

# Workshop Evaluation Report

**YEMEN - SANA'A**

**Dec. 12-16**

**2009**



**Title :Clinical Supervision of Instruction**

**Target Audience: Supervisors and School Principals**

**Trainer: Norma Ghamrawi**

**Venue: Shouhada'a Al-Sabeen School**

## General Information

The purpose of the workshop was to equip supervisors and school principals with the skills and competencies that would enable them to better supervise the work of all teachers in schools, in general; and those teachers who received training on the use of ICT in education, in particular.

## Major Themes Addressed

- New perspectives on educational supervision
- Educational Supervision versus Inspection of Education.
- Basic skills of effective educational supervisors
- Elements of teaching and learning
- Some active learning strategies and Bloom's Taxonomy of the Cognitive Domain
- Conducting Pre-conferences for classroom observations
- Preparing tools for classroom observation (tally charts; selective verbatim; verbal flows; timeline coding; etc.....)
- Conducting lesson observation
- Conducting Post-conferences for classroom observation
- Introduction to IAPT (Individualized action plans for teachers)
- Ideas for supporting teachers using ICT
- Getting involved in a practicum in school for 1 full day

## Quantitative Data Analysis of Evaluation Forms

SPSS 17.0 was employed

4- Strongly Agree    3= Agree    2= Disagree    1= Strongly Disagree

### Content and Organization of Workshop

Item	Rating				Percentages	
	4	3	2	1	STRONGLY AGREE - AGREE	STRONGLY DISAGREE - DISAGREE
Content covered included new and useful ideas	38	9	0	0	100%	0%
	<b>80.85%</b>	<b>19.14%</b>	<b>0%</b>	<b>0%</b>		
Content was covered in an organized manner	41	6	0	0	100%	0%
	<b>87.23%</b>	<b>12.76%</b>	<b>0%</b>	<b>0%</b>		
Handouts were useful	37	10	0	0	100%	0%
	<b>78.72%</b>	<b>21.27%</b>	<b>0%</b>	<b>0%</b>		
Training strategies were stimulating	39	8	0	0	100%	0%
	<b>82.97%</b>	<b>17.02%</b>	<b>0%</b>	<b>0%</b>		
Training strategies allowed for practice	42	5	0	0	100%	0%
	<b>89.36%</b>	<b>10.63%</b>	<b>0%</b>	<b>0%</b>		
Time management was effective	35	12	0	0	100%	0%
	<b>74.46%</b>	<b>15.44%</b>	<b>0%</b>	<b>0%</b>		

## Presenter and Presenting Techniques

Item	Rating				Percentages	
	4	3	2	1	STRONGLY AGREE - AGREE	STRONGLY DISAGREE - DISAGREE
Presenter showed mastery of content	46	1	0	0	100%	0%
	<b>97.87%</b>	<b>2.12%</b>	<b>0%</b>	<b>0%</b>		
Presenter was well prepared	46	1	0	0	100%	0%
	<b>97.87%</b>	<b>2.12%</b>	<b>0%</b>	<b>0%</b>		
Presenter ensured the participation of all attendees	41	5	1	0	97.88%	2.12%
	<b>87.23%</b>	<b>10.63%</b>	<b>2.12%</b>	<b>0%</b>		
Presenter dealt effectively with questions	42	5	0	0	100%	0%
	<b>89.36%</b>	<b>10.63%</b>	<b>0%</b>	<b>0%</b>		
Presenter modeled effective communication skills	42	5	0	0	100%	0%
	<b>89.36%</b>	<b>10.63%</b>	<b>0%</b>	<b>0%</b>		

## Logistical Issues

Item	Rating				Percentages	
	4	3	2	1	STRONGLY AGREE - AGREE	STRONGLY DISAGREE - DISAGREE
Suitability of workshop venue	24	17	2	1	87.23%	12.77%
	<b>51.06%</b>	<b>36.17%</b>	<b>4.24%</b>	<b>2.12%</b>		
Suitability of length of the day	17	17	9	1	72.34%	27.66%
	<b>36.17%</b>	<b>36.17%</b>	<b>19.14%</b>	<b>2.12%</b>		
Suitability of number of training days	12	20	8	1	68.06%	31.94%
	<b>25.53%</b>	<b>42.53%</b>	<b>17.02%</b>	<b>2.12%</b>		
Availability of stuff needed for learning	22	17	4	1	82.97%	17.03%
	<b>46.80%</b>	<b>36.17%</b>	<b>8.51%</b>	<b>2.12%</b>		

## **Most Frequent Remarks from Trainees (Qualitative Data)**

- Participants valued the workshop very high but they pointed out to the fact that they would have loved it to take place over longer number of shorter days.
- Participants suggest the conduction of follow up workshop on the same theme or other related themes.

## **Presenter's Overall Evaluation**

- The workshop included 47 participants who were placed in a room containing 5 tables. This meant that :
  - 1) participants were over crowded and group work was a bit hindered by the large number of participants within the same group.
  - 2) it was not easy to wander between participants.
  - 3) during group work, the noise level was a bit annoying because of the large mass of people.
- During the first day, electricity was a big issue, because it inhibited the use of LCD projector. This was manipulated the other days by Dr Towfick who contacted some people responsible for management of electricity and requested cut-offs to be after 3.00 p.m.
- Except for Mr Mohammad Abdel Ghaffar , people from the Ministry were of no use and sometimes annoying.
- A pop-up visit was announced for the Minister of Education which would have shaken the practicum day. Thanks to Mr Mohammad who helped save plans by redistributing participants over a larger number of schools.

## **Recommendations**

The training has reflected a deep lack of knowledge of methods of teaching, assessment and curriculum mapping on behalf of participants. Equipping participants with skills and competencies in this domain will indefinitely enhance their abilities at better supervising instruction in their schools.

A follow-up workshop during or at the end of the academic year will indefinitely boost the effort set forth.