

CONTRACT INFORMATION MANAGEMENT SYSTEM (CIMS)

DIRECT ACTION DATA FORM

(For awards to U.S. Individuals and Third Country Nationals (not FSNs) with a TEC less than or equal to \$25,000, only the shaded items on pages 1-5 of the form need to be completed.)

SECTION 1: GENERAL AWARD INFORMATION (All Actions)

1a. Basic Award Number 674-0302-G-SS-9054	1b. Basic Mod Number 00	1c. Order Number N/A	1d. Order Mod Number N/A
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AWARD NUMBER COMPONENTS [Items 2-6] NOTE: For modifications and orders — these items refer to the Basic Award.

2. Country/Office (Award Prefix) SOUTH AFRICA - 674	3. Project Number 674-0302
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4. Procurement Instrument: Report one of the following codes to identify the type of action. For a work order or a modification to a contract or work order, indicate the category of the basic contract.

- | | |
|---|--|
| <input type="checkbox"/> A - Cooperative Agreement | <input type="checkbox"/> N - Other Federal Schedule Order |
| <input type="checkbox"/> B - Basic Ordering Agreement (BOA) | <input type="checkbox"/> O - Purchase Order (PO) |
| <input type="checkbox"/> C - Contract (Other than BOA, DQC, IQC, PO, RC, PSC) | <input type="checkbox"/> P - Participating Agency Service Agreement (PASA) |
| <input type="checkbox"/> D - Definite Quantity Contract (DQC) | <input type="checkbox"/> Q - Requirements Contract (RC) |
| <input type="checkbox"/> E - Blanket Purchase Agreement (BPA) | <input type="checkbox"/> R - Resources Support Services Agreement (RSSA) |
| <input checked="" type="checkbox"/> G - Grant | <input type="checkbox"/> S - Personal Services Contract (PSC) |
| <input type="checkbox"/> I - Indefinite Quantity Contract (IQC) | <input type="checkbox"/> X - Ribbon PASA |
| <input type="checkbox"/> M - GSA Schedule Order | <input type="checkbox"/> Z - Ribbon Contract (Buy-In) |

5. Participating Agency (PASA/HSSA only)	6. FY of Award FY 89
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7. Award Description
Grant Agreement to support the Retseletse Trust (Formerly Lohlabile) program to improve English language competency among black South African primary school students

8. Principal Place of Performance a. A.I.D. Country Code or Name 674 - SOUTH AFRICA	U.S. ONLY <input type="checkbox"/>	b. City ENTERED	c. State	d. Zip Code
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9. Benefiting Country (A.I.D. Country Code or Name) 674 SOUTH AFRICA	SEP 12 1991
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10. Project Officer Ctry Code/Org. Symbol or A.I.D./W Org. Symbol Last Name First MI 674 - SOUTH AFRICA BISGARD JENNIFER L

11. Requirement Received by Procuring Office (MM/DD/YY) N/A	12. Date Award Signed by A.I.D. (MM/DD/YY) 08/28/89	13. Effective Date of Award (MM/DD/YY) 08/28/89	14. Estimated Completion Date (MM/DD/YY) 12/31/91
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BASIC AWARDS ONLY

15a. SIC Code 8299	15b. Is This Vendor a Small Business for the SIC of Award? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	16. Product/Service Code AF14
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BASIC AWARDS AND ORDERS ONLY

17. Procurement Type <input type="checkbox"/> A - Technical Services To A.I.D. <input type="checkbox"/> B - Technical Services to Host Country <input type="checkbox"/> C - Commodities <input checked="" type="checkbox"/> D - Training Services to A.I.D. <input type="checkbox"/> E - Training Services to Host Country	<input type="checkbox"/> F - Participant Training <input type="checkbox"/> G - Procurement Service Agent (PSA) <input type="checkbox"/> H - Research <input type="checkbox"/> I - Architect and Engineering Services <input type="checkbox"/> J - Construction
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18. Negotiator (Last, First, MI) BISGARD, JENNIFER L.	Country Code & Org. Symbol or A.I.D./W Org. Symbol 674 USAID/SA	Signature <i>Jennifer Bisgard</i>
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19. Contract Officer (Last, First, MI) BARRETT, DENNIS P.	Country Code & Org. Symbol or A.I.D./W Org. Symbol 674 USAID/SA	Signature <i>Dennis Barrett</i>
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CONTRACT INFORMATION MANAGEMENT SYSTEM (CIMS) DIRECT ACTION DATA FORM

GENERAL INSTRUCTIONS

Use this data form for reporting all contracts, DQCs, RCs, GSA and other Federal Schedule Orders, POs, PSCs and Ribbon Contracts with a total estimated cost (TEC) greater than \$25,000. Use this form to report all BOAs, BPAs, IQCs, Cooperative Agreements, Grants, PASAs, RSSAs, and Ribbon PASAs, regardless of dollar amount. Use this form to report all awards to U.S. individuals and Third Country Nationals (not FSNs), including PSCs and POs, regardless of the dollar amount. It should also be used to report any orders or modifications to all of the above awards, regardless of the dollar amount of the modification or order. Complete the appropriately labeled sections for different types of awards.

For awards to U.S. individuals and Third Country Nationals (not FSNs) with a TEC less than or equal to \$25,000, only the shaded items on pages 1-5 of the form need to be completed. If the TEC is greater than \$25,000, all of the items pertaining to awards must be completed.

When all parts of this form have been completed send one copy, along with the requirement document(s) and the award to:

CIMS Section
MS/OP/PS/SUP
Room 1472, SA-14
Agency For International Development
Washington, DC 20523-1418

For detailed instructions, consult the Contract Information Management System (CIMS) Data Form Instruction Manual.

SECTION 1 - INSTRUCTIONS

1a. **Basic Award Number:** Enter the award number of the award. For a modification, report the basic award number in block 1a. and the modification number in block 1b. For actions such as IQC delivery orders, report the award number of the basic contract in block 1a. and the order number in block 1c. For a modification to an order, report the basic award number in block 1a., the order number in block 1c. and the order modification number in block 1d.

For item numbers 2 through 6, see the latest version of the Contract Information Bulletin (CIB) on the Uniform Numbering System for A.I.D.-Direct Procurement Documents, for instructions and a list of codes. A list of codes is also provided in the CIMS Data Form Instruction Manual. **NOTE:** For modifications or orders these items refer to the basic award.

2. **Country/Office (Award Prefix):** Report the Country or A.I.D./W Procurement Office Code as specified in the CIB.

3. **Project Number:** Enter the last four digits of the seven-digit project number funding the award. For awards funded by operating expense money or money other than project funds, enter "0000" (zeros).

5. **Participating Agency (PASA/RSSA only):** For PASA/RSSA type actions, report the code of the participating U.S. Government Agency providing services under the agreement. A list of codes is provided in the CIMS Data Form Instruction Manual and in the CIB on Uniform Numbering Systems.

7. **Award Description:** The award description shall consist of a brief one-sentence description of the products or services being procured. The sentence shall start with the phrase "Contractor/Grantee/Recipient shall provide/assist/support..." Fill in the Award Description for all basic Awards, Orders, and modifications to PASA/RSSA awards.

8. **Principal Place of Performance (Country):** Report the A.I.D. country code, if available, or the name of the area where the work for this award will be primarily performed. For products, report the code for the country where the product is manufactured. If the place of performance cannot be determined, report the vendor's billing location.

9. **Benefiting Country:** Report the A.I.D. Country Code, if available, or the name of the country receiving technical assistance from this award.

12. **Date award signed by A.I.D.:** Enter the date on which this action (basic award, order or modification) was signed by A.I.D.

15a. **SIC Code:** Enter the Standard Industrial Classification (SIC) code that best describes the product or service acquired in this basic award. See FAR 19.102 for codes. A short list containing the codes most often used in A.I.D. is also provided in the CIMS Data Form Instruction Manual.

15b. **Small Business (Y/N)?:** Check "Yes" if the vendor is classified as "small" for the SIC of the award.

16. **Product or Service Code:** Enter the Principal Product or Service code that best describes the product or service acquired in the basic award. A short list containing the codes most often used in A.I.D. is provided in the CIMS Data Form Instruction Manual. See the FPDS Product and Service Codes Manual for a complete listing, if necessary.

17. **Procurement Type:** Check the box next to the code which best describes the category of service or commodity being procured under this award.

SECTION 2: DATA REQUIRED FOR SPECIFIC TYPES OF ACTIONS

GRANTS AND COOPERATIVE AGREEMENTS ONLY

20. Grant/Agreement Type

A - Disaster Assistance
 B - American Schools and Hospitals Abroad (ASHA)

C - Other Specific Support Programs
 D - Title XII Authority
 E - Other than A, B, C, or D

21. Total Amount of Non-Federal Funds pledged to this Grant/Agreement

\$ 90,000

GSA & OTHER FEDERAL SCHEDULE ORDERS

22. Schedule Contract Number

23. Name of Federal Agency Awarding Schedule

IOC BASIC ONLY

24. IOC Service Area

25. Minimum

26. Maximum (life of contract)

ORDERS AND CONTRACTS ONLY

27. Advisory & Assistance Services?

Yes

No

BASIC CONTRACTS ONLY

28a. Contract Type

A - Cost-Plus (Fixed Fee)
 B - Firm Fixed Price
 C - Time and Materials
 D - Labor Hour
 E - Cost Sharing

F - Cost (No Fee)
 G - Cost-Plus (Award Fee)
 H - Cost-Plus (Incentive Fee)
 I - Fixed-Price Incentive
 J - Fixed-Price Redetermination

K - Fixed Price with Economic Price Adjustment

28b. If Cost-type Contract, is this a level of effort (term) contract?

Yes

No

29a. Is this a Letter Contract?

Yes

No

29b. Is this a Definitization of a Letter Contract?

Yes

No

30. Preference Program

A - No Preference Program or Not Listed
 B - 8(a) Program
 C - Small Business (SB) Set-aside
 D - Sheltered Workshop

E - Tie-bid Preference
 F - Labor Surplus Area (LSA) Set-aside
 G - Combined LSA/SB Set-aside

31. Subject To Labor Statute

A - Walsh-Healey Act, Manufacturer

B - Walsh-Healey Act, Regular Dealer

C - Service Contract Act

D - Davis-Bacon Act

E - Not Subject to the Above (include PSCs)

32. Country of Manufacture/Origin of Services (A.I.D. Country Code or Name)

000 and 935

33. Subcontract Plan Required?

Yes

No

34. Date Solicitation Notice Published in CBD (MM/DD/YY)

N/A

35. Date Solicitation Issued (MM/DD/YY)

N/A

SECTION 2 - INSTRUCTIONS

20. **Grant/Agreement Type:** For Grants and Cooperative Agreements, check the box next to the code which best describes the award. Code C- "Other Specific Support Programs" refers to Chapters 4 and 6 of Handbook 13. Use Code E- "Other than A, B, C, or D," for unusual types which are not covered in codes A, B, C or D.
21. **Total Amount of Non-Federal Funds pledged to this Grant/Agreement:** Enter the total amount of matching (non-federal) funds pledged to this Grant or Cooperative Agreement.
22. **Schedule Contract No:** Enter the schedule contract number assigned by GSA or other Federal Agency which awarded the basic schedule contract. Do not use dashes in the schedule contract number.
23. **Name of Federal Agency Awarding Schedule:** Enter the name of the Federal Agency which awarded the basic schedule contract.
24. **IQC Service Area:** For IQC basic awards, enter the code which best describes the services rendered by the vendor. See listing provided in the CIMS Data Form Instruction Manual.
27. **Advisory & Assistance Services? (Y/N):** Check "Yes" if the award is for advisory and assistance services. See FAR 37.2 for definitions and examples.
- 28a. **Contract Type:** Check the box next to the code for the type of contract. Use code C- "Time and materials" for IQCs. Most PSCs are usually code C or D.
- 28b. **If Cost-Type Contract, is this a level of effort (term) contract? (Y/N):** If this is a Cost-Type Contract, check the box to indicate whether the award is a level of effort or completion. (See FAR 16.306)
Y - Yes, Level of effort (term)
N - No, Completion
30. **Preference Program:** Check the box next to the code which best describes the preference program used in making this award. Check A if no preference program.
31. **Subject to Labor Statute:** Select the Labor Statute which applies to this award by checking the appropriate box. Most A.I.D. contracts, including PSCs, are code E.
32. **Country of Manufacture/Origin of Services (Country Code or Name):** Enter the A.I.D. country code, if available, or the name of the country where the product is manufactured. For services, report the code for the nationality of the vendor. If there are multiple sources, enter the code of the country that supplies the greatest portion.
33. **Subcontract Plan required (Y/N)?:** Check "Yes" if the vendor for this award is required to submit a plan for using small business concerns and small disadvantaged business concerns as subcontractors. (See FAR 19.702(a)).
34. **Date Solicitation Notice Published in CBD:** If applicable, enter the date that a synopsis of the solicitation appeared in the Commerce Business Daily (CBD).

BASIC CONTRACTS AND NON-COMPETITIVE CONTRACT MODIFICATIONS ONLY

36. CIOA Applicability

A - CICA Applicable (Include 8(a))
 B - Small Purchase Procedure

C - Subject to a Statute other than CICA (use for FAA)
 D - Pre-CICA

37. Extent Competed

A - Competed Action (Include Small Business set-aside)
 B - Not Available for Competition (use for sole-source 8(a))

C - Follow-on to Competed Action
 D - Not Competed

38. Solicitation Procedure

A - Full and Open Competition (Sealed Bid)
 B - Full and Open Competition (Competitive Proposal)
 C - Full and Open Competition (Combination)
 D - Architect - Engineer
 E - Basic Research
 F - Multiple Award Schedule

G - Alternate Source (Reduced Cost)
 H - Alternate Source (Mobilization)
 J - Alternate Source (Engineering/R&D)
 K - Set Aside (Include competitive 8(a))
 L - Other Than Full & Open Competition (Include sole-source 8(a), FAA.)

39. Authority — Other than Full & Open Competition (Complete Only if No. 38 = L)

A - Unique Source
 B - Follow-on Contract
 C - Unsolicited Research Proposal
 D - Patent/Data Rights
 E - Utilities
 F - Standardization
 G - Only One Source - Other than A-F above
 H - Urgency

J - Mobilization
 K - Essential R&D Capability
 L - International Agreement
 M - Authorized by Statute (inc. sole-source 8(a), FAA.)
 N - Authorized Resale
 P - National Security
 Q - Public Interest

40. A.I.D. Special Authorities — Other than Full & Open Competition (Complete only if No.39 = M)

A - Impairment of Foreign Aid Programs: All Personal Services Contracts (PSCs). (See AIDAR 706.302-70)
 B - Impairment of Foreign Aid Programs: Award of \$100,000 or less by an overseas contracting activity. (See AIDAR 706.302-70)
 C - Impairment of Foreign Aid Programs: Written Determination by Assistant Administrator or Administrator. (see AIDAR 706.302-70)
 D - Impairment of Foreign Aid Programs: Title XII Selection Procedure-General. (See AIDAR 706.302-70)

E - Impairment of Foreign Aid Programs: Title XII Selection Procedure-Collaborative Assistance. (See AIDAR 706.302-70)
 F - Disaster Relief (See Handbook 8, Chapter 2)
 G - None of the Above Special Authorities

41. Synopsis of Procurement

A - Synopsized prior to award
 B - Not synopsized due to urgency (use only if No. 39 = H)
 C - Not synopsized for other reason

42. No. of Offers

43. No. of Offers of Non-U.S. Item(s)

MODIFICATIONS ONLY

44. Modification purpose (Mark all that apply)

Increase in Funding
 Administrative Change
 Extension of Term
 New/Revised Scope of Work
 Increase in TEC
 Decrease in TEC
 Overhead Rate Adjustment

Exercise of Option
 Transfer Administrative Responsibility
 Novation Agreement
 Termination for Convenience
 Termination for Default
 Other: _____

SECTION 2 - INSTRUCTIONS

For a modification which was non-competitive (i.e., which required a non-competitive justification and was outside of the scope of work of the original contract) complete items 36 thru 43. See FAR 6.302 and 6.303.

36. **CICA Applicability:** Check the box next to the code which describes the applicability of CICA or other statutes to this award. Select code B - "Small Purchase Procedure" if this action is a small purchase pursuant to the procedures in FAR Part 13. Select Code C - "Subject to a Statute other than CICA" if this action is pursuant to the procurement procedures authorized under the Foreign Assistance Act (FAA) for Impairment of Foreign Aid Programs, Title XII Selection Procedures, or Disaster Relief. Select code A - "CICA Applicable" for all other procurement actions resulting from a solicitation issued on or after April 1, 1985 and codes B or C do not apply. 8(a) awards are coded as A. Non-competitive modifications are coded as A. Select code D - "Pre-CICA" for new procurements resulting from a solicitation issued prior to April 1, 1985.

37. **Extent Competed:** Check the box next to the code which describes the extent to which this award was competed. Select code A - "Competed Action" for Small Business set-asides and competitive 8(a) awards. Competed actions also include procurements authorized under the Foreign Assistance Act (FAA) for Impairment of Foreign Aid Programs, Title XII Selection Procedures, or Disaster Relief, where more than one offer was received. Select Code B - "Not Available for Competition" for sole-source 8(a) awards. Select Code B for procurements authorized under the Foreign Assistance Act (FAA), where only one offer was received.

38. **Solicitation Procedure:** Check the box next to the code which describes the method by which this award was competed. (See FAR Part 6.) Select Code K - "Set-Aside" for small business set-asides and competitive 8(a) awards. Code L - "Other Than Full & Open Competition" includes sole-source 8(a) awards and procurements authorized under the Foreign Assistance Act (FAA) for Impairment of

Foreign Aid Programs, Title XII Selection Procedures, or Disaster Relief.

39. **Authority - Other Than Full & Open Competition:** Complete only if Item No. 38 is equal to "L". For awards exercising other than full and open competition, check the box next to the code which describes the authority by which the award was not fully competed. (See FAR Part 6.) Code M - "Authorized by Statute" includes sole-source 8(a) awards and procurements authorized under the Foreign Assistance Act (FAA) for Impairment of Foreign Aid Programs, Title XII Selection Procedures, or Disaster Relief.

40. **A.I.D. Special Authorities - Other Than Full & Open Competition:** Complete only if Item No. 39 is equal to "M". For those awards authorized by the Foreign Assistance Act (FAA) for other than full and open competition, check the box next to the code which describes the authority. Select Code G - "None of the Above Special Authorities" for sole-source 8(a) awards.

41. **Synopsis of Procurement:** Check the box next to the appropriate code based on the Commerce Business Daily synopsis requirements of FAR 5.2. Code B - "Not synopsisized due to urgency" may be used only if Item 39 is equal to "H".

43. **No. of Offers of Non-U.S. Item(s):** Enter the number of bidders offering non-U.S. foreign end items worth 51% or more of the contract value. If the contract is exclusively for services, enter "0".

44. **Modification Purpose (Mark all that apply):** If this action is a Modification to a Basic Award or a Modification to an Order, check all of the Modification Purposes that apply to this action. If the purpose is other than those listed on the form, check "Other" and provide a brief description.

SECTION 3: VENDOR INFORMATION (All Actions)

45. Prime Vendor: (Full Name and Address)

RETSWELESE TRUST (Formally LEHLABILE)
 P.O. Box 3776
 Pretoria 0001

REP. of South Africa

46. DUNS or CEC Number

N/A

47. Taxpayer ID No. (TIN)

N/A

BASIC AWARDS AND NOVATIONS ONLY

48. Economic Sector

A - Private
 B - International Public Sector

C - Federal Government
 D - State/Local Government

49. Business Organization Type

A - Corporation
 B - Individual
 C - University or College
 D - Historically Black College or University
 E - Educational Organization other than University or College
 F - International Center
 G - Research Organization other than International Center

H - Voluntary Organization
 I - Foundation
 J - Hospital
 K - Partnership
 L - Proprietorship
 M - Sheltered Workshop
 Z - Other

50. For Profit?

Yes

No

51. U.S. Nationality? (If U.S. Nationality, then answer items 52-53)

Yes

No

52. Ownership Type (Complete only if Item No. 51 = Yes)

A - Asian-Indian American
 B - Asian-Pacific American
 C - Black American
 D - Hispanic American

E - Native American
 F - Other Minority
 Z - Non-Minority

53. Woman/Woman-Owned?
 (Complete only if Item No. 51 = Yes)

Yes

No

54. If the Vendor is an individual who is not a U.S. Citizen, is he/she a Green Card holder?

Yes

No

55. If U.S. University, Host Country Counterpart Institution:

56a. Common Parent Organization (tax purposes)

Yes

No

56c. DUNS or CEC Number

56b. Parent Vendor (Full Name)

56d. Taxpayer ID No. (TIN)

57a. Joint Venture?

Yes

No

57b. Participant Vendor (Full Name)

57c. DUNS or CEC No.

57d. Taxpayer ID No. (TIN)

SECTION 3 - INSTRUCTIONS

45. **Prime Vendor:** Record the vendor's full name and address in the space provided. For U.S. Universities include participating School/Center/Institute. For PASA/RSSAs include participating Agency and Department. For individuals, record the name as last, first and middle initial.
46. **DUNS or CEC No.:** Enter the 9-digit Dun & Bradstreet number or Contractor Establishment Code for the vendor of this action.
47. **Taxpayer ID No. (TIN):** Enter the 9-digit Taxpayer Identification Number used by the IRS for the vendor of this action. (Note: for individuals, the TIN is the individual's Social Security Number.) Foreign vendors which do not do business in the U.S. do not have a TIN. See FAR 4.9.
48. **Economic Sector:** Check the box next to the code which best applies to the sector in which the vendor of this action participates.
49. **Business Organization Type:** Check the box next to the code which best describes the vendor of this action.
50. **For Profit (Y/N)?:** Check "Yes" if the vendor is a profit organization. Check "No" if the vendor is a non-profit organization. (Even if a non-profit organization charges a fee, it is still considered to be non-profit).
51. **U.S. Nationality (Y/N)?:** Check "Yes" if the vendor is a U.S. citizen; is a corporation or partnership organized under the laws of the U.S.; is a U.S.- controlled foreign corporation (per 957 et seq. of the U.S. Internal Revenue Service Code); or is a joint venture consisting entirely of individuals, corporations, or partnerships falling into one of the three foregoing categories.
52. **Ownership Type:** Complete only if Item No. 51 is equal to "Yes". If the vendor is a firm or individual of U.S. Nationality, check the box next to the code which best describes the ownership type of the vendor of this action.
53. **Woman/Woman-Owned (Y/N)?:** Complete only if Item No. 51 is equal to "Yes". If the vendor is a firm or individual of U.S. Nationality, indicate whether or not the vendor is a woman or woman-owned. A woman-owned business is a business that is at least 51% owned, controlled, and operated by women who are U.S. citizens.
54. **If the Vendor is an individual who is not a U.S. Citizen, is he/she a Green Card holder? (Y/N):** Answer "Yes" if the individual has a green card, even if they are not currently residing in the U.S.
55. **Host Country Counterpart Institution:** If the vendor is a U.S. University, enter the name of the host-country institution receiving technical assistance.
- 56a. **Common Parent Organization (Tax Purposes):** Answer "Yes" if the firm is a member of an affiliated group of corporations that files Federal Income Tax returns on a consolidated basis. If "Yes", complete Items 56b. - 56d. related to the parent firm.
- 56c. **Common Parent DUNS or CEC No.:** Enter the 9-digit Dun & Bradstreet number or Contractor Establishment Code for the common parent (tax filing) organization.
- 56d. **Common Parent Taxpayer ID Number (TIN):** Enter the 9-digit Taxpayer Identification Number used by the IRS for the common parent organization. See FAR 4.9.
- 57a. **Joint Venture?:** Answer "Yes" if the awardee is a joint venture. If "yes", complete Items 57b, 57c and 57d for each participant in the joint venture.
- 57c. **Participant DUNS or CEC No.:** Enter the 9-digit Dun & Bradstreet number or Contractor Establishment Code for each joint venture participant.
- 57d. **Participant Taxpayer ID Number (TIN):** Enter the 9-digit Taxpayer Identification Number used by the IRS for each joint venture participant.

SECTION 4: FINANCIAL INFORMATION (All Actions)

58. Total Estimated Cost (TEC)

a. Previous TEC	b. (Increase/Decrease) This Action	c. Current TEC
\$	\$ - 120,000	\$ 120,000

OBLIGATION DATA

59. a. Budget Plan Code	b. Project Number	c. Amount Obligated/Deobligated (This Action)	d. Funds Type*
GSSA-89-21674-KG13	674-0302	\$ 120,000	DFA
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
e. TOTAL		\$ 120,000	

* Funds Type Codes
 USD: U.S. Dollars
 USL: U.S. Owned Local Currency

60. Paying Office: Identify the Office responsible for paying vendor invoices.

For Mission Payments, enter:
 USAID/ (country) **SOUTH AFRICA**

For A.I.D./W Payments, check either:
 PFM/FM/A/OE PFM/FM/CMPD/DCB

61a. Incrementally Funded?
 YES NO

61b. If Incrementally Funded;
 Date Funded through: (MMDDYY)

SECTION 4 - INSTRUCTIONS

NOTE: All financial information must be in U.S. dollars or U.S. dollar equivalents. All local currency amounts must be converted to the U.S. dollar equivalent. "U.S. dollar equivalent" is the dollar value of the local currency at the time of the action signature.

58a. Previous Total Estimated Cost (TEC): Enter the total estimated cost to be incurred during the expected life of this award, as of the previous action.

58b. Total Estimated Cost (TEC): (Increase/Decrease) This Action: Enter the amount of change in the total estimated cost as a result of this action. Use a minus sign to indicate a decrease. If there is no change, enter "0".

58c. Current Total Estimated Cost (TEC): Enter the current total estimated cost to be incurred during the expected life of this award.

59a. Budget Plan Code (BPC): Enter each Budget Plan Code associated with this action.

59b. Project Number: Enter the Project Number associated with each BPC.

59c. Amount Obligated/Deobligated (This Action): Enter the obligation amount associated with each BPC. Use a minus sign to indicate a deobligation.

59d. Funds Type: Enter the Funds Type Code associated with each BPC. "USD" = U.S. Dollars. "USL" = U.S. Owned Local Currency.

59e. TOTAL Obligation/Deobligation: Enter the sum of all BPC amounts found in item 59.c. Use a minus sign to indicate a deobligation.

61a. Incrementally Funded (Y/N)?: An award which is not fully funded but will be funded in increments. The award states the amount presently available for payment by the government and allotted to the award, and the period of performance it is estimated the allotted amount will cover.

ACTION MEMORANDUM FOR THE DIRECTOR, USAID/SOUTH AFRICA

FROM : *Dennis [Signature]* Acting Supervisory Project Development Officer

SUBJECT : South Africa Educational Support and Training Project (674-0302); ~~Lehlabile Trust~~ Supplementary English for Primary Schools Agreement
674-0302-G-SS-9054-00

Name changed to Ratswelle

I. Problem: Your approval is required to obligate US\$120,000 of FY 1989 funds through a grant agreement under the Educational Support and Training Project (674-0302) to the Lehlabile Trust, as described herein.

II. Authority: Pursuant to Redlegation of Authority No. 452, the Director, USAID/SA, has authority to authorize and execute grants with indigenous non-governmental organizations (NGOs) in an amount not to exceed \$5 million per individual transaction.

III. Background: The purpose of all Agreements funded under the Educational Support and Training Project (ESAT) is to support indigenous, nongovernmental initiatives which promote educational planning efforts and/or test improved models for basic education for disadvantaged South Africans victimized by the apartheid education system. In so doing, it is hoped to provide a foundation for and assist in defining the requirements of a nonracial education system in a post-apartheid South Africa.

As elaborated in the Educational Support and Training strategy papers, activities in both formal and nonformal education are selected in close consultation with community and educational leaders. The four key areas of substantive focus in formal education are as follows:

1. Models for Decentralized Education;
2. Curriculum Development and Educational Planning for a Post-Apartheid Society;
3. Qualitative Improvement of Black Education; and
4. Expanded Access to Secondary Education.

Nonformal education activities are selected from the following substantive areas:

1. Post-secondary School Remediation;
2. Applied Adult Literacy Training; and
3. Preparation for Schooling.

IV. Discussion: Based upon discussions and contacts with a wide range of community leaders and educators, USAID has received and reviewed numerous unsolicited proposals from educational organizations throughout the country for activities which far exceed the FY 1989 ESAT budget. Based on the Mission's review of these proposals, an Agreement with the Lehlabile Trust is recommended.

The Lehlabile Trust was established in 1989 as a result of the black community's interest in becoming more involved in the many educational programs being run in the townships. This is in recognition of the community development principle of "ownership" as a key ingredient in successful community activities.

Get Ahead Foundation and St. Alban's Outreach have been involved in the launching of a supplementary English language program in Mamelodi with the objective of improving English language skills among black children at primary level. The program concept is rational from an educational perspective. However, in order for the program to be "owned" by the community, the Mamelodi residents insisted to have a stronger role in its administration. Thus, the birth of the Lehlabile Trust.

The Trust brings together a group of solid community people from Mamelodi, a township which is characterized by a many loosely-formed organizations with no specific objectives or operating responsibilities. Consequently, no other organization evinced the genuine commitment demonstrated by Lehlabile's Trustees. The Mamelodi Education Front, related to the NECC, strongly supported the ELT program in Mamelodi, but was not willing to take an active role in administration. Siyakhanisa, another broad-based "community organization" does not appear to have consistent credibility within Mamelodi. Therefore, the existence of a new organization appears to neither replace nor overlap unnecessarily.

Because the Trust is new, Get Ahead Foundation has agreed to assist in finalizing the process of obtaining legal status (the adoption of a constitution and bylaws which is scheduled for August 29th), and in administering the program for the early part of the Agreement.

The supplementary English program supported under this Agreement is, generically and specifically, one which USAID has been observing for some six months. The Director and Education Officer have visited the school on several occasions. Consultation with other educationists supports this "tuition" type of assistance which works with primary school students outside the scope of DET. In fact, this program refuses to make use of DET facilities in order to maintain its credibility.

This Agreement provides assistance over a 40-month period, and provides for teacher salaries, educational materials, rental of classroom space and a program evaluation. The \$120,000 contribution to the program is approximately 25% of total costs. Other costs are borne through fees and additional donor support (the British Council and Anglo-American).

The outputs, or deliverables, from this grant are the primary school students in Standards 3, 4, and 5 with improved English skills, which will assist them in all subject areas. To monitor the quality and technical merit of the program, an evaluation is scheduled for the second year, which will be implemented through an educational specialist in ELT, possibly from a nearby university. It is estimated by Lehibile that some 2,000 students will benefit under this Agreement.

This Agreement obligates US\$120,000 in support of activities carried out by the Lehibile Trust.

The concept for this activity was included in the FY 1989 Education Sector Action Plan. Mission approval was obtained prior to entering into negotiations. The estimated period of this Agreement (August 28, 1989 through December 31, 1992) falls well within the PACD of the ESAT Project, which is September 24, 1996.

V. Issues - Through the development of this Agreement, the following issues have been identified and resolved as presented below:

A. Financial Management Capability - For all Agreements under ESAT, the recipient agrees to permit, prior to the disbursement of funds, a financial review to determine that its financial management systems are adequate for the receipt, handling and accounting of AID funds to be provided under the proposed Agreement. Such a review has been scheduled for Lehibile.

B. Noncompetitive Justification - Although competition is to be encouraged in the award of grants and cooperative agreements to NGOs (Handbook 13, Chapter 2B), Chapter 2B3a permits exceptions to competition where the proposal "is not solicited by AID" and where the proposal is "unique, innovative, or proprietary and acceptance would be fair, reasonable, and would represent appropriate use of AID funds to support or stimulate a public purpose". Lehibile has submitted an unsolicited proposal, and it is the determination of the Project Office that the activity is "unique" as it confronts the apartheid education system through a pro-active community approach addressing English language skills of black children. As this activity supports USAID program objectives, acceptance of the proposal would be reasonable and fair, and would represent appropriate use of AID funds to support a public purpose.

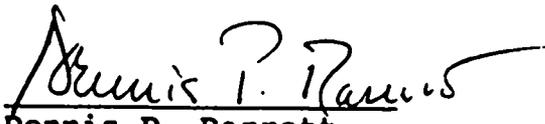
C. Implementation Issues - The following implementation issues were raised and resolved, as described below.

1. Conditions Precedent - This Agreement includes three CPs: (a) a financial systems review, which is standard for all Agreements; (b) a request for the Trust's constitution and bylaws before disbursement of and funds; and (c) prior concurrence on the scope of work for the evaluation. These have been discussed and agreed to by with the Trustees.
2. Payment Verification and Section 611(a) Requirements - As required by Section 611(a), adequate technical and financial planning undergird the proposed Agreement. Such planning is evidenced by the Agreement program itself, as described in Attachment 2 of the proposed Agreement, which contains a detailed methodology for implementing Agreement activities and attaining specified Agreement outputs.

Payment verification requirements for Lehlabile are satisfied by: (a) the specification of financial management and reporting procedures in the proposed Agreement; (b) the certification by the USAID EXO/Controller of the recipient organization's ability to handle initial Agreement disbursements; and (c) provision in the proposed Agreement for periodic audits of use of Agreement funds.
3. PVO Registration Determination - Lehlabile does not qualify as a Private Voluntary Organization, as defined in AID Handbook 3, Appendix 4C and State 402756, because it does not possess tax exempt status and is not yet a legal entity.
4. Key Policy and Implementation Issues - This Agreement presents no unusual policy or implementation issues.
5. Recurrent Costs - Donor financing of recurrent costs, such as salaries, allows Lehlabile to provide an essential service that is unmet by the public sector and, due to the limited income of the beneficiaries, cannot be met through normal market channels. Recurrent cost assistance in such cases is justified under category 2 of USAID's Recurrent Cost Policy. The "design considerations" outlined in this policy paper have been reviewed for consistency with this Agreement.
6. Selection of Grant as Assistance Instrument - It is the determination of OPMD that, in accordance with Handbook 13, Chapter 2, a grant is the appropriate assistance mode to be utilized, as AID does not require a substantial degree of operational control or involvement in project implementation. The attached document is, in form and substance, a grant as defined by AID. However, for AID's internal purposes and to standardize project documentation, it is called an Agreement.

7. Financial, Technical and Management Capability - It is OPMD's determination that the subject organization, in collaboration with Get Ahead Foundation, possesses suitable policies to ensure adequate management of USAID funds supplied under this Agreement. A financial review will be conducted to ensure that the organization possesses adequate accounting systems, books and records prior to the disbursement of any funds under this Agreement.

VI. Recommendation: It is recommended that, pursuant to your authority under Redelegation of Authority No. 452, you: (1) approve noncompetitive selection in accordance with the justification provided above; (2) authorize the proposed Agreement to Lehlabile by signing below; and (3) execute said Agreement, as attached, by signing on the appropriate page and line as indicated.

Approve 
Dennis P. Barrett
Director, USAID/SA

Disapprove _____
Date August 25, 1989

Drafted: DRobertson ^{DL} PDO, 0532C
Clearance:

JBisgard, PDO ^{DL}

MJohnson, SPDO ^{DL}

MVanDoren, CONT ^{YHJ}

HWilkinson, PROG ^{AS}

DKeene, RLA ^{AK}

WStickel, AD

EMBASSY OF THE
UNITED STATES OF AMERICA

Office of Development Affairs
August 28, 1989

Mr. Don MacRobert, Trustee
Lehlabile Trust
c/o Get Ahead Foundation
P.O. Box 3776
Pretoria 0001

Subject: Educational Support and Training Project (674-0302);
Lehlabile Trust Supplementary English for Primary
Schools Agreement 674-0302-G-SS-9054-00

Dear Mr. MacRobert,

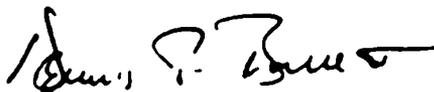
Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter "USAID") hereby enters into this Agreement with the Lehlabile Trust (hereinafter "the Recipient" or "Lehlabile"), and obligates the sum of US \$120,000 (one hundred twenty thousand United States Dollars) to provide support for a program described in Attachment No. 1, entitled "Schedule", and Attachment No. 2, entitled "Program Description", of this Agreement.

This Agreement is effective and obligation is made as of August 28, 1989. The Agreement and obligation shall apply to commitments made by the Recipient in furtherance of program objectives during the period beginning August 28, 1989 and ending December 31, 1992.

This Agreement is entered into with Lehlabile on condition that the funds will be administered in accordance with the terms and conditions set forth in Attachment 1, "the Schedule", Attachment 2, "Program Description", and Attachment 3, "Standard Provisions". This letter, and the three attachments just described, which have been agreed to by your organization, constitutes the Agreement.

Please sign the original and copy of this letter, and return the original to USAID/Pretoria.

Sincerely,

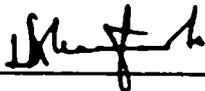


Dennis P. Barrett
Counselor for Development Affairs

ACKNOWLEDGED AND ACCEPTED



By: Mr. Don MacRobert
Title: Trustee



By: Mr. Donsie Khumalo
Title: Trustee

Attachments:

1. Schedule
2. Program Description
3. Standard Provisions
4. Ninety Day Advance

Agreement No. 674-0302-G-SS-9054-00

ATTACHMENT NO. 1

SCHEDULE

I OVERVIEW OF AGREEMENT

This Agreement provides the Lehlabile Trust with financial resources to support a community-based education program of supplementary English lessons for primary school students in Mamelodi. Funds will be used specifically to defray teachers' salaries, and to finance essential educational materials, classroom rental and a program evaluation.

II PERIOD OF AGREEMENT

The effective date of this Agreement is August 28, 1989. The expiration date is December 31, 1992, meaning that no USAID funds under this Agreement shall be applicable to goods not furnished or services not performed for the project by this date.

III AGREEMENT FUNDING AND PAYMENT

USAID hereby obligates the sum of \$120,000 for purposes of this Agreement.

IV FINANCIAL MANAGEMENT

A. The Lehlabile Trust shall be responsible for accounting for all funds provided under this Agreement. Reimbursement for expenses incurred shall be in the form of a monthly submission of invoices marked paid, cancelled checks, signed payroll sheets, etc. as further described in Part B of this Section. Included in this Agreement, as Attachment 4, reflects quarterly cash flow requirements and represents the Recipient's request for a 90-day advance. A sufficient advance of funds will be provided to cover expenses for three months of operations. Execution of this Agreement constitutes USAID approval of the advance, and for AID's internal purposes, earmarks and commits all funds obligated under the Agreement. Any interest earned from funds provided under this Agreement will be returned to USAID.

B. Disbursement Procedures

1. Local currency disbursements from USAID to the Trust will be made through monthly reimbursements for expenses incurred during the previous month. Each reimbursement request will include (a) a summary sheet listing in a format compatible with the budget the purpose and amount of all (individual) expenses incurred with a sub-total for each budget line-item and a grand total; and (b) copies of paid invoices (not proforma invoices), checks, or other

documentary evidence showing that funds were expended and the payee received such funds; e.g. an invoice stamped "paid", a cancelled check, a payroll sheet signed by the employee, etc.

2. Advances. It is recognized that an advance of funds is required, as working capital, to carry-out the purposes of this Agreement. Refer to Section IV A and Attachment 4 which requests such an advance.

(a) As discussed in para B1 above, monthly expenses are reimbursed. As such, USAID will reimburse the Recipient for recurring expenses financed from the advance, but non-recurring expenses financed from the advance will not be reimbursed. Rather than reimburse non-recurring expenses, the amount of the advance will be reduced by the amount. Consequently, when the Recipient submits its monthly reimbursement request per paragraph B.1, it is most important to include those expenses which will be used to reduce the advance balance.

(b) At the end of the Agreement period, any advance balance will be liquidated through submission of paid invoices and/or cash.

(c) Should there be a need to increase the level of the advance, USAID should be notified in writing at least 90 days before the required increase. USAID will advise, in writing of any approved increases. Likewise, USAID reserves the right to decrease the level of this advance should expenditures fall below projected levels.

V FINANCIAL PLAN

A. The Illustrative Financial Plan for this Agreement is set forth in Table 1. Revisions of this Plan shall be made in accordance with Standard Provision 4 of this Agreement, located in Attachment 3 and entitled "Revision of Agreement Budget". All line-item adjustments must receive prior USAID approval.

Table 1
Illustrative Financial Plan
(US\$ and SAR)

<u>Line Item</u>	<u>US Dollars</u>	<u>SA Rands</u>
(1) Staff Salaries	76,923	200,000
(2) Educational Materials	17,307	45,000
(3) Classroom Rental	21,922	57,000
(4) Program Evaluation	<u>3,846</u>	<u>10,000</u>
TOTAL	120,000*	312,000

* - rounded figure

20

B. Level of Assistance

The budget line items provided in the above Table have been calculated by taking the amounts required by Lehlabile in South African Rands and then converting these to U.S. Dollars at an exchange rate of R2.60/US\$1. While the Rand amounts are included in column 2 for illustrative purposes, the U.S. Dollar totals, and not their Rand equivalents, constitute the binding level of USAID assistance.

Due to exchange rate fluctuations, South African Rands available under any individual item financed under this Agreement may exceed levels budgeted for by the Recipient. In such event, the Recipient will propose to USAID, in writing, its priority use of these funds. If USAID is in agreement with the Recipient's proposal, the Agreement will be formally modified to provide for the authorized expenditures. However, should changes in the exchange rate result in fewer South African Rands being available than budgeted for, the Recipient must finance the shortfall since the U.S. dollar amount prevails.

VI REPORTING

The Lehlabile Trust will submit semi-annual progress reports and a final report in a format to be agreed to by the Parties at a later date.

VII OVERHEAD RATE

Not Applicable.

VIII TITLE OF PROPERTY

Title to all property purchased under this Agreement shall vest in the Recipient in accordance with the terms of Attachment 3, Additional Standard Provision 19, entitled "Title to and Use of Property".

IX AUTHORIZED GEOGRAPHIC CODE

The authorized geographic code for all procurement with AID funds under the Agreement is the United States and the Republic of South Africa, meaning that all goods and services financed by this Agreement shall have, with respect to goods, their source and origin and, with respect to services, their nationality in the United States or South Africa.

X LOCAL COST FINANCING

It is hereby specified that the amount of U.S. dollars authorized to be used for local cost financing is the entire amount obligated under this Agreement.

XI SPECIAL PROVISIONS

A. Conditions Precedent to Disbursement

1. Financial Review. Prior to the disbursement of funds or to the issuance of any commitment documents under the Agreement, the Recipient shall provide, in form and substance satisfactory to USAID, evidence that proper financial management systems for accounting and record keeping exist with respect to funds provided under this Agreement. If requested by USAID, the Recipient agrees to allow USAID to conduct a financial review to confirm that proper financial management systems exist.

2. Ratification of Constitution. Prior to the disbursement of funds or to the issuance of any commitment documents under the Agreement, the Recipient shall provide, in form and substance satisfactory to USAID, evidence that the Lehlabile Trust has been legally constituted through ratification of its constitution and by laws.

3. Evaluation Scope of Work. Prior to the disbursement of funds under the line item for the program evaluation, Lehlabile shall submit, for written USAID concurrence, the proposed scope of work for said evaluation.

B. Covenants

1. Procurement

(a) Scope. This provision is applicable to the extent that local cost financing is otherwise authorized by the Agreement. It does not require procurement in South Africa where off-shore procurement could otherwise occur.

(b) Policy. In the procurement of goods and services in South Africa, the Recipient shall, to the maximum extent practicable, award contracts to individuals or organizations which are disadvantaged by apartheid and which are responsive and appropriate providers of goods and services.

(c) Definitions. Individuals and organizations disadvantaged by apartheid shall mean (1) South African individuals of black, "colored" or Asian descent whose principal place of business is in the Republic of South Africa; and (2) private partnerships or commercial firms which are incorporated in or organized under the laws of the Republic of South Africa, whose principal place of business is in the Republic of South Africa, and which are more than 50 percent beneficially owned by South African persons of black, "colored" or Asian descent. The Republic of South Africa includes the so-called "independent" and "self-governing" homelands and, for the purposes of implementing this provision, Namibia.

2. Except as provided in Section B.1. above, all procurement transactions shall be conducted in a manner to provide, to the maximum extent practical, free and open competition.

3. Lehlabile will endeavor to broaden its donor resources, wherever possible, to avoid a dependence on any one source of funding.

XII STANDARD PROVISIONS

The Standard Provisions applicable to this Agreement are contained in Attachment 3, Standard Provisions.

Attachment 2

Program Description

I. SUMMARY

In response to the black community's priority attention to education, this Agreement provides financial support to the Lehlabile Trust, a newly-established community organization devoted to empowering black South Africans through education in Mamelodi. This Agreement will fund the Trust's supplementary English language program for primary school students. Agreement funds will cover teachers' salaries, educational materials and classroom rental at two school sites in Mamelodi. Provision is also made for a program evaluation during the second year of the Agreement. The program will be administered in collaboration with the Get Ahead Foundation.

II. BACKGROUND

A. Educational Support and Training Project

This Agreement is financed under USAID's Educational Support and Training Project (ESAT). The purpose of ESAT is to support indigenous, nongovernmental initiatives which demonstrate improved models for basic education for disadvantaged South Africans and confront the waste of human resources victimized by the apartheid education system. Based on extensive consultations with progressive educationalists, community leaders, parents, students, and non-governmental organizations, priority is given to projects which: help disadvantaged South Africans cope with and overcome the inadequacies of apartheid education; are nonracial yet affirm black culture and history; promote community involvement in education; or provide a foundation for nonracial education in a post-apartheid South Africa.

B. Lehlabile Trust

The Lehlabile Trust was established in 1989 in response to the need for increased community involvement in educational programs affecting black South Africans. Lehlabile, which means "the sun has risen", brings together a group of concerned black South Africans from the Mamelodi and Atteridgeville in order to provide guidance to donor organizations regarding local education needs, and to administer selected educational programs. Included in the Trust are well-respected educationists, lawyers and community activists.

Lehlabile has elected to establish a close working relationship with the Get Ahead Foundation (GAF), a Pretoria-based nongovernmental organization with strong interests in community development. Due to Lehlabile's relative inexperience in program administration, the Get Ahead Foundation has agreed to assist the Trust in formalizing its organizational guidelines, and in administering its programs. As a result, a member of GAF will sit on the Board of Trustees for the first two to three years.

III. PROBLEM

The black community has accorded top priority to education as a means of empowerment and has demanded that the South African government dismantle the existing apartheid system. In the meantime, black South Africans are forced to contend with an inferior, underfunded education system which is designed to disadvantage them for all but the most menial of occupations.

Of key importance in overcoming the inadequacies of the government education system is English language competency. Black students are introduced to English as a medium of instruction only during their third year of school. This permanently disadvantages students, not only in developing adequate English fluency, but in coping with other subjects which are taught in English. The problem is further exacerbated by the poorly trained teachers in DET schools, who are often, themselves, unqualified as English teachers.

It is recognized by South African educationists that increased attention to the English language skills of black students in primary school holds the potential for tremendous improvement in individual student progress, even in the DET system. Primary school is clearly one of the critical watersheds in determining a black child's success at school; and without an adequate foundation in English, students will lag behind their white counterparts permanently.

In spite of the need for programs at this level, there are few opportunities for donors at the primary level due to the almost complete control by the DET. Donors are encouraged to support supplementary "tuition" programs which attempt to equip students with skills they cannot, through no fault of their own, obtain in government schools. The Lehlabile supplementary English language program is one such activity.

IV. PURPOSE

The purpose of the Agreement is to support the Lehlabile Trust's supplementary English language program for primary school students in Mamelodi.

V. PROGRAM DESCRIPTION

This Agreement provides funds to the Lehlabile Trust to administer its supplementary English language program at two Mamelodi campuses. Specific costs covered under the Agreement, which are described in detail herein, are teachers' salaries, educational materials, classroom rental and a program evaluation.

The program runs lessons at two locations in Mamelodi every afternoon five days a week. Classes are currently held at the YMCA (Campus 2) and a warehouse in Watloo (Campus 3), near Mamelodi West. Current enrollment is set at 500 pupils at both

campuses comprising students in Standards 3, 4 and 5. Although the program has been running for less than a year, early indicators of success are the overwhelming response at registration and the consistently low absenteeism.

Students pay a registration fee of R5 per year, which are then re-programmed back into the program to pay for other program costs. Other sources of funding include Anglo-American, the British Council and the Australian Embassy. USAID's contribution to the Mamelodi program constitutes approximately 25% of total costs.

This Agreement will fund approximately 60% of teachers' salaries for the period September 1989 - December 1992, including a coordinator. Salary levels are established in accordance with the Transvaal Education Department which governs white teachers, and is an accepted standard for community education programs. Lehlabile employs black teachers on an affirmative action basis and actively recruits from within Mamelodi and Atteridgeville.

Educational materials financed under the Agreement include books, supplementary reading materials and furniture. Also included is the purchase of video equipment to take advantage of a wide range of state of the art material in English Language Teaching (ELT). Classroom rental expenses are provided as the Trust does not own any facilities and the program will not request permission to use DET schools.

Finally, a program evaluation will be financed under the Agreement during the second year. Lehlabile will engage the services of an educational specialist in ELT, most likely from a local university, to evaluate the program's success in improving the level of English skills. As specified in the Special Provisions (Section XI), Lehlabile will obtain written prior concurrence on its detailed scope of work for this evaluation.

VII. ILLUSTRATIVE FINANCIAL PLAN

The following financial tables are provided in support of the Agreement Financial Plan found in Attachment 1, Section V, which is the binding plan for purposes of the Agreement.

Table 2
Illustrative Financial Plan
US \$

<u>Line Item</u>	<u>1989</u>	<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>TOTAL</u>
(1) Salaries	7,692	23,077	23,077	23,077	76,923
(2) Ed Materials	1,923	5,769	5,769	3,846	17,307
(3) Rent	0	7,692	7,692	6,538	21,922
(4) Evaluation	0	<u>3,846</u>	0	0	<u>3,846</u>
TOTALS	9,615	40,384	36,538	33,461	120,000*

Table 3
Illustrative Financial Plan
South African Rands
(R2.6 = \$1)

<u>Line Item</u>	<u>1989</u>	<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>TOTAL</u>
(1) Salaries	20,000	60,000	60,000	60,000	200,000
(2) Ed Materials	5,000	15,000	15,000	10,000	45,000
(3) Rent	0	20,000	20,000	17,000	57,000
(4) Evaluation	0	<u>10,000</u>	0	0	<u>10,000</u>
TOTALS	25,000	105,000	95,000	87,000	312,000

Attachment 4

Ninety-Day Advance Budget
South African Rands

Salaries	15,000
Educational Materials	<u>5,000</u>
Total	20,000