

**SURVEY OF MUNICIPAL ASSOCIATIONS
IN CENTRAL AND EASTERN EUROPE (CEE)
AND THE NEW INDEPENDENT STATES (NIS)**

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Prepared By

Robert Dubinsky, ICMA
Scott McDonald, ICMA
Corinne Rothblum, ICMA

Prepared For

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Introduction and Survey Purpose

This paper presents the results of an USAID-funded survey which the International City/County Management Association (ICMA) conducted in the Spring of 1998 to obtain information about a sample of municipal associations in Central and Eastern Europe (CEE) and the New Independent States (NIS). The survey was funded under Delivery Order # 23, "Regional Networking Innovative Practices Project" under Contract No. PCE-Q-23-95-00002.

The objective of the survey was to obtain some basic facts for USAID about municipal associations and local government support organizations in the CEE and NIS region.

USAID and other international donors are increasingly interested in supporting municipal associations because of their ability to represent the interests of local government at the national government level, build capacity at the local level and disseminate "best practices."

The survey was not designed to provide data that would be statistically representative of all municipal associations in the region but rather to collect some basic information from a sample of associations known to be active in the region.

ICMA sent a short, structured questionnaire to 33 different local government associations and support groups. These associations were identified in several ways. Twenty-two were participants in a Council of Europe meeting on association development held in Seville, Spain, November 6-8, 1997. Some were identified from the Council of Europe's "Yearbook of Associations of Local and Regional Authorities" (January 1997). Others were active in USAID programs in the region.

Of the 33 questionnaires sent out, 26 were completed and returned. Of these, eight were from the NIS and 17 from CEE (See Appendix 1 for a list of respondents).

The remainder of this paper is divided into three sections—background, survey findings and conclusions—and appendices. Appendix 1 contains a list of the associations that participated in the survey. Appendix 2 provides the mailing address, contact information and some key data about each association in the survey. A copy of the survey questionnaire is provided in the Appendix 3.

Background

Under communism, local governments in the region were little more than administrative arms of the central governments. They had little independent revenue generating or policy making authority. Funding decisions were made at the national level. Mayors were appointed or in some cases elected indirectly. Since 1989 local governments in most countries in the region have been democratically elected, and increased responsibility and authority have been delegated to the local level.

While municipal associations existed in some countries before 1989, most have been formed since then. Throughout the region local government officials have joined together and formed municipal associations to promote the concepts of democratic governance and decentralization, facilitate the exchange of information, represent the interests of local governments and provide various types of services to members.

The structure and character of associations in the CEE/NIS region vary. For example, association membership eligibility varies by country. In a few countries membership in an association is open to all types and sizes of cities. In most cases, however, association membership is limited to one region or limited to cities of a certain size or type.

International donors in recent years have become interested in improving the capacity and expanding the role of municipal associations in the region. USAID, the World Bank, the Council of Europe and the British Know How Fund among others have supported association development in the region. USAID, for example, has funded association development projects in many countries including Hungary, Bulgaria, Poland, Russia, Ukraine and Slovakia. Such projects have included improving the budgeting and financial management systems of associations, expanding their capacity to lobby the national government, developing internet home pages and related information dissemination services and expanding the services offered by associations to members.

Survey Findings

The 26 responses to the survey that were received document a large variance in the number of members, budgets, membership eligibility and the level and type of services provided to members by associations in CEE and the NIS. This is not surprising given the diversity of institutional capacity and resources of the organizations and the differing circumstances that exist in the countries in the region.

Table 1 shows the number of responses that ICMA obtained from each country. The largest number (six) was received from Hungary. The variation in the number of responses by country reflects the fact that the number of associations established within each country differs, and, at the same time, ICMA did not solicit information from every association in each country or from a representative sample of associations.

1 Association Budgets

The information on the respondents' budgets for fiscal year 1997 in Table 2a shows large differences in the financial resources of the associations. Budgets ranged from a low of \$6,150 (the Hungarian Village Association) to a high of \$656,500 (the Association of Polish Cities). The average association annual budget of respondents was \$206,288 and the median budget was \$165,000.

2 Association Membership

Table 2b documents the fact that associations vary widely in terms of the numbers of members they have. The largest association (ZMOS in Slovakia) has more than 2,700 members. The smallest association in the sample is the MARITZA regional association in Bulgaria with 10 members. The median association size is 96 members.

3 Availability of Computers

All of the associations in the survey reported owning at least one computer, but again, there is a large variance in the number of computers they have. As indicated by Table 2c, respondents own an average of more than five computers.

The widespread use of computers creates the opportunity for the associations to readily exchange information within the region.

4 Association Income Sources

Table 3a shows the sources of income for the associations. Four general categories are used-- member dues, service fees, grants and contracts and other (e.g. interest income). Again there seems to be wide variance in the circumstances of individual associations. In some cases such as the Union of Small Towns of the Russian Federation the predominant source of income is member dues whereas many of the Bulgarian associations rely on grants and contracts for most of their income.

Five associations are particularly dependent on grants and contracts to support their activities. By contrast more than two thirds of all income of 12 of the associations is member dues. Service fees are a minor source of income for the associations in the region.

The data suggest that there are two types of associations—those that are supported largely by member dues and those that are supported largely by grants and contracts.

Associations report receiving grants from USAID, TACIS and the Soros Foundation. None of the associations earn substantial income from the provision of services to members.

Table 3b provides a numerical breakdown of sources of income of the associations. It shows that on average 47% of an association's income comes from membership dues. Grants and contracts provide 27%. Another 11% comes from other non specified sources. Note that most associations receive no income from service fees. In three cases, however, service fees constitute more than 10% of association revenues.

5 Association Networking and Information Exchange

Based on the survey responses there seems to be an opportunity to use associations as vehicles to disseminate information and facilitate the exchange of views on governance issues and innovations on an international basis. Associations in the region have both the capacity and interest to build networks of local government officials.

Table 4, for example, shows that nearly half the associations use the Internet, and Table 5 shows that 60% have staff capacity to translate documents and publications.

Networking and exchange of information among associations is already taking place. Table 6 shows that nearly 70% of the associations are in regular contact with associations in other countries. Frequently mentioned contacts are with associations in the Baltics, Holland, Denmark, Sweden and England.

All 26 respondents said they were interested in expanding the information they provide to their members (see Table 7). This could be accomplished in part through more active regional networking.

6 International Assistance to Associations

As Table 8 indicates, international donors are active in the region. They have provided some financial assistance to 38% of the associations surveyed.

7 Member Services

Associations in the region provide a diversity of services to their members (see the charts in table 9). Eighty-four percent publish a newsletter. Eighty percent offer research and information services to members, though Chart G indicates only about half provide information on "best practices" in local government management. Chart D shows that training is viewed as a key service which associations provide to members, 88% provide training to members. Chart C indicates that two thirds of the associations provide technical assistance, though the survey did not collect specific information on the assistance provided. Eighty percent of the associations lobby the national government on policy issues that affect local governments. Chart I shows that only slightly more than half of the associations produce their own publications. Group purchasing is not common, it is offered by only a quarter of all associations. Five respondents currently have websites. Nineteen associations have e-mail (73%).

Conclusions and Recommendations

1 Conclusions

Municipal associations in CEE/NIS are playing and can continue to play an important role in creating more effective and efficient local governments and in representing municipal interests at the national government level. While their effectiveness and capability varies by country, associations in the region generally operate with modest financial resources and small staffs. Because this situation limits their ability to serve

their members, associations would benefit from increased funding and improved administrative and technical skills

Associations in CEE and the NIS appear to be interested in increasing their contacts with associations in other countries and expanding the information and services they make available to their memberships

Use of the Internet is more widespread than might be expected, and associations in the region have extensive and widespread international contacts. Increasing the Internet capacity of associations appears to provide a promising approach to fostering the collection and distribution of innovative practices and encouraging local government reform.

The survey found that the principal sources of funding for most associations is membership fees, and in some cases grants and contracts. Associations will have to find additional income sources to expand the services they currently provide. Increased donor assistance is one such source of income, but this assistance will by nature be short term, and associations will have to become more innovative and entrepreneurial to expand their resource bases. Opportunities for generating more fee for service revenues and/or contributions from private sector sponsors, as is becoming more common in the U S and Western Europe, should be explored.

1 Recommendations

Donors can assist in the association developmental process in the region by

- Encouraging and facilitating contacts and networking between associations within the region and with other parts of the world. This can be accomplished by, for example, funding attendance at each other's conferences or holding international workshops on topics of common interest. In fact, international donors are sponsoring a variety of meetings and exchanges related to municipal associations in the region in 1998.
- Providing training to association board members and staff so that they can become more professional and skillful in managing their organizations. Critical skill areas include policy analysis, lobbying, fund raising and financial management.
- Helping associations improve their financial management and business planning systems. Donors, potential contributors and members all want to be assured that association funds are being well spent.
- Expanding member services to improve professionalism in local government. Establishing systems to collect, distribute and exchange information on innovative practices and approaches is one way to promote local government capacity building and innovation.

- Funding selected initiatives that will improve the effectiveness of municipal associations and contribute to their sustainability For example, donors can help associations develop services and materials that can generate income for the organizations or better understand the role of local government in EU accession negotiations
- Improving communication among donors Donor assistance currently is not coordinated and sometimes is duplicative or counterproductive Regular exchanges of information and in some cases coordinated programming among the donors would improve the efficiency and the impact of the assistance now being provided to associations in the region

While there are many reasons to support association development in the CEE/NIS region, donors need to recognize that association development is a long term process, and that it can only be sustainable if it reflects the views and active participation of association members

Tables

Table 1 Number of Survey Respondents by Country

<i>Country</i>	<i>Number of Respondents</i>
Hungary	6
Bulgaria	5
Russia	4
Ukraine	3
Poland	2
Slovakia	1
Belarus	1
Lithuania	1
Latvia	1
Estonia	1
Moldova	1
Total	26

Table 2 Budget Membership and Computer Information

Table 2 a

FY 1997 Budget Information of Respondents

Average Budget	\$206,288
Median Budget	\$165,000
Smallest Budget	\$6,150
Largest Budget	\$656,500

One association has an annual budget of \$0 Two associations did not respond to the question These three associations are not included in this table

Table 2 b

Membership Information of Respondents

Average Number of Members	288.5
Median Number of Members	96
Smallest Number of Members	10
Largest Number of Members	2723

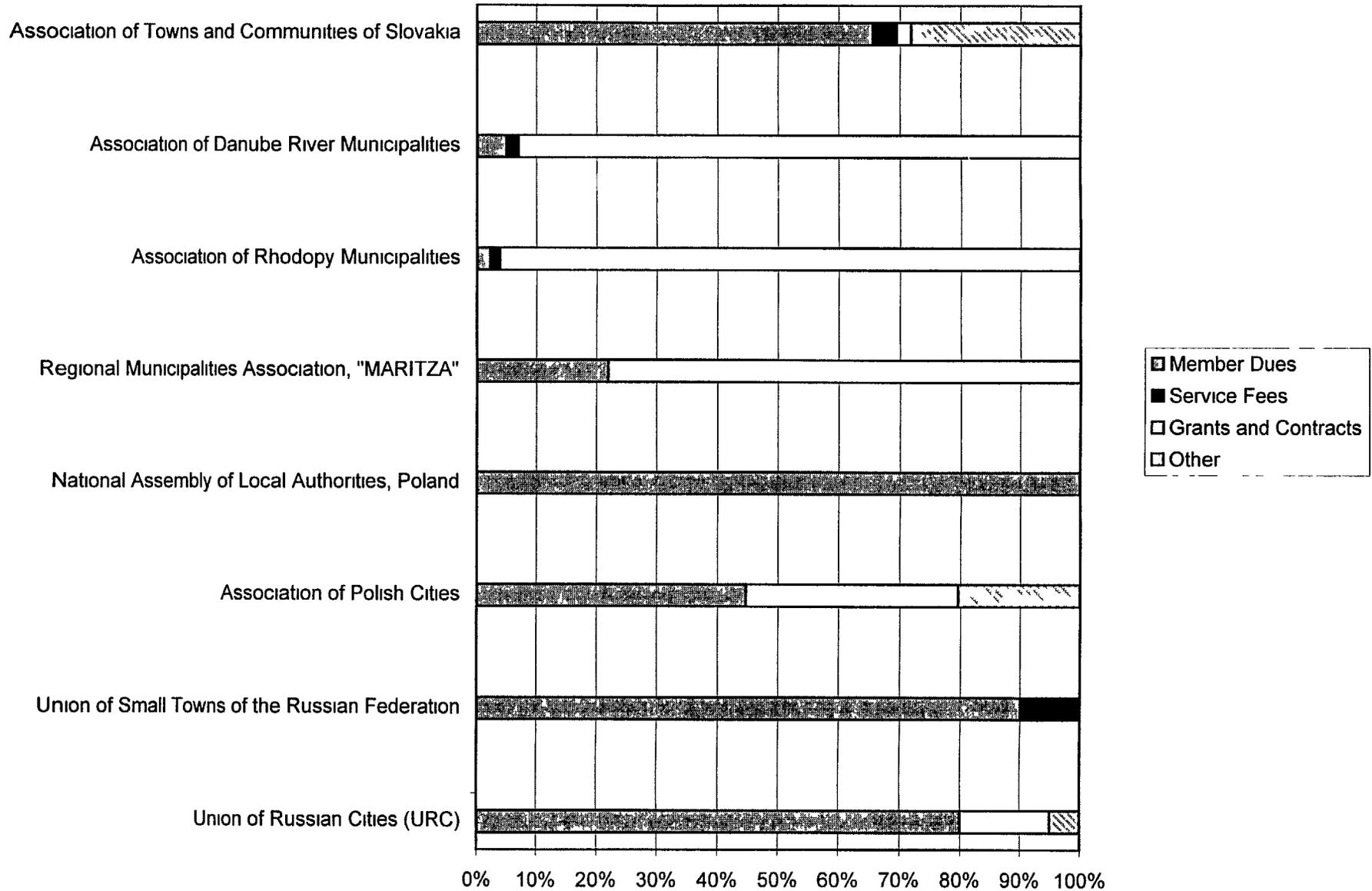
Table 2 c

Number of Computers owned by Respondents

Average Number of Computers	5.6
Median Number of Computers	4
Smallest Number of Computers	1
Largest Number of Computers	16

Table 3 Association Income

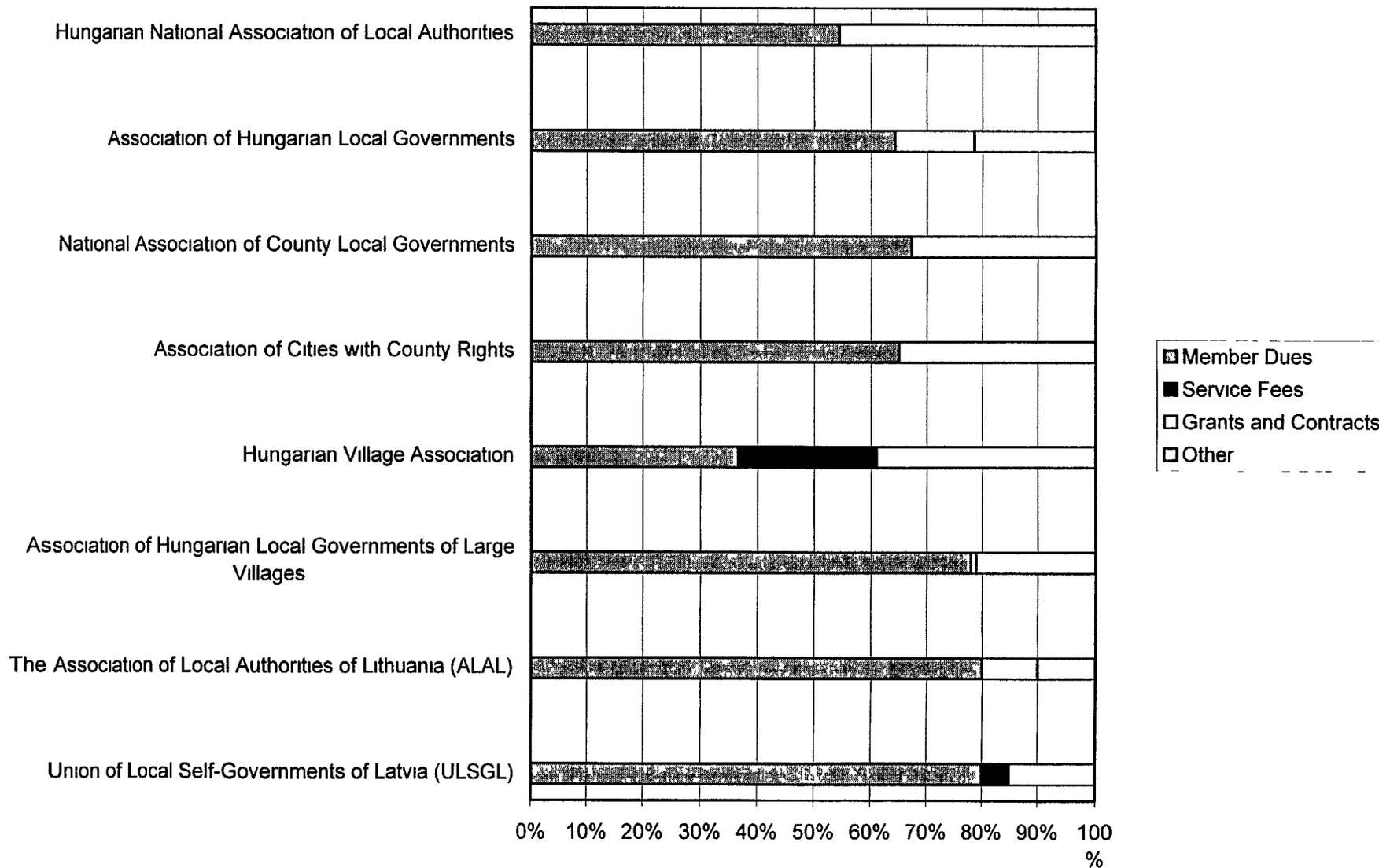
Table 3 a Association Income by Type



The Local Self-Government Council of Russian Federation the Ukrainian Local Government Assistance Fund, and the Union of Bulgarian Black Sea Municipalities did not complete this question, and are omitted from Table 3

9

Association Income by Type (Continued)



Association Income by Type (Continued)

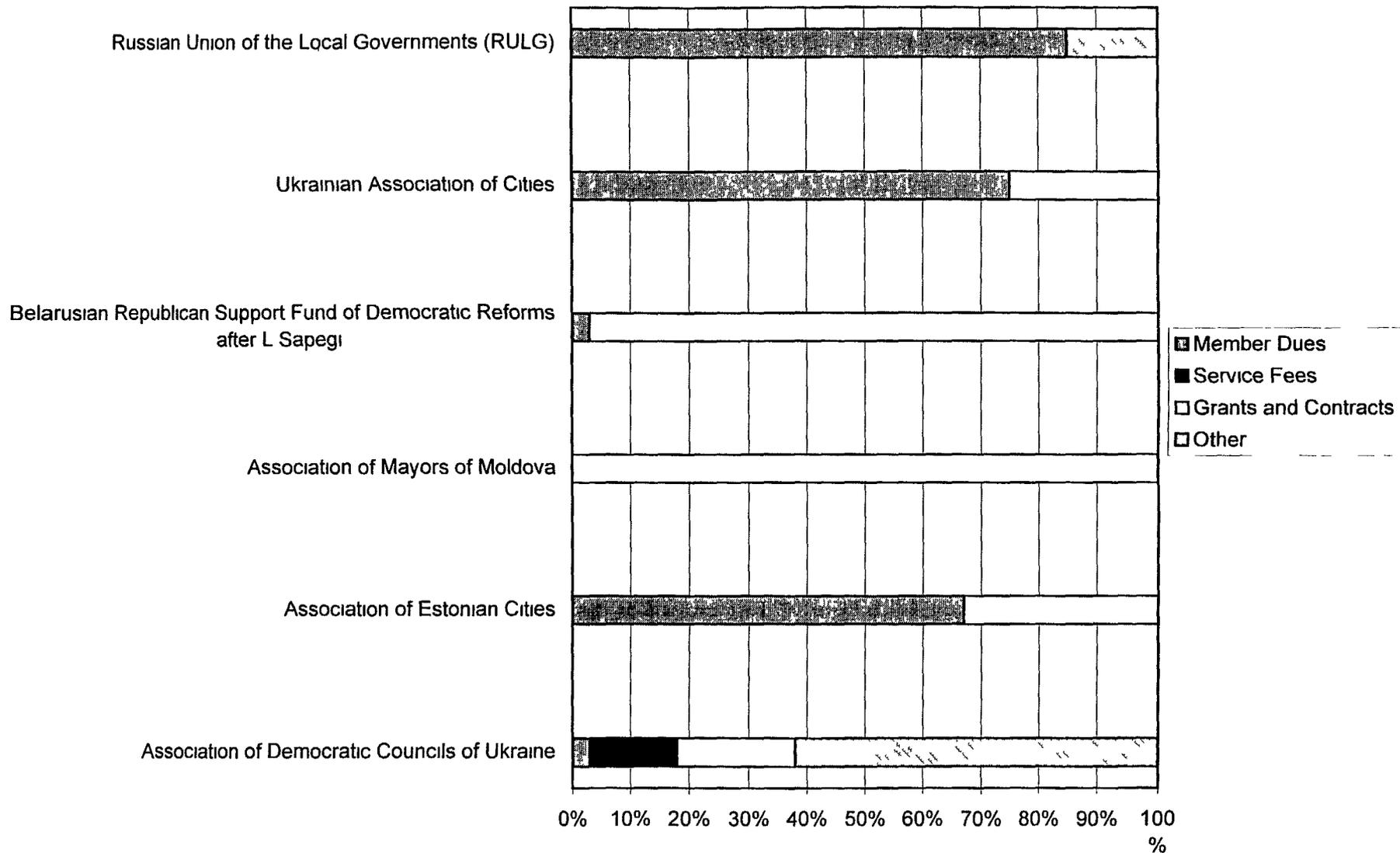


Table 3 b

Breakdown of Association Income by Type

Name of Association	Member Dues	Service Fees	Grants & Contracts	Other
Local Self-Government Council of Russian Federation*	0%	0%	0%	0%
Union of Russian Cities (URC)	80%	0%	15%	5%
Ukrainian Local Government Assistance Fund*	0%	0%	0%	0%
Union of Small Towns of the Russian Federation	90%	10%	0%	0%
Association of Polish Cities	55%	0%	43%	25%
National Assembly of Polish Cities	100%	0%	0%	0%
Regional Municipalities Association, "MARITZA"	22%	0%	78%	0%
Association of Rhodopy Municipalities	2%	2%	96%	0%
Association of Danube River Municipalities	5%	2%	93%	0%
Union of Bulgarian Black Sea Municipalities*	0%	0%	0%	0%
Association of Towns and Communities of Slovakia	66%	4%	2%	28%
Union of Local Self-Governments of Latvia (ULSGL)	80%	5%	15%	0%
The Association of Local Authorities of Lithuania (ALAL)	80%	0%	10%	10%
Association of Hungarian Local Governments of Large Villages	77%	0%	1%	21%
Hungarian Village Association	37%	24%	39%	0%
Association of Cities with County Rights	65%	0%	0%	35%
National Association of County Local Governments	67%	0%	0%	33%
Association of Hungarian Local Governments	64%	0%	14%	21%
Hungarian National Association of Local Authorities	54%	0%	0%	46%
Association of Democratic Councils of Ukraine	3%	15%	20%	62%
Association of Estonian Cities	67%	0%	33%	0%
Association of Mayors of Moldova	0%	0%	100%	0%
Belarusian Republican Support Fund of Democratic Reforms	3%	0%	97%	0%
Ukrainian Association of Cities	75%	0%	25%	0%
Russian Union of the Local Governments (RULG)	85%	0%	0%	15%
Average	47%	2%	27%	12%

*Data Not Furnished

12

Table 4

Use of Internet for Research?

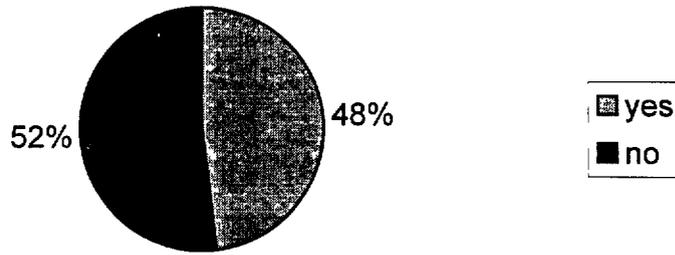


Table 5

Internal Capacity to Translate Technical Documents?

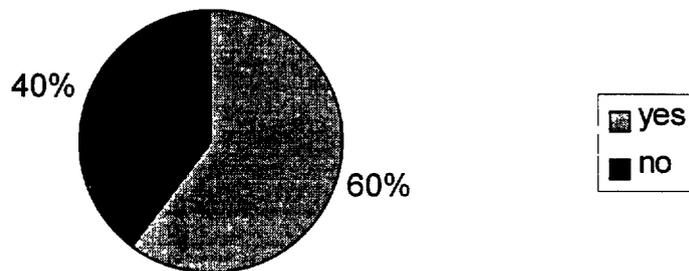


Table 6

Does the association maintain regular contact with an association outside its country?

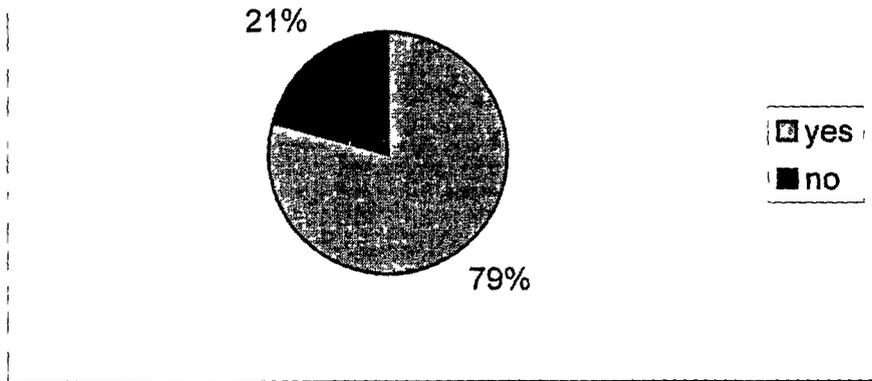
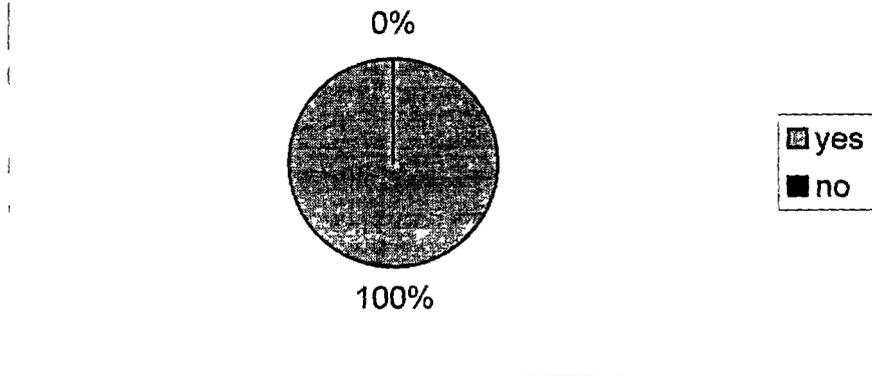


Table 7

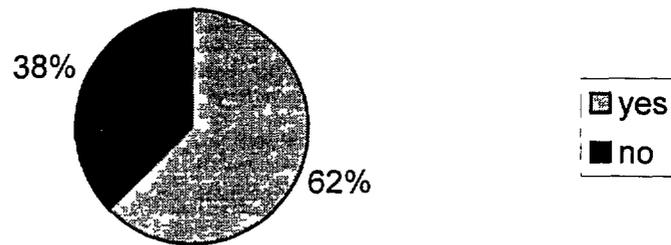
Does the association have an interest in expanding the information it provides to members?



For Table 6 and Table 7 only 25 of the 26 associations responded to the question

Table 8

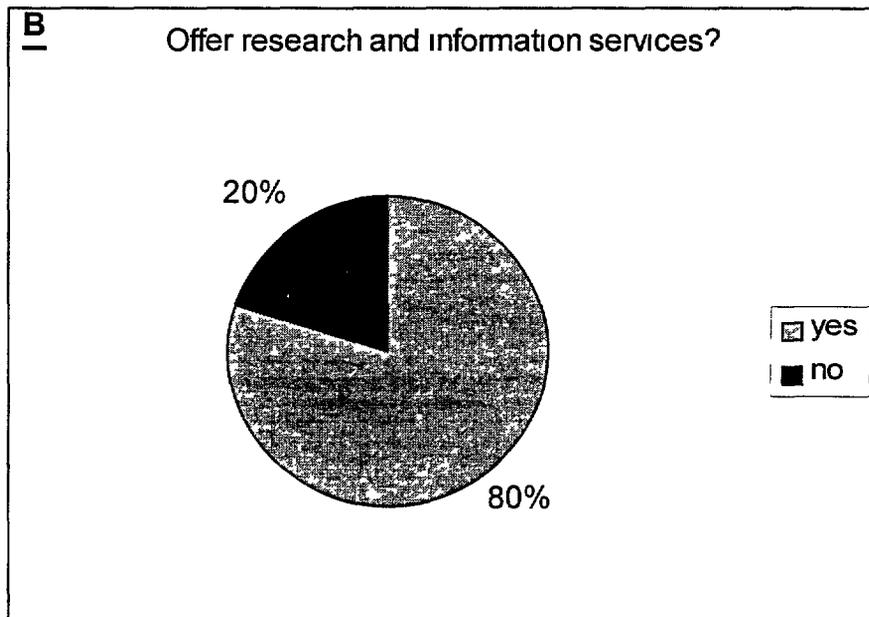
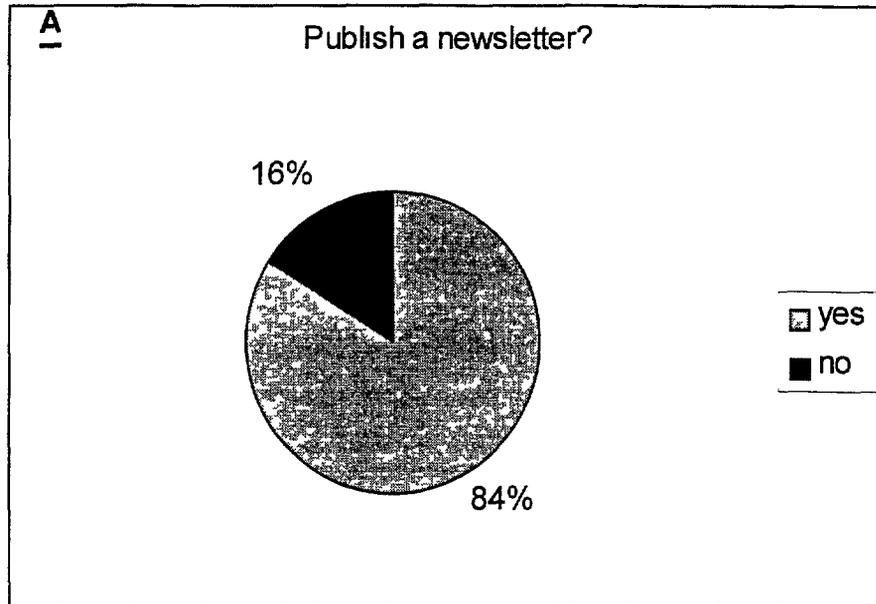
Has the association received assistance from an international donor in the last three years?

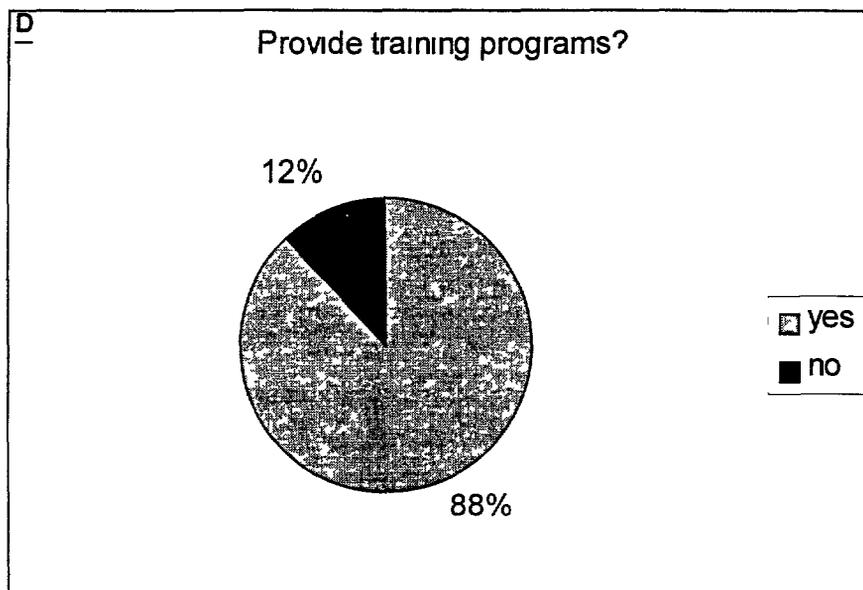
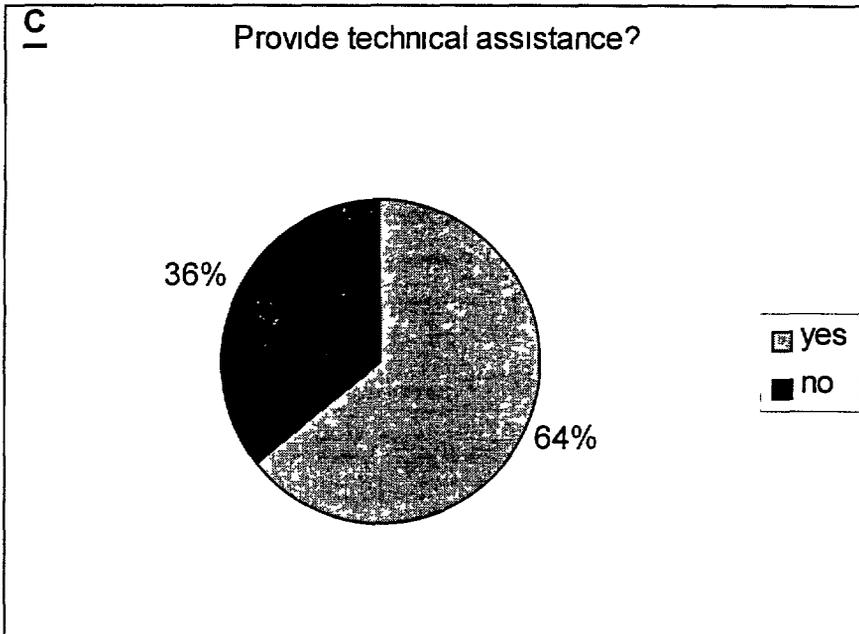


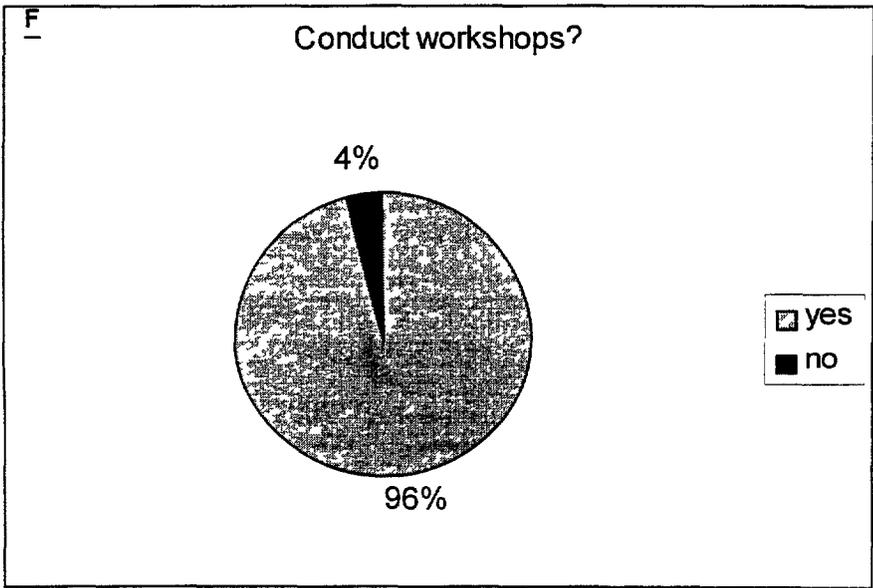
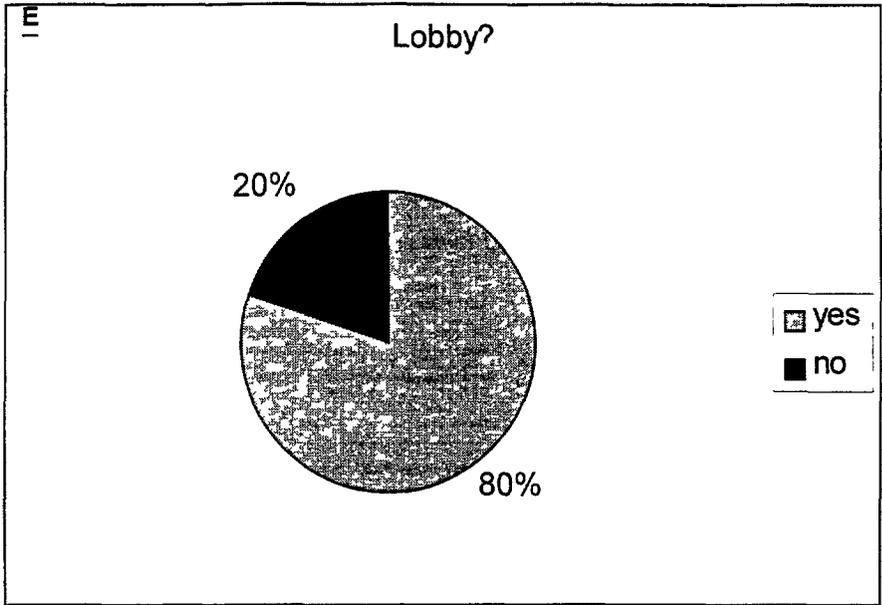
For Table 8, only 25 of the 26 associations responded to the question

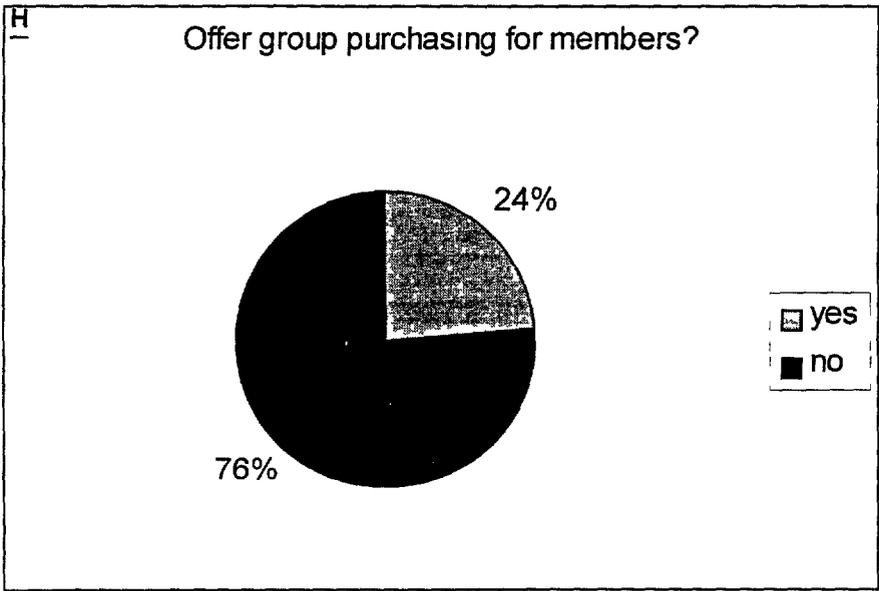
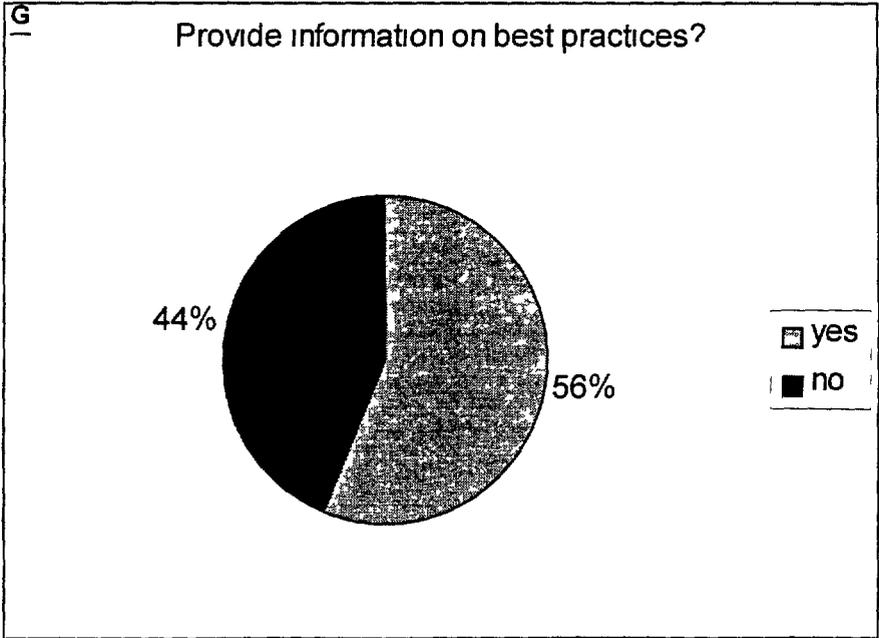
Table 9

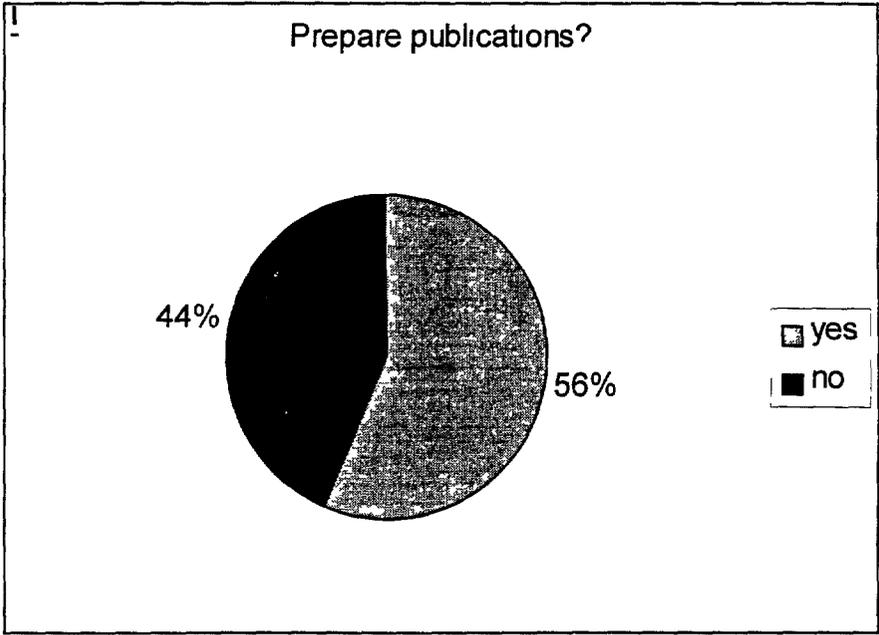
Services Provided to Members











Appendix 1

List of Municipal Associations Surveyed

<i>Country</i>	<i>Name of Association</i>
<i>Belarus</i>	Belarusian Republican Support Fund of Democratic Reforms after L. Saepig
<i>Bulgaria</i>	Association of Danube River Municipalities Association of Rhodopy Municipalities Foundation for Local Government Reform Regional Municipalities Association MARITZA Union of Bulgarian Black Sea Municipalities
<i>Estonia</i>	Association of Estonian Cities
<i>Hungary</i>	Association of Cities with County Rights Association of Hungarian Local Governments Association of Hungarian Local Governments of Large Villages Hungarian National Association of Local Authorities Hungarian Village Association National Association of County Local Governments
<i>Latvia</i>	Union of Local Self-Governments of Latvia (ULSGL)
<i>Lithuania</i>	The Association of Local Authorities of Lithuania (ALAL)
<i>Moldova</i>	Association of Mayors of Moldova
<i>Poland</i>	Association of Polish Cities National Assembly of Local Authorities Poland

Country

Name of Association

Russia

Local Self Government Council of Russian Federation (Exec
Body with Russian President)

Russian Union of the Local Governments (RULG)

Union of Russian Cities (URC)

Union of Small Towns of the Russian Federation

Slovakia

Association of Towns and Communities of Slovakia

Ukraine

Association of Democratic Councils of Ukraine

Ukrainian Association of Cities

Ukrainian Local Government Assistance Fund

Appendix 2

*Information and Key Facts on Municipal Associations Surveyed in
CEE and the NIS*

Belarus

<i>Name of Association</i>	Belarusian Republican Support Fund of Democratic Reforms after L Sapegi
<i>Mailing Address</i>	Minsk ulitza Very Horuzhei 13 - 416 Belarus
<i>Phone</i>	(375)17 2343791
<i>Fax</i>	(375)17 2769711
<i>E-mail</i>	root@sapieha belpak minsk by
<i>Website</i>	
<i>Executive Director</i>	Miroslav Kobasa
<i>Association President</i>	
<i>Active Members</i>	40
<i>Members</i>	Elected Local Officials Lawyers Economists Politicians Businessmen
<i>Annual Budget FY 1997</i>	\$60 000
<i>Internet Use?</i>	<input type="checkbox"/> No
<i>Maintain contact with associations outside its country?</i>	<input type="checkbox"/> Yes

Bulgaria

Name of Association **Regional Municipalities Association, "MARITZA"**

Mailing Address Tzar Osvoboditel Str 4 Haskovo Bulgaria

Phone (359)38 25021

Fax (359)38 25 021

E-mail maritza@lgi.bg.org

Website

Executive Director Ivanka Dushkova

Association President Atanas Vassiev

Active Members 10

Members Municipalities

Annual Budget FY 1997 \$38 000

Internet Use? Yes

Maintain contact with associations outside its country? Yes

Name of Association **Association of Rhodopy Municipalities**

Mailing Address Business Center 14 Bulgana Blvd room 413/412 PO Box 100 Smolyan 4700 Bulgaria

Phone (359)301-23041

Fax (359)301 23041

E-mail arm@sm.unacs.bg

Website http://sm.unacs.bg

Executive Director Petya Gegova

Association President Kostadin Chatalbashev

Active Members 15

Members Municipalities in the Rhodopy Mountain Region Municipalities are Represented on the board by Mayors of the Municipalities

Annual Budget FY 1997 \$20 233

Internet Use? Yes

Maintain contact with associations outside its country? Yes

Name of Association **Association of Danube River Municipalities**

Mailing Address 23 Bulgaria sqr floor 8 5930 Belene Bulgaria

Phone (359)658-22940

Fax (359)658-21062

E-mail adem@lgi bg ocf

Website

Executive Director Suetlin Gankov

Association President Peter Dulev

Active Members 19

Members Mayors Elected Officials Employees of Local Government

Annual Budget FY 1997 \$23 646

Internet Use? Yes

Maintain contact with associations outside its country? Yes

Name of Association **Foundation for Local Government Reform**

Mailing Address 1504 Sofia 22A San Stefano fl 2 Bulgaria

Phone 359 2 943-4422

Fax 359 2 943-4433

E-mail fgr@lgi bg org

Website

Executive Director Mrs Ginka Kapitanova

Association President Mr Lachezar Rossenov

Active Members 0

Members No members the association is non profit and non membership

Annual Budget FY 1997 \$150 000

Internet Use? Yes

Maintain contact with associations outside its country? Yes

Name of Association **Union of Bulgarian Black Sea Municipalities**
Mailing Address PO Box 161 Varna 9000 Bulgaria
Phone 359 52-600 266
Fax 359 52 650 105
E-mail absm@usa net
Website
Executive Director Mrs Mariana Ivanova
Association President Mr Christo Toshkov
Active Members 18
Members Municipalities Represented by Mayors
Annual Budget FY 1997 n/a
Internet Use? No
Maintain contact with associations outside its country? No

Estonia

Name of Association **Association of Estonian Cities**
Mailing Address Vana-Viru 12 EE0001 Tallin Estonia
Phone 3722-449438
Fax 372 6-314424
E-mail jaanus@ei ee
Website www ei ee
Executive Director Ain Kalmaru
Association President Raivo Murd
Active Members 45
Members Cities Rural Municipalities
Annual Budget FY 1997 \$210 000
Internet Use? No
Maintain contact with associations outside its country? Yes

Hungary

Name of Association **Association of Hungarian Local Governments of Large Villages**

Mailing Address 7694 Hosszuheteny Fo u 166 Hungary

Phone (36 72) 490 814

Fax (36 72)490 812

E-mail kosz@mail.mata.vu.hu

Website

Executive Director Ms Rudolf Nador

Association President Mr Ferenc Csefko

Active Members 420

Members Mayors

Annual Budget FY 1997 \$22 500

Internet Use? No

Maintain contact with associations outside its country? No

Name of Association **Hungarian National Association of Local Authorities**

Mailing Address 1067 Budapest Eotvos u 10 Hungary

Phone (36 1)322 3843

Fax (36 1)322 7407

E-mail toosztit@mail.mata.vu.hu

Website

Executive Director Dr Ferenc Kollner

Association President Mr Jozsef Ott

Active Members 1240

Members Local Governments

Annual Budget FY 1997 \$242 955

Internet Use? Yes

Maintain contact with associations outside its country? Yes

Name of Association **Association of Hungarian Local Governments**
Mailing Address 2100 Godollo Szabadsag ter 7 Hungary
Phone (36 28)420 004
Fax (36-28)330 180
E-mail
Website
Executive Director Mr Gyorgy Gemesi
Association President Mr Ferenc Petroczki
Active Members 110
Members Mayors Local Officials Employees of Local Governments
Annual Budget FY 1997 \$35 000
Internet Use? No
Maintain contact with associations outside its country? Yes

Name of Association **National Association of County Local Governments**
Mailing Address 6000 Kecskemet Deak ter3 Hungary
Phone (36-76)481-144
Fax (36-76)481-217
E-mail Being Installed
Website
Executive Director Mr Laszlo Balogh
Association President Mr Gabor Zongor
Active Members 19
Members Local Governments of the 19 Counties
Annual Budget FY 1997 \$70 000
Internet Use? No
Maintain contact with associations outside its country? Yes

Name of Association **Association of Cities with County Rights**

Mailing Address 4024 Debrecen Piac u 54 Hungary

Phone (36 52)414 560

Fax (36 52)417 901

E-mail mjvszt@mdc.hu

Website www.mjvsz.hu

Executive Director Dr Jozsef Hevessy

Association President Mrs Laszlo Csaba

Active Members 22

Members Mayors

Annual Budget FY 1997 \$130 000

Internet Use? Yes

Maintain contact with associations outside its country? Yes

Name of Association **Hungarian Village Association**

Mailing Address 3073 Tar Szondi ut 55 Hungary

Phone 36 32-470 777

Fax (36 32)360-651

E-mail mfsz@mail.mata.v.hu

Website

Executive Director Mr Lajos Becze

Association President István Mihovics

Active Members 202

Members Local Governments

Annual Budget FY 1997 \$6 150

Internet Use? No

Maintain contact with associations outside its country? Yes

Latvia

Name of Association **Union of Local Self-Governments of Latvia (ULSGL)**

Mailing Address 1 Maza Pils Street LV 1050 Latvia

Phone 371-7 226 536

Fax 371 7-212-241

E-mail lps@mail bkc lv

Website

Executive Director Lidiya Skolniya

Association President Andris Yaunsteinis

Active Members 480

Members Municipalities

Annual Budget FY 1997 \$320 000

Internet Use? Yes

Maintain contact with associations outside its country? Yes

Lithuania

Name of Association **The Association of Local Authorities of Lithuania (ALAL)**

Mailing Address Gedimino Dr 24 LT-2600 Vilnius Lithuania

Phone 370 2 617663

Fax 370 2 617663

E-mail zastiola@aiva.lt (or zastida@aiva.lt)

Website

Executive Director Edvardas Javinskas

Association President Rolandas Paksas

Active Members 56

Members Municipalities (all Lithuanian Municipalities in Association)

Annual Budget FY 1997 \$200 000

Internet Use? Yes

Maintain contact with associations outside its country? Yes

Moldova

Name of Association **Association of Mayors of Moldova**

Mailing Address MD 2005 str Romana Chisinau 4/1 94 Moldova

Phone 373 2-494184

Fax 373-2-494184

E-mail

Website

Executive Director

Association President Mikhail Perebinos

Active Members 137

Members Mayors Elected Local Officials

Annual Budget FY 1997 \$10 000

Internet Use? Yes

Maintain contact with associations outside its country? No

Poland

Name of Association **National Assembly of Local Authorities, Poland**

Mailing Address 61-713 Poznan A Niepodleblodce 18 Poland

Phone 4861 541381

Fax 4861 522629

E-mail kss@tg.com.pl

Website http://www.tg.com.pl/tgbazy/kss/

Executive Director Jozef Syzmanouski

Association President Adam Struzik

Active Members 96

Members 47 Regional Assemblies each assembly has 2 delegates

Annual Budget FY 1997 \$240 000

Internet Use? Yes

Maintain contact with associations outside its country? No

Name of Association Association of Polish Cities

Mailing Address Al Marcinkowskiego 11 61 827 Poznan Poland

Phone 4861-853 0813

Fax 4861 8530 814

E-mail zmp@prv onet pl

Website

Executive Director Andrzej Porawski

Association President Wojciechsz Kachzmarek

Active Members 232

Members Towns and Cities

Annual Budget FY 1997 \$656 500

Internet Use? Yes

Maintain contact with associations outside its country? Yes

Russia

Name of Association Local Self-Government Council of Russian Federation (Exec Body with Russian President)

Mailing Address 103132 Moscow Ulitza Ilyinka 12-8 Russia

Phone 7095 206 1800 / 206-43 84

Fax 095 206-1800

E-mail

Website

Executive Director Maxim V Boyko - Council Secretary

Association President Boris Yeltsin - Council Chairman

Active Members 58

Members Representatives from the Government Russian Federal Council Elected Officials of Local Governments (~30 people)

Annual Budget FY 1997 \$0

Internet Use? No

Maintain contact with associations outside its country? Yes

Name of Association Russian Union of the Local Governments (RULG)

Mailing Address 143400 Moscow Oblast Krasnogorsk Ulitza Lenina 4-408
Russia

Phone 7095 562 967

Fax 095-562 1466

E-mail zolor@kras obladm msr su

Website

Executive Director Vitaliy Pashentzev

Association President Roman Popkovich

Active Members 97

Members Municipalities Municipal Associations

Annual Budget FY 1997 \$300 000

Internet Use? No

Maintain contact with associations outside its country? No

Name of Association Union of Small Towns of the Russian Federation

Mailing Address 103132 Moscow Novaya PI 14 Russia

Phone 7095 206 34-35

Fax 7095-206 55-42

E-mail

Website

Executive Director Tatjana Rizikova

Association President Eugeny Markov

Active Members 550

Members Mayors Elected local officials Municipalities

Annual Budget FY 1997 n/a

Internet Use? No

Maintain contact with associations outside its country? No

Name of Association **Union of Russian Cities (URC)**

Mailing Address **Moscow Ulitza Tverskaya 13 Russia**

Phone **7095 284 01-48**

Fax **095 281 23 79**

E-mail

Website

Executive Director **K N Nikulin**

Association President **V A Kirpichnikov**

Active Members **94**

Members **Municipalities (represented by elected officials and city specialists)**

Annual Budget FY 1997 **\$420 000**

Internet Use? **Yes**

Maintain contact with associations outside its country? **Yes**

Slovakia

Name of Association **Association of Towns and Communities of Slovakia**

Mailing Address **(ZMOS) Bezrucova 9 81109 Bratislava Slovakia**

Phone **421-7-364914**

Fax **421-7 364256**

E-mail **zmos@netlab.sk**

Website

Executive Director **Balogh Gejza**

Association President **Sykora Michal**

Active Members **2723**

Members **Elected Mayors**

Annual Budget FY 1997 **\$494 486**

Internet Use? **No**

Maintain contact with associations outside its country? **Yes**

Ukraine

Name of Association **Association of Democratic Councils of Ukraine**

Mailing Address Mail Box 978 Kyiv 25 Ukraine

Phone 38044 2285195

Fax 38044-2290455

E-mail idadcu@ukrpack.net

Website

Executive Director Natalia Shymanska

Association President Valery Rubtsov

Active Members 60

Members Elected Local Officials Municipalities

Annual Budget FY 1997 \$40 000

Internet Use? No

Maintain contact with associations outside its country? Yes

Name of Association **Ukrainian Association of Cities**

Mailing Address Kyiv Ulitza Esplakadnaya 4 Ukraine

Phone 38044 227 01 11

Fax 38044 220 90 32

E-mail asmist@alpha.zaola.kiev.ua

Website

Executive Director Miroslav Pitzzyk

Association President Vladimir Moroz

Active Members 214

Members Municipalities

Annual Budget FY 1997 \$300 000

Internet Use? Yes

Maintain contact with associations outside its country? Yes

Name of Association

Mailing Address

Phone

Fax

E-mail

Website

Executive Director

Association President

Active Members

Members

Annual Budget FY 1997

Internet Use?

Maintain contact with associations outside its country?

Appendix 3



Form 10-15-88C NF
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SURVEY OF MUNICIPAL ASSOCIATIONS IN CEE AND THE NIS

The United States Agency for International Development (USAID) has been working with municipal associations in Central and Eastern Europe (CEE) and the New Independent States (NIS) for the past seven years to help them become more effective advocates for local governments and to improve the services they provide to their members. The International City/County Management Association (ICMA) based in the United States has been involved in many of these activities.

In order to better understand and opportunities for potential collaboration, ICMA and USAID would like to compile some basic information and statistics on municipal associations in the region and would appreciate your completing the following form. The survey is funded by USAID under Project No. PCE 1008 Q 00 5002 00 Delivery Order No. 26.

Contact Information

Name of Association _____

Mailing Address of Association _____

Phone and Fax Number of Association Phone _____ Fax _____

E-mail Address _____ Website Address "http://" _____

People

Name of Executive Director _____ Phone _____

Name of Association President _____ Phone _____

Number of Full-Time Employees _____ Number of Part-Time Employees _____

Number of Active Members _____ Number of Persons on the Board of Directors _____

How are the Members of the Association Mayor's elected local officials or employees of local governments municipal employees? _____

Money

Annual Dues per Member \$ _____ Annual Budget for Fiscal Year 1997 \$ _____

Method of Calculating Dues (one uniform fee by population, etc.) _____

Sources of Revenue (Member Dues, Grants and Contracts, Service Fees, Other) (by percentage)

Member Dues _____% Service Fees _____%

Grants and Contracts _____% Other _____%

Other Data

Year Association Was Established _____ Approximate Date of Annual Meeting _____

Number of Association Offices and Locations _____

Number of Computers Owned by the Association _____

Does your association use the Internet for research purposes? Yes No

Number (or percentage) of association staff who can read English language documents _____

Does your association have internal capacity to translate technical documents on local government issues?
 Yes No

Services

If a service is provided by the association, please check the box and list specific examples

Newsletter Included in membership fee Extra charge _____
Published: Yearly Quarterly Monthly Bi-Weekly Weekly Daily

Research and Information Services Included in membership fee Extra charge _____
(e.g., updates on legislation, upcoming events, etc.)
Examples: _____

Technical Assistance Included in membership fee Extra charge _____
Examples: _____

Training Programs Included in membership fee Extra charge _____
Examples: _____

Lobbying of National Government Included in membership fee Extra charge _____
Examples: _____

Services, continued

- Workshops and Seminars Included in membership fee Extra charge _____
Examples _____
- Descriptions of Best Practices
in Local Government Included in membership fee Extra charge _____
Examples _____
- Group Purchasing Included in membership fee Extra charge _____
(i.e. joint purchasing for members)
Examples _____
- Publications Included in membership fee Extra charge _____
Examples _____
- Other Member Services Included in membership fee Extra charge _____
Examples _____

Survey Questions

Please use other side of sheet if you need more space

1. Do you maintain contact on a regular basis with municipal associations outside your country (if so which ones)?
Describe the nature of the contacts.
2. Would you be interested in expanding the information you provide to members on how they can be more effective local government officials? If so what information and in what form (newsletters, books, internet, workshops)?
3. Has your association received financial or technical assistance from an international or bilateral donor agency to build the capacity of the organization in the last three years? If yes, which agency? What types of assistance were provided?

Contact Information for Person Completing This Form

Name _____

Title _____

Phone _____ E-mail _____

Please Return Completed Form to

Mr. Robert Dubinsky

ICMA International Municipal Programs

777 North Capitol Street NE Washington DC 20002

Phone (202) 962 3536 Fax (202) 962 3681 E-mail bdubinsky@icma.org

THANK YOU FOR COMPLETING THIS SURVEY