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Timor-Leste Import and Export Regulations Administered by Government Agencies

Final Report

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Timor-Leste Import and Export Regulations
Administered by Government Agencies

Final Report

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DISCLAIMER

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ACRONYMS

AEA	Exercise Activity
ASEAN	Association of Southeast Asian Nations
CA	Customs Authority
COPP	Certificate of Pharmaceutical Products
DGCA	Directorate General of Customs Authority
DL	Decree Law
DOQ	Department of Quarantine, Ministry of Agriculture
FRC	Fiscal Reform Commission
HCFC	Hydrochlorofluorocarbons
HS	Harmonized System
IFC	International Finance Corporation
IPPC	International Plant Protection Convention
GMP	Good Manufacturing Practice
GOTL	Government of Timor-Leste
LEAP-II	Learning, Evaluation and Analysis Project-II
MCIE	Ministry of Commerce, Industry and Environment
NDQB	National Directorate of Quarantine and Biosecurity
NPA	National Petroleum Authority
NSW	National Single Window
OIE	World Organization for Animal Health
OGAs	Other Government Agencies
PAQ	Post Arrival Quarantine
PEQ	Pre-Export Quarantine
QAP	Quarantine Approved Premise
SERVE	Commercial Registration and Verification Service
SQTL	Servico de Quarantena Timor-Leste
TFA	Trade Facilitation Agreement
TIN	Taxpayer Identification Number
TLTIP	Timor-Leste Trade Information Portal
WCO	World Customs Organization
WHO	World Health Organization
WTO	World Trade Organization

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I INTRODUCTION

The objective of this report is to identify the commodities subject to import, transit or export control by Government Agencies (OGAs), other than the Customs Authority (CA). The report describes all the specific regulatory requirements and outlines the related procedural and documentary requirements. The report aims to serve as a reference document for the Fiscal Reform Commission (FRC) and the USAID Customs Reform Project (CRP) as they develop the Timor-Leste Trade Information Portal (TLTIP), in line with the Government of Timor-Leste (GOTL) commitment to providing open and transparent access to import and export related information, to the trading community and public, in conformity with Article 1 of the WTO TFA. This online portal will list all the relevant regulatory requirements and procedures relating to the import, transit, or export of goods for both Customs and OGA's.

The TLTIP will be developed as part of the GOTL commitment to ensure open and transparent access to all trade related information to traders, potential traders and civil society. This is consistent with the GOTL commitment to join the WTO and ASEAN. Against this background the GOTL has committed (with Government Resolution 24/2017) to comply with Article 10.4 of the WTO Trade Facilitation Agreement (TFA). The development of the TLTIP represents an essential step for the implementation of the National Single Window (NSW). Implementing the NSW will require OGAs with regulatory responsibility for imports and exports to the customs territory of Timor-Leste to re-engineer their processes to be streamlined with the Directorate General of Customs Authority (DGCA).

Mapping the existing laws, regulations and processes applied by OGAs represents an essential milestone in developing the online portal. The OGAs include: Ministry of Agriculture (Quarantine, Biosecurity and Veterinary Services), Ministry of Health, National Petroleum Authority, Ministry of Commerce, Department of Foreign Trade and Land Transport Department, Ministry of Transport.

APPROACH

The GOTL uses ASYCUDA World as the software program for processing goods for import and exports. ASYCUDA World allows the user to specify the regulations, procedures and risk criterion for each 6-digit Harmonized System (HS) tariff line. Timor-Leste has transitioned to using the 2017 Harmonized System, however, for the purposes of the current assignment HS 2012 is used to approximately map the regulatory requirements to the codes. The current assignment identifies the regulatory requirements which are the responsibility of OGAs.

The identified OGAs include the Ministry of Agriculture, Ministry of Health, Ministry of Petroleum and Mineral Resources and National Petroleum Authority, Ministry of Transport and the Land Transport Department. The information shown below was obtained for each of these OGAs:

- Broad list of commodities subjected to control by the OGA;
- Conversion of the narrative list of commodities to specific commodity codes (identified utilizing 6 digits of the of the World Customs Organization (WCO) Harmonized System, version 2012¹);
- Detailed description of regulatory requirement (i.e. license required, sample needs to be taken, etc.);

¹ This is appropriate for discussions on establishing specific risk profiles for products that will take place between the FRC, Customs Administration, and each of the Other Government Agencies. Following agreement on appropriate risk profiling the products remaining subject to import permits should be mapped to specific HS2017 codes. This is a separate and specialized exercise.

- Level of regulatory control required – i.e. physical examination of goods identified; documentary examination of paperwork, etc.;
- Specific regulatory control action required to be undertaken by the DGCA (i.e. check license, take sample, notify OGA, etc.); and
- Any other relevant information.

2 OTHER GOVERNMENT AGENCIES REGULATORY REQUIREMENTS FOR IMPORTS AND EXPORTS

This section outlines OGA’s regulatory requirements for imports and exports. A detailed listing at the World Customs Organization (WCO) Harmonized System (HS) 2012 at the 6-digit level is shown in Annex 1.

IMPORT AND EXPORT LICENSING REQUIREMENTS

Individuals and business entities importing and exporting goods on a commercial basis are required to obtain authorization from the Ministry of Commerce, Industry and Environment, in accordance with the Licensing of Commercial Activities Law (Decree Law 24/2011). Article 9 of DL24/2011 shown below sets out the criteria and information requirements for obtaining a Commercial License.

Article 9
Requests for Commercial Licensing

A request for licensing shall be in the form of an application addressed to the licensing entity and shall include:

- a) for individuals: name, age, nationality, place of birth and domicile or for
- b) commercial companies: trade name and head office;
- c) commercial activity being requested, as per Attachment to this statute and integral
- d) part hereof;
- e) evidence of commercial registration by the pertinent entity and respective by-laws; and
- f) location of the premises or the address of the requesting party in the case of street vending or merchant.

Applications are lodged with the Commercial Registration and Verification Service (SERVE), which is authorized to approve Exercise Activity (AEA) for businesses engaged in low-risk activities. For medium and high-risk activities, SERVE will pass on the application for business authorization to the Ministry of Commerce, Industry and Environment (MCIE) for further assessment. *The list of activities by risk categories is not publicly available.*

In addition, the DGCA requires all commercial importers to prove they have a Timor-Leste Taxpayer Identification Number (TIN) and companies must prove they are incorporated. TINs are assigned to taxpayers by the Tax Authority.

Importers are required to lodge their request to the Customs Authority to clear goods. Importers are required to attach a certified copy of the original notification of their TIN, which require the MCIE to certify, for a fee, that the copy is a true copy of the original.

Individuals and businesses exporting commercially are required to obtain authorization from the MCIE in conformity with the Licensing of Commercial Activities Law (Article 2 (1) Decree Law no. 24/2011).

TECHNICAL REGULATIONS

Timor-Leste does not have a national standards agency responsible for developing and ensuring compliance with technical regulations (mandatory standards) or Conformity Assessment Procedures in place. There are no regulations for testing, inspection or certification of imported goods, except for the specific requirements applying to food products, pharmaceuticals, and tobacco.

The Consumer Protection Law 8/2016, 8 July 2016 addresses the quality of goods and services (Article 7) and provides for the Right to Information (Article 10), with the requirement that products must be labeled in either English or Portuguese (Article 6). In principle, these requirements apply to all goods and services in Timor-Leste, which would include imports. However, the regulations for implementing the Consumer Protection Law 8/2016 have not been finalized.

SANITARY AND PHYTOSANITARY MEASURES

Timor-Leste's Sanitary and phytosanitary measures include the Decree Law No. 21/2003 of 31 December and the Implementing Decree of 2006, the General Quarantine Regulations of Governmental Decree Law No. 1/2006 of 20 September. The 2006 Implementing Decree extended the scope of the original 2003 Decree-Law, which raises questions about its status. The IFC was requested by the National Directorate of Quarantine and Biosecurity (NDQB) to advise on updating the quarantine legislation to ensure compliance with international standards and align with international best practice. The existing legislation focuses on traded products rather than addressing plant health and animal health within Timor-Leste. International best practices do not address import and export separately from domestic controls. The IFC following extensive discussions with the NDQB has recommended that animal health and plant health be addressed comprehensively (i.e. no separation of functions between import/export and domestic). Secondly, Timor-Leste's membership of the World Organization for Animal Health (OIE) and pending membership of the International Plant Protection Convention (IPPC) will require revisions to the 2003 Decree-Law. New Decree Laws on Plant and Animal Health have been drafted and new implementing regulations focused on the imports of plants and animal and their products, and the exports of plants and their products are being drafted to support NDQB's role in border control and trade facilitation. The FRC has contracted a consultant to review the recommendations proposed by the IFC.

The Directorate of Quarantine Services within the Ministry of Agriculture and Fisheries is responsible for administering the existing Sanitary and phytosanitary regulations. The link to the detailed Quarantine Requirements for Timor-Leste is shown below.

https://www.mof.gov.tl/wp-content/uploads/2011/07/Quarantine_requirements.pdf

The Quarantine clearance of imported cargo is principally based on documents and authenticated certificates. It is the responsibility of importers and their agent to provide the appropriate documents (certificates and import permits) for clearance to the Servico de Quarantena Timor-Leste (SCTL). Following inspection and document clearance by the SCTL Customs will be notified and the importer/agent returns to the Customs to collect the cargo.

Import Prohibitions

Timor-Leste prohibits the following products from being imported: (i) any proteins for animal feeding containing any meat powder, bone powder, blood powder, or fat from mammal tissues; (ii) poultry powder for ruminant feeding; (iii) any products from cows, sheep, or goats showing clinical signs of Spongiform

Encephalopathy; (iv) any animals or any products of any animals showing clinical symptoms of certain diseases including, for example, foot-and-mouth disease and bird flu; and (v) non-transformed fat.

Specific Import Requirements for Animals, Plants, and Vegetables

Import licenses issued by the Directorate of Quarantine Services are required for all: (i) live animals; (ii) live plants; (iii) animal or vegetal products; and (iv) any other good, or merchandize, animal, or vegetal organism as specified by law.

To obtain an import license, importers are required to submit the completed application form and attach a certificate of origin. The application form (attached as Annex 4) requires the address and contact details of the exporter and importer, and the country of origin. For each item the applicant is required to list the country of origin, the common product name, the scientific names, a description of the items, and the quantity or volume to be imported. In all cases the importer must provide details on the routing, transport mode, and expected date of arrival. The importer is required to specify if they have access to a registered Quarantine Approved Premise (QAP). When the importer (or the clearing agent) has submitted the completed applications form, the Department of Quarantine will contact their counterpart in the exporting country to request verification. Each import requires a separate permit and must complete the full verification process. The Quarantine Import Permit has to be signed by the Director of Quarantine. The DNQB estimates that the procedure for obtaining an import permit takes 3 days.

The importer is required to notify the DNQB Office prior to the arrival of the consignment.

There are separate applications forms for:

Option A: Application to Import Plant Materials. This includes fresh and frozen fruit and vegetables, plants or plant parts, tissue cultures (including in-vitro laboratory use) or seeds. The applicant must also specify the following product details: method of preparation; certified scheme/accredited source; virus and disease testing procedure; location grown or collected; country/province; treatment or collection center. The form also requires the importer to specify the End Use and to confirm (or deny) is the product is genetically manipulated or whether it contains genetically manipulated material, and to provide details if answered in the affirmative.

Option B: Application to Import Live Animals, Reproductive Materials, Meat or Meat Products. This includes liver animals (for example, livestock, horses, laboratory animals, fish and insects), or reproductive material (for example, animal semen, fertile avian eggs, and embryos).

Option C: Application to Import Biological Materials. This includes food stuffs for human consumption, animal feeds, fish feeds, therapeutics, cosmetics, vaccines, viable organisms, organic fertilizers, dried/processed plant material, laboratory material, and any other biological commodities.

The importer is required to specify the proposed end use of the material from one of the following categories: In-vitro; processing; bait; in-vivo; stock-feed; human consumption; therapeutic; aquaculture feed; pet food; fertilizer; and other (to be specified).

The importer is also asked if they have attached 'a relevant statement' or Manufactures Declaration on how the materials were prepared. This information should include the percentages of ingredients/components of

the final product, the countries of origin and specific of origin, and any processing details including time, temperatures and/or chemical changes.

Option D: Application to Import Other Material. This includes mined guano, chemical fertilizer, and machinery.

Import permits relating to live plants cannot be issued to private persons or organizations (i.e., persons other than Government services, public institutions, and non-Governmental organizations involved in projects to improve agriculture and forests approved by the Government). Import permits also cannot be issued in respect of: (i) any items listed in CITES – Convention on International Trade in Endangered Species of Wild Fauna and Flora (Article 72); (ii) any item from or originating from a country or areas where there is an ongoing occurrence of quarantine-related plagues or diseases (Article 72); (iii) exotic seeds included in a list to be approved by Ministerial Diploma (Article 82).

Import of the following species of seeds is subject to import authorization: (a) rice; (b) corn; (c) coffee; (d) manioc; (e) bananas; (f) citrus fruits; (g) mango; (h) coconut; (i) phaseolus vulgaris (the common bean); (j) vigna spp.; (k) garlic; (l) onion; (m) common potato; (n) pineapple; (o) avocado pear.

Timor-Leste currently imports more than 250 commodities from many different countries. Prior to each commodity being imported for the first time, the Directorate of Quarantine Services requires an import risk analysis to assess the risk posed by the import and to establish the need for import conditions to manage the risk. The conditions vary depending on both the commodity and the country of origin. Until these analyses are conducted, the conditions required for importation cannot be clarified. Currently, all plant imports are required to be accompanied by a phytosanitary certificate from the country of origin of the product which states that the products are free from, amongst other things, pests, and diseases.

Once the importer has obtained the import license, they are required to present the following documents (and pay any fines and penalties to the Customs Administration) before the Directorate of Quarantine Services will release the cargo. The Inspector from the Department of Quarantine shares information with the Customs Office at the Port of Entry (Nicolau Lobato Airport and Batugade). Each Department Head (animals, meat products, plants) maintains a database of applications and permits issued. However, the Department of Quarantine do not currently access ASYCUDA World.

(i) for live animals, a zoo-sanitary certificate issued by the competent authority of the exporting country and signed by the veterinary office who carried out the inspection prior to being exported; imported animals must be subject to a quarantine period, following their arrival in Timor-Leste of at least 14 days (Article 30) and a veterinary inspection (Article 31).

(ii) for live plants: for plants and derivative products, the required documents are zoo or phytosanitary certification as specified by Article 26; shipments must be accompanied by a phytosanitary certificate issued by the competent authority of the exporting country (Article 42(1)) and signed by a competent official conducting the respective inspection. For any live plants, it is also necessary to comply with a pre-export quarantine regime in the exporting country (Article 43(1)) and a post import quarantine regime.

(iii) for incubation eggs: the imports must be sourced from a country that has been approved by the Directorate of Quarantine Services (Article 33);

- (iv) hen eggs for consumption: must be free of diseases or contaminations such as feather and feces (Article 34);
- (v) fresh fish for human consumption do not require an import license (Article 35.1);
- (vi) dried fish: upon arrival imports must be inspected for detection of insect infestation (Article 35.3);
- (vii) canned meat or hermetically sealed packs of meat not requiring refrigeration may be imported and providing the total weight is less than 5 per cent of the meat weight, without restrictions (Article 36.1);
- (viii) the Directorate of Quarantine Services has the authority to apply other requirements for any other import of fresh meat that are not canned or hermetically sealed and require refrigeration (Article 36.2);
- (ix) milk and milk products: must be derived from pasteurized milk (Article 37);
- (x) animal vaccines: require prior authorization from the Directorate of Quarantine (Article 38) for some vaccines, import requires an import license;
- (xi) animal skins and skin-made products: imported finished products are subject to veterinary inspection (Article 39);
- (xii) shipments of live plants and vegetal products: must be accompanied by a phytosanitary certificate issued by the competent authority of the exporting country (Article 42.1);
- (xiii) imports of machinery, equipment, and used vehicles: are subject to sanitary inspection (Article 44); and
- (xiv) import of soil samples require an import license (Article 45).

The Ministry of Agriculture and Fisheries and the Ministry of Finance may issue a joint ministerial statute defining service fees connected to the granting of import licenses, the issuance of certificates, or any other fees for services. Currently, there is no fee for issuing the Quarantine Import permit.

Decree-Law No. 1/2006 of 20 September 2006, establishes rules and procedures to implement Decree-Law No.21/2003 of 31 December, on the exportation and importation of goods that subjects to quarantine control (inspection, isolation, observation, treatment, detention, prohibit to enter the country, destroy and release). The decree-law also define the role and responsibility of the Quarantine Services and its staff as well as the procedure for the issuance of zoo and phytosanitary certification.

The Department of Plant Quarantine offices are located at Presidente Nicolau Lobato Airport, Dili. There is no laboratory, or cold chain facility at the Airport.

MINISTRY OF HEALTH

Law 12/2004 on Pharmaceutical Activities set down the requirements for licensing the import of and export of medicines for human use. To import or export medicines the business is required to be registered as a licensed business (Licensing of Commercial Activities 24/2011) and licensed by the Regulating Commission of Pharmaceutical Activities. The detailed information required by the Regulating Commission is listed under Article 3. A technical manager must be designated as the responsible person

for complying with all the technical norms, and must be a pharmacist, pharmacy technician or pharmacy assistant. The Ministry of Health is required to verify through inspection the technical adequacy of the premises and the means of transport for importing or exporting the pharmaceuticals.

The National Drugs and Medicines Policy provides further information on the requirements for importing pharmaceuticals. The Ministry of Health, Directorate of Pharmacy is responsible for monitoring, controlling and regulating the import and export of medicines. The Ministry of Trade and Development (specified in the National Drugs and Medicines Policy) is responsible for issuing a general trade license for a corporation prior to it submitting an application to the Drug Administration to operate as a medicine importer. The existing fees for obtaining a pharmacy license and an importer/wholesaler license are \$500 and \$1000 respectively. Both licenses are valid for three years and can be renewed.

All (drug) importers are required to: be licensed by the National Drug Administration and to “fulfill standard requirements of the Ministry of Health in providing and maintaining suitable premises and quality procedures including appropriate storage conditions for medicines to preserve their quality and efficacy (Good Distribution Practices) and that qualified personnel are available to ensure good pharmacy practices.”

The National Drugs and Medicines Policy requires all parties involved in the procurement, import and distribution of medicines to follow the WHO Certification scheme, and the WHO based guidelines on good distribution and storage practices and good pharmacy practice procedures. The importer submits a detailed list of pharmaceuticals for every import, prior to importation. These data are reported to the UN Drugs Agency. Each pharmaceutical must be produced under Good Manufacturing Practice (GMP), contain a Certificate of Pharmaceutical Products (COPP) and a Drug Certificate of Analysis (containing the description, definition, and expiry date).

All the pharmaceutical products approved for import are listed on the National Regulatory Authority website (www.moh.gov.tl/dnfn) Once products have been approved the Directorate of Pharmacy and Medicines, Ministry of Health sends a clearance letter to the Customs Administration.

Tobacco products require an import permit from the Ministry of Health. Tobacco products sold in Timor-Leste may not have contents of the following items greater than: 10 mg per cigarette for tar; 1 mg per cigarette for nicotine, and 10 mg per cigarette for carbon monoxide (Article 9 Decree Law 14/2016 The Tobacco Control Regime). Importers are required to submit annual reports to the Ministry of Health listing the average levels of tar, nicotine and carbon monoxide (Article 4, the report template is shown in Annex III Ministerial Statutory Order 2/2018 January 10).

MINISTRY OF PETROLEUM AND MINERAL RESOURCES AND NATIONAL PETROLEUM AUTHORITY

The Law on the Petroleum Downstream Sector (1/2012) defines downstream activities and sets down the responsibilities of the National Petroleum Authority (NPA)² to regulate the downstream economic activities including the importation of fuel. The NPA is responsible for licensing legal persons to carry out Downstream Activities, including trading in fuels. A trading license permitting the import of fuel may only be issued to companies meeting the Minimum Requirements (listed in Article 9). Article 10 outlines the

² The NPA was created in 2008 by Law 20 National Petroleum Authority. <http://mj.gov.tl/jornal/lawsTL/RDTL-Law/RDTL-Decree-Laws/Decree-Law-2008-20.pdf>

application procedure and list the documentary requirements for obtaining a license (see text box below), which can range from 1-30 years.

The license application fees are published in the Jornal da Republica.

**Article 10
Procedure**

1. Companies wishing to carry out Downstream Activities shall apply to the ANP for a License aimed at covering the intended activity, by filing an application in a form to be approved by the ANP.
2. The application referred to in Article 10.1 shall include, amongst others to be determined by the ANP in additional regulations, the following documents:
 - (a) Companies' Registry Certificate;
 - (b) Copy of the company's by-laws and proof of deposit of the share capital;
 - (c) License to carry out economic activities;
 - (d) Taxpayer number;
 - (e) Proof of filing of the previous year's tax return, if applicable;
 - (f) Certificate confirming non-existence of tax and social security debts;
 - (g) Proof of insurance covering the activity or activities the company wishes to carry out, including coverage against general civil liability including for damages to individuals and respective assets, accidents at work and occupational illness, and environmental damage;
 - (h) Documents evidencing the company's organizational and financial capability to carry out the activities for which it is seeking licensing;
 - (i) CV's of the technical staff responsible for the management of its operations, evidencing that they have the necessary training, experience and know-how to carry out the same;
 - (j) Detailed business plan; and
 - (k) Proof of environmental licensing, under the applicable law.
3. Upon receipt of the application form, the ANP shall confirm if it has been correctly completed and all the required documentation has been attached.
4. The ANP may request that the Interested Person provide it with additional documents which it deems necessary to adequately assess the request.
5. The ANP shall issue a decision on the granting of the License within 90 days of the date on which it receives the last of the documents required under Article 10.2 above, or the additional documents requested under Article 10.4.
6. The ANP may determine that applications for Licenses be submitted during specific periods each year, as well as establish rules for the organization of public tenders aimed at granting Licenses.

MINISTRY OF TRANSPORT AND LAND TRANSPORT DEPARTMENT

Decree 30/2013 sets down the requirements and procedures for importing motor vehicles. The Decree distinguishes between light motor vehicles for personal and mixed use with a cargo capacity of less than four tons, from heavy passenger vehicles (seating more than 20 persons), and heavy goods vehicles. Light motor vehicles are required to be either new or less than five years old. There is no age restriction on the importation of heavy passenger or heavy goods vehicles.

The specific exceptions to the requirement that vehicles at the date of import are 5 years or less from the date of their original manufacture are listed below:

- Vehicles imported by returning residents who have lived outside of Timor-Leste for a continuous period of more than 12 months, providing the vehicle was purchased, registered, and owned abroad by the person importing it for at least 12 months before being imported into Timor-Leste;
- Heavy passenger vehicles with over twenty seats;
- Heavy cargo vehicles, including vans and lorries with cargo capacity over four tons, agricultural vehicles, construction vehicles and material-handling vehicles;
- Motor vehicles imported under international agreements;
- Motor vehicles imported for personal use identified as collectibles; or
- Motor vehicles determined by the Directorate-General of Revenue and Customs as having public utility and donated to registered charities, in order to provide assistance to the community.

Importers of vehicles for sale (leasing etc.) require written approval (Article 4), before the goods are dispatched, from both the Foreign Trade Department, Ministry of Commerce, and the Land Transport Department, Ministry of Transport. Motor vehicles are required to obtain an import permit from the National Director of Ground Transportation. Private vehicles must be either new or less than 5 years old from the date of manufacture to qualify for an import permit.

Importers of vehicles for private use are not required to obtain prior written approval, however, they are required to ensure the vehicle is less than 5 years old.

The Customs Administration is the authority responsible for verifying that the commercial importer has obtained prior import authorization and for verifying technical compliance (i.e. less than 5 years old).

<https://www.mof.gov.tl/customs/importing-cargo/importing-cars-and-motor-vehicles/>

MINISTRY OF DEFENSE

Explosives for military use and construction (earth works) require an import permit from the Ministry of Defense and National Security.

Timor-Leste does not have a list of dangerous goods. When importers note they are importing ‘dangerous goods’ this is based on the definition in the exporting country.

MINISTRY OF COMMERCE, INDUSTRY AND ENVIRONMENT

Imports of refrigerators, air-conditioners, and refrigerant gas which contain ozone-depleting substances are, starting in 2013, being phased out³ and may only be imported by registered importers in possession of a HCFC Import License. The HCFC Import License allows for either the import of cylinders containing HCFCs or refrigeration on air conditioning equipment containing HCFCs.

Importers wishing to import equipment containing HCFC are required to register with the National Ozone Unit located in the Ministry of Commerce. Only those importers who imported HCFC cylinders in 2012 are eligible to register going forward. All other importers are eligible to register to import refrigeration or air conditioning equipment. Once registered the importer will require a separate license each time they import these products. The importer is required to present a valid registration certificate and license document with other Customs declarations at the time of import.

³ Timor-Leste will phase-out the import and export of cylinders containing hydrochloroflourocarbon (HCFCs, for example R-22) by 2040.

Further information, including the registration forms and license application forms, are available from the National Ozone Unit in the Ministry of Commerce, Industry and Environment.

Contact Details: Augusto Manuel Pinto, Director, National Directorate of International Environmental Affairs, Ministry of Commerce, Industry and Environment, Timor-Leste, telephone: +670 7305826, Email: anopinto@yahoo.com

3 ANNEXES

ANNEX 1. DETAILED LIST OF COMMODITIES REQUIRING APPROVAL FROM OGA

HS Chapter Headings with Quarantine Requirement

HS Code	Description	Agency	Requirements	Fee	Contact
1	Live animals	Department of Quarantine, Ministry of Agriculture (DOQ)	Import Permit Application Completed Option B Pre-Export (PEQ) and Post Arrival Quarantine (PAQ); PEQ Veterinary Inspection	None	Timor-Leste Quarantine Service
2	Meat and Meat Products	DOQ	Permit Required Form Option B	None	
3	Live Fish, Fresh Fish and Frozen Fish Products.	DOQ	Fresh Fish do not require an import permit	None	
4	Dairy Products, Eggs and Honey	DOQ		None	
5	Products of animal origin, including Animal Hair, Rawhide Products, and other Animal Products	DOQ	Permit Required Form Option D	None	
6	Live plants; bulbs, roots and the like; cut flowers and ornamental foliage	DOQ		None	
7	Fresh vegetables and Vegetable products.	DOQ	Permit Required Form Option A	None	
10	Cereal Products.	DOQ	Permit Required Form Option A	None	
12	Oil seeds/nuts and oleaginous fruits; miscellaneous grains, seeds and fruit; industrial or medicinal plants; straw and fodder.	DOQ	Permit Required Form Option A	None	
15	Dairy Products	DOQ		None	

HS Code	Description	Agency	Requirements	Fee	Contact
16	Livestock Feed	DOQ	Permit Required Form Option A	None	
44	Wood and articles of wood; wood charcoal.	DOQ	Permit Required Option D		Require SPS certificate issued by Government organization Authorized by the IPPC specifying the duration, temperature and thickness of timber treated.
8432	Used Agricultural Machinery	DOQ	Permit Required Option D		Initial Inspection at the Wharf by Quarantine Officers, followed by inspection at approved premises

ANNEX 2. LIST OF DECREE LAWS AND REGULATIONS (IN ENGLISH AND PORTUGUESE)

No.	Decree #	Publication Date	Title of Decree Law	Hyperlink to Copy of the Decree-Law
1	21/2003	31/12/2003	Quarantine and Sanitary Control on Goods Imported and Exported	http://mj.gov.tl/jornal/lawsTL/RDTL-Law/RDTL-Decree-Laws/Decree-Law-2003-21.pdf
2	9/2004	19/05/2004	General Rules on the Import, Storage and Movement of Goods Subject to Selective Excise Tax -replaced by Customs Code DL 14/2017	http://mj.gov.tl/jornal/lawsTL/RDTL-Law/RDTL-Decree-Laws/Decree-Law-2004-9.pdf
3	12/2004	26/05/2004	Pharmaceutical Activities	http://mj.gov.tl/jornal/lawsTL/RDTL-Law/RDTL-Decree-Laws/Decree-Law-2004-12.pdf
4	23/2009	5/08/2009	Law on Food Safety and Business Administrative Offices	http://mj.gov.tl/jornal/lawsTL/RDTL-Law/RDTL-Decree-Laws/Decree%20Law%202023-2009.pdf
5	24/2011	9/06/2011	Licensing of Commercial Activities	http://mj.gov.tl/jornal/lawsTL/RDTL-Law/RDTL-Decree-Laws/Decree%20Law-24-2011.pdf
6	28/2011	20/07/2011	Food Industry and Marketing Regulation	http://mj.gov.tl/jornal/lawsTL/RDTL-Law/RDTL-Decree-Laws/Decree-Law%20%2028-2011%20Food%20Industry%20Marketing%20Regulation.pdf
7	30/2011	27/07/2011	Conditions and Procedures to be observed in relation to the import of motor vehicles	http://mj.gov.tl/jornal/lawsTL/RDTL-Law/RDTL-Decree-Laws/Decree%20Law%2030-2011.pdf
8	1/2012	1/02/2012	Decree-Law on the Downstream Sector (Petroleum)	http://web01.anpm.tl/webs/anptlweb.nsf/vwAll/Resource-Downstream%20Decree-Law%201-2012%20-%20English/\$File/DECREE-LAW%20NO%201-2012%20ON%20DOWNSTREAM%20SECTOR.pdf?openelement
9	8/2016	8/07/2016	Consumer Protection Law	http://www.ifes.org/sites/default/files/suco_law.2016.english.final_.pdf
10	14/2016	8/06/2016	The Tobacco Control Regime	https://www.tobaccocontrollaws.org/files/live/Timor-Leste/Timor-Leste%20-%20Decree-Law%20No.%2014_2016.pdf

All Timor-Leste laws (in English) up to May 2012 may be accessed from the hyperlink to Timor-Leste Government website below: <http://mj.gov.tl/jornal/lawsTL/RDTL-Law/RDTL-Decree-Laws/RDTL-Decree-Laws.htm>

List of Regulations (in English)

Regulations	Hyperlink to Regulations	Notes
Joint Instruction 13 December 2002	http://timor-leste.gov.tl/wp-content/uploads/2010/03/Quarantine_Joint_Instruction_.pdf	Assigns the Quarantine Service of the Ministry of Agriculture, Forestry and Fisheries as the responsible entity for inspection and quarantine at the border posts for implementing Law 16/1992
Quarantine Requirements for Timor-Leste	https://www.mof.gov.tl/wp-content/uploads/2011/07/Quarantine_requirements.pdf	Contains Blank Application Forms for Import Permits.
National Drugs and Medicines Policy	http://www.moh.gov.tl/sites/default/files/Drug_policy%202010.pdf	Issued in 2010
Essential Medicines List for Timor Leste	http://www.moh.gov.tl/sites/default/files/SAUDE%20BOOK%20ENGLISH.pdf	3 rd Issue January 2010
Regulations for Labeling Tobacco Products	https://www.tobaccocontrollaws.org/files/live/Timor-Leste/Timor-Leste%20-%20P%26L%20Regs%202018%20%28No.%202018%29.pdf	January 10, 2018

List of Decree Laws and Regulations (in Portuguese)

No.	Decree #	Publication Date	Title of Decree Law	Hyperlink to Copy of the Decree-Law
1	21/2003	31/12/2003	Quarantine and Sanitary Control on Goods Imported and Exported	http://www.mj.gov.tl/jornal/public/docs/2002_2005/decreto_lei_governo/21_2003.pdf
2	9/2004	19/05/2004	General Rules on the Import, Storage and Movement of Goods Subject to Selective Excise Tax -replaced by Customs Code DL 14/2017	http://www.mj.gov.tl/jornal/public/docs/2002_2005/decreto_lei_governo/9_2004.pdf
3	12/2004	26/05/2004	Pharmaceutical Activities	http://www.mj.gov.tl/jornal/public/docs/2002_2005/decreto_lei_governo/12_2004.pdf
4	23/2009	5/08/2009	Law on Food Safety and Business Administrative Offices	http://www.mj.gov.tl/jornal/public/docs/2009/serie_1/serie1_no28.pdf

No.	Decree #	Publication Date	Title of Decree Law	Hyperlink to Copy of the Decree-Law
5	24/2011	9/06/2011	Licensing of Commercial Activities	http://www.mj.gov.tl/jornal/public/docs/2011/serie_1/serie1_no21.pdf
6	28/2011	20/07/2011	Food Industry and Marketing Regulation	http://www.mj.gov.tl/jornal/public/docs/2011/serie_1/serie1_no27.pdf
7	30/2011	27/07/2011	Conditions and Procedures to be observed in relation to the import of motor vehicles	http://www.mj.gov.tl/jornal/public/docs/2011/serie_1/serie1_no28.pdf
8	1/2012	1/02/2012	Decree-Law on the Downstream Sector (Petroleum)	http://www.mj.gov.tl/jornal/public/docs/2012/serie_1/serie1_no4.pdf
9	8/2016	8/07/2016	Consumer Protection Law	http://www.mj.gov.tl/jornal/public/docs/2016/serie_1/SERIE I NO 17.pdf
10	14/2016	8/06/2016	The Tobacco Control Regime	http://www.mj.gov.tl/jornal/public/docs/2016/serie_1/SERIE I NO 22.pdf

All Timor-Leste laws (in Portuguese) may be accessed from the hyperlink to Timor-Leste Government website below.

<http://www.mj.gov.tl/jornal/?q=node/13>

List of Regulations (in Portuguese)

Regulations	Hyperlink to Regulations	Notes
Joint Instruction 13 December 2002	http://timor-leste.gov.tl/?p=1817&lang=pt Note: Despacho Conjunto sober a Quarentena (does not load content)	Assigns the Quarantine Service of the Ministry of Agriculture, Forestry and Fisheries as the responsible entity for inspection and quarantine at the border posts for implementing Law 16/1992
Quarantine Requirements for Timor-Leste	http://timor-leste.gov.tl/wp-content/uploads/2010/03/DG_2006_1_Regulamento_Geral_Quarentena_2.pdf	Contains Blank Application Forms for Import Permits.
National Drugs and Medicines Policy	http://www.moh.gov.tl/sites/default/files/Drug_policy%202010.pdf (only available in English on the Ministry of Health Website)	Issued in 2010
Essential Medicines List for Timor-Leste *	http://www.moh.gov.tl/sites/default/files/SAUDE%20BOOK%20ENGLISH.pdf http://www.moh.gov.tl/sites/default/files/SAUDE%20BOOK%20TETUM.pdf	3 rd Issue January 2010
Regulations for Labeling Tobacco Products	https://www.tobaccocontrolaws.org/files/live/Timor-Leste/Timor-Leste%20-%20Pkg%20Regs%202018%20%28No.%202018%29%20-%20national.pdf	January 10, 2018

* The website contains the English, Indonesian, and Tetum versions of the Essential Medicines List.

ANNEX 3. LIST OF PERSONS MET

Mario Abrao, Director of External Trade, Directorate of External Trade, Ministry of Commerce.

Nelson Augustine, Chief Department for Vehicles, Department of National Transport.

Ezequiel da Costa Babo, Director of TradeInvest, Timor-Leste.

Germano Boavida, Office of General Development, USAID, Timor-Leste.

Fernanda Borges, Coordinator, Fiscal Reform Commission, Timor-Leste.

Nelson Da Costa, Head of Administration Quarantine, Nicolau Lobato International Airport, Dili.

Delfim Ferreira, National Director of Pharmacy and Medicines, Ministry of Health.

Cecilia Tilman Goncalves, Communications and Public Information Assistant, Fiscal Reform Commission.

Domingos Gusmao, General Director of Livestock and Veterinary Services, National Directorate of Quarantine and Biosecurity, Ministry of Agriculture and Fisheries.

Domingos da Costa Guterres, Director of National Regulation, Ministry of Commerce.

Zeca Guterres, Customs Operations Manager, Bollore Logistics, Timor-Leste.

Mark Hamill, Deputy Chief of Party, USAID Customs Reform Project.

Gregoria Hintao, Inspector, Quarantine, Nicolau Lobato International Airport, Dili.

Augustine Labrun, Chief Information Technology Office, Department of National Transport.

Glenn Mackenzie-Frazer, Chief of Party, USAID Customs Reform Project.

Domingos Mesquita, Consultant to TradeInvest Timor-Leste.

Teresa Miller, Director, Office of General Development, USAID, Timor-Leste.

Sergio Riveros, Customs Specialist, USAID Customs Reform Project.

Santana, Inspector, Quarantine, International Airport, Dili.

Pedro Alexandra Silva, Attorney at Law, CRA, Timor-Leste.

Gualdino da Silva, President, National Petroleum and Mineral Authority.

Richard Simmons, Customs Specialist, USAID Customs Reform Project.

Jorge Trindade Neves de Camoes, Director General for ASEAN Accession, Ministry of Foreign Affairs and Cooperation.

ANNEX 4. APPLICATION FORMS FOR IMPORT PERMITS

REPÚBLICA DEMOCRÁTICA DE TIMOR-LESTE

Ministério de Agricultura, Florestas e Pescas



Serviço de Quarentena de Timor - Leste
Timor - Leste Quarantine Service



Import Permit Application

1. Detail of Importer :	
Name / Organisation	
Country of Origin:	
Street Address:	
District:	
Telephone, email, fax:	
Contact Name:	

2. Details of Exporter :	
Name/Organisation:	
Country of Origin:	
Street Address:	
Postcode:	
Telephone, email, fax:	
Contact Name:	

3. Country of Origin :

4. Type of Quarantine Material Proposed for Importation: Please tick one of the boxes shown below:
--

Option (A) – Application to Import Plant Materials

If you are applying for a permit to import fresh and frozen fruit and vegetables, plants or plant parts, tissue cultures (including in-vitro laboratory use) or seeds please tick this box. Proceed to Option (A) and complete the relevant details.

Option (B) – Application to Import Live Animals, Reproductive Materials, Meat or Meat Products

If you are applying for a permit to import live animals (eg livestock, horses, laboratory animals, fish and insects) or reproductive materials (i.e. animal semen, fertile avian eggs and

embryos), please tick this box. Proceed to Option (B) and complete the relevant details.

Option (C) – Application to Import Biological Materials

If you are applying for a permit to import foodstuffs for human consumption, animal feeds, fish feeds, therapeutics, cosmetics, vaccines, viable organisms, vaccines, organic fertilizers, dried/processed plant materials laboratory materials or any other biological commodities, please tick this box. Proceed to Option (C) and complete the relevant details.

Option (D) – Application to Import Other Material

If you are applying for a permit to import any material other than those mentioned in Options A, B and C, such as mined guano, chemical fertilisers or machinery please tick this box. Proceed to Option (D) and complete the relevant details.



Option (A) – Application to Import Plant Materials:

Complete this section if you are intending to import fresh and frozen fruit and vegetables, plants, plant parts or tissue cultures (including in-vitro laboratory use) or seeds. Please use Option (C) if intending to import dried/processed plant material.

Common/ product name	Scientific name/botanical name (Genus, species)*	Description – Strain/variety/cultivar Unprocessed/frozen/cooked	Quantity/volume

Please attach additional pages if you require more space to complete this section

* Applications will not be processed if the scientific name is not provided

5. Product details:

1. Method of preparation/treatment	
2. Certified scheme/accredited source	
3. Virus & disease testing procedure	

4. Location grown/collected	
5. Country/province/state/region	
6. Treatment /collection centre	

6. Country of export: _____

7. End Use: _____

8. Is the product genetically manipulated or does it contain genetically manipulated material?

Yes - (If yes please specify and attach details) No -

9. Details of Transport:

1. Mode of transport eg air, sea	
2. Expected date of arrival	
3. Route details to Timor-Leste	

Please note that it is the importer's responsibility to notify the SCTL Office prior to the arrival of the consignment.

10. Location details on arrival in Timor-Leste:

<u>Held/processed/inspected/</u>	

<u>Post-entry quarantine</u>	

Is this address registered as a Quarantine Approved Premise? Yes No

11. Importers Declaration

1. I hereby apply for permission to import the materials/products detailed in this application.
2. I declare that these materials/products will be used in accordance with all quarantine regulations and quarantine conditions as may be specified in any permit to import issued for the importation.
3. I declare that the information that I have provided is true and accurate to the best of my knowledge.

Broker/Agent contact details	
Signature:	Address:
Printed name:	Phone No:
Date:	Mobile No:

Option (B) – Application to Import Live Animals, Reproductive Material,
Meat or Meat Products

Complete this section if you intend to import live animals (e.g. livestock, horses, laboratory animals, fish and insects) or reproductive materials (i.e. animal semen, fertile avian eggs and embryos).

5. Details (Live animals and reproductive material)

Number of animals	Common name	Scientific name e.g. Mus musculus	<u>Description</u> - Name; and or method of identification including microchips, tattoos, leg bands. Include any laboratory modifications i.e. GMO status

6. Country of Export: _____

7. End Use: _____

- a. Semen & embryos
 b. Laboratory
 c. Pet
 d. Livestock
 e. Other (Details of Other: _____)

8. Details of transport (if known)	
1. Mode of transport	
2. Estimated date of Arrival	

Please note that it is the importer's responsibility to notify Timor-Leste quarantine prior to the arrival of the consignment.

Route details to Timor-Leste _____

9. Address at which live animals will undergo post-arrival quarantine	
1. Premise held / District	

2. Contact name	
3. Phone number	

Is this address registered as a Quarantine Approved Premise for this species?

Yes No

10. Quarantine Approved Premise location details	
1. Premises held:	
2. Postcode:	

11. Details (Meat and Meat Products)

Quantity	Type of meat product	Processing (if any)	Description - fresh, frozen, canned, hermetically sealed, shelf stable?

12. Country of Export:

13. End Use:

a. Human Consumption b. Samples c. Pet food

(Details of Other: _____)

14. Importers Declaration

4. I hereby apply for permission to import the materials/products detailed in this application.

5. I declare that these materials/products will be used in accordance with all quarantine regulations and quarantine conditions as may be specified in any permit to import issued for the importation.

6. I declare that the information that I have provided is true and accurate to the best of my knowledge.

Broker/Agent contact details	
Signature:	Address:
Printed name:	Phone No:
Date:	Mobile No:

Option (C) – Application to import Biological material

Complete this section if you intend to import food stuffs for human consumption, animal feeds, fish feeds, therapeutics, cosmetics, vaccines, dried/processed plants, viable organisms, vaccines, organic fertilizers, laboratory materials or any other biological commodities.

5. Details:

Common/ product name	Scientific name/ botanical name (Genus, species)	<u>Product Description:</u> including species of origin and country (ie) of origin. Strain/variety Unprocessed/frozen/ uncooked	Package size, total size and size per unit

6. Country of Export: _____

8. Proposed end use of material: (Please tick one of the following boxes)

- | | | | |
|-------------------------------------|--|---|-------------------------------------|
| <input type="checkbox"/> In-vitro | <input type="checkbox"/> In-vivo | <input type="checkbox"/> Therapeutic | <input type="checkbox"/> Pet food |
| <input type="checkbox"/> Processing | <input type="checkbox"/> Stock feed | <input type="checkbox"/> Aquaculture feed | <input type="checkbox"/> Fertiliser |
| <input type="checkbox"/> Bait | <input type="checkbox"/> Human consumption | Other _____ | |

8. Have you attached a relevant statement or Manufactures Declaration on how the materials were prepared?

Yes No

(NB: This information should include the percentages of ingredients/components of the final product, the countries of origin and species of origin, and any processing details including times, temperatures and/or chemical changes e.g. pH levels)

9. Is the product genetically manipulated or does it contain genetically manipulated material?

Yes - (If yes please specify and attach details)

No -

10. Do you have access to a registered Quarantine Approved Premise QAP?

Yes No

- (If you answered yes at this question please specify the location within which the materials will be confined.)

QAP location details	
<u>Premises held:</u>	
	District:

9. Importers Declaration	
<p>7. I hereby apply for permission to import the materials/products detailed in this application.</p> <p>_____</p>	
<p>8. I declare that these materials/products will be used in accordance with all quarantine regulations and quarantine conditions as may be specified in any permit to import issued for the importation.</p>	
<p>9. I declare that the information that I have provided is true and accurate to the best of my knowledge.</p>	
Broker/Agent contact details	
Signature:	Address:
Printed name:	Phone No:
Date:	Mobile No:

Option (D) – Application to import other materials

Complete this section if you intend to import materials other than those mentioned in Sections A, B or C (such as mined guano, chemical fertilizers or machinery).

5. Details

Product name	<u>Product description</u> Including country of origin	Packing and quantity (e.g. bagged/bulk and whether containerized or not)

6. Proposed end use of material:

7. For Machinery – has it been dismantled and cleaned?

Yes No

8. Do you have access to a registered Quarantine Approved Premise (QAP)?

Yes No

If you have answered yes to this question, please specify the QAP location details below.

QAP location details	
<u>Premises held:</u>	
	District:

<p>9. Importers Declaration</p> <p>10. I hereby apply for permission to import the materials/products detailed in this application.</p> <hr/> <p>11. I declare that these materials/products will be used in accordance with all quarantine regulations and quarantine conditions as may be specified in any permit to import issued for the importation.</p> <p>12. I declare that the information that I have provided is true and accurate to the best of my knowledge.</p>
Broker/Agent contact details

Signature:	Address:
Printed name:	Phone No:
Date:	Mobile No:



**IMPORT PERMIT APPLICATION
(Bahasa)**

REPÚBLICA DEMOCRÁTICA DE TIMOR-LESTE

Ministério de Agricultura, Florestas e Pescas



Serviço de Quarentena de Timor - Leste

Timor - Leste Quarantine Service



Surat izin Import Karantina

1. Detail Pengimpor :	
Nama/Organisasi :	
Negara asal :	
Jalan dan alamat :	
Kabupaten :	
Telefon,imail,fax :	
Nama Kontak :	

2. Detail Pengekspor :	
Nama/Organisasi :	
Negara asal :	
Jalan dan alamat :	
Kode pos:	
Telefon,imail,fax :	
Nama kontak :	

3. Negara asal :

4. Tipe bahan Karantina yang di ajukan untuk di Impor : Harap beri tanda (<input type="checkbox"/>) pada salah satu kotak di bawah ini:
--

Pilihan (A) – Lamaran untuk mengimpor bahn Tumbuhan

Jika anda melamar untuk sebuah surat izin untuk Impor bahan-bahan dan sayur-sayuran segar dan beku , tumbuh-tumbuhan atau bagian tumbuhan , kultur jaringan (termasuk pemakaian In- vitro di laboratorium) atau benih, harap beri tanda () pada kotak ini.

Lanjutkanlah ke **h**

(A) dan lengkapi dengan detail yang relevan.

Pilihan (B) – Lamaran untuk mengimpor ternak hidup atau bahan reproduksi

Jika anda melamar untuk sebuah surat izin untuk Impor hewan hidup (misalnya ternak kuda hewan laboratorium, ikan dan serangga) atau bahan reproduksi

(misalnya semen hewan, telur unggas subur dan embrio), harap beri tanda (C ! ') pada kotak ini. Lanjutkan ke pilihan (B) lengkapi dengan detail yang relevan.

Pilihan (C) – Lamaran Untuk Mengimpor Bahan Biologis

Jika anda melamar untuk sebuah surat izin untuk Impor makanan konsumsi manusia, pakan ternak, pakan ikan, therapeutic (pengobatan), kosmetik, vaksin, organisme aktif (selain vaksin), pupuk organic, bahan tumbuhan kering/ diproses, bahan laboratorium atau komoditas biologis lainnya, harap beri tanda (C) pada kotak ini. Lanjutkan ke pilihan (C) dan lengkapi dengan detail yang relevan.

Pilihan (D) – Lamaran untuk Mengimpor Bahan Lainnya

Jika anda melamar untuk sebuah surat izin untuk Impor bahan selain yang sudah disebutkan pada pilihan A, B, dan C, seperti Guano tambang (mined guano), pupuk kimia atau peralatan mesin, harap beri tanda (D) pada kotak ini. Lanjutkan ke pilihan (D) dan lengkapi dengan detail yang relevan.



Pilihan (A) – Lamaran untuk Mengimpor Bahan Tumbuhan

Lengkapi bagian ini jika anda bermaksud mengimpor buah-buahan/sayur-sayuran yang segar dan beku, Tumbuh-tumbuhan, atau kultur jaringan, (termasuk pemakaian In- vitro di laboratorium) atau benih. Harap pakai pilihan (C) jika bermaksud mengimpor bahan tumbuhan kering /proses.

Nama umum / produk	Nama ilmiah/ botanik (Genus, species)	Uraian– keturunan/jenis/kultivar Belum di proses /beku/masak	Jumlah/volume

Harap lampirkan lembaran tambahan jika anda meode merlukan tempat lebih untuk melengkapi bagian ini

* SQTL tidak akan memproses lamaran apapun jika nama ilmiah tidak di berikan

5. Detail Produk:	
1. Metode persiapan /perlakuan	
2. Skema sertifikasi/sumber yang diakui	
3. Prosedur pengujian virus & penyakit	
4. Lokasi tumbuh/pengumpulan	
5. Negara/propinsi/negara bagian/wilayah	

6. Pusat perlakuan / pengumpulan

6. Negara pengekspor: _____

7. Pemakaian akhir: _____

8. Apakah produk ini di manipulasi genetika atau apakah mengandung bahan manipulasi genetika?

Ya - (jika ya harap di spesifikasi dan

lampirkan detailnya) Tidak

9. Detail pengangkutan:

1. Model alat angkut : udara/laut	
2. Tgl kedatangan yang di harapkan	
3. Detail jadwal ke Timor-leste	

Harap di catat bahwa tanggung jawab pengimpor adalah untuk memberitahu kantor SOTL di negara bagian impor menjelang kedatangan kiriman.

10. Detail lokasi pada saat kedatangan di Timor-leste:

<u>Di tahan/di proses/di periksa</u>	

<u>Pos masuk karantina</u>	

Apakah alamat ini terdaftar sebagai tempat karantina yang di setuju? Ya Tidak

11. Deklarasi Pengimpor	
<p>13. Saya dengan ini melamar untuk meminta izin untuk megimpor bahan/produk yang di detail dalam lamaran ini.</p> <p>14. Saya menerangkan bahwa bahan atau produk ini akan di gunakan sesuai dengan semua batasan karantina dan persyaratan karantina sebagaimana mungkin di spesifikasikan dalam surat izin untuk impor yang di keluarkan bagi importasi.</p> <p>15. Saya menerangkan bahwa informasi yang telah saya berikan adalah benar dan teliti dengan sepengetahuan terbaik saya.</p>	
Agen kontak detail	
Tanda tangan :	<u>Alamat:</u>
Nama :	No. Telefon:
Tanggal:	No. Hand phone:

Pilihan (B) – Lamaran untuk mengimpor hewan hidup atau bahan reproduksi, daging atau produk daging

Lengkapi bagian ini jika anda bermaksud untuk mengimpor hewan hidup (mis. Ternak, kuda, hewan laboratorium, ikan dan serangga) atau bahan reproduksi (mis. Semen hewan, telur unggas subur dan embrio).

5. Detail (Hewan hidup dan Bahan reproduksi)

Jumlah hewan	Nama umum	Nama ilmiah mis. Mus musculus	Uraian - Nama; dan atau metode identifikasi termasuk mikrocip, tato, pita kaki. Masukkan modifikasi laboratorium apapun mis. Status GMO (organisme rekayasa genetic)

6. Negara pengeksport:

7. Pemakaian akhir:

- a. Semen & Embrio b. laboratorium c. Hewan peliharaan
 d. hewan Ternak e. dan lainnya

(Detail yang lainnya: _____)

8. Detail angkutan (kalau tahu)	
1. Model angkutan mis. udara/laut	
2. Perkiraan tanggal kedatangan	

Harap di catat bahwa adalah tanggung jawab pengimpor untuk memberitahu kantor SCTL di negara bagian impor menjelang kedatangan kiriman.

(Detail rute ke Timor-leste _____)

9. Alamat di mana hewan hidup akan menjalani pemeriksaan karantina pada saat tiba.	
1. Tempat penyimpanan / Kabupaten	

2. Nama kontak	
3. No. telpon	

Apakah alamat ini terdaftar sebagai tempat yang di setuju karantina ?

Ya Tidak

10. Detail lokasi yang di akui karantina	
1. Tempat penyimpanan:	
2. Kode pos:	

11. Detail (Daging dan produk daging)

Jumlah	Tipe produk daging	Di proses (jika ada)	<u>Uraian</u> - seagr, beku, berkaleng, tertutup dengan bik, tersendiri?

12. Negara pengekspor:

13. Pemakaian akhir:

a. Konsumsi manusia b. contoh c. Makanan hewan peliharaan ek
 (Detail yang lainnya: _____)

14. Deklarasi Pengimpor
<p>16. Saya dengan ini melamar untuk meminta izin untuk impor bahan/produk yang di detail dalam lamaran ini.</p> <p>17. Saya menerangkan bahwa bahan/produk ini akan di gunakan sesuai dengan semua batasan karantina dan persyaratn karantina sebagaimana mungkin dispesifikasikan dalam surat izin impor yang di gunakan untuk mengimportasi.</p> <p>18. Saya menerangkan bahwa informasi yang saya berikan ini adalah benar dan teliti dengan sepengetahuan terbaik saya.</p>
Kontak agen detail

Tanda tangn:	<u>Alamat:</u>
Nama:	No. telpon:
Tanggal:	No. handphone :

Pilihan (C) – Lamaran untuk mengimpor bahan Biologis Lengkapilah bagian ini jika anda bermaksud ingin mengimpor pangan untuk konsumsi manusia, pakan hewan, pakan ikan, therapeutic, kosmetik, vaksin, tumbuhan kering/tumbuhan yang telah di proses, organisme hidup(selain vaksin), pupuk organic, bahan laboratorium atau komoditi biologis lainnya.

5. Detail:

Nama umum/ produk	Nama ilmiah/ botanik mis. (Genus, species)	Uraian produk; Termasuk asal spesies dan negara asal. keturunan/jenis tidak di proses/beku/ mentah.	Ukuran paket, ukuran total dan ukuran persatuan

6. Negara pengepor: _____

7. Negara asal: _____

8. Pemakaian akhir bahan yang di ajukan: (Harap di beri tanda (✓) salah satu kotak berikut ini)

- In-vitro In-vivo Therapeutic makanan
 hewan peliharaan Pemrosesan pakan
 hewan pakan Aquakultur pupuk
 umpan konsumsi manusia Lainnya _____

8. Apakah anda sudah melampirkan pernyataan yang relevan atau Deklarasi manufaktur tentang bagaimana bahan di persiapan?

Ya Tidak

(NB: Informasi ini harus memasukan jumlah presentase ramuan/komponen produk akhir, asal negara dan asal spesi, dan detail pemrosesan apapun termasuk

waktu, temperatur dan/atau perubahan kimia mis. Tingkat pH)

9. Apakah produk ini di manipulasi genetika atau apakah mengandung bahan manipulasi genetika

Ya - (Jika ya harap di spesifikasikan dan lampirkan detail)

Tidak -

10. Apakah anda mempunyai akses ke tempat yang di setujui Karantina ?

Ya Tidak

- (Jika anda menjawab ia untuk pertanyaan ini harap di spesifikasikan lokasi dimanabahan akan di simpan.)

Detail Lokasi QAP	
<u>Tempat penyimpanan:</u>	
	Kabupaten:

9. Deklarasi pengimpor	
19. Saya dengan ini memohon untuk meminta izin Impor bahan/ produk yang didetail dalam permohonan ini.	
20. Saya menerangkan bahwa bahan/ produk ini akan digunakan sesuai dengan semua batasan karantina dan persyaratan karantina sebagaimana mungkin dispesifikasikan dalam surat izin impor yang digunakan untuk mengimporasi.	
21. Saya menerangkan bahwa informasi yang saya berikan ini adalah benar dan teliti dengan sepengetahuan terbaik saya.	
Detail Kontak Agen	
Tanda tangan:	<u>Alamat:</u>
Nama:	No. Telepon:
Tanggal:	No. Handphone:

Pilihan (D) – Permohonan untuk mengimpor Produk lain

Lengkapi bagian ini jika anda ingin mengimpor bahan lain yang selain di sebut pada bagian A, B dan C seperti Guano tambang (Mined Guano), pupuk kimia atau peralatan mesin.

5. Detail

Nama Produk	<u>Uraian Produk</u> Termasuk Negara Asal	Pengepakan dan Jumlah (mis.Perkantong/ besar dan berat dalam kontainer atau tidak)

6. Pemakaian bahan yang di ajukan:

7. Untuk peralatan mesin – apakah sudah dibongkar dan di bersihkan

Ya Tidak

8. Apakah anda mempunyai akses Tempat Izin Persetujuan Karantina (IPK)?

Ya Tidak

Jika anda menjawab ya pada Pertanyaan ini, harap dispesifikasikan detail Lokasi IPK dibawah ini.

Detail Lokasi IPK	
<u>Tempat Penyimpanan:</u>	
Kabupaten:	

9. Deklarasi Pengimpor

22. Saya dengan ini memohon untuk meminta izin Impor bahan/ produk yang diperincil dalam permohonan ini.

23. Saya menerangkan bahwa bahan/ produk ini akan digunakan sesuai dengan semua batasan karantina dan persyaratan karantina sebagaimana dispesifikasikan dalam surat izin impor yang digunakan untuk mengimportasi.

24. Saya menerangkan bahwa informasi yang saya berikan ini adalah benar dan teliti dengan sepengetahuan terbaik saya.

Detail Kontak Agen

Tnda tangan:

Alamat:

Nama:

No. Telephon:

Tanggal:

No. Handphone:

REPUBLICA DEMOCRATICA DE TIMOR - LESTE MINISTERIO DO COMERCIO E INDUSTRIA

Direciao Nacional do Comercio Externo
Rua Dom aleixo Corte Real, Fomento - Mandarin Dili

Formulario verifikasaun ba Fatin Companhia Importador veiculos e Motorizadas

No	Data	Naran Companhia	Fatin Companhia	Observasaun
			Iha I La iha	

NB

Visto Pelo

Funcionario DNCE

Director da Companhia

1.

2.

3.

VI GOVERNO CONSTITUCIONAL MINISTERIO DA SAUDE DIRECCAO NACIONAL DA FARMACIA E MEDICAMENTOS
 DEPARTEMENTO DE AUTORIZACAO DE INTRODUCAO NO MERCADO - (DAIM)

Formatu Lista Komfirmsaun (Check List) ba Kriteria Aplikasaun Rejistu Produktu Farmaseutikus

No	Dokumentus ne'ebe atu submete tuir Prosedimentu ha prosesu registrasaun produktu farmaseutikas Timor Leste.	Tick Husi Fabrika / Importador ()	Verifika husi Dep.AIM iha Data,/...../20....
1	Pedido rejitrasaun medikamentus no prenxe formatu rejitrasaun medikamentus *(karta pedido rekerimentu no formatu rejitrasaun prepara ona hosi Dept. AIM)		
2	Identifikasaun Civil no Fiscal ba Rai no Uma (Status hanesan Nain, Aluga/ Contrato ho durasaun Valido)		
3	Numeru lisensa Importador, ka Numeru FA iha nia Paiz		
4	Naran Aimoruk ne'ebe atu komersializa, kompozisaun, forma farmaseutika no doze aimoruk.		
5	Indikasaun Therapeutika		
6	Rezumu ida kona ba Karakteristika Aimoruk (Drug monograph)* informasaun relasiona ho ida ne'e bele hare iha aneksu*		
7	Amostra/Sample Labelling no Folhetu informasaun ka Brosur informasi (consumer information) iha lingua oficial hanesan Tetum no Portuguese ou Temporariamente uza lingua Indonezia ou English		
8	Amostra/Sample hosi Produktu medisinais ne' ebe atu rejistu		
9	Karta Oficial husi Fabrika/Exportador (PBF) (Surat kuasa Penunjukan/Authorization letter) ne'ebe orijinal ou fotokopia (tenke legaliza husi Notariadu/Notaris iha nasaun orijin). No Dokumentu s Contract agreement/ MoU entre Importador ho Fabrika/Exportador Aimoruk		
10	<p>Dokumentu oficial ne'ebe bele hatudu katak, aimoruk ne'ebe atu komersializa iha Timor Leste, iha autorizasaun ha komersializasaun iha paiz ne'ebe produz, ka paiz husi ne'ebe aimoruk ne'e mai:</p> <p>✓ Certificate of Pharmaceutical Product (CoPP/CPP); ou Statement of Licensing of Pharmaceutical Product (SLSPP), aplikavel ba medikamentus ne'ebe rejistradu iha nasaun hanesan tuir mai: SINGAPORE, MALAYSIA, THAILAND, JAPAN, EUROPEAN UNION, PORTUGAL, AUSTRALIA, INDONESIA no USA, ba Item nebe karik (CoPP/CPP) la iha bele submete deit Free Sale Certificate (FSC)</p> <p>✓ GMP Certificate (Good Manufacturing Practice)</p> <p>✓ CoA (Certificate of Analysis) ba Active Pharmaceutical Ingredients (API), CoA ba finished product no CoA ba packaging no labeling.</p>		

NB* : Ministerio da Saude Sei La fo Autorizasaun atu halo Importasaun wainhira la priense dokumentus iha Tabela ne'e.

ANNEX 5. OUTLINE MAPPING OF HARMONIZED SYSTEM CUSTOM CLASSIFICATION TO DESIGNATED GOVERNMENT AGENCIES

Other Government Agencies Requirements for Imports: Quarantine (Article 72/ DL21/2003 & MOA/DQS Decree Law 1/2006)

HS 2012 Product Code	HS 2012 Product Description	Type of Control Action Required
		Refer to General Quarantine Regulations 1/2006 Import License and Certificate of Origin https://www.mof.gov.tl/wp-content/uploads/2011/07/Quarantine_requirements.pdf
010121	-- Pure-bred breeding animals	
010129	-- Other	“ “
010130	- Asses	“ “
010190	- Other	“ “
010221	-- Pure-bred breeding animals	“ “
010229	-- Other	“ “
010231	-- Pure-bred breeding animals	“ “
010239	-- Other	“ “
010290	- Other	“ “
010310	- Pure-bred breeding animals	“ “
010391	-- Weighing less than 50 kg	“ “
010392	-- Weighing 50 kg or more	“ “
010410	- Sheep	“ “
010420	- Goats	“ “
010511	-- Fowls of the species Gallus domesticus	“ “
010512	-- Turkeys	“ “
010513	-- Ducks	“ “
010514	-- Geese	“ “
010515	-- Guinea fowls	“ “
010594	-- Fowls of the species Gallus domesticus	“ “
010599	-- Other	“ “
010611	-- Primates	“ “

	-- Whales, dolphins and porpoises (mammals of the order Cetacea); manatees and dugongs (mammals of the order Sirenia); seals, sea lions and walruses (mammals of the suborder	
010612	Pinnipedia)	“ “
	-- Camels and other camelids	
010613	(Camelidae)	“ “
010614	-- Rabbits and hares	“ “
010619	-- Other	“ “
010620	- Reptiles (including snakes and turtles)	“ “
010631	-- Birds of prey	“ “
	-- Psittaciformes (including parrots, parakeets, macaws and cockatoos)	
010632	-- Ostriches; emus (Dromaius novaehollandiae)	“ “
010633	-- Other	“ “
010639	-- Bees	“ “
010641	-- Other	“ “
010649	- Other	“ “
010690	- Other	“ “
020110	- Carcasses and half-carcasses	“ “
020120	- Other cuts with bone in	“ “
020130	- Boneless	“ “
020210	- Carcasses and half-carcasses	“ “
020220	- Other cuts with bone in	“ “
020230	- Boneless	“ “
020311	-- Carcasses and half-carcasses	“ “
	-- Hams, shoulders and cuts thereof, with	
020312	bone in	“ “
020319	-- Other	“ “
020321	-- Carcasses and half-carcasses	“ “
	-- Hams, shoulders and cuts thereof, with	
020322	bone in	“ “
020329	-- Other	“ “
	- Carcasses and half-carcasses of lamb, fresh or chilled	
020410		“ “
020421	-- Carcasses and half-carcasses	“ “

020422	-- Other cuts with bone in	“ “
020423	-- Boneless	“ “
020430	- Carcasses and half-carcasses of lamb, frozen	“ “
020441	-- Carcasses and half-carcasses	“ “
020442	-- Other cuts with bone in	“ “
020443	-- Boneless	“ “
020450	- Meat of goats	“ “
020500	Meat of horses, asses, mules or hinnies, fresh, chilled or frozen.	“ “
020610	- Of bovine animals, fresh or chilled	“ “
020621	-- Tongues	“ “
020622	-- Livers	“ “
020629	-- Other	“ “
020630	- Of swine, fresh or chilled	“ “
020641	-- Livers	“ “
020649	-- Other	“ “
020680	- Other, fresh or chilled	“ “
020690	- Other, frozen	“ “
020711	-- Not cut in pieces, fresh or chilled	“ “
020712	-- Not cut in pieces, frozen	“ “
020713	-- Cuts and offal, fresh or chilled	“ “
020714	-- Cuts and offal, frozen	“ “
020724	-- Not cut in pieces, fresh or chilled	“ “
020725	-- Not cut in pieces, frozen	“ “
020726	-- Cuts and offal, fresh or chilled	“ “
020727	-- Cuts and offal, frozen	“ “
020741	-- Not cut in pieces, fresh or chilled	“ “
020742	-- Not cut in pieces, frozen	“ “
020743	-- Fatty livers, fresh or chilled	“ “
020744	-- Other, fresh or chilled	“ “
020745	-- Other, frozen	“ “
020751	-- Not cut in pieces, fresh or chilled	“ “
020752	-- Not cut in pieces, frozen	“ “
020753	-- Fatty livers, fresh or chilled	“ “
020754	-- Other, fresh or chilled	“ “

020755	-- Other, frozen	“ “
020760	- Of guinea fowls	“ “
020810	- Of rabbits or hares	“ “
020830	- Of primates	“ “
	- Of whales, dolphins and porpoises (mammals of the order Cetacea); of manatees and dugongs (mammals of the order Sirenia); of seals, sea lions and walruses (mammals of the suborder	
020840	Pinnipedia)	“ “
	- Of reptiles (including snakes and	
020850	turtles)	“ “
	- Of camels and other camelids	
020860	(Camelidae)	“ “
020890	- Other	“ “
020910	- Of pigs	“ “
020990	- Other	“ “
	-- Hams, shoulders and cuts thereof, with	
021011	bone in	“ “
021012	-- Bellies (streaky) and cuts thereof	“ “
021019	-- Other	“ “
021020	- Meat of bovine animals	“ “
021091	-- Of primates	“ “
	-- Of whales, dolphins and porpoises (mammals of the order Cetacea); of manatees and dugongs (mammals of the order Sirenia); of seals, sea lions and walruses (mammals of the suborder	
021092	Pinnipedia)	“ “
	-- Of reptiles (including snakes and	
021093	turtles)	“ “
021099	-- Other	“ “
	- Of a fat content, by weight, not	
040110	exceeding 1 %	“ “
	- Of a fat content, by weight, exceeding 1	
040120	% but not exceeding 6 %	“ “
	- Of a fat content, by weight, exceeding 6	
040140	% but not exceeding 10 %	“ “

040150	- Of a fat content, by weight, exceeding 10 %	“ “
040210	- In powder, granules or other solid forms, of a fat content, by weight, not exceeding 1.5 %	“ “
040221	-- Not containing added sugar or other sweetening matter	“ “
040229	-- Other	“ “
040291	-- Not containing added sugar or other sweetening matter	“ “
040299	-- Other	“ “
040310	- Yogurt	“ “
040390	- Other	“ “
040410	- Whey and modified whey, whether or not concentrated or containing added sugar or other sweetening matter	“ “
040490	- Other	“ “
040510	- Butter	“ “
040520	- Dairy spreads	“ “
040590	- Other	“ “
040610	- Fresh (unripened or uncured) cheese, including whey cheese, and curd	“ “
040620	- Grated or powdered cheese, of all kinds	“ “
040630	- Processed cheese, not grated or powdered	“ “
040640	- Blue-veined cheese and other cheese containing veins produced by <i>Penicillium roqueforti</i>	“ “
040690	- Other cheese	“ “
040711	-- Of fowls of the species <i>Gallus domesticus</i>	“ “
040719	-- Other	“ “
040721	-- Of fowls of the species <i>Gallus domesticus</i>	“ “
040729	-- Other	“ “
040790	- Others	“ “
040811	-- Dried	“ “
040819	-- Other	“ “

040891	-- Dried	“ “
040899	-- Other	“ “
040900	Natural honey.	“ “
041000	Edible products of animal origin, not elsewhere specified or included.	“ “
050100	Human hair, unworked, whether or not washed or scoured; waste of human hair.	“ “
050210	- Pigs', hogs' or boars' bristles and hair and waste thereof	“ “
050290	- Other	“ “
050400	Guts, bladders and stomachs of animals (other than fish), whole and pieces thereof, fresh, chilled, frozen, salted, in brine, dried or smoked.	“ “
050510	- Feathers of a kind used for stuffing; down	“ “
050590	- Other	“ “
050610	- Ossein and bones treated with acid	“ “
050690	- Other	“ “
050710	- Ivory; ivory powder and waste	“ “
050790	- Other	“ “
050800	Coral and similar materials, unworked or simply prepared but not otherwise worked; shells of molluscs, crustaceans or echinoderms and cuttle-bone, unworked or simply prepared but not cut to shape, powder and waste thereof.	“ “
051000	Ambergris, castoreum, civet and musk; cantharides; bile, whether or not dried; glands and other animal products used in the preparation of pharmaceutical products, fresh, chilled, frozen or otherwise provisionally preserved.	“ “
051110	- Bovine semen	“ “
051191	-- Products of fish or crustaceans, molluscs or other aquatic invertebrates; dead animals of Chapter 3	“ “
051199	-- Other	“ “

060110	- Bulbs, tubers, tuberous roots, corms, crowns and rhizomes, dormant	“ “
060120	- Bulbs, tubers, tuberous roots, corms, crowns and rhizomes, in growth or in flower; chicory plants and roots	“ “
060210	- Unrooted cuttings and slips	“ “
060220	- Trees, shrubs and bushes, grafted or not, of kinds which bear edible fruit or nuts	“ “
060230	- Rhododendrons and azaleas, grafted or not	“ “
060240	- Roses, grafted or not	“ “
060290	- Other	“ “
060311	-- Roses	“ “
060312	-- Carnations	“ “
060313	-- Orchids	“ “
060314	-- Chrysanthemums	“ “
060315	-- Lilies (<i>Lilium</i> spp.)	“ “
060319	-- Other	“ “
060390	- Other	“ “
060420	- Fresh	“ “
060490	- Other	“ “
070110	- Seed	“ “
070190	- Other	“ “
070200	Tomatoes, fresh or chilled.	“ “
070310	- Onions and shallots	“ “
070320	- Garlic	“ “
070390	- Leeks and other alliaceous vegetables	“ “
070410	- Cauliflowers and headed broccoli	“ “
070420	- Brussels sprouts	“ “
070490	- Other	“ “
070511	-- Cabbage lettuce (head lettuce)	“ “
070519	-- Other	“ “
070521	-- Witloof chicory (<i>Cichorium intybus</i> var. <i>foliosum</i>)	“ “
070529	-- Other	“ “
070610	- Carrots and turnips	“ “

070690	- Other	“ “
070700	Cucumbers and gherkins, fresh or chilled.	“ “
070810	- Peas (<i>Pisum sativum</i>)	“ “
070820	- Beans (<i>Vigna</i> spp., <i>Phaseolus</i> spp.)	“ “
070890	- Other leguminous vegetables	“ “
070920	- Asparagus	“ “
070930	- Aubergines (egg-plants)	“ “
070940	- Celery other than celeriac	“ “
070951	-- Mushrooms of the genus <i>Agaricus</i>	“ “
070959	-- Other	“ “
070960	- Fruits of the genus <i>Capsicum</i> or of the genus <i>Pimenta</i>	“ “
070970	- Spinach, New Zealand spinach and orache spinach (garden spinach)	“ “
070991	-- Globe artichokes	“ “
070992	-- Olives	“ “
070993	-- Pumpkins, squash and gourds (<i>Cucurbita</i> spp.)	“ “
070999	-- Other	“ “
071010	- Potatoes	“ “
071021	-- Peas (<i>Pisum sativum</i>)	“ “
071022	-- Beans (<i>Vigna</i> spp., <i>Phaseolus</i> spp.)	“ “
071029	-- Other	“ “
071030	- Spinach, New Zealand spinach and orache spinach (garden spinach)	“ “
071040	- Sweet corn	“ “
071080	- Other vegetables	“ “
071090	- Mixtures of vegetables	“ “
071120	- Olives	“ “
071140	- Cucumbers and gherkins	“ “
071151	-- Mushrooms of the genus <i>Agaricus</i>	“ “
071159	-- Other	“ “
071190	- Other vegetables; mixtures of vegetables	“ “
071220	- Onions	“ “

071231	-- Mushrooms of the genus <i>Agaricus</i>	“ “
071232	-- Wood ears (<i>Auricularia</i> spp.)	“ “
071233	-- Jelly fungi (<i>Tremella</i> spp.)	“ “
071239	-- Other	“ “
071290	- Other vegetables; mixtures of vegetables	“ “
071310	- Peas (<i>Pisum sativum</i>)	“ “
071320	- Chickpeas (garbanzos)	“ “
071331	-- Beans of the species <i>Vigna mungo</i> (L.) Hepper or <i>Vigna radiata</i> (L.) Wilczek	“ “
071332	-- Small red (Adzuki) beans (<i>Phaseolus</i> or <i>Vigna angularis</i>)	“ “
071333	-- Kidney beans, including white pea beans (<i>Phaseolus vulgaris</i>)	“ “
071334	-- Bambara beans (<i>Vigna subterranea</i> or <i>Voandzeia subterranea</i>)	“ “
071335	-- Cow peas (<i>Vigna unguiculata</i>)	“ “
071339	-- Other	“ “
071340	- Lentils	“ “
071350	- Broad beans (<i>Vicia faba</i> var. <i>major</i>) and horse beans (<i>Vicia faba</i> var. <i>equina</i> , <i>Vicia faba</i> var. <i>minor</i>)	“ “
071360	- Pigeon peas (<i>Cajanus cajan</i>)	“ “
071390	- Other	“ “
071410	- Manioc (cassava)	“ “
071420	- Sweet potatoes	“ “
071430	- Yams (<i>Dioscorea</i> spp.)	“ “
071440	- Taro (<i>Colocasia</i> spp.)	“ “
071450	- Yautia (<i>Xanthosoma</i> spp.)	“ “
071490	- Other	“ “
	Refer to General Quarantine Regulations 1/2006 Import License and Certificate of Origin https://www.mof.gov.tl/wp-content/uploads/2011/07/Quarantine_requirements.pdf	
100111	-- Seed	
100119	-- Other	“ “
100191	-- Seed	“ “
100199	-- Other	“ “

100210	- Seed	
100290	- Other	“ “
100310	- Seed	
100390	- Other	“ “
100410	- Seed	“ “
100490	- Other	“ “
100510	- Seed	“ “
100590	- Other	“ “
100610	- Rice in the husk (paddy or rough)	“ “
100620	- Husked (brown) rice	“ “
100630	- Semi-milled or wholly milled rice, whether or not polished or glazed	“ “
100640	- Broken rice	“ “
100710	- Seed	“ “
100790	- Other	“ “
100810	- Buckwheat	“ “
100821	-- Seed	“ “
100829	-- Other	“ “
100830	- Canary seeds	“ “
100840	- Fonio (<i>Digitaria</i> spp.)	“ “
100850	- Quinoa (<i>Chenopodium quinoa</i>)	“ “
100860	- Triticale	“ “
100890	- Other cereals	“ “
120110	- Seed	“ “
120190	- Other	“ “
120230	- Seed	“ “
120241	-- In shell	“ “
120242	-- Shelled, whether or not broken	“ “
120300	Copra.	“ “
120400	Linseed, whether or not broken.	“ “
120510	- Low erucic acid rape or colza seeds	“ “
120590	- Other	“ “
120600	Sunflower seeds, whether or not broken.	“ “
120710	- Palm nuts and kernels	“ “
120721	-- Seed	“ “
120729	-- Other	“ “

120730	- Castor oil seeds	“ “
120740	- Sesamum seeds	“ “
120750	- Mustard seeds	“ “
120760	- Safflower (<i>Carthamus tinctorius</i>) seeds	“ “
120770	- Melon seeds	“ “
120791	-- Poppy seeds	“ “
120799	-- Other	“ “
120810	- Of soya beans	“ “
120890	- Other	“ “
120910	- Sugar beet seeds	“ “
120921	-- Lucerne (alfalfa) seeds	“ “
120922	-- Clover (<i>Trifolium</i> spp.) seeds	“ “
120923	-- Fescue seeds	“ “
120924	-- Kentucky blue grass (<i>Poa pratensis</i> L.) seeds	“ “
120925	-- Rye grass (<i>Lolium multiflorum</i> Lam., <i>Lolium perenne</i> L.) seeds	“ “
120929	-- Other	“ “
120930	- Seeds of herbaceous plants cultivated principally for their flowers	“ “
120991	-- Vegetable seeds	“ “
120999	-- Other	“ “
121010	- Hop cones, neither ground nor powdered nor in the form of pellets	“ “
121020	- Hop cones, ground, powdered or in the form of pellets; lupulin	“ “
121120	- Ginseng roots	“ “
121130	- Coca leaf	“ “
121140	- Poppy straw	“ “
121190	- Other	“ “
121221	-- Fit for human consumption	“ “
121229	-- Other	“ “
121291	-- Sugar beet	“ “
121292	-- Locust beans (carob)	“ “
121293	-- Sugar cane	“ “
121294	-- Chicory roots	“ “

121299	-- Other	“ “
	Cereal straw and husks, unprepared, whether or not chopped, ground, pressed or in the form of pellets.	“ “
121300		
121410	- Lucerne (alfalfa) meal and pellets	“ “
121490	- Other	“ “
150110	- Lard	“ “
150120	- Other pig fat	“ “
150190	- Other	“ “
150210	- Tallow	“ “
150290	- Other	“ “
	Lard stearin, lard oil, oleostearin, oleo-oil and tallow oil, not emulsified or mixed or otherwise prepared.	“ “
150300		
150410	- Fish-liver oils and their fractions	“ “
	- Fats and oils and their fractions, of fish, other than liver oils	“ “
150420		
	- Fats and oils and their fractions, of marine mammals	“ “
150430		
	Wool grease and fatty substances derived therefrom (including lanolin).	“ “
150500		
	Other animal fats and oils and their fractions, whether or not refined, but not chemically modified.	“ “
150600		
150710	- Crude oil, whether or not degummed	“ “
150790	- Other	“ “
150810	- Crude oil	“ “
150890	- Other	“ “
150910	- Virgin	“ “
150990	- Other	“ “
	Other oils and their fractions, obtained solely from olives, whether or not refined, but not chemically modified, including blends of these oils or fractions with oils or fractions of heading 15.09.	“ “
151000		
151110	- Crude oil	“ “
151190	- Other	“ “
151211	-- Crude oil	“ “

151219	-- Other	“ “
151221	-- Crude oil, whether or not gossypol has been removed	“ “
151229	-- Other	“ “
151311	-- Crude oil	“ “
151319	-- Other	“ “
151321	-- Crude oil	“ “
151329	-- Other	“ “
151411	-- Crude oil	“ “
151419	-- Other	“ “
151491	-- Crude oil	“ “
151499	-- Other	“ “
151511	-- Crude oil	“ “
151519	-- Other	“ “
151521	-- Crude oil	“ “
151529	-- Other	“ “
151530	- Castor oil and its fractions	“ “
151550	- Sesame oil and its fractions	“ “
151590	- Other	“ “
151610	- Animal fats and oils and their fractions - Vegetable fats and oils and their fractions	“ “
151620	- Margarine, excluding liquid margarine	“ “
151790	- Other Animal or vegetable fats and oils and their fractions, boiled, oxidised, dehydrated, sulphurised, blown, polymerised by heat in vacuum or in inert gas or otherwise chemically modified, excluding those of heading 15.16; inedible mixtures or preparations of	“ “
151800	Glycerol, crude; glycerol waters and glycerol lyes.	“ “
152000	- Vegetable waxes	“ “
152110	- Other	“ “
152190	- Other	“ “

152200	Degras; residues resulting from the treatment of fatty substances or animal or vegetable waxes.	“ “
160100	Sausages and similar products, of meat, meat offal or blood; food preparations based on these products.	“ “
160210	- Homogenised preparations	“ “
160220	- Of liver of any animal	“ “
160231	-- Of turkeys	“ “
160232	-- Of fowls of the species Gallus domesticus	“ “
160239	-- Other	“ “
160241	-- Hams and cuts thereof	“ “
160242	-- Shoulders and cuts thereof	“ “
160249	-- Other, including mixtures	“ “
160250	- Of bovine animals	“ “
160290	- Other, including preparations of blood of any animal	“ “
160300	Extracts and juices of meat, fish or crustaceans, molluscs or other aquatic invertebrates.	“ “
160411	-- Salmon	“ “
160412	-- Herrings	“ “
160413	-- Sardines, sardinella and brisling or sprats	“ “
160414	-- Tunas, skipjack and bonito (Sarda spp.)	“ “
160415	-- Mackerel	“ “
160416	-- Anchovies	“ “
160417	-- Eels	“ “
160419	-- Other	“ “
160420	- Other prepared or preserved fish	“ “
160431	-- Caviar	“ “
160432	-- Caviar substitutes	“ “
160510	- Crab	“ “
160521	-- Not in airtight container	“ “
160529	-- Other	“ “

160530	- Lobster	“ “
160540	- Other crustaceans	“ “
160551	-- Oysters	“ “
160552	-- Scallops, including queen scallops	“ “
160553	-- Mussels	“ “
160554	-- Cuttle fish and squid	“ “
160555	-- Octopus	“ “
160556	-- Clams, cockles and arkshells	“ “
160557	-- Abalone	“ “
160558	-- Snails, other than sea snails	“ “
160559	-- Other	“ “
160561	-- Sea cucumbers	“ “
160562	-- Sea urchins	“ “
160563	-- Jellyfish	“ “
160569	-- Other	“ “
440110	- Fuel wood, in logs, in billets, in twigs, in faggots or in similar forms	“ “
440121	-- Coniferous	“ “
440122	-- Non-coniferous	“ “
440131	-- Wood pellets	“ “
440139	-- Other	“ “
440210	- Of bamboo	“ “
440290	- Other	“ “
440310	- Treated with paint, stains, creosote or other preservatives	“ “
440320	- Other, coniferous	“ “
440341	-- Dark Red Meranti, Light Red Meranti and Meranti Bakau	“ “
440349	-- Other	“ “
440391	-- Of oak (Quercus spp.)	“ “
440392	-- Of beech (Fagus spp.)	“ “
440399	-- Other	“ “
440410	- Coniferous	“ “
440420	- Non-coniferous	“ “
440500	Wood wool; wood flour.	“ “
440610	- Not impregnated	“ “

440690	- Other	“ “
440710	- Coniferous	“ “
440721	-- Mahogany (Swietenia spp.)	“ “
440722	-- Virola, Imbuia and Balsa	“ “
440725	-- Dark Red Meranti, Light Red Meranti and Meranti Bakau	“ “
440726	-- White Lauan, White Meranti, White Seraya, Yellow Meranti and Alan	“ “
440727	-- Sapelli	“ “
440728	-- Iroko	“ “
440729	-- Other	“ “
440791	-- Of oak (Quercus spp.)	“ “
440792	-- Of beech (Fagus spp.)	“ “
440793	-- Of maple (Acer spp.)	“ “
440794	-- Of cherry (Prunus spp.)	“ “
440795	-- Of ash (Fraxinus spp.)	“ “
440799	-- Other	“ “
440810	- Coniferous	“ “
440831	-- Dark Red Meranti, Light Red Meranti and Meranti Bakau	“ “
440839	-- Other	“ “
440890	- Other	“ “
440910	- Coniferous	“ “
440921	-- Of bamboo	“ “
440929	-- Other	“ “
441011	-- Particle board	“ “
441012	-- Oriented strand board (OSB)	“ “
441019	-- Other	“ “
441090	- Other	“ “
441112	-- Of a thickness not exceeding 5 mm	“ “
441113	-- Of a thickness exceeding 5 mm but not exceeding 9 mm	“ “
441114	-- Of a thickness exceeding 9 mm	“ “
441192	-- Of a density exceeding 0.8 g/cm ³	“ “
441193	-- Of a density exceeding 0.5 g/cm ³ but not exceeding 0.8 g/cm ³	“ “
441194	-- Of a density not exceeding 0.5 g/cm ³	“ “

441210	- Of bamboo	“ “
	-- With at least one outer ply of tropical wood specified in Subheading Note 2 to this Chapter	“ “
441231	-- Other, with at least one outer ply of non-coniferous wood	“ “
441232	-- Other	“ “
441239	-- Blockboard, laminboard and battenboard	“ “
441294	-- Other	“ “
441299	Densified wood, in blocks, plates, strips or profile shapes.	“ “
441300	Wooden frames for paintings, photographs, mirrors or similar objects.	“ “
441400	- Cases, boxes, crates, drums and similar packings; cable-drums	“ “
441510	- Pallets, box pallets and other load boards; pallet collars	“ “
441520	Casks, barrels, vats, tubs and other coopers' products and parts thereof, of wood, including staves.	“ “
441600	Tools, tool bodies, tool handles, broom or brush bodies and handles, of wood; boot or shoe lasts and trees, of wood.	“ “
441700	- Windows, French-windows and their frames	“ “
441810	- Doors and their frames and thresholds	“ “
441820	- Shuttering for concrete constructional work	“ “
441840	- Shingles and shakes	“ “
441850	- Posts and beams	“ “
441860	-- For mosaic floors	“ “
441871	-- Other, multilayer	“ “
441872	-- Other	“ “
441879	- Other	“ “
441890	Tableware and kitchenware, of wood.	“ “
441900	- Statuettes and other ornaments, of wood	“ “
442010	- Other	“ “
442090		“ “

442110	- Clothes hangers	“ “
442190	- Other	“ “
843210	- Ploughs	“ “
843221	-- Disc harrows	“ “
843229	-- Other	“ “
843230	- Seeders, planters and transplanters	“ “
843240	- Manure spreaders and fertiliser distributors	“ “
843280	- Other machinery	“ “
843290	- Parts	“ “
843311	-- Powered, with the cutting device rotating in a horizontal plane	“ “
843319	-- Other	“ “
843320	- Other mowers, including cutter bars for tractor mounting	“ “
843330	- Other haymaking machinery	“ “
843340	- Straw or fodder balers, including pick-up balers	“ “
843351	-- Combine harvester-threshers	“ “
843352	-- Other threshing machinery	“ “
843353	-- Root or tuber harvesting machines	“ “
843359	-- Other	“ “
843360	- Machines for cleaning, sorting or grading eggs, fruit or other agricultural produce	“ “
843390	- Parts	“ “
843410	- Milking machines	“ “
843420	- Dairy machinery	“ “
843490	- Parts	“ “
843510	- Machinery	“ “
843590	- Parts	“ “
843610	- Machinery for preparing animal feeding stuffs	“ “
843621	-- Poultry incubators and brooders	“ “
843629	-- Other	“ “
843680	- Other machinery	“ “

843691	-- Of poultry-keeping machinery or poultry incubators and brooders	“ “
843699	-- Other	“ “
843710	- Machines for cleaning, sorting or grading seed, grain or dried leguminous vegetables	“ “
843780	- Other machinery	“ “
843790	- Parts	“ “
843810	- Bakery machinery and machinery for the manufacture of macaroni, spaghetti or similar products	“ “
843820	- Machinery for the manufacture of confectionery, cocoa or chocolate	“ “
843830	- Machinery for sugar manufacture	“ “
843840	- Brewery machinery	“ “
843850	- Machinery for the preparation of meat or poultry	“ “
843860	- Machinery for the preparation of fruits, nuts or vegetables	“ “

Other Government Agencies Requirements for Imports: Ministry of Health: Tobacco and Medicines for Human Use

https://www.tobaccocontrollaws.org/files/live/Timor-Leste/Timor-Leste%20-%20Decree-Law%20No.%2014_2016.pdf

Ministry of Health (Pharmaceuticals) Law and List of Essential Medicines <http://mj.gov.tl/jornal/lawsTL/RDTL-Law/RDTL-Decree-Laws/Decree-Law-2004-12.pdf> <http://www.moh.gov.tl/sites/default/files/SAUDE%20BOOK%20ENGLISH.pdf>

HS

2012

Product

Code	HS 2012 Product Description	Type of Control Action Required
240110	- Tobacco, not stemmed/stripped	“ “
	- Tobacco, partly or wholly stemmed/stripped	“ “
240120	stemmed/stripped	“ “
240130	- Tobacco refuse	“ “

240210	- Cigars, cheroots and cigarillos, containing tobacco	“ “
240220	- Cigarettes containing tobacco	“ “
240290	- Other	“ “
240311	-- Water pipe tobacco specified in Subheading Note 1 to this Chapter	“ “
240319	-- Other	“ “
240391	-- “Homogenised” or “reconstituted” tobacco	“ “
240399	-- Other	“ “

Chemicals need to be mapped against the pharmaceutical list as only chemicals used for human consumption require a permit. Have excluded those HS codes relating to industrial use, however, this needs to be checked by a specialist because the Pharmaceutical list is not classified to correspond with the HS Code.

Chapter 29		
293621	-- Vitamins A and their derivatives	Permit?
293622	-- Vitamin B1 and its derivatives	Permit?
293623	-- Vitamin B2 and its derivatives	Permit?
293624	-- D- or DL-Pantothenic acid (Vitamin B3 or Vitamin B5) and its derivatives	Permit?
293625	-- Vitamin B6 and its derivatives	Permit?
293626	-- Vitamin B12 and its derivatives	Permit?
293627	-- Vitamin C and its derivatives	Permit?
293628	-- Vitamin E and its derivatives	Permit?
293629	-- Other vitamins and their derivatives	Permit?
293690	- Other, including natural concentrates	Permit?
293711	-- Somatotropin, its derivatives and structural analogues	Permit?
293712	-- Insulin and its salts	Permit?
293719	-- Other	Permit?
293721	-- Cortisone, hydrocortisone, prednisone (dehydrocortisone) and prednisolone (dehydrohydrocortisone)	Permit?
293722	-- Halogenated derivatives of corticosteroidal hormones	Permit?
293723	-- Oestrogens and progestogens	Permit?
293729	-- Other	Permit?

293750	- Prostaglandins, thromboxanes and leukotrienes, their derivatives and structural analogues	Permit?
293790	- Other	Permit?
293810	- Rutoside (rutin) and its derivatives	Permit?
293890	- Other	Permit?
	-- Concentrates of poppy straw; buprenorphine (INN), codeine, dihydrocodeine (INN), ethylmorphine, etorphine (INN), heroin, hydrocodone (INN), hydromorphone (INN), morphine, nicomorphine (INN), oxycodone (INN), oxymorphone (INN), pholcodine (INN), thebaco	Permit?
293911		
293919	-- Other	Permit?
	- Alkaloids of cinchona and their derivatives; salts thereof	Permit?
293920		
293930	- Caffeine and its salts	Permit?
293941	-- Ephedrine and its salts	Permit?
293942	-- Pseudoephedrine (INN) and its salts	Permit?
293943	-- Cathine (INN) and its salts	Permit?
293944	-- Norephedrine and its salts	Permit?
293949	-- Other	Permit?
293951	-- Fenetylline (INN) and its salts	Permit?
293959	-- Other	Permit?
293961	-- Ergometrine (INN) and its salts	Permit?
293962	-- Ergotamine (INN) and its salts	Permit?
293963	-- Lysergic acid and its salts	Permit?
293969	-- Other	Permit?
	-- Cocaine, ecgonine, levometamfetamine, metamfetamine (INN), metamfetamine racemate; salts, esters and other derivatives thereof	Permit?
293991		
293999	-- Other	Permit?
	Sugars, chemically pure, other than sucrose, lactose, maltose, glucose and fructose; sugar ethers, sugar acetals and	Permit?
294000		

	sugar esters, and their salts, other than products of heading 29.37, 29.38 or 29.39.	
294110	- Penicillins and their derivatives with a penicillanic acid structure; salts thereof	Permit?
294120	- Streptomycins and their derivatives; salts thereof	“ “
294130	- Tetracyclines and their derivatives; salts thereof	“ “
294140	- Chloramphenicol and its derivatives; salts thereof	“ “
294150	- Erythromycin and its derivatives; salts thereof	“ “
294190	- Other	“ “
294200	Other organic compounds.	“ “
300120	- Extracts of glands or other organs or of their secretions	“ “
300190	- Other	“ “
300210	- Antisera, other blood fractions and immunological products, whether or not modified or obtained by means of biotechnological processes	“ “
300220	- Vaccines for human medicine	“ “
300230	- Vaccines for veterinary medicine	“ “
300290	- Other	“ “
300310	- Containing penicillins or derivatives thereof, with a penicillanic acid structure, or streptomycins or their derivatives	“ “
300320	- Containing other antibiotics	“ “
300331	-- Containing insulin	“ “
300339	-- Other	“ “
300340	- Containing alkaloids or derivatives thereof but not containing hormones or other products of heading 29.37 or antibiotics	“ “
300390	- Other	“ “
300410	- Containing penicillins or derivatives thereof, with a penicillanic acid structure, or streptomycins or their derivatives	“ “
300420	- Containing other antibiotics	“ “

300431	-- Containing insulin	“ “
300432	-- Containing corticosteroid hormones, their derivatives or structural analogues	“ “
300439	-- Other	“ “
300440	- Containing alkaloids or derivatives thereof but not containing hormones, other products of heading 29.37 or antibiotics	“ “
300450	- Other medicaments containing vitamins or other products of heading 29.36	“ “
300490	- Other	“ “
300510	- Adhesive dressings and other articles having an adhesive layer	“ “
300590	- Other	“ “
300610	- Sterile surgical catgut, similar sterile suture materials (including sterile absorbable surgical or dental yarns) and sterile tissue adhesives for surgical wound closure; sterile laminaria and sterile laminaria tents; sterile absorbable surgical or dent	“ “
300620	- Blood-grouping reagents	“ “
300630	- Opacifying preparations for X-ray examinations; diagnostic reagents designed to be administered to the patient	“ “
300640	- Dental cements and other dental fillings; bone reconstruction cements	“ “
300650	- First-aid boxes and kits	“ “
300660	- Chemical contraceptive preparations based on hormones, on other products of heading 29.37 or on spermicides	“ “
300670	- Gel preparations designed to be used in human or veterinary medicine as a lubricant for parts of the body for surgical operations or physical examinations or as a coupling agent between the body and medical instruments	“ “
300691	-- Appliances identifiable for ostomy use	“ “
300692	-- Waste pharmaceuticals	“ “

Other Government Agencies Requirements for Imports: Ministry of Petroleum and Mineral Resources, National Petroleum Authority for all fuel imports

[http://web01.anpm.tl/webs/anptlweb.nsf/vwAll/Resource-Downstream%20Decree-Law%201-2012%20-%20English/\\$File/DECREE-LAW%20NO%201-2012%20ON%20DOWNSTREAM%20SECTOR.pdf?openelement](http://web01.anpm.tl/webs/anptlweb.nsf/vwAll/Resource-Downstream%20Decree-Law%201-2012%20-%20English/$File/DECREE-LAW%20NO%201-2012%20ON%20DOWNSTREAM%20SECTOR.pdf?openelement)

HS 2012 Product Code	HS 2012 Product Description	Type of Control Action Required
		Import Permit issued by NPA required for all fuel imports
270500	Coal gas, water gas, producer gas and similar gases, other than petroleum gases and other gaseous hydrocarbons.	http://web01.anpm.tl/webs/anptlweb.nsf/vwAll/Resource-Downstream%20Decree-Law%201-2012%20-%20English/\$File/DECREE-LAW%20NO%201-2012%20ON%20DOWNSTREAM%20SECTOR.pdf?openelement
270600	Tar distilled from coal, from lignite or from peat, and other mineral tars, whether or not dehydrated or partially distilled, including reconstituted tars.	“ “
270710	- Benzol (benzene)	“ “
270720	- Toluol (toluene)	“ “
270730	- Xylol (xylenes)	“ “
270740	- Naphthalene	“ “
270750	- Other aromatic hydrocarbon mixtures of which 65 % or more by volume (including losses) distils at 250C by the ASTM D 86 method	“ “
270791	-- Creosote oils	“ “
270799	-- Other	“ “
270810	- Pitch	“ “
270820	- Pitch coke	“ “
270900	Petroleum oils and oils obtained from bituminous minerals, crude.	“ “
271012	-- Light oils and preparations	“ “
271019	-- Other	“ “
271020	- Petroleum oils and oils obtained from bituminous minerals (other	“ “

	than crude) and preparations not elsewhere specified or included, containing by weight 70 % or more of petroleum oils or of oils obtained from bituminous minerals, these oils being the bas		
	-- Containing polychlorinated biphenyls (PCBs), polychlorinated terphenyls (PCTs) or polybrominated biphenyls (PBBs)	“	“
271091	biphenyls (PBBs)	“	“
271099	-- Other	“	“
271111	-- Natural gas	“	“
271112	-- Propane	“	“
271113	-- Butanes	“	“
	-- Ethylene, propylene, butylene and butadiene	“	“
271114	butadiene	“	“
271119	-- Other	“	“
271121	-- Natural gas	“	“
271129	-- Other	“	“
271210	- Petroleum jelly	“	“
	- Paraffin wax containing by weight less than 0.75 % of oil	“	“
271220	less than 0.75 % of oil	“	“
271290	- Other	“	“
271311	-- Not calcined	“	“
271312	-- Calcined	“	“
271320	- Petroleum bitumen	“	“
	- Other residues of petroleum oils or of oils obtained from bituminous minerals	“	“
271390	minerals	“	“
	- Bituminous or oil shale and tar sands	“	“
271410	sands	“	“
271490	- Other	“	“
	Bituminous mixtures based on natural asphalt, on natural bitumen, on petroleum bitumen, on mineral tar or on mineral tar pitch (for example, bituminous mastics, cut-backs).	“	“
271500	bituminous mastics, cut-backs).	“	“

Other Government Agencies Requirements for Imports: Ministry of Transport and Land Transport Department

Light Motor Vehicles (new or less than 5 years old) Ministry of Transport and Land Transport Department <http://mj.gov.tl/jornal/lawsTL/RDTL-Law/RDTL-Decree-Laws/Decree%20Law%2030-2011.pdf>

HS	2012	Product	Type of Control Action Required
Code	HS 2012 Product Description	Import permit requires for all Light Motor Vehicles (to show they are either new or less than 5 years old) Ministry of Transport and Land Transport Department http://mj.gov.tl/jornal/lawsTL/RDTL-Law/RDTL-Decree-Laws/Decree%20Law%2030-2011.pdf	
870310	-Vehicles specially designed for travelling on snow; golf cars and similar vehicles	http://mj.gov.tl/jornal/lawsTL/RDTL-Law/RDTL-Decree-Laws/Decree%20Law%2030-2011.pdf	
870321	-- Of a cylinder capacity not exceeding 1,000 cc	“ “	
870322	-- Of a cylinder capacity exceeding 1,000 cc but not exceeding 1,500 cc	“ “	
870323	-- Of a cylinder capacity exceeding 1,500 cc but not exceeding 3,000 cc	“ “	
870324	-- Of a cylinder capacity exceeding 3,000 cc	“ “	
870331	-- Of a cylinder capacity not exceeding 1,500 cc	“ “	
870332	-- Of a cylinder capacity exceeding 1,500 cc but not exceeding 2,500 cc	“ “	
870333	-- Of a cylinder capacity exceeding 2,500 cc	“ “	
870390	- Other	“ “	
870410	- Dumpers designed for off-highway use	“ “	
870421	-- g.v.w. not exceeding 5 tonnes	“ “	
870422	-- g.v.w. exceeding 5 tonnes but not exceeding 20 tonnes	“ “	
870423	-- g.v.w. exceeding 20 tonnes	“ “	
870431	-- g.v.w. not exceeding 5 tonnes	“ “	
870432	-- g.v.w. exceeding 5 tonnes	“ “	

870490	- Other	“ “
870510	- Crane lorries	“ “
870520	-Mobile drilling derricks	
870530	- Fire fighting vehicles	“ “
870540	- Concrete-mixer lorries	“ “
870590	- Other	“ “
	Chassis fitted with engines, for the motor vehicles of headings 87.01 to 87.05.	
870600		“ “
870710	- For the vehicles of heading 87.03	“ “
870790	- Other	“ “

Other Government Agencies Requirements for Imports: Ministry of Commerce

Contact Details: Augusto Manuel Pinto, Director, National Directorate of International Environmental Affairs, Ministry of Commerce, Industry and Environment, Timor-Leste, telephone: +670 7305826, Email: anopinto@yahoo.com

All refrigerators, air-conditioners and refrigerant gas which contains ozone-depleting substances require an import permit.

HS 2012 Product Code	HS 2012 Product Description	Type of Control Action Required
		Import Permit from Ministry of Commerce, Industry and Environment when the product contains ozone-depleting substances
841510	- Window or wall types, self-contained or ìsplit-systemî	“ “
841520	- Of a kind used for persons, in motor vehicles	“ “
	-- Incorporating a refrigerating unit and a valve for reversal of the cooling/heat cycle (reversible heat pumps)	
841581		“ “
841582	-- Other, incorporating a refrigerating unit	“ “
841810	- Combined refrigerator-freezers, fitted with separate external doors	
841821	-- Compression-type	“ “
		“ “
841829	-- Other	
841830	- Freezers of the chest type, not exceeding 800 l capacity	“ “
841840	- Freezers of the upright type, not exceeding 900 l capacity	“ “

841850	- Other furniture (chests, cabinets, display counters, show-cases and the like) for storage and display, incorporating refrigerating or freezing equipment	“ “
841861	-- Heat pumps other than air conditioning machines of heading 84.15	“ “