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Annual Report -- FY 2009



FJP Sesame Street Series on Families and Children

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Executive Summary

To support Egypt's determination to strengthen access to justice, enhance family stability, and protect the rights of children, USAID, in cooperation with the Government of Egypt, established the Family Justice Project (FJP) and chose Management Sciences for Development, Inc. (MSD), as its implementing partner. The purpose of the Family Justice Project is to enhance access to justice for families. Specifically, the Project supports the implementation of Law Number 10 of 2004, pertaining to family court mediation and works closely with the Ministry of Justice (MOJ) and The National Council for Childhood and Motherhood (NCCM).

During Fiscal Year 2009, the Family Justice Project made significant achievements in both the mediation support component and the NGO component. FJP continued its collaboration with the Ministry of Justice and the National Council for Childhood and Motherhood, now within the newly established Ministry of Family and Population, to complete planned activities.

Task One

In Fiscal Year 2009, Task One of the Family Justice Project successfully achieved the following: 1) completed training of 352 mediators, including legal specialists, psychologists and social workers in 122 mediation offices in 21 family courts; 2) completed communication skills for 262 mediation office administrative intake staff; 3) completed skills enhancement training for 885 mediators in 122 mediation offices in 13 family courts as a follow-up to previous training; 4) completed training for 562 family court judges; 5) completed three training of trainers workshops for 48 judges and 26 mediators; 6) completed a family court study tour in the US for 6 judges; 7) completed computer training for the 8 members of MOJ Technical Bureau; 8) developed a draft mediation operations manual; 9) delivered 8 renovated mediation offices in Minya to the MOJ; 10) provided media training for 24 employees of the MOJ Public Relations Department; 11) delivered upgraded and refurbished legal aid offices in the Banha and Sohag family courts to the MOJ; 12) provided training for 27 legal aid specialists and completed on-site training for Banha and Sohag legal aid staff.

Task Two

In Fiscal Year 2009, Task Two of the Family Justice Project built on lessons learned and accomplishments of 2006-2008. During the year, FJP awarded 18 new grants bringing the total awarded to date to 50 grants totaling approximately \$2,712,000 for 43 NGOs (and 7 extensions) in Port Said, Minya and Giza. NGO grantees successfully completed activities focusing on community awareness, counseling services for families, child protection and education efforts on the law and related child rights. To complement the work of the NGOs in the pilot communities, the FJP media component completed community awareness and media activities to educate the public about legal rights, family court services, and community support for family justice. In cooperation with the USAID Combating Violence against Women and Children project, the media component held a roundtable workshop in February 2009 with the Minister of Family and Population Moushira Khattab. The workshop was attended by high-level media opinion leaders and media producers who discussed promoting messages *for* children and *about*

children and the contents of the new Child Law Amendments. The media component also sponsored the development of a “Sesame Street” (Alam Simsim) television production that focused on the problems of children in families in dispute and promoted healthy behavior to protect children; twelve segments were aired during Ramadan.

Next Steps

In Fiscal Year 2010, the Family Justice Project will continue to build on lessons learned from the accomplishments of 2009. In partnership with the MOJ and in collaboration with USAID and other program counterparts, Task One of the FJP will focus efforts on:

- Completing nationwide skills enhancement training for family mediators in 10 remaining governorates;
- Conducting training of family court judges, heads of circuit courts, and execution clerks;
- Providing specialized training and technical assistance to mediation specialists in pilot governorates;
- Providing specialized training for legal, social, and psychological specialists;
- Completing training of trainer workshops for psycho-social specialists to support sustainability;
- Completing on-site training/mentoring and start-up operations of legal aid offices in the four pilot governorates (Banha, Sohag, Port Said and Alexandria);
- Upgrading and starting-up 10 additional legal aid offices in selected governorates; and
- Providing the MOJ and the mediation and legal aid offices in pilot sites with media support.

Task Two of the FJP will continue to support family services and increase awareness of rights in the pilot communities. Through partnership with the Ministry of Family and Population and in collaboration with USAID, Task Two plans to:

- Improve NGO awareness and understanding of Family Court Mediation Offices, Family Law and Law 10;
- Continue capacity building activities to improve the managerial, financial, operational and programmatic skills of NGO grantees;
- Award extensions to grantees with outstanding performance to build *Centers of Excellence for Family Justice*;
- Establish NGO networks among FJP grantees, with the *Centers of Excellence* at the core;
- Provide on-site training/mentoring to social workers;
- Develop educational material and handouts on family disputes for the benefit of NGOs and beneficiaries in local communities;
- Collaborate with the USAID Combating Violence Against Women and Children project (CVP) in supporting implementation of Child Law Amendments and raising awareness of the Child Protection Committees among NGOs; and
- Work on supporting and promoting Amendments to the Family law in collaboration with MOFP/NCCM.

I. Task One: Strengthening Capacity to Mediate Family Disputes

A. Project Activities and Services Delivered

In Fiscal Year 2009, Task One of the Family Justice Project successfully achieved the following: 1) completed training of 352 mediators, including legal specialists, psychologists and social workers in 122 mediation offices in 21 family courts; 2) completed communication skills for 262 mediation office administrative intake staff; 3) completed skills enhancement training for 885 mediators in 122 mediation offices in 13 family courts as a follow-up to previous training; 4) completed training for 562 family court judges; 5) completed three training of trainers workshops for 48 judges and 26 mediators; 6) completed family court study tour in the US for 6 judges; 7) completed computer training for the 8 members of MOJ Technical Bureau; 8) developed a draft mediation operation manual; 9) delivered 8 renovated mediation offices in Minya to the MOJ; 10) provided media training for the MOJ Public Relations Department; 11) delivered upgraded and refurbished legal aid offices in Banha and Sohag family courts to the MOJ; 12) provided training for 27 legal aid specialists and completed on-site training for Banha and Sohag legal aid staff.

1. Mediation Training

1.1 Nationwide Mediation Training

The Nationwide Mediation training which started in 2006 with the pilot governorates was completed in November 2008. A total of 1581 mediators and staff (247 from the pilots and 1334 nationwide) covering 220 mediation offices throughout the country were trained. (*See Annex 4 for training agenda.*) A final report was compiled with the results of the training and provided to the MOJ and USAID in January 2009.

One-day training for in-take workers from mediation offices throughout the country was completed in Quarter two by 262 participants. The program focused on the rules and regulations of the mediation offices, how to prepare monthly statistics, customer service skills, communication skills and skills to help deal with difficult personalities. (*See Annex 4 for training agenda.*) Judges from the MOJ served as trainers for the legal and procedural portions of the program, while psychologists trained on the remaining topics.



Administrative training for mediation office staff

Though originally planned for May 2009, training for newly hired mediators and secondees, who had not attended the previous nationwide training, began in March. The training program

followed the same agenda and methodology as the previous nationwide training program, utilizing the legal and psycho-social manuals. (See Annex 4 for schedule of training program.) Topics covered included Law 10 and family law issues, team building, report writing, communication skills, and conflict resolution. The program continued on a weekly basis training a total of 205 newly hired mediation specialists until its completion in May.

1.2 Ongoing Technical Assistance and Training for Mediation Offices

The one-day nationwide skills enhancement training program started in June, after the MOJ approved the training schedule. The program is a follow-on training to the program that was previously provided in 2008 to all mediation specialists nationwide. In addition to assessing the impact of previous training, this program was a refresher course on skills integral to resolving family disputes and served as a sustainability tool of the mediation program. (See Annex 4 for training agenda.)



National Skills Enhancement in Alexandria

Mediation specialists from North/South Cairo, Banha, Giza, Ismailia, Zagazig, Port Said, Damietta, Suez, Shebin El Kom, Damanshour and Alexandria courts received training in June, July and August. The program was suspended during the month of Ramadan

and is scheduled to resume in the first quarter of FY10 with El Mansoura and Kafr El Sheikh Courts.

1.3 Training of Family Court Judges

The training program for Family Court Judges started in December 2008, at the Sonesta Hotel in Cairo, with a welcome presentation by Minister of Justice Mamdouh Marei. The training was a 2-day program for all family court judges focusing on the relationship with the mediation offices, time and stress management, and family law issues. (See Annex 4 for training agenda.)

The program was implemented twice weekly through completion in March, training a total of 562 participants. In mid-January the MOJ requested a suspension of the training due to the pending elections at the Judge's club. The family judge training resumed in mid-February and was finalized in March. A separate report on the results of the training was prepared and submitted to USAID in March.

1.4 Training of Trainers Program

Although not planned until February 2009, the second train-the-trainers program was completed by 23 judges in a 5-day workshop held November 2-6, 2008. The program focused on enhancing training skills by providing trainers with modern tools and techniques and practical experience. (See Annex 4 for training agenda.)

The MOJ selected judges, who will serve as future trainers for mediation offices to ensure sustainability, and coordinating judges who were recently appointed to monitor mediators' performance and provide on-going technical support to mediation offices nationwide. Counselor Attaweya attended the program briefly and awarded the certificates of completion to the participants.



Judges at Training of Training Course

An advanced train-the-trainers program was completed for 25 previously trained Family Court Judges. The 3-day workshop held in Cairo on May 10-12, 2009, was designed to strengthen and enforce skills that were explored during the initial courses, with a focus on speech anxiety and key skills governing the effectiveness of training. (See Annex 4 for training agenda.) Counselor Attaweya stressed to the participants that the objective behind these trainings was to develop an in-house cadre of trainers to ensure sustainability of family law training programs.

Similarly, with a goal of developing in-house trainers, FJP completed a train-the-trainers program for 26 psychologists and social workers selected by the MOJ from the mediation offices. The program was a 5-day workshop held February 7-11, 2009 and focused on theories of adult learning, communication skills, types of trainers, training methodologies, and the proper use of audio-visual aids.

1.5 Institutional Development for MOJ/Mediation Offices

MSD initiated institutional development activities in FY09 with computer skills training for 8 participants (5 females, 3 males), including 3 counselors and 5 administrators, from the MOJ Technical office during October and November. (See Annex 4 for agenda.) This training was



Egyptian Judges visits Miami Court

designed to improve the computer skills of the technical staff to collect, organize and analyze data from the mediation offices. This information will allow the MOJ to provide the appropriate support to the mediation offices and also to gather much-needed statistical data on their cases.

In the second quarter, preparations began for the US-based training program in May. Nominations were requested and received from the MOJ for the six participants. The program was organized to include attendance at the 26th annual Association of

Family and Conciliation Courts conference as well as court visits in Miami and Washington, D.C. to meet with mediators, observe mediation sessions and family court sessions, and have the opportunity to discuss issues with family court judges and administrative personnel.

In Miami/Dade County, the selected delegation of six judges (4 males and 2 females), visited the Family Court Services Division which provides family services ordered by the judge in high conflict situations. The process focuses on solutions rather than the conflict and seeks to reduce the number of judicial hearings. The division supports the family system with particular sensitivity to children. The delegation held discussions with US family court judges on common issues. Counselor Wassim Sweilam made a presentation about the Egyptian mediation system and family courts and the group exchanged best practices on how to best serve the interest of the family, and children in particular. The visit also included observation of mediation sessions so the participants could better understand the goals, ethics, standards, and different methods of mediation.



The program wrapped up in Washington, DC where the participants visited the DC Superior Court/Family Court, the Anne Arundel Family Court in Maryland and the Baltimore County Family Court. They observed mediation programs, family court sessions, and were introduced to support services programs for families. The schedule also included a meeting with Prof. Barbara Babb, Director of the Center for Families, Children and the Courts at the University of Baltimore, and Family Court Judge Nan Shuker.

The study tour objectives were:

- To expose Egyptian judges to other family court systems and in particular, the use of mediation to resolve family disputes;
- To share experience and learn best practice from other professionals/judges in the field;
- To observe family courts and mediation offices/centers at work;
- To learn about the required qualifications for mediators, training programs and materials available and operational procedures manuals for mediation offices;
- To participate in a professional association conference and gain valuable knowledge on a variety of family law topics;
- To learn more about the “unified family court” concept and recent developments focusing on the best interests of the child.

A separate report on the study program was prepared and submitted to USAID in July.

1.6 Improving Access to Justice for Egyptian Families

At the request of the MOJ, an access to justice activity was approved by USAID and added to the FJP work plan. UNDP had previously implemented a similar project in two pilot courts and the MOJ requested replication of their model in other courts, expanding this service throughout the country to support Egyptian families.

The FJP worked closely with the MOJ to identify the courts where free legal aid offices would be located. In collaboration with the MOJ, the locations chosen included Port Said, Banha and

Sohag. A fourth location in Alexandria was added after approval by USAID. Infrastructure upgrades, consistent with the UNDP model, were completed and offices were opened in the fourth quarter in Banha and Sohag. The Port Said and Alexandria offices are scheduled to open in the first quarter of FY10. The offices were upgraded, furnished and equipped to accommodate newly appointed staff.



Legal aid office in Sohag

In the fourth quarter, FJP completed a 12-day training program of 36 sessions for 22 newly-appointed employees to enhance their knowledge and upgrade their skills. The training focused on the Personal Status Law, Law 10, child law amendments, procedural applications of the law, customer service skills, computer skills, communication skills, and team building skills.



Legal aid training Aug 09

2. Infrastructure

2.1 Infrastructure Repairs in Family Mediation Offices – Minya Governorate

All Minya Court Mediation offices were finalized by the second Quarter of FY09 with the exception of Abu Qurqas which required a new electrical connection that was delayed due to local permits. Dir Mowas and Mallawy sites were completed and handed over to the MOJ/Minya Courts on December 28th. Beni Mazar and Samaloot courts were handed over on December 30th. Matay, Al Edwa and Maghagha sites in Minya were completed in January and handed over to the MOJ. Work completed in Minya was similar to other locations and included painting, renovation of bathrooms, private mediation rooms, and new furniture. Site visits to these three locations were completed by the project CTO, Margaret Groarke, and FJP staff on March 17-18.



Before and after pictures for Mattay Offices

In quarter 3, the electrical connection for the Abu Qurqas site was completed and the Administration of Justice Support II Project installed the computers. The site was officially handed over to the MOJ on May 19th. The repairs at the site were similar to other locations, although more extensive given the lack of basic facilities at this site, and included painting, upgrading bathrooms, new furniture, and installation of air conditioners. Following are before and after pictures for Abu Qurqas.



Before and after photos at Abu Qurqas in Minya

Task I Success Story

As a result of the participation and the lessons learned by the MOJ Technical Bureau in the US study tour conducted in May 09, the following steps were taken to improve the mediation system and enhance the access to justice for families in Egypt:

1. Modifying mediation office regulations with regard to judges' access to mediation reports in an effort to emphasize confidentiality.
2. Updating monthly reports to include settlement rates when both parties participate, based on their observations of case statistics during the study tour.
3. Undertaking a public awareness campaign to increase knowledge of the important role of the mediation offices in resolving family disputes.
4. Reviewing mediation specialists' qualifications and the hiring procedure to improve the quality of personnel, based on the nature of Egyptian society and culture.
5. Upgrading of additional mediation offices under consideration, after appreciating the importance of appropriate mediation facilities.
6. Modification of the "Notification Request Form" to include more information about the mediation process to better prepare parties, as observed in the Washington DC, Court Mediation Center.

3.1 MOJ Headquarters/Mediation Office Media Support

FJP worked with the MOJ in building the capacity of the Media and Public Relations office to facilitate outreach to the community regarding mediation. In the first quarter FY09, the FJP completed a two-day media training for the 24 members of the MOJ Media and Public Relations office on December 21-22 at the MOJ headquarters. (*See Annex 4 for agenda.*) The training focused on dealing with the media, writing press releases, responding to events, media monitoring, and archiving. Before developing the agenda, the FJP media team conducted an assessment of the offices, its services and equipment, to determine the appropriate support needed.



Participants working collaboratively at MOJ Press Training

A follow-up training for the MOJ media members was completed on February 1-2, 2009, at MOJ headquarters. The training program focused on organizing conferences and media events, website content development, interactivity, marketing and news feeding. (*See Annex 5 for agenda.*) FJP offered technical assistance to the press

office in the development of a digital archiving system to categorize and store media articles and information. This system will support the Ministry's ability to respond to crisis situations and provide adequate information to media outlets and is with Counselor Atteweya for implementation.

Upon the request of the MOJ, FJP developed a proposed unified branding system and a corresponding branding manual for all of the MOJ's publications, letterhead and materials. During the fourth quarter, the FJP received proposals from agencies on the design of the branding manual. The proposals were screened by the Ministry, a design was selected and the Ministry has given FJP the authority to finalize the manual and implement the branding system. Implementation will take place in FY10.

To promote the work of the mediation offices and help raise awareness about its role in family disputes, the mediation offices logo was animated for airing in 10-second television spots as part of the MOJ's media campaign, which will launch in FY10. The animation utilizes the previous "branding" logo developed for easy recognition of the mediation offices by the public. During the animation segment, the hands open up and the family walks inside with the sun behind them and the office name appears below them as a final version of the logo.



In the third quarter, the FJP completed a five-minute documentary film, illustrating the repairs made at mediation offices in Port Said, Giza and Minya. The movie shows the benefit to the public and how a new positive atmosphere has been created for families and their children who visit the mediation offices. The film also offers testimonials from staff at mediation offices who discuss how these improvements have enhanced their work environment. The film is a communication tool for use in the FJP mass media campaign, approved by the MOJ, to promote the work of the mediation offices, raising awareness with the public about the services offered and encouraging them to make use of the offices.

Based on the assessment of the MOJ press office, the FJP developed a proposed structure for the office which clearly defines each members' role and responsibilities. This new organizational plan was presented to Counselor Attaweia for implementation.

In the third quarter, the MOJ completed and approved a media plan that includes activities with a number of television channels to promote the family mediation concept to the public. In



collaboration with the MOJ, the FJP media team developed a proposed list of topics regarding the Family Justice Project, Family Courts, and Mediation Offices and speakers for this programming. Airing will take place in FY10.

Using the MOJ logo for legal aid in family courts, FJP completed the signage for the newly established legal aid offices during the fourth quarter. Signage will be printed and distributed in the first quarter in FY10.

B. Issues Encountered and Lessons Learned

Out of conviction for the increasing role of the Mediation Offices and the important role played by workers in these offices, the Ministry of Justice created a functional structure for the Mediation Offices staff. The new structure includes qualitative jobs for all workers in the Mediation offices, which encouraged employees to work towards mastering their work, seeking the opportunity for advancement and promotion for excellent employees.

To enhance the stability of the work environment for staff in the mediation offices, the Ministry of Justice offered permanent employment to a number of workers who were seconded from the Ministry of Administrative Development, based on this new functional structure created by the Ministry. The Ministry also succeeded, after several rounds of negotiation, in extending the employment of specialists seconded from the Ministry of Social Solidarity. Their continued employment with the MOJ ensures that the benefit of their previous FJP training and practical experience will not be lost.

To solve problems, overcome practice obstacles, and standardize procedures and processes at the mediation offices, the MOJ is utilizing the FJP trainings to conduct roundtables with the mediation specialists to exchange experiences and concerns. This forum allows mediators to discuss with MOJ officials any controversial issues, procedural obstacles, clarifications on required documentation, etc. The MOJ can provide immediate responses, clarifying or modifying procedures as needed. Official changes are subsequently provided to all the mediation offices in periodic updates.

To facilitate the parties' understanding of mediation procedures to reach settlement in the shortest period of time, the MOJ amended the 'request of the presence of the two parties' form at the Mediation Offices to include a summary of the role of the office and mediation procedures consistent with Family Law No. 10.

The Ministry came to realize the importance and benefits of the FJP's practical and participatory training methodology, which encouraged the Ministry to allow the same approach in the training of family court judges conducted in cooperation with the Family Justice Project.

The Ministry is currently reviewing the Family Court law and considering amendments to: 1) overcome legal obstacles to the implementation of agreements issued by them and appended by executive wording so the mediators can build more public trust and ensure credibility of binding mediation agreements; 2) to find ways to activate the role of Nasser Bank in the enforcement of agreements

In the third quarter, changes in the management of the Egyptian Radio and Television Union resulted in a restructuring of the Egyptian broadcasting system. The restructuring delayed the implementation of the MOJ's planned television activities from the fourth quarter of FY09 to the first quarter of FY10.

C. Next Steps

- Completing nationwide skills enhancement training for family mediators in 10 remaining governorates;
- Conducting training of family court judges, heads of circuit courts, and execution clerks;
- Providing specialized training and technical assistance to mediation specialists in pilot governorates;
- Providing specialized training for legal, social, and psychological specialists;
- Completing training of trainer workshops for psycho-social specialists to support sustainability;
- Completing on-site training/mentoring and start-up operations of legal aid offices in the four pilot governorates (Banha, Sohag, Port Said and Alexandria);
- Upgrading and opening the 10 additional legal aid offices in selected governorates; and
- Providing the MOJ, mediation offices, and legal aid offices in pilot sites with media support.

II. Task Two: Increase Access to Information on Family Court Legal Services

A. Project Activities and Services Delivered

During FY09, FJP awarded 16 new grants and extended two others with Egyptian NGOs, totaling \$712,000. In addition, the FJP organized exchange workshops to promote sustainability in Giza and Minya, continued provision of counseling services through NGO grantees and remained active in monitoring and evaluating NGO activities and counseling centers.

One of the highlights of the year was the National Council for Childhood and Motherhood (NCCM) becoming part of the newly organized Ministry of Family and Population with former NCCM Ambassador Moushira Khattab appointed as the new Minister. The FJP adjusted activities and approaches as needed to support the new Ministry and did not encounter any significant changes in activities.

1. Capacity Building

The FJP completed 5 training programs for NGOs that focused on programmatic activities, monitoring and evaluation, Family Law No. 10 orientation and financial operations. The training programs were designed to build the capacity of NGOs to continue their work beyond the life of the project and were attended by 185 participants. Below is a summary of training activities conducted:

Activity	Date	No. trained
Financial Management and USAID Rules & Regulations for Giza, Minya & Port Said	Dec. 08	39
Project Sustainability for Giza NGOs	Feb. 09	25
Project Sustainability for Minya NGOs	Mar. 09	25
Legal Specialists Workshop for Giza & Port Said	April 09	40
Counseling Centers' Training on Media Messages	July 09	56
	Total	185

FJP supported specialized training through the "Civil Society and Human/Child Rights" diploma level course at Cairo University. In FY09, this course was supported by UNICEF, which provided half of the costs of the course. FJP provided the additional half of the costs for 20 participants from NGOs and NCCM staff. The course focused on awareness of child rights within a public policy and social framework, International and Egyptian children's law, the role of civil society in pursuing those rights and integrating them into public policies and local plans in light of decentralization and how they affect the public budget.

During the first quarter, FJP completed a three-day workshop on "Financial Management" for 39 participants, including NGO accountants and treasurers. The workshop focused on USAID regulations, allowable and non-allowable costs, financial documentation, auditing, banking procedures, procurement, taxes, financial reporting, contributions, and internal control systems. Mr. Hussein Adam, a financial management consultant with expertise in NGO finances who is a member of the Egyptian Society of Accountants & Auditors (ESAA), conducted the training sessions. (See Annex 5 for training agenda.)



Giza NGO representatives during training

As part of a five-day regional Gender Workshop held by USAID/Egypt during the first quarter, participants visited FJP NGO grantee, Misr El Mahroussa Balady. The NGO gave a presentation on two of their counseling centers that focus on a variety of gender issues. Clients of the counseling centers described their experiences and expressed their satisfaction with the services they received at the centers. Psychological specialists highlighted the types of recurring cases, trends in the target areas, and explained how they handle cases. Cooperation between Misr El Mahroussa and ADEW (Association for the Development & Enhancement of Women in Egypt) was also highlighted by a representative of ADEW, an NGO providing support to women and mediating between women and various governmental and private agencies.

FJP and grantee Hawaa El Mostakabal represented Egypt at the Arab League conference on "Economic Empowerment for Arab Families," held in Tunisia from November 25-27, 2008. They presented NCCM-supported activities with a focus on those implemented by FJP grantees. This forum included knowledge sharing between the high-level officials in the region and their discussions on the policy frameworks to effectively involve NGOs and private businesses. The



Participants at NGO financial training

conference also provided an opportunity to share the experiences and mechanisms developed by NGOs, through the FJP grant program and capacity building activities, to empower Egyptian families, which NCCM has replicated with other projects

During the first quarter, USAID CTO, Mrs. Margaret Groarke, the FJP COP, and Task II Team members visited Shumuu and Yad Byad Associations as part of the monitoring and evaluation verification process. Shumuu highlighted their activities to support the

handicapped, including success stories of real cases that the project supported to overcome family crisis. The group visited their counseling center, as well as the economic empowerment

handcraft center and children's library. At Yad Byad the group met women who had come to apply for literacy classes and observed handicraft products being made by beneficiaries. The visit also included their counseling and legal aid center.

FJP completed two roundtables for NGO grantees in Giza and Minya. The roundtable in Giza, held on February 16, 2009, was attended by 25 participants that included senior representatives and project managers, with the theme of "Sharing Experiences and Project Sustainability." The attendees openly exchanged their specific experiences, including successes, challenges and major hurdles faced in their projects. The session focused on achieving sustainability and cooperative support among NGOs.

A similar roundtable was held in Minya in March, with 28 representatives that included chairmen and project managers. The group exchanged experiences and success stories, discussed sustainability challenges and developed recommendations for sustainability. Some of the recommendations from these two sessions included networking of NGOs to identify their strengths and complement services, utilizing volunteers for cost savings, ensuring cooperative and collaborative support among NGOs, more media campaigns to raise public awareness about the services NGOs offer, and continued capacity building trainings.

FJP completed another roundtable meeting in March, hosted by the Good Shepherd Association, with the department chiefs from the Ministry of Education for the Minya Governorate. This meeting focused on cooperation between the Ministry and Minya NGOs to provide support for local schools. As a result, the Head of the Education Department for Minya Governorate approved all NGO activities for implementation at the schools and emphasized their support for continued cooperation.



NGO Workshop at Girls High School in Minya

In the second quarter, FJP staff worked collaboratively with the IT specialist at NCCM to complete the first phase of the NCCM-NGOs database. The database provides information on the activities of the NGOs as well as their capabilities both technically and financially. This information will

be used to inform NCCM and other donors when providing grants or working collaboratively with the NGO community. The database is maintained in both Access and Excel to maximize availability to users.

In the third quarter, the FJP completed a family law workshop for legal specialists designed in part to facilitate cooperation between the MOFP and NGOs. (See Annex 5 for workshop agenda.) This workshop was led by Couns. Kahlil Mostafa and was attended by 40 participants who discussed the proposed amendments to the Egyptian Family Law, its advantages, limitations and recommendations to be considered by the government.

FJP, in collaboration with the MOFP, completed an event, “The Philosophy behind Child Law Legislative Amendments” at the Faculty of Law at Ein Shams University, also during the third quarter. Minister Khattab’s keynote speech highlighted the benefits of the new amendments to the Child Law. The University President and the Dean of the Faculty attended the event, along with more than 400 students who interacted with comments and questions about the amendments.

In May, the FJP participated in the third annual NGO Forum and Knowledge Fair entitled "Values and Ethics in Development," which was organized by the Participatory Development Program, a CIDA funded project. The MOFP, the Ministry of Social Solidarity and the Government of Canada participated in this forum whose goal was to promote a shared vision of a civil society committed to values and ethics. The FJP was represented in the Knowledge Fair where Project brochures and printed materials were shared with different civil society organizations and where the Project's documentary films on "Family Counseling Centers" and "Street Children" were shown. The Forum was a good opportunity for the Project to share views and exchange knowledge with other NGOs and international organizations. The event was attended by more than 300 participants from different entities, local and international, governmental and private companies.



NGO Sustainability Roundtable at NCCM

FJP participated in the MOFP annual forums held in July with governors from throughout the country. Min. Khattab led these sessions, with governors highlighting progress in their governorates and discussing future plans. The forums developed a set of recommendations at the conclusion of each session, to be utilized in planning future activities and developing policy.

2. NGO Grants and Grantee Activities

NGO grantees in all three pilot regions provided regular counseling services, conducted home visits, and held public awareness activities. In total, NGO grantees received 13,760 visits out of which 7,895 cases were settled; completed 179 trainings attended by 1,662 trainees; completed 1,052 awareness events attended by 33,592 participants; conducted 13,271 home visits; and provided support to 10,220 children. (See Annex 9 for detailed M&E charts covering NGO activities/NGO/month.)

Grant extensions for Future Eve in Minya and Hawaa El Mostakbal in Giza were approved and signed in the first quarter of the year, bringing the total of grants at the time to 34 (including 7 extensions) for more than two million USD. The grant extension for Hawaa El Mostakbal allows them to continue their counseling services, provide awareness raising activities for those who plan to marry soon, and train social workers to deal with specific family dispute issues. The grant also provided the services requested by NCCM for support of the 16000 hotline with dedicated

lines for family dispute matters. Future Eve will continue to provide legal aid to families in dispute, train legal aid lawyers on updates in the law, and raise awareness to combat domestic violence that leads to the break-up of the family. (See Annex 3 for list of Grantees.)



NGO Legal Specialist Workshop

During the second quarter, a request for concept papers was issued for award of the remaining grant funds. Bidders were requested to submit papers, which were reviewed and short-listed for submission of full proposals. Approximately 50 concept papers were received and reduced to a smaller group which met the basic criteria. An orientation and proposal writing seminar was conducted on April 5, 2009, which was attended by 55 participants from 31 NGOs. Minister Khattab provided background on focus areas for the new Ministry of Family and Population. The participants were briefed on technical and financial requirements for submitting

their proposals based on USAID rules and regulations, and they received a complete information package that included score sheets and templates of the required documents. Thirty NGOs submitted proposals which were reviewed and scored by FJP, USAID and NCCM. Based on the USAID evaluation and to ensure better focus on awareness raising activities, the selected NGOs were requested to update their proposals. Technical and financial pre-assessments of the short listed NGOs were completed by the FJP field coordinators and auditors.

FJP organized a ‘pre-grant’ orientation session for the top ranked NGOs to provide them with further clarification regarding the changes to the scope of work. Minister Moushira Khattab together with the FJP COP spoke to the participants regarding the quality and kind of work that will be expected from them during the period of their grant. In August, grant awards were made to 16 NGOs for a total of \$712,000.

In the second quarter, the Good Shepherd NGO organized an awareness raising event on early marriage and marriage registration that was held in Minya at the Commercial and Technical School. Approximately 70 girls, ages 15-18, attended the event which included an interactive discussion with both Muslim and Christian leaders, as well as a legal specialist from the local mediation office. USAID CTO Margaret Groarke attended this event along with the FJP COP. The girls were also provided with the legal requirements for a valid marriage and the benefits of registration.

The FJP and the Seti Center–Caritas Egypt held an awareness raising event entitled “A Future Vision for FJP - A New View for a Happy Family” in February 09. Nearing the end of their grant, Caritas conducted a presentation of their activities as well as their plan for sustainability. The NGO works with disabled children and their families providing counseling and related services to ensure that the disabled will be productive members of society. Testimonials from clients illustrated the long-reaching effects of their services. Caritas presented their strategy to sustain FJP activities after the end of their grant, which include utilizing volunteer services and a

services guide for the public. Products handcrafted by disabled beneficiaries were on exhibition at the event and a documentary film of their activities with the FJP was presented.

Task II Success Story

Masr Al Mahroussa Baladi Association (Giza)

Out of its belief in the role of family counseling in helping Egyptian families reach stable relationships and based on its plan to broaden community outreach, Masr Al Mahroussa Baladi Association launched "The Forum for Family Counseling" on its website. The Forum aims to reach a wide sector of community members of various ages and backgrounds, encouraging them to seek counseling in relationships and family life. The Association's qualified and professional psychological and social work experts provide services in complete confidentiality through terms and conditions that guarantee quality and secrecy as well. The number of members of this online Forum is increasing every day, offering a helping hand to Egyptian families in living a balanced and healthy life.

NGO grantee activities during FY09 included 13,760 visits to counseling centers, of which 7895 were settled; 1052 awareness raising events for 33,592 attendees; 179 NGO training programs conducted for 1,662 trainees; and 13,271 home visits completed. (See Annex 9 Monitoring and Evaluation Report for full details of NGO activities in FY09.)

3. Media and Community Awareness Activities

During FY09, the FJP media team worked closely with its counterparts at the NCCM to raise awareness of the support services of NGO counseling centers throughout Egypt. A major highlight during this year was the production and completion of 12 segments of Sesame Street (Alam Simsim) with Al-Karma Company that were aired daily during Ramadan. The segments focus on the problems of children in families in dispute and attempt to promote healthy behavior to protect children.

During the first quarter, the media messages manual was finalized by FJP and a training plan, designed to reach out to both print and television media through organized workshops and roundtables, was developed with the committee of psychologists. The manual focuses on topics including the first five years of marriage, life before marriage, choosing a partner, preparing oneself emotionally for marriage, and the importance of parents as role models for children. The manual will be utilized by NGOs and the media to ensure that messages are effectively communicated to the target audience and will form the basis of FJP communications on children and families in



Representatives of media participating in roundtable

dispute, including written materials, television and radio programs.

During the second quarter, FJP coordinated with the USAID-funded Violence against Women and Children project to co-sponsor a roundtable on Feb 24, 2009. This event was attended by

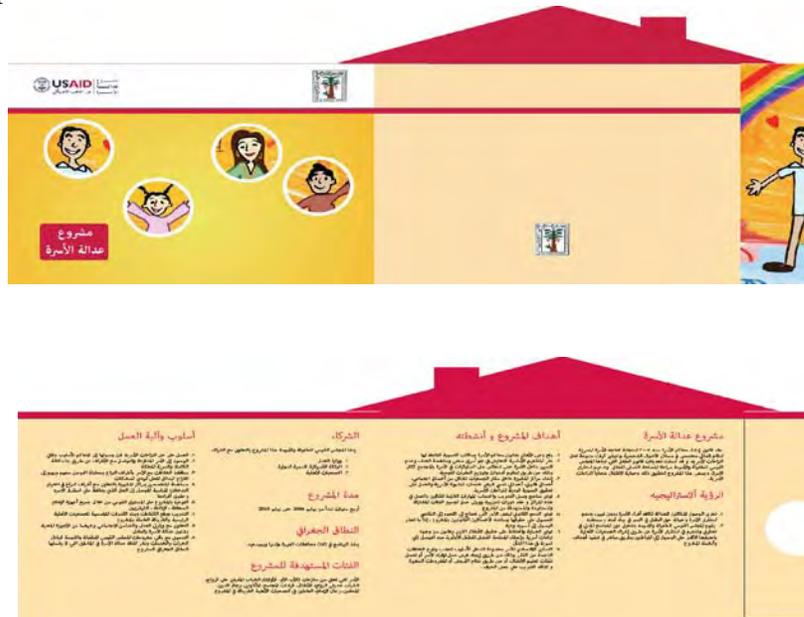


Minister Khattab participating in media roundtable

high level opinion leaders and media producers and led by Minister Khattab. Following the roundtable, FJP completed training for print journalists on Feb 25-26, with a welcome provided by Min. Khattab. (See Annex 5 for Agenda.) Topics for discussion included the new child law amendments focusing on controversial articles in the law, as well as messages from the media manual. Discussions were conducted on how to raise awareness about child protection committees, family crisis management including appropriate child rearing, and dealing with families in crisis. Representatives from NGOs also attended this workshop to build their capacity for media communications.

The Media team completed several meetings with satellite and TV channels, and TV talk show designers, to assess the potential of producing a TV show that focuses on settling family disputes. They also coordinated with the USAID funded media project to obtain vital information on viewer coverage so as to select the appropriate mediums to reach the target audience.

During the first quarter, the FJP completed a specialized brochure on NGO activities at the request of NCCM (see below). This brochure highlights the work of NGOs, the collaborative efforts with NCCM, and serves as an informational tool for the media and the public. Copies of the brochure have been printed and are currently being distributed to NGOs, media outlets, and the public.



In the second quarter, NCCM received the specialized ICT buses that will travel throughout Egypt to provide information and raise awareness in communities. FJP compiled and delivered to NCCM materials developed throughout the project and by NGO grantees for the buses.

Also in the second quarter, FJP developed a notebook for university students that included various provisions of the new child law amendments. The notebooks were distributed to more than 400 students who attended the awareness raising event at Ein Shams University. The purpose of the notebook is to ensure that students are better informed about the specifics of the law. While using the notebook on a regular basis, the students will be reminded of the amendments and can use it as a resource to find some of the most important provisions. Since many of these students took a course in child law before the amendments, this notebook will update them with the new provisions. The notebooks will also be utilized at future awareness events for students on this topic.

During the fourth quarter, the FJP issued a request for proposals to six production companies requesting proposals for a media campaign that will highlight the importance of the parents as role models for children. Four proposals were received and are currently being evaluated. FJP will award the contract during the first quarter of FY10 for implementation.

To ensure consistency and standardization in the messages delivered to target groups, FJP conducted a two-day workshop training for counseling staff on media messages on July 6-7, 2009. Psychology and sociology field experts trained the participants on basic family and counseling concepts.

B. Issues Encountered and Lessons Learned

One of the central goals of Task II is to increase community awareness about family court mediation offices. It was learned through the mid-project evaluation that this goal is not being served by NGO grantees due to a lack of understanding about the role of mediation offices and misperceptions about the quality of the services offered by the mediation offices. To address this shortcoming, the FJP will conduct informational events on “The Role of Mediation Offices and Legal Aid Offices” to improve NGO awareness of the functions of these offices. This program will be conducted with the assistance of the MOJ.

FJP will focus on identifying those NGO grantees that have been successful partners in the program and continue to build their capacity and sustainability as Centers of Excellence for Family Justice. The FJP is formulating a strategy to strengthen well functioning and innovative programs with existing NGO grantees, documenting those successes, and seeking to disseminate those experiences among NGOs. Knowledge transfer visits are planned in different governorates to establish models within the NGO sector and support smaller NGOs in achieving sustainability.

With the first group of Grantees, FJP focused on building capacity at the project level. The workshops and technical assistance were designed to help NGO grantees implement their project successfully and provide better services through their counseling centers. With the second round of NGO grantees, FJP is focusing on enhancing the organizational and structural skills of the NGO through workshops on strategic planning, governance, financial management and other

similar areas. Investing in the organizational growth of the NGOs will contribute to the sustainability of the NGOs after the grants are completed.

Early in the third quarter, changes in the management of the Egyptian Radio and Television Union resulted in a restructuring of the Egyptian broadcasting system. The restructuring hampered the FJP's implementation of its media campaign. The FJP media team continues to work closely with the unions to ensure that discussion on family law issues will be incorporated into future programming.

To further increase community outreach, promote family counseling services and building on others experience, FJP is focusing on coordinating with other NCCM projects to exchange experiences, services and promote family justice in geographic areas that are not covered by the project. This coordination has recently proven successful and FJP plans to continue with this strategy.

C. Next Steps

Task Two of the FJP will continue to support family services and increase awareness of rights in the pilot communities. Through partnership with NCCM and in collaboration with USAID, Task Two plans to:

- Improve NGO awareness and understanding of Family Court Mediation Offices, Family Law and Law 10;
- Continue capacity building activities to improve the managerial, financial, operational and programmatic skills of NGO grantees;
- Award extensions to grantees with outstanding performance to build *Centers of Excellence for Family Justice*;
- Establish NGO networks among FJP grantees, with the *Centers of Excellence* at the core;
- Provide on-site training/mentoring to social workers;
- Develop educational material and handouts on family disputes for the benefit of NGOs and beneficiaries in local communities;
- Collaborate with the USAID Combating Violence Against Women and Children project (CVP) in supporting implementation of Child Law Amendments and raising awareness of the Child Protection Committees among NGOs; and
- Work on supporting and promoting Amendments to the Family law in collaboration with MOFP/NCCM.

ANNEXES

Annex 1: List of Training Activities FY 2009

Program Name	Court	From	To	Actual	Females	Males
National Mediation Skills Training						
Mediation Skills and Team work	Tanta	October 14, 2008	October 16, 2008	25	22	3
Mediation Skills and Team work	Tanta	October 21, 2008	October 23, 2008	27	18	9
Mediation Skills and Team work	Mansoura	October 28, 2008	October 30, 2008	30	15	15
Mediation Skills and Team work	Mansoura	November 4, 2008	November 6, 2008	32	18	14
Mediation Skills and Team work	Kafr El Sheikh	November 11, 2008	November 13, 2008	32	11	21
			Total Trained	146	84	62
Computer Skills						
	MOJ Technical Bureau	October 26, 2008	November 12, 2009	8	5	3
			Total Trained	8	5	3
Training of Trainers (TOT)						
TOT for Judges (Group 2)	All courts	November 2, 2008	November 6, 2008	23	2	21
TOT for Mediators (Group 1)	All courts	May 10, 2009	May 12, 2009	25	4	21
Advanced TOT for Judges	All courts	February 7, 2009	February 11, 2009	26	18	8
			Total Trained	74	24	50
Family Court Judges Training						
Judges Training	Cairo N & S	December 14, 2008	December 15, 2008	47	3	44
Judges Training	Cairo N & S – Banha	December 16, 2008	December 17, 2008	54	4	50
Judges Training	Banha – Giza – Zaqaqeeq	December 21, 2008	December 22, 2008	50	0	50
Judges Training	Giza – Zaqaqeeq – Mansoura	December 23, 2008	December 24, 2008	56	0	56
Judges Training	Mansoura – Shebeen El-Koum - Domiati – Port Said – Esmailiah- Suez – Sinai N & S – Fayoum – Bany Sweif	January 4, 2009	January 5, 2009	53	1	52
Judges Training	Alexandria – Tanta – Damanhour – Kafr ElSheikh	February 15, 2009	February 16, 2009	70	1	69
Judges Training	Alexandria – Tanta – Damanhour – Kafr ElSheikh	February 17, 2009	February 18, 2009	62	0	62

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Judges Training	Bany Sweif – Shebeen El-Koum – Domiat – Port Said – Esmailiah – Suez – Sinai N & S – Fayoum – Aswan	February 24, 2009	February 25, 2009	57	0	57
Judges Training	Minya – Assiut – Sohag – Qena – Aswan	March 1, 2009	March 2, 2009	46	0	46
Judges Training	Minya – Assiut – Sohag – Qena	March 3, 2009	March 4, 2009	67	0	67
			Total Trained	562	9	553
Communication Skills for Admin & Intakers						
Admin Training	Minya – Sohag – Aswan	January 28, 2009	January 28, 2009	29	10	19
Admin Training	Assiut – Qena – Minya	January 29, 2009	January 29, 2009	32	8	24
Admin Training	Cairo N & S – Fayoum	February 1, 2009	February 1, 2009	38	23	15
Admin Training	Giza – Bany Sweif – Zaqaizeeq	February 2, 2009	February 2, 2009	44	22	22
Admin Training	Banha – Tanta – Shebeen El-Koum – Domiat	February 3, 2009	February 3, 2009	43	30	13
Admin Training	Alexandria – Damanhour – Sinai – Suez	February 4, 2009	February 4, 2009	38	24	14
Admin Training	Kafr ElSheikh – Mansoura – Esmailiah – N Sinai – Port Said	February 5, 2009	February 5, 2009	38	16	22
			Total Trained	262	133	129
US Overseas Study Tour						
AFCC 46 th Annual Conference & Family Court OST	MOJ Technical Bureau	May 19, 2009	June 3, 2009	6	2	4
			Total Trained	6	2	4
Newly Hired Mediation Skills National Training						
Newly Hired	Cairo N&S, Helwan, Giza, 6 October	March 28, 2009	March 30, 2009	25	19	6
Newly Hired	Cairo N&S, Helwan, Giza, 6 October	March 31, 2009	April 2, 2009	24	20	4
Newly Hired	Cairo N&S, Helwan, Giza, 6 October	April 5, 2009	April 7, 2009	19	14	5

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Newly Hired	Qena – Sohag	April 14, 2009	April 16, 2009	22	5	17
Newly Hired	Qena – Sohag – Aswan	April 21, 2009	April 23, 2009	21	7	14
Newly Hired	Minya, Bany Sweif, Assiut	April 28, 2009	April 30, 2009	34	14	20
Newly Hired	Alexandria, Damanhoor, Mansoura, Shebeen El-Koum Esmailiah & Suez	May 5, 2009	May 7, 2009	31	13	18
Newly Hired	Tanta	May 9, 2009	May 11, 2009	29	16	13
			Total Trained	205	108	97
National Skills Enhancement						
National Skills Enhancement	North & South Cairo	June 21, 2009	June 21, 2009	48	37	11
National Skills Enhancement	North & South Cairo	June 22, 2009	June 22, 2009	48	31	17
National Skills Enhancement	North & South Cairo	June 23, 2009	June 23, 2009	48	35	13
National Skills Enhancement	North & South Cairo	June 24, 2009	June 24, 2009	47	31	16
National Skills Enhancement	Banha – Giza	June 28, 2009	June 28, 2009	38	22	16
National Skills Enhancement	Banha – Giza	June 29, 2009	June 29, 2009	37	23	14
National Skills Enhancement	Banha – Giza	June 30, 2009	June 30, 2009	37	26	11
National Skills Enhancement	Banha – Giza	July 1, 2009	July 1, 2009	37	20	17
National Skills Enhancement	Esmailiah – Zaqaazeeq	July 5, 2009	July 5, 2009	43	20	23
National Skills Enhancement	Esmailiah – Zaqaazeeq	July 6, 2009	July 6, 2009	48	22	26
National Skills Enhancement	Esmailiah – Zaqaazeeq	July 7, 2009	July 7, 2009	49	18	31
National Skills Enhancement	Domiat - Port Said – Suez	July 12, 2009	July 12, 2009	27	11	16
National Skills Enhancement	Domiat - Port Said – Suez	July 13, 2009	July 13, 2009	26	16	10
National Skills Enhancement	Shebeen El-Koum EL Kom	July 19, 2009	July 19, 2009	38	19	19
National Skills Enhancement	Shebeen El-Koum EL Kom	July 20, 2009	July 20, 2009	38	20	18
National Skills Enhancement	Damanhoor	August 2, 2009	August 2, 2009	37	12	25
National Skills Enhancement	Damanhoor	August 3, 2009	August 3, 2009	39	18	21
National Skills Enhancement	Damanhoor	August 4, 2009	August 4, 2009	42	17	25
National Skills Enhancement	Damanhoor	August 5, 2009	August 5, 2009	39	11	28

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National Skills Enhancement	Alexandria	August 9, 2009	August 9, 2009	39	25	14
National Skills Enhancement	Alexandria	August 10, 2009	August 10, 2009	37	25	12
National Skills Enhancement	Alexandria	August 11, 2009	August 11, 2009	43	25	18
			Total Trained	885	484	401
			Grand Total	2148	849	1299

Annex 2: Summary of Training Activities

Training Programs 1 October 2008 - 30 September 2009		Total Trained	Not repeated	Repeated
National Mediation Skills Training		146	146	0
Communication Skills for Admin and Intake Staff		262	262	0
Newly Hired Mediation Skills - Nationwide		205	205	0
Family Court Judges Training		562	562	0
Training of trainers (TOT) for Judges (Group 2)		23	14	9
TOT for Mediators (Group 1)		26	15	11
TOT Advanced for Judges		25	5	20
Skills Enhancement 2009 - Nationwide		885	870	15
Computer Course (Technical Office)		8	5	3
US Family Court Study Tour		6	0	6
MOJ Public relations media training		24	24	0
Legal aid specialists training		27	27	0
	Grand Total	2199	2135	64

Annex 3: Grantees List

#	Grant #	NGO Name / Program Title	Program Location	Grant Duration (Months) / Start Date	Approx. Grant Amount (\$000)
1	GA-263-06-01-00	Minya Businessmen Association <i>Family Justice Offices Program</i>	Minya	12 (17Dec 06) COMPLETED	45
2	GA-263-06-02-00	New Horizons Foundation <i>Interaction Program</i>	Giza / Minya	12 (1 Jan 07) COMPLETED	48
3	GA-263-06-03-00	Samalut Culture Palace Pioneers <i>Culture & Family</i>	Minya	12 (1 Jan 07) COMPLETED	31
4	GA-263-06-04-00	Minya Coalition of Health NGOs <i>Family Rights & Society Welfare</i>	Minya	24 (1 Jan 07)	153
5	GA-263-06-05-00	Future Girls' Association <i>Justice Awareness & Empowerment for Family and Child</i>	Giza	12 (1 Jan 07) COMPLETED	48
6	GA-263-07-06-00	National Association for the Defense of Rights and Freedoms <i>Legal & Social Counseling for the Egyptian Family</i>	Giza	12 (1 Feb 07) COMPLETED	25
7	GA-263-07-07-00	New Vision Association for Development <i>Family Stability & Justice Enhancement</i>	Minya	12 (1 Feb 07) COMPLETED	35
8	GA-263-07-08-00	Social Services & Integrated Development <i>Family Support in Minya</i>	Minya	12 (1 Feb 07) COMPLETED	31
9	GA-263-07-09-00	Egypt Renaissance Foundation <i>Supporting Children Rights & Women Issues in Egyptian Family</i>	Minya	12 (11 Feb 07) COMPLETED	37
10	GA-263-07-10-00	The Good Shepherd <i>Liberty Children</i>	Minya	12 (1 April 07) COMPLETED	21
11	GA-263-07-11-00	Hawaa Al-Mostakbal Society for Family & Environmental <i>Family Empowerment Partnership</i>	Giza	12 (1 April 07) COMPLETED	53
12	GA-263-07-12-00	Shemou' Association for Human Rights & Local Development <i>Enhancing the Bonds of Family Stability</i>	Giza	12 (1 April 07) COMPLETED	45
13	GA-263-07-14-00	Alliance for Arab Women <i>Supporting the Family Court</i>	Giza, Minya, Port Said	24 (1 June 07)	257
14	GA-263-07-15-00	The Evangelical Association for sustainable Development <i>Better Practice Towards minimizing Family Conflict</i>	Minya	12 (8 August 07) COMPLETED	57
15	GA-263-07-16-00	Future Eve <i>Happy Family void of Discrimination and Domestic Violence</i>	Minya	12 (8 August 07) COMPLETED	32

#	Grant #	NGO Name / Program Title	Program Location	Grant Duration (Months) / Start Date	Approx. Grant Amount (\$000)
16	GA-263-07-17-00	Sydat Misr Society for Women's Affairs <i>Supporting Family Stability</i>	Minya	12 (8 August 07) COMPLETED	27
17	GA-263-07-18-00	Masr El Mahroosa Baladi Association <i>Towards Better Marriage</i>	Giza	15 (1 Sep. 07)	77
18	GA-263-07-19-00	Caritas Egypt/Seti Center <i>Stable Family Challenging Disability by Counsel and Empowerment</i>	Giza	12 (23 Sep. 07) COMPLETED	70
19	GA-263-07-20-00	Al Tawan Association for Developing Local Community (Yad b Yad) <i>Family Stability is the Base for Society Development</i>	Giza	12 (25 Sep. 07) COMPLETED	36
20	GA-263-07-21-00	Heya Foundation for Women <i>Accord for Family Safety</i>	Giza	12 (26 Sep. 07) COMPLETED	46
21	GA-263-07-22-00	Egyptian Foundation for Family Development <i>Mediation System Support</i>	Giza	12 (27 Sep. 07) COMPLETED	30
22	GA-263-07-23-00	Light of Life Association for Family & Child <i>Family & Child Legal Protection</i>	Giza	12 (27 Sep. 07) COMPLETED	52
23	GA-263-08-01-00	Society of Local Community Development at Warak AL Hadar <i>Family legal & social services support</i>	Giza	12 (23 Dec. 07)	82
24	GA-263-08-02-00	Azhhar AlKarma Foundation <i>Better Life Program</i>	Giza	12 (23 Dec. 07)	76
25	GA-263-08-03-00	Port Fouad Child & Family Care Society <i>Family Justice</i>	Port Said	12 (25 Feb. 08)	45
26	GA-263-08-04-00	Organization of Civilized Development at Port Fouad (El Hadareya) <i>Stability & Better Future</i>	Port Said	12 (25 Feb. 08)	65
27	GA-263-06-02-02	New Horizons Foundation (Phase 2) <i>Interaction Program</i>	Giza	12 (1 Apr 08)	56
28	GA-263-06-04-01	Minya Coalition of Health NGOs (Phase 2) <i>Family Rights & Society Welfare</i>	Minya	18 (1 April 08)	140
29	GA-263-07-08-02	Social Services & Integrated Development(Phase 2) <i>Family Support in Minya</i>	Minya	12 (1 Apr 08)	60
30	GA-263-07-09-02	Egypt Renaissance Foundation (Phase 2) <i>Supporting Children Rights & Women Issues in Egyptian Family</i>	Minya	12 (1 Apr 08)	31
31	GA-263-07-10-01	The Good Shepherd (Phase 2) <i>Liberty Children</i>	Minya	18 (1 April 08)	51
32	GA-263-08-05-00	Small & Medium Industries Development Association <i>Towards Social Justice... A New Vision for a</i>	Port Said	18 (1 July 08)	81

#	Grant #	NGO Name / Program Title	Program Location	Grant Duration (Months) / Start Date	Approx. Grant Amount (\$000)
		<i>Better Tomorrow</i>			
33	GA-263-07-11-02	Hawaa Al-Mostakbal Society for Family & Environmental (Phase 2) <i>Family Empowerment Partnership</i>	Giza	12 (15 December 08)	40
34	GA-263-07-16-02	Future Eve (Phase 2) <i>Happy Family void of Discrimination and Domestic Violence</i>	Minya	12 (15 December 08)	22
35	GA-263-09-01-00	The Egyptian Association for Disseminating and Developing Legal Awareness <i>Motivating the Rights of the Family and Children within the Egyptian Society</i>	Giza	12 (15 August 09)	44
36	GA-263-09-02-00	El Tathkeif Al Fekry and Development Association <i>Child Protection and Defense is our Joint Responsibility</i>	Port Said	12 (15 August 09)	42
37	GA-263-09-03-00	Care of Egyptian Girl Association <i>Support the Family Court System</i>	Port Said	12 (15 August 09)	40
38	GA-263-09-04-00	Values of Life Foundation <i>Families Live in Peace</i>	Giza	12 (15 August 09)	43
39	GA-263-09-05-00	Modern Vision Association for Development <i>A Revelation to Opportunity</i>	Giza	12 (15 August 09)	37
40	GA-263-09-06-00	SEKEM Development Foundation <i>Towards a Powerful Civil Society for Empowering Women and Children and Protecting them against Domestic Violence</i>	Giza	12 (15 August 09)	53
41	GA-263-09-07-00	Al Karma NGO for Development and Social Services <i>Increasing Family Stability Status Suffering from Internal Conflicts</i>	Minya	12 (15 August 09)	44
42	GA-263-09-08-00	Al Manshia Association for Education and Development <i>Building the Capacity for Rural Community as a Preventive Method of Family Conflict</i>	Minya	12 (15 August 09)	44
43	GA-263-09-09-00	Egyptian Sons for Sustainable Development Foundation <i>Raising Awareness of Family Rights</i>	Minya	12 (15 August 09)	40
44	GA-263-09-10-00	True Light Society for the Blind and Visually Impaired <i>The Right of the Blind Child in a Family and Community Respect</i>	Minya	12 (15 August 09)	44
45	GA-263-09-11-00	Shining Tomorrow Association <i>Family Justice "Our Home"</i>	Minya	12 (15 August 09)	41

#	Grant #	NGO Name / Program Title	Program Location	Grant Duration (Months) / Start Date	Approx. Grant Amount (\$000)
				09)	
46	GA-263-09-12-00	Salama Moussa Foundation for Education and Development Services <i>For a Happy Society and Better Justice for the Family</i>	Minya	12 (15 August 09)	48
47	GA-263-09-13-00	Egyptian Association for Street Children Care <i>Restore Family Stability for Street Children</i>	Minya	12 (15 August 09)	43
48	GA-263-09-14-00	Tanees Association for Social Services <i>My Family</i>	Port Said	12 (15 August 09)	53
49	GA-263-09-15-00	El Amir Tadros Association <i>Happy Families Overcoming Challenges by Counseling and Empowerment</i>	Port Said	12 (15 August 09)	40
50	GA-263-09-16-00	Qalb Kabeer Association <i>Together – Supporting Family</i>	Giza	12 (15 August 09)	51
		Total Grants Awarded			\$2,710,000

Note: All Numbers are approximated.

Annex 4: Task I Training Agendas

Follow-up of National Mediation Skills Training Program **Mediation Skills Enhancement**

Agenda

- 9:00 – 10:00** **Registration**
- 10:00 – 12:00** **Session One:**
Introduction/Objectives
- Legal Matters / Mediation Offices Regulations
 - Open Discussion: Significant Practical Issues
 - Review /Assessment of the Mediation Skills Training conducted 2007 - 2008
Counselor Wasseim Swielam, Chief of the Technical Bureau , MOJ
- 12:00 – 12:30** **Coffee Break**
- 12:30 – 2:30** **Session Two:**
- Main Skills for Resolving Family Disputes
 - Confidentiality & Neutrality
 - Argumentation Skills
 - Negotiation Skills
- Dr. Abdel Mohsen Degham
Psychology Consultant & Human Development Expert
- 2:30 – 3:00** **Coffee Break**
- 3:00 – 5:00** **Session Three:**
- Main Skills for Resolving Family Disputes - Cont'd
 - Problem Solving
 - Persuasion Skills
 - Open Discussion: Significant Practical Issues
Dr. Abdel Mohsen Degham
Psychology Consultant & Human Development Expert
- 5:00 – 6:00** **Evaluation/Lunch**

National Training for the Intake Personnel of the Family Mediation Offices

Communication and Customer Service Skills

8:30 – 9:00	Registration
9:00 – 11:00	Session One: Introduction <ul style="list-style-type: none">▪ Monthly Statistics Reporting - Exercise▪ Mediation Offices Regulations - Open Discussion Counselor Sahar El Fakahny/ Couns. Mayada Emam
11:00 – 11:30	Coffee Break
11:30 – 1:30	Session Two: <ul style="list-style-type: none">▪ Customer Service▪ How to deal with difficult customers Dr. Abdel Mohsen Degham
1:30 – 2:00	Coffee Break
2:00 – 4:00	Session Three: <ul style="list-style-type: none">▪ Communication Skills and Interpersonal Skills▪ Types of Personality Dr. Abdel Mohsen Degham
4:00 – 5:00	Lunch

AGENDA

National Training for Family Court Judges

Day One

8:30 – 9:00	Registration
9:00 – 9:30	Opening Speech by Honorable Counselor Minister of Justice Welcome note by Margaret Groarke, USAID CTO
9:30 – 11:30	Session One: Relationship between family courts and mediation offices Counselor Osama Attaweya, Assistant to the Minister of Justice for Follow-up and Achievement
11:30 – 12:00	Coffee Break
12:00 – 2:00	Session Two: Practical legal issues in the Family Law - Case Studies Counselor Kamal Salam, Presiding Judge, Court of Appeal
2:00 – 2:30	Coffee Break
2:30 – 4:30	Session Three: Time and Stress Management Mohamed Khalil, PhD., Professor of Psychology, Dean of Faculty of Arts, Ain Shams University
4:30 – 5:30	Lunch

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Day Two

9:00 – 9:30	Registration
9:30 – 11:30	Session One: Legal regulations and practical problems in Lien issues Counselor Magdi Abdul Moneim, First Attorney-General, Family Affairs General Prosecution
11:30 – 12:00	Coffee Break
12:00 – 2:00	Session Two: Common Judicial Flaws in Family Cases. Counselor Salah Sallam, First Deputy, Judicial Inspection
2:30 – 2:30	Coffee Break
2:30 – 4:30	Session Three: Practical legal issues in family ruling enforcement Counselor Mahmoud El Tanahy
4:30 – 5:30	Lunch

AGENDA
Mediation Skills and Team Building Workshop

Day One

Session	Content	Methodology	Tools
09:00 – 11:00 Session One	<ul style="list-style-type: none"> ▪ <u>Opening:</u> introduction, training objectives ▪ <u>Family Dynamics:</u> Egyptian family characteristics, roles & responsibilities ▪ <u>Family Conflict:</u> nature and reasons – reactions – conflict analysis – problem tree. 	working group- discussion – case study – lecturette – exercise	Handout – Flipchart – Data-show
11:00 – 11:15	Break		
11:15 – 01:15 Session Two	<ul style="list-style-type: none"> ▪ <u>Mediation Skills and Resolving Family Disputes:</u> techniques of conflict resolving – mediation stages – mediation skills (communication – negotiation – managing mediation session) 	Exercise - working group - discussion	Handout – Flipchart – Data-show
01:15 – 1:45	Break		
01:45 – 04:00 Session Three	<ul style="list-style-type: none"> ▪ <u>Team Work & Team Building:</u> good team characteristics, team development, team work skills - evaluate team performance ▪ Feedback - Adjourn 	Exercise (the Safe) - working group – discussion - feedback	Handout – Flipchart – Data-show
04:00 – 4:30	Lunch		

Day Two

Session	Content	Methodology	Tools
09:00 – 11:00 Session One	<ul style="list-style-type: none"> ▪ <u>Summary of Day One</u> ▪ <u>Application of Mediation Skills:</u> roles of legal, psycho and Social specialists – mediation session – discussion of role play 	exercise – role play discussion – constructive critic	Handout – Flipchart – Data-show Video shooting
11:00 – 11:15	Break		
11:15 – 01:15 Session Two	<ul style="list-style-type: none"> ▪ <u>Mediation Skills (cont'd):</u> Managing mediation session – question asking skills – general guidelines ▪ <u>Re-do role playing:</u> discussion 	Discussion – role play – constructive critic	Video shooting Handout – Flipchart – Data-show
01:15 – 1:45	Break		
01:45 – 04:00 Session Three	<ul style="list-style-type: none"> ▪ <u>Report Writing:</u> report content, legal, psycho and social. ▪ <u>Good Report :</u> characteristics, report modification ▪ Feedback - Adjourn 	working group – discussion - feedback	Handout – Flipchart – Data-show
04:00 – 4:30	Lunch		

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Day Three

Session	Content	Methodology	Tools
09:00 – 11:00 Session One	<ul style="list-style-type: none"> ▪ <u>Enforcement of Law 10:</u> ▪ <u>Mediation offices:</u> roles and responsibilities ▪ <u>Statistics:</u> Forms – information and statistics accuracy 	Lecture - Discussion	Handout – Flipchart – Data-show
11:00 – 11:15	Break		
11:15 – 01:15 Session Two	<ul style="list-style-type: none"> ▪ <u>Marriage:</u> related forms submitted to Mediation offices 	Lecture - Discussion	Handout – Flipchart – Data-show
01:15 – 1:45	Break		
01:45 – 04:00 Session Three	<ul style="list-style-type: none"> ▪ <u>Divorce:</u> related forms and legal rights of divorced couple ▪ Wrap-up - Training Evaluation 	Lecture - Discussion	Handout – Flipchart – Data-show
04:00 – 4:30	Lunch		

TOT Training Agenda

Day One: Monday, May 26th 2008	
Introduction, Welcome, and Participants' Expectations	
Principles & Theories of Adult Learning	
<ul style="list-style-type: none"> ▪ Difference between Training and Learning ▪ Principle of Adult Learning ▪ What we know about adults as learners? ▪ Theories of Adult Learning 	<ul style="list-style-type: none"> ▪ Lindemann Theory ▪ Tools of Learning ▪ Self-Learning ▪ Colb Theory
Brain Training – The Upper Word	
<ul style="list-style-type: none"> ▪ Brain Theory & Training ▪ Thinking Patterns ▪ How to Control your Brain in Training ▪ Learning the Brain Functions ▪ Right/Left Brain and their roles in the learning process 	<ul style="list-style-type: none"> ▪ Approaches of Design and Interaction of the Four Brain Parts and their Relation to Training ▪ Brian Control and its Relation to the Thinking Patterns
<p> <i>Participants will be divided into groups from day one and each group will select a topic of interest to present to the other groups during the fourth and the fifth days. This includes application of different methodologies learnt during the workshop.</i></p>	
Day Two: Tuesday, May 27th 2008	
Communication Skills	
<ul style="list-style-type: none"> ▪ Communication Cycle & Components ▪ Sender “MUST HAVE” Skills ▪ Communication Types 	<ul style="list-style-type: none"> ▪ Advantages of / Challenges for Effective Communication ▪ Communication Process in Training
Presentation Skills – Guidelines	
<ul style="list-style-type: none"> ▪ Presentation Phases ▪ Planning ▪ Actual Presentation 	<ul style="list-style-type: none"> ▪ Implementation ▪ Evaluation ▪ Things NOT TO DO!!
Day Three: Monday, June 2nd 2008	
Heart Hunting	
<ul style="list-style-type: none"> ▪ Secrets of Attracting Audience ▪ 10 Things to Avoid!! 	<ul style="list-style-type: none"> ▪ Body Language ▪ Golden Rules in Wining Audience
Dialogue Skills in Training	
<ul style="list-style-type: none"> ▪ Your Way to Fruitful Dialogue ▪ Tactful Speeches ▪ Use Questions Skillfully 	<ul style="list-style-type: none"> ▪ Speech and Persuasion Skills ▪ Dialogue Components & Characteristics ▪ Characteristics of a Super Speaker

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Day Four: Tuesday, June 3rd 2008	
Feedback & Constructive Criticism	
<ul style="list-style-type: none"> ▪ What is Feedback? ▪ Importance of Feedback in the Learning and Training Processes ▪ Psychological and Cognitive Fundamentals of Feedback 	<ul style="list-style-type: none"> ▪ Importance of Feedback in Performance Assessment ▪ Feedback as Related to Performance adjustment – Physiological Fundamental ▪ Feedback from Participants to Trainer ▪ Feedback from Trainer to Participants
<p>🕒 <i>Each group will present to the other groups within half an hour for each group, followed by a constructive criticism (feedback) session from other groups by filling in the forms.</i></p>	
Day Five: Monday, June 9th 2008	
Patterns / Types of Trainers	
<ul style="list-style-type: none"> ▪ Controlling, Dazzler ▪ Thinker, Clown ▪ Governor, Automated 	<ul style="list-style-type: none"> ▪ Shuttle, Ice ▪ Obligor ▪ Trainer or Not?!
Training Methodologies	
<ul style="list-style-type: none"> ▪ Training Tools & Methodologies ▪ Trainer Role ▪ Active Learner 	<ul style="list-style-type: none"> ▪ Self-Learning ▪ Learning by Experience
<p>🕒 <i>Each group will present to the other groups within half an hour for each group, followed by a constructive criticism (feedback) session from other groups by filling in the forms.</i></p>	
Day Six: Tuesday, June 10th 2008	
Training Audio-Visual Aids	
<ul style="list-style-type: none"> ▪ Review the most Common Training Aids ▪ Selecting the Appropriate Training Aid (boards, overhead projector, transparencies, training video, computer and data show) 	<ul style="list-style-type: none"> ▪ Organization of Training Rooms and Participants Preparation
Training & Development	
<ul style="list-style-type: none"> ▪ Human Resources – Training & Development ▪ Concept and Importance of Training ▪ Scientific Bases for Training ▪ Training Types, Alternatives, and Components 	<ul style="list-style-type: none"> ▪ Training in the Egyptian Context ▪ Training Planning ▪ Training Design ▪ Training Plan Models ▪ Training Program Components ▪ Training Program Implementation

Advanced TOT Program for Family Court Judges

**Marriot Hotel
May 10-12, 2009**

First Day

9.00 – 9.30	Registration – Opening
9.30 – 11.30	<p>1st Session:</p> <ul style="list-style-type: none"> • Overview of the successful Trainer skills through the previous training • Professionals' speech anxiety • The most important skills governing the effectiveness of Training • Reasons of Anxiety and how to control it
11.30 – 12.00	Break
12.00- 1.30	<p>2nd Session:</p> <p>Continued: Professionals' speech anxiety</p> <ul style="list-style-type: none"> • Management of the Presentation Process • Discussion of practical cases about solving the problem of "Speech Anxiety" through practical experiences of participants
1.30 – 2.00	Break
2.00 – 3.30	<p>3rd Session:</p> <p>Trainer and Problems</p> <ul style="list-style-type: none"> • Skills of interaction under difficult situations • Participants Characteristics • Interaction between the trainer and participants
3.30- 4.30	Lunch

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Second Day

9.00 – 9.30	Registration
9.30 – 11.30	1st Session: Continued: Trainer and Problems <ul style="list-style-type: none"> • The twelve mistakes of the Trainer • The 10 Recommendation for Presentation
11.30 – 12.00	Break
12.00 - 1.30	2 nd Session: Professional Trainer's Behavioral Characteristics <ul style="list-style-type: none"> • Self-assertion skills • Skills of establishing relations with others
1.30 – 2.00	Break
2.00 – 3.30	3 rd Session: Professional Trainer's Behavioral Characteristics <ul style="list-style-type: none"> • Communication Skills • Discussion of practical cases on difficult situations and the trainer's behavioral characteristics through the practical experiments of participants
3.30 - 4.30	lunch

Third Day

9.00 – 9.30	Registration
9.30 – 11.30	1 st Session: <ul style="list-style-type: none">• Presentations by Participants• Constructive criticism (feedback)
11.30 – 12.00	Break
12.00 - 1.30	2 nd Session: <ul style="list-style-type: none">• Presentations by Participants• Constructive criticism (feedback)
1.30 – 2.00	Break
2.00 – 3.30	3 rd Session: <ul style="list-style-type: none">• Presentations by Participants• Constructive criticism (feedback)
3.30 - 4.30	Closing/lunch

Summary of TOT Training Evaluation

Training Evaluation Criteria:	Nov. 2-6, 2008	Feb. 7-11, 2009	May 10-13, 2009
1. Quality of training course materials	97%	99%	95%
2. Organization of the event	98%	92%	94%
3. Pace of the event	96%	88%	84%
4. Relevance to professional and practical needs	96%	95%	95%
5. The effect of the event on my future performance	97%	94%	95%
6. Level of participants' engagement	99%	92%	96%
7. Quality of the event in general	93%	93%	92%
Trainer Evaluation Criteria:			
8. Knowledge of the subject	100%	98%	92%
9. Delivery style	100%	98%	97%
10. Trainer's Management of the Training Content	100%	96%	
11. Final Average Score	98%	95%	94%

Annex 5: Task II Training Agendas

**Financial Management & USAID Rules and Regulations Workshop
For NGOs Grantees
December 2-4, 2008
Pyramisa Hotel – Louvre Ballroom**

First Day -- December 2, 2008

TOPIC	TIME
<u>First Session</u> <ul style="list-style-type: none"> ▪ Opening & Introduction ▪ Pre Test ▪ Participants' Expectations ▪ Review Workshop Goals 	9:00-10:00
<u>Second Session</u> <ul style="list-style-type: none"> ▪ USAID Rules and Regulations ▪ Allowable and Unallowable Costs ▪ Branding ▪ Case Study 	10:30- 11:00
Coffee Break	11:30-12:00
<u>Third Session</u> <ul style="list-style-type: none"> ▪ Accounting Principles ▪ Accounting Registers ▪ Trial Balance 	12:00- 2:00
Coffee Break	2:00- 2:15
<u>Fourth Session Case Study</u> <ul style="list-style-type: none"> ▪ Presentation of Case Study ▪ Daily Review & Evaluation 	2:15- 4:00
Lunch	4:00

Second Day – December 3, 2008

TOPIC	TIME
<u>First Session</u> <ul style="list-style-type: none"> ▪ Review of Previous Day’s Activities 	9:00- 9:30
<u>Second Session</u> <ul style="list-style-type: none"> ▪ Bank Reconciliation ▪ Internal Control for Bank ▪ Case Study ▪ Presentation of Case Study 	9:30- 11:30
<u>Third Session</u> <ul style="list-style-type: none"> ▪ Procurements ▪ Case Study ▪ Presentation of Case Study 	12:00- 2:00
Coffee Break	2:00- 2:15
<u>Fourth Session</u> <ul style="list-style-type: none"> ▪ Taxes for Collection and Deduction ▪ Taxes for Salaries ▪ Social insurance Calculation ▪ Case Study ▪ Daily Review & Evaluation 	2:15- 4:00
Lunch	4:00

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Third Day -- December 4, 2008

TOPIC	TIME
<u>First Session</u> <ul style="list-style-type: none"> ▪ Review of Previous Day’s Activities 	9:00- 9:30
<u>Second Session</u> <ul style="list-style-type: none"> ▪ Financial Report ▪ Fund Accountability Statement ▪ Case Study 	9:30- 11:30
Coffee Break	11:30- 12:00
<u>Third Session</u> <ul style="list-style-type: none"> ▪ Contributions ▪ How to Evaluate the Contributions ▪ Supporting Documents ▪ Case Study 	12:00- 2:00
Coffee Break	2:00- 2:15
<u>Fourth Session</u> <ul style="list-style-type: none"> ▪ Internal Control ▪ Case Study ▪ Post Test ▪ Final Review & Evaluation 	2:15- 4:00
Lunch	4:00

AGENDA

Family Justice Project Roundtable Exchange of NGO experiences for project sustainability Giza Governorate

NCCM Conference Room
February 16, 2009

From	To	Topic
11.00	11.15	Welcome and introduction, presentation of the purpose of the meeting and the targeted results
11.15	12.15	A dialogue on work mechanisms of the project, challenges facing NGOs during implementation, and way to overcome them
12.15	1.00	An interactive dialogue on the mutual benefit between NGOs and the community during the Family Justice Project grant period
1.00	1.15	Coffee break
1.15	2.15	Presentation of practical suggestions and alternatives for project sustainability; discussion of negative and positive aspects for promoting sustainability of Family Justice project activities within the NGOs
2.15	3.30	Questions, discussions and comments

**Legal Specialists Workshop for NGO Grantees
Giza – Port Said**

**Sunday, April 7th 2009
NCCM Conference Hall**

Agenda

Item	From	To
Registration	10:30	11:00
Welcome and Introduction	11:00	11:15
Presentation on the Family Law Amendments Counselor/Mostafa Khalil – NCCM	11:15	12:15
Break	12:15	12:30
NGOs’ Input on Family Law Amendments	12:30	2:30
Lunch	2:30	

Family Justice Project
Counseling Centers Training on Media Messages
July 6 – 7, 2009

Day One – July 6th

9:30 – 10:00	Pre-test
10:00 – 10:30	Welcome – Dahlia El Tayeb
10:30 – 11:00	Roles of Counseling Centers and Mediation Offices – Ramona Canaan
11:00 – 12:45	How to Choose your Life Partner – Dr. Aly Ismail
12:45 – 01:00	Break
01:00 – 02:00	Challenges of the First Year of Marriage – Dr. Adel El Madany
02:00 – 04:00	Challenges of the First Five Years of Marriage – Dr. Adel El Madany / Discussions
04:00 – 05:00	Lunch

Day Two – July 7th

09:00 – 10:00	Basics of Child Rearing – Dr. Mona Abu Teira
10:00 – 11:00	How to Deal with Children in case of Disputes – Dr. Mona Abu Teira
11:30 – 12:00	Break
12:00 – 02:00	Taking Care of Children during Divorce
02:00 – 03:00	The Main FJP Media Messages
02:00 – 03:30	Post test
03:30 – 04:30	Lunch

PERFORMANCE MANAGEMENT PLAN

(Revised November 13, 2007)

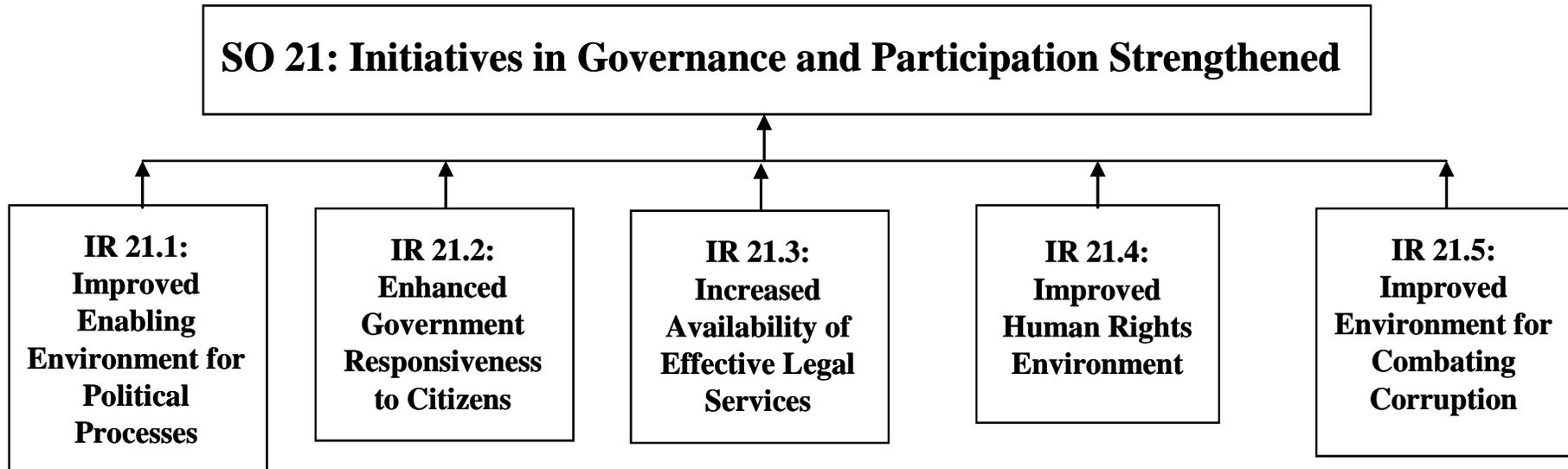
Note: The list of indicators and indicator descriptions presented in this document have been revised primarily in response to revisions in USAID's Agency-wide monitoring and reporting system, most notably the change from using Program Components (and sub-Program Components) and Common Indicators in 2006 to the current use of Program Areas, Elements, Sub-Elements and Standard Indicators. In addition, some changes to the information within parts of the PMP tables have been made on the basis of experience during the past year.

Objective/Goal 2: Governing Justly and Democratically

**Program Area 1: Rule of Law and Human Rights;
Program Element 1.3: Justice System; Program Sub-Element 1.3.4: Access to Justice**

Former program configuration:

SO 21: INITIATIVES IN GOVERNANCE AND PARTICIPATION STRENGTHENED



LIST OF MISSION-SPECIFIC AND USAID STANDARD INDICATORS INCLUDED IN THIS PERFORMANCE MANAGEMENT PLAN

	Performance Indicator*	Comments
<p>State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.1: “Rule of Law & Human Rights”; Element 2.1.3: “Justice System”</p> <p>(Part of Former USAID/ Egypt Strategic Objective 21, “Initiatives in Governance & Participation Strengthened”; and Intermediate Result 21.3, “Increased Availability of Effective Legal Services.”)</p>	2.1.3.b: Number of justice sector personnel that received USG training	This is a USAID Operational Plan, or “standard,” indicator. It was formerly a common indicator, “Number of people trained.” The data for this indicator from the Family Justice Project will be aggregated with the data for this indicator from the AOJS II, Criminal Justice, State Council and NGO/Lawyers Projects for reporting to Washington on OP indicators.
	2.1.3 f: Number of legal institutions and associations supported by USG	This is a USAID Operational Plan, or “standard,” indicator. It was formerly a common indicator, “Number of USAID-sponsored mediation centers in targeted areas.” Under this new indicator, we are counting not only MOJ mediation centers receiving USG assistance but also mediation counseling centers that have received USG assistance through Family Justice Project grants to their parent NGOs. The data for this indicator from the Family Justice Project will be aggregated with the data for this indicator from the AOJS II, Criminal Justice, State Council and NGO/Lawyers Projects for reporting to Washington on OP indicators.
	2.1.3.g: Number of people visiting USG-supported legal service centers serving low income and marginalized communities	This is a USAID Operational Plan, or “standard,” indicator. It was formerly a common indicator, “Number of cases brought annually to USAID-sponsored mediation centers.” Under this new indicator, we are counting not only the number of people who visit MOJ mediation centers in a given year but also the number of people who visit mediation counseling centers that have received USG assistance through Family Justice Project grants to their parent NGOs.
	2.1.3.B: Annual number of positive modifications to legislation, regulations, or institutional policies to improve the justice system	This is a Mission-specific, or “custom” indicator, which will be reported to USAID/W for FY 2008. The data for this indicator will come from and be aggregated across three justice projects: AOCJ, AOJS II, and Family Justice.
<p>State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.4: “Civil Society”; Element 2.4.1: “Strengthen Democratic Civic Participation”</p> <p>(Part of Former USAID/ Egypt S.O. 21: Initiatives</p>	2.4.1.b: Number of Civil Society Organizations using USG assistance to improve internal organizational capacity	This is a USAID Operational Plan, or “standard,” indicator. It compares to a former common indicator, which asked for the number of groups assisted during the FY if the mission provided such assistance. There are other USAID projects (in Media, e.g.) that will also be using this indicator; therefore, the data for this indicator from the Family Justice Project will be aggregated with the data from those other projects.

	Performance Indicator*	Comments
in Governance & Participation Strengthened & IR 21.3, “Increased Availability of Effective Legal Services.”)	2.4.1.A: In a given year, the number (and percentage) of assisted NGOs for whom strengthened capacity can be demonstrated that are found to have strengthened capacity, as determined by an increase over their last score on a FJP-specific NGO scorecard.”	This is a Mission-Specific, or “Custom,” Indicator for the Family Justice Project. Originally, the data from this indicator were to be used to report against a few USAID common indicators, which asked whether USAID-assisted civil society organizations have improved in organizational capacity, and if so, how, and how that capacity was measured.
<p>*There are two types of performance indicators: (1) USAID Operational Plan, or “standard,” indicators, which are required by State/F if they are relevant. These have numbers that end in small letters. (2) Mission-specific, or “custom,” indicators, which the DG team and its relevant implementing partner(s) are using to measure and manage for program results. These have numbers that end in capital letters.</p>		

State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.1: “Rule of Law & Human Rights”; Program Element 2.1.3: “Justice System”; (Program Sub-Element 2.1.3.4: Access to Justice)

Performance Indicator 2.1.3.b: Number of justice sector personnel that received USG training (OP. or “standard,” indicator, formerly #21.3.9)						
Results Data	2006	2007	2008	2009	2010	TOTAL
Targeted: ²	60	360	1500	1800	2150	
Actual:						
Male:	0	197	515	1288		
Female:	0	278	1151	847		
Total:	0¹	475²	1666³	2135⁴		
<p>Indicator Description (Definition): According to the general definition for this “standard” indicator: Personnel include judges, magistrates, prosecutors, advocates, inspectors and court staff. In the case of the FJP, we are also including MOJ staff. Training refers to all training or education events, whether short-term or long-term, in-country or abroad. Each training participant is counted only once in a given year, even if he/she has attended more than one training event. In addition, inclusion in a previous year’s count does not exclude a person from being counted in subsequent years, if he/she has received training, e.g., “booster training,” in a subsequent year.</p> <p>Unit: Annual number of personnel trained in a given year, disaggregated by sex</p>						
Data Source: Contractor’s Annual Report			<p>Rationale: This is a required Operational Plan, or “standard” Indicator. The rationale for this required Operation plan, or “standard” indicator, is that better trained personnel are a prerequisite for an improved legal system.</p> <p>Critical Assumptions for Indicator: Initially, the use of this indicator was based on the assumption that the Ministry of Justice would approve the training of judges and staff. Early positive results of training have indeed led to MOJ approval for including others in training, including judges.</p>			
Schedule/Frequency of Data Collection: Quarterly			<p>Method/Approach of Collection/Calculation: Data will be compiled based on the training sign-in sheets and registration forms which are collected and entered on the project training database. Tracking of individual names (and sex) and the training they received will be obtained from the training database. In order to develop an unduplicated count of people trained in a given year, electronic editing is performed twice by assigned project staff. Once, when data is filtered after being entered whereby the system detects any duplication in names or titles. The Application of Pivot tables next as part of the components reporting system, double checks the accuracy of the data entered and spots out any data duplication. Finally, certificates issued per trainee is a final checking step, where number of issued certificates by names should coincide with names and numbers trained, tracing any duplication errors.</p>			
<p>Responsible Officer: Jasmin Samy, Contracting Officer’s Technical Representative (COTR)</p>			<p>Data Analysis/Dissemination Plan: The implementing partner will transmit the data to USAID/Egypt in its quarterly and annual reporting and USAID will then share the data to other stakeholders as appropriate.</p>			
<p>Data limitation and Quality Assessments: An assessment of the quality of training data collected and reported in quarterly reports as of the time of the assessment was conducted on August 23, 2007. The training MIS and data were found to be of high quality, and no problems were identified.</p>			<p>Other Donors in Sector:</p>			
<p>Indicator’s Relevance to Gender: Indicator disaggregated by sex.</p>						

Indicator's Relevance to Poverty: N/A

Additional Comments: It is expected that the numbers of trained personnel will increase over time due to the facts that the Ministry of Justice is becoming more comfortable with including additional target groups in training and NGO grants will include training programs.

⁴The total trained includes 146 participants from the nationwide mediation training, 205 newly hired and secondees, 262 administrators, 562 judges from the Family Court training, 885 skills enhancement program, 74 in the TOT program, 8 in computer skills, 6 judges in the study tour, 24 on media messages and 27 legal aid specialists. 64 trainees out of the above participated in more than one training and therefore were not counted again. (Refer to Annex (2) of FJP annual report for details.)

³The total trained includes 960 participants from the nationwide mediation training, 562 judges from the Family Court training, and 144 mediators from the pilot regions who participated in the skills enhancement training. There were also 14 judges in the train the trainers program but they also participated in the judge training and therefore were not counted again.

²We will report actual data disaggregated by sex, but disaggregating targets by sex would be meaningless. The project is training the *universe* of judges, mediators and mediation office staff; therefore, all available females and males will be trained. In effect, then, the project is not trying to influence any change in the proportions of males and females in those positions through training—it is simply training all who are in those positions.

¹The actual figure for 2006 was zero because project-provided training did not begin until the first quarter of FY 2007. However, the training program exceeded its goal in 2007, adding the additional 60 targeted from 2006 and expanding the training beyond the pilot courts before the year's end and thereby exceed the target.

The project will be nearing completion at the end of 2010 and will be in close-out status and therefore, the number trained will be reduced.

State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.1: “Rule of Law & Human Rights”; Program Element 2.1.3: “Justice System”; (Program Sub-Element 2.1.3.4: Access to Justice)

Performance Indicator 2.1.3.f: Number of legal institutions and associations supported by USG (OP. or “standard,” indicator, formerly #21.3.6)					
Results Data	Baseline 2006	2007	2008	2009	2010
Targeted	0	26	160	260	260
Actual	0	87¹	241²	282³	
<p>Indicator Description (Definition): According to State/F: To be counted here are both governmental and non-governmental institutions and associations that focus on administering and improving the legal system. In the case of the Family Justice Project, a USG-supported legal institution is either (a) a Ministry of Justice (MOJ) mediation office/center or (b) an NGO-sponsored counseling center. For the MOJ mediation centers, USG “support” includes assistance in one or more of the following areas: staff training either by project staff or by MOJ-designated staff with project assistance; development and use of a new management information system; and/or physical improvements to target offices, including either equipment purchases or physical improvements. For NGO counseling centers, USG “support” will include the provision of grants to NGOs for establishing and operating counseling centers.</p> <p>Unit: Number of MOJ and NGO centers</p>					
Data Source: Contractor’s Annual Report.			Rationale/Critical Assumptions for Indicator: The rationale for this USAID OP, or “standard,” indicator is that strengthened and more effective institutions and associations are essential to improved rule of law.		
Schedule/Frequency of Data Collection: Annually			Method/Approach of Collection/Calculation: All the necessary data are contained within project records and readily retrievable.		
Responsible Officer: Jasmin Samy, COTR			Data Analysis/Dissemination Plan: Being assembled from project records; the records will be reported to USAID, who will then share the data with other stakeholders as appropriate.		
Data limitation and Quality Assessments: On August 23, 2007, an assessment of the quality of data collected and reported in quarterly reports as of that time was conducted. The training MIS and data were found to be of high quality, and no problems were identified. A list of institutions and associations supported by the USG is maintained in the implementing partner’s MIS and it can easily be verified by observation, through training records, grant documents, etc.			Other Donors in Sector: No other donors are currently working with the MOJ mediation offices or NGO-supported counseling centers.		
Indicator’s Relevance to Gender: In family law cases, women by law must first seek access to the legal system through mediation, and supporting the mediation offices and NGO counseling centers increases access to effective legal services for women in particular.					
Indicator’s Relevance to Poverty: By law, mediation, unlike litigation, is free of charge, and supporting the MOJ mediation offices and NGO mediation counseling centers increases access to effective legal services for those that cannot afford other alternatives.					

Additional Comments: MOJ mediation centers: The project will directly support 26 mediation offices located in the 3 pilot governorates of Giza, Minya and Port Said. In these three governorates, the Project will provide the 26 offices a complete package of staff training, deployment of the management information system, and physical improvements. Beyond the 26 pilot offices, the Project will support staff training but not MIS deployment or infrastructure improvement. Beyond the 26 initial sites, the Project will support staff training either through direct training or training of trainers using Project-developed curricular materials, or both.

³This total includes 213 mediation offices, 122 of which received skills enhancement, 31 received nationwide training, 93 newly hired and secondees out of which 33 received skill enhancement so only 60 are counted, in addition to 69 NGO counseling centers supported.

This total includes 165 mediation offices, of which 139 received nationwide training and 26 participated in the skills enhancement training for the pilot regions; and 76 NGO counseling centers.

²This total includes 44 MOJ mediation centers and 33 NGO counseling centers. The number exceeds the target, which was based on the original 26 pilot courts, because the nationwide training began before the end of the year adding an additional 18 mediation centers. Also, originally it was unknown how many counseling centers NGOs would develop before the year end and none were included in the original target.

¹The project will be nearing completion at the end of 2010 and will be in close-out status and therefore, the number of offices supported will be reduced.

State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.1: “Rule of Law & Human Rights”; Program Element 2.1.3: “Justice System”; (Program Sub-Element 2.1.3.4: Access to Justice)

Performance Indicator 2.1.3.g: Number of people visiting USG-supported legal service centers serving low-income and marginalized communities (OP, or “standard,” indicator, formerly #21.3.7)						
Results Data	Baseline 2006	2007	2008	2009	2010	2011
Targeted⁴		---	---	---	---	
Actual	32,842²	39,658- Mediation offices 3391- NGOs---³	70,796- mediation offices 18,184 – NGOs⁴	42,943-mediation offices 13,760 – NGOs⁵		
<p>Indicator Description (Definition): According to the general definition for this “standard” indicator, “people” includes all people who visit centers seeking assistance or advice related to legal or legally related concerns. For the Family Justice project, a “US-supported legal service center” is either a Ministry of Justice mediation office that, through USAID assistance under the Egypt Family Justice Project, has received USAID assistance in the form of staff training, development and deployment of a new management information system, and/or physical improvements, including equipment; or an NGO counseling center that is being sponsored by an NGO that has received a grant from the USG for that purpose. Persons visiting a MOJ mediation center or a NGO mediation counseling center will be counted once for a given year, regardless of how many visits they make during that year.</p> <p>Unit: Annual number of people (unduplicated count)</p>						
<p>Data Sources: MOJ Mediation Center statistics and NGO-supported counseling centers. These organizations will report the data to the contractor, who, in turn, will report the data to USAID.</p>		<p>Rationale/Critical Assumptions for Indicator: The rationale for this USAID OP, or “standard,” indicator is that it is a measure of effectiveness in providing access to justice for disadvantaged communities. This indicator assumes that improvements in public information about mediation services, the environment of the mediation offices, and quality of mediation services – all of which are to be addressed by the FJP – will encourage individuals who might otherwise take no action to bring their family issues to mediation. This indicator is also based on the assumption that most of the individuals using the mediation and counseling centers are members of low income and/or marginalized communities.</p>				
<p>Schedule/Frequency of Data Collection: Annually</p>		<p>Method/Approach of Collection/Calculation: Data will be collected by MOJ mediation office staff from ledgers kept at the mediation office, and transmitted to the project by the Ministry of Justice. Once an electronic management information system is in place, the MOJ may not need to use the ledgers for collecting the data needed for this indicator. Data from the NGO counseling centers will be collected by NGO staff or counseling center staff from ledgers kept by counseling center staff. In both cases—i.e., the MOJ mediation centers and the NGO counseling centers—it is expected that record keeping in ledgers (or MIS) will allow for unduplicated counts of persons visiting the center in a given year. That is, regardless of the number of visits a person might make in a given year, she/he will be counted once.</p>				
<p>Responsible Officer: Jasmin Samy, COTR</p>						

<p>Data Limitation and Quality Assessments: The MOJ will not allow independent, external review of case ledgers to verify data. As a consequence, the quality of the data provided by the MOJ cannot be ascertained. The quality of NGO-provided data can be assessed by verifying a sample of sub-totals from mediation counseling centers by reviewing ledger entries for a given year.</p>	<p>Data Analysis/Dissemination Plan: Project staff will review the data received from the MOJ and the NGO grantees and report the data to USAID. USAID will then share the data with other stakeholders as appropriate.</p> <p>Other Donors in Sector: No other donors are supporting the mediation offices.</p>
<p>Indicator's Relevance to Gender: According to the law, individuals with family law complaints, the vast majority of whom are women, must first mediate before they can litigate, and increases in cases filed indicate increased access to effective legal services for women in particular.</p>	
<p>Indicator's Relevance to Poverty: By law, mediation, unlike litigation, is free of charge, and an increased number of people visiting MOJ mediation centers, or the free NGO counseling centers, indicates increased access to effective legal services for those that cannot afford other alternatives</p>	
<p>Additional Comments: This will feed into the number of people visiting USG-supported legal service centers. We will assume for purposes of this indicator that the: (1) number of people is equal to the number of cases; and (2) the centers serve low income and marginalized communities. With respect to the MOJ mediation centers, the project will directly support the 26 MOJ mediation offices located in the 3 pilot governorates of Giza, Minya and Port Said, in staff training, deployment of the management information system (MIS), and physical improvements. The project will work with other mediation offices in Egypt on staff training only.</p> <p>⁵This total includes 42,943 people visiting mediation offices in the three pilot governorates in FY09 and 13,760 visiting supported NGO counseling centers in the three pilot governorates (Giza, Minya, & Port Said)</p> <p>⁴This total includes 70,795 people visiting USG-supported MOJ mediation centers and 18,184 people visiting USG-supported NGO counseling centers. However, the data from the MOJ is incomplete and does not include the number of people visiting during September 2008 for the three pilot regions as these numbers were not yet available at the time of this report. The number visiting USG-support MOJ mediation centers includes visits to the 26 pilot courts from October 07 – August 08 for a total of 47,862; as well as partial numbers from other courts including October, November, December 2007 for South Cairo, Beni Suef, Banha, Shebin El Kom, Zagazig and Fayoum (October only) totaling 22,933. Due to a lack of complete data from some mediation offices within some of the governorates, the MOJ did not want to provide incomplete information and is working to update and verify the data. FJP will work closely with the MOJ technical office during FY09 to further develop their computer systems/databases so that this information can be more easily obtained on a regular basis. The MOJ technical staff has indicated that they plan to collect and provide the data on a monthly basis during FY09.</p> <p>³This total includes 39,658 people visiting USG-supported MOJ mediation centers and 3391 people visiting USG-supported NGO counseling centers. However, the data from the MOJ is incomplete and does not include the number of people visiting during July and August in any of the three pilots and also does not include the month of September for Minya. This number also includes people visiting North Cairo through June 2007; however, no data for South Cairo was provided by MOJ. Despite repeated attempts to collect the information from the MOJ, this is the only available data we were able to obtain.</p> <p>²This total includes people visiting USG-assisted MOJ mediation centers only, as there were no USG-assisted NGO counseling centers during the year.</p> <p>¹We will report <u>actual</u> data disaggregated by type of legal service center (i.e., MOJ mediation center and NGO counseling center), but it would be very difficult to project meaningful targets for the number of people visiting USG-supported legal service centers. On one hand, as more NGO counseling centers are able to provide assistance to persons who need help with a family dispute and as more people are aware of and have confidence in those services (partly through project assistance), more people could be expected to seek help with the counseling centers before going to the court system. If their disputes can be resolved at that level, however, fewer people could be expected to take their cases to the courts, where they would be required by law to undergo mandatory mediation at the MOJ mediation centers. So, as use of NGO counseling centers increases, use of MOJ mediation centers should decrease somewhat, but it is not possible to predict how much. On the other hand, as the capacity and quality of MOJ mediation centers increase through project assistance, the numbers of people taking their cases to court (where, perhaps, they do not have access to or knowledge of NGO counseling centers) could be expected to increase and the number being directed to the mandatory MOJ mediation centers would also increase. Further complicating the situation is the fact that, although we expect the numbers (and capacity to serve people) of NGO counseling centers to increase with the awarding of new NGO grants and, possibly, the addition of new counseling centers by existing grantees, there is no good way to predict how many new centers will be added and how much capacity to serve clients will be added from one year to the next. Finally, targeting increases/decreases in the number of people visiting centers—be they NGO counseling centers or MOJ mediation centers—is further complicated by the question that always arises in situations such as this: Are more people using centers because the numbers of domestic disputes are on the increase, or because more people with disputes who</p>	

might never have sought any counseling or legal relief are now doing so because of increased availability of such services, increased awareness of them and/or increased confidence in those services? In the face of such complexity and consequent futility in trying to project reasonable targets over the long term or even in terms of projecting targeted increases or decreases in one year over the previous year's actuals, we think it wiser not to project targets at all.

State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.1: “Rule of Law & Human Rights”; Program Element 2.1.3: “Justice System”; (Program Sub-Element 2.1.3.4: Access to Justice)

Performance Indicator 2.1.3.B: Annual number of positive modifications to legislation, regulations, or institutional policies to improve the justice system accomplished with USG assistance (“Custom,” or Mission-specific indicator)

Results Data	2006	2007	2008	2009	2010	TOTAL
Targeted	---	---	1	1	1	
Actual	0	0	1 ¹	1 ²		

Indicator Description (Definition): Positive modifications are new or amended laws, regulations or policies that are intended and considered to improve the justice system in the areas covered by the three projects—AOJS II, Criminal Justice and/or Family Justice. While modifications that are adopted may not be fully attributable to USG efforts in the relevant projects, the criterion for counting a positive modification is that its adoption by the respective ministry is at least partially attributable to project efforts and activities.
Unit: Annual number of positive modifications

Data Source: Documentation of modifications in the Ministry of Justice and narrative descriptions in Implementing Partners’ Quarterly and Annual Progress Reports	Rationale: This indicator measures the outcome of USG programs to promote improvements in the legal, regulatory, and policy framework affecting the justice system. Critical Assumptions for Indicator: None
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Schedule/Frequency of Data Collection: Annually.	Method/Approach of Collection/Calculation: The process is simply a matter of each Implementing Partner’s documenting all positive modifications in their progress reports.
Responsible Officer: Jasmin Samy, COTR	

Data limitation and Quality Assessments: There are no known limitations to the data being reported for this indicator. Verifying Implementing Partners’ reports can be easily done by the CTO, who is familiar with project efforts and with changes occurring in the legal framework of the Egyptian justice system.	Data Analysis/Dissemination Plan: The implementing partner will transmit the data to USAID/Egypt in its quarterly and annual reporting and USAID will then share the data to other stakeholders as appropriate.
	Other Donors in Sector:

Indicator's Relevance to Gender: In some cases, modifications are expected to benefit women, while others are expected to benefit both men and women equally.

Indicator's Relevance to Poverty: In some cases, modifications are expected to improve the access to effective justice by poor Egyptians.

Additional Comments:
² Following the US study tour arranged for the MOJ technical team in May of 2009 and out of the MOJ’s conviction of the increasing role of the Mediation Offices and the importance of its sustainability, the Ministry of Justice created a functional structure for the Mediation Offices staff where jobs based on the available functional cadres were specified. According to this functional structure, the Ministry decided to employ 205 new specialists (legal, social and psychological) in addition to changing the Status of 350 specialists who were seconded from the Ministry of Administrative Development to permanent employment.

The functional structure also ensured job stability and opportunities for advancement and promotion for mediation specialists.

¹ Child Law Amendments (126/2008) were passed by the Egyptian Parliament. These reforms included increasing the marriage age to 18 for males and females, criminalizing female genital mutilation and requiring medical testing before marriage. NGO grantees provided input for the draft law and held several workshops to discuss the proposed amendments. The passage of these amendments is a major step forward in the field of children's rights and represents a best practice of NGOs working with government, particularly NCCM, to ensure that workable laws are put into place.

Performance Indicator 2.4.1.b: Number of Civil Society Organizations (CSOs) using USG assistance to improve internal organizational capacity (OP. or "standard," indicator)

Results Data	2006 Baseline	2007	2008	2009	2010
Targeted		20	--- ²	32	30
Actual	0	22 ¹	27 ²	39 ³	

Indicator Description (Definition): This indicator counts the number of local, Egyptian NGOs receiving capacity-building grants and possibly other assistance (e.g., training and/or technical assistance with respect to use of the NGO scorecard discussed under Performance Indicator 2.4.1.A) under the FJP during a given year. If a grantee is using any part of its grant or getting other assistance during any part of the year in question, then it will be counted. E.g., if a grantee uses a capacity-building grant that spans two different fiscal years, it would be counted in both those years. According to the general definition for this "standard" indicator, "to improve internal organizational capacity" refers to, among other things, to establish transparent and accountable financial systems, to establish internal democratic mechanisms, and to establish better ability to represent constituent interests.

Unit: Annual number of CSOs/NGOs receiving USG assistance during a given year

Data Source: FJP staff and signed FJP-NGO grant agreements.

Rationale/Critical Assumptions for Indicator:

The rationale for this USAID OP, or "standard" indicator, is that, even with the best of intentions, NGO effectiveness is often severely limited by lack of capacity. This indicator is a measure of how many NGOs are using USG funds to improve capacity.

Schedule/Frequency of Data Collection: Annually.

Method/Approach of Collection/Calculation: This involves a simple count each year of all the NGOs that have received capacity-building assistance (primarily through grants) from the Family Justice Program during that year. Data will be compiled by FJP staff from project records.

Responsible Officer: Jasmin Samy, COTR

Data limitation and Quality Assessments: As with all other indicators reported to Washington a Data Quality Assessment will be conducted every 3 years.

Data Analysis/Dissemination Plan: The implementing partner will transmit the data to USAID/Egypt via its annual report. USAID will then share the data with other stakeholders as appropriate.

Other Donors in Sector:

Indicator's Relevance to Gender: The indicator is relevant to gender in that the assisted NGOs are all closely involved in promotion of rights for women and children

Indicator's Relevance to Poverty: The indicator is relevant to poverty in that the assisted NGOs are all closely involved in promotion of access to family justice for powerless in society.

Additional Comments:

³The total NGOs assisted included 39 grantees during FY09. 11 were concluded during the year, 12 remained operating and 16 new NGO's contracted in the last quarter. To date, there are 41 grant agreements totaling approximately \$ 2.712 million dollars, representing 39 NGOs and 2 extensions in the three pilot regions of Minya, Giza, and Port Said.

²The total NGOs assisted included 27 grantees during FY08. To date 32 grant agreements have been signed with 27 NGOs (5 extensions) totaled almost \$2 million dollars in the three pilot regions of Minya, Giza and Port Said.

¹It is not possible to target the total number of NGOs that will receive USG assistance in a given year for two reasons: (1) for a given year, the number of NGOs applying for and receiving direct capacity-building grants from the project is largely subject to demand and therefore difficult to predict; and (2) it is also not possible to project in any meaningful way the number of capacity-building sub-grants or other assistance that an NGO grantee will award to partner NGOs. Given these uncertainties, we think it wiser not to target here.

State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.1: “Rule of Law & Human Rights”; Element 2.4.1: “Justice System”

Results Data		2006 Baseline	2007	2008	2009	2010
Targeted:	Number: ³ Percentage:		--- Not Available ²	--- _70_%	--- _70_%	--- _70%_
Actual:	Number: Percentage:	0 ¹ 0%	Not Available ² Not Available ²	73.68% ³	75% ⁴	

Indicator Description (Definition): Total number of NGO grantees (but not their sub-grantees) receiving capacity-building assistance (training, technical assistance, etc.) under the Family Justice Project (FJP) that show capacity increase in a given year. NGOs are counted for each year in which their capacity, as measured by an FJP NGO Scorecard, is shown to have been “strengthened” as compared to their previous score. FJP has devised its institutional capacity “NGO Scorecard” based on a model in *Recent Practice in Monitoring and Evaluation TIPS*, 2000, No. 15, “Measuring Institutional Capacity.” See Method/Approach of Collection/Calculation below for details.

The percentage for this indicator is calculated by dividing the following numerator by the following denominator:

Numerator: all those assisted NGOs that have demonstrated an improved NGO Scorecard score over their previous score

Denominator: all those assisted NGOs for whom we can compare a scorecard score to a previous score in a given year

Unit: Annual number/percentage of NGOs receiving assistance and for whom change in capacity strength on the NGO Scorecard can be measured that demonstrate strengthened capacity

Data Source: FJP staff, in collaboration with NGO staff	Rationale: This is a mission-specific “custom” indicator. Critical Assumptions for Indicator: None
Schedule/Frequency of Data Collection: On an ongoing basis, as each grantee NGO is able to assess change in its NGO Scorecard score over its previous score. At the end of the FY, all NGOs showing improvement will be totaled, the percentage will be calculated, and these data will be reported to USAID.	Method/Approach of Collection/Calculation: Data will be compiled by FJP staff based upon the NGO Scorecard tool. The scorecard tool is a weighted checklist of specific features indicative of capacity. It looks at 50 relevant factors (grouped into five categories of capacity) in rating NGO capacity, and assigns a 1 or a 0 depending on whether the factor is present. Each factor is given a weight of 3, 2 or 1, depending on its relative importance. Each factor score is multiplied by its weight for a weighted factor score. All weighted factor scores are totaled for an overall capacity score for the NGO. (The maximum possible weighted score is 100.) If an NGO improves its prior year score, it is counted among those whose capacities were strengthened. The NGOs are evaluated initially upon involvement in the FJP to establish a baseline, and re-evaluated regularly (likely on a semi-annual basis) by project and NGO staff using the scorecard and changes in CSO capacity are recorded and retained by the FJP. (A copy of the scoring is reported in Annex 5 of the annual report - M & E report) ⁴
Responsible Officer: Jasmin Samy, COTR	The Scorecard data for each NGO, and for every time that NGO is rated, will be entered into an NGO database, and from that database, the number of NGOs that have improved from one scoring to the next will be counted. Cumulative data can be retrieved from the database; as well, details of magnitude and

	areas of improvement can be obtained from the data base or from the paper forms used to collect the data.
Data limitation and Quality Assessments: The responsible officer will ensure that a Data Quality Assessment is conducted at least once every 3 years.	Data Analysis/Dissemination Plan: The implementing partner will transmit the data to USAID/Egypt via its annual report.
	Other Donors in Sector:
Indicator's Relevance to Gender: The indicator is relevant to gender in that the assisted NGOs are all closely involved in promotion of family justice rights and services for women and children	
Indicator's Relevance to Poverty: The indicator is relevant to gender in that the assisted NGOs are all closely involved in promotion of family justice rights and services for the relatively powerless in society.	
<p>Additional Comments:</p> <p>4 Through a comparison of the baseline NGO Scorecard results and follow-up assessment at the end of the year 12 of 16 NGOs assessment showed improvement in their capacity.</p> <p>3Through a comparison of the baseline NGO Scorecard results and follow-up assessment at the end of the year 14 of 19 NGOs assessment showed improvement in their capacity.</p> <p>2The use of the NGO Scorecard began in FY 2008; therefore, no targets or actuals for FY 2007.</p> <p>1As it is not possible to target the total number of NGOs that will receive USG assistance in a given year in Performance Indicator 2.4.1.b (because the number of NGOs applying for and receiving direct capacity-building grants from the project is largely subject to demand and therefore difficult to predict for a given year), so, too, it is not possible to target the number of assisted NGOs that will have strengthened their capacity in a given year.</p> <p>The NGO Scorecard is not only a means of measuring change in institutional capacity for M&E purposes, but also—and perhaps more significantly—a means of working with NGO staff to self –assess capacity and needs for improvement, develop strategies and plans for making improvements, and follow up on how well improvement strategies worked.</p>	

Annex 7: Annual Monitoring and Evaluation Report

I. Monitoring and Evaluation Process

FJP established a monitoring and evaluation reporting system in September 2007 that is designed to track results against annual work plan targets for each activity. A summary of the information is presented in each quarterly report submitted to USAID with more detailed reporting in the annual report. This information is compiled for each of the major project components including all training activities, NGO grants, capacity building, media, and infrastructure. For the annual report, a summary sheet of the past 12 month is compiled, illustrating timing, duration and status of completion of each activity. Detailed charts by training, activity, month, and quarter are included in 9. In addition to the compilation of information for USAID indicators and work plan targets, the following monitoring and evaluation tools were used in FY09 to evaluate, monitor and report project performance:

A. Task I

1. End of training program questionnaire

The objective of the questionnaire is to obtain the trainees evaluation of materials, instruction level and training methodology (workshops, lectures etc.). The responses were used to assess the program and adapt future activities to the needs of trainees.

2. The pre/post-training evaluation

The application of this tool measures the level of benefit and knowledge gained by trainees. Data collected and analyzed by the team measures the efficiency of the training, assists in planning future trainings and improves the overall training process.

B. Task II

1. The NGO scorecard tool

This tool measures an NGO grantee's capacity in five areas including: strategic planning, program management, information management, external relations and financial management.

The second assessment, completed by FJP in September 2008 was used as the base assessment for FY09. Another assessment was completed for the same group of NGOs in August 2009 to assess whether capacity was enhanced. The scores were compared for NGOs in Giza, Minya and Port Said and a percentage increase was calculated for each of the five categories to measure improvements separately. This information informs the project on the training and technical support needed by NGOs to enhance their capacities and sustain their activities beyond the life of the grant.

After an independent USAID mid-term evaluation during the year and at the end of FY09, the FJP Task II team and monitoring and evaluation specialist (M & E) analyzed and revised the scorecard to better reflect NGO performance and the skills improved through FJP capacity building training. The updated version of the scorecard will be applied to the second group of NGO grantees.

2. The pre/post-training evaluation

The application of this tool measures the level of benefit and knowledge gained by trainees. Data collected and analyzed by the team measures the efficiency of the training, assists in planning future trainings and improves the overall training process.

II. Performance Evaluation

A. Task I Achievements

1. Nationwide Mediation Training

During the first quarter of FY09, nationwide training of mediation office specialists, which began in FY08, was completed. The training for FY09 included 146 participants -- 62 males and 84 females; 43 psychologists, 50 social workers and 53 legal specialists. Although initially rejected in FY08, the MOJ approved training of seconded administrative personnel (intake workers) and psycho-social experts who were previously seconded from other Ministries. The Ministry of Justice was able to permanently employ secondees from the Ministry of Administrative Development and to re-contract with secondees from the Ministry of Social Solidarity until August 2010. During FY09, FJP trained 262 newly hired administrative and intake staff and 205 newly hired and seconded mediation specialists.

Total number of mediation specialists trained (nationwide) was 146 representing **97%** of target.

Total number of newly hired and secondees trained was 205 representing **205 %** of target.

Total number of Administrators and intake staff trained was 262 representing **100 %** of target.

2. Training of Judges

As requested by the MOJ and included in the FY09 Work Plan, an additional two-day training program for family court judges was completed for 562 family court judges. This was a follow-up to three-day training for judges completed in FY08.

Total number of Family Court Judges was 562 representing **112 %** of target.

3. Training of trainers

To build a cadre of trainers and ensure sustainability of the mediation training program, a training of trainers (TOT) program were completed in December 2008 and February 2009 for 23 Judges and 26 mediation specialists. An advanced TOT was completed in May for 25 judges, 23 of whom had previously participated in the basic TOT, to further build their skills.

Total number of Family Court Judges trained as trainers was **23** judges.

Total number of Mediation specialists trained as trainers was **26** specialists.

Total number of trainer judges provided advanced TOT training was **25** judges.

An overall achievement of **123%** in the TOT Program.

4. Skills Enhancement Program

Annex 7 – Page 3

With MOJ approval, a nationwide skills enhancement training was completed based on the previous program in the pilot governorates during FY08. The training built on the social, psychological and legal skills previously acquired in the nationwide mediation training and provided mediators with an opportunity to exchange experiences with their colleagues. An evaluation of the training impact on performance was conducted with a focus on the following:

- The extent of impact on performance through pre/post-training questionnaires and
- Rate of satisfaction with the training materials, format and instruction level

Total number of specialists completing skill enhancement training was **885** representing **89%** of the work plan target, since the skills enhancement training program continues into FY10.

5. Institutional development for MOJ mediation offices

To enhance MOJ institutional capacity, FJP completed computer training for the **8** members of the technical office in October 2008.

In Dec 2008, FJP completed training for 24 staff members of the newly organized MOJ public relations department on media messages and press releases.

In May 2009, a group of 6 judges (4 males and 2 females) completed a Family Court Observational Study Tour (OST) in three U.S. cities, including Miami, New Orleans, and Washington DC. During the visit, they participated in the Association of Family and Conciliation Courts (AFCC) 46th Annual Conference, which was held in New Orleans. They met with mediators, observed mediation sessions and family court sessions, and had a number of opportunities to discuss issues with family court judges and administrative personnel.

6. Improving access to justice for Egyptian families

At the request of the MOJ, and with USAID approval, an access to justice activity was added to the FJP FY09 Work Plan during the third quarter. In August 2009, **27** newly-appointed legal aid specialists completed a 12-day training program with 36 sessions designed to enhance their knowledge and upgrade their skills. As of September 2009, infrastructure upgrades including new furniture and equipment were complete in Banha and Sohag; and in process in Alexandria.

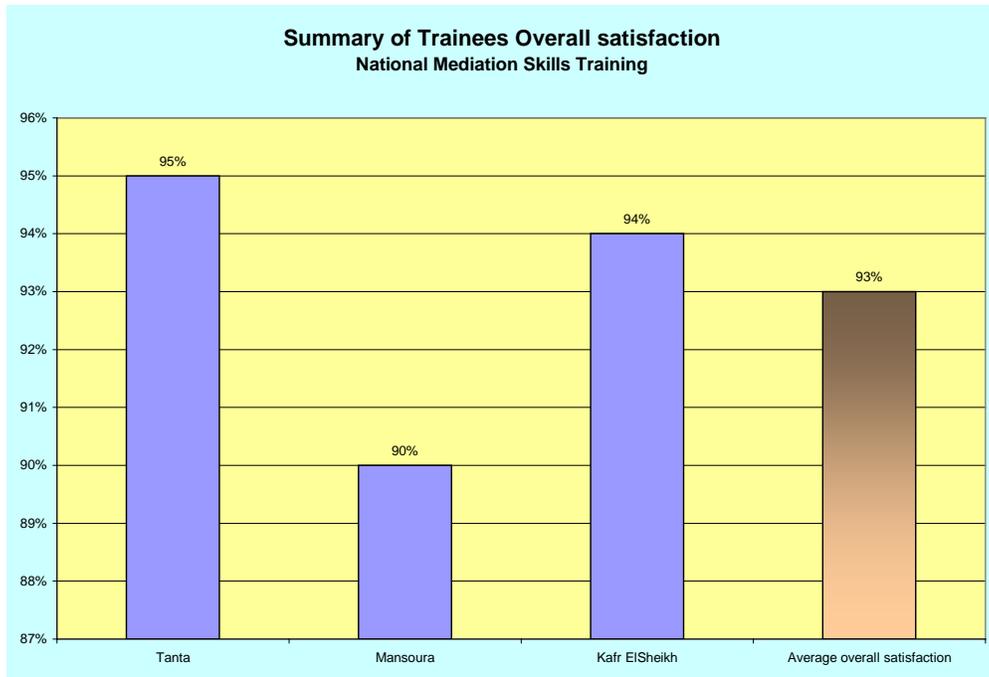
See detailed charts for full information by training/activity in Annex (1.)

B. Feedback Evaluation – Task I

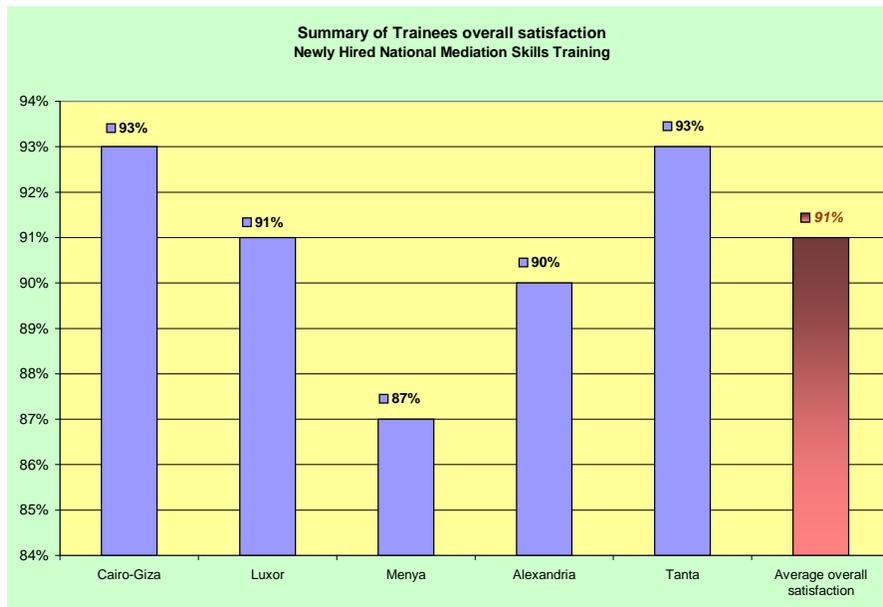
Below are the results of the trainee evaluations.

1. Training Module satisfaction rate

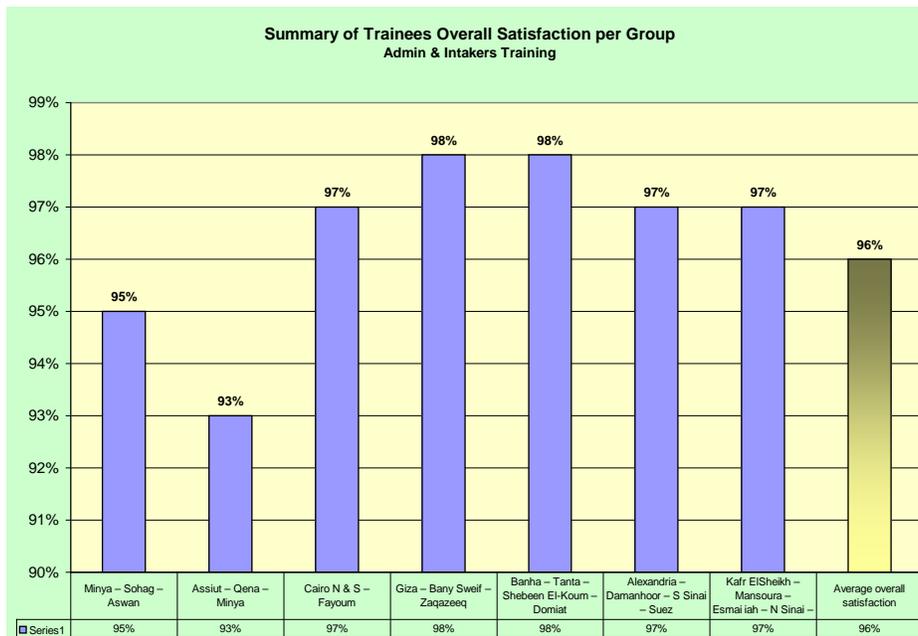
Below is a summary of the trainee feedback on training materials, format and level of instruction based on the evaluation questionnaire:



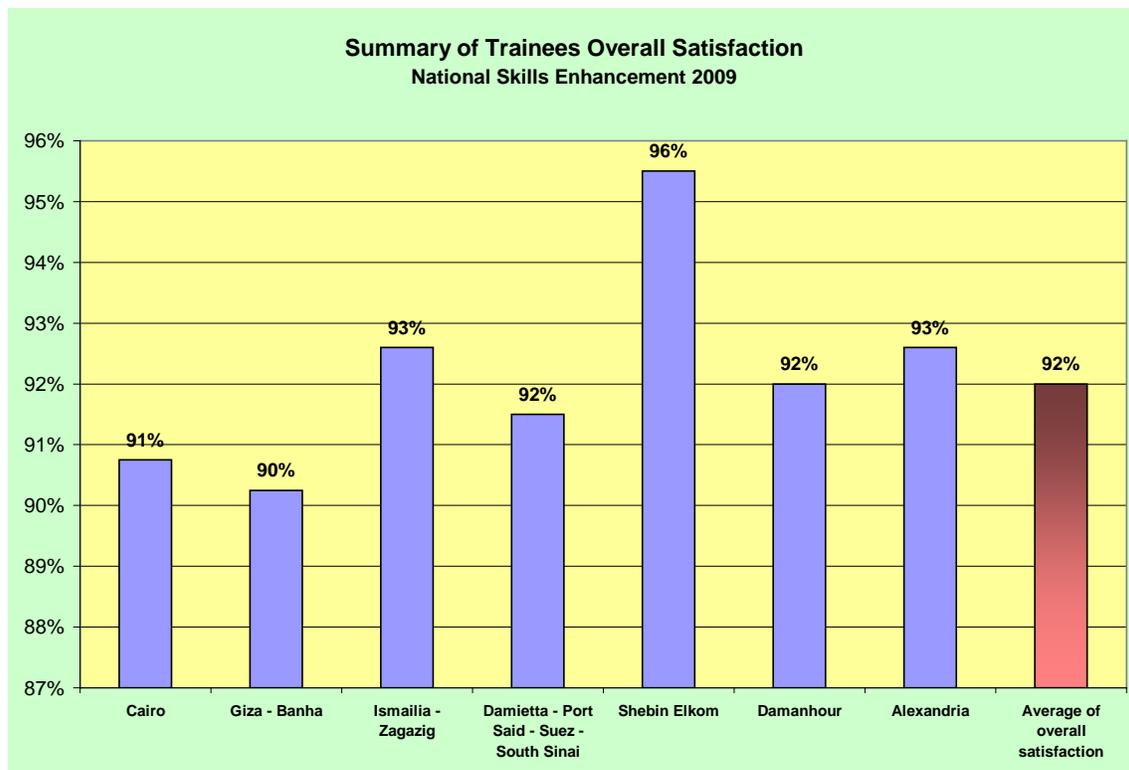
Nationwide Mediation Skill training: average satisfaction rate of 93%



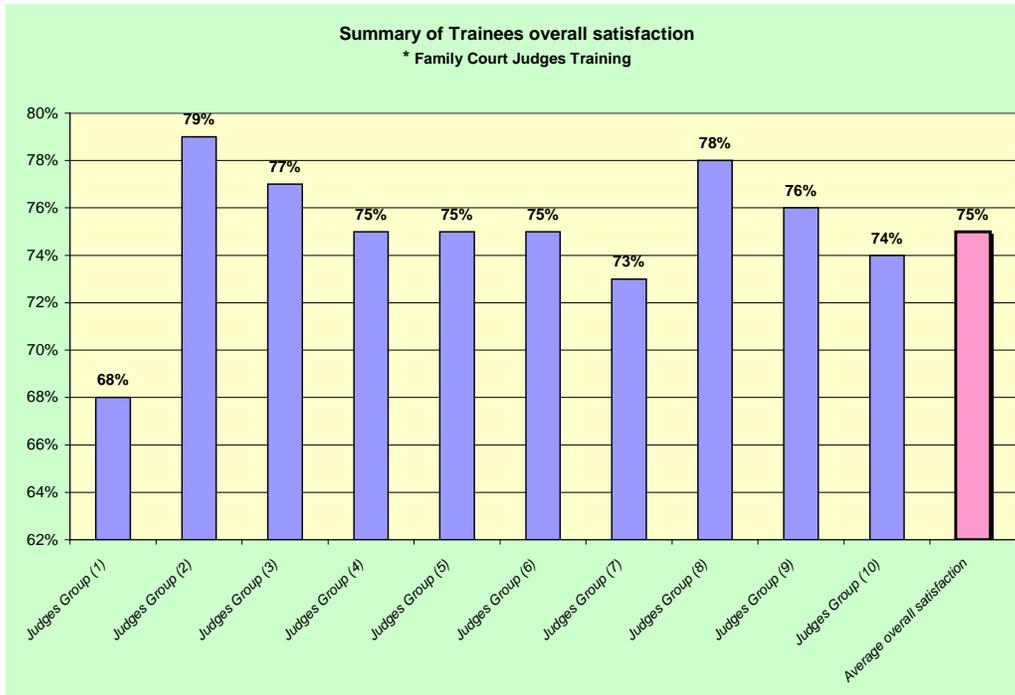
Newly hired training: average satisfaction rate of 91%



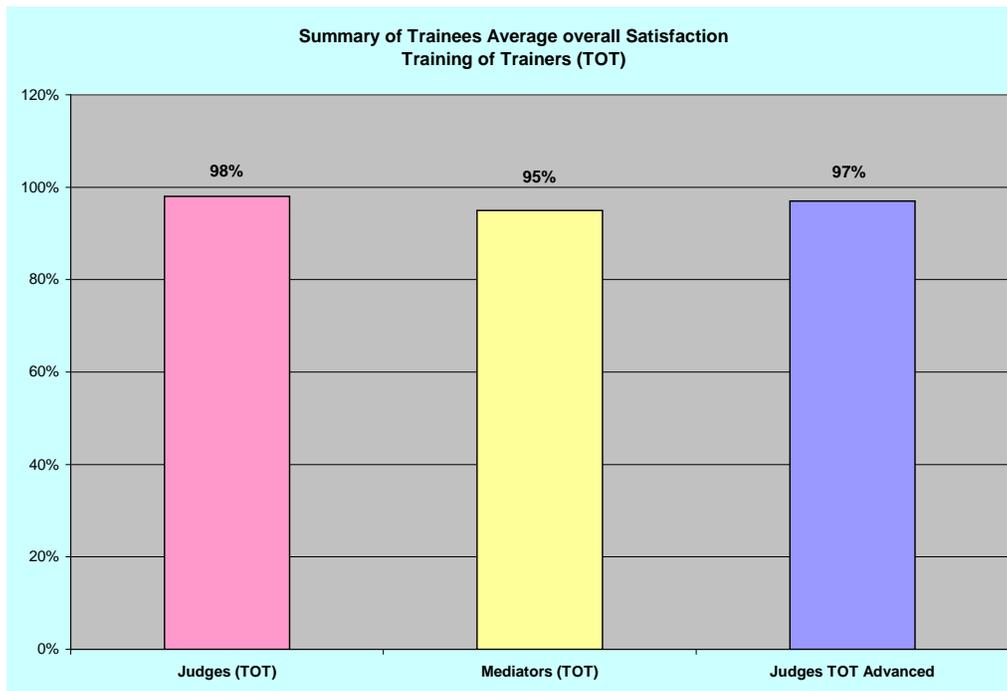
Administrative and Intake staff training: average satisfaction rate of 96%



Skills Enhancement Training Program: average satisfaction rate of 92%



Administrative staff and Intake workers training: average satisfaction rate of 96%

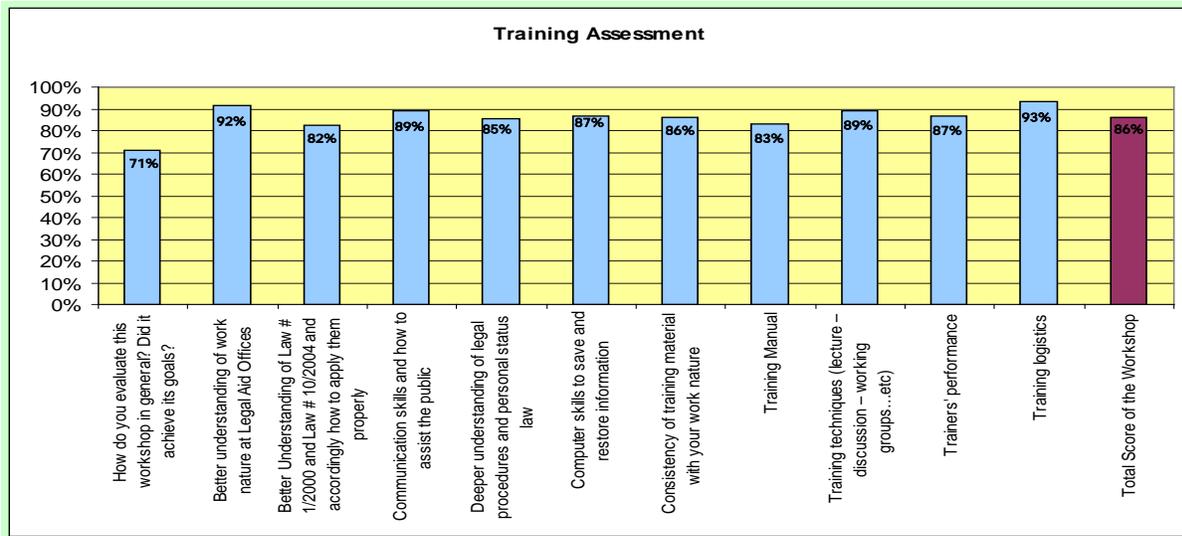


TOT training

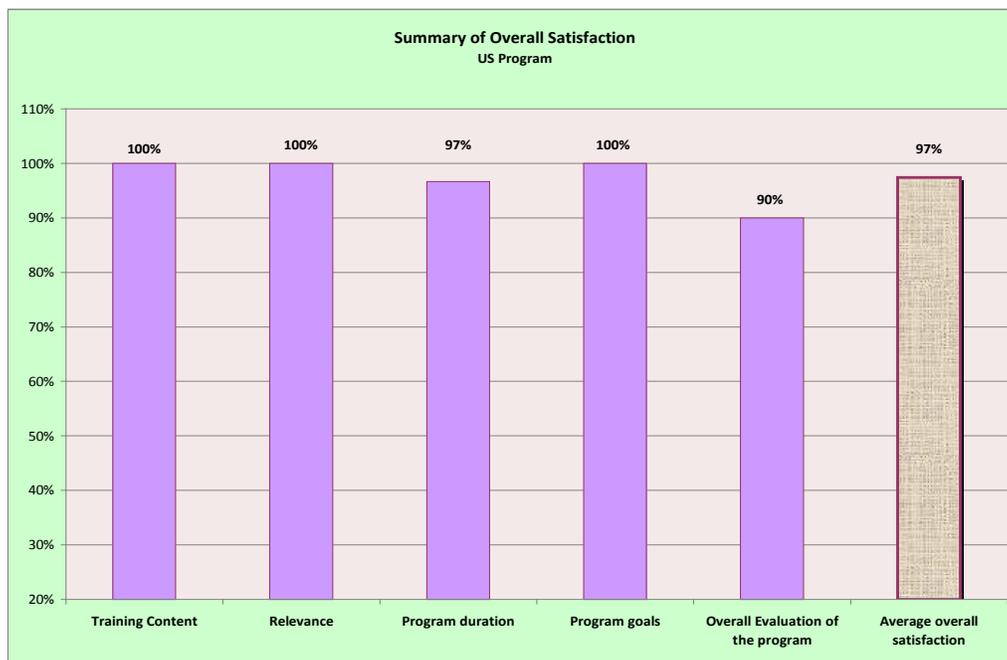
Judges: average satisfaction rate of 98%

Mediators: average satisfaction rate of 95%

Advanced TOT for Judges: average satisfaction rate of 97%



Legal aid specialists training: average satisfaction rate of 86%



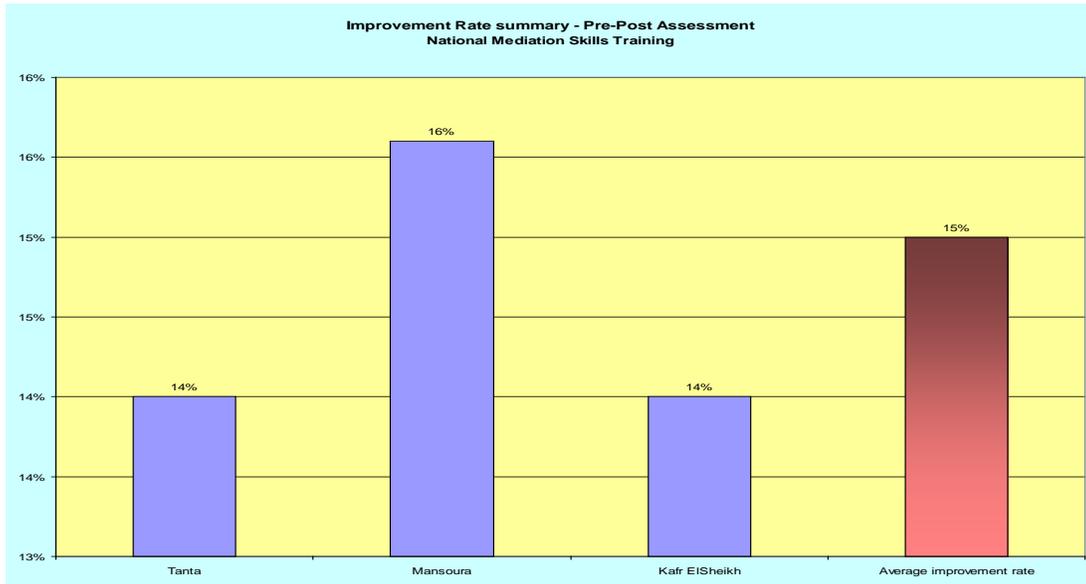
US Study tour: average satisfaction rate of 97%

Five indicators used as measurement tools to assess satisfaction rate:

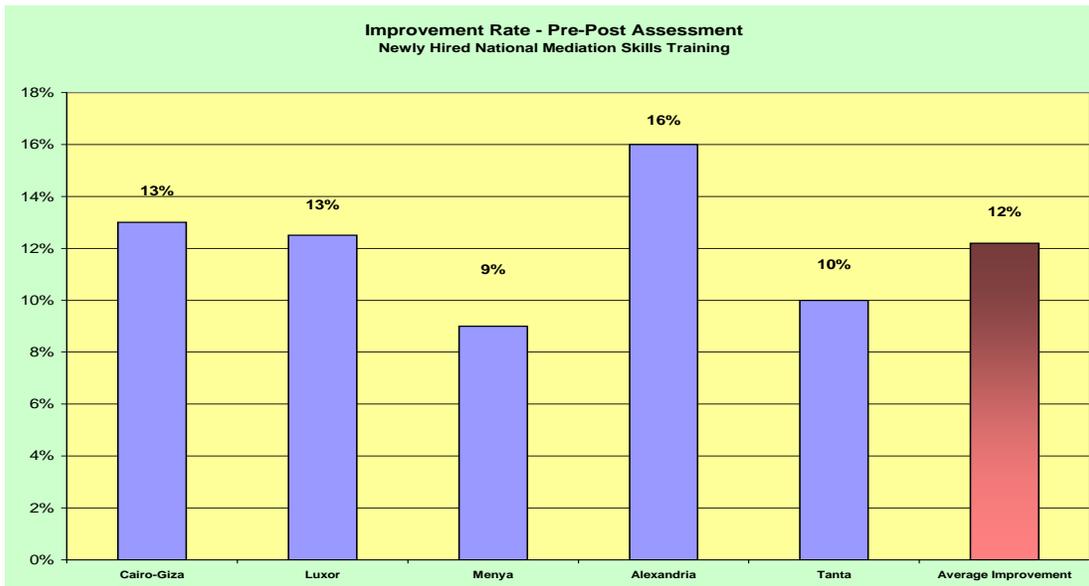
Training Content	100%
Relevance	100%
Program duration	97%
Program goals	100%
Overall Evaluation of the program	90%

2. Training impact on performance:

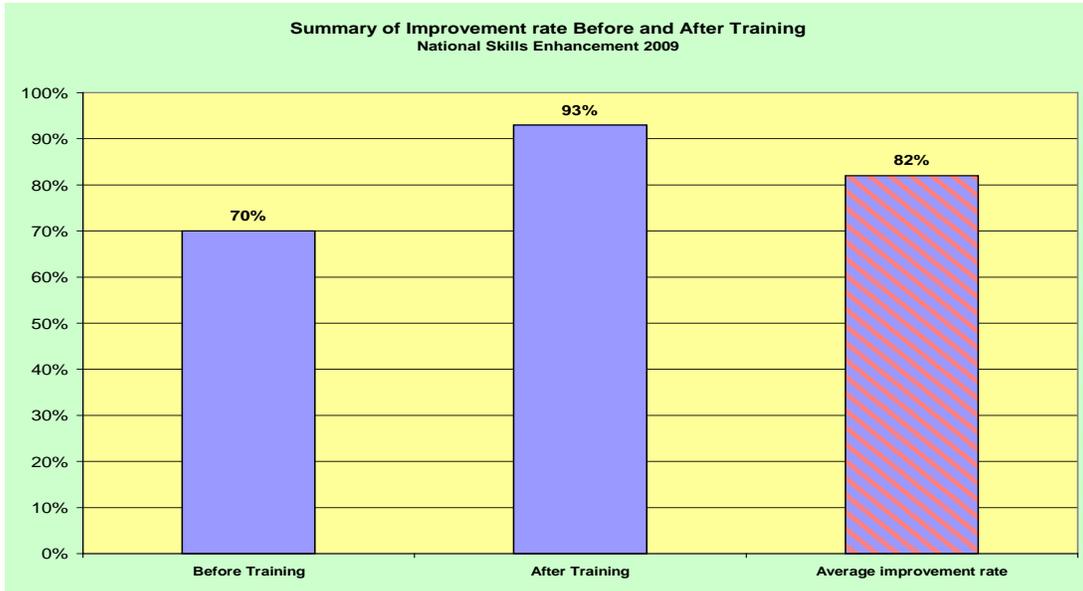
A pre and post-assessment of training benefits, completed at the beginning and completion, of nationwide mediation skills training for newly hired and secondees, skills enhancement and legal aid specialists training revealed the following increase in knowledge:



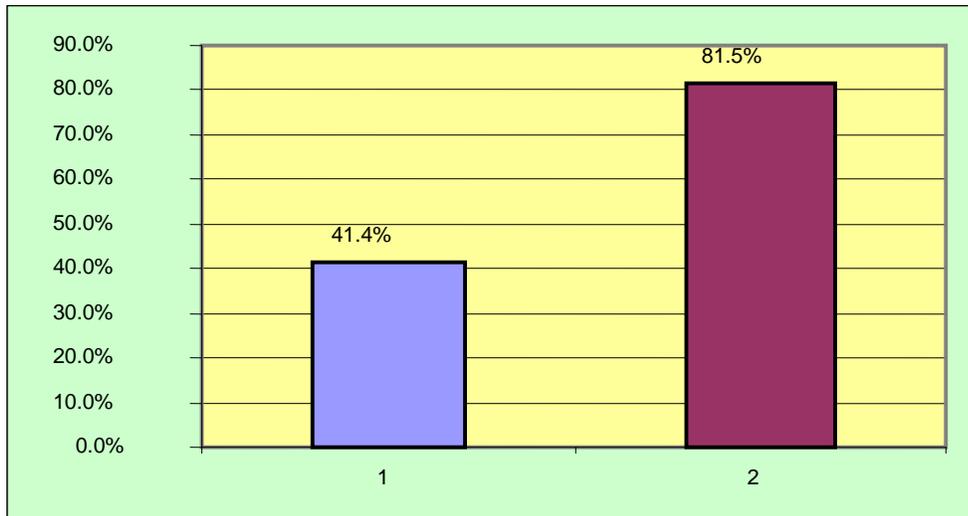
Nationwide training: average increase in knowledge of 15%



Newly hired and secondees training: average increase in knowledge of 12%



**National skill enhancement training: over a one-year period
there was an average increase in knowledge of 82%**



Legal aid specialists training: average increase in knowledge of 40.1%

C. Task 2 Achievements

New Grant Agreements	18 (16 new grants and 2 extensions) \$712,000 awarded in FY09
NGO Capacity Building	5 MSD capacity building trainings for 180 trainees 179 NGO trainings completed for 1662 trainees
Awareness raising events	1,052 awareness events for 33,592 attendees
NGO Performance	13,760 NGO visits 7,895 cases settled 10,220 children supported 6,810 families economically empowered 13,271 home visits conducted

See Annex 9 for detailed charts of activities disaggregated by month and NGO.

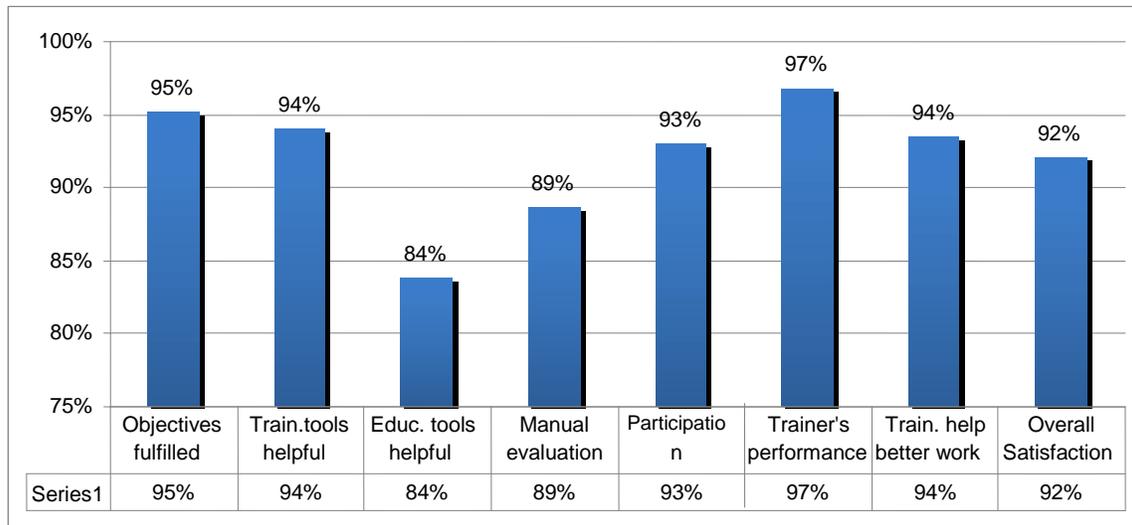
Annex 7 – Page 11

1. Feedback Evaluation – Task II

a. Training Module Evaluations

Training Workshop Title: Financial Management Training

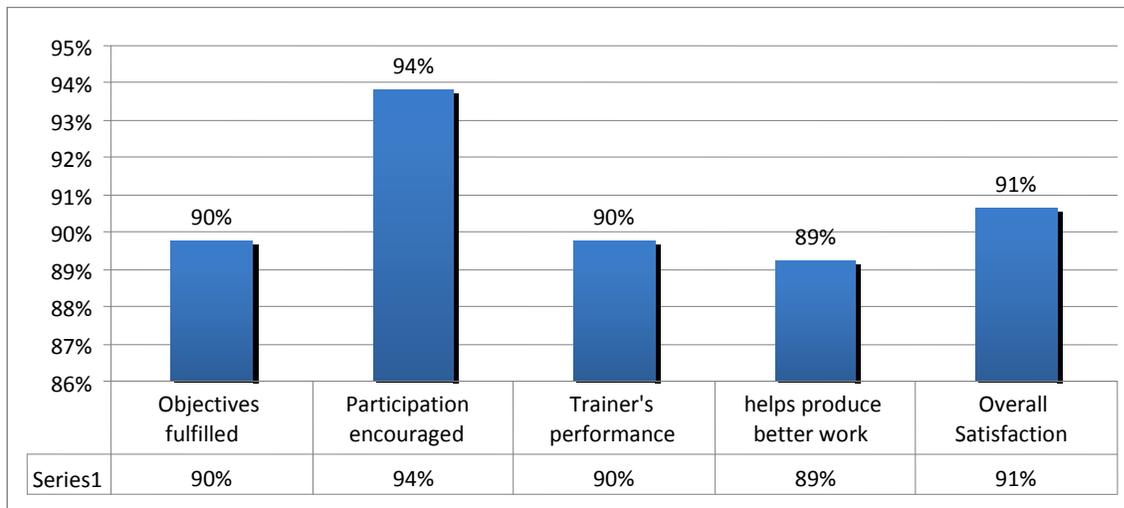
Date of Workshop Assessment: December, 2008



Overall Satisfaction: 92%

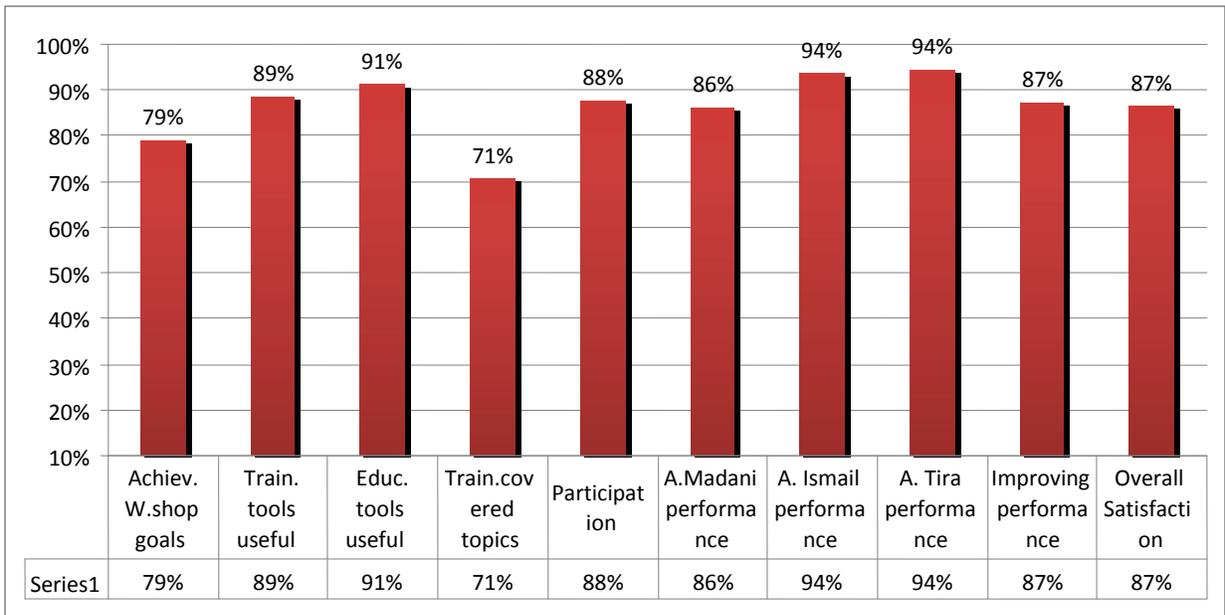
Training Workshop Title: Legal Specialists Workshop for NGO grantees (Giza and Port Said)

Date of Workshop Assessment: April 7, 2009



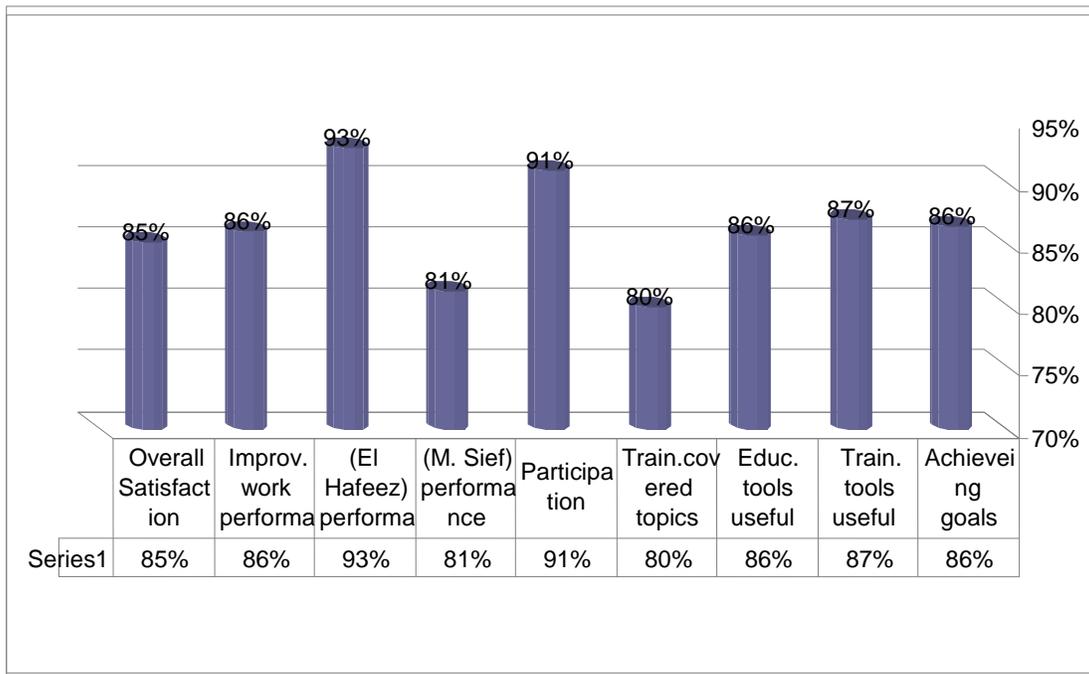
Overall Satisfaction: 91%

Training Workshop Title: Counseling Centers’ Training On Media Message
 Date of Workshop Assessment: July 6 and 7, 2009



Overall Satisfaction: 87%

Training Workshop Title: Project Management, Monitoring and Evaluation
 Date of Workshop Assessment : April 21–23, 2009



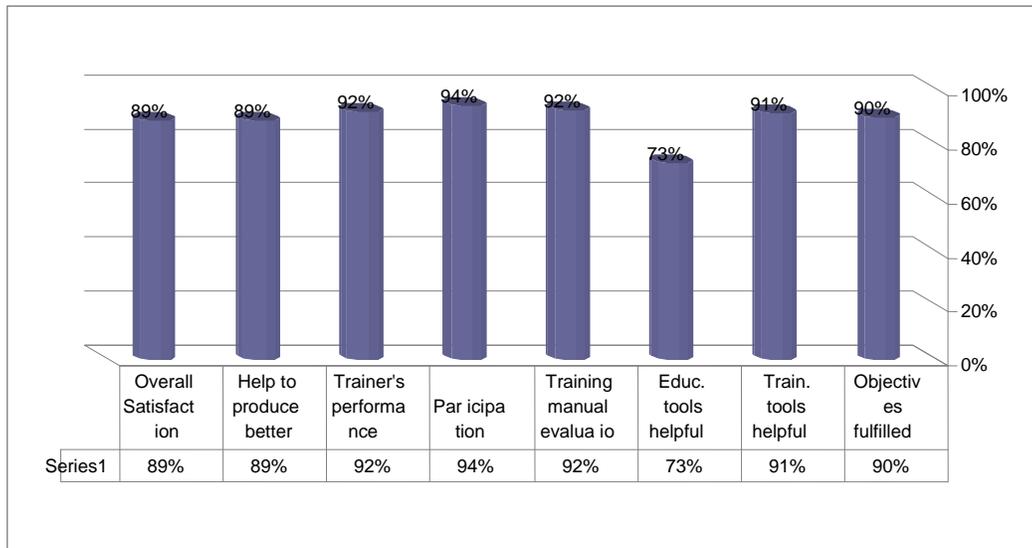
Overall Satisfaction: 85%

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Training Workshop Title: Rights Based Advocacy Manual

Giza – Port Said

Date of Workshop Assessment: July 8, 2009

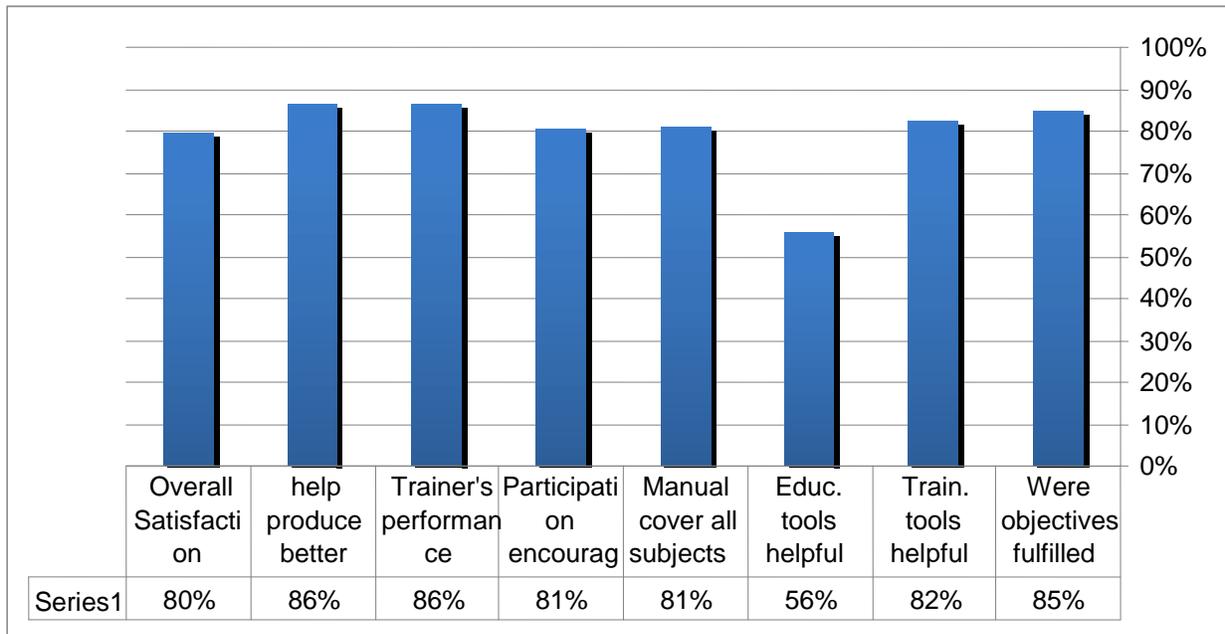


Overall Satisfaction: 89%

Training Workshop Title: Rights Based Advocacy Manual

Minya

Date of Workshop Assessment: July 14, 2009



Overall Satisfaction: 80%

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D. Scorecard Summary Report

Below is the scorecard analysis comparing the baseline and end of year assessment.

Average % of NGOs' increase in capacity:

Minya:	3/5=60%
Giza:	6/8= 75%
Port Said:	3/3=100%
Overall:	12/16= 75%

See Annex 8 for complete details of analysis.

E. Infrastructure

All Minya Court Mediation offices upgrades were finalized during the second quarter, with the exception of Abu Qurqas which was awaiting a new electrical connection. Dir Mowas and Mallawy sites were completed and handed over to the MOJ/Minya Courts on December 28, 2008. Beni Mazar and Samaloot courts were handed over on December 30, 2008. Matay, Al Edwa and Maghagha sites in Minya were completed and handed over in January 2009. In the third quarter, the electrical connection for the Abu Qurqas site was completed and the USAID/Administration of Justice Support II Project installed the computers. The site was officially handed over to the MOJ on May 19, 2009. All mediation office upgrades was 100% completed and handed over to MOJ by the third quarter of FY09.

Please see Annexes 9-10 for detailed charts on mediation office upgrades.

F. Media

All planned media activities were completed with the exception of the following which was initiated during the fourth quarter after receiving approvals from counterparts (MOJ and MOFP/NCCM)

1. Media Campaign covering mediation offices and their services
2. Radio and TV programs on family and children's issues

Please refer to Annexes 9-11 for detailed charts on media activities.

Annex 8: Scorecard Assessment Summary Report

SCORECARD ASSESSMENT SUMMARY REPORT – Giza Governorate NGOs

5 Management Areas										Weighted average	
Grant No.	NGO Name							FY 08/09	Card SCORE	% improve	
			20	25	15	15	25	Balance			
			Strategic Score	Program Score	Information Score	External R. Score	Financial Score				
GA-263-06-02	New Horizon Foundation	Sep09	18	25	13	13	25	94			
		Sep08	18	24	12	11	25	91			
			0	1	1	2	0	3	3%		
GA-263-07-11	Hawaa El Mostakbel	Sep09	20	23	13	7	25	88			
		Sep08	19	23	12	9	17	80			
			1	0	2	-2	8	8	8%		
GA-263-07-14	Arab alliance For women	Sep09	20	25	15	15	25	100			
		Sep08	20	25	15	15	25	100			
			0	0	0	0	0	0	0%		
GA-263-07-18	Masr El Mahrosa	Sep09	19	21	15	9	25	89			
		Sep08	17	25	14	5	25	86			
			2	-3	1	4	0	3	3%		
GA-263-07-21	Heya foundation for women	Sep09	18	25	14	13	25	95			
		Sep08	20	25	12	10	22	89			
			-2	0	2	3	3	6	6%		
GA-263-07-20	Al Tawan Assoc.	Sep09	20	23	15	9	22	89			
		Sep08	20	22	13	11	16	82			
			0	1	2	-2	6	7	7%		
GA-263-07-22	Egypt Foun. For Development	Sep09	18	20	11	13	19	81			
		Sep08	20	22	10	11	22	85			
			-2	-2	1	2	-3	-4			
GA-263-07-23	Light Of Life Association	Sep09	20	25	13	13	25	96			
		Sep08	20	25	8	6	25	84			
			0	0	5	7	0	12	12%		

Annex 8 – Page 2

SCORECARD ASSESSMENT SUMMARY REPORT - Minya Governorate

5 Management Areas										Weighted average	
Grant No.	NGO Name		20	25	15	15	25	FY08/09 Balance	Card SCORE	% improve	
			Strategic Score	Program Score	Information Score	External R. Score	Financial Score				
GA-263-06-04	Minya Coalition of Health	Sep09	20	25	15	15	25	100			
		Sep08	20	25	15	13	25	98			
			0	0	0	20	3	2	2%		
GA-263-06-05	Social services & Integ.Develop.	Sep09	20	24	13	3	25	85			
		Sep08	15	25	11	5	25	81			
			5	-1	2	-2	0	4	4%		
GA-263-07-09	Egypt Renaissance Foundation	Sep09	20	24	13	9	22	88			
		Sep08	18	21	15	13	25	92			
			2	3	-2	-4	-3				
GA-263-07-10	The Good Shepherd	Sep09	20	25	12	7	25	89			
		Sep08	20	22	12	7	25	86			
			0	3	0	0	0	3	3%		
GA-263-07-16	Future Eve	Sep09	20	25	15	15	25	100			
		Sep08	20	25	15	15	25	100			

Port Said Governorate

			Score	Score	Score	Score	Score	Score	
GA-263-08-05	Small & Medium enterprises	Sep09	17	19	14	13	22	85	
		Sep08	17	18	9	11	22	77	
			0	1	5	2	0	8	8%
GA-263-08-03	Port fouad chid & family care	Sep09	20	25	13	7	25	90	
		Sep08	18	22	6	3	19	68	
			2	3	7	4	6	22	22%
GA-263-07-06	Defense of rights & freed. assoc.	Sep09	20	25	15	14	25	99	
		Sep08	18	25	14	8	25	90	
			2	0	1	6	0	9	9%

Annex 9: Monitoring and Evaluation Summary Charts

FY 09 MONITORING REPORT

ACTUAL ACHIEVED In FY 2009

TOTAL

TASK 1	FY 09 MONITORING REPORT												ACTUAL ACHIEVED In FY 2009				TOTAL		Overall achievement		
	Q 1 FY09			Q2 FY09			Q 3 FY09			Q4 FY09			Gender		L	% achieved					
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	F	M	Actual	from Target					
1.1 Nationwide training for Family court mediators																					
1.1.1 Nation Wide Training	Training		Target																		
	# Trainees																				
Tanta	3 day	50	52														40	12	52		
Mansoura	3 day	65	31	32														34	29	63	
Kafr El Sheikh	3 day	36	31														10	21	31		
			151														T. 84	62	146	97%	
1.1.2 Follow up Training	Target																				
Newly Hired & Secondees	100						25	120	60					108	97	205					
Administrative Staff (1 day training session)																					
Upper Cairo (Luxor)	1 day	64		61														18	43	61	
Delta, Cairo, Alexandria	5 days	198		201														115	86	201	
			262														T. 133	129	262	100%	
1.2 Ongoing technical assistance & training for mediation offices	Target																				
Location	Training	# Trainees																			
1.2.1 Middle Egypt	1 day	300														225	115	340			
1.2.2 Sou h Egypt	1 day	400														259	286	545			
1.2.3 North Egypt	1 day	300																			
			1000														T. 484	401	885	89%	
1.3 Training of Family Court Judges	Target																				
1.3.1 In Cairo: Middle /South Egypt	250						207					7	200	207							
1.3.2 In Alex: North Egypt	250			53	189	113					2	353	355								
			500														T. 9	553	562	112%	
1.4 Training Of trainers	Target																				
1.4.1 TOT for Judges: 5 days	20						23					2	21	23							
1.4.2 TOT for mediators: 3 days	20						26					18	8	26							
1.4.3 TOT follow up for Judges	20																4	21	25		
			60														T. 24	50	74	123%	
1.5 Institutional development for MOJ mediation offices																					
1.5.1 Mediation office operation manual																					
1.5.2 MOJ computer training and data base develop.																					
1.5.3 MOJ Press Training																					
1.5.4 International study Tour																					
			8				24					6			5	3	8				
																	16	8	24		
																	2	4	6		
																	23	15	38		
1.6 Improving Access to Justice for Egyptian Families																					
1.6.1 Infrastructure upgrade	Target																				
Benha/ Sohag/ P. said	3 courts																				
1.6.2 Training of legal aid specialists	22 Specialists																27			3	100%
																	9	18	27	123%	
TOTAL TRAINED																					
																	874	1325	2199	See Note	121%

2009
Task 1
Overall
%
Achiev-
ement

Note The total trained includes all participants; however, 64 of those participants attended more than one training. For TrainNet and USAID PMP purposes, participants can only be counted once so that total is 2135.

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FY 2009	Visits to Mediation offices as reported by MOJ												TOTAL/ Governorate	
	Q 1 FY09			Q2 FY09			Q3 FY09			Q4 FY09				
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep		
1 Pilot Governorates														
1.1 P.Said	576	684	548	529	497	555	614	648	539	572	524	433	6719	
1.2 Giza	1261	1566	1248	1552	1452	1470	1678	1671	1523	1508	1552	1067	17548	
1.4 Minya	1388	1804	1744	1512	1325	1520	1537	1589	1707	1707	1571	1272	18676	
	3225	4054	3540	3593	3274	3545	3829	3908	3769	3787	3647	2772	42943	
2 Nation Wide courts Governorates														
2.1 Cairo North														
2.2 Cairo South														
2.3 Beni Suef														
2.4 Fayoum														
2.5 Assiut														
2.6 Sohag														
2.7 Qena														
2.8 Aswan														
2.9 Benha														
2.10 Shebin El Kom														
2.11 Damietta														
2.12 Zagazig														
2.13 Ismailiya,Suez														
2.14 Alexandria														
2.15 Damanhour														
Total / Month	3225	4054	3540	0	3593	3274	3545	3829	3908	3769	3787	3647	2772	42943

NOT REPORTED BY MOJ

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TASK 2 Annual M&E Report

TASK 2: Enhancing Capacity of NGO Grantees	Q 1 FY09			Q2 FY09			Q 3 FY09			Q 4 FY09			TOTALS TO DATE
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	
2.1 Capacity building for NGO Grantees	<i>FJP trainings</i>												
<ul style="list-style-type: none"> _ Workshops _ Score card evaluation 	1 training provided: Financial management for accountants			2 round table meetings "Sharing Experiences and Project Sustainability."			1 workshop for NGOs' Legal Specialists			1 training for counseling centers on media messages Score card tool application conducted in Sep 09			5
2.2 Grant agreements:	<i>New Grants</i>												
<ul style="list-style-type: none"> _ Pre award _ New NGO's grants awarded _ Post award 	2 Extensions were granted _Hawaa EL Mostakbel -Giza _Future Eve -Minya			A request for proposals was made for the remaining grant funds. 50 concept papers were received, reviewed by task II team			Pre-assessments of the short listed NGOs were concluded and the project started finalizing 16 new proposals.			16 New grants approved, signed and awarded Orientation for all new grantees			18
2.3 Monitoring and Evaluation	<i>Number of Events/ Attendees</i>												
<ul style="list-style-type: none"> _ FJP training activities _ Number of attending trainees _ Number of NGO trainings conducted _ Number of attending trainees Awareness raising events _ Number of Awareness events _ Number of Awareness event attendees 	0	0	1	0	1	1	1	0	0	1	0	0	5
	0	0	39	0	25	22	38	0	0	56	0	0	180
	11	31	13	10	16	14	13	16	16	13	13	13	179
	183	183	113	54	310	92	57	199	159	113	105	94	1662
	75	129	96	129	138	82	51	111	77	64	56	44	1052
	3,242	3,928	2,501	2,430	2,739	2,601	2,209	6,874	2,033	1665	1427	1,943	33,592
2.4 NGO Grantee performance	<i>Performance Indicators</i>												
<ul style="list-style-type: none"> _ Number of Partners Number Of Counseling Centers Number Of Visits received _ Number of cases settled _ Number of children supported _ Number of Family Econ. empowered _ Number of home visits conducted 	43	43	43	38	38	38	37	37	37	37	37	37	37
	69	69	69	61	61	61	46	46	46	46	46	46	46
	1437	1537	1234	1175	1110	1135	1002	945	986	1066	1205	928	13760
	781	1089	833	680	583	566	584	608	662	478	549	482	7895
	1155	969	880	805	1130	1139	651	803	797	551	681	659	10220
	653	395	712	663	613	539	804	560	428	463	539	441	6810
	1571	1401	1082	1016	878	1024	1021	1042	1128	939	1085	1084	13271

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NGO Training Activities

NGO GRANTEE TRAINEE NUMBERS			October		November		December		January		February		March		April		May		June		July		August		Sept		TOTALS IN 2009	
Grant No.	NGO Name	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	
1	GA-263-06-01	Minya Businessmen Ass.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2	GA-263-06-03	Samalut Culture P Pioneers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3	GA-263-06-04	Minya Coalition of Health NGO's	1	40	0	0	0	0	0	0	0	0	0	0	0	0	0	1	30	0	0	0	0	0	0	0	2	70
4	GA-263-07-07	New Vision Assoc.for Develop.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5	GA-263-07-08	Social services & Integ.Develop.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6	GA-263-07-09	Egypt Renaissance Foundation	1	15	0	0	0	0	0	1	120	1	30	0	0	0	0	0	0	0	0	0	0	0	0	0	4	165
7	GA-263-07-10	The Good Shepherd	0	0	0	0	0	0	0	0	0	0	0	0	0	1	30	0	0	0	0	0	0	0	0	1	30	
8	GA-263-07-15	Evangelical A. for sus.Develop.	1	46	2	47	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	93	
9	GA-263-07-16	Future Eve	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10	GA-263-07-17	Sydat Misr Society.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MINYA TOTALS			3	101	2	47	0	0	0	0	1	120	1	30	0	0	1	30	1	30	0	0	0	0	0	0	9	358
11	GA-263-06-02	New Horizon's Found.	0	0	0	0	2	40	0	0	1	14	1	10	0	0	0	0	0	0	0	0	0	0	0	0	4	64
12	GA-263-06-05	Future Girls Assoc.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13	GA-263-07-06	Defense of rights & Freed. Ass.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14	GA-263-07-11	Hawaa El Mostakbal	0	0	0	0	0	0	0	0	0	0	0	0	0	1	50	2	35	0	0	0	0	0	0	3	85	
15	GA-263-07-12	Shemou Association	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
16	GA-263-07-14	Arab Alliance for Women	0	0	2	15	0	0	0	0	0	0	0	0	0	0	0	0	1	40	0	0	0	0	0	3	55	
17	GA-263-07-18	Masr El Mahrosa Baladi Ass.	0	0	0	0	0	0	0	0	0	0	0	0	0	1	24	1	10	0	0	0	0	0	0	2	34	
18	GA-263-07-19	Caritas Egypt/Seti center	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
19	GA-263-07-20	Al Tawan Ass.(Yad b Yad)	0	0	0	0	1	21	0	0	1	22	0	0	0	0	0	0	0	0	0	0	0	0	0	2	43	
20	GA-263-07-21	Heya Foundation for women	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
21	GA-263-07-22	Egyp Foundfor develop.	0	0	2	34	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	34	
22	GA-263-07-23	Light of Life Assoc.-Fam&child	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23	GA-263-08-01-00	Society of Local Community Development at Warak AL Hadar	0	0	16	27	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	40	0	17	67	
24	GA-263-08-02-00	Azhar AlKarma Foundation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
GIZA TOTALS			0	0	20	76	3	61	0	0	2	36	1	10	0	0	2	74	3	45	1	40	1	40	0	0	33	382
25	GA-263-08-03-00	Family & Child Care	2	60	1	30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	90	
26	GA-263-08-04-00	Organization of Civilized Developm	6	22	8	30	10	52	10	54	11	62	12	52	13	57	12	52	11	52	11	50	11	45	11	49	126	577
27	GA-263-08-05-00	Small & Medium Industries Develop	0	0	0	0	0	0	0	0	2	92	0	0	0	0	1	43	1	32	1	23	1	20	2	45	8	255
P.SAID TOTALS			8	82	9	60	10	52	10	54	13	154	12	52	13	57	13	95	12	84	12	73	12	65	13	94	137	922
TOTALS			11	183	31	183	13	113	10	54	16	310	14	92	13	57	16	199	16	159	13	113	13	105	13	94	179	1662

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MSD Training Activities

MSD Capacity Building for NGO's			October		November		December		January		February		March		April		May		June		July		August		Sept		TOTALS		
Grant No.	NGO Name	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees	Train No.	Atten dees		
1	GA-263-06-01	Minya Businessmen Ass.	0	0	0	0	0	0	0	0	0	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2
2	GA-263-06-03	Samalut Culture P.Pioneers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3	GA-263-06-04	Minya Coalition of Health NGO's	0	0	0	0	1	3	0	0	0	1	9	0	0	0	0	0	0	0	1	4	0	0	0	0	3	16	
4	GA-263-07-07	New Vision Assoc.for Develop.	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	
5	GA-263-07-08	Social services & Integ.Develop.	0	0	0	0	1	1	0	0	0	1	2	0	0	0	0	0	0	0	1	2	0	0	0	0	3	5	
6	GA-263-07-09	Egypt Renaissance Foundation	0	0	0	0	1	2	0	0	0	1	1	0	0	0	0	0	0	0	1	5	0	0	0	0	3	8	
7	GA-263-07-10	The Good Shepherd	0	0	0	0	1	2	0	0	0	1	2	0	0	0	0	0	0	0	1	4	0	0	0	0	3	8	
8	GA-263-07-15	Evangelical A. for sus.Develop.	0	0	0	0	1	2	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	2	3	
9	GA-263-07-16	Future Eve	0	0	0	0	1	2	0	0	0	1	4	0	0	0	0	0	0	0	1	4	0	0	0	0	3	10	
10	GA-263-07-17	Sydat Misr Society.	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	
MINYA TOTALS			0	0	0	0	1	13	0	0	0	0	1	22	0	0	0	0	0	0	1	19	0	0	0	0	3	54	
11	GA-263-06-02	New Horizon's Found.	0	0	0	0	0	0	0	1	1	0	0	1	2	0	0	0	0	1	3	0	0	0	0	0	3	6	
12	GA-263-06-05	Future Girls Assoc.	0	0	0	0	1	2	0	1	3	0	0	1	4	0	0	0	0	0	0	0	0	0	0	0	3	9	
13	GA-263-07-06	Defense of rights & Freed. Ass.	0	0	0	0	0	0	1	1	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	2	2	
14	GA-263-07-11	Hawaa El Mostakbal	0	0	0	0	1	1	0	1	1	0	0	1	4	0	0	0	0	0	1	2	0	0	0	0	4	8	
15	GA-263-07-12	Shemou Association	0	0	0	0	1	1	0	1	2	0	0	1	5	0	0	0	0	0	0	0	0	0	0	0	3	8	
16	GA-263-07-14	Arab Alliance for Women	0	0	0	0	1	1	0	1	2	0	0	1	4	0	0	0	0	0	1	4	0	0	0	0	4	11	
17	GA-263-07-18	Masr El Mahrosa Baladi Ass.	0	0	0	0	1	2	0	1	2	0	0	1	2	0	0	0	0	0	1	3	0	0	0	0	4	9	
18	GA-263-07-19	Caritas Egypt/Seti center	0	0	0	0	1	3	0	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	5	
19	GA-263-07-20	Al Tawan Ass (Yad b Yad)	0	0	0	0	1	1	0	1	2	0	0	1	2	0	0	0	0	0	0	0	0	0	0	0	3	5	
20	GA-263-07-21	Heya Foundation for women	0	0	0	0	1	1	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2	
21	GA-263-07-22	Egyp.Foundfor develop.	0	0	0	0	1	1	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2	
22	GA-263-07-23	Light of Life Assoc.-Fam&child	0	0	0	0	1	3	0	1	2	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	3	6	
23	GA-263-08-01-00	Society of Local Community Development at Warak AL Hadar	0	0	0	0	1	2	0	1	3	0	0	1	5	0	0	0	0	0	1	9	0	0	0	0	4	19	
24	GA-263-08-02-00	Azhar AlKarma Foundation	0	0	0	0	1	1	0	1	2	0	0	1	1	0	0	0	0	0	1	3	0	0	0	0	4	7	
GIZA TOTALS							1	19	0	1	25	0	0	1	31					1	24	0	0	0	0	4	99		
25	GA-263-08-03-00	Family & Child Care	0	0	0	0	1	1	0	0	0	0	0	1	2	0	0	0	0	0	1	6	0	0	0	0	3	9	
26	GA-263-08-04-00	Organization of Civilized Development	0	0	0	0	1	2	0	0	0	0	0	1	3	0	0	0	0	0	1	3	0	0	0	0	3	8	
27	GA-263-08-05-00	Small & Medium Industries Developme	0	0	0	0	1	2	0	0	0	0	0	1	2	0	0	0	0	0	1	4	0	0	0	0	3	8	
P.SAID TOTALS			0	0	0	0	1	5	0	0	0	0	0	1	7	0	0	0	0	0	1	13	0	0	0	0	3	25	
TOTALS			0	0	0	0	1	37	0	1	25	1	22	1	38	0	0	0	0	0	1	56	0	0	0	0	5	178	

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NGO Performance Activities : Cases received/ Cases Settled

#	Grant No.	NGO Name	Counselors	Sub Grants	October		November		December		January		February		March		April		May		June		July		August		September		TOTALS	
					No. Rec'd	No. Settled	No. Rec'd	No. Settled	No. Rec'd	No. Settled	No. Rec'd	No. Settled	No. Rec'd	No. Settled	No. Rec'd	No. Settled	No. Rec'd	No. Settled												
1	GA-263-06-01		5	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	309
2	GA-263-06-03	Samalut Culture P.Pioneers	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3	GA-263-06-04	Minya Coalition of Health NGOs	17	15	365	309	457	463	400	348	284	170	266	185	265	184	302	212	256	212	327	326	291	210	344	283	296	235	3853	2837
4	GA-263-07-07	New Vision Assoc.for Develop.	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	82
5	GA-263-07-08	Social services & Integ.Develop.	4	3	105	9	112	112	120	114	115	107	144	142	78	77	83	83	80	80	76	76	73	3	79	0	40	20	1105	828
6	GA-263-07-09	Egypt Renaissance Foundation	1	0	15	2	19	0	9	1	9	2	87	0	140	43	81	0	109	56	34	2	251	32	279	32	141	4	1174	208
7	GA-263-07-10	The Good Shepherd	1	0	80	30	85	25	145	40	180	25	120	32	190	30	100	20	65	30	72	33	68	0	60	43	45	22	1210	395
8	GA-263-07-15	Evangelical A. for sus.Develop.	4	3	75	18	37	30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	112	45
9	GA-263-07-16	Future Eve	4	2	74	68	0	0	0	0	93	63	0	0	70	66	122	97	88	83	85	48	0	0	75	0	80	49	687	474
10	GA-263-07-17	Saydat Misr Society.	1	0	25	15	25	25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	55
Minya Totals			40	28	739	451	735	655	674	503	681	367	617	359	743	400	688	412	598	461	594	485	683	298	837	365	602	330	8191	4924
11	GA-263-06-02	New Horizon's Found.	2	2	31	30	54	55	34	37	48	41	50	32	13	70	5	46	22	22	21	23	16	15	17	30	5	56	316	457
12	GA-263-06-05	Future Girls Assoc.	2	2	0	0	0	0	12	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	6
13	GA-263-07-06	Defense of rights & Freed. Ass.	1	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	0	8	0	0	0	18	
14	GA-263-07-11	Hawaa El Mostakbal	2	0	100	5	50	5	70	8	23	10	35	9	50	5	21	2	35	13	50	6	33	38	25	28	20	5	512	158
15	GA-263-07-12	Shemou Association	3	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
16	GA-263-07-14	Arab Alliance for Women	4	4	33	10	115	70	30	29	38	26	36	35	9	2	40	40	40	30	55	59	38	22	38	27	28	29	500	377
17	GA-263-07-18	Masr El Mahrosa Baladi Ass.	2	0	26	2	57	10	22	0	31	4	20	18	15	0	31	6	17	0	15	0	0	80	0	75	0	234	220	
18	GA-263-07-19	Caritas Egypt/Seti center	3	0	22	0	0	0	21	0	25	0	19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	87	0
19	GA-263-07-20	Al Tawan Ass.(Yad b Yad)	1	0	38	2	18	2	22	1	9	1	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	95	6
20	GA-263-07-21	Heya Foundation for women	1	0	132	103	108	107	39	107	28	112	30	15	34	7	0	0	0	0	0	0	0	0	0	0	0	0	371	451
21	GA-263-07-22	Egypt.Found.for develop.	1	0	77	51	64	49	17	13	21	3	16	13	11	11	0	0	0	0	0	0	0	0	0	0	0	0	206	140
22	GA-263-07-23	Light of Life Assoc.-Fam&child	3	0	39	19	35	19	23	8	24	15	16	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	137	68
23	GA-263-08-01-00	Society of Local Community Development at Warak AL Hadar	4	4	75	57	75	44	73	49	51	30	56	41	42	20	52	16	55	23	45	20	55	0	58	0	99	27	736	327
24	GA-263-08-02-00	Azhar AlKarma Foundation	2	2	44	27	97	70	83	64	62	54	59	45	51	42	57	48	57	40	60	50	101	0	98	0	38	25	807	465
Giza Totals			31	20	617	306	673	431	446	322	360	296	345	215	225	157	206	158	226	128	246	158	243	160	236	168	190	142	4013	2693
25	GA-263-08-03-	Family & Child Care	2	1	22	22	35	3	15	5	10	4	11	5	10	4	15	6	5	4	10	3	10	5	5	4	5	3	153	68
26	GA-263-08-04-	Organization of Civilized Developme	3	2	59	2	94	0	99	3	120	13	124	2	147	5	87	7	85	8	76	7	72	5	74	6	70	4	1107	62
27	GA-263-08-05-	Small & Medium Industries Develop	0	0	0	0	0	0	0	0	4	0	13	2	10	0	6	1	31	7	60	9	58	10	53	6	61	3	296	38
Port Said Totals			5	3	81	24	129	3	114	8	134	17	148	9	167	9	108	14	121	19	146	19	140	20	132	16	136	10	1556	168
					1437	781	1537	1089	1234	833	1175	680	1110	583	1135	566	1002	584	945	608	986	662	1066	478	1205	549	928	482	13760	7895

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NGO Awareness Campaigns

NGO GRANTEE TRAINEE NUMBERS			October		November		December		January		February		March		April		May		June		July		August		September		TOTALS		
Grant No.	NGO Name		Events	Attendees	Events	Attendees	Events	Attendees	Events	Attendees	Events	Attendees	Events	Attendees	Events	Attendees	Events	Attendees	Events	Attendees	Events	Attendees	Events	Attendees	Events	Attendees	Events	Attendees	
1	GA-263-06-01	Minya Businessmen Ass.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2	GA-263-06-03	Samalut Culture P.Pioneers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3	GA-263-06-04	Minya Coalition of Health NGO's	16	240	24	535	15	280	14	232	19	470	12	356	13	195	15	510	21	595	11	165	14	225	23	1005	197	4808	
4	GA-263-07-07	New Vision Assoc.for Develop.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5	GA-263-07-08	Social services & Integ.Develop.	0	0	0	0	1	20	3	200	4	40	4	20	2	40	1	20	4	20	2	25	2	79	0	0	23	464	
6	GA-263-07-09	Egypt Renaissance Foundation	7	146	46	265	37	320	46	150	50	150	16	280	4	108	54	4500	20	100	28	250	9	200	4	100	321	6569	
7	GA-263-07-10	The Good Shepherd	2	120	1	40	0	0	1	60	1	50	4	340	4	350	2	400	1	100	0	0	0	0	0	0	16	1460	
8	GA-263-07-15	Evangelical A. for sus.Develop.	0	0	6	300	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6	300	
9	GA-263-07-16	Future Eve	5	150	0	0	0	0	2	55	0	0	0	0	4	100	5	25	5	100	0	0	10	50	3	75	34	555	
10	GA-263-07-17	Sydat Misr Society.	2	25	12	60	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14	85	
MINYA TOTALS			32	681	89	1,200	53	620	66	697	74	710	36	996	27	793	77	5455	51	915	41	440	35	554	30	1180	611	14241	
11	GA-263-06-02	New Horizon's Found.	0	0	10	300	0	0	10	274	10	274	10	279	0	0	0	0	2	87	0	0	0	0	0	0	0	42	1214
12	GA-263-06-05	Future Girls Assoc.	0	0	0	0	3	90	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	90	
13	GA-263-07-06	Defense of rights & Freed. Ass.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14	GA-263-07-11	Hawaa El Mostakbal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	290	0	0	0	0	0	0	0	0	12	290	
15	GA-263-07-12	Shemou Association	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
16	GA-263-07-14	Arab Alliance for Women	15	1440	5	458	4	546	6	211	5	374	3	98	6	430	4	223	2	33	6	107	3	78	1	150	60	4148	
17	GA-263-07-18	Masr El Mahrosa Baladi Ass.	2	132	0	302	1	220	0	0	1	90	1	300	0	0	2	310	3	278	0	0	0	0	0	0	10	1632	
18	GA-263-07-19	Caritas Egypt/Seti center	0	0	0	0	0	0	0	0	1	32	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	32	
19	GA-263-07-20	Al Tawan Ass.(Yad b Yad)	0	0	0	0	0	0	0	0	1	56	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	56
20	GA-263-07-21	Heya Foundation for women	11	638	8	286	5	154	19	429	20	408	20	332	0	0	0	0	0	0	0	0	0	0	0	0	0	83	2247
21	GA-263-07-22	Egyp.Foundfor develop.	0	0	1	19	0	0	9	50	9	30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19	99	
22	GA-263-07-23	Light of Life Assoc.-Fam&child	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23	GA-263-08-01-00	Development at Warak AL Hadar	0	0	0	0	16	150	4	115	5	176	0	0	1	80	4	127	1	80	0	0	4	140	0	0	35	868	
24	GA-263-08-02-00	Azhar AlKarma Foundation	0	0	2	78	2	89	1	46	1	55	0	0	5	247	0	0	6	61	4	290	0	0	2	23	23	889	
GIZA TOTALS			28	2210	26	1443	31	1249	49	1125	53	1495	34	1009	12	757	22	950	14	539	10	397	7	218	3	173	289	11565	
25	GA-263-08-03-00	Family & Child Care	4	80	4	200	0	0	3	100	0	0	2	70	2	40	0	0	5	160	4	120	4	200	4	300	32	1,270	
26	GA-263-08-04-00	Organization of Civilized Develop	11	271	10	1,085	9	507	10	463	9	442	8	459	8	471	8	314	6	369	6	308	6	275	6	290	97	5,254	
27	GA-263-08-05-00	Small & Medium Industries Deve	0	0	0	0	3	125	1	45	2	92	2	67	2	148	4	155	1	50	3	400	4	180	1	0	23	1,262	
P.SAID TOTALS			15	351	14	1285	12	632	14	608	11	534	12	596	12	659	12	469	12	579	13	828	14	655	11	590	152	7786	
YEAR TOTALS			75	3242	129	3928	96	2501	129	2430	138	2739	82	2601	51	2209	111	6874	77	2033	64	1665	56	1,427	44	1943	1052	33592	

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YEAR 2009

Number of Children supported / NGO/ Governorate/ Month

Grant No.	NGO Name	Governorate	Q1			Q2			Q3			Q4			YR 2009		
			Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Total		
1	GA-263-06-01	Minya Businessmen Ass.	Minya												0		
2	GA-263-06-03	Samalut Culture P.Pioneers	Minya												0		
3	GA-263-06-04	Minya Coalition of Health NGO's	Minya	0	0	0	0	10	59	0	7	7	0	0	0	83	
4	GA-263-07-07	New Vision Assoc.for Develop.	Minya												0		
5	GA-263-07-08	Social services & Integ.Develop.	Minya	10	185	84	60	110	10	5	5	5	5	0	5	484	
6	GA-263-07-09	Egypt Renaissance Foundation	Minya	250	250	250	250	250	250	0	250	250	250	250	250	2750	
7	GA-263-07-10	The Good Shepherd	Minya	240	10	10	15	10	30	0	270	80	60	100	200	1025	
8	GA-263-07-15	Evangelical A. for sus.Develop.	Minya												0		
9	GA-263-07-16	Future Eve	Minya	0	0	0	25	0	43	20	29	20	0	75	31	243	
10	GA-263-07-17	Sydat Misr Society.	Minya	45	0	0	0	0	0							45	
MINYA TOTALS				545	445	344	350	380	392	25	561	362	315	425	486	4630	
11	GA-263-06-02	New Horizon's Found.	Giza	0	0	160	0	200	200	0	0	60	0	60	0	680	
12	GA-263-06-05	Future Girls Assoc.	Giza												0		
13	GA-263-07-06	Defense of rights & Freed. Ass.	Giza											0	0		
14	GA-263-07-11	Hawaa El Mostakbal	Giza	122	0	30	0	0	122	140	21	50	15	10	0	510	
15	GA-263-07-12	Shemou Association	Giza												0		
16	GA-263-07-14	Arab Alliance for Women	Giza	77	67	42	69	97	86	265	90	124	39	72	48	1076	
17	GA-263-07-18	Masr El Mahrosa Baladi Ass.	Giza	0	20	0	10	12	0	6	5	10	0	0	0	63	
18	GA-263-07-19	Caritas Egypt/Seti center	Giza	7	0	10	16	70								103	
19	GA-263-07-20	Al Tawan Ass.(Yad b Yad)	Giza	50	30	30	60	25								195	
20	GA-263-07-21	Heya Foundation for women	Giza	172	175	175	175	177	181							1055	
21	GA-263-07-22	Egyp.Foundfor develop.	Giza	60	60	0	0	0	0							120	
22	GA-263-07-23	Light of Life Assoc.-Fam&child	Giza	4	4	5	3	4	0							20	
23	GA-263-08-01-00	Society of Local Community Development at Warak AL Hadar	Giza	24	22	27										73	
24	GA-263-08-02-00	Azhar AlKarma Foundation	Giza	0	0	0	2	0	10	50	26	33	85	0		206	
GIZA TOTALS				516	378	479	335	585	599	461	142	277	139	142	48	4101	
25	GA-263-08-03-0	Family & Child Care	P.Said	1	47	0	0	0	0	30	0	70	18	20	0	138	
26	GA-263-08-04-0	Organization of Civilized Developm	P.Said	93	99	57	120	165	144	132	95	78	75	88	92	560	
27	GA-263-08-05-0	Small & Medium Industries Develop	P.Said	0	0	0	0	0	4	3	5	10	4	6	33	61	
P.SAID TOTALS				94	146	57	120	165	148	165	100	158	97	114	125	1489	
YEAR TOTALS				1155	969	880	805	1130	1139	651	803	797	551	681	659	10220	
NGO's Completed				3004			3074			2251			1891			Total in 2009	10220

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YEAR 2009

Number of Home Visits / NGO/ Governorate/ Month

Grant No.	NGO Name	Governorate	Q1			Q2			Q3			Q4			YR 2009	
			Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep		
1	GA-263-06-01	Minya Businessmen Ass.	Minya												0	
2	GA-263-06-03	Samalut Culture P.Pioneers	Minya												0	
3	GA-263-06-04	Minya Coalition of Health NGO's	Minya	356	371	374	319	311	263	340	352	451	451	270	452	4310
4	GA-263-07-07	New Vision Assoc.for Develop.	Minya													0
5	GA-263-07-08	Social services & Integ.Develop.	Minya	9	185	204	151	40	100	100	80	80	60	105	40	1154
6	GA-263-07-09	Egypt Renaissance Foundation	Minya	140	210	153	123	105	135	109	115	109	147	215	90	1651
7	GA-263-07-10	The Good Shepherd	Minya	160	150	150	150	150	50	100	160	150	160	140	190	1710
8	GA-263-07-15	Evangelical A. for sus.Develop.	Minya	142	185											327
9	GA-263-07-16	Future Eve	Minya	375	0	0	93	0	240	240	240	240	0	240	240	1908
10	GA-263-07-17	Saydat Misr Society.	Minya	25												25
MINYA TOTALS				1207	1101	881	836	606	788	889	947	1030	818	970	1012	11085
11	GA-263-06-02	New Horizon's Found.	Giza	122	160	80	120	145	170	80	44	56	50	57	30	1114
12	GA-263-06-05	Future Girls Assoc.	Giza	0	0	2	0	0	0	0	0	0	0	0		2
13	GA-263-07-06	Defense of rights & Freed. Ass.	Giza													0
14	GA-263-07-11	Hawaa El Mostakbal	Giza	13	0	0	0	0	13	0	9	9	11	20		75
15	GA-263-07-12	Shemou Association	Giza	0	0	0	0	0	0	0	0	0	0	0		0
16	GA-263-07-14	Arab Alliance for Women	Giza	0	0	0	0	0	0	0	0	0	0	0		0
17	GA-263-07-18	Masr El Mahrosa Baladi Ass.	Giza	0	0	0	2	3	0	0	0	0	0	0		5
18	GA-263-07-19	Caritas Egypt/Seti center	Giza	20	0	0	0	0	0	0	0	0	0	0		20
19	GA-263-07-20	Al Tawan Ass.(Yad b Yad)	Giza	33	8	11	20	4	0	0	0	0	0	0	0	76
20	GA-263-07-21	Heya Foundation for women	Giza	53	64	64	5	76	14	0	0	0	0	0	0	276
21	GA-263-07-22	Egyp.Foundfor develop.	Giza	0	0	0	0	0	0	0	0	0	0	0	0	0
22	GA-263-07-23	Light of Life Assoc.-Fam&child	Giza	0	0	0	0	0	0	0	0	0	0	0	0	0
23	GA-263-08-01-00	Development at Warak AL Hadar	Giza	61	56	31	23	36	28	32	26	19	28	27	24	391
24	GA-263-08-02-00	Azhar AlKarma Foundation	Giza	50	0	0	2	0	3	10	0	0	13	0	0	78
GIZA TOTALS				352	288	188	172	264	228	122	79	84	102	104	54	2037
25	GA-263-08-03-	Family & Child Care	P.Said	11	10	9	6	7	5	4	3	4	2	3	4	20
26	GA-263-08-04-	Organization of Civilized Developmen	P.Said	1	2	4	2	1	3	5	3	5	4	3	3	23
27	GA-263-08-05-	Small & Medium Industries Developm	P.Said	0	0	0	0	0	0	1	10	5	13	5	11	45
PORT SAID TOTALS				12	12	13	8	8	8	10	16	14	19	11	18	149
YEAR TOTALS				1571	1401	1082	1016	878	1024	1021	1042	1128	939	1085	1084	13271
Total in 2009														13271		
				4054			2918			3191			3108			

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MEDIA M&E Report		Target			Achieved			<50%	>50%	100%	Comments
FY 2009/2010 M&E REPORT		April	May	June	April	May	June	% Completion			
3	Media Support MOJ										
	3 MOJ Headquarters										
	3.1.0 Continue distribution of materials on family justice	x	x	x							Achieved
	3.1.1 Needs assessment and training for MOJ staff in the public relations department and/or the technical office to better promote the role of the mediation offices in media outlets										Completed
	3.1.2 Continue support of MOJ press office to disseminate messages about mediation offices and family courts	x	x	x							Postponed
	3.1.3 Continue monitoring media reports on family law issues, mediation offices, and FJP	x	x	x							Early start
	3.1.4 Conduct focused media campaign on work of mediation office	x	x	x							Eliminated
	3.1.5 Organize media events to inaugurate renovated mediation office			x							Working on Reporting Impact of training on the public relations unit versus Needs assessment conducted
	3.1.6 Develop 5-minute film about completion of infrastructure repairs										Ongoing activity
4	4 Media Awareness Campaign (NCCM)										
	4.1.0 Continue work of committee of experts on child development, psycho-social and family dynamics.	x	x	x							Ongoing activity
	4.1.1 Campaign to promote psychological messages developed by expert committee for media personnel and NGOs	x	x	x							
	4.1.2 Develop and air radio and TV programs on family and children's issues.			x							Started working on the campaign with the experts and the TV Union
	4.1.3 Develop and air children's Sesame Street episodes (Alam Semsem)										Aired during the month of Ramadan
	4.1.4 Child Law Amendments Awareness Campaign and Support of Implementation	x	x	x							
	4.1.5 Continued to develop and distribute flyers, posters & Q&A booklet, on NGO services, family disputes, and child law amendments.	x	x	x							Ongoing activity
	4.1.6 Media training for NGOs on how to promote events, comply with USAID branding, and produce informational materials, press releases, etc.		x								Trainings were conducted with Minya and Giza NGOs early 2007f or the first group of NGOs. Further training awaits signature of new group of NGO grants scheduled in July
	4.1.7 Conduct Family day events (1 in Port Said and one in Minya) to improve communications within the family			x							NGOs were requested to conduct their own family days, no further support was asked of the media and communications unit from Task Two
	4.1.8 Conduct youth activities based on recommendations of expert committee manual		x								Conducted a youth event on 26 April at Ain Shams University Titled " Philosophy of Legislative amendments introduced to the
	4.1.9 Information Communication Technology (ICT) buses			x							NCCM received the designed ICT bus in Jan 09 & the materials for the tours were completed and delivered

Annex 10: List of Technical Assistance Activities

Task One		
Trainers/Supervisors Dr. Mohammed Khalil Dr. Adel Madani	26 days LOE 17 days LOE	Developed and delivered training program for nationwide training; supervised and monitored co-trainers; delivered stress management training sessions in judge training.
Dr. Abdel Mohsen Deghaiem	34 days LOE	Developed and delivered training program for nationwide skill enhancement training; designed and delivered advanced TOT for judges
Co-Trainers Dr. Mona Abu Tira Dr. Mogada Ahmed Dr. Ali Ismail	11 days LOE 13 days LOE 13 days LOE	Co-trainers for FJP nationwide mediation skills training program; delivered training in various governorates.
ID2	Train the Trainers	Delivered train the trainers program for 23 judges and 26 mediators.
Task Two		
Hussein Adam	5 days	Delivery of Financial Management Workshop for Giza, Minya and Port Said NGOs
Couns. Khalil Mostafa		Delivery of Legal Specialists Workshop for Giza & Port Said NGOs
Dr. Mona Abu Tira		Delivery of NGOs Training on Media Messages for Giza, Minya and Port Said
Dr. Adel Madani		Delivery of NGOs Training on Media Messages for Giza, Minya and Port Said
Dr. Aly Ismail		Delivery of NGOs Training on Media Messages for Giza, Minya and Port Said
Media		
Dr. Mona Abu Tira		Conducted trainings for media personal and NGOs representatives on family and child psychology in times of family crisis
Couns. Khalil Mostafa		Conducted legal training for media personal on the new child law amendments
Dr. Adel Madani		Conducted trainings for media personal and NGOs representatives on family and child psychology in times of family crisis
Dr. Aly Ismael		Conducted training for NGOs representatives on how to select your partner
Nasry Esmat		Conducted training for the Judges at the Ministry of Justice on interactive and on-line media
Sahar Zahran		Conducted MOJ media training

Annex 11: List of Equipment and Materials Purchased during FY09

Item/Model No.	Qty	Location	Purchase Price in L.E.	Purchase Date	Vendor	Vendor Invoice No./ P.O. No.
USB Flash Memory "Memorex" 2GB	1	MSD Egypt	360	30-Apr-09	Xmark Egypt	2126
Refrigerator	1	MSD Egypt	1060	12-Aug-09	B Tech	76889
Laptop Dell Latitude E5500	1	MSD Egypt	6,215	27-Jul-09	Xmark Egypt	2206
All in one printer/scanner/copier	1	MSD Egypt	2,600	7-Aug-09	Xmark Egypt	2189
Color HP Laser printer	1	MSD Egypt	10600	08-Feb-09	Xmars Egypt	2032
Vodafone Cell phone w/line	2	MSD Egypt	25	20-May-09	Vodafone	7326
Vodafone Cell phone	1	MSD Egypt	points	31-Aug-09	Vodafone	N/A
Legal Aid	Qty	Legal Office	Price	Purchase Date	Vendor	P.O. No.
Desk	15	Legal Aid	450	12-Aug-09	Rock Trade	PO-09-018-00
Side Desk	4	Legal Aid	250	12-Aug-09	Rock Trade	PO-09-018-00
Hydraulic chair	15	Legal Aid	550	12-Aug-09	Rock Trade	PO-09-018-00
Desk Chair	15	Legal Aid	395	12-Aug-09	Rock Trade	PO-09-018-00
Shannon 4 drawers	3	Legal Aid	1350	12-Aug-09	Rock Trade	PO-09-018-00
Small table	3	Legal Aid	150	12-Aug-09	Rock Trade	PO-09-018-00
Two door cabinet	3	Legal Aid	590	12-Aug-09	Rock Trade	PO-09-018-00
Desk Top	3	Legal Aid	5490	3-Sep-09	Xmark Egypt	PO-09-026-00
LCD Monitor 17"	3	Legal Aid	920	3-Sep-09	Xmark Egypt	PO-09-026-00
HP Laser Printer	3	Legal Aid	1700	3-Sep-09	Xmark Egypt	PO-09-026-00
Light fixture with two lamps	71	Legal Aid	190	29-Oct-09	El Sewedy	PO-09-04-00
Bathroom light fixture	31	Legal Aid	31	29-Oct-09	El Sewedy	PO-09-04-00
Florescent lamp 1.2 m high flux	160	Legal Aid	160	29-Oct-09	El Sewedy	PO-09-04-00
Curtain	2	Port Said	1,680	10-Sep-2009	Rock Trading	003953
Sofa	3	Port Said	1,350	10-Sep-2009	Rock Trading	003953
Sofa	3	Banha	1,350	31-Aug-2009	Rock Trading	003938

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Curtain	1	Sohag	420	31-Aug-2009	Rock Trading	3946
Sofa	3	Sohag	1,350	31-Aug-2009	Rock Trading	3946
Rugs	6	Sohag, Banha & Port Said	537.24	24-Aug-2009	Oriental Weavers	27343
Stationery for legal office		Sohag, Banha & Port Said	144.15	27-Sep-2009	Bakier Stationery	S010014720
Stationery for legal office		Sohag, Banha & Port Said	1689.50	28-Sep-2009	Bakier Stationery	S010014732
Infrastructure	Qty.	Court	Price	Purchase Date	Vendor	P.O. No.
Panasonic Wall Fans	4	Minya Family Court	290	5-Nov-09	Arab Co. for Electric Industries	PO-09-05-00

Annex 12: Bibliography

Task One

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- *Family Court Judges Training Program*, Training Report. Cairo and Alexandria. March 2009. El Ghareeb, Ibtisam. Task One Team Leader.
- *Communication Skills for Mediation Office Administrators*, Training Report. March 2009. El Ghareeb, Ibtisam. Task One Team Leader.
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- *Training of Trainers Program (TOT)*, Compiled Training Report. June 2009. El Ghareeb, Ibtisam. Task One Team Leader.
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Task Two

- *Financial Management and USAID Rules and Regulations*, Training Report. Giza, Minya & Port Said. December 2008. Adam, Hussein.
- *Project Sustainability*, Roundtable Report. Giza and Minya. March 2009. El Tayeb, Dahlia.
- *Towards a more Fair Family Law*, April 2009. Mostafa Khalil, Khalil.
- *Counseling Centers' Training on Media Messages*, July 2009. El Demerdash, Sara

Infrastructure

- *Report on Upgrades to Mediation offices, March 09*. Yacoub ,Samy;, Cannady, Teresa; El Sakka, Manar

Media

- *Ministry of Justice Public Relations Training Report, February 2009*. Ramona Canaan, Ramona; Eldemerdash, Sara

Other

- *FJP Sustainability Report*, June 2009. Cannady, Teresa; El Sakka, Manar.

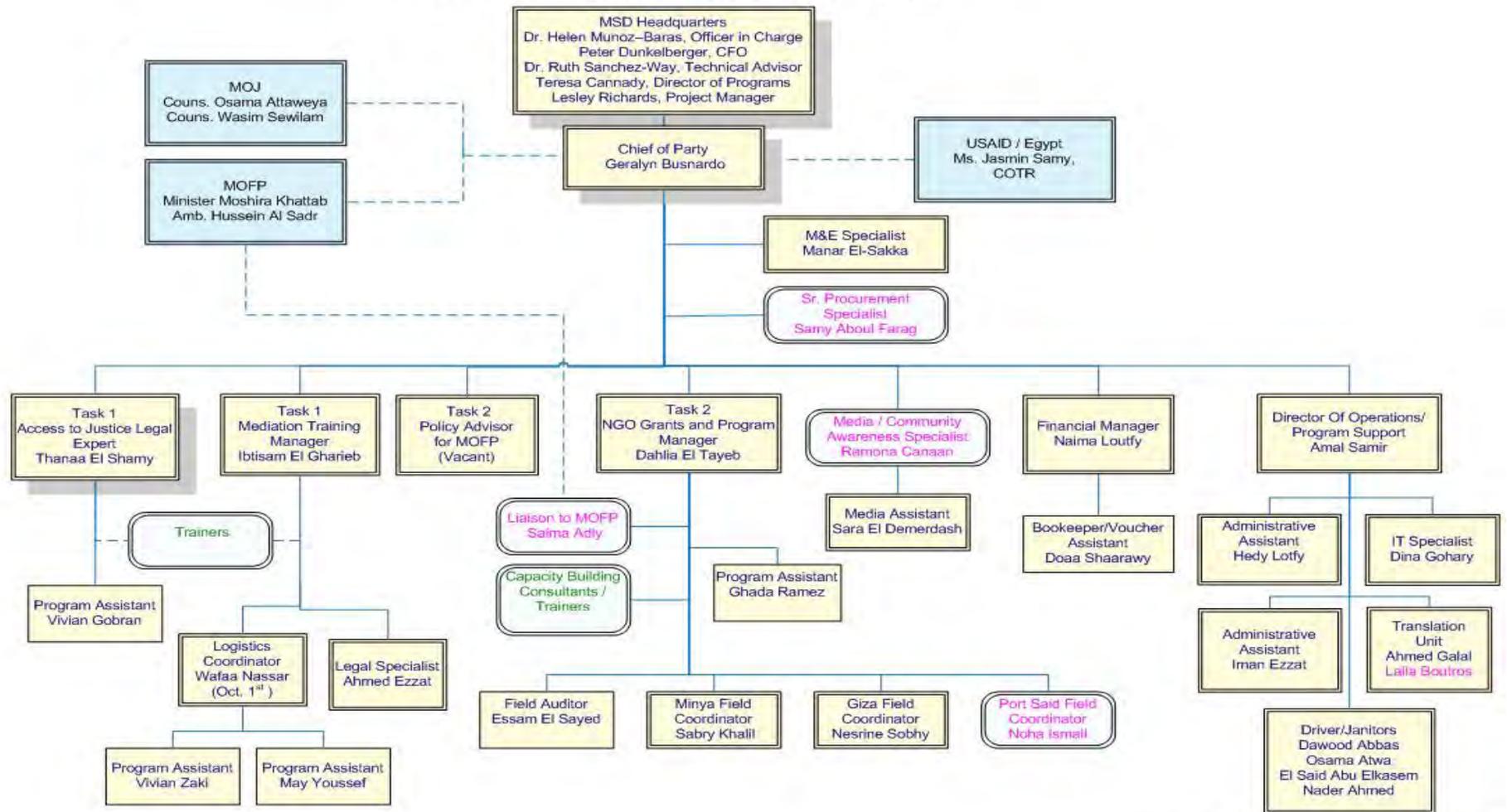
Annex 13: Status of Personnel

In July 2009, Teresa Cannady left the project and Geralyn Busnardo took over as Chief of Party. In September 2009, Noha Labib left the project and has not yet been replaced. Below is a chart of the current key personnel and the date of their hire.

Current Staff	Counterpart/ Title
Geralyn Busnardo - July 2009	Chief of Party
Ibtisam El Ghareeb – Aug. 2007	MOJ/Mediation Training Manager
Position open	NCCM/NGO Specialist

Annex 14: Org Chart

FJP Organizational Chart*



Sep. 24th 2009

* Long Term Consultants are written in pink
* Short Term Consultants are written in green