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Report on the INVEST Project Assistance to the Inter-Agency Committees on Investment and Business Permit Regulatory Reforms

Investment Enabling Environment (INVEST) Project

**Output Nos. 2.1 and 2.2 of Deliverable 2, Program Area 1.2,
Component 3**

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List of Acronyms

BOC	BPLS Oversight Committee
BPLS	Business Permit and Licensing System
CIDA	Canadian International Development Agency
DILG	Department of the Interior and Local Government
DOST	Department of Science and Technology
DTI	Department of Trade and Industry
eBPLS	Electronic Business Permit and Licensing System
IFC	International Finance Corporation
INVEST	Investment Enabling Environment Project
JDAO	Joint Administrative Department Order
LINC-EG	Local Implementation of National Competitiveness for Economic Growth
LGSP-LED	Local Government Support Program for Local Economic Development
LGU	Local Government Unit
MC	Memorandum Circular
MOA	Memorandum of Agreement
NG	National Government
PDF	Philippine Development Forum
SWG – LIR	Sub Working Group on Local Investment Reforms
TWG	Technical Working Group
USAID	United States Agency for International Development
WG-GIC	Working Group on Growth and Investment Climate

I. INTRODUCTION

The Investment Enabling Environment Project (INVEST) is a United States Agency for International Development (USAID)-supported two-year project that aims to assist the Philippine government to: (a) lower the transaction costs in doing business, particularly those in securing business permits and licenses; and (b) capacitate local government units (LGUs) in promoting investments. USAID and INVEST view the first objective as one of the key pre-conditions to increasing the flow of private investments and the number of business start-ups in the country.

Many of the significant policies that are implemented at the local level emanate from the various national government agencies and inter-agency committees that have been organized for specific purposes. One of INVEST's strategies in pushing for its reform agenda is to support the important committees that set the directions in investment-related reforms. Its participation in the affairs of the committees would enable it to influence, to the extent it is allowed to do so, the direction of policy-making in the said reform areas. An added benefit to this strategy is the Project's contribution to better donor coordination in investment-related areas, consistent with the harmonization and ownership principles of the Paris Declaration on Aid Effectiveness.

During its first year of implementation, the Project provided technical support to the following committees: (1) the Working Group on Growth and Investment Climate (GIC) under the Philippine Development Forum (PDF); (2) the BPLS Oversight Committee (BOC); (3) the Sub-Working Group on Local Investment Reforms (SWG-LIR); and (4) the Technical Working Group on eBPLS. The latter is a new committee organized as an offshoot of the Memorandum of Agreement (MOA) signed among the Department of Trade and Industry (DTI), Department of the Interior and Local Government (DILG) and the Department of Science and Technology (DOST). Its assistance consisted of the following: (1) assisting the committee secretariats based in DTI and/or DOST set the agenda, formulate the work plan, and provide advice on the management and direction of the committees; and (2) assist in the orderly conduct of the meetings of the committees by preparing discussion guides for the chairs of the committee.

This report on the activities of the Project in the committees cited above constitute the following: (1) Deliverable 2 of Program Area 1.2 on "Strengthening National Government Support to BPLS reforms" under Component 1; and (2) Deliverable 2 under Component 3 of the Year 1 Work Plan on "Addressing Cross-Cutting Concerns."

II. TECHNICAL ASSISTANCE PROVIDED TO INTER-AGENCY COMMITTEES

INVEST provided technical assistance to the four (4) committees in eight (8) meetings that were organized during the former's first year of implementation (Table 1). The assistance was generally directed at the secretariats Chairs/Conveners of the committees. The specific assistance provided is summarized in the succeeding sections.

Table 1. Summary of Meetings of Inter-Agency Committees Supported by INVEST

Title of the Meeting	Date	Participants		
		Male	Female	Total
<i>Working Group on Growth and Investment Climate (WG-GIC)</i>				
2 nd WG-GIC Meeting for 2011	23 November 2011	19	20	39
1 st WG-GIC Meeting for 2012	30 March 2012	17	18	35
<i>Sub-Working Group on Local Investment Reforms (SWG-LIR)</i>				
2 nd Meeting of the SWG-LIR	19 March 2012	12	25	37
<i>BPLS Oversight Committee</i>				
5 th BPLS Oversight Committee Meeting	19 June 2012	18	17	35
<i>Technical Working Group on eBPLS</i>				
Meeting No. 1	30 May 2012	2	5	7
Meeting No. 2	5 June 2012	8	2	10
Meeting No. 3	25 June 2012	5	2	7
Meeting No. 4	10 July 2012	8	2	10

A. Working Group on Growth and Investment Climate (GIC)

The GIC is one of 10 working groups organized under the PDF, a committee headed by the Department of Finance (DOF) as Lead Convener representing the Philippine Government, and the World Bank (WB) representing the development partners. It was first convened in 2005 and has the following functions: (1) conduct dialogue with government, and the private sector and the community to improve the business environment; (2) identify programs/projects that will enhance the growth and competitiveness of the government's priority sectors which the GIC is supporting; (3) initiate collaboration with other PDF Working Groups; and (4) report to the annual PDF meetings on its accomplishments. The DTI Secretary chairs the GIC with Undersecretary Zenaida Maglaya as his alternate while the International Finance Corporation (IFC), which is represented by Hans Shrader, co-chairs the committee.

INVEST assistance to the GIC was primarily in the formulation of its work plan for 2012-2013. When President Aquino took office in July 2010, the challenge faced by the GIC was to formulate a work plan that would reflect the vision and priorities of the new administration. USAID, thru the Local Implementation of National Competitiveness for Economic Growth (LINC-

EG) Project, assisted the GIC, under the leadership of the DTI Secretary, to conduct a series of consultations to identify the most critical issues that impinge on investment and industrial growth. A Pre-Panning Sector Writeshop was organized on June 3, 2011 that identified issues in five (5) priority sectors of the Aquino administration. The results were presented to several government agencies for validation and eventually discussed in the GIC Planning Workshop on July 28, 2011. The workshop agreed on solutions to the issues earlier identified and formulated specific activities corresponding to three goals/themes of the GIC, i.e., improving the environment for investments, increasing productivity and efficiency of firms, and enhancing consumer welfare.

INVEST's support to the GIC was a follow-thru to the various workshops funded by LINC-EG. It assisted the GIC secretariat in putting the recommendations in the workshops into a draft work plan that summarized the activities agreed in the GIC Planning Workshop. This draft was discussed in the GIC meeting of November 23, 2011 and refined in the March 30, 2012 meeting. Annex 1 contains the draft prepared by INVEST for the GIC secretariat but with proposed USAID inputs while Annex 2 is the latest work plan with inputs from development partners.

INVEST also provided inputs in the presentations of DTI for the 1st WG-GIC Meeting for 2012, to wit: (1) the GIC accomplishment report from February 2011 to March 2012 presented by Undersecretary Maglaya; and (2) the proposed work plan for 2012-2013. In addition, the Project also assisted in formulating the agenda for the meeting.

Following the two meetings of the GIC, a third meeting will be called possibly this November to track the committee's progress in preparation for the 2013 PDF meeting scheduled on January 30-31, 2013 in Davao City. The theme of the 2013 PDF meeting will be "**President Aquino's Social Contract: Progress and Challenges in Achieving Inclusive Growth**". The five-session breakout grouping will be patterned after the Cabinet Clusters. The GIC will be part of the Session on Economic Growth, together with the Working Groups on Fiscal Reforms and on Infrastructure.

In Year 2 of its implementation, INVEST will continue to assist the GIC secretariat. Specifically, it is expected to be requested by the GIC secretariat to assist the committee in preparing the requirements for the 2013 PDF meeting, as follows: (1) 3-5 page progress report on the policy agenda of the GIC; (2) responses to three guide questions which each session should answer, i.e. (i) what are the major challenges in achieving the targets under the social contract that are relevant to economic growth, (ii) within a 3.5-year time frame, what are the top three actions that the session is recommending the Government of the Philippines to focus on, including one action relevant to Mindanao; and (iii) how can the main stakeholder groups (private sector, civil society/academe, development partners contribute; and (3) a plan for generating the responses to the guide questions.

B. Sub-Working Group on Local Investment Reforms (SWG-LIR)

The SWG-LIR was created by virtue of a Memorandum of Agreement (MOA) signed by by and between DILG and DTI on August 6, 2010. The objectives of the committee are to: (1) promote investments at the local level through reforms that provide a positive environment for both local and foreign investments; (2) identify projects that will address the constraints to investments at the local level; and (3) seek funding support for its activities. There are five (5) reform areas covered by the committee: (1) streamlining local and national regulatory processes; (2)

addressing governance issues affecting investments; (3) promoting local economic strategies conducive to investments; (4) improving information support through generation of data that are critical to investment generation; and (5) addressing consumer-related issues. The committee is co-chaired by DTI and DILG for the government and USAID for the development partners.

In Year 1 of its project life, INVEST assisted the DTI Secretariat in organizing the 2nd meeting of the committee on March 19, 2012. Its assistance consisted of the following: (1) identifying areas for inclusion in the agenda; and (2) formulating the work plan for 2012-2013, including the presentation of Undersecretary Maglaya (Annex 3).

In Year 2, INVEST will continue to assist the SWG-LIR, especially since USAID is the co-convenor of the committee. Similar to the past, technical support will be provided to the DTI Secretariat through the following: (1) agenda setting; (2) planning the meetings of the committee; and (3) analysis of the work plan and its implementation. The Project will have to work closely with the consultant from the Local Government Support Program for Local Economic Development (LGSP-LED) who will also assist the SWG-LIR in implementing its programs and projects.

C. BPLS Oversight Committee (BOC)

The BOC was created on August 6, 2011 through Joint Administrative Department Order (JDAO) No. 1, series of 2010 between DTI and DILG. The committee was envisioned “to provide policy direction in the nationwide upscaling of the BPLS reforms.” The following specific functions for the committee were identified in the JDAO:

- a. To oversee the implementation of the BPLS reforms, particularly the service standards on BPLS;
- b. To mobilize resources for the implementation of the various components of the BPLS reforms;
- c. To coordinate the various initiatives of government, the private sector and the development community on BPLS reforms;
- d. To assist the government in BPLS reforms related to the operations of NG agencies, e.g. SSS, Philhealth;
- e. To assist government in building capacity of local governments in implementing BPLS reforms; and
- f. To ensure that BPLS reforms are aligned with other reforms for enhancing the competitiveness of the Philippines in general and local governments in particular.

The BOC is co-chaired by DTI and DILG. As originally conceived, the BOC would be under the supervision of the SWG-LIR.

There was only one meeting of the BOC organized in Year 1 of INVEST, the 5th Committee Meeting on June 19, 2012. The Project provided technical assistance to the BOC secretariat by helping formulate the agenda for this meeting.

For Year 2, the Project is expected to continue recommending the agenda for BOC meetings. In particular, the following specific activities of the Project will be presented to the BOC: (1) the organization of the BPLS Automation Forum in coordination with DTI, DILG and DOST; (2) the preparation of the eReadiness Survey, which was already submitted to the DOST and DILG; and (3) the study assessing the implementation of the DTI-DILG Joint Memorandum Circular

No. 1 series 2010 which contains the service standards for processing business applications by cities and municipalities.

D. Technical Working Group on eBPLS (TWG on eBPLS)

The TWG on eBPLS was a creation of a Memorandum of Agreement (MOA) signed by DTI, DILG and the Department of Science and Technology (DOST) on July 24, 2012 during the launching of the BPLS Automation Project. Chaired by the DOST and co-chaired by the DILG through the Local Government Academy (LGA), the TWG is expected to formulate a framework, scope of work, and work plan for the BPLS automation project, among others.

Even before the signing of the MOA, INVEST organized an “informal” committee composed of DOST, DTI and DILG representatives to discuss and finalize the MOA. The creation of the committee was eventually “legalized” through the MOA (Annex 4). The MOA is significant in two ways, to wit: (1) it provided the institutional support for the BPLS Automation Project with clear delineation of responsibilities in the project implementation among the signatories; and (2) it contains provisions that enjoins the three agency signatories to promote the use of the knowledge products produced by USAID, i.e., the BPLS Automation Planning and Implementation Guide and the BPLS Baseline Design.

For Year 2, INVEST will continue to provide technical support to the three oversight committees in activating the TWG on eBPLS thru frequent reminders as well as advice. Some of the important outputs in Year 2 will be the refinements to the framework on BPLS automation and the work plan.

III. LESSONS LEARNED

The involvement of INVEST in the four (4) inter-agency committees was important in ensuring that needed policy reforms are tackled and agreed on by the oversight agencies and the committees responsible for policy formulation affecting growth, investment and industry. Some of the specific learning from INVEST's involvement in the committees, are as follows:

1. *Identifying Reform Champions in Oversight Agencies*

Important policies that would have far-reaching consequences such as those affecting LGUs can only be formulated and implemented if there are senior officials (undersecretaries) championing the reform. In the case of the streamlining of business processing, the two senior government officials pushing for these were two undersecretaries from DTI and DILG with whom the Project worked closely. Their support paved the way for the identification of activities that the Project will undertake as well as for the involvement of the Project in the policy making process of these committees.

2. *Building Confidence of the Officials of Oversight Agencies on INVEST*

The Project's ability to assist the secretariats of the committees has been strengthened partly by the trust it generated on its competence to provide productive advice. This trust was partly developed through the years of interaction between senior INVEST staff, especially the Chief of Party, with the critical government officials involved.

3. *Seizing the Opportunity to Introduce Reforms through the Committees*

The Project, through the technical assistance provided to the secretariats of four (4) inter-agency committees, was able to influence the agenda for discussion and the direction of reforms. The Project was sensitive to the needs of the different committees and exerted efforts to either address these or refer them to other development partners.

4. *Leveraging Project Resources with Other Development Partners Forged Thru the Committees*

The Project was able to partner with other development partners in its activities thru discussions with members of the committees. Specifically, the conduct of the BPLS Automation Forum was initially a proposal of the DOST which was presented in the BOC. During the committee meeting, the Canadian International Development Agency (CIDA) offered to jointly fund the activity with INVEST.

5. *Supporting Capacity Building of the Committee Secretariats*

The technical assistance to the committee secretariats can be viewed as part of the capacity building efforts of the Project for the government. The discussions with the officials of the Secretariat are opportunities to strengthen their ability not only to manage meetings but to prepare the technical policy studies and project briefs which are necessary for soliciting assistance from the development community.

In conclusion, INVEST's involvement in the four (4) committees was supportive of its objective of effecting critical reforms in the business permitting processes as well as in the investment area through addressing the constraints to investments.

ANNEXES

Annex 1. Work Plan of the Growth and Investment Climate (as of Nov with USAID Inputs)



PHILIPPINES DEVELOPMENT FORUM

Working Group on Growth and Investment Climate



Proposed Work Plan, 2011-2012 (as of November 6, 2011) (Comprehensive)

Development Agenda (1)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsibility Agencies/ Timetable/ (5)	Status (6)	Partnerships (7)
Theme 1: Improving Environment for Investment						
1. Conducive enabling environment to attract investments	1.1 Consistent laws and policies on investments	1.1.1 Support bills and policies on investment promotion and enhanced competitiveness	1.1.1.1 Passage of the bill on Competition Policy	DTI; possible joint project with the Working Group on the Rule of Law (RL)	Senate: Committee on Trade and Commerce finalizing report HOR: Approved on 2 nd Reading but recommitted to the Committee on Rules for further study/consideration	
			1.1.1.2 Review the Negative List of the Foreign Investments Act (FIA)	DTI, NEDA		
			1.1.1.3 Food Safety Act	DA, DOH; Refer to the WG on Sustainable Rural Development (SRD)		
			1.1.1.4 Implement the recommendations of the ADB Study on Regulatory Impact Assessment (RIA)	DTI, NEDA, Possible joint project with Working Group on Governance and Anti-Corruption (GAC)	ADB has identified pilot agencies for the RIA Initiative: DTI, DOT, DOLE and NEDA.	
		1.1.2 Address inconsistency of existing laws, implementing rules and	1.1.2.1 Review investment-related laws, IRRs, DOs and local regulations (in sample LGUs) in the five priority sectors	DTI w/ sector agencies; DILG		USAID (INVEST project)

Development Agenda (1)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsibility Agencies/ Timetable/ (5)	Status (6)	Partnerships (7)
		regulations (IRRs), department orders (DOs) and local regulations in the priority sectors of government	of DTI (e.g. agribusiness, tourism, housing, mining and logistics)			
			1.1.2.2 Study national laws on mining & environment and local ordinances (e.g. mining moratoriums)	DENR, DILG, LGU Leagues		
		1.1.3 Use of Alternative Dispute Resolution (ADR) for investment-related conflicts	1.1.3.1 Study on the creation of ADRs by sector or LGU to resolve investment -related conflicts	Department of Justice, DTI, DILG; possible joint project w/ GAC		
		1.1.4 Formulation of various long-term development plans of industries or sectors	1.1.4.1 25-year Industrial Master plan with sectoral roadmaps for stronger value-added base	DTI		
			1.1.4.2 A 2050 National Transportation and Logistics Master plan	Refer to Infrastructure Working Group (Infra)		
			1.1.4.3 Master plans for Luzon Logistics Corridor and the ASEAN RoRo Network	Refer to Infra Working Group		
			1.1.4.4 National Broadband Master plan	Refer to Infra Working Group		
			1.1.4.5. Long-term agricultural & fisheries master plan with commodity roadmaps linked with supply chain competitiveness and integration of forward and backward linkages focusing on rice, corn, coconut, fisheries, bamboo	Refer to the Working Group on SRD		
			1.1.4.5. A 25-year energy master plan integrating direction for energy sources, plant locations, generating capacity,	Refer to Infra Working Group		

Development Agenda (1)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsibility Agencies/ Timetable/ (5)	Status (6)	Partnerships (7)
			investment priorities, new technologies and energy efficiency			
			1.1.4.6 Endorsement of the mining industry of the Extractive Industry Transparency Initiative (EITI)	Refer to the Working Group on SRD		
			1.1.4.7 Help build capability of LGUs to update and implement land use plan (for efficient harnessing of tourism and agribusiness potentials)	DILG, LGA, HUDCC; refer to Working Group on Decentralization and Local Government (DLG)		
	1.2 Conducive local environment for investments	1.2.1 Update local revenue and investment incentive codes (LIIC) consistent with national laws	1.2.1.1 Roll-out the manual for updating LIIC, including preparing an inventory of incentives in different priority sectors and their translation into local incentives and revenue codes	DILG, LGA, BOI, DTI		USAID (INVEST project) for selected cities
2. Strengthened governance at the local level	2.1 LGUs with streamlined business registration procedures	2.1.1 Roll-out standards on Business Permits and Licensing System (BPLS) to targeted local government units (LGUs)	2.1.1.1 Capacity building and coaching support provided to the remaining targeted LGUs in the BPLS program compliant with BPLS standards	DTI, DILG, BPLS Oversight Committee (BOC)		USAID (INVEST project) for selected cities
			2.1.1.2 BPLS Advocacy & Marketing Program developed	Local Government Academy (LGA)		
			2.1.1.3 Improved online BPLS support (e.g. Help Desk & Helpline)	LGA, DTI		USAID (INVEST project)
			2.1.1.4 Establish the BPLS Certification System	LGA		
			2.1.1.5 Conduct of Client Satisfaction Survey on BPLS reforms	National Competitiveness Council with private sector (e.g. PCCI)		USAID (INVEST project) for selected cities
			2.1.1.6 M&E System Enhancement	LGA		

Development Agenda (1)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsibility Agencies/ Timetable/ (5)	Status (6)	Partnerships (7)
		2.1.2 Support the expansion of the Philippine Business Registry (PBR)	2.1.2.1 Policy support and system institutionalization of PBR	DTI		USAID (INVEST project)
			2.1.2.2 Interconnectivity of key cities with PBR	DTI		USAID (INVEST project) for selected cities
		2.1.3 Assist LGUs in BPLS Automation	2.1.3.1 Knowledge Products on BPLS automation (e.g. toolkits, training materials)	DOST (Information Communication Technology Office (ICTO))		USAID (INVEST project) for LGA and ICTO
			2.1.3.2 Capacity building on BPLS automation for LGUs	LGA w/ ICTO		USAID (INVEST project) for selected cities
			2.1.3.3 Survey on BPLS Automation	DILG, LGA w/ ICTO		USAID (INVEST project) for selected cities
			2.1.3.4 BPLS Software Accreditation System	ICTO		
		2.1. 4 Assist LGUs in Reforming Inspection System	2.1.4.1 Knowledge products in setting up business-friendly local inspection system (e.g. toolkits, training materials) including a benchmarking study on inspection fees, risk-based inspection system and establishing checklist for different types of inspection	DILG, LGA		USAID (INVEST project)
			2.1.4.2 Capacity Building to LGUs on reforming local inspection systems	DILG, DTI, LGA		USAID (INVEST project) for selected cities
		2.1.5 Formulate reforms in securing construction permits	2.1.5.1 Recommendations on the streamlining of construction permits	DILG, DTI		USAID (INVEST project)

Development Agenda (1)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsibility Agencies/ Timetable/ (5)	Status (6)	Partnerships (7)
			2.1.5.2 Knowledge Products in streamlining the construction permitting system (e.g. toolkits, training materials)	DILG, DTI, LGA		USAID (INVEST project)
			2.1.5.3 Capacity Building to LGUs on reforming construction permitting system	DILG, DTI, LGA		USAID (INVEST project)
		2.1.6 Expand the use of Business-One-Stop Shops (BOSS)	2.1.6.1 Assessment of BOSS experiences and implementation of recommendations to further enhance the current BOSS procedures	BPLS Oversight Committee, DTI, DILG, LGA		USAID (INVEST project)
	2.2 Strengthened information support to local investors	2.2.1 Strengthen the National Economic Research and Business Action Centers (NERBACs) and its support to LGUs	2.2.1.1 Expand information support for MSMEs at NERBACs and information sharing between NGAs and LGUs	DTI		USAID (INVEST project) for selected cities
			2.2.1.2 Establish a system for business matching at NERBAC with private business	DTI		USAID (INVEST project) for selected cities
		2.2.2 Strengthen the newly created Local Economic and Investment Promotion Officers (LEIPOs)	2.2.2.1 Develop template knowledge products and training materials to capacitate LEIPOs	DTI, DILG, LGA		USAID (INVEST project) for selected cities
			2.2.2.2 Establish the institutional linkages among the regional offices of NGAs like DTI, DILG, NEDA and LEIPOs.	DTI, DILG, LGA		USAID (INVEST project) for selected cities
3. Adequate infrastructure and logistical support for investments	3.1 Strengthened private sector involvement in infrastructure development	3.1.1 Streamlined permitting procedures for PPP participants	3.1.1.1 Set-up system for facilitating permitting process for PPP participants	NEDA, DTI, DILG		

Development Agenda (1)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsibility Agencies/ Timetable/ (5)	Status (6)	Partnerships (7)
		3.1.2 Establish clear and transparent procedures for PPP	3.1.2.1 Further enhance the current procedures for PPP	Refer to Infra WG		
	3.2 Improved capacity of LGUs for infrastructure development	3.2.1 Encourage LGUs to participate in PPP and other financing modalities for local infrastructure development	3.2.1.1 Roll-out revised PPP/BOT manual for local governments in key cities	DAP, DILG, LGA		
		3.2.2 Improve access of LGUs in foreign assisted projects	3.2.2.1 Executive Order revising current restrictions on LGU participation in foreign-assisted infrastructure projects	NEDA, DILG; refer to WG on DLG		
			3.2.2.2 Capacity building for LGUs in preparing proposals and feasibility studies for infrastructure projects	Refer to the WGs on DLG and Infra		
	3.3. More conducive policy environment for infrastructure development	3.3.1 Address right-of-way problems	3.3.1.1 Streamline the implementing rules and regulations on Rights of Way negotiation procedures and expropriation	Refer to Infra WG		
		3.3.2 Strengthening linkages in the supply chain from production to market	3.3.2.1 Comparative Study on supply chain infrastructure among ASEAN 5	Refer to Infra WG		
			3.3.2.2 Conduct study on intermodal transport system (rural-urban-international) in the Philippines	Refer to Infra WG		
			3.3.2.3 Harmonized standards for the upgrading, rehabilitation and operation of existing air/sea ports and railways	Refer to Infra WG		
			3.3.2.4 Issuance of an Executive order re: diverting of international container shipments/traffic from Manila	Refer to Infra WG		

Development Agenda (1)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsibility Agencies/ Timetable/ (5)	Status (6)	Partnerships (7)
			Port to the new Ports in Batangas and Subic			
			3.3.2.5 Issuance of an EO on 24/7 operations of all international ports of entry (i.e. air and sea)	Refer to Infra WG		
4. Strong policy support for sector development	4.1 Conducive policy environment for sector growth	4.1.1 Address policy and institutional gaps in the priority sectors of the Aquino administration	4.1.1.1 <u>Agribusiness</u> a. Survey of business models linking MSMEs in agriculture to large-scale firms in other segments of production value chains	DA, DTI; Refer to the WG on SRD		
			b. Inventory of financing facilities for SMEs and mechanisms to ensure greater access	DTI		
			c. Conduct value chain analysis for the agriculture sector (?)	Refer to the WG on SRD		
			4.1.1.2 <u>Mining</u> a. Establish a Minerals Protocol in priority project areas (including enrollment in the Extractive Industry Transparency International (EITI) to showcase progressive mining provinces)	MDC-DENR w/ Chamber of Mines; Refer to the WG on SRD		
			b. Re-establish the Minerals and Development Council	Refer to WGs on SRD and GAC		
			c. Task Force to look at security and other issues on mining	Refer to the WG on SRD & RL		
			4.1.1.3 <u>Tourism</u> a. Benchmarking of tax regime (including travel	DOT, DTI; refer to Working Group on Economic and Fiscal		

Development Agenda (1)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsibility Agencies/ Timetable/ (5)	Status (6)	Partnerships (7)
			tax) with other countries in the light of open skies policy	Reforms (EFR)		
			b. Executive Order on payment of CIQS fees by the government	DOT, DTI; refer to Working Group on EFR		
			c. Conduct value chain analysis for the tourism sector	DOT, DTI		
Theme 2: Increasing Productivity and Efficiency of Firms						
1. Improved productivity of firms	1.1 Reduced cost of doing business	1.1.1 Bring down power costs	1.1.1.1 Policy support for open access and retail competition in the energy sector	Refer to Infra WG		
			1.1.1.2 Formulation of policy on installation of higher targets for lower Feed in Tariff (FIT) rates (e.g. biomass and run-off hydro)	Refer to Infra WG		
		1.1.2 Strengthen Monitoring of Red Tape Act	1.1.2.1 Support to Civil Service Commission on the Conduct of the Report Card Survey	Civil Service Commission; WG on GAC		
2. Enhance MSME development	2.1 MSME development accelerated	2.1 .1 Provide MSME with access to information on financing options	2.1.1.1 Strengthened advocacy services (e.g. caravans) to ensure that information reach MSMEs	DTI		
			2.1.1.2 Establish convergence among DTI-GFIs-Rural Banks-LGUs for intensified information campaign	DTI; refer to WG on DLG		
			2.1.1.3 Provision of post-registration assistance to registered enterprises to enable them to have capability to access finance (e.g. assistance in complying with bank requirements for business financing)	DTI		
			2.1.1.4 Provision of sustained mentoring programs and advisory services, advocacy,	DTI		

Development Agenda (1)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsibility Agencies/ Timetable/ (5)	Status (6)	Partnerships (7)
			and information dissemination			
			2.1.1.5 Advocate for further streamlining of requirements of GFIs and other banks (make it MSME-friendly)	DTI		
		2.1.2 Address the lack of appropriate technology for MSMEs	2.1.2.1 Reorganize and strengthen the Design Center of the Philippines (DCP) and CITEM to spearhead the development and promotion of creative industries in the Philippines	DTI	Senate: Design Center bill still with the Committee on Trade and Commerce; Creative industries bill at Committee level	
			2.1.2.2 Assist in organizing competitive social enterprises such as cooperatives, community-based/owned enterprises, “corporatives” and other such models)	DTI		
		2.1.3 Assist MSMEs to tap opportunities offered by Free Trade Agreements (FTAs) and OFW remittances	2.1.3.1 Provide assistance to MSMEs in integrating into global production networks through supply chain approach and meeting international standards	DTI		
			2.1.3.2 Conceptualize projects to harness OFW remittances for MSMEs development	DTI		
		2.1.4 Strengthen institutional support for MSMEs at the local level	2.1.4.1 Create and strengthen the MSME Development Council at the Provincial Level	DTI		
Theme 3: Enhancing Consumer Welfare						
1. Ensuring consistent laws to protect consumer welfare	1.1 Strengthened policy environment for consumer protection	1.1.1 Evaluate legal statutes and policies on consumer protection	1.1.1.1 Study and identify inconsistencies and gaps in consumer welfare laws, policies, plans and programs and strengthen (amend consumer welfare laws, if necessary	DTI	A bill amending the Consumer Act was submitted by DTI to Senate and HOR in March 2011; HOR: Series of TWGs meetings	

Development Agenda (1)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsibility Agencies/ Timetable/ (5)	Status (6)	Partnerships (7)
					being conducted Senate: Pending with the Committee on Trade and Commerce	
		1.1.2 Promote and enforce product and service standards that are harmonized with international standards (quality, safety, environmental)	1,1,1,2 Traceability system for agri- products for safety (2012) Improved enforcement based on metrics (2012)	Refer to the WG on SRD		
			1.1.1.3 Set standards for tourism enterprises and improve quality, safety and supply of local tourism facilities	DILG, DOT, Government Quality Management Committee (GQMC), Sub-WG of the Good Governance and Anti-Corruption Cluster		
	1.2 Capable qualified manpower at regulatory agencies	1.2.1 Address the lack of qualified (trained) manpower in regulatory agencies	1.2.1.1 Undertake capability building and prepare training modules for regulatory agencies	Civil Service Commission with DBM.		
			1.2.1.2 Study options for outsourcing product testing and company audit	DTI-PAO		
			1.2.1.3 Institute system for expanding monitoring of products by involving high school students	DTI w/ DepEd		
	1.3 Informed and knowledgeable consumers	1.3.1 Strengthen consumer welfare advocacy	1.3.1.1 Mount IEC campaigns with feedback data reports	DTI		
			1.3.1.2 Expand institution building for consumer welfare advocacy down to the regional level	DTI		

Development Agenda (1)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsibility Agencies/ Timetable/ (5)	Status (6)	Partnerships (7)
			1.3.1.3 Increase the number of schools participating in the program to include consumer education in its curriculum	DTI w/ DepEd		

V2: 11/06/2011

Annex 2. Work Plan of the Growth and Investment Climate (as of April 2012)



PHILIPPINES DEVELOPMENT FORUM

Working Group on Growth and Investment Climate



Proposed Work Plan, 2012-2013

With inputs from GIZ, IFC, EU, USAID and JICA

Development Agenda (2)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsible Agencies (5)	Timetable (6)	Status (7)	Partnerships (8)
Theme 1: Improving Environment for Investment							
1. Conducive enabling environment to attract investments	1.1 Consistent laws and policies on investments		1.1.2 Support bills and policies on investment promotion and enhanced competitiveness	DTI; possible joint project with the Working Group on the Rule of Law (RL)		Senate and HOR; Pending 2 nd reading	GIZ THROUGH THEIR PROJECT ON COMPETITION POLICY WITH THE ASEAN SECRETARIAT BASED IN JAKARTA / KONRAD ADENAUER FOUNDATION (KAS) / AIM / EU / ADB / PCCCI EU TRTA 2 PROJECT STARTED COMPETITION CAPACITY BUILDING WITH DOJ/OFC. THIS WILL BE EXPANDED IN FOLLOW UP PROJECT AS OF 2S2012. JICA HAS 3 YEAR PROJECT ON

Development Agenda (2)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsible Agencies (5)	Timetable (6)	Status (7)	Partnerships (8)
							CAPACITY BUILDING FOR A COMPREHENSIVE NATIONAL COMPETITION POLICY UNDER A TRIPARTITE PARTNERSHIP WITH OFC AND DTI. SUCCEEDING ACTIVITIES WILL BEGIN IN MAY 2012
			1.1.1.2 Review the Negative List of the Foreign Investments Act (FIA)	DTI, NEDA			
			1.1.1.3 Implement the recommendations of the ADB Study on Regulatory Impact Assessment (RIA)	DTI, NEDA, possible joint project with Working Group on Governance and Anti-Corruption (GAC)		ADB has identified pilot agencies for the RIA Initiative: DTI, DOT, DOLE and NEDA.	IFC POTENTIAL
		1.1.2 Address inconsistency of existing laws, implementing rules and regulations (IRRs), department orders (DOs) and local regulations in the priority sectors of government	1.1.2.1 Review investment-related laws, IRRs, DOs and local regulations in the five priority sectors of DTI (agribusiness, tourism, housing, mining and logistics)	DTI with sector agencies, DILG			USAID (INVEST Project)
			1.1.2.2 Study national laws on mining &	DENR, DILG, LGU Leagues ,			

Development Agenda (2)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsible Agencies (5)	Timetable (6)	Status (7)	Partnerships (8)
			environment and local ordinances (e.g. mining moratoriums)				
		1.1.3 Use of Alternative Dispute Resolution (ADR) for investment-related conflicts	1.1.3.1 Study on the creation of ADRs by sector or LGU to resolve investment - related conflicts	Department of Justice, DTI, DILG; possible joint project w/ GAC			USAID (INVEST Project)
		1.1.4 Formulation of various long-term development plans of industries or sectors	1.1.4.1 25-year Industrial Master plan with sectoral roadmaps for stronger value-added base				GIZ (ESPECIALLY WITH REGARDS TO GREEN ECONOMY AND GREEN GROWTH) OTHER DEVELOPMENT PARTNERS TO COME IN, E.G. KOICA, JICA IBRD POTENTIAL
	1.2 Conducive local environment for investments	1.2.1 Update local revenue and investment incentive codes (LIIC) consistent with national laws	1.2.1.1 Roll-out the manual for updating LIIC, including preparing an inventory of incentives in different priority sectors and their translation into local incentives and revenue codes	DILG, LGA, BOI, DTI			GIZ USAID (INVEST Project) for selected cities

Development Agenda (2)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsible Agencies (5)	Timetable (6)	Status (7)	Partnerships (8)
5. Strengthened governance at the local level	2.1 LGUs with streamlined business registration procedures	2.1.1 Roll-out standards on Business Permits and Licensing System (BPLS) to targeted local government units (LGUs)	2.1.1.1 Capacity building and coaching support provided to the remaining targeted LGUs in the BPLS program compliant with BPLS standards	DTI, DILG, BPLS Oversight Committee			ALREADY GIZ AND OTHER DEVELOPMENT PARTNERS ARE INVOLVED SINCE A COUPLE OF YEARS IFC USAID (INVEST Project) for selected cities
			2.1.1.2 BPLS Advocacy & Marketing Program developed	Local Government Academy			
			2.1.1.3 Improved online BPLS support (e.g. Help Desk & Helpline)	LGA, DTI			USAID (INVEST Project)
			2.1.1.4 Establish the BPLS Certification System	LGA			
			2.1.1.5 Conduct of Client Satisfaction Survey on BPLS reforms	National Competitiveness Council with private sector (e.g. PCCI)		Done Survey conducted from 11 Jan to 10 Feb 2012	USAID (INVEST Project) for selected cities
			2.1.1.6 M&E System Enhancement	LGA			IFC
		2.1.2 Support the expansion of the Philippine Business Registry (PBR)	2.1.2.1 Policy support and system institutionalization of PBR	DTI			IFC USAID (INVEST Project)

Development Agenda (2)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsible Agencies (5)	Timetable (6)	Status (7)	Partnerships (8)
			2.1.2.2 Interconnectivity of key cities with PBR	DT		Quezon City connected to the PBR on 19 March 2012	IFC USAID (INVEST Project) for selected cities
		2.1.3 Assist LGUs in BPLS Automation	2.1.3.1 Knowledge Products on BPLS automation (e.g. toolkits, training materials)	National Computer Center/ (Information and Communications Technology Office (NCC/ICTO)), DO ST		Knowledge products from LINC-EG/USAID: - BPLS Reform Program Guide - eBPLS Planning and Implementation Guide - eBPLS Baseline Design	USAID USAID (INVEST Project) for LGA and ICTO
			2.1.3.2 Capacity building on BPLS automation for LGUs	LGA with NCC/ICTO			
			2.1.3.3 Survey on BPLS Automation (e-readiness of LGUs	DILG, LGA with NCC/ ICTO			USAID (INVEST Project) for selected cities
			2.1.3.4 BPLS Software Accreditation System	ICTO			CHECK WITH GIZ DECENTRALIZATION PROGRAM REGARDING THEIR i-Tax (GIZ INPUT)
		2.1. 4 Assist LGUs in Reforming Inspection System	2.1.4.1 Knowledge products in setting up business-friendly local inspection system (e.g. toolkits, training materials) including a	DILG, LGA		Knowledge product from LINC-ED/USAID - Guidelines for a Business-Friendly Local Inspection System	USAID (INVEST Project)

Development Agenda (2)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsible Agencies (5)	Timetable (6)	Status (7)	Partnerships (8)
			benchmarking study on inspection fees, risk-based inspection system and establishing checklist for different types of inspection				
			2.1.4.2 Capacity Building to LGUs on reforming local inspection systems	DILG, DTI, LGA			USAID (INVEST Project) for selected cities
		2.1.5 Formulate reforms in securing construction permits	2.1.5.1 Recommendations on the streamlining of construction permits	DILG, DTI			IFC USAID (INVEST Project)
			2.1.5.2 Knowledge Products in streamlining the construction permitting system (e.g. toolkits, training materials)	DILG, DTI, LGA			IFC POTENTIAL USAID (INVEST Project)
			2.1.5.3 Capacity Building to LGUs on reforming construction permitting system	DILG, DTI, LGA			IFC POTENTIAL USAID (INVEST Project)
		2.1.6 Expand the use of Business-One-Stop Shops (BOSS)	2.1.6.1 Assessment of BOSS experiences and implementation	BPLS Oversight Committee, DTI, DILG, LGA			USAID (INVEST Project)

Development Agenda (2)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsible Agencies (5)	Timetable (6)	Status (7)	Partnerships (8)
			of recommendations to further enhance the current BOSS procedures				
	2.2 Strengthened information support to local investors	2.2.1 Strengthen the National Economic Research and Business Action Centers (NERBACs) and its support to LGUs	2.2.1.1 Expand information support for MSMEs at NERBACs and information sharing between NGAs and LGUs	DTI			
			2.2.1.2 Establish a system for business matching at NERBAC with private business	DTI			USAID (INVEST Project) for selected cities
		2.2.2 Strengthen the newly created Local Economic and Investment Promotion Offices (LEIPOs)	2.2.2.1 Develop template knowledge products and training materials to capacitate LEIPOs	DTI, DILG, LGA			GIZ CAN HELP WITH THE EXISTING EXPERIENCES IN INVESTMENT PROMOTION IN THE PHILIPPINE LGUs (VISAYAS) USAID (INVEST Project) for selected cities
			2.2.2.2 Establish the institutional linkages among the regional offices of NGAs like DTI, DILG,	DTI, DILG, LGA			USAID (INVEST Project) for selected cities

Development Agenda (2)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsible Agencies (5)	Timetable (6)	Status (7)	Partnerships (8)
			NEDA and LEIPOS.				
3. Adequate infrastructure and logistical support for investments	3.1 Strengthened private sector involvement in infrastructure development	3.1.1 Streamlined permitting procedures for PPP participants	3.1.1.1 Set-up system for facilitating permitting process for PPP participants	NEDA, DTI, DILG			GIZ MIGHT COME IN IF WE KNOW WHAT EXACTLY IS GOING TO HAPPEN AND WHAT THE OTHER DEVELOPMENT PARTNERS ARE DOING
	3.2 Improved capacity of LGUs for infrastructure development	3.2.1 Encourage LGUs to participate in PPP and other financing modalities for local infrastructure development	3.2.1.1 Roll-out revised PPP/BOT manual for local governments in key cities	DAP, DILG, LGA			GIZ CAN HELP IN THE ROLL OUT IN THE LGUS WHERE WE ARE ACTIVE
4. Strong policy support for sector development	4.1 Conducive policy environment for sector growth	4.1.1 Address policy and institutional gaps in the priority sectors of the Aquino administration	4.1.1.4 <u>Agri-business</u> d. Inventory of financing facilities for SMEs and mechanisms to ensure greater access	DTI			
			4.1.1.5 <u>Mining</u> No GIC concerns Issues referred to WG-SRD, GAC and RL				
			4.1.1.6 <u>Tourism</u> a. Conduct value chain analysis for the tourism sector	DOT, DTI TWG on Tourism under the Good Governance and Anti-Corruption			GIZ CAN BRING IN ITS EXPERIENCES.

Development Agenda (2)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsible Agencies (5)	Timetable (6)	Status (7)	Partnerships (8)
				Cluster (GGAC)			
Theme 2: Increasing Productivity and Efficiency of Firms							
2. Improved productivity of firms	1.1 Reduced cost of doing business	1.1.1 Strengthen monitoring of Anti-Red Tape Act	1.1.1.1 Support to Civil Service Commission on the Conduct of the Report Card Survey	Civil Service Commission; WG on GAC			
3. Enhance MSME development	2.1 MSME development accelerated	2.1 .1 Provide MSME with access to information on financing options	2.1.1.1Strengthened advocacy services (e.g. caravans) to ensure that information reach MSMEs	DTI		Ongoing activity of BMSMED, DTI	SEE ABOVE –HOW ABOUT THE ROLE OF SBC? (GIZ INPUT)
			2.1.1.2 Provision of post-registration assistance to registered enterprises to enable them to have capability to access finance (e.g. assistance in complying with bank requirements for business financing)	DTI			Suggestion: RATHER THAN PROVIDING THIS ASSISTENCE BY DTI, CAN WE INVOLVE PRIVATE SERVICE PROVIDERS TO BUILD UP THE SERVICE MARKET (GIZ INPUT)
			2.1.1.3 Provision of sustained mentoring programs and advisory services, advocacy, and information	DTI			

Development Agenda (2)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsible Agencies (5)	Timetable (6)	Status (7)	Partnerships (8)
			dissemination				
			2.1.1.4 Advocate for further streamlining of requirements of GFIs and other banks (make it MSME-friendly)	DTI			SBC – BSP? (GIZ INPUT)
		2.1.2 Address the lack of appropriate technology for MSMEs	2.1.2.1 Reorganize and strengthen the Design Center of the Philippines (DCP) and CITEM to spearhead the development and promotion of creative industries in the Philippines	DTI		SB No. 3071 or the Philippine Design Competitiveness Act of 2011 - Pending 2 nd reading	
			2.1.2.2 Assist in organizing competitive social enterprises such as cooperatives, community-based/owned enterprises, “corporatives” and other such models	DTI			OD OF THESE CORPORATIVES IS A DIFFICULT UNDERTAKING – DOES DTI HAVE THE CAPACITY? HOW ELSE TO ORGANIZE IT SERVICE PROVIDERS? (GIZ INPUT)

Development Agenda (2)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsible Agencies (5)	Timetable (6)	Status (7)	Partnerships (8)
		2.1.3 Assist MSMEs to tap opportunities offered by Free Trade Agreements (FTAs) and OFW remittances	2.1.3.1 Provide assistance to MSMEs in integrating into global production networks through supply chain approach and meeting international standards	DTI		Doing Business in Free Trade Areas (DBFTA) 78 info sessions and 154 trainers trained in 2011.	EU-PH TRTA 2 ENGAGED IN FTA AWARENESS RAISING AS WELL AS SUPPORT IN REACHING INTERNATIONAL STANDARDS
			2.1.3.2 Conceptualize projects to harness OFW remittances for MSMEs development	DTI, DOLE			AIM, EU, GIZ (GIZ INPUT)
		2.1.4 Strengthen institutional support for MSMEs at the local level	2.1.4.1 Create and strengthen the MSME Development Council at the Provincial Level	BMSMED, DTI		There are already 60 Provincial MSMED Councils	GIZ
Theme 3: Enhancing Consumer Welfare							
1. Ensuring consistent laws to protect consumer welfare	1.1 Strengthened policy environment for consumer protection	1.1.1 Evaluate legal statutes and policies on consumer protection	1.1.1.1 Study and identify inconsistencies and gaps in consumer welfare laws, policies, plans and programs and strengthen (amend consumer welfare laws, if necessary	DTI		A bill amending the Consumer Act was submitted by DTI to Senate and HOR in March 2011. HOR: Series of TWGs meetings were conducted to consolidate related bills and finalize draft before presentation to the	Suggestion: INCLUDE IN THE STUDY ISSUES ON GREEN PRODUCTS, GREEN LABELING, SHIFT TO CLEANER CONSUMPTION

Development Agenda (2)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsible Agencies (5)	Timetable (6)	Status (7)	Partnerships (8)
						Committee on Trade and Industry for final deliberation and floor sponsorship Senate: Pending with the Committee on Trade and Commerce	
		1.1.2 Promote and enforce product and service standards that are harmonized with international standards (quality, safety, environmental)	1.1.2.1 Set standards for tourism enterprises and improve quality, safety and supply of local tourism facilities	DILG, DOT, Government Quality Management Committee (GQMC), TWG on Tourism under the WG-GAC			GIZ
	1.2 Capable qualified manpower at regulatory agencies	1.2.1 Address the lack of qualified (trained) manpower in regulatory agencies	1.2.1.1 Undertake capability building and prepare training modules for regulatory agencies	Civil Service Commission with DBM.			
			1.2.1.2 Study options for outsourcing product testing and company audit	DTI-PAO			PTB, ONGOING STUDY ON (GIZ INPUT) COULD BE REQUESTED UNDER EU-PHIL TRTA PROJECT
			1.2.1.3 Institute system for expanding monitoring of products by involving high	DTI w/ DepEd			

Development Agenda (2)	Desired Development Outcome (2)	Project Activities (3)	Key Outputs/Deliverables (4)	Responsible Agencies (5)	Timetable (6)	Status (7)	Partnerships (8)
			school students				
	1.3 Informed and knowledgeable consumers	1.3.1 Strengthen consumer welfare advocacy	1.3.1.1 Mount IEC campaigns with feedback data reports	DTI			Suggestion: INCLUDE GREEN PRODUCTS AND CLEAN PRODUCTION IN THE CAMPAIGN
			1.3.1.2 Expand institution building for consumer welfare advocacy down to the regional level	DTI			SEE ABOVE
			1.3.1.3 Increase the number of schools participating in the program to include consumer education in its curriculum	DTI w/ DepEd			

Annex 3. Work Plan of the Sub-Working Group on Local Investment Reforms



PHILIPPINES DEVELOPMENT FORUM

Working Groups on Growth and Investment Climate (GIC)
and Decentralization and Local Government (DLG)



Sub-Working Group on Local Investment Reforms (SWG-LIR)
Proposed Work Plan, 2012-2013

1ST revision
As of 16 May 2012

Objective: The objective of this work plan is to promote private sector investment at the local level by improving local and national regulatory processes, define and prioritize local government strategy for investment and providing necessary support to facilitate investment.

Project Activities (1)	Key Outputs/ Deliverables (2)	Targets/ Timelines (3)	Responsible Agencies (4)	Possible Fund Sources/Partners (5)			AGREEMENTS/ TO DO
				IFC	USAID	CIDA	
Theme 1: Streamlining Local and National Regulatory Processes							
1. Roll out standards on BPLS to targeted LGUs	1.1 Capacity building and coaching support provided to expanded target LGUs 1.2 BPLS advocacy and marketing	2012: 229 2013: 267 2014: 272 2015: 272 2016: 272	LGA-DILG			1.1 CIDA: (CESO) eGov4MD, Inc., the technical support and training arm of eGovernance for Municipal Development Project, provides necessary technical assistance to LGUs and will support an additional 61 LGUs by March 2013, and continue to use of the patch for the eBPLS unified form that was developed to comply with the DTI-DILGJMC 1.2	1.2 • Secretariat to meet with CESO to discuss status of eGov4MD implementation and possible areas of collaboration.

Project Activities (1)	Key Outputs/ Deliverables (2)	Targets/ Timelines (3)	Responsible Agencies (4)	Possible Fund Sources/Partners (5)			AGREEMENTS/ TO DO
				IFC	USAID	CIDA	
	program developed						
	1.3 Improved online BPLS support (e.g. Help Desk and Helpline)		LGA-DILG			<p>CIDA: (CESO) with LMP and eGov4MD will continue to invite LGUs to participate in eBPLS and eGovernance</p> <p>1.3 CIDA: (LGSP-LED) will continue to promote use of BPLS HelpDesk/Line in project sites</p>	
	1.4 Monitor compliance of LGUs to standards under BPLS streamlining		LGA-DILG (in coordination with DILG and DTI regional offices)			<p>1.4 CIDA: (LGSP-LED) will monitor compliance through DILG CSC ARTA survey forms and the NCC's customer survey in project sites;</p>	
	1.5 Certification system for BPLS coaches		LGA-DILG				
	1.6 Implement robust M&E system		LGA-DILG	1.6. IFC, with funding from CIDA, supports DILG develop a robust M&E system to track the		<p>1.6 CIDA: (IFC-IBC) M&E system to track regulatory simplification at the LGU level; (CESO) conducts quarterly monitoring and</p>	

Project Activities (1)	Key Outputs/ Deliverables (2)	Targets/ Timelines (3)	Responsible Agencies (4)	Possible Fund Sources/Partners (5)			AGREEMENTS/ TO DO
				IFC	USAID	CIDA	
				implementation of BPLS program in all LGUs		evaluation of the eBPLS implementation of LGUs participating in the eGov Program.	
<p>2. Support the expansion of the Philippine Business Registry (PBR)</p> <p>Assist LGUs in BPLS automation (component 2 of BPLS Streamlining Program) for interconnectivity with the PBR</p>	<p>2.1 Knowledge products on BPLS automation (e.g. toolkits, training materials)</p> <p>2.2 Survey on e-readiness/BPLS automation</p>	240 out of 480 LGUs by end 2012	<p>LGA-DILG</p> <p>LGA-DILG NCC DTI</p> <p>LGA-DILG DTI NCC</p>	<p>2.2. IFC, with funding from CIDA, supports selected LGUs reform regulations and simplify procedures for starting a business.</p> <p>Will coordinate with PBR and SEC to connect LGU business registration to PBR system.</p>	<p>USAID thru INVEST will be producing 500 copies of the KM products produced under LINC-EG</p> <p>USAID thru INVEST will assist the National Computer Center in designing a survey in the e-readiness of the LGUs that have gone thru process re-engineering</p> <p>USAID thru INVEST will assist three cities in setting up an eBPLS system that will at least be compliant with the service standards set</p>	<p>2.2 CIDA: (CESO & LGSP-LED): eGov4MD has conducted an eBPLS Readiness Assessment in 3 LGSP-LED sites (DDPKaRoMa, BIAD V, Guimaras) and will provide recommendations to these LGUs/Alliances. Case studies will be produced to showcase innovative eBPLS and e-governance practices</p>	<p>2.1</p> <ul style="list-style-type: none"> Mr. Agustin (INVEST/USAID) to seek confirmation with Ms. Templo regarding reproduction of 500 copies of BPLS knowledge products for rollout to target LGUs. INVEST/USAID to send individual letter to target LGUs on rollout of BPLS knowledge products. <p>2.2</p> <ul style="list-style-type: none"> Secretariat to seek clarification if the National Computer Center (NCC) has an existing template on e-readiness survey.

Project Activities (1)	Key Outputs/ Deliverables (2)	Targets/ Timelines (3)	Responsible Agencies (4)	Possible Fund Sources/Partners (5)			AGREEMENTS/ TO DO
				IFC	USAID	CIDA	
	2.3 Deployment of e- BPLS system/software and capacity building to target LGUs				in JMC No. 1 signed by DTI and DILG on Aug 6, 2010.	2.3 CIDA: (CESO) Possible BPLS automation w DTI and/or LCP	2.3 <ul style="list-style-type: none"> The group agreed that a separate Technical Team is needed to handle this activity.
3. Set up an Incentive System for BPLS reformed LGUs	3.1 Outbound and inbound investment/trade missions 3.2 Business-Friendly LGUs		LGA-DILG DTI				
4. Assist LGUs in reforming inspection system	4.1 Distribute knowledge products in setting up business-friendly local inspection system (toolkits, training materials) 4.2 Conduct training/capacity building	240 out of 480 LGUs	LGA-DILG DTI		USAID thru INVEST will be producing 500 copies of the KM products produced under LINC-EG USAID thru INVEST will assist in organizing a workshop for the setting up of business		4.2 <ul style="list-style-type: none"> Mr. Agustin to seek confirmation with Ms. Templo on the conduct of a workshop for the setting up of

Project Activities (1)	Key Outputs/ Deliverables (2)	Targets/ Timelines (3)	Responsible Agencies (4)	Possible Fund Sources/Partners (5)			AGREEMENTS/ TO DO
				IFC	USAID	CIDA	
	4.3 Undertake benchmarking study on inspection fees, risk-based inspection system and establish checklist for different types of inspections				friendly inspection system		business-friendly inspection system. 4.3 • Mr. Agustin to discuss with Ms. Templo, for validation.
5. Formulate reforms in securing construction permits	5.1 Creation of a Technical Working Group (TWG)/MOA between DPWH, DILG and DTI 5.2 Recommendations on the streamlining of construction permits 5.3 Knowledge products in streamlining the construction permitting system (e.g. toolkits, training materials) 5.4 Capacity	2012-2013	DPWH DILG DTI		USAID thru INVEST will undertake a study on inventory of processes in securing building and occupancy permits		5.1 • TWG to convene once there is a draft MOA.

Project Activities (1)	Key Outputs/ Deliverables (2)	Targets/ Timelines (3)	Responsible Agencies (4)	Possible Fund Sources/Partners (5)			AGREEMENTS/ TO DO
				IFC	USAID	CIDA	
	building to LGUs on reforming construction permitting system						
6. Undertake Regulatory Impact Assessment (RIA)	6.1 Implement the recommendations of the ADB Study on RIA	For review if needed to be included in SWG-LIR Work Plan					6.1 The group needs to be oriented on RIA.
7. Review and formulate reforms in land titling	7.1 Undertake study 7.2 Knowledge products 7.3 Capacity building						7. The group agreed to exclude the activity in the SWG-LIR Work Plan and refer the matter to the Working Group on Sustainable Rural Development (WG-SRD)
8. Expand the use of the Business One-Stop-Shops (BOSS)	8.1 Assess BOSS experiences 8.2 Implement recommendations to further enhance the current BOSS procedures	240 out of 480 LGUs including Iloilo, Batangas and Cagayan de Oro City	DTI	IFC, with funding support from CIDA, as a part of its regulatory simplification work to support city to improve business environment, would review the possibility of assisting cities to establish BOSS	USAID thru INVEST will assess the BOSS experience of 3 cities – CDO, Iloilo and Batangas. The intention is to draw lessons that can be replicated in other cities.		

Project Activities (1)	Key Outputs/ Deliverables (2)	Targets/ Timelines (3)	Responsible Agencies (4)	Possible Fund Sources/Partners (5)			AGREEMENTS/ TO DO
				IFC	USAID	CIDA	
Theme 2: Promoting Local Economic Strategies for Investment							
1. Review national laws and local regulations	<p>1.1 Ensure consistency in incentive-giving laws with local tax code and Local Investment and Incentives Code (LIIC)</p> <p>1.2 Review special permits for tourism and agribusiness required by LGUs</p>	LGSP-LED sites	DILG BOI	As a part of its support to LGUs to conduct regulatory simplification, IFC will coordinate with all stakeholders to bring to the attention of national policy makers issues related to applicability of certain national regulations, especially those related to agribusiness, that may not be conducive to promoting local investment and development.	USAID thru INVEST will do an inventory of incentives provided to the agribusiness and tourism enterprises and make recommendations on how these are translated in local tax codes and the local investment incentives (for the 3 cities under USAID's cities development initiative)	1.1: CIDA: (LGSP-LED) JMC and Guides to assist LGUs on developing local investments and incentives codes, and updating their revenue codes; (GREAT) replicating gender responsive revenue codes	
2. Pursue Alternative Dispute Resolution	2.1 Develop ADR mechanism per sector		For clarification with USec Panadero				2.1 <ul style="list-style-type: none"> AD Bonagua to clarify with Undersecretary

Project Activities (1)	Key Outputs/ Deliverables (2)	Targets/ Timelines (3)	Responsible Agencies (4)	Possible Fund Sources/Partners (5)			AGREEMENTS/ TO DO
				IFC	USAID	CIDA	
(ADR) to settle disputes between national and local agencies as alternative to filing cases/going to courts							<p>Panadero the scope of the ADR mechanism which needs to be developed.</p> <ul style="list-style-type: none"> Secretariat to find out coverage of ADR Office under the Department of Justice (DOJ) and the Philippine Dispute Resolution Center .
3. Strengthen the newly-created Local Economic and Investment Promotion Offices (LEIPOs)	<p>3.1 Develop template knowledge products and training materials to capacitate LEIPOs</p> <p>3.2 Establish the</p>	<p>Ongoing LGSP-LED sites To include INVEST priority areas, such as Iloilo, Batangas and Cagayan de Oro City</p>	DILG		<p>USAID thru INVEST, in partnership with LGSP-LED will be providing capacity building activities in 3 cities of USAID.</p> <p>USAID thru INVEST will be evaluating the institutional linkages between the LGUs and the NGAs at the regional offices for the</p>	<p>3.1 CIDA: (LGSP-LED) capacity development and knowledge products for LEIPOs, review roles and functions, draft revised MC on LEIPOs</p> <p>3.2</p>	

Project Activities (1)	Key Outputs/ Deliverables (2)	Targets/ Timelines (3)	Responsible Agencies (4)	Possible Fund Sources/Partners (5)			AGREEMENTS/ TO DO
				IFC	USAID	CIDA	
	institutional linkages among regional office of NGAs like DTI, DILG, NEDA and LEIPOs				3 cities.	CIDA: (LGSP-LED) Inter-agency collaboration for LED through LED Support Framework & Economic Transformation Teams, NGA/LGU roles under Tourism Act & Organic Agriculture Act, develop & implement LED plans; (GREAT) GAD Plan and Budget with women's economic empowerment provisions & coordination between NGA/LGU, NGO/pvt sector	
4. Encourage LGUs to participate in PPP and other modalities for local infrastructure development	4.1 Roll out revised PPP/BOT manual for local governments and key cities to support rapid implementation of infrastructure projects in support of priority sectors e.g., tourism, agribusiness 4.2 Improve farm-to-market	LGSP-LED sites	DILG PPP Center		USAID will assist in the development of PPP projects.	4.1: ADB-AusAid-CIDA-CDPPP: Manual on PPPs for LGUs that was supported by the WB is being reviewed & revised by intl firm; (LGSP-LED) will print 150 copies of the Manual 4.2: CIDA: (LGSP-LED)	

Project Activities (1)	Key Outputs/ Deliverables (2)	Targets/ Timelines (3)	Responsible Agencies (4)	Possible Fund Sources/Partners (5)			AGREEMENTS/ TO DO
				IFC	USAID	CIDA	
	roads, postharvest facilities					develop pre-feasibility studies; (GREAT) will replicate Quezon Province's model to promote non-public investments for common service facilities	
5. Implement programs to assist MSMEs	5.1 Micro-finance 5.2 Micro-insurance		DTI			Other: CIDA: (GREAT) increase number of sustainable ME development desks and/or local investment desks, partnership with ECHOstore for product development & packaging for urban/high-end markets, and provision of business development services; (LGSP-LED) provide TA to 5 LGU Alliances to implement their identified tourism LED initiatives, Partnership with Jollibee Foundation/CRS in Pangasinan to link small farmers with markets.	5. <ul style="list-style-type: none"> This is already being done by DTI. Secretariat to meet with Regional Operations Development Group (RODG) regarding existing programs for MSMEs.
6. Strengthen LGUs' agricultural extension and training services for farmers							6. <ul style="list-style-type: none"> The group agreed to exclude the activity in the SWG-LIR Work Plan since it is a

Project Activities (1)	Key Outputs/ Deliverables (2)	Targets/ Timelines (3)	Responsible Agencies (4)	Possible Fund Sources/Partners (5)			AGREEMENTS/ TO DO
				IFC	USAID	CIDA	
							concern of WG-SRD.
Theme 3: Improving Information Support for Business Matching and Investment Promotion							
1. Assist LGUs in generating information for promoting investments	<p>1.1 Use of LGU business registration information for business matching</p> <p>1.2 Methodology for quick area-based information/statistics, proxy statistics to measure provincial GDP/ to gauge local economic activity</p> <p>1.3 Develop with business groups framework for regular private sector (e.g.</p>	Initially, to start with Iloilo, Batangas and Cagayan de Oro City			<p>USAID thru invest will be assisting NERBAC and the NSO in the use of registration data for evaluating the econ dev and competitiveness of cities.</p>	<p>1.1</p> <ul style="list-style-type: none"> BLGD-DILG to brief the group about the group LED Information Portal Secretariat to find out what happened to the Business Profile Matching System (BPMS) which is a component of the Philippine Business Registry (PBR). <p>1.2</p> <ul style="list-style-type: none"> Initially, activity will start with INVEST priority areas, such as Iloilo, Batangas and Cagayan de Oro City. 	
					<p>1.2 CIDA: (LGSP-LED) develop alternative measure of economic growth with other donor programs - possibly USAID</p> <p>1.3 CIDA: (LGSP-LED) establish industry – academe link or knowledge clusters, conduct LED Forums</p>		

Project Activities (1)	Key Outputs/ Deliverables (2)	Targets/ Timelines (3)	Responsible Agencies (4)	Possible Fund Sources/Partners (5)			AGREEMENTS/ TO DO
				IFC	USAID	CIDA	
	local chambers) and LGU interaction to discuss issues and plans on investment-related projects					as venue for dialogue Other: Investment promotion: CIDA: (LGSP-LED) develop websites, brochures, one-stop investment shop	
Theme 4: Address Consumer-Related Concerns							
1. Strengthen standard setting (harmonized with international standards) and implementation at the local level	1.1 Scoping exercise 1.2 Review standards for tourism facilities (initial focus on transport and hotels) - Undertake case studies for Palawan and Bohol	2012 onwards	DOT (Working Group on Tourism) DTI as member of WGT			1.2 CIDA: (LGSP-LED) review of standards of tourism facilities will be done in select Batch 2 sites (i.e. ALVDA & Lake Sebu area, PaDaYon in Bohol, Leyte)	1.2 Director Yaptinchay to raise the issue on the difficulty of local tourist service providers in complying with national tourism standards during the next meeting of the Working Group on Tourism (WGT) and look into the possibility of coming up with local tourism standards, either on a regional or provincial level.

Annex 4. Memorandum of Agreement on BPLS Automation Project

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This AGREEMENT is made and entered into by and between:

The DEPARTMENT OF TRADE AND INDUSTRY, with office address at Trade and Industry Building, 361 Sen. Gil J. Puyat Avenue, Makati City herein represented by its SECRETARY, HONORABLE GREGORY L. DOMINGO, and hereinafter referred to as "DTI;"

The DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT, with office address at A. Francisco Gold Condominium II, EDSA cor. Mapagmahal St., Diliman, Quezon City, herein represented by its SECRETARY, HONORABLE JESSE M. ROBREDO and hereinafter referred to as "DILG;"

and

The DEPARTMENT OF SCIENCE AND TECHNOLOGY through the INFORMATION AND COMMUNICATIONS TECHNOLOGY OFFICE-NATIONAL COMPUTER CENTER, with office address at C.P. Garcia Avenue, U.P. Diliman, Quezon City, herein represented by its SECRETARY, HONORABLE MARIO G. MONTEJO, hereinafter referred to as "DOST".

WITNESSETH, that:

WHEREAS, the annual Doing Business Survey of the International Finance Corporation and the World Bank has consistently identified the high cost of doing business in the Philippines as a constraint to the competitiveness of the country and the development of the local economies;

WHEREAS, Republic Act No. 9485, otherwise known as the Anti-Red Tape Act (ARTA), mandates all government instrumentalities to provide efficient delivery of services to the public by reducing bureaucratic red tape and preventing graft and corruption and relatedly setting standards for processing business permits and licenses issued by cities and municipalities to improve efficiency in the business registration system and reduce the cost of doing business in the country;

WHEREAS, Sec. 27 of Republic Act No. 8792 or the Electronic Commerce Act of 2000 requires all departments, bureaus, offices and agencies of the government, as well as all government owned and controlled corporations to:(a) accept the creation, filing or retention of documents in the form of electronic data messages or electronic documents;(b) issue permits, licenses, or approval in the form of electronic data messages or electronic documents;(c) require and/or

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accept payments, and issue receipts acknowledging such payments, through systems using electronic data messages or electronic documents; or(d) transact the government business and/or perform governmental functions using electronic data messages or electronic documents, among others;

WHEREAS, President Benigno S. Aquino III has identified the nationwide streamlining of the Business Permit and Licensing System (BPLS) of cities and municipalities as a priority of his administration during his maiden State of the Nation Address in 2010;

WHEREAS, DTI and DILG, in response to the President's directive, launched the Nationwide Streamlining of Business Permits and Licensing Systems (BPLS) Program in the Philippines in August 2010 and issued Joint Memorandum Circular (JMC) No. 1, Series of 2010 on the *Guidelines in Implementing the Standards in Processing Business Permits and Licenses in all Cities and Municipalities*;

WHEREAS, a Memorandum of Agreement between DTI and DILG was signed on August 6, 2010 to delineate responsibilities between the two agencies in promoting the streamlining of business registration processes and to create the BPLS Oversight Committee that will provide the overall policy direction in the upscaling of the BPLS reforms nationwide and in coordinating the capacity building requirements for the project among its regional, local government operations officers, its bureaus and attached agencies;

WHEREAS, the Nationwide Streamlining of BPLS Program has five components: (1) advocacy for mobilizing BPLS reforms; (2) business permits process re-engineering; (3) BPLS automation; (4) improving customer relation; (5) institutionalization of BPLS reforms;

WHEREAS, the DTI and the DILG, after providing training to a number of local governments nationwide on the service standards for BPLS, agreed that automation of business registration processes should be promoted to facilitate not only compliance with the BPLS standards set in JMC No.1 but attainment of more efficient processes comparable with ASEAN countries;

WHEREAS, the DOST has developed and deployed an Electronic Business Permit and Licensing System (eBPLS), a software product and web application that enables LGUs to process business applications electronically;

WHEREAS, as an offshoot of consultations with stakeholder groups, the DOST, through the Information, Communication and Technology Office–National Computer Center (ICTO-NCC), with its experience in the systems development and in coordinating the government-wide computerization program, agrees to be a partner of the DTI and DILG in promoting BPLS automation and in assisting LGUs in setting-up their automated BPLS compliant with standards for processing business permits.

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RAQUEL M. CLEMENTE
RAQUEL M. CLEMENTE
Head, Records Section
Department of Trade and Industry

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- Below that: *A*
- Further down: *of c*
- Bottom right: *W*

NOW, THEREFORE, in consideration of the mutual covenants, conditions and agreement as hereinafter set forth, the parties agree to undertake a joint project on the automation of the Business Permits and Licensing System as follows:

ARTICLE I
TITLE OF THE PROJECT

BPLS Automation, which is the second component of the Nationwide Streamlining of the BPLS Program, is hereinafter referred to as the "Project."

ARTICLE II
SCOPE OF THE PROJECT

The Project will involve the development and implementation of a framework that will define the activities to be undertaken to promote the use of information and communications technology in ensuring efficient and effective dispensation of LGUs business permitting processes. The framework will include social marketing, conduct of an e-Readiness survey, capacity building, systems development and deployment and private sector participation in automating BPLS.

ARTICLE III
OBLIGATIONS BY THE PARTIES

Each party involved in the MOA will have the following roles and responsibilities:

1. DOST shall:
 - a. Chair the Technical Working Group on e-BPLS and provide secretariat support and promote its activities;
 - b. Jointly endorse together with DTI and DILG the BPLS Automation Planning and Implementation Guide and the BPLS Baseline Design which were developed by the DOST through the ICTO-NCC;
 - c. Assist in the design and analysis of the e-Readiness survey that will determine the assistance to be given to LGUs on BPLS automation;
 - d. Organize a core project team and assign a project manager who will be responsible for the management of the systems development of the enhanced e-BPLS;

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- e. Assist in mobilizing resources for the project, including providing funding support from the Department's budget for the activities to be implemented for the project by its regional counterparts;
 - f. Coordinate with the various attached agencies of the DTI that will contribute to the implementation of the project;
 - g. Take charge of providing capacity building on BPLS automation to LGUs, in coordination with the DILG and DTI; and
 - h. Participate in the monitoring and evaluation system for the project.
2. DTI obligates itself to:
- a. Jointly endorse with DILG and ICTO-NCC the BPLS Automation Planning and Implementation Guide and the BPLS Baseline Design which were developed by the DOST through the ICTO-NCC;
 - b. Harness and mobilize the support of the private sector and other stakeholder groups in the activities of the project following the principles of public-private partnership (PPP);
 - c. Coordinate with the various regional offices and attached agencies of the DTI that will contribute to the implementation of the project;
 - d. Take charge of investment promotion, marketing and consumer-related issues in the project; and
 - e. Participate in the monitoring and evaluation system for the project;
 - f. Assist in mobilizing resources for the project, including providing funding support from the Department's budget for the activities to be implemented for the project by its regional counterparts; and
 - g. Actively participate in the Technical Working Group on e-BPLS and promote its activities.
3. DILG shall:
- a. Jointly endorse together with DTI and DOST the BPLS Automation Planning and Implementation Guide and the BPLS Baseline Design which were developed by the DOST through the ICTO-NCC;

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 Head, Records Section
 DEPARTMENT OF TRADE AND INDUSTRY

- b. Assist in the distribution and retrieval of the e-Readiness survey that will determine the assistance to be given to LGUs on BPLS automation;
- c. Assist the DOST in designing and administering training activities for the project;
- d. Assist in mobilizing resources for the project, including providing funding support from the Department's budget for the activities to be implemented for the project by its regional counterparts;
- e. Formulate a monitoring and evaluation system for the project including the submission of regular monitoring reports;
- h. Coordinate with the various regional offices and attached agencies of the DILG that will contribute to the implementation of the project; and
- i. Actively participate in the Technical Working Group on e-BPLS, as Co-Chair and promote its activities.

ARTICLE IV
PROJECT DELIVERABLES

The following shall constitute the project deliverables:

- 1. A framework for the promotion of BPLS automation that details the activities under the second component of the Nationwide Streamlining of BPLS Program of the government;
- 2. A work plan for the promotion of BPLS automation of the framework;
- 3. An enhanced e-BPLS that can be distributed to LGUs including a capacity building and advocacy plan for its implementation; *Cu*
- 4. An e-Readiness Survey Report on the LGUs; *Galano*
- 5. Proposals for strengthening public-private partnership in promoting BPLS automation, including the setting up of a system of accreditation or compliance audit managed by the private sector; *GD*
- 6. A Communications Plan consistent with the BPLS Automation Framework that will include the development and distribution of advocacy and promotional materials; and *g*
- 7. Monitoring status of the various activities of the project and preparing status report. *h*

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ARTICLE V
CREATION OF A TECHNICAL WORKING GROUP

To develop and implement the project as well as to operationalize and implement the agreements set forth in this Memorandum, the parties agree to create a Technical Working Group (TWG) on eBPLS.

1. Composition. The TWG shall be composed of the following:

Chairperson	:	DOST - Information and Communications Technology Office - National Computer Center
Co-Chair	:	DILG - Local Government Academy
Members	:	DTI - Philippine Business Registry Office DTI - Office of Policy Research/E-Commerce Office DTI - Regional Operations and Development Group DILG - Bureau of Local Government Development

Other members may be designated or requested by the parties, with concurrence of the other parties.

The TWG shall be supported by a Secretariat which will be based at the DOST (ICTO-NCC).

The TWG shall be a committee under the BPLS Oversight Committee which is co-chaired by the Lead Conveners of the Philippine Development Forum (PDF) Working Groups on Decentralization and Local Government (WG-DLG) and Growth and Investment Climate (WG-GIC).

2. Functions of the TWG. The TWG shall have the following functions:

- a. Convene meetings and workshops to discuss, plan, formulate and prepare all documents required for the implementation of the BPLS automation or Component 2 of the BPLS Streamlining Program;
- b. Formulate the framework, scope of work and work plan to implement the BPLS automation or Component 2 of the BPLS Streamlining Program and present these to the TWG for approval;
- c. Draw up/recommend in the work plan the criteria for selecting/targeting LGUs and present to the BPLS Oversight Committee for approval.

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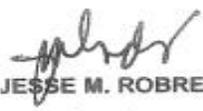
RAQUEL M. CLEMENTE
RAQUEL M. CLEMENTE
Head, Records Section

Secretary of the Department of Trade and Industry

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IN WITNESS WHEREOF, the parties hereto have hereunto set their hands on this 29th day of July in the year 2012.


GREGORY L. DOMINGO
Secretary
Department of Trade and Industry

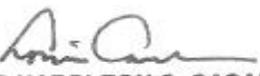

JESSE M. ROBREDO
Secretary
Department of the Interior and Local Government


MARIO G. MONTEJO
Secretary
Department of Science and Technology

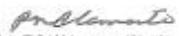
WITNESSES


ZENAIDA C. MAGLAYA
Undersecretary
Department of Trade and Industry


AUSTERE A. PANADERO
Undersecretary
Department of the Interior and Local Government


LOUIS NAPOLEON C. CASAMBRE
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