

Technical Support to Strengthening Health Transformation Project Trip Report

Gerhard Combrink

November 26, 2010

Key words: Coverage of Director of Finance & Grants, Security

This report was made possible through support provided by the US Agency for International Development, under the terms of Contract or Cooperative Agreement] Number GHS-I-00-07-00006-00. The opinions expressed herein are those of the author(s) and do not necessarily reflect the views of the US Agency for International Development.

Sudan Health Transformation Project II
Management Sciences for Health
784 Memorial Drive
Cambridge, MA 02139
Telephone: (617) 250-9500
www.msh.org

Technical Support to Strengthening Health Transformation Project II (SHTP II)
Trip Report
Gerhard Combrink
November 5, 2010 – November 24, 2010

Background: The USAID SHTP II project, implemented by MSH began in February, 2009, with the goal to build on the decentralization of PHC services to improve the health of the South Sudanese people. The SHTP II has three expected results: 1) Expanded access to high impact services; 2) Increased knowledge and demand for services; and 3) Increased southern Sudanese capacity to deliver and manage services. The MOH has implemented several important policies that the SHTP II is implementing: 1) The Basic Package of Health and Nutrition Services (BPHNS) will be the foundation of all health services offered at the PHC level; 2) Contracting out of services to NGOs (lead agencies) to support the MOH capacity to expand access to and improve the quality of PHC services; and 3) PHC services in the project will concentrate on the County Health Departments and PHC facilities in 14 focus counties. This STTA is provided to support implementation of this goal, results and policies.

Purpose of Trip: To ensure coverage of Finance Office until Director of Finance and Grants arrives at post and to help orient him.

Activities:

- Provided support for day-to-day finance, HR, and logistics activities, including direct supervision of Office Manager and Logistics Coordinator.
- Together with the Acting Chief of Party and Technical Director, provided support to Mid-Term Evaluation Team activities.
- Reviewed and updated an outdated local MSH security policy and presented staff with a security presentation at the staff meeting on Monday, November 15, 2010.
- Supported the orientation of the new Director of Finance and Grants, Roch Ahounou
 - Hands-on orientation to MSH finance/operations policies and procedures
 - Special circumstances in S Sudan
- Handed off day-to-day finances to new Finance and Administration Director, Roch Ahounou.

Recommendations:

- Send Roch Ahounou schedules for regular meetings with home office including weekly touch base Skype conferences,
- Provide Roch with his home office orientations,
- Request Roch to post all transactions incurred in Sudan to Friday, November 26, 2010 to Quickbooks and send the backup of both companies to Cambridge,
- Roch should obtain bank statements of both the Pound and US\$ accounts on Monday, November 29, 2010,

- Reply to Roch by Tuesday, November 30, 2010 about any feedback Cambridge might have on transactions posted by him,
- Request Roch to reconcile Quickbooks' bank accounts up to Friday, November 26, 2010 and again send Cambridge a back-up of both companies by Thursday, December 2, 2010,
- Cambridge to review and provide Roch with feedback by Monday, December 6, 2010 to ensure he is able to finalize the November field expenses correctly within the deadline period.
- Continue to implement the outstanding items on the security plan as referred to in my PowerPoint security presentation to staff and which I was unable to complete. A security panel consisting of senior management to each MSH Southern Sudan project was established and will meet weekly (Mondays at 11:00 – 12:00) to continue monitoring and discussing the current situation and preparedness,
- The security panel should also discuss one MSH issues especially after the referendum.

List of Annexes:

Attachments to the report:

- Security PowerPoint presentation to Southern Sudan staff (separate file)

MSH – Southern Sudan



SECURITY

NOVEMBER 2010

Emergency Procedures – Decision Tree



The most senior MSH staff member in country is responsible for all security decisions during an emergency:

1. Country Lead, if in country
2. Chief of Party
3. COMU Director
4. Team Leader

Any person not willing to abide by their decisions must leave the facility immediately

Travel Restrictions



- No travel outside Juba from December 24, 2010 to January 16, 2011
- Shadow staff in office: To be communicated
- CoP can change ruling at any time
- Exception could be made for staff wanting to be with their families outside Juba during the referendum
- If you see something, say something. Be vigilant

Overview of Current Situation



- Referendum : Sunday, January 9, 2011
- Primary field communication: Cell phones
- Vehicles: 6 people carriers & 1 pickup truck
- Satellite phones: 3 operational
- VHF radios allocated to SHTP II staff: 11
- Codan radios: 2 (currently not in operation)
- Pre-assembly point: Hai-Jalaba
- Contact list: Draft handout – please respond with updates
- MSH Southern Sudan detailed security plan: Draft currently being finalized

MSH Cambridge



- **MSH/Boston**

- Tel: (617) 250-9500
- Fax: (617) 250-9090
- Project Support Officer, Chris Welch,
- Office: +1 617 250-9281, Home: +1 617 721 5019
- Admin Coordinator, Melissa Moriarty, +1 617 250 9309

- **Emergency phone**

- +1 (617) 250-9456
- John McKenney, MSH Security Advisor:
- +1 (617) 250-9306 (W),or
- +1 (617) 275-1495 (Cell)

MSH Southern Sudan



- **Hai-Jalaba Office – SHTP II**

- Acting CoP, Fred Hartman, +249 095 557 6085
- CoP,
- Technical Director: John Rumunu, +256 047 710 8417
- COMU Director, Roch Ahounou, +249 095 557 6124
- Office Manager, Agnes Keliki, +256 047 722 4197

- **Ministry Office - SPS**

- Team Leader, Robert Azairwe, +256 047 712 5577
- SPA, Stephen Mawa, +256 047 710 2051
- Office Manager, Patricia Ayite, +256 047 716 5095

VHF Radio Frequency Guide: SHTP II



Channel Number	Position	Name	Call sign
13 NGO	Office Manager	Agnes Keliki	PJWF 2.2
13 NGO	COMU Director	Roch Ahounou	PJWF 3.0
13 NGO	SHTP II Driver	Juac Lual	PJWF 4.0
13 NGO	SHTP II Driver	Duada Kabugo	PJWF 4.1
13 NGO	Chief of Party	Fred Hartman	PJWF 7.0
13 NGO	SHTP II Driver	Ibrahim Bojoy	PJWF 9.0
13 NGO	Logistics Coordinator	Daniel Lohide	PJWF 9.1
13 NGO	International Staff		PJWF 1.0
13 NGO	International Staff		PJWF 1.1
13 NGO	Primary HC Advisor	Edward Luka	PJWF 2.1
13 NGO	Technical Director	John Rumunu	PJWF 1.2
13 NGO			PJWF

MSH Southern Sudan Vehicles



Vehicle ID	Vehicle Type	Driver	Cell Number	VHF Radio call sign	CODAC Radio call sign
SS 028 NGO 001	Toyota Land Cruiser – Station Wagon	Dauda Kabuwo	+256 04 7724 4280	PJWF 4.1	
SS 028 NGO 002	Toyota Land Cruiser – Station Wagon	Juac Lwala	+256 04 7715 2318	PJWF 4.0	
SS 028 NGO 003	Toyota Land Cruiser – Pick-up Truck	COMU Director		PJWF 3.0	
SS 028 NGO 004	Toyota Land Cruiser – Troup Carrier	Chief of Party	+249 09 5557 6085	PJWF 7.0	
SS 028 NGO 031	Toyota Land Cruiser – Troup Carrier	Ibrahim Bojoy	+256 09 5502 1154	PJWF 9.0	
GOSS 1307 BC	Toyota Land Cruiser – Station Wagon	Simon Rufas	+256 047 715 8501		
	Toyota Land Cruiser – Troup Carrier	TBD			

Emergency First Aid Kit: Vehicles



- All MSH Southern Sudan vehicles should have a small box containing following bandaging materials:
 - Band-Aids (Assorted)
 - Micropore tape or some other adhesive tape (1 roll)
 - Some kind of non adherent dressings (small/medium)
 - Cotton wool (very small pack)
 - Large pressure dressing for punctures/bullet wounds
 - Hydrogen Peroxide or other antiseptic cleansing lotion like iodine (small bottle)
 - Painkillers, e.g., Paracetamol 500mg or Tylenol or Aspirin (small bottle 60-100)
 - Tube of savlon (or some other antiseptic cream)
 - Scissors (one pair)
 - Pen and small writing pad to record who has taken what & when

Emergency **First Aid Kit**: Offices & Houses



Standard Issue	Standard Issue	Advanced Kit
Bandages	Safety pins	Transfusion set (giving set) 2 per kit
Scissors	Salts	Suture kit
Tape	Savlon	Needles (box)
Aqua tab	NaCl (sodium chloride) for cleaning wounds	Syringes (mixture 5/10 ml)
Panado	Burn spray	Hartman's solution (1 liter) 2 per kit
Oral rehydration	Benadryl	
Thermometer	Sterilized gloves	
Band-Aids & Plasters	Antiseptic cream	
Steri strips (for deep cuts - instead of plasters)	Gauze & Cotton Wool	

Designated Collection Points & Evacuation Kits



- Designated collection points at each duty station
 - MSH Hai-Jalaba office
 - MSH Ministry office
- Each of the collection points should be pre-supplied with the following kit:
 - Food and drinking water supplies for five days per person
 - Emergency supply of water for cooking & washing
 - Sufficient **First Aid** kits
 - Candles, torches, batteries, can openers, lighters & matches
 - A large pot and open fire kettles to boil water
 - Charcoal for maintaining a fire
 - Security guidelines and contact numbers
 - Copies of passports
 - At least 120 liters of fuel for each vehicle

Next steps – Completion by December 24



- Ensure all vehicles have at least had a basic service and there are no outstanding major maintenance issues,
- All vehicles, jerry cans and generators are fully fueled,
- All VHF radios and satellite phones have been allocated and staff know how to use them,
- All VHF radios are always on,
- Ensure all vehicles and offices have first aid kits and emergency supplies,

Next steps continued



- Each office has a map indicating the residences of each staff member reporting to that office,
- The phone tree contains details of all MSH Sudan staff members and has been tested
- MSH is fully integrated with the NGO forum and receives communications,
- MSH Southern Sudan security policy has been completed and circulated to all staff members

Next steps with Sub-contracting partners



- Collect main contact information from all SCPs,
- Maintain frequent contact and exchange information,
- Any information gathered from SCPs compliments official sources,
- Joint advisories on SHTP II activities,

Reminder



- Be vigilant,
- Know your neighbors,
- Speak to people and note any information they may have that could effect the current security situation,
- Report any suspicious behavior or information you might have,
- Be ready for anything, anytime.