgeted Monthly Costs	Year 2-3 Actual Monthly Costs	Year 2-3 Actual Cumulative Costs	Year 2-3 Program Budgeted Cumulative Costs	Total Program Cumulative Costs
Jun-19		\$ 24,601	\$ 19,986	\$ 82,983	\$ 433,895	\$ 365,906
Jul-19		\$ 39,387	\$ 15,130	\$ 98,112	\$ 473,282	\$ 381,035
Aug-19		\$ 51,481	\$ 8,546	\$ 106,659	\$ 524,764	\$ 389,582
Sep-19		\$ 13,614	\$ 5,840	\$ 112,499	\$ 538,377	\$ 395,422
Oct-19		\$ 30,488	\$ 8,015	\$ 120,514	\$ 568,865	\$ 403,437
Nov-19		\$ 23,812	\$ 10,979	\$ 131,493	\$ 592,677	\$ 414,416
Dec-19	\$ 435,554.50	\$ 17,077	\$ 8,169	\$ 139,662	\$ 609,754	\$ 422,585
Jan-20		\$ 23,595	\$ 7,296	\$ 146,958	\$ 633,349	\$ 429,881
Feb-20		\$ 26,845	\$ 5,673	\$ 152,631	\$ 660,194	\$ 435,554
Mar-20		**TBD	\$ -	\$ 152,631	\$ 660,194	\$ 435,554
Apr-20		**TBD	\$ 6,281	\$ 158,912	\$ 660,194	\$ 441,835
May-20		**TBD			\$ 660,194	

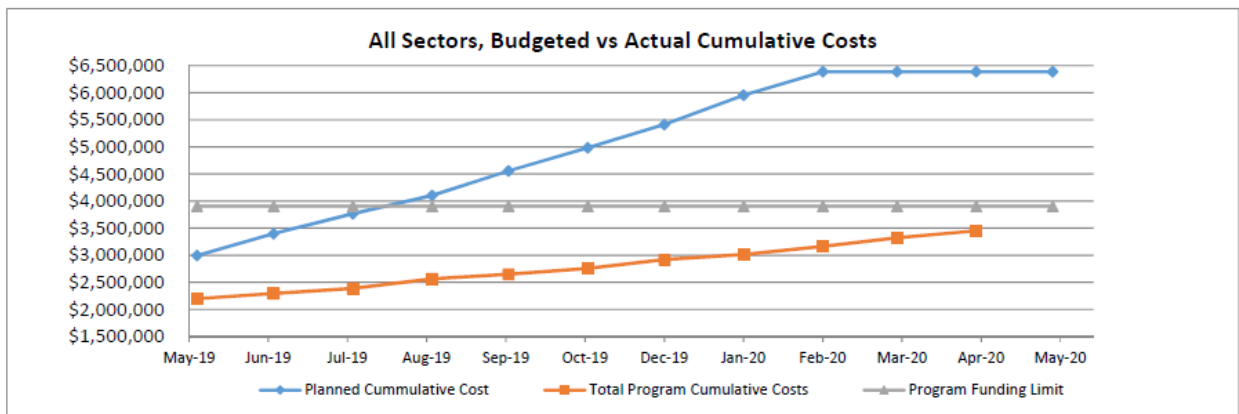


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All Sectors

All Sectors						
Month	Years 1 and 2 Actual Cost	Year 2-3 Budgeted Monthly Costs	Year 2-3 Actual Monthly Costs	Year 2-3 Actual Cumulative Costs	Year 2-3 Program Budgeted Cumulative Costs	Total Program Cumulative Costs
Jun-19		\$ 358,220	\$ 199,859	\$ 538,324	\$ 2,994,289	\$ 2,198,345
Jul-19		\$ 404,730	\$ 94,560	\$ 632,884	\$ 3,399,019	\$ 2,292,905
Aug-19		\$ 366,216	\$ 94,961	\$ 727,845	\$ 3,765,235	\$ 2,387,866
Sep-19		\$ 337,768	\$ 179,624	\$ 907,469	\$ 4,103,003	\$ 2,567,490
Oct-19		\$ 451,345	\$ 80,149	\$ 987,618	\$ 4,554,348	\$ 2,647,639
Nov-19		\$ 425,706	\$ 109,794	\$ 1,097,412	\$ 4,980,053	\$ 2,757,433
Dec-19	\$ 3,165,338	\$ 432,172	\$ 163,371	\$ 1,260,783	\$ 5,412,225	\$ 2,920,804
Jan-20		\$ 542,498	\$ 91,205	\$ 1,351,988	\$ 5,954,723	\$ 3,012,009
Feb-20		\$ 431,955	\$ 153,329	\$ 1,505,317	\$ 6,386,677	\$ 3,165,338
Mar-20		**TBD	\$ 158,925	\$ 1,664,242	\$ 6,386,677	\$ 3,324,263
Apr-20		**TBD	\$ 126,486	\$ 1,790,728	\$ 6,386,677	\$ 3,450,749
May-20		**TBD			\$ 6,386,677	



*Actual Monthly Cost reflect cost incurred during the reporting period only. Total billings will trail actual monthly costs.

** Sector charts depict cumulative cost over the life of the Project. Budgeted amounts will be updated upon completion of the Year 3 Workplan

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5 SCHEDULE

The schedule for the month ending April 2020 report is pending USAID's approval to un-pause the planning for this time period and upon approval of the Year 3 Work Plan itself.



