

CONTRACT/AGREEMENT
DATA SHEET

B 23195

1. M/SER/AAM/A/SUP
Action Monit Jr

cme
PDFBU-866

2. Date PIO/T Received in
M/SER/AAM/A/SUP
12, 07, 88

COMPLETE EACH BLOCK FOR BOTH NEW ASSISTANCE/ACQUISITION AND MODIFICATION ACTIONS

1. Contract/Agreement/Number

PDC-0082-C-00-9080-00

4. Contractor/Recipient Name

ACADEMY FOR Educational Development

5. Contractor Acronym

AED

6. Project Title

Social Sector Policy Analyses Project

7. Project Number
930-0082

8. Project Officer's Name

COASTANCE CARRIER

9. Bureau or USAID Symbol
PPC/PDPR

10. PIO/T Number

930-0082-3-9304201

21. Budget Plan Code FDHA-89-13010-KG-11

APP. 72-1191021.8 ALL. 948-30-099-00-20-91

11. TYPE OF ACTION

A. New Acquisition/Assistance

B. Amendment/Modification

1. New/Revised Scope

2. Funded Extension

3. No Cost Extension

4. Transfer of action from AID/W to Mission/Mission to AID/W

5. Incremental Funding

6. Overhead Rate Adjustment

7. Contract Closeout

8. Other

22. Country or Region of Performance

W/W

23. A. This Action increases or Decreases TEC by

\$ 0

B. Total Estimated Cost of Contractual Document

\$ 4,155,090

24. Amount of Non-Federal Funds Pledged to the Project

—

C.FPR or FAR

FAR

12. Amount of this PIO/T

Obt. U.S. \$ 219,000

25. Effective Date of this Action

8, 22, 89

13. Amount Obligated Subobligated Deobligated
by this Contract or Amendment

U.S. \$ (This Action \$ 527,000)

26. Estimated Completion/Expiration Date

8, 21, 92

14. Cumulative Obligation (Life of Contract)

U.S. \$ 527,000

27. Contractor DUNS Number

07-103-1280

15. This Action Funded Through

12, 31, 91

28. Consultant Type Award

YES NO

16. Date Contractual Documents Signed by All Official

8, 25, 89

29. Number of Person Months (PASA/RSSA only)

17. Incrementally Funded Contracts

YES NO

30. Number of Persons (PASA/RSSA only)

18. Host Country/Counterpart Institution (University Contracts)

31. CONTRACT TYPE

A. Fixed Price (specify: FFP

FPRD FPEP FPI

B. Cost Reimbursement

(specify: CR CPFF

CS CPAF CPIF

C. IQC and Requirements Contracts

D. Grant/CA/PASA/RSSA

E. Contracts with Individuals

B

20. ADVANCE

A. No Advance
B. Advance Non-FRLC
C. Advance FRLC

C

32. Negotiator's Typed Name

33. Negotiator's Signature

34. Date Signed

35. Contract/Grant Officer's Organization Symbol
W/CO

36. Contract/Grant Officer's Signature

37. Date Signed

SUBJECT TO STATUTORY REQUIREMENT

- A. Walsh-Healey Act, Manufacturer*
- B. Walsh-Healey Act, Regular Dealer*
- C. Service Contract Act
(U.S. ONLY - Guards, Maintenance, Laborers)
- D. Davis-Bacon Act *(Construction)*
- E. Not subject to Walsh-Bacon Act
(Most AID Contracts)

E

46. LABOR SURPLUS AREA PREFERENCE

- Labor Surplus Area
- A. No Preference
- B. Tie Bid Preference
- C. Total Set Aside
- D. Not a Labor Surplus Area Preference Award

D

**Equipment, Supplies, Materials, and Commodities*

39. Country of Manufacture

US

40. CURRENCY INDICATOR

- A. U.S. Dollar
- B. Local Currency
- C. Combination
- D. Unfunded

A

41. SUBCONTRACTS

Is there a provision for a subcontract? *(Contracts only)*

YES NO

42. TYPE OF SERVICE

- A. Training of Participants
- B. Technical Assistance to Host Country
(Program, Project related except A&E Services)
- C. A&E Services
- D. Construction
- E. Research
- F. Technical Services to AID
(other than training; usually operating expense)
- G. Training Service for AID
- H. Equipment, Materials, Supplies, Commodities
- I. Translation Service

F

43. CONTRACT/AGREEMENT SOURCE

- A. U.S. Contractor/Grantee
- B. Non-U.S. Contractor/Grantee
- C. Combination of A & B

A

44. TYPE OF AMERICAN OWNERSHIP

(U.S. Persons or Firms Only)

- Minority
- A. Asian/Pacific Islander
- B. Black American
- C. American Aleuts or Eskimos
- D. American Indian
- E. Hispanic

G

G. Non-Minority

45. METHOD OF SOLICITATION

- A. Sealed Bid
- B. Competitive Proposal
- C. Combination/Competition
- D. Other Competition
- E. Noncompetitive

B

47. TYPE OF BUSINESS

- A. Source: Non-U.S. and Used Outside U.S. & Possessions
- B. Source: Non-U.S. and Possessions
(Foreign Purchases Used Inside U.S.)
(If U.S. Source, complete C through Q)
- C. Firm - Profit Making & PSC's
- Non-Profit Organizations
- D. Private Educational Organizations
- E. Hospitals
- F. Research Institutions, Foundations, and Laboratories
- G. Other
- Private Voluntary Organizations
- H. U.S. Registered
- I. U.S. Non-Registered
- J. Foreign
- State/Local Government
- K. Educational Institutions
- L. Hospitals
- M. Research Organizations
- N. Other
- O. International Agricultural Research Organizations
- P. Public International Organizations
- Q. U.S. Cooperatives

A

48. Women Owned Business?

YES NO

49. TYPE OF AWARD

- Small Business
- A. Not Set Aside
- B. Partial Set Aside
- C. Total Set Aside
- Other Than Small Business
- D. Personal Service Contract
- E. Individual Non-Personal Service Contract
- F. U.S. Government
- G. University
- H. Non-Profit Organizations and PVOs
- I. Large Businesses

H

50. Paying Office:

Payment will be made by

AID/W

(Loc)

51. SYNOPSIS PRIOR TO AWARD

A. Synopsized prior to awards
 B. Not synopsized due to emergency
 C. Not synopsized for other reasons

A

52. COMPETITIVE SOLICITATION PROCEDURES

A. Normal full and open competition *
 B. Architect - Engineer
 C. Basic Research Proposal
 D. Multiple Award Schedule
 E. Alternate Source - Reduced Cost
 F. Alternate Source - Mobilization
 G. Alternate Source - Engineering/R&D Capability
 H. Small Business Set-Aside
 J. Labor Surplus Area Set-Aside
 K. LSA/Small Business Set-Aside
 L. Other than full and open competition
 M. Small Purchases
 N. 8(a) Program
 P. Otherwise authorized by statute
 *If, 'A', block 57 must be completed

A

53. NUMBER OF OFFERORS

1. Only one offeror
 2. More than one offeror

2

54. APPLICABILITY OF COMPETITION IN CONTRACT ACT (CICA)

1. Pre-CICA
 2. Post-CICA

2

55. AUTHORITY FOR OTHER THAN FULL & OPEN COMPETITION

A. Unique Source
 B. Follow-on Contract
 C. Unsolicited Research Proposal
 D. Patent/Data Rights
 E. Utilities
 F. Standardization
 G. Only One Source - Other
 H. Urgency
 J. Mobilization
 K. Essential R&D Capability
 L. International Agreement
 M. Authorized by Statute *
 N. Authorized Resale
 P. National Security
 Q. Public Interest
 *If 'M', block 56 must be completed

~~NA~~

56. SPECIAL AUTHORITY FOR NON-COMPETITIVE ACTIONS
(Impairment of Foreign AID Programs) Authorized Under AIDAR
 Sec. 706,302.70(b)(3)

1. PSC's Awarded Under Sec. 636(a)(3)
 2. An Award of \$100,000 or Less by an Overseas Contracting Activity
 3. Written Determination by Assistant Administrator or Administrator
 4. None of the above.

~~NA~~

57. SPECIAL SELECTION PROCEDURES

1. University Selection Procedures
 2. Collaborative Assistance Procedures
 3. None of the above

3

* CONTRACT/AGREEMENT DATA SHEET	B 23194	1. M/SER/AAM/A/SUP Action Monitor CME	2. Date PIO/T Received in M/SER/AAM/A/SUP 12, 08, 88
		COMPLETE EACH BLOCK FOR BOTH NEW ASSISTANCE/ACQUISITION AND MODIFICATION ACTIONS	

1. Contract/Agreement/Number PDC-0082-C-00-9080-00	
4. Contractor/Recipient Name Academy for Educational Development	5. Contractor Acronym AED
6. Project Title Social Sector Policy Analyses Project	7. Project Number 930-0089
8. Project Officer's Name Constance Carlin	9. Bureau or USAID Symbol PPC/PDPR

10. PIO/T Number 930-0089-3-9304401	21. Budget Plan Code FDEA-89-13010-KG-11 APP. 72-1191021.5 ALL. 945-30-099-00-20-91
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11. TYPE OF ACTION A. New Acquisition/Assistance B. Amendment/Modification 1. New/Revised Scope 2. Funded Extension 3. No Cost Extension 4. Transfer of action from AID/W to Mission/Mission to AID/W 5. Incremental Funding 6. Overhead Rate Adjustment 7. Contract Closeout 8. Other	<input checked="" type="checkbox"/> A
C.FPR or FAR FAR	

22. Country or Region of Performance W/W
23. A. This Action increases or Decreases TEC by \$ 0 B. Total Estimated Cost of Contractual Document \$ 1,155,090
24. Amount of Non-Federal Funds Pledged to the Project —

12. Amount of this PIO/T Ob1. U.S. \$ 134,000

25. Effective Date of this Action 8/22/89

13. Amount <input checked="" type="checkbox"/> Obligated <input type="checkbox"/> Subobligated <input type="checkbox"/> Deobligated by this Contract or Amendment U.S. \$ 134,000 (this T)

26. Estimated Completion/Expiration Date 8/21/92
--

14. Cumulative Obligation (Life of Contract) U.S. \$ 527,000
--

27. Contractor DUNS Number 07-103-1280
--

15. This Action Funded Through 12/31/91

28. Consultant Type Award <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

16. Date Contractual Documents Signed by AID Official 8/25/89

29. Number of Person Months (PASA/RSSA only) —
--

17. Incrementally Funded Contracts <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
--

30. Number of Persons (PASA/RSSA only) —
--

18. Host Country/Counterpart Institution (University Contracts) —

31. CONTRACT TYPE A. Fixed Price (specify: <input type="checkbox"/> FFP <input type="checkbox"/> FPRD <input type="checkbox"/> FPEPA <input type="checkbox"/> FPI) <input checked="" type="checkbox"/> B B. Cost Reimbursement (specify: <input checked="" type="checkbox"/> CR <input type="checkbox"/> CPFF <input type="checkbox"/> CS <input type="checkbox"/> CPAF <input type="checkbox"/> CPI) C. IQC and Requirements Contracts D. Grant/CA/PASA/RSSA E. Contracts with Individuals

19. Campus Coordinator (University Contracts) —

20. ADVANCE A. No Advance B. Advance Non-FRLC C. Advance FRLC	<input checked="" type="checkbox"/> C
---	--

32. Negotiator's Typed Name G. Fuller

33. Negotiator's Signature G. Fuller
--

34. Date Signed 8/24/89

35. Contract Grant Officer's Organization Symbol W/CO

36. Contract Grant Officer's Signature [Signature]
--

37. Date Signed 8/25/89

**- CONTRACT/AGREEMENT
DATA SHEET**

B 23193

1. M/SER/AAM/A/SUP
Action Monitor
CME

2. Date PIO/T Received in
M/SER/AAM/A/SUP
12 08 88

COMPLETE EACH BLOCK FOR BOTH NEW ASSISTANCE/ACQUISITION AND MODIFICATION ACTIONS

1. Contract/Agreement/Number <u>POC-CO82-C-00-9080-00</u>	
4. Contractor/Recipient Name <u>Academy for Educational Development</u>	5. Contractor Acronym <u>AED</u>
6. Project Title <u>Social Sector Policy Analyses Project</u>	7. Project Number <u>930-0068</u>
8. Project Officer's Name <u>Constance Cassino</u>	9. Bureau or USAID Symbol <u>PPC/PDPR</u>
10. PIO/T Number <u>930-0068-3-9304100</u>	21. Budget Plan Code <u>FDPA-89-13010-KG-11</u> <u>APP. 72-1191021.4</u> ALL. 944-30-099-00-20-9
11. TYPE OF ACTION A. New Acquisition/Assistance B. Amendment/Modification 1. New/Revised Scope 2. Funded Extension 3. No Cost Extension 4. Transfer of action from AID/W to Mission/Mission to AID/W 5. Incremental Funding 6. Overhead Rate Adjustment 7. Contract Closeout 8. Other <input checked="" type="checkbox"/> A	22. Country or Region of Performance <u>W/W</u>
C.FPR or FAR <u>FAR</u>	23. A. This Action Increases or Decreases TEC by \$ <u>0</u> B. Total Estimated Cost of Contractual Document <u>\$1,155,090</u>
12. Amount of this PIO/T Ob1. <u>U.S. \$ 133,000</u>	24. Amount of Non-Federal Funds Pledged to the Project <u>—</u>
13. Amount <input checked="" type="checkbox"/> Obligated <input type="checkbox"/> Subobligated <input type="checkbox"/> Deobligated by this Contract or Amendment <u>U.S. \$ 133,000 this T</u> <u>(527,000 this action)</u>	25. Effective Date of this Action <u>8,22,89</u>
14. Cumulative Obligation (Life of Contract) <u>U.S. \$ 527,000</u>	26. Estimated Completion/Expiration Date <u>8,21,92</u>
15. This Action Funded Through <u>12,31,91</u>	27. Contractor DUNS Number <u>07-103-1280</u>
16. Date Contractual Documents Signed by AID Official <u>8,25,89</u>	28. Consultant Type Award <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
17. Incrementally Funded Contracts <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	29. Number of Person Months (PASA/RSSA only) <u>—</u>
18. Host Country/Counterpart Institution (University Contracts) <u>—</u>	30. Number of Persons (PASA/RSSA only) <u>—</u>
19. Campus Coordinator (University Contracts) <u>—</u>	31. CONTRACT TYPE A. Fixed Price (specify: <input type="checkbox"/> FFP <input type="checkbox"/> FPRD <input type="checkbox"/> FPEPA <input type="checkbox"/> FPI) <input checked="" type="checkbox"/> B B. Cost Reimbursement (specify: <input checked="" type="checkbox"/> CR <input type="checkbox"/> CPFF <input type="checkbox"/> CS <input type="checkbox"/> CPAF <input type="checkbox"/> CPIF) C. IQC and Requirements Contracts D. Grant/CA/PASA/RSSA E. Contracts with Individuals
20. ADVANCE A. No Advance B. Advance Non-FRLC C. Advance FRLC <u>18,31</u>	32. Negotiator's Typed Name <u>G. Fuller</u>
32. Negotiator's Typed Name <u>G. Fuller</u>	33. Negotiator's Signature <u>G. Fuller</u>
35. Contract/Grant Officer's Organization Symbol <u>W/CO</u>	34. Date Signed <u>8,24,89</u>
36. Contract/Grant Officer's Signature <u>[Signature]</u>	35. Date Signed <u>8,25,89</u>

CONTRACT/AGREEMENT DATA SHEET		B 23141	1. M/SER/AAM/A/SUP Action Monitor CME	2. Date PIO/T Received in M/SER/AAM/A/SUP 12, 08, 88
COMPLETE EACH BLOCK FOR BOTH NEW ASSISTANCE/ACQUISITION AND MODIFICATION ACTIONS				
1. Contract/Agreement/Number <i>PPC-0082-C-00-9080-00</i>				
4. Contractor/Recipient Name <i>Academy for Educational Development</i>			5. Contractor Acronym <i>AED</i>	
6. Project Title <i>Social Sector Policy Analyses Project</i>			7. Project Number <i>930-0091</i>	
8. Project Officer's Name <i>Constance Caspino</i>			9. Bureau or USAID Symbol <i>PPC/PDPR</i>	
10. PIO/T Number <i>930-0091-3-9304000</i>		21. Budget Plan Code <i>FDNA-89-13010-KG-TT</i> APP. <i>72-1191021.3</i> ALL. <i>943-30-099-00-20-9</i>		
11. TYPE OF ACTION A. New Acquisition/Assistance B. Amendment/Modification 1. New/Revised Scope 2. Funded Extension 3. No Cost Extension 4. Transfer of action from AID/W to Mission/Mission to AID/W 5. Incremental Funding 6. Overhead Rate Adjustment 7. Contract Closeout 8. Other C.FPR or FAR <i>FAR</i>		22. Country or Region of Performance <i>W/W</i>		
		23. A. This Action Increases or Decreases TEC by \$ <i>0</i> B. Total Estimated Cost of Contractual Document <i>\$1,155,090</i>		
		24. Amount of Non-Federal Funds Pledged to the Project <i>—</i>		
12. Amount of this PIO/T Obl. U.S. \$ <i>41,000</i>		25. Effective Date of this Action <i>8,22,89</i>		
13. Amount <input checked="" type="checkbox"/> Obligated <input type="checkbox"/> Subobligated <input type="checkbox"/> Deobligated by this Contract or Amendment U.S. \$ <i>41,000 this T</i> <i>(527,000 this Action)</i>		26. Estimated Completion/Expiration Date <i>8,21,91</i>		
14. Cumulative Obligation (Life of Contract) U.S. \$ <i>527,000</i>		27. Contractor DUNS Number <i>07-103-1280</i>		
15. This Action Funded Through <i>12,3/191</i>		28. Consultant Type Award <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
16. Date Contractual Documents Signed by AID Official <i>8,25,89</i>		29. Number of Person Months (PASA/RSSA only) <i>—</i>		
17. Incrementally Funded Contracts <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		30. Number of Persons (PASA/RSSA only) <i>—</i>		
18. Host Country/Counterpart Institution (University Contracts) <i>—</i>		31. CONTRACT TYPE A. Fixed Price (specify): <input type="checkbox"/> FFP <input type="checkbox"/> FPRD <input type="checkbox"/> FPEPA <input type="checkbox"/> FPI B. Cost Reimbursement (specify): <input checked="" type="checkbox"/> CR <input type="checkbox"/> CPFF <input type="checkbox"/> CS <input type="checkbox"/> CPAF <input type="checkbox"/> CPIF C. IQC and Requirements Contracts D. Grant/CA/PASA/RSSA E. Contracts with Individuals		
19. Campus Coordinator (University Contracts) <i>—</i>				
20. ADVANCE A. No Advance B. Advance Non-FRLC C. Advance FRLC <i>8 31</i>				
32. Negotiator's Typed Name <i>G. Fuller</i>		33. Negotiator's Signature <i>G. Fuller</i>		34. Date Signed <i>8,24,89</i>
35. Contract/Grant Officer's Organization Symbol <i>W/CO</i>		36. Contract/Grant Officer's Signature <i>[Signature]</i>		37. Date Signed <i>8,25,89</i>

AWARD/CONTRACT

1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 350)

RATING

PAGE OF PAGE
1 40

2. CONTRACT (Proc. Inst. Ident.) NO.

3. EFFECTIVE DATE

4. REQUISITION/PURCHASE REQUEST/PROJECT NO.

PDC-0082-C-00-9080-00

August 22, 1989

See Section G, page 26

5. ISSUED BY

6. ADMINISTERED BY (if other than Item 5)

CODE

Agency for International Development
Office of Procurement
Central Operations Branch
Washington, D.C. 20523-1428

Technical Office: PPC/PDPR

7. NAME AND ADDRESS OF CONTRACTOR (No., street, city, county, State and ZIP Code)

8. DELIVERY

FOB ORIGIN OTHER (See below)

9. DISCOUNT FOR PROMPT PAYMENT

NONE

Academy for Educational Development
1255 23rd Street, N.W.
Washington, D.C. 20037

DUNS No. 07-103-1280

TINS: 83-998481601

10. SUBMIT INVOICES (4 copies unless otherwise specified) TO THE ADDRESS SHOWN IN:

ITEM

See Block 12

CODE

11. SHIP TO/MARK FOR

FACILITY CODE

CODE

N/A

12. PAYMENT WILL BE MADE BY

Agency for International Development (PFM/FM/PAFD) under LOC No. 71001518

13. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION:

10 U.S.C. 2304(c)(1)

41 U.S.C. 253(c)(1)

14. ACCOUNTING AND APPROPRIATION DATA

See Section G, Page 26
Amount Obligated: \$527,000

15A. ITEM NO.

15B. SUPPLIES/SERVICES

15C. QUANTITY

15D. UNIT

15E. UNIT PRICE

15F. AMOUNT

Social Sector Policy Analysis Project - The Contractor shall provide technical services as described in the attached Scope of Work in accordance with the terms and conditions stated herein.

The Contractor's BAFO Technical and Business Management Proposals are hereby incorporated by reference.

Period of Performance: 8/22/89 - 8/21/92

15G. TOTAL AMOUNT OF CONTRACT \$ 1,155,090

16. TABLE OF CONTENTS

V)	SEC.	DESCRIPTION	PAGE(S)	V)	SEC.	DESCRIPTION	PAGE(S)
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X	A	SOLICITATION/CONTRACT FORM	1	X	I	CONTRACT CLAUSES	34-40
X	B	SUPPLIES OR SERVICES AND PRICES/COSTS	2-8	PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACH.			
X	C	DESCRIPTION/SPECS./WORK STATEMENT	9-18	J		LIST OF ATTACHMENTS	
X	D	PACKAGING AND MARKING	19	PART IV - REPRESENTATIONS AND INSTRUCTIONS			
X	E	INSPECTION AND ACCEPTANCE	20	K		REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS	
X	F	DELIVERIES OR PERFORMANCE	21-23	L		INSTRS., CONDS., AND NOTICES TO OFFERORS	
X	G	CONTRACT ADMINISTRATION DATA	24-26	M		EVALUATION FACTORS FOR AWARD	
X	H	SPECIAL CONTRACT REQUIREMENTS	27-33				

CONTRACTING OFFICER WILL COMPLETE ITEM 17 OR 18 AS APPLICABLE

17. CONTRACTOR'S NEGOTIATED AGREEMENT (Contractor is required to sign this document and return 10 copies to issuing office.) Contractor agrees to furnish and deliver all items or perform all the services set forth or otherwise identified above and on any continuation sheets for the consideration stated herein. The rights and obligations of the parties to this contract shall be subject to and governed by the following documents: (a) this award/contract, (b) the solicitation, if any, and (c) such provisions, representations, certifications, and specifications, as are attached or incorporated by reference herein. (Attachments are listed herein.)

18. AWARD (Contractor is not required to sign this document.) Your offer on Solicitation Number _____ including the additions or changes made by you which additions or changes are set forth in full above, is hereby accepted as to the items listed above and sets of the following documents: (a) the Government's solicitation and your offer, and (b) this award/contract. No further contractual document is necessary.

19A. NAME AND TITLE OF SIGNER (Type or print)

Stephen F. Hoseley
President

20A. NAME OF CONTRACTING OFFICER

James E. Corley

19B. NAME OF CONTRACTOR

BY [Signature]
(Signature of person authorized to sign)

19C. DATE SIGNED

8/25/89

20B. UNITED STATES OF AMERICA

BY [Signature]
(Signature of Contracting Officer)

20C. DATE SIGNED

8/25/89

SECTION B

SUPPLIES OR SERVICES AND PRICES/COSTS

- B.1. Estimated Cost, Fixed Fee and Limitation of Funds
- B.2. Payment of Fixed Fee
- B.3. Budget
- B.4. Personnel Compensation
- B.5. Reimbursable Costs and Logistic Support to the Contractor
- B.6. Establishment of Indirect Cost Rates
- B.7. Advance Understanding on Ceiling Indirect Cost Rates and Final Reimbursement for Indirect Costs

SECTION B - SUPPLIES OR SERVICES AND PRICES/COSTS

The Contractor shall furnish all necessary facilities, materials and personnel and shall preform all services necessary to carry out the Scope of Work identified in SECTION C.

B.1. Estimated Cost, Fixed Fee and Limitation of Funds

The total estimated cost of this contract is \$1,155,090. There is no fee.

However, the funds presently available and obligated under this contract are limited to \$527,000, and the Contractor shall not exceed this amount unless approved in writing by the Contracting Officer as provided in the clause of this contract entitled "Limitation of Funds". It is estimated that the amount currently obligated will be sufficient to fund this contract through December 31, 1991.

B.2. Payment of Fixed Fee

There is no fee in this contract.

B.3. Budget

(a) The following itemized budget sets forth the estimates for reimbursement of dollar costs for individual line items of cost. Without the prior written approval of the Contracting Officer, the Contractor may not exceed the total estimated cost set forth in the budget hereunder, or the obligated amount, whichever is less. (See Article 1 of this Section B entitled "Estimated Cost, Fixed Fee and Limitation of Funds".) Without the prior written approval of the Contracting Officer (which must be retained by the Contractor for audit purposes), the Contractor may not exceed the estimated dollar cost, or lesser proportionate amounts relative to available funding for any individual line item of cost shown below by more than 15% of such line item, except for indirect costs (e.g. overhead, G&A), which are governed by the Article 7 of this Section B entitled "Advance Understanding on Ceiling Indirect Cost Rates".

(b) Itemized Budget
(8/22/89 - 8/21/92) Dates To-From

<u>Category</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Total</u>
Salaries and Wages	\$ 85,201	\$ 90,313	\$ 95,732	\$ 271,246
Fringe Benefits @ 26%	17,524	18,576	19,690	55,790
Consultants	34,650	35,690	36,760	107,100
Travel/Transportation and per Diem	55,324	56,984	58,692	171,000
Other Direct Costs	15,944	16,425	16,399	48,768
Indirect Costs @ 28%	58,420	61,037	63,636	183,093
Subcontracts	98,955	103,858	109,043	311,856
Subcontract G&A @ 2%	1,979	2,077	2,181	6,237
Overseas Allowances	0	0	0	0
Equipment	0	0	0	0
Training	0	0	0	0
Fixed Fee	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
TOTAL ESTIMATED COST	\$367,997	\$384,960	\$402,133	\$1,155,090

NOTE: Salaries for the two fulltime key personnel represent the person's daily rate x 225 total actual work days per year (260 less 35 leave days).

(c) The Contractor agrees to furnish data which the Contracting Officer may request on costs expended or accrued under this contract in support of the budget information provided herein.

(d) NOTE: The inclusion of a dollar amount for subcontracts and/or consultants in the above budget does not obviate the requirements of the clause of this contract entitled "Subcontracts (Cost Reimbursement and Letter Contracts)" (JUL 1985), or Article 4. of this Section B entitled "Personnel Compensation", for prior written approval by the Contracting Officer, as specified therein.

B.4. Personnel Compensation

(a) Personnel compensation shall be in accordance with AIDAR clause 752.7007 entitled "Personnel Compensation". For employees performing work under this contract, one annual salary increase (to include merit, promotion, and cost of living increases) of not more than six percent (6%) of the employee's base salary may, subject to the Contractor's established policy and practice, be granted after the

employee's completion of each twelve-month period of satisfactory services under the contract. Annual salary increases of any kind exceeding these limitations or exceeding the maximum salary of Foreign Service Officer Class 1 (FS-1) may be granted only with the advance written approval of the Contracting Officer.

- (b) In addition to the requirements set forth above, the following criteria shall be met:

(1) Consultants

The use of consultants is authorized under this Contract, subject to the concurrence of the PPC/PDPR/SP Project Officer that the proposed consultant is suitable for the task assigned. Fees paid to consultants and reimbursed hereunder shall be reasonable in accordance with FAR cost principles provision 31.205-33 entitled "Professional and Consultant Service Costs," and shall not exceed, without the specific prior approval of the Contracting Officer, 1) the daily rate based on the current compensation or the highest rate of annual compensation received by the consultant during any full year of the immediately preceding three years, or 2) the maximum daily salary rate of a Foreign Service Officer Class 1 (FS-1), whichever is less. The Contractor shall ensure that no individual receives dual compensation with regard to State and Federal funds. (NOTE: Daily rates are determined by dividing the consultant's annual compensation by 260 days). Six-day work weeks may be authorized by obtaining the prior written approval of the PPC/PDPR/SP Project Officer.

(2) Third Country National (TCN) and Cooperating Country National (CCN) Compensation

Compensation, including merit or promotion increases paid to TCNs and CCNs, may not, without the approval of the Mission Director or the Assistant Administrator having program responsibility for the project, exceed the prevailing compensation paid to personnel performing comparable work in the cooperating country as determined by the A.I.D. Mission.

(3) Work Week

U.S. Employees. The work week for the Contractor's U.S. employees shall not be less than the established practice of the Contractor.

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Overseas Employees. The work week for the Contractor's overseas employees shall not be less than forty (40) hours and shall be scheduled to coincide with the work week for those employees of the A.I.D. Mission and the Cooperating Country associated with work under this contract. Six-day work weeks are subject to the approval of the Project Manager and the cognizant A.I.D. Mission Director.

(c) Definitions

As used herein, the terms "Salaries," "Wages," and "Compensation" mean the periodic remuneration received for professional or technical services rendered exclusive of overseas differential or other allowances associated with overseas services unless otherwise stated. The term "Compensation" includes payments for personal services (including fees and honoraria). It excludes earnings from sources other than the individual's professional or technical work, overhead, or other charges.

B.5. Reimbursable Costs and Logistics Support to the Contractor

(a) United States Dollar Cost

The United States dollar costs allowable under this contract shall be limited to reasonable, allocable, and necessary costs determined in accordance with FAR Part 31 entitled, "Contract Cost Principles and Procedures" and subject to FAR clause 52.216-7 of this contract entitled "Allowable Cost and Payment."

(b) Logistic Support to the Contractor

The Contractor shall provide all logistic support required for contract performance. The Government does not intend to provide any logistic support unless specifically authorized in a Request for Services issued hereunder. (See Section C.4.)

B.6. Establishment of Indirect Cost Rates

Pursuant to the provisions of FAR clause 52.216-7 of this contract entitled "Allowable Cost and Payment", a rate or rates shall be established for each of the Contractor's accounting periods which apply to this contract. In accordance with this clause, the Contractor shall, within 90 days after the expiration of each of

its fiscal years, submit to the Contracting Officer proposed final indirect cost rates for that period and supporting cost data specifying the contract and/or subcontract to which the rates apply. The Contractor's fiscal year ends on December 31.

Pending establishment of revised provisional or final indirect cost rates for each of the Contractor's accounting periods which apply to this contract, provisional payment on account of allowable indirect costs shall be made on the basis of the following negotiated provisional rate(s) applied to the base(s) which are set forth below:

<u>Type of Rate</u>	<u>Rate</u>	<u>Base</u>	<u>Period</u>
Fringe Benefits	<u>25 %</u>	Total salaries and wages	8/22/89 - Until Amended
Overhead	<u>28 %</u>	* (see below)	8/22/89 - Until Amended
G&A	<u>2 %</u>	Total subcontract costs	8/22/89 - Until Amended

* Total direct costs, exclusive of equipment, overseas living allowances, participant training and subcontracts.

B.7. Advance Understanding on Ceiling Indirect Cost Rates and Final Reimbursement for Indirect Costs

(a) Notwithstanding any other provisions of this contract to the contrary, for each of the Contractor's accounting periods during the term of this contract, including subsequent extensions thereto, the parties agree as follows:

- (1) The distribution base for establishment of final fringe benefit rates is total salaries and wages.
- (2) The distribution base for establishment of final overhead rates is total direct costs, exclusive of equipment, overseas living allowances, participant training and subcontracts.
- (3) The distribution base for establishment of final G&A rates is total subcontract costs.

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- (4) Reimbursement for indirect costs shall be at final negotiated rates, but not in excess of the following ceiling rates which are firm for the life of the contract:

<u>For Accounting Period Ending</u>	<u>Fringe Benefit Ceiling</u>	<u>Overhead Ceiling</u>	<u>G&A Ceiling</u>
12/31/89	<u>28 %</u>	<u>29 %</u>	<u>3 %</u>
12/31/90	<u>28 %</u>	<u>29 %</u>	<u>3 %</u>
12/31/91	<u>29 %</u>	<u>29 %</u>	<u>3 %</u>
12/31/92	<u>29 %</u>	<u>29 %</u>	<u>3 %</u>
12/31/93	<u>30 %</u>	<u>29 %</u>	<u>3 %</u>

- (5) The Government shall not be obligated to pay any additional amount on account of indirect costs above ceiling rates established in this contract. Final indirect costs exceeding the rates applied to the base shown above shall be absorbed by the Contractor and considered cost sharing. Other U.S. Government Agreements shall not absorb these costs.
- (6) This advance understanding shall not change any monetary ceiling, cost limitation, or obligation established in this contract.
- (7) In the event final rates are lower than the provisional or ceiling rates established hereunder, the Government shall pay the lower rate.
- (b) A determination as to the adequacy and acceptability of the Contractor's accounting system has preceded the awarding of this contract. To the extent that the allocation and allowability of costs affects the agreement negotiated in this contract, it is understood and agreed that the Contractor shall make no change in this accounting system without the prior written approval of the Contracting Officer. Any agreement to modify or change, in any way, the Contractor's current method of allocating costs in the overhead, G&A, or other burden center accounts is subject to negotiation.

END OF SECTION B

SECTION C

DESCRIPTION/SPECS./WORK STATEMENT

- C.1. Background
- C.2. Scope of Work
- C.3. Technical Directions
- C.4. Procedure for Scheduling of Services

SECTION C

WORK STATEMENT

SOCIAL SECTOR POLICY ANALYSIS PROJECT
SCOPE OF WORK

C.1. Background

a. Summary description

The Social Sector Policy Analysis (SSPA) project is a new, three-year initiative designed to support the policy formulation and implementation activities of A.I.D. and will be managed by the Policy and Program Coordination (PPC) Bureau. The project focuses on issues of relevance to PPC's work in international health, population, and education. SSPA will assist PPC personnel to keep abreast of fast-breaking policy issues by 1) providing expert consultant services, 2) editing, producing and distributing results, and 3) convening special issue meetings for A.I.D. or in cooperation with other institutions. The Contractor will provide a project staff to manage and report on all contract assignments.

b. Program Context

The SSPA project is designed primarily to support the work of the Sector Policy Division of PPC's Office of Policy Development and Program Review (PDPR). PDPR is the focal point within A.I.D. for policy, planning, and developing strategies for operations and quality control. To do so effectively, PDPR staff keep abreast of A.I.D. budget and program trends, and the work of other donors, outside experts and institutions on an on-going basis.

The Sector Policy Division (PDPR/SP) covers the sectors of education and training, health (including child survival, nutrition, and AIDS), and population. PDPR/SP's work also requires analysis of how cross-cutting policy concerns of the Agency such as private enterprise development, macroeconomic policy reform, and demographic trends (including aging, migration and urbanization) interact with sector policies and programs. Specific topics for policy analyses change as information requirements change, and require a broad spectrum of research and experience. Present examples of PDPR/SP initiated studies include the following topics:

- the effects of commercialization of agriculture on nutrition and consumption patterns

- the costs of alternative national immunization strategies
- the socio-economic impact of structural adjustment
- the epidemiology of aging in developing countries and the projected demand on health and social support services
- the balancing of policy objectives in family planning coverage and cost-recovery
- modeling the demographic and socio-economic impact of AIDS
- the cost-effectiveness of alternative program interventions in the early childhood years

P DPR/SP's need for sector-specific and cross-cutting policy analysis forms the genesis of the SSPA project outlined below.

C.2. Scope of Work

The Social Sector Policy Analysis (SSPA) project is a new, three-year initiative designed to support the policy formulation and implementation activities of A.I.D.'s Policy and Program Coordination (PPC) Bureau. Specifically, the Contractor will support the work of PPC/P DPR/SP by:

- 1) identifying and providing expert consultant services for discrete assignments to compile and analyze extant data research and experience in specific topics relating to international health, nutrition, population, and education;
- 2) reporting, drafting, editing, producing (in written and/or graphic form) and distributing assignment results;
- 3) convening meetings on P DPR/SP topics for A.I.D. or supporting meetings in cooperation with other institutions; and
- 4) providing A.I.D. with a monthly report on the status and expenditures of all assignments.

a. Personnel

Key personnel required for this project include:

a part-time project director (20% time) -

Dr. William J. Nagle

a full-time project administrator -

Ms. Judith Brace

a full-time support assistant -

Ms. Susannah B. Goodman

The project director is a senior level international expert in the analysis and administration of social service delivery in developing countries. This person must have extensive experience coordinating analysis across functional and national boundaries, and have demonstrated expertise in the design and implementation of high quality multi-disciplinary activities. He/she will be able to provide substantive technical direction to and act as a participant in major project assignments.

The project administrator must possess experience in working with U.S. government agencies and coordinating a variety of research, meeting, and presentation activities. He/she must keep abreast of current developments in A.I.D.'s international health, population, and education and training programs, and develop a thorough knowledge of the consulting skills required and available to support PPC's work.

The support assistant will perform secretarial duties and have some skill at producing computer generated graphics to support project assignments.

The key personnel specified above are considered to be essential to the work being performed under this contract. Prior to diverting any of the specified individuals to other programs during the term of the contract, the Contractor shall receive concurrence of the COTR and shall then notify the Contracting Officer reasonably in advance and shall submit justification (including proposed substitutions) in sufficient detail to permit evaluation of the impact on the program. No diversion shall be made by the Contractor without written consent of the Contracting Officer; provided, that the Contracting Officer may ratify in writing such diversion and such ratification shall constitute the consent of the Contracting Officer and the COTR not later than 30 days after the diversion of any of the specified individuals. Failure to comply with these terms may be considered nonperformance by the Contractor. The listing of key personnel may, with the consent of the contracting parties, be amended from time to time during the course of this contract to either add or delete personnel, as appropriate.

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Editors or other temporary hires may be required occasionally.

[Alternative staffing patterns may be proposed, however, Offeror must keep the person-month requirements implied by the recommended staffing pattern in mind when making their proposal.]

b. Professional Services

A total of 45 person-months of technical assistance provided by experts in the three broad professional fields listed in C.2.c. below will be required over the three-year life of the project. Specific field requirements within these categories might include areas such as:

- Donor institution budget analysis
- The economics of education
- Population and environment
- Financial analysis
- The social impact of new technology
- Early childhood development in developing countries
- The demographics of aging in developing countries

The Contractor may propose additional professional fields provided they are clearly shown to be relevant and necessary to the successful implementation of the Scope of Work.

Assignments may range in length from two days to one year. For purposes of this contract the Contractor shall recruit internationally renowned experts to complete sector-specific and cross-cutting policy analyses. Foreign language requirements will depend on the assignment. Therefore, the roster of experts must demonstrate a FSI S-3/R-3 fluency level in Spanish and French. Fluency in other languages is desirable.

Illustrative examples of short-term assignments, some of which will take place in A.I.D. recipient countries, are as follows:

- Compilation of non-A.I.D. donor assistance in health, population, and education.
- Compilation of research on the effects of education on productivity and economic growth.
- Compilation of research on the effects of population growth on environmental degradation.
- Preparation of graphic presentations based on data or analysis provided by A.I.D. or other SSPA assignments.

Possible topics for long-term assignments are as follows:

- An analysis of financial sustainability of A.I.D. programs
- Institutional analyses of donor supported social service delivery programs
- New technology developments as they relate to A.I.D.'s program
- An analysis of how AIDS effects the delivery of family planning.
- A feasibility study of a new program intervention A.I.D. might pursue in an area such as early childhood development or services of the aged.
- A proposal for appropriate program interventions A.I.D. might pursue in the area of early childhood development.
- A prospective analysis of the impact of technological and institutional developments on health in developing countries.

c. Level of Effort

The Contractor will provide technical assistance in the following professional fields of expertise in order to carry out the scope of work. The level of effort for the performance of this contract, on which the budget is predicated, shall be 2,499 person-days of actual direct employee and/or consultant and/or subcontract labor. The Contractor may distribute the person-days of the technical experts among one or more persons in one or more of the professional fields.

<u>Professional Field</u>	<u>Estimated Annual Person-Days</u>			
	Year 1	Year 2	Year 3	Total
<u>AED Key Personnel:</u>				
Project Director	53	53	53	159
Project Administrator*	225	225	225	675
Support Assistant*	225	225	225	675
SUBTOTAL	503	503	503	1,509
<u>HIID Staff:</u>				
Senior Coordinator	11	11	11	33
Secretary	11	11	11	33
SUBTOTAL	22	22	22	66
<u>Technical Experts:</u>	308	308	308	924
Health/Population/ Education				
TOTAL ANNUAL LOE	833	833	833	2,499

* These are fulltime staff positions whose actual annual work days are computed by subtracting 20 days annual leave, 5 sick days and 10 holidays from 260 possible work days per year.

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d. Reports/Graphics

Most short-term assignments will feed into PDPR/SP staff work and thus require no report production and distribution. Nevertheless, some short-term assignments may require graphic (chart, overhead or slide) presentation packages for use by A.I.D. staff.

Long-term assignments will require report production and distribution, and some will require presentation packages. For purposes of the proposal estimate five (5) long-term assignment reports per year.

The offeror will need computer graphic capabilities on-site to produce quickly the graphics required in some the short-term assignments.

e. Meetings

Assignments may include convening or partially supporting a group of experts to review and provide A.I.D. with recommendations on a particular policy issue. An estimated three (3) meetings, each with approximately 10 invited participants, will be convened each year of the Contract.

f. Travel

National and limited international travel will be required to complete consultancy and meetings assignments.

g. Annual Work Plan

Within two weeks after the effective date of this Contract, the Contractor, in consultation with PPC/PDPR/SP, will complete an Annual Work Plan for the majority of assignments for the first twelve (12) months of the contract. The Annual Work Plan shall reflect A.I.D. guidance, needs, priorities and resources; include all significant activities proposed, location, timing, budget (person-months and dollars); staff and skills proposed; and scheduling. It is expected that short-term ad hoc assignments will be added to the Work Plan as the year progresses. In addition, Annual Work Plans will be completed no less than two weeks before the beginning of the second and third years of the contract.

h. Monthly Status

The contractor must provide a monthly statement outlining the status of all assignments. The statement will include information on due dates, technical experts assigned to each task, person-months budgeted and used, and actual and expected expenditures. In addition, it will identify gaps in compliance and performance, the reasons for these gaps, steps taken to address any problems, and recommended actions. The exact format of the statement will be agreed upon in consultation with the COTR within two weeks after the effective date of this Contract.

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i. Trip Reports

The Contractor shall produce a trip report for each task for which technical services are provided in the field (overseas). This report should describe background, purposes, technical assistance provided, important contacts, and plans for future activities. A summary of lessons learned, main achievements and recommendations shall also be provided with the final trip report to PPC/PDPR and the USAID. The precise format of the statement will be agreed upon in consultation with the COTR within two weeks after the effective date of this Contract.

The final trip report, screened by the Contractor if consultants are used, should be sent to the USAID (two copies) and to the COTR (two copies) within two weeks (30 days for translated reports) of return of the technical expert(s) from the field. When appropriate, a draft copy of the trip report will be sent to the COTR for review and approval before the final report is due. PPC/PDPR/SP shall be responsible for distributing the report within A.I.D./W and to other USAIDs.

j. End-of-Project Report

An End-of-Project Report shall be submitted no later than 30 days prior to the contract's termination. (See Sections F.2. and F.3.) This report will summarize concisely all project activities and assess the progress made toward the achievement of project goals. It shall synthesize what has been learned from the project and suggest opportunities for future programs. The precise format of this report shall be jointly determined by the COTR and the Contractor at the beginning of the final year of this project.

k. Security classification

The Contractor will be expected to perform assignments with non-classified information and material, utilizing data services in the public domain. No access to or storage of classified material is required or assumed.

C.3. Technical Directions

- a. Performance of the work under this contract shall be subject to the "Technical Directions" of the cognizant COTR. As used herein, "Technical Directions" are instructions to the Contractor which fill in details, suggest possible lines of inquiry, or otherwise complete the general Scope of Work.

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"Technical Directions" must be within the terms and conditions of this contract, shall not change or modify the Scope of Work in any way, and shall not constitute changes within the meaning of the contract clause entitled "Changes - Cost Reimbursement-Alternate II (APR 1984)". The Contractor shall immediately notify the Contracting Officer in writing of any Technical Direction which is considered to constitute a change in the Scope of Work prior to implementing any such change.

b. Definitions

- 1) COTR - For the purpose of this contract the term COTR (Contracting Officer's Technical Representative) shall mean the cognizant PPC/PDPR Project Officer assigned to provide technical directions to the Contractor, as described in Section C.3.a.
- 2) Short-term assignment - For the purpose of this contract the term short-term assignment shall mean a task requiring the Contractor to provide technical assistance for up to two weeks. PPC/PDPR/SP anticipates 72 two-week assignments (24 a year) to be completed by key personnel and technical experts under the contract.
- 3) Long-term assignment - For the purpose of this contract the term long-term assignment shall mean a task requiring the Contractor to provide technical assistance lasting more than two weeks but not exceeding one year. PPC/PDPR/SP anticipates 12 long-term assignments lasting 3 months (4 a year) to be completed by technical experts under the contract.

NOTE: The terms "short-term assignment" and "long-term assignment" are not to be confused with the terms "short-term employee" and "regular employee" which are defined in AIDAR clause 752.202-1 (e) and (f).

C.4. Procedure for Scheduling of Services

The COTR will advise the Contractor on an annual basis, or more frequently if necessary, of the services to be scheduled for the coming twelve months. (See C.2.g. above.)

Before the Contractor begins each discrete task, the COTR will request the Contractor in writing to perform the travel or task by issuing a "Request for Services" which specifies the task to be completed, the location, the period of time to perform the work, the host country organization, if any, and the contact in that organization. The Request for Services also shall specify whether a report (other than the Trip Report) is required as a result of the services performed, the due date and the number of copies.

The Contractor will respond by submitting a brief proposal containing a resume and signed up to date Contractor Employee Biographical Data Sheet (form AID 1420-17) for each technical expert proposed for the task and a detailed budget. No task shall be initiated by the Contractor until the COTR has accepted in writing both the individual expert(s) and the budget. All requests for travel shall be submitted to the COTR for written approval at least five working days before travel is to begin.

Requests for Contractor staff services shall be in accordance with the scope of work described in this contract.

END OF SECTION C

SECTION D

PACKAGING AND MARKING

Marking Instructions for Reports

The Contractor shall mark each shipment with its organization name, contract number, task number, if applicable, and quantity (indicate partial or final shipment). As appropriate, note on the face page of the report and when feasible on the binding (1) "one volume only" or (2) "volume 1 Of 2, volume 2 of 2", etc.

SECTION E

INSPECTION AND ACCEPTANCE

E.1. Inspection

Inspection of all items under this contract shall be accomplished by the Contracting Officer's Technical Representative (COTR). For the purposes of this contract the COTR shall be the cognizant PPC/PDPR/SP Project Officer.

E.2. Acceptance of Final Report

Acceptance of the Final Report shall be made in writing by the Contracting Officer, or any duly designated successors.

E.3. Applicable Clauses

This contract incorporates the following clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

52.246-5 Inspection of Services--Cost-Reimbursement
(APR 1984)

52.246-25 Limitation of Liability - Services (APR 1984)

SECTION F

DELIVERIES OR PERFORMANCE

- F.1. Period of Performance
- F.2. Reports
- F.3. Place of Delivery
- F.4. Schedule of Work
- F.5. Applicable Clauses

SECTION F

DELIVERIES OR PERFORMANCE

F.1. Period of Performance

All work and services required hereunder including preparation, submission, review and acceptance of the final report shall be completed no later than thirty (30) days prior to the estimated completion date of the contract. The effective date is August 22, 1989 and the estimated completion date is August 21, 1992.

In the event that the Contractor fails to furnish the level of effort set forth therein for the specified term, the Contracting Officer may: (1) require the Contractor to continue performance of the work beyond the estimated completion date until the Contractor has furnished the specified level of effort or until the estimated cost of the work for such period shall have been expended, or (2) terminate that portion of the contract and renegotiate any fee for the unterminated portion of the work.

F.2. Reports

- a. Draft Final Report. The Contractor shall submit the draft of the final report no later than 45 days before the estimated completion date of this contract. The Government will require 15 calendar days for review of the draft. The draft will be returned to the Contractor with approval and/or comments for incorporation into the document.
- b. Final Report. The Contractor shall deliver the final report no later than 30 days before the estimated completion date of this contract. The Government will require 15 days to review and accept the final report.
- c. Other Reports. All other technical and financial reports and work plans, as identified under Section C., Work Statement, of this contract will be submitted at the times specified thereunder.

F.3. Place of Delivery

The Final Report shall be delivered to the Contracting Officer at the following address:

Agency for International Development
Office of Procurement
Central Operations Branch (OP/W/CO)
Room 1571 SA-14
Washington, D.C. 20523-1428

Three (3) copies of the Final Report and all other reports shall be delivered to the PPC/PDPR/SP Project Officer at the following address:

Agency for International Development
Bureau for Program and Policy Coordination
Office of Policy Development and Program Review
Sector Policy Division (PPC/PDPR/SP)
Room 3894 NS
Washington, D.C. 20523-0046

F.4. Schedule of Work

All tasks set forth in the Statement of Work shall be performed in accordance with the Annual Work Plans and schedules as negotiated. Performance shall begin on the effective date of this contract.

F.5. Applicable Clauses

This contract incorporates the following clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

52.212-13 Stop-Work Order (APR 1984)--Alternate I (APR 1984)

752.7026 Reports--Alternate 70 (JUN 1970)

END OF SECTION F

SECTION G

CONTRACT ADMINISTRATION DATA

- G.1. Method of Payment
- G.2. Applicable Cost Principles
- G.3. Contract Administration and Fiscal Data

SECTION G

CONTRACT ADMINISTRATION DATA

G.1. Method of Payment

Payment under this contract will be made in accordance with AIDAR 752.232-70 entitled, "Letter of Credit Advance Payment (AUG 1984)", which stipulates that:

- a) Payment under this contract shall be by means of a Letter of Credit (LOC) in accordance with the terms and conditions of the LOC and any instructions issued by the A.I.D. Office of Financial Management, Program Accounting and Finance Division (PFM/FM/PAFD).
- (b) As long as the LOC is in effect, the terms and conditions of the LOC and any instructions issued by PFM/FM/PAFD constitute the payment conditions of this contract, superseding and taking precedence over any other clause of this contract concerning payment.
- (c) If the LOC is revoked, payment may be made on a cost-reimbursement basis, in accordance with the other clauses of this contract concerning payment.
- (d) Revocation of the LOC is at the discretion of PFM/FM/PAFD after consultation with the contracting officer. Notification to the contractor of revocation must be in writing and must specify the reasons for such action. The contractor may appeal any such revocation to the contracting officer, in accordance with the Disputes clause of this contract. Pending final decision, payments under the contract will be in accordance with paragraph (c) of this clause.

G.2. Applicable Cost Principles

In accordance with Subpart 31.7 of the Federal Acquisition Regulations, the applicable cost principles for this contract are set forth in OMB Circular A-122 entitled, "Cost Principles for NonProfit Organizations".

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G.3. Contract Administration and Fiscal Data

- (1) Project No.: 930-0082
PIO/T No.: 9304201
Appropriation No.: 72-1191021.8
Allotment No.: 948-30-099-00-20-91
Budget Plan Code: FDHA-89-13010-KG-11
Obligated: \$219,000

- (2) Project No.: 930-0089
PIO/T No.: 9304401
Appropriation No.: 72-1191021.5
Allotment No.: 945-30-099-00-20-91
Budget Plan Code: FDEA-89-13010-KG-11
Obligated: \$134,000

- (3) Project No.: 930-0068
PIO/T No.: 9304100
Appropriation No.: 72-1191021.4
Allotment No.: 944-30-099-00-20-91
Budget Plan Code: FDP A-89-13010-KG-11
Obligated: \$133,000

- (4) Project No.: 930-0091
PIO/T No.: 9304000
Appropriation No.: 72-1191021.3
Allotment No.: 943-30-099-00-20-91
Budget Plan Code: FDNA-89-13010-KG-11
Obligated: \$41,000

Total Obligation: \$ 527,000 ✓
Unobligated Amount: \$ 628,090
Total Estimated Cost: \$1,155,090

Letter-of-Credit No.: 72001518

END OF SECTION G

FUNDS AVAILABLE

K. C. Twann
AUG 30 1989

**Program Acctg Division
Office of Financial Management**

SECTION H

SPECIAL CONTRACT REQUIREMENTS

- H.1. General Requirements
- H.2. Security Requirements
- H.3. Special Provision Regarding the AIDAR clauses entitled "Travel and Transportation" and "Personnel"
- H.4. Travel Expenses
- H.5. Emergency Locator Information
- H.6. Rights in Data
- H.7. Source/Origin of Goods and Services
- H.8. Medivac Insurance
- H.9. Procurement: Defense Base Act (DBA) Insurance
- H.10. Subcontracts
- H.11. Services of Consultants
- H.12. Representations, Certifications and Other Statements of the Contractor

SECTION H

SPECIAL CONTRACT REQUIREMENTS

H.1. General Requirements

- (a) Selection of countries for the services described herein will be made by PPC/PDPR in consultation with the respective U.S.A.I.D. Missions.
- (b) All international travel supported under this project must be cleared in advance by the COTR and the appropriate U.S.A.I.D. Mission.
- (c) Copies of all correspondence pertaining to substantive project matters between the Contractor and U.S.A.I.D. Missions and/or foreign organizations will be forwarded to the COTR.

H.2. Security Requirements

The Contractor will not have access to classified information during the term of this contract.

H.3. Special Provision Regarding the AIDAR clauses entitled "Travel and Transportation" and "Personnel"

In accordance with each of the above clauses of this contract, whereunder the Contractor may not send individuals outside the United States to perform work under this contract without the prior written approval of the Contracting Officer, the Contracting Officer does hereby grant said approval for those individuals required to travel outside the United States provided, however, that concurrence with the assignment of any and all said individuals outside the United States is obtained by the Contractor, in writing, from the COTR prior to their assignment abroad. Such approval must be within the terms of the contract, is subject to the availability of funds, and should not be construed as authorization to increase the total estimated cost or the obligated amount of this contract (whichever is less), which are subject to the clauses of this contract entitled "Limitation of Funds" or "Limitation of Cost", as applicable. A copy of each approval issued by the COTR pursuant to this clause shall be retained by the Contractor for audit purposes.

After approval of the proposed international travel, the Contractor shall provide the cognizant USAID Mission advance notification, with a copy to the Project Officer, of the arrival date and time and flight identification of A.I.D. financed travelers.

H.4 Travel Expenses

- (a) Notwithstanding any other provision to the contrary, if any personnel are discharged by the Contractor for misconduct, security reasons, or inexcusable nonperformance, travel and transportation costs associated with the reassignment of substitute individuals shall not be an allowable cost under this contract.
- (b) Misconduct shall be defined as the deliberate and/or repeated disregard for the laws and regulations of the Host Country or of A.I.D.; the continued existence of conflict of interest after advice that such conflict exists; or general behavior unbecoming a professional serving as a part of the United States foreign assistance program (See the AIDAR clause of this contract entitled "Personnel"). Inexcusable nonperformance shall be defined as unauthorized absences or failure to undertake and/or complete assigned tasks which are within the scope of this contract, when such absences or failures are within the control of the employee.

H.5. Emergency Locator Information

The Contractor agrees to provide the following information to the Mission Administrative Officer on or before the arrival in the host country of every contract employee or dependent:

- (a) The individual's full name, home address, and telephone number.
- (b) The project name and the contract number, and whether the individual is an employee or dependent.
- (c) The Contractor's name, home office address, and telephone number, including any after-hours emergency number(s), and the name of the Contractor's home office staff member having administrative responsibility for the contract.
- (d) The name, address, and telephone number(s) of each individual's next of kin.
- (e) Any special instructions pertaining to emergency situations such as power of attorney designees or alternate contact persons.

H.6. Rights in Data

- (a) The term "Subject Data" as used herein includes writings, sound recordings, pictorial reproductions, drawings or other graphical representations, and works of any similar nature (whether or not copyrighted) which are specified to be delivered under this contract. The term does not include financial reports, cost analyses, or other information incidental to contract administration.
- (b) All Subject Data first produced in the performance of this contract shall be the sole property of the U.S. Government. The Contractor agrees not to assert any rights at common law or equity and not to establish any claim to statutory copyright in such data. The Contractor shall not publish or reproduce such data in whole or in part or in any manner or form, nor authorize others to do so, without the written consent of the Contracting Officer until such time as the Government may have released such data to the public.
- (c) The Contractor agrees to grant and does hereby grant to the U.S. Government and its officers, agents, and employees acting within the scope of their official duties, a royalty-free, nonexclusive, and irrevocable license throughout the world (i) to publish, translate, reproduce, deliver, perform, use, and dispose of, in any manner, any and all data not first produced or composed in the performance of this contract but which is incorporated in the work furnished under this contract; and (ii) to authorize others to do so.
- (d) The Contractor shall indemnify and hold harmless the U.S. Government, its officers, agents, and employees acting within the scope of their official duties, against any liability including costs and expenses (i) for violation of proprietary rights, copyright, or right of privacy, arising out of the publication, translation, reproduction, delivery, performance, use or disposition of any data furnished under this contract; or (ii) based upon any libelous or other unlawful matter contained in such data.
- (e) Nothing contained in this clause shall imply a license to the U.S. Government under any patent or be construed as affecting the scope of any license or other right otherwise granted to the U.S. Government under any patent.

Subparagraphs (c) and (d) of this clause are not applicable to material furnished to the Contractor by the Government and incorporated in the work furnished under the contract provided such incorporated material is identified by the Contractor at the delivery of such work.

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H.7. Source/Origin of Goods and Services

The authorized source and origin of all goods and services and of supplier nationality shall be the United States (Geographic Code 000), except as specifically approved in writing by the Contracting Officer.

H.8. Medevac Insurance

In addition to any insurance provided under the Contractor's normal personnel policies, the Contractor shall obtain medevac insurance for all its employees and consultants working overseas, on either long-term or short-term assignments.

H.9. Procurement: Defense Base Act (DBA) Insurance

Pursuant to the contract clause entitled "Worker's Compensation Insurance (Defense Base Act)" (AIDAR 752.228-3), the Contractor is required to have DBA coverage for certain categories of employees involved in performing work overseas. This insurance is required to be placed with CIGNA through its agent:

Wright & Company
1400 I Street, N.W.
Suite 1100
Washington, D.C. 20005

Telephone: (202) 289-0200
(800) 424-9801
Telex: 440508

H.10. Subcontracts

- (a) Prior to the placement of subcontracts and in accordance with the clause, "Subcontracts Under Cost-Reimbursement and Letter Contracts," the Contractor shall ensure that:
- (1) they contain all of the clauses of this contract (altered when necessary for proper identification of the contracting parties) which contain a requirement for such inclusion in applicable subcontracts;
 - (2) a Certificate of Current Cost or Pricing Data (see FAR 15.804-2), if required, and a complete set of Representations and Certifications (see Section K) signed by each subcontractor are submitted to the Contracting Officer; and

- (3) any required prior notice and description of the subcontract is given to the Contracting Officer and any required consent is received. Except as may be expressly set forth therein, any consent by the Contracting Officer to the placement of subcontracts shall not be construed to constitute approval of the subcontractor or any subcontract terms or conditions, determination of the allowability of any cost, revision of this contract or any of the respective obligations of the parties thereunder, or creation of any subcontractor privity of contract with the Government.

H.11. Services of Consultants (May 1985)

- (a) In addition to the provisions of the clause of this contract entitled "Subcontracts Under Cost-Reimbursement and Letter Contracts," the prior written consent of the Contracting Officer also shall be obtained:
 - (1) Whenever any employee of the Contractor is to be reimbursed as a "consultant" under this contract; or
 - (2) For the utilization of the services of any consultant under this contract exceeding the daily rates of an FS1, exclusive of travel costs; or
 - (3) For the utilization of the services of any consultant under this contract whose qualifications and daily rate were not previously approved by the Contracting Officer for use under this contract.
- (b) Whenever Contracting Officer written consent is required, the Contractor will obtain and furnish to the Contracting Officer information concerning the need for and selection of such consultant services and the reasonableness of the fees to be paid, including, but not limited to, whether fees to be paid to any consultant exceed the lowest fee charged by such consultant to others for performing consulting services of a similar nature. A fully executed up-to-date Contractor Employee Biographical Data Sheet, form AID 1420-17, shall also be submitted for each consultant.
- (c) The Contractor must obtain and furnish to the Contracting Officer either an Organizational Conflict of Interest (OCI) Disclosure Statement or a signed "Organizational Conflicts of Interest Representation" (see Section K.2.) for all consultants to be utilized under this contract prior to their performing any effort under this contract.

(d) In accordance with FAR 52.237-9 Procurement Integrity (May 1989), the Contractor must obtain and furnish to the Contracting Officer a separate procurement integrity certification from all consultants when the task to be completed involves project design work which may result in future acquisition based on said information/design.

H.12. Representations, Certifications and Other Statements of the Contractor

The Representations, Certifications and Other Statements of the Contractor, dated April 4 and August 10, 1989, for this contract are hereby incorporated by reference.

END OF SECTION H

SECTION I

CONTRACT CLAUSES

I.1. 52.252-4 Alterations in Contract (APR 1984).

Portions of this contract are altered as follows:

(a) In the clause entitled "Notification of Changes (FAR 52.243-7), insert "7" [calendar days] in the blank in paragraph (b) and insert "10" [calendar days] in the blank in paragraph (d).

(b) In the clause entitled "Payment for Overtime Premiums" (FAR 52.222-2), insert "zero" in the blank in paragraph (a).

(c) In the clause entitled "Taxes - Foreign Cost Reimbursement Contracts (FAR 52.229-8), insert "The Cooperating Country" and "the Cooperating Country", respectively, in the blanks.

(d) If the Contractor is an educational institution (as defined in AIDAR 715.613-70[b]), in the clause entitled "Allowable Cost and Payment" (FAR 52.216-7), delete "...Subpart 31.2..." and in lieu thereof, substitute "...Subpart 31.3...".

(e) If the Contractor is a not-for-profit organization, other than an educational institution, in the clause entitled "Allowable Cost and Payment" (FAR 52.216-7), delete "...Subpart 31.2...", and substitute "...Subpart 31.7..." in lieu thereof.

(f) FAR 52.219.8, "Utilization of Small Business Concerns and Small Disadvantaged Business Concerns (APR 1984)," is amended to add the following paragraph:

"AID small business provision. To permit AID, in accordance with the small business provisions of the Foreign Assistance Act, to give small business firms an opportunity to participate in supplying equipment supplies and services financed under this contract, the Contractor shall, to the maximum extent possible, provide the following information to the Office of Small and Disadvantaged Business Utilization (OSDBU), A.I.D., Washington, D.C. 20523, at least 45 days prior to placing any order in excess of five thousand dollars (\$5,000), except where a shorter time is requested of, and granted by OSDBU:

- (1) Brief general description and quantity of commodities or services;
- (2) Closing date for receiving quotations or bids; and
- (3) Address where invitations or specifications may be obtained."

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(g) FAR 52.216-7, "Allowable Cost and Payment (APR 1984)," is clarified as follows:

"The general provision of this contract entitled 'Allowable Cost and Payment' (F.A.R. 52.216-7) provides in paragraph (h)(1) that the Contractor shall submit a completion invoice or voucher, designated as such, promptly [emphasis added] upon completion of the work... The term 'promptly' is not defined in the clause. In order to avoid ambiguity, and to insure expeditious closeout of completed contracts, the term 'promptly' is defined as 60 days from the actual completion date of the contract, unless otherwise approved in writing by the Contracting Officer. The Contractor will have up to one (1) year after completion of the Contract effort, (or longer, as the Contracting Office may approve in writing) or until mutually acceptable final release has been signed to submit a revised completion voucher, should circumstances warrant. Upon receipt of the final voucher, the Contracting Officer shall begin actions necessary to properly close the Contract. Processing of the final voucher for payment shall not begin until compliance by the Contractor with all terms and conditions of the contract."

(h) FAR 52.245.5, "Government Property (Cost-Reimbursement, Time-and-Material, or Labor-Hour Contracts)" (APR 1984) is hereby amended to add the following:

Preface: to be inserted preceding the text of the clause.

"The term "Government furnished property" wherever it may appear in the following clause, shall mean (1) non-expendable personal property owned by or leased to the U.S. Government and furnished to the Contractor and (2) personal property furnished either prior to or during the performance of this contract by any U.S. Government accountable officer to the Contractor for use in connection with performance of this contract and identified by such officer as accountable. The term "government property," wherever it may appear in the following clause, shall mean government-furnished property and non-expendable personal property title to which vests in the U.S. Government under this contract. Non-expendable property, for purposes of this contract, is defined as property which is complete in itself, does not lose its identity or become a component part of another article when put into use; is durable, with an expected service life of two years or more; and which has a unit cost of more than \$500."

Reporting Requirements: to be inserted following the text of the FAR clause.

"Reporting Requirements: the Contractor will submit an annual report on all non-expendable property in a form and manner acceptable to A.I.D. substantially as follows:

ANNUAL REPORT OF GOVERNMENT PROPERTY
IN CONTRACTOR'S CUSTODY

(Name of Contractor)

As of (End of Contract Year, 19xx)

	Motor vehicles	Furniture and furnishings-- Office/Living quarters	Other nonexpendable property
A.	Value of property as of last report.		
B.	Transactions during this reporting period.		
	1. Acquisitions (add):		
	a. Purchased by Contractor 1/		
	b. Transferred from A.I.D. 2/		
	c. Transferred from others-Without reimbursement 3/		
	2. Disposals (deduct):		
	a. Returned to A.I.D.		
	b. Transferred to A.I.D.- Contractor Purchased		
	c. Transferred to other Government agencies 3/		
	d. Other disposals 3/		
C.	Value of property as of reporting date.		
D.	Estimated average age of Contractor held property.		

- 1/ Property which is complete in itself, does not lose its identify or become a component part of another article when put into use; is durable, with an expected service life of two years or more; and which has a unit cost of more than \$500.
- 2/ Government furnished property listed in this Contract as non-expendable.
- 3/ Explain if transactions were not processed through or otherwise authorized by A.I.D.

PROPERTY INVENTORY VERIFICATIONS

I attest that (1) physical inventories of Government property are taken not less frequently than annually; (2) the accountability records maintained for Government property in our possession are in agreement with such inventories; and (3) the total of the detailed accountability records maintained agrees with the property value shown opposite line c above, and the estimated average age of each category of property is as cited opposite line D above.

Authorized Signature.

(End of Clause)

SECTION I
CONTRACT CLAUSES

I.2. Clauses Incorporated by Reference (APR 1984) FAR 52.252-2

This contract incorporates the following clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

Federal Acquisition Regulation (48 CFR Chapter 1) Clauses		
<u>FAR</u>	<u>Title</u>	<u>Date</u>
52.202-1	Definitions	Apr 1984
52.203-1	Officials Not to Benefit	Apr 1984
52.203-3	Gratuities	Apr 1984
52.203-5	Covenant Against Contingent Fees	Apr 1984
52.203-6	Restrictions on Subcontractor Sales to the Government	Jul 1985
52.203-7	Anti-Kickback Procedures	Feb 1987
52.203-9	Requirement for Certificate of Procurement Integrity--Modification	May 1989
52.203-10	Remedies for Illegal or Improper Activity	May 1989
52.204-2	Security Requirements	Apr 1984
52.212-13	Stop-Work Order	Apr 1984
52.212-13	Stop-Work Order--Alternate I	Apr 1984
52.215-1	Examination of Records by the Comptroller General	Apr 1984
52.215-2	Audit-Negotiation	Apr 1988
52.215-22	Price Reduction for Defective Cost or Pricing Data	Apr 1988
52.215-23	Price Reduction for Defective Cost or Pricing Data-Modifications	Apr 1988
52.215-24	Subcontractor Cost or Pricing Data	Apr 1985
52.215-25	Subcontractor Cost or Pricing Data-Modifications	Apr 1985
52.215-30	Facilities Capital Cost of Money	Sep 1987
52.215-31	Waiver of Facilities Capital Cost of Money	Sep 1987
52.215-33	Order of Precedence	Jan 1986
52.216-7	Allowable Cost and Payment	Apr 1984
52.219-8	Utilization of Small Business Concerns and Small Disadvantaged Business Concerns	Jun 1985
52.219-9	Small Business and Small Disadvantaged Business Subcontracting Plan	APR 1984
52.219-13	Utilization of Women-Owned Small Businesses	Aug 1986
52.220-1	Preference for Labor Surplus Area Concerns	Apr 1984
52.220-3	Utilization of Labor Surplus Area Concerns	Apr 1984
52.220-4	Labor Surplus Area Subcontracting Program	Apr 1984
52.222-1	Notice to the Government of Labor Disputes	Apr 1984

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52.222-2	Payment for Overtime Premiums	Apr 1984
52.222-3	Convict Labor	Apr 1984
52.222-26	Equal Opportunity	Apr 1984
52.222-28	Equal Opportunity Preaward Clearance of Subcontracts	Apr 1984
52.222-29	Notification of Visa Denial	Apr 1984
52.222-35	Affirmative Action for Special Disabled and Vietnam Era Veterans	Apr 1984
52.222-36	Affirmative Action for Handicapped Workers	Apr 1984
52.222-37	Employment Reports on Special Disabled Veterans and Veterans of the Vietnam Era	Jan 1988
52.223-2	Clean Air and Water	Apr 1984
52.223-6	Drug-Free Workplace	Mar 1989
52.224-1	Privacy Act Notification	Apr 1984
52.224-2	Privacy Act	Apr 1984
52.225-3	Buy American Act-Supplies	Apr 1984
52.225-11	Certain Communist Areas	Apr 1984
52.227-1	Authorization and Consent	Apr 1984
52.227-2	Notice and Assistance Regarding Patent and Copyright Infringement	Apr 1984
52.227-3	Patent Indemnity	Apr 1984
52.227-8	Reporting of Royalties (Foreign)	Apr 1984
52.227-11	Patent Rights--Retention by the Contractor (Short Form)	Apr 1984
52.227-13	Patent Rights--Acquisition by the Government	Apr 1984
52.227-14	Rights in Data--General	Jun 1987
52.227-17	Rights in Data--Special Works	Jun 1987
52.228-3	Worker's Compensation Insurance (Defense Base Act)	Apr 1984
52.228-7	Insurance--Liability to Third Persons	Apr 1984
52.229-8	Taxes--Foreign Cost-Reimbursement Contracts	Apr 1984
52.232-17	Interest	Apr 1984
52.232-20	Limitation of Cost	Apr 1984
52.232-22	Limitation of Funds	Apr 1984
52.232-23	Assignment of Claims	Jan 1986
52.232-25	Prompt Payment	Apr 1989
52.232-28	Electronic Funds Transfer Payment Methods	Apr 1989
52.233-1	Disputes	Apr 1984
52.233-1	Disputes--Alternate I	Apr 1984
52.233-3	Protest After Award	Jun 1985
52.237-3	Continuity of Services	Apr 1984
52.237-9	Procurement Integrity	May 1989
52.242-1	Notice of Intent to Disallow Costs	Apr 1984
52.243-2	Changes-Cost Reimbursement	Apr 1984
52.243-2	Changes-Cost Reimbursement--Alternate II	Apr 1984
52.243-7	Notification of Changes	Apr 1984
52.244-2	Subcontracts Under Cost Reimbursement and Letter Contracts	Jul 1985
52.244-5	Competition in Subcontracting	Apr 1984
52.245-5	Government Property (Cost-Reimbursement, Time-and-Material, or Labor-Hour Contracts)	Jan 1986

52.246-3	Inspection of Supplies--Cost-Reimbursement	Apr 1984
52.246-5	Inspection of Services--Cost-Reimbursement	Apr 1984
52.246-23	Limitation of Liability	Apr 1984
52.246-25	Limitation of Liability--Services	Apr 1984
52.247-63	Preference for U.S.-Flag Air Carriers	Apr 1984
52.247-64	Preference for Privately Owned U.S.-Flag Commercial Vessels	Apr 1984
52.249-6	Termination (Cost Reimbursement)	May 1986
52.249-14	Excusable Delays	Apr 1984
52.251-1	Government Supply Sources	Apr 1984

I.3. A.I.D. Acquisition Regulation (48 CFR Chapter 7) Clauses

<u>AIDAR</u>	<u>Title</u>	<u>Date</u>
752.202-1	AID Definitions Clause--Alternates 70 & 72	Dec 1986
752.203-1	Officials Not to Benefit	
752.204-2	Security Requirements	
752.219-8	Utilization of Small Business Concerns and Small Disadvantaged Business Concerns	
752.228-3	Worker's Compensation Insurance (Defense Base Act)	
752.228-7	Insurance--Liability to Third Persons	
752.232-70	Letter of Credit Advance Payment	Aug 1984
752.245-70	Government Property--AID Reporting Requirements	
752.245-71	Title to and Care of Property	Apr 1984
752.7001	Biographical Data	Dec 1988
752.7002	Travel Expenses and Transportation and Storage Expenses--Alternate 70	Aug 1986
752.7003	Documentation for Payment	Apr 1984
752.7004	Source and Nationality Requirements for Procurement of Goods and Services	APR 1989
752.7005	Language, Weights and Measures	Apr 1984
752.7006	Notices	Apr 1984
752.7007	Personnel Compensation	Aug 1984
752.7008	Use of Government Facilities or Personnel	Apr 1984
752.7009	Marking	Apr 1984
752.7010	Conversion of U.S. Dollars to Local Currency	Apr 1984
752.7011	Orientation and Language Training	Apr 1984
752.7013	Contractor-Mission Relationships--Alternate 70	Apr 1984
752.7014	Notice of Changes in Travel Regulations	Dec 1988
752.7015	Use of Pouch Facilities	Apr 1984
752.7017	Local Cost Financing With U.S. Dollars	Apr 1984
752.7020	Organizational Conflicts of Interest	Mar 1985
752.7025	Approvals	Apr 1984
752.7026	Reports--Alternate 70	Jun 1987
752.7027	Personnel--Alternate 71	Apr 1984
752.7028	Differentials and Allowances	Dec 1988
752.7029	Post Privileges	Apr 1984
752.7031	Leave and Holidays--Alternates 70 & 72	Dec 1988

END OF SECTION I

AID 1350-1 (3-87) *PIO/T	AGENCY FOR INTERNATIONAL DEVELOPMENT PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	1. Cooperating Country Worldwide	Page 1 of 2 Pages				
		2. PIO/T No. See page 2.	3. <input checked="" type="checkbox"/> Original or Amendment No. _____				
		4. Project/Activity No. and Title 930-0082 Social Sector Policy Analyses Project					
DISTRIBUTION	5. Appropriation Symbol See page 2.		6. Budget Plan Code See page 2.				
	7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document		8. Project Assistance Completion Date (Mo., Day, Yr.)				
	9. Authorized Agent AID/W		10. This PIO/T is in full conformance with PRO/AG No. N/A				
	11a. Type of Action and Governing AID Handbook <input checked="" type="checkbox"/> AID Contract (HB 14) <input type="checkbox"/> AID Grant or Cooperative Agreement (HB 13) <input type="checkbox"/> PASA/RSSA (HB 12) <input type="checkbox"/> Other		11b. Contract/Grant/Cooperative Agreement/ PASA/RSSA Reference Number (if this is an Amendment)				
12. Estimated Financing (A detailed budget in support of column (2) is attached as Attachment No. <u>2</u>)							
Maximum AID Financing Available		A. Dollars		(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
		B. U.S.-Owned Local Currency			527,000		527,000
13. Mission References	14A. Instructions to Authorized Agent SER/OP is requested to issue an RFP in order to negotiate a competitive contract for services contained in the attached Scope of Work (Attachment 1). Evaluation criteria are included in the Scope of Work. Funds provided through this PIO/T will cover funding for the first year of a three year contract. Estimated LOP funding is \$1,628,301 and is detailed in Attachment 2.						
14B. Address of Voucher Paying Office M/FM/PAFD, Seventh Floor, SA-2							
15. Clearances—Include typed name, office symbol, telephone number and date for all clearances.							
A. The Project Officer certifies that the specifications in the statement of work or program description are technically adequate. PPC/PDPR/SP, C. Carrino			Phone No. 647-7026		B. The statement of work or program description lies within the purview of the initiating office and approved agency programs. Katherine M. Brakeslee, AAA/PPC		Date 11/29/88
			Date 11/16/88				
C. PPC/PDPR/SP, N. Pielemeier			Date 11/17/88		D. Funds for the services requested are available A. Toure, PPC/PDPR/SI ats R. Bell, PPC/PB T. O'Keefe, PPC/PB TK		Date 11/29/88
			Date				
E.			Date		Date 11/30		
			Date				
16. For the Cooperating Country: The terms and conditions set forth herein are hereby agreed to				17. For the Agency for International Development			
Signature _____ Date _____				Signature Richard E. Bissell Date 12/1/88			
Title _____				Title AA/PPC			

*See HB 3, Sup. A, App. C, Att B, for preparation instructions. Note: The completed form contains sensitive information whose unauthorized disclosure may subject an employee to disciplinary action.

CM Lewis

1. Health--Proj.# 930-0082, Obligation #:9304201, Approp.#: 72-1191021.8, ✓
Allotment #: FDHA-89-13010-KG-11(948-30-099-00-20-91), Amount: \$219,000;
2. Education--Proj.# 930-0089, Obligation #: 9304401, Approp.# 72-1191021.5, ✓
Allotment#: FDEA-89-13010-KG-11(945-30-099-00-20-91), Amount: ✓\$134,000;✓
3. Population--Proj.# 930-0068, Obligation #: 9304100, Approp.# 72-1191021.4, ✓
Allotment#: FDPA-89-13010-KG-11(944-30-099-00-20-91), Amount: ✓\$133,000;✓
4. ARDN--Proj.# 930-0091, Obligation #: 9304000, Approp.# 72-1191021.3,
Allotment#: FDNA-89-13010-KG-11(943-30-099-00-20-91), Amount: ✓\$41,000✓

FUNDS RESERVED BY

Gloria Craig

POSTED

12/6/88

M/FM/PAFD