

AIDSTAR-Two Project Trip Report – Ukraine 11/20/10

Printed December 2010

5 key words:

MSM, HIV/AIDS, Eastern Europe, Central Asia

This report was made possible through support provided by the US Agency for International Development, under the terms of Contract Number GHH-1-00-07-00068-01. The opinions expressed herein are those of the author(s) and do not necessarily reflect the views of the US Agency for International Development.

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AIDSTAR-Two Project Trip Report

Process for completing trip report

1. This **trip report** must be completed by the traveler and distributed to the supervisor, relevant activity manager (Yadira for field support), and AdCo within 5 business days of the traveler's return to their home office.
2. The traveler will schedule a **debriefing** with their activity manager and, if appropriate, the project team within 10 business days of their return to their home office. This meeting will highlight content for the trip report. If the traveler is an activity manager, they will meet with the relevant members of the project team. The appropriate activity manager can serve as a resource to determine who else should be present at the debriefing.
3. Trip reports and addenda should be saved by the AdCo with the relevant TDY documents in sub-project eRoom.
4. Completion of the trip report and scheduling debriefings is the responsibility of the traveler.
5. The traveler must have the report **reviewed and approved by the activity manager**, who will submit to the COTR.
6. When the entire template is completed, email the report along with all relevant documents to the relevant Activity Manager and AdCo. AdCo will determine if trip report and which documents should be sent to **Institutional Memory and will update trip report submission logs.**
7. Save this report using the following naming protocol: sub-project name_ traveler's name_ destination_program year_ departure month (i.e. Honduras-Bautista- Honduras -2009-6).

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1. Scope of Work:

Destination and Client(s)/ Partner(s)	Kiev, Ukraine
Traveler(s) Name, Role	Group of consultants listed below
Date of travel on Trip	21-26 th of November, 2010
Purpose of trip	Participation in regional consultation and review committee meeting
Objectives/Activities/ Deliverables	<ul style="list-style-type: none"> • Attend the regional meeting on A Hidden Epidemic: HIV, Men Who Have Sex With Men and Transgender People in Eastern Europe and Central Asia Kiev, 21-24 November 2010 • Participate in Review committee meeting on Package of prevention, care and support services for MSM in Eastern Europe Region. 24-25th of November 2010 with the purpose of building regional consensus around the comprehensive package of prevention, care and support services for MSM based on regional best practices • Produce a report on the review committee meeting • Decide on next steps for finalizing the package of services
Background/Context, if appropriate.	<ul style="list-style-type: none"> • AIDSTAR Two conducted an assessment on MSM in Eastern Europe earlier this year. • Based on the assessment AIDSTAR Two drafted a package of services for MSM in the region. The purpose of the review committee meeting was to review this package and have experts/consultants from the region give their views on the report, identify commonalities and decide on how best to move forward with the package.

2. Major Trip Accomplishments: Should include the major programmatic goals realized, relevant metrics, and stories of impact from the trip.

1. The concept and structural components of the regional package of prevention, care and support were presented at the regional consultation (23 rd of November) and at the review committee meeting (24 th of November)
2. Country level and regional review and recommendations for the developed package of services, by key target groups and age sub-groups of the target community were discussed during the working sessions 24-25 th of November;
3. Essential and additional package of prevention, care and support services for each of three components of the package were selected and discussed and are described in the attached concept of packages.
4. Discussions were held during the regional consultation and review committee meeting to build the regional consensus on key advocacy and implementation steps for the regional package of services

3. Next steps: Key actions to continue and/or complete work from trip.

Description of task	Responsible staff	Due date
To collect regional best practices using developed algorithm	Team of regional consultants	20 th of December 2010
Development of regional package of services document	Team of regional consultants, Alliance consultancy team	20 th of January 2011

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4. Contacts: List key individuals contacted during your trip, including the contacts' organization, all contact information, and brief notes on interactions with the person.

Name	Home organization	Contact info	Notes
Oleg Eremin	NGO "Vstrecha"	vstrecha-belarus@yandex.ru	
Roman Dudnik	AIDS Foundation East-West, Kazakhstan	roman_dudnik@afew.org	
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Vitaliy Zhumagaliev	GFATM	Vitaly.Zhumagaliev@theglobalfund.org	
Gennadiy Roshchupkin	Independent consultant on PLHA and MSM issues	gennady_roshchupkin@yahoo.com	

5. Description of Relevant Documents / Addendums: Give the document's file name, a brief description of the relevant document's value to other staff, as well as the document's location in eRooms or the MSH network. Examples could include finalized products and/or formal presentations, TraiNet Participant List, Participant Contact sheet, and Meeting/Workshop Participant Evaluation form are examples of relevant documents.

File name	Description of file	Location of file
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MSM AIDSTAR results and package251110.ppt	Presentation on structure of package of services as the result of the meeting	
Draft concept of service packages of prevention, care and support services for MSM LGBT in Eastern Europe Region	The aim of the development of package of services is building the regional consensus around the comprehensive package of prevention, care and support services for MSM based on regional best practices. As well as capacity assessments subsequent capacity building plans need to be developed for MSM organizations in order that they can implement relevant components of the comprehensive package of services.	
Social work with people, practicing unisexual sexual relations Theory. Methodology. Best practices (in Russian)	This manual is created for leaders and activists of LGB-community, specialists and social workers, for all, who works with LGBT-organizations and groups. A book consists of several chapters in which it is possible to familiarize oneself with specific necessities and services for LGBT, to get practical advice about methods of counteraction with homophobia; also it has information about advocacy and lobbying of interests, about mobilization of LGBT-community and role of LGBT-movement in social and political life of Ukraine. The book also contains standards of press-releases, invitations, catalogue of trainings, list of the recommended literature and internet resources, etc.	
WHO recommendations MSM Martin Donoghoe	WHO, UNAIDS & UNDP Guidance for the prevention & treatment of HIV & other STIs among MSM & transgender people	