

P D-FAH 998

# CONTRACT AMENDMENT

CM Action Office: PDC/PHO

CM/SUP Action Monitor: PAS

Section IA.  
Contractor/Grantee Name:

IFSC

Section IB.

Contract/Grant Number: AID/CM/pha-73-3

Type Order:

A-18 Order No:

Amend/Modification No.:

Date PIO/T Rec'd CM/SUP or Mission Contract Office: 7 8 179

PIO/T #: 328 1228

APPRO. #: 72-11810216

ALLOT. #: 846-98-099-00-26-81

PROJECT #: 932 F1001-23-0000028

PROJECT TITLE: Extend ~~the~~ funding period

Amount of this PIO/T: 1,000,000

Project Manager and Tech. Office: PDC/PMS, James O. Philpott

Contractor's D-U-N-S No.:

Negotiator: SKW

Contract/Grant Officer: M Snyder

Signature: M. Brown

Initials: [circled]

Section II.

Effective Date of Document: 12/29/78

Host Country Institution (Univ. Contract Only):

Signature Date of Document: 12/29/78

Campus Coordinator (Univ. Contract Only):

Est. Comp. Date: 5/30/79

Amount Obligated/Deobligated/or Subobligated

Contract/Grant funded through (date): 5/30/79

by this Action: N/A

Amendment to extend Grant

Cumul. Obligation thru this Action: N/A

Section III. Description of Contract/Grant: PLEASE CIRCLE ONLY ONE ITEM UNDER EACH HEADING: IF OTHER, PLEASE SPECIFY. (Complete both pages 1 and 2) (Not to be completed for Amendment or Modification Actions)

M03 - TYPE ACTION

- Contract/Grant/Coop. Agreement
  - 1. Task Order (BOA)
  - 2. Work Order (IQC)
  - 3. Delivery Order (Requirements)
  - 4. Purchase Order
- If 1 - 3 circled, complete M12 only.

M06 - TYPE SERVICE

- A. Training of Participants
- B. Tech Assistance (Program, Project related except A & E Services)
- C. A & E Services
- D. Construction
- E. Research
- F. Tech Services to AID (other than training) (usually operating expense)
- G. Training Service for AID
- H. Equipment, Materials, Supplies, Commodities
- I. Translation Service

M04 - CONTRACT/GRANT TYPE

- 0. MDA, (BOA, BMA, etc.)
  - 1. Fixed Price (Specify: FFP, FPRD, FPEPA, FPI)
  - 2. Cost Reimbursement (Specify: CR, CPFF, CS, CPAF, CPIF)
  - 3. Cooperative Agreement
  - 4. Grant - General Support
  - 5. Grant - Specific Support
  - 6. Grant - 211(d)
  - 7. Do not Use
  - 8. IQCs
  - 9. Host Country Contract/Grant
- Complete only through M51.

M07 - TYPE CONTRACTOR/GRANTEE

- A. Firm - All profit-making firms (other than A & E)
- B. A & E Firms
- C. Individual (Non-personal service)
- D. Individual (Personal Service)
- E. Univ/other Ed Institutions
- F. Non-Profit Organ., Institutions (other than Ed or PVO)
- G. Private Voluntary Organization (PVO)
- H. International Agri. Research Organization
- I. Public International Organizations (UN Agencies, ICRC World Bank, etc.) (Handbook 13, Chapter 5)

M05 - SELECTION PROCEDURES

- A. Formally advertised (LFA) (AIDPR 7-2.4) & (FPR 1-2.4)
- B. Negotiated Price Competition, General Procedure (RFP) (AIDPR 7-4.56)
- C. A & E (AIDPR 7-4.10)
- D. Ed. Inst and/or Intl Research (AIDPR 7-4.57)
- E. Collaborative Assistance (AIDPR 7-4.58)
- F. Predominant Capability (AIDPR 7-3.101-50(b)(3))
- G. Unsolicited Proposal (AIDPR 7-3.101-50(b)(6))
- H. Procurement to be Performed by the Contractor in Person (AIDPR 7-3.101-50(b)(1))
- I. Sole Source (AIDPR 7-3.101-50(b)(4))
- J. Impairment of Foreign Policy Objectives (AIDPR 7-3.101-50(b)(7))
- K. 8(a) Selection (FPR 1-1.713-1)
- L. Grant (Handbook 13)
- M. Do Not Use
- N. Cooperative Agreement (Handbook 13)
- O. Small Business Set-Aside (FPR 1-1.706-8)
- P. Overseas Procuring Activities (AIDPR 7-3.101-50(b)(2))

M08 - TYPE AWARD

- A. SB Set-Aside - Awarded to Non-Minority
- B. SB Set-Aside - Awarded to Minority
- C. SB Not Set-Aside - Awarded to Non-Minority
- D. SB Not Set-Aside - Awarded to Minority
- E. 8(a) SBA Awarded to Non-Minority (Women-Owned, Veterans, etc.)
- F. 8(a) SBA Awarded to Minority
- G. Personal Service Contract - Non-Minority
- H. Personal Service Contract - Minority
- I. Individual Non-Personal Service Contract - Non-Minority
- J. Individual Non-Personal Service Contract - Minority
- K. Not Small Business (Univ., Non-Profit, Large firms) Non-Minority
- L. Not Small Business (Univ., Non-Profit, Large firms) Minority
- M. U. S. Government



TAN 12/19

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

ORIGINAL

ORIGINAL

29 DEC 1978

Mr. Theodore M. Luberoff  
Vice President  
International Executive  
Service Corps (IESC)  
622 Third Avenue  
New York, New York 10017

Subject: General Support Grant  
AID/CM/PHA-73-3  
Amendment No. 18  
PIO/T 3289228 A#3

Dear Mr. Luberoff:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D.") amends the subject Grant as follows:

In the Cover Letter, delete the date "December 31, 1978" and substitute in lieu thereof, the date "May 30, 1979".

All other terms and conditions remain unchanged.

Please sign the original and all copies of this letter to acknowledge your acceptance of the conditions herein. Retain one copy for your files and return the original and remaining copies to this office.

Sincerely yours,



Michael H. Snyder  
Grant Officer  
Services Operations Division  
Office of Contract Management

ACKNOWLEDGED: AMENDMENT NO. 18

INTERNATIONAL EXECUTIVE SERVICE CORPS

BY:

TITLE:

DATE:

*Therese M. Lundy*  
*Vice President - Finance*  
*January 17, 1979*

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

*Pm - J Philgott  
Key - R Drouette  
OJC/PVC*

AUG 31 1978

FUNDS AVAILABLE  
*44190  
AUG 31 1978*

Mr. Theodore M. Luberoff  
Vice President  
International Executive  
Service Corps (IESC)  
622 Third Avenue  
New York, New York 10017

Program Acctg. Division  
OFFICE OF FINANCIAL MANAGEMENT

SUBJECT: General Support Grant  
AID/CM/PHA-73-3  
Amendment No. 17

Dear Mr. Luberoff:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D.") hereby grants to IESC the additional sum of \$2,050,000 to support the overseas project expenses of your program for the period July 1, 1978 thru December 31, 1978. The total amount obligated under this Grant is now \$24,890,500.

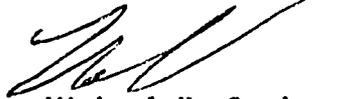
This amendment is effective and the funds are obligated as of the date of this letter. The funds are granted on the condition that they will be administered in accordance with the conditions set forth in the original Grant.

The Grantee agrees not to increase the balance of its surplus accounts, other than adjustments required by month to month cash flow requirements, during the period of this amendment.

Except as expressly herein amended, the subject Grant, as previously amended, is in all respects, ratified, confirmed, and continued in full force and effect in accordance with its terms.

Please sign the original and all copies of this letter to acknowledge your understanding of the conditions under which these funds have been granted. Please retain a copy for your records and return the original and remaining copies to this office. Please be sure to return all copies stamped "Funds Available".

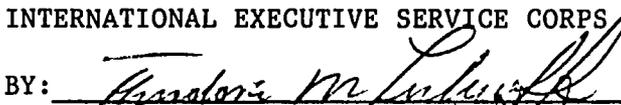
Sincerely yours,



Michael H. Snyder  
Grant Officer  
Services Operations Division  
Office of Contract Management

ACKNOWLEDGED:

INTERNATIONAL EXECUTIVE SERVICE CORPS

BY: 

TYPED NAME: THEODORE M. LUBEROFF

TITLE: Vice President Finance

DATE: Sept. 20, 1978

Identifying Data

PIO/T No. 3289228 and A #1  
Appropriation Symbol 72-1181021.6  
Allotment No. 846-38-099-00-76-81  
Project No. 932-0001  
Technical Office PDC/PMS  
Total Obligated Amount \$2,050,000

JUL 28 1978

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

ORIGINAL  
Orig. by: M. Kohan  
by: R. Douville  
ODC / PVC

June 28, 1978

Mr. Theodore M. Luberoff  
Vice President  
International Executive  
Service Corps (IESC)  
622 Third Avenue  
New York, New York 10017

Subject: General Support Grant  
AID/CM/PHA-73-3  
Amendment No. 16  
PIO/T 3289228

Dear Mr. Luberoff:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D.") amends the subject Grant as follows:

In the Cover Letter, delete the date "June 30, 1978"  
and substitute in lieu thereof, the date "August 31,  
1978".

All other terms and conditions remain unchanged.

Please sign the original and all copies of this letter to acknowledge your acceptance of the conditions herein. Retain one copy for your files and return the original and remaining copies to this office.

Sincerely yours,



Michael H. Snyder  
Grant Officer  
Services Operations Division  
Office of Contract Management

ACKNOWLEDGED: AMENDMENT # 16

INTERNATIONAL EXECUTIVE SERVICE CORPS

BY *Frederic W. Labaree*

TITLE: *Vice-President Finance*

DATE: *July 7, 1978*

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

March 17, 1978

Mr. Theodore M. Luberoff  
Vice President  
International Executive Service  
Corps (IESC)  
622 Third Avenue  
New York, New York 10017

Subject: General Support Grant  
AID/CM/pha-G-73-3  
Amendment No. 15  
PIO/T No.: 932-0001-73-3289228

Dear Mr. Luberoff:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (AID) hereby grants to IESC the additional sum of \$1,478,000 to support the overseas projects expenses of your program for the period January 1, 1978 through June 30, 1978. Grantee is authorized to use \$772,000 of prior year funding during the same period. Subject to availability, additional funds may be obligated in further support of your 1978 program. The total amount obligated under this Grant is now \$22,840,500.

This amendment is effective and the funds are obligated as of the date of this letter. The funds are granted on the condition that they will be administered in accordance with the conditions set forth in the original Grant.

*adjustments*  
The Grantee agrees not to increase the balance of its ~~working~~ surplus accounts, other than ~~increases~~ required by month to month cash flow requirements, ~~capital account~~ during the period of this amendment.

Except as expressly herein amended, the subject Grant, as previously amended, is in all respects ratified, confirmed, and continued in full force and effect in accordance with its terms.

Please sign the original and all copies of this letter to acknowledge your understanding of the conditions under which these funds have been granted. Please retain a copy of your records and return the original and remaining copies to this office. Please be sure to return all copies stamped "Funds Available".

Sincerely yours,



Grant Officer  
Services Operations Division  
Office of Contract Management

ACKNOWLEDGED:

INTERNATIONAL EXECUTIVE SERVICE CORPS

BY

TYPED NAME

TITLE

DATE

*Theodore M. Luberoff*

*THEODORE M. LUBEROFF*

*Vice-President - Finance*

*March 22, 1978*

MAR 28 1978

*Prof. [unclear] on [unclear]  
Reg - R. Bouette  
PHA/PC*

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

March 1, 1978

Mr. Theodore M. Luberoff  
Vice President  
International Executive Service  
Corps (IESC)  
622 Third Avenue  
New York, New York 10017

Subject: General Support Grant  
AID/CM/PHA-G-73-3  
Amendment No. 14  
PIO/T 3289228

Dear Mr. Luberoff:

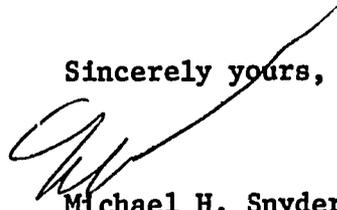
Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D.") amends the subject Grant as follows:

In the Cover Letter, delete the date "February 28, 1978" and substitute in lieu thereof, the date "March 17, 1978".

All other terms and conditions remain unchanged.

Please sign the original and all copies of this letter to acknowledge your acceptance of the conditions herein. Retain one copy for your files and return original and remaining copies to this office.

Sincerely yours,



Michael H. Snyder  
Grants Officer  
Services Operations Division  
Office of Contract Management

Acknowledged:

International Executive Service Corps

By *Theodore M. Luberoff*

Title *Vice Pres. - Finance*

Date *March 8, 1978*

**ORIGINAL**

JAN 24 1978

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

*Program - M. Kahan  
neg - Q. Ware  
POC / PVC*

Mr. Theodore M. Luberoff  
Vice President  
International Executive  
Service Corps (IESC)  
622 Third Avenue  
New York, New York 10017

**DEC 29 1977**

Subject: General Support Grant  
AID/CM/pha-G-73-3  
Amendment No. 13  
PIO/T No. 3279204

Dear Mr. Luberoff:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D.") amends the subject Grant as follows:

In the Cover Letter, delete the date "December 31, 1977" and substitute in lieu thereof, the date "February 28, 1978".

All other terms and conditions remain the same.

Please sign the original and all copies of this letter to acknowledge your acceptance of the conditions herein. Retain one

**ORIGINAL**

13

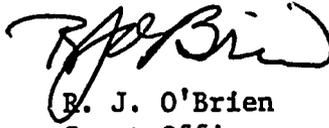
JAN 1 1978

Mr. T. M. Luberoff  
IESC

-2-

copy for your files and return the original and remaining copies  
to this office.

Sincerely yours,



E. J. O'Brien  
Grant Officer  
Chief  
Central Operations Division  
Office of Contract Management

ACKNOWLEDGED:

INTERNATIONAL EXECUTIVE SERVICE CORPS

BY: T.M. Luberoff

TYPED NAME: T.M. LUBEROFF

TITLE: V.P. - FINANCE

DATE: JAN. 13, 1978

*Kroy myr - 3* *M. Kahan, PHA/PVS/OPNS*  
*neg* *3* *Bailey* 2 MAR 1977

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

FEB 23 1977  
ORIGINAL

Mr. Theodore M. Luberoff  
Vice President  
International Executive Service Corps (IESC)  
622 Third Avenue  
New York, New York 10017

Subject: General Support Grant  
AID/CM/pha-G-73-3  
Amendment No. 12  
PIO/T 932-13-270-001-3279204

Dear Mr. Luberoff:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (AID) hereby grants to IESC the additional sum of \$3,740,000 to support the overseas projects expenses of your program for the period January 1, 1977 through December 31, 1977. This makes total AID support of your 1977 program \$3,972,000. Subject to availability, additional funds may be obligated in further support of your 1977 program. The total amount obligated under this Grant is now \$21,362,500.

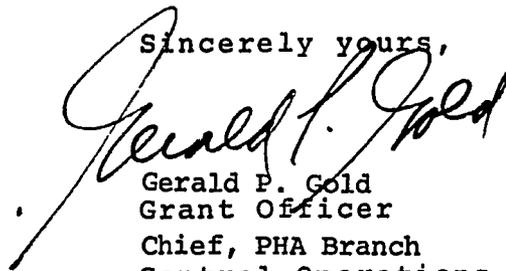
This amendment is effective and the funds are obligated as of the date of this letter. The funds are granted on the condition that they will be administered in accordance with the conditions set forth in the original Grant.

Except as expressly herein amended, the subject Grant, as previously amended, is in all respects ratified, confirmed, and continued in full force and effect in accordance with its terms.

ORIGINAL

Please sign the original and all copies of this letter to acknowledge your understanding of the conditions under which these funds have been granted. Please retain a copy for your records and return the original and remaining copies to this office. Please be sure to return all copies stamped "Funds available".

Sincerely yours,



Gerald P. Gold  
Grant Officer  
Chief, PHA Branch  
Central Operations Division  
Office of Contract Management

ACKNOWLEDGED:

INTERNATIONAL EXECUTIVE SERVICE CORPS

BY: *Theodore M. Luberoff*

PRINTED NAME: THEODORE M. LUBEROFF.

TITLE: *Vice-President - Finance & Adm.*

DATE: *February 18, 1977*

FUNDS OBLIGATED

Approp. No. 72-11X 1026  
Allot. No. 426-32-029-00-26-21  
Obl. No. 3279207 Obl. Cl. 3310  
Amount \$ 1,940,000.00  
Proj. No. 732-0001

By *[Signature]* FM/CSD  
Date 2/28/77

*Reg mye - M Kohan PHA/PUC/OPNS*  
*Reg - S Venkema*

2 FEB 1977

JAN 20 1977

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

ORIGINAL

Mr. Theodore M. Luberoff  
Vice President  
International Executive Service  
Corps (IESC)  
622 Third Avenue  
New York, New York 10017

DEC 27 1976

Subject: General Support Grant  
AID/CM/pha-G-73-3  
Amendment No. 11  
PIO/T 932-950-001-73-3279204

Dear Mr. Luberoff:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (AID) hereby grants to IESC an additional sum of \$400,000 to support the overseas projects expenses of your program for the period January 1, 1976 through December 31, 1977. Of the \$400,000 granted by this amendment, \$168,000 is in support of IESC's 1976 program and \$232,000 is in support of IESC's 1977 program. This makes the total grant by AID in support of the 1976 program \$4,000,500 and in support thusfar of the 1977 program \$232,000. Subject to their availability, additional funds may be added in support of the 1977 program. The total amount obligated under this Grant is currently \$17,622,500.

This Amendment is effective and the funds are obligated as of the date of this letter. The funds are granted on the condition that the funds will be administered in accordance with the conditions set forth in the original grant.

ORIGINAL

International Executive Service Corps (IESC)

Except as expressly herein amended, the subject Grant, as previously amended, is in all respects ratified, confirmed and continued in full force and effect in accordance with its terms.

Please sign the original and all copies of this letter to acknowledge your understanding of the conditions under which these funds have been granted. Please return the original and six (6) copies of this letter, making sure the copy you retain does not contain the stamp "Funds Available."

Sincerely yours,



Morton Darvin  
Chief (Acting)  
Central Operations Division  
Office of Contract Management

ACKNOWLEDGED:

INTERNATIONAL EXECUTIVE SERVICE CORPS

BY: *Theodore M. Loberoff*

PRINTED NAME: THEODORE M. LOBEROFF

TITLE: VICE-PRESIDENT - FINANCE & ADM.

DATE: JANUARY 20, 1977

FUNDS OBLIGATED

Approp. No. 72-11X1026  
Allot. No. 48638-099-00-26-21  
Obl. No. 3279804 Obl. Cl. 2590  
Amount \$ 400,000.00  
Proj. No. 732-13-950-001-73

By *MM Hughes* FM/CSD  
Date 12/29/76

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

AUG 1876

*Original - L Tanner  
PHA/PVC  
Reg - S Vardemia  
AUG 9 1976*

Mr. Theodore M. Luberoff  
Vice-President  
International Executive Service Corps (IESC)  
622 Third Avenue  
New York, New York 10017

Subject: General Support Grant  
AID/CM/pha-G-73-3  
Amendment No. 10  
PIO/T: 932-13-270-001-3219214

Dear Mr. Luberoff:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (AID) hereby amends the Grant and further grants to IESC an additional sum of Four Hundred Thousand Dollars (\$400,000) to support the overseas projects expenses of your program for the period from January 1, 1976 through December 31, 1976. This makes a total grant by AID to support your 1976 program of \$3,832,500. Subject to the availability of funds, AID will provide additional funding during CY 1976. The total amount obligated under this grant is now \$17,222,500.

This Amendment is effective and the funds are obligated as of the date of this letter. The funds are granted on the condition that the funds will be administered in accordance with the conditions set forth in the original grant.

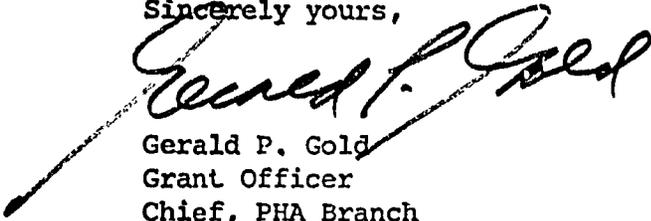
Except as expressly herein amended, the subject grant, previously amended, is in all respects ratified, confirmed and construed in full force and effect in accordance with its terms.

Approved grant, **FUNDS PREVIOUSLY OBLIGATED**  
Proj. No. 72-111026  
Obl. No. 932-13-270-001-3219214  
Amount \$ 400,000.00  
Obl. Cl. 2570  
BY *MA Hughes* EW/CSD  
Date 8/12/76

**ORIGINAL**

Please sign the original and all copies of this letter to acknowledge your understanding of the conditions under which these funds have been granted. Please return the original and six (6) copies of this letter, making sure the copy you retain does not contain the stamp "Funds Available".

Sincerely yours,



Gerald P. Gold  
Grant Officer  
Chief, PHA Branch  
Central Operations Division  
Office of Contract Management

ACKNOWLEDGED:  
INTERNATIONAL EXECUTIVE SERVICE CORPS

BY: *Theodore M. Luberoff*

PRINTED NAME: THEODORE M. LUBEROFF

TITLE: VICE-PRES - FINANCE & ADM.

DATE: AUGUST 16, 1976

ORIGINAL

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

12 JUL 1976

PHA/AVC  
M. KOHAN  
NEG - L. TANNER

JUL 6 1976

JUN 29 1976

Mr. Theodore M. Luberoff  
Vice-President  
International Executive Service Corps (IESC)  
622 Third Avenue  
New York, New York 10017

Subject: General Support Grant  
AID/CM/PHA-G-73-3  
Amendment No. 9  
PIO/T: 932-13-270-001-3269207(2)

Dear Mr. Luberoff:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (AID) hereby grants to IESC an additional sum of Three Hundred Thousand Dollars (\$300,000) to support the overseas projects expenses of your program for the period from January 1, 1976 through December 31, 1976. This makes a total grant by AID to support your 1976 program of \$3,432,500. Subject to the availability of funds, AID will provide additional funding during CY 1976. The total amount obligated under this grant is now \$16,822,500.

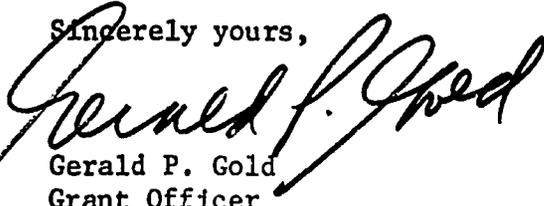
This Amendment is effective and the funds are obligated as of the date of this letter. The funds are granted on the condition that the funds will be administered in accordance with the conditions set forth in the original grant.

Except as expressly herein amended, the subject grant, as previously amended, is in all respects ratified, confirmed and continued in full force and effect in accordance with its terms.

ORIGINAL

Please sign the original and all copies of this letter to acknowledge your understanding of the conditions under which these funds have been granted. Please return the original and six (6) copies of this letter, making sure the copy you retain does not contain the stamp "Funds Available".

Sincerely yours,

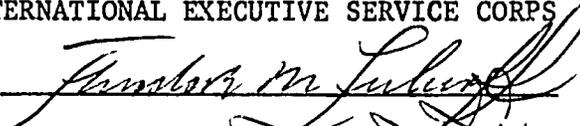


Gerald P. Gold  
Grant Officer  
Chief, PHA Branch  
Central Operations Division  
Office of Contract Management

ACKNOWLEDGED:

INTERNATIONAL EXECUTIVE SERVICE CORPS

BY:

  
PRINTED NAME: THEODORE M. LUBEROFF

TITLE: VICE-PRESIDENT - FINANCE & ADM.

DATE: JULY 6, 1976

FUNDS OBLIGATED

Approp. No. 72-11X1022  
Allot. No. 42232-099-00-76-21  
Obl. No. 3267207 Obl. Cl. 2590  
Amount \$ 300,000.00  
Proj. No. 732-13-270-901-73

By  FINCED  
DATE 6/30/76

29 MAR 1976

*checked  
3/19/76  
JHL*

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

ORIGINAL

*Proj mgr - L. Kelly  
PHA/AVE  
neg - L. Kelly  
MAR 17 1976  
COOP PHA*

Mr. Theodore M. Luberoff  
Vice-President  
International Executive Service Corps (IESC)  
622 Third Avenue  
New York, New York 10017

Subject: AID/CM/PHA-G-73-3  
Amendment No. 8  
PIO/T: 932-13-270-001-3269207(1)

Dear Mr. Luberoff:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (AID) hereby grants to IESC an additional sum of One Million Nine Hundred Thousand Dollars (\$1,900,000) to support the overseas projects expenses of your program for the period from January 1, 1976 through December 31, 1976. This makes a total grant by AID to support your 1976 program of \$3,132,500. Subject to the availability of funds, AID will provide additional funding during CY 1976. The total amount obligated under this grant is now \$16,522,500.

This Amendment is effective and the funds are obligated as of the date of this letter. The funds are granted on the condition that the funds will be administered in accordance with the conditions set forth in the original grant.

Except as expressly herein amended, the subject grant, as previously amended, is in all respects ratified, confirmed and continued in full force and effect in accordance with its terms.

FUNDS OBLIGATED

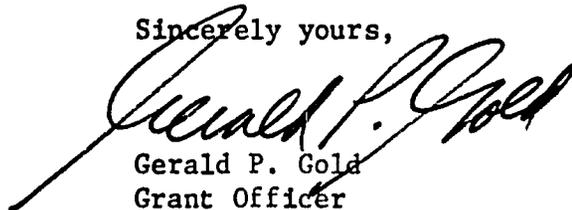
Approp. No. 72-118102-7  
Allot. No. 427-22-099-00-76-61  
Obl. No. 3269207 Obl. Cl. 2590  
Amount \$ 1,900,000-00  
Proj. No. 932-13-270-001

ORIGINAL

By JHL Date 3/19/76 23

Please sign the original and all copies of this letter to acknowledge your understanding of the conditions under which these funds have been granted. Please return the original and six (6) copies of this letter, making sure the copy you retain does not contain the stamp "Funds Available".

Sincerely yours,

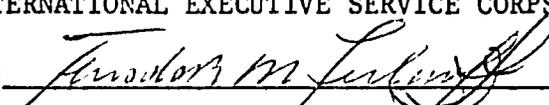


Gerald P. Gold  
Grant Officer  
Chief, PHA Branch  
Central Operations Division  
Office of Contract Management

ACKNOWLEDGED:

INTERNATIONAL EXECUTIVE SERVICE CORPS

BY:

  
PRINTED NAME: THEODORE M. LUBERCOFF

TITLE:

1st Vice President - Finance & Adm.

DATE:

March 30, 1976

Coded

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

M. Kohan  
Pha/PUC/GPWS  
L. Tanner

28 FEB

28 FEB 1976

Mr. Theodore M. Luberoff  
Vice-President  
International Executive Service  
Corps (IESC)  
622 Third Avenue  
New York, New York 10017

JAN 28 1976

Subject: Letter Amendment No. 7 to  
AID/CM/pha-G-73-3

Dear Mr. Luberoff:

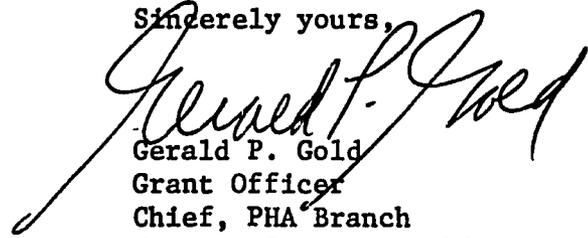
Pursuant to the authority contained in the Foreign Assistance Act  
of 1961, as amended, the subject grant is hereby amended as follows:

Attachment B - Standard Provisions

In Provision f., entitled "Termination", delete the phrase  
"ninety (90) calendar days" and in lieu thereof insert "one year".

Please acknowledge your acceptance of this amendment by having an  
authorized official sign the original and six (6) copies of this letter.  
Please return the original and five (5) copies of this letter to my office.

Sincerely yours,



Gerald P. Gold  
Grant Officer  
Chief, PHA Branch  
Central Operations Division  
Office of Contract Management

ORIGINAL

ACCEPTED:

INTERNATIONAL EXECUTIVE SERVICE CORPS

BY: Theodore M. Luberoff

PRINTED NAME: THEODORE M. LUBEROFF

TITLE: Vice-President - Finance and Admin.

DATE: February 18, 1976

**ORIGINAL**

81 DEC 1975

DEPARTMENT OF STATE

M KOHAN  
PHA/PVC/SPNS  
E Thomas

AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

*coded  
TAW  
12/76  
1*

GENERAL SUPPORT GRANT

DEC 30 1975

Mr. Theodore M. Luberoff  
Vice-President  
International Executive Service Corps (IESC)  
622 Third Avenue  
New York, New York 10017

Subject: AID/CM/PHA-G-73-3,  
Amendment No. 6  
PIO/T: 932-13-270-001-3269207

Dear Mr. Luberoff:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (AID) hereby grants to IESC an additional sum of One Million Sixty-Seven Thousand Five Hundred Dollars (\$1,067,500) to support the overseas projects expenses of your program for the period from October 1, 1975, through December 31, 1975 and a sum of One Million Two Hundred Thirty-Two Thousand Five Hundred Dollars (\$1,232,500) to support the same expenses for the period of January 1, 1976 through December 31, 1976. Subject to the availability of funds, A.I.D. will provide additional funding during CY 1976. The total amount obligated under this grant is now \$14,622,500.

This Amendment is effective and the funds are obligated as of the date of this letter. The funds are granted on the condition that the funds will be administered in accordance with the conditions set forth in the original grant.

The grant, as previously amended is hereby further amended as follows:

*Presubmitted P. 2*

**ORIGINAL**

1. Delete Appendix B - General Provisions, as amended, and in lieu thereof insert Appendix B - Standard Provisions, attached hereto and made a part hereof.

2. Add the Budget attached hereto designated "Appendix A-4, International Executive Service Corps Illustrative Budget for the Calendar Year Ending December 31, 1976".

Except as expressly herein amended, the subject grant, as previously amended, is in all respects ratified, confirmed and continued in full force and effect in accordance with its terms.

Please sign the original and all copies of this letter to acknowledge your understanding of the conditions under which these funds have been granted. Please return the original and six (6) copies of this letter, making sure the copy you retain does not contain the stamp "Funds Available".

Sincerely yours,

Gerald P. Gold  
Gerald P. Gold  
Grant Officer  
Chief, PHA Branch  
Central Operations Division  
Office of Contract Management

ACKNOWLEDGED:

INTERNATIONAL EXECUTIVE SERVICE CORPS

BY: *Theodore M. Luberoff*  
PRINTED NAME: Mr. Theodore M. Luberoff

TITLE: Vice-President

DATE: 12-30-75

<u>FUNDS obligated</u>	
Approp. No.	<u>73-1181027</u>
Allot. No.	<u>427-32-099-02-76-61</u>
Obl. No.	<u>3269207</u> Obj. Cl. <u>2596</u>
Amount	<u>\$ 2,300,000.00</u>
Proj. No.	<u>932-13-270-001</u>
FM/CSD	
By	<u><i>J. H. Lindsay</i></u> Date <u>12/30/75</u>

INTERNATIONAL EXECUTIVE SERVICE CORPS  
ILLUSTRATIVE BUDGET  
FOR THE CALENDAR YEAR ENDING DECEMBER 31, 1976

VOLUNTEERS OVERSEAS

Transportation	\$1,820,000
Subsistence	3,005,000
Other	150,000
Sub-Total	<u>\$4,975,000</u>

COUNTRY DIRECTORS OVERSEAS

Salaries	552,000
Other (Travel, Subsistence for Volunteer Country Directors, Overseas Allowances, Employment Taxes, Insurance, Local Salaries, and Other Office Expenses)	1,598,000
Sub-Total	<u>\$2,150,000</u>
Total Overseas Project Expenses	7,125,000

INCOME

Private	
Receipts From Projects	2,125,000
Projected U.S. Government Support (Subject to the availability of funds)	5,000,000
Total Income	<u>\$7,125,000</u>

Number of Projects - 750

## STANDARD PROVISIONS

### a. Allowable Costs (Oct. 1974)

Only those costs shall be attributed to this Grant which are reasonable, allocable, and allowable in accordance with the terms of this Grant and Subpart 15.2 of the Federal Procurement Regulations (FPR) (Principles and Procedures for use in Cost Reimbursement Type Supply and Research Contracts with Commercial Organizations) in effect on the date of this Grant.\*

\*If this Grant is made to a university, the applicable cost principles are contained in Federal Management Circular 73-8 (Cost Principles for Educational Institutions).

### b. Accounting, Audit, and Records (Oct. 1974)

The Grantee shall submit to the Grant Officer an annual financial statement certified by an independent public accountant. Financial records covering all phases of the Grantee's program, including documentation to support entries on the account records and to substantiate expenditures, shall be maintained in accordance with accounting principles generally accepted in the U.S. and consistently applied, and shall be available for examination by personnel authorized by AID. All such financial records shall be maintained for at least three years after final disbursement of funds under this Grant. The AID Auditor General and the Comptroller General or their duly authorized representatives reserve the right to conduct an audit of the Grantee's books and records to determine whether the Grantee organization has expended its funds in accordance with the terms and conditions of this Grant. The Grantee agrees to make available any further information requested by AID with respect to any questions arising as a result of the audit.

### c. Refunds (Oct. 1974)

(1) If use of the Grant funds results in accrual of interest to the Grantee or to any other person to whom grantee makes such funds available in carrying out the purposes of this Grant, Grantee shall refund to AID an amount equivalent to the amount of interest accrued.

(2) Funds obligated hereunder, but not disbursed to the Grantee at the time the Grant expires or is terminated, shall revert to AID except for funds encumbered by the Grantee by a legally binding transaction applicable to this Grant. Any funds disbursed to but not expended by the Grantee and in the custody of the Grantee at the time of expiration or termination of the Grant shall be refunded to AID.

(3) If, at the end of the period supported by this Grant, and the end of each subsequent period if the Grant is extended, AID determines that the Grantee has not expended an amount equal to the amount provided and received under this Grant during such period for costs properly attributable to this Grant in accordance with its terms and conditions, then the Grantee will refund to AID the difference between such amount of funds provided and received and such amount expended for costs properly attributable to this Grant.

d. Ineligible Countries (Oct. 1974)

Unless otherwise approved by the Grant Officer, no Grant funds will be attributed to costs incurred in countries ineligible for assistance under the Foreign Assistance Act of 1961, as amended, or under acts appropriating funds for foreign assistance.

e. Equal Opportunity (Oct. 1974)

With regard to the employment of persons in the U.S. under this Grant, Grantee agrees to take all reasonable steps to ensure equality of opportunity in its employment practices without regard to race, religion, sex, color, or national origin of such persons; and that, in accordance with Title VI of the Civil Rights Act of 1964, when work is performed in the U.S. no person shall, on the grounds of race, religion, sex, color, or national origin, be excluded from participation, be denied benefits, or be subjected to discrimination. In addition, the Grantee agrees to comply, in accordance with its written assurance of compliance, with the provisions of Part 209 of Chapter II, Title 22 of the Code of Federal Regulations, entitled "Non-Discrimination in Federally Assisted Programs of the Agency for International Development - Effectuation of Title VI of the Civil Rights Act of 1964."

f. Termination (Oct. 1974)

This grant may be terminated in whole or from time to time in part, by the Grant Officer upon written notice to the Grantee whenever for any reason he shall determine that such termination is in the best interest of the Government. Upon receipt of and in accordance with such notice, the Grantee shall forthwith take appropriate action to minimize all expenditures and obligations financed by this Grant and shall cancel such obligations whenever possible. Except as provided below, no further reimbursement shall be made after the effective date of termination, and the Grantee shall, within thirty (30) calendar days after the effective date of such termination, repay to the Grantor all unexpended portions of funds theretofore paid by the Grantor to the Grantee which are not otherwise obligated by a legally binding transaction applicable to this Grant. Should the funds paid by the Grantor to the Grantee prior to the effective date of the termination of this Grant be insufficient to cover

the Grantee's obligations pursuant to the aforementioned legally binding transaction, the Grantee may submit to the Grantor within ninety (90) calendar days after the effective date of such termination a written claim covering such obligations and, subject to the limitations contained in this Grant, the Grantor shall determine the amount or amounts to be paid by the Grantor to the Grantee under such claim.

g. Officials Not To Benefit (Oct. 1974)

No member of or delegate to Congress or resident commissioner shall be admitted to any share or part of this Grant or to any benefit that may arise therefrom; but this provision shall not be construed to extend to this Grant if made with a corporation for its general benefit.

h. Covenant Against Contingent Fees (Oct. 1974)

The Grantee warrants that no person or selling agency has been employed or retained to solicit or secure this Grant upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by the Grantee for the purpose of securing business. For breach or violation of this warranty, AID shall have the right to cancel this Grant without liability or in its discretion to deduct from the Grant amount, or otherwise recover, the full amount of each commission, percentage, brokerage, or contingent fee.

i. Amendment (Oct. 1974)

The Grant Agreement may be amended by formal modifications to the basic grant document or by means of an exchange of letters between the AID Grant Officer and an appropriate official of the Grantee.

j. Grant Agreement (Oct. 1974)

The letter to the Grantee signed by the Grant Officer, the Purpose and Implementation of Grant, the Standard Provisions, and the Payment Provisions, all of which have been reviewed and agreed to by the Grantee, constitute the Grant Agreement.

k. Notices (Oct. 1974)

Any notice given by any of the parties hereunder, shall be sufficient only if in writing and delivered in person or sent by telegraph, cable, registered or regular mail as follows:

TO THE: Cognizant AID Grant Officer

TO GRANTEE: At Grantee's address shown in this Grant, or to such other address as either of such parties shall designate by notice given as herein required. Notices hereunder, shall be effective when delivered in accordance with this clause or on the effective date of the notice, whichever is later.

l. Procurement of Equipment, Vehicles, Supplies, Materials, and Services (Oct. 1974)

Procurement of all equipment, vehicles, supplies, materials, and services, the costs of which will be attributed to this Grant, shall be in accordance with the Grantee's procurement system, as reviewed and approved by the Grant Officer.

*m.* Salaries (Oct. 1974)

All salaries, wages, fees, and stipends, the costs of which will be attributed to this Grant, shall be paid in accordance with the Grantee's usual policy and practice as reviewed and approved in writing by the Grant Officer. In the absence of an approved policy, costs of salaries, wages, fees, and stipends shall be attributed to this Grant in accordance with Subpart 7-15.205-6 of the Agency for International Development Procurement Regulations (AIDPR).

*n.* International Travel and Allowances (Oct. 1974)

International travel and allowances, the costs of which are to be attributed to this Grant, shall be undertaken in accordance with the policy and practice of the Grantee, as reviewed and approved by the Grant Officer. In the absence of an approved policy, the Grantee shall follow the regulations contained in the Federal Travel Regulations (FTR).

0, Excess or Near-Excess Foreign Currency (Oct. 1974)

All expenditures of the Grantee in excess or near excess currency countries, including per diem (subsistence) expenses, which will be attributed to this Grant, shall be funded from U.S.-owned foreign currency, unless otherwise authorized in writing by the Grant Officer. The conversion of U.S. dollars for foreign currencies shall be made by the Grantee either through the U.S. Treasury Department in Washington, D.C., the U.S. Disbursing Officer, U.S. Embassy, or the USAID Mission Controller, unless otherwise authorized in writing by the Grant Officer.

P. Subordinate Agreements (Oct. 1974)

The placement of subordinate agreements, (e.g. leases, options, etc.) grants, or contracts with other organizations, firms, or institutions; and the provisions of such subordinate agreements are subject to prior written consent of the Grant Officer if they will result in costs which will be attributed to this Grant. In no event shall any such subordinate agreement, grant, or contract be on a cost-plus-a-percentage-of-cost basis. Subordinate contractors (including suppliers) shall be selected on a competitive basis to the maximum practicable extent consistent with the obligations and requirements of this Grant.

g. Subgrantee Audit and Records (Oct. 1974)

(1) The Grantee shall require subgrantees to maintain books, records, documents and other evidence and accounting procedures and practices sufficient to reflect properly that any funds provided by the Grantee were expended exclusively for the purposes of the subgrant. Such records shall be maintained for three years following the expiration of the subgrant.

(2) The Grantee shall ensure that after each twelve months of a subgrant an audit is conducted on the subgrantee's records by an independent public accountant with a national certification similar or equivalent to a certified public accountant. If the Grantee determines that an audit is not possible or feasible he shall submit to the Grant Officer the reasons why such audit is not possible or feasible, and present for the approval of the Grant Officer alternatives which will achieve the objective set forth in this General Provision. The Grantee shall include in each subgrant hereunder a clause by which the Grantee asserts the right to audit if the independent audit does not take place or is unacceptable. The Grantee shall also require that the subgrantee shall make available any further information as requested by the Grantee with respect to questions concerning the audit. The report of independent audit shall be submitted to the Grantee and retained by him in accordance with the General Provision entitled "Accounting, Audit, and Records."

(3) The purpose of the audit shall be to determine the propriety and necessity of the subgrantee's expenditures in terms of the purposes for which the funds were made available, and to determine the adequacy of the subgrantee's financial management.

r. Title To and Use of Property (Oct. 1974)

Title to all property purchased with funds to be attributed to this Grant shall vest in the Grantee, subject to the following conditions:

(1) The Grantee shall not, under any Government contract or subcontract thereunder, or any Government grant, charge for any commodities, depreciation, amortization, or use of any property title to which remains in the Grantee under the clause.

(2) The Grantee agrees to use and maintain the property for the purposes of the Grant.

(3) With respect to items having an acquisition cost of \$1,000 or more, title to which vests in the Grantee, the Grantee agrees:

(a) to report such items to the Grant Officer from time to time as they are acquired and to maintain a control system which will permit their ready identification and location.

(b) to transfer title to any such items to the Government in accordance with any written request therefor issued by the Grant Officer at any time prior to final payment under the Grant.

Exceptions to this clause will be as approved by the Grant Officer.

FEDERAL RESERVE LETTER OF CREDIT  
FOR ADVANCE PAYMENT (APR. 1975)

(a) AID shall open a Federal Reserve Letter of Credit in favor of the Grantee in the amount of this grant available for obligation under this grant against which the Grantee may present payment vouchers.

The amount of the payment voucher shall not be in an amount less than \$10,000 nor more than \$1,000,000.

(b) In no event shall the accumulated total of all such payment vouchers exceed the amount of the Federal Reserve Letter of Credit.

(c) If at any time, the Grant officer determines the Grantee has presented payment vouchers in excess of the amount or amounts allowable in (a) and (b) above, the Grant officer may: (1) cause the Federal Reserve Letter of Credit to be suspended or revoked; or (2) direct the Grantee to withhold submission of payment vouchers until such time as, in the judgment of the grant officer, an appropriate level of actual, necessary and allowable expenditures has occurred or will occur under this grant; and/or (3) request the Grantee to repay to AID the amount of such excess. Upon receipt of the Grant officer's request for repayment of excess advance payments, the Grantee shall promptly comply with such request.

(d) Procedure for Grantee.

(1) After arranging with a commercial bank of its choice for operation under this arrangement and obtaining the name and address of the Federal Reserve Bank or branch serving the commercial bank, the Grantee shall deliver three originals of Standard Form 1194, "Authorized Signature Card for Payment Vouchers on Letters of Credit" signed by those official(s) authorized to sign payment vouchers against the Federal Reserve Letter of Credit and by an official of the Institution who has authorized them to sign.

(2) Upon execution of the grant, the Grantee shall receive one certified copy of the Federal Reserve Letter of Credit.

(3) The Grantee shall confirm with his commercial bank that the Federal Reserve Letter of Credit has been opened and is available if funds are needed.

(4) To receive payment, the Grantee shall:

(i) Periodically, although normally not during the last five days of the month, prepare payment vouchers (Form TUS 5401) in an original and three copies.

(ii) Have the original and two copies of the voucher signed by the authorized official(s) whose signature(s) appear on the Standard Form 1194.

(iii) Present the original, duplicate, and triplicate copy of the Form TUS 5401 to his commercial bank.

(e) Retain the quadruplicate copy of the voucher.

(5) Each drawdown should be initiated at approximately the same time that checks are issued by the organization in payment of program liabilities including those for allowable indirect costs, and in an amount approximately equal to the Federal share of such payments. Therefore, there is no necessity for the recipient organization to maintain balances of Federal cash other than the small balance necessary to provide for an element of bank float.

(6) A report of expenditures is prepared and submitted to the Office of Financial Management, within thirty days of disbursement. This report, submitted on Standard Form 1034, "Public Voucher for Purchases and Services Other Than Personal", and supported by certifications, listing of withdrawals, and documentation as required, itemizes expenditures made, identifying funds expended by line item of the approved budget and/or category supporting the agreement.

(7) The report of expenditures on Standard Form 1034 is reviewed against the grant provisions, and any disbursement improper under the grant is disallowed. The Grantee is notified of the reason for the disallowance and is directed to adjust the next periodic report of expenditures to reflect the disallowance and to reduce its next payment voucher against the Federal Reserve Letter of Credit by the amount of the disallowance.

(8) Simultaneously with the submission of the report of expenditures, the Grantee submits to the Controller a status report on the Federal Reserve Letter of Credit as of the close of the period covered by the report of expenditures. The report is prepared in the following format:

**Status of Funding Report**

**Federal Reserve Letter of Credit (FRLC)**

No. \_\_\_\_\_

Period from \_\_\_\_\_ through \_\_\_\_\_

**A. Letter of Credit Position**

- 1. Current amount of FRLC (including amendments) through reporting period \$ \_\_\_\_\_
- 2. Payment Vouchers on Letter of Credit presented (Form TUS 5401):
  - a. Credited prior to reporting period \$ \_\_\_\_\_
  - b. Credited during reporting period via TUS 5401 Voucher Nos. \_\_\_\_\_ through \_\_\_\_\_ inclusive \$ \_\_\_\_\_
  - c. Presented but not credited during report via TUS 5401's numbered \_\_\_\_\_ through \_\_\_\_\_ inclusive \$ \_\_\_\_\_
- 3. Total of all Payment Vouchers against FRLC credited or presented \$ \_\_\_\_\_
- 4. Balance of FRLC not drawn or requested this reporting period \$ \_\_\_\_\_

**B. Cash Position**

- 1. Cash on hand at beginning of period \$ \_\_\_\_\_
- 2. Plus: cash drawn during period \$ \_\_\_\_\_
- 3. Plus: refunds, rebates or other amounts received, to the extent allocable to disbursements charged against this FRLC \$ \_\_\_\_\_
- 4. Total cash available (sum of 1, 2, and 3) \$ \_\_\_\_\_
- 5. Less: disbursements during period \$ \_\_\_\_\_
- 6. Balance of cash on hand at close of reporting period \$ \_\_\_\_\_
- 7. Estimated number of days requirements covered by balance on hand (Item 6 above)  
Days: \_\_\_\_\_
- 8. Advances to subgrantees \$ \_\_\_\_\_ (included in B. 6 above)

(f) Refund of Excess Funds

(1) If all costs have been settled under the grant and the Grantee fails to comply with the grant officer's request for repayment of excess Federal Reserve Letter of Credit funds, the Government shall have the right, on other grants held with the Grantee, to withhold payment of Federal Reserve Letter of Credit or other advances and/or withhold reimbursements due the Grantee in the amount of the excess being held by the Grantee.

(2) If the Grantee is still holding excess Federal Reserve Letter of Credit funds on a grant under which the work has been completed or terminated but all costs have not been settled, the Grantee agrees to:

(i) Provide within 30 days after requested to do so by the grant officer, a breakdown of the dollar amounts which have not been settled between the Government and the Grantee (The grant officer will assume no costs are in dispute if the Grantee fails to reply within 30 days.);

(ii) Upon written request of the grant officer, return to the Government the sum of dollars, if any, which represents the difference between (1) the Grantee's maximum position on claimed costs which have not been reimbursed and (2) the total amount of unexpended funds which have been advanced under the grant and

(iii) If the Grantee fails to comply with the contracting officer's request for repayment of excess Federal Reserve Letter of Credit funds, the Government shall have the right, on other grants held with the Grantee to withhold payment of Federal Reserve Letter of Credit or other advances and/or withhold reimbursements due the Grantee in the amount of the excess being held by the Grantee.

16 MAY 1975

*Anderson*  
*in Atlanta, PHB/PVC*

DEPARTMENT OF STATE  
/ AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

Mr. Theodore M. Luberoff  
Vice-President  
International Executive Service  
Corps (IESC)  
545 Madison Avenue  
New York, New York 10022

APR 25 1975

Subject: AID/CM/pha-G-73-3  
Amendment No. 5

Dear Mr. Luberoff:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, and to your letter of April 4, 1975 the grant, as amended, is hereby further amended as follows:

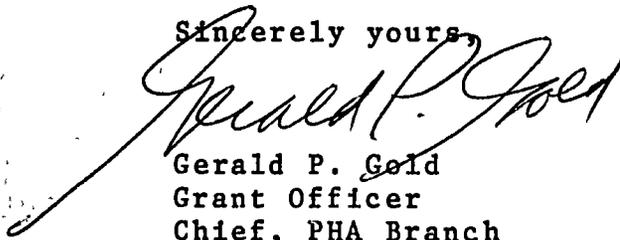
Of the Four Million, Three Hundred Thousand Dollars (\$4,300,000) granted to IESC by Amendment No. 4, dated December 23, 1974, Five Hundred and Sixty Seven Thousand, Five Hundred Dollars (\$567,500) is hereby allocated to support your program for the period July 1, 1974 through December 31, 1974 and Three Million, Seven Hundred and Thirty Two Thousand, Five Hundred Dollars (\$3,732,500) is hereby allocated to support your program during the period January 1, 1975 through December 31, 1975.

INTERNATIONAL EXECUTIVE SERVICE  
CORPS (IESC)

-2-

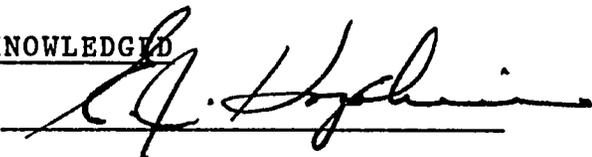
Please acknowledge receipt of this amendment by signing in the space provided below and returning the original to my office.

Sincerely yours,



Gerald P. Gold  
Grant Officer  
Chief, PHA Branch  
Central Operations Division  
Office of Contract Management

ACKNOWLEDGED

BY: 

TYPED NAME: Edward J. Hopkins

TITLE: Executive Vice President

DATE: May 2, 1975

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

09 JAN 1975

ORIGINAL

DEC 23 1974

Mr. Theodore M. Luberoff  
Vice-President  
International Executive Service Corps (IESC)  
545 Madison Avenue  
New York, New York 10022

Subject: AID/CM/PHA-G-73-3, Amendment No. 4  
PIO/T: 932-13-270-001-73-3255019

Dear Mr. Luberoff:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (AID) hereby grants to IESC the sum of Four Hundred Forty-two Thousand, Five Hundred Dollars (\$442,500) to support your program for the period of July 1, 1974, through December 31, 1974 and a sum of Three Million Eight Hundred Fifty-seven Thousand Five Hundred Dollars (\$3,857,500) to support your program for the period of January 1, 1975 through December 31, 1975. Subject to the availability of funds, A.I.D. will provide additional funding during CY 1975.

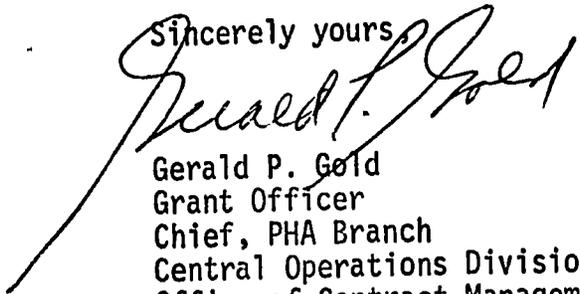
The Subject Grant is amended to add the Budget attached hereto, designated "Appendix A-3-International Executive Service Corps-Illustrative Budget-For the Calendar Year Ending December 31, 1975."

The Subject Grant is further amended by deleting the date "December 31, 1974" from General Provision 17, as amended by Amendment No. 3 and substituting in lieu thereof "December 31, 1975."

This amendment raises the total amount obligated under the Grant to \$12,322,500.

This amendment is effective as of the date of this letter. Please acknowledge receipt of this amendment by signing in the space provided below and returning the original and five (5) copies to my office.

Sincerely yours



Gerald P. Gold  
Grant Officer  
Chief, PHA Branch  
Central Operations Division  
Office of Contract Management

ACKNOWLEDGED:

BY: *Juanita M. [Signature]*

TYPED NAME: \_\_\_\_\_

TITLE: *U.P. Finance*

DATE: *Jan 9, 1975*

FUNDS OBLIGATED	
Approp. No.	<u>72-11X1027</u>
Allot. No.	<u>727-32-099-00-81-51</u>
Obl. No.	<u>3259019</u>
Obj. Cl.	<u>257</u>
Amount	<u>\$ 4,300,000.00</u>
Proj. No.	<u>932-13-270-001-73</u>
FM/CSD	
By	<u><i>J. [Signature]</i></u>
Date	<u>12-31-74</u>

Appendix A-3  
INTERNATIONAL EXECUTIVE SERVICE CORPS  
ILLUSTRATIVE BUDGET  
FOR THE CALENDAR YEAR ENDING DECEMBER 31, 1975

VOLUNTEERS OVERSEAS

Transportation	\$1,650,000
Subsistence	2,920,000
Other	<u>130,000</u>
Sub-Total	<u>4,700,000</u>

COUNTRY DIRECTORS OVERSEAS

Salaries	350,000
Other (Travel, Subsistence for Volunteer Country Directors, Overseas Allowances, Employment Taxes, Insurance, Local Salaries, and Other Office Expenses)	<u>1,700,000</u>
Sub-Total	<u>2,050,000</u>
Total Overseas Project Expenses	6,750,000

U. S. OPERATING OVERHEAD EXPENSES

Regional Directors' Expenses	400,000
New York Office Expenses	<u>1,850,000</u>
Sub-Total	<u>2,250,000</u>
Total Operating Expenses	<u>\$9,000,000</u>

INCOME

Private	
Receipts From Projects	\$3,750,000
Contributions and Other	450,000
Projected U.S. Government Support (Subject to the availability of funds)	<u>4,800,000</u>
Total Income	<u>\$9,000,000</u>

Number of Projects - 750

M. Kohan - PH/IOVC  
R. G. Johnson

JUL 1974

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

Mr. Theodore M. Luberoff  
Vice President  
International Executive Service  
Corps (IESC)  
545 Madison Avenue  
New York, New York 10022

JUN 28 1974

Subject: AID/CM/pha-G-73-3  
Amendment No. 3  
PIO/T: 932-13-270-001-73-3245030

Dear Mr. Luberoff:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (AID) hereby grants to IESC the sum of One Million, Eight Hundred and Fifty Seven Thousand, Five Hundred Dollars (\$1,857,500) to support your program for the period July 1, 1974, through December 31, 1974. Subject to the availability of funds, an additional \$442,500 may be made available at some later date for use under this grant.

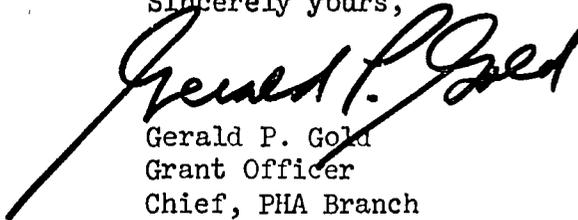
The Subject Grant is amended to add the Budget attached hereto, designated "APPENDIX A-2 - INTERNATIONAL EXECUTIVE SERVICE CORPS - ILLUSTRATIVE BUDGET - FOR six months ending December 31, 1974."

The Subject Grant is further amended by deleting the date "June 30, 1974" from General Provision 17, and substituting in lieu thereof "December 31, 1974."

This amendment raises the total amount obligated under the grant to \$8,022,500.

This amendment is effective as of the date of this letter. Please acknowledge receipt of this amendment by signing in the space provided below and returning the original and five (5) copies to my office.

Sincerely yours,



Gerald P. Gold  
Grant Officer  
Chief, PHA Branch  
Central Operations Division  
Office of Contract Management

ACKNOWLEDGED

BY: 

TYPED NAME: \_\_\_\_\_

TITLE: V.P. - Finance & Adm.

DATE: JUL 1974 JUL 1974

FUNDS OBLIGATED	
Approp. No.	72-11X1027
Allot. No.	427-32-049.00-76-42
Obl. No.	3245030, Proj. Cl. 2590
Amount \$	1,857,500
Proj. No.	932-13-270-001
By <u>M.H</u>	FM/CSD
Date	6/30/74

INTERNATIONAL EXECUTIVE SERVICE CORPS  
ILLUSTRATIVE BUDGET  
FOR SIX MONTHS ENDING DECEMBER 31, 1974

VOLUNTEERS OVERSEAS

Transportation	\$ 643,000
Subsistence	1,268,000
Other	<u>64,000</u>
Sub-Total	<u>1,975,000</u>

COUNTRY DIRECTORS OVERSEAS

Salaries	175,000
Other(Travel, Subsistence for Volunteer Country Directors, Overseas Allowances, Employment Taxes, Insurance, Local Salaries, and Other Office Expenses)	<u>887,000</u>
Sub-Total	<u>1,062,000</u>
Total Overseas Project Expenses	3,037,000

U. S. OPERATING OVERHEAD EXPENSES

Regional Directors' Expenses	175,000
New York Office Expenses	<u>913,000</u>
Sub-Total	<u>1,088,000</u>
Total Operating Expenses	<u>\$4,125,000</u>

INCOME

Private	
Receipts From Projects	\$1,575,000
Contributions and Other	250,000
Projected U.S. Government Support (Subject to the availability of funds)	<u>2,300,000</u>
Total Income	<u>\$4,125,000</u>

Number of Projects - 350

M. Kahan - PNH/PVQ  
R. Anderson

ORIGINAL

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

3 APR 1974

Mr. Theodore M. Luberoff  
Vice President  
International Executive Service  
Corps (IESC)  
545 Madison Avenue  
New York, New York 10022

MAR 29 1974

Subject: AID/CM/pha-G-73-3  
Amendment No. 2  
Ref: PIO/T 932-13-270-001-73-3245001

Dear Mr. Luberoff:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development hereby grants to IESC the sum of Two Million, Two Hundred and Ninety Thousand Dollars (\$2,290,000) to support your program for the period January 1, 1974 through June 30, 1974.

The subject Grant is amended to add the Budget attached herto, designated "APPENDIX A-1 International Executive Service Corps - Illustrative Budget - For six months ending June 30, 1974".

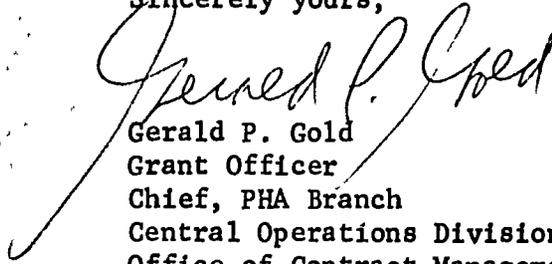
The subject Grant is further amended by deleting the date "December 31, 1973" from General Provisions 17 and substituting in lieu thereof "June 30, 1974".

This amendment raises the total amount granted to \$6,165,000.

FUNDS OBLIGATED	
Ammon. No.	72-11X1027
Allot. No.	457-32-099-00-76-41
Obl. No.	3245012 Obj. Cl. 2590
Amount	\$ 2,290,000
Proj. No.	932-13-270-001
By	FM/CSD M. H.
Date	3/29/74

This amendment is effective as of the date of this letter. Please acknowledge receipt of this amendment by signing in the space provided below and returning the original and six (6) copies to my office.

Sincerely yours,



Gerald P. Gold  
Grant Officer  
Chief, PHA Branch  
Central Operations Division  
Office of Contract Management

ACKNOWLEDGED:

IESC

BY



TYPED NAME

TITLE

V. P. Finance & Admin.

DATE

April 1, 1974

INTERNATIONAL EXECUTIVE SERVICE CORPS  
ILLUSTRATIVE BUDGET  
FOR SIX MONTHS ENDING JUNE 30, 1974

VOLUNTEERS OVERSEAS

Transportation	\$ 613,000
Subsistence	1,207,000
Other	<u>62,000</u>
Sub-Total	<u>1,882,000</u>

COUNTRY DIRECTORS OVERSEAS

Salaries	190,000
Other (Travel, Subsistence for Volunteer Country Directors, Overseas Allowances, Employment Taxes, Insurance, Local Salaries, and Other Office Expenses)	<u>760,000</u>
Sub-Total	<u>950,000</u>

Total Overseas Project Expenses	2,832,000
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U. S. OPERATING OVERHEAD EXPENSES

Regional Directors' Expenses	175,000
New York Office Expenses	<u>912,000</u>
Sub-Total	<u>1,087,000</u>
Total Operating Expenses	<u><u>\$3,919,000</u></u>

INCOME

Private	
Receipts From Projects	\$1,496,000
Contributions and Other	<u>263,000</u>
Projected U.S. Government Support (Subject to the availability of funds)	<u>2,160,000</u>
Total Income	<u><u>\$3,919,000</u></u>

Number of Projects - 350

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

ORIGINAL

*A Berger - PHA/PHC*  
*R Anderson*

18 DEC 1973

Mr. Theodore M. Luberoff  
Vice President  
International Executive  
Service Corps (IESC)  
545 Madison Avenue  
New York, New York 10022

DEC 3 1973

Subject: Grant No. AID/CM/pha -G-  
73-3, Amendment No. 2  
PIO/T No. 932-13-270-001-  
73-3245001

Dear Mr. Luberoff:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development hereby grants to IESC an additional sum of seven hundred and twenty-five thousand dollars (\$725,000) in support of your program for the period January 1, 1973 through December 31, 1973. This raises the total amount obligated under this Grant to \$3,875,000.

This grant is effective as of the date of this letter. Please acknowledge receipt of this amendment by signing all copies in the space provided below and returning the original and six (6) copies to my office.

Sincerely yours,

*Gerald P. Gold*

Gerald P. Gold  
Grant Officer  
PHA Branch  
Central Operations Division  
Office of Contract Management

FUNDS OBLIGATED	
Approp. No. 72-	1141004
Allot. No. 454-32-011-00-76-41	
Obl. No. 3245001	Obj. Cl. 2590
Amount \$ 725,000	
Proj. No. 932-13-270-001	
By <i>AMH</i>	FM/CSD
	Date 12/5/73

ACKNOWLEDGED:

BY *Franklin M. Lumb*

TYPED OR PRINTED NAME

\_\_\_\_\_  
TITLE *Vice-Pres. Finance*

DATE *September 6, 1973*

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

ORIGINAL

FUNDS AVAILABLE

AUG 23 1973 Date 8/23/73  
Project No. 932-13-270-001-73  
Obligation No. 3245001  
Object Class 2590  
Allotment 454-32-092-00-76-41  
Amount 1,005,000.00  
By (initials) M. J. Delfino  
AID/CONT/ACC/WAR 0

Mr. Theodore M. Luberoff  
Vice President  
International Executive Service  
Corps. (IESC)  
515 Madison Avenue  
New York, New York 10022

Subject: Grant No. AID/CM/pha-G-73-3  
Amendment No. 1  
PIO/T-932-13-270-001-73-3245001

Dear Mr. Luberoff:

On January 18, 1973 A.I.D. granted to IESC \$2,145,000 in support of your program for the period January 1, 1973 through December 31, 1973. In that grant we stated our intention to provide additional funds, should they become available. Therefore, effective the date of this letter, and pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, A.I.D. hereby grants to IESC an additional One Million and five thousand dollars (\$1,005,000) raising the total amount obligated under the Subject grant to \$3,150,000.

The Subject grant is also amended to delete the Illustrative Budget, Appendix A and substitute in lieu thereof the Illustrative Budget, Appendix A, attached hereto.

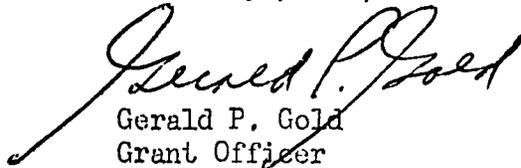
Subject to the availability of sufficient funds, an estimated \$725,000 may be made available at some later date for use in carrying out, the purposes of the grant.

*Jmf*

*Jmf*

Please acknowledge receipt of this Amendment by signing all copies in the space provided below, and returning the original and six (6) copies to my office.

Sincerely yours,



Gerald P. Gold  
Grant Officer  
PHA Branch  
Central Operations Division  
Office of Contract Management

ACKNOWLEDGED:

BY

TYPED NAME

TITLE

DATE

Judson M. Linnell  
J. M. Finance & Adm.  
8/24/73

INTERNATIONAL EXECUTIVE SERVICE CORPS  
ILLUSTRATIVE BUDGET  
FOR TWELVE MONTHS ENDING DECEMBER 31, 1973

VOLUNTEERS OVERSEAS

Transportation	\$1,115,000
Subsistence	2,100,000
Other	<u>117,000</u>
Sub-Total	<u>\$3,332,000</u>

COUNTRY DIRECTORS OVERSEAS

Salaries	\$ 386,000
Other (Travel, Subsistence for Volunteer Country Directors, Overseas Allowances, Employment Taxes, Insurance, Local Salaries and Other Office Expenses)	<u>1,364,000</u>
Sub-Total	<u>\$1,750,000</u>
Total Overseas Project Expenses	<u>\$5,082,000</u>

U. S. OPERATING OVERHEAD EXPENSES

Regional Directors' Expenses	\$ 325,000
New York Office Expenses	<u>1,575,000</u>
Sub-Total	<u>\$1,900,000</u>
Total Operating Expenses	<u>\$6,982,000</u>

INCOME

Private	
Receipts From Projects	\$2,632,000
Contributions	480,000
Projected U. S. Government Support (subject to the availability of funds)	<u>3,875,000</u>
Total Income	<u>\$6,987,000</u>

Number of Projects - 650

June 14, 1973

B. Masters - PHA 1001  
J. Johnson ORIGINAL

GRANT  
BY THE  
UNITED STATES OF AMERICA  
INTERNATIONAL EXECUTIVE SERVICE CORPS

This Grant No. AID/CM/PHA-g-73-3 is made and effective on the 1st day of January, 1973 by the United States of America, acting through the Agency for International Development (hereinafter called "A.I.D."), to the International Executive Service Corps, (hereinafter called "Grantee") a not for profit corporation organized under the Membership Corporations Law of the State of New York, having its principal offices at 545 Madison Avenue, New York, New York 10022.

WHEREAS, A.I.D. has previously given grant assistance by a Grant Agreement dated June 15, 1964, and amendments thereto, and a Grant Agreement dated January 1, 1969 and amendments thereto; and

WHEREAS, A.I.D. desires to continue such assistance; and

WHEREAS, the Grantee is sponsoring and conducting a private non-governmental program which provides a means for private U.S. business to furnish management counsel and technical assistance to developing countries for the primary purpose of strengthening private enterprise in such countries and thereby contributing to their economic development and growth, it being recognized that, in

REPRODUCED ON PAGE backside

assisting such economic development, it may be necessary and advisable for Grantee to furnish such counsel and assistance to government agencies in these countries; and

WHEREAS, it is the policy of the Government to encourage private foreign assistance efforts by U.S. business and to encourage assistance which will strengthen the development of healthy and responsible private enterprise in the developing countries; and

WHEREAS, it is in the interest of the Government to preserve the independent and private status of the Grantee and the Grantee's program; and

WHEREAS, it is in the interest of the Government and consistent with the policies and authorities provided in the Foreign Assistance Act of 1961, as amended, to grant assistance to the Grantee; and

WHEREAS, this Grant is authorized by Sections 211(a) and 635(b) of the Foreign Assistance Act of 1961, as amended, and the delegation of authority thereunder;

NOW THEREFORE, subject to the terms and conditions contained in paragraphs 1, 2 & 3 below, A.I.D. hereby grants the amount of \$2,145,000 to assist the Grantee's program to make available to developing countries the services of executive, managerial and technical persons qualified in the skills and practices required in such countries, as more specifically described in the International Executive Service

Corps Policy and Procedures Manual. Subject to the availability of sufficient funds, an estimated additional \$1,355,000 may be made available for use in carrying out the purposes of the Grant on or about July 1, 1973. In addition, AID and the IESC hope to explore the possibility of expanding the IESC's program from 600 projects per year to 700 projects per year.

(1) The Grantee shall administer the funds provided under this grant in accordance with its terms and conditions including the Grantee's budget, attached hereto as Appendix A and made a part hereof, and the General Provisions attached hereto as Appendix B and made a part hereof.

(2) The Grantee agrees to expend during the period of this grant and in accordance with its terms and conditions including its appendices, an amount equal to the funds provided and received hereunder for the costs of travel, subsistence, stipends and other related items paid to or incurred by (a) Grantee's volunteers engaged in assistance in the developing countries (b) Country and Area Directors who have been so designated in writing in the Grantee's records and who are assigned to duty in the developing countries.

(3) In addition to the Reports required in Appendix B "General Provisions", the Grantee shall provide the Project Monitor the following reports at the time each is prepared unless otherwise specified below:

- a. Tentative annual projections and start quotas.
- b. Comparison of 12-month cancellations with projects on hand.
- c. Project performance and evaluation analysis.
- d. Types of industries from which IESC has accepted projects.
- e. Size of industries from which IESC has accepted projects.
- f. Analysis of IESC projects for foreign government agencies and departments.
- g. Project summary reports (these shall be compiled and submitted monthly).
- h. Names of area and country directors.

In addition the Grantee shall provide to the Project Monitor such other reports as are requested by A.I.D. and mutually agreed upon by the parties hereto. In addition, the IESC will cooperate with A.I.D. in evaluating the effectiveness of the IESC program.

IN WITNESS THEREOF, the parties hereto have executed this Grant effective January 1, 1973.

INTERNATIONAL EXECUTIVE  
SERVICES CORPS

BY: *Tom Secunda*

TITLE: *V.P.*

*Finance & Admin.*

*18 JAN 1973*

UNITED STATES OF AMERICA  
AGENCY FOR INTERNATIONAL DEVELOPMENT

BY: *Glenn P. Ford*

TITLE: \_\_\_\_\_

Grant Officer

18 JAN 1973

INTERNATIONAL EXECUTIVE SERVICE CORPSILLUSTRATIVE BUDGETFOR TWELVE MONTHS ENDING DECEMBER 31, 1973VOLUNTEERS OVERSEAS

Transportation	\$ 1,029,000
Subsistence	1,938,000
Other	108,000
Sub-Total	<u>3,075,000</u>

COUNTRY DIRECTORS OVERSEAS

Salaries	341,000
Other (Travel, Subsistence for Volunteer Country Directors, Overseas Allowances, Employment Taxes, Insurance, Local Salaries and Other Office Expenses)	1,144,000
Sub-Total	<u>1,485,000</u>

Total Overseas Project Expenses	4,560,000
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U.S. OPERATING OVERHEAD EXPENSES

Regional Directors' Expenses	290,000
New York Office Expenses	1,585,000
Sub-Total	<u>1,875,000</u>

Total Operating Expenses	<u>\$ 6,435,000</u>
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Number of Projects - 600

INCOME

Private	
Client Fees	2,460,000
Contributions	480,000
Projected U.S. Government Support (subject to the availability of funds)	<u>3,500,000</u>
Total Income	<u>\$ 6,440,000</u>

GENERAL PROVISIONS

1. ALLOWABLE COSTS

The Grantee shall attribute to this grant only those costs which are reasonable, allocable and allowable in accordance with:

(a) the terms and conditions of this grant; and

(b) Subpart 1-15.2 (Principles and Procedures for Use in Cost Reimbursement Type Supply and Research Contracts with Commercial Organizations) of the Federal Procurement Regulations in effect on the date of this grant to the extent they are not inconsistent with the terms and conditions of this grant.

2. FINANCIAL REPORTS AUDITS AND RECORDS

A. The Grantee shall submit to the Grant Officer and the Project Monitor an annual financial statement certified by an independent public accountant. Financial records, covering all phases of the Grantee's program including documentation to support entries on the account records and to substantiate expenditures shall be maintained in accordance with accounting principles generally accepted in the U.S. and consistently applied, and shall be available for examination by appropriate personnel of A.I.D. All such financial records shall be maintained for at least three years after final disbursement of funds under this Grant.

B. In addition, the A.I.D. Auditor General and the Comptroller General or their duly authorized representatives reserve the right to conduct an audit of the Grantee's books and records to determine

-2-

whether the Grantee organization has expended an amount equal to the funds obligated hereunder in accordance with the terms and conditions of this grant.

3. REFUNDS

If, at the end of one year from the date of this grant, and the end of each subsequent year if the grant is amended, A.I.D. determines that the Grantee has not expended or accrued an amount equal to the amount provided and received under this grant during such year for costs properly attributable to this grant in accordance with its terms and conditions, then the Grantee will refund to A.I.D. the difference between such amount of funds provided and received and such amount spent for costs properly attributable to this grant.

4. TRAVEL AND ALLOWANCES

The costs of travel and allowances attributed to this Grant shall be in accordance with the International Executive Service Corps Policy Memorandum 201 which is incorporated by reference and made a part hereof. The Grantee agrees to provide the Grant Officer with any amendments to the policy if they occur.

Any deviations from Grantee's policy shall be documented and such documentation shall be retained as part of the Grant records for audit by A.I.D.

-3-

5. FEDERAL RESERVE LETTER OF CREDIT FOR ADVANCE PAYMENT

A. A.I.D. shall open a Federal Reserve Letter of Credit in the amount of this Grant against which the Grantee may present payment vouchers. Within the foregoing ceiling amount, the amount of the payment voucher shall not be less than \$10,000 nor more than \$1,000,000, nor may the amount drawn down, including unexpended amounts previously drawn down, exceed by more than \$10,000, the anticipated amount of expenditures for the following seven day period.

B. In no event shall the accumulated total of all such payment vouchers exceed the amount of the Federal Reserve Letter of Credit.

C. C. If at any time, the Grant Office determines that the Grantee has presented payment vouchers in excess of the amount or amounts allowable in A and B above, the Grant Officer may: (1) cause the Federal Reserve Letter of Credit to be suspended or revoked; or (2) direct the Grantee to withhold submission of payment vouchers until such time as, in the judgment of the Grant Officer, an appropriate level of actual, necessary and allowable expenditures has occurred or will occur under this Grant, and/or (3) request the Grantee to repay to A.I.D. the amount of such excess. Upon receipt of the Grant Officer's request for repayment of excess advance payments, the Grantee shall promptly contact the Grant Officer to make suitable arrangements for the repayment of such excess funds.

-4-

D. Procedure for Grantee

1. After arranging with a commercial bank of its choice for operation under this Letter of Credit and obtaining the name and address of the Federal Reserve Bank or branch serving the commercial bank, the Grantee shall deliver 3 originals of Standard Form 1194, "Authorized Signature Card for Payment Vouchers on Letters of Credit" signed by those official(s) authorized to sign payment vouchers against the Federal Reserve Letter of Credit and by an official of the Grantee who has authorized them to sign.

2. Upon execution of the Grant, the Grantee shall receive one certified copy of the Federal Reserve Letter of Credit.

3. The Grantee shall confirm with his commercial bank that the Federal Reserve Letter of Credit has been opened and is available if funds are needed.

4. To receive payment, the Grantee shall:

(a) Periodically, although normally not during the last five days of the month, prepare payment vouchers (Form TUS 5401) in an original and three copies.

(b) Have the original and two copies of the voucher signed by the authorized official(s) whose signature(s) appear on the Standard Form 1194.

(c) Present the original, duplicate and triplicate copy of the Form TUS 5401 to his commercial bank.

(d) Retain the quadruplicate copy of the voucher.

5. After the first payment voucher (Form TUS 5401) has been processed, succeeding payment vouchers shall not be presented until the existing balance of previous payments has been expended or is insufficient to meet current needs.

6. In preparing the payment voucher, the Grantee assigns a voucher number in numerical sequence beginning with 1 and continuing in sequence on all subsequent payment vouchers submitted under the Federal Reserve Letter of Credit. The current status of the pertinent Federal Reserve Letter of Credit funds shall be presented on the reverse side of the last two copies of the Form TUS 5401 in the following format:

Cash on hand prior to preceding advance	\$ _____
Plus amount of last advance on TUS 5401 No. _____	_____
Less total payments subsequent to last advance	_____
Equals cash on hand prior to receiving current advance on TUS 5401 No. _____	_____

7. A report of expenditures shall be prepared and submitted not less than quarterly to the Controller. This report, submitted on Standard Form 1034, "Public Voucher for Purchases and Services Other than Personal" shall be supported by certifications, listing of withdrawals and documentation as required.

-6-

8. Simultaneously with the submission of the report of expenditures the Grantee submits to the Controller a status report on the Federal Reserve Letter of Credit as of the close of the periods covered by the report of expenditures. The report is prepared in the following format.

Federal Reserve Letter of Credit No. \_\_\_\_\_

- |   |          |
|---|----------|
| 1. Total amount of Federal Reserve Letter of Credit                                 | \$ _____ |
| 2. Payment Vouchers presented against Federal Reserve Letter of Credit              |          |
| a. Credited prior to reporting period.  | _____    |
| b. Credit during reporting period, TUS 5401<br>Nos. _____ through _____, inclusive. | _____    |
| *c. Presented but not credited, TUS 5401<br>Nos. _____ through _____, inclusive.    | _____    |

\*Itemize any payment vouchers reported in Item 2c as presented, but not credited.

9. TERMINATION

Either party may cancel this Grant upon six months written notice to the other party; however, in the event that A.I.D. deems that the Grantee's institution has failed in a material respect to comply with the terms and conditions of this Grant, A.I.D. reserves the right to immediately revoke the grant, upon written notice to the Grantee. Upon the Grantee's receipt of notice of such revocation it shall take immediate action to minimize expenditures and obligations financed by this Grant and shall cancel such obligations wherever possible. The Grantee shall within sixty (60) calendar

-7-

days after the effective date of such revocation repay to the Grantor all unexpended portions of funds theretofore paid by the Grantor to the Grantee which are not otherwise obligated by a legally binding transaction within the purpose of this Grant. Should the funds theretofore paid by the Grantor to the Grantee be insufficient, by reason of the Grantor's revocation of this Grant, to cover the Grantee's obligations pursuant to the aforementioned legally binding transaction, the Grantee may submit to the Grantor within ninety (90) calendar days after the effective date of such revocation a written claim covering such obligations and, subject to the limitations contained in this Grant, the Grantor shall determine the amount or amounts to be paid by the Grantor to the Grantee under such claim.

10. EQUAL EMPLOYMENT OPPORTUNITY

With regard to the employment of U.S. Nationals under this Grant, Grantee agrees to take all reasonable steps to insure equality of opportunity in its employment practices without regard to race, religion, sex, color or national origin of such U.S. Nationals and that, in accordance with Title VI of the Civil Rights Act of 1964 when work funded by this Grant is performed in the U.S. no person shall, on the grounds of race, religion, sex, color or national origin, be excluded from participation, be denied benefits, or be subjected to discrimination. An assurance of compliance with this provision shall be submitted by the Grantee to A.I.D. with its letter of acceptance.

11. LOCAL CURRENCY

The Grantee agrees that in countries designated "excess" or "near excess" currency countries by the U.S. Treasury, no U.S. dollars will be used in lieu of U.S.-owned local currency, unless otherwise authorized by the Grant Officer, and that conversion of U.S. dollars to local currency shall be made through the U.S. Disbursing Officer, American Embassy, or through the A.I.D. Mission Controller, as appropriate. The Grant Officer will provide the Grantee with a list of current "excess" or "near excess" currency countries.

12. OFFICIALS NOT TO BENEFIT

No member of or delegate to the Congress or resident Commissioner shall be admitted to any share or part of the grant or to any benefit that may arise therefrom; but this provision shall not be construed to extend to this grant if made with a corporation for its general benefit.

13. COVENANT AGAINST CONTINGENT FEES

The Grantee warrants that no person or selling agency has been employed or retained to solicit or secure this grant upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee except bona fide employees or bona fide established commercial or selling agencies maintained by the Grantee for the purpose of securing business. For breach or violation of this

-9-

warranty, A.I.D. shall have the right to cancel this grant without liability or in its discretion to deduct from the grant amount, or otherwise recover, the full amount of each commission, percentage, brokerage, or contingent fee.

14. PROCUREMENT

The Grantee shall not attribute to this Grant the cost of procurement of equipment or vehicles.

15. INELIGIBLE COUNTRIES

Grantee agrees not to attribute to this Grant the cost of programs carried on in countries which are the subject of the limitations set forth in Section 620 of the Foreign Assistance Act of 1961 as amended or in countries which under acts appropriating funds for foreign assistance, are similarly deemed to be ineligible for assistance.

16. SUBORDINATE AGREEMENTS

Contracts with other organizations or firms in excess of ten thousand dollars (\$10,000.00) are subject to advance approval by the A.I.D. Grant Officer if they result in costs which will be attributed to this Grant.

17. EXPIRATION

The expiration date of this agreement shall be December 31, 1973.

-10-

18. PROJECT MONITOR FUNCTION

The project monitoring functions under this grant shall be carried out by the A.I.D. Bureau of Population and Humanitarian Assistance.

19. NOTICES

Any notice given by either of the parties hereto shall be sufficient only if in writing and mailed or delivered in person to the other party at the following address:

TO A.I.D.: Grant Officer  
Office of Contract Management  
Contract Operations Division  
Population and Humanitarian Assistance Branch  
Agency for International Development  
Washington, D.C. 20523

TO GRantee: President  
International Executive Service Corps  
545 Madison Avenue  
New York, New York 10022