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**EQUIP1 HONDURAS MIDEH  
QUARTERLY PROGRESS REPORT  
JANUARY - MARCH 2008**



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## Quarterly Report / MIDEH-AIR/ EQUIP 1



January-February-March 2008

Units	Activities	Achievements	Issues / solutions	Activities planned for next quarter
<b>Mathematics Technical Team</b>	<ul style="list-style-type: none"> <li>• Incorporate corrections to formative monthly tests and manuals for teachers for grades 1-6.</li> <li>• Incorporate corrections to pacing guides for grades 1-3, due to changes in PROMETAM texts.</li> <li>• Create the first version of formative monthly test of Mathematics for grades 7-9.</li> <li>• Construct the standard setting for each formative monthly test of third cycle.</li> <li>• Elaborate test manuals administration for grades 7-9.</li> <li>• Participate in workshops directed to teachers in service.</li> <li>• Develop specifications for end of year tests for grades 7-9.</li> <li>• Detailed review of items used in end of year tests administered during 2007 prior to standard setting.</li> </ul>	<ul style="list-style-type: none"> <li>• The formative monthly tests for grades 1-6 were reviewed item by item, and the teacher's manual for each grade incorporating suggestions proposed by teachers who used these tests during 2007.</li> <li>• Pacing guides, formative monthly tests and teacher's manual for grades 1-3 were adapted according to modifications made to official texts.</li> <li>• The formative monthly tests for grades 7-9 were reviewed using as a reference teachers' suggestions obtained during workshop in December 2007, producing the final versions of the tests.</li> <li>• Standard setting was conducted for formative monthly tests for grades 7-9, supported by teachers' opinions.</li> <li>• The teacher's manual was elaborated for formative monthly tests for grades 7-9, containing complete instructions and rubrics and an explanation about how a quantitative scale is transferred to a qualitative scale.</li> <li>• Workshops were developed with teachers, principals and technical-pedagogical employees from departmental education offices of Comayagua and La Paz, about use of DCNB materials and understanding of summative tests results reports.</li> <li>• The 18 departmental directors and their assistants were trained about interpretation of summative tests results reports.</li> </ul>		<ul style="list-style-type: none"> <li>• Review the item bank for grades 8 and 9.</li> <li>• Plan the summative tests for grades 8 and 9.</li> <li>• Elaborate summative tests for grades 8 and 9.</li> <li>• Plan and develop a workshop for standard setting for summative tests for grades 1-6.</li> <li>• Review the design and layout of summative tests for grades 7-9.</li> <li>• Participate in training processes directed to evaluation unit, Ministry of Education.</li> </ul>



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		<ul style="list-style-type: none"> <li>• Specifications for summative tests for third cycle were elaborated.</li> <li>• Plan for 7 grade summative test was elaborated defining standards to asses, hours per class according to standards, pacing guides and number of item per standard.</li> <li>• Three forms for 7 grade summative test were elaborated to be administered in November 2008.</li> <li>• Staff from EDUCATODOS was informed about educational assessment.</li> <li>• Members of Mathematic team and Ministry of Education participated in the workshop about standard setting for summative tests (Bookmark technique) in Guatemala.</li> </ul>		
<p><b>Spanish Language Technical Team</b></p>	<ul style="list-style-type: none"> <li>• Incorporate the changes proposed for formative monthly tests for grades 1-6.</li> <li>• Review, analyze and incorporate recommendations proposed by teachers for formative monthly tests for third cycle.</li> <li>• Participate in a workshop about item calibration (Standard Setting).</li> <li>• Participate in trainings for teachers in service.</li> <li>• Elaborate specifications for end of year tests for third cycle.</li> </ul>	<ul style="list-style-type: none"> <li>• Changes proposed for formative monthly tests for grades 1-6 were incorporated.</li> <li>• Difficulty level was increased in formative monthly tests for third cycle, especially for grade 9.</li> <li>• Formative monthly tests for third cycle were completed.</li> <li>• A member of the Spanish language team participated in the workshop about standard setting for summative tests (Bookmark technique) in Guatemala.</li> <li>• Summative test for grade 7 was finished.</li> <li>• The Spanish language team was strengthened with two additional specialists, reaching the goals proposed for summative test development.</li> </ul>		<ul style="list-style-type: none"> <li>• Develop items for three forms of summative tests, grades 8 and 9.</li> <li>• Elaborate items for summative tests, grades 1-6.</li> <li>• Participate during standard setting workshop.</li> </ul>



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<p><b>Editing, design and layout</b></p>	<ul style="list-style-type: none"> <li>• Edit and layout validated materials for grades 1-6, standards, pacing guides, formative monthly tests and test administration manual.</li> <li>• Edit and layout of formative monthly tests for third cycle and its test administration manual.</li> </ul>	<ul style="list-style-type: none"> <li>• The editing and layout for Spanish language summative tests for grades 1-6 was completed.</li> <li>• The editing and layout for summative tests for grades 7-9 begun.</li> <li>• The editing and layout of validated educative materials (standards, pacing guides, formative monthly tests and teacher's manual) was completed for grades 1-6.</li> <li>• The draft versions for formative monthly tests for third cycle and their teacher's manual were finished.</li> <li>• Diplomas were designed in support of project management and training.</li> </ul>	<ul style="list-style-type: none"> <li>• The size of physical space assigned for edition and layout tasks is insufficient</li> <li>• Equipment is incomplete (filing cabinet).</li> <li>• Inappropriate ventilation for physical space occupied.</li> </ul>	<ul style="list-style-type: none"> <li>• Edit and layout of summative tests, third cycle.</li> <li>• Edit and layout of summative tests, grades 1-6.</li> <li>• Give support for any activity related to edition and layout as is required.</li> </ul>
<p><b>Item Bank</b></p>	<ul style="list-style-type: none"> <li>• Analysis of data from end of year tests.</li> <li>• Register data for each school and each department.</li> <li>• Elaborate the statistical and graphical reports for each school and each department.</li> <li>• Compose and present descriptive reports for schools, departments and central level.</li> <li>• Transfer the items used on Fastest by entering the test item codes.</li> <li>• Enter data for each item to item bank.</li> </ul>	<ul style="list-style-type: none"> <li>• Data coming from summative test administration was analyzed.</li> <li>• Statistics for each department and each school were included in the system.</li> <li>• The graphic and statistical reports were produced for each school and each department.</li> <li>• Descriptive reports for schools, departments and central level were composed and presented.</li> <li>• Strong quality control was implemented in order to assure the correct generation of reports.</li> <li>• The items used were coded and transferred to Fast Test.</li> <li>• Statistics for each item were included in the item bank.</li> <li>• Summative tests for Spanish language and Mathematics for grade 7 were assembled.</li> <li>• Summative tests were administered for CETT schools, covering the following steps: pack, administration, unpack, review and scanning of answer sheets.</li> </ul>	<ul style="list-style-type: none"> <li>• Technical problems occurred during the report generation process but they were resolved.</li> </ul>	<ul style="list-style-type: none"> <li>• Process and analyze data, and generate summative test reports administered to CETT schools.</li> <li>• Assemble summative tests, grade 8.</li> <li>• Generate statistical information to be used during item workshop.</li> <li>• Register statistical information, for each item into item bank.</li> <li>• Assemble summative tests for grade 9.</li> </ul>



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