



UNITED STATES OF AMERICA
AGENCY FOR INTERNATIONAL DEVELOPMENT



PD88W713

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GUINEA

September 28, 1990

Mr. C. Payne Lucas
Executive Director
AFRICARE
Africare House
440 R Street, N.W.
Washington, D.C. 20001

Subject: Grant ~~670-0038-00~~ SS-0038-00

Dear Mr. Lucas:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A. I. D." or "Grantor") hereby Grants to AFRICARE, (hereinafter referred to as "Grantee"), the sum of \$ 3,265,866 to provide support for the Forecariah Farm-to-Market Roads Program, as described in the Schedule of this grant and the Attachment 2, entitled "Program Description."

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of project objectives during the period beginning with the effective date and ending September 27, 1993.

This Grant is made to AFRICARE on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1 entitled the Schedule, Attachment 2 entitled "Program Description", and Attachment 3 entitled "Standard Provisions and Optional Standard Provisions for U.S., Non-governmental Grantees," which have been agreed to by your organization.

Please sign the original and each copy of this letter to acknowledge your receipt of the grant, and return the original and all but one copy to the A.I.D. Grant Officer indicated below at USAID/Conakry/2110, Washington, D.C. 20090-6950. Additionally, please complete and return two copies of the attached, "Assurance of Compliance with Laws and Regulations Governing Non-Discrimination in Federally Assisted Programs.

Sincerely yours,

William H. Keckak
Grant Officer

Attachments:

1. Schedule
2. Program Description
3. Mandatory Standard Provisions, and
Optional Standard Provisions for U.S., Non-governmental
Grantees

ACKNOWLEDGED:

(Grantee's Name)

By : *Saouf Taha*
Title : *Country Representative*
Date : *September 28, 1990*

FISCAL DATA

Appropriation	:	72-1101014
Budget Plan Code	:	GSSA-90-21675-KG13
Allowance	:	014-50-675-00-69-01
Project No.	:	675-0224
Total Estimated Amount:	:	\$ 3,265,866
Total Obligated Amount:	:	\$ 500,000
DUNS Number:	:	07 482 5894
Letter of Credit No.	:	72 00 1303
Paying Office	:	REDSO/WCA/WAAC
Technical Office	:	USAID/Conakry

SCHEDULE

A. Purpose of Grant

The purpose of this Grant is to provide support for the Forecariah Farm-to-Market Roads Project. This program is outlined in Attachment 2 of this Grant entitled "Program Description" and more fully described in the grantee's proposal dated July 1990, as revised, which is hereby incorporated into this Grant.

B. Period of Grant

1. The effective date of this Grant is September 28, 1990. The expiration date of this Grant is September 27, 1993.

2. Funds obligated hereunder are available for program expenditures for the estimated period September 28, 1990 to March 31, 1991, as shown in the Grant budget below.

C. Amount of Grant and Payment

1. The total estimated amount of this Grant for the period shown in B.1 above is \$ 3,265,866.

2. A.I.D. hereby obligates the amount of \$ 500,000 for program expenditures during the period set forth in B.2 above and as shown in the Grant Budget below.

3. Payment shall be made to the grantee in accordance with procedures set forth in Attachment 3 Optional Standard Provision 1, entitled "Payment - Letter of Credit."

4. Additional funds up to the total amount of the Grant shown in C.1 above may be obligated by A.I.D. subject to the availability of funds, and to the requirements of the Mandatory Standard Provision of the Grant, entitled "Revision of Grant Budget."

d. Grant Budget

The following is the Grant Budget, including local cost financing items, if authorized. Revisions to this budget shall be made in accordance with Standard Provision of the Grant, entitled "Revision of Grant Budget."

GRANT BUDGET
(09/28/90)-(09/27/93)

<u>COST ELEMENT</u>	<u>TOTAL EST.</u>
I. SALARIES	\$ 386,990
II. BENEFITS	90,360
III. TRAVEL	369,615
IV. TRAINING/ODCs	284,310
V. EQUIPMENT	157,725
VI. SUPPLIES	103,415
VII. CONSTRUCTION	1,297,252
VIII. TOTAL DIR COSTS	2,689,667
IX. INDIRECT COSTS	576,199
	=====
X. TOTAL ESTIMATED	\$ 3,265,866

E. Reporting and Evaluation1. Monitoring and Reporting Program Performance:

a. The Grantee shall monitor the performance under the Grant and, where appropriate, ensure that time schedules are being met, project work units by time periods are being accomplished, and other performance goals are being achieved. This review shall be made for each program, function or activity as set forth in this grant.

b. The Grantee shall submit a performance report (technical report) that briefly presents the following information for each program, function or activity involved:

- i. A comparison of actual accomplishments with the goals established for the period, the findings of the investigator, or both. If the output of programs can be readily quantified, such quantitative data should be related to cost data for computation of unit costs.
- ii. Reasons why established goals were not met.
- iii. Other pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs.

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c. The Grantee shall submit the performance or technical reports to A.I.D. and the Financial Status Reports covering the same period in the frequency established for the Financial Reporting of this Grant. A final performance or technical report shall be submitted within sixty days after the expiration date of this Grant.

d. Between the required performance reporting dates, events may occur that have significant impact upon the program. In such instances, the Grantee shall inform A.I.D. as soon as the following types of conditions become known:

- i. Problems, delays, or adverse conditions that will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of work units by established time periods. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any A.I.D. assistance needed to resolve the situation.
- ii. Favorable developments or events that enable time schedules to be met sooner than anticipated or more work units to be produced than originally projected.

e. If any performance review conducted by the Grantee discloses the need for change in the budget estimates the Grantee shall submit a request for budget revision.

f. All reports shall be submitted to:

Grant Officer
USAID/Guinea/2110
Washington, D.C. and
20090-6950

Project Officer
USAID/Guinea/2110
Washington, D.C.
20090-6950

2. Financial Reporting

This paragraph describes uniform reporting procedures for grantees to: summarize expenditures made and A.I.D. funds unexpended, report the status of A.I.D. cash advanced, request advances and reimbursement when the letter of credit method is not used; and promulgates standard forms incident thereto.

(1) Financial Status Report

(a) The grantee shall use the standardized Financial Status Report, SF 269, to report the status of funds for all nonconstruction programs.

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(b) The report shall be on an accrual basis. If the grantee's accounting records are not normally kept on the accrual basis, the grantee shall not be required to convert its accounting system, but shall develop such accrual information through best estimates based on an analysis of the documentation on hand.

(c) The report shall be required quarterly only. A final report shall be required at the completion of the Grant.

(d) The grantee shall submit the Financial Status Report (original and two copies) no later than 30 days after the completion of the design phase under this Grant.

(2) Federal Cash Transactions Report

(a) The grantee shall submit a Federal Cash Transactions Report and its continuation form (SF 272 and 272A) for all funds advanced to the grantee through either a letter of credit or periodic Treasury check. A.I.D. will use this report to monitor cash advanced to the grantee and to obtain disbursement information for the Grant from the grantee.

(b) The grantee shall forecast Federal cash requirements in the "Remarks" section of the report.

(c) The grantee shall report in the "Remarks" section the amount of cash advances in excess of three days' requirements in the hands of subgrantees and the amount of cash advances in excess of 30 days' requirements in the hands of non-U.S. subgrantees. The grantee shall provide short narrative explanations of actions taken by the grantee to reduce the excess balances.

(d) Recipients shall submit not more than an original and one copy of the Federal Cash Transactions Report within 15 working days following the end of each quarter.

(3) Request for Advance or Reimbursement

(a) The Request for Advance or Reimbursement, SF 270, shall be a standardized form for all nonconstruction programs when letter of credit or periodic treasury check advance methods are not used.

(b) Recipients are authorized to submit requests for advances and reimbursement at least monthly when letters of credit and periodic Treasury check advances are not used. Recipients are not required to submit more than the original and two copies of the request for Advance or Reimbursement.

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(4) The grantee shall submit copies of all documents sent to PFM/FM/CMP/LC, AID/Washington, 20523 to:

Controller
REDSO/WCA/WAAC
01 B.P. 1712
Abidjan 01,
Cote d'Ivoire

Project Officer
USAID/Guinea/2110
Washington, D.C.
20090-6950

F. Indirect Cost Rate

Pursuant to Clause No. 13 entitled, "Negotiated Indirect Cost Rates - Provisional," of the Optional Standard Provisions of this Grant, an indirect cost rate or rates shall be established for each of the grantee's accounting periods which apply to this Grant. Pending establishment of revised provisional or final indirect cost rates for each of the grantee's accounting periods which apply to this Grant, provisional payments on account of allowable indirect costs shall be made on the basis of the following negotiated provisional rate(s) applied to the base which is (are) set forth below:

<u>Type</u> <u>Overhead</u>	<u>Rate</u>	<u>Period</u>	<u>Base</u>
Level I	30.16	Until Amended	1/
Level II	15.08	Until Amended	2/

1/ Personnel, Travel and Allowances, Training and Other Direct Costs

2/ Supplies, Equipment and Construction Costs

G. Title to Property

Standards provisions related to title to and use of property are included in Attachment 3, Optional Standard Provisions, 22, "Title to and Use of Property (Cooperating Country Title)" (November 1985).

H. Authorized Geographic Code

The grantee shall procure goods and services financed by this Grant in accordance with Attachment 3, Optional Standard Provisions, 6. "Procurement of Goods and Services" (November 1985) and 7. "A.I.D. Eligibility Rules for Goods and Services" (November 1985). All goods and services shall have their source origin and nationality only in "Special Free World Countries," A.I.D. Geographic Code 935, except as specifically approved by the A.I.D. Grant Officer or as A.I.D. may otherwise agree in writing.

I. Special Provisions

1. Medical Clearances: All of the grantee's personnel must be medically fit for service in Guinea and have SOS/Medivac insurance in place prior to their arrival in the country.

2. Logistical Support: The following logistical support will be provided by A.I.D. in accordance with existing A.I.D. policies.

- Medical Facilities/Health Room (to the extent available)
- Diplomatic Pouch

All other logistical support shall be provided or arranged for by the grantee.

3. Relationship and Responsibilities: The grantee will be responsible to the Director, USAID/Guinea, or his designee. The Minister of Agriculture and Animal Resources (MARA) or his/her designee and the National Director of Genie Rural or his/her designee shall be the liaison officials for the Government of Guinea.

4. A.I.D. Liaison Officials: The A.I.D. Liaison Officials will be the Mission Engineering Officer and the Agricultural Development Officer of USAID/Guinea.

5. Conditions:

(a) Prior to any disbursement, or the issuance of any commitment documents pursuant to this Grant, the Grantee shall, except as the parties may otherwise agree in writing, furnish to A.I.D., in form and substance satisfactory to A.I.D., a statement of the names and titles of the persons who will act as the representatives of the Grantee, together with a specimen signature of each person specified in such statement.

(b) Prior to any disbursement for construction or construction-related activities or services, the Grantee shall in form and substance satisfactory to A.I.D., a quantitative economic analysis for the road rehabilitation component of the project. The quantitative economic analysis shall include calculation of the expected rate of return as well as the methodology utilized for the calculation, the data examined, and a discussion of the unquantified benefits.

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(c) Prior to any disbursement for maintenance or maintenance-related activities for any road segment, the Grantee shall, in form and substance satisfactory to A.I.D., identify the road segment proposed for maintenance, and request and receive certification from the cognizant A.I.D. Regional Environmental Officer that the road segment proposed for maintenance does not pass through undisturbed tropical forest.

(d) Prior to executing contracts for major imported commodities and in any case within two months after the execution of the Grant, the Grantee shall submit a proposed procurement plan which specifies the expected source of major procurements, the timing of these procurements, and the staff member responsible for each procurement. Further, the Grantee covenants to maximize U.S. procurement of U.S. goods from U.S. sources where costs are reasonable.

6. Covenants:

(a) Within two weeks of signing the Grant, the Grantee covenants to meet with A.I.D. to present and discuss a plan for start-up activities, including an implementation schedule and revised budget, as necessary.

(b) At the end of the first year of project implementation under this Grant, the Grantee covenants to meet with A.I.D. to review the decision to base the project coordinator in Conakry.

J. Standard Provisions

The Mandatory Standard Provisions For U.S., Nongovernmental Grantees and the following Optional Standard Provisions For U.S., Nongovernmental Grantees found in Attachment 3 are applicable to this Grant :

1. Payment - Letter of Credit
4. Air Travel and Transportation
5. Ocean Shipment of Goods
6. Procurement of Goods and Services
7. AID Eligibility Rules for Goods and Services
8. Subagreements
9. Local Cost Financing
10. Patent Rights
11. Publications
13. Negotiated Indirect Cost Rates - Provisional
14. Regulations Governing Employees
15. Participant Training
22. Title To and Care of Property (Cooperating Country Title)
23. Cost Sharing (Matching)
25. Conversion of United States Dollars to Local Currency
26. Drug Free Workplace

End of ATTACHMENT 1

PROGRAM DESCRIPTION

1. BACKGROUND

Africare has requested a grant of \$3,554,115, over a three-year period, to implement the Forecariah Farm-to-Market Roads Project. The goal of the project is to improve the standard of living of the rural population in Forecariah Prefecture by rehabilitating farm-to-market roads which will lead to greater access to markets, services, and increased income. Specifically, 171 kilometers of feeder road in six of the ten sub-prefectures of Forecariah will be rehabilitated. A.I.D. will provide \$500,000 for FY 90 to finance startup components of this project.

The GOG, realizing it lacks the necessary resources, both money and trained personnel, has asked its rural population to take a more active role in its own development. To this end, the GOG has supported the creation of national non-governmental organizations (NGO's) whose goal is to aid the rural population in its self-help development efforts. Simultaneously, the GOG has invited foreign aid organizations--including international NGOs--to play an increasingly large and important role in the rural development of Guinea in an effort to complement GOG human and financial resources.

A recent USAID-funded agricultural assessment listed inadequate rural roads as among the most critical constraints to the development of agriculture in Guinea. To date, however, rehabilitation efforts have been ad hoc and somewhat fragmented. In order to streamline these efforts, the GOG has prepared a national rural infrastructure strategy, which includes a Master Plan for national roads networks.

Because of the importance of rural farm-to-market, or feeder, roads to the development of the agriculture sector, the Ministry of Agriculture and Animal Resources (MARA), through the National Direction of Rural Engineering (DNGR), is responsible for the implementation of the Master Plan at the feeder roads level. The DNGR is therefore the primary government entity involved in the rehabilitation and maintenance of feeder roads. DNGR's mandate, however, is larger than its budget; DNGR stretches its resources by recruiting, wherever possible, traditional community groups and NGOs to participate in maintenance activities.

MARA sees the repair of rural roads as a major priority for economic growth in Forecariah. The Forecariah Farm-to-Market Roads Project will enable Africare to work with MARA through DNGR to rehabilitate and maintain 171 km. of Class C feeder roads in six subprefectures in Forecariah.

2. PROJECT PURPOSE AND OUTPUTS

The goal of the Forecariah Farm-to-Market Road Project is to improve the standard of living of the rural population in Forecariah Prefecture by rehabilitating farm-to-market roads which will lead to greater access to markets, services and increased income.

The project will provide further assistance to the GOG in implementing policy measures under its current structural adjustment program by i) strengthening the capacity of concerned entities (village groups, local private contractors and Genie Rural (DNGR) in planning and overseeing the execution and maintenance of rural feeder roads; and ii) promoting private sector development through participation of small and medium scale contractors and grassroots organizations in rehabilitating and maintaining these roads.

The project's purpose is three-fold:

- a) to rehabilitate rural farm-to-market roads;
- b) to strengthen the ability of villagers and private Guinean contractors to improve and maintain feeder roads; and
- c) to increase access to goods and services in rural, Martime Guinea.

To accomplish these purposes, Africare will concentrate its activities in six of the ten sub-prefectures of Forecariah, targeting a population (direct beneficiaries) of about 27,000 people.

The project will be comprised of four components:

- a) rehabilitation of approximately 171 km of feeder roads;
- b) establishment of a village pilot roads maintenance program;
- c) provision of enterprise management; and
- d) data collections and analysis.

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At the completion of the three-year project, the following will have been accomplished:

- 171 km of feeder roads will have been rehabilitated;
- 29 village level roads maintenance programs will have been established;
- 2,465 villages will have been trained in road rehabilitation and maintenance;
- 145 villagers will have received additional training and will have become supervisors of the rehabilitation and maintenance crews;
- 145 villagers will have gained small enterprise management skills so they will be able to serve as sub-contractor in the project; and
- Data will have been collected in the following areas:
 - o production per hectare per commodity;
 - o total production per commodity;
 - o farmgate prices per kilo per commodity;
 - o general use, cost and accessibility of agricultural inputs;
 - o specific use of inputs to augment production of key crops such as rice and bananas;
 - o transport costs per kilo and per person;
 - o price differentials among both rural and urban markets;
 - o road traffic by type of vehicle, purpose of trip including amount of each commodity transported, and origin and destination of trip.

These data will be used to measure overall project impact.

3. PROJECT IMPLEMENTATION

a. Project Components

Africare will improve existing village self-help schemes for rehabilitating and maintaining Class C roads. The Africare approach will be labor intensive and will rely primarily on village volunteers, who will be trained to maintain the road sections selected under this project. Work will be directed by the Africare Technical Unit, based in Forecariah. The Technical Unit will be responsible for the formation, training, and supervision of the village maintenance team.

1. Road Rehabilitation and Maintenance

Africare will select road segments categorized as Standard C by the Government of Guinea's Genie Rurale Division. Typically, Standard C roads (a) link sub-prefectures, villages and production areas; (b) have a non-gravelled surface and a 3.5 meter wide cross-section; and (c) may include basic drainage and crossing structures, such as pipe culverts, bridges consisting of abutments of reinforced concrete, and one-way fords consisting of rocks and gabions.

The project will rehabilitate and maintain 171 kilometers of Standard C roads to their original condition. The rehabilitation work will be carried out by contractors. The maintenance work will be carried out by villagers living adjacent to the targetted road segments. Each 6 km segment of road, and the associated villages, will be treated as a sector. The average sector is expected to include one principal village and two to four smaller villages. In each sector, a voluntary road maintenance team (described below) will be recruited from among the villagers and trained to rehabilitate and maintain the roads in that sector.

Rehabilitation work will follow the existing profile, the alignment and the natural terrain as closely as possible. The importance of compaction will be emphasized. The number of drainage facilities required for each kilometer of road--and hence the cost of rehabilitation per kilometer--will vary considerably.

Maintenance will start immediately after village volunteers are trained (see below). Maintenance activities will include cleaning and repairing drainage facilities; compaction; pruning trees and clearing vegetation to allow sun to reach roadways; cutting grass and other vegetation along the sides of the road and ditches; and reporting problem areas to the responsible authorities for immediate action.

Emergency spot maintenance will be undertaken on especially damaged and hazardous sections of the targeted roads during the first year of project implementation. This type of maintenance will include filling potholes; repairing eroded graveled structures; repairing drainage systems; and repairing bridgets.

Implementation of certain rehabilitation tasks will be carried out by private Guinean contractors. Contract awards will be based on previous experience of the contractor with feeder roads; unit prices; the ability to mobilize equipment rapidly; and the willingness to sub-contract a portion of the work to local or village-level sub-contractors. Additionally, the contractor will have to be willing to accept staff from Genie Rural for on-the-job training and to sub-contract certain tasks to village core groups, trained by the Africare technical unit. The latter requirement will constitute one step towards assistaing the creation of an intermediate classof small-scale village-based contractors.

Africare will provide village maintenance teams with sufficient quantities of the necessary tools, including:

wheel barrows
shovels
hand compactors
scythes.

brooms
digging bars
picks

2. Training.

Road maintenance is already being done on a voluntary basis by villagers along many road segments targetted for inclusion in this project. The project is designed to enhance this voluntarism by introducing improved road rehabilitation/maintenance and local financing/contracting techniques.

Training will be given to two groups of workers. Core groups consistingof five workers will supervise village volunteer groups, consisting of 20 workers. Each core group will be paired with a village volunteer group to form a village maintenance team consisting of a total of 25 workers. A village maintenance team will be formed for each of the 29 road sectors targeted by the project for road and bridge rehabilitation and maintenance. Each maintenance team will be recruited from the population living in close proximity to the relevant road section. A "Village Road Decision Making Committee" will be charged with selecting all maintenance team members, in accordance with criteria described below.

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A Core Group of 5 workers in each sector will receive special technical training in road and bridge maintenance and rehabilitation. The core group will also receive on the job training in supervising the work performed by the village volunteers. Core group members will be responsible for organizing the workers in the morning and also be required to stay later to study and review the day's progress.

In addition to these skills, the core group will receive special training in evaluation techniques and small-scale enterprise skills which will allow them to become small sub-contractors for future road work activities. In selecting core group members, consideration will be given to interest, physical strength, leadership skills, former masonry, carpentry, and road building skills; accounting skills; and blue print reading skills. At least one member of the core group will be a woman.

Each core group will supervise 20 village volunteers who will work and be trained for one week. During their week of work, each group of 20 volunteers will perform all the activities required to maintain 1.5km of road (15 meters per day per volunteer). After completion of training, the volunteers will be expected to perform voluntary road maintenance functions as determined necessary by Village Road Decision Making Committee

In addition to basic training for core group members and village volunteers, Africare will provide a small-scale enterprise trainer to train selected members of the core group to become road rehabilitation/maintenance sub-contractors. The selection of core group members to receive small scale enterprise training will be jointly selected by the contractors working on specific road rehabilitation contracts and Africare's Technical Unit (described in greater detail below). The training will include the definition of a small construction business; accounting; business and marketing skills; and work control and evaluation techniques.

Stipends will be provided to villagers who participate in training. Core group members will be paid GNF 35,000 per month and will work only one month. Each village volunteer will receive GNF 5,000 for one week of training. Road maintenance required in the sector beyond the training period will be carried out on a voluntary basis.

3. Data Collection and Analysis

To facilitate the measurement of overall project impact, Africare will work with MARA to assemble and analyze data in the following areas:

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Africare will use this data to estimate the difference in the level of benefits likely to result from the road project as compared to those that would be generated without the activity. Data collection efforts will focus on the primary crops marketed in the prefecture. Data will be collected semi-annually in each of the six sub-prefectures in which the project will operate. The data collection team will consist of an agricultural economist and a civil engineer, both local hires. An expatriate engineer will be hired on a short-term contract to help this team carry out the baseline survey and to develop an analysis plan, including fully specified tables which detail how information for each variable is to be collected and analysed. This plan will result in the production of a standardized report, with clearly stated conclusions and recommendations, every six months. These reports will be circulated through Africare and to the USAID Technical Officer every six months. Analysis will be carried out in such a way that the results can be used during the life of the project to modify project activities and perhaps suggest broader changes in government policies related to agricultural extension services.

b. Implementation Responsibilities

In order to comply with all A.I.D. environmental regulations, prior to initiating work on any segment of road, Africare will secure concurrence from the regional environmental officer. The REO will visit each proposed maintenance site.

Africare will set up offices at Forecariah and Conakry. An expatriate Project Coordinator will have overall project implementation responsibility. He/she will be assisted by an Assistant Coordinator and two engineers based in Forecariah. The engineers will be responsible for actual day-to-day road rehabilitation activities. A trainer based in Forecariah will organize and train village road maintenance teams in feeder road rehabilitation, road maintenance, and small scale enterprise/business management. A data collection team consisting of an agricultural economist and a civil engineer, both locally hired, will be responsible for collecting the

The Conakry office will consist of a full-time administrative assistant and a logistician. These persons will be responsible for daily administrative tasks of the project such as expediting goods and services. The Africare country representative (expatriate), based in Conakry will also devote 50% of his/her time to the project.

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Africare has prepared detailed plans for the sections of roads targetted for rehabilitation. The plans have been developed incorporating the most appropriate technology, using local materials and engineering concepts familiar to the beneficiaries. The project staff will work closely with local government officials and community leaders to sensitize and mobilize voluntary community groups to provide labor for road rehabilitation efforts in their areas.

Most of the work involves rehabilitating severely damages sections of the roads, installing water crossings, shoring embankments, and improving drainage. Much of the training is designed to enable the villagers to continue maintaining the roads themselves after the PACD or to raise local funds and contract with small local entrepreneurs to carry out the work.

The project team will work closely with an engineer from MARA/DNGR, to ensure conformity with the Master Plan and to complement other MARA/DNGR road activities in the area.

The Project will be implemented over three years. The Project Assistance Completion Date is 30 September 1993.

4. MONITORING AND EVALUATION

A. Monitoring

The Project Coordinator will have the principal responsibility for monitoring all activities implemented under this project. To facilitate this work, members of the Technical Team and the data collection team will develop detailed six-month work plans in collaboration with the Coordinator; and submit them to the Country Representative. There will also be monthly project meetings, held in Forecariah, attended by project technical staff, the Directors of Genie Rural and Agriculture in Forecariah Prefecture, and the Africare Country Representative.

The Coordinator will ensure that project monitoring includes the collection of data on the social and economic impacts of the rehabilitated roads. For this project, monitoring and evaluation will involve semi-annual collection and analysis of data in each of the six sub-prefectures in the project area.

B. Evaluation

Two evaluations are scheduled for this project, one at the midpoint and one at the project's end.

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1. Mid-Term

The mid-term evaluation will be internal. It will be used as a basis for measuring progress to date, determining if project objectives are actually being met; or if not, why. The mid-term evaluation report will be used as a reference point for the direction and focus of activities over the remainder of the project's life. Any recommended changes in the project's design will therefore be incorporated at this time.

2. Final

The Project's final evaluation will take place at project completion. Reviewing the project totally, the evaluation will provide answers to questions such as:

Can sustainable feeder road development be promoted using intensive, labor-based methods, local resources, contractors, NGOs and local communities? Is this method effective? Is it cost-effective?

Was the capacity to implement feed road maintenance and rehabilitation programs effectively developed at the community level?

What impact did the project have on providing incentives to increase agricultural production and marketing, as well as on the availability of other goods and services in the project area?

The project is supposed to generate significant employment opportunities, as small-scale private contractors, local NGOs and communications become increasingly skilled and involved in road maintenance and rehabilitation. Has this been demonstrated?

The final evaluation will involve the presence of an outside objective evaluator. The final evaluation report will summarize overall project achievements and make recommendations for future project replicability.

5. REQUIRED REPORTS

(a) Prior to any disbursement for construction or construction-related activities or services, Africare shall present, in form and substance satisfactory to A.I.D., a quantitative economic analysis for the road rehabilitation component of the project. The quantitative economic analysis shall include calculation of the expected rate of return as well as the methodology utilized for the calculation, the data examined, and a discussion of the unquantified benefits.

(b) Prior to any disbursement for maintenance or maintenance-related activities for any road segment, Africare shall, in form and substance satisfactory to A.I.D., identify the road segment proposed for maintenance, and request and receive certification from the cognizant A.I.D. Regional Environmental Officer that the road segment proposed for maintenance does not pass through undisturbed tropical forest.

(c) Prior to executing contracts for major imported commodities and in any case within two months after the execution of the Grant, Africare shall submit a proposed procurement plan which specifies the expected source of major procurements, the timing of these procurements, and the staff member responsible for each procurement. Further, Africare covenants to maximize U.S. procurement of U.S. goods from U.S. sources where costs are reasonable.

(d) Within two weeks of signing the Grant, Africare will meet with A.I.D. to present and discuss a plan for start-up activities, including an implementation schedule and revised budget, as necessary.

(e) At the end of the first year of project implementation under this Grant, Africare covenants to meet with A.I.D. to review the decision to base the project coordinator in Conakry.

(f) Africare will submit quarterly financial and progress reports.

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(g) Africare will submit a data collection and analysis plan, including fully specified tables which detail how information for each variable is to be collected and analysed. This plan will result in the production of a standardized report, with clearly stated conclusions and recommendations, every six months. These reports will be circulated through Africare and to the USAID Technical Officer every six months. Analysis will be carried out in such a way that the results can be used during the life of the project to modify project activities and perhaps suggest broader changes in government policies related to agricultural extension services.

The Project Coordinator will liaise directly with the USAID/Guinea Mission and central government officials who have an interest in the project.

Africare staff will participate in formal and informal discussions both with USAID and other donors, in order to coordinate with other road rehabilitation, micro-enterprise, and rural development activities in Guinea.