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**Quarterly Report
Decentralized Basic Education, Indonesia
Component 2 :
Improved Quality Of Teaching Program**

DBE 2



Quarterly Report No. 03

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October - December, 2005 Activities

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Contents

I	Overview	1
II	Summary of DBEII Activities from October 1 to December 31, 2005	2
III	Achievements During the Quarter	5
IV	Challenges, and Remedial Actions Being Taken	10
V	Changes in Upcoming Schedule of Tasks-Anticipated Deviations from the Work Plan	12
VI	Summary of Progress by Province	13
	● West Java/Banten	
	● Central Java	
	● East Java	
	● South Sulawesi	
	● North Sumatra	
VII	Progress Toward Achievement of Project Objectives, and Contract Deliverables	36
VIII	Upcoming Activities	38
IX	Annexes	

Contents
Contents



Abbreviations:

Acronym	Meaning
AED	Academy for Educational Development
CRC	Cluster Resource Center
DBE	Decentralized Basic Education
DLC	District Learning Coordinator
EDC	Education Development Center
GOI	Government of Indonesia
ICT	Information Communication Technology
ITT	Initial Teacher Training
KBK	Competency-Based curriculum 2004
KKKS	Principals' Working Group
KKG	Teachers' Working Group
LGSP	Local Governance Support Program
MBE	Managing Basic Education (USAID)
MORA	Ministry of Religious Affairs
MONE	Ministry of National Education
MOU	Memorandum of Understanding
MTT	Master Teacher Trainer
MWG	Module Writing Group
PAKEM	Active, enjoyable and effective learning (AJEL)
PC	Provincial Coordinator
PEQIP	Primary Education Quality Improvement Project (ADB)
PPA	Public-Private Alliance
PSEA	Primary School Education (Advisor)
PSMA	Primary School Management (Advisor)
RTI	Research Triangle Institute
SBM	School Based Management
SDP	School Development Plan
UA	University Advisor
USAID	United States Agency for International Development

Abbreviations:



Overview

I Overview

Quarter three has seen a significant increase in the number of activities on DBE 2. The Initial Teacher Training has taken place in three provinces, and plans for training activities in the remaining provinces were finalized and scheduled for early next quarter. Additionally, the MTT selection process is well underway. University advisors were hired, and discussions with Indonesian university partner candidates are taking place. Open University and PUSTEKKOM are emerging as important partners in DBE 2; successful meetings have led to the commitment of both to DBE 2 objectives, and the commitment of collaboration on a range of DBE 2 activities. Discussions with US university partners have continued to be fruitful, and draft US University subcontracts are nearing completion.

Hiring has continued in both the Jakarta and provincial offices. The key position of Communications Specialist has been filled, and a candidate for the Primary School Education Advisor was identified and submitted to USAID for approval. The provincial offices have made significant progress and it is anticipated that the vast majority of positions will be filled in the first half of the coming quarter.

Other notable events include the development of the DBE 2 Cluster Blueprint, as well as the collection of baseline data. Activities in Tangerang have kicked off, and concepts for various demonstration site pilot programs are in development. Collaboration with the National Testing Center and other national level partners continues to take important steps forward, and DBE 2 has engaged the expertise of the National Testing Center in order to move forward with key assessment activities.

Collaboration with DBE 1 and DBE 3 continues to be strong, and DBE 2 continues to play an active role in all of the DBE working groups. DBE 2 activities and achievements during the quarter as well as DBE-wide efforts and working group progress are detailed in the following sections.

Project Overview
Project Overview
Project Overview



Summary of DBEII Activities from October 1 to December 31, 2005

II Summary of DBEII activities from October 1 to December 31, 2005

Below, we provide a brief summary of quarter three highlights, with a detailed discussion of DBE 2 activities, organized by the program's technical components. Highlights from Quarter 3 include:

Initial Teacher Training. Initial Teacher Training (ITT) activities were implemented in Sulawesi, West Java, and Central Java, and ITT activities are currently taking place in all other DBE provinces. These training activities have elicited an enthusiastic response from local teachers, principals and government officials, and produced a significant interest in DBE. This strong start to training activities on the program will be a major asset in finalizing recruit of MTTs, and the involvement of other local stakeholders, many of whom are showing a strong desire to participate in the program.

Launch of MTT Selection Process. Through the ITT activity, Master Teacher Trainer (MTT) candidates have been identified in all DBE provinces, and preliminary steps have been taken with local school and district government officials to contract MTTs.

University Partner Selection. University advisors have been recruited and local university partners have been identified and contacted in all DBE provinces. Initial discussions with these universities have yielded a positive response, and a final list of universities will soon be submitted to USAID for approval.

Hiring of Communications Specialist. DBE 2's Communications Specialist will start work in early 2006. The Communications Specialist will oversee the development and management of a communications plan for DBE 2 and a communications strategy for the DBE program. Additionally, the Communications Specialist will develop a range of communications products and press releases in both English and Bahasa Indonesia. These communications products and press releases will help to "tell the story" of DBE 2 while creating interest in DBE 2 activities, fostering greater public awareness of the project, in addition to disseminating lessons learned and DBE 2 best practices.

MOU Signing Throughout DBE Provinces. With ceremonies in the remaining DBE provinces, the process of negotiating memoranda of understanding with the government of each DBE province has been completed.

Collection of Baseline Data. Data has been collected on all schools and clusters in the first DBE cohort. DBE 2 has also engaged the National Testing Center to implement a test to primary school students to gather baseline data in all DBE provinces.

Development of Cluster Blueprint: cluster-level training activities plan. This comprehensive training plan forms the core of DBE 2's most important activities: the training of teachers and principals taking place at the cluster level. Lessons gathered in the collaborative process of developing this plan, and the guidelines provided by it, have formed a core framework around which many



other program activities will be structured. With the accomplishments of the Initial Teacher Training activities, the first steps of the implementation of this plan are already underway.

Survey/analysis of National Assessment of Basic Skills in Primary Education. Completed this quarter, this survey will guide assistance provided under the DBE program to MONE on testing methodology in the coming quarter.

Commitment from the Open University and Pustekkom to Participate in DBE 2 Activities. Discussions with the Open University and Pustekkom on each organization's role in the project have brought about a commitment from both organizations to participate in upcoming DBE 2 activities. The Open University has agreed to commit staff resources to assist in upcoming module writing workshops. They have also agreed to develop supplementary materials, such as science and mathematics kits, for modules. In addition, the University will work with DBE 2 to develop and improve its Diploma 2 program for Kindergarten teachers, to host a DBE 2 digital library, and to contribute human resources to the development of training materials for multi-grade teaching. The University also expressed its willingness to adopt the DBE's approach in training the existing teachers as part of its courses. Pustekkom has agreed to develop audio, video and other technology-based materials to support printed modules, multi-grade teaching, and to provide non-print teaching-learning materials for CRCs. Collaboration with these organizations will lead to sustainability that will extend far beyond the period of the project. Another meeting is planned the last week of this month to finalize draft of MOU.

Planning for Upcoming Information and Communications Technology (ICT) Workshop. Based on the guidance of the DBE ICT working group, a plan is being developed for upcoming ICT workshop which will simultaneously advance the goals of the three components of the DBE program. Tentatively slated for April of 2006, the upcoming workshop will allow DBE stakeholders at all levels- including universities, government officials, and school staff, to work out issues of applicability and sustainability in the effective use of ICTs in education. This process will allow the project to make use of stakeholders' knowledge of the status and current applications of ICTs in their communities, schools, universities, businesses and government offices, and to shape a more sustainable approach to uses of these technologies on the DBE program.

Development of External Per Diem Policy, for Ease of Implementation of Training Activities. In collaboration with other DBE programs, an external per diem policy has been developed for teachers, principals, and civil servants participating in trainings and workshops hosted by DBE 2. This simple, easy-to-read policy allows for greater efficiency in administering training activities and workshops, as well as allowing for greater transparency and understanding by participants in DBE 2 trainings of how the policy works. The policy meets participant's needs, is in line with local standards, and allows for efficiency in the use of project funds in sites where costs are low, without resulting in large per diem payouts to participants. The policy will be sent to USAID for review and approval shortly.



Drafting of Provincial Coordinators' Manual. This comprehensive guide covers all aspects of the PCs roles and responsibilities, and will assist USAID and the DBE 2 Jakarta office in providing structure and uniformity in the implementation of project activities.

Project Overview
Project Overview
Project Overview





Achievements During the Quarter

III Achievements During the Quarter

Major achievements accomplished during this quarter are discussed in detail below, organized by technical component:

a Primary School Education

From late October through the end of the quarter, the interim Primary School Education Advisor (PSEA) coordinated the planning, design and implementation of the Initial Teacher Training program. The program was designed to provide three days of training to approximately 100 primary teachers per province in the new approach to curriculum and instruction as specified in Indonesia's education policies and supporting regulations. The PSEA developed a comprehensive plan for the three-day program encompassing nine lessons and incorporated selected information from other training programs. The PSEA selected four trainers, two MBE trainers, an associate of one of the MBE trainers, and a trainer from the JICA-REDIP project. A two-day planning session was convened where the team of five reviewed the nine lessons, critiqued them, made modifications and major changes and then finalized the materials that would form the workbook to be distributed to all trainees. The objective of the training was for teachers to develop a plan for professional development at the classroom, school and KKG levels implementing specific activities they identified from the training.

The four trainers responsible for the development of the training module were divided into two teams and assigned to deliver training across the six provinces. By December 31, 2005, training was completed in South Sulawesi, Central Java and two districts in West Java, Banten, representing a total of 311 teachers trained. In addition, DBE 3 was invited to select English language teachers to attend the training sessions.

In early December 2005 the PSEA, the Primary School Management Advisor (PSMA), and the Open University Advisor met to begin developing a detailed plan for all development activities that will be conducted in each province and district. They produced a detailed Provincial Coordinator's Manual, which provides details on each element of the total set of activities to be conducted. The first draft of the manual was begun on December 21. Each section of the manual covers a specific area of the provincial training and development package including addition of kindergartens, ICT applications, module standards, training implementation, the university credit-hour program and many other topics.

During the quarter a concerted effort was made to determine the major changes in education policies that would impact on the project. These policies were unknown during proposal preparation and needed to be researched. This was conducted as a joint effort between the PSEA



of DBE 2 and the Formal Education Advisor of DBE 3. It was learned, for example, that new national standards would be issued shortly that would form the basis for the Competency-based Curriculum. Also, it was learned that the new competencies would be structured differently than those published in 2003 and 2004, having a major impact on how teachers needed to be trained.

Another policy requires that all life skills are to be integrated into teaching of major subjects rather than be taught separately. As a result of these and other discoveries, the DBE 2 program decided to work with DBE 3 to produce a paper analyzing these policy shifts and their implications for the DBE program. This report was submitted to USAID and distributed to all DBE program staff in late November of 2005.

Also during this period, a new long-term candidate for the position of Primary School Education Advisor was identified and the candidate's credentials were discussed with USAID staff. USAID staff provided positive feedback regarding the candidate's qualifications and even conducted a telephone interview. Based on the information at this time, EDC anticipates the candidates' approval and plans to have the candidate join the DBE 2 project in January 2006.

b Primary School Management

Primary school management-related activities have focused largely on the planning and organization of the ITT activities, as well as planning school and cluster-level training activities to be carried out on the project. Follow-on activities have been planned to build on the material used in the ITT, with input from provincial coordinators and other central staff. Decisions and ideas have been widely reviewed across components to ensure that the activities planned will work consistently and effectively within the reality of day to day implementation in Indonesia.

In the ITT activities, the PSMA was involved in the initial discussions on course content and supplied materials and lesson plans for several sessions. The PSMA was assigned to coordinate the availability and movement of the externally selected trainers to the districts. During the later part of November when the course convener was out of country, the PSMA acted as contact point for organizational and course agenda issues. It was decided that in most cases the expected outcome of being able to witness MTT candidates was achieved but further activities were required to ensure involvement of strong candidates from outside that training's target participants (e.g. Dinas and/or Depag officers).

Congruence among all DBE components has been facilitated with regular informal meetings with DBE 1 and 3 staff where technical and planning issues have been discussed and documents shared.



Some examples of collaborative efforts with DBE 1 include:

- § development of a common format for Training Reports based on the original Aceh training report and trainer evaluations, and incorporating the informational requirements of Trainet;
- § development of common DBE program position on District Committees and the Tangerang Demonstration/Pilot concept;
- § sharing of baseline data instruments for school management and school profiles; and
- § regular informal discussions on school management concepts and implementation.

Examples of collaboration with DBE 3 include:

- § joint preparation for the initial Tangerang workshop and consultation for their responsibility of the second workshop;
- § consideration, feedback and emerging congruence to DBE approach to the Ministry of National Education (MONE) teacher competence support; and
- § inclusion of their target SMP personnel in DBE 2 training courses.

Within DBE 2 itself, the PSMA has provided support to staff on other components with some examples being:

- § discussions with local publishers and the Public-Private Alliance Advisor on a possible initiative related to student literacy, library development (both school and CRC) and improving quality for classroom literacy resources;
- § contribution to full cohort budget estimates for training and the MOU for local universities;
- § regular communication with and problem solving for provincial offices and staff
- § seeking government office advice for deployment of civil servants into DBE 2 field officer positions; and
- § attendance at meetings with Puskur related to civic education options.

Highlights of PSMA activities this quarter included improvements made in the development of the module-writing process, allowing for socialization and consideration of the varying types of DBE 2 training, with related modules incorporating input from stakeholders, ensuring the effective use of local and international expertise, as well as meeting USAID expectations of module development processes. Many existing materials have been identified and contextualized to DBE 2 target groups and their work roles as well as the DBE 2 aims, training model and an appropriate follow-on sequence. Many foundation concepts and systems are in place based on lessons learned in ITT activities, local and international expertise and using the research of concept papers, many of which have been shared across DBE components.



Progress/Accomplishments this Quarter:

The Cluster Blueprint for primary school management has been submitted to USAID. This was circulated widely with other concerned and interested parties. Through this process, congruence with the DBE 1 principal training has been better assured. Additional input from the PSEA will be incorporated into the document once the approved candidate is in-country.

The university initiative has progressed with specific working party meetings involving the Open University, Pustekkom and relevant DBE 2 staff. The meetings have focused on establishment of working relationships, and identifying the expertise and materials available and their suitability under new MONE initiatives. Visits were arranged and undertaken to an Open University regional office and several tutorial sites to determine their suitability and readiness to administer any agreed accreditation and support for training. The working group will be enlarged to include DBE 2 University Advisors after their selection, to facilitate DBE 2 activities' integration and institutionalization into local universities.

The Tangerang workshop was conducted, providing an orientation for local school level stakeholders to the coming activities they can expect in Tangerang schools examining concept papers on the operation of the demonstration site, district committees and an action plan format. Further meetings will continue to establish a working party and finalize the action plan.

Other, cross-cutting achievements of the Primary School Management Component include:

i Contribution to Public/Private Alliances

A concept paper has been started based on linking literacy, whole language, use of books and materials in literacy pedagogy, and a possible future for Indonesian children's literature and national publishers. A meeting examined existing types and contents of materials and ways they could be improved. Samples of materials used in large international educational organizations were obtained to use as possible mass produced modules.

ii Contribution to Gender

Additional to vigilance to ensure use of gender-sensitive and/or non-stereotypical language in DBE 2 documents, the PSMA commenced attempts to ensure appropriate gender balance in committee formation, specifically in the Tangerang workshop. Success is often hampered with the low number of women holding current position in Indonesian bureaucracy particularly above school level, but efforts to maintain gender balance have proved beneficial, and have yielded positive results thus far.

Project Overview
Project Overview
Project Overview



Public-Private Alliances

Significant progress was made on the Public-Private Alliance (PPA) component. The formation of the PPA Working Group and frequently scheduled meetings resulted in the development of a draft PPA framework.

DBE 2 took the lead in drafting the framework which outlines a number of key policy and procedural matters that are required to carry out the PPA process under the DBE program. The framework is designed as a working document in that as the program matures and changes take place or are required, the document can be amended accordingly.

One of the most important components of the PPA process is the development of thorough due diligence procedures to protect the integrity of the DBE program, USAID and the implementing partners. The PPA Working Group researched and documented some of the “current practices” in the area of due diligence from a variety of entities including the USAID Global Development Alliance, Save the Children International, United Nations Children’s Fund and International Youth Foundation. The review of other current practices led to the development of a due diligence approach that is tailored to the DBE program as well as to the Indonesian private-sector environment

Additionally, DBE 2 met with a select number of private-sector entities at the request of USAID to explore possible partnership opportunities. One of the most promising prospects for a DBE partnership is with Kompas Gramedia Group which represents National Geographic Indonesia and a host of other publishing and media subsidiaries. Discussions have focused on the development of a partnership that includes the distribution of resource materials to schools such as newspapers and magazines to schools, a competition to highlight excellence in teaching, assistance to libraries and technical assistance by providing subject matter experts in various areas of education.

DBE 2 anticipates that outreach to the private-sector will begin in the first half of the next quarter and outreach activities will be coordinated across the DBE program. Priority will be placed on the development of the DBE PPA communications tool so that all information gathered on the program can be shared and accessed by DBE staff as well as USAID. Finally, DBE 2 has developed draft template for communicating the success stories and case studies for the DBE PPA partnerships.





Challenges and Remedial Actions Being Taken

IV Challenges and Remedial Actions Being Taken

Challenges which DBE 2 has encountered, or is anticipating and actions taken in response to them include:

Tangerang Coordination and Cost-Sharing. Coordination of activities in Tangerang has been effective thus far, but will require further discussion among the DBE partners. A division of labor between the Jakarta office and the West Java/Banten office has allowed for successful management of Tangerang activities within DBE 2.

MTT Contracting. The largest immediate challenge identified during this quarter is the set of hurdles inherent in the upcoming Master Teacher Trainer (MTT) selection process. Given the importance of MTTs in training local participants, acting as the face of DBE 2 at the district and gugus level, it is critical that these positions be filled with the best possible candidates. Several concerns have been expressed by local stakeholders regarding the recruitment and selection of personnel for the position of MTT. It remains to be seen whether MTTs who work for the program after receiving a letter of permission from their superiors will be able to return to their previous positions once program activities end in their district and their contract with DBE 2 concludes. This has caused concerns among prospective candidates. While many teachers may be ready to take this risk, many local stakeholders have told DBE 2 that stronger head teachers or Pengawas will be less likely to do so.

These and other concerns emphasize the need to consider other possible contracting options if it proves difficult to hire qualified and capable personnel. This may include the possibility of hiring more staff on part time contracts, or employing additional personnel as facilitators similar to what DBE 1 and MBE have done. These questions also emphasize the need for the program to communicate expectations clearly with local stakeholders in face to face discussions. Such meetings have been scheduled to take place in each district immediately prior to interviews of candidate MTTs. DBE 2 will discuss this matter with USAID to explore possible solutions. The objective will be ensuring that each district has a team to MTTs which is able to execute activities effectively and achieve program goals.

Per Diem Policy. Discussions with DBE implementing partners have not produced the degree of harmonization of policies that had been hoped for. DBE 2 hopes to strike a middle ground on this, adopting a policy that is similar to that of the other two programs, and is in line with local standards in terms of the amount participants take away in cash.

Primary School Education Advisor Position Vacancy. The position of PSEA became vacant during this quarter and was temporarily staffed by the AED Project Director from Washington, D.C. During that time active recruiting took place for a replacement and Ms. Jennifer Rose was selected and nominated. Approval of this nomination is expected early in the next quarter and mobilization to



Jakarta is set for January 23, 2006. Her field orientation will be handled by the AED acting PSEA who will overlap with Ms. Rose for approximately one month.

Provincial Offices:

Staffing

North Sumatra, there have been some initial difficulties in the identification of suitable candidates for the position of DLC. Advertisements placed in local newspapers yielded about 80 applications, but none of the applicants had suitable qualifications and background for the job. Consequently, no interviews were held for these positions. To remedy the situation, the DLC job description has been sent to the Dinas Pendidikan in each of the five districts, with a request for nominations of persons who might be suitable for the position of DLC (for example, persons with experience working with NGOs, or retired teachers, supervisors, etc).

Permanent Office Space

Up until mid-December 2005, all DBE staff in East Java worked out of a single room which served as a temporary office and presented a variety of challenges. This matter has been remedied with the opening of a new DBE office in Surabaya.



Changes in Upcoming Schedule of Tasks-Anticipated Deviations From the Work Plan

v Changes in Upcoming Schedule of Tasks-Anticipated Deviations From the Work Plan

a ICT Workshop, originally planned for January, now scheduled for early April, 2006.

Based on guidance from the ICT working group, the DBE workshop originally slated for February 2006 has been moved to early April. It was decided that prior to the workshop, each DBE component needed to conduct an ICT situational analysis leading to the development of an ICT strategic plan, which will combine ICT-related efforts of all three DBE components. Results of this situational analysis and strategic plan will be presented at the ICT workshop, and will inform the discussions that ensue. One of the primary purposes of the ICT situational analysis is to ensure that uses of technology on the project are appropriate for the settings in which they are introduced, and will be applied with the maximum degree of sustainability.

b Pilot hotspot activity.

Along with the ICT workshop, this has been postponed until the ICT situational analysis conducted to ensure maximum sustainability and effectiveness. The situation analysis is planned by the three components of the DBE Program starting the last week of January and will take around three weeks.

c Multigrade teaching interventions scheduled for end of year one postponed until early in year two.

Multi-grade activities have been postponed because there was no multi-grade education taking place in first cohort of selected schools. However, an initial survey has been conducted, and existing multi-grade programs and teaching-learning materials have been identified.



Summary of Progress by Province

VI Summary of Progress by Province

a West Java/Banten

I Overview:



Good progress has continued to be made in West Java and Banten during the Quarter 2005:

- The West Java Provincial DBE MOU signing ceremony was held in October 2005;
- All school district, sub-district, and cluster data was finalized in early October 2005;
- Preparations were made for five Initial Teacher Training workshops in the six districts;
- Initial Teacher Training was completed in Kab. Sukabumi, and Kab. Karawang, both in West Java; and
- Preliminary discussions were held with possible university partners.

During the Quarter the DBE Bandung office (managed by DBE 2) continued to be developed and by 31 December 2005 will be fully-equipped following final procurements, and the installation of the LAN wireless server with broadband internet access. DBE 2 Bandung is almost fully staffed, with 11 key technical and administrative personnel having been progressively hired since August 2005. In December an AED trainer provided financial systems training for DBE 2 Bandung finance and procurement staff, allowing finance and administrative systems to become fully functional.

Project Overview
Project Overview
Project Overview



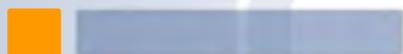
II Province Highlights:



MOU Signing ceremony. On Thursday 13 October 2005 the DBE MOU signing ceremony was staged at Gedung Sate, Bandung, with the Deputy Governor of West Java and representatives of the three districts in attendance;



DBE 2 data collection in the six districts and twelve sub-districts was concluded, and the composition of the twelve school clusters confirmed. DBE 2 will work with a total of 61 schools in West Java and 50 schools in Banten.



Preparations for Initial Teacher Training were completed for five training workshops for the six districts, and training was completed at Pelabuhan Ratu for three sub-districts, and at Karawang for two sub-districts.



Preliminary discussions were held with two possible university partners in West Java and Banten.



The DBE Bandung office was fully-developed, and all key DBE 2 staff hired.



DBE 2 Bandung arranged the first two DBE 123 activities at the Tangerang demonstration site in early December 2005.

III Ongoing Activities:

A series of five 3-day Initial Teacher Training workshops commenced in West Java and Banten in mid-December 2005. These are at Pelabuhan Ratu (Kab. Sukabumi, West Java), Karawang (Kab. Karawang, West Java), Cilegon (Kota Cilegon, Banten), Indramayu (Kab. Indramayu, West Java), and Tangerang (Kota Tangerang, Banten). This series will conclude on 20 January 2006.

During the Initial Teacher Training activities the process of selecting Master Teacher Trainers is commenced, and DBE 2 training facilitators and DBE 2 support staff are trained in procedures for conducting training activities, including logistics support. Additionally, the process of





identifying suitable local university partners in West Java and Banten has commenced. Finally, recruitment of the final two administration staff for the DBE 2 Bandung office, and the two District Learning Coordinators, will be completed in January 2006.

IV Progress/Accomplishments this Quarter in West Java/Banten:

a Training Activities:

Commencing in November, detailed preparations were completed for the series of five Initial Teacher Training activities which commenced in mid-December 2005.

b University Partnerships:

Progress has made for preliminary identification of local partner universities in West Java and Banten with Universitas Pendidikan Indonesia in Bandung and Universitas Tirtajasa in Serang being particularly strong candidates. Preliminary visits have been made to both campuses to meet key counterpart staff and exchange views. This process will continue more formally when the DBE 2 University Partnership MOU is ready for discussion.

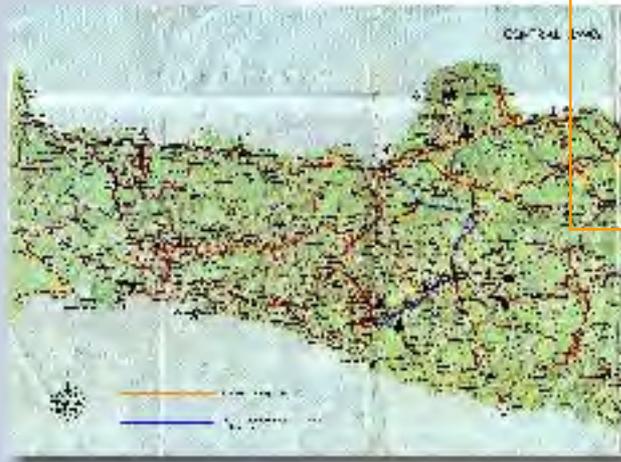
c Other Activities:

The first two DBE activities at the National Demonstration Site in Kota Tangerang were arranged by DBE 2 Bandung for early December 2005. These were a field study visit for 8 DBE Jakarta consultants on December 1st to meet counterpart government officials at district and sub-district levels, and visits to various types of primary schools for meetings with staff and students. A week later on December 8th the first formal DBE planning workshop was held for about 25 local counterparts with eight representatives of DBE Jakarta and Bandung.



b Central Java

I Overview:



The last quarter of 2005 was very productive as a number of key activities were completed. The activities are as follows:

- School cluster selection finalized in mid-October 2005;
- Initial teacher training completed in mid-December 2005;
- Hiring of key staff positions, Office Manager and Sr. Finance/Procurement Officer completed and both started in December 2005;
- Office set-up was largely completed in December 2005;
- Conducted meetings with potential University partners; and
- Developed MTT shortlist.

With a full staff near completion and no training program until February 2006, the month of January will be a time to finalize the office set-up, complete the staff hiring, and finalize the university partnership arrangements. The crucial concern is the hiring of MTTs so that the Semarang team can begin the process of module development. This is also in coordination with the University partnership selections.

Project Overview
Project Overview
Project Overview



Province Highlights:

School Cluster Selection Process. The school cluster selection process involved a series of socialization meetings with the final session inviting the schools to participate in the program by confirming their interest. The activities are reported in the School Cluster Selection Report for 9 November 2005. The meetings involved three levels of increasing stakeholder participation. The first meetings involved the Head of Education and Culture Office, Head of Religious Affairs Office and Director of the School Board for each of the five districts. The result was a shortlist of school clusters that met the criteria for cluster selection.

The second series of meetings involved the principals, a teacher representative and a school board representative for each school and was held in each of the 10 school cluster centers. The purpose of this meeting was to socialize the project with key stakeholders for each school.



Kudus School Cluster Meeting

The third series of meetings involved the school principal, all school teachers and a representative from the school board. The outcome of this meeting was to again socialize the project and then to confirm each schools interest in the project. By inviting all the teachers the training team was able to share the goals of the project with the key staff that will be participating in the program. For most teachers this was the first time they have ever been invited to a program meeting. There was an interesting session where a teacher-mentor asked the Provincial Coordinator to tell the teachers that they should not change the teaching method. The PC responded by saying that the teachers were professionals and they needed to decide what effective classroom practice is. The teachers seemed to enjoy the response, though the mentor did not appear particularly pleased by it.

With the finalization of the school cluster selection the Semarang office was able to include 106 schools in the program and 989 teachers. The schools included in the program supported 17,924 students. The types of schools included are: public general (88), private Islamic (17) and private Catholic (1).

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Initial Teacher Training. The training sessions were held during the week of 10 December with one workshop held in Kudus (10-12 December) and on in Solo (14-16



Participants actively participating in the training workshop

December). The first workshop was for participants from Jepara and Kudus, while the second workshop was for participants from Karanganyar, Boyolali and Klaten. Participants included one teacher from each school, school supervisors and representatives from district government education and religious offices.

The participants appeared to enjoy the program and were anxious for further training especially when it came to using active learning techniques for specific subjects.

Staff Hiring. By the end of December, the University Advisor, the Sr. Finance and Procurement Officer, the Office Manager, two Administrative Assistants, two Junior Logistics staff and one Driver had been hired. Security for the building was outsourced as early as September. Shortlists of candidates for Master Teacher Trainer and District Learning Coordinator are completed and interviews will be conducted as soon as contractual arrangements are sorted out.

III Ongoing Activities:

University Selection. A shortlist of universities and institutes has been created. The team will be contacting the institutions and arranging for meetings to discuss the program and pursue an expression of interest. This should be completed by the end of January.

Staff Hiring. The remaining positions needing filled are: ICT/Monitoring and Evaluation Person, Jr. Accountant, Receptionist, one driver, two District Learning Coordinators (DLC) and 10 Master Teacher Trainers (MTT). Short-lists have been generated for the Jr. Accountant, DLCs and MTTs. Resumes for the ICT/Monitoring and Evaluation and Receptionist have been received and are under review. These will be short-listed and candidates contacted in the next two weeks. The driver position will be filled through in-formal contacts from staff from DBE 1, 2 and 3. The Semarang office will be pushing to fill all positions by the end of January.



Office Set-Up. The office manager is finalizing the remaining items for setting-up the office. The most critical is the network server and connections to the computers and laptops. This should be completed by mid-January. The reception room furniture has been ordered and will be delivered the second week of January. Computers and laptops have also been ordered for the remaining staff members per specifications and manufacturer recommendations from Jakarta.

IV Progress/Accomplishments this Quarter:

a Training Activities:

During October the Semarang team finalized the school cluster selection with a series of 10 workshops (one in each gugus sekolah). All teachers were expected to participate along with the principal and a representative from the school board for each school in the cluster. Through these socializations the teachers were able to get a glimpse of the program being introduced. The teachers were very appreciative of the opportunity to learn more about the program before it was implemented.

The ITT was implemented during the week of 10 December 2005 as is noted in Item I Highlights. The training helped to clarify the concept of active learning and gave the participants a better understanding of how learning can be improved. The teachers responded very well and a comment has filtered back that at least one teacher has already tried to implement the new methodology. DBE 3 also had ten teachers involved in the training to support their programs.

b University Partnerships:

At present provincial staff have developed a short list of possible university partners. DBE 2 Semarang needs to discuss the project with the top three priority institutions during the next three weeks.

Project Overview
Project Overview
Project Overview



c Other Activities:

Through informal meetings the Provincial Coordinator is exploring a possible Public-Private Alliance to support the efforts of DBE 2. The potential partnership will look at providing Internet connectivity with Telkom as one of the prospective partners. Also ANTARA representatives introduced Semarang staff to a new program they sponsor that provides access to a digital library that is downloadable through a regular TV antenna.

Project Overview
Project Overview
Project Overview



c East Java

i Overview:



All of this quarter's activities have focused on providing a solid foundation for DBE 2 to become an effective change agent within the schools. The East Java team has accomplished this through:

- collaborative workshops with DBE 1 to introduce DBE 2 to school principals, supervisors, school committees and other stakeholders;
- visits to schools, district and sub-district education offices, with extensive discussion about project goals and roles and responsibilities of stakeholders;
- hiring of staff who are experienced in education and training in the East Java;
- the establishment of a new office that gives us a good venue in which to plan; and
- meeting with potential University partners to discuss module development.

To ensure rapid DBE 2 involvement in schools, DBE 2 will have to get the MTTs hired, trained and in the schools as soon as possible. To this end, DBE 2 has identified MTTs that meet its criteria and have begun to plan for their training and entrance into the schools.

DBE 2 will follow up its ITT on January 23-25, 2006 with more detailed training for the MTTs, including school visits, interactive teaching, and classroom observation techniques. DBE 2 expects MTTs to begin work in the schools by the end of February.





II Province Highlights:

Collaboration with DBE 1.

Joint workshops have been held with all school principals, supervisors, district facilitators and Dinas official at all levels of government. This has allowed DBE 2 to explain the goals of the program and ensure their understanding and support of the MTTs and teacher training activities.

Language teachers' workshop.

The Provincial Coordinator attended an all day workshop of language teachers (from SD through University) in Surabaya on September 15th. The PC presented a workshop on DBE 2 and discussed interactive learning, and participatory activities in the classroom.

Feature article in the department of religion magazine.

DBE was featured in an article in the department of religion's regular publication.

New office opened in December.

DBE 2 finally moved into the new DBE offices near the Surabaya airport during the first week of December. Though a bit far from the city, it is a big house in a quiet, well-guarded neighborhood.

District and sub-district visits.

The PC has made visits to each of the 5 districts and 10 sub districts. This has allowed the PC to visit schools, attend teachers' and school principals' meetings and continue to explain DBE 2 goals and future plans. The PC continues to be impressed with the warm reception he always receives and the sustained high-level of motivation and enthusiasm at the local level.

Staff hiring.

University Advisor and Program and Training Manager started work in December. Each is highly respected throughout the province. They have already begun to have a positive impact on the program. An administrative assistant has been hired and will start January 20, 2006.

Collaboration with other USAID programs.

On two separate occasions, the PC has presented DBE 2 goals and future plans to all the other ongoing USAID programs in East Java and discussed the potential for future integration and collaboration.



III Ongoing Activities:

Setting up the New Office. DBE 2 has been busy equipping the new office with computers, furniture, printers and other office equipment.

Staff Training and Team Building. Staff members continue to meet at regular intervals to clarify staff responsibilities and job descriptions.

Potential MTTs Interviewed. The team has made regular trips to each of the districts to meet and interview potential MTTs.

Planning for the Initial Teacher Training. Project staff have reserved a hotel in Batu, East Java for the upcoming ITT activities.

Training Workshops with DBE 1. DBE Surabaya continues to collaborate with all DBE 1 training activities, presenting DBE 2 goals and specific plans and activities. The goal is show that DBE has the same ultimate objectives but the focus of each of the components is different.

IV Progress/Accomplishments this Quarter:

a Collaboration with DBE 1:

Through joint training activities, DBE Surabaya has built a good foundation of understanding of roles and responsibilities for the successful implementation for training activities later. This has been very useful to explain Cluster Resource Centers, Information Technology, and module development.

b MTT Interviews:

The provincial team has identified at least one good MTT candidate in every school cluster. They will attend the January 23 Initial Teacher training. If their performance at this training is satisfactory they will begin additional training in early February and begin working with teachers and principals in schools by the end of February 2006.

c New Office:

Moving into the new office has helped DBE 2 to begin team building and greatly improve its communications and efficiency.

d Joint Activities with DBE 1:

These have included workshops with school principals, supervisors, school committees and district facilitators.



e Met with Potential University Partners and Other Providers of In-Service Training:

f Obtained Copies of Potentially Useful Modules:

These will provide guidance in upcoming module development activities.

g Two-Day Meeting with Staff of USAID Programs in East Java:

Each program introduced its activities and discussed ways of collaboration.

h ICT Discussions with School Principals and Supervisors:

Discussed uses of ICT and CRC for teacher training, communication and materials development.

Project Overview
Project Overview
Project Overview



d South Sulawesi

I Overview:



South Sulawesi

This reporting period has seen a high level of activity for DBE 2 South Sulawesi, the most visible of which has been the successful implementation of the initial Core Teacher Training workshop held in Makassar on 5-7 December. This event was extremely well received by participants and the scale of the joint portions of the training activity which involved participants from DBE 1 and 3 generated a great deal of enthusiasm among all who attended.

The provincial team has grown during this period, with only two remaining staff positions to be filled; this is expected to be completed by mid January. The period has also witnessed the consolidation of a new joint DBE Makassar office facility which has been designed

II Province Highlights:

Participants received considerable benefit by seeing how they could conduct training. This provided them with examples of how they can lead training in their KKG or in their own district level training.

Project Overview
Project Overview
Project Overview



Provincial achievements in DBE South Sulawesi during the quarter include:

- An official MOU Signing Ceremony by the Provincial Governor, all four Bupati (Regents from Pangkep, Jeneponto, Enrekang and Soppeng) and one Wali Kota (Mayor of Palopo) and Chiefs of Party or representatives from the three DBE components.
- Consolidation of working relationships with district level governments, including formal letter to district governments regarding DBE activities allowing local governments to consider the allocation of matching APBD funds for replication of DBE activities in non-DBE school clusters.
- Communication with provincial government regarding coordination with the Provincial Sekolah Unggulan program.
- Collaboration with DBE 1 and DBE 3 in coordination of program activities including the combined workshop and event in Makassar for approximately 350 participants from each district and every target school.
- A highly successful core teacher training program for over 108 SD teachers, Korwas, pengawas Madrasah and SMP teachers of English from all target schools, gugus and districts in South Sulawesi.
- Collection of baseline data from districts in collaboration with local government stakeholders and in coordination with DBE 1.
- Communication of the Master Teacher Trainer position and recruitment in cooperation with district stakeholders.
- Progress in the university selection process including meetings with senior personnel of shortlisted university partners.
- Cooperation and communication with the UNICEF- UNESCO CLCC program
- Participation in the Eastern Indonesia Development Forum facilitated by the World Bank. Support Office for Eastern Indonesia (SOFEI) in Makassar and collaboration with DBE 1, DBE 3 and LGSP in a promotional booth which presented information on program activities.
- Recruitment and contracting of office technical and administrative staff. Establishment and consolidation of shared office with DBE 1 and DBE 3.



III Ongoing Activities:

MTT Recruitment and Selection. This has been an intensive process involving considerable coordination and communication with local stakeholders. The position of MTT is critical in the delivery of technical assistance by the program, and this has been realized by local stakeholders and the provincial DBE 2 office alike. This concern has resulted in a steady flow of questions and information regarding the position, who the office wants to employ, contractual condition, possible candidates qualifications and criteria, etc. There has been great need for clear information to be communicated to local stakeholders who are involved in identifying candidates and assisting in the selection process. DBE 2 has been greatly aided in this process by the District Coordinators from DBE 1.

MTT and Technical Staff Training. It is expected that training for technical staff and MTTs will take place immediately following the final contracting process for MTTs. The target for this event is February 2006, but scheduling will be dependent on the availability of technical staff from Jakarta and the timing of similar training in other provinces.

University Selection. DBE 2 Makassar has met with senior officials from the key institutions identified within the shortlist that was previously reported. One additional institution, UNISMU, has been identified since the previous shortlist was reported. UNISMU was formerly a part of the IKIP Makassar (now known as Universitas Negeri Makassar or UNM) and it offers a diploma program for primary school teachers. It therefore deserves consideration as a possible partner. DBE 2 will schedule a meeting with the institution in January.

Consolidation of the Joint DBE Makassar Office. The joint DBE Makassar office has undergone considerable transformation during the period yet there remains some work before the facilities are fully equipped. The high level of activity during the period has turned attention away from housekeeping which will continue through the early part of 2006.



IV Progress/Accomplishments this Quarter

a Official MOU Signing Ceremony:

An official ceremony was held in Makassar on October 1 2005 for the signing of MOUs between the heads of all five partner districts and representatives of all three DBE components. The Governor of South Sulawesi Province, H.M. Amin Syam attended the event and delivered an official address. Attendees included representatives of Bappeda, Dinas Pendidikan, Departemen Agama, DPRD (Komisi E), Dewan Pendidikan, all three DBE components, and media.

Presentations were made by DBE 2 team leader Mr. Michael Calvano, and Dr. Mark Heyward, DBE 1 Provincial Coordinator. The Governor also delivered a formal address during which he expressed his support for the program and for the assistance that USAID is providing in the province. The attendance of all five district heads (Bupatis from Jeneponto, Pangkep, Soppeng and Enrekang as well as the Walikota of Palopo) is an indicator of strong political commitment among local stakeholders.



The Governor of South Sulawesi with heads of all 5 DBE districts and representatives of each component.



b Consolidation of Working Relationships with Local Governments:

Continued coordination and communication of DBE activities has consolidated the relationship between program staff of all three components and local stakeholders in all five DBE districts participating in South Sulawesi.

In December 2005 the provincial coordinators of DBE 1, 2 and 3 drafted a joint letter to government officials (including the office of Bupati/Walikota, Dinas Pendidikan, DepAg, Bappeda, DPRD and Dewan Pendidikan) from all five DBE districts. The letter outlined indicative DBE activities that would take place over 2006 in response to requests from district officials who wanted to have information on DBE activities so that they could consider allocating APBD funds to support replication of similar activities in gugus/schools that were not selected to take part in core program activities.

During the official opening of the program in South Sulawesi the provincial governor asked DBE to align activities with the existing provincial education reform agenda; and the governor specifically asked DBE to select and work with schools that were part of the provincial Sekolah Unggulan initiative. Ultimately, several sekolah Unggulan were selected to take part in DBE 2 activities by local stakeholders. During this reporting period DBE 2 met again with provincial government officials to gather more detail about the Sekolah Unggulan program. This dialogue has led to better understanding of the provincial reform agenda for teaching and learning. It also helped to increase trust and informal communication with important provincial officials who have the ear of the Governor.

c Coordination with DBE 1 and DBE 3 in Program Activities:

There has been strong communication and coordination between components and this has produced positive outcomes for the program as a whole and increased the impact for beneficiaries.

The best demonstration of coordination is in the planning and execution of the combined workshop for DBE stakeholders from every district and every target school. This event began with a joint opening event in Makassar for roughly 350 participants from the school, cluster, district and provincial levels. Although planning a large scale joint event was somewhat more challenging than smaller individual activities, the energy created by such a large and well attended occasion produced high levels of enthusiasm and participation among attendees. It also allowed participants to take away a combined picture of how the program will work as a whole.



d Initial Teacher Training:

DBE 2 conducted a training workshop in Makassar for core teachers from every target school and from each district from 5-7 December 2005. Participants also included nine DBE 3 target participants who were teachers of English from junior secondary schools (including Madrasah). A DBE 1, 2 and 3 opening session was held for the morning of the first day at the Hotel Makassar Golden this joint event was attended by national government representatives, staff of USAID and DBE 2 Jakarta, provincial and district government personnel and representatives of the print and broadcast media (coordination with local media representatives was aided by staff of the US Consulate in Surabaya).

On the basis of participant and facilitator reactions and evaluations, the program was a great success. Participants found training activities highly relevant to their work, thought the training methods employed were highly successful and were thankful for the materials which they received as a part of the program; several attendees were extremely pleased to learn that the workbooks provided to them were theirs to carry back to their districts to support follow-up activities within their KKG and schools. Oddly, some participants were surprised at this and commented that it was unusual in comparison to other training they had received and good forethought on the part of the DBE.

Follow up activities in districts and gugus began as soon as one week following the DBE 2 training and have been ongoing to the date of this report. DBE 2 Makassar staff have attended these activities in some districts and have monitored them in all others. These activities have taken place in some schools but the majority of those officially reported have been facilitated through regularly scheduled KKG meetings.

e Collection of Data:

Data has been collected from all DBE 2 schools and school clusters during this reporting period. In several cases, baseline data that was collected during the previous reporting period contained inaccuracies which needed to be corrected. These inaccuracies were largely due to inefficiencies in the district data management within the Dinas Pendidikan. To address this issue, the DBE 2 Program Monitoring specialist/District Learning Coordinator has gathered data from both district and school levels, met district government officials including several Bupatis, conducted numerous school visits and attended events in gugus (such as KKG meetings) from 20 October through 15 December. Many of these were coordinated together with DBE 1 staff, and several field visits were made jointly with the DBE 1 Makassar monitoring and evaluation specialist.



f Recruitment of Master Teacher Trainers:

The process of recruitment and selection of Master Teacher Trainers was not completed during this reporting period as hoped, however, numerous strong candidates have been identified from the Core Teacher Training held in Makassar on 5-7 December. The reasons for this are detailed above under “Challenges and remedial actions being taken.”

g University Selection:

The university selection process has progressed somewhat beyond the shortlist reported in the previous quarterly update. Further meetings and discussions with senior university officials have been held and DBE 2 has visited facilities at the universities identified in the previously reported shortlist.

One additional institution, UNISMU, has been identified since the previous shortlist was reported. UNISMU was formerly a part of the IKIP Makassar (now known as Universitas Negeri Makassar or UNM) and offers a diploma program for primary school teachers. It therefore deserves consideration as a possible partner. DBE 2 will schedule a meeting with the institution in January 2006.

h Participation in the Eastern Indonesia Development Forum:

21-22 November, DBE 1, 2 and 3 participated in the second annual Eastern Indonesia Development Forum, hosted by the Support Office for Eastern Indonesia (SOFEI), a multi-donor hub facilitated by the World Bank. The high-level think-tank discussions were attended by Dr. Darmawan (EPM Specialists, DBE 1) as an observer.

i Recruitment and Contracting of Remaining Technical and Administrative Staff:

Most key staff have been contracted including the University Advisor, the Program Monitoring Specialist/District Learning Coordinator, the Office and Finance Manager, the office Accountant, and two Drivers have been added. The Administrative Assistant who was contracted on a short term basis during the previous reporting period has been issued a full time contract.

j Establishment and Consolidation of Shared Office with DBE 1 and DBE 3:

Considerable progress has taken place in the consolidation of the provincial office in Makassar and operations have been greatly enhanced with the addition of new staff, equipment and facilities.

The joint DBE team has taken the decision to move into a new facility at 42 Jalan



Lasinrang, a residential property located near the previous temporary space shared with LGSP. The building has been rented by the agreed leaseholder, which in the case of Makassar is DBE 1 managed by RTI. The site is strategically located nearby to major hotels and the private homes of senior government officials (including the private home of the vice president of Indonesia) in an area generally considered safe and well protected. The DBE 2 provincial coordinator has performed a security audit of the facility and provided a report to the leaseholder, the DBE 1 provincial coordinator.



The DBE South Sulawesi office facility, Makassar.

Project Overview
Project Overview
Project Overview



North Sumatra

Overview:



North Sumatra



Detail For North Sumatra

Activities in North Sumatra have produced significant steps forward this quarter. This reporting period marks the beginning of a fully staffed and fully operational DBE 2 Medan office in a permanent location. During the quarter, preparations were made for the up-coming training for MTT candidates, to be held at the district level in three locations. This training will be used to develop a short-list of MTT candidates. Final MTT selection will be made after short-listed candidates have been observed in the classroom. Part of the preparations for this training consisted of a socialization workshop delivered in each district for head-teachers and school committees.

Despite initial difficulties, progress has been made in hiring District Learning Coordinators (DLCs). The district Dinas Pendidikan has been enlisted to assist in providing additional candidates, who will be interviewed and selected as soon as possible following receipt of finalization of nominations and shortlisting. As originally planned, training for selected MTTs and DLCs will be held at the end of February 2006, and the newly-hired University Advisor is actively investigating potential in-service training providers in North Sumatra, and is working on the selection of university partners.

The newly hired Monitoring and Evaluation Officer has made plans to spend a few days working with Pak Suluh, M&E Specialist in Jakarta, to become familiar with DBE 2 monitoring and evaluation initiatives and methodology.

Project Overview
Project Overview
Project Overview



II Province Highlights:

Among the accomplishments of this quarter, highlights include:

- January 2006 marks the start of a fully operational DBE 2 office in the permanent office location (Jalan D.I. Panjaitan No. 166, Medan), with a full complement of Medan-based staff:
 - Provincial Coordinator
 - University Advisor
 - Monitoring and Evaluation Officer
 - Training Program Coordinator
 - Senior Finance Officer/Accountant
 - Junior Accountant
 - Administrative Assistant/Receptionist
 - Office Assistant
- DBE2 baseline data was collected for schools and clusters in North Sumatra.
- Stakeholder meetings and discussions conducted to with regard to the recruitment and hiring of MTTs.
- Preliminary MTT shortlist developed in preparation for the final selection process.

III Ongoing Activities:

Initial Teacher Training. Current activities are focused in large part on preparation for the up-coming ITT activity for potential MTT candidates. These training activities will run from 12 to 21 January 2006, as shown below:

- From 12 to 14 January, training will be held in Lubuk Pakam, Deli Serdang. Attendees will include MTT candidates (teachers, head-teachers, supervisors) from each of Binjai, Deli Serdang and Tebing Tinggi; 2 SMP English teachers from each of Binjai, Deli Serdang and Tebing Tinggi; total 81 trainees.
- From 16 to 18 January, training will be held in Tarutung, Tapanuli Utara. Attendees will include 25 candidate MTTs (teachers, head-teachers, supervisors) from Tapanuli Utara; 2 SMP English teachers from Tapanuli Utara; total 27 trainees.
- From 19 to 21 January, training will be held in Sibolga. Attendees will include 25 candidate MTTs (teachers, head-teachers, supervisors) from Sibolga; 2 SMP English teachers from Sibolga; total 27 trainees.

Identification of Training Service Providers. Investigation of in-service training provider alternatives in North Sumatra is also being carried out at this time. These are to include local universities, the Open University, and other institutions such as LPMP.



University Partnerships. Discussions with potential University Partners have also been taking place, and it is anticipated that the final selection of partners and the creation of terms of an institutional relationships will proceed on schedule. The new University Advisor has been a great asset in facilitating these discussions.

IV Progress/Accomplishments this Quarter:

a Training Activities :

- Socialization workshops held in each of the 5 districts to familiarize head-teachers and school committees with the goals of DBE 2 and the types of activities planned, and to prepare them for the up-coming training for candidate MTTs.
- Orientation of newly hired University Advisor.
- Orientation of newly hired Monitoring and Evaluation Officer.
- AED finance training for office accounting staff.

b University Partnerships:

- Initial discussions with potential university partners made by the newly-hired University Advisor.

c Other Activities:

- Interviews held for positions of University Advisor and Monitoring and Evaluation Officer, positions filled for January start, thereby completing the search for Medan based DBE 2 office staff.
- Improved communication with DBE 1 and DBE 3 now that all components are operating out of the same office.



Progress Toward Achievement of Project Objectives and Contract Deliverables

VII Progress Toward Achievement of Project Objectives, and Contract Deliverables

DBE 2 is progressing steadily on a number of project objectives. Training activities are underway, and the program is benefiting from increased collaboration with a variety of implementing partners. Contact has been made with potential US partner universities, and COP Michael Calvano is scheduled to meet with them as a part of his trip to the Washington DC in early 2006.

Progress made on completing specific contract deliverables includes:

Deliverable 6 – Hiring and training of MTTs and DLCs.

Though hiring of MTTs has not yet officially commenced, extensive preparations have been made, and the groundwork is laid for completion of the MTT and DLC recruit in the coming quarter. All PCs have identified a shortlist of strong MTT candidates, and have begun engaging local school and government authorities in discussions about the upcoming contracting of MTTs and DLCs. Some DLCs have already been contracted, and most of those remaining to be hired will be contracted at the same time as MTTs. All will be trained together in each province during the upcoming quarter.

Deliverable 7 – Formal working protocols and work plans developed in strengthening pre-service and in-service training programs in at least two universities per province. University selection has begun, with each PC identifying and short listing a set of institutions being considered for participation in DBE 2. Contact has been made with local universities, and the selection process will be completed in the coming quarter, pending USAID approval of selected institutions. An MOU between participating universities and the DBE 2 project has been drafted, and will be ready shortly for formalizing agreements with universities.

Deliverable 10 – Cluster Resource Centers developed and equipped at a low-cost, sustainable but effective level in sub-district school clusters.

As a part of the discussions with district-level authorities in the recruitment of MTTs, PCs have begun seeking sites for establishment of CRCs, and have requested input from local stakeholders on optimal sites at which to locate them. DBE partner organizations have been enlisted to provide additional materials once the centers are established.

Deliverable 11 – Target cluster school teachers and students are introduced to simple mathematics and science instructional materials; materials are made locally and/or provided through in-kind assistance.

As part of the plan for the involvement of the Open University in DBE 2, the university has agreed to provide math and science kits for use in module development and training, as well as materials and support for equipping CRCs. These will be a valuable contribution to the other materials to be developed over the course of the project.



Deliverable 15 – The multi-age teaching approach will have been applied in cluster schools, to be identified with input from the DBE contractor implementing governance activities. If multi-grade teaching proves effective, the contractor and collaborating universities will train teachers in expanded numbers to teach in a multi-grade classroom setting.

Though the implementation of multi-grade teaching training activities is likely to be postponed due to the relative scarcity of schools in the first DBE cohort practicing this type of education, initial investigative work has been done and mapping will proceed as planned.

Deliverable 19 – Special reports/analyses as may occasionally be requested, including input to planned mid-term and final evaluations in 2007 and 2009.

In addition to the work done in Aceh this past quarter, including the reports on the feasibility of working with Unsiya University, and the feasibility paper on launching other DBE 2 activities in Aceh, the project has been submitting regular communications products to the mission. These articles are a part of the DBE 2 communications strategy, for which a new communications specialist has been hired. DBE 2 will continue developing new and innovative products to capture the progress and success of the program.

Project Overview
Project Overview
Project Overview



Upcoming Activities

VIII Upcoming Activities

The coming quarter will be an active period for DBE 2. Activities which will be undertaken from the start of the 2006 New Year through the end of March, 2006, include:

- Initial Teacher Training Completion. ITT will be completed after the close of ITT events in Central Java, Banten, West Java and North Sumatra Recruitment of MTTs and DLCs in all five DBE provinces.
- New PSEA to join Jakarta Office. Approval and fielding of new Primary School Education Advisor will take place during the upcoming quarter.
- MTT and DLC Training. After their hiring, training of MTTs and DLCs will take place in each DBE province. Topics covered will include school visits, interactive teaching, and classroom observation techniques.
- University Selection, and MOU Signing. The list of University Partners will be finalized, and submitted to USAID for approval. Afterwards, University Partners will sign an MOU with DBE 2, stating shared goals and formalizing plans for upcoming activities.
- University Conference. There will be a workshop at the end of January, 2006, with University Advisors representatives of the Open University and Pustekkom to discuss the role of universities in DBE and train the University Advisors in their role on the project.
- Grants Manual. A DBE 2 grants manual and CRC procurement plan is in development (for in-kind grants assistance) and will be submitted to USAID for approval in the coming quarter.
- ICT Situational Analysis. Per the decision of the ICT working group, this analysis will be carried out to prepare for a more effective implementation of ICT-related activities on the project.
- ICT Workshop. Project staff will plan the ICT Evidence to Excellence Workshop, which will take place early in the following quarter. There will be close coordination with the PPA component to maximize the potential of identifying possible partnership opportunities.



- **Hotspot Pilot Activity Planning.** Following the situational analysis, this activity will be planned in coordination with the EDC home office team and the PPA working group.
- **Module Writing Groups and Workshops.** One of these groups will be formed per provincial university participating in the project. University Advisors and staff of local cooperating universities will assist. They will also develop plans for training modules, which will be written in the module writing workshops.
- **Provincial Coordinators Manual.** The draft manual will be reviewed, critiqued and modified by provincial coordinators in late January 2006, submitted to USAID and adopted for immediate use.
- **Library Assessment.** This will be carried out with short-term technical assistance from the US.
- **MTT, DLC and Open University Orientation Workshop.** Participants will: examine and revise their SOW, and contribute to more effective implementation strategies. They will also review and contribute to the draft of the MTT operational manual, become familiar with CRCs and commence determining possible sites, examine immediate baseline data requirements, and prepare for their introductory activities and operation in districts, schools and cluster organization.
- **University Advisor, Open University and Pustekkom Workshop.** At this event, participating organizations will: finalize the Open University/Pustekkom Action Plan and consider its future use as a model for other universities, contribute to the draft MOU to facilitate its speedy signing and adoption by selected universities, contribute to the development of the training model and module process, & consider accreditation and certification issues for DBE 2 training and focus, prepare UA for their coming role in universities and MWG.
- **Cycle 1 District Training.** This activity will be planned for early in the following quarter. In this training, principals, teachers and school committee chair will: examine their roles and ways of mutually supporting each other, revisit and extend concepts in KBK and PAKEM, extend these concepts into pedagogy for literacy, syllabus development, school policy, resource issues, consider a PPA (Literacy) option that is being developed, and plan follow on actions in their schools.



- Province-level training plan. A Provincial Training Plan for school cluster administrators and teachers will be developed during January and February 2006 based on the DBE 2 training plan, for commencement from 1 March 2006.
- CRCs. Cluster Resource Centre locations will be finalized during March 2006 and the process of equipping them commenced.
- Alignment of all three DBE component work schedules. In some provinces, the provincial coordinators of each component have agreed to hold regularly scheduled coordination meetings in an effort to align work schedules of each component activities and promote coordination between components to the degree possible and where this will not disrupt the achievement of DBE 2 contract deliverables.
- Orientation of Newly Hired Monitoring and Evaluation Officers in Jakarta. This will take place in the middle of January at which time the Monitoring and Evaluation officer will spend three days working with Pak Suluh, Jakarta M&E Specialist, to become familiar with data collection and management that will need to be done to support DBE 2 monitoring and evaluation initiatives.
- Aceh Startup. Pending the submission of DBE 2 contract modification number three, Aceh startup activities will commence.

Project Overview
Project Overview
Project Overview



ANNEX I



Quarterly Accruals Data
December 2005

DBE 2 Accruals Report
 Education Development Center, Inc
 Contract # 497-M-00-05-00030-00

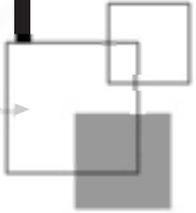
Period: October 1 to December 30, 2005

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
			(2) - (1)		(3) + (4)			(5) + (6) + (7)
Category	Costs Reported thru 9/30/2005	Realigned Costs thru 9/30/2005	Corrected Costs thru 9/30/2005	Oct-05 Expenses	Adjusted Oct-05 Expenses	Nov-05 Expenses	Dec-05 Accrued/Est.	Total (Expenses + Accruals)
Total Labor	\$436,742.53	\$912,540.05	\$475,797.52	\$325,278.89	\$801,076.41	\$282,875.52	\$286,176.72	\$1,370,128.65
Non-Scheduled Items								
Allowances	\$55,945.95	\$203,754.42	\$147,808.47	\$75,734.60	\$223,543.07	\$73,879.94	\$74,725.08	\$372,148.09
Travel	\$82,516.87	\$147,673.11	\$65,156.24	\$35,109.18	\$100,265.42	\$19,950.16	\$24,950.16	\$145,165.74
Other Direct Costs	\$63,990.10	\$365,442.85	\$301,452.75	\$45,429.88	\$346,882.63	\$14,186.46	\$18,332.78	\$379,401.87
Subtotal - Travel, Allowances, ODCs	\$202,452.92	\$716,870.38	\$514,417.46	\$156,273.66	\$670,691.12	\$108,016.56	\$118,008.02	\$896,715.70
Indirect Costs	\$57,925.58	\$202,876.54	\$144,950.96	\$49,314.27	\$194,265.23	\$33,148.14	\$36,495.28	\$263,908.65
Subtotal Costs (Scheduled + Non Sch)	\$697,121.03	\$1,832,286.97	\$1,135,165.94	\$530,866.82	\$1,666,032.76	\$424,040.22	\$440,680.02	\$2,530,753.00
Subcontracts (AED and RTI)	\$1,152,465.42		-\$1,152,465.42		-\$1,152,465.42			-\$1,152,465.42
Indirect Costs SubK 5%	\$57,623.27	\$18,341.17	-\$39,282.10		-\$39,282.10			-\$39,282.10
Subtotal Subcontracts	\$1,210,088.69	\$18,341.17	-\$1,191,747.52	\$0.00	-\$1,191,747.52	\$0.00	\$0.00	-\$1,191,747.52
Grand Total	\$1,907,209.72	\$1,850,628.14	-\$56,581.58	\$530,866.82	\$474,285.24	\$424,040.22	\$440,680.02	\$1,339,005.48

Notes:

1. The corrected costs of (\$56,581.58) in column d reflects a realignment between the actual costs in column c and the previously reported costs located in column b.
2. The corrected costs of (\$56,581.58) was netted against October expenses of \$530,866.82 to derive adjusted October expenses of \$474,285.24.

ANNEX II



Newspaper Article
Makassar Initial Teacher Training,
From Palopo Post, Sulawesi,
January 9, 2006

USAID

Rekrut

Instruktur

Basic

Education

PALOPO—United State Agency International Development (Usaid) membuka kesempatan bagi para guru pengawas, dosen, kepala sekolah dan masyarakat umum untuk menjadi Master Teacher Training (MTT) dalam proyek Decentralized Basic Education di Kota Palopo.

“Bagi yang berminat segera membuat lamaran disertai dengan curriculum vitae ke District Koordinator Usaid Palopo yang beralamat di kantor Dikpora Palopo,” ujar District Usaid Palopo, Drs Marjono, kepada Palopo Pos, Minggu, 8 Januari kemarin.

Pendaftaran ini akan ditutup selambat-lambatnya tanggal 13 Januari 2006. Selanjutnya, ujar Marjono, bagi pendaftar yang memenuhi syarat akan dites pada tanggal 21 Januari 2006 di Palopo.

Adapun kriteria untuk bagi calon MTT yakni pendidikan minimal D3, pernah mengikuti pelatihan sebagai guru inti/guru pemandu tingkat provinsi, mampu menjadi model dalam kegiatan pembelajaran di sekolah, masih aktif sebagai pegawai negeri sipil minimal 10 tahun bagi calon dari pegawai negeri.

Selanjutnya, mampu melakukan penilaian analisis kebutuhan pelatihan para guru dan kepala sekolah, mampu membantu pengelolaan pusat sumber belajar tingkat gugus dan pernah mengikuti pelatihan/workshop tentang kurikulum berbasis kompetensi, bersedia bekerja penuh waktu selama 18 hingga 24 bulan, mendapat izin dari atasan untuk bekerja full time selama bertugas di MTT.

Selain seleksi administrasi, ada juga tes wawancara yang dilakukan langsung oleh tim DBE Usaid Makassar. Untuk lebih jelasnya silakan menghubungi District Coordinator Usaid Palopo, Drs Marjono.

(ary/ikh)