

POBB970



UNITED STATES OF AMERICA  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
U.S.A.I.D. MISSION TO KENYA

UNITED STATES POSTAL ADDRESS  
US AID MISSION TO KENYA  
BOX 201  
APO NEW YORK, NEW YORK 09676

INTERNATIONAL POSTAL ADDRESS  
POST OFFICE BOX 30261  
NAIROBI, KENYA

August 30, 1991

Mr. Paul Thompson  
Executive Director  
World Vision Relief & Development Inc.  
919 West Huntington Drive  
Monrovia, CA 91016

Subject: Grant No. 615-0236-G-00-1063

Dear Mr. Thompson:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to the World Vision Relief and Development Inc. of the United States of America (hereinafter referred to as "Grantee") the sum of Two Hundred Thousand dollars (\$200,000) to provide support for a program that will maintain a reduction in infant, child and maternal morbidity and mortality in the Loitokitok Division of Kajiado District and develop local capacity to carry out these activities. See the detailed Program Description in Attachment 2. The total estimated cost of the program is \$335,000 for the agreement period. Additional funding up to the amount of One Hundred Thirty Five Thousand dollars (\$135,000) in support of the project will be provided to WVRD subject to availability of funds to A.I.D. for this purpose and the mutual agreement of the parties at the time of the subsequent increment.

This grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the estimated period beginning with the effective date and ending on June 30, 1993. Additional funding of \$135,000 to cover the estimated period July 1, 1993 to August 31, 1994 will be provided at a later date, subject to the availability of funds.

This grant is made to the Grantee on condition that funds will be administered in accordance with terms and conditions as set forth in Attachment 1, entitled the "Schedule", Attachment 2, entitled "Program Description", and Attachment 3, entitled "Standard Provisions", which have been agreed to by your organization.

Please sign the original and four (4) copies of this letter to acknowledge your receipt of the grant, and return the original and three (3) copies of the entire document to the Office of Projects, USAID/Kenya, P.O. Box 30261, Union Towers, Nairobi, Kenya.

Sincerely,

*Richard J. Womack*  
Richard J. Womack  
Grant Officer

**Attachments:**

1. Schedule
2. Program Description
3. Standard Provisions

**Acknowledged:**

World Vision Relief and Development Inc.

By: \_\_\_\_\_

Typed Name: Mr. Aba Mpesha

Title: Executive Director

Date: 28th October 1991

**FISCAL DATA**

Appropriation	:	72-111/21014
Budget Plan Code	:	GSS1-91-21615-KG13
PIO/T No.	:	615-0236-3-10125
Project No.	:	615-0236
Total Estimated Amount	:	\$335,000
Total Obligated Amount	:	\$200,000

Funds Available	
CONT/KENYA	
Initials	<u>RJW</u>
Date	<u>08/29/91</u>

ATTACHMENT 1

SCHEDULE

A. Purpose of Grant

The purpose of this Grant is to assist World Vision Relief and Development to maintain a reduction in infant, child and maternal morbidity and mortality in Loitokitok Division of Kajiado District and develop local capacity to carry out these activities. See Attachment 2 for a detailed program description.

B. Period of Grant

The effective date of this Grant is the date of signature of the Grant. The estimated expiration of this Grant is August 31, 1994.

C. Amount of Grant and Payment

1. A.I.D. hereby obligates the amount of \$200,000 for purposes of this Grant. It is anticipated that additional funds will be made available in the amount of \$135,000 subject to the availability of funds to A.I.D. for this purpose and the mutual agreement of the parties at the time of the subsequent increment.
2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3 - Optional Standard Provision Clause No. 1, entitled "Letter of Credit".

D. Financial Plan

The budget for this Grant is set forth in Annex 1 to this attachment. Revisions to this plan shall be made in accordance with the standard provision of this Grant, entitled "Revision of Grant Budget". The Grantee is fully responsible for financial management and accountability for utilization of Grant funds.

**E. REPORTING AND EVALUATION**

During the life of the Grant, the Grantee will submit to USAID/Kenya, Office of Projects, the following reports:

**1. Technical Reporting**

On a quarterly basis, a report will be submitted on project progress and on problems encountered to date in achievement of Grant objectives. The quarterly report will include a general assessment of progress and problems to date; a brief status report on each of the sub-projects and the indicators of outputs achieved to date; a brief summary of actions planned for the next period; a description of all goods and services (including amount and source and origin) whose source and origin are not Kenya or the United States; and a table showing all personnel directly financed under this Grant. These reports will contain both quantitative and qualitative information to the extent possible. The first such report will cover the period ending November 30, 1991. Each such report is due 30 days following the end of the reporting period and will be submitted in three (3) copies.

**2. Financial Reporting**

Financial reporting by Grantee will be in accordance with the procedures set forth in Attachment 3 - Optional Standard Provisions Clause No. 1, entitled "Letter of Credit". All financial reports required under that Clause shall be submitted to FM/CMP/LC, Room 700, SA-2, Washington, D.C. 20523-0209, with copies sent to the Office of Projects, USAID/Kenya, Unit 64102, APO AE 09831-4102.

The Grantee agrees to consult with the Office of Projects concerning further details for submitting financial reports and estimates.

**3. Final Report**

A final progress and financial report is required which will include a comprehensive review and discussion of project activities and achievements. This report will be due 30 days after the estimated expiration date of the Grant.

4. Evaluation

Two evaluations of the entire project will be conducted during the life of the project. A mid-term evaluation will be conducted during the 6th Quarter, while an end of project evaluation will be conducted in the 12th quarter of the project. Two months prior to conducting each evaluation, a scope of work will be provided to USAID/Kenya for review and comments. USAID reserves the right to participate in both evaluations. The Grantee will submit three (3) copies of the evaluation report to USAID within 30 days of report completion.

F. Authorized Source and Origin for Goods and Services

Goods and services financed by A.I.D. under this Grant shall have their source and origin in countries contained in A.I.D. Geographic Code 935 in accordance with the order of preference rules specified in section (b) (1) of the Standard Provision of this Grant entitled, "Eligibility Rules for Goods and Services". (See Annex 2 to this Attachment for details on countries covered in A.I.D. Geographic Codes).

G. Title to Property

Title to all property financed under this grant shall vest in the Grantee in accordance with the provisions set forth in Attachment 3 - Optional Standard Provisions Clause No. 20, entitled "Title to and use of Property (Grantee Title)".

5647G

WVRD Grant  
 Grant No: 615-0236-G-00-1063  
 Dated: August 30, 1991

Annex 1 to Attachment 1

Estimated Grant Budget  
 (U.S. \$)  
 From August 31, 1991 to August 31, 1994

Budget Element	U S A I D		WVRD	Total/1
	THIS OBLIG.	LOP/1		
1. Personnel	97,000	140,920	31,820	172,740
2. Equipment/Commodities	20,000	20,000	0	20,000
3. Travel & Per Diem	7,000	18,000	18,000	36,000
4. Training	12,000	24,000	0	24,000
5. Evaluation	15,000	30,000	0	30,000
6. Consultants	7,000	14,000	7,000	21,000
7. Dispensary Renovation	0	0	80,000	80,000
8. Vehicle Operating Expenses	6,000	33,000	11,760	44,760
9. Medical Supplies	10,500	14,500	7,500	22,000
10. Other Direct Expenses -Office Rent/Utilities -Repairs/Maintenance -Communication -Stationery/Office Supplies	25,500	40,580	8,920	49,500
<b>Total Grant</b>	<b>200,000</b> =====	<b>335,000</b> =====	<b>165,000</b> =====	<b>500,000</b> =====

Conversion rate for Kenya shillings: Ksh 28.00= US\$ 1.00

1. Subject to availability of funds to A.I.D. for this purpose and to the mutual agreement of the parties on the terms of any amendments.

Annex 2 to Attachment 1RELEVANT A.I.D. GEOGRAPHIC CODES

000 UNITED STATES

899 FREE WORLD

Any area or country in the Free World\* excluding the cooperating country itself.

935 SPECIAL FREE WORLD

Any area or country in the Free World\*, including the cooperating country itself.

941 SELECTED FREE WORLD

Any independent country in the Free World\*, excluding the cooperating country itself and the following:

Europe		Other	
Andorra	Luxembourg	Angola	Mozambique
Austria	Malta	Australia	New Zealand
Belgium	Monaco	Bahamas	Qatar
Denmark	Netherlands	Bahrain	Saudi Arabia
Finland	Norway	Canada	Singapore
France	Portugal	China, Republic of (Taiwan)	South Africa
Germany, Federal Republic of (including West Berlin)	San Marino	Cyprus	United Arab Emirates
Ireland	Spain	Gabon	
Italy	Sweden	Greece	
Iceland	Switzerland	Hong Kong	
Liechtenstein	United Kingdom	Iraq	
	Vatican City	Japan	
	Yugoslavia	Kuwait	

\*"Free World" excludes the following areas or countries:

Afghanistan, Albania, Bulgaria, Cambodia, Cuba, Czechoslovakia, Estonia, German Democratic Republic, Hungary, Iran, Laos, Latvia, Libya, Lithuania, Mongolia, North Korea, People's Democratic Republic of Yemen (South Yemen or Aden), People's Republic of China, Poland, Romania, Syria, Union of Soviet Socialist Republics, Viet Nam.

## Attachment 2

### WORLD VISION RELIEF AND DEVELOPMENT

#### PROGRAM DESCRIPTION

##### Introduction

The purpose of this grant is to assist the World Vision Relief and Development (WVRD) to consolidate gains and to sustain and/or further reduce current levels in infant, child and maternal morbidity and mortality in Loitokitok Division of Kajiado District.

In 1987, WVRD began to implement a comprehensive Child Survival Project (CSP) in Loitokitok Division, an area of Kenya that has high rates of infant, child and maternal morbidity and mortality. For example, Loitokitok had an infant mortality rate of 110/1000 live births (versus a rate of 80/1000 for Kenya as a whole). Source: "1990 World Population Data Sheet", Population Reference Bureau, Inc.). During the first four-year project phase, WVRD's 1987-1988 "Baseline Survey" identified several diseases or conditions that, by their prevalence in specific age groups, constituted major threats to the survival and general health of mothers and children.

These findings established priorities for WVRD's child survival interventions. In order of severity, diseases or conditions identified included:

- . Measles
- . Malaria and STD
- . Acute Respiratory Infections
- . Lack of Immunization
- . Eye Diseases
- . Skin Diseases
- . Diarrhea
- . Malnutrition
- . Low use of modern contraceptive methods

Over a three-year period, WVRD made a dramatic impact on the prevalence of the above diseases (see pages 30-33 of the proposal). The challenge to WVRD, now is to develop strategies, systems that will ensure sustainability of these gains.

The Project:

WVRD is proposing four broad interventions, funded in part by USAID and in part by counterpart funds, in order to achieve the above purpose:

1. Institutional Development:
  - Renovating and equipping 5 of 9 existing MOH dispensaries in the district by end of 1993.
  - Redeploying attendants/community volunteers from 20 mobile clinics currently sponsored by WVRD and attaching the mobile units to renovated MOH dispensaries in appropriate areas.
  - Strengthening MOH service delivery and enhancing its management effectiveness in areas of disease control, family planning, nutrition and growth monitoring. Maintenance of immunization coverage and ante- and post-natal care through improved CBHC training for staff and development of appropriate internal management and planning systems.
2. Strengthening Collaboration between MOH and the Community:
  - Institutionalizing CBHC activities in the MOH to increase the number of volunteers (e.g. solidifying relationship with CMS, CHWs, TBAs, 12 Village Health Committees (VHCs), Women's and religious groups).
  - Assisting MOH and other NGOs working in the community to coordinate activities more effectively.
  - Facilitating exchanges of information and development of strategic plans that include major institutions and community groups participating in or delivering health care services.
3. Reduce Infant, Child and Maternal Morbidity and Mortality:
  - Decreasing incidents of skin diseases among children 0-13 years from the current 47% to 10% by the end of 1993 through environmental and personal hygiene.
  - Decreasing morbidity from diarrheal diseases from 15% among children 0-5 years to less than 5% by the end of 1993
  - By the end of 1993, decreasing malnutrition rates from the current 15% to 5% among children aged 0-5 years by a program of growth monitoring.

- Reducing incidence of malaria morbidity from 27% to 12% by the end of 1993.
- Increasing Tetanus Toxoid immunization coverage rates in women aged 15-45 years from 10% (current) to 80% by the end of 1993.
- Increasing the modern contraceptive prevalence rate (CPR) from the current 18% to 35% by the end of 1991.

4. Enhance Skills Through Training and Planning:

- Follow-up training to 25 MOH staff, 15 NGOs staff, 50 Community Leaders (CLs), 123 CHWs and 100 TBAs.
- Refresher training for 110 TBAs and 127 active CHWs at least twice a year.
- Identifying and training additional 100 TBAs.
- Increasing the number of active CHWs from 127 to 250 by the end of 1993.

END OF PROJECT STATUS

By the end of the project, WVRD will have achieved the following:

Institutional Strengthening

- . 5 renovated dispensaries each with an operational CBHC program .
- . MOH staff, CHWs and NGO staff fully trained in CBHC with enhanced collaboration among themselves.
- . Fully documented CBHC training curriculum/Plan.
- . MOH staff fully trained in CBHC with enhanced collaboration among themselves.
- . A reduction in infant, child and maternal morbidity and mortality.

Specifically some measures for the EOPs will be:

	Current Status	By end of 1993
No. of trained TBAs	110	250
No. of trained CHWs	127	250
No. of VH/D Committees	129	300
No. of Mothers trained	8000	12000
No. of school children trained		
No. of MOH trained	15	45

No. of other Health Sector NGOs trained	10	25
No. of religious leaders trained	50	250
No. of community leaders trained	45	100
No. of Women groups leaders trained	29	320
% of infant/children immunized	90	95
% of mothers receiving tetanus toxoid	10	50
% age reduction in malnutrition	15	5
% age increase in ORS utilization	74	85
% age of ORS preparation (home)	65	75
% age of contraception utilization	18	35
% of households making & using pit latrines	5	15
% of households making and using rubbish pits	30	50
% of households making and using dish racks	30	50
% of households making and using drying cloth lines	30	50

#### FUNDING

This grant will be for a three-year period. The total project cost is estimated at \$500,000 with USAID's contribution estimated at \$335,000, subject to availability of funds to A.I.D. for this purpose. USAID financing will cover local costs including personnel, equipment and commodities, training, evaluation & consultancy, medical supplies and other direct operating expenses.

WVRD will provide counterpart contributions totalling \$165,000 in cash or in-kind resources which will be used to finance a portion of the personnel costs, dispensary renovation, consultancy, medical supplies and other direct operating expenses. This contribution represents 33% of the total anticipated project cost.

#### NOTE:

A more complete project description is contained in the project proposal, available in the Office of Projects, USAID/Kenya, which is incorporated by reference as part of this Program Description. However, if any provisions of the grant document conflict with those in the final proposal (with revisions, if any), the grant provisions govern.

**ATTACHMENT 3**

**STANDARD PROVISIONS**

The Standard Provisions set forth as attachment 3 of this Grant consist of the following Mandatory and Optional Standard Provisions marked by an "X", copies of which are attached and incorporated as part of this Grant.

**1. MANDATORY STANDARD PROVISIONS FOR U.S., NONGOVERNMENTAL GRANTEES**

- (x) 1. Allowable Costs (November 1985)
- (x) 2. Accounting, Audit, and Records (September 1990)
- (x) 3. Refunds (September 1990)
- (x) 4. Revision of Grant Budget (November 1985)
- (x) 5. Termination and Suspension (May 1986)
- (x) 6. Disputes (November 1989)
- (x) 7. Ineligible Countries (May 1986)
- (x) 8. Debarment Suspension, and Other Responsibility Matters (March 1989)
- (x) 9. Nondiscrimination (May 1986)
- (x) 10. U.S. Officials Not to Benefit (November 1985)
- (x) 11. Nonliability (November 1985)
- (x) 12. Amendment (November 1985)
- (x) 13. Notices (November 1985)

**2. OPTIONAL STANDARD PROVISIONS FOR U.S., NONGOVERNMENTAL GRANTEES**

- (x) 1. Payment - Letter of Credit (November 1985)
- ( ) 2. Payment - Periodic Advance (January 1988)
- ( ) 3. Payment - Cost Reimbursement (November 1985)
- (x) 4. Air Travel and Transportation (November 1985)

- (x) 5. Ocean Shipment of Goods (May 1986)
- (x) 6. Procurement of Goods and Services (November 1985)
- (x) 7. AID Eligibility Rules for Goods and Services (November 1985)
- (x) 8. Subagreements (November 1985)
- (x) 9. Local Cost Financing (November 1988)
- ( ) 10. Patent Rights (November 1985)
- ( ) 11. Publications (November 1985)
- ( ) 12. Negotiated Indirect Cost Rate - Predetermined (May 1986)
- (x) 13. Negotiated Indirect Cost Rate - Provisional (May 1986)
- (x) 14. Regulations Governing Employees (November 1985)
- ( ) 15. Participant Training (May 1986)
- ( ) 16. Voluntary Population Planning (August 1986)
- ( ) 17. Protection of the Individual as a Research Subject (November 1985)
- ( ) 18. Care of Laboratory Animals (November 1985)
- ( ) 19. Government Furnished Excess Personal Property (November 1985)
- (x) 20. Title to and Use of Property (Grantee Title) (November 1985)
- ( ) 21. Title to and Care of Property (U.S. Government Title) (November 1985)
- ( ) 22. Title to and Care of Property (Cooperating Country Title) (November 1985)
- (x) 23. Cost Sharing (Matching) (November 1985)
- (x) 24. Use of Pouch Facilities (November 1985)
- (x) 25. Conversion of United States Dollars to Local Currency (November 1985)