



**USAID** | **ETHIOPIA**  
FROM THE AMERICAN PEOPLE

The APS: How Does It Work?



## Overview

- Submission of Concept Note
- Review By Technical Teams
- Notification of Acceptance/ Rejection of Concept Note
- Invitation for Full Proposals
- 2<sup>nd</sup> Round Review By Technical Teams
- Organizational and Financial Capacity Assessment
- Award
- Capacity Building



## Concept Note

- No more than 7 pages
- Must include:
  - Problem Definition (Goals and Objectives)
  - Linkage with Government of Ethiopia Strategies
  - Innovation and Creativity of Approach
  - Implementation Strategy and Sustainability Plan
  - Incorporation of Cross-Cutting Issues



## Concept Note (cont'd)

- Should fall into one of the following categories:
  - Health
  - Education
  - Justice and Conflict Mitigation
  - Community Managed Disaster Risk Reduction
  - Opportunities for People with Disabilities
  - Opportunities for Youth
  - Water, Sanitation and Hygiene
- Concept notes should be submitted by May 19<sup>th</sup> to [addislcd@usaid.gov](mailto:addislcd@usaid.gov)



## Review By Technical Teams

- Each sector office (health, education, etc) will review related concept notes
- Goals of concept paper must line up with GOE and USAID strategic goals
- Teams will determine which concept notes they would like to see developed into full proposals
- Applicants will be notified by June 8<sup>th</sup> as to whether USAID would like to further develop their ideas



## Invitation for Full Proposals

- Teams will select concept notes that they are interested in seeing developed into full proposals
- This does not equal or guarantee an award
- Opportunity to further develop ideas and/ or focus on particular aspects of the concept note
  - Budget
  - Scope of activities
  - Geographic focus
  - Integration of gender, disability, etc.
  - Detailed plan of action/ interventions



## 2<sup>nd</sup> Round Review By Technical Teams

- Teams will review full proposals and select which ones they would like to fund
- This may be more than one full proposal or none



## Organizational and Financial Capacity Assessment

- Part of the goal of this APS is to build the capacity of local organizations
- USAID will lead an organizational capacity assessment to identify strengths and areas for improvement in terms of organizational capacity
  - Legal structure
  - Accounting/ Financial systems
  - Procurement systems
  - Human resources systems



## Award

- USAID enters into a formal agreement with organization
- Funding will be based on meeting programmatic and capacity building targets
- Local organization will be partnered with a capacity building organization to strengthen areas for improvement