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Administration of Justice Support II Project Year 2 Annual Progress Report

October 1, 2005 - September 30, 2006

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The author's views expressed in this publication do not necessarily reflect the views of the United States Agency for International Development or the United States Government.

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Table of Contents

I. List of Acronyms and Abbreviations.....	2
II. Executive Summary	3
III. Status Report on Project Tasks	
Task 1: The Replication of AOJS I Court Reforms in Alexandria and Mansoura Courts.....	7
Task 2: Develop a Plan for Nationwide Replication	12
Task 3: Strengthen the Administrative and Technical Capacities of NCJS Activities.....	14
Task 4: Strengthen the JIC to Operate Automated Information Communications Network with each MOJ Selected Court To Be Modernized	20
Task 5: Strengthen Capacity of the MOJ to Coordinate Activities of All Partners Necessary to Successfully Replicate Reforms Implemented under AOJS I throughout Egypt	24
Task 6: Develop and Implement Participant Training Program	29
Theme 1: Gender Integration	31
Theme 2: Monitoring and Evaluation.....	33

Annexes:

Annex I:	Performance Indicators
Annex II:	Project Background and Description
Annex III:	List of Individuals Trained Overseas
Annex IV:	Training Activities Update
Annex V:	Technical Assistance Activities
Annex VI:	Annual Financial Status Report
Annex VII:	Annual Procurement Plan Update
Annex VIII:	Project Bibliography
Annex IX:	List of Project Staff

I. List of Acronyms and Abbreviations

Alexandria	Alexandria Court of First Instance
AMIDEAST	America-Mideast Educational and Training Service, Inc.
AOJS II	Administration of Justice Support II Project
AUC	American University in Cairo
Beni Sweif	Beni Sweif Court of First Instance
CIRN	Case Initiation and Receipting Network
CJE	Continuing Judicial Education
CLDP	Commercial Law Development Program
CMA	Case Management Application
COA	Court Of Appeal
COC	Court Of Cassation
COFI	Court of First Instance
CRP	Cost Review Panel
ECMA	Enhanced Case Management Application
EFS	Egyptian Financial Services
ELTT	English Language Testing and Training
FAR	Federal Acquisition Regulations
GOE	Government Of Egypt
IOJT	International Organization for Judicial Training
IPRA	Intellectual Property Rights Assistance Project
IRM	Information Resource Management
ISCOFI	Ismailia Court of First Instance
JIC	Judicial Information Center
JERITT	Judicial Education Reference Information and Technical Transfer
LAN	Local Area Network
M&E	Monitoring and Evaluation
Mansoura	Mansoura Court of First Instance
MOJ	Ministry Of Justice
NCC	North Cairo Court of First Instance
NCJS	National Center for Judicial Studies
NCSC	National Center for State Courts
OIRM	Office of Information Resource Management
OJT	On-the-Job Training
OST	Overseas Study Tour
PCLL	Personal Computer Literacy Laboratory
PMBOK	Project Management Body Of Knowledge
PSC	Project Steering Committee
RAMP	Replication Master Plan
SO 21	Strategic Objective 21
SOP	Standard Operation Procedures
SOW	Scope Of Work
Tanta	Tanta Court of First Instance
TOR	Terms of Reference
TOT	Training Of Trainers
TRP	Technical Review Panel
USAID/Egypt	United States Agency for International Development/Egypt
WAN	Wide Area Network
WG	Working Group

II. Executive Summary

This Annual Progress Report presents a comprehensive narrative summarizing the activities of the Administration of Justice Support (AOJS) II Project from October 1, 2005 through September 30, 2006. Organized around a series of six Tasks and two cross-cutting themes, AOJS II is a five-year project designed to enhance administrative operations in the Egyptian Courts of First Instance and the central administration and delivery of Judicial training and network services. All activities are listed in this report by Task, correspondent with their inclusion in the Year 2 Work Plan. In addition, the Report presents the difficulties encountered and additional duties assumed, along with suggested actions to accommodate these unanticipated developments. Following is a summary of the information contained herein.

Task One: Replication of AOJS I Court Reforms in Alexandria and Mansoura

Building on the comprehensive assessments conducted by AOJS II in Alexandria and Mansoura, AOJS II worked closely with the JIC, ACOFI and MCOFI, to develop and execute a multi-faceted plan for implementing reforms to civil and commercial case processing operations. This included the design of an IT solution to connect the entire judiciary through a central hub at JIC, and the deployment of the first phase of a new information management system in the two Courts. AOJS II will deploy the second phase, which automates back-office operations, in Year 3.

In the Courts, the Project completed substantial electrical and network rewiring and successfully launched the Typing Pools in both Courts, as well as the Front Counter, which consolidates case events involving the public in a central location, in Alexandria in Quarter 4. AOJS II also set up automated training facilities in both Courts for training front counter and IT support staff and completed procurement efforts for \$1.3 million worth of hardware and software, as well as automated Judges' Research Rooms. AOJS II and the MOJ also completed substantial work on the Front Counter in Mansoura, which is scheduled for launch in Year 3 Quarter 1.

AOJS II also facilitated a comprehensive set of training for Court Staff, ranging from basic computer skills to on-the-job training, and worked with the JIC to identify Court staff to provide IT support and to develop a training plan to transfer necessary skills to support this model.

Task 2: Develop a Plan for Nationwide Replication

Using the Court Assessment Tool developed collaboratively with AOJS II, JIC reported the collection of data for developing the implementation strategy for replication of the reforms undertaken by AOJS II and its predecessor. Although preliminary decisions regarding future implementation sites suggest the MOJ has enthusiastically adopted the bulk of the implementation model developed by AOJS II, these decisions have been submitted for reconsideration by the new Minister of Justice.

To aid in the implementation of future replication activities, AOJS II developed a collection of best practices and policies developed under previous efforts into a Replication Master Plan (RAMP), a step-by-step guide on court modernization procedures developed by the Project during Year 2 and based on the activities

implemented in Alexandria and Mansoura. Utilization of this guide should allow for a more expeditions roll-out of court reform activities in other Courts of First Instance.

Task Three: Strengthening Capacities of NCJS.

AOJS II continued to work with the NCJS to build capacity and to deliver training programs to Judges and staff. The highlights of Year 2 were the development of course material on Judicial Leadership and presentation of three new courses on *Intellectual Property/Injunctions, e-Signature, and Foreclosure.*

On a policy level, the Project completed a draft of a Career Long Judicial Education Plan, an overview and sample Table of Contents for a Judicial Benchbook, and, a report on Judicial Selection practices in other countries. AOJS II also facilitated a successful Chief Justices Conference in Quarter 3, which facilitated a meaningful discussion of policies and strategies for the administration of justice in the Courts of First Instance.

Institutionally, AOJS II developed the design and content for an enhanced NCJS Website and began planning and design work related to the establishment of a multimedia lab and the deployment of a training management system (EJETS).

Also, AOJS II undertook a major effort to enhance the NCJS library. This activity included thoroughly reorganizing and coding the library's holdings, as well as the beginnings of a major renovation of the facility.

Task Four: Strengthening JIC Capacities.

AOJS II continued to work to build institutional capacity at the JIC by involving key staff in all project management activities related to the IT solution, including procurement, implementation and planning. AOJS II also developed a new website for JIC, for launch in Year 3 Quarter 1.

AOJS II and JIC also developed standard operating procedures for implementation of Project activities, including, specifications for commodities and review and approval of project deliverables. JIC staff was also actively involved in all aspects of Task 1 implementation and training, including assuming responsibility for ECMA training activities for both Alexandria and Mansoura staff.

Most importantly, AOJS II procured a substantial amount of hardware and software for establishing the network hub for the IT solution at JIC, and began a series of design workshops to prepare for implementation.

Task Five: Strengthening MOJ Capacities.

AOJS II continued to work with the MOJ on developing a governance structure for court reengineering and associated IT development efforts, as well as a national vision for automation in the judiciary, working with its partners on 7 policy papers on court automation and judicial education topics, namely:

- IT Support for Courts of First Instance,
- IT Supplies for the Courts of First Instance,
- Continuing Judicial Education,
- Judges Research Room,
- Roles and Responsibilities of Courts for Automation,
- Backlog Data Entry, and
- Acceptable Use of PC.

The policy papers were then shared with the Courts and incorporated into the RAMP.

AOJS II also continued its efforts to develop an MOJ website. MOJ approved a revised prototype in Quarter 4 for launch in Year 3 Quarter 1.

Task Six: Training.

In collaboration with its MOJ partners, AOJS II designed and implemented a diverse array of training programs for 572 Judges and 360 staff during Year 2. In addition to the continuing judicial education and court administration programs mentioned above, AOJS II also implemented a highly successful “Court Management and Court Automation: Observational Study Tour” to the Washington, D.C. area, which gave six senior Judges an opportunity to see a number of examples of the use of technology as a management tool for the Judiciary.

Theme One: Gender Integration.

AOJS II implemented a successful study tour for three senior Judges to examine gender integration in Morocco’s judiciary. The Project will work with the MOJ in Year 3 to develop a strategy for follow-on activities.

Theme Two: Monitoring and Evaluation (M&E).

In addition to internal monitoring and comprehensive reporting for USAID, AOJS II implemented various activities to build capacity for Monitoring and Evaluation in the Judiciary.

<i>Baseline level of Lawyers’ satisfaction with administrative procedures on a scale of 1-5:</i>	
<i>Alexandria:</i>	<i>1.8</i>
<i>Mansoura:</i>	<i>2.1</i>

The Project conducted a Case Filing Survey in Mansoura, collecting a random sample of 700 closed cases. The data showed a median time from filing to disposition of 335 days. AOJS II also surveyed lawyers’ level of satisfaction in Alexandria and Mansoura to establish baselines for future activities.

AOJS II also continued to work with its partners on the implementation of Performance Monitoring systems. This work is scheduled for completion in Year 3

Conclusion.

Despite the major events associated with Judges’ involvement in elections, as well as changes within the Ministry and the Judiciary, Year Two for the AOJS II Project showed significant and substantial progress in working to achieve Project goals. In addition to the institutional capacity to administer and support a centrally managed IT infrastructure, and to provide training to Judges in new and developing areas of the law, AOJS II produced a major and highly visible improvement to Court operations

and public service in Alexandria, with a similar change visibly proximate in Mansoura. The opening of the Front Counter heralds a higher level of efficiency, transparency and facility for Court operations in Egypt. AOJS II is justifiably proud of these accomplishments, as the concert of associated infrastructure improvements, training, coordination and change management has provided several challenges. Nevertheless, the response of Judges, lawyers and Court staff has been uniformly effusive, and the lessons learned in Alexandria and Mansoura, along with the maturing central governance and support model, should help subsequent efforts to flow considerably more rapidly and smoothly.

III. Status Report on Project Tasks

Task 1: The Replication of AOJS I Court Reforms in Alexandria and Mansoura Courts.

Summary of Year 2 Activities (October 1, 2005 – September 30, 2006)

Building on the comprehensive assessments conducted by AOJS II in Mansoura and Alexandria, AOJS II worked closely with the JIC, ACOFI and MCOFI, to develop and execute a multi-faceted plan for implementing reforms to civil and commercial case processing operations. This included the design of an IT solution to connect the entire judiciary through a central hub at JIC, and the deployment of a new information management system in the two Courts, including an integrated case management system (ECMA).

In the Courts, the Project completed substantial electrical and network rewiring to facilitate deployment of ECMA Phase I after testing at JIC, and successfully launched the Typing Pools in both Courts as well as the Front Counter in Alexandria in Quarter 4. AOJS II also set up automated training facilities in both Courts for training front counter and IT support staff and completed procurement efforts for \$1.3 million worth of hardware and software required for this task. AOJS II and the MOJ also completed substantial work on the Front Counter in Mansoura, which is scheduled for launch in Year 3 Quarter 1. In addition to the wiring and IT installation, AOJS II delivered and set up furniture for operations and procured all necessary peripherals for the endeavor, including signs and stamps for the Front Counter.

Furthermore, AOJS II facilitated a comprehensive set of training for Court Staff, ranging from basic computer skills to on-the-job training, and worked with the JIC to identify Court staff to provide IT support and to develop a training plan to transfer necessary skills to support this model.

The Project submitted a proposal to the MOJ for a Legal Research Program that would be run on a pilot basis and that would feature trained legal experts being assigned to judicial panels in the two Courts.

The planned activities for this task in Year 2, along with achievements, are presented in the following table:

Planned Activity	Quarter	Achievement
<u>IT Infrastructure</u>		
Complete the Facilities Assessment, to include physical and operational infrastructure at JIC network hub	Q1	Completed.
Produce layout design for deployment of IT solution	Q1	The Project completed a preliminary design and conducted the following design workshops in Quarter 4: <ul style="list-style-type: none">• Database.• MS Service.• LAN/WAN.

Planned Activity	Quarter	Achievement
Complete site preparation at JIC	Q1	Completed preliminary wiring.
Complete design of ECMA Phase I and begin testing	Q1	Completed design for ECMA Phase I on October 31, 2005, and deployed at JIC for testing.
Install necessary hardware and software at JIC	Q1	Installation is expected to be completed Year 3 Quarter 1.
Deploy ECMA Phase 1 at JIC	Q2	Deployed during Quarter 1.
Complete Design Specifications for ECMA Phase II	Q3	Completed.
Test ECMA Phase II at JIC	Q4	Scheduled for Year 3 Quarter 1.
Alexandria Court of First Instance		
Continue site preparation (technology)	Q1	Completed front counter and ECMA I departments set up.
Continue installation of hardware and software (including satellite courts)	Q1-3	Completed for Training Room, Typing Pool, Front Counter, and ECMA I departments.
Install hardware and software at Satellite Courts	Q3	Rescheduled to Year 3 due to the delay in the delivery of the equipment.
Complete installation of hardware and software	Q2	Delayed to Year 3 Quarter 1 pending Procurement #3.
Complete Installation of Typing Pool Hardware/Software	Q1	Completed installation on December 27, 2005.
Deploy ECMA Phase I	Q2	Completed.
Conduct judicial panel meetings	Q1-4	Postponed.
Conduct regular Working Group meetings	Q1-4	Completed.
Monitor and coordinate MOJ site renovations	Q1	Completed.
Mansoura Court of First Instance		
Conduct comprehensive assessment of MCOFI (Year 1 Quarter 4)	Q1 Q2	Completed.
Complete the Facilities Assessment	Q1	Completed December 2005.
Produce layout recommendations for deployment of the IT solution	Q1	Completed December 2005.
Begin and Complete installation of hardware and software (including satellite courts)	Q1	Completed for Training Room, Front Counter and ECMA I departments.
Complete installation of Typing Pool Hardware/Software	Q1	Completed December 30, 2005.
Monitor and coordinate with MOJ site preparation (construction)	Q1 -3	Completed.
Deploy ECMA Phase I	Q2 Q3	Completed.
Conduct judicial panel meetings	Q1 - 4	Postponed.
Conduct regular Working Group	Q1- 4	Completed.

Planned Activity	Quarter	Achievement
meetings		
Install hardware and software at Satellite Courts	Q3	Rescheduled to Year 3.

Task 1 Planned Training Activities		
Conduct ECMA end user training in ACOFI	Q2	Conducted on March 23-April 2 for 43 ACOFI staff.
Conduct operational and support training in ACOFI	Q2	Basic Computer training was conducted in March for 52 court staff.
Develop, draft and submit a plan for a legal researcher program (Year 1 Quarter 4)	Q1-2	Submitted proposal to NCJS on December 4, 2005.
Facilitate the AUC <i>IT for Non-IT Professionals</i> course for NCJS and JIC management and Judges and senior court staff from Alexandria and Mansoura Courts of First Instance	Q1	Conducted by AUC: December 24-26, 2005, for 15 Judges (14 men and 1 woman)
Continue <i>Case Management</i> training for Judges and staff at Alexandria and Mansoura Courts of First Instance	Q1, 2, and 4	Postponed.
Finish <i>Change Management</i> training for Judges at Alexandria and Mansoura Courts of First Instance	Q1-2	<u>ACOFI</u> <ul style="list-style-type: none"> • March 14-16 for 12 Judges • March 18-20 for 14 Judges • March 21-23 for 18 Judges • March 25-27 (30 Judges in 2 sessions). • May 2-4 for 11 Judges • May 6-8 for 11 Judges <u>MCOFI</u> <ul style="list-style-type: none"> • May 6-8 for 19 Judges • May 9-11 for 20 Judges
Implement <i>Basic Computer Skills</i> training for court staff	Q1	Conducted Microsoft Word courses in both ACOFI and MCOFI for the Typing Pool staff. <u>Microsoft Word:</u> ACOFI in November 15-16, 2005 for 37 Non Judges (17 men and 20 women) <u>Microsoft Word Refresher:</u> MCOFI 29 typing pool staff also attended a one-day Microsoft Word refresher course in December 21 and 22, 2005 (14 men and 15 women). <u>ECMA Training:</u> 62 from ACOFI court staff (22 men

Task 1 Planned Training Activities		
	Q2	<p>and 41 women) on December 20-22 and 23-24, 2005. 50 from MCOFI court staff (23 men and 27 women) attended ECMA training in December 2005.</p> <p>AOJS II facilitated training for 46 ACOFI staff:</p> <ul style="list-style-type: none"> • February 6-13 for 16 staff • February 14-21 for 15 staff • February 22 – March 1 for 15 staff.

Unplanned/Additional Activities

Although electrical work was not part of the original AOJS II plan, the Project agreed to take on this work after JIC requested this assistance. This will include all tasks necessary to support complete deployment of the ECMA. AOJS II has expended approximately \$200,000 on this effort to date in Alexandria and Mansoura. The first part of this work—the Typing Pools in the two Courts—necessitated the reinstallation of more expensive, higher quality materials subsequently identified by JIC as the only acceptable materials. These materials have been used in all subsequent rewiring projects. Related to this issue, the Project and the MOJ developed and instituted a written review and approval procedures for all commodity purchases.

At NCJS’s request, AOJS II received authorization from USAID to equip a room in ACOFI and in MCOFI for the Judges’ research. AOJS II procured all necessary equipment and completed the design of each facility. This task required electrical and network wiring, the procurement of furniture, and the installation of hardware and software. Each room features 10 PCs and 1 network printer. The rooms will provide judges with an in-court facility to conduct research on Court of Cassation decisions and on Egyptian legislation, as well as to have access to information about pending and closed civil and commercial cases through the ECMA.

Also, at JIC’s request, AOJS II staff developed a strategy to design and implement a process for collecting and entering data from pending cases in the two Courts. Using data collection form provided by Court Clerks for each case, during a 14-week period, Raya/Ladis staff’s entered data for approximately 70,000 cases into a database for transfer into the ECMA. This work was substantially completed in Quarter 4.

Shortcomings and Recommended Actions for Year 3

Administrative issues related to obtaining agreement from NCJS and JIC on extensive hardware and software lists and procurement from the United States caused minor delays in the implementation of the IT solution. The limited number of staff at JIC available to work on Project tasks also necessitated a more linear approach to deployment, meaning that much of the work related to deployment of ECMA I in Mansoura could not begin until after the Front Counter in Alexandria was officially opened.

Additionally, although AOJS II developed a letter outlining its plans for conducting Judicial Panel Meetings in ACOFI and MCOFI, NCJS expressed a preference that the Project communicates with Judges exclusively through the Chief Justices and the Working Groups. Accordingly, the Project has planned to continue to work through the Chief Justices and Judges in the Working Groups during Year 3 to ensure issues are communicated efficiently and effectively to Judges in the Courts.

Year 2 Anticipated Results	Status
Installation of the hardware and software at Alexandria, Mansoura Courts of First Instance and JIC completed	Delivered 75% of the required hardware in April 2006. Installed power and network infrastructure and set up front counter for soft launch.
Typing pool automated and operational at Alexandria and Mansoura Courts of First Instance	Both typing pool locations are operational as of Year 2 Quarter 2.
Design of ECMA Phases I and II completed	Phase I design is completed and Phase II design was submitted to JIC on June 7, 2006.
ECMA Phase I in Alexandria and Mansoura Courts of First Instance deployed	ECMA Phase I deployed in ACOFI in Quarter 4. Mansoura will follow in Year 3 Quarter 1.
Network infrastructure at JIC and connectivity with pilot courts implemented	Received proposals for network connectivity and completed review process.
Court staff trained on support of IT solution	Completed in Alexandria for Front Counter staff.
End user training sessions for court staff on ECMA conducted	Completed in Alexandria for Front Counter staff.
Training <ul style="list-style-type: none"> • <i>Change Management</i> training completed • <i>Case Management</i> training completed 	<ul style="list-style-type: none"> • <i>Change Management</i> finished May 8 in Alexandria and Mansoura. • <i>Case Management</i> postponed. • <i>Project Management Essentials</i> held June 13 – 15.

Year 2 Deliverables	Status
Design and user documentation for ECMA Phases I and II completed	Completed for ECMA I. Completed ECMA II design.
Hardware/Software in Alexandria and Mansoura Courts of First Instance operational	Delivered equipment to Alexandria and Mansoura, and installed ECMA I in Alexandria for deployment in Quarter 4, and in Mansoura for Year 3 Quarter 1.

Task 2: Develop a Plan for Nationwide Replication

Summary of Year 2 Activities (October 1, 2005 – September 30, 2006)

Using the Court Assessment Tool developed collaboratively with AOJS II, JIC assumed independent responsibility for the planned survey of the remaining 20 Courts of First Instance to capture necessary data about the facilities, IT equipment, human resources, and caseloads. This survey will be used to provide information for developing the implementation strategy for replication of the reforms undertaken by AOJS II and its predecessor. Based on the results of this survey, the MOJ decided to pursue a 'horizontal' integration approach for replication and initially named Tanta and Beni Sweif Courts of First Instance as the next two sites for court reform activities through AOJS II Project. The success of the Front Counter opening in Alexandria and preliminary decisions regarding future implementation sites, suggest the MOJ has enthusiastically adopted the bulk of the implementation model developed by AOJS II.

The planned activities for this task in Year 2, along with achievements, are presented in the following table:

Planned Activity	Quarter	Achievement
<u>Survey of 20 Courts of First Instance</u>		
Consult with Assistant to the Minister of NCJS Affairs regarding the MOJ's preferred implementation strategy for the survey	Q1	JIC assumed independent responsibility for completing the survey in January 2006 and reported completed in Quarter 2.
Monitor MOJ decisions on implementation strategy and provide technical assistance, as appropriate	Q3	Ongoing.
Develop action plan with the Coordination Group and the Ministry of Justice, as required.	Q4	Ongoing.
Add material to RAMP as ACOFI implementation continues.	Q4	Ongoing.

Unplanned/Additional Activities

To inform replication activities, AOJS II developed a template and first draft of a Replication Master Plan (RAMP)—a collection of policies and best practices to guide future court reform implementation efforts in other Courts of First Instance. The RAMP, which is envisioned as a step-by-step guide on court modernization procedures developed by the Project during Year 2 and based on the activities implemented in Alexandria and Mansoura, will clearly benefit future Project activities.

Shortcomings and Recommended Actions for Year 3

AOJS II had expected to be more involved in data collection activity for the survey of the remaining 20 Courts of First Instance, as well as discussions regarding future implementation sites. The methodological changes implemented by the MOJ, as well as the retention of all data collected by JIC, resulted in the Ministry's selection of the next Courts for replication on its own, opting for the horizontal integration approach.

Additionally, the appointment of a new Minister of Justice in August 2006 necessitated revisiting the decision on future implementation sites. Although Tanta and Beni Sweif have been identified as the next two courts for implementation, AOJS II has been informed to await a final decision on this subject. The Project anticipates that the Ministry will make this decision in Year 3 Quarter 1.

Nevertheless, AOJS II plans to use the RAMP to work with the MOJ and the Courts to more precisely identify the scope of work for replication activities and to plan accordingly.

Year 2 Anticipated Results	Status
Survey Report of the 20 Courts of First Instance finalized	Completed.
Replication Strategy for Judiciary developed	Completed first draft of the RAMP.
Action Plan developed	Ongoing.

Year 2 Deliverables	Status
Survey Report of the 20 Courts of First Instance	Completed.

Task 3: Strengthen Administrative and Technical Capacities of NCJS.

Summary of Year 2 Activities (October 1, 2005 – September 30, 2006)

AOJS II continued to work with the NCJS to build capacity and to deliver training programs to Judges and staff to transfer needed knowledge and skills. The highlights of Year 2 were the development of the Master Kits for a Judicial Leadership session in the *New Chief Judges* course and the development and presentation of two new courses on *Intellectual Property/Injunctions (with the Intellectual Property Rights Assistance Project)*, *e-signature (with the Commercial Law Development Program)*, and *Foreclosure (with the Egyptian Financial Services Project)*.

On a policy level, the Project completed a draft of a Career Long Judicial Education Plan, an overview and sample Table of Contents for a Judicial Benchbook, and a report on Judicial Selection practices. AOJS II also organized a successful Chief Justices Conference in Quarter 3 for Chief Justices from 12 Courts of First Instance, which facilitated a discussion of policies and strategies on ways to enhance the role of the Chief Justices with regards to court management and the administration of justice in the Courts.

Institutionally, AOJS II developed the design and content for an enhanced NCJS Website and began planning and design work related to the establishment of a multimedia lab and the deployment of a training management system (EJETS).

Also, AOJS II started a major institutional capacity building activity during Quarter 2 that is designed to enhance the NCJS library. This activity, which included reorganizing and coding the library's holdings, will continue in Year 3 as part of a major renovation of the facility.

The planned activities for this task in Year 2, along with achievements, are presented in the following table:

Planned Activity	Quarter	Achievement
<u>Enhancement of NCJS Electronic Resources</u>		
<ul style="list-style-type: none"> • Continue development of NCJS database/clearinghouse • Design and deploy NCJS database/clearinghouse • Continue developing database/clearinghouse 	Q1-4	Completed Requirements January 29, 2006. Delivered Analysis September 13, 2006.
Collect biographical data from Judges	Q1-3	Ongoing discussions with NCJS regarding the data collection form.
Enter NCJS curriculum list	Q1	Current website prototype has placeholder for NCJS courses and categories. These will also be available through EJETS.
Begin and Finish re-coding of NCJS library resources	Q1-3	Completed the reorganization of the library collection including:

Planned Activity	Quarter	Achievement
		reclassification, re-labeling, and re-shelving of approximately 25,000 titles.
Deploy Second Generation NCJS website	Q2	Presented a series of prototypes to NCJS.
Deploy and monitor website	Q3 -4	Created the content with NCJS. Ready to launch in Y3 Q1.
Design and deploy NCJS multi-media lab	Q1	Submitted recommendations and supplemental information on video conferencing to NCJS.
Enhancement of NCJS Core Curriculum		
Enhance existing NCJS core courses	Q1	See comments on <i>New Chief Judges</i> course below.
Incorporate Judicial Leadership into the <i>New Chief Judges</i> course	Q1	Developed a Master Kit for Judicial Leadership and presented it to NCJS.
Continue developing new NCJS core courses	Q1 Q3	Developed 3 Master Kits: <i>Intellectual Property Injunctions Foreclosure.</i> <i>Electronic Signatures</i> (with CLDP).
Develop, draft and submit a plan for a legal researcher program ¹	Q2	Prepared two sets of supplementary information for transmission to Counselor Shakeeb.
Implement Legal Researcher training courses	Q4	Solicited vendors training,
Start and continue developing the Judicial Benchbook <ul style="list-style-type: none"> Establish contacts at NCJS to coordinate activity Identify high-level contents 	Q1-4	Developed an overview and sample Table of Contents for the Benchbook.
Continue developing Judicial Benchbook		
Start and continue developing a career-long judicial training plan	Q1 Q2	Delivered a draft plan to NCJS on December 31, 2005.
Identify potential topics for Chief Justices Conference	Q1	Conducted for 12 Judges on June 11-12, 2006.
Court Clerk Certification Program <ul style="list-style-type: none"> Present general overview and 	Q2	Completed material for first course on case flow

¹ The Legal Researcher Program has been moved from Task 1 to Task 3.

Planned Activity	Quarter	Achievement
proposal for first course <ul style="list-style-type: none"> Establish target date and audience Assemble materials for first course 		management.
Enhancement of NCJS HR Capacity		
Prioritize, develop, and implement NCJS staff training	Q1-4	Conducted: <ul style="list-style-type: none"> <i>Change Management</i> for 3 Judges and 9 staff on May 9-11. <i>Project Management Essentials</i> for 3 Judges on June 13-15. The Project solicited bids and chose a vendor to conduct other courses to be approved by NCJS.
Expand NCJS Policy and Procedures Manual	Q1-4	Developed the Secretaries' Manual and distribution to NCJS staff is pending Counselor Shakeeb's approval.
Complete NCJS Job Descriptions	Q1-3	Completed.
Enhancement of NCJS Training of Trainers (TOT)		
Repeat Basic TOT in 10 day format (for 20 Judicial Educators)	Q2	Postponed to Year 3.
Enhance and present Advanced TOT (presentation skills & use of audio-visual aids) (for 20 Judicial Educators)	Q3	Cancelled permanently at NCJS request.
Assist NCJS in presenting a Basic TOT	Q4	Postponed to Year 3.

Task 3 Planned Training Activities		
Train NCJS staff on maintenance of the Center's web site	Q2	Postponed until the launch of the website.
Start and continue training NCJS staff on use of multi-media lab	Q2 -3	Postponed until procurement of hardware and software.
Implement one NCJS core course in <i>Banking</i>	Q3	Postponed to Year 3.
Continue presentation of <i>Computerized Legal Research for Judges</i> courses	Q2, 3, and 4	Developed a proposal for implementation
Implement enhancement of one NCJS core course, Chief Judges, through incorporation of modules on Judicial Team Building and Leadership	Q1-2	Developed a Master Kit on Judicial Leadership in Year 2.
Implement one NCJS core course in <i>Intellectual Property</i>	Q2-3	Facilitated courses in ACOFI on <i>Intellectual Property Law/Injunctions</i>

Task 3 Planned Training Activities		
		<ul style="list-style-type: none"> • February for 154 Judges • April for 184 Judges and 2 staff.
Implement NCJS <i>Checking Law</i> seminar	Q2	Facilitated an NCJS seminar on <i>Checking Law</i> on February 12 for 51 Judges.
Implement one NCJS core course in <i>Foreclosure</i>	Q2-3	Assisted NCJS in conducting: the <i>Foreclosure</i> training for 25 Judges on May 23-25.
Implement first, second, and third court clerk certification training program course	Q3-4	Postponed.
Present NCJS staff training <ul style="list-style-type: none"> ➤ Use of e-mail and electronic resources ➤ Change management 	Q1-4	<i>Conducted:</i> <ul style="list-style-type: none"> • <i>Change Management</i> for 3 Judges and 9 staff on May 9-11. • <i>Project Management Essentials</i> for 3 Judges on June 13-15.
Train NCJS staff on maintenance of their web site	Q2	Postponed to Year 3 Quarter 1.
Design NCJS international Judicial Education and Policy study tour (October 2006, Reno)	Q2 and 4	Postponed based on discussions with Counselor Shakeeb.
Finalize preparation for NCJS international study tour for Year 3		
Evaluate Policy and Education study tour in Year 1 and incorporate results into NCJS action plan	Q1-2	Facilitated the CTC 9 Policy and Education Study Tour group's re-entry meeting on February 1, 2006.

Unplanned/Additional Activities

Pursuant to the requirements gathering process, the scope of the Training Management System has been expanded to include the automation of all NCJS departments, including management of the transportation fleet, correspondence, and other administrative functions.

At NCJS request, AOJS II completed classification, re-labeling and re-shelving of the Library collection on September 15, 2006. The Project will continue to build capacity in Year 3 through a combination of automation, acquisition, training and refurbishment.

Shortcomings and Recommended Actions for Year 3

During Year 2 Quarter 1, NCJS presented training for Judges and other MOJ officials who supervised the Parliamentary elections. This limited the amount of time available for AOJS II activities.

In reviewing the initial plan for implementation of the IT solution, the Office of Information Resource Management (OIRM) requested further examination of alternatives to videoconferencing. AOJS II provided further documentation to OIRM in December and received guidance at the end of the month, which was shared with NCJS, along with supplemental information. Answering these questions has slowed the development of plans for the multimedia lab, as e-learning and videoconferencing are both seen as potential key components of training delivery for NCJS. The Project anticipates that the MOJ will make decisions about the videoconferencing during Year 3 so that the Project can take appropriate actions regarding this initiative.

The Project will resume its work on the Benchbook once NCJS sets up the Benchbook Committee, which will be coordinated by a member of the NCJS technical bureau. Based on discussions with NCJS and USAID/Egypt, this Benchbook will take the form of a judicial reference that will focus on the new commercial law that the Government of Egypt is expected to pass during the 2006-2007 legislative session and on associated commercial court issues.

AOJS II is waiting to schedule judicial research training until the database developed by NCJS and UNDP is accessible in the Judges Research Rooms. This requires that the site is available on the Internet or that a mirror copy be deployed locally in the Courts.

Finally, the Project will begin collection of biographical data from Judges immediately after NCJS approves the form and AOJS II and the NCJS Working Group have developed an implementation plan.

Because activities related to technology are new to NCJS and remain unproven, AOJS II recommends proceeding incrementally in this area, with components broken down into services, such as the website, videoconferencing, online materials, etc. This approach will help to identify those services that have the most value for the judiciary while minimizing costs and avoiding the power of technology to overwhelm with possibility.

Year 2 Anticipated Results	Status
NCJS website update and enhancements completed	Completed and ready to be launched.
NCJS database/clearinghouse deployed and initial sections operational	In the Analysis Phase.
NCJS Multi-media lab deployed and in use	In the Design Phase.
One iteration of Basic TOT and one iteration of Advanced TOT held	Basic postponed. Advanced canceled.
One CJE core course enhanced and three developed	Developed enhancements for <i>New Chief Judges</i> course and new courses on <ol style="list-style-type: none"> 1. <i>Intellectual Property Injunctions</i> 2. <i>Foreclosure,</i> 3. <i>Electronic Signatures.</i>

Initial chapters of Judges Benchbook published	Postponed.
Career-long judicial training plan drafted	Completed.
Court clerk certification training program started	Developed first course. Began preparing material for additional programs.
<p>Training</p> <p>NCJS staff training held:</p> <ul style="list-style-type: none"> • One core course enhanced and 3 core courses developed • Chief Justices Conference held 	<ul style="list-style-type: none"> • <i>Change Management</i> held • Master Kits developed for one enhanced core course (Judicial Leadership section of <i>New Chief Judges</i> course) and three new courses (<i>Intellectual Property Injunctions</i>, <i>Foreclosure</i>, and <i>Electronic Commerce</i>) • Chief Justices Conference held June 11 – 12

Year 2 Deliverables	Status
Enhanced Second Generation NCJS Website	Completed. Ready to be launched.
NCJS database/clearinghouse	In Analysis Phase.
Career-long judicial training plan	Completed.
Initial chapters of Judges Benchbook	Postponed.

Task 4: Strengthen the JIC to Operate an Automated Information Communications Network

Summary of Year 2 Activities (October 1, 2005 – September 30, 2006)

AOJS II continued to work to build institutional capacity at the JIC by involving key staff in all project management activities related to the IT solution, including:

- procurement and inspection of \$2 million worth of hardware and software;
- the inspection and installation of IT hardware and software;
- enhancements to Court infrastructure (see Task 1);
- plans for the survey of the remaining 20 Courts of First Instance (see Task 2);
- training activities; and
- monitoring and evaluation.

AOJS II and JIC also collaboratively developed standard operating procedures for determining specifications for procuring, inspecting and installing IT commodities, and reviewing project deliverables. Having these procedures in place helped to encourage agreement on the purchase and deployment of commodities, as well as on the acceptance of the IT deliverables, by all involved stakeholders.

AOJS II Project also developed a new website for JIC, which approved the prototype in Quarter 2 and readied for launch in Year 3 Quarter 1, and worked steadily to enhance institutional capacity at JIC by drafting an organizational chart and reviewing the document with Counselor Ahmed Hany. This document will help the Center reorganize its staff as it assumes responsibility for managing the nationwide IT network for the judiciary that will capture case data in all the Courts of First Instance and produce decision support material for the MOJ.

JIC staff was actively involved in all aspects of Task 1 implementation and training, assuming responsibility for ECMA and IT training activities for both Alexandria and Mansoura Courts of First Instance staff.

The planned activities for this task in Year 2, along with achievements, are presented in the following table:

Planned Activity	Quarter	Achievement
<u>Develop JIC as a Decision Support Center for the Judiciary</u>		
Design JIC website Test JIC website Launch JIC website	Q1-3	Requirements approved in December 2005. The JIC approved the website prototype in Quarter 2. Deployed locally at JIC for testing, in anticipation of the launch in Year 3 Quarter 1.

Planned Activity	Quarter	Achievement
Develop Security Plan for the IT Solution	Q2	The Project delivered a draft security model to the JIC on February 6 for discussion. Will continue discussions on the implementation procedures in Year 3 Quarter 2.
<ul style="list-style-type: none"> • Implement Security Model • Establish Operational Help Desk • Test reports • Deploy Decision Support Capabilities 	Q3	In the planning phase. Expected to be completed during Year 3 Quarter 1.
Communicate support, reporting and network requirements for ECMA Phase II	Q3	Submitted analysis document to JIC on June 7, 2006.
Creation of Standard Operating Procedures (Year 1 Quarter 4)	Q1	Completed Procedures for: <ol style="list-style-type: none"> 1. Locally- and US-procured IT supplies. 2. Delivery and receipt of hardware and software. 3. Review and acceptance of Raya deliverables
Deployment of IT infrastructures of JIC (Year 1 Quarter 4)	Q1	Delayed to Year 3 Quarter 2.
Design Help Desk and install necessary hardware/software	Q2-3	JIC approved Help Desk recommendations February 7. Procured hardware. Software to be procured in Year 3 Quarter 1.
Collaborate on design and deployment of a network infrastructure for the judiciary	Q1-4	<p>Delivered the draft network infrastructure design to JIC in November 2005, final version March 13.</p> <p>Equipment procured in Quarter 4.</p> <p>Scheduled Design workshops to formalize the implementation methodology</p> <p>Conducted Infrastructure design workshop for 9 participants June 26-27.</p> <p>Finalized WAN specifications and selected Vendor</p>
Collect requirements for reporting capabilities	Q2-3	Completed

Planned Activity	Quarter	Achievement
Begin planning for Decision Support Capabilities	Q2	JIC accepted recommendations on February 19.
JIC Organizational Development	Q2-3	Submitted a draft organizational chart March 22.
<u>Train JIC Staff to Support ECMA and Network Infrastructure</u>		
Complete training plan for support of the IT solution with Raya Integration	Q1	Submitted Training plan November 15, 2005. Began training in Year 2 Quarter 4.
New programming tools training (.NET) (1 course, 10 attendees)	Q4	Started in Quarter 4 and will continue through Year 3 Quarter 2.
Develop and conduct ECMA Phase I Train-the-Trainers course	Q2-3	Conducted for: 4 staff from April 5-17, 2006
Implement Microsoft Operations Manager 2000 (to include 1 training course for 10 attendees)	Q1-2	Postponed for implementation in Year 3 Quarter 1.
Conduct Microsoft Windows Server 2003 environment courses (6 courses, 10 attendees)	Q1-2	
Conduct IT Security training (5 courses, 10 attendees)	Q2	
On-the-job training for network support of NCJS multi-media lab	Q2-3 Q3	Postponed pending NCJS decision on the multi-media lab (See Task 3 for details).
Conduct Backup and restore basic training (1 course, 10 attendees)	Q3	Postponed to Year 3.
Conduct SAN administration training (1 course, 10 attendees)	Q3	
Conduct Storage training (4 courses, 10 attendees)	Q3	
Conduct Servers and clusters training (4 courses, 10 attendees)	Q3	
Help Desk training (HP Open View) (1 course, 5 attendees)	Q2	
Relational database design training (1 course, 10 attendees)	Q4	

Task 4 Planned Training Activities		
Evaluate IT study tour in Year 1 and incorporate results into JIC action plan	Q1	USAID held a re-entry meeting for JIC on November 27, 2005.
Plan for another Project Management training program for JIC staff	Q2	Postponed.
Conduct workshop with court personnel to	Q4	See Task 5 for details.

Task 4 Planned Training Activities		
evaluate governance mode, support capabilities		
Finish certificate program in <i>Information Science and Technology</i>	Q1 Q2 Q3	Conducted and ongoing for: <ul style="list-style-type: none"> 6 participants (3 from NCJS and 3 from JIC). The Program will be completed in Year 3 Quarter 1.

Unplanned/Additional Activities

Working with its IT subcontractor, the AOJS II Project proposed a series of design workshops to plan for implementation of various aspects of the IT network. The Project facilitated the first of 8 proposed workshops (Infrastructure Design) for 9 participants, 7 from JIC and 2 from NCJS, on June 26-27, 2006. The workshop focused on obtaining essential information related to the installation and implementation of the network, servers, and software.

Shortcomings and Recommended Actions for Year 3

The involvement of JIC staff with the procurement, infrastructure, deployment and training efforts related to other tasks, made scheduling of recommended technical training courses difficult to implement. The AOJS II Project will work with the JIC Director to schedule the courses. The volume of technical training required will undoubtedly impact either the deployment or the training schedule. This training, though, is essential for positioning JIC to sustain the IT network after the completion of the AOJS II Project.

AOJS II recommends continuing to encourage the JIC to increase staffing levels and to delegate responsibilities to Court IT Support Staff as appropriate.

Year 2 Anticipated Results	Status
JIC support capacity for Court IT needs enhanced	Ongoing.
Technology environment, including network connectivity and supported applications updated	Ongoing.
Training of JIC Staff to support and maintain IT solution conducted	Begun and will continue in Year 3.
Training <i>Science & Info Technology</i> certificate program completed	<ul style="list-style-type: none"> Program continuing for 6 staff members from NCJS and JIC. JIC Technical training began in August

Year 2 Deliverables	Status
Operational Help Desk at JIC	Design Workshop scheduled for Year 3 Quarter 1.
Functional JIC website	Prototype completed; site ready to launch in Y3 Q1.

Task 5: Strengthen the Capacity of the MOJ to Coordinate Activities of All Partners Necessary to Successfully Replicate Reforms Implemented under AOJS I throughout Egypt.

Summary of Year 2 Activities (October 1, 2005 – September 30, 2006)

AOJS II continued to work on developing a governance structure for court reengineering and associated IT development efforts, as well as a national vision for automation in the judiciary (see Tasks 1 and 2). This work included close collaboration with the Working Groups at NCJS, JIC, and the Alexandria and Mansoura Courts of First Instance.

AOJS II completed seven policy papers on court automation and judicial education topics, which were discussed with the relevant Working Groups and submitted to Counselor Shakeeb for review and approval:

- Court of First Instance Responsibilities for Automation;
- Backlog Cases Data Entry into ECMA;
- JIC PC Security and Acceptable Use;
- Legal Researcher Program in Courts of First Instances;
- Roles and Responsibilities of Courts for Automation;
- Backlog Data Entry; and
- Acceptable PC Use.

The Project also completed the implementation of a certificate series for 20 participants on Public Administration, which ran from May 11, 2005 to April 13, 2006, to enhance the capacity of Judges and the MOJ staff. The series (252 hours of credit) was implemented by the Business Studies Division of American University of Cairo's Center for Adult and Continuing Education and included the following courses:

- Introduction to Public Administration;
- Strategic Planning & Policy Making;
- Governmental Budgeting and Financial Control;
- Team Building & Human Resource Management;
- Excellence in Public Administration;
- Public Administration in the Information Age; and
- Communication in Public Administration.

The Project continued its efforts to work with the MOJ on the development of its website. The Prototype was approved by the MOJ during Quarter 4 and will be ready for launch in Year 3 Quarter 1.

Planned Activity	Quarter	Achievement
Present legal researcher program proposal to the MOJ	Q1	Presented proposal to MOJ on December 4, 2005.
<u>Work Unit Planning</u>		
<p>Meet with JIC Working Group to develop action items from strategic plan</p> <p>Meet with JIC Working Group to discuss policy items related to IT solution</p>	<p>Q1</p> <p>Q2-4</p>	<p>Met on December 3, 2005. Delivered final draft December 4, 2005.</p> <p>Met to discuss policy issues on: January 19, 2006 January 29, 2006 February 20, 2006. April 12, 2006.</p>
<p>Meet with NCJS Working Group to develop action items from strategic plan</p> <p>Meet with NCJS Working Group to discuss policy items related to IT solution</p>	<p>Q1</p> <p>Q2-4</p>	<p>Delivered final draft to NCJS December 21, 2005.</p> <p>Met on:</p> <ul style="list-style-type: none"> • January 24, 2006 • January 29, 2006 • February 12, 2006 • February 16, 2006 • March 12., 2006 • April 12, 2006 • August 27, 2006.
<p>Meet with Alexandria Court of First Instance Working Group to develop action items from strategic plan</p> <p>Meet with Alexandria Court of First Instance Working Group to discuss policy items related to IT solution</p>	<p>Q1</p> <p>Q2-4</p>	<p>Met on December 19, 2005.</p> <p>Met on February 13, 2006 to plan for ECMA 1 Training.</p> <p>Met on May 18, 2006 with ACOFI Circuit Clerks to present the backlog forms/policy (See Task 1).</p> <p>Met on August 17, 2006.</p>
<p>Meet with Mansoura Court of First Instance Working Group to develop action items from strategic plan</p> <p>Meet with Mansoura Court of First Instance Working Group to discuss policy items related to IT solution</p>	<p>Q1</p> <p>Q2-4</p>	<p>Met December 14, 2005.</p> <p>Met on February 22 to plan for ECMA 1 Training and discuss draft policies.</p> <p>Met on June 7, 2006 to present</p>

Planned Activity	Quarter	Achievement
		policy papers and plans for deployment. Met on August 7, 2006.
Review and approve draft MOU	Q2	Prepared the Policy on Roles and Responsibilities of Courts of First Instance Towards Automation.
Amend Work plan to include legal researcher program, if necessary	Q2	Submitted a draft proposal for the program to Counselor Shakeeb in December 2005 and prepared supplemental background material for discussion at a meeting on April 1.

Task 5 Planned Training Activities		
Continue certificate program in Public Administration	Q1 Q2	The third class in this series, <i>Governmental Budgeting and Financial Control</i> , started in October 2005 by AUC for 7 Judges and 15 staff. Facilitated four more courses for 20 participants (6 Judges and 14 Court Staff) in the following content areas: <u>Government Budgeting</u> October 2, 2005 – January 18, 2006 <u>Team Building</u> February 7 – 16, 2006 <u>Excellence in Public Administration</u> February 28-March 9, 2006 <u>Public Administration in the Information Age</u> March 14-23, 2006
Finish certificate program in <i>Public Administration</i>		Completed for: <ul style="list-style-type: none"> 4 Judges and 16 staff on April 13, 2006.

Unplanned/Additional Activities

None.

Shortcomings and Recommended Actions for Year 3

Discussions with NCJS regarding the formation of the Project Coordination Group continued throughout Year 2. However, the Judges' involvement with overseeing the Parliamentary elections and anticipation of the formation of a new national government hindered this activity. In addition, the judicial rotation process and the appointment of a new Minister of Justice delayed the first meeting of the Project Coordination Group and may affect the composition of the Group. AOJS II will continue to work with NCJS to schedule the initial and subsequent regular Project Coordination Group meetings.

Year 2 Anticipated Results	Status
Coordination Group established and functioning	Project Coordination Group formed on April 20, 2006.
List of policy issues for discussion presented	Completed.
Policy Paper on Roles and Responsibilities of Courts towards Automation developed	Completed.
Action Plans for NCJS, JIC, and the Alexandria and Mansoura Courts of First Instance finalized	Plans developed in collaboration with Partner institutions.
Training <ul style="list-style-type: none"> • <i>Public Administration</i> certificate program completed 	Completed for 6 Judges and 14 Staff.

Year 2 Deliverables	Status
Three Policy issues presented to the Coordination Group for discussion/action and disseminated as appropriate.	Completed seven Policy Papers: <ol style="list-style-type: none"> 1. Court of First Instance Responsibilities for Automation; 2. Backlog Cases Data Entry into ECMA; 3. JIC PC Security and Acceptable Use; 4. Legal Researcher Program in Courts of First Instances; 5. Roles and Responsibilities of Courts for Automation; 6. Backlog Data Entry; and 7. Acceptable Use of PC.
Action Plans for NCJS, JIC, and the Alexandria and Mansoura Courts of First Instance.	Completed.

Task 6: Develop and Implement Participant Training Program.

Summary of Year 2 Activities (October 1, 2005 – September 30, 2006)

In collaboration with its MOJ partners, AOJS II designed and implemented a diverse array of training programs and courses for judges and staff during Quarter 1. In total, 932 MOJ officials received training during Year 2. There were 572 Judges and 360 Non-Judges; these numbers are based on the new methodology featured in the Project's Performance Monitoring Plan that was designed with USAID/Egypt this year (see Theme 2 Performance Monitoring Plan below). With the agreed upon approach, the Project counts each participant only once during the fiscal/project year, regardless of the number of training events that the individual attended. These activities are reported under the sections for the Tasks to which they pertain.

AOJS II also implemented a successful study tour to examine gender integration in Morocco's judiciary from January 15-21, 2006 for three Judges and a "Court Management and Court Automation: Observational Study Tour" to the Washington, D.C. metropolitan area from June 22 – July 2, 2006 for six Judges.

The planned activities for this task in Year 2, along with achievements, are presented in the following table:

Planned Activity	Quarter	Achievement
Design NCJS international Judicial Education and Policy study tour (October 2006, Reno)	Q2	Postponed.
Evaluate Policy and Education study tour in Year 1 and incorporate results into NCJS action plan	Q1	Facilitated the CTC 9 Policy and Education Study Tour group's re-entry meeting on February 1, 2006.
Evaluate IT study tour in Year 1 and incorporate results into JIC action plan	Q1	USAID held a re-entry meeting for JIC on November 27, 2005.
Implement Gender Integration regional study tour to Morocco	Q2	Implemented on January 15 -21, 2006 for 3 participants from MOJ. (See Theme 1 for details).
Design Gender Integration international study tour (Sydney, Australia)	Q2	Cancelled.
Implement OST on Court Management and Court Automation	Q3	Implemented for 6 Judges from June 22-July 2, 2006.
Design NCJS international Judicial Education and Policy Study Tour (2007)	Q3	Designed a preliminary list of potential topics for discussion.

Unplanned/Additional Activities

AOJS II facilitated English Language Testing and Training (ELTT) participation for 35 participants from ACOFI and MCOFI staff in collaboration with the USAID-funded ELTT program administered by START/EDP. In addition, the Project facilitated the participation of additional 12 staff from March 18 through May 31,

2006 and registered 5 key NCJS and JIC staff that finished START for additional English training.

The Project also provided administrative assistance to NCJS and the Commercial Law Development Program (CLDP) in the presentation of a continuing judicial education course on *Electronic Commerce/e-signature* for 102 Judges and 2 non Judges.

Shortcomings and Recommended Actions for Year 3

Some of the courses planned for Year 2 have been rescheduled to subsequent Quarters during Year 2 due to Judges' involvement in Parliamentary elections.

The Project had planned to design and implement an International Judicial Education and Policy study tour in 2006 organized around an international conference in Spain. As the conference was cancelled, this activity will not take place until Year 3. As an alternative, AOJS II designed a tour on *Court Management and Court Automation* that was held in the U.S. from June 22–July 2 in Quarter 3 for 6 Judges.

The participation of the MOJ in the Gender Integration International Study Tour that was scheduled to be held in Sydney, Australia in Quarter 3 was cancelled until domestic follow-on activities take place regarding the suggestions and recommendations from the Moroccan study tour. The Project will monitor planning for the next conference of the International Association of Women Judges which is scheduled to take place in 2008.

Year 2 Anticipated Results	Status
Regional Gender Integration Observational Study tour completed	Regional tour to Morocco took place April 27, 2006.
International Gender Integration Observational Study tour completed	Postponed.

Year 2 Deliverables	Status
Updated Life-of-Project Training Plan	Completed.

CROSS-CUTTING THEMES

Theme 1: Gender Integration.

Summary of Year 1 Activities (October 1, 2005 – September 30, 2006)

AOJS II began planning efforts for a regional study tour in Year 2 Quarter 2 to examine issues related to gender integration. This study tour, which took place January 15 – 21, 2006, featured three senior-level Judges traveling to Morocco to examine the country's experience with integrating women in its judiciary.

A strategy for gender integration activities in the Egyptian Judiciary will be developed jointly with the MOJ during Year 3 based on the study tour participants' observations and recommendations to the Ministry.

The planned activities for this task in Year 2, along with the results achieved, are presented in the following table:

Planned Activity	Quarter	Achievement
<u>Special Working Group on Gender Integration</u>		
Finalize agenda for study tour to Morocco and identify participants	Q1	Completed.
Implement Gender Integration in the Moroccan Judiciary study tour	Q2 Q2	Implemented the study tour from January 15-21 for three senior-level Judges
Prepare report on study tour for presentation to the MOJ		Completed.
Determine if study tour to International Association of Women's Judges Conference in Australia will be implemented, and identify participants as necessary	Q2	Cancelled.
Develop gender integration strategy for MOJ and design associated technical assistance and training activities	Q2-3	Will work with NCJS to develop a strategy based on the findings and recommendations presented by the Morocco Study Tour participants.
Design gender integration strategy for MOJ and design associated technical assistance and training activities	Q3	Completed.
Conduct meeting to monitor gender integration activities	Q3-4	Pending.
<u>Public Awareness Activities</u>		
Monitor women's participation in AOJS II activities	Q1-4	Ongoing.

Gender Integration Planned Training Activities		
Implement a domestic follow-on training event for the Gender Integration in the Moroccan Judiciary Study Tour	Q3	Pending discussion with NCJS regarding the participants' report to the Minister of Justice.

Unplanned/Additional Activities

None

Shortcomings and Recommended Actions for Year 3

Based on discussions with the Project Liaison, the subsequent tour in this area was cancelled to allow for full discussion of the previous tour and the development of future planned activities.

Year 2 Anticipated Results	Status
Special Working Group meetings conducted and gender integration strategy developed	Postponed.
Women participation in Project training activities monitored	Completed.

Year 2 Deliverables	Status
Report on Gender Integration in the Moroccan Judiciary Study Tour	Completed.

Theme 2: Monitoring and Evaluation (M&E).

Summary of Year 2 Activities (October 1, 2005 – September 30, 2006)

Throughout Year 2, AOJS II implemented various activities to build capacity at NCJS and JIC in the area of Monitoring and Evaluation. The Project also collected case filing data and surveyed the lawyers' level of satisfaction in Alexandria and Mansoura (Data collected in Year 1) to establish baselines for future activities and as required by the Performance Monitoring Plan.

The implementation of the Performance Monitoring systems within the MOJ is expected to be completed during Year 3 as the relevant partners approve the recommended suggestions.

The planned activities for this task in Year 2, along with the achievements, are presented in the following table:

The baseline for Lawyers' level of satisfaction with administrative procedures on a scale of 1-5 was: ACOFI 1.8 MCOFI 2.1.

The Lawyers' Surveys will be conducted as agreed with USAID in the selected courts based on the project intervention allowing it sufficient amount of time to take effect.

Planned Activity	Quarter	Achievement
<u>Monitoring, Evaluation, and Reporting</u>		
Monitor Project Progress	Q1-4	Monitored progress through weekly staff meetings, mid-quarter and end of quarter meetings with Task Managers.
Develop and Implement Impact Assessment Plan for Project Training Activities	Q1-4	Developed preliminary draft for presentation to Project Liaison in Year 3.
Report on Year 1 Lawyers' Survey in Mansoura Court of First Instance and Case Filing Data	Q1	Completed <i>Lawyers' Survey</i> and collected <i>Case Filing Data</i> in Year 1 Quarter 4.
Conduct baseline Lawyers' Survey in Alexandria Court of First Instance	Q1-2	Completed.
Plan for and conduct: <ul style="list-style-type: none"> Year 2 Lawyers' Survey Case Filing Data collection in both Alexandria and Mansoura Courts of First Instance 	Q3 Q4	Postponed to Year 3. Completed Case Filing data collection in MCOFI. (See analysis in Annex I: AOJS II Performance Indicators). ACOFI has been postponed due to the Judicial rotation and the appointment of a new Chief Justice. 1.

Planned Activity	Quarter	Achievement
Prepare Year 1 Annual Progress Report to be submitted to USAID and the MOJ	Q1	Completed.
Prepare Quarter 1, 2, and 3 progress reports to be submitted to USAID and the MOJ	Q2-4	Completed.
Prepare and coordinate the Year 3 Work Plan Meeting and present to USAID and the MOJ	Q3-4	Completed.
<u>M&E Technical Assistance</u>		
Work with NCJS and JIC on the implementation of their M&E systems	Q1	Met with JIC, NCJS, and both ACOFI and MCOFI Working Groups in December to present the revised M&E job descriptions, as well as the reporting procedures and format.
Provide technical assistance and advanced on-the-job training for the M&E staff within NCJS and JIC on the implementation of their M&E systems	Q2	<p><u>NCJS</u> Met with NCJS technical bureau members and monitoring and evaluation unit staff on February 26.</p> <p>Developed a performance monitoring plan template and shared with NCJS.</p> <p><u>JIC</u> Met with JIC on February 13, 14, 19, 23 and March 1 to discuss the JIC's workflow monitoring system and the performance monitoring plan.</p>
Monitor the M&E systems within NCJS and JIC	Q3	<p>Presented monitoring tools to NCJS Technical Bureau members. Assisted the NCJS Library department in preparing weekly progress reports.</p> <p>JIC is developing Monitoring and reporting programs as per the recommendations given by the Project.</p>

Unplanned/Additional Activities

Based on USAID's request, the Project participated in several meetings during Quarter 3 to revise and refine some of the Project's Performance Indicators. During

these meetings, the Project revised the Performance Monitoring Plan and refined some of the agreed upon monitoring activities to reflect these requirements. Accordingly, the Project will use this document to monitor and report on its progress. (See Annex I: Performance Management Plan)

Shortcomings and Recommended Actions for Year 3

Technical assistance and on-the-job training for M&E activities were postponed to Year 3 due to the engagement of both the NCJS and JIC with their own ongoing, as well as the Project’s activities. Meetings to finalize the development of the Performance Monitoring Systems at both institutions have been also re-scheduled for Year 3.

The Project discussed with JIC management the development of an internal performance monitoring. However, the JIC informed the Project that it was internally developing the workflow performance monitoring system and that the new system would not be developed before the end of Year 2.

As agreed with USAID, in order to allow the project activities sufficient time to take effect, the Year 2 Lawyers’ Survey has been rescheduled in each of the selected Courts. Accordingly, the Alexandria Court of First Instance Lawyers’ Survey will be conducted during Year 3 Quarter 1 and the Mansoura Court of First Instance will be conducted in Year 3 Quarter 3.

Year 2 Anticipated Results	Status
M&E systems established at NCJS and JIC	In progress.
Advanced on-the-job M&E training conducted	Postponed to Year 3.
Year 2 Lawyers’ Survey conducted and Case Filing Data collected	Year 2 Lawyers’ Survey postponed as agreed with USAID to Year 3 Quarter 1 and 3. Case Filing Data collection completed in MCOFI. ACOFI will be completed in Year 3 Quarter 1.
Year 3 Work Plan Meeting conducted	Meetings have been conducted with USAID, NCJS, JIC, ACOFI, and MCOFI to discuss the planned activities.

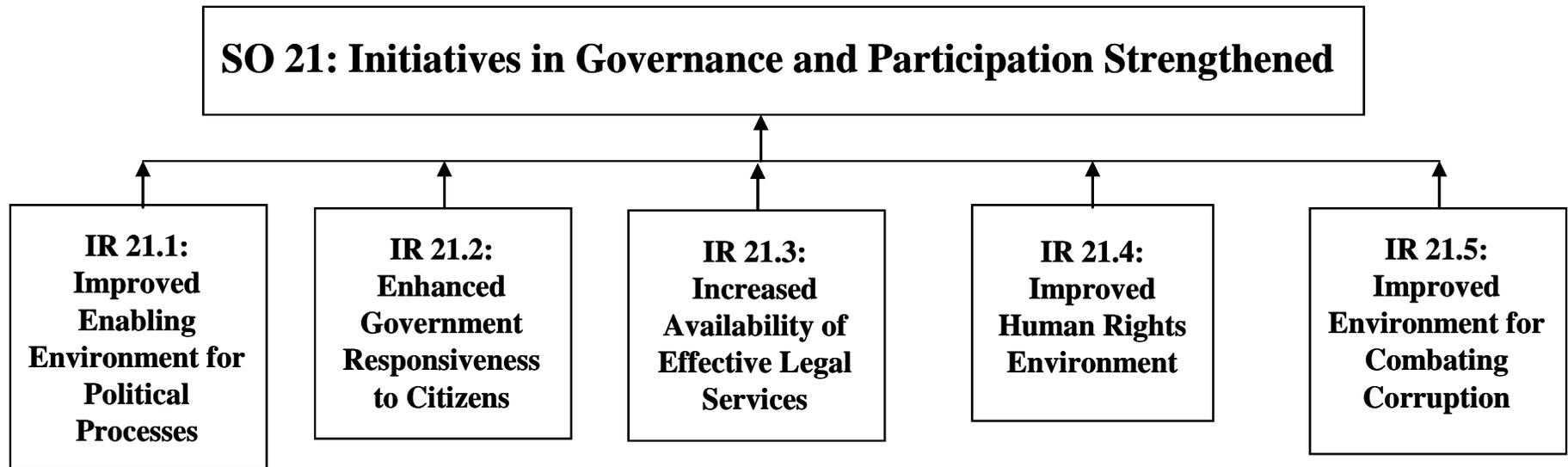
Year 2 Deliverables	Status
Lawyers’ Survey and Case Filing Data	Completed.
Year 1 Annual Report	Completed.
Year 2 Quarter 1, 2, and 3 Progress Reports	Completed.
Year 2 Workplan	Completed.
Year 3 Workplan	Completed.
Impact Assessment Plan and Report for Training Activities	Planned for Year 3.

Annex I
AOJS II Performance Indicators

Annex I: AOJS II PERFORMANCE INDICATORS

PERFORMANCE MANAGEMENT PLAN
Year 2 (October 1, 2005 – September 30, 2006)

SO 21: INITIATIVES IN GOVERNANCE AND PARTICIPATION STRENGTHENED



LIST OF MISSION-SPECIFIC AND USAID COMMON INDICATORS INCLUDED IN THIS PERFORMANCE MANAGEMENT PLAN

RESULT/PROGRAM COMPONENT	PERFORMANCE INDICATOR	COMMENTS
IR 21.3: Increased Availability of Effective Legal Services		
PC 5: Strengthen the Justice Sector AOJS II Indicators	21.3.1: Median number of calendar days between case filing and case disposition in Alexandria Court of First Instance (ACOFI) and Mansoura Court of First Instance (MCOFI)	Mission-Specific Indicator (AOJS II) NOTE: If desired (but not required), the data for this indicator could be reported as supporting information for USAID Common Indicator 5.2, which asks (with emphasis added), "Does your program address case management? If yes, what has been the impact on clearance rates , availability of court records to litigants, or storage of court records?"
	21.3.2: Ratio of case filing to case disposition in a given fiscal year in selected civil/commercial courts	USAID Common Indicator 5.2.1 (AOJS II) Note: the common indicator is as follows: "Did your assistance reduce case backlog? If yes, what was the ratio of filings to dispositions before USAID assistance and after USAID assistance?"
	21.3.3: Cumulative number of targeted information transparency reforms achieved in selected civil/commercial courts	Mission-Specific Indicator (AOJS II) NOTE: This indicator might be used in reporting on USAID Common Indicator 5.2, which asks (with emphasis added): "Does your program address case management? If yes, what has been the impact on clearance rates, availability of court records to litigants, or storage of court records? "
	21.3.4: Lawyers' level of satisfaction with the administration of the selected civil/commercial court systems	Mission-Specific Indicator (AOJS II)
	21.3.5: Number of people trained	USAID Common Indicator 5.9 (AOJS II) NOTE: The data from this indicator will be aggregated with the data from Indicators 21.3.9 (Family Justice) and 21.3.14 (Criminal Justice) for reporting to Washington on Common Indicators.

IR 21.3: Increased Availability of Legal Services (PC 5: Strengthen the Justice Sector)

Performance Indicator #21.3.1: Median number of calendar days between case filing and case disposition in Alexandria Court of First Instance (ACOFI) and Mansoura Court of First Instance (MCOFI).

Unit: Median number of calendar days.

Results Data	Baseline 2004		2005		2006 3% decrease		2007 3% decrease		2008 5% decrease		2009 5% decrease		TOTAL DAYS	
	Alexandria Court of First Instance	Mansoura Court of First Instance	Alexandria Court of First Instance	Mansoura Court of First Instance	Alexandria Court of First Instance	Mansoura Court of First Instance	Alexandria Court of First Instance	Mansoura Court of First Instance	Alexandria Court of First Instance	Mansoura Court of First Instance	Alexandria Court of First Instance	Mansoura Court of First Instance	Alexandria Court of First Instance	Mansoura Court of First Instance
Targeted (# of days reduced)	Baseline		591	408	573 (18)	396 (12)	556 (17)	384 (12)	528 (28)	365 (19)	502 (26)	347 (18)	71	61
Actual	591	408	To be implemented in Year 3	335										

Indicator Description (Definition): The median number of days for a randomly-selected sample of all cases disposed in the given FY (10/1-9/30), whenever filed.

The Alexandria and Mansoura Courts of First Instance are the two initial Courts the Egyptian Ministry of Justice selected for AOJS II to implement the planned reforms. AOJS II will report only on the two selected courts until the Ministry of Justice selects other Courts for replication during the life of the Project.

Case Filing: the date on which the case was originally filed. **Case Disposition:** the date on which the case was finally disposed

Median number: The Median number is the middle of a set of numbers; half the numbers have a greater value, half less. If there is an even number of numbers in the set, then MEDIAN calculates the average of the two numbers in the middle.

Time case spends in experts' office will be subtracted from each case's calendar day and tracked separately, since it is beyond AOJS II's manageable interests.

Data Source: Court records (see Method/Approach)

Rationale: Timeliness is one of the indicators of better service. Generally, the median number of calendar days should drop (but only slightly in early years). This will increase citizen confidence in the rule of law. Tracking data will also be a court management tool for Chief Justices.

Critical Assumptions for Indicator:

Schedule/Frequency of Data Collection: Annually, based on the US Fiscal Year (October 1 – September 30).

Method/Approach of Collection/Calculation:

- Amideast in coordination with the Judicial Information Center (JIC) developed a form (See Attachment 1) for collection of a proportionate percentage of case types from the selected courts.
- Baseline Sample Size: A stratified random sample of 700 disposed cases during the targeted FY04 (October 1, 2003 – September 30, 2004) in each of the selected courts. Amideast monitored the Court filing clerks while collecting the baseline data from files. The sample is disaggregated by case type for internal analysis; only the median for **all** civil cases is reported. (See Attachment 2 for Methodology Details)
- In further years, the automated system (ECMA) will generate this.

The figures reported in a given FY (as of 2006) will be the actual for that same FY.

USAID Responsible Officer: Margaret Groarke, PC# 21 Activity Manager
Implementing Partner oversees the collection of this indicator by the court staff

Data limitation and Quality Assessments: Accuracy of court records are the primary data quality issues. AOJS II supervises and monitors closely the selection of the case files, data collection, and data entry process, conducting an audit to ensure data quality.

Data Analysis/Dissemination Plan: Calculation will be carried out by the Amideast and reported in the annual report submitted to the PC #21 Activity Manager. Data will also be shared with the selected Courts' Chief Justices.

Other Donors in Sector:

Indicator's Relevance to Gender: This indicator is equally applicable to men and women but has no distinctive relevance to gender

Indicator's Relevance to Poverty: This indicator is equally applicable to all citizens but has no distinctive relevance to poverty.

Additional Comments: Baselines for the two selected courts have been collected addressing disposed cases in the FY04 (October 1, 03 – September 30, 04). **There will be a lag of one year in the reported figures until the automated system is operational within the targeted courts and all the backlog data is entered on the system.**

It is anticipated that transition to the new automated system will not immediately produce improvements due to training and resistance to change. Targets were consequently set lower initially and are anticipated to improve more substantially as transition to the new system progresses.

12. Date of session for case disposition
13. Date of issuance of the final judgment
14. Number of hearing sessions including the first hearing and the disposition session

Performance Indicator 21.3.1
Attachment 2

Methodology

Under AOJS II Project, the methodology used for the collection of the case filing data was developed based on the past experience and the lessons learnt from the AOJS I Project. The methodology was carefully developed so as to be used over the life of the Project.

A. The Data Collection Form

The data collection form used in the Case Filing Survey was reviewed and approved by the Judicial Information Center (JIC) and the Project.

The form included all related case information covering the following:

1. Case Number
2. Case Type
3. Case Initiation Date
4. Date of First Hearing
5. Date of Notification of the original writ of Summons
6. Number of Postponements of Notification
7. Number of Postponements of the Report of the Experts
8. Number of Any Type of Postponements
9. Date of Referral to Experts Office
10. Date of Sending the Case Folder from the Court to the Experts Offices
11. Date of Receipt of the last report by the Experts
12. Date of Session for Case Disposition
13. Date of Issuance of the Final Judgment
14. Number of Hearing Sessions Including the First Hearing and the Disposition Session

B. Selection of Sample Cases

The selection of the cases was based on the total number of cases provided by each of the two selected courts, the types of cases, and the number of cases under each type.

The sampling technique was designed to include a representative sample of all case types closed during the above mentioned period. The case types covered were Bankruptcy, Challenges, General Commercial, Appealed

Commercial, General Civil, Appealed Civil, General Labor, Appealed Labor, Lease, Taxation, and Signature.

1. A percentage was taken from each case type based on the total number of cases. The percentage was determined based on the volume of cases within each case type as compared to all cases. The formula used was as listed below:

$$\frac{\text{Total closed cases by case type}}{\text{Total closed cases}} = \frac{\text{Total pulled cases by case type}}{\text{Total pulled cases}}$$

2. Data samples were obtained by the court staff under guidelines set by the Project. The selection of the cases was monitored by the Project and JIC. (See Annex II for the sample cases breakdown)

C. Data Collection Process

The forms were delivered by the Project to each of the selected courts. A number of data collectors were assigned by each court to fill out the data of the sample cases. The data collectors were trained and well informed about the procedures and a sample was completed in each of the two courts under the supervision of the Project to ensure proper implementation.

The Project conducted an audit of the data collection forms for each case type by the name of the data collector.

D. Data Entry Process

The Project designed in-house a data entry program. The data entry was conducted by the Project staff to ensure proper entry. The Project excluded forms containing invalid data or missing any of the fields required in the form.

E. Data Analysis

The Project analyzed the data based on a sample size of 700 cases from each of the selected courts of all case types which were chosen on a random basis in proportion to the entire caseload.

The data was analyzed to illustrate the following:

1. Median number of calendar days between case filing and case completion in selected courts.
2. Average number of days between case filing to disposition.
3. Maximum number of days between case filing and case disposition

4. Minimum number of days between case filing and case disposition
5. Average number of days spent at the experts.

Performance Indicator #21.3.2: Ratio of case filing to case disposition in a given fiscal year in selected civil/commercial courts. (USAID Common Indicator 5.2.1)

Unit: Ratio.

Results Data	Baseline 2004		2005		2006 1% decrease		2007 2% decrease		2008 3% decrease		2009 4% decrease		TOTAL Decrease (10%)	
	Alexandria Court of First Instance	Mansoura Court of First Instance	Alexandria Court of First Instance	Mansoura Court of First Instance	Alexandria Court of First Instance	Mansoura Court of First Instance	Alexandria Court of First Instance	Mansoura Court of First Instance	Alexandria Court of First Instance	Mansoura Court of First Instance	Alexandria Court of First Instance	Mansoura Court of First Instance	Alexandria Court of First Instance	Mansoura Court of First Instance
Targeted	Baseline		1:0.76	1:0.9	1:0.77	1:0.91	1:0.78	1:0.93	1:0.81	1:0.95	1:0.84	1:0.99		
Actual	1:0.76	1:0.9	TBD in Y3	1:0.46										

Indicator Description (Definition):

Case Filing: the date in a given Fiscal Year on which the case was originally filed.

Case Disposition: the date in a given Fiscal Year on which the case was finally disposed

The Alexandria and Mansoura Courts of First Instance are the two initial Courts the Egyptian Ministry of Justice selected for AOJS II to implement the planned reforms. AOJS II will report only on the two selected courts until the Ministry of Justice selects other Courts for replication during the life of the Project.

Data Source: Court Files: case ledgers for list of court cases.

Data will be collected in the following years through the automated system being installed in the selected courts of first instance.

Rationale: Advancements in the Selected Courts of First Instance (Alexandria and Mansoura Courts of First Instance) will improve the efficiency of the courts in administering cases. Measuring the ratio of case filing to case disposition will show the efficiency of the courts in resolving cases filed. The ratio is expected to increase due to the project intervention.
Critical Assumptions for Indicator: Measuring cases disposed in a certain fiscal year cannot be conducted unless this FY has completely ended and the selected Courts' Chief Justices allow Amideast to conduct the survey.
 Once the automated system is in place, it will be easier to obtain the needed data on a timely basis.

Schedule/Frequency of Data Collection: Data will be collected and reported to USAID/Egypt SO 21 annually based on the US Fiscal Year (October 1 – September 30).

Responsible Officer: Margaret Groarke, PC# 21 Activity Manager

Implementing Partner collects the data in coordination with the Judicial Information Center annually

Method/Approach of Collection/Calculation: Counting of the number of cases filed and cases disposed in a given FY

$$\frac{\text{Cases Disposed}}{\text{Cases Filed}} = X$$

To get the ratio, for every 1 case filed X is disposed.

Data limitation and Quality Assessments: The quality of data on this indicator relies on the accuracy of court files. Once the automated system is installed in the courts, all data will be accessible.

Data Analysis/Dissemination Plan: Calculation will be carried out by the Amideast and reported in the annual report submitted to the PC #21 Activity Manager. Data will also be shared with the selected Courts' Chief Justices.

Other Donors in Sector:

Indicator's Relevance to Gender: This indicator is equally applicable to men and women but has no distinctive relevance to gender.

Indicator's Relevance to Poverty: This indicator is equally applicable to all citizens but has no distinctive relevance to poverty

Additional Comments: The data collection process will be simpler and more efficient as the new automated systems are installed in the courts. Targets for FY05 have not changed from the actual figures used as the baseline as there have not been significant changes during the first year of the Project. An annual increase in the targets is planned as illustrated in the results data listed above.

There will be a lag of one year in the reported figures until the automated system is operational within the targeted courts and all the backlog is entered on the system.

This is a USAID common indicator.

IR 21.3: Increased Availability of Legal Services (PC 5: Strengthen the Justice Sector)

Performance Indicator #21.3.3: Cumulative number of targeted information transparency reforms achieved in selected civil/commercial Courts.						
Unit: Number Reforms.						
Results Data	Baseline 2005	2006	2007	2008	2009	TOTAL
Targeted		2	8	10	16	16
Actual	0	2				
<p>Indicator Description (Definition): Information transparency in target courts is measured along 4 dimensions:</p> <ol style="list-style-type: none"> 1) Majority (75% or more) of panels posting computer-generated hearing rolls; 2) Case information available to public at Information Desks; 3) Case-filing receipts issued electronically; 4) Panels are randomly assigned. <p>Each element is a simple yes or no with 1 point awarded for yes and 0 points awarded for no. The maximum level of achievement for any single court is a score of 4.</p>						
<p>Data Source: Observations at pilot courts on the part of implementing partner. This will be implemented once the new automated system has been installed and operational within the selected Courts of First Instance (Alexandria and Mansoura)</p>			<p>Rationale: Transparent judicial processes reduce opportunities for corruption and improve efficient function of the judicial branch. This in turn should improve citizen confidence in the justice system and thus contribute to stronger democracy in Egypt.</p> <p>Critical Assumptions for Indicator:</p>			
<p>Schedule/Frequency of Data Collection: Observations will be carried out, tallied, and reported to USAID/Egypt SO21 on a quarterly basis.</p>			<p>Method/Approach of Collection/Calculation: Observer will enter court with criteria responding to the 4 dimensions of transparency articulated above and observe the presence or absence of the criteria. The observer will record the observation on a standard data sheet.</p>			
<p>Responsible Officer: Margaret Groarke, PC# 21 Activity Manager</p> <p>Implementing Partner will provide this information.</p>						
<p>Data limitation and Quality Assessments: The quality of data on this indicator relies on accurate observation of readily evident element. There is relatively little room for subjective interpretation. This means that it will be a simple matter to verify and carry out data quality assessments on observations as well as assure the accuracy of data sheets and tallies. It is recommended that SO 21 carry out routine independent observations when visiting courts and assure that the data and tally sheets are correctly filled out and calculated at least yearly.</p>			<p>Data Analysis/Dissemination Plan: Data sheets (one per pilot court) will be collected and tallied by the implementing partner. Data sheets should be saved for data quality audits. Results will be transmitted to USAID/Egypt PC #21 Activity Manager and integrated into quarterly reports, semi-annual portfolio reviews, and annual reports.</p>			
			<p>Other Donors in Sector:</p>			
<p>Indicator's Relevance to Gender: This indicator is equally applicable to men and women but has no distinctive gender dimension.</p>						
<p>Indicator's Relevance to Poverty: This indicator is equally applicable to all citizens but has no distinctive relevance to poverty</p>						
<p>Additional Comments: The total number of courts in which USAID will be providing assistance is currently uncertain. AOJS II assumes that two more courts will be selected by the MOJ. If a different number is selected, targets will be adjusted accordingly</p>						

IR 21.3: Increased Availability of Legal Services (PC 5: Strengthen the Justice Sector)

Performance Indicator # 21.3.4: Lawyers' level of satisfaction with the administration of the selected civil/commercial court systems.

Unit: Average rating on a scale of 1-5 for 125 lawyers rating a total of 11 items.

Results Data	2005		2006		2007 10% increase		2008 (TBD*)		2009 (TBD*)	
	Alexandria Court of First Instance	Mansoura Court of First Instance	Alexandria Court of First Instance	Mansoura Court of First Instance	Alexandria Court of First Instance	Mansoura Court of First Instance				
Targeted	Baseline		Baseline	*	1.98	2.31				
Actual	Not Av.	2.10	1.80	*						

Indicator Description (Definition): This indicator measures the level of satisfaction of the lawyers' with the administration of the selected civil/commercial courts systems through a questionnaire which includes questions about 11 administrative procedures of the court. For further details, please see Attachment 1.

The Alexandria and Mansoura Courts of First Instance are the two initial Courts the Egyptian Ministry of Justice selected for AOJS II to implement the planned reforms. AOJS II will report only on the two selected courts until the Ministry of Justice selects other Courts for replication during the life of the Project.

Data Source: Lawyers' Survey Report produced by Amideast's sub-contractor.

Rationale: Lawyers are the main clients of the courts. As users, their opinion will indicate that the changes and development introduced have improved effectiveness within the selected courts of first instance.

Critical Assumptions for Indicator:

Implementing Partner will be allowed to conduct a lawyers' survey in each of the participating courts.

Schedule/Frequency of Data Collection: the Lawyers' Surveys will be conducted in each of the selected courts based on the project intervention allowing it sufficient amount of time to take effect.

Method/Approach of Collection/Calculation: A survey will be administered to a convenience sample of lawyers (125 lawyers with at least two years of experience in civil/commercial courts) annually in the selected civil/commercial courts of first instance (Alexandria and Mansoura Courts of First Instance) using the pre-developed and agreed upon questionnaire by the MOJ. The questionnaire, along with the data collection process, is described in Attachment 1.

Responsible Officer: Margaret Groarke, PC# 21 Activity Manager

Implementing Partner will oversee the subcontracted Law Firm administering and implementing the survey in the selected courts of first instance.

Index of lawyers' satisfaction level is based on a scale of 1 (very poor) to 5 (very good). The overall average rating for the total of lawyers surveyed would be their average rating (for 125 lawyers for 11 administrative procedures).

* Results will be evaluated to assess the need to repeat the process or conduct the survey in additional locations.

Data limitation and Quality Assessments: Sub-contractor implements survey and analyzes the data based on the methodology agreed upon in their reports. Questionnaires with incomplete or contradicting information are discarded and excluded from the survey.

Assessment of the data entry is conducted by the sub-contractor as well as Amideast.

Data Analysis/Dissemination Plan: The implementing partner will submit the data to the USAID/Egypt PC #21 Activity Manager annually.

Other Donors in Sector:

Indicator's Relevance to Gender: This indicator is equally applicable to men and women but has no distinctive gender dimension.

Indicator's Relevance to Poverty: This indicator is equally applicable to all citizens but has no distinctive relevance to poverty.

Additional Comments: Baseline for Mansoura Court of First Instance was collected during Year 1. Baseline for Alexandria Court of First Instance (ACOFI) was postponed to 2006.

*The survey will not be conducted in Mansoura Court of First Instance until 2007 in order to allow sufficient time for adoption of the new system to take effect. All work in Mansoura Court of First Instance is expected to be completed by the beginning of 2007.

Administration of Justice Support Project (AOJS II)

QUESTIONNAIRE OF

LAWYERS PERCEPTIONS OF COURTS

Court Name: _____

Year: _____

All responses are analyzed and reported in an aggregate form to ensure confidentiality of your responses.

Lawyer's Bar Association Card Number <i>ID number is required only to avoid duplication</i>		Gender <i>Please check the appropriate box</i>	
		Male	Female
Number of Years of Experience Practicing Law			
City of Residence			
Data Collector's Name			
Date:		Start Time:	
		End Time:	

Please answer the following questions as per the instructions listed for each category.

Section 1: Administrative Procedures

Instructions: Please put a check mark in the appropriate box according to the following scale.

**1 = Poor 2 = Fair 3 = Good 4 =Very Good 5 =
Excellent**

#	Procedure	1	2	3	4	5
1. 1	Procedures of Fees Assessment/Estimation					
1. 2	Fees Review					
1. 3	Fees Payment (Cashier)					
1. 4	Review/Copying Summons/Case Microfilming					
1. 5	Determination of Circuit and 1 st Session Date					
1. 6	Scheduling					
1. 7	Acknowledging Litigants (Service Department)					
1. 8	Collection of Official Copies of Documents/ Judgments/ Session Minutes					

1. 9	Receipt of Original Documents of Disposed Cases					
1. 10	Collection Unit (Paying or Retrieving Case or Lawyers' Fees)					
1. 11	Enough guidance about procedures readily available					

Section 2: General Questions

2.1. What is the percent of civil/commercial cases to total number of cases you deal with in general?

----- %

2.2. What is the percent of civil/commercial cases with this Court to total number of cases you deal with? --

--- %

2.3. What is the percentage of judgements passed by the Court that was changed by the High Court of Appeal? --

--- %

2.4. Is the time spent in case filing initiation appropriate or not?

() Yes

() No

2.5. Is the environment in the Court, such as space, ventilation, light, cleanliness, and accessibility adequate within the

- Session Rooms () Yes () No
- All other rooms in the Court () Yes () No

2.6. Is there improvement in performing the procedures related to civil/commercial cases in the Court compared to last year?

() Yes - Percentage of Improvement ----%

() No

2.7. Comparing administrative work style and interaction in the Court to other courts you work in, how would you rate the Court?

Performance Indicator 21.3.4

Attachment ٢

Lawyers' Survey Methodology

Introductory Phase:

Upon receipt of the questionnaire from AOJSII, and prior to conducting the pretest survey, the sub contractor (H&A) examined the questionnaire and held a meeting with the Project. (Attached is a copy of the sample questionnaire used).

The questionnaire was approved by the MOJ. The subcontractor shared the questionnaire with the data collectors in preparation for the Sample Survey, and the means and manner of dealing with the lawyers being surveyed was explained and discussed. An Arabic instruction sheet and note explaining the goals and objectives of the Project and the purpose of the survey was provided by AOJSII and handed over to the data collectors.

H&A further prepared prior to the Pretest Survey questionnaire analysis forms that were also shared with the Project. These forms were used to tabulate and analyze data received from the Mansoura Court of First Instance Survey and followed the same structure of the questionnaire: a- Part one: The Administrative procedures; b- Part two: General Questions; and c- Part three: Proposals of Surveyed Attorneys ("Survey Analysis Forms").

Survey Administration Phase:

On the day of conducting the MCOFI Pre-test Survey, the H&A team accompanied by staff members of the Project met with the President of MCOFI in order to agree on the detailed work plan.

The Data Collectors met each respondent/lawyer individually in order to build the necessary rapport and successfully obtain the data requested, except for the first twenty lawyers participating in the Pre-test Survey, to whom the questionnaire was distributed in one group.

The questionnaires were distributed after explanation of the objectives of the Project and the Survey. H&A responded to inquiries received from the lawyers before and during the answering period. No personal information was collected from the lawyers, except for syndicate's membership registration number, degree of courts before which the lawyer is licensed, year of registration and years of experience.

After completion of the questionnaires by the participating lawyers, the questionnaires were validated by the data collectors, who reviewed the answers on all questionnaires in order to make sure that the questions were properly answered. The Data Collectors ensured that the selected sample meets the pre-set standards by:

- Answering all inquiries and questions received from lawyers.
- Ensuring that all questions were answered in a proper and complete manner.
- Checking all answers received on an individual basis.

Validity of the Sample Survey

One hundred and sixty (160) questionnaires were distributed and completed, with an increase of 35 questionnaires over the required number. The questionnaires were revised, with the guidance of the Data Collectors, and the following questionnaires were excluded:

- Questionnaires not completed according to the instructions.
- Questionnaires which include inaccurate or illogical answers
- Questionnaires completed in an unprofessional manner (lawyers not taking the assignment seriously)

As a result the number of questionnaires was reduced to 125, maintaining the number required by the TOR.

Computers were used in order to receive the final results and analyze them according to averages in order to avoid the human error.

All participating lawyers are familiar with, and have practiced in MCOFI. All lawyers had a minimum of two (2) years experience in handling civil and commercial cases. All participating lawyers responded to all the questions.

IR 21.3: Increased Availability of Legal Services (PC 5: Strengthen the Justice Sector)

Performance Indicator # 21.3.5: Number of people trained. (USAID Common Indicator 5.9) Unit: Number						
Results Data	2005	2006	2007	2008	2009	TOTAL
Targeted	500	500	500	400	400	2300
Actual	499 (368 males and 131 females)	932 (745 males and 187 females)				
Indicator Description (Definition): Total number of Judges and selected Courts of First Instance Staff (male and female) trained in Egypt and Overseas annually, disaggregated by sex. Participants are counted once every year. Inclusion in previous years does not exclude people in subsequent years. Training includes the following: Study Tours; Management; ECMA; Legal; English courses; Professional Certificate						
Data Source: Registration forms. Eventually the source will be NCJS records and the career tracking system which will allow easy collection of this data.				Rationale: The ultimate goal is that all civil/commercial courts receive training. Better trained Judges and court staff are critical to modernizing courts.		
				Critical Assumptions for Indicator: Ministry of Justice and the Courts approve the Judges and staff for training.		
Schedule/Frequency of Data Collection: Quarterly.				Method/Approach of Collection/Calculation: Data will be compiled based on the training sign in sheets and registration forms which are collected and entered on Amideast database. Tracking of individual names and the training they received will be obtained from the Amideast database.		
Responsible Officer: Margaret Groarke, PC# 21 Activity Manager Implementing Partner will ensure proper documentation of the trainees including entry on the database and their signed registration forms.						
Data limitation and Quality Assessments:				Data Analysis/Dissemination Plan: The implementing partner will transmit the data to USAID/Egypt PC #21 Activity Manager; this data can be used in quarterly and annual reporting.		
				Other Donors in Sector:		
Indicator's Relevance to Gender: Yes						
Indicator's Relevance to Poverty:						
Additional Comments: This is a common USAID indicator. Targeted training figures will remain the same until Year 3 of the Project. It is expected that the figures decrease due to the fact that most of the essential technical training courses will be completed during the first 3 Years of the project.						

Annex II

Project Background and Description

Annex II

Project Background and Description

2.1. Introduction

The Administration of Justice Support II (AOJS II) Project is a joint enterprise between USAID/Egypt and the Ministry of Justice (MOJ). The Project is a continuation and expansion of the court reform efforts undertaken under AOJS I, with a focus on enhancing the capacity of the MOJ and its key institutions to sustain and undertake future court reform, modernization and replication activities on a nationwide basis. As a result of AOJS I Project interventions, major improvements were realized in the Egyptian court system, including improved transparency of court processes and lawyers' perception of, and confidence in, the Pilot Courts; significant impact on case management practices; enhanced judicial decision-making; and marked impact on human resource development in the Courts. AOJS II builds on the success of AOJS I.

2.2. AOJS II Description and Design

The AOJS II Project contract was awarded on August 16, 2004, and the Project will be implemented over a five-year period. Having fostered trust and established solid relationships with the MOJ and its key institutions over the past eight years, the AOJS II team will continue to work to strengthen the strategic leadership of court reform efforts and judicial performance issues. The Project initiatives will continue to support USAID/Egypt's Results Framework, specifically Strategic Objective 21: Initiatives in Governance and Participation Strengthened, and will address the following Intermediate and Sub-Intermediate Results:

- Increased availability of effective legal services;
- Improvements in selected areas of administration of justice; and
- Improved MOJ capacity for Civil/Commercial Courts modernization.

To support a responsive, fair and apolitical judicial system, AOJS II will expand and capitalize on the gains realized during AOJS I, both substantively and geographically, in order to help make the administration of justice more responsive to individual citizens and the commercial sector, and to strengthen the MOJ capacity to modernize courts and to administer justice.

The Project's vision is to have a broad constituency within the MOJ for continued judicial reform, and a systematic, accountable, fair and transparent judiciary. Greater confidence in the courts by individual citizens and the national and international commercial sector, a structured continuing judicial education system, enhanced research and decision-making throughout the MOJ, and enhanced awareness and integration of women at all levels of the system are also a part of the Project's vision. This vision will guide the AOJS II strategy and implementation approach. The Project team will leverage the strengths of

our partners to facilitate and guide strategic planning, policy-setting, and implementing activities with the MOJ, NCJS and JIC; will upgrade, enhance and extend improved workflow processes in the Alexandria and Mansoura Courts of First Instance and court automation systems; will broaden and deepen training and continuing judicial education; and will enhance opportunities for women in the judiciary.

Furthermore, AOJS II will promote direct participation by establishing a structure for fully engaging direct stakeholders and champions for change within the system in the strategic planning and implementation of all tasks. This structure will include a Project Steering Committee (PSC) that will serve as an inter-agency coordinating body responsible for policy setting and strategic planning. At the institutional level, Working Groups will be established at NCJS, JIC, and the new Courts to oversee the implementation of activities. Although these Working Groups are tasked with strategic and action planning, they will be subordinate to the PSC. Through these collaborative efforts, AOJS II will undertake its Project tasks.

2.3 Project Tasks

In order to advance the Project goals and achieve its objectives, the AOJS II is designed around the following six tasks:

1. Replication of AOJS I Court Reforms in Alexandria and Mansoura Courts of First Instance. This task focuses on the replication of court reform efforts carried out under AOJS I into the two selected Courts.
2. Develop a Plan for Nationwide Replication. The task primarily focuses on developing a nationwide replication plan for modernizing the remaining 20 Courts of First Instance. Based on a comprehensive assessment of all 20 Courts, the Project will assist the MOJ in developing the plan and in rolling out court reform activities at other Courts of First Instance based on the plan.
3. Strengthen the Administrative and Technical Capacity of NCJS. The key purpose of this task is to strengthen the management and technical capacity of NCJS to provide training, to plan strategically, and to effectively use and share information. In addition, the task is designed to provide quality training that will improve judicial decision making; enhance the effectiveness and efficiency of court systems; and strengthen research, education, and training support services. The Project will work closely with NCJS to enhance its institutional capacity in three areas: 1) the use of technology in the delivery of judicial training; 2) providing technical support for curriculum development and training delivery for judges and selected court staff; and 3) management and professional development of NCJS administrative and technical staff.
4. Strengthen the JIC to Operate an Automated Information Communications Network Within Each Selected Court to be Modernized Among and Within the MOJ. This task seeks to assist JIC to develop the necessary departmental

structure and skills to build the IT support initiatives in the new operating environment utilizing new hardware and software. The Project will provide assistance and formal training to JIC that will transform the institution into a delivery and technology organization capable of maintaining new court automation systems and providing support decision services to the MOJ.

5. Strengthen the Capacity of MOJ to Coordinate Activities of All Partners (the National Center for Judicial Studies, the Judicial Information Center, and the Alexandria and Mansoura Courts of First Instance) Necessary to Successfully Replicate Reforms Implemented Under AOJS I Throughout Egypt. This task focuses on strengthening MOJ strategic leadership and coordination in developing and implementing policy decisions. The task will concentrate on building sustainable structures and necessary mechanisms for future modernization and reform efforts. The project will provide assistance and training in public administration, strategic planning, and the use of information for policy and decision-makers.
6. Conduct Participant Training. This task outlines training programs provided throughout the life cycle of the Project, which include professional skills training, technology training, public administration training, and short-term overseas training. Additional specially tailored training is also provided to support each Project task.

In addition to these tasks, AOJS II has two cross-cutting policy themes:

1. Gender Integration. This task addresses gender integration within the judiciary. The Project will focus on increasing awareness of the role of women throughout the judiciary.
2. Performance Monitoring and Evaluation (M&E). M&E activities will be designed to guide the implementation of the Project and to enhance the capacity of the MOJ and its key work units to plan activities, to monitor performance, and to evaluate results.

The six tasks and the two cross-cutting policy themes are coordinated into the overall project design that is broken down into a yearly work plan, the first of which begins on October 1, 2004 and continues through September 30, 2005. This work plan cycle follows the U.S. Government fiscal year. The second work plan will extend from October 1, 2005 through September 30, 2006. The third work plan will run from October 1, 2006 through September 30, 2007. The fourth work plan will run from October 1, 2007 through September 30, 2008. And the fifth work plan will run from October 1, 2008 through August 15, 2009.

2.4 Project Organization

The AOJS II Project team includes two implementing partners and a variety of technical partners. Implementing partners are defined as the organizations that provide full-time

staff and institutional resources to AOJS II Project. As the prime contractor and one main sub-contractor, these organizations represent the core project team that is responsible for implementing project activities. The implementing partners are the America-Mideast Educational and Training Services, Inc. (AMIDEAST) and the National Center for State Courts (NCSC).

The Project may access technical consultants when specific technical expertise is required for defined tasks and activities. The technical partners are:

- Michigan State University's Judicial, Education, Reference, Information and Technical Transfer (JERITT);
- The U.S. Judicial Conference's Committee on International Judicial Relations;
- The American Manufacturers Export Group (a company responsible for procuring computer equipment in the U.S.);
- The American University in Cairo; and
- Helmy, Hamza & Partners/Baker & McKenzie.

To implement AOJS II tasks, AMIDEAST selected a team-based approach that relies on collaborative work models and employs cross-cultural experiences and knowledge to reach the targets and tasks. Each project team is organized around the core concepts of open communication among team members and consists of both American expatriates and Egyptian experts. The four Project teams are structured as follows:

The Court Administration/Systems Team, which is comprised of qualified American expatriates with broad experience in court management, litigation, and mediation, coupled with an Egyptian attorney with extensive experience in the Egyptian court system.

The Judicial Education Team, which is comprised of experienced American expatriates with extensive experience in judicial education and judicial events coordination, an Egyptian judicial education coordinator with experience in USAID projects, and an Egyptian participant training specialist.

The Judicial Information Systems Team, which is comprised of a seasoned American expatriate with extensive experience in case management technology, and two full-time IT experts (to be hired).

The Policy and Planning Team, which is comprised of an Egyptian policy expert with experience in USAID projects, a highly qualified Egyptian monitoring and evaluation specialist, and an American monitoring and evaluation consultant with extensive experience in U.S. Government funded development projects.

The teams will be under the overall direction of the Chief of Party, who has extensive experience in US Government funded development assistance projects in the Middle East, project management, and judicial education. The Chief of Party is assisted by a Deputy Chief of Party, who has extensive experience in the U.S. and in several other

countries as a lawyer, court administrator, legal and court management consultant, and director of judicial information systems.

Annex III

List of Individuals Trained Overseas

Annex III
List of Individuals Trained Overseas FY 05 – FY 06

Name	Gender	Category	Field of Training	Training Institution	Title of Training Program	Dates of Training	Position of Trainee
9th Court Technology Conference Study Tour (Policy, IT and Training)							
Counselor Ali Shakeeb	M	Judiciary	Policy, Training and IT	NCSC	9th Court Technology Conference Study Tour (Policy, IT and Training)	September 9-27, 2005	Court of Cassation Vice-President, Assistant to the Minister for NCJS Affairs, NCJS Center Director, and Ministry Liaison to the AOJS II Project
Counselor Hassan Anis	M	Judiciary	Policy, Training and IT	NCSC	9th Court Technology Conference Study Tour (Policy, IT and Training)	September 9-27, 2005	Court of Appeals Counselor and Member of the NCJS Technical Bureau
Dr. Mona Gamal El Din	F	Judiciary	Policy, Training and IT	NCSC	9th Court Technology Conference Study Tour (Policy, IT and Training)	September 9-27, 2005	Chief Administrative Prosecutor and Member of the NCJS Technical Bureau
Chief Judge Hisham Ezz Al Arab	M	Judiciary	Information Technology	NCSC	9th Court Technology	September 7-26, 2005	Acting Director, Judicial Information

Name	Gender	Category	Field of Training	Training Institution	Title of Training Program	Dates of Training	Position of Trainee
					Conference Study Tour (Information Technology)		Center
Chief Judge Hossam Hassan	M	Judiciary	Information Technology	NCSC	9th Court Technology Conference Study Tour (Information Technology)	September 7-26, 2005	Acting Deputy Director, Judicial Information Center
Mr. Nader Abdou Ahmed Mohamed	M	Staff	Information Technology	NCSC	9th Court Technology Conference Study Tour (Information Technology)	September 7-26, 2005	Technical Support Supervisor
Mr. Saeid El Sayed Wassel	M	Staff	Information Technology	NCSC	9th Court Technology Conference Study Tour (Information Technology)	September 7-26, 2005	Chief, Communication Section
Mr. Magdy Metwally El Sayed	M	Staff	Information Technology	NCSC	9th Court Technology	September 7-26, 2005	Chief, Operation Systems Section

Name	Gender	Category	Field of Training	Training Institution	Title of Training Program	Dates of Training	Position of Trainee
					Conference Study Tour (Information Technology)		
Ms. Amina Ibrahim Moursy	F	Staff	Information Technology	NCSC	9th Court Technology Conference Study Tour (Information Technology)	September 7-26, 2005	Systems Analyst
Mr. Abdel Meguid Kotb	M	Staff	Information Technology	NCSC	9th Court Technology Conference Study Tour (Information Technology)	September 7-26, 2005	Systems Analyst
Mr. Mansour Mohamed Sabra	M	Staff	Information Technology	NCSC	9th Court Technology Conference Study Tour (Information Technology)	September 7-26, 2005	Systems Analyst
Ms. Manar Mohamed Mahmoud	F	Staff	Information Technology	NCSC	9th Court Technology	September 7-26, 2005	Databases Programmer

Name	Gender	Category	Field of Training	Training Institution	Title of Training Program	Dates of Training	Position of Trainee
					Conference Study Tour (Information Technology)		
Mr. Ramadan Saeid Farahat	M	Staff	Information Technology	NCSC	9th Court Technology Conference Study Tour (Information Technology)	September 7-26, 2005	Programmer
Mr. Mostafa Hassan Ali Hassan	M	Staff	Information Technology	NCSC	9th Court Technology Conference Study Tour (Information Technology)	September 7-26, 2005	Database Manager
Morocco Gender Integration Study Tour January 15-21, 2006							
Counselor Osama Ataweya	M	Judiciary	Gender Integration in the Judiciary	Moroccan Ministry of Justice	Morocco Gender Integration Study Tour	January 15-21, 2006	Chief at the Court of Appeals and Deputy to the Assistant to the Minister for the Judicial Inspection Department

Name	Gender	Category	Field of Training	Training Institution	Title of Training Program	Dates of Training	Position of Trainee
Counselor Hesham Fathy Ragab	M	Judiciary	Gender Integration in the Judiciary	Moroccan Ministry of Justice	Morocco Gender Integration Study Tour	January 15-21, 2006	Counselor at the Court of Appeals and seconded to the Egyptian Ministry of Justice's Legislative Department
Chief Judge Adham Fahim	M	Judiciary	Gender Integration in the Judiciary	Moroccan Ministry of Justice	Morocco Gender Integration Study Tour	January 15-21, 2006	Chief Judge and Member of the NCJS Technical Bureau
Court Management and Court Automation Observation Study Tour to the USA June 22 – July 2, 2006							
Dr. Mohamed Ali Hosni	M	Judiciary	Court Management	US Courts	Court Management and Court Automation Observational Study Tour	June 22 – July 2, 2006	Chief Judge at the Court of Appeals Chief Justice of the Alexandria Court of First Instance
Counselor Yosri Abdel Kerim	M	Judiciary	Court Management	US Courts	Court Management and Court Automation Observational Study Tour	June 22 – July 2, 2006	Chief Judge at the Court of Appeals Chief Justice of the Mansoura Court of First Instance
Counselor Medhat Bassiouny	M	Judiciary	Court Management	US Courts	Court Management and Court Automation	June 22 – July 2, 2006	Vice President of the Court of Cassation Member of the NCJS Technical Bureau

Name	Gender	Category	Field of Training	Training Institution	Title of Training Program	Dates of Training	Position of Trainee
					Observational Study Tour		
Counselor Ahmed Hani Mokhtar	M	Judiciary	Court Management	US Courts	Court Management and Court Automation Observational Study Tour	June 22 – July 2, 2006	Deputy Chief Justice at the Court of Appeals Director of the Judicial Information Center
Mr. Hesham Mokhtar Abdel Rahman	M	Judiciary	Court Automation	US Courts	Court Management and Court Automation Observational Study Tour	June 22 – July 2, 2006	Chief Judge at the Mansoura Court of First Instance
Mr. Moataz Fayed	M	Judiciary	Court Management	US Courts	Court Management and Court Automation Observational Study Tour	June 22 – July 2, 2006	Judge at the Alexandria Court of First Instance

Name	StartDate	EndDate	Given N	Father's	Grandf	GreatGrar	Type of	Gender
179 Basic Computer Skil	6/26/2005	6/30/2005	Abeer	Mohamed	Abdel Azi	Elnagar	Non judge	Female
28 Basic Computer Skil	6/14/2005	6/16/2005	Abeer	Abdel Moat	Ali	Baghdady	Non judge	Female
35 Design and Manage.	6/28/2005	7/14/2005	Abeer	Abdel Tawæ	Ibrahim	Satohey	Non judge	Female
252 M&E Basic Principl	6/7/2005	6/7/2005	Abtasam	Salah Eldin	Hanafy	Ghomiem	Non judge	Female
107 Basic Computer Skil	6/26/2005	6/30/2005	Aida	Elsayed	Ibrahim	Khalil	Non judge	Female
68 MCOFI Strategic Pl	4/26/2005	4/28/2005	Aida	Ali	Mohamec	Eldoff	Non judge	Female
87 JIC Strategic Planni	12/28/2004	12/30/2004	Alyaa	El Awady	Mohamec	Ali	Non judge	Female
8 Secretarial Course	5/30/2005	6/5/2005	Amal	Abdel Aziz	Abdel Wæ	0	Non judge	Female
27 MCOFI Strategic Pl	4/26/2005	4/28/2005	Amal	Abdel Magi	Hosny	Elbadwahey	Non judge	Female
163 M&E Basic Principl	6/20/2005	6/20/2005	Amany	Kamal	Zaki	Ellamay	Non judge	Female
243 Basic Computer Skil	6/26/2005	6/30/2005	Amina	Rizk	Hassan	Rizk	Non judge	Female
54 IT for Non-IT Profes	9/25/2005	9/27/2005	Amina	Ahmed	Mohamec	Said	Non judge	Female
156 JIC Strategic Planni	12/28/2004	12/30/2004	Amina	Ibrahim	Morsi	Badawy	Non judge	Female
121 Change Mgmt W/S (6/4/2005	6/6/2005	Amira	Fakhary	Abdel Gh	Abou Ali	Non judge	Female
246 Basic Computer Skil	7/17/2005	7/21/2005	Anwar	Saad	Ali	Elshienawy	Non judge	Female
38 M&E Basic Principl	6/20/2005	6/20/2005	Asmaa	Abo Bakr	Awadallal	Ahmed	Non judge	Female
197 Basic Computer Skil	9/25/2005	9/29/2005	Ataiat	Mohamed	Ali	Shahat	Non judge	Female
204 Basic Computer Skil	6/26/2005	6/30/2005	Azza	Mohamed	Elsayed	Fouda	Non judge	Female
230 JIC Strategic Planni	12/28/2004	12/30/2004	Azza	Mostafa	Emam	El Leithy	Non judge	Female
73 Basic Computer Skil	9/25/2005	9/29/2005	Bahga	Ataa alla	Sadhoun	Awad	Non judge	Female
66 Basic Computer Skil	7/10/2005	7/14/2005	Doaa	Ali	Mohamec	Elshalakany	Non judge	Female
234 Basic Computer Skil	6/14/2005	6/16/2005	Ehsaan	Moursi	Ali	Moursi	Non judge	Female
37 Basic Computer Skil	7/17/2005	7/21/2005	Elham	Abied	Hozain	Mahmoud	Non judge	Female
195 Str. Planning and Pc	7/5/2005	7/27/2005	Eman	Mohamed	Ahmed	Abdel Moaati	Non judge	Female
263 Basic Computer Skil	9/25/2005	9/29/2005	Eman	Sobhey	Baghdad	Nasiem	Non judge	Female
33 M&E Basic Principl	6/7/2005	6/7/2005	Eman	Abdel Rahn	Mohamec	Youssef	Non judge	Female
162 Basic Computer Skil	6/14/2005	6/16/2005	Eman	Kamal	Mohamec	Hussien	Non judge	Female
130 Basic Computer Skil	6/26/2005	6/30/2005	Ensaf	Fouad	El Sayed	Farawla	Non judge	Female
101 Basic Computer Skil	6/26/2005	6/30/2005	Esraa	Elsaid	Mohamec	Barakat	Non judge	Female
71 Change Mgmt W/S (.	3/29/2005	3/31/2005	Etemad	Amin	Mohamec	Ali	Non judge	Female
180 Str. Planning and Pc	7/5/2005	7/27/2005	Fadia	Mohamed	Abdel Azi	0	Non judge	Female
79 MS Word - 1st Iterat	9/25/2005	9/26/2005	Fadia	Awad	Tadrous	Awad	Non judge	Female
108 Basic Computer Skil	6/26/2005	6/30/2005	Fathia	Elsayed	Ibrahim	Mohamed	Non judge	Female
259 Basic Computer Skil	6/26/2005	6/30/2005	Fatma	Shaaban	Farag	0	Non judge	Female
207 JIC Strategic Planni	12/28/2004	12/30/2004	Fatma	Mohamed	Hassan	El Naggar	Non judge	Female
92 MS Word - 2nd Itera	9/27/2005	9/28/2005	Fatma	Elbaz	Mohamec	Waley	Non judge	Female
18 Basic Computer Skil	7/10/2005	7/14/2005	Fawzia	Abdel Hami	Ahmed	Abdel Rehier	Non judge	Female
270 Secretarial Course	5/30/2005	6/5/2005	Galila	Yehia	Ismail	Abdel Wahie	Non judge	Female
261 M&E Basic Principl	6/7/2005	6/7/2005	Georgette	Shokry	Fahim	Youssef	Non judge	Female
184 Design and Manage.	6/28/2005	7/14/2005	Gihan	Mohamed	Abdel Mo	Elsaghier	Non judge	Female
25 MCOFI Strategic Pl	4/26/2005	4/28/2005	Hala	Abdel Latif	Abdel Ma	El Moghear	Non judge	Female
213 Basic Computer Skil	6/14/2005	6/16/2005	Hala	Mohamed	Kandeal	Hassan	Non judge	Female
16 JIC Strategic Planni	12/28/2004	12/30/2004	Hamdeya	Abdel Ghar	Ismail	Massoud	Non judge	Female
72 MS Word - 2nd Itera	9/27/2005	9/28/2005	Hamida	Anwar	Ali	Elmazien	Non judge	Female
129 MS Word - 2nd Itera	9/27/2005	9/28/2005	Hanaa	Fouad	Abd Alla	Ibrahim	Non judge	Female
116 Basic Computer Skil	7/10/2005	7/14/2005	Hanaa	Elsayed	Sharaf El	Isamil	Non judge	Female
223 Change Mgmt W/S (.	6/4/2005	6/6/2005	Hanan	Mohamed	Saad Eldi	Saala	Non judge	Female
245 Basic Computer Skil	9/25/2005	9/29/2005	Heba	Saad	Ahmed	Mohamed	Non judge	Female

89	<i>Change Mgmt W/S (.3/29/2005</i>	<i>3/31/2005</i>	Hekmat	El Sayed	Mohamec Rashed	Non judge	Female
153	<i>ACOFI Strategic Plc 2/22/2005</i>	<i>2/24/2005</i>	Hoda	Ibrahim	Mohamec Ibrahim	Non judge	Female
42	<i>Basic Computer Skil 9/25/2005</i>	<i>9/29/2005</i>	Inas	Ahmed	Abdel Lat Hamed	Non judge	Female
190	<i>Basic Computer Skil 6/26/2005</i>	<i>6/30/2005</i>	Inas	Mohamed	Ahmed Abdel Aall	Non judge	Female
191	<i>Basic Computer Skil 9/25/2005</i>	<i>9/29/2005</i>	Inass	Mohamed	Ahmed Alma	Non judge	Female
178	<i>IT for Non-IT Profes 9/25/2005</i>	<i>9/27/2005</i>	Jaklean	Milad	Rashied Abdel Shahie	Non judge	Female
77	<i>JIC Strategic Planni 12/28/2004</i>	<i>12/30/2004</i>	Janette	Attia	Nashed El Zahaby	Non judge	Female
209	<i>Basic Computer Skil 6/26/2005</i>	<i>6/30/2005</i>	Laila	Mohamed	Helmy Elsharnoby	Non judge	Female
160	<i>MS Word - 2nd Itera 9/27/2005</i>	<i>9/28/2005</i>	Magda	Kamal	Abdel Fat Sayed Ahme	Non judge	Female
239	<i>E-mail and electroni 9/14/2005</i>	<i>9/14/2005</i>	Magda	Rafeat	Ahmed Elsayed Said	Non judge	Female
20	<i>Basic Computer Skil 6/26/2005</i>	<i>6/30/2005</i>	Magda	Abdel Hami	Mohamec El Nahrawy	Non judge	Female
144	<i>E-mail and electroni 9/12/2005</i>	<i>9/12/2005</i>	Mamdouh	Hassan	Sayed Saleam	Non judge	Female
216	<i>JIC Strategic Planni 12/28/2004</i>	<i>12/30/2004</i>	Manar	Mohamed	Mahmouc Ali	Non judge	Female
5	<i>Basic Computer Skil 9/25/2005</i>	<i>9/29/2005</i>	Maria	Abdel Azier	Mahmouc 0	Non judge	Female
174	<i>Basic Computer Skil 7/17/2005</i>	<i>7/21/2005</i>	Marveat	Mahmoud	Mohamec Ali	Non judge	Female
200	<i>NCJS Strategic Plan 1/16/2005</i>	<i>1/18/2005</i>	Marwa	Mohamed	Amin Othman	Non judge	Female
45	<i>Change Mgmt W/S (.6/4/2005</i>	<i>6/6/2005</i>	Marwa	Ahmed	Elmaghav Abdel Aziz El	Non judge	Female
46	<i>MCOFI Strategic Pl 4/26/2005</i>	<i>4/28/2005</i>	Mervat	Ahmed	Eltanahy Eladle	Non judge	Female
89	<i>OST- CTC 9 (Policy 9/9/2005</i>	<i>9/27/2005</i>	Mona	Gamal El D	Mohamec Mahmoud	Judge	Female
225	<i>M&E Basic Principl 6/7/2005</i>	<i>6/7/2005</i>	Mona	Mohamed	Said Hendy	Non judge	Female
123	<i>Basic Computer Skil 7/10/2005</i>	<i>7/14/2005</i>	Nadia	Farid	Abdel Sh: Ahmed	Non judge	Female
214	<i>Basic Computer Skil 6/26/2005</i>	<i>6/30/2005</i>	Nadia	Mohamed	Khatab Amr	Non judge	Female
164	<i>ACOFI Strategic Plc 2/22/2005</i>	<i>2/24/2005</i>	Nadia	Kamal El D	Mahmouc Zaghloul	Non judge	Female
32	<i>Basic Computer Skil 6/26/2005</i>	<i>6/30/2005</i>	Nadia	Abdel Rahie	Mohamec Abdel Rahier	Non judge	Female
2	<i>Secretarial Course 5/30/2005</i>	<i>6/5/2005</i>	Nagah	Abd Allah	Ahmed Khaili	Non judge	Female
152	<i>MS Word - 1st Iterat 9/25/2005</i>	<i>9/26/2005</i>	Naglaa	Ibrahim	Gomaa Said	Non judge	Female
127	<i>Change Mgmt W/S (.6/4/2005</i>	<i>6/6/2005</i>	Naglaa	Fathy	Sadeka Ahmed	Non judge	Female
139	<i>Basic Computer Skil 6/14/2005</i>	<i>6/16/2005</i>	Nagwa	Hamada	Mohamec Mahmoud	Non judge	Female
183	<i>MS Word - 1st Iterat 9/25/2005</i>	<i>9/26/2005</i>	Nahed	Mohamed	Abdel Lat Mohamed	Non judge	Female
64	<i>Basic Computer Skil 6/14/2005</i>	<i>6/16/2005</i>	Nahed	Ali	Hassan Soliman	Non judge	Female
275	<i>Design and Manage.6/28/2005</i>	<i>7/14/2005</i>	Nahla	Zien Elabid	Abdel Sal 0	Non judge	Female
272	<i>Basic Computer Skil 7/10/2005</i>	<i>7/14/2005</i>	Nahla	Zakaria	Mohamec Elkandely	Non judge	Female
240	<i>IT for Non-IT Profes 9/25/2005</i>	<i>9/27/2005</i>	Nameat	Ragab	Ibrahim Mohamed	Non judge	Female
217	<i>Basic Computer Skil 6/14/2005</i>	<i>6/16/2005</i>	Narvien	Mohamed	Mohamec Elsayed	Non judge	Female
58	<i>MS Word - 1st Iterat 9/25/2005</i>	<i>9/26/2005</i>	Nasra	Ahmed	Ramadar Alweshi	Non judge	Female
265	<i>Secretarial Course 5/30/2005</i>	<i>6/5/2005</i>	Nasrien	Taher	Nasr El Shafiey	Non judge	Female
120	<i>JIC Strategic Planni 12/28/2004</i>	<i>12/30/2004</i>	Nawal	Fahmy	Thabet Abdel Maguir	Non judge	Female
42	<i>NCJS Strategic Plan 1/16/2005</i>	<i>1/18/2005</i>	Nefertiti	Ahmed	Toson Hussien	Judge	Female
65	<i>Basic Computer Skil 9/25/2005</i>	<i>9/29/2005</i>	Nermin	Ali	Khamis Ali	Non judge	Female
48	<i>Basic Computer Skil 6/14/2005</i>	<i>6/16/2005</i>	Nesreen	Ahmed	Hussien Khamis	Non judge	Female
41	<i>Basic Computer Skil 7/10/2005</i>	<i>7/14/2005</i>	Noha	Ahmed	Abdel Ha Hamed	Non judge	Female
29	<i>NCJS Strategic Plan 1/16/2005</i>	<i>1/18/2005</i>	Ola	Abdel Mohs	Ali Ahmed	Non judge	Female
22	<i>Basic Computer Skil 9/25/2005</i>	<i>9/29/2005</i>	Omaima	Abdel Kade	Ibrahim Amin Shalabi	Non judge	Female
220	<i>MS Word - 1st Iterat 9/25/2005</i>	<i>9/26/2005</i>	Rabab	Mohamed	Mohamec Elshorbagy	Non judge	Female
143	<i>Basic Computer Skil 7/10/2005</i>	<i>7/14/2005</i>	Randa	Hassan	Mohamec Eldasouky	Non judge	Female
161	<i>Change Mgmt W/S (.6/4/2005</i>	<i>6/6/2005</i>	Rasha	Kamal	Ahmed Salah	Non judge	Female
63	<i>Basic Computer Skil 6/26/2005</i>	<i>6/30/2005</i>	Reda	Ali	Ali Nasr	Non judge	Female
10	<i>Basic Computer Skil 9/25/2005</i>	<i>9/29/2005</i>	Reda	Abdel Fatah	Mohamec Maawed Elst	Non judge	Female
188	<i>Basic Computer Skil 9/25/2005</i>	<i>9/29/2005</i>	Reham	Mohamed	Adel Wafaey	Non judge	Female

222	Basic Computer Skil	9/25/2005	9/29/2005	Roaia	Mohamed	Saad Eldi	0	Non judge	Female
172	ACOFI Strategic Plc	2/22/2005	2/24/2005	Roh El Ne	Mahmoud	Ali	El Gohary	Non judge	Female
199	MCOFI Strategic Pl	4/26/2005	4/28/2005	Saadeia	Mohamed	Amin	Abou Elmagr	Non judge	Female
4	IT for Non-IT Profes	9/25/2005	9/27/2005	Sabraia	Abdel Aalie	Mahmouc	Sharabi	Non judge	Female
112	Basic Computer Skil	6/14/2005	6/16/2005	Safenaz	Elsayed	Mohamec	Ali	Non judge	Female
159	Basic Computer Skil	6/26/2005	6/30/2005	Salama	Ismail	Mohamec	Abou Shanat	Non judge	Female
137	Basic Computer Skil	9/25/2005	9/29/2005	Salwa	Gargas	Gargas	Mourkous	Non judge	Female
237	E-mail and electroni	9/12/2005	9/12/2005	Samar	Osama	Ahmed	Mahmoud At	Non judge	Female
249	E-mail and electroni	9/12/2005	9/12/2005	Samia	Said	Abdel Sai	0	Non judge	Female
23	Basic Computer Skil	6/26/2005	6/30/2005	Samia	Abdel Kade	Kokon	Said	Non judge	Female
149	Basic Computer Skil	7/10/2005	7/14/2005	Samia	Hussien	Mostafa	Soliman	Non judge	Female
165	M&E Basic Principl	6/20/2005	6/20/2005	Samira	Kamal Eldir	Mohamec	0	Non judge	Female
257	Basic Computer Skil	6/26/2005	6/30/2005	Sanaa	Seid	Mahmouc	Mohamed	Non judge	Female
47	NCJS Strategic Plan	1/16/2005	1/18/2005	Saneya	Ahmed	Hassan	Abdel Hamid	Non judge	Female
50	Change Mgmt W/S (.	3/29/2005	3/31/2005	Sara	Ahmed	Maher	Mahmoud	Non judge	Female
192	Basic Computer Skil	9/25/2005	9/29/2005	Sayada	Mohamed	Ahmed	Soliman	Non judge	Female
219	Basic Computer Skil	7/10/2005	7/14/2005	Seham	Mohamed	Mohamec	Awad	Non judge	Female
138	MCOFI Strategic Pl	4/26/2005	4/28/2005	Seham	Hamad	Mostafa	Elshefif	Non judge	Female
59	Basic Computer Skil	6/26/2005	6/30/2005	Seham	Ahmed	Salam	Abou Ahmed	Non judge	Female
12	IT for Non-IT Profes	9/25/2005	9/27/2005	Shadia	Abdel Fataf	Soliman	Elkharbotly	Non judge	Female
194	NCJS Strategic Plan	1/16/2005	1/18/2005	Sherien	Mohamed	Ahmed	Yassin	Non judge	Female
31	E-mail and electroni	9/14/2005	9/14/2005	Sherien	Abdel Moni	Mohamec	Mostafa	Non judge	Female
151	Basic Computer Skil	9/25/2005	9/29/2005	Shima	Ibrahim	Abdel Ha	Khadre	Non judge	Female
102	Basic Computer Skil	6/14/2005	6/16/2005	Sodfa	Elsaid	Saloma	Ismail	Non judge	Female
258	JIC Strategic Planni	12/28/2004	12/30/2004	Sohair	Seif El Nasr	Mahmouc	El Sayed	Non judge	Female
134	Basic Computer Skil	6/26/2005	6/30/2005	Souad	Gaber	Abdel Azi	Abdel Wahec	Non judge	Female
30	Basic Computer Skil	6/26/2005	6/30/2005	Souad	Abdel Moni	Ahmed	Youssef	Non judge	Female
201	Basic Computer Skil	6/26/2005	6/30/2005	Souad	Mohamed	Bayoumy	Ahmed	Non judge	Female
86	Basic Computer Skil	9/25/2005	9/29/2005	Suzan	Boulos	Gargas	Abdel Malak	Non judge	Female
141	NCJS Strategic Plan	1/16/2005	1/18/2005	Wafaa	Hassan	Abdel Ma	Bahgat	Non judge	Female
110	Basic Computer Skil	6/14/2005	6/16/2005	Wafaa	Elsayed	Mahmouc	Elsaidy	Non judge	Female
221	MS Word - 1st Iterat	9/25/2005	9/26/2005	Wafaa	Mohamed	Mohamec	Hassan	Non judge	Female
182	Change Mgmt W/S (.	6/4/2005	6/6/2005	Walaa	Mohamed	Abdel Lat	Mohamed	Non judge	Female
269	Basic Computer Skil	6/14/2005	6/16/2005	Zenab	Yakout	Ibrahim	Mohamed	Non judge	Female
3	MCOFI Strategic Pl	4/26/2005	4/28/2005	Abd Allah	Abd Elhalir	Ibrahim	Ahmed	Non judge	Male
140	Change Mgmt W/S (.	4/2/2005	4/4/2005	Abdel Aati	Masoud	Mohamec	Shoala	Judge	Male
66	Change Mgmt W/S (.	4/5/2005	4/7/2005	Abdel Aziz	Elsayed	Ahmed	Tourki	Judge	Male
147	Basic Computer Skil	7/17/2005	7/21/2005	Abdel Aziz	Hussien	Elsayed	Abdel Rahm	Non judge	Male
141	Change Mgmt W/S (.	6/14/2005	6/16/2005	Abdel Gal	Moftah	Khalil	Ali	Judge	Male
14	Basic Computer Skil	9/25/2005	9/29/2005	Abdel Gav	Abdel Gafa	Abdel Ka	Gab Alla	Non judge	Male
216	MCOFI Strategic Pl	4/26/2005	4/28/2005	Abdel Hae	Tawfiek	Abd Rab	Hussien	Judge	Male
213	MCOFI Strategic Pl	4/26/2005	4/28/2005	Abdel Hali	Shoukry	Ahmed	Dawoud	Judge	Male
6	ACOFI Strategic Plc	2/22/2005	2/24/2005	Abdel Maç	Abdel Hady	Abdel Ma	Abdallah	Judge	Male
256	JIC Strategic Planni	12/28/2004	12/30/2004	Abdel Maç	Sayed	Kotb	Ali	Non judge	Male
236	Basic Computer Skil	7/17/2005	7/21/2005	Abdel Raz	Nagah	Mohamec	Gowaly	Non judge	Male
215	Change Mgmt W/S (.	6/7/2005	6/9/2005	Adel	Talaat	Abdel Kh	Talaat	Judge	Male
94	Basic Computer Skil	7/17/2005	7/21/2005	Adel	Eldasouky	Elsayed	Daabas	Non judge	Male
81	IT for Non-IT Profes	9/25/2005	9/27/2005	Adel	Awadain	Ibrahim	Awadain	Non judge	Male
82	MCOFI Strategic Pl	4/26/2005	4/28/2005	Adel	Awadain	Ibrahim	Awadain	Non judge	Male
140	Basic Computer Skil	7/10/2005	7/14/2005	Ahmed	Hamed	Abd Alla	Antar	Non judge	Male
208	Change Mgmt W/S (.	4/2/2005	4/4/2005	Ahmed	Shaabane	Abde Raf	Kahla	Judge	Male
99	MCOFI Strategic Pl	4/26/2005	4/28/2005	Ahmed	Elmaghawr	Abdel Azi	Elsadfy	Non judge	Male
181	Basic Computer Skil	6/26/2005	6/30/2005	Ahmed	Mohamed	Abdel Ha	Ali	Non judge	Male

217	Change Mgmt W/S (.4/2/2005	4/4/2005	Ahmed	Tawfiek	Abou Elmr	Hamza	Judge	Male
189	ACOFI Strategic Plc 2/22/2005	2/24/2005	Ahmed	Mohamed	Afifi	Mohamed	Non judge	Male
3	MCOFI Strategic Pl 4/26/2005	4/28/2005	Ahmed	Abdel Fatah	Ahmed	Mahmoud	Judge	Male
9	Change Mgmt W/S (.4/5/2005	4/7/2005	Ahmed	Abdel Latief	Ahmed	Eltawiel	Judge	Male
12	Change Mgmt W/S (.6/11/2005	6/13/2005	Ahmed	Abdel Moaz	Ahmed	Ibrahim	Judge	Male
187	Case Management V 7/19/2005	7/20/2005	Ahmed	Mounir	Ahmed	Ali Elsawey	Judge	Male
75	IT for Non-IT Profes 9/25/2005	9/27/2005	Ahmed	Ateia	Ahmed	Abdel Rahm	Non judge	Male
76	Change Mgmt W/S (.6/4/2005	6/6/2005	Ahmed	Attia	Ahmed	Abdel Rahm	Non judge	Male
105	IT for Non-IT Profes 9/25/2005	9/27/2005	Ahmed	Elsayed	Ahmed	Elauty	Non judge	Male
18	Change Mgmt W/S (.4/5/2005	4/7/2005	Ahmed	Abdel Raze	Alawa	0	Judge	Male
158	Basic Computer Skil 9/25/2005	9/29/2005	Ahmed	Ismail	Ali	Hamdan	Non judge	Male
157	Case Management V 7/3/2005	7/4/2005	Ahmed	Mohamed	Barakat	Abou Elkharr	Judge	Male
203	Basic Computer Skil 6/14/2005	6/16/2005	Ahmed	Mohamed	Elsaid	Ibrahim Eltan	Non judge	Male
24	Basic Computer Skil 6/14/2005	6/16/2005	Ahmed	Abdel latief	Hafez	0	Non judge	Male
232	Basic Computer Skil 6/14/2005	6/16/2005	Ahmed	Mostafa	Hamed	Ahmed Elalfi	Non judge	Male
162	Change Mgmt W/S (.4/5/2005	4/7/2005	Ahmed	Mohamed	Hamza	Khadre	Judge	Male
8	Case Management V 7/19/2005	7/20/2005	Ahmed	Abdel Hami	Hasham	Dasouky	Judge	Male
167	Computerized Legal 9/19/2005	9/19/2005	Ahmed	Mohamed	Ibrahim	Badr	Judge	Male
224	Computerized Legal 9/19/2005	9/19/2005	Ahmed	Zaki	Ibrahim	Mohamed Eli	Judge	Male
49	Basic Computer Skil 7/17/2005	7/21/2005	Ahmed	Ahmed	Ibrahim	Fouda	Non judge	Male
247	Change Mgmt W/S (.6/4/2005	6/6/2005	Ahmed	Saad	Ibrahim	Sayed Ahme	Non judge	Male
88	Intro. to Public Adm 5/18/2005	6/22/2005	Ahmed	Fouad	Isamail	El Abbasy	Judge	Male
113	Change Mgmt W/S (.6/7/2005	6/9/2005	Ahmed	Ibrahim	Mabrouk	Hashad	Judge	Male
40	E-mail and electroni 9/13/2005	9/13/2005	Ahmed	Adham	Mahdy	Aziz	Non judge	Male
171	Intro. to Public Adm 5/18/2005	6/22/2005	Ahmed	Maher	Mahmouc	El Tantawy	Non judge	Male
37	TOT 6/18/2005	6/23/2005	Ahmed	Ahmed	Mohamec	Khalil	Judge	Male
62	Case Management V 7/19/2005	7/20/2005	Ahmed	Elaref	Mohamec	Ali Maklead	Judge	Male
93	Change Mgmt W/S (.6/14/2005	6/16/2005	Ahmed	Hafez	Mohamec	Hussien	Judge	Male
132	Design and Manage.6/28/2005	7/14/2005	Ahmed	Fouad	Mohamec	Ali Said	Non judge	Male
264	JIC Strategic Planni 12/28/2004	12/30/2004	Ahmed	Taher	Mohamec	Abo Tayel	Non judge	Male
133	Change Mgmt W/S (.6/14/2005	6/16/2005	Ahmed	Mahmoud	Mowafy	Ahmed	Judge	Male
126	Basic Computer Skil 7/17/2005	7/21/2005	Ahmed	Fathi	Sadeak	Ahmed	Non judge	Male
172	Change Mgmt W/S (.6/14/2005	6/16/2005	Ahmed	Mohamed	Safweat	Abdel Rahm	Judge	Male
218	Change Mgmt W/S (.4/5/2005	4/7/2005	Ahmed	Tawfiek	Shahata	Khalifa	Judge	Male
174	Case Management V 4/13/2005	4/14/2005	Ahmed	Mohamed	Sheta	Abou Saad	Judge	Male
121	Change Mgmt W/S (.6/7/2005	6/9/2005	Alaa	Mahfouz	Hafez	Hassan	Judge	Male
14	Change Mgmt W/S (.4/2/2005	4/4/2005	Alaa Eldin	Abdel Mone	Mohamec	El Shandidy	Judge	Male
19	Change Mgmt W/S (.4/2/2005	4/4/2005	Ali	Abdel Wah	0	Ghoniem	Judge	Male
25	NCJS Strategic Plan 1/16/2005	1/18/2005	Ali	Ahmed	0	Shakeeb	Judge	Male
29	Change Mgmt W/S (.4/2/2005	4/4/2005	Ali	Ahmed	Ali	Dawoud	Judge	Male
79	Change Mgmt W/S (.6/11/2005	6/13/2005	Ali	Farouk	Ali	Sayed Safay	Judge	Male
96	Change Mgmt W/S (.6/11/2005	6/13/2005	Ali	Hamdy	Ali	Lashien	Judge	Male
233	NCJS Strategic Plan 1/16/2005	1/18/2005	Ali	Mounir	Ali	Shousha	Non judge	Male
153	TOT 6/18/2005	6/23/2005	Ali	Mohamed	Amr	Elhawary	Judge	Male
158	Change Mgmt W/S (.4/2/2005	4/4/2005	Ali	Mohamed	Basyouni	Razek	Judge	Male
159	Change Mgmt W/S (.4/5/2005	4/7/2005	Ali	Mohamed	Fawzi	Ali	Judge	Male
107	Case Management V 7/19/2005	7/20/2005	Ali	Hassan	Nasheat	Issa Ghalab	Judge	Male
175	ACOFI Strategic Plc 2/22/2005	2/24/2005	Ali	Mohamed	Wagih	El Ashry	Judge	Male
49	Case Management V 7/19/2005	7/20/2005	Amgad	Amin	Frances	Farous	Judge	Male
228	JIC Strategic Planni 12/28/2004	12/30/2004	Amir	Mohamed	Abdel Ra	Nasr	Non judge	Male
148	Change Mgmt W/S (.4/5/2005	4/7/2005	Amr	Mohamed	Ahmed	Abdel Rahier	Judge	Male

124	Case Management V	7/19/2005	7/20/2005	Amr	Mahmoud	Ali	Frag	Judge	Male
160	Change Mgmt W/S (.6/7/2005	6/7/2005	6/9/2005	Amr	Mohamed	Fawzy	Elsaid	Judge	Male
126	Change Mgmt W/S (.6/14/2005	6/14/2005	6/16/2005	Amr	Mahmoud	Hamed	Elsoukary	Judge	Male
35	Change Mgmt W/S (.6/14/2005	6/14/2005	6/16/2005	Amr	Ahmed	Ibrahim	Mostafa	Judge	Male
127	Change Mgmt W/S (.6/11/2005	6/11/2005	6/13/2005	Amr	Mahmoud	Kamal	Ibrahim Yous	Judge	Male
2	Case Management V	7/3/2005	7/4/2005	Amr	Abd Alla	Mohamec	Abd Alla	Judge	Male
202	Case Management V	7/19/2005	7/20/2005	Amr	Salah eldin	Mohamec	Ali	Judge	Male
118	Basic Computer Skil	7/10/2005	7/14/2005	Amr	Essam Eldi	Zakaria	Safan	Non judge	Male
34	Basic Computer Skil	7/17/2005	7/21/2005	Ashraf	Abdel Raza	Ahmed	elkhattib	Non judge	Male
135	Basic Computer Skil	6/14/2005	6/16/2005	Ashraf	Galal	Ahmed	Elsayed	Non judge	Male
149	Case Management V	7/3/2005	7/4/2005	Ashraf	Mohamed	Ali	Mohamed Ht	Judge	Male
56	Case Management V	7/3/2005	7/4/2005	Ashraf	Aziz	Anies	Makhaeal	Judge	Male
10	Change Mgmt W/S (.4/2/2005	4/2/2005	4/4/2005	Ashraf	Abdel Latif	Bahgat	Khalele	Judge	Male
205	MCOFI Strategic Pl	4/26/2005	4/28/2005	Ashraf	Mohamed	Elsayed	Fouda	Non judge	Male
180	TOT	6/18/2005	6/23/2005	Ashraf	Mostafa	Kamal	Aziz	Judge	Male
206	Case Management V	4/13/2005	4/14/2005	Ashraf	Samy	Khalid	Saad	Judge	Male
155	MCOFI Strategic Pl	4/26/2005	4/28/2005	Ashraf	Ibrahim	Mohamec	Abou El Nasr	Non judge	Male
221	Change Mgmt W/S (.6/11/2005	6/11/2005	6/13/2005	Ashraf	Yasser	Salem	Elkafrawy	Judge	Male
175	M&E Basic Principl	6/20/2005	6/20/2005	Ashraf	Mahmoud	Taha	0	Non judge	Male
118	TOT	6/18/2005	6/23/2005	Atef	Khalel	Abdel Azi	Ibrahim	Judge	Male
215	JIC Strategic Planni	12/28/2004	12/30/2004	Atef	Mohamed	Mahmouc	Eid	Non judge	Male
171	Change Mgmt W/S (.6/7/2005	6/7/2005	6/9/2005	Atef	Mohamed	Nasr	Abdel Hady	Judge	Male
154	Change Mgmt W/S (.4/2/2005	4/2/2005	4/4/2005	Ateia	Mohamed	Awad	Awad	Judge	Male
78	Change Mgmt W/S (.4/2/2005	4/2/2005	4/4/2005	Ayman	Farouk	Abbas	Abou Zied	Judge	Male
48	Str. Planning and Pc	7/5/2005	7/27/2005	Ayman	Amin	Abdel Azi	Shash	Judge	Male
143	Case Management V	7/3/2005	7/4/2005	Ayman	Mohamed	Abdel Ra	Abdel Hamid	Judge	Male
97	Change Mgmt W/S (.4/2/2005	4/2/2005	4/4/2005	Ayman	Haney	Ahmed	Eldardiry	Judge	Male
139	Change Mgmt W/S (.4/2/2005	4/2/2005	4/4/2005	Ayman	Masoud	Ali	Elsohait	Judge	Male
47	Change Mgmt W/S (.4/5/2005	4/5/2005	4/7/2005	Ayman	Ali	Hassan	Khaili	Judge	Male
15	Basic Computer Skil	9/25/2005	9/29/2005	Ayman	Abdel Gafa	Mahgoub	Elkouny	Non judge	Male
129	Case Management V	4/13/2005	4/14/2005	Ayman	Mahmoud	Mohamec	El Hanafy	Judge	Male
76	Change Mgmt W/S (.6/14/2005	6/14/2005	6/16/2005	Ayman	Farahat	Sayed	Maawad	Judge	Male
93	Change Mgmt W/S (.6/4/2005	6/4/2005	6/6/2005	Ayman	Eldaiasty	Shaaban	Matawa	Non judge	Male
15	Change Mgmt W/S (.6/7/2005	6/7/2005	6/9/2005	Badawy	Abdel Moni	Hussien	Zeakry	Judge	Male
59	Case Management V	7/3/2005	7/4/2005	Baher	Baha Eldin	Sadeak	Ahemed Sad	Judge	Male
229	Change Mgmt W/S (.6/4/2005	6/4/2005	6/6/2005	Bahgat	Mostafa	Bahgat	Hamed	Non judge	Male
7	Case Management V	4/13/2005	4/14/2005	Barakat	Abdel Halir	Saad	El Fakharany	Judge	Male
266	Basic Computer Skil	9/25/2005	9/29/2005	Bassam	Tarek	Hassan	Fathi	Non judge	Male
30	Computerized Legal	9/19/2005	9/19/2005	Ehab	Ahmed	Ali	Elbana	Judge	Male
201	TOT	6/18/2005	6/23/2005	Ehab	Salah Eldin	Bakeer	0	Judge	Male
166	Case Management V	7/3/2005	7/4/2005	Ehab	Mohamed	Heshmat	Hamed Elsh	Judge	Male
77	Change Mgmt W/S (.6/11/2005	6/11/2005	6/13/2005	Ehab	Farid	Labib	labib	Judge	Male
5	Computerized Legal	9/19/2005	9/19/2005	Ehab	Abdel Gafa	Mahgoub	EL Kouny	Judge	Male
170	Case Management V	7/19/2005	7/20/2005	Ehab	Mohamed	Mohamec	Hameat	Judge	Male
131	Basic Computer Skil	7/17/2005	7/21/2005	Ehsaan	Fouad	Elsayed	Abdel Wahat	Non judge	Male
142	ACOFI Strategic Plc	2/22/2005	2/24/2005	El Hassan	Mohamed	Abdel Mo	El Wakeel	Judge	Male
62	Basic Computer Skil	7/17/2005	7/21/2005	Elamir	Ali	Ali	Awdain	Non judge	Male
268	Basic Computer Skil	7/10/2005	7/14/2005	Elarabi	Tawfiek	Taha	Tawfiek	Non judge	Male
95	MS Word - 2nd Itera	9/27/2005	9/28/2005	Elsaadany	Elhasanien	Elsayed	Kazamel	Non judge	Male
173	MS Word - 2nd Itera	9/27/2005	9/28/2005	Elsayed	Mahmoud	Elsayed	Hassan	Non judge	Male
78	MS Word - 1st Itera	9/25/2005	9/26/2005	Elsayed	Awad	Gaber	Elsayed	Non judge	Male
106	Basic Computer Skil	6/14/2005	6/16/2005	Elsayed	Elsayed	Ibrahim	Hasanien	Non judge	Male

130	Case Management V	7/3/2005	7/4/2005	Elsayed	Mahmoud	Mohamec	Hasheam	Judge	Male
7	Basic Computer Skil	7/17/2005	7/21/2005	Elsherbiny	Abdel Aziz	Abdel Azi	Mohamed	Non judge	Male
21	Case Management V	4/13/2005	4/14/2005	Emaad	Abou Elhas	0	Abdel Alah	Judge	Male
103	Computerized Legal	9/19/2005	9/19/2005	Emad	Hassan	Abdel Kai	Othman	Judge	Male
122	IT for Non-IT Profes	9/25/2005	9/27/2005	Esbranis	Farag	Abou Ely:	Farag	Non judge	Male
145	ACOFI Strategic Plc	2/22/2005	2/24/2005	Essam	Mohamed	Abdo	Elsayed	Judge	Male
43	E-mail and electroni	9/13/2005	9/13/2005	Essam	Ahmed	Ali	Hussien	Non judge	Male
115	IT for Non-IT Profes	9/25/2005	9/27/2005	Essam Elk	Elsayed	Salem	Wahb Alla	Non judge	Male
52	Basic Computer Skil	6/26/2005	6/30/2005	Etedal	Ahmed	Mahmouc	Abdel Wahec	Non judge	Male
188	TOT	6/18/2005	6/23/2005	Fahmy	Mounir	Fahmy	Ibrahim	Judge	Male
267	Change Mgmt W/S (.6/4/2005	6/4/2005	6/6/2005	Farag	Tawfiek	Gargas	Antoun	Non judge	Male
231	Basic Computer Skil	7/17/2005	7/21/2005	Farid	Mostafa	Gomaa	Matawa	Non judge	Male
150	Case Management V	7/3/2005	7/4/2005	Farouk	Mohamed	Ali	Darwesh	Judge	Male
39	Change Mgmt W/S (.3/29/2005	3/29/2005	3/31/2005	Fathi	Abu Deif	0	Darweesh	Non judge	Male
88	Change Mgmt W/S (.3/29/2005	3/29/2005	3/31/2005	Fawzy	El Sayed	Attia Moh	Abo Saada	Non judge	Male
100	Change Mgmt W/S (.6/4/2005	6/4/2005	6/6/2005	Fawzy	Elsaid	Gad	0	Non judge	Male
119	Case Management V	7/3/2005	7/4/2005	Fomeil	Labib	Haliem	Labib	Judge	Male
271	Basic Computer Skil	6/14/2005	6/16/2005	Gaber	Youssef	Aashour	Eid	Non judge	Male
21	NCJS Strategic Plan	1/16/2005	1/18/2005	Galal	Abdel Hami	Mohamec	El Guindy	Non judge	Male
145	E-mail and electroni	9/12/2005	9/12/2005	Gamal	Hassan	Seliem	Abdel Rasou	Non judge	Male
104	Design and Manage.	6/28/2005	7/14/2005	Haitham	Elsayed	Ahmed	Mohamed	Non judge	Male
75	Change Mgmt W/S (.6/14/2005	6/14/2005	6/16/2005	Haitham	Fakrey	Ibrahim	Nasar	Judge	Male
32	Change Mgmt W/S (.4/2/2005	4/2/2005	4/4/2005	Hamdy	Ahmed	Hasaan	Madkour	Judge	Male
57	IT for Non-IT Profes	9/25/2005	9/27/2005	Hamdy	Ahmed	Ramadar	Amer	Non judge	Male
190	Computerized Legal	9/20/2005	9/20/2005	Hany	Mousa	Abdel Azi	Helmi Mousa	Judge	Male
50	NCJS Strategic Plan	1/16/2005	1/18/2005	Hassan	Anis	Ahmed	Hassanien	Judge	Male
223	Case Management V	7/3/2005	7/4/2005	Hatem	Yehia	Elaraby	Abdel Khalek	Judge	Male
185	Change Mgmt W/S (.6/11/2005	6/11/2005	6/13/2005	Hatem	Mostafa	Mohamec	Elsayed Amir	Judge	Male
186	Intro. to Public Adm	5/18/2005	6/22/2005	Hatem	Mostafa	Mohamec	Elsayed	Judge	Male
58	Change Mgmt W/S (.6/7/2005	6/7/2005	6/9/2005	Hesham	Azz Elidn	Abdel Fat	Mohamed	Judge	Male
222	Change Mgmt W/S (.6/7/2005	6/7/2005	6/9/2005	Hesham	Yassien	Abdel Ha	Hassan	Judge	Male
177	Case Management V	7/3/2005	7/4/2005	Hesham	Mostafa	Abdel Kai	Abou Salem	Judge	Male
94	Case Management V	7/19/2005	7/20/2005	Hesham	Halal	Abdel Ra	Ghoniem	Judge	Male
112	Change Mgmt W/S (.6/14/2005	6/14/2005	6/16/2005	Hesham	Ibrahim	Ahmed	Hamed Emar	Judge	Male
212	ACOFI Strategic Plc	2/22/2005	2/24/2005	Hesham	Sherif	El Bassio	Abdallah	Judge	Male
52	JIC Strategic Planni	12/28/2004	12/30/2004	Hesham	Anwar	Mahmouc	Ezz El Arab	Judge	Male
176	MCOFI Strategic PI	4/26/2005	4/28/2005	Hesham	Mokhtar	Mostafa	Abdel Rahm:	Judge	Male
176	MCOFI Strategic PI	4/26/2005	4/28/2005	Hesham	Mahmoud	Taher	Nour Eldin	Non judge	Male
33	Intro. to Public Adm	5/18/2005	6/22/2005	Hossam	Ahmed	Hassan	Mohamed	Judge	Male
220	ACOFI Strategic Plc	2/22/2005	2/24/2005	Hossam E	Wagih	Abdel Azi	Abdel kader	Judge	Male
120	Change Mgmt W/S (.4/2/2005	4/2/2005	4/4/2005	Hossam E	Lotfi	Abdel Ha	Zakzouk	Judge	Male
151	Change Mgmt W/S (.3/22/2005	3/22/2005	3/24/2005	Hossam E	Mohamed	Ali	Abou Healw	Judge	Male
208	Str. Planning and Pc	7/5/2005	7/27/2005	Hossam E	Mohamed	Hassan	Elbadawy	Non judge	Male
136	Basic Computer Skil	9/25/2005	9/29/2005	Hossam E	Gamal Eldir	Ali	Hassan	Non judge	Male
55	IT for Non-IT Profes	9/25/2005	9/27/2005	Hossam E	Ahmed	Mohamec	0	Non judge	Male
17	MCOFI Strategic PI	4/26/2005	4/28/2005	Hussien	Abdel Haki	Elshafaey	Mohamed	Non judge	Male
203	Case Management V	7/19/2005	7/20/2005	Ibrahim	Saleh	Farag	Ibrahim	Judge	Male
187	MCOFI Strategic PI	4/26/2005	4/28/2005	Islam	Mohamed	Abdo	Elhanafy	Non judge	Male
173	Change Mgmt W/S (.6/7/2005	6/7/2005	6/9/2005	Islam	Mohamed	Sami	0	Judge	Male
84	MCOFI Strategic PI	4/26/2005	4/28/2005	Issa	Bahgat	Mohamec	Elsharkawy	Non judge	Male
169	ACOFI Strategic Plc	2/22/2005	2/24/2005	Kamal	Kotb	Abdel Fat	El Amsheety	Non judge	Male
202	Change Mgmt W/S (.3/29/2005	3/29/2005	3/31/2005	Khadiga	Mohamed	Eaid	El Sayed	Non judge	Male
102	Change Mgmt W/S (.6/11/2005	6/11/2005	6/13/2005	Khaled	Hassan	Abdel Fat	Zaki	Judge	Male

86	<i>MCOFI Strategic Pl</i>	4/26/2005	4/28/2005	Khaled	Fouad	Abdel Gh	Khalifa	Judge	Male
99	<i>Case Management V</i>	7/19/2005	7/20/2005	Khaled	Hashem	Ahmed	Mohamed	Judge	Male
100	<i>Change Mgmt W/S (.</i>	6/14/2005	6/16/2005	Khaled	Hashem	Ahmed	Mohamed	Judge	Male
193	<i>Intro. to Public Adm</i>	5/18/2005	6/22/2005	Khaled	Mohamed	Ahmed	Ibrahim	Non judge	Male
204	<i>Computerized Legal</i>	9/19/2005	9/19/2005	Khaled	Salim	Ali	Mohamed	Judge	Male
196	<i>Basic Computer Skil</i>	6/14/2005	6/16/2005	Khaled	Mohamed	Ali	Abdel Raziek	Non judge	Male
125	<i>Change Mgmt W/S (.</i>	6/14/2005	6/16/2005	Khaled	Mahmoud	Azz El Ar	Elsaka	Judge	Male
69	<i>Change Mgmt W/S (.</i>	4/5/2005	4/7/2005	Khaled	Elsayed	Hassan	Hasab Elnab	Judge	Male
38	<i>TOT</i>	6/18/2005	6/23/2005	Khaled	Ahmed	Mohamec	Abdel Hamid	Judge	Male
132	<i>Project Mgmt Essen.</i>	3/13/2005	3/15/2005	Khaled	Mahmoud	Mohamec	Ghanem	Judge	Male
13	<i>NCJS Strategic Plan</i>	1/16/2005	1/18/2005	Khaled	Abdel Fatta	Shehta	Tantawy	Non judge	Male
6	<i>Basic Computer Skil</i>	9/25/2005	9/29/2005	Mabrouk	Abdel Azier	Yakoub	Mostafa	Non judge	Male
207	<i>Change Mgmt W/S (.</i>	6/14/2005	6/16/2005	Madhet	Sayed	Amin	Abou Elhoda	Judge	Male
57	<i>MCOFI Strategic Pl</i>	4/26/2005	4/28/2005	Magad	Azz	El Regal	Abou Elasa	Judge	Male
34	<i>Case Management V</i>	7/3/2005	7/4/2005	Magad	Ahmed	Ibrahim	Mostafa	Judge	Male
177	<i>JIC Strategic Planni</i>	12/28/2004	12/30/2004	Magdy	Metwaly	El Sayed	Ibrahim	Non judge	Male
115	<i>Change Mgmt W/S (.</i>	6/14/2005	6/16/2005	Maher	Kamal	Bayoumy	Salam	Judge	Male
147	<i>Change Mgmt W/S (.</i>	3/22/2005	3/24/2005	Mahmoud	Mohamed	Ahmed	El Rabiei	Judge	Male
248	<i>Basic Computer Skil</i>	6/14/2005	6/16/2005	Mahmoud	Saed	Ahmed	Ahmed	Non judge	Male
198	<i>M&E Basic Principl</i>	6/20/2005	6/20/2005	Mahmoud	Mohamed	Ali	Ali	Non judge	Male
255	<i>Basic Computer Skil</i>	6/14/2005	6/16/2005	Mahmoud	Sayed	Azouz	Abdel Latief	Non judge	Male
91	<i>MS Word - 2nd Itera</i>	9/27/2005	9/28/2005	Mahmoud	Elalfy	Bakr	Sanad Bakr	Non judge	Male
111	<i>Case Management V</i>	7/19/2005	7/20/2005	Mahmoud	Hussien	Ibrahim	Halal	Judge	Male
210	<i>Basic Computer Skil</i>	6/14/2005	6/16/2005	Mahmoud	Mohamed	Ibrahim	Mohamed	Non judge	Male
211	<i>MCOFI Strategic Pl</i>	4/26/2005	4/28/2005	Mahmoud	Mohamed	Ibrahim	Elkoasni	Non judge	Male
71	<i>Case Management V</i>	7/3/2005	7/4/2005	Mahmoud	Elsayed	Mahmouc	Elbadawy	Judge	Male
169	<i>Case Management V</i>	7/19/2005	7/20/2005	Mahmoud	Mohamed	Mahmouc	Moursi	Judge	Male
182	<i>MCOFI Strategic Pl</i>	4/26/2005	4/28/2005	Mahmoud	Mostafa	Mahmouc	Taher	Judge	Male
196	<i>Change Mgmt W/S (.</i>	4/2/2005	4/4/2005	Mahmoud	Reda	Mahmouc	Ghoniem	Judge	Male
109	<i>Basic Computer Skil</i>	6/14/2005	6/16/2005	Mahmoud	Elsayed	Mahmouc	Abdel Rahm	Non judge	Male
111	<i>IT for Non-IT Profes</i>	9/25/2005	9/27/2005	Mahmoud	Elsayed	Mahmouc	Kandel	Non judge	Male
53	<i>Basic Computer Skil</i>	6/26/2005	6/30/2005	Mahmoud	Ahmed	Mohamec	Abdel Ghany	Non judge	Male
114	<i>Change Mgmt W/S (.</i>	6/4/2005	6/6/2005	Mahmoud	Elsayed	Saleh	Abou Elazz	Non judge	Male
122	<i>Case Management V</i>	4/13/2005	4/14/2005	Mamdouh	Mahmoud	Abdel Ra.	Ali	Judge	Male
224	<i>JIC Strategic Planni</i>	12/28/2004	12/30/2004	Mansour	Mohamed	Sabra	Mohamed	Non judge	Male
72	<i>Case Management V</i>	7/3/2005	7/4/2005	Moamen	Elsayed	Salman	Hussien	Judge	Male
41	<i>Change Mgmt W/S (.</i>	6/7/2005	6/9/2005	Moatasar	Ahmed	Samir	Abou Shady	Judge	Male
235	<i>Change Mgmt W/S (.</i>	6/4/2005	6/6/2005	Moataz	Mousa	Abdel Ha	Mousa	Non judge	Male
80	<i>Change Mgmt W/S (.</i>	3/22/2005	3/24/2005	Moataz	Farouk	Eissawy	Fayed	Judge	Male
13	<i>Change Mgmt W/S (.</i>	4/2/2005	4/4/2005	Mohamed	Abdel Mone	0	El Kahlawy	Judge	Male
101	<i>Change Mgmt W/S (.</i>	6/11/2005	6/13/2005	Mohamed	Hassan	Abdel Bal	Moghieb	Judge	Male
74	<i>Basic Computer Skil</i>	6/26/2005	6/30/2005	Mohamed	Atef	Abdel Gh	Mohamed	Non judge	Male
83	<i>Basic Computer Skil</i>	6/14/2005	6/16/2005	Mohamed	Baday	Abdel We	Elnagar	Non judge	Male
28	<i>Computerized Legal</i>	9/19/2005	9/19/2005	Mohamed	Ahmed	Abdo	Hoidy	Judge	Male
64	<i>Case Management V</i>	4/13/2005	4/14/2005	Mohamed	Elsayed	Abdou	Saad	Judge	Male
67	<i>Change Mgmt W/S (.</i>	4/5/2005	4/7/2005	Mohamed	Elsayed	Ahmed	Hagras	Judge	Male
85	<i>Case Management V</i>	7/3/2005	7/4/2005	Mohamed	Fawzy	Ahmed	Elsakhawy	Judge	Male
178	<i>Change Mgmt W/S (.</i>	4/2/2005	4/4/2005	Mohamed	Mostafa	Ahmed	Khattab	Judge	Male
108	<i>ACOFI Strategic Plc</i>	2/22/2005	2/24/2005	Mohamed	Hosni	Ali	Ali	Judge	Male
109	<i>Change Mgmt W/S (.</i>	6/7/2005	6/9/2005	Mohamed	Hossam	Ali	Eltamawy	Judge	Male

68	Change Mgmt W/S (.6/7/2005	6/9/2005	Mohamed Elsayed	Elsayed	Abou Donia	Judge	Male	
117	Case Management V 7/3/2005	7/4/2005	Mohamed Khairey	Fakhrey	Ali	Judge	Male	
70	Basic Computer Skil 6/14/2005	6/16/2005	Mohamed Amer	Farghaly	Abdel Wadot	Non judge	Male	
45	Change Mgmt W/S (.6/11/2005	6/13/2005	Mohamed Ali	Fathi	Elmosalamy	Judge	Male	
19	JIC Strategic Planni 12/28/2004	12/30/2004	Mohamed Abdel Hami	Hamza	Mourad	Non judge	Male	
46	Case Management V 4/13/2005	4/14/2005	Mohamed Ali	Hassan	Kafafi	Judge	Male	
98	Case Management V 7/3/2005	7/4/2005	Mohamed Hasanine	Hassan	Saleh	Judge	Male	
163	Change Mgmt W/S (.6/11/2005	6/13/2005	Mohamed Mohamed	Hassan	Elnagdy	Judge	Male	
165	TOT 6/18/2005	6/23/2005	Mohamed Mohamed	Hassan	Ghorab	Judge	Male	
1	TOT 6/18/2005	6/23/2005	Mohamed Abbas	Helmi	Ahmed Meni	Judge	Male	
105	Change Mgmt W/S (.4/5/2005	4/7/2005	Mohamed Hassan	Ibarhim	Kasem	Judge	Male	
179	ACOFI Strategic Plc 2/22/2005	2/24/2005	Mohamed Mostafa	Kamal	Selim	Judge	Male	
181	Computerized Legal 9/19/2005	9/19/2005	Mohamed Mostafa	Kamel	Mohamed Sa	Judge	Male	
195	Change Mgmt W/S (.6/11/2005	6/13/2005	Mohamed Rashad	Mahmouc	Salam	Judge	Male	
148	Basic Computer Skil 7/17/2005	7/21/2005	Mohamed Hussien	Mahmouc	Darwesh	Non judge	Male	
17	Change Mgmt W/S (.3/22/2005	3/24/2005	Mohamed Abdel Raou	Mohamec	Sharaf	Judge	Male	
39	TOT 6/18/2005	6/23/2005	Mohamed Ahmed	Mohamec	Khalaf	Judge	Male	
53	Change Mgmt W/S (.4/2/2005	4/4/2005	Mohamed Ataa Allah	Mohamec	Ataa Allah	Judge	Male	
54	Change Mgmt W/S (.4/2/2005	4/4/2005	Mohamed Ateia	Mohamec	Awad Allah	Judge	Male	
55	Computerized Legal 9/20/2005	9/20/2005	Mohamed Ayman	Mohamec	Mahfouz	Judge	Male	
63	Case Management V 4/13/2005	4/14/2005	Mohamed Elhossiny	Mohamec	Abdel Basse	Judge	Male	
83	Change Mgmt W/S (.4/5/2005	4/7/2005	Mohamed Fathi	Mohamec	Mansour	Judge	Male	
90	Change Mgmt W/S (.4/2/2005	4/4/2005	Mohamed Gamal Eldir	Mohamec	Hassanien	Judge	Male	
116	TOT 6/18/2005	6/23/2005	Mohamed Khaire Eldir	Mohamec	Halaby	Judge	Male	
189	MCOFI Strategic Pl 4/26/2005	4/28/2005	Mohamed Mounir	Mohamec	Amin Elgoha	Judge	Male	
192	Case Management V 4/13/2005	4/14/2005	Mohamed Nabil	Mohamec	Moharam	Judge	Male	
210	Case Management V 7/19/2005	7/20/2005	Mohamed Sharaf Eldir	Mohamec	Abdo	Judge	Male	
26	Change Mgmt W/S (.6/4/2005	6/6/2005	Mohamed Abdel Latif	Mohamec	Ahmed	Non judge	Male	
67	Change Mgmt W/S (.3/29/2005	3/31/2005	Mohamed Ali	Mohamec	Dahshour	Non judge	Male	
69	MCOFI Strategic Pl 4/26/2005	4/28/2005	Mohamed Ali	Mohamec	Abdel Rahm	Non judge	Male	
97	IT for Non-IT Profes 9/25/2005	9/27/2005	Mohamed Elhussieny	Mohamec	Elmahalawy	Non judge	Male	
168	ACOFI Strategic Plc 2/22/2005	2/24/2005	Mohamed Khalil	Mohamec	Ibrahim	Non judge	Male	
241	MCOFI Strategic Pl 4/26/2005	4/28/2005	Mohamed Raghav	Mohamec	Abd Allah	Non judge	Male	
251	IT for Non-IT Profes 9/25/2005	9/27/2005	Mohamed Salah	Mohamec	Ibrahim Badr	Non judge	Male	
260	Basic Computer Skil 6/14/2005	6/16/2005	Mohamed Shawey	Mohamec	Tafaia	Non judge	Male	
273	IT for Non-IT Profes 9/25/2005	9/27/2005	Mohamed Zakaria	Mohamec	Hassan	Non judge	Male	
274	IT for Non-IT Profes 9/25/2005	9/27/2005	Mohamed Zakaria	Mohamec	Abou El Elaa	Non judge	Male	
125	M&E Basic Principl 6/7/2005	6/7/2005	Mohamed Fathi	Mostafa	Raziek	Non judge	Male	
197	Change Mgmt W/S (.6/7/2005	6/9/2005	Mohamed Safweat	Salah	Elmarsafawy	Judge	Male	
40	Case Management V 7/19/2005	7/20/2005	Mohamed Ahmed	Salah Elic	Mostafa	Judge	Male	
167	NCJS Strategic Plan 1/16/2005	1/18/2005	Mohamed Khairy	Shaarawy	Saleh	Non judge	Male	
135	Change Mgmt W/S (.4/2/2005	4/4/2005	Mohamed Mahmoud	Shahata	Bakr	Judge	Male	
98	Basic Computer Skil 7/17/2005	7/21/2005	Mohamed Elkhadr	Taher	Youssef Elm	Non judge	Male	
91	Change Mgmt W/S (.4/5/2005	4/7/2005	Mohamed Gamal Eldir	Yehia	Gamal Eldin	Judge	Male	
74	ACOFI Strategic Plc 2/22/2005	2/24/2005	Mohamed Ezzat	Mazeed	Mohamed	Judge	Male	
73	TOT 6/18/2005	6/23/2005	Mohmed	Emad	Abdel Ha	Elnagar	Judge	Male
51	Change Mgmt W/S (.6/11/2005	6/13/2005	Mostafa	Anwar	Ahmed	Moamen	Judge	Male
123	Change Mgmt W/S (.6/11/2005	6/13/2005	Mostafa	Mahmoud	Ahmed	Elkayale	Judge	Male
142	JIC Strategic Planni 12/28/2004	12/30/2004	Mostafa	Hassan	Ali	Hassan	Non judge	Male
44	MCOFI Strategic Pl 4/26/2005	4/28/2005	Mostafa	Ahmed	Amin	Abdo	Non judge	Male
31	Case Management V 4/13/2005	4/14/2005	Mostafa	Ahmed	Elmorsy	Fath Allah	Judge	Male
119	Secretarial Course 5/30/2005	6/5/2005	Mostafa	Ezzat	Hendawy	Abdel Kader	Non judge	Male
137	Case Management V 7/3/2005	7/4/2005	Mostafa	Manaa	Mostafa	Elnagar	Judge	Male

61	<i>ACOFI Strategic Plc</i>	2/22/2005	2/24/2005	Nabil	El Dessouk	Seif	Ali	Judge	Male
36	<i>JIC Strategic Planni</i>	12/28/2004	12/30/2004	Nader	Abdou	Ahmed	Mohamed	Non judge	Male
85	<i>Basic Computer Skil</i>	9/25/2005	9/29/2005	Nadia	Bakr	Mansour	Bakr	Non judge	Male
22	<i>Case Management V</i>	7/19/2005	7/20/2005	Nageh	Abou Elsao	Ahmed	Hamad	Judge	Male
44	<i>Case Management V</i>	7/19/2005	7/20/2005	Nassiem	Ali	Bayoumi	Farag	Judge	Male
152	<i>Change Mgmt W/S (.4/2/2005</i>		4/4/2005	Osama	Mohamed	Amin	Ghazi	Judge	Male
194	<i>ACOFI Strategic Plc</i>	2/22/2005	2/24/2005	Osama	Raouf	Fouad	Abdel Kader	Judge	Male
191	<i>Change Mgmt W/S (.4/5/2005</i>		4/7/2005	Osama	Mousa	Omran	Ahmed	Judge	Male
154	<i>Basic Computer Skil</i>	9/25/2005	9/29/2005	Rafea	Ibrahim	Mohamec	Tawfeak	Non judge	Male
51	<i>Basic Computer Skil</i>	6/14/2005	6/16/2005	Rafeak	Ahmed	Mahmouc	Mohamed	Non judge	Male
70	<i>Change Mgmt W/S (.4/2/2005</i>		4/4/2005	Rafeet	Elsayed	Ibrahim	Sanad	Judge	Male
250	<i>JIC Strategic Planni</i>	12/28/2004	12/30/2004	Ramadan	Said	Farahat	Mohamed	Non judge	Male
161	<i>Change Mgmt W/S (.6/7/2005</i>		6/9/2005	Ramy	Mohamed	Galal	Abdel Magier	Judge	Male
184	<i>Change Mgmt W/S (.6/7/2005</i>		6/9/2005	Ramy	Mostafa	Mohamec	Abdel Mohsi	Judge	Male
209	<i>ACOFI Strategic Plc</i>	2/22/2005	2/24/2005	Ramy	Shaker	Naguib	Tadrous	Judge	Male
103	<i>Basic Computer Skil</i>	7/17/2005	7/21/2005	Reda	Elsayed	Abou Elni	Elhawary	Non judge	Male
117	<i>Basic Computer Skil</i>	7/17/2005	7/21/2005	Reda	Elsharaf	Elbasher	Bayoumy	Non judge	Male
1	<i>MS Word - 1st Iterat</i>	9/25/2005	9/26/2005	Reda	Abd Alla	Hassan	Hasanien	Non judge	Male
218	<i>Basic Computer Skil</i>	6/14/2005	6/16/2005	Reda	Mohamed	Mohamec	Ahmed	Non judge	Male
136	<i>Change Mgmt W/S (.4/2/2005</i>		4/4/2005	Remone	Malek	Shanoda	Ibrahim	Judge	Male
95	<i>Change Mgmt W/S (.4/5/2005</i>		4/7/2005	Saber	Hamada	Saber	Ali	Judge	Male
157	<i>Basic Computer Skil</i>	9/25/2005	9/29/2005	Safaa	Ibrahim	Nabeah	Barhan	Non judge	Male
166	<i>ACOFI Strategic Plc</i>	2/22/2005	2/24/2005	Said	Kamel	Abdel Ra	Hatata	Non judge	Male
90	<i>JIC Strategic Planni</i>	12/28/2004	12/30/2004	Said	El Sayed	Mohamec	Wassel	Non judge	Male
212	<i>MS Word - 1st Iterat</i>	9/25/2005	9/26/2005	Salah	Mohamed	Isamail	Elbaghdady	Non judge	Male
11	<i>E-mail and electroni</i>	9/14/2005	9/14/2005	Salah	Abdel Fataf	Sayed	Ahmed	Non judge	Male
9	<i>MS Word - 2nd Itera</i>	9/27/2005	9/28/2005	Salah	Abdel Aziz	Shahien	Ibrahim	Non judge	Male
128	<i>TOT</i>	6/18/2005	6/23/2005	Salah Eldi	Mahmoud	Magahea	0	Judge	Male
4	<i>Case Management V</i>	7/19/2005	7/20/2005	Salah Eldi	Abdel Fataf	Mohamec	Elsherbieny	Judge	Male
198	<i>Case Management V</i>	4/13/2005	4/14/2005	Sameh	Said	Abdel Kar	Samak	Judge	Male
60	<i>Basic Computer Skil</i>	6/14/2005	6/16/2005	Sameh	Ali	Abdel Kar	Rashed	Non judge	Male
185	<i>Basic Computer Skil</i>	6/26/2005	6/30/2005	Sameh	Mohamed	Abdel Na	Elhanafey	Non judge	Male
128	<i>Basic Computer Skil</i>	9/25/2005	9/29/2005	Sameh	Fawzy	Ibrahim	Rafoeal	Non judge	Male
134	<i>Change Mgmt W/S (.6/14/2005</i>		6/16/2005	Sameh	Mahmoud	Reda	Elkhodary	Judge	Male
133	<i>Basic Computer Skil</i>	6/26/2005	6/30/2005	Sameh	Fouad	Salam	Elghanam	Non judge	Male
253	<i>ACOFI Strategic Plc</i>	2/22/2005	2/24/2005	Samir	Salem	Salem	El Ghannam	Non judge	Male
92	<i>Case Management V</i>	7/19/2005	7/20/2005	Samy	Gorge	Abdel Ma	0	Judge	Male
96	<i>MCOFI Strategic Pl</i>	4/26/2005	4/28/2005	Samy	Elhussieny	Elmahdy	Ewada	Non judge	Male
238	<i>Basic Computer Skil</i>	7/17/2005	7/21/2005	Sarag Eldi	Othman	Hassan	Abou Elward	Non judge	Male
156	<i>Case Management V</i>	4/13/2005	4/14/2005	Serag Eldi	Mohamed	Bakre	Mohamed	Judge	Male
254	<i>Basic Computer Skil</i>	7/17/2005	7/21/2005	Shafeak	Samir	Ahmed	Elbadawy	Non judge	Male
84	<i>Change Mgmt W/S (.4/5/2005</i>		4/7/2005	Sherif	Fawzi	Abdel Ga	Youssef	Judge	Male
26	<i>Change Mgmt W/S (.6/11/2005</i>		6/13/2005	Sherif	Ahmed	Abdel Lat	0	Judge	Male
146	<i>Change Mgmt W/S (.6/14/2005</i>		6/16/2005	Sherif	Mohamed	Abdo	Elakbeay	Judge	Male
23	<i>Change Mgmt W/S (.6/11/2005</i>		6/13/2005	Sherif	Adel	Ali	Mohamed	Judge	Male
20	<i>Change Mgmt W/S (.4/2/2005</i>		4/4/2005	Sherif	Abdel Warit	Faras	Helmy	Judge	Male
205	<i>Computerized Legal</i>	9/19/2005	9/19/2005	Sherif	Samy	Hussien	Abdel Aziz	Judge	Male
106	<i>ACOFI Strategic Plc</i>	2/22/2005	2/24/2005	Sherif	Hassan	Mohamec	Safar	Judge	Male
183	<i>ACOFI Strategic Plc</i>	2/22/2005	2/24/2005	Sherif	Mostafa	Mohamec	Beshr	Judge	Male
186	<i>Change Mgmt W/S (.6/4/2005</i>		6/6/2005	Shoukry	Mohamed	Abdel Ra	Mohamed	Non judge	Male

60	Case Management V	7/19/2005	7/20/2005	Takey Eld Deiab	Abdel Ga Taha	Judge	Male
61	Basic Computer Skil	6/26/2005	6/30/2005	Tamer Ali	Abdel Mo Ahmed	Non judge	Male
110	Computerized Legal	9/20/2005	9/20/2005	Tamer Hussein	Abdel Mo Zaki	Judge	Male
144	Case Management V	7/3/2005	7/4/2005	Tamer Mohamed	Abdel Ra 0	Judge	Male
27	Change Mgmt W/S (.6/11/2005	6/11/2005	6/13/2005	Tamer Ahmed	Abdel Wz Abou Bakr	Judge	Male
155	Change Mgmt W/S (.4/2/2005	4/2/2005	4/4/2005	Tamer Mohamed	Badie Abi Salama	Judge	Male
168	Change Mgmt W/S (.6/14/2005	6/14/2005	6/16/2005	Tamer Mohamed	Kamal Rayad	Judge	Male
199	Case Management V	7/19/2005	7/20/2005	Tamer Said	Mahmouc Youssef	Judge	Male
113	MCOFI Strategic Pl	4/26/2005	4/28/2005	Tamer Elsayed	Mohamec Elhassanine	Non judge	Male
219	MCOFI Strategic Pl	4/26/2005	4/28/2005	Tarek Thabet	Halmi Thabet	Judge	Male
164	Computerized Legal	9/19/2005	9/19/2005	Tarek Mohamed	Hassan Hasanine	Judge	Male
36	Change Mgmt W/S (.6/11/2005	6/11/2005	6/13/2005	Tarek Ahmed	Madhat Atleam	Judge	Male
11	Change Mgmt W/S (.4/2/2005	4/2/2005	4/4/2005	Tarek Abdel Magu	Mohamec Abdel Nabie	Judge	Male
131	Change Mgmt W/S (.4/5/2005	4/5/2005	4/7/2005	Tarek Mahmoud	Mohamec Issa	Judge	Male
56	MS Word - 2nd Itera	9/27/2005	9/28/2005	Tarek Ahmed	Oraby Isamil	Non judge	Male
146	IT for Non-IT Profes	9/25/2005	9/27/2005	Thoria Hussien	Abdel Tai Ahmed	Non judge	Male
150	MS Word - 1st Itera	9/25/2005	9/26/2005	Wael Ibrahim	Abd Alla Sharara	Non judge	Male
43	Change Mgmt W/S (.6/7/2005	6/7/2005	6/9/2005	Wael Ali	Abdel Ha Elsadany	Judge	Male
262	Design and Manage.	6/28/2005	7/14/2005	Wael Sobhey	Abdel Ra: 0	Non judge	Male
200	Change Mgmt W/S (.6/7/2005	6/7/2005	6/9/2005	Wael Salah	Ahmed Nagme	Judge	Male
81	Change Mgmt W/S (.6/11/2005	6/11/2005	6/13/2005	Wael Farouk	Ismail Abdel Hamid	Judge	Male
114	MCOFI Strategic Pl	4/26/2005	4/28/2005	Wael Ismail	Mostafa Shahab Fara	Judge	Male
138	Change Mgmt W/S (.4/5/2005	4/5/2005	4/7/2005	Wael Maray	Mostafa Elashmawi	Judge	Male
211	Change Mgmt W/S (.4/2/2005	4/2/2005	4/4/2005	Wafiek Shawky	Malak Basta	Judge	Male
244	NCJS Strategic Plan	1/16/2005	1/18/2005	Waleed Roshdy	Mohamec El Rasheedy	Non judge	Male
124	JIC Strategic Planni	12/28/2004	12/30/2004	Walid Farouk	Abdel Mo Khalid	Non judge	Male
87	Change Mgmt W/S (.4/2/2005	4/2/2005	4/4/2005	Walid Fouad	Ahmed Rostoum	Judge	Male
242	E-mail and electroni	9/13/2005	9/13/2005	Walid Rashdy	Mohamec El Rashiedy	Non judge	Male
80	Change Mgmt W/S (.6/4/2005	6/4/2005	6/6/2005	Walid Awad	Tawfiek Abou Elnaga	Non judge	Male
226	Basic Computer Skil	6/26/2005	6/30/2005	Wesam Mohamed	Taha Kandel	Non judge	Male
65	Case Management V	7/3/2005	7/4/2005	Wesam El Elsayed	Ahmed Mohamed	Judge	Male
104	Computerized Legal	9/19/2005	9/19/2005	Yasser Hassan	Abdo Hasaan	Judge	Male
214	TOT	6/18/2005	6/23/2005	Yasser Taha	Mohamec Rafaey	Judge	Male
82	Change Mgmt W/S (.4/2/2005	4/2/2005	4/4/2005	Yasser Fath Allah	Mostafa Elakazi	Judge	Male
193	Case Management V	4/13/2005	4/14/2005	Yassien Nasr	Mahmouc Zaghlole	Judge	Male
24	Change Mgmt W/S (.6/14/2005	6/14/2005	6/16/2005	Yehia Adel	Mohamec Sadek	Judge	Male
170	Change Mgmt W/S (.3/29/2005	3/29/2005	3/31/2005	Yosri Labib	0 Todary	Non judge	Male
206	Basic Computer Skil	9/25/2005	9/29/2005	Yousry Mohamed	Hafez Abdel Rahier	Non judge	Male
227	Basic Computer Skil	9/25/2005	9/29/2005	Zaki Mohamed	Zaki Hawash	Non judge	Male
16	Change Mgmt W/S (.4/2/2005	4/2/2005	4/4/2005	Zedane Abdel Nabie	Zedane Salam	Judge	Male

Annex IV

Training Activities Update

Administration of Justice Support II Project
AMIDEAST

Year 2 Annual Progress Report

(10 Courses)¹

START ELTT - Level 3 - Cairo	6	1/31/2005	4/10/2005	30		1	1		30
START ELTT - Level 4 - Alexandria	6	3/27/2005	6/11/2005	30	1	6	3	4	210
START ELTT - Level 4 - Cairo	6	3/27/2005	6/11/2005	30		1		1	30
START ELTT - Level 5 - Alexandria	6	3/27/2005	6/11/2005	30		2	1	1	60
START ELTT - Level 5 - Cairo	6	3/27/2005	6/11/2005	30		1		1	30
START ELTT - Level 6 - Cairo	6	3/27/2005	6/11/2005	30		1		1	30

Summary for 'Quarter' = 2 (8 detail records)

Sum 50 68 81 37 915

Quarter

3

<i>Activity Name</i>	<i>Task#</i>	<i>Start Date</i>	<i>End Date</i>	<i>Duration in Days</i>	<i>Judge</i>	<i>Non Judge</i>	<i>Male</i>	<i>Female</i>	<i>Participant Training Days</i>
Basic Computer Skills- 1st (Alexandria)	1	6/14/2005	6/16/2005	3		16	9	7	48
Basic Computer Skills- 2nd (Alexandria)	1	6/14/2005	6/16/2005	3		16	10	6	48
Basic Computer Skills- 3rd (Alexandria)	1	6/26/2005	6/30/2005	5		17	4	13	85
Basic Computer Skills- 4th (Alexandria)	1	6/26/2005	6/30/2005	5		13	4	9	65
Case Management W/S (Alexandria) 1st Iteration	1	4/13/2005	4/14/2005	2	36		36		72
Change Mgmt W/S (Alexandria) 3rd Iteration	1	4/2/2005	4/4/2005	3	21		21		63
Change Mgmt W/S (Alexandria) 4th Iteration	1	4/2/2005	4/4/2005	3	19		19		57
Change Mgmt W/S (Alexandria) 5th Iteration	1	4/5/2005	4/7/2005	3	18		18		54
Change Mgmt W/S (Mansoura) 1st Iteration	1	6/4/2005	6/6/2005	3		37	26	11	111
Change Mgmt W/S (Mansoura) 2nd Iteration	1	6/7/2005	6/9/2005	3	34		34		102

¹ 10-course Project Management Program started in Y1 Q2 and ended in Y1 Q4.

Administration of Justice Support II Project
AMIDEAST

Year 2 Annual Progress Report

Change Mgmt W/S (Mansoura) 3rd Iteration	1	6/11/2005	6/13/2005	3	28	28		84	
Change Mgmt W/S (Mansoura) 4th Iteration	1	6/14/2005	6/16/2005	3	32	32		96	
Public Administration Certification Program (7 Courses) ² (1 st Course: Introduction to Public Administration)	6	5/18/2005	6/22/2005	65	9	14	20	3	1495
M&E Basic Principles-JIC	8	6/7/2005	6/7/2005	1	2	13	3	12	15
M&E Basic Principles-NCJS	8	6/20/2005	6/20/2005	1		23	11	12	23
MCOFI Strategic Planning Workshop	1	4/26/2005	4/28/2005	3	13	30	36	7	129
Project Management Essentials	4	6/18/2005	6/18/2005	1	2		2		2
Project Scope Management ³	4	6/18/2005	6/21/2005	3					
Project Time Management ⁴	4	6/25/2005	6/26/2005	2					
Secretarial Skills Course	3	5/30/2005	6/5/2005	4		20	8	12	80
START ELTT - Level 3 - Alexandria	6	4/26/2005	7/9/2005	30		15	6	9	450
START ELTT - Level 4 - Cairo	6	4/26/2005	7/9/2005	30		1	1		30
START ELTT - Level 5 - Alexandria	6	6/26/2005	9/5/2005	30		4	1	3	120
START ELTT - Level 5 -Cairo	6	6/26/2005	9/5/2005	30		1		1	30
START ELTT - Level 6 - Alexandria	6	6/26/2005	9/5/2005	30		1	1		30
START ELTT - Level 6 -Cairo	6	6/26/2005	9/5/2005	30		1	1		30
TOT	3	6/18/2005	6/23/2005	6	15		15		90
Information Science and Technology Certification Program ⁵	6	6/28/2005	7/14/2005	36		10	7	3	360
(1 st Course: Design and Management Database)									

Summary for 'Quarter' = 3 (28 detail records)

² 7-course Public Administration Certification Program started in Y1 Q3 and will end in Y2 Q2.

³ 2nd course in the Project Management Certification Program – from Y1 Q2

⁴ 3rd course in the Project Management Certification Program – from Y1 Q2

⁵ 4-course Information Science and Technology Certification Program started in Y1 Q3 and will end in Y2 Quarter 2.

Sum						229	232	353	108	3769
Quarter	4									
Activity Name	Task#	Start Date	End Date	Duration in Days	Judge	Non Judge	Male	Female	Participant Training Days	
Basic Computer Skills- 1st (Mansoura)	1	7/10/2005	7/14/2005	5		12	1	11	60	
Basic Computer Skills- 2nd (Mansoura)	1	7/10/2005	7/14/2005	5		15	8	7	75	
Basic Computer Skills- 3rd (Mansoura)	1	7/17/2005	7/21/2005	5		15	11	4	75	
Basic Computer Skills- 4th (Mansoura)	1	7/17/2005	7/21/2005	5		15	14	1	75	
Basic Computer Skills- 5th (Alexandria)	1	9/25/2005	9/29/2005	5		15	7	8	75	
Basic Computer Skills- 6th (Alexandria)	1	9/25/2005	9/29/2005	5		14	6	8	70	
Case Management W/S (Mansoura) 1st Iteration	1	7/3/2005	7/4/2005	2	33		33		66	
Case Management W/S (Mansoura) 2nd Iteration	1	7/19/2005	7/20/2005	2	41		41		82	
Computerized Legal Research Alexandria (1st Iteration)	3	9/19/2005	9/19/2005	1	6		6		6	
Computerized Legal Research Alexandria 2nd iteration)	3	9/19/2005	9/19/2005	1	5		5		5	
Computerized Legal Research Alexandria (3rd Iteration)	3	9/20/2005	9/20/2005	1	4		4		4	
Computerized Legal Research Alexandria (4th Iteration)	3	9/20/2005	9/20/2005	1	4		4		4	
IT for Non-IT Professionals	6	9/25/2005	9/27/2005	3		28	18	10	84	
E-mail and electronic resources NCJS (1st Iteration)	3	9/12/2005	9/12/2005	1		8	2	6	8	
E-mail and electronic resources NCJS (2nd Iteration)	3	9/13/2005	9/13/2005	1		7	5	2	7	
E-mail and electronic resources NCJS (3rd Iteration)	3	9/14/2005	9/14/2005	1		6	1	5	6	
MS Word - 1st Iteration (Mansoura)	1	9/25/2005	9/26/2005	2		15	8	7	30	
MS Word - 2nd Iteration (Mansoura)	1	9/27/2005	9/28/2005	2		13	7	6	26	
OST- CTC 9 (Information Technology)	6	9/7/2005	9/26/2005	21	2	9	9	2	231	
OST- CTC 9 (Policy IT and Training)	6	9/9/2005	9/27/2005	21	3		2	1	63	

Administration of Justice Support II Project
AMIDEAST

Year 2 Annual Progress Report

Project Communication Mgmt. ⁶	4	8/6/2005	8/7/2005	2					
Project Cost Management ⁷	4	7/16/2005	7/17/2005	2					
Project HR Management ⁸	4	7/30/2005	7/31/2005	2					
Project Integration Mgmt. ⁹	4	8/20/2005	8/21/2005	2					
Project Procurement Management ¹⁰	4	7/24/2005	7/25/2005	2					
Project Quality Management ¹¹	4	7/9/2005	7/10/2005	2					
Project Risk Management ¹²	4	8/13/2005	8/14/2005	2					
START ELTT - Level 2 -Mansoura	6	7/25/2005	10/1/2005	30	9	3	6		270
START ELTT - Level 3 -Alex	6	7/25/2005	10/1/2005	30	2		2		60
START ELTT - Level 4 -Alex	6	7/25/2005	10/1/2005	30	11	4	7		330
START ELTT - Level 5 -Cairo	6	7/25/2005	10/1/2005	30	2	1	1		60
Strategic Planning and Policy Making Course ¹³	6	7/5/2005	7/27/2005	9					
<i>Summary for 'Quarter' = 4 (36 detail records)</i>									
Sum					98	196	200	94	1772
<i>Summary for 'Year' = 2005 (73 detail records)</i>									
Sum					379	523	648	254	6651
Grand					379	523	648	254	6651

⁶ 4th course in the Project Management Certification Program – from Y1 Q2.

⁷ 5th course in the Project Management Certification Program – from Y1 Q2

⁸ 6th course in the Project Management Certification Program – from Y1 Q2

⁹ 7th course in the Project Management Certification Program – from Y1 Q2

¹⁰ 8th course in the Project Management Certification Program – from Y1 Q2

¹¹ 9th course in the Project Management Certification Program – from Y1 Q2

¹² 10th course in the Project Management Certification Program – from Y1 Q2

¹³ 2nd course in the Public Administration Certification Program – from Y1 Q2

Year 2006

Quarter 1

<i>Activity Name</i>	<i>Task#</i>	<i>Start Date</i>	<i>End Date</i>	<i>Duration in Days</i>	<i>Judge</i>	<i>Non Judge</i>	<i>Male</i>	<i>Female</i>	<i>Participant Training Days</i>
ECMA Typing Pool-1st Iteration-ACOFI	1	12/20/2005	12/22/2005	3		15	4	11	45
ECMA Typing Pool-1st Iteration-MCOFI	1	12/25/2005	12/27/2005	3		15	12	3	45
ECMA Typing Pool-2nd Iteration-ACOFI	1	12/20/2005	12/22/2005	3		15	3	12	45
ECMA Typing Pool-2nd Iteration-MCOFI	1	12/25/2005	12/27/2005	3		15	2	13	45
ECMA Typing Pool-3rd Iteration-ACOFI	1	12/20/2005	12/22/2005	3		16	4	12	48
ECMA Typing Pool-3rd Iteration-MCOFI	1	12/25/2005	12/27/2005	3		20	8	12	60
ECMA Typing Pool-4th Iteration-ACOFI	1	12/23/2005	12/24/2005	2		17	10	7	34
ECMA-TOT-JIC	1	10/12/2005	10/15/2005	3		4	2	2	12
IT for Non-IT Professionals-2nd Iteration	6	12/24/2005	12/26/2005	3	15		14	1	45
MS Word- 1st Iteration (Alex.)	1	10/2/2005	10/3/2005	2		17	6	11	34
MS Word- 2nd Iteration (Alex.)	1	10/2/2005	10/3/2005	2		14	2	12	28
MS Word Refresher-1st Iteration-MCOFI	1	12/21/2005	12/21/2005	1		15	13	2	15
MS Word Refresher-2nd Iteration-MCOFI	1	12/22/2005	12/22/2005	1		14		14	14
MS Word-3rd Iteration-ACOFI	1	11/15/2005	11/16/2005	2		14	10	4	28
MS Word-4th Iteration-ACOFI	1	11/15/2005	11/16/2006	2		8	1	7	16
MS Word-5th Iteration-ACOFI	1	11/15/2005	11/16/2005	2		15	5	10	30
PA-Governmental Budgeting and Financial Control	6	10/2/2005	1/18/2006	7					
START ELTT-Level 3-MCOFI	6	12/18/2005	3/8/2006	30		10	5	5	300
START ELTT-Level 4-ACOFI	6	12/18/2005	3/8/2006	30		1		1	30
START ELTT-Level 5-ACOFI	6	12/18/2005	3/8/2006	30		9	3	6	270
START ELTT-Level 6-Cairo	6	12/18/2005	3/8/2006	30		1		1	30

Administration of Justice Support II Project
AMIDEAST

Year 2 Annual Progress Report

START ELTT-Level 6-ACOFI	6	11/13/2005	1/29/2006	30		2	1	1	60	
START ELTT-Level 7-ACOFI	6	11/13/2005	1/29/2006	30		1	1		30	
<i>Summary for 'Quarter' = 1 (21 detail records)</i>										
Sum						15	238	106	147	1264

Quarter 2

<i>Activity Name</i>	<i>Task#</i>	<i>Start Date</i>	<i>End Date</i>	<i>Duration in Days</i>	<i>Judge</i>	<i>Non Judge</i>	<i>Male</i>	<i>Female</i>	<i>Participant Training Days</i>
Basic Computer Skills-7th Iteration-ACOFI	6	2/6/2006	2/13/2006	8		16	9	7	128
Basic Computer Skills-8th Iteration-ACOFI	6	2/14/2006	2/21/2006	8		15	11	4	120
Basic Computer Skills-9th Iteration-ACOFI	6	2/22/2006	3/1/2006	8		15	7	8	120
Basic Computer Skills-MCOFI-5th Iteration	1	3/5/2006	3/12/2006	8		13	9	4	104
Basic Computer Skills-MCOFI-6th Iteration	1	3/13/2006	3/20/2006	8		14	8	6	112
Basic Computer Skills-MCOFI-7th Iteration	1	3/21/2006	3/28/2006	8		15	8	7	120
Change Management- ACOFI- 6th Iteration	6	3/14/2006	3/16/2006	3	12		12		36
Change Management-ACOFI-10th Iteration	6	3/25/2006	3/27/2006	3	13		13		39
Change Management-ACOFI-7th Iteration	6	3/18/2006	3/20/2006	3	14		14		42
Change Management-ACOFI-8th Iteration	6	3/21/2006	3/23/2006	3	18		18		54
Change Management-ACOFI-9th Iteration	6	3/25/2006	3/27/2006	3	17		17		51
Checking Law-1st Iteration	3	2/12/2006	2/12/2006	1	51		51		51
ECMA End User Training-ACOFI-1st Iteration	1	3/25/2006	4/2/2006	9		11	7	4	99
ECMA End User Training-ACOFI-2nd Iteration	1	3/25/2006	4/2/2006	9		16	6	10	144
ECMA End User Training-ACOFI-3rd Iteration	1	3/25/2006	4/2/2006	9		16	9	7	144
Electronic Signature	3	3/8/2006	3/9/2006	2	102	2	103	1	208
ELTT-Level 10-AMIDEAST	6	3/13/2006	4/13/2006	30		2	1	1	60
ELTT-Level 10-AUC/CACE	6	3/2/2006	4/13/2006	30		2		2	60

Administration of Justice Support II Project
AMIDEAST

Year 2 Annual Progress Report

Intellectual Property and Injunctions-1st Iter	3	2/15/2006	2/16/2006	2	79	79	158		
Intellectual Property and Injunctions-2st Iter	3	2/18/2006	2/19/2006	2	75	75	150		
OST GI Morocco	6	1/15/2006	1/21/2006	6	3	3	18		
PA-Effective Team Building and HR Management	6	2/7/2006	2/16/2006	6					
PA-Excellence in Public Administration	6	2/28/2006	3/9/2006	6					
PA-Public Administration in Information Age	6	3/14/2006	3/23/2006	6					
START ELTT-Level 4-MCOFI	6	3/18/2006	5/31/2006	30	9	4	5	270	
START ELTT-Level 5-ACOFI	6	3/18/2006	5/31/2006	30	1		1	30	
START ELTT-Level 6-ACOFI	6	3/18/2006	5/31/2006	30	1		1	30	
START ELTT-Level 7-Cairo	6	3/18/2006	5/31/2006	30	1		1	30	
<i>Summary for 'Quarter' = 2 (26 detail records)</i>									
Sum					384	149	464	69	2378

Quarter 3

<i>Activity Name</i>	<i>Task#</i>	<i>Start Date</i>	<i>End Date</i>	<i>Duration in Days</i>	<i>Judge</i>	<i>Non Judge</i>	<i>Male</i>	<i>Female</i>	<i>Participant Training Days</i>
Basic Computer Skills-ACOFI-10th Iteration	1	4/12/2006	5/8/2006	16		9	1	8	144
Basic Computer Skills-ACOFI-11th Iteration	1	4/12/2006	5/8/2006	16		10	1	9	160
Basic Computer Skills-ACOFI-12th Iteration	1	4/12/2006	5/8/2006	16		14	9	5	224
Basic Computer Skills-ACOFI-13th Iteration	1	4/12/2006	5/8/2006	16		10	10		160
Change Management-ACOFI-11th Iteration	6	5/2/2006	5/4/2006	3	11		11		33
Change Management-ACOFI-12th Iteration	6	5/6/2006	5/8/2006	3	11		11		33
Change Management-MCOFI-5th Iteration	6	5/6/2006	5/8/2006	3	19		19		57
Change Management-MCOFI-6th Iteration	6	5/9/2006	5/11/2006	3	20		20		60
Change Management-NCJS-1st Iteration	6	5/9/2006	5/11/2006	3	3	9	7	5	36
Chief Justices Conference-NCJS	3	6/11/2006	6/12/2006	2	12		12		24
ECMA I Judges Training	1	4/30/2006	5/4/2006	4	4		4		16

Administration of Justice Support II Project
AMIDEAST

Year 2 Annual Progress Report

ECMAI-TOT-JIC-1st Iteration	1	4/5/2006	4/17/2006	5		4	1	3	20
ELTT-Level 11-AMIDEAST	6	4/19/2006	5/27/2006	30		1		1	30
ELTT-Level 11-AUC/CACE	6	5/13/2006	7/29/2006	60		1		1	60
ELTT-Level 11-AUC/CACE	6	5/7/2006	6/17/2006	30		1		1	30
ELTT-Level 12-AMIDEAST	6	6/1/2006	7/4/2006	30		2		2	60
ELTT-Level 12-AUC/CACE	6	6/18/2006	7/30/2006	30		1		1	30
Intellectual Property and Injunctions-3rd Iter	3	4/1/2006	4/2/2006	2	83	2	83	2	170
Intellectual Property and Injunctions-4th Iter	3	4/4/2006	4/5/2006	2	101		101		202
JIC Infrastructure Design Workshop	1	6/26/2006	6/27/2006	2		9	7	2	18
PA-Communication in Public Administration	6	4/4/2006	4/13/2006	6					
Project Management Essentials for Judges	6	6/13/2006	6/15/2006	3	9		9		27
US-OST for Court Management and Court Automation	6	6/22/2006	7/2/2006	11	6		6		66
<i>Summary for 'Quarter' = 3 (18 detail records)</i>									
Sum					279	73	312	40	1660

Quarter 4

<i>Activity Name</i>	<i>Task#</i>	<i>Start Date</i>	<i>End Date</i>	<i>Duration in Days</i>	<i>Judge</i>	<i>Non Judge</i>	<i>Male</i>	<i>Female</i>	<i>Participant Training Days</i>
Dream Weaver-MOJ Website	6	9/26/2006	9/28/2006	3		13	10	3	39
ECMA End User Training-MCOFI-1st Iteration	1	7/16/2006	7/19/2006	4		14	12	2	56
ECMA End User Training-MCOFI-2nd Iteration	1	7/20/2006	7/24/2006	3		15	2	13	45
ECMA End User Training-MCOFI-3rd Iteration	1	7/25/2006	7/27/2006	3		11	5	6	33
ELTT-Level 11-AMIDEAST	6	8/20/2006	9/19/2006	30		1	1		30
ELTT-Level 12-AUC/CACE	6	8/6/2006	9/2/2006	30		1		1	30
ELTT-Level 13-AUC/CACE	6	9/11/2006	10/22/2006	30		2		2	60
ELTT-TOEFL Pre-IBT-AMIDEAST	6	8/20/2006	9/19/2006	30		1		1	30

Administration of Justice Support II Project
AMIDEAST

Year 2 Annual Progress Report

Flash-MOJ Website	6	9/23/2006	9/25/2006	3	13	10	3	39
HTML and Java Script-1st Iteration-Developers	1	8/26/2006	8/28/2006	3	8	4	4	24
HTML and Java Script-2nd Iteration-Developers	1	8/29/2006	8/31/2006	3	8	1	7	24
HTML and Java Script-MOJ Website	6	9/16/2006	9/18/2006	3	13	10	3	39
Photoshop-1st Iteration-Developers	1	9/2/2006	9/5/2006	4	8	4	4	32
Photoshop-2nd Iteration-Developers	1	9/11/2006	9/14/2006	4	6	1	5	24
Photoshop-MOJ Website	6	9/19/2006	9/21/2006	3	13	10	3	39
<i>Summary for 'Quarter' = 4 (15 detail records)</i>								
Sum					129	70	57	544
<i>Summary for 'Year' = 2006 (89 detail records)*</i>								
Sum				678	589	952	313	5846

* Aggregate. Totals using new method of counting developed by USAID are reported under Task 6 (572 Judges, 360 Staff trained in Year 2).

Annex V

Technical Assistance Activities

Annex V
Administration of Justice Support II Project
Technical Assistance Activities Update

Specialist Name	Title	Purpose	From	To	Achievement
Diane Ponasik	Senior Monitoring and Evaluation Adviser	To develop performance indicators, establish data collection methodologies, clarify data collection roles and responsibilities, and set preparation sessions beginning on Oct. 3, 2004	October 2, 2004	October 29, 2005	Drafted Performance Indicators, Performance Monitoring Plan, and Performance Data Table
Dr. Heike Gramckow	Change Management Consultant	Participate in the AOJSII Workplan preparation sessions beginning on Oct. 3, 2004	October 2, 2004	October 11, 2004	Assisted in Drafting Year 1 Workplan
Dr. Maureen E. Conner	Executive Director, JERITT Project	Task # 3: Website and Electronic Clearinghouse activities at the National Center for Judicial Studies featured at Y1 Workplan	January 21, 2005	February 4, 2005	Developed the Preliminary Database Plan for NCJS Website. Developed the Implementation Plan for the Electronic Databases and Website Resources and Services

Specialist Name	Title	Purpose	From	To	Achievement
Tom Langhorne	The Langhorne Group	Task #3: To conduct the assessment of NCJS Curriculum as per the AOJSII Year 1 Workplan	February 5, 2005	February 24, 2005	Assisted in Finalizing the Assessment Report on the NCJS Judicial Education Courses
Curtis DeClue	Court Administration/Management Consultant	Task #1 and 2 activities as per the AOJS II Year 1 Workplan	February 25, 2005	April 29, 2005	Prepared the Draft ACOFI Assessment Report with the JIC
Dr. Heike Gramckow	Deputy Director of International Programs at National Center for State Courts	Task #1: To work on Court assessment, court reengineering and change management training activities	March 2, 2005	March 16, 2005	Assisted in the Development of the Change Management Training Course
Curtis DeClue	Court Administration/Management Consultant	Task #1 and 2 activities as per the AOJS II Year 1 Workplan	June 15, 2005	Early December 2005	Revised Assessment Tool for MCOFI and the 20 Courts of First Instance with the JIC Prepared Judicial Panel Meeting Guideline

Specialist Name	Title	Purpose	From	To	Achievement
					Finalized ACOFI Assessment. Completed Assessment of MCOFI with the JIC
Dr. Heike Gramckow	Deputy Director of International Programs at National Center for State Courts	To assist with the development of the AOJSII Project Year 2 Workplan; with the initiation of the development of a bench book for Court of First Instance Judges, and with the planning for the court clerk certification training program, the Chief Justice’s Conference, and Continuing Judicial Education Courses	August 22, 2005	August 27, 2005	Assisted with the Preparation of the Draft of Year 2 Workplan
Elizabeth Boustagui	Consultant	Theme 2: To assist the Project in completing the Gender Integration Assessment Report	September 24, 2005	October 15, 2005	Revised Gender Integration Assessment Report (to be completed in October 2005)

Annex VI

Annual Financial Status Report

Annex VI
Administration of Justice Support II Project
Annual Financial Status Report

Cost Incurred Analysis per Quarter/Task			Task 1	Task 2	Task 3	Task 4	Task 5	Task 6	Management Task	Total in USD
Start-up	Qtr	Aug-Sep 04	0.00	0.00	0.00	0.00	0.00	0.00	395,329.33	395,329.33
	Year End Adjustment								-19,654.00	-19,654.00
Year 1	Qtr 1	Oct-Dec 04	57,538.38	22,282.74	30,273.17	60,572.04	19,805.12	32,323.66	528,450.99	751,246.10
	Qtr 2	Jan-Mar 05	88,819.51	18,859.72	24,017.43	146,518.46	6,344.50	48,068.12	438,262.93	770,890.67
	Qtr 3	Apr-Jun 05	70,735.47	31,582.13	98,289.04	70,560.31	77,117.87	164,523.48	415,987.13	928,795.43
	Qtr 4	Jul-Sep 05	894,614.89	27,842.07	142,303.24	447,410.61	64,193.92	215,370.47	438,067.06	2,229,802.26
	Year End Adjustment							3,766.43	2,555.47	6,321.90
Year 2	Qtr 1	Oct-Dec 05	365,979.66	16,944.80	44,522.08	40,078.48	27,454.74	247,085.84	336,980.92	1,079,046.52
	Qtr 2	Jan-Mar 06	1,223,454.00	7,116.91	386,318.41	568,817.68	9,673.36	177,846.47	455,636.13	2,828,862.96
	Qtr 3	Apr-Jun 06	397,537.77	16,277.72	258,496.45	86,208.97	16,969.13	267,772.28	250,896.90	1,294,159.22
	Qtr 4	Jul-Sep 06	361,375.86	14,908.92	109,728.45	182,378.26	17,434.22	116,804.38	381,851.68	1,184,481.77
	Year End Adjustment									
Total Amount Expended as of 09/30/06			3,460,055.54	155,815.01	1,093,948.27	1,602,544.81	238,992.86	1,273,561.13	3,624,364.54	11,449,282.16

Annex VII

Annual Procurement Plan Update

Year 1 Equipment List	Unit Price	Task 1				Progress Report Update				Delivery Receipt No.
		Alexandria		Mansoura		Status of Tenders	Carrier Name	Awards Shipment No.	Expected Arrival Date	
		Qty	Subtotal	Qty	Subtotal					
Computer Hardware										
Backbone Switch	5,638.79	1	5,638.79	1	5,638.79	completed	DHL Danzas	7199271	arrived	14 & 11
Edge Switch	913.35	6	5,480.10	4	3,653.40	completed	DHL Danzas	7199271	arrived	14 & 11
Core Rack 42U	975.00	1	975.00	1	975.00	completed	Egypt Air/Freight Systems	077-65807011	arrived	14 & 11
Floor Rack 22U	842.00	4	3,368.00	2	1,684.00	completed	Egypt Air/Freight Systems	077-65807011	arrived	14 & 11
ISA Servers for Typing Pool	5,943.00	1	5,943.00	1	5,943.00	completed	Egytrans	001-3484-2360	arrived	14 & 11
Hardware Servers for Application testing	7,285.56	0	0.00	0	0.00					
Network Printer for Typing Pool	490.00	18	8,820.00	12	5,880.00	completed	DHL Danzas	7199294	arrived	16 & 13 & 37
PCs for ECMA + 15" monitor	824.02	140	115,362.80	110	90,642.20	completed	DHL Danzas	7199310 - 7199291 - 7199293	arrived	16 & 13
PCs for Typing Pool + 15" monitor	824.02	60	49,441.20	40	32,960.80	completed	DHL Danzas	7199310 - 7199291 - 7199293	arrived	16 & 13
UPS for PCs (TP & ECMA)	78.21	200	15,642.00	150	11,731.50	completed	Northwest Airlines/Freight Systems		arrived	20 & 19
Smart UPS for Servers 10,000 KVA	4,982.00	1	4,982.00	1	4,982.00	completed	Northwest Airlines/Freight Systems	012-IAD-1869-6764	arrived	32 & 33
Subtotal (Computer Hardware)			215,652.89		164,090.69					
Audiovisual Hardware										
Cyber Shot Digital Camera										
Sony Digital Still Camera (Cyber Shot)	958.02	0	0.00	0	0.00					
BCVM50 Battery Charger	50.76		0.00		0.00					
NPFM 50 Infolithium Battery	50.76	0	0.00	0	0.00					
Tripod w/remote control	69.19	0	0.00	0	0.00					
Flash (Sony HVL F32) High output	129.74	0	0.00	0	0.00					
Memory (256 MB Memory Stick) pro duo	79.19	0	0.00	0	0.00					
DCCL508 DC Adapter	53.00	0	0.00	0	0.00					
Accessory Kit - Cyber Shot Camera	69.55		0.00		0.00					
DVCam Digital Camera										
Sony Video Camera	928.60	0	0.00	0	0.00					
Hard Shell Case	33.76	0	0.00	0	0.00					
256 MB Memory Stick (DVCAM)	84.50	0	0.00	0	0.00					
On Camera Lighting	110.04	0	0.00	0	0.00					
Video Tripod Outfit (BOGEN)	86.34	0	0.00	0	0.00					
Sony 5pk tapes	68.56		0.00		0.00					
InFocus Projector	1,722.52	0	0.00	0	0.00					
Subtotal (Audiovisual Hardware)			0.00		0.00					
TOTAL HARDWARE			215,652.89		164,090.69					
Computer Software										
Symantec Antivirus Corporate Edition for PCs	23.50	200	4,700.00	150	3,525.00	completed	Egypt Air/Freight Systems	077-65807011	arrived	JIC #034
Symantec Antivirus Corporate Edition for Servers-media pack	16.00	0	0.00	0	0.00					
Arabized Filenet Workgroup Content Mngr Server Licent	17,483.60	1	17,483.60	0	0.00	completed	n/a	n/a	arrived	
Arabized Filenet P8 Content Dedicated User	786.76	11	8,654.36	20	15,735.20	completed	n/a	n/a	arrived	
Arabized Filenet P8 Capture Prof Low Volume	6,195.56	1	6,195.56	0	0.00	completed	n/a	n/a	arrived	
Arabized Filenet Capture Prof addl DocEntry	611.93	0	0.00	0	0.00					
Windows 2003 for servers - standard edition	-	1	0.00	1	0.00					
Arabic Windows XP - home edition for client	84.92	216	18,343.15	174	14,776.43	completed	n/a	n/a		14 & 11
Subtotal (Computer Software)			55,376.67		34,036.63					
Procurement Related Services										
<i>Expendable Supplies/Spare Parts:</i>										
220 Volt Power cords/cables	4.32	318	1,372.66	238	1,027.34	completed	DHL Danzas	7199310 - 7199291 - 7199293	arrived	14 & 11
HP Dat 72 disks (backup tapes)	14.00	10	140.00	10	140.00	completed	Egytrans	001-3484-2360		35 & 36
Arabic/English HP Keyboards	17.85	200	3,570.00	150	2,677.50	completed	DHL Danzas	7199266	arrived	14 & 11
<i>Warranty Service:</i>										
1 Yr Extended Warranty Backbone Switch	684.00	1	684.00	1	684.00	completed	DHL Danzas	7199271	arrived	14 & 11
1 Yr Extended Warranty Edge Switch	49.87	6	299.22	4	199.48	completed	DHL Danzas	7199271	arrived	14 & 11
Equipment Installation	-		0.00		0.00					
Shipping			27,845.00		27,845.00					
Subtotal (Related Services)			33,910.88		32,573.32					
Training Equipment										
Thermal Lamination Machine	560.45		0.00		0.00					
Subtotal (Related Services)			0.00		0.00					
YEAR 1 TOTAL			304,940.45		230,700.64					

Year 1 Equipment List	Unit Price	Task 3		Status of Tenders	Progress Report Update			Delivery Receipt No.
		NCJS			Carrier Name	Awards Shipment No.	Expected Arrival Date	
		Qty	Subtotal					
Computer Hardware								
Backbone Switch	5,638.79	0	0.00					
Edge Switch	913.35	0	0.00					
Core Rack 42U	975.00	0	0.00					
Floor Rack 22U	842.00	0	0.00					
ISA Servers for Typing Pool	5,943.00	0	0.00					
Hardware Servers for Application testing	7,285.56	0	0.00					
Network Printer for Typing Pool	490.00	0	0.00					
PCs for ECMA + 15" monitor	824.02	0	0.00					
PCs for Typing Pool + 15" monitor	824.02	0	0.00					
UPS for PCs (TP & ECMA)	78.21	0	0.00					
Smart UPS for Servers 10,000 KVA	4,982.00	0	0.00					
Subtotal (Computer Hardware)			0.00					
Audiovisual Hardware								
Cyber Shot Digital Camera								
Sony Digital Still Camera (Cyber Shot)	958.02	1	958.02	completed	UPS	1Z 276 065 66 5401 6352	arrived	8
BCVM50 Battery Charger	50.76	1	50.76	completed	UPS	1Z 276 065 66 5401 6352	arrived	8
NPFM 50 Infolithium Battery	50.76	1	50.76	completed	UPS	1Z 276 065 66 5401 6352	arrived	8
Tripod w/remote control	69.19	1	69.19	completed	UPS	1Z 276 065 66 5401 6352	arrived	8
Flash (Sony HVL F32) High output	129.74	1	129.74	completed	UPS	1Z 276 065 66 5401 6352	arrived	8
Memory (256 MB Memory Stick) pro duo	79.19	1	79.19	completed	UPS	1Z 276 065 66 5401 6352	arrived	8
DCCL508 DC Adapter	53.00	1	53.00	completed	UPS	1Z 276 065 66 5401 6352	arrived	8
Accessory Kit - Cyber Shot Camera	69.55	1	69.55	completed	UPS	1Z 276 065 66 5401 6352	arrived	8
DVCam Digital Camera								
Sony Video Camera	928.60	1	928.60	completed	UPS	1Z 276 065 66 5401 6352	arrived	8
Hard Shell Case	33.76	1	33.76	completed	UPS	1Z 276 065 66 5401 6352	arrived	8
256 MB Memory Stick (DVCAM)	84.50	1	84.50	completed	UPS	1Z 276 065 66 5401 6352	arrived	8
On Camera Lighting	110.04	1	110.04	completed	UPS	1Z 276 065 66 5401 6352	arrived	8
Video Tripod Outfit (BOGEN)	86.34	1	86.34	completed	UPS	1Z 276 065 66 5401 6352	arrived	8
Sony 5pk tapes	68.56	1	68.56	completed	UPS	1Z 276 065 66 5401 6352	arrived	8
InFocus Projector	1,722.52	1	1,722.52	completed	Northwest Airlines/Freight Systems	012-IAD-6459-8682	arrived	8
Subtotal (Audiovisual Hardware)			4,494.53					
TOTAL HARDWARE			4,494.53					
Computer Software								
Symantec Antivirus Corporate Edition for PCs	23.50	0	0.00					
Symantec Antivirus Corporate Edition for Servers-media pack	16.00	0	0.00					
Arabized Filenet Workgroup Content Mngr Server Licen	17,483.60	0	0.00					
Arabized Filenet P8 Content Dedicated User	786.76	0	0.00					
Arabized Filenet P8 Capture Prof Low Volume	6,195.56	0	0.00					
Arabized Filenet Capture Prof addl DocEntry	611.93	0	0.00					
Windows 2003 for servers - standard edition	-	0	0.00					
Arabic Windows XP - home edition for client	84.92	0	0.00					
Subtotal (Computer Software)			0.00					
Procurement Related Services								
<i>Expendable Supplies/Spare Parts:</i>								
220 Volt Power cords/cables	4.32		0.00					
HP Dat 72 disks (backup tapes)	14.00		0.00					
Arabic/English HP Keyboards	17.85		0.00					
<i>Warranty Service:</i>								
1 Yr Extended Warranty Backbone Switch	684.00		0.00					
1 Yr Extended Warranty Edge Switch	49.87		0.00					
Equipment Installation	-		0.00					
Shipping			94.56					
Subtotal (Related Services)			94.56					
Training Equipment								
Thermal Lamination Machine	560.45	1	560.45	completed	n/a	n/a	arrived	1
Subtotal (Related Services)			560.45					
YEAR 1 TOTAL			5,149.54					

Year 1 Equipment List	Unit Price	Task 4		Status of Tenders	Progress Report Update			Delivery Receipt No.
		JIC			Carrier Name	Awards Shipment No.	Expected Arrival Date	
		Qty	Subtotal					
Computer Hardware								
Backbone Switch	5,638.79	0	0.00					
Edge Switch	913.35	0	0.00					
Core Rack 42U	975.00	0	0.00					
Floor Rack 22U	842.00	0	0.00					
ISA Servers for Typing Pool	5,943.00	0	0.00					
Hardware Servers for Application testing	7,285.56	1	7,285.56	completed	Northwest Airlines/Freight Systems	012-IAD-6459-8682	arrived	Delivery postponed
Network Printer for Typing Pool	490.00	0	0.00					
PCs for ECMA + 15" monitor	824.02	0	0.00					
PCs for Typing Pool + 15" monitor	824.02	0	0.00					
UPS for PCs (TP & ECMA)	78.21	0	0.00					
Smart UPS for Servers 10,000 KVA	4,982.00	0	0.00					
Subtotal (Computer Hardware)			7,285.56					
Audiovisual Hardware								
Cyber Shot Digital Camera								
Sony Digital Still Camera (Cyber Shot)	958.02	0	0.00					
BCVM50 Battery Charger	50.76	0	0.00					
NPFM 50 Infolithium Battery	50.76	0	0.00					
Tripod w/remote control	69.19	0	0.00					
Flash (Sony HVL F32) High output	129.74	0	0.00					
Memory (256 MB Memory Stick) pro duo	79.19	0	0.00					
DCCL508 DC Adapter	53.00	0	0.00					
Accessory Kit - Cyber Shot Camera	69.55	0	0.00					
DVCam Digital Camera								
Sony Video Camera	928.60	0	0.00					
Hard Shell Case	33.76	0	0.00					
256 MB Memory Stick (DVCAM)	84.50	0	0.00					
On Camera Lighting	110.04	0	0.00					
Video Tripod Outfit (BOGEN)	86.34	0	0.00					
Sony 5pk tapes	68.56	0	0.00					
InFocus Projector	1,722.52	0	0.00					
Subtotal (Audiovisual Hardware)			0.00					
TOTAL HARDWARE			7,285.56					
Computer Software								
Symantec Antivirus Corporate Edition for PCs	23.50	0	0.00					
Symantec Antivirus Corporate Edition for Servers-media pack	16.00	1	16.00	completed	Egypt Air/Freight Systems	077-65807011	arrived	at JIC #034
Arabized Filenet Workgroup Content Mngr Server Licen	17,483.60	0	0.00					
Arabized Filenet P8 Content Dedicated User	786.76	22	17,308.72	completed	n/a	n/a	arrived	
Arabized Filenet P8 Capture Prof Low Volume	6,195.56	0	0.00					
Arabized Filenet Capture Prof addl DocEntry	611.93	4	2,447.72	completed	n/a	n/a	arrived	
Windows 2003 for servers - standard edition	-	1	0.00					
Arabic Windows XP - home edition for client	84.92	0	0.00					
Subtotal (Computer Software)			19,772.44					
Procurement Related Services								
<i>Expendable Supplies/Spare Parts:</i>								
220 Volt Power cords/cables	4.32		0.00					
HP Dat 72 disks (backup tapes)	14.00		0.00					
Arabic/English HP Keyboards	17.85		0.00					
<i>Warranty Service:</i>								
1 Yr Extended Warranty Backbone Switch	684.00		0.00					
1 Yr Extended Warranty Edge Switch	49.87		0.00					
Equipment Installation	-		0.00					
Shipping			0.00					
Subtotal (Related Services)			0.00					
Training Equipment								
Thermal Lamination Machine	560.45		0.00					
Subtotal (Related Services)			0.00					
YEAR 1 TOTAL			27,058.00					

**ANNEX VII
Annual Progress Report
Year Two Annual Procurement Plan Update**

Year 2 Equipment List	Unit Price	Task 1				Progress Report Update				Delivery Receipt No. (ACOFI)	Delivery Receipt No. (MCOFI)
		Alexandria		Mansoura		Status of Tenders	Carrier Name	Awards Shipment No.	Expected Arrival Date		
		Qty	Subtotal	Qty	Subtotal						
Computer Hardware											
SAN Storage switch+3 yr warranty	100,765.32	0	0.00	0	0.00						
Tape Library+3yr warranty	21,896.03	0	0.00	0	0.00						
Wireless LAN for the Library	426.23	0	0.00	0	0.00						
Firewall chassis	4,309.21	0	0.00	0	0.00						
Firewall with Failover	10,653.25	0	0.00	0	0.00						
Network IDS	10,423.28	0	0.00	0	0.00						
HP dc5100 PCs + 15" monitors+3yr	808.79	20	16,175.80	75	60,659.25	completed	EgyTrans	037IAD17980141	4/8/2006	87 & 131	78
HP dc5100 PCs + 15" monitors+3yr	808.79	25	20,219.75		0.00	completed	EgyTrans	037IAD17980163	5/5/2006	68	
HP LaserPrinter 1320 (Chief Justice Room)	288.56	1	288.56	1	288.56	completed	local	local	local	45	46
HP NW LaserPrinter 1320N (Additional Typing Pool area)	454.94	2	909.88	0	0.00	completed	local	local	local	49	
HP NW LaserPrinter 1320N (Judges Research Room)	502.60	1	502.60	1	502.60	completed	local	local	local	45	46
HP NW LaserPrinter 1320N + 1 yr warranty	456.38	4	1,825.52	16	7,302.08	completed	EgyTrans	037IAD17980141	4/8/2006	68	78
HP NW LaserPrinter 1320N + 1 yr warranty	456.38	25	11,409.50	34	15,516.92	completed	EgyTrans	037IAD17980163	5/5/2006	73	78
HP NW LaserPrinter 1320N + 1 yr warranty	456.38	1	456.38	0	0.00	completed	EgyTrans	037IAD17980163	5/5/2006	68	
Star printers Cash Drawer	82.61	7	578.26	0	0.00	completed	local	local	local	67	
Star printers Cash Drawer	82.61	3		10		completed	local	local	local	126	103
Star printers Cash Drawer	82.61	2	165.22	8	660.87	completed	local	local	local	131	134
STAR thermal-Receipt Printer + 1 yr warranty	626.09	7	4,382.61	0	0.00	completed	local	local	local	67	
STAR thermal-Receipt Printer + 1 yr warranty	626.09	3	1,878.26	10	6,260.87	completed	local	local	local	126	103
STAR thermal-Receipt Printer + 1 yr warranty	626.09	2	1,252.17	8	5,008.70	completed	local	local	local	131	134
WAN Router	3,083.50	1	3,083.50			completed	EgyTrans	037IAD17980141	4/8/2006	87	
WAN Router	3,083.50	1	3,083.50	5	15,417.50	completed	EgyTrans	037IAD17980141	4/8/2006	68	78
WAN Router for appellate courts	3,083.50	1	3,083.50	1	3,083.50	completed	EgyTrans	037IAD17980141	4/8/2006	131	134
WAN Router WIC	252.17	1	252.17			completed	EgyTrans	037IAD17980141	4/8/2006	73	
HP ScanJet 8290 Scanner + 1yr	1,263.83	30	37,914.90	25	31,595.75	completed	EgyTrans	037IAD17980163	5/5/2006	68 & 73	78
HP ScanJet 8290 Scanner + 1yr	1,263.83	3	3,791.49	12	15,165.96	completed	EgyTrans	037IAD17980141	4/8/2006	87 & 131	78
Domain Controller HP DL380 + 3yr warranty	3,868.35	0	0.00	0	0.00						
Backup Domain Controller Server HP DL380 +3yr	5,089.90	0	0.00	0	0.00						
Backup Server HP DL380+3yr	6,279.36	0	0.00	0	0.00						
BizTalk Replication Server	4,374.70	2	8,749.40	2	8,749.40	completed	EgyTrans	037IAD17980163	5/5/2006	73	78
BizTalk Replication Server HP DL380+ 3yr	4,768.98	0	0.00	0	0.00						
Data mining & Decision Support System Server+3yr	10,815.26	0	0.00	0	0.00						
Database Servers (Clustered SQL Solution)	49,483.01	1	49,483.01	1	49,483.01	completed	EgyTrans	037IAD17980163	5/5/2006	73	78
Database Servers DL 740 Quad - Clustered SQL+3	35,946.73	0	0.00	0	0.00						
Development Server HP DL380+ 3 yr warranty	5,758.44	0	0.00	0	0.00						
Domain Controller	4,309.94	1	4,309.94	1	4,309.94	completed	EgyTrans	037IAD17980163	5/5/2006	73	78
Domain Controller + Image Servers HP ML350 mor	209.79	1	209.79	4	839.16	completed	EgyTrans	037IAD17980141	4/8/2006	68	107
Domain Controller + Image Servers HP ML350+ 3yr	4,287.41	1	4,287.41	4	17,149.64	completed	EgyTrans	037IAD17980141	4/8/2006	68	78
e-Learning (Digital vision)Server HP DL380+ 3yr	5,894.06	0	0.00	0	0.00						
FileNet Index Server HP DL380+3yr	5,758.44	0	0.00	0	0.00						
Help desk & change control server HP DL380	5,158.54	0	0.00	0	0.00						
Image Server (FileNet) HP DL380+3yr warranty	7,298.84	0	0.00	0	0.00						
Image Servers HP DL 380 (FileNet)	8,421.90	1	8,421.90	1	8,421.90	completed	EgyTrans	037IAD17980163	5/5/2006	73	78
ISA Server HP ML 350 + 3yr warranty	3,294.97	1	3,294.97	4	13,179.88	completed	EgyTrans	037IAD17980141	4/8/2006	68	78
ISA Server HP ML 350 monitor	209.79	1	209.79	4	839.16	completed	EgyTrans	037IAD17980141	4/8/2006	68	107
Microsoft Content Management Server	5,888.87	0	0.00	0	0.00						
MOM + SMS Server HPDL380 +3yr warranty	5,531.49	0	0.00	0	0.00						
Primary Domain Controller Server HP DL380+3yr	5,711.55	0	0.00	0	0.00						
Security Management Server (VMS) HP DL380+3yr	3,592.45	0	0.00	0	0.00						
SMS Server	3,505.78	1	3,505.78	1	3,505.78	completed	EgyTrans	037IAD17980163	5/5/2006	73	78
SQL Database Server HP ML 350 + 3yr warranty	5,888.87	0	0.00	0	0.00						
SQL Database Servers	6,786.74	1	6,786.74	4	27,146.96	completed	EgyTrans	037IAD17980141	4/8/2006	68	78
SQL Database Servers monitor	209.79	1	209.79	4	839.16	completed	EgyTrans	037IAD17980141	4/8/2006	68	107 & 134
Testing Server HP DL380+3yr warranty	4,219.29	0	0.00	0	0.00						
Training DB Server HP DL380 +3yr	4,219.29	0	0.00	0	0.00						
Web Server	5,894.06	0	0.00	0	0.00						
Web Server HP DL380+3 yr warranty	5,758.44	0	0.00	0	0.00						
Windows Media HP DL380 Server+3 yr	5,369.20	0	0.00	0	0.00						
Redundant Power Supply HP DL 380/385 (ISA serv	624.64	1	624.64	1	624.64	completed	EgyTrans	037IAD17980163	5/5/2006	131	78
Server Rack Cabinet+1yr	5,171.60	0	0.00	0	0.00						
Server Rack Cabinet+1yr	3,787.34	1	3,787.34	1	3,787.34	completed	EgyTrans	272IAD0044253	7/25/2006	73	112
Server Rack Cabinet+1yr	1,304.56	0	0.00	0	0.00						
Server Rack Cabinet+1yr	6,923.63	0	0.00	0	0.00						
Back End Server Farm	4,265.42	0	0.00	0	0.00						
Back End Server Farm (switch)	4,306.06	1	4,306.06	1	4,306.06	completed	EgyTrans	037IAD17980163	5/5/2006	73	78
Backbone Switch + 1 yr maintenance	5,024.25	0	0.00	0	0.00						
Backbone Switch + 1 yr maintenance	70,537.37	1	70,537.37	0	0.00	completed	EgyTrans	037IAD17980163	5/5/2006	73	
Backbone Switch + 1 yr maintenance	106,100.18	0	0.00	0	0.00						
Edge Switch + 1 yr maintenance	885.82	1	885.82	4	3,543.28	completed	EgyTrans	037IAD17980141	4/8/2006	68	78
Edge Switch + 1 yr maintenance	885.82	3	2,657.46		0.00	completed	EgyTrans	037IAD17980163	5/5/2006	68 & 74	
Edge Switch + 1 yr maintenance	1,240.14	15	18,602.10	7	8,680.98	completed	EgyTrans	037IAD17980163	5/5/2006	73	78
Internet Published Server Farm + 1yr	4,265.43	0	0.00	0	0.00						
Internet Published Server Farm+1 yr (switch)	4,306.06	1	4,306.06	1	4,306.06	completed	EgyTrans	037IAD17980163	5/5/2006	73	78
Server Farm + 1yr switch	4,306.06	1	4,306.06	4	17,224.24	completed	EgyTrans	037IAD17980141	4/8/2006	68	78
CISCO Switch, Catalyst 3750G-12	6,327.35	0	0.00	1	6,327.35	completed	Freight	304905756	8/5/2006		112
Backbone CISCO switch modules	315.22	0	0.00	20	6,304.40	completed	EgyTrans	037IAD17980163	5/5/2006	78 & 134	
Backbone CISCO switch license	249.02	0	0.00	0	0.00						
Subtotal (Computer Hardware)			310,735.00		351,030.90						
Audiovisual Hardware											
HP dc5100 PCs + 15" monitors+3yr	817.19	0	0.00	0	0.00						
HP Network LaserJet Printer 1320N	456.38	0	0.00	0	0.00						
HP xw8200 LAB Workstation + 3yr warranty	5,373.47	0	0.00	0	0.00						
HP Notebook 6110 + 3yr warranty	1,269.04	0	0.00	0	0.00						
HP ScanJet 8290 Scanner + 1yr	1,263.83	0	0.00	0	0.00						
Subtotal (Audiovisual Hardware)			0.00		0.00						
TOTAL HARDWARE			310,735.00		351,030.90						

**ANNEX VII
Annual Progress Report
Year Two Annual Procurement Plan Update**

Year 2 Equipment List	Unit Price	Task 1				Progress Report Update				Delivery Receipt No. (ACOFI)	Delivery Receipt No. (MCOFI)
		Alexandria		Mansoura		Status of Tenders	Carrier Name	Awards Shipment No.	Expected Arrival Date		
		Qty	Subtotal	Qty	Subtotal						
Computer Software											
Arabic Windows XP - home edition for client	84.92	29	2,462.68	51	4,330.92	completed	local	local	local	*	*
Backup S/W(HPOpenView data Protector Windows	12,195.11	0	0.00	0	0.00						
Arabized Filenet Workgroup Content Mngr Srvr Lic	18,587.53	1	18,587.53	5	92,937.65	completed	n/a	n/a	8/22/2006	*	*
Arabized Filenet Development server (Lic)	9,293.76	0	0.00	0	0.00	completed	n/a	n/a	8/22/2006	*	*
Arabized Filenet P8 Content Dedicated User	1,924.36	11	21,167.96	20	38,487.20	completed	n/a	n/a	8/22/2006	*	*
Arabized Filenet P8 Capture Prof Low Volume	6,505.63	0	0.00	1	6,505.63	completed	n/a	n/a	8/22/2006	*	*
Arabized Filenet P8 Capture Prof Personal	2,788.13	1	2,788.13	4	11,152.52	completed	n/a	n/a	8/22/2006	*	*
Arabized Filenet Capture Prof addl DocEntry	940.31	2	1,880.62	5	4,701.55	completed	n/a	n/a	8/22/2006	*	*
VMS 2.3 WIN 20 Software	6,693.14	0	0.00	0	0.00						
LMS 2.5 Enterprise WIN/SOL Software	7,890.41	0	0.00	0	0.00						
Host Based IDS: Cisco Security Server Agent	13,570.11	0	0.00	0	0.00						
Subtotal (Computer Software)			46,886.92		158,115.47						
Procurement Related Services											
Expendable Supplies/Spare Parts:											
220 Volt Power cords/cables and Integration			1,738.18		1,918.51	completed					
HP Dat 72 disks	14.00	10	140.00	10	140.00						
Arabic/English HP Keyboards	23.13	1	23.13	4	92.52						
Infocus replacement lamps	410.47	0	0.00	0	0.00						
Network Cabling		1	118,807.72	4	54,840.75	in progress	local	local	local	32, 38, 39, 41,	40, 42, 44, 84
WAN Connectivity (Internet)	6,557.22	0	0.00	0	0.00						
WAN Connectivity (Data)	2,608.70	1	2,608.70	1	2,608.70	in progress					
WAN Connectivity (Data)	27,654.26	0	0.00	0	0.00						
WAN Connectivity (Data)	4,697.03	1	4,697.03	1	4,697.03	in progress					
WAN Connectivity (Data)	2,086.96	1	2,086.96	4	8,347.83	in progress					
Fiber Cable Installation	43,478.26	0	0.00	0	0.00						
Shipping	0.06		29,965.20		31,378.98	completed					
Subtotal (Related Services)			160,066.91		104,024.32						
YEAR 2 TOTAL			517,688.83		613,170.68						

* Equipment and Software Delivered or planned to be delivered during Year 3 Quarter 1.

**ANNEX VII
Annual Progress Report
Year Two Annual Procurement Plan Update**

Year 2 Equipment List	Unit Price	Task 3		Progress Report Update				Delivery Receipt No.
		NCJS		Status of Tenders	Carrier Name	Awards Shipment No.	Expected Arrival Date	
		Qty	Subtotal					
Computer Hardware								
SAN Storage switch+3 yr warranty	100,765.32	0	0.00					
Tape Library+3yr warranty	21,896.03	0	0.00					
Wireless LAN for the Library	426.23	1	426.23	completed	EgyTrans	037IAD17980163	05/05/06	76
Firewall chassis	4,309.21	1	4,309.21	completed	EgyTrans	037IAD17980163	05/05/06	76
Firewall with Failover	10,653.25	1	10,653.25	completed	EgyTrans	037IAD17980163	05/05/06	76
Network IDS	10,423.28	1	10,423.28	completed	EgyTrans	037IAD17980163	05/05/06	76
HP dc5100 PCs + 15"monitors+3yr	808.79	75	60,659.25	completed	EgyTrans	037IAD17980163	05/05/06	76
HP dc5100 PCs + 15"monitors+3yr	808.79	0	0.00					
HP LaserPrinter 1320 (Chief Justice Room)	288.56	0	0.00					
HP NW LaserPrinter 1320N (Additional Typing Pool area	454.94	0	0.00					
HP NW LaserPrinter 1320N (Judges Research Room)	502.60	0	0.00					
HP NW LaserPrinter 1320N + 1 yr warranty	456.38	5	2,281.90	completed	EgyTrans	037IAD17980163	05/05/06	76
HP NW LaserPrinter 1320N + 1 yr warranty	456.38	0	0.00					
HP NW LaserPrinter 1320N + 1 yr warranty	456.38	0	0.00					
Star printers Cash Drawer	82.61	0	0.00					
Star printers Cash Drawer	82.61	0	0.00					
Star printers Cash Drawer	82.61	0	0.00					
STAR thermal-Receipt Printer + 1 yr warranty	626.09	0	0.00					
STAR thermal-Receipt Printer + 1 yr warranty	626.09	0	0.00					
STAR thermal-Receipt Printer + 1 yr warranty	626.09	0	0.00					
WAN Router	3,083.50	0	0.00					
WAN Router	3,083.50	2	6,167.00	completed	EgyTrans	037IAD17980141	04/08/06	76
WAN Router for appellate courts	3,083.50	0	0.00					
WAN Router WIC	252.17	0	0.00					
HP ScanJet 8290 Scanner + 1yr	1,263.83	5	6,319.15	completed	EgyTrans	037IAD17980163	05/05/06	76
HP ScanJet 8290 Scanner + 1yr	1,263.83	0	0.00					
Domain Controller HP DL380 + 3yr warranty	3,868.35	1	3,868.35	completed	EgyTrans	037IAD17980163	05/05/06	135
Backup Domain Controller Server HP DL380 +3yr	5,089.90	0	0.00					
Backup Server HP DL380+3yr	6,279.36	0	0.00					
BizTalk Replication Server	4,374.70	0	0.00					
BizTalk Replication Server HP DL380+ 3yr	4,768.98	0	0.00					
Data mining & Decision Support System Server+3yr	10,815.26	0	0.00					
Database Servers (Clustered SQL Solution)	49,483.01	0	0.00					
Database Servers DL 740 Quad - Clustered SQL+3	35,946.73	0	0.00					
Development Server HP DL380+ 3 yr warranty	5,758.44	0	0.00					
Domain Controller	4,309.94	0	0.00					
Domain Controller + Image Servers HP ML350 mor	209.79	0	0.00					
Domain Controller + Image Servers HP ML350+ 3yr	4,287.41	0	0.00					
e-Learning (Digital vision)Server HP DL380+ 3yr	5,894.06	1	5,894.06	completed	EgyTrans	037IAD17980163	05/05/06	76
Filenet Index Server HP DL380+3yr	5,758.44	0	0.00					
Help desk & change control server HP DL380	5,158.54	0	0.00					
Image Server (Filenet) HP DL380+3yr warranty	7,298.84	0	0.00					
Image Servers HP DL 380 (Filenet)	8,421.90	0	0.00					
ISA Server HP ML 350 + 3yr warranty	3,294.97	0	0.00					
ISA Server HP ML 350 monitor	209.79	0	0.00					
Microsoft Content Management Server	5,888.87	1	5,888.87	completed	EgyTrans	037IAD17980163	05/05/06	76
MOM + SMS Server HPDL380 +3yr warranty	5,531.49	0	0.00					
Primary Domain Controller Server HP DL380+3yr	5,711.55	1	5,711.55					
Security Management Server (VMS) HP DL380+3yr	3,592.45	0	0.00					
SMS Server	3,505.78	0	0.00					
SQL Database Server HP ML 350 + 3yr warranty	5,888.87	1	5,888.87	completed	EgyTrans	037IAD17980163	05/05/06	76
SQL Database Servers	6,786.74	0	0.00					
SQL Database Servers monitor	209.79	0	0.00					
Testing Server HP DL380+3yr warranty	4,219.29	0	0.00					
Training DB Server HP DL380 +3yr	4,219.29	0	0.00					
Web Server	5,894.06	1	5,894.06	completed	EgyTrans	037IAD17980163	05/05/06	76
Web Server HP DL380+3 yr warranty	5,758.44	0	0.00					
Windows Media HP DL380 Server+3 yr	5,369.20	1	5,369.20	completed	EgyTrans	037IAD17980163	05/05/06	76
Redundant Power Supply HP DL 380/385 (ISA serv	624.64	0	0.00					
Server Rack Cabinet+1yr	5,171.60	1	5,171.60	completed	EgyTrans	272IAD00444253	07/25/06	114
Server Rack Cabinet+1yr	3,787.34	0	0.00					
Server Rack Cabinet+1yr	1,304.56	0	0.00					
Server Rack Cabinet+1yr	6,923.63	0	0.00					
Back End Server Farm	4,265.42	1	4,265.42	completed	EgyTrans	037IAD17980141	04/08/06	76
Back End Server Farm (switch)	4,306.06	0	0.00					
Backbone Switch + 1 yr maintenance	5,024.25	1	5,024.25	completed	EgyTrans	037IAD17980141	04/08/06	76
Backbone Switch + 1 yr maintenance	70,537.37	0	0.00					
Backbone Switch + 1 yr maintenance	106,100.18	0	0.00					
Edge Switch + 1 yr maintenance	885.82	0	0.00					
Edge Switch + 1 yr maintenance	885.82	6	5,314.92	completed	EgyTrans	037IAD17980163	5/5/2006	76
Edge Switch + 1 yr maintenance	1,240.14	0	0.00					
Internet Published Server Farm + 1yr	4,265.43	1	4,265.43	completed	EgyTrans	037IAD17980141	04/08/06	76
Internet Published Server Farm+1 yr (switch)	4,306.06	0	0.00					
Server Farm + 1yr switch	4,306.06	0	0.00					
CISCO Switch, Catalyst 3750G-12	6,327.35	0	0.00					
Backbone CISCO switch modules	315.22	0	0.00					
Backbone CISCO switch license	249.02	0	0.00					
Subtotal (Computer Hardware)			163,795.85					
Audiovisual Hardware								
HP dc5100 PCs + 15"monitors+3yr	817.19	10	8,171.90	completed	EgyTrans	037IAD17980163	05/05/06	76
HP Network LaserJet Printer 1320N	456.38	1	456.38	completed	EgyTrans	037IAD17980163	05/05/06	76
HP xw8200 LAB Workstation + 3yr warranty	5,373.47	1	5,373.47	completed	EgyTrans	037IAD17980163	05/05/06	76
HP Notebook 6110 + 3yr warranty	1,269.04	1	1,269.04	completed	EgyTrans	037IAD17980163	05/05/06	76
HP ScanJet 8290 Scanner + 1yr	1,263.83	3	3,791.49	completed	EgyTrans	037IAD17980163	05/05/06	76
Subtotal (Audiovisual Hardware)			19,062.28					
TOTAL HARDWARE			182,858.13					

**ANNEX VII
Annual Progress Report
Year Two Annual Procurement Plan Update**

Year 2 Equipment List	Unit Price	Task 3		Progress Report Update				Delivery Receipt No.
		NCJS		Status of Tenders	Carrier Name	Awards Shipment No.	Expected Arrival Date	
		Qty	Subtotal					
Computer Software								
Arabic Windows XP - home edition for client	84.92	87	7,388.04	completed	local	local	local	*
Backup S/W(HPOpenView data Protector Windows	12,195.11	0	0.00					
Arabized Filenet Workgroup Content Mngr Srvr Lic	18,587.53	0	0.00					
Arabized Filenet Development server (Lic)	9,293.76	0	0.00					
Arabized Filenet P8 Content Dedicated User	1,924.36	0	0.00					
Arabized Filenet P8 Capture Prof Low Volume	6,505.63	0	0.00					
Arabized Filenet P8 Capture Prof Personal	2,788.13	0	0.00					
Arabized Filenet Capture Prof addl DocEntry	940.31	0	0.00					
VMS 2.3 WIN 20 Software	6,693.14	0	0.00					
LMS 2.5 Enterprise WIN/SOL Software	7,890.41	0	0.00					
Host Based IDS: Cisco Security Server Agent	13,570.11	0	0.00					
Subtotal (Computer Software)			7,388.04					
Procurement Related Services								
Expendable Supplies/Spare Parts:								
220 Volt Power cords/cables and Integration			1,023.19	completed				
HP Dat 72 disks	14.00	20	280.00					
Arabic/English HP Keyboards	23.13	85	1,966.09	completed	local	local	local	123
Infocus replacement lamps	410.47	0	0.00					
Network Cabling		1	49,016.99	in progress	local	local	local	70, 81, 97
WAN Connectivity (Internet)	6,557.22	1	6,557.22	in progress				
WAN Connectivity (Data)	2,608.70	0	0.00					
WAN Connectivity (Data)	27,654.26	0	0.00					
WAN Connectivity (Data)	4,697.03	1	4,697.03					
WAN Connectivity (Data)	2,086.96	0	0.00					
Fiber Cable Installation	43,478.26	0	0.00					
Shipping	0.06		8,370.26					
Subtotal (Related Services)			71,910.77					
YEAR 2 TOTAL			262,156.94					

* Equipment and Software Delivered or planned to be delivered d

**ANNEX VII
Annual Progress Report
Year Two Annual Procurement Plan Update**

Year 2 Equipment List	Unit Price	Task 4		Progress Report Update				Delivery Receipt No.
		JIC		Status of Tenders	Carrier Name	Awards Shipment No.	Expected Arrival Date	
		Qty	Subtotal					
Computer Hardware								
SAN Storage switch+3 yr warranty	100,765.32	1	100,765.32	completed	EgyTrans	712-20098875	08/06/06	115
Tape Library+3yr warranty	21,896.03	1	21,896.03	completed	EgyTrans	712-20098875	08/06/06	115
Wireless LAN for the Library	426.23	0	0.00					
Firewall chassis	4,309.21	1	4,309.21	completed	EgyTrans	037IAD17980141	04/08/06	77
Firewall with Failover	10,653.25	1	10,653.25	completed	EgyTrans	037IAD17980141	04/08/06	77
Network IDS	10,423.28	2	20,846.56	completed	EgyTrans	037IAD17980141	04/08/06	77
HP dc5100 PCs + 15" monitors+3yr	808.79	25	20,219.75					
HP dc5100 PCs + 15" monitors+3yr	808.79	1	808.79	completed	EgyTrans	037IAD17980141	04/08/06	131
HP LaserPrinter 1320 (Chief Justice Room)	288.56	0	0.00					
HP NW LaserPrinter 1320N (Additional Typing Pool area)	454.94	0	0.00					
HP NW LaserPrinter 1320N (Judges Research Room)	502.60	0	0.00					
HP NW LaserPrinter 1320N + 1 yr warranty	456.38	0	0.00					
HP NW LaserPrinter 1320N + 1 yr warranty	456.38	0	0.00					
HP NW LaserPrinter 1320N + 1 yr warranty	456.38	0	0.00					
Star printers Cash Drawer	82.61	0	0.00					
Star printers Cash Drawer	82.61	0	0.00					
Star printers Cash Drawer	82.61	0	0.00					
STAR thermal-Receipt Printer + 1 yr warranty	626.09	0	0.00					
STAR thermal-Receipt Printer + 1 yr warranty	626.09	0	0.00					
STAR thermal-Receipt Printer + 1 yr warranty	626.09	0	0.00					
WAN Router	3,083.50	0	0.00					
WAN Router	3,083.50	1	3,083.50	completed	EgyTrans	037IAD17980141	04/08/06	77
WAN Router for appellate courts	3,083.50	0	0.00					
WAN Router WIC	252.17	0	0.00					
HP ScanJet 8290 Scanner + 1yr	1,263.83	0	0.00					
HP ScanJet 8290 Scanner + 1yr	1,263.83	0	0.00					
Domain Controller HP DL380 + 3yr warranty	3,868.35	0	0.00					
Backup Domain Controller Server HP DL380 +3yr	5,089.90	1	5,089.90	completed	EgyTrans	037IAD17980163	05/05/06	77
Backup Server HP DL380+3yr	6,279.36	1	6,279.36	completed	EgyTrans	037IAD17980163	05/05/06	77
BizTalk Replication Server	4,374.70	0	0.00					
BizTalk Replication Server HP DL380+ 3yr	4,768.98	2	9,537.96	completed	EgyTrans	037IAD17980163	05/05/06	77
Data mining & Decision Support System Server+3yr	10,815.26	1	10,815.26	completed	EgyTrans	037IAD17980163	05/05/06	77
Database Servers (Clustered SQL Solution)	49,483.01	0	0.00					
Database Servers DL 740 Quad - Clustered SQL+3	35,946.73	2	71,893.46	completed	EgyTrans	037IAD17980163	05/05/06	77
Development Server HP DL380+ 3 yr warranty	5,758.44	1	5,758.44	completed	EgyTrans	037IAD17980163	05/05/06	77
Domain Controller	4,309.94	0	0.00					
Domain Controller + Image Servers HP ML350 mor	209.79	0	0.00					
Domain Controller + Image Servers HP ML350+ 3yr	4,287.41	0	0.00					
e-Learning (Digital vision)Server HP DL380+ 3yr	5,894.06	0	0.00					
FileNet Index Server HP DL380+3yr	5,758.44	1	5,758.44	completed	EgyTrans	037IAD17980163	05/05/06	77
Help desk & change control server HP DL380	5,158.54	1	5,158.54	completed	EgyTrans	037IAD17980163	05/05/06	77
Image Server (FileNet) HP DL380+3yr warranty	7,298.84	1	7,298.84	completed	EgyTrans	037IAD17980163	05/05/06	77
Image Servers HP DL 380 (FileNet)	8,421.90	0	0.00					
ISA Server HP ML 350 + 3yr warranty	3,294.97	0	0.00					
ISA Server HP ML 350 monitor	209.79	0	0.00					
Microsoft Content Management Server	5,888.87	0	0.00					
MOM + SMS Server HPDL380 +3yr warranty	5,531.49	2	11,062.98	completed	EgyTrans	037IAD17980163	05/05/06	77
Primary Domain Controller Server HP DL380+3yr	5,711.55	1	5,711.55	completed	EgyTrans	037IAD17980163	05/05/06	77
Security Management Server (VMS) HP DL380+3yr	3,592.45	1	3,592.45	completed	EgyTrans	037IAD17980163	05/05/06	77
SMS Server	3,505.78	0	0.00					
SQL Database Server HP ML 350 + 3yr warranty	5,888.87	0	0.00					
SQL Database Servers	6,786.74	0	0.00					
SQL Database Servers monitor	209.79	0	0.00					
Testing Server HP DL380+3yr warranty	4,219.29	1	4,219.29	completed	EgyTrans	037IAD17980163	05/05/06	77
Training DB Server HP DL380 +3yr	4,219.29	1	4,219.29	completed	EgyTrans	037IAD17980163	05/05/06	77
Web Server	5,894.06	0	0.00					
Web Server HP DL380+3 yr warranty	5,758.44	1	5,758.44	completed	EgyTrans	037IAD17980163	05/05/06	77
Windows Media HP DL380 Server+3 yr	5,369.20	0	0.00					
Redundant Power Supply HP DL 380/385 (ISA serv	624.64	0	0.00					
Server Rack Cabinet+1yr	5,171.60	0	0.00					
Server Rack Cabinet+1yr	3,787.34	0	0.00					
Server Rack Cabinet+1yr	1,304.56	2	2,609.12	completed	EgyTrans	712-20098875	07/25/06	115
Server Rack Cabinet+1yr	6,923.63	1	6,923.63	completed	EgyTrans	712-20098875	07/25/06	115
Back End Server Farm	4,265.42	0	0.00					
Back End Server Farm (switch)	4,306.06	0	0.00					
Backbone Switch + 1 yr maintenance	5,024.25	0	0.00					
Backbone Switch + 1 yr maintenance	70,537.37	0	0.00					
Backbone Switch + 1 yr maintenance	106,100.18	1	106,100.18	completed	EgyTrans	037IAD17980141	04/08/06	77
Edge Switch + 1 yr maintenance	885.82	4	3,543.28	completed	EgyTrans	037IAD17980141	04/08/06	77
Edge Switch + 1 yr maintenance	885.82	0	0.00					
Edge Switch + 1 yr maintenance	1,240.14	0	0.00					
Internet Published Server Farm + 1yr	4,265.43	1	4,265.43	completed	EgyTrans	037IAD17980141	04/08/06	77
Internet Published Server Farm+1 yr (switch)	4,306.06	0	0.00					
Server Farm + 1yr switch	4,306.06	0	0.00					
CISCO Switch, Catalyst 3750G-12	6,327.35	0	0.00					
Backbone CISCO switch modules	315.22	0	0.00					
Backbone CISCO switch license	249.02	2	498.04	completed	EgyTrans	037IAD17980163	5/5/2006	133
Subtotal (Computer Hardware)			468,676.29					
Audiovisual Hardware								
HP dc5100 PCs + 15" monitors+3yr	817.19	0	0.00					
HP Network LaserJet Printer 1320N	456.38	0	0.00					
HP xw8200 LAB Workstation + 3yr warranty	5,373.47	0	0.00					
HP Notebook 6110 + 3yr warranty	1,269.04	0	0.00					
HP ScanJet 8290 Scanner + 1yr	1,263.83	0	0.00					
Subtotal (Audiovisual Hardware)			0.00					
TOTAL HARDWARE			468,676.29					

**ANNEX VII
Annual Progress Report
Year Two Annual Procurement Plan Update**

Year 2 Equipment List	Unit Price	Task 4		Progress Report Update				Delivery Receipt No.
		JIC		Status of Tenders	Carrier Name	Awards Shipment No.	Expected Arrival Date	
		Qty	Subtotal					
Computer Software								
Arabic Windows XP - home edition for client	84.92	49	4,161.08	completed	local	local	local	*
Backup S/W(HPOpenView data Protector Windows	12,195.11	1	12,195.11	completed	EgyTrans	712-20098875	08/06/06	115
Arabized Filenet Workgroup Content Mngr Srvr Lic	18,587.53	0	0.00					
Arabized Filenet Development server (Lic)	9,293.76	2	18,587.52					
Arabized Filenet P8 Content Dedicated User	1,924.36	5	9,621.80	completed	n/a	n/a	8/22/2006	*
Arabized Filenet P8 Capture Prof Low Volume	6,505.63	1	6,505.63	completed	n/a	n/a	8/22/2006	*
Arabized Filenet P8 Capture Prof Personal	2,788.13	0	0.00					
Arabized Filenet Capture Prof addl DocEntry	940.31	1	940.31	completed	n/a	n/a	8/22/2006	*
VMS 2.3 WIN 20 Software	6,693.14	1	6,693.14	completed	EgyTrans	037IAD17980163	05/05/06	77
LMS 2.5 Enterprise WIN/SOL Software	7,890.41	1	7,890.41	completed	EgyTrans	037IAD17980163	05/05/06	77
Host Based IDS: Cisco Security Server Agent	13,570.11	1	13,570.11	completed	EgyTrans	037IAD17980141	04/08/06	133
Subtotal (Computer Software)			80,165.11					
Procurement Related Services								
Expendable Supplies/Spare Parts:								
220 Volt Power cords/cables and Integration			2,820.11	completed				
HP Dat 72 disks	14.00	20	280.00					
Arabic/English HP Keyboards	23.13	0	0.00					
Infocus replacement lamps	410.47	1	410.47					
Network Cabling		1	30,245.79	in progress	local	local	local	51, 120
WAN Connectivity (Internet)	6,557.22	2	13,114.43	in progress				
WAN Connectivity (Data)	2,608.70	1	2,608.70	in progress				
WAN Connectivity (Data)	27,654.26	1	27,654.26	in progress				
WAN Connectivity (Data)	4,697.03	0	0.00					
WAN Connectivity (Data)	2,086.96	0	0.00					
Fiber Cable Installation	43,478.26	1	43,478.26	in progress				
Shipping	0.06		22,354.95					
Subtotal (Related Services)			142,966.98					
YEAR 2 TOTAL			691,808.38					

* Equipment and Software Delivered or planned to be delivered d

Annex VIII

Project Bibliography

Annex VIII
AOJS II Bibliography

October 1, 2004 – September 30, 2006

Year	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
1. AOJS II Plans and Reports						
1.1. Annual Plans						
1	<i>Year 1: From October 1, 2004 - September 30, 2005</i>					
	1.1.1	Annual WorkPlan for Year 1 (English & Arabic)	AOJS II	December 2004	Draft	<i>S:AOJS II/Workplan/Year1</i>
2	<i>Year 2: From October 1, 2005 - September 30, 2006</i>					
	1.1.2	Annual WorkPlan for Year 2 (English & Arabic)	AOJS II	September 2005	Draft	<i>S:AOJS II/Workplan/Year2</i>
3	<i>Year 3: From October 1, 2006 - September 30, 2007</i>					
	1.1.2	Annual WorkPlan for Year 3 (English & Arabic)	AOJS II	September 2006	Draft	<i>S:AOJS II/Workplan/Year3</i>
1.2. Quarterly and Annual Reports						
1	1.2.1	Quarterly Progress Report Y1/Q1 (October 1- December 31, 2004) (English -Arabic)	AOJS II	January 2005	Final	<i>S:AOJS II/Quarterly & Annual Plans/Year1/Qt.1</i>
	1.2.2	Quarterly Progress Report Y1/Q2 (January1- March 31, 2005) (English - Arabic)	AOJS II	May 2005	Final	<i>S:AOJS II/Quarterly & Annual Plans/Year1/Qt.2</i>

Year	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
	1.2.3	Quarterly Progress Report Y1/Q3 (April1- June 30, 2005) (English - Arabic)	AOJS II	August 2005	Final	<i>S:\AOJS II\Quarterly & Annual Plans\Year1\Qrt.3 S:\AOJS II\Quarterly & Annual Reports\Year 1\Quarter 3\Quater 3 Report Arabic</i>
	1.2.4	Year 1 Annual Report (October 04 – September 30, 05) English & Arabic	AOJS II	November 2005	Draft	<i>S:\AOJS II\Quarterly & Annual Reports\Year 1\Year 1 Annual Report\English</i>
2	1.2.5	Quarterly Progress Report Y2/Q1	AOJS II	March 2006	Draft	<i>S:\AOJS II\Quarterly & Annual Reports\Year 2\Quarter 1\English S:\AOJS II\Quarterly & Annual Reports\Year 2\Quarter 1\Arabic</i>
	1.2.6	Quarterly Progress Report Y2/Q2	AOJS II	April 2006	Draft	<i>S:\AOJS II\Quarterly & Annual Reports\Year 2\Quarter 2\English S:\AOJS II\Quarterly & Annual Reports\Year 2\Quarter 2\Arabic</i>
	1.2.7	Quarterly Progress Report Y2/Q3	AOJS II	July 2006	Draft	<i>S:\AOJS II\Quarterly & Annual Reports\Year 2\Quarter 3\English S:\AOJS II\Quarterly & Annual Reports\Year 2\Quarter 3\Arabic</i>

1.3. Other Plans and Reports:

Year	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
2. National Center for Judicial Studies (NCJS):						
2.1. NCJS Plans:						
1	2.1.1	National Center for Judicial Studies Strategic Plan from 2005 through 2007 (English -Arabic)	AOJS II / NCJS	April 2005	Task # 3	<i>S:\AOJS II\Strategic Plan Workshop\NCJS\NCJS Strategic Plan (Arabic-English)</i>
2	2.1.2	NCJS Action Plan (English – Arabic)	AOJS II	October 2005 – September 2006	Task # 5	<i>S:\AOJS II\Task 5 Strengthen the Capacity of the MOJ\Deliverables\Action Plans\Action Plan NCJS</i>
	2.1.3	NCJS_ Procedures for preparing annual workplan (English – Arabic)	AOJS II	March 2006	Task # 5	<i>S:\AOJS II\Task 5 Strengthen the Capacity of the MOJ\Deliverables\planning Procedures\NCJS</i>
2.2. NCJS Reports & Manuals:						
1	2.2.1	EJETS & Departments Requirements	Raya Software	September 2005	Task # 1	<i>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 15\NCJS_Training_Requirements_English_V14.doc</i> <i>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 15\NCJS_Training_Requirements_Arabic_V14.doc</i> <i>(English – Arabic)</i>
	2.2.2	EJETS Analysis	Raya Software	March 2006	Task # 1	<i>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 15\NCJS_RequirementsAnalysis_Arabic_v214_MTZ(2).doc</i> <i>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 15\NCJS_Training_Requirements_English_V14.doc</i> <i>(English – Arabic)</i>

Year	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
2	2.2.3	Departments Analysis	Raya Software	August 2006	Task # 1	<i>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 15\Arabic NCJS Department Automation Requirements Analysis v1.3.doc</i> <i>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 15\NCJS Department Automation Requirements Analysis v 1 3.doc</i>
2.3. Foreign Technical Assistance Reports for NCJS:						
1	2.3.1	Implementation Plan for NCJS, National Judicial Education Clearinghouse, Electronic Databases and Website Resources and Services (English & Arabic)	Maureen Conner	February 2005	Task # 3	<i>S:\AOJS II\Task3 Strengthen the Admin. & Technical Capability of NCJS/ Deliverables/Database Implementation Plan</i>
	2.3.2	Preliminary Database Plan for NCJS Website Report (Arabic And English)	Maureen Conner	January 2005	Task # 3	<i>S:\AOJS II\Task3 Strengthen the Admin. & Technical Capability of NCJS/ Deliverables/Preliminary Plan for NCJS website(Arabic-Eng)</i>
	2.3.3	Assessment Report on the NCJS Judicial Education Courses (English /Arabic)	Thomas Langhorne	June 2005	Task # 3	<i>S:\AOJS II\Task3 Strengthen the Admin. & Technical Capability of NCJS/ Deliverables/ Langhorne's report-Arabic</i>
2.4. NCJS LAN Design:						
2	2.4.1	NCJS LAN	Raya Integration	September 2006	Task # 1	<i>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 2\LAN design all update September OMS</i>
2.5. NCJS Training Courses:						
1	2.5.1	Strategic Planning Workshop for NCJS-Course Material (Arabic) + Final Report (Arabic and Eng.)	Dr. Gazia Zaatar	January 2005	Task # 3	<i>We have hard copy only</i>

Year	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
Public Administration Certification Program (7 Courses)(This course is for NCJS, JIC, ACOFI and MCOFI Staff)						
1	2.5.2	Introduction to Public Administration Course Material+ Final Report + Presentation	AUC	June 2005	Presentation Task #6	S:/AOJS II/AOJS II/Task 6/ Trg. Materials/AUC Public Admin. Certificate/ Introduction to PA
	2.5.3	Strategic Planning and Policy Making Course + Final Report	AUC	July 2005	Task # 6	S:/AOJS II/Task 6/Trg. Materials/AUC Public Admin. Certificate/ Introduction to PA/ Strategic Planning Report
Year 2: From October 1, 2005 – September 30, 2006						
2	2.5.4	Public Administration – Effective Team Building And HR Management (Arabic)	AUC	February 2006	Task # 6	We have hard copy only
	2.5.5	Public Administration in Information Age (Arabic)	AUC	March 2006	Task # 6	We have hard copy only
	2.5.6	Excellence in Public Administration (Arabic)	AUC	Feb. 28 – Mar. 9 2006	Task # 6	We have hard copy only
	2.5.7	Public Administration – Communication in Public Administration (Arabic)	AUC	April 2006	Task # 6	We have hard copy only
	2.5.8	Public Administration – Governmental Budgeting and Financial Control (Arabic)	AUC	October 2, 2005 January 18, 2006	Task # 6	We have hard copy only
Information Science and Technology Certification Program (This course is for NCJS, JIC, ACOFI and MCOFI Staff):						

Year	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
1	2.5.9	Curriculum and Management Databases (Design and Management of Databases)+ Final Report	AUC	July 2005	Task # 6	<i>S:/AOJS II/Task 6/Trg. Materials/AUC Public Admin. Certificate/IS&T DB</i>
	2.5.10	Training for Administrative Assistants at NCJS+ Final Report + Secretarial Course Guide (Arabic And English)	Anad Lamloom	June, 2005	Task # 3	<i>S:/AOJS II/Task6/Trg. Material/ NCJS sec. Training/Training Material</i>
	2.5.11	Monitoring and Evaluation Training-Phase I- Basic Principles Course Material (English And Arabic)	Hala	April 2005	Two Parts (Part 1 for Management/Part 2 for Staff)- Task #8	<i>S:/AOJS II/Task 6/Training Materials/M&E/NCJS Phase I</i>
	2.5.12	Training of Trainers Training Course (Course Material)- Arabic	NCJS Faculty	June 2005	Task #3	<i>Material Received from NCJS, we have hard copy only</i>
	2.5.13	Effective Use of Electronic E-Mail and Electronic Resources For NCJS Course Material (Arabic)	Anad Lamloom	September 2005	Task #3 4 iterations	<i>S AOJS II/Task6/Trg. Materials/NCJS Outlook Training</i>
<i>Intellectual Property And Injunctions Workshop (This workshop is for Judges from Cairo)</i>						
2	2.5.14	Intellectual Property And Injunctions Workshop held at Semiramis Intercontinental Hotel. (Arabic)	IPRA	April 4 – 5 2006	Task # 3	<i>We have hard copy only</i>
<i>IT for Non-IT Professionals Course (This course is for NCJS, JIC, ACOFI and MACOF)</i>						
2	2.5.14	IT for Non-IT Professionals Course for NCJS Staff (Arabic)	AUC	December 24 – 26 2006	Task # 6	<i>We have hard copy only</i>
<i>Cheque Provision in Commercial Law no. 17 of 1999 (This seminar held for Cairo Courts for First Instance)</i>						

Year	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
2	2.5.15	Cheque Provision in Commercial Law No. 17 of 1999 (Arabic – English)	NCJS	February 12, 2006	Task # 3	<i>We have hard copy only</i>
<i>Electronic Signatures: Towards Judicial Strategies for the Application of E-Signature Law(This course is for Judges from Cairo)</i>						
2	2.5.16	Electronic Signatures: Towards Judicial Strategies for the Application of E-Signature Law (English)	CLDP	March 2006	Task # 3	<i>We have hard copy and CD</i>
2.6. NCJS Study Tour:						
1	2.6.1	The 9 th Court Technology Conference Study Tour (Policy, Training and IT)- Briefing Book (English & Arabic)	AOJS II	September 2005		<i>S:AOJS II/Task6/US based Procedures & Forms/ AOJS materials for CTC9 Study Tour/orientation session for policy</i>

Year	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
3. Judicial Information Center: (JIC)						
3.1. JIC Plans:						
1	3.1.1	Judicial Information Center Strategic Plan from 2005 through 2007 (English –Arabic)	AOJS II/JIC	January 2005	Task # 4	<i>S:\AOJS II\Strategic Plan Workshop\JIC\JIC Strategic Plan (Arabic-English)</i>
2	3.1.2	JIC Action Plan (English – Arabic)	AOJS II	October 2005 - September 2006	Task # 5	<i>S:\AOJS II\Task 5 Strengthen the Capacity of the MOJ\Deliverables\Action Plans\Action Plan JIC</i>
	3.1.3	JIC_ Procedures for preparing annual workplan (English – Arabic)	AOJS II	March 2006	Task # 5	<i>S:\AOJS II\Task 5 Strengthen the Capacity of the MOJ\Deliverables\planning Procedures\JIC</i>
3.2. JIC Reports & Manuals:						
2	3.2.1	Website User Guides (Arabic – English)	Raya Software	September 2006	Task # 4	<i>S:\AOJS II\Task 4 Strengthen the JIC to Operate an Automated Information Communication Network\Website\JIC Website English User Guide v1.2\doc</i> <i>S:\AOJS II\Task 4 Strengthen the JIC to Operate an Automated Information Communication Network\Website\JIC Website User Manual Arabicv1.2\doc</i> <i>(English – Arabic)</i>
3.2.1. Foreign Technical Assistance Reports for JIC:						
3.3. JIC Design Documents:						
2	3.3.1	JIC LAN Design (English)	Raya Integration	September 2006	Task # 1	<i>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 2\LAN design all update september OMS</i>

Year	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
3.4. JIC Training Courses:						
1	3.4.1	Strategic Planning Workshop for JIC (Course Material/Arabic) + Final Report (Arabic And English)	Dr. Gazia Zaatar	December 2004	Task # 4	<i>We have hard copy only</i>
Project Management Certification Program: (10 Courses)						
1	3.4.2	Project Management- Essentials Workshop Manual + Final Report	AMIDEAST	March 2005	Task # 4, No final Report was submitted	<i>S:AOJS II/Task 6/Trg. Materials /PM/PM Essentials</i>
	3.4.3	Project Management- Scope Management + Case Study + Final Report	AMIDEAST	June 2005	Including Presentation Task #4	<i>S:AOJS II/Task 6/Trg. Materials /PM/PM Scope</i>
	3.4.4	Project Management Time Management + Case Study + Final Report	AMIDEAST	June 2005	Including Presentation Task #4	<i>S:AOJS II/Task 6/Trg. Materials /PM/PM Time</i>
	3.4.5	Project Management Quality Management + Case Study + Final Report	AMIDEAST	July 2005	Including Presentation Task #4	<i>S:AOJS II/Task 6/Trg. Materials /PM/PM Quality</i>
	3.4.6	Project Management Cost Management + Case Study + Final Report	AMIDEAST	July 2005	Including Presentation Task #4	<i>S:/AOJS II/Task6/Trg. Materials /PM/PM Cost</i>
	3.4.7	Project Management Procurement Management + Case Study + Final Report	AMIDEAST	July 2005	Including Presentation Task #4	<i>S:/AOJS II/Task6/Trg. Materials/ PM/PM Procurement</i>

Year	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
1	3.4.8	Project Management Human Resources Management + Case Study + Final Report	AMIDEAST	July 2005	Including Presentation Task #4	<i>S:/AOJS II/Task6/Trg. Materials /PM/PM HR</i>
	3.4.9	Project Management Communication Management + Case Study + Final Report	AMIDEAST	August 2005	Task #4	<i>S:/AOJS II/Task6/Trg. Materials /PM/PM Communication</i>
	3.4.10	Project Management Risk Management + Case Study + Final Report	AMIDEAST	August 2005	Task #4	<i>S:/AOJS II/Task6/Trg. Materials /PM/PM Risk</i>
	3.4.11	Project Management Integration Management + Case Study + Final Report	AMIDEAST	August 2005	Task #4	<i>S:/AOJS II/Task6/Trg. Materials /PM/PM Integration</i>
	3.4.12	A Guide to the Project Management Body of Knowledge (PMBOK Guide)	Project Management Institute	2004	Third Edition	<i>We have hard copy only</i>
	3.4.13	Monitoring and Evaluation Training Phase I- Basic Principles (English & Arabic)	Hala Helmy	June 2005	One Part for Management and Staff-Task #8	<i>S:/AOJS II/Task 6/Trg. Materials/M&E/JIC Phase I</i>
<i>IT for Non-IT Professionals Course (This course is for NCJS, JIC, ACOFI and MACOF)</i>						
	2.4.14	IT for Non-IT Professionals Course for NCJS Staff (Arabic)	AUC	December 24 – 26 2006	Task # 6	<i>We have hard copy only</i>
	2.4.15	Public Administration – Effective Team Building And HR Management (Arabic)	AUC	February 2006	Task # 6	<i>We have hard copy only</i>

Year	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
2	2.4.16	Public Administration in Information Age (Arabic)	AUC	March 2006	Task # 6	<i>We have hard copy only</i>
	2.4.17	Excellence in Public Administration (Arabic)	AUC	Feb. 28 – Mar. 9 2006	Task # 6	<i>We have hard copy only</i>
	2.4.18	Public Administration – Communication in Public Administration (Arabic)	AUC	April 2006	Task # 6	<i>We have hard copy only</i>
	2.4.19	Public Administration – Governmental Budgeting and Financial Control (Arabic)	AUC	October 2, 2005 January 18, 2006	Task # 6	<i>We have hard copy only</i>
3.5. JIC Study Tour:						
1	3.5.1	The 9 th Court Technology Conference Study Tour (Information Technology)- Briefing Book- (English and Arabic)	AOJS II	September 2005	Task # 4	<i>S:AOJS II/Task6/USbased Procedures & Forms/ AOJS materials for CTC9 Study Tour/orientation session for IT</i>

Year	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
4. Alexandria Court Of First Instance (ACOFI):						
4.1. ACOFI Plans:						
1	4.1.1	Alexandria Strategic Plan from 2005 through 2007 (English & Arabic)	AOJS II/Alex. Court	June 2005	Task #1	<i>S:\AOJS II\Strategic Plan Workshop/Alex./ACOFI Strategic Plan (Arabic-English)</i>
2	4.1.2	ACOFI Action Plan (English – Arabic)	AOJS II	October 2005 – September 2006	Task # 5	<i>S:\AOJS II\Task 5 Strengthen the Capacity of the MOJ\Deliverables\Action Plans\Action Plan ACOFI</i>
	4.1.3	ACOFI_ Procedures for preparing annual work plan (Arabic)	AOJS II	April 2006	Task # 5	<i>S:\AOJS II\Task 5 Strengthen the Capacity of the MOJ\Deliverables\planning Procedures\ACOFI</i>
4.2. ACOFI Reports & Manuals:						
2	4.2.1	ACOFI ECMA I User Manual (Arabic – English)	LADIS	March 2006	Task # 1	<i>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Training Manuals\ECMA 1\UserManual.doc</i>
	4.2.2	ACOFI ECMA I Admin Manual (Arabic – English)	LADIS	March 2006	Task # 1	<i>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Training Manuals\ECMA 1\Admin-Manual.doc</i>
	4.2.3	Technical Specification Manual (Arabic – English)	LADIS	November 2005	Task # 1	<i>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 4\ECMAI-Technical doc وثيقة الدليل الفني.doc</i> <i>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Training Manuals\ECMA 1\Technical Doc.doc</i>

Year	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
2	4.2.4	ACOFI ECMA II Requirements (English – Arabic)	LADIS	March 2006	Task # 1	<p>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 4\ECMAII-Analysis\Part1\Integrated Case Management System\The_Integrated_Case_Management_System.doc</p> <p>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 4\ECMAII-Analysis\Part1\تقرير التحليل - الجزء الاول - وصف الوضع الحالي وثيقة التحليل doc</p> <p>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 4\ECMAII-Analysis\Part2\Reqmts Report\Case 03 Management</p> <p>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 4\ECMAII-Analysis\Part2\تقرير التحليل - الجزء الثاني - المتطلبات.doc</p>
4.3. ACOFI Foreign Technical Assistance:						
1	4.3.1	Assessment Report for Alexandria Court of First Instance (English And Arabic)	Curtis DeClue	June 2005	Task #1	S:\AOJS II\Task 1\Deliverables\Year 1\ACOFI Assessment
4.4. ACOFI Design Documents:						
2	4.4.1	ACOFI LAN Design (English)	Raya Integration	September 2006	Task # 1	S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 2\LAN design all update september OMS
4.5. ACOFI Training Courses:						
	4.5.1	Strategic Planning Workshop for Alex. (Course Material/Arabic) + Final Report (Arabic And English)	Dr. Gazia Zaatar	February 2005	Task #1	We have hard copy only

Year	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
1	4.5.2	Change Management Workshop – Course Material + Final Report	Cairo Seminar	March 2005	Task #1- Five iterations	<i>S:AOJS II/Task#6/Trg. Materials/ Change Management</i>
	4.5.3	Case Management Workshop for Alex. Chief Judges and Judges – Course Material (Arabic) + Presentation	NCJS	April 2005	Task #1	<i>We have hard copy only</i>
	4.5.4	Basic Computer Skills: Course Material + Final Report - Computers Made Easy (Arabic And English) - Windows XP-Level 1 (Arabic And English) - Word (Arabic)	New Horizons	September 2005	Task #1- 6 iterations	<i>We have hard copy only</i>
	4.5.5	Computerized Legal Research to Alex. Court Judges- Course Material	NCJS	September 2005	Task #3-3 iterations	<i>We have hard copy only</i>
	4.5.6	IT for Non-IT Professionals for Alex. Staff- Course Material	AUC	September 2005	Task #6	<i>We have hard copy only</i>
<i>IT for Non-IT Professionals Course (This course is for NCJS, JIC, ACOFI and MACOF)</i>						
2	2.5.7	IT for Non-IT Professionals Course for NCJS Staff (Arabic)	AUC	December 24 – 26 2006	Task # 6	<i>We have hard copy only</i>
<i>Intellectual Property And Injunctions Workshop (This workshop is for Judges from Alex)</i>						

Year	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
2	2.5.8	Intellectual Property And Injunctions Workshop held at Palestine Hotel. (Arabic – English)	IPRA	February 15 – 19 February 18 – 19 2006	Task # 3	<i>We have hard copy only</i>
<i>Enhanced Case Management Application Course (This course is for Mansoura and Alex Courts):</i>						
2	2.5.9	Enhanced Case Management Application (Arabic)	LADIS	March 2006	Task # 6	<i>We have hard copy only</i>
	2.5.10	Public Administration – Effective Team Building And HR Management (Arabic)	AUC	February 2006	Task # 6	<i>We have hard copy only</i>
	2.5.11	Public Administration in Information Age	AUC	March 2006	Task # 6	<i>We have hard copy only</i>
	2.5.12	Excellence in Public Administration (Arabic)	AUC	Feb. 28 – Mar. 9 2006	Task # 6	<i>We have hard copy only</i>
	2.5.13	Public Administration – Communication in Public Administration (Arabic)	AUC	April 2006	Task # 6	<i>We have hard copy only</i>
	2.5.14	Public Administration – Governmental Budgeting and Financial Control (Arabic)	AUC	October 2, 2005 January 18, 2006	Task # 6	<i>We have hard copy only</i>
<i>Basic Computer Skills (This course is for Alex – Mansoura Courts)</i>						

Year	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
1	2.5.15	Basic Computer Skills: Course Material + Final Report - Computers Made Easy (Arabic And English) - Windows XP-Level 1 (Arabic And English) Word (Arabic)	New Horizon	February, March and April 2006	Task # 6	<i>We have hard copy only</i>
<i>Change Management (This course for NCJS, Alex and Mansoura Courts)</i>						
1	2.5.16	Change Management Workshop – Course Material + Final Report	Cairo Seminar	March - May 2006	Task # 6	<i>S:\AOJS II\Task#6\Trg. Materials/ Change Management</i>
4.6. ACOFI Case Filing Data:						
1	4.6.1	Data Collection Sheets from October 2003-September 2004	Alex. Staff	September 2005	M&E	<i>S:\AOJS II\Data Collection Database\Year 1 Case Filing</i>
1	4.6.2	Data Collection Sheets from October 2003 – September 2004	Mansoura Staff	September 2005	M&E	<i>S:\AOJS II\Data Collection Database\Year 1 Case Filing</i>
4.7. ACOFI Lawyers Survey:						
2	4.7.1	Lawyers' Survey Baseline	Hassouna & Abou Ali	May 2006	M&E	<i>S:\AOJS II\Theme2 Monitoring and Evaluation\Surveys\Lawyers' Survey\ACOFI Survey Final Set (English and Arabic)</i>

	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
5. Mansoura Court Of First Instance (MCOFI):						
5.1. MCOFI Plans:						
1	5.1.1	Mansoura Strategic Plan from 2005 through 2007 (English And Arabic)	AOJS II/Alex. Court	June 2005	Task #1	<i>S:\AOJS II\Strategic Plan Workshop\Mansoura\MCOFI Strategic Plan (Arabic-English)</i>
2	5.1.2	MCOFI Action Plan (English – Arabic)	AOJS II	October 2005 – September 2006	Task # 5	<i>S:\AOJS II\Task 5 Strengthen the Capacity of the MOJ\Deliverables\Action Plans\Action Plan MCOFI</i>
	5.1.3	MCOFI_ Procedures for preparing annual work plan (Arabic)	AOJS II	April 2006	Task # 5	<i>S:\AOJS II\Task 5 Strengthen the Capacity of the MOJ\Deliverables\planning Procedures</i>
5.2. MCOFI Reports & Manuals:						
2	5.2.1	MCOFI ECMA I User Manual (English – Arabic)	LADIS	March 2006	Task # 1	<i>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Training Manuals\ECMA 1\UserManual.doc</i>
	5.2.2	MCOFI ECMA I Admin Manual (English – Arabic)	LADIS	March 2006	Task # 1	<i>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Training Manuals\ECMA 1\Admin-Manual.doc</i>
	5.2.3	MCOFI Technical Specification Manual (English – Arabic)	LADIS	November 2005	Task # 1	<i>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 4\ECMAI-Technical doc وثيقة الدليل الفني.doc</i> <i>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Training Manuals\ECMA 1\Technical Doc.doc</i>

	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
2	4.2.4	MCOFI ECMA II Requirements (English – Arabic)	LADIS	March 2006	Task # 1	S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 4\ECMAII-Analysis\Part1\Integrated Case Management System\The_Integrated_Case_Management_System.doc S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 4\ECMAII-Analysis\Part1\التحليل - الجزء الاول - وصف الوضع الحالي وإثبات وثيقة التحليل.doc S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 4\ECMAII-Analysis\Part2\Reqmts Report\Case 03 Management S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 4\ECMAII-Analysis\Part2\التحليل - الجزء الثاني - المتطلبات.doc
5.3. MCOFI Foreign Technical Assistance:						
2	5.3.1	Assessment Report for Mansoura Court of First Instance (Arabic)		December 10 2005		We have hard copy only
5.4. MCOFI Design Documents:						
2	5.4.1	MCOFI LAN Design (English)	Raya Integration	September 2006	Task # 1	S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Raya Deliverables\Documents\Task Order 2\LAN design all update September OMS
5.5. MCOFI Training Courses:						
1	5.5.1	Strategic Planning Workshop for Mansoura (Course Material/Arabic) + Final Report (Arabic And English)	Dr. Gazia Zaatar	April 2005	Task #1	We have hard copy only

	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
1	5.5.2	Change Management Workshop – Course Material + Final Report	Cairo Seminar	June 2005	Task #1- 4 iterations/ Same material as Alex. 4.4.2	<i>We have hard copy only</i>
	5.5.3	Case Management Workshop- Phase I & II (Arabic)	NCJS Faculty	July 2005		<i>We have hard copy only</i>
	5.5.4	Basic Computer Skills: Course Material + Final Report - Computers Made Easy (Arabic And English) - Windows XP-Level 1 (Arabic And English) - Word (Arabic)	New Horizons	September 2005	Task #1- 4 iterations/ Same material as Alex. 4.4.4	<i>We have hard copy only</i>
	5.5.5	MS Word Training Course (Arabic)	New Horizons	September 2005	Task # 1-2 iterations	<i>We have hard copy only</i>
<i>IT for Non-IT Professionals Course (This course is for NCJS, JIC, ACOFI and MACOF)</i>						
2	5.5.6	IT for Non-IT Professionals Course for NCJS Staff (Arabic)	AUC	December 24 – 26 2006	Task # 6	<i>We have hard copy only</i>
<i>Enhanced Case Management Application Course (This course is for Mansoura and Alex Courts):</i>						
	5.5.7	Enhanced Case Management Application (Arabic)	LADIS	March 2006	Task # 6	<i>We have hard copy only</i>
	5.5.8	Public Administration – Effective Team Building And HR Management (Arabic)	AUC	February 2006	Task # 6	<i>We have hard copy only</i>

	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
2	5.5.9	Public Administration in Information Age (Arabic)	AUC	March 2006	Task # 6	<i>We have hard copy only</i>
	5.5.10	Excellence in Public Administration (Arabic)	AUC	Feb. 28 – Mar. 9 2006	Task # 6	<i>We have hard copy only</i>
	5.5.11	Public Administration – Communication in Public Administration (Arabic)	AUC	April 2006	Task # 6	<i>We have hard copy only</i>
	5.5.12	Public Administration – Governmental Budgeting and Financial Control (Arabic)	AUC	October 2, 2005 January 18, 2006	Task # 6	<i>We have hard copy only</i>
<i>Basic Computer Skills (This course is for Alex – Mansoura Courts)</i>						
2	5.5.13	Basic Computer Skills: Course Material + Final Report - Computers Made Easy (Arabic And English) - Windows XP-Level 1 (Arabic And English) - Word (Arabic)	New Horizon	March 2006	Task # 1	<i>We have hard copy only</i>
<i>Change Management (This course for NCJS, Alex and Mansoura Courts)</i>						
2	5.5.14	Change Management Workshop – Course Material + Final Report	Cairo Seminar	May 2006	Task # 6	<i>S:AOJS II/Task#6/Trg. Materials/ Change Management</i>
5.6. MCOFI Case Filing Data:						
1	5.6.1	Data Collection Sheets from October 2003-September 2004	Mansoura Staff	September 2005	Final	<i>S:AOJS II/Data Collection Database/ Mansoura Case Disposed from October 03-September 2004</i>

	Serial No.	File Name	Prepared by	Submission Date	Comments	Electronic Copy
2	5.6.2	Data Collection Sheets from October 2004 – September 2005	Mansoura Staff	September 2006	Final	<i>S:\AOJS II\Data Collection Database\Year 2 Case Filing</i>
5.7. MCOFI Lawyers' Survey						
2	5.7.1	MCOFI Lawyers' Survey Baseline	Hassouna & Abou Ali	October 2005	Final	<i>S:\AOJS II\Theme2 Monitoring and Evaluation\Surveys\Lawyers' Survey\MCOFI Survey Final Set (English and Arabic)</i>
6. Other Reports						
1	6.1	Automated Directives System (ADS)- Information Technology Review (Hardware, Software, and Services Procurement for the AOJSII Project)	USAID/Egypt	June 2005		<i>S:\AOJS II\IRM Review\IRM Response to AOJS II Request June 27, 2005</i>
2	6.2	Observational Study Tour to Morocco Gender Integration in the Moroccan Judiciary Report and Related Material	AOJS II	January 2006	Final	<i>S:\AOJS II\Theme1 Gender Integration\Study Tours\Morocco 2006 (English and Arabic)</i>
2	6.3	Court Management and Court Automation Observational Study Tour to the U.S.A Report and Related Material	AOJS II	June 2006	Final	<i>S:\AOJS II\Task 1 Replication of AOJSI Court Reforms\Study Tour (English and Arabic)</i>

Annex IX

List of Project Staff

Annex IX**List of Project Staff
(As of September 30, 2006)****1. Cairo Project Office**

<u>Name</u>	<u>Title</u>
James Grabowski	Chief of Party
Brian LeDuc	Deputy Chief of Party
Mary Edwards Frances	Judicial Education Expert
Edward Papps	Judicial Information Systems Expert
Howard Conyers	Court Management Expert
Amr Abdallah	Policy and Planning Expert
Hala Helmy	Monitoring and Evaluation Specialist
Nadia Magdy	Judicial Education Coordinator
Ahmed Emerah	Judicial Education Coordinator
Norhan El Badry	Participant Training Assistant
Tawheed Ramzy	Legal Expert
Doaa Khaled	IT Software Development Specialist
Ghada Abdel-Rahman	Finance and Administration Manager
Amira Refaat	Accountant
Nahed Hassan	Accounting Clerk
Rania Radwan	Senior Judicial Translator
Sahar Soliman	Translator
Ahmed El Manharawy	IT Administrator
Heba Hashish	Office Manager
Hayam Ragheb	Receptionist
Nour Rabie	Senior Administrative Clerk

<u>Name</u>	<u>Title</u>
Hesham Abol-Naga	Messenger
Abdel-Nabie Salem	Driver
Adel Diab	Driver
Sayed Abdel-Gawad	Driver
Nasr Abdel Halim Ghoneim	Driver
Ali Ahmed	Custodian
Ibrahim Mohamed	Custodian

2. AMIDEAST HQ Staff

<u>Name</u>	<u>Title</u>
Jacqueline Haralson	Contract Manager