



PD88BN 29D

UNITED STATES OF AMERICA

AGENCY FOR INTERNATIONAL DEVELOPMENT

REGIONAL ECONOMIC DEVELOPMENT SERVICES OFFICE, WEST AND CENTRAL AFRICA



UNITED STATES ADDRESS
ABIDJAN (REDSO)
DEPARTMENT OF STATE
WASHINGTON, D. C. 20520

INTERNATIONAL ADDRESS
REDSO/WCA
C/O AMERICAN EMBASSY
01 B P 1712 ABIDJAN 01
IVORY COAST

August 10, 1988

Ms. Rabihah A. Mateen
Africare
1601 Connecticut Ave. N.W.
Suite 600
Washington, D.C. 20009

Reference: Grant No. 688-0252-G-00-8037-00

Dear Ms. Mateen:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to Africare (referred to as "Africare" or "Grantee") the sum of \$981,586 to provide Operational Program Support (OPG) for a program in Mali, as more fully described in Attachment 1 of this grant entitled "Schedule", and Attachment 2 entitled "Program Description."

This grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives from the period beginning with the effective date and ending on September 30, 1991.

This grant is made to the Grantee on condition that the funds will be administered in accordance with the terms and conditions as set forth in this Cover Letter, Attachment 1 entitled "Schedule", Attachment 2 entitled "Program Description", Attachment 3 entitled "Mandatory Standard Provisions", and Attachment 4 entitled "Optional Standard Provisions".

On July 20, 1988 the United States District Court for the District of Columbia issued amended orders in DKT Memorial Fund V. Agency for International Development (CIV. No. 85-1668) which relate to paragraph (D), entitled "Ineligibility of Foreign Non-Governmental Organizations" that perform or actively promote abortion as a method of family planning, in the Standard Provisions regarding Voluntary Population Planning. These orders presently enjoin A.I.D. from requiring the Grantee to make the undertakings and to obtain the certification set forth in paragraph (D). The Government is seeking judicial relief from these orders. The Grantee is not required to comply with paragraph (D), therefore, until such time as A.I.D. notifies the Grantee in writing that A.I.D. has obtained relief from these orders and that the Grantee is required to comply with paragraph (D). In addition, the Grantee shall at that time obtain the certification and agreement set forth in paragraph (D) from each subgrantee to which the Grantee commenced furnishing assistance under this agreement prior to receiving notification from A.I.D. that it must comply with paragraph (D). The Grantee shall cease making disbursements or funds made available under this agreement to any subgrantee that refuses or fails to provide the certification and agreement set forth in paragraph (C) promptly upon request by the Grantee.

Please sign the original and five (5) copies of this letter to acknowledge your acceptance of the grant, and return the original and four (4) copies to the undersigned.

Sincerely,

Paul Neifert
A.I.D. Grant Officer
Procurement Division
Regional Economic Development
Services Office

Attachments:

1. Schedule
2. Program Description
3. Mandatory Standard Provisions
4. Optional Standard Provisions

ACKNOWLEDGED:

AFRICARE

BY: Joseph C. Kennedy

TYPED NAME: Joseph C. Kennedy

TITLE: Director, International Development

DATE: 9/2/88

FISCAL DATA

Project No.: 688-0252
Total Estimated Amount: 981,586
Total Obligated Amount: 981,586
LOC Number: 72-00-1303
Funding Source: USAID/Bamako

Appropriation Symbol: 72-1181014
Budget Plan Code: GSSA-88-21688-KG13
PIO/T No.: 688-0250-3-80023
Project Office: USAID/Mali/GDO, NWoodruff/GThompson
Voucher Office: Office of the Controller - USAID/Mali B.P. 34
Bamako, Mali
Paying Office: M/FM/PAFD, Room 700 SA-2 Washington D.C. 20523

SCHEDULE

A. PURPOSE OF GRANT

The purpose of this Grant is to provide support for the Dioro Child Survival Africare Project, as more fully described in Attachment 2 to this Grant entitled "Program Description."

B. PERIOD OF GRANT

The effective date of this Grant is August 10, 1988. The estimated completion date is September 30, 1991.

C. AMOUNT OF GRANT AND PAYMENT

1. A.I.D. hereby obligates the amount of \$981,585 for purposes of this Grant.

2. Payment shall be made to the Grantee in accordance with procedures set forth in the Optional Standard Provisions of this grant entitled "Payment - Letter of Credit", as shown in Attachment 4.

D. FINANCIAL PLAN

The following is the Grant Budget. The Grantee shall not exceed the obligated amount (see Part C above). Except as specified in the Standard Provisions of this grant entitled "Revision of Grant Budget" as shown in Attachment 3, the Grantee may adjust amounts within each line item as may be reasonably necessary for the attainment of program objectives.

1. Financial Plan

<u>Cost Element</u>	<u>A.I.D. Contribution</u>	<u>Africare's Contribution</u>	
	<u>8/10/88-9/30/91</u>	<u>Garden Project</u>	<u>Wells Project</u>
	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>
Salary	\$236,081	\$ 51,973	\$ 16,630
Fringe Benefits	\$ 70,212	9,332	\$ 3,288
Consultants	\$ 30,800	-0-	-0-
Training	-0-	1,000	-0-
Travel/Transp.	\$123,749	18,437	\$ 40,734
Equip/Supplies	\$140,253	\$132,754	\$ 50,050
Construction	-0-	\$105,000	\$104,227
Other Direct Costs	\$168,004	3,200	\$ 5,700
Indirect Costs	<u>\$212,487</u>	<u>\$ 61,658</u>	<u>\$ 43,621</u>
Total	\$981,586	\$383,354	\$264,250

2. Cost Sharing/Matching Grants

Definition: Cost sharing/matching is a required contribution by the Grantee from non-Federal sources toward the total cost of the program, either in cash or in-kind, usually described as a percentage of total costs.

The determination as to the requirement for a level of cost sharing/matching is the responsibility of the cognizant program officer. All grants designated by the program office as matching or cost sharing grants will contain the Standard Provisions entitled "Cost Sharing/Matching". The Grantee's contribution shall be at least 25% of that amount granted by A.I.D.

Criteria and procedures for the allowability of cash and in-kind contributions made by Grantees to satisfy cost sharing/matching requirements are set forth in paragraph 1K, "Cost Sharing and Matching," of A.I.D. Handbook 13 and "Optional Standard Provisions," entitled "Cost Sharing/Matching". Except for these requirements, no other requirements set forth in the Standard Provisions are applicable to costs incurred by the Grantee from non-Federal funds.

Cost sharing/matching percentages will be applied to the total cost of the grant program. Cost principles applicable to grants prohibit the accomplishment of cost sharing/matching through arbitrary limitations on individual cost elements. This is particularly important in the area of indirect costs (overhead). When a negotiated overhead rate agreement is in effect between A.I.D. or another cognizant agency and a grantee organization, the negotiated rate will be applied to the agreed upon direct costs to determine the total cost of the program, and the cost sharing/matching percentage will be applied to the total cost.

Unless otherwise specified in the schedule of the Grant, verification that the cost sharing/matching requirement has been met will be made at the end of each funding period or on an annual basis as determined by the cognizant program office. Verification is based on expenditures. Individual expenditures do not have to be shared or matched provided that the total expenditures incurred during the designated funding period or year are shared or matched.

The grantee must account for the A.I.D. funds in accordance with the Standard Provisions entitled "Accounting, Audit and Records". However, in the event of disallowances of expenditures from A.I.D. grant funds, the Grantee may substitute expenditures made with funds provided from non-Federal sources, provided they were otherwise eligible in accordance with the Mandatory Standard Provisions clause entitled Cost Sharing/Matching.

E. REPORTS/EVALUATION

The procedures for financial reporting will be worked out with the USAID/Mali office of the Controller. These procedures will include detailed monthly financial status reports. Other financial reports shall be in accordance with the "Optional Standard Provisions" entitled Payment - Letter of Credit."

The Grantee will submit monthly project activities reports to USAID/Bamako. These reports will consist of narrative, statistical, technical and financial reports which compare monthly activities with the project activities implementation plan. Other reporting requirements are as follows:

- A detailed implementation plan will be developed in month six of year one.
- Annual reports will be due on the first month of year two and the first month of year 3.
- Quarterly reports (based upon the standard A.I.D./Washington format) will be submitted to USAID/Bamako within 15 days after the close of each quarter.
- Mid-term evaluation and final evaluation reports shall be due during their respective 18th and 36th month.

F. SPECIAL PROVISIONS

1. Language Requirements and Other Required Information: French language capability is required at FSI level S-3/R-3.

2. Medical clearance: The grantee is required to have recent and full medical clearance for Mali. Medivac insurance and other medical coverage for the duration of this Grant in Mali is also required. Embassy Health Unit services will be available on a fee basis.

3. Additional Facilities Available: The Diplomatic Pouch for first class letters and the commissary access will be authorized according to the Embassy policy. An export license from U.S. is required for all computer hardware/software.

4. Relationships and Responsibilities: AFRICARE personnel assigned to the project will be responsible to USAID/Mali in performance of this Operational Program Grant. The A.I.D. liaison officials will be Messrs. Neil Woodruff (HDO) and Fanta Makalou (GDO).

G. INDIRECT COST RATES

Pursuant to the provisions of the clause entitled, "Negotiated Indirect Cost Rates - Provisional" of the Standard Provisions of this Grant, provisional overhead rates as set forth below have been established for Africare:

<u>Type</u>	<u>Effective Period</u>		<u>Overhead</u>
	<u>From</u>	<u>To</u>	
Provisional	7-1-87	Until Amended	30.4 (a)
Provisional	7-1-87	Until Amended	15.2 (b)

Base Application

- (a) Level I - Personnel - Travel & Allowances - Training & Other Direct Costs.
- (b) Level II - Supplies - Equipment & Construction Costs

H. AUTHORIZED GEOGRAPHIC CODE

The authorized geographic code for procurement of goods and services under this Grant is 935.

PROGRAM DESCRIPTION

INTRODUCTION

The goal of the project is to promote improved health in the villages of the Dioro district and particularly to reduce mortality and morbidity resulting from dehydration and malnutrition associated with diarrheal diseases among 21,600 children under six years of age over a 3-year period (1988-1991). This will be accomplished through training in the technical aspects of child survival for village level health workers and through increased availability of health services in the villages.

The cercle of Dioro is part of the Segou region where malnutrition is endemic with 4,972 cases reported in 1986. Among infants and children, diarrhea is a frequent illness and cause of death. In the cercle of Dioro, there were an estimated 340 cases of diarrhea in 1986. Diarrheal diseases are pervasive, particularly in Bozo villages, because of the proximity of the river, and in villages with inadequate supplies of water from wells. In addition, 2,104 cases of malaria have been reported. Measles, meningitis, cholera and schistosomiasis have all been reported in significant numbers. The project will provide the following interventions: Oral Rehydration Therapy, Growth monitoring and nutrition aimed at diarrheal diseases control and prevention and at improved nutritional status of pregnant women and lactating women, training of health team workers and family planning.

The Grantee will perform the activities under this Operational Program Grant as described in the grantee's proposal entitled, "Child Survival Proposal, Dioro District Segon Region, Republic of Mali," dated June 1988. This proposal is hereby incorporated as part of this Grant. To the extent of any inconsistency between the Grantee's proposal and this Grant, the Grant shall control.

IMPLEMENTATION

Project staff requirements

The project will be implemented by the following staff:

- 1 expatriate project coordinator, who should be a public health specialist, and
- A national paid staff consisting of:
 - * 1 nurse/trainer
 - * 1 nutritionist/trainer
 - * 5 community health educators (1 per sector)
 - * 1 practical nurse
 - * 1 midwife from GRM
 - * 30 volunteer village health workers (first aid workers, lay matrons, nutrition agents)

ACTIVITIES

Data Collection

Two expatriate consultants will conduct a two-month study of health problems and health behaviors concerning small children and mothers in 30 villages.

Training

The training schedule is as follows:

- Training workshop on organization, supervision and management of child survival interventions will be held once a year for project staff and clinic staff by project coordinator. The total number of training workshops for the life of project is three.
- Training in Oral Rehydration Therapy (ORT), nutrition, growth monitoring for Village Health Team workers (VHTs).
- In-service workshops for five community health agents on ORT, growth monitoring, proper nutrition and weaning diets conducted by project staff.

ORT Activities

The Grantee shall distribute supplies of ORS packets and educational materials to rural dispensaries and sectors of Dioro. The VHTs will instruct mothers on the use of ORS packets or homemade solutions in treatment of diarrheal diseases and accompanied dehydration, using visuals ads provided by the national Diarrheal Diseases Control Program.

They will also set policy on management of a revolving supply of ORS packets.

Growth monitoring

Growth monitoring and recording data of children under six years of age will be done by the Dioro clinic staff on a regular basis. Based on the results, severely malnourished cases will be referred to Nutrition Rehabilitation Center and hospital at Segou.

The VHTs will counsel the mothers on weaning diets and proper childhood nutrition and will compile growth monitoring data using simplified standardized forms provided by the Ministry of Health (MOH).

Nutrition

The Dioro clinic staff will conduct nutrition/education demonstrations targeted for children under six with emphasis on those who are malnourished of weaning age.

Project staff will facilitate supplementary food distribution in project areas where the need is clearly indicated. Severely malnourished children will receive treatment at nutrition recuperation center or the hospital as a result of referral and follow-up by project staff

Family Planning

Family planning, as a measure to protect maternal and child health, is acknowledged in Mali, and family planning has been introduced in some health centers. The project will promote breastfeeding for the health of infants and as a child spacing mechanism for the health of mothers. Project staff will collaborate with the MOH family health office and with the private family planning association (AMPPF) for using established and tested educational materials and will investigate the possibility of assisting them in the distribution of contraceptives in the project area.

Sustainability

The main project activities (ORT, growth monitoring and nutrition education) will be integrated into a preventive health care delivery program at Dioro clinic. The village health committees will set policy for purchase and sale of ORJ packets with assistance from project staff and local development agents but emphasis will be put on the preparation of the solution which is a cost effective means.

Supervision

The Directors of Health services/Segou region and county will visit Dioro clinic once every quarter. Project staff will visit each five community health agents once every quarter. The community health agents will provide monthly supervision to the VHTs.

Implementation Schedule

1st Year: process of putting staff in position, baseline survey, training of staff, procurement of supplies, delivery of services
2nd Year: implementation of activities
3rd Year: phase out and turning over to villagers report

AFRICARE shall be responsible for the administrative and technical oversight of project activities.

The AFRICARE Representative supported by the Administrative Officer will be responsible for overall program administration and financial management. With the approval of the USAID Mission Director, an advance for 3 months start-up costs will be sent by wire transfer to the AFR/W bank account. Field expenditures will be forwarded to AFR/W every two weeks. The AFR/W regional accountant reviews vouchers, receipts and

reconciliation of bank balance. Another advance is sent by wire transfer based upon quarterly projections of expenditures set up each fiscal year. Quarterly financial reports will be sent to the field no later than one month after the close of a quarter to facilitate project monitoring.

The project coordinator supported by the health specialist based in Washington will be responsible for the technical content and quality control of services. She/He will, in collaboration with the project trainers and Dioro clinic staff, be responsible for training. The health specialist based in AFR/W will provide support for the project coordinator by reviewing surveys, implementation plans, supplying technical materials through two field visits (Year 1 and 2), as well as at the Home Office.

The project coordinator will also be responsible for the establishment of a health information system including the quality of data collected, analyzed and reported. The five community health agents will work the VHTs to ensure consistency in diagnoses and reporting. The trainers will work with the five community agents to ensure accuracy in compiling data. The project coordinator will work with the Regional Director of health in interpreting the data and providing timely feedback to project staff.

In a quarterly basis, the Nurse/Trainer and Nutritionist/Trainer will collect the forms from the community health agents and forward to Dioro clinic staff. They will assist the clinic staff with the compilation of child survival data to be forwarded to the Segou County Director of Health for interpretation and feedback.

Baseline surveys will be done by expatriate consultants, social scientists and epidemiologists.

STANDARD PROVISIONS

The Standard Provisions set forth as Attachment 3 of this Grant consist of the following Standard Provisions marked by an "X", which are attached hereto and made a part of this grant:

1. MANDATORY STANDARD PROVISIONS FOR U.S., NONGOVERNMENTAL GRANTEES

- (X) Allowable Costs and Audit (November 1985)
- (X) Accounting, Audit, and Records (November 1985)
- (X) Refunds (November 1985)
- (X) Revision of Cooperative Agreement Budget (November 1985)
- (X) Termination and Suspension (November 1985)
- (X) Disputes (November 1985)
- (X) Ineligible Countries (November 1985)
- (X) Nondiscrimination in Federally Assisted Programs (November 1985)
- (X) U.S. Officials Not to Benefit (November 1985)
- (X) Covenant Against Contingent Fees (November 1985)
- (X) Nonliability (November 1985)
- (X) Amendment (November 1985)
- (X) Notices (November 1985)

2. OPTIONAL STANDARD PROVISIONS FOR U.S., NONGOVERNMENTAL GRANTEES

- (X) Payment - Letter of Credit (November 1985)
- () Payment - Periodic Advance (November 1985)
- () Payment - Cost Reimbursement (November 1985)
- (X) Air Travel and Transportation (November 1985)
- (X) Ocean Shipment of Goods (November 1985)
- (X) Procurement of Goods and Services (November 1985)
- (X) A.I.D. Eligibility Rules for Goods and Services (November 1985)
- (X) Subagreements (November 1985)
- (X) Local Cost Financing With U.S. Dollars (November 1985)
- (X) Patent Rights (November 1985)
- (X) Publications (November 1985)
- () Negotiated Indirect Cost Rates - Predetermined (November 1985)
- (X) Negotiated Indirect Cost Rates - Provisional (November 1985)
- (X) Regulations Governing Employees (November 1985)
- (X) Participant Training (November 1985)
- (X) Voluntary Population Planning (August 1986)
- () Protection of the Individual as a Research Subject (November 1985)
- () Care of Laboratory Animals (November 1985)
- () Government Furnished Excess Personal Property (November 1985)
- () Title To and Use of Property (Grantee Title) (November 1985)
- () Title To and Care of Property (U.S. Government Title) (November 1985)
- () Title To and Care of Property (Grantee Country Title) (November 1985)
- (X) Title To and Care of Property (Cooperating Country Title) (November 1985)
- (X) Cost Sharing (Matching) (November 1985)
- (X) Use of Pouch Facilities (November 1985)
- (X) Conversion of United States Dollars to Local Currency (November 1985)