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**EQUIP1 HONDURAS MIDEH
QUARTERLY PROGRESS REPORT
JANUARY - MARCH 2010**



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American Institutes for Research
1000 Thomas Jefferson St. NW
Washington, DC 20007
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January, February and March 2010

Units	Activities	Achievements	Issues/Solutions	Activities planned for next quarter
<p>Mathematics Technical Team</p>	<ul style="list-style-type: none"> • Construct the Test Map of 2009 end-of-grade tests with Item Bank team: 90 Mathematics tests grades 1-9 and six tests for grades 10 and 11. • Review the teacher's manual for monthly test administration grades 1-11. • Coordinate with Editing-Graphic Design team the suggested changes in monthly tests grades 1-11 and the manual. • Organize and facilitate training workshops with MIDEH/NGO's technical staff oriented to school directors and teachers for monitoring the appropriate administration of diagnostic and monthly tests, standards and pacing guides. • Support technical staff in the development of digital formats for monthly tests for teachers, grades 1-11. 	<ul style="list-style-type: none"> • Revision and actualization of Test Map of end-of-grade tests 2009, for grades 1-11. • Review of the new edition and graphic design of the monthly tests of grades 1-11. • Design training oriented to teachers and MIDEH/NGO's technical staff regarding the implementation of DCNB in the classroom. • Participation in the implementation of digital formats for teachers (diagnostic and monthly tests). • Design of the specifications for the end-of-grade test for Natural Sciences grades 1-9. • Part of the training in the use of fast test software. • Teacher's manual for administration of Mathematics' diagnostic test, grades 2-11. 	<ul style="list-style-type: none"> • Restrictions in communication with teachers and authorities prevented the completion of some planned activities. 	<ul style="list-style-type: none"> • Review and update the teacher's manual for monthly tests, grades 1-11. • Accompany MIDEH/NGO's in planning and implementing workshops with school directors and teachers for appropriate use of diagnostic and monthly tests, standards and pacing guides. • Collaborate with the improvement and implementation of digital formats for teachers (diagnostic and monthly tests through web-page). • Revise and update the Mathematics' educational standards from pre-school through grade 11. • Accompany the process of developing and reviewing education standards, formative and end-of-grade tests for Natural Sciences, grades 1-9. • Participate in psychometric training in the use of fast test and test assembly.



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	<ul style="list-style-type: none"> • Design the specifications for the end-of-grade tests for Natural Sciences grades 1-9. • Develop a teachers' workshop to write items for end-of-grade tests for Natural Sciences grades 1-9. • Construct the teacher's manual for Mathematics diagnostic test administration grades 2-11. 			
<p>Spanish Language Technical Team</p>	<ul style="list-style-type: none"> • Classify items of Spanish tests from grades 1-11 (revise standards, sub-levels and pattern of each test). • Review the new design of the monthly tests for Spanish, grades 1-11. • Develop the teacher's manuals for administration of diagnostic tests, grades 2-6 and 7-11. • Validate diagnostic tests. • Review the parents' 	<ul style="list-style-type: none"> • Complete test maps for Spanish 1-11. • A new design for monthly formative tests of Spanish 1-11. • Manuals for administration of diagnostic tests for Spanish 2-6 and 7-11. • Delivery to Edition unit of standards for parents for Spanish 1-11. • Delivery to Edition unit of standards for parents for Social Sciences 1-9. 		<ul style="list-style-type: none"> • Socialize and orient in the appropriate implementation of the Spanish diagnostic tests 2-11. • Revise each item to update the manual of monthly formative tests of Spanish, grades 1-11 • Revise digital format of diagnostic tests of Spanish, grades 2-11. • Review final version of academic national standards for Spanish, grades 1-11.



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	<p>standards for Spanish 1-9.</p> <ul style="list-style-type: none"> • Design the specifications of end-of-grade tests for Social Sciences grades 1-9. • Review the technical proposal for the web page of MIDEH/AIR. • Review and unify criteria of specific descriptors of performance standards. • Validate diagnostic tests in Valle de Angeles. 	<ul style="list-style-type: none"> • Delivery to Edition unit the preliminary version of specifications for construction of end-of-grade tests for Social Sciences. • Review of technical proposal for the web page structure for MIDEH/AIR. • Validation in Valle de Angeles, of diagnostic tests, for grades 2-11. 		<ul style="list-style-type: none"> • Review and approve the final design of standards for parents. • Review and update the performance standards for Spanish, grades 1-6. • Supervise the assembly of the end-of-grade tests for Social Sciences, grades 1-9. • Review the 2010 edition of end-of-grade tests of Spanish, grades 1-11. • Suggest improvements in the software for the analysis of results, and in the presentation of the MIDEH web page. • Provide information required for the preparation of the manual of procedures for test construction.
<p>Item Bank</p>	<ul style="list-style-type: none"> • Create the manual of procedures for use and management of tests. • Clean data base of grades 7-9 and alternative programs. 	<ul style="list-style-type: none"> • Conducting interviews with the Spanish Language Technical Team to gather information and continue the process of creation of the manual of procedures for use and management of tests. 	<ul style="list-style-type: none"> • The diagnostic tests have not been administered systematically in 2010, which impedes the design of a research study. • The comparative report of schools that were 	<ul style="list-style-type: none"> • Incorporate bar codes in the answer sheet design. • Finish the summative test procedures manual. • Define the sample of schools for grades 7-11 for 2010 end-



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	<ul style="list-style-type: none"> • Design a format to present the results of 3rd cycle and alternative schools. • Generate results in the format designed for 3rd cycle and alternative schools. • Define a research study of the impact of diagnostic tests in the classrooms. • Define a research study of the impact of using MIDEH-AIR resources in classrooms. • Monitor the schools that were evaluated in 2007 and 2008 in future end-of-grade testing. • Incorporate bar codes in the answer sheet. 	<ul style="list-style-type: none"> • Cleaning of data base of grades 7-9 and alternative programs. • Data analysis for grades 7-9 and alternative programs. • Development of reports with information produced by MIDEH in 2007 and 2008. • Start the monitoring of schools evaluated in 2007 and 2008 to research the behavior during the years. • Preparation and printing of PROHECO reports. • Preparation of data for comparative report 2007-2008 by performance level. • Report 2008 summative test results by municipalities. • Structure data bank for diagnostic tests, grades 2-11. • Actualization of files (RTF) files, grades 7-11. • Items exportation to data bank, grades 7-11. 	<p>evaluated in 2007-2008 is pending the revision of the performance standards.</p>	<p>of-grade testing.</p> <ul style="list-style-type: none"> • Collect the enrollment of the 2010 sample schools, grades 1-11. • Assemble end-of-grade tests of Natural Science and Social Studies. • Develop in digital format (av.dcnbhonduras.org) the administration of monthly tests, via internet as well as CD's and DVD's for schools without access to internet. • Update the content standards of Spanish and Mathematics grades 1-11 in Curriculum Design. • Develop a pilot with clickers for data collection. • Update the web page: www.equip123.net/MIDEH • Complete the test analysis software. • Complete the orientation and training manual for the end-of-grade test administration supervisors for each of the 18 departments.
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		<ul style="list-style-type: none">• Design and implementation of web-page.• Creation of the portal for administration of diagnostic tests: www.equip123.net/MIDEH• Creating server for hosting files DCNB-MIDEH documents: www.docsdcnbhonduras.org• Analysis software for diagnostic and formative tests.• Workshop with CHILDFUND, CRS and CARE for socialization of the tests administration web page.• Improvement and socialization with technical teams of the training for administrators of end-of-grade tests.• Improvements in the instruments of administration of end-of-grade tests.		
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<p>Editing and Graphic Design</p>	<ul style="list-style-type: none"> • Desktop publishing of: <ul style="list-style-type: none"> ○ Monthly tests in a reduced format. ○ Manuals of diagnostic tests. ○ Manuals of the monthly tests. ○ The manual for administrators of end-of-grade tests. 	<ul style="list-style-type: none"> • Edition of diagnostic tests' manual for Spanish and Mathematics, grades 2-11. • Edition of the monthly tests of Spanish and Mathematics, grades 1-11. • Review spelling of materials from the web-page of MIDEH/AIR. • Preliminary edition of manual for administrators of end-of-grade tests. 		<ul style="list-style-type: none"> • Edition of manual for monthly tests of Spanish and Mathematics, grades 1-6. • Edition of manual for monthly tests of Spanish and Mathematics, grades 7-9. • Edition of manual for monthly tests of Spanish and Mathematics, grades 10-11. • Final edition of manual for administrators of end-of-grade tests. • Continue to review the spelling of materials from the web-page of MIDEH/AIR. • Complete the standards for parents of grades 1-11.
<p>IT</p>	<ul style="list-style-type: none"> • Manage the purchase of three high-level servers and implement their use for improved technological support. • Manage the purchase of software with exchange 2007, server 2008, live communication 2007 and office 2007 and implement its use. 	<ul style="list-style-type: none"> • Two servers were purchased. 	<ul style="list-style-type: none"> • For budgetary reasons, only two servers were purchased and software was not purchased. • Installation is scheduled for the next period, because distributors deliver in 3 or 4 weeks. • Project staff requested that training be initiated during 	<ul style="list-style-type: none"> • Train the staff in the use of MS-Office 2007. • Manage a consultant contract for the implementation of the new servers. • Manage a new domain for the new network • Enter the users in the new



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	<ul style="list-style-type: none"> • Raise awareness among staff of security issues, and care of the information and network. • Training for staff in the use of MS-Office 2007. • Manage a new domain for the new network. • Create backups of systems. • Monitor the performance of servers and network. 		<p>the next period.</p>	<p>domain.</p> <ul style="list-style-type: none"> • Meet with Project IT team to establish regulations for access to the network and the internet.
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