



UNITED STATES OF AMERICA
-AGENCY FOR INTERNATIONAL DEVELOPMENT

POFCN 838

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INTERNATIONAL ADDRESS
USAID
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YAOUNDE, CAMEROON
Tel: 23-05-81
22-02-69

September 27, 1990

Mr. Giday Tilahun
Country Representative
OICI/Cameroon
Great Soppo, B.P. 57
Buea, Cameroon

Reference: Grant No. ~~1573-0023-0000-0038-00~~

Dear Mr. Tilahun:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants ~~Opportunities Industrialization Centers International, Inc.~~ (hereinafter referred to as "OICI" or "Grantee") the sum of \$460,000 to provide Operational Program Support (OPG) for a program in Central African Republic (CAR), as more fully described in Attachment 1 of this grant entitled "Schedule", and Attachment 2 entitled "Program Description."

This grant is effective and obligation is made as of September 27, 1990, and shall apply to commitments made by the grantee in furtherance of program objectives from the effective date and ending on the estimated completion date of September 30, 1993.

This grant is made to the Grantee on condition that the funds will be administered in accordance with the terms and conditions as set forth in this Cover Letter, Attachment 1 entitled "Schedule", Attachment 2 entitled "Program Description", Attachment 3 entitled "Mandatory Standard Provisions", and Attachment 4 entitled "Optional Standard Provisions". Further, the Grantee shall perform the activities under this Grant as described in detail in the Grantee's proposal entitled "OIC-CA Sibut Training and Farm Services Program", which is hereby incorporated by reference as a part of this Grant. To the extent of any inconsistency between the Grantee's proposal and this Covering Letter and Attachments 1,2,3, and 4 of this Grant, this Covering Letter and Attachments 1,2,3, and 4 shall control.

Please sign the original and five (5) copies of this letter to acknowledge your acceptance of the grant, and return the original and four (4) copies to the undersigned.

Sincerely yours,



Carlton M. Bennett
Grant Officer
USAID/Cameroon

Attachments:

1. Schedule
2. Program Description
3. Mandatory Standard Provisions
4. Optional Standard Provisions

ACKNOWLEDGED:

Opportunities Industrialization Centers International, Inc. (OICI)

BY: 

TYPED NAME: TILAHUN GIDAY

TITLE: PROGRAM ADVISOR - COIC

DATE: Oct 12/1990

FISCAL DATA

Appropriation Symbol: 72-1101014 (P000105)

Budget Plan Code: GSSA-90-21676-KG13

PIO/T No.: 676-0023-3-00025

Project No.: 676-0023

Total Estimated Amount: \$460,000

Total Obligated Amount: \$460,000

LOC Number:

Funding Source: USAID/Cameroon

Project Office: ALO/Bangui

Submission of Invoices to and Paying Office: A.I.D./M/FM/PAFD - Room 636
SA-12 - Washington D.C. 20523

ATTACHMENT 1

SCHEDULE

A. PURPOSE OF GRANT

The purpose of this Grant is to provide support for the institutionalization of the OIC (SIBUT) program in CAR and to provide that entity the capability of functioning without outside donor assistance, as more fully described in the Grantee's proposal, as revised, which is incorporated by reference in this Grant in Attachment 2 entitled "Program Description."

B. PERIOD OF GRANT

The effective date of this grant is September 27, 1990. The estimated completion date is September 30, 1993.

C. AMOUNT OF GRANT AND PAYMENT

1. A.I.D. hereby obligates the amount of \$460,000 for program expenditures during the period set forth in B above and as shown in the Financial Plan below.

2. Payment shall be made to the Grantee in accordance with procedures set forth in the Optional Standard Provisions of this Grant entitled "Payment - Letter of Credit", as shown in Attachment 4.

D. FINANCIAL PLAN

1. The following is the Grant Budget. Under no circumstances shall the Grantee incur expenditures that exceed the total amount obligated (see Part C above) without first obtaining written approval from the AID Grant Officer. Revisions to this budget shall be made in accordance with the Standard Provision of this Grant entitled "Revision of Grant Budget".

Financial Plan

9/27/90 - 9/30/93

<u>Category</u>	
PERSONNEL	\$ 408,691
TRAVEL AND TRANSPORTATION	220,828
OTHER DIRECT COSTS	68,045
DIRECT TRAINING COSTS	109,202
EQUIPMENT	177,934
INFRASTRUCTURE	421,600
SCM UNIT	283,594
TECHNICAL ASSISTANCE	<u>576,597</u>
 TOTAL	 \$2,266,491
 USAID CONTRIBUTION	 \$ 460,000
 COST SHARING/MATCH	 \$1,806,491

E. Definition: Cost sharing/matching is a required contribution by the grantee from non-Federal sources toward the total cost of the program, either in cash or in-kind, usually described as a percentage of total costs.

The determination as to the requirement for a level of cost sharing/matching is the responsibility of the cognizant program officer. All grants designated by the program office as matching or cost sharing grants will contain the Standard Provisions entitled "Cost Sharing/Matching". The Grantee's contribution shall be at least 25% of the total cost of the program.

Criteria and procedures for the allowability of cash and in-kind contributions made by grantees to satisfy cost sharing/matching requirements are set forth in paragraph 1K, "Cost Sharing and Matching," of A.I.D. Handbook 13 and "Optional Standard Provisions," entitled "Cost Sharing/Matching". Except for these requirements, no other requirements set forth in the standard provisions are applicable to costs incurred by the grantee from non-Federal funds.

Cost sharing/matching percentages will be applied to the total cost of the grant program. Cost principles applicable to grants prohibit the accomplishment of cost sharing/matching through arbitrary limitations on individual cost elements. This is particularly important in the area of indirect costs (overhead). When a negotiated overhead rate agreement is in effect between A.I.D. or another cognizant agency and a grantee organization, the negotiated rate will be applied to the agreed upon direct costs to determine the total cost of the program, and the cost sharing/matching percentage will be applied to the total cost.

Unless otherwise specified in the schedule of the grant, verification that the cost sharing/matching requirement has been met will be made at the end of each funding period or on an annual basis as determined by the cognizant program office. Verification is based on expenditures. Individual expenditures do not have to be shared or matched provided that the total expenditures incurred during the designated funding period or year are shared or matched

The grantee must account for the A.I.D. funds in accordance with the standard provisions entitled "Accounting, Audit and Records". However, in the event of disallowances of expenditures from A.I.D. grant funds, the Grantee may substitute expenditures made with funds provided from non-Federal sources, provided they are otherwise eligible in accordance with the Mandatory Standard Provisions clause entitled Cost Sharing/Matching.

F. REPORTING/EVALUATION

The Grantee shall submit the following reports in English at the time and in the quantities specified.

OIC Sibut will provide both the ALO/Bangui, who serves as on-site project monitor, and USAID/Cameroon project manager a copy each of: (1) a monthly report showing how program objectives are being met, (2) an annual report which quantifies and describes project progress and (3) quarterly financial reports.

The quarterly financial report (No. 3 above) must be presented by the budget line items shown in the Financial Plan (seen on the preceding page), and in the following format:

<u>Project Budget</u>	<u>Expenditure This Period</u>	<u>Previous Expenditure</u>	<u>Total Expenditure to Date</u>	<u>Projected Expend. Next Quarter</u>
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The quarterly financial report must be submitted within forty-five (45) days of the close of each quarter. The first report shall be for the quarter ending March 31, 1991.

All reports shall be double spaced type script. Reports 1 and 2 above shall be submitted not later than 15 work days after the lapse of each reporting period.

G. SPECIAL PROVISIONS

The USG Embassy's ALO in Bangui will have general oversight responsibilities over the USG investment in OIC Sibut, however USAID/Cameroon/EHRD shall retain final project implementation responsibility for this activity. OIC Sibut management and technical assistance team will also coordinate activities with several CAR Government entities, i.e., Ministry of National Education, Ministry of Finance, Ministry of Plan, and International Cooperation, Ministry of Public Works and the Ministry of Commerce, Industries and Small Enterprise Development. In addition, OIC Sibut will work closely with the OCSD and UNDP. A local Board of Directors will advise OIC Sibut management.

The Grantee personnel will not have access to classified information.

The applicable Mandatory and Standard Provisions are indicated on page 1 of Attachment three.

H. INDIRECT COST RATE

No indirect costs are being charged to this grant pursuant to an agreement reached between OICI and MS/OP/SUP, AID/W.

I. AUTHORIZED GEOGRAPHIC CODE

The authorized geographic code for procurement of goods and services under this Grant is 935 and the Cooperating Country.

J. TITLE TO PROPERTY

Title to all property shall be in accordance with the Optional Standard Provisions entitled "Title to and Care of Property (Grantee Title)".

Operation Program Grant

USAID/CAMEROON-OICI/Philadelphia
For Central African Republic (CAR)/OIC (SIBUT) Project

Statement of Work

- A. **Objective:** To institutionalize the OIC (SIBUT) program and provide that entity the capability of functioning without outside donor assistance.
- B. **Scope of Work**

1. **Background**

The Central African Republic is currently under a structural adjustment agreement with the International Monetary Fund in an effort to improve the overall economy. CAR suffers from the results of financial excesses and mismanagement by a previous government and has inherited a poor system of education as well as a lack of basic infrastructure. The rural areas of the country are the most in need as well as the most isolated. This situation has contributed to an exodus from the rural to the urban centers, which are not adequately prepared to handle the influx of mostly unskilled youth.

It was in the context of this situation that the President of the Central African Republic invited OICI to develop program to assist in youth development. Ultimately the OIC program was established in Sibut and inaugurated in November 1988. Training actually began in April, 1989 after essential management structures, technical equipment and curricula had been set into place. The initial grant of \$450,000 which established OIC Sibut came from the International Foundation for Education and Self-Help (IPESH). The Government of CAR provided the land and facilities for the program, valued at \$400,000, as well as five technical instructors and an important cash subvention. In addition, the Canadian Organization for Solidarity in Development (OCSID) provided two (2) technical volunteers in animal husbandry and rural construction for the initial development phase of OIC Sibut up to December 1990. OIC International has also provided part-time technical assistance in the areas of management and board development as well as specialists in agriculture and animal husbandry.

By the time the independent evaluation took place in June of 1990, all the essential program elements were in place, both in terms of management and technical areas. OIC Sibut had already acquired a good reputation among development organizations as a successful model of agricultural training and youth development. As noted in the evaluation report, "Opportunities Industrialization Center Centrafrique (OIC...), has come a remarkable long way in a relatively very short time, not only in institutional development but in program results as well. Few new organizations in developing countries reach the stage of institutional development in five years that OIC has in the less than two years since its first staff member was hired". It was also determined that OIC required additional technical assistance, and resources, to strengthen the already existing training and management structures and to expand the training capacity of the program as well as provide essential credit and marketing services for program graduates and other area farmers.

During the period January 1991 through December 1993, OIC International and OIC Sibut will carry out the project described in the following section in order to achieve the dual objectives of completing the institutionalization of the OIC-CA Sibut program as well as increase its capacity to service the youth and farmers of Sibut.

OIC International is requesting support from the Government of the Central African Republic, the United States Agency for International Development (USAID), the United Nations Development Program (UNDP), and the Canadian Organization for Solidarity in Development (OCSID) for a three (3) year project whose purpose is the strengthening and expansion of the OIC-CA Sibut program. The project will have the following components:

1. The continuation of the agro-pastoral training for 150 youth a year and 450 over the three (3) year period.
2. A village extension component to train 180 youths year and 540 over three years.
3. A series of short seminars aimed at program graduates and adult farmers so they can upgrade their knowledge. Some 360 program graduates and farmers will benefit over the 3 (three) year period.
4. A Supply, Credit and Marketing Unit (SCMU) will be developed to be self sustaining by year two due to sale of supplies and production, both from training by products as well as from purchasing farmer's produce to be resold. The SCMU will also have a feed mill and produce feed for sale to farmers. The SCMU will provide credit which is currently unavailable in Sibut for farmers. The credit component is also the mechanism for settling program trainees. The services will encourage production due to the availability of a market for produce as well as a source of necessary supplies and inputs. Over 1,000 trainees and farmers will benefit from the services of the SCMU over the three (3) year period.

The project proposes to train 1,350 young and adult farmers and service over 1,000 during the three (3) year period and is valued at \$2,248,000, including \$460,000 from USAID, \$1.0 million from UNDP, \$607,609 from the Government of CAR as well as \$180,000 from the Canadian Organization for Social Development (OCSA) in the form of volunteer technical assistance. USAID funds will be used for technical assistance and project equipment exclusively.

The OIC Sibut program is designed to be self sustaining, after the three (3) year project is completed. It is planned that the ongoing financial needs of the program can be met, in year four (4), by a combination of funding sources including: the Government of CAR, revenue from the SCMU Unit, and from local and international fundraising.

There are essentially two major project components, training and farm services, which need to be managed effectively and sustained so that the project can continue after the three-year funding period is complete. Following is a descriptive summary of the separate program components:

1. Training On-Site, including agro-pastoral training for young farmers and short-term seminars for program graduates and other farmers.

a. Agro-Pastoral Training for Young Farmers

- (i) Target Population: Rural young men and women who have dropped out of the national education system, who do not have marketable skills and who are willing to undertake farming as a career, comprise the target group. The trainees will be between the ages of 17 and 28 years, capable of reading and writing and who have adequate land available to them after training.
- (ii) Length of Training: 14 weeks/3 cycles/year
- (iii) Training output: 150 annually or 450 over the three year project period.
- (iv) Training curriculum: This includes the following subjects:
 - Feeder(pre-vocational)training
 - Introductory agriculture
 - Vegetable cultivation
 - Poultry and Rabbits
 - Agribusiness and farm management
 - Rural construction - Masonry, carpentry and welding.
- (v) Training methodology: Approximately 80% of the training will be "hands-on" practical training, while 20% will be theoretical in nature. Each trainee will have three vegetable beds (10 x 1.4 meters) on which to practice local and imported vegetable growing. In animal husbandry, each trainee will raise 10 broilers. Trainees will also be divided into groups of five. Each group

will manage one doe and 250 layers in rotation. In rural construction the trainees will be trained in appropriate areas of carpentry, masonry and metalwork. The focus will be on providing appropriate skills to the trainees in those areas to complement their agricultural training. Production from practical training areas i.e. training by-products such as eggs, broilers, vegetable etc. will be sold and used to buy supplies for the next group of trainees.

- (vi) Settlement Assistance: Program graduates will be assisted in resettling as full-time farmers with help in acquiring adequate farming supplies and extension services. At least two weeks before the completion of training, program extension agents (follow-up officers) along with the Training Manager and other instructors will prepare a detailed settlement plan for each trainee. The plan will include details regarding the location of land for cultivation, aptitude of the trainee, commodities to be produced by the trainee (based on demand and marketability) and the needs of the community. Based on these factors, an appropriate resettlement package will be developed for each trainee. Although individual resettlement packages will vary, each package will essentially include the following items:
- Twenty broiler chicks along with necessary feed, veterinary supplies and equipment (most of this equipment will have already been fabricated by the trainee as a part of the rural construction exercise).
 - One pregnant doe along with feed, veterinary supplies and hutchas (again these will have been fabricated by the trainee in the course on rural construction).
 - Necessary inputs to cultivate at least 280 square meters of vegetables such as seeds, fertilizer and handtools (fabricated under the rural construction unit of training).
- (vii) Follow-up and Evaluation: The Trainee will be evaluated regularly during his/her training period so as to reinforce his/her knowledge in appropriate areas. After the trainee is settled, OIC Sibut will provide extension services through the follow-up officers at least three times per year for a period of two years to make sure that the graduate is applying the correct methodology and not having technical problems. Efforts will also be made to link the graduate into other extension services of the Government or of the parastatal agricultural organizations. In addition the graduate can participate in the short-term seminars and the marketing services of the OIC Sibut program and which will be described next.

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b. Short-term, Specialized Seminars

The objective of the short-term specialized training is to provide a well-structured learning experience in one particular topic to a group of the target population who all share the need for training in the given area.

- (i) Target Population: This short-term training program will be targeted to benefit the following audiences:
 - Former OIC-CA Sibut graduates
 - Young farmers in the age group 17-28 who could not leave their farms for a lengthy period of time.
 - Adult farmers in the Sibut area.
- (ii) Training Duration: These seminars will normally last one week. However, two-week training sessions will also be organized if there is a need. There will be a maximum of six training sessions organized throughout the year.
- (iii) Training Curriculum and Methodology: Only one specific topic will be selected for training during any given session. The selection of topic will be made in consultation with the participants, extension agents and sponsoring agencies. The training will be conducted by OIC International specialists and consultants. A participatory rather than lecture style method will be emphasized.
- (iv) Training Output: The maximum number of trainees per training session will be limited to 30 participants. The total output during the year will be 180 and 540 over the three year project period.

2. Off-Site Village outreach

OIC Sibut will provide agricultural extension services to adult farmers in the villages within a 50 mile radius of the training center. These off-site training programs will be well structured and provide training in both agriculture and animal husbandry.

- (i) Target Population: This training program will be extended to villages within a 50 mile radius of the OIC training center. Adult farmers desirous of improving their knowledge in modern agricultural techniques will be welcomed to benefit from this program. This program will be conducted in close collaboration with the local authorities, village chiefs and local farmers to ensure total acceptance and complete support for the program.
- (ii) Training duration: Training in agriculture topics will extend for 32 weeks and poultry raising will cover 48 weeks.
- (iii) Training methodology: The training will be "hands-on" based on demonstration and experimentation. The farmers will make a half hectare of arable land available for a demonstration plot and will build, with local materials, one brooding house and a poultry house with a capacity for 100 birds. OIC Sibut will provide the practical training as well as the crop and poultry inputs. During the training period, the farmers will raise two

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cycles of 50 broilers and manage one cycle of 50 layers. At the end of the training, 50% of the revenue will be retained by the group to purchase additional supplies.

- (iv) Training Curriculum: The training content of each session will be chosen after conducting a needs analysis and after discussion with the participants. However, a sample of possible training topics is given below:

- Land preparation technique
- Improved seed selection
- Phyto-sanitation techniques
- Improved cultural practices
- Harvesting, storage and marketing techniques
- Credit management
- Vegetable cultivation
- Selection of animal breeds
- Fabrication of equipment using local materials
- Feed mixes and feeding
- Animal diseases
- Prophylactic measures in animal husbandry

Training will be mostly in the local language to obtain maximum results. The farmers can also benefit from the services offered by the OIC Supply, Credit and Marketing Unit (SCMU) to be described next. The SCMU can act as a ready market for produce and also a steady source of supplies at a reasonable rate.

3. The Supply, Credit and Marketing Unit (SCMU)

The Sibut region does not at present have adequate resources to support an active farming community. There are inadequate goods and services for farmers including credit, farming supplies and markets. It is mainly the lack of adequate transportation that makes access to markets extremely difficult. If OIC Sibut graduates are expected to remain the farming and if the production of the region is to increase then adequate supplies as well as marketing and transportation networks need to be developed.

(i) Objectives:

- To provide goods and services for farmers in general and OIC Sibut graduates in particular.
- To sell tools, equipment and supplies needed for agricultural and animal production to farmers, at a fee to cover costs.
- To supply inputs on credit for crops and small livestock production.
- To provide annual farm production loans to farmers at an interest rate to cover costs of administration.
- To provide a marketing service for farmer's production and resell produce at a rate adequate to cover costs incurred.
- To be self-sufficient. The SCMU is expected to become self-sufficient within one year of operation due to sale of inputs and services and income from production units (feed mill, vegetable and poultry production).

(ii) Methodology:

The SCMU will operate completely separately from the training unit. The SCMU will have a staff of seven with a Manager who reports directly to the Board of Directors. A separate budget and financial records will be maintained for this unit. The SCMU is also directly tied to OIC's "colonization" efforts of young farmers. See B, 1a (vi).

2. Specific Objectives

- a) The OIC Board of Directors will be trained and able to effectively develop program policies and strategic plans, oversee the work of the Executive Director and program and financial operations, and mobilize national and international resources to sustain and expand OIC program.
- b) OIC management and technical staff fully trained and capable of running training center's administration and technical training functions.
- c) Management control systems implemented and critical program documents developed to further OIC's operational and institutional development.
- d) The OIC program will be capable of sustaining an effective and realistic resource mobilization plan to ensure adequate human, financial and material resources for continued OIC Sibut program operations.
- e) During the three(3) year project period, OIC total training output will be: 450 young farmer trainees who will undertake a 3-4 month agriculture training curriculum and 80% will enter farming as a career; 540 existing farmers who will participate in short-term workshops of 1-2 weeks; and 360 village farmers who will benefit from 14-28 weeks of off-site village based agricultural training appropriate to their needs.
- f) A Supply Credit and Marketing Unit (SCMU) will be developed and will be self-sufficient by year two (2). It will provide the following services to program trainees, graduates and area farmers:
 1. Credit at a reasonable rate.
 2. Farming supplies at a cost to cover expenses.
 3. Animal husbandry supplies at a cost to cover expenses.
 4. Marketing of farmers produce for a fee.
 5. Marketing of training by products.
- g) As a result of new program development activity during the 3-year project period and due to the success of the OIC-CA Sibut program, new OIC-CA programs will be developing in other parts of the country.

STANDARD PROVISIONS

The Standard Provisions set forth as Attachments 3 and 4 of this agreement consist of the following Standard Provisions marked by an "X", which are attached hereto and made a part of this agreement:

1. MANDATORY STANDARD PROVISIONS FOR U.S., NONGOVERNMENTAL GRANTEES

- (X) Allowable Costs and Audit (November 1985)
- (X) Accounting, Audit, and Records (January 1988)
- (X) Refunds (January 1988)
- (X) Revision of Cooperative Agreement Budget (November 1985)
- (X) Termination and Suspension (May 1986)
- (X) Disputes (March 1987)
- (X) Ineligible Countries (May 1986)
- (X) Debarment, Suspension and Other Responsibility Matters (March 1989)
- (X) Nondiscrimination (May 1986)
- (X) U.S. Officials Not to Benefit (November 1985)
- (X) Nonliability (November 1985)
- (X) Amendment (November 1985)
- (X) Notices (November 1985)

2. OPTIONAL STANDARD PROVISIONS FOR U.S., NONGOVERNMENTAL GRANTEES

- (X) Payment - Letter of Credit (November 1985)
- () Payment - Periodic Advance (January 1988)
- () Payment - Cost Reimbursement (November 1985)
- (X) Air Travel and Transportation (November 1985)
- (X) Ocean Shipment of Goods (May 1986)
- (X) Procurement of Goods and Services (November 1985)
- (X) A.I.D. Eligibility Rules for Goods and Services (November 1985)
- (X) Subagreements (November 1985)
- (X) Local Cost Financing (November 1988)
- (X) Patent Rights (November 1985)
- (X) Publications (November 1985)
- () Negotiated Indirect Cost Rates - Predetermined (May 1986)
- (X) Negotiated Indirect Cost Rates - Provisional (May 1986)
- (X) Regulations Governing Employees (November 1985)
- (X) Participant Training (May 1986)
- () Voluntary Population Planning (August 1986)
- () Protection of the Individual as a Research Subject (November 1985)
- () Care of Laboratory Animals (November 1985)
- () Government Furnished Excess Personal Property (November 1985)

- (X) Title To and Use of Property (Grantee Title) (November 1985)
- () Title To and Care of Property (U.S. Government Title)
(November 1985)
- () Title To and Care of Property (Cooperating Country Title)
(November 1985)
- (X) Cost Sharing (Matching) (November 1985)
- (X) Use of Pouch Facilities (November 1985)
- (X) Conversion of United States Dollars to Local Currency
(November 1985)

AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON D C 20323

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, United States Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Solicitation No. N/A
Application/Proposal No. GRANT No. 676-0023-F-00-0038-00
Date of Application/Proposal N/A
Name of Applicant/Grantee OICA
Typed Name and Title TILAHUN GIDAY, PROGRAM ADVISOR-CORE

Signature Tilahun Giday Date Sept 27/1990

AID HANDBOOK 13	Trans. Memo. No. 13:42	Effective Date Jan. 1, 1987	Page No. 1H-1
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**ASSURANCE OF COMPLIANCE WITH LAWS AND REGULATIONS
GOVERNING NONDISCRIMINATION IN FEDERALLY ASSISTED PROGRAMS**

OICE (hereinafter called the "Applicant")
(Name of Applicant)

hereby assures that no person in the United States shall, on the bases set forth below, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under, any program of activity receiving financial assistance from AID, and that with respect to the grant for which application is being made, it will comply with the requirements of:

- (1) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352, 42 U.S.C. 2000-d) which prohibits discrimination on the basis of race, color or national origin, in programs and activities receiving Federal financial assistance,
- (2) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination on the basis of handicap in programs and activities receiving Federal financial assistance,
- (3) The Age Discrimination Act of 1975, as amended (Pub. L. 95-478), which prohibits discrimination based on age in the delivery of services and benefits supported with Federal funds,
- (4) Title IX of the Education Amendments of 1972 (20 U.S.C. 1681, et. seq.) which prohibits discrimination on the basis of sex in education programs and activities receiving Federal financial assistance (whether or not the programs or activities are offered or sponsored by an educational institution); and
- (5) AID regulations implementing the above nondiscrimination laws, set forth in Chapter II of Title 22 of the Code of Federal Regulations.

If the Applicant is an institution of higher education, the assurances given herein extend to admission practices and to all other practices relating to the treatment of students or clients of the institution, or relating to the opportunity to

AID-1350-1 (3-87) PIO/T No.	AGENCY FOR INTERNATIONAL DEVELOPMENT PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	1. Cooperating Country CENTRAL AFRICAN REPUBLIC	Page 1 of Pages
		2. PIO/T No. 676-0023-3-00025	3. <input checked="" type="checkbox"/> Original or <input type="checkbox"/> Amendment No.
		4. Project/Activity No. and Title CENTRAL AFRICAN REPUBLIC (CAR)/OIC (SIBUT) 676-0023	

DISTRIBUTION	5. Appropriation Symbol 72-1101014	6. Budget Plan Code GSSA-90-21676-KG13
	7. Obligation Status <input checked="" type="checkbox"/> Admin Reservation <input type="checkbox"/> Implementing Document	8. Project Assist. Completion Date (Mo., Day, Yr.) September 30, 1993
	9. Authorized Agent RCO	10. This PIO/T is in full conformance with PRO/AG No. Date
	11a. Type of Action and Governing AID Handbook <input type="checkbox"/> AID Contract <input checked="" type="checkbox"/> AID Grant or <input type="checkbox"/> PASA/RSSA <input type="checkbox"/> Other (HB 14) Coop/Agrmt (HB12) (HB13)	11b Cont/Grant/Cooperative Agreement/ PASA/RSSA Reference Number (if this is an amendment)

12. Estimated financing (A detailed budget in support of col. (2) is attached as Attachment No. _____)					
		(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
Maximum AID Financing Available	A. Dollars		460,000		460,000
	B. US Owned				
	Loc Currency				

13. Mission References	14A. Instructions to Authorize Agent Mission requests that the RCO (USAID/CAMEROON) prepare a contract with OICI/Philadelphia for the above OPG activity in CAR to be signed by a representative of OIC, per request from ALO/CAR (BANGUI 03201) of 08/07/90. (P000105)
	14B. Address of Voucher Paying Office Controller USAID/Cameroon B.P. 817, Yaounde, Cameroon

15. Clearances-Include typed name, office symbol, telephone number and date for all clearances.			
A. The project Officer certifies that the specifications in the statement of work are technically adequate. <i>Max H. Williams</i> A/EHRD:Max H. Williams	Phone No. Date 8/13/90	B. The statement of work or program description lies within the purview of the initiating office and approved agency programs. <i>EA</i> D/DIR:Ellsworth Amundson	Date 9/6/90
C. RCO:CBennett <i>MBennett</i>	Date 8/16/90	D. Funds for the services requested are available	Date
E. PDE:Robert Shoemaker <i>RShoemaker</i>	Date 9/7/90	<i>Don Van Noy</i> R/CON:Don Van Noy	

16. For the cooperating country: The terms and condition set forth herein are hereby agreed to	17. For the Agency of International Development
Signature _____ Date _____	Signature <i>Jay P. Johnson</i> Date 9/12/90
Title _____	Title Director, USAID/Cameroon

*see HB 3 Sup. A. App. C, Att B, for the preparation instructions. Note: The completed form contains sensitive information whose unauthorized disclosure may subject an employee to disciplinary action.

Contract No.

102
19

18. Statement of work or program description for this project is described in Attachment No _____
 19. Special Provisions

- A Language Requirements (specify) FRENCH OR APPROPRIATE NATIONAL LANGUAGE
 (If marked, testing must be accomplished by AID to assure desired level of proficiency.)
- B Access to classified information will will not be required by technical specialists (Indicate level) _____
- C Duty post(s) and duration of technical specialist(s) services at post(s) (months) CENTRAL AFRICAN REPUBLIC
- D Dependents will will not be permitted to accompany technical specialist(s).
- E Geographic code applicable to procurement under this PIO/T is 000 839 835 841 Other (specify) _____
 (If other than authorized in MB 1, Sup B, Chap 5, Para 5A1d, attach waiver(s).)
- F Salary approval(s) to exceed FS-1 salary ceiling are attached in process N/A.
- G Cooperating country acceptance of this project (applicable to AID/W projects only)
 has been obtained is in process is not applicable to services required by PIO/T.
- H Justification for use of external resources for consulting services is attached N/A.
- I Clearance for procurement of ADP equipment, software, and services is attached in process N/A.
- J OMB approval of any report to be completed by ten or more members of the general public under the statement of work is attached in process N/A.
- K Participant training is is not being funded as part of this PIO/T.
- L Requirement (contracts only) is recommended for small business set aside SBA 8(a) Program neither.
- M Other (specify)

20. Provisions for Logistic Support

A. Specific Items (Insert "X" in applicable column as right. If entry needs qualification, insert asterisk and explain below in C. "Comments.")	IN KIND SUPPLIED BY		FROM LOCAL CURRENCY SUPPLIED BY		TO BE PROVIDED OR ARRANGED BY SUPPLIER	N/A
	AID	COOPERATING COUNTRY	AID	COOPERATING COUNTRY		
(1) Office Space					X	
(2) Office Equipment					X	
(3) Housing and Utilities					X	
(4) Furniture					X	
(5) Household Appliances (Stoves, Refrig., etc.)					X	
(6) Transportation in Cooperating Country					X	
(7) Transportation To and From Country					X	
(8) Interpreter Services/Secretarial					X	
(9) Medical Facilities (Health Room)					X	
(10) Vehicles (official)					X	
(11) Travel Arrangements/Tickets					X	
(OTHER SPECIFY) (12) Nightwatchmen for Living Quarters					X	
(13)						
(14)						
(15)						

20 Provisions for Logistic Support (Continued)

B Additional Facilities Available From Other Sources

Diplomatic pouch

PX

Commissary

Other (specify, e.g., duty free, entry, tax exemption)

C Comments Logistic support will be determined by the U.S. Embassy in Bangui, CAR.

21. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities This project will be implemented under the general direction of the American Embassy/CAR.

B. Cooperating Country Liaison Officials Representatives from various ministries will be responsible for project implementation, i.e., National Education; Financial Plan, and Int'l Coop.; Public Works; and Commerce, Industry and Small Enterprise Development.

C. AID Liaison Officials

The ALO/CAR will represent the USG in providing general guidance to project,

22. Background Information (additional information useful to authorized agent)

23. Summary of attachments that accompany the PIO/T (check applicable boxes)

A. Detailed budget estimate in support of increased funding (Block 12) (ATTACHMENT 2)

B. Evaluation criteria for competitive procurement (Block 14A)

C. Justification for procurement by other than full and open competition or noncompetitive assistance

D. Statement of work or program description (Block 18) (ATTACHMENT 1)

E. Waiver(s) justification(s), clearance(s), certification(s) (Block 19) (specify number _____)

CONTRACT INFORMATION MANAGEMENT SYSTEM (CIMS)

DIRECT ACTION DATA FORM

(For awards to U.S. Individuals and Third Country Nationals (not FSNs) with a TEC less than or equal to \$25,000, only the shaded items on pages 1-5 of the form need to be completed)

SECTION 1: GENERAL AWARD INFORMATION (All Actions)

1a. Basic Award Number 676-0023-G-00-0038-00	1b. Basic Mod Number N/A	1c. Order Number N/A	1d. Order Mod Number N/A
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AWARD NUMBER COMPONENTS [Items 2-5] NOTE For modifications and orders — these items refer to the Basic Award.

2. Country/Office (Award Prefix) 676	3. Project Number 676-0023
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4. Procurement Instrument. Report one of the following codes to identify the type of action. For a work order or a modification to a contract or work order, indicate the category of the basic contract

<input type="checkbox"/> A - Cooperative Agreement	<input type="checkbox"/> N - Other Federal Schedule Order
<input type="checkbox"/> B - Basic Ordering Agreement (BOA)	<input type="checkbox"/> O - Purchase Order (PO)
<input type="checkbox"/> C - Contract (Other than BOA, DQC, IQC, PO, RC, PSC)	<input type="checkbox"/> P - Participating Agency Service Agreement (PASA)
<input type="checkbox"/> D - Definite Quantity Contract (DQC)	<input type="checkbox"/> Q - Requirements Contract (RC)
<input type="checkbox"/> E - Blanket Purchase Agreement (BPA)	<input type="checkbox"/> R - Resources Support Services Agreement (RSSA)
<input checked="" type="checkbox"/> G - Grant	<input type="checkbox"/> S - Personal Services Contract (PSC)
<input type="checkbox"/> I - Indefinite Quantity Contract (IQC)	<input type="checkbox"/> X - Ribbon PASA
<input type="checkbox"/> M - GSA Schedule Order	<input type="checkbox"/> Z - Ribbon Contract (Buy-In)

5. Participating Agency (PASA/RSSA only)	6. FY of Award 90
--	-----------------------------

7. Award Description
The Awardee shall support the institutionalization of the OIC (SIBUT) program in Central African Republic.

8. Principal Place of Performance a. A I D Country Code or Name 676	U.S. ONLY <input type="checkbox"/>	b. City	c. State	d. Zip Code
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9. Benefiting Country (A I D Country Code or Name)
676

10. Project Officer Entry Code/Org Symbol or A I D /W Org Symbol Last Name First MI 631/USAID/CAMEROON/EHRD WILLIAMS MAX H.
--

11. Requirement Received by Procuring Office (MM/DD/YY) 09/19/90	12. Date Award Signed by A I D (MM/DD/YY) 09/27/90	13. Effective Date of Award (MM/DD/YY) 09/27/90	14. Estimated Completion Date (MM/DD/YY) 09/30/93
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BASIC AWARDS ONLY

15a. SIC Code N/A	15b. Is This Vendor a Small Business for the SIC of Award? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	16. Product/Service Code
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BASIC AWARDS AND ORDERS ONLY

17. Procurement Type

<input checked="" type="checkbox"/> A - Technical Services To A I D	<input type="checkbox"/> F - Participant Training
<input type="checkbox"/> B - Technical Services to Host Country	<input type="checkbox"/> G - Procurement Service Agent (PSA)
<input type="checkbox"/> C - Commodities	<input type="checkbox"/> H - Research
<input type="checkbox"/> D - Training Services to A.I.D.	<input type="checkbox"/> I - Architect and Engineering Services
<input type="checkbox"/> E - Training Services to Host Country	<input type="checkbox"/> J - Construction

18. Negotiator (Last, First, MI)	Country Code & Org. Symbol or A.I.D./W Org Symbol	Signature
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19. Contract Officer (Last, First, MI) BENNETT, CARLTON M.	Country Code & Org. Symbol or A I D /W Org. Symbol 631/RCO/YAOUNDE	Signature <i>CBennett</i>
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CONTRACT INFORMATION MANAGEMENT SYSTEM (CIMS) DIRECT ACTION DATA FORM

GENERAL INSTRUCTIONS

Use this data form for reporting all contracts, DQCs, RCs, GSA and other Federal Schedule Orders, POs, PSCs and Ribbon Contracts with a total estimated cost (TEC) greater than \$25,000. Use this form to report all BOAs, BPAs, IQCs, Cooperative Agreements, Grants, PASAs, RSSAs, and Ribbon PASAs, regardless of dollar amount. Use this form to report all awards to U.S. individuals and Third Country Nationals (not FSNs), including PSCs and POs, regardless of the dollar amount. It should also be used to report any orders or modifications to all of the above awards, regardless of the dollar amount of the modification or order. Complete the appropriately labeled sections for different types of awards.

For awards to U.S. individuals and Third Country Nationals (not FSNs) with a TEC less than or equal to \$25,000, only the shaded items on pages 1-5 of the form need to be completed. If the TEC is greater than \$25,000, all of the items pertaining to awards must be completed.

When all parts of this form have been completed send one copy, along with the requirement document(s) and the award to:

CIMS Section
MS/OP/PS/SUP
Room 1472, SA-14
Agency For International Development
Washington, DC 20523-1418

For detailed instructions, consult the Contract Information Management System (CIMS) Data Form Instruction Manual.

SECTION 1 - INSTRUCTIONS

1a. Basic Award Number: Enter the award number of the award. For a modification, report the basic award number in block 1a and the modification number in block 1b. For actions such as IQC delivery orders, report the award number of the basic contract in block 1a and the order number in block 1c. For a modification to an order, report the basic award number in block 1a, the order number in block 1c, and the order modification number in block 1d.

For item numbers 2 through 8, see the latest version of the Contract Information Bulletin (CIB) on the Uniform Numbering System for A.I.D. Direct Procurement Documents, for instructions and a list of codes. A list of codes is also provided in the CIMS Data Form Instruction Manual.
NOTE: For modifications or orders these items refer to the basic award.

2 Country/Office (Award Prefix): Report the Country or A.I.D./W Procurement Office Code as specified in the CIB.

3 Project Number: Enter the last four digits of the seven-digit project number funding the award. For awards funded by operating expense money or money other than project funds, enter "0000" (zeros).

5. Participating Agency (PASA/RSSA only): For PASA/RSSA type actions, report the code of the participating U.S. Government Agency providing services under the agreement. A list of codes is provided in the CIMS Data Form Instruction Manual and in the CIB on Uniform Numbering Systems.

7. Award Description: The award description shall consist of a brief one-sentence description of the products or services being procured. The sentence shall start with the phrase "Contractor/Grantee/Recipient shall provide/assist/support". Fill in the Award Description for all basic Awards, Orders, and modifications to PASA/RSSA awards.

8. Principal Place of Performance (Country): Report the A.I.D. country code, if available, or the name of the area where the work for this award will be primarily performed. For products, report the code for the country where the product is manufactured. If the place of performance cannot be determined, report the vendor's billing location.

9. Benefiting Country: Report the A.I.D. Country Code, if available, or the name of the country receiving technical assistance from this award.

12. Date award signed by A.I.D.: Enter the date on which this action (basic award, order or modification) was signed by A.I.D.

15a. SIC Code: Enter the Standard Industrial Classification (SIC) code that best describes the product or service acquired in this basic award. See FAR 19.102 for codes. A short list containing the codes most often used in A.I.D. is also provided in the CIMS Data Form Instruction Manual.

15b. Small Business (Y/N)?: Check "Yes" if the vendor is classified as "small" for the SIC of the award.

18. Product or Service Code: Enter the Principal Product or Service code that best describes the product or service acquired in the basic award. A short list containing the codes most often used in A.I.D. is provided in the CIMS Data Form Instruction Manual. See the FPDS Product and Service Codes Manual for a complete listing, if necessary.

17. Procurement Type: Check the box next to the code which best describes the category of service or commodity being procured under this award.

SECTION 2 - INSTRUCTIONS

20. **Grant/Agreement Type:** For Grants and Cooperative Agreements, check the box next to the code which best describes the award. Code C- "Other Specific Support Programs" refers to Chapters 4 and 6 of Handbook 13. Use Code E- "Other than A, B, C, or D," for unusual types which are not covered in codes A, B, C or D.

21. **Total Amount of Non-Federal Funds pledged to this Grant/Agreement:** Enter the total amount of matching (non-federal) funds pledged to this Grant or Cooperative Agreement.

22. **Schedule Contract No:** Enter the schedule contract number assigned by GSA or other Federal Agency which awarded the basic schedule contract. Do not use dashes in the schedule contract number.

23. **Name of Federal Agency Awarding Schedule:** Enter the name of the Federal Agency which awarded the basic schedule contract.

24. **IQC Service Area:** For IQC basic awards, enter the code which best describes the services rendered by the vendor. See listing provided in the CIMS Data Form Instruction Manual.

27. **Advisory & Assistance Services? (Y/N):** Check "Yes" if the award is for advisory and assistance services. See FAR 37.2 for definitions and examples.

28a. **Contract Type:** Check the box next to the code for the type of contract. Use code C- "Time and materials" for

IQCs. Most PSCs are usually code C or D.

28b. **If Cost-Type Contract, is this a level of effort (term) contract? (Y/N):** If this is a Cost-Type Contract, check the box to indicate whether the award is a level of effort or completion. (See FAR 16.306)

Y - Yes, Level of effort (term)

N - No, Completion

30. **Preference Program:** Check the box next to the code which best describes the preference program used in making this award. Check A if no preference program.

31. **Subject to Labor Statute:** Select the Labor Statute which applies to this award by checking the appropriate box. Most A.I.D. contracts, including PSCs, are code E.

32. **Country of Manufacture/Origin of Services (Country Code or Name):** Enter the A.I.D. country code, if available, or the name of the country where the product is manufactured. For services, report the code for the nationality of the vendor. If there are multiple sources, enter the code of the country that supplies the greatest portion.

33. **Subcontract Plan required (Y/N)?:** Check "Yes" if the vendor for this award is required to submit a plan for using small business concerns and small disadvantaged business concerns as subcontractors. (See FAR 19.702(a)).

34. **Date Solicitation Notice Published in CBD:** If applicable, enter the date that a synopsis of the solicitation appeared in the Commerce Business Daily (CBD).

BASIC CONTRACTS AND NON-COMPETITIVE CONTRACT MODIFICATIONS ONLY

36. CICA Applicability

- | | |
|---|--|
| <input type="checkbox"/> A - CICA Applicable (Include 8(a)) | <input checked="" type="checkbox"/> C - Subject to a Statute other than CICA (use for FAA) |
| <input type="checkbox"/> B - Small Purchase Procedure | <input type="checkbox"/> D - Pre-CICA |

37 Extent Competed

- | | |
|---|--|
| <input type="checkbox"/> A - Competed Action (Include Small Business set-aside) | <input checked="" type="checkbox"/> C - Follow-on to Competed Action |
| <input type="checkbox"/> B - Not Available for Competition (use for sole-source 8(a)) | <input type="checkbox"/> D - Not Competed |

38 Solicitation Procedure

- | | |
|---|---|
| <input type="checkbox"/> A - Full and Open Competition (Sealed Bid) | <input type="checkbox"/> G - Alternate Source (Reduced Cost) |
| <input type="checkbox"/> B - Full and Open Competition (Competitive Proposal) | <input type="checkbox"/> H - Alternate Source (Mobilization) |
| <input type="checkbox"/> C - Full and Open Competition (Combination) | <input type="checkbox"/> J - Alternate Source (Engineering/R&D) |
| <input type="checkbox"/> D - Architect - Engineer | <input checked="" type="checkbox"/> K - Set Aside (Include competitive 8(a)) |
| <input type="checkbox"/> E - Basic Research | <input type="checkbox"/> L - Other Than Full & Open Competition (Include sole-source 8(a), FAA) |
| <input type="checkbox"/> F - Multiple Award Schedule | |

39 Authority — Other than Full & Open Competition (Complete Only if No. 38 = L)

- | | |
|---|---|
| <input type="checkbox"/> A - Unique Source | <input type="checkbox"/> J - Mobilization |
| <input type="checkbox"/> B - Follow-on Contract | <input type="checkbox"/> K - Essential R&D Capability |
| <input type="checkbox"/> C - Unsolicited Research Proposal | <input type="checkbox"/> L - International Agreement |
| <input type="checkbox"/> D - Patent/Data Rights | <input checked="" type="checkbox"/> M - Authorized by Statute (inc. sole-source 8(a), FAA.) |
| <input type="checkbox"/> E - Utilities | <input type="checkbox"/> N - Authorized Resale |
| <input type="checkbox"/> F - Standardization | <input type="checkbox"/> P - National Security |
| <input type="checkbox"/> G - Only One Source - Other than A-F above | <input type="checkbox"/> Q - Public Interest |
| <input type="checkbox"/> H - Urgency | |

40 AID Special Authorities — Other than Full & Open Competition (Complete only if No.39 = M)

- | | |
|---|---|
| <input type="checkbox"/> A - Impairment of Foreign Aid Programs: All Personal Services Contracts (PSCs) (See AIDAR 706.302-70) | <input type="checkbox"/> E - Impairment of Foreign Aid Programs: Title XII Selection Procedure-Collaborative Assistance. (See AIDAR 706.302-70) |
| <input type="checkbox"/> B - Impairment of Foreign Aid Programs: Award of \$100,000 or less by an overseas contracting activity (See AIDAR 706.302-70) | <input type="checkbox"/> F - Disaster Relief (See Handbook 8, Chapter 2) |
| <input checked="" type="checkbox"/> C - Impairment of Foreign Aid Programs: Written Determination by Assistant Administrator or Administrator. (see AIDAR 706.302-70) | <input type="checkbox"/> G - None of the Above Special Authorities |
| <input type="checkbox"/> D - Impairment of Foreign Aid Programs: Title XII Selection Procedure-General (See AIDAR 706.302-70) | |

41 Synopsis of Procurement

- | |
|--|
| <input type="checkbox"/> A - Synopsized prior to award |
| <input checked="" type="checkbox"/> B - Not synopsized due to urgency (use only if No. 39 = H) |
| <input type="checkbox"/> C - Not synopsized for other reason |

42. No. of Offers

N/A

43. No. of Offers of Non-U.S. Item(s)

N/A

MODIFICATIONS ONLY

44 Modification purpose (Mark all that apply)

- | | |
|--|---|
| <input type="checkbox"/> Incremental Funding | <input type="checkbox"/> Exercise of Option |
| <input type="checkbox"/> Administrative Change | <input type="checkbox"/> Transfer Administrative Responsibility |
| <input type="checkbox"/> Extension of Term | <input type="checkbox"/> Novation Agreement |
| <input type="checkbox"/> New/Revised Scope of Work | <input type="checkbox"/> Termination for Convenience |
| <input type="checkbox"/> Increase in TEC | <input type="checkbox"/> Termination for Default |
| <input type="checkbox"/> Decrease in TEC | Other: _____ |
| <input type="checkbox"/> Overhead Rate Adjustment | _____ |

SECTION 2 - INSTRUCTIONS

For a modification which was non-competitive (i.e., which required a non-competitive justification and was outside of the scope of work of the original contract) complete items 36 thru 43. See FAR 6 302 and 6 303

36 CICA Applicability: Check the box next to the code which describes the applicability of CICA or other statutes to this award. Select code B - "Small Purchase Procedure" if this action is a small purchase pursuant to the procedures in FAR Part 13. Select Code C - "Subject to a Statute other than CICA" if this action is pursuant to the procurement procedures authorized under the Foreign Assistance Act (FAA) for Impairment of Foreign Aid Programs, Title XII Selection Procedures, or Disaster Relief. Select code A - "CICA Applicable" for all other procurement actions resulting from a solicitation issued on or after April 1, 1985 and codes B or C do not apply. 8(a) awards are coded as A. Non-competitive modifications are coded as A. Select code D - "Pre-CICA" for new procurements resulting from a solicitation issued prior to April 1, 1985.

37. Extent Competed: Check the box next to the code which describes the extent to which this award was competed. Select code A - "Competed Action" for Small Business set-asides and competitive 8(a) awards. Competed actions also include procurements authorized under the Foreign Assistance Act (FAA) for Impairment of Foreign Aid Programs, Title XII Selection Procedures, or Disaster Relief, where more than one offer was received. Select Code B - "Not Available for Competition" for sole-source 8(a) awards. Select Code B for procurements authorized under the Foreign Assistance Act (FAA), where only one offer was received.

38. Solicitation Procedure: Check the box next to the code which describes the method by which this award was competed. (See FAR Part 6.) Select Code K - "Set-Aside" for small business set-asides and competitive 8(a) awards. Code L - "Other Than Full & Open Competition" includes sole-source 8(a) awards and procurements authorized under the Foreign Assistance Act (FAA) for Impairment of

Foreign Aid Programs, Title XII Selection Procedures, or Disaster Relief.

39 Authority - Other Than Full & Open Competition: Complete only if Item No. 38 is equal to "L". For awards exercising other than full and open competition, check the box next to the code which describes the authority by which the award was not fully competed. (See FAR Part 6.) Code M - "Authorized by Statute" includes sole-source 8(a) awards and procurements authorized under the Foreign Assistance Act (FAA) for Impairment of Foreign Aid Programs, Title XII Selection Procedures, or Disaster Relief.

40. A.I.D. Special Authorities - Other Than Full & Open Competition: Complete only if Item No. 39 is equal to "M". For those awards authorized by the Foreign Assistance Act (FAA) for other than full and open competition, check the box next to the code which describes the authority. Select Code C - "None of the Above Special Authorities" for sole-source 8(a) awards.

41. Synopsis of Procurement: Check the box next to the appropriate code based on the Commerce Business Daily synopsis requirements of FAR 5.2. Code B - "Not synopsisized due to urgency" may be used only if Item 39 is equal to "H".

43. No. of Offers of Non-U.S. Item(s): Enter the number of bidders offering non-U.S. foreign end items worth 51% or more of the contract value. If the contract is exclusively for services, enter "0".

44. Modification Purpose (Mark all that apply): If this action is a Modification to a Basic Award or a Modification to an Order, check all of the Modification Purposes that apply to this action. If the purpose is other than those listed on the form, check "Other" and provide a brief description.

SECTION 4: FINANCIAL INFORMATION (All Actions)

58. Total Estimated Cost (TEC)

a. Previous TEC \$ 460,000	b. (Increase/Decrease) This Action \$ N/A	c. Current TEC \$ 460,000
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OBLIGATION DATA

59. a. Budget Plan Code	b. Project Number	c. Amount Obligated/Deobligated (This Action)	d. Funds Type*
GSSA-90-21676-KG13	676-0023	\$ 460,000	USD
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
e. TOTAL		\$ 460,000	

* Funds Type Codes
 USD: U.S. Dollars
 USL: U.S. Owned Local Currency

60. Paying Office: Identify the Office responsible for paying vendor invoices.

For Mission Payments, enter:
 USAID/ (country)

For A.I.D./W Payments, check either:

PFM/FM/A/OE PFM/FM/CMPD/DCB

61a. Incrementally Funded?

YES NO

61b. If incrementally Funded;
 Date Funded through: (MMDDYY)

SECTION 4 - INSTRUCTIONS

NOTE All financial information must be in U S dollars or U S dollar equivalents All local currency amounts must be converted to the U S dollar equivalent "U S dollar equivalent" is the dollar value of the local currency at the time of the action signature

58a Previous Total Estimated Cost (TEC): Enter the total estimated cost to be incurred during the expected life of this award, as of the previous action

58b Total Estimated Cost (TEC) (Increase/Decrease) This Action: Enter the amount of change in the total estimated cost as a result of this action Use a minus sign to indicate a decrease If there is no change, enter "0"

58c Current Total Estimated Cost (TEC): Enter the current total estimated cost to be incurred during the expected life of this award

59a Budget Plan Code (BPC): Enter each Budget Plan Code associated with this action

59b Project Number: Enter the Project Number associated with each BPC

59c Amount Obligated/Deobligated (This Action): Enter the obligation amount associated with each BPC Use a minus sign to indicate a deobligation

59d. Funds Type: Enter the Funds Type Code associated with each BPC "USD" = U.S Dollars "USL" = U S Owned Local Currency

59e. TOTAL Obligation/Deobligation: Enter the sum of all BPC amounts found in Item 59 c Use a minus sign to indicate a deobligation

61a Incrementally Funded (Y/N)?: An award which is not fully funded but will be funded in increments. The award states the amount presently available for payment by the government and allotted to the award, and the period of performance it is estimated the allotted amount will cover.

SECTION 3: VENDOR INFORMATION (All Actions)

45. Prime Vendor (Full Name and Address) OIC INTERNATIONAL, INC. 240 WEST TULPEHOCKEN STREET PHILADELPHIA, PA, 19144	46 DUNS or CEC Number UNKNOWN
	47 Taxpayer ID No. (TIN) UNKNOWN

BASIC AWARDS AND NOVATIONS ONLY

48. Economic Sector <input checked="" type="checkbox"/> A - Private <input type="checkbox"/> B - International Public Sector	<input type="checkbox"/> C - Federal Government <input type="checkbox"/> D - State/Local Government
--	--

49. Business Organization Type <input type="checkbox"/> A - Corporation <input type="checkbox"/> B - Individual <input type="checkbox"/> C - University or College <input type="checkbox"/> D - Historically Black College or University <input type="checkbox"/> E - Educational Organization other than University or College <input type="checkbox"/> F - International Center <input type="checkbox"/> G - Research Organization other than International Center	<input checked="" type="checkbox"/> H - Voluntary Organization <input type="checkbox"/> I - Foundation <input type="checkbox"/> J - Hospital <input type="checkbox"/> K - Partnership <input type="checkbox"/> L - Proprietorship <input type="checkbox"/> M - Sheltered Workshop <input type="checkbox"/> Z - Other
---	--

50. For Profit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	51. U.S. Nationality? (If U.S. Nationality, then answer items 52-53) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
--	---

52. Ownership Type (Complete only if Item No. 51 = Yes) <input type="checkbox"/> A - Asian-Indian American <input checked="" type="checkbox"/> B - Asian-Pacific American <input type="checkbox"/> C - Black American <input type="checkbox"/> D - Hispanic American	<input type="checkbox"/> E - Native American <input type="checkbox"/> F - Other Minority <input type="checkbox"/> Z - Non-Minority	53. Woman/Woman-Owned? (Complete only if Item No. 51 = Yes) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	--	---

54. If the Vendor is an individual who is not a U.S. Citizen, is he/she a Green Card holder? <input type="checkbox"/> Yes <input type="checkbox"/> No
--

55. If U.S. University, Host Country Counterpart Institution. NIA

56a. Common Parent Organization (tax purposes) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	56c. DUNS or CEC Number
---	-------------------------

56b. Parent Vendor (Full Name)	56d. Taxpayer ID No. (TIN)
--------------------------------	----------------------------

57a. Joint Venture? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--

57b. Participant Vendor (Full Name)	57c. DUNS or CEC No.	57d. Taxpayer ID No. (TIN)

SECTION 3 - INSTRUCTIONS

45 Prime Vendor Record the vendor's full name and address in the space provided. For U.S. Universities include participating School/Center/Institute. For PASA/RSSAs include participating Agency and Department. For individuals, record the name as last, first and middle initial.

46 DUNS or CEC No. Enter the 9-digit Dun & Bradstreet number or Contractor Establishment Code for the vendor of this action.

47 Taxpayer ID No. (TIN) Enter the 9-digit Taxpayer Identification Number used by the IRS for the vendor of this action. (Note for individuals, the TIN is the individual's Social Security Number.) Foreign vendors which do not do business in the U.S. do not have a TIN. See FAR 4.9.

48 Economic Sector Check the box next to the code which best applies to the sector in which the vendor of this action participates.

49 Business Organization Type. Check the box next to the code which best describes the vendor of this action.

50. For Profit (Y/N)? Check "Yes" if the vendor is a profit organization. Check "No" if the vendor is a non-profit organization. (Even if a non-profit organization charges a fee it is still considered to be non-profit).

51. U.S. Nationality (Y/N)? Check "Yes" if the vendor is a U.S. citizen, is a corporation or partnership organized under the laws of the U.S., is a U.S.-controlled foreign corporation (per 957 et seq. of the U.S. Internal Revenue Service Code), or is a joint venture consisting entirely of individuals, corporations, or partnerships falling into one of the three foregoing categories.

52. Ownership Type: Complete only if Item No. 51 is equal to "Yes". If the vendor is a firm or individual of U.S. Nationality, check the box next to the code which best describes the ownership type of the vendor of this action.

53 Woman/Woman-Owned (Y/N)? Complete only if Item No. 51 is equal to "Yes". If the vendor is a firm or individual of U.S. Nationality, indicate whether or not the vendor is a woman or woman-owned. A woman-owned business is a business that is at least 51% owned, controlled, and operated by women who are U.S. citizens.

54. If the Vendor is an individual who is not a U.S. Citizen, is he/she a Green Card holder? (Y/N): Answer "Yes" if the individual has a green card, even if they are not currently residing in the U.S.

55 Host Country Counterpart Institution If the vendor is a U.S. University, enter the name of the host-country institution receiving technical assistance.

56a. Common Parent Organization (Tax Purposes): Answer "Yes" if the firm is a member of an affiliated group of corporations that files Federal Income Tax returns on a consolidated basis. If "Yes", complete Items 56b. - 56d related to the parent firm.

56c. Common Parent DUNS or CEC No.: Enter the 9-digit Dun & Bradstreet number or Contractor Establishment Code for the common parent (tax filing) organization.

56d. Common Parent Taxpayer ID Number (TIN). Enter the 9-digit Taxpayer Identification Number used by the IRS for the common parent organization. See FAR 4.9.

57a. Joint Venture? Answer "Yes" if the awardee is a joint venture. If "yes", complete Items 57b, 57c and 57d for each participant in the joint venture.

57c. Participant DUNS or CEC No.: Enter the 9-digit Dun & Bradstreet number or Contractor Establishment Code for each joint venture participant.

57d. Participant Taxpayer ID Number (TIN): Enter the 9-digit Taxpayer Identification Number used by the IRS for each joint venture participant.