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**EQUIP1 HONDURAS MIDEH  
QUARTERLY PROGRESS REPORT  
OCTOBER-DECEMBER 2007**



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Quarterly Report / MIDEH-AIR/ EQUIP 1



OCTOBER-NOVEMBER-DECEMBER 2007

Units	Activities	Achievements	Issues / solutions	Activities planned for next quarter
<b>Mathematics Technical Team</b>	<ul style="list-style-type: none"> <li>• Provide support in monitoring the 2007 end of year test administration.</li> <li>• Plan workshops to socialize education materials, for Ministry of Education.</li> <li>• Revise standards, pacing guides and formative tests for grades 1-6 for reprinting during 2008.</li> <li>• Organize workshops to consult teachers about pacing guides and formative monthly tests for grades 7-9.</li> <li>• Review suggestions proposed by teachers during workshop for formative monthly tests for grades 7-9.</li> </ul>	<ul style="list-style-type: none"> <li>• The technical teams in charge of end of year test administration in 16 departments around the country were assisted.</li> <li>• The administration of end of year tests for grades 1-6 at 16 departments was supervised.</li> <li>• The distribution and collection of end of year tests administered had the administrative support needed.</li> <li>• The technical workshop in Mathematic to professors at national level was facilitated for pacing guides and formative monthly tests grades 7-9, obtaining pertinent observations and suggestions.</li> <li>• The information for construction of standard setting in each formative monthly test was collected item by item.</li> <li>• Pacing guides and formative monthly tests were socialized to teachers who specialize in Mathematic.</li> <li>• Technical support to item bank team was provided before unpacking and scanning the answer sheets.</li> <li>• A Mathematic team member participated in the workshop about test assembly and IRT in Guatemala.</li> <li>• A team member participated in a workshop about methodology of Mathematics instruction offered by PROMETAM.</li> <li>• Conferences and workshops organized by other projects were used as platform to share the MIDEH work with teachers (standards, pacing guides, formative monthly tests and end of year tests, and systematization of process).</li> </ul>		<ul style="list-style-type: none"> <li>• Incorporate corrections to formative monthly tests and manuals for teachers for grades 1-6.</li> <li>• Incorporate corrections to pacing guides for grades 1-3, due to changes in PROMETAM texts.</li> <li>• Create the first version of formative monthly test of Mathematics for grades 7-9.</li> <li>• Construct the standard setting for each formative monthly test of third cycle.</li> <li>• Elaborate test manuals administration for grades 7-9.</li> <li>• Participate in workshops directed to teachers in service.</li> <li>• Develop specifications for end of year tests for grades 7-9.</li> <li>• Detailed review of items used in end of year tests administered during 2007 prior to standard setting.</li> </ul>



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<p><b>Spanish Language Technical Team</b></p>	<ul style="list-style-type: none"> <li>• Review the principal bank of items for 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> grades, and propose changes.</li> <li>• Complete the end of year tests in each form for 2<sup>nd</sup> and 4<sup>th</sup> grades.</li> <li>• Begin work with end of year test for 5th grade.</li> <li>• Review and finish end of year test for 6th grade.</li> <li>• Support the supervision of end of year tests administration process.</li> <li>• Elaborate :             <ul style="list-style-type: none"> <li>○ Vocabulary lists for grades 1-6.</li> <li>○ Test administration manual and rubric for third cycle.</li> </ul> </li> <li>• Review end of year tests for third cycle.</li> <li>• Incorporate the Spanish language technical team in validation process and adjustment of all lists of materials that support Basic Education in our country.</li> </ul>	<ul style="list-style-type: none"> <li>• The end of year tests for grades 1-6 were adjusted.</li> <li>• The end of year tests for grades 7-9 were reviewed and adjusted.</li> <li>• During packing and distribution of end of year tests the Spanish language technical team participated actively.</li> <li>• Technical support was provided at departmental level during end of year test administration for grades 1-6.</li> <li>• Definition of parameters and elaboration of rubrics for formative monthly tests and manual, for third cycle, was completed.</li> <li>• An article on assessment was written and published in 3 newspapers.</li> <li>• The planning and development of “National reading competition for first grade children” was supported.</li> <li>• The “National workshop for formative monthly tests for grades 7-9” workshop was planned and developed with participation of Spanish specialist teachers.</li> <li>• The development of the interactive CD “DCNB in classroom” was supported.</li> <li>• The MIDEH evaluation system was presented to a group of students from UNAH who are studying assessment.</li> </ul>	<ul style="list-style-type: none"> <li>• Even with the reduction of our team the goals were accomplished.</li> </ul>	<ul style="list-style-type: none"> <li>• Incorporate the changes proposed for formative monthly tests for grades 1-6.</li> <li>• Review, analyze and incorporate recommendations proposed by teachers for formative monthly tests for third cycle.</li> <li>• Participate in a workshop about item calibration (Standard Setting).</li> <li>• Participate in trainings for teachers in service.</li> <li>• Elaborate specifications for end of year tests for third cycle.</li> </ul>
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<p><b>Editing, design and layout</b></p>	<ul style="list-style-type: none"> <li>Edition, layout and design of end of year tests for Spanish language according to work of technical team.</li> <li>Support with edition and layout of validated materials for reprinting in 2008.</li> </ul>	<ul style="list-style-type: none"> <li>The edition and layout of end of year test for grades 2, 4 and 5 were completed for printing.</li> <li>The edition and layout of tests in Mathematics and Spanish language were completed for tests for grades 1, 3 and 6.</li> <li>The process of test packing, bag labelling and packing of materials for administrators and students was supported.</li> <li>Diplomas were designed in support of project management and administration areas.</li> <li>The edition and layout of formative monthly tests for third cycle were continued.</li> </ul>	<ul style="list-style-type: none"> <li>During edition and layout of end of year tests of Spanish language area, there were troubles because the original files were given later which meant extra work and extra time in the office.</li> </ul>	<ul style="list-style-type: none"> <li>Edit and layout validated materials for grades 1-6, standards, pacing guides, formative monthly tests and test administration manual.</li> <li>Edit and layout of formative monthly tests for third cycle and its test administration manual.</li> </ul>
<p><b>Item Bank</b></p>	<ul style="list-style-type: none"> <li>Definition of routes for test distribution and administration in schools from Atlantida, Islas de la Bahía, Colón, Yoro, Gracias a Dios, Cortés, Copán, Santa Bárbara, Ocotepeque, Lempira, Intibucá, La Paz and Comayagua.</li> <li>Assembly of end of year tests for grades 5 and 6, Spanish language areas.</li> <li>Training for test administrators.</li> <li>Review, pack, distribute and administer end of year tests 2007.</li> <li>Unpack applied tests.</li> <li>Scan answer sheets.</li> <li>Process data.</li> <li>Analysis of data.</li> </ul>	<ul style="list-style-type: none"> <li>The routes were defined.</li> <li>End of year tests of Spanish language for grades 5 and 6 were assembled.</li> <li>The test administrators were trained.</li> <li>More than 65 temporary employees were hired and organized for test packing work.</li> <li>The tests were reviewed based on quality criteria already established.</li> <li>The company in charge of printing the tests was supervised.</li> <li>The tests and other materials for administration of end of year tests were packed.</li> <li>The administration test process was supervised.</li> <li>95 temporary employees were hired and organized to unpack and review tests.</li> <li>Each test was unpacked and reviewed.</li> <li>Answer sheets were reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>We were forced to work long hours due to last minute decisions.</li> <li>The companies hired to print the tests and make the bags did not have the capacity to meet deadlines.</li> <li>Space for packing and unpacking work and for test and materials storage was not enough.</li> <li>Salaries and perdiems for temporary employees "delegados" were less than salaries paid to administrators causing discomfort in our employees.</li> </ul>	<ul style="list-style-type: none"> <li>Analysis of data from end of year tests.</li> <li>Register data for each school and each department.</li> <li>Elaborate the statistical and graphical reports for each school and each department.</li> <li>Compose and present descriptive reports for schools, departments and central level.</li> <li>Transfer the items used on Fastest by entering the tests item codes.</li> <li>Enter data for each item to item bank.</li> </ul>



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