

AFRICA EDUCATION INITIATIVE
Textbooks and Learning Materials Program
Quarterly & Annual Report
Submitted to Freeman Daniels, USAID TLMP CTO

Name of MSI	Mississippi Consortium for International Development (a consortium of Jackson State University, Alcorn State University, Mississippi Valley State University and Tougaloo College)
Grant Number	RLA – A-00-05-00073-00
Country	Zambia
Partners	Ministry of Education in Zambia USAID/Zambia
Date Submitted	
Report Covering:	Jan 1 - April. 30, 2008
<input type="checkbox"/> Annual Report	Indicate Year Covered - (Due Oct 31 each year): _____
<input type="checkbox"/> Q'ly or Semi-Annual* Reporting Period	<input type="checkbox"/> Oct 1-Dec 31 (Due Jan 31) <input type="checkbox"/> Jan 1-Mar 31 (Due April 30) (Semi-Annual) X Apr 1-Jun 30 (Due July 31)
Submitted by	Vivian Taylor
Title	Project Director
Contact Email / Tel.	vivantaylor2@comcast.net (601) 291-8600 or (601) 979-8652

* Semi-Annual Reports only required for year 2

Section 1: Accomplishments <i>(expected to be up to 2 pages--enter into this form)</i>
1.1 List the Major Tasks Accomplished this Period
Use this area to report on accomplishments during the reporting period. Indicate who, what, where. Here you may wish to talk about status of material design, field testing, evaluation, distribution, teacher training in TLM use, and overall successes. You may also wish to report on project indicators that you have customized to measure progress. (Note that section 4B is for capturing quantitative outputs.)
4th Grade Math Textbook
Grade 4 th Learners Math Textbooks and the Teachers' Guide have been delivered to each of the nine Provinces in Zambia. (See attached distribution schedule which was utilized and pictures of the loading of books onto trucks for distribution – Attachment 1.)
An impressive, well-attended ceremony for the official hand-over of the Grade 4 th and 5 th books took place on Monday, June 9, 2008 at Libala Basic School. The Guest of Honor was the Permanent Secretary, Mrs. Lillian E. L. Kapulu. The USAID Mission Director, Mrs. Melissa Williams, and Dr. Ally Mack handed over the materials to the Permanent Secretary, and each delivered speeches during the ceremony. Children from various local schools performed dances, songs and poems. (See Hand-Over Ceremony Program Outline - Attachment 2).

The distribution of Grade 4 materials

Two meetings held on April 22, and May 21, 2008 were attended by the Permanent Secretary; Rick Henning and Beatrice Mweene from USAID; Arnold Cheengo and Godfrey Mulenga from MOE; and Nathan DeAssis and Martha M. Lukanga from MCID, to discuss the distribution of the Grade 4th books. It was decided that books would be collected directly from the printer's warehouse by Provincial Education Officers (PEOs); PEOs would sign for the books when they collected them from the printers; and upon reaching the provinces, the PEOs would issue them to the District Education Secretary, who would sign for them and issue them to schools. School Heads would also sign for the books received. There will be documentation at every stage for accountability. Also, the PS indicated that modalities would be worked out within the MOE to ensure that the distribution process is re-verified up to school level. (See attached distribution plan – Attachment 3).

Two officers from EQUIP2 and two from the Curriculum Development Centre (CDC) were assigned to accompany the trucks to monitor and evaluate the distribution process for subsequent reporting/sharing. The names of the officers are:

From Curriculum Development Centre (CDC):

Lazarous Mutale	-	North Western Province
Abraham Bupe Mwansa	-	Northern Province

From EQUIP2

Stafford Lamya	-	Northern Province
Annettee Masuhwa	-	North Western Province

Also, a letter and a schedule were delivered to New Horizon giving them details of the provinces and when the trucks would come to load.

Distribution of Grade 4 materials commenced on June 9, 2008. The schedule for pick-up was developed according to the following dates:

- Northern Province - June 9, 2008
- North Western Province - June 10, 2008
- Western Province, Southern Province – June 16, 2008
- Eastern Province, Central Province and Luapula Province – June 30, 2008
- Copperbelt Province – July 4, 2008
- Lusaka Province – July 10, 2008.

The Permanent Secretary will ensure that the materials are on the Ministry of Education website.

Instructional CDs with Grade 4th books

MCID Zambia and the Ministry of Education developed a list for distribution of the CDs (Attachment 4)

5th Grade Math books

All required letters of approval for Grade 5 books were collected from the MOE, Mission in Zambia and USAID.

Copies of the Grade 5 learner's book and teacher's guide were handed over to New Horizon on Tuesday, April 29, 2008 for reformatting.

On June 30, the printing company signed the letter attesting they will start printing the books and finish within 13 weeks as stated in the Contract.

CDs with Grade 5 materials

CDs with the Grade 5 books were ordered on July 14 and will be shipped directly to Zambia at the end of July, 2008, following the duplication of 4,800 copies.

Development of Posters for Grade 4 and Grade 5 Math books

Grade 4 and Grade 5 charts/posters were fully developed and approved by all parties, and quotations for printing have been collected.

Schedules for monitoring and evaluation (M & E) of Grade 4 and Grade 5 books and instructional materials have been developed, and the MOE will involve selected schools in Central Province, Luapula Province, Copperbelt Province and Southern Province respectively. (See Attachment 6)

Training

Dr. Ally Mack, Dr. Vivian Taylor, Mutinta Mweembe, and Martha M. Lukanga from MCID attended the Africa Regional Education Workshop, organized by USAID and hosted in Ethiopia April 13-18, 2008. The Welcoming Reception hosted by Dr Sarah E. Moten and Glenn Anders, USAID/Ethiopian Mission Director, was held on Sunday, April 13, 2008. The workshop was officially opened on Monday, April 14, 2008 by the Guest of Honor, President Girma Woldergiorgis of Ethiopia. Mutinta Mweembe did a power point presentation on "Local Writers: Training of Writers Process in Zambia." (See attached pictures from the Conference - Attachment 7)

Travel

Dr. Ally Mack traveled to Zambia, June 7 - 10 and attended the Hand-Over ceremony.

Dr Vivian Taylor traveled to Zambia, June 6 - 14, 2008. During her trip she met with the in-country staff, CDC PAC, technical team, and mission representative, Dr. Rick Hennings. She also visited and met with the owner of the Horizons Publishing Company and witnessed a truck being loaded with boxes of books for distribution. She also proofed and edited the final version

of the Grade 5 pupils' book and teachers' manual as well as the instructional posters.

Information Sharing Related to the Program

Dr. Vivian Taylor and Dr. Linda Channell presented the TLM Program at the Annual JSU International Conference held on April 7-11, 2008 with the theme "Peace Through Understanding."

MOE/PS plans to place information relative to the program as well as the instructional CDs on the MOE website.

A newsletter updating program activities is in progress.

1.2 List the Major Tasks Anticipated for the Next Period

Use this area to report on plans for the upcoming reporting period. Indicate who, what, where. You may wish to talk about status of material design, field testing, evaluation, distribution, teacher training in TLM use, and overall successes.

During the next period, Grade 5 materials will be printed, distributed, and the monitoring of materials will take place.

1.3 Problems and Challenges Encountered or Anticipated

Describe challenges that you have faced during implementation.	Describe solutions that you have implemented or plan to implement to address the challenges you face.
During the distribution, there was a problem with a truck "breaking down" during transport of TLMPs to one of the Provinces.	The truck was repaired and materials were delivered. Recommendations were made to the MOE and to the Mission to purchase new trucks for distribution purposes.

Section 2: Institutional Capacity Building <i>(expected to be 1 page--enter into this form)</i>
2.1 MSI Institutional Capacity Building Activity this Period
List institutional capacity building activities for increased skills. (Example areas are: textbook design, management of printing bids and contracts, financial management.) Also note how the increased capacity has proved beneficial with applications. None this reporting period, except the continuation of our efforts to identify public and private partnerships (PPP) in Zambia to support the MOE's efforts to provide continued professional development for teachers as well as support continuous textbook development.
2.2 Partner Institutional Capacity Building Activity this Period
List similar capacity building activities with others, including direct partners, MOE, printers, and others you may have worked with. Also note how new skills have been applied. Stateside efforts to solicit and deliver support instructional materials have continued with the pencil, paper and popsicle stick drive. These items will support teaching and learning along with the newly developed mathematics textbooks, teachers' manuals, instructional CDs and posters.
2.3 List Any Lessons Learned from Institutional Capacity Building Activities
Funds are few within the Ministry to underwrite and maximize efforts to train a vast number of teachers as trainers of trainers (TOT).
2.4 Sustainability: List Developments/Activities
Discuss efforts designed to sustain the host country's ability to produce textbooks after the TLMP has ended. For example, apart from a transfer of skills above, explain how new public/private partnerships could be sustained after the project ends. We continue our efforts to identify public and private partnerships (PPP) in Zambia to support the MOE's efforts to provide continued professional development for teachers as well as support continuous textbook development beyond the funding cycle.

Section 3: Partnerships <i>(expected to be 1 page--enter into this form)</i>	
3.1 New Partnerships Formed	
Briefly describe the nature of the partnership and include partner(s)' name, address, telephone, email, and contact person.	
None for this reporting period.	
3.2 Describe type of partnership (i.e. public, private, NGOs, educational, institutional, committee or other) and any in-kind or financial contributions of the partner(s).	
None for this reporting period.	
3.3 Verification	
How can the partnership information be verified?	
Contact info (if applicable)	
Name/title/company	
Email & telephone	

SECTION 4A: PUBLICATION & UTILIZATION - Publications List												
<input type="checkbox"/> Check if no change since last quarter (do not complete form)												
Key for Publication Status: D= Design Completed, F=Field Tested, P=Printed, D=Distribution in Process or Completed Key for Types of Material: T=Textbooks, SW=Student Workbooks, SRB=Supplementary Reading Books, TM=Teacher Manuals, and O=Other *Indicate whether or not a report was produced following an evaluation or an assessment of a TLM(s). Indicate number of evaluations or assessments.												
Item No.	TLM Title	Grade Level	Subject (s):	Language	Type of TLM (use key)	HIV/AIDS Relevant Y/N	Gender Relevant Y/N	Target # to be Printed	Pub. Status (use key)	# of schools to receive TLM	Ratio of TLM to Pupil	*Evaluation Report Completed
1	Enjoy Basic Mathematics: 4 th Grade Pupils' Books	4	Math	English	T	Y	Y	251,000	Printing and distribution are completed.	4619; 72 teacher resource centers	1 to 2	Yes
2	Enjoy Basic Mathematics 4 th Grade Teachers' Guide	4	Math	English	TM	Y	Y	5,000	Printing and distribution are completed.	44619; 72 teacher resource centers	1 per teacher	Yes
3	Enjoy Basic Mathematics: 4 th Grade Math CDs	4	Math	English	O	Y	Y	4,900	Duplication and distribution are completed.	4619; 72 teacher resource centers	* 1 per school and teacher resource center	Yes

Item No.	TLM Title	Grade Level	Subject (s):	Language	Type of TLM (use key)	HIV/AIDS Relevant Y/N	Gender Relevant Y/N	Target # to be Printed	Pub. Status (use key)	# of schools to receive TLM	Ratio of TLM to Pupil	*Evaluation Report Completed
4	Poster Set for Enjoy Basic Mathematics 4 th Grade	4	Math	English	O	Y	Y	40,000	Quotations for printing are in progress.	4619; 72 teacher resource centers	* 1 set per school and teacher resource center	No
5	Enjoy Basic Mathematics 5 th Grade Math Pupils' Book	5	Math	English	T	Y	Y	251,000	Printing is in progress (T, F).	4619; 72 teacher resource centers	1 to 2	In process
6	Enjoy Basic Mathematics 5 th Grade Teacher Guide	5	Math	English	TM	Y	Y	5,000	Printing is in progress (T, F).	4619; 72 teacher resource centers	1 per teacher	In process
7	Enjoy Basic Mathematics: 5 th Grade Math CDs	5	Math	English	O	Y	Y	4,800	Duplication is in progress.	4619; 72 teacher resource centers	* 1 per school and teacher resource center	No
Item No.	TLM Title	Grade Level	Subject (s):	Language	Type of TLM (use key)	HIV/AIDS Relevant Y/N	Gender Relevant Y/N	Target # to be Printed	Pub. Status (use key)	# of schools to receive TLM	Ratio of TLM to Pupil	*Evaluation Report Completed

8	Poster Set for Enjoy Basic Mathematics 5th Grade	5	Math	English	O	Y	Y	40,000	Quotations for printing are in progress	4619; 72 teacher resource centers	* 1 per school and teacher resource center	No
TOTAL NUMBER OF TLMs BOOKS TO BE PRINTED 300,800 4th grade and 300,800 5th grade TLMs – TOTAL 601,600												

SECTION 4B: PUBLICATION & UTILIZATION - Outputs						
<input type="checkbox"/> Check if no change since last quarter (do not complete form)						
*Printing Costs per TLMs = The printing amount divided by the # of materials.						
Indicator	Before 9/1/07	Qtr 1 (9/1-12/31 07)	Qtr 2 (1/1-3/31,08)	Qtr 3 (4/1-6/30, 08)	Qtr 4 (7/1-9/30,08)	Annual Report Cumulative Total
# of TLM prototypes produced (item drafted, approved, but yet to be printed)	2	2			4000 instructional posters	4000
# of TLMs Printed		4900 CDs			251,000 Pupils' Books, 4,800 CDs; and 5,000 Teachers' Guides	268,000
# of TLMs Distributed					251,000 Pupils' Books, 4,800 CDs; and 5,000 Teachers' Guides	268,000
# of Teachers Trained	278				378	378
Printing Costs Per TLM*		\$.90 (ninety US cents per CD);			\$0.84	

Comments: