



# USAID | TIMOR-LESTE

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## YEAR 3, First Quarterly Report 2009/2010

(Year ending – 30 September 2010)  
USAID STRENGTHENING PROPERTY RIGHTS IN  
TIMOR-LESTE PROJECT (“ITA NIA RAI” – OUR LAND)



Strengthening Property Rights in Timor-Leste  
*Hametin Direitu ba Propriedade iha Timor-Leste*

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Strengthening Property Rights in Timor-Leste

*Hametin Direitu ba Propriedade iha Timor-Leste*

**Strengthening Property Rights in Timor-Leste Project  
USAID Contract No. EPP-I-03-06-00008-00**

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COVER PHOTO: The Minister of Justice, Lucia Lobato, congratulates new Ita Nia Rai Trainees (including DNTPSC staff) at the launch of data collection activities in Dili on 29 October 2009.  
BACK COVER: Deputy Chief of Party, Sara Ribeiro, oversees the data collection process. All photos courtesy of ARD, Inc. Staff.

# YEAR 3, FIRST QUARTERLY REPORT, 2009/2010

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January 2010  
(Year Ending 30 September 2010)

## **DISCLAIMER**

The author’s views expressed in this publication do not necessarily reflect the views of the United States Agency for International Development or the United States Government.



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# PREFACE

The USAID *Strengthening Property Rights in Timor-Leste Project* (“*Ita Nia Rai*” – “Our Land” – Project) is managed by ARD with implementation assistance from its partners, ACDI/VOCA, Belun (a Timorese NGO) and Land Equity International Pty Ltd. The Project continues USAID/Timor-Leste’s support to land reform and land rights strengthening begun in 2003 (but suspended briefly in 2006) as part of its assistance to the Government of Timor-Leste (**GoTL**). The Project grew out of USAID’s earlier Timor-Leste Land Reform activities and, in particular, from USAID’s *Conflict Vulnerability Assessment* (November 2006) undertaken in the shadow of the 2006 crisis in Timor-Leste which was prompted, in part, by underlying insecurity and instability associated with unresolved land tenure issues.

The Project is established under the ***Prosperity, Livelihoods and Conserving Ecosystems (PLACE) IQC*** (USAID IQC Contract Number: EPP-I-00-06-00008-00). It is a five-year, \$10 million project. The Task Order is entitled “*Strengthening Property Rights in Timor-Leste*” (USAID Contract No. EPP-I-03-06-00008-00). The current project is supervised by the USAID/Timor-Leste Mission in coordination with the USAID/EGAT/NRM/Land Tenure Specialist, Dr. G. Myers. The Project ends in September 2012.

The purpose of the Task Order is to develop laws, systems, institutions, and capacity to clarify and secure property rights for all Timorese. In doing so, the Project will pay special attention to women’s ownership rights, improving land administration systems, eliminating overlapping legal and judicial systems regarding land administration, reducing competing claims over property rights, and promoting transparency in land administration. It is expected that success with these activities will, in turn, have a positive effect on the objectives of improved investment and economic growth in addition to supporting social cohesion and political stability.

These objectives will be met through a series of activities comprised within five main components:

1. *Public Information Awareness*—supporting the implementation of project activities with timely, accurate, and effective public information and communication campaigns.
2. *Land Policy Laws and Implementing Regulations*—working with the GoTL to develop an appropriate land policy and implementing legislation to promote the overall project objectives.
3. *Support to a National Land Commission* —assisting the GoTL to establish and support a National Land Commission (or other body established by law) tasked with carrying out the property regularization process, establishing the cadastre, and/or dealing with land disputes.
4. *Land Administration (Cadastral, Registration and Land Titling System)*—working with the GoTL to develop a national land cadastre to clarify and record property location, boundaries, assets, and claims; and a national land and immovable property registration and titling system.
5. *Dispute Resolution, Mediation and Processes for Competing Claims to Land*—designing and implementing a dispute resolution process that will resolve most conflicting claims to land and property in Timor-Leste.

The Project is a nationwide process that proposes to capture both urban and rural land in the process. It works closely with the *Direccao Nacional de Terras, Propriedades e Servicos Cadastrais* (National Directorate of Land, Property and Cadastral Services)—formerly the *Direccao Nacional de Terras e Propriedades* within the Ministry of Justice.

# ACRONYMS AND ABBREVIATIONS

ACDI/VOCA	ACDI/VOCA (an ARD sub-contractor)
ADB	Asia Development Bank
ANU	Australian National University
ARD	ARD Inc.
ASF	Advocates Sans Frontiers
AusAID	Australian Agency for International Development
COM	Council of Ministers
CRS	Catholic Relief Services
DNTPSC	<i>Direccao Nacional de Terras, Propriedades e Servicos Cadastrais</i> (formerly the Direccao Nacional de Terras e Propriedades – DNTP)
INR	Ita Nia Rai (“Our Land”) Project (otherwise known as SPRTL)
LCIS	Land Claims Information System
LEI	Land Equity International Pty Ltd (and ARD sub-contractor)
MOJ	Ministry of Justice
NGO	Non-Governmental Organization
NRC	Norwegian Refugee Council
PIA	Public Information Awareness
PSA	Public Service Announcement
SPRTL	USAID-funded “Strengthening Property Rights in Timor-Leste” Project
STTA	Short Term Technical Assistance
Task 1	Project Task Public Information & Awareness
Task 2	Land Policy, Laws, and Implementing Regulations
Task 3	Support a National Land Commission
Task 4	Land Administration & Information – Land Cadastral, Registration and Titling System
Task 5	Dispute Resolution, Mediation and Reconciliation Mechanisms
TWG	Joint INR/DNTPSC Technical Working Group

UNMIT United Nations Mission in Timor-Leste  
USAID United States Agency for International Development  
World Bank International Bank for Reconstruction & Development

# YEAR 3, 1<sup>ST</sup> QUARTER EXECUTIVE SUMMARY

## GENERAL OVERVIEW

USAID's Strengthening Property Rights in Timor-Leste ("Ita Nia Rai") Project has continued into Year 3 with the start of data collection activities in Dili, generally considered to be the most problematical District in terms of data collection.

The Year 3 Work Plan anticipated that data in respect of 22,000 would be collected by year's end (with a running total of about 26,000 claims). **By the end of Q1, 7658 land claims had been collected in respect of 7146 land parcels. Unresolved land-related disputes remain manageable at 506 (7.1% of land parcels). In Dili, the unresolved dispute rate is currently 4.6%.** Of the national total, 240 (47.5%) will remain unresolved because they are disputes against the State. They will only be resolved by the application of law once the *Land Law* is passed.

Despite the acceleration in data collection (brought about by the expansion of Dili data collection activities to 15 data collection teams), the Christmas period saw a drain in output on account of the number of government holidays and enforced public clean-up activities. Data collection in Dili has started slowly but purposefully and it is anticipated that by March 2010 data collection rates will have stabilized and clearer predictions can be made concerning the annual collection target.

Partly because of the social make-up of Dili as well as a concerted TV-media campaign in respect of gender equality in the data collection process, the number of joint claims (husbands and wives) in Dili are much improved (31.42% of claims). This is positive news and the Project will continue to work on this important aspect of the data collection.

Confidence in the Project at a District level is very positive with the District Administrators and Land Office (DTP) Directors in Liquica, Bobonaro (Maliana) and Oecusse asking the Project and the Director of the DNTPSC for the Project to expand its data collection activities in those Districts. This has posed technical problems for the Project (because the project has been relying on the Government's aerial photo maps – which do not extend to a number of the areas) but the Project has refined a process by which satellite imagery via "Google Earth" can be used to the same effect. This has proved extremely useful, timely and cost effective. Additionally, the DTP Director for Covalima has urgently requested that the Project start its activities in Suai. (The Project is planning to open a Suai Office with the local DTP as soon the Liquica data collection activities are completed.)

Data collection in Manatuto was completed and the Project has assigned a transitional team to work with the DTP Director in Manatuto for the purposes of trialing procedures for the transition of Project activities to land administration activities such as updating land transactions. Recruitment started for the new Lautem Office in Lospalos and training will start in January 2010 with the expected start of data collection activities in and around Lospalos in February 2010.

Progress continued to be made in the development of the *Land Law*. The third (and perhaps final) version was finalized in November 2009. It is anticipated that this draft will be presented to the Council of Ministers in January/February 2010 with the intention of its submission to Parliament before June 2010. The Minister of Justice (initially through her foreign advisers) has “contracted out” or requested assistance in relation to the drafting of a number of laws related to the land law. This was done without discussion with the Project or the DNTPSC. These organizations include IOM (Compensation Fund and Cadastral Commission), World Bank (community land tenure and investment issues), and two private Portuguese law firms (land tax and other administrative legislation). Importantly from a technical perspective, the Director of the DNTPSC has issued 3 Procedural Directives guiding formal data collection and related activities. This provides additional legal support to Project activities.

In terms of Task specific activities, Task 1 (Public Information & Awareness) undertook preparations for the collection of data in Dili, including the organization of public meetings in relation to claims collection in Dili. Additionally Task 1 developed a number of materials, newsletters and radio programs for project messaging.

Task 2 (Legal and Policy) and Task 3 continued its close working relationship with the Ministry of Justice in the finalization of the last version of the draft *Land Law* which arose out of the final public consultations (including a briefing for new *Chefe Sucos*) on the Land Law held in Dili in December. Task 2 continued its strong gender focus which has seen an improvement in the numbers of joint land claims (husbands and wives) in Dili.

Task 4, in addition to data collection activities, continued to expand into new areas beyond what was originally proposed at the request of District Administrators in Maliana, Liquica and Oecusse. An additional group of Dili Data Collectors and Field Coordinators were trained during Q1 to expand collection activities. First public Displays of collected data have now taken place in Bobonaro and Oecusse.

Task 4 continued with its support to the DNTPSC with additional training course for DNTPSC students from 11 districts (except Dili and Lospalos, since they were included in previous trainings) from the 9th November to the 3rd December 2009. Four UNTL students also participated in this training. In order to strengthen the bonds between the DNTPSC and the Project, many of the technical staff of the Project moved to the Offices of the DNTPSC in Bebora in November 2009. This will enable the project to coordinate more closely with the DNTPSC. While these promising developments helped the DNTPSC and the Project to coordinate more closely, the move has also helped to identify a number of weaknesses which will impact on project deliverables (refer to the details further below: *Important Notes on Task 4 Deliverables*).

Task 4 also conducted refresher training for the documentation of land transactions in Baucau District. All these activities have been ably supported by Task 1 and Task 5 especially in terms of a series of Public Service Announcements (PSAs) when “Freedom to claim”, “Peaceful Data Collection” and “Gender campaign” were produced and broadcasted on TVTL.

Task 5 (Mediation) completed Conflict & Gender Assessments for a number of sub-districts in Dili as well as Lautem (Lospalos) during Q1. This will enable data collectors to be aware of local land “hot spots” in advance of data collection. Training continued for project partners and the Terms of Reference for the identification and mediation support of project activities between the DNTPSC, the Ministry of Social Solidarity and the Project, was agreed (and will be signed early during Q2).

A more detailed list of Task activities is set out below.

## OVERVIEW OF PROJECT BY TASK

Following is an overview of Year 3, 1<sup>st</sup> Quarter Project activities in accordance with the approved Work Plan.

### Task 1: Public Information Awareness

Task 1 undertook the following activities during Q1:

- Started outreach and data collection campaign in Dili; including organization of public meetings concerning claims collection in Dili;
- Organized PIA process in preparation for the transition from INR to DNTPSC at national level and DTP in Manatuto as data collection was completed;
- Hired Community Facilitators (Mediation Monitors in the Budget) for Baucau, Bobonaro and Oecusse Districts;
- Supported the Ministry of Justice for draft *Land Law* public consultation in the Dili Sub-Districts;
- Created the 4<sup>th</sup> edition of Ita Nia Rai Newsletter *Ita Nia Lian* on mediation, data collection procedures, gender and the Land Law public consultation;
- Worked with RTTL and Community Radios to produce two monthly Ita Nia Rai radio programs on the Land Claims Process, Conflict Resolution and Ita Nia Rai Program activities;
- New INR video Public Service Announcements were broadcasted on TVTL (available here: <http://www.youtube.com/user/ItaNiaRai>);
- Started outreach and supported Conflict and Gender Assessments in Lautem District;
- With Task 4, supported the public display of data collection maps in Aileu, Bobonaro, Baucau, Manatuto, Liquisa and Oecusse;
- Prepared a second (revised ) Edition of the Project's Frequently Asked Questions (FAQ) booklets and distributed in Aileu, Dili, Baucau, Manatuto, Liquisa, Bobonaro and Oecusse;
- Created and printed Ita Nia Rai Calendar for 2010;
- Continued all regular PIA functions, including:
  - The publication of regular Press Releases on the Ita Nia Rai Projects activities;
  - The update of the Ita Nia Rai Website at [www.itaniarai.tl](http://www.itaniarai.tl);
  - The organization of monthly PIA working group meetings;

- The creation and distribution of the monthly newsletter “Ita Nia Lian”;
- The Distribution of PIA materials in all districts.

## **Tasks 2 & 3: Land Policy, Laws and Regulations/Support for National Land Commission**

Task 2 / 3 undertook the following activities during Q1:

- With the Land Law Working Group and the Minister of Justice, finalized the last version of draft *Land Law*;
- In coordination with Task 1, supported the Ministry of Justice’s public consultation on the draft *Land Law* in the Districts and at Sub Districts level in Dili;
- Briefed the new Chefe Sucos and DNTPSC staff on draft *Land Law*;
- Provided training on property rights, ethics and gender to Field Coordinators and Data Collectors for Dili;
- Provided training on property rights, ethics and gender to DNTPSC students;
- Developed gender announcements for broadcast on TVTL;
- Developed gender video on women’s rights in the land claims process;
- Conducted women-only Focus Group meetings in new collection areas in Dili (Suco Lecidere, Bemori, Bidau Akadiruhun);
- In coordination with Task 5, completed Mediation Plans for Dili and Lospalos;
- In coordination with Task 5, conducted gender and mediation training to Chefes de Suco and women’s group in Aileu and Liquisa;
- Continued to distribute gender brochures and gender posters in existing and new data collection areas.

## **Task 4: Land Administration**

Task 4 undertook the following activities during Q1.

- By the end of the Year 3, Q1 the project had collected 7658 land claims in respect of 7146 land parcels in the districts Aileu, Baucau, Liquica, Manatuto, Bobonaro, Oecusse and Dili;
- Liquica, Manatuto, Aileu and Baucau, Oecusse and Bobonaro have been collecting data in their expansion areas, as planned;
- Whilst Liquica, Aileu, Baucau and Manatuto Field Offices continued the usual public displays, Bobonaro and Oecusse have undertaken their first public displays of collected land claims data;

- Manatuto Field Office has completed data collection activities and is in the process of transitioning claims updating activities to the DTP (this is the first attempt at the transition and this office will be a test case for transitional needs);
- Bobonaro and Aileu District Administrator sent letters requesting for expansion of data collection activities;
- Preparation for data collection activities in Lospalos district has commenced, training will start in January 2010 and data collection will start in March;
- The second group of Dili data collectors started training on the 5th October 2009 - this training included 4 DNTPSC students from Lospalos district and 30 data collectors;
- Data Collection in Dili district was officially launched on the 29th October 2009, at Bebora; This event had the participation of the Minister of Justice, members of Parliament, DNTPSC, DTP Dili, and local authorities;
- Data Collection started in Dili, on the 10th November 2009, in Nain Feto Sub-district.
- An additional training course was prepared for DNTPSC students from 11 districts (except Dili and Lospalos, because they were included in previous trainings) from the 9th November to the 3rd December 2009. Four UNTL students also participated in this training;
- Refreshment training for land transactions updates was conducted in Baucau District;
- Meeting with the Field Office Managers to review the data collection process in the 6 districts, was undertaken on the 21st October 2009; and
- Ita Nia Rai Central Office staff (except Data Specialists and Multimedia coordinator) moved to the new DNTPSC office, at Bebora, so as to contribute to better coordination between both entities as well as supporting sustainable project processes.

## **Task 5: Dispute Resolution, Mediation and Reconciliation**

Task 5 undertook the following activities during Q1.

- Noted 211 land-related disputes bringing the Project total to 533 (7.5% of total parcels);
- Completed Conflict Assessments in Dili: Vera Cruz, Dom Aleixo Sub-districts; and Lautem District;
- Completed Land Conflict & Gender Assessments in Vera Cruz, Dom Aleixo sub-district, Dili District and Lautem District;
- Conducted DNTPSC staff training in Timor Leste National University;
- Develop a brochure on the Advantages and Disadvantages of conflict resolution methods;

- Met with disputants before public display periods in new collection area in seven Districts; and
- Supported the facilitation of land dispute mediation with disputants in the Districts, where required.

## **IMPORTANT NOTES ON TASK 4 DELIVERABLES**

Despite good progress on the Project, a number of issues need to be reconsidered. Because of a number of circumstances that have arisen in the implementation of the Project over the last 12 months in particular, it is suggested that consideration needs to be given to contractual modifications in terms of deliverables. These primarily relate to Task 4 (Land Administration) issues. These are set out below.

### **Deliverable 2: A nationwide cadastre covering all land and immovable property is established.**

#### *Background and need for Modification*

While the principle of this Deliverable is currently being implemented (a Ministerial Regulation has been promulgated to establish the National Cadastre and data is currently being collected to complete a parcel-based Cadastre), there needs to be clarification to the effect that this should not be interpreted to mean that every square metre of land in Timor-Leste will fall under the National Cadastre during the Project period. The reasons are as follows:

1. Despite its small size relative to other countries, Timor-Leste is huge. Physically to walk around the boundaries of every land parcel in the country will take many years (decades, probably).
2. All land parcels do not need to be recorded and the physical act of trying to record them may actually lead to problems/conflict with neighboring communities.
3. Furthermore, the currently worded deliverable creates ambiguity with Deliverable 3 (requiring 50,000 parcels to be recorded – there are probably between 130,000 and 150,000 land parcels in Timor-Leste, not including community lands).

#### *Proposed Contract Modification*

"A nationwide cadastre that has the potential to capture all land and immovable property within the Project's data collection areas and that has the flexibility to be expanded across all immovable property in Timor-Leste."

### **Deliverable 3: A minimum of 50,000 parcels are registered and titled.**

#### *Background and need for Modification*

The Project can only be responsible for the collection of the data in respect of land parcels (i.e. land claims in respect of land parcels). The government is responsible for the issuance of first titles in accordance with the *Organic Law*. Given the current management issues within the DNTPSC (see comments below), it seems improbable that 50,000 titles will issue by the end of the Project.

#### *Proposed Modification*

“Land Claims from a minimum of 50,000 land parcels be recorded and transferred to the DNTPSC for the purposes of future titling.”

**Deliverable 4: A minimum of 5,000 “communities” (i.e., land and forests) are demarcated and registered.**

*Background and need for Modification*

The deliverable about the demarcation of 5,000 communities over the course of the Project is unlikely to be met for the following reasons.

There is no process articulated in law yet as to the status of these community rights and, furthermore, what the legal status of a “community” is (this is different from individual parcel claims which are claims for ownership) is still being determined by the MOJ. The nature of community tenures is much more complex than mere ownership and the government is still deciding how this will work (while the draft *Land Law* outlines the issue there are still many controversial points that need to further consultation with communities). It is likely that any *Land Law* (under the current draft) will provide a framework only that will need to be supplemented by substantial community consultation as well as supplementary legislation dealing with rights and procedures. A subsequent Decree Law can probably be expected – possible but unlikely before the end of Year 3. The MOJ has asked for financial support from the World Bank to develop an additional policy paper on community land tenure and it seems, at this time, that a legislative response will only be developed after the policy paper has been prepared. As far as the Project is aware, the World Bank has not yet contracted a Consultant to develop the policy paper.

Under the draft *Land Law*, it is the responsibility of the DNTPSC to demarcate land around communities (but the Project could support the DNTPSC to refine and implement that process).

We received advice from legal and anthropological experts from the Australian National University last year (after the completion of a 3 year research project) that they believed that attempts to demarcate these areas would likely create problems especially when there was no clear evidence of land tenure insecurity. More recently (in October), the World Bank developed a Concept Note on fostering investment in rural/community areas and peer review from across the World has emphasized the need for community demarcation to be demand-driven or run the risk of failure and continuing disputes. In any event, once the *Land Law* is passed and sufficient clarity arises in relation to the nature of the rights granted and the identity of the rights holders, ARD feels that any form of community demarcation needs to be demand-driven from communities (and, indeed, this is the policy direction within the draft *Land Law* that indicates that communities can establish legal entities (e.g. cooperatives) to deal with investment in their communities. An alternative (or additional category of land holding) is simply to have communities nominate themselves as a community group without the need to establish an artificial legal entity. In the circumstances a more practical approach will be to provide training and support to the development of the process of community demarcation in the context of the new *Land Law* (once passed). The process, itself, however, will be undertaken by the DNTPSC in accordance with the draft *Land Law*. That means that it will be demand-driven unless the situation changes for political reasons.

It seems likely that some community land may not equate to suco or aldeia boundaries and this is likely to cause confusion within communities where administrative boundaries do not agree with customary boundaries. This is generally considered to be a bad thing.

The areas involved in community demarcation tend to be much bigger, obviously, than individual parcels and the time, and resources required to undertake the activity is also increased. Because these areas are almost invariably more remote from urban centres, the administrative sustainability of such a community

demarcation process is questionable (especially given the DNTPSC Management issues mentioned below).

Seeing as we are soon to close areas in Liquica, Manatuto and Aileu for the purposes of opening new offices in Lautem, Ainaro and Emera/Covalima (so that the project can meet its deliverable for the collection of data in respect of 50,000 land parcels), it will not be an effective use of project resources to ‘go back’ to these areas after the Project has moved to new areas (e.g. data collector contracts will have been terminated and other resources moved to new areas - Districts).

#### *Alternatives/Solutions*

The Project will continue to support the legislative and community consultation process with the view to supporting the drafting of the necessary subordinate legislation dealing with rights and procedures. We will work with the DNTPSC to develop a demand-driven process for community demarcation that is undertaken by the DNTPSC with the Project’s training support. This process would as far as possible, draw on the community-based support structures for public information, boundary demarcation and dispute prevention, mitigation and resolution that have been a feature of individual land parcel data collection. It would need to work in tandem, if required, with any investment strategy being developed with the support of the World Bank. Still, sustainability of the process through the DNTPSC needs to be developed through more leadership support mentioned below.

#### *Proposed Modification*

“Upon the passage of the Land Law (or other relevant legislation), provide:

- (a) support to the DNTPSC to develop sustainable processes for the implementation of demarcation of communities;
- (b) support the development of legislative framework to protect and support community development through sustainably land tenure models; and
- (c) necessary technical training to DNTPSC staff to implement community demarcation.”

**Deliverable 6: Timorese technical staffs are trained to administer cadastre, registration and titling systems; land and immovable property rights information systems; conduct land surveys, etc. & Deliverable 7: A legacy of trained staff for future land administration along with sustainable systems, procedures and methodologies are left in Timor-Leste by the conclusion of the task order**

USAID has emphasized the need for the handing over of Project data and the capacity building of the DNTPSC staff to promote the sustainability of the Project’s processes and outputs. The management of the DNTPSC, however, is troubled and while a degree of capacity exists with certain personnel, it is generally weak. This is largely because of management and leadership incapacity and this runs all the way up the management structure within the Ministry of Justice. While the Director of the DNTPSC is fully supportive of the Project he must spend much of his time on political issues instead of management. The previous Director was a real technocrat who knew all the issues but even he had management and personnel difficulties.

Currently, the DNTPSC’s activities are wide-ranging including the administration of State Properties as well as, notionally, land use management. These activities are well beyond the scope of this project and the detailed management support requires more resources than those currently available. The current situation is represented by a dysfunctional management that is essentially top down, where lower managers are reluctant to make decisions without being told what the answer should be, from the very

top. At the very top, there is a Director who needs additional support and training in management and development terms. There are few meetings to discuss activities and priorities. There is no real plan for activities (although a budget and overall MOJ strategic plan exists). And the current staff are further demoralized by a civil service system that holds many of them as perpetual temporary employees, with no incentive to do anything. Lack of planning prevents effective budget execution and even basic services are difficult for the DNTPSC to deliver. This is partly because of leadership issues within the DNTPSC as well as the centralization of many decision-making activities with the MOJ herself. Resources in the Districts are limited and their effective maintenance is hindered by a failure by the HO to provide adequate resources in a timely manner or at all. Without transport, it is impossible for District Offices to provide effective land administration services.

The Project suggests that the answer is *NOT* to withdraw further funds but to acknowledge that the task is a much boarder one that is currently thought. Importantly, at the start of the Project, the insufficiency of necessary funding was acknowledged. For example, it was anticipated that the GoTL would provide a substantial in-kind or co-contribution as noted by the current President when he was the Prime Minister of the former government. That in-kind contribution has amounted to merely a few thousand dollars rather than the millions promised. It was also anticipated that AusAID would put additional funding into the USAID “pot” and negotiations were taking place between AusAID and USAID to this end. In the event, this idea seemed to lose steam and no additional funding became available. The DNTPSC’s budget has been cut and everyone is required to do more with less.

It is suggested that all these issues be confronted as soon as possible to avoid a further compounding of the problems.

#### *Proposed Contract Modification*

At this time, it is suggested that ARD and USAID discuss these aspects DNTPSC management can institutional capacity before deciding on an appropriate course of action.

# 1.0 YEAR 3, 1<sup>ST</sup> QUARTER PROJECT ACTIVITIES

A detailed report of Project activities for Year 3, 1<sup>st</sup> Quarter is set out below in accordance with the respective Tasks.

## 1.1 TASK 1: PUBLIC INFORMATION AWARENESS (PIA)

### 1.1.1 Task Overview

During this Quarterly period, Task 1 continued to grow and expand the Project's public information portfolio by developing targeted information campaigns to inform communities about peaceful resolution on land dispute mediation, women's rights to participate in the land claims process and make a land claim. Task 1 continue to use a multimedia approach, creating news letter, video, radio and print materials in support of main communication objectives.

During Q1, Task 1 organized project launches in Dili district and conducted public meetings with communities to prepare them for the land claims collection process. In particular, during Q1, Task 1 has:

#### **Developed multimedia public information campaign materials to support project goals, including:**

- Created Monthly newsletter "Ita Nia Lian";
- Updated the content of the project's website at [www.itaniarai.tl](http://www.itaniarai.tl);
- Printed a second edition of the FAQ booklets and distributed them in Aileu, Dili, Baucau, Manatuto, Liquisa, Bobonaro and Oecusse;
- Created and printed Ita Nia Rai Calendar for 2010
- Developed Public Service Announcements, with the following themes:
  - Peaceful participation in the project;
  - Everyone has the right to make a claim;
  - Husbands and wives are encouraged to make a joint claim; and
  - Women have equal rights to participate in the process and make a land claim.

#### **Supported community outreach in all data collection areas:**

- Organized public meetings and launched the Ita Nia Rai Project in new expansion Districts;
- Assisted with public information in support of Public Display in Manatuto, Baucau, Bobonaro, Liquica, Aileu, Oecusse and Dili; and
- Continued to support community outreach meetings in data collection zones in all districts.

#### **Supported the Ministry of Justice in the Public Discussion on the draft Land Law:**

- Printed and distributed copies of the law to all Ministers and members of Parliaments via the DTPSC district offices;
- Developed and distributed a popular illustrated booklet explaining the main concepts of the draft Law;
- Liaised with civil society and national and international organizations; and
- With the MOJ media team, produced a 15-minute video summary of the questions asked during the public consultation.

#### **Media, coordination and stakeholder liaison:**

- Hosted a monthly PIA working group which has been well attended by partners from Government and civil society;
- Updated the project website with timely information e.g. various language versions of the draft Land Law;
- Continued to release timely press releases, some of which were picked up by international web-based media such as the East Timor Law Journal;
- Liaised with international journalists resulting in coverage of the draft Land Law release;
- Coordinated closely with partners within the Ministry of Justice to organize public consultation on the Draft Land Law in Ita Nia Rai project areas; and
- Participated in external media coverage of land issues in Timor-Leste, including several editions of the UN radio program “Futuru Nabilan” (Bright Future). Features included discussing the land claims process, discussing women’s right to land, and discussing freedom of movement as relates to the right to make a land claim in any area of Timor-Leste.

#### **Training**

- Supported Task 5 to conduct mediation training to local leaders and women in target communities; and
- Supported DNTPSC to conducted training for DNTPSC students in Dili.

### **1.1.2 Problems & Solutions**

Organizing effective mediation support has been tested recently by the creation of the new posts of Community Facilitator for Baucau and Bobonaro (and other Districts) has had a positive impact. The presence of the Community Facilitators has markedly improved the effectiveness of Task 1 and Task 5

activities in relation to community outreach and conflict resolution on land disputes process. There are no Community Facilitators in Aileu and Liquisa but data collection activities in those areas with finish probably during Q2.

The project is finding the early rains are affecting community meeting numbers. Many claimants find it difficult to participate because when there is heavy rain. We are currently planning to hold community meetings earlier in the morning (avoiding afternoon meetings where possible) in order to limit the reduction of numbers brought about by heavy afternoon rains.

### **1.1.3 Events Schedule**

Events scheduled for Y3, Q2 include:

- Plan for new staff training in Lautem starting on January 19, 2010;
- Organize the monthly PIA Working Groups meeting (12<sup>th</sup>) in January 14, 2010; and
- Support Ministry of Justice to facilitate Council of Minister discussions on the draft of *Land Law* in January/February 2010.

## **1.2 TASKS 2 & 3: LAND POLICY, LAWS, AND REGULATIONS/SUPPORT FOR NATIONAL LAND COMMISSION**

### **1.2.1 Task Overview**

Among the accomplishments for Task 2 during Q2 are the following.

- Finalized last version on draft land law and translated into tetum. This version will be presented in the Counsel of Minister by Minister of Justice early in 2010 (the end of January 2010 in the anticipated timing but this is not yet confirmed).
- In coordination with Task 1, Task 2 supported the Ministry of Justice's public consultation on the draft *Land Law* in the Districts and Sub-Districts level. Task 2 made a presentation on *Land Law* during the public consultation process and participated in 13 public consultations at the districts level, 13 at the Sub-district level, and 1 at the national level. Task 2 noted the recommendations made during the Public Consultation process and forwarded these to the MOJ's Land Law Working Group for revisions.
- Briefed the new Chefe Sucos and DNTPSC staff on draft Land Law. Task 2, with lawyers from the MOJ presented the last version of the draft Land Law to the new Chefe Sucos. Additionally, the Task 2 Legal Specialist made a presentation to DNTPSC staff on draft.
- Task 2 provided training on property rights, ethics and gender to Field Coordinators and Data Collector for Dili. Gender-sensitivity training is integrated through training materials across all project task activities as appropriate.
- Provided training on property rights, ethics and gender to DNTPSC student;
- Developed gender PSAs for broadcast on TVTL;

- Developed gender video on women's rights in the land claims process;
- Conducted women-only Focus Group meetings in new collection areas in Dili (Suco Lecidere, Bemori, Bidau Akadiruhun) The SPRTL aims to increase awareness among more women of the SPRTL data collection process in providing a more open environment for women to voice their opinions.
- In coordination with Task 5, completed Mediation Plans for Dili and Lospalos. The Conflict and Gender Assessments were fed into the Mediation Plans, including the provision of recommendations on addressing gender-sensitivity in the mediation process.
- In coordination with Task 5, conducted gender and mediation training to Chefes de Suco and women's group in Aileu, Liquisa and Maliana.
- Conducted gender statistics assessment. The Gender Specialist conducted this assessment to find the reason why number of joint claims for married couples are less and made recommendations to increase number of joint claims.
- Continued to distribute gender brochures and gender posters in existing and new data collection areas.

## 1.2.2 Problems & Solutions

Seminar on women's rights to land in relation to inheritance postponed to next quarter because of Christmas holiday. The Gender Specialist is in the process of contacting SEPI and gender focal point from MOJ to organize this seminar.

## 1.2.3 Events Schedule

Events scheduled for Y3, Q2 include:

- Provide training on property rights, ethics and gender to Field Coordinators, Data Collectors and the Community Facilitator in Lospalos (January 2010);
- With the MOJ present draft Land Law to the Council of Ministers;
- In collaboration with SEPI and MOJ gender focal point to Conduct seminar on women's rights to land in Dili and Baucau;
- Conduct women-only focus group meetings in new claims data collection areas in Oecusse, Lospalos and Dili;
- With Task 5, conduct gender and mediation training in Baucau and Oecusse;
- With Task 5, conduct gender and conflict assessment in Suai (as required);
- Continue gender announcements on TV and radio: the message from director of DNTP to encourage women to participate in the claims process. On air in the community radio in the all new collection areas and RTL.
- Continue to distribute gender brochures and poster in existing and new land claims data collection areas;

- Continue to monitor and evaluate progress towards achieving gender objectives;

## **1.3 TASK 4: LAND ADMINISTRATION**

### **1.3.1 Task Overview**

By the end of Q1 the Project had collected 7658 land claims in respect of 7146 land parcels across 7 Districts. A disaggregation of these figures is presented in Annex 3.

During Q1, the most important event for Task 4 was the launching of the data collection process in Dili. This event had the participation of the Minister of Justice, National Director of Land and Property, Dili District Administrator, Members of Parliament and Suco Chiefs from Dili District, and was held on the 29<sup>th</sup> October 2009. Data collection in Dili, in Nain Feto Sub-district, started on the 10<sup>th</sup> November. The delay on approval of Data Collectors (Group B) recruitment because of budget realignment delays and also the postponing of the launching requested by the Minister have delayed the starting of data collection in Dili.

Based on the review undertaken during the last quarter, data collection in Manatuto District was completed during Q1. Data collection was conducted in the areas covered by ortho-photo images, and in an expansion area provided by Google Earth imagery. In parallel with this activity, the Project has started the preparation for data collection in Lautem District. The interview process for field office staff has been carried out. In January 2010, recruitment will be finalized and training will be conducted. During Q2, the Project also expects to start data collection activities in two additional Districts: Covalima and Ainaro. Those Districts will start after the closure of activities in Liquica and Aileu.

Task 4, in conjunction with the other tasks, has been preparing Public Display Maps for the data collected to date. First public display periods have been opened in Oecusse and Bobonaro Districts. Public display procedures have been implemented and refreshment training sessions concerning public display was conducted in Baucau. Field Coordinators responsible for data processing (database and GIS) have also attended refreshment training on data processing issues.

During Q1, the Project also prepared Public Service Announcements (PSAs) regarding freedom to claim, gender and peaceful participation in land data collection. Those PSAs are being broadcasted on TVTL and other project presentation forums.

The progress of technical aspects of Task 4 activities are set out in more detail below.

#### **Activity 4.1 Develop Standards and Technical Requirements**

The Technical Working Group has been meeting regularly to review work progress and in the coordination of some activities with DNTPSC.

New data entry procedures were also tested. Those procedures did not reflect relevant changes in Field Office Data Entry procedures, but the load of work within Data Specialists has increased. Former procedures were adopted in Dili.

Technical standards regarding “Datum and Projection”, “Length and Area Units” and “Unique Parcel Identifier” were signed by the DNTPSC Director, and uploaded as the official standards on the MOJ/DNTPSC and INR websites.

At the beginning of December, INR staff moved to DNTPSC new building. Most Technical Staff are working within the relevant DNTPSC counterpart departments. This move is intended to contribute to better coordination between the project and DNTPSC. This movement already resulted in a presentation of the Land Law draft to DNTPSC staff.

#### **Activity 4.2 Systems Training**

The first group of Dili Data Collectors and Field Coordinators finalized technical training together with 6 DNTPSC members. The second group, composed of Dili Data Collectors, and 4 DNTPSC staff attended the second technical training course in Dili. Because there were only data collectors, the second training group attending a shortened 3-week training session supplemented by a 2-week on-the-job training practical in Baucau and Aileu.



**Figure 1 Dili Data Collection Training Exercise in Dili**

Additional training was also conducted for the remaining 30 DNTPSC staff (that attended technical training at Gadjah Madah University) at Timor-Leste National University (UNTL). In this training 6 UNTL students also participated.



**Figure 2 New Dili Project and DNTPSC Staff Training for Field Coordinators**

Refreshment training in Baucau has been provided in land transactions forms. Another refreshment training regarding forms and data entry was conducted in Dili, with the participation of Field Coordinators from the 7 Field Offices. Regular meetings with Dili Data Collectors have been held to discuss problems encountered in field during data collection activities.

#### **Activity 4.3 System Implementation and Refinement**

The seven field offices have been collecting land data in their districts. Dili Field Office launched data collection in Dili on the 29<sup>th</sup> October 2009, and started data collection and Nain Feto sub-district on the 10<sup>th</sup> November 2009. Currently the Dili Field Office is planning its expansion to Cristo Rei Sub-district.

Aileu and Bobonaro Districts are also expanding in areas outside the existing ortho-photomap coverage. Letters from the District Administrators were received requesting the expansion of the program. The mapping methodology will be based on Google Earth imagery, as trialed in Oecusse and Manatuto's expansion area.

The usual quarterly Field Office Manager meeting was held in Dili, on the 21<sup>st</sup> October 2009. During this meeting, technical obstacles and suggestions to improve practices were discussed. Results were also presented and an analysis from each Field Office was made by each Field Office Manager. Field Coordinators from Dili also attended this meeting.

Data collection in Manatuto District was official closed by the end of November. The activities currently being held in that Field Office are related to Public Display and land transactions recording. Closure of this office will include the transition of claims updates to the DTP Manatuto.

Preparation for implementation of a field office in Lautem District has started. Training for this field office is starting in January. Recruitment process will be completed early in January 2010.

Several public display periods have been presented in the 6 Districts but not in Dili yet.

#### **Activity 4.4 Claims Recording**

Project Monitoring and Evaluation Plan Review meetings have been held monthly. The outputs from these meetings have been useful on the improvement of project field activities.

Changes and transactions have been submitted at the field offices during public display period. The data collected already has produced some interesting results (refer to Annex 3).



**Figure 3 A Land Claimant in Aileu Reviews his Claim during the Public Display Phase**

*Annex 3.1* provides an overview of parcel collection data. Note that data from Manatuto will not change from now because data collection activities have ceased in preparation for the final public display of data.

*Annex 3.2* shows the claims by claimant type (individual claimant, group claimant, etc). It shows that the predominant claimant type overall is a male individual although this is not the case in Manatuto where an individual female is the predominant claimant type. Individual males and female claimant types are closer in Bobonaro (Maliana). In both Manatuto and Maliana there are large matrilineal areas that account for the changes. Much of Timor's customary land tenure areas are patrilineal and this accounts for larger number of individual male claimants. It is noteworthy, however, that in Dili, 31% of claims were jointly made by husbands and wives. This is a large increase above the same category in other Districts (although individual male claimants is still 36%). This change is probably accounted for by the fact that in Dili, the cultural customary tenure rules are weaker. Additionally, the Project has been making a concerted effort to encourage joint claims and this is also paying off.



**Figure 4 A New Dili Data Collector takes a Picture of a Claimant**

*Annex 3.3* shows the claim types by comparing individual claims with joint claims. It underscores the analysis above.

*Annex 3.4* indicates the basis of claims, that is, the method of claimed acquisition (e.g. inheritance, gift, purchase etc). It shows that most claims are “acquired” through inheritance. This also implies that there is a strong link between families and their land (which accords with other evidence). The level of “Gifts” is also probably related to inheritance too. Nevertheless, the number of claimants claiming to have acquired land by purchase (19%) indicates that there is clearly a land market at work (albeit informal at this time). The project will work over the remainder of the term to capture these land market transactions.

*Annex 3.5* shows claimants by age distribution. Not surprisingly, most claimants in all Districts range in age between 35 and 60 (57%).

#### **Activity 4.5 Public Information Awareness**

Task 1 and Task 4 have prepared a series of Public Services Announcements (PSAs) regarding the land collection process. Four PSAs were prepared on: freedom to claim, encouraging women to participate in the project, as individual or group claimants and peaceful land collection process. Those PSAs were finalized in October 2009, and have been broadcasted on TVTL since. They are also shown during community meetings and other presentation forums.

Task 4 also prepared a presentation of the project for the celebration of GIS Day in Timor-Leste. This event comprised an exhibition of maps and seminars on projects that have relevant activities on GIS in Timor Leste. The project participated with an exhibition board and a seminar, held on 25<sup>th</sup> November.

Task 4 has been participating in community meetings on the opening of new collection areas the Districts. Community meetings for the Public Display Maps have also been prepared in 4 Districts.

### **1.3.2 Problems & Solutions**

A problem was encountered in the connection between the central office database and the transaction forms to update it. The Project's IT and Data Specialists are now working to catch up on data entry and the updating of transactional data.

### **1.3.2 Events Schedule**

Events scheduled for Y3, Q2 include:

- Starting data collection in Lospalos;
- Preparing closure of Liquica and Aileu data collection areas and the transition of transactional updates to the local DTP Offices;
- Preparation for data collection activities in two additional field offices (Ainaro and Covalima); and
- Continued data collection activities in 7 field offices;

## **1.4 TASK 5: DISPUTE RESOLUTION, MEDIATION, AND RECONCILIATION**

### **1.4.1 Task Overview**

During Q1, Task 5 continued its activities of training and supporting mediation and resolution land-related disputes in the context of data collection activities.

#### **Training [Activity 5.1]**

During Q1, Task 5 conducted training with local authorities as well as facilitated training with new Data Collectors and Field Coordinators for Dili. Additionally, Task 5 conducted training to DNTPSC returned students and UNTL participants, in particular:

- Completed 3 days training for Data Collectors in Dili District [5-7/10/09];
- Completed 3 days Training for Local Mediators in Liquica District [21-23/10/09];
- Completed 3 days Training for Local Mediators in Bobonaro District [17-19/11/09]; and
- Completed 2 days training for DNTPSC students in Timor Leste National University.

#### **Regular Coordination Meeting: [Activity 5.2.1]**

Task 5 conducted regular coordination meetings with local authorities so that they could participate in the resolution of land disputes in their respective areas. During Q1, Task 5 conducted these meetings in Bobonaro [Maliana], Baucau, Aileu and Dili Districts. Task 5 also undertook more direct part in

mediation and facilitation because there was not a community facilitator in that District.

Because of the complexity of Dili District, Task 5 worked with the MSS-coordinated Dialogue Group as well as MSS-UNDP, IOM, CRS, JRS, DTP and Belun. The result is a “Terms of Reference” for the coordination and support of data collection activities by coordinating support for existing dispute mediators across Dili. It is anticipated that the Working Group established by the Terms of Reference will enable the coordination of mediation support activities with existing and known mediators in respective areas across Dili to assist Project activities to help resolve land-related disputes.

### **Conflict and Gender Assessments: [Activity 5.3.1]**

In Q1, Task 5 (with the support of the Task 2 Gender Specialist) conducted Assessments in 2 Dili Sub-districts and in Lautem (refer to Annex 4.2). These Assessments included meetings with local communities, leaders and interested organization in the respective areas.

Vera Cruz Sub-district

- Conducted assessment in Mascarenha and Caicoli Villages on 27 Oct 2009
- Conducted assessment in Lahane Ocidental Village on 28 Oct 2009
- Conducted assessment in Vila Verde, Motael, and Colmera Villages, on 29 Oct 2009.

Dom Aleixo Sub-district

- Conducted assessment in Comoro Villages on 23 November 2009, with 50 participants.
- Assessment in Bairro Pite Village on 24 November 2009, with 80 participants
- Assessment in Kampung Alor and Fatuhada villages on 25 November 2009, with 49 participants.

Lautem District

- Conducted Gender and Land Conflict Assessment in Fuiloro village, Lospalos Sub District, Lautem District on 14 – 17 December 2009.

### **Mediation Plans [Activity 5.3.2]**

As a result of the Conflict & Gender Assessments noted above, Mediation Plans were developed for Dili to assist Data Collectors with their activities.

### **Meetings with Disputants [Activity 5.4]**

- Conducted mediation and Meeting with disputants in the public display areas.
  - During Q1, Task 5 facilitated meetings with 5 disputants in data collection areas in Baucau, Aileu, Manatuto, and Bobonaro. Task 5 also supported an agreement with disputants in Liquica.

Mediation Facilitation was conducted in the following areas:

- 1 Mediations in Baucau with one successful result
- 5 mediations in Aileu, (3 in Suco Selai Malere and 2 in Aisirimo) one of which was successful;
- 1 unsuccessful Mediation in Maliana.

- Unresolved Family Disputes
  - There are a number of unresolved disputes in Baucau because families want to resolve themselves. These take time but Task 5 has respected the wishes of the claimant families (as internal resolution is likely to realize the most sustainable result).
- Approach: Task 5 supported Field Offices and Community Facilitators in respect of dispute management in all Districts.

### **1.4.2 Problems & Solutions**

Train-the-Trainer Mediation training for local leaders in Baucau and Oecusse could not happen as planned because the Project needed to wait for the swearing-in of the new Suco Chiefs. Also, in the case of Oecusse, ferry scheduling changes over Christmas and New Year impacted negatively on our training schedule.

Task 5 activities in relation to disputants in the Districts are now improved in Baucau and Bobonaro due to the presence of the Community Facilitators.

### **1.4.3 Events schedule**

Activities proposed for Y3, Q2 include:

- Three days training for Community Facilitators in Dili will be done on January;
- Three days training for local leaders will be Mediators in Oecusse on January; and
- Regular meeting with local authorities and partners in Aileu, Liquica, Oecusse and Bobonaro.

## 2.0 ANNEXES

## ANNEX 1: ACTIVITY SUMMARY

USAID Strengthening Property Rights in Timor-Leste ("Ita Nia Rai") Project YEAR 3, Q1 SUMMARY (Based on the Y3 Work Plan) PERIOD: 1 October 2009 to 31 December 2009				
Work Plan Activity No.	NOTES from Last Quarter	Current Status	Work Plan Year Target/Indicators	NOTES/TO DO NEXT QUARTER
<b>TASK No 1</b>				
<b>Activity 1.1 Coordinate Public Information</b>				
1.1.1 Establish a PIA working group	<ul style="list-style-type: none"> <li>Next meeting 14 January 2010.</li> </ul>	<ul style="list-style-type: none"> <li>Working group meets regularly on the first Wednesday of each month. The PIA has held 12 Meetings since earlier 2009.</li> </ul>	<ul style="list-style-type: none"> <li>12 Working Group Meetings</li> </ul>	<ul style="list-style-type: none"> <li>3 WG Meetings this Q</li> </ul>
1.1.2 External Communications Package Disseminated	<ul style="list-style-type: none"> <li>NA</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing activity</li> </ul>	<ul style="list-style-type: none"> <li>General external communications in accordance with relevant Tasks below</li> <li>Update the project website with:                             <ul style="list-style-type: none"> <li>project videos, claims data</li> <li>relevant reports</li> <li>public display notices etc.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Ongoing activity</li> </ul>
1.1.3 Annual Report meeting	<ul style="list-style-type: none"> <li>Next 2010 AGM will conduct in September</li> </ul>	<ul style="list-style-type: none"> <li>NA</li> </ul>	<ul style="list-style-type: none"> <li>1 Annual General Meeting</li> </ul>	<ul style="list-style-type: none"> <li>NA</li> </ul>
<b>1.2 Community Outreach</b>				
1.2.1 Develop and disseminate PIA materials and media	Next PIA materials: produce a brochure on Mediation in January, 2010	Tasks 1 & 5 have developed a draft mediation brochure	Ongoing materials development and dissemination in all Project Data Collection Zones and	<ul style="list-style-type: none"> <li>Print and distribute the Mediation Brochures</li> </ul>

**USAID Strengthening Property Rights in Timor-Leste (“Ita Nia Rai”) Project  
YEAR 3, Q1 SUMMARY (Based on the Y3 Work Plan)  
PERIOD: 1 October 2009 to 31 December 2009**

<b>Work Plan Activity No.</b>	<b>NOTES from Last Quarter</b>	<b>Current Status</b>	<b>Work Plan Year Target/Indicators via national media.</b>	<b>NOTES/TO DO NEXT QUARTER</b>
1.2.1.1 Produce Newsletter	Next News Letter the 12 <sup>th</sup> edition will be January	The PIA has produced 11 Editions of <i>Ita Nia Lian</i> News Letter and distributed in all project areas	Monthly Publication of <i>Ita Nia Lian</i>	<b>3 Editions of INL to be published</b>
1.2.1.2 Produce thematic 5-minute videos		Completed ITA NIA RAI Public Service Announcements on: <ul style="list-style-type: none"> <li>Peaceful participation in the project;</li> <li>Everyone has the right to make a claim;</li> <li>Husbands and wives are encouraged to make a joint claim;</li> <li>Women have equal right to participate in the process and make a claim. and broadcasted on TVTL;</li> </ul>	<ul style="list-style-type: none"> <li><b>Video 1: Public display &amp; keeping claims up to date</b></li> <li><b>Video 2: Building National Sustainability (training &amp; cooperation with DTP)</b></li> <li><b>Video 3: Land Law (if passed)</b></li> <li><b>Video 4: The role of the DTP in maintaining the database and keeping claims up to date.</b></li> </ul>	Next PSA will be about : Public display & keeping claims up to date
1.2.1.3 Produce 30-minute radio feature		<ul style="list-style-type: none"> <li>The PIA has produced 2 edition of Radio Program and distributed community radios in all project areas</li> <li>The PIA are currently lobbying RTTL to establish MOU in Broadcasting it in January 2010</li> <li>PIA has organized a visit to Lautem to introduce INR and inform District leaders re INR expansion to Lautem</li> </ul>	<b>6-month episode Plan in Annex C. Review Plan in March 2010 in respect of April to September 2010.</b>	<ul style="list-style-type: none"> <li>Building National Sustainability (training &amp; cooperation with DTP) <i>What do you think N ?</i></li> </ul>
1.2.2 Community liaison and information			<b>Ongoing and in accordance with progress of Task 4 claims collection expansion.</b>	<ul style="list-style-type: none"> <li>Next targeted INR expansion will be either Covailima or Ainaro District.</li> </ul>

**USAID Strengthening Property Rights in Timor-Leste (“Ita Nia Rai”) Project  
YEAR 3, Q1 SUMMARY (Based on the Y3 Work Plan)  
PERIOD: 1 October 2009 to 31 December 2009**

Work Plan Activity No.	NOTES from Last Quarter	Current Status	Work Plan Year Target/Indicators	NOTES/TO DO NEXT QUARTER
<b>Activity 1.3 Land Rights Awareness</b>				
1.3.1 Public consultation on Draft Land Law	<ul style="list-style-type: none"> <li>PIA has provided Logistical support to MOJ to conduct sub-district meetings in 13 districts in October and seminar in Dili in November 2009.</li> </ul>	<p>PIA has provided Logistical support to MOJ to conduct sub-district meetings in 13 districts in October and seminar in Dili in November 2009.</p>	<p>Logistical support MOJ to conduct sub-district meetings in 13 districts by 31 Oct 2009.</p> <p>Logistical support MOJ to conduct seminars in Dili in November 2009.</p> <p>Also refer to objectives in Task 2.</p>	<ul style="list-style-type: none"> <li>Next support will be on the discussion in Council of Ministers in January 2010</li> </ul>
1.3.2 Land Law Socialization <sup>1</sup>	<ul style="list-style-type: none"> <li>Wait for approvals from Council of Ministers and National Parliament</li> </ul>	<ul style="list-style-type: none"> <li>Wait for approvals from Council of Ministers and National Parliament</li> </ul>	<ul style="list-style-type: none"> <li>Develop Land Law Socialization Plan</li> <li>Work with Task 2 on development of PIA Legal Information (refer to T2 activities below)</li> <li>Logistical support to MOJ pending approval of Land Law.</li> </ul>	<ul style="list-style-type: none"> <li>Awaiting for approvals from Council of Ministers and National Parliament</li> </ul>
<b>1.4 Training Support</b>				
1.4.1 Needs assessment and refresher training	<ul style="list-style-type: none"> <li>PIA has supported DNTPSC students Training at the National University and completed a training facilities assessment to Lautem.</li> </ul>	<ul style="list-style-type: none"> <li>PIA has supported DNTPSC students Training at the National University and completed a training facilities assessment to Lautem.</li> </ul>	<ul style="list-style-type: none"> <li>Needs Assessments in accordance with quarterly FO Manager Meetings (Activity 4.3.1)</li> </ul>	<ul style="list-style-type: none"> <li>Next FC and DC training will be held in Lautem on January 19, 2010</li> </ul>

<sup>1</sup> It is expected that the period from December 2009 to February 2010 will probably involve Parliament's consideration of the 2010 budget. The Land Law will likely be looked at after that time. Land Law socialization activities will take place after the Land Law is passed.

**USAID Strengthening Property Rights in Timor-Leste (“Ita Nia Rai”) Project  
YEAR 3, Q1 SUMMARY (Based on the Y3 Work Plan)  
PERIOD: 1 October 2009 to 31 December 2009**

Work Plan Activity No.	NOTES from Last Quarter	Current Status	Work Plan Year Target/Indicators	NOTES/TO DO NEXT QUARTER
1.4.2 Mediation and gender training		<ul style="list-style-type: none"> <li>PIA has supported mediation and Gender training in Bobonaro and Aileu</li> </ul>	<ul style="list-style-type: none"> <li>Training Materials Review by February 2010</li> </ul>	<ul style="list-style-type: none"> <li>Next training will in Baucau and Oecusse</li> </ul>
1.4.3 Outreach training	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Hiring of Oecusse Community Facilitator completed</li> </ul>	<p>See Task 5 schedule below.</p> <p>Training to be conducted with Community Facilitators during Nov-Dec, and again as new offices open.</p>	<ul style="list-style-type: none"> <li>Will be held in January 2010</li> </ul>
<b>TASK Nos 2 &amp; 3</b>				
<b>Activity 2.1: Strengthen Capacity Building and Training</b>				
2.1.1 Training on Gender, Property Rights and Ethics		<ul style="list-style-type: none"> <li>Delivered modules on gender, property rights and ethics to field coordinator and data collector</li> <li>Delivered 3 modules on gender and 2 modules on property rights and ethics in every training session</li> </ul>	<ul style="list-style-type: none"> <li>5 groups of training of local staff</li> </ul>	<ul style="list-style-type: none"> <li>Conduct training to field coordinator, data collector and community facilitators (Lospalos and Ainaro)</li> </ul>
2.1.2 Conflict Resolution and Gender Training.		<ul style="list-style-type: none"> <li>Coordinate with task 5 conduct gender and mediation training to chefe de Sucoos and women’s group in Aileu, Liquisa and Maliana</li> </ul>	<p>One gender training given to women’s groups and chefes de suco in all sucos within the collection areas</p>	<ul style="list-style-type: none"> <li>In collaboration with task 5 conduct gender and mediation training to chefe de sucos and women’s group in Oecusse and Baucau</li> </ul>
<b>Activity 2.2: Provide Legislative Drafting Support</b>				
2.2.1 Provide support for policy and legislative		<ul style="list-style-type: none"> <li>Finalized third version of draft land law</li> <li>Active take part in the land</li> </ul>	<ul style="list-style-type: none"> <li>Supporting legislative</li> </ul>	<ul style="list-style-type: none"> <li>Follow up with the Minister of Justice about date to present the draft land law to the</li> </ul>

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development flowing from Land Law & the Ministerial Regulation on the National Cadastre		law working group for revised the land law after conducted public consultation	<ul style="list-style-type: none"> <li>Valuation Law/Regulation Community Land Cadastral Commission Directives on Technical Standards</li> </ul>	<ul style="list-style-type: none"> <li>Council of Ministers Participate in presentation on draft land law in the Council of Ministers</li> </ul>
2.2.2 Support for legislative passage		<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Development of materials (legislative drafts)</li> <li>Attendance at meetings to speak to the legislation as required</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Activity 2.3: Strengthening Women’s Rights to Land</b>				
2.3.1 Update the Gender Plan developed in Year 2		<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Update Gender Plan (2010 and again for 2011)</li> </ul>	
2.3.2 Conflict & Gender Assessments (Gender Assessment)		<ul style="list-style-type: none"> <li>In collaboration with task 5 conducted gender and conflict assessment in Dili (Nain Feto, Cristo Rei, Vera Cruz and Dom Aleixo) and Lospalos</li> <li>Completed mediation plans for Dili and Lospalos</li> </ul>	<ul style="list-style-type: none"> <li>One Gender Assessment conducted in every Collection Area (3 in Year 3: Lautem (Lospalos), Emera, Ainaro). Refer to 5.4.1 below.</li> </ul>	<ul style="list-style-type: none"> <li>Conduct gender and conflict assessment in Ainaro (2010)</li> </ul>
2.3.3 Strengthening Women’s Rights to Property Seminar		<ul style="list-style-type: none"> <li>In process of contacting SEPI and gender focal point</li> </ul>	<ul style="list-style-type: none"> <li>Women’s Rights to Land (Dili &amp; Baucau in</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

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		from MOJ to organize women’s right to land Seminar	<p>Nov/Dec; Lautem &amp; Ainaro/Emera in Mar/Apr)</p> <ul style="list-style-type: none"> <li>Women’s participation in the Land Claims Process (Dili &amp; Baucau in Nov/Dec; Lautem &amp; Ainaro/Emera in Mar/Apr)</li> </ul>	
<b>2.4 Public Information Messages</b>				
2.4.1 Public Consultation (Sub-district level).		<ul style="list-style-type: none"> <li>Support to Public Consultation Process completed</li> </ul>	<p>INR Task 2 Team member present in all MOJ-led Sub-district level consultation</p>	NA
2.4.2 Post Land Law Socialization		<ul style="list-style-type: none"> <li>NA</li> </ul>	<ul style="list-style-type: none"> <li>Land Law &amp; explanatory materials developed and distributed to all districts. INR Task 2 Team member present in all MOJ-led socialization events</li> </ul>	NA
2.4.3 Implement PIA campaigns to promote women’s rights as land claimants and to promote husbands and wives making joint claims.		<ul style="list-style-type: none"> <li>In collaboration with task 1 conducted gender video, gender announcement and public service announcement on women’s rights in the land claims process and joint claims for married couples</li> </ul>	<p>Contribute to monthly radio programs (refer to Annex C):</p> <ul style="list-style-type: none"> <li>Joint claims for married couples</li> <li>Women’s rights in the land claims process</li> <li>Women and mediation as well as:</li> </ul>	<ul style="list-style-type: none"> <li>Continue broadcast on gender video and gender announcement in all new collection areas</li> </ul>

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<b>TASK 3</b>			<ul style="list-style-type: none"> <li>• Poster promoting married claims;</li> <li>• Success stories;</li> <li>• Stickers with messages</li> </ul>	
<b>Activity 3.1 Donor/Project Coordination</b>				
3.1.1 Quarterly Donor Coordination Meetings	<ul style="list-style-type: none"> <li>• Land Sector Donor Coordination Meeting</li> </ul>	Donor Coordination Meeting to be conducted in January	<ul style="list-style-type: none"> <li>• Quarterly Meetings with Land Sector Donors</li> </ul>	<ul style="list-style-type: none"> <li>• 1 Donor Coordination Meeting</li> </ul>
<b>TASK No: 4</b>				
<b>Activity 4.1: Develop Standards and Technical Requirements</b>				
4.1.1 Technical Work Group (TWG)	<ul style="list-style-type: none"> <li>• TWG meeting monthly with DNTPSC</li> </ul>	In agreement with DNTPSC officers, TWG meetings will be held monthly	<b>Monthly meetings during Year 3</b>	<ul style="list-style-type: none"> <li>• Continuation of TWG meeting with DNTPSC</li> </ul>
4.1.2 Developing systems & procedures (in Y3, this activity will become “Developing & trial systems & procedures”)	<ul style="list-style-type: none"> <li>• Trialing new data entry procedures</li> </ul>	Data Entry will continue as before	<b>Trial new data procedures (Dili)</b>	<ul style="list-style-type: none"> <li>• Trialing new data entry procedures</li> </ul>
4.1.3 Technical Standards Review	<ul style="list-style-type: none"> <li>• NA</li> </ul>	Technical standards uploaded at MOJ website	<b>Annual Review and amendment</b>	<ul style="list-style-type: none"> <li>• NA</li> </ul>
4.1.4 Technical hardware design	<ul style="list-style-type: none"> <li>• Project and DNTPSC connected</li> </ul>	<ul style="list-style-type: none"> <li>• MOU signed between DNTPSC and INR</li> </ul>	<b>DNTPSC and project office connected</b>	<ul style="list-style-type: none"> <li>• Project and DNTPSC connected</li> </ul>

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	<ul style="list-style-type: none"> <li>Project staff moved to DNTPSC office</li> </ul>	<ul style="list-style-type: none"> <li>Project and DNTPSC connected</li> <li>Project staff moved to DNTPSC office</li> </ul>		<ul style="list-style-type: none"> <li>DTP Dili to move to Ita Nia Rai office</li> </ul>
<b>Activity 4.2: Systems Training</b>				
4.2.1 Technical Training for Field Operations (Project Staff)	<ul style="list-style-type: none"> <li>Training group B for Dili Data Collectors and Field Coordinators;</li> <li>Preparing for closure of Manatuto;</li> </ul>	<ul style="list-style-type: none"> <li>Dili Group B trained;</li> <li>Data collection activities ended in Manatuto;</li> <li>Refreshment training in Baucau on land transactions</li> </ul>	<ul style="list-style-type: none"> <li>7 Field Coordinators Trained</li> <li>21 Data Collectors Trained</li> <li>Dili (Oct/Nov), Lospalos (Jan), Ainaro (Feb) &amp; Ermera (Mar)</li> </ul>	<ul style="list-style-type: none"> <li>Training Lospalos Data Collectors, Field Coordinators and Community Facilitator;</li> <li>Starting data collection activities in Lospalos</li> <li>Prepare closure of Aileu;</li> </ul>
4.2.2 Technical Training for Field Operations (DNTPSC Staff)	<ul style="list-style-type: none"> <li>40 DNTPSC staff training in project procedures (including Dili-based training and field training in project districts</li> </ul>	<p>40 DNTPSC staff have been trained in three phases: Dili DNTPSC staff with Dili group A (6), Lospalos DNTPSC staff with Dili group B and remaining (30) in an extra training, conducted on November, at UNTL; 6 UNTL students also participated in this training;</p>	<ul style="list-style-type: none"> <li>40 DNTPSC staff training in project procedures (including Dili-based training and field training in project districts</li> <li>Land transactions training to be completed for existing field offices by January 2010 (with new offices having the training incorporated in initial training)</li> </ul>	<ul style="list-style-type: none"> <li>Involve Lospalos DNTPSC staff in the training for project staff in Lautem district;</li> </ul>
4.2.3 Procedures Manuals	<ul style="list-style-type: none"> <li>Annual Review and amendment</li> </ul>	Procedures Manuals finalized	<p><b>Annual Review and amendment (to coincide with arrival of LEI STTA)</b></p>	Annual Review to be conducted on March/April 2010
<b>Activity 4.3: System Implementation &amp; Refinement<sup>2</sup></b>				

<sup>2</sup> Refer to Annex B: Expansion Timetable for a more detailed timetable of proposed new District Field Offices during Year 3 (7 Field Offices in total)

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4.3.1 System review of Field Operations	<ul style="list-style-type: none"> <li>Quarterly Field Office Manager Process Review Meetings; Systems to be implemented in Dili;</li> </ul>	<ul style="list-style-type: none"> <li>Systems being implemented on daily activities in Aileu, Baucau, Manatuto, Liquica, Bobonaro, Oecusse and Dili; Meeting with FO Managers on the 21<sup>st</sup> October 2009;</li> </ul>	<b>Quarterly Field Office Manager Process Review Meetings including Office Closure procedures</b>	<ul style="list-style-type: none"> <li>Quarterly meetings with FOM in Dili;</li> <li>Systems to be implemented in Lospalos</li> </ul>
4.3.2 Transition & Closure of Field Offices	<ul style="list-style-type: none"> <li>3 Field Offices transition to DNTPSC management (updating transactional information) and closure (Manatuto, Liquica and Aileu)</li> </ul>	<ul style="list-style-type: none"> <li>Data collection activities ended in Manatuto;</li> <li>Preparation to transition to DNTPSC management of data collected;</li> </ul>	<b>3 Field Offices transition to DNTPSC management (updating transactional information) and closure (Manatuto, Liquica and Aileu)</b>	<ul style="list-style-type: none"> <li>Preparation for Closure of Liquica and Aileu Field Offices</li> </ul>
4.3.3 Establish New Field Offices	<ul style="list-style-type: none"> <li>3 new offices established in Y3</li> </ul>	Preparation for establishing Lautem Field Office	<b>3 new offices established in Y3</b>	<ul style="list-style-type: none"> <li>Open Field Office in Lautem;</li> <li>Preparation to open two additional Field Offices</li> </ul>
4.3.4 Field Operations, Data Collection & Claims Recording & National Rollout	<ul style="list-style-type: none"> <li>Continuation of data collection activities in 7 Field Offices;</li> </ul>	<ul style="list-style-type: none"> <li>Data collection activities ongoing in 7 Field Offices, closing Manatuto in December 2009;</li> <li>Starting data collection activities in Dili;</li> </ul>	<ul style="list-style-type: none"> <li>Data in respect of 26,200 (22,000 during Y3) land parcels collected</li> <li>Project operations have opened in a total 10 districts (only 7 operational at any time)</li> </ul>	<ul style="list-style-type: none"> <li>Continuation of data collection activities;</li> <li>Expansion of collection areas in Bobonaro, Aileu and Oecusse District;</li> </ul>
<b>Activity 4.4: Claims Recording</b>				
4.4.1 Recording Land Claims & Land Transactions in the LCIS	Transactions monitored monthly and reported;	<ul style="list-style-type: none"> <li>Transactions been collected in the field;</li> </ul>	<ul style="list-style-type: none"> <li>Transactions monitored monthly and reported</li> <li>Transaction Update process to be reviewed by February 2010</li> </ul>	Transactions monitored monthly and reported
4.4.2 Quality Assurance	M&E reporting monthly or as otherwise indicated in the QA MOP and M&E Strategy	Monthly project M&E plan review meetings	<ul style="list-style-type: none"> <li>M&amp;E reporting monthly or as otherwise indicated in the QA MOP and M&amp;E Strategy</li> <li>Project Quality</li> </ul>	M&E reporting monthly or as otherwise indicated in the QA MOP and M&E Strategy

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<b>Activity 4.5 Public Information and Awareness</b>			<b>Assurance Report 15 April 2010</b>	
4.5.1 Launch campaign to register transactions	Community meetings in all districts through the Public Display Process	Task 1 PIA supporting Task 4 in meetings about public Display and the importance of record land transactions	<b>Community meetings in all districts through the Public Display Process</b>	Public Display Community Meetings
4.5.2 Freedom to claim campaign	PSA completed and broadcast by October 2009	PSA regarding freedom to claim completed and broadcasted on TVTL during Quarter 1;	<b>PSAs completed and broadcast by October 2009</b>	Broadcast PSA on TVTL;
4.5.3 Gender campaign (women / married couples to claim)	PSA completed and broadcast by October 2009	PSA regarding gender campaign completed and broadcasted on TVTL during Quarter 1;	<b>PSAs completed and broadcast by October 2009</b>	Broadcast PSAs on TVTL;
4.5.4 Public Display campaign	Community meetings in all districts through the Public Display Process	Task 1 PIA supporting Task 4 in meetings about public Display and the importance of record land transactions	<b>Community Meetings in all Districts through the Public Display Process</b>	Public Display Community Meetings
<b>TASK No 5</b>				
<b>5.1 Training for Mediators &amp; Project Partners</b>				
5.1.1 Identify local resources and provide Mediation Training	<ul style="list-style-type: none"> <li>Training for mediator in Baucau, Oecusse, Liquica and Bobonaro</li> </ul>	<ul style="list-style-type: none"> <li>Finalize 2 times training for mediators and Partners in Liquica district on October and Bobonaro district on November 2009</li> </ul>	<ul style="list-style-type: none"> <li><b>Nov-Dez iha Maliana no Baucau (2 Mediation Workshops each (4 in total) – 1 mixed audience; 1 women-only audience)</b></li> <li><b>Tentativa, Dili iha fulan Janeiro (2 Mediation Workshops – 1 mixed audience; 1 women-only audience)</b></li> </ul>	<ul style="list-style-type: none"> <li>Training for Mediator in Oecusse and Baucau</li> </ul>

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5.1.2 Experience-sharing Workshops for Mediators	<ul style="list-style-type: none"> <li>• NA</li> </ul>	<ul style="list-style-type: none"> <li>• Preparations for Sharing Workshop in Jan/Feb 2010</li> </ul>	<ul style="list-style-type: none"> <li>• Feb-Mar iha Oecusse no Lautem (2 Mediation Workshops each (4 in total) – 1 mixed audience; 1 women-only audience)</li> <li>• May-Jun iha Ainaro no Ermera (2 Mediation Workshops each (4 in total) – 1 mixed audience; 1 women-only audience)</li> <li>• 15 participants per training [F/M]</li> </ul>	<ul style="list-style-type: none"> <li>• Conduct Experience Sharing Workshop for Manatuto, Aileu and Liquica</li> </ul>
5.1.3 Mediation Training for Field Coordinators, Data Collectors & Community Facilitators	<ul style="list-style-type: none"> <li>• Training for Dili DC and FC</li> </ul>	<ul style="list-style-type: none"> <li>• Conducted the training about conflict resolution for Dili DC and FC</li> <li>• Conducted 2 days training for DNTPSC student in Timor Leste National University.</li> </ul>	<ul style="list-style-type: none"> <li>• 3 times at regional level and 1 time at national level.</li> <li>• January for Ail, Mtt, Liq (in respective Districts)</li> <li>• April for Mal, Bcu, Dili (in Dili)</li> <li>• July for Oec, Ltm, Erm, Ain (in Dili)</li> <li>• September for National (in Dili)</li> <li>• Oct/Nov, training for FC and DC Dili</li> <li>• Jan 2010 training for Los Palos DCs and FCs</li> <li>• Feb 2010 training for Ainaro DCs and FCs</li> <li>• Mar 2010 training for Emera DCs and FCs</li> <li>• Refer to new office opening schedule under</li> </ul>	<ul style="list-style-type: none"> <li>• Jan 2010 training for Los Palos DCs and FCs</li> <li>• Feb 2010 training for Ainaro DCs and FCs</li> <li>• Mar 2010 training for Emera DCs and FCs</li> </ul>

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<b>5.2 Strengthen Coordination</b>			<b>Task 4, Activity 4.2.1</b>	
5.2.1 Regular Coordination Meetings with Authorities and Partners	<ul style="list-style-type: none"> <li>• Realize the meeting in Bobonaro [Maliana] and Baucau</li> <li>• Meeting with disputant in public display area in Maliana, Aileu, Baucau and Manatuto</li> </ul>	<ul style="list-style-type: none"> <li>• Conduct Mediation Coordinator Meetings in Aileu, Liquica and Oecusse</li> </ul>	<b>28 Meetings in total for the year across 7 Districts targeting local authorities, Lia Nain and DTP</b>	
<b>5.3 Conflict &amp; Gender Assessments and Mediation Planning</b>				
5.3.1 Conduct Assessments	<ul style="list-style-type: none"> <li>• G &amp; C Assessment in Vera Cruz and Dom Aleixo Sub-districts</li> <li>• G&amp;C Assessment in Lautem</li> </ul>	<ul style="list-style-type: none"> <li>• Finalize G&amp;C Assessment for Vera Cruz sub-district on 27-30 October 2009</li> <li>• Finalize G&amp;C Assessment for Dom Aleixo sub-district on 23-25 November 2009</li> <li>• Finalize G&amp;C Assessment for Lautem District on December 14-17, 2009</li> </ul>	<ul style="list-style-type: none"> <li>• Dili October</li> <li>• Dec/Jan Lautem for 2 Sucos [Fuiluro, Home, no Raca]. Assessment to be conducted twice.</li> <li>• Jan/Feb for Ainaro Sucos: Ainaro, Manutasi and Mau Ulo]</li> <li>• Feb/Mar for Ermera Sucos: Talimoro, Tokoluli, and Humbou. 25 participants per suco</li> </ul>	<ul style="list-style-type: none"> <li>• G &amp; C Assessment in Ainaro District on January 2010</li> <li>• G &amp; C Assessment in Suai District on Feb/Mar 2010</li> </ul>
5.3.2 Prepare Mediation Plans	<ul style="list-style-type: none"> <li>• Mediation Plan for Dili and Lautem</li> </ul>	<ul style="list-style-type: none"> <li>• Finalize Mediation Plan for Vera Cruz and Dom Aleixo Sub-districts</li> <li>• Finalize Mediation Plan for Lautem District</li> </ul>	<ul style="list-style-type: none"> <li>• With Task 2 (Gender), Prepare Mediation Plans for all new Districts and, where necessary, in Dili, for each sub-District</li> </ul>	<ul style="list-style-type: none"> <li>• Mediation Plan for Dili and Ainaro</li> <li>• Mediation Plan for Dili and Covalima (Suai)</li> </ul>
<b>Activity 5.4 Recording &amp; Monitoring Land-Related Disputes</b>				

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5.4.1 Refine Dispute Recording Processes and provide Training	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Preparing new forms to recording the disputes in the field by DCs</li> </ul>	<b>Update forms and processes</b>	<ul style="list-style-type: none"> <li>• Completed</li> </ul>
<b>Activity 5.5 Public Information Awareness</b>				
5.5.1 Provide Information to the Communities	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Support Task 1 for Community meeting</li> <li>• Approach with disputant in 7 districts.</li> </ul>	<b>As required and organized by Community Facilitators</b>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>
5.5.2 Develop Brochure on the advantages & disadvantages of Conflict Resolution	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Drafting a Brochure on the advantages &amp; disadvantages of Conflict Resolution</li> </ul>	<b>Printing 4000 copies</b>	<ul style="list-style-type: none"> <li>• Complete and deliver as required in January 2010</li> </ul>
5.5.3 Develop and broadcast radio messages	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Working with Task 1 to develop radio messages on resolving disputes at Public Display phase</li> </ul>	<ul style="list-style-type: none"> <li>• Disputes solved at Public Display</li> <li>• Advantages &amp; disadvantages of various dispute resolution methods</li> <li>• Participation of Community leaders as mediators</li> </ul>	<ul style="list-style-type: none"> <li>• Develop radio messages and in accordance with Annex D of the Y3 Work Plan</li> </ul>

## ANNEX 2: YEAR 3, PERFORMANCE MONITORING REPORT

PERFORMANCE MONITORING REPORT YEAR 3, Q1 (ACCUMULATED)						
No	Expected Result	Performance Indicator	Y3 Target	Y1+Y2 Total	Running Y3 Total	Running Project Total
1	Capacity of Timorese in PIA, land policy, land law, claims registration, conflict mediation and land dispute resolution strengthened <b>(Government, Project &amp; CSOs)</b>	<b>Number of PIA Trainings</b>	10	Number (N)=8	0	8
		Number of Participants Trained	100	Men (M)=83 Women (F)=24	NA	M=83 F=24
		% rating the course as good to excellent	75%	M=95% (74/78) F=100%(23/23)	NA	M=95% (74/78) F=100%(23/23)
2	Capacity of Timorese in PIA, land policy, land law, claims registration, conflict mediation and land dispute resolution strengthened <b>(Government, Project &amp; CSOs)</b>	<b>Number of Land Law/Policy Trainings</b>	2	N=2	0	2
		Number of Participants Trained	20	M=21 F=16	NA	M=21 F=16
		% rating the course as good to excellent	75%	M=80% (17/21) F=100%(16/16)	NA	M=80% (17/21) F=100%(16/16)
3	Capacity of Timorese in PIA, land policy, land law, claims registration, conflict mediation and land dispute resolution strengthened <b>(Government, Project &amp; CSOs)</b>	<b>Number of Claims Recording Trainings</b>	4	N=3	0	3
		Number of Participants Trained	40	M=26 F=12	NA	M=26 F=12
		% rating the course as good to excellent	75%	M=100% (16/16) F=100% (10/10)	NA	M=100% (16/16) F=100% (10/10)
4	Capacity of Timorese in PIA, land policy, land law, claims registration, conflict mediation and land dispute resolution strengthened <b>(Government, Project &amp; CSOs)</b>	<b>Number of Dispute Mediation Trainings</b>	14	N=9	0	9
		Number of Participants Trained	210	M=190 F=70	NA	M=190 F=70
		% rating the course as good to excellent	75%	M=96% (92/98) F=100% (35/35)	NA	M=94% (92/98) F=100% (35/35)
5	Capacity of Timorese in PIA, land policy, land law, claims registration, conflict mediation and land dispute resolution strengthened <b>(Government, Project &amp; CSOs)</b>	<b>Number of Dedicated Gender Trainings</b>	15	N=7	0	N=7
		Number of Participants Trained	225	M=85 F=73	NA	M=85 F=73
		% rating the course as good to excellent	75%	M=100% (76/76) F=100% (69/69)	NA	M=100% (76/76) F=100% (69/69)

PERFORMANCE MONITORING REPORT YEAR 3, Q1 (ACCUMULATED)						
No	Expected Result	Performance Indicator	Y3 Target	Y1+Y2 Total	Running Y3 Total	Running Project Total
						F=100% (69/69)
	TOTAL CAPACITY OF TIMORESE IN PIA, LAND POLICY, LAND LAW, CLAIMS REGISTRATION, CONFLICT MEDIATION AND LAND DISPUTE RESOLUTION STRENGTHENED (GOVERNMENT, PROJECT & CSOS)	TOTAL TRAININGS	45	N=29	N=0	N=29
		TOTAL NO. PARTICIPANTS TRAINED	595	M=405 F=195	NA	M=405 F=195
		TOTAL % RATING THE COURSE AS GOOD TO EXCELLENT	75%	M=95% (275/289) F=100%(153/153)	NA	M=95% (275/289) F=100%(153/153)
	Public Knowledge of Property Rights Provided for in Policy and Law Improved Through <b>Mass Media</b> <sup>3</sup>	<b>URBAN</b> : % change in knowledge as a result of PIA/Media Training	0%	NA	0	
6		<b>RURAL</b> : % change in knowledge as a result of PIA/Media Training	0%	NA	0	
	Public Knowledge of Land Rights Improved by Participants in <b>Annual Forums</b>	Number of Forums	1	N=1 <sup>4</sup>	0	1
		Number of Attendees	30	M=12 F=5	NA	M=12 F=5
		% respondents reporting improvement in land rights knowledge	75%	M=100%(7/7) F=80%(4/5)	NA	M=100%(7/7) F=80%(4/5)
	Public Knowledge of Land Rights Improved by Participants in <b>Workshops/Seminars</b>	Number of Workshops	4	N=1	0	1
		Number of Attendees	60	M=9 F=17	NA	M=9 F=17
8		% respondents reporting improvement in	75%	M=100% (6/6)	NA	M=100% (6/6)

<sup>3</sup> Mass Media activities did not start during Year 1 (They started in the first month of Year 2). The baseline was to be determined with the results of the World Bank's Livelihood Survey results (that are currently being processed by the World Bank and are expected in 2008). Unfortunately, this survey results were continually delayed during Year 2. As soon as they are released, a back calculation will be made, if possible.

<sup>4</sup> No annual forum took place in Year 1.

PERFORMANCE MONITORING REPORT YEAR 3, Q1 (ACCUMULATED)						
No	Expected Result	Performance Indicator	Y3 Target	Y1+Y2 Total	Running Y3 Total	Running Project Total
		land rights knowledge		F=100% (10/10)		F=100% (10/10)
		Number of Focal Group discussions	20	N=12	10	22
		Number of Attendees	400	M=58 F=221	M=288 F=183	M=346 F=404
9	Public Knowledge of Land Rights Improved by Participants in <b>Focal Group Discussions</b>	% respondents reporting improvement in land rights knowledge	75%	M=100%(30/30) F=96% (134/140)	M=82% (102/125) F=85% (53/62)	M=85%(132/155) F=93% (187/202)
		Number of Community Forums	40	N=43	11	54
		Number of Attendees	1200	M=1588 F=621	M=333 F=111	M=1921 F=732
10	Public Knowledge of Land Rights Improved by Participants in <b>Community Forums</b>	% respondents reporting improvement in land rights knowledge	75%	M=95%(393/414) F=96%(169/176)	M=84%(119/141) F=81% (39/48)	M=92%(512/555) F=93%(208/224)
		<b>TOTAL NO. FORUMS ETC</b>	65	N=57	N=21	N=78
		<b>TOTAL NO. ATTENDEES</b>	1690	M=1667 F=864	M=621 F=294	M=2288 F=1158
		<b>TOTAL % RESPONDENTS REPORTING IMPROVEMENT IN LAND RIGHTS KNOWLEDGE</b>	75%	M=95%(436/457) F=96%(317/331)	M=83%(221/266) F=84%(92/110)	M=91%(657/723) F=93%(409/441)
		<b>Urban:</b> Growth in transactions of claims registered, Cumulative	NTS	0		
11	Increased Tenure Security <sup>5</sup>	<b>Rural:</b> Growth in transactions of claims registered, Cumulative	NTS	0		

<sup>5</sup> Since data collection under the *Ministerial Regulation on the Cadastre* did not begin in Y1, transactional information has not yet been collected.

**PERFORMANCE MONITORING REPORT YEAR 3, Q1 (ACCUMULATED)**

No	Expected Result	Performance Indicator	Y3 Target	Y1+Y2 Total	Running Y3 Total	Running Project Total
12	Coordination of National Legal and Administrative Framework Improved	Interim Stakeholder Advisory Panel Established by MOU National Land Commission Legally Established	0 1	1 <sup>6</sup> 0 <sup>7</sup>	0 0	1 0
13	Key Laws and Regulations Passed	Judicial Regime for Real Estate Part III Law promulgated by Council of Ministers or Parliament as appropriate	1	0	1 <sup>8</sup>	1
		Regulations drafted and adopted	Multiple and Ongoing	0	1 <sup>9</sup>	1
		Cadastral and Survey Law promulgated by Council of Ministers or Parliament as appropriate	1	0 <sup>10</sup>	0	0
		Regulations drafted and adopted	Multiple and	1 <sup>11</sup>	3 <sup>12</sup>	4

<sup>6</sup> The Minister of Justice (Lucia Lobato) resisted the idea of establishing a Stakeholder Advisory Panel. Instead, Task 4 has been operating an ARD/DNTPSC Technical Working Group to support project activities. The Minister of Justice *did* establish a Land Law Working Group in January 2009 (refer to footnote 9 below) and this Working Group (of which the Project's Land Law Specialist formed part) was responsible for developing the current draft of the Land Law still out for Public Consultation. The Working Group comprises the Director of the Department of Legislation, the Director of the National Directorate of Land Property & Cadastral Services and a number of the MOJ's internal foreign adviser.

<sup>7</sup> The Minister of Justice resisted the idea of establishing a National Land Commission although there have been suggestions within government that the establishment of a similar institution is still a possibility. The establishment of any new institution seems unlikely before 2010.

<sup>8</sup> Draft *Land Law* launched for public consultation on 12 June 2009.

<sup>9</sup>Dispatch No. 002/GM/MJ//2009 establishing the Land Law Working Group.

<sup>10</sup> This legislation was developed in the form of a Regulation. Refer to footnote 11. If the draft *Land Law* is passed in its current form, the law will supersede the *Ministerial Regulation on the Cadastre* noted below.

<sup>11</sup> *Ministerial Regulation on the Cadastre No. 229/2008.*

<sup>12</sup> *The following Survey Standards were established by the Director of the DNTPSC on Friday 11 November 2009. They include: Standard for Length and Area No 1/2009; Standard for Unique Parcel Identifier No 3/2009.*

PERFORMANCE MONITORING REPORT YEAR 3, Q1 (ACCUMULATED)						
No	Expected Result	Performance Indicator	Y3 Target	Y1+Y2 Total	Running Y3 Total	Running Project Total
			ongoing			
		Rights Registration Law promulgated by Council of Ministers or Parliament as appropriate	0	0 <sup>13</sup>	0	0
		Regulations drafted and adopted	Multiple and Ongoing	0	0	0
		Valuation Law promulgated by Council of Ministers or Parliament as appropriate	0	0 <sup>14</sup>	0	0
		Regulations drafted and adopted	Multiple and Ongoing	0	0	0
	Key Laws and Regulations Passed	Compulsory Land Acquisition Law promulgated by Council of Ministers or Parliament as appropriate	0 <sup>15</sup>	0	0	0
		Regulations drafted and adopted	Multiple and Ongoing	0	0	0
		Land Tax Law promulgated by Council of Ministers or Parliament as appropriate	0 <sup>16</sup>	0	0	0
		Regulations drafted and adopted	Multiple and Ongoing	0	0	0

<sup>13</sup> The development of this legislation is pending the promulgation of the *Land Law*. Also note (as mentioned above) that the foreign Advisers within the MOJ have indicated that this legislation will be developed separately and outside this Project.

<sup>14</sup> The development of this legislation is pending the promulgation of the *Land Law*. A Current Market Value analysis has been tendered by the MOJ. This tender was apparently awarded to an Architect (there being no valuers in Timor-Leste) in or around October 2009. A historical valuation exercise is to be funded by IOM. IOM has taken this Project SOW for the proposed work as a basis for the work.

<sup>15</sup> The development of this legislation is pending the promulgation of the *Land Law*. Apparently, the Minister of Justice tendered the development of this legislation to a Portuguese Law firm in or around October 2009.

<sup>16</sup> Apparently the MOJ has tendered the drafting of this work to a Portuguese Law Firm.

PERFORMANCE MONITORING REPORT YEAR 3, Q1 (ACCUMULATED)						
No	Expected Result	Performance Indicator	Y3 Target	Y1+Y2 Total	Running Y3 Total	Running Project Total
		Registration of Customary Land Tenure and Property Rights (Ministerial Decree Law) promulgated by Council of Ministers or Parliament as appropriate	1	0 <sup>17</sup>	0	0
		Regulations drafted and adopted	Multiple and Ongoing		0	0
		Land Dispute Reconciliation and Management Regulation promulgated by Council of Ministers or Parliament as appropriate	0 <sup>18</sup>	0	0	0
		Regulations drafted and adopted	Multiple and Ongoing		0	0
		In Name of Man Only	NTS	1560	1358	2918
		In Name of Woman Only	NTS	1068	674	1742
		In Name of Husband and Wife	NTS	666	531	1197
14	Number of Objects/Claims Recorded <sup>19</sup>	In Name of Family Members or Other Group (including non-state entities)	NTS	495	256	751
		In Name of the State	NTS	710	331	1041
		<b>TOTAL</b>	<b>22,000</b>	<b>4499</b>	<b>3159</b>	<b>7658</b>

<sup>17</sup> The development of this legislation is pending the promulgation of the *Land Law*. Recent research undertaken by the Australian National University by Daniel Fitzpatrick et al questions the registration of traditional communities. This is not a priority at this time although the situation will be monitored. It is likely that a better approach will be to review comparative studies (e.g. like the one conducted by AusAID: *Making Land Work* (2008)) that looks at ways in which communities can participate in the benefits if development and investment without necessarily having to relinquish customary land tenure rights. To this end, a World Bank Consultant, Rod Nixon, is currently working on a policy document for the World Bank entitled *Contracts, Land Tenure and Rural Development in Timor-Leste*.

<sup>18</sup> The need for this legislation (and coordination with the MOJ legislative drafters) is currently being assessed. With GTZ funding, an attempt was made in 2009 to develop a draft "Mediation Law". While a draft was produced, it failed to gain traction in government and discussion about it has ceased.

<sup>19</sup> Claims collection started in Q1 of Year 2. It was anticipated that data in respect of 10,000 land parcels would be collected in Year 2 but this number was revised down to between 4000-5000 in the Year 2, Q2 Report. The reasons are numerous (and include slower than predicted data collection rates) – the details are set out in the Year 2 Reports (in particular look at the Y2 Annual Report). This greater prediction for Year 3 is based on a substantial expansion of the number of data collection teams in Dili from 3 to 15. This target will be reviewed again around the end of Year 3, Q2.

PERFORMANCE MONITORING REPORT YEAR 3, Q1 (ACCUMULATED)						
No	Expected Result	Performance Indicator	Y3 Target	Y1+Y2 Total	Running Y3 Total	Running Project Total
15	Number of Objects Titled <sup>20</sup>	In Name of Man Only	NTS	N=0	0	0
		In Name of Woman Only	NTS	N=0	0	0
		In Name of Husband and Wife	NTS	N=0	0	0
		In Name of Family Members or Other Group	NTS	N=0	0	0
		<b>TOTAL, Cumulative</b>	<b>NTS</b>	<b>N=0</b>	<b>0</b>	<b>0</b>
16	Number of Communities Demarcated and Claims Recorded <sup>21</sup>	Number of Communities, Cumulative	9 <sup>22</sup>	N=0	0	0
17	Land Disputes Decreased Increasing Economic Incentives to Invest <sup>23</sup>	Number of Land Disputes Lodged During Claims Recording Process	NTS	322	211	533
		Number of Land Disputes Successfully Resolved	10% <sup>24</sup>	25	1	26
18	Land and NRM Related Conflict	Number of Conflict Flashpoints Logged	NTS	NA		

<sup>20</sup> A titling process is still under development. First titles will be issued by the DNTPSC. The institution responsible for maintenance of those titles is likely to be Registry and Notaries institution (and not the DNTPSC) at this time. This is despite submission from this Project to the contrary. And despite an agreement with the MOJ's agreement with USAID for this Project to develop the necessary legislation, a (foreign) Legal Adviser to the MOJ undertook to have other foreign advisers come in to the country to review this process. In any event, this Project does not consider a Registration Law a priority before the promulgation of the *Land Law* (now in the process of Public Consultation).

<sup>21</sup> Claims collection did not start in Year 1. Collection of claims from communities, however, is still being considered for its appropriateness (refer to footnote 17, above).

<sup>22</sup> Communities were demarcated during Year 2. This process is caught up with the definition of "communities" and their associated rights as defined in the Draft Land Law. This is very controversial and the Project will await the outcome of the Land Law debate before progressing on this.

<sup>23</sup> This category is broken down in more detail in Annex 4 below.

<sup>24</sup> Note that the target for Year 3 reflects the current reality of the Project's experience over the first 2 years. Disputes against the State are automatically recorded as being referred to a Court because there is no formal administrative process that gives authority within the government to resolve land-related disputes with the Government.

**PERFORMANCE MONITORING REPORT YEAR 3, Q1 (ACCUMULATED)**

No	Expected Result	Performance Indicator	Y3 Target	Y1+Y2 Total	Running Y3 Total	Running Project Total
	Decreased Increasing Incentives for Business	Number of Claims Successfully Mediated	10% <sup>25</sup>	NA	11 <sup>26</sup>	29

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<sup>25</sup> This target relates only to those disputes that are referred to mediation. Details are broken down in Annex 4 below.

<sup>26</sup> Nine resolved within families and 2 resolved with Project Mediation support.

## ANNEX 3: LAND CLAIMS DATA

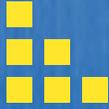
### 3.1 LAND CLAIMS DATA

#### Parcel and Claim Summary by District

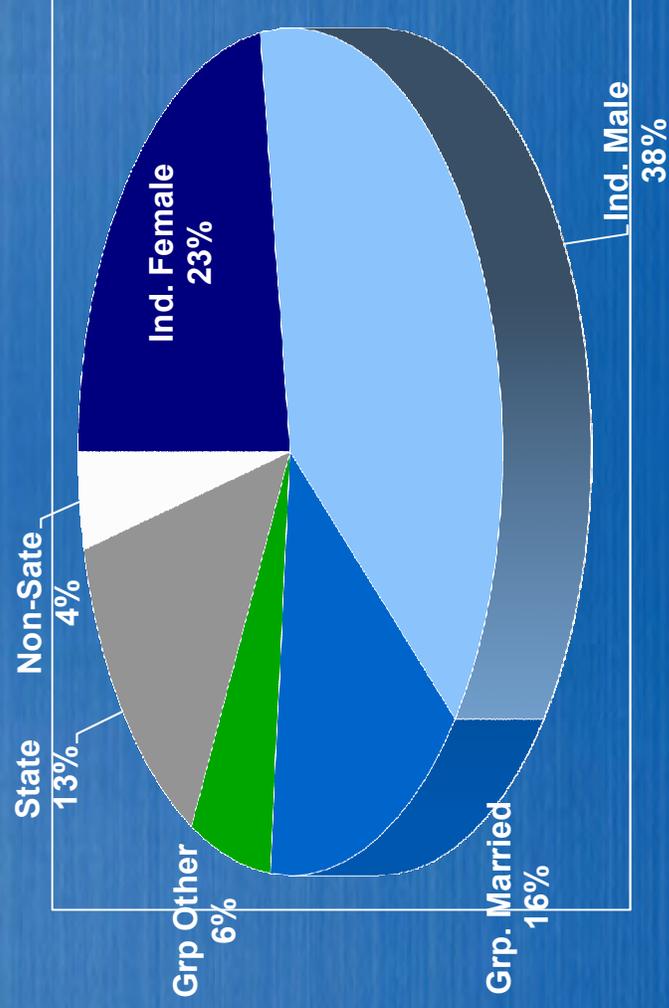
<b>Distrito</b>	<b>Total Parcel</b>	<b>Total Claim</b>
Aileu	631	725
Baucau	875	924
Bobonaro	1132	1216
Dili	584	592
Liquica	1482	1698
Manatuto	1379	1435
Oecusse	1063	1068
<b>Grand Total</b>	<b>7146</b>	<b>7658</b>

### 3.2

#### CLAIMS DATA BY CLAIMANT TYPE



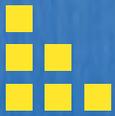
## Breakdown of claims



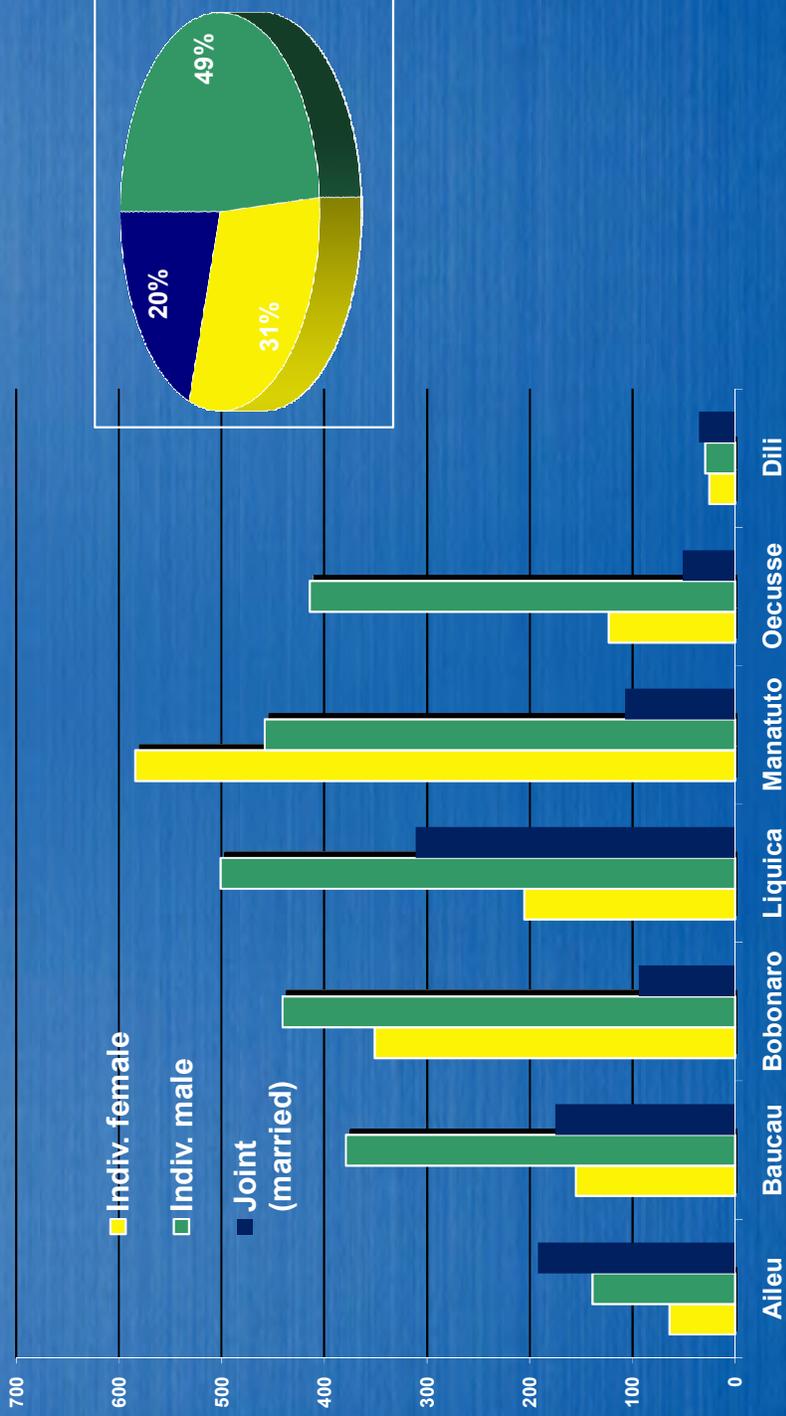
## Land Claims Recorded by Type of Land Owner

1/6/2010 8:54:43 AM

Distrito	Parcel	Claims	Indiv Female		Indiv Male		Group Married		Others Group		State		Non State	
			Total	Percent	Total	Percent	Total	Percent	Total	Percent	Total	Percent	Total	Percent
<b>Aileu</b>	631	725	66	9.10%	146	20.14%	198	27.31%	67	9.24%	239	32.97%	9	1.24%
<b>Baucau</b>	875	924	164	17.75%	436	47.19%	199	21.54%	63	6.82%	36	3.90%	26	2.81%
<b>Bobonaro</b>	1132	1216	408	33.55%	557	45.81%	130	10.69%	52	4.28%	50	4.11%	19	1.56%
<b>Dili</b>	584	592	135	22.80%	214	36.15%	186	31.42%	39	6.59%	13	2.20%	5	0.84%
<b>Liquica</b>	1482	1698	210	12.37%	523	30.80%	314	18.49%	64	3.77%	409	24.09%	178	10.48%
<b>Manatuto</b>	1379	1435	589	41.05%	462	32.20%	107	7.45%	158	11.01%	97	6.76%	22	1.53%
<b>Oecusse</b>	1063	1068	170	15.92%	580	54.31%	63	5.90%	33	3.09%	197	18.45%	25	2.34%
<b>Grand Total</b>	<b>7146</b>	<b>7658</b>	<b>1742</b>	<b>22.75%</b>	<b>2938</b>	<b>38.10%</b>	<b>1197</b>	<b>15.63%</b>	<b>476</b>	<b>6.22%</b>	<b>1041</b>	<b>13.59%</b>	<b>284</b>	<b>3.71%</b>



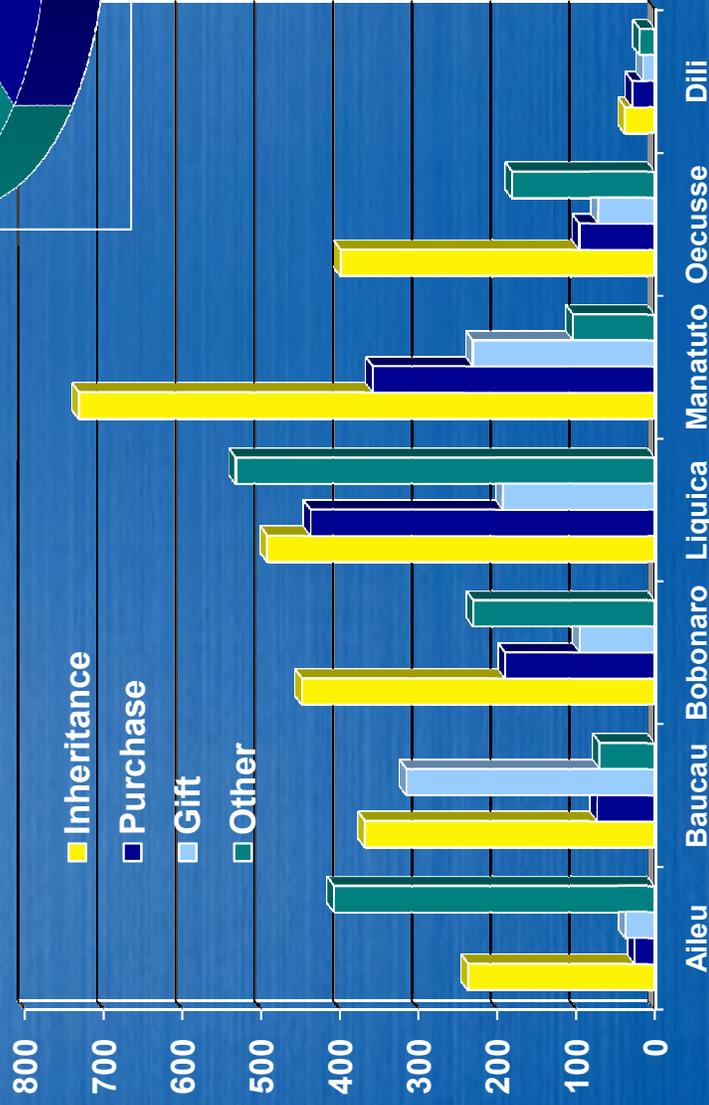
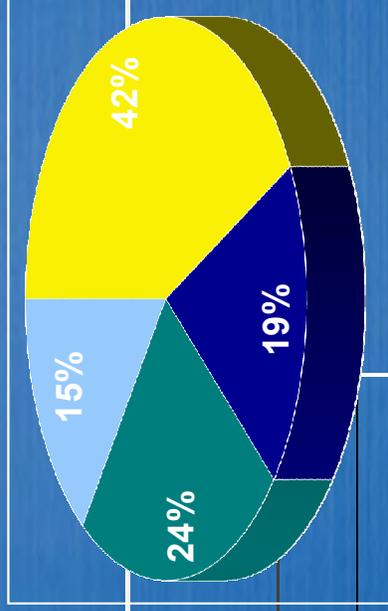
# Claims Types (Individual/Married)



### 3.4 BASIS OF CLAIMS



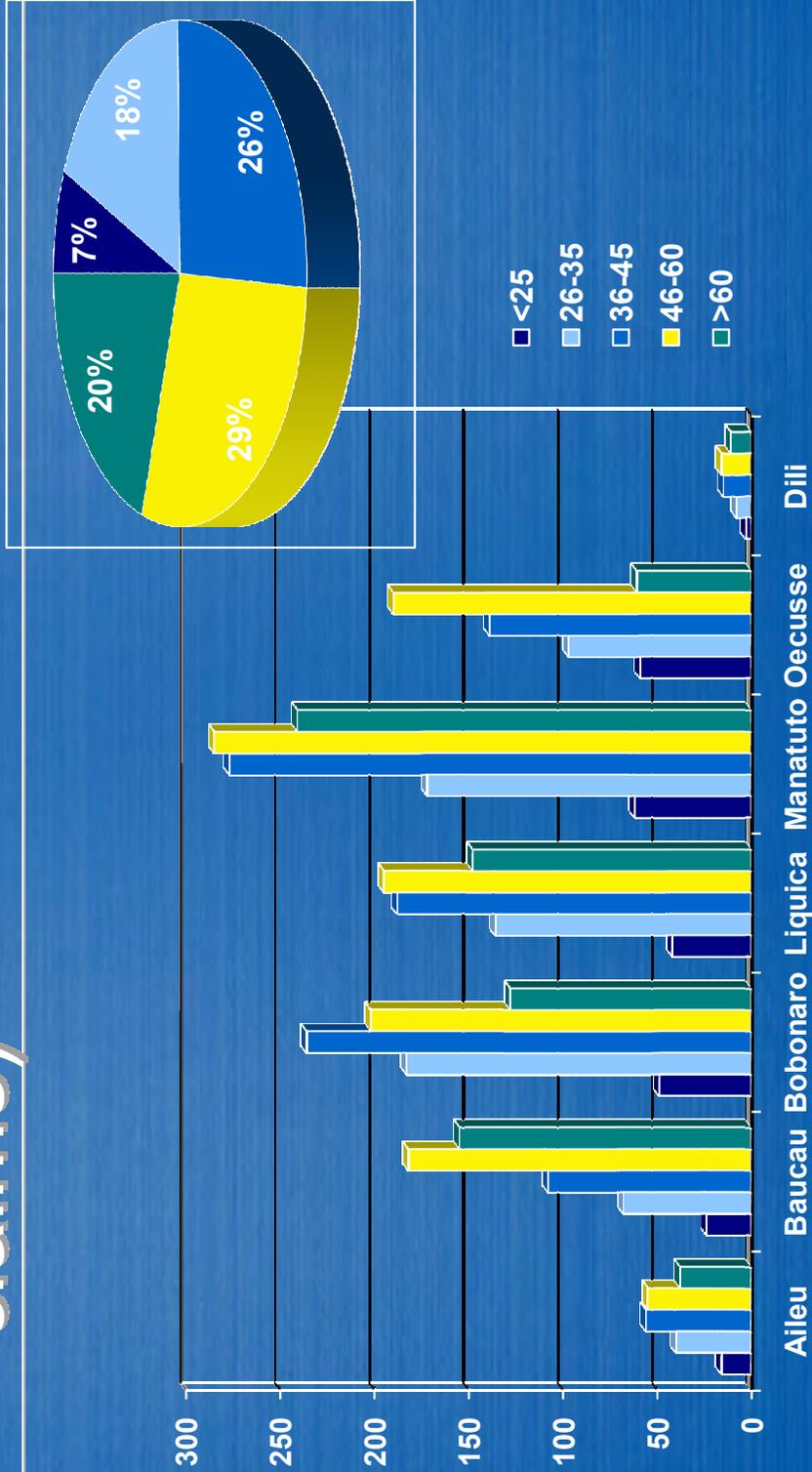
## Basis of Claims



3.5 CLAIMS BY AGE DISTRIBUTION



# Age distribution (individual claims)



## ANNEX 4: LAND DISPUTE DATA

### 4.1 LAND DISPUTE DATA

District	Total Disputes	Dispute Type	Activity				Result		
			Court	Mediation	To be resolved within the family	Follow-up <sup>27</sup>	Pending <sup>28</sup>	Resolved	Not Resolved
Aileu 94	69	Individual or Group	6	3	0	53	4	2	67
	25	Individual or Group against the State	25	-	-	-	-	0	25
Baucau 59	48	Individual or Group	11	6	23	0	0	7	41
	11	Individual or Group against the State	11	-	-	-	-	0	11
Liquica 193	32	Individual or Group	1	2	0	25	2	2	30
	161	Individual or Group against the State	161	-	-	-	-	0	161
Manatuto 102	91	Individual or Group	1	6	34	37	2	11	80
	11	Individual or Group against the State	11	-	-	-	-	0	11
Bobonaro 49	42	Individual or Group	1	0	4	35	0	1	41
	7	Individual or Group against the State	7	-	-	-	-	0	7
Oecusse 9	9	Individual or Group	0	2	1	0	1	5	4
	0	Individual or Group against the State	0	-	-	-	-	0	0
Dili	28	Individual or Group	4	0	1	22	0	1	27

<sup>27</sup> "Follow-up" means that the dispute requires further assessment by Field Officers.

<sup>28</sup> "Pending" are disputes where data in respect of the disputed land has not yet been collected (at the disputant's request).

District	Total Disputes	Dispute Type	Activity						Result	
			Court	Mediation	To be resolved within the family	Follow-up <sup>27</sup>	Pending <sup>28</sup>	Resolved	Not Resolved	
29	1	Individual or Group against the State	1	0	0	0	0	0	0	1
Sub-total	319	Individual or Group	24	19	63	172	9	29	290	
	216	Individual or Group against the State	216	-	-	-	-	0	216	
Total	535		240	15	63	172	9	29	506	

## **4.2 CONFLICT ASSESSMENT AREAS FOR Y3, Q1**

### **Lautem**

Fuiloro, Lospalos Sub District

### **Dili, Dom Alexio**

Comoro Village, Bairro Pite, Kampung Alor and Fatuhada

### **Dili, Vera Cruz**

Mascarenha, Caicoli, Lahane Ocidental, Vila Verde, Motael, and Colmera

## ANNEX 5: PUBLICATIONS AND REPORTS (UPDATE)

EXISTING PROJECT REPORTS Y3, Q1	
Task/Title	Author
<b>Task 1</b>	
Communications Strategy	Breanna Ridsdel
Training Manual	
<b>Task 2</b>	
Gender Assessment and Strategic Plan Report	Margie Huang
Comprehensive Legal Strategy Plan	Task 2/3
Technical Framework for a <i>Transitional Land Law</i> for East Timor	Ibere Lopes
Comparative Study on Cambodian Land Law and Titling Program	Ibere Lopes
"Matadalan" Guide to the draft Land Law	Ibere Lopes
Impact Study Report (OPÇÕES POLÍTICAS PARA A RESOLUÇÃO DAS QUESTÕES DAS TERRAS E PROPRIEDADES EM TIMOR-LESTE)	Ibere Lopes
<b>Task 4</b>	
Manual of Procedures Spatial Claims Database SPRTL Datum and Projection Standard SPRTL File and Folder Naming Standard SPRTL Length and Area Standard Manual of Procedures - Land Claims Parcel Identification	Allan Wilson
Alternative Survey Techniques Training Strategy Procedures for Boundary agreement Procedures for Completing Parcel Identification Forms Procedures for Defining Data Collection areas Procedures for Measuring Boundaries with GPS Procedures for Measuring Boundaries with Ortho-photo Maps Procedures for Organizing Data Collection Teams Learning Guides for Technical Training	Daniel Carter
Design of Field Office Claim system Design for Land Claims Information System (June 2009) LCIS Requirements (June 2009) Data Model for SPRTL (June 2009)	Pat van Berkel
Data Input Procedures Land Claim Information System Documentation Updates to the Land Claims Database	Kevin Rainsford
Monitoring Report on SPRTL Project	Chris Lunnay
Quality Manager Technical Report (August 2009)	Tony Burns
Procedures for Preparing Field Maps Procedures for Filling in Claims Data Forms	Sara Ribeiro

## EXISTING PROJECT REPORTS Y3, Q1

Task/Title	Author
Steps in the Data Collection Process	
Briefing Paper on Task 4 Claims Recording Manual of Procedures – Field Operations Report on DNTPSC/SPRTL Coordination	Grant Cullen
Manual of Procedures for Updating Land Rights Claims	Nigel Thomson
<b>General Reports</b>	
Year 1 Work Plan	ARD
Year 1 Quarterly Reports for Q1, Q2 & Q3, First Annual Report	ARD
Year 2 Work Plan	ARD
Year 2 Quarterly Reports for Q1, Q2, Q3 & Second Annual Report	ARD
Year 3 Work Plan	ARD





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