



USAID
FROM THE AMERICAN PEOPLE



Joint Assistance Management System (JAMS)

Overview
July 19, 2006

PROJECT BACKGROUND

The initial Assistance and Acquisition requirements gathering effort and analyses were conducted between 2002 and 2004, the results of which were combined in 2004 to form the Procurement System Improvement Project (PSIP) requirements.

Office of Management and Budget (OMB) mandated the United States Department of State (DoS) and the United States Agency for International Development (USAID) work collaboratively in order to streamline the grants processes within the foreign affairs community (DoS, USAID and Department of Defense (DOD)).

A USAID procurement effort in May through June 2005 validated, refined and revised the original set of 600+ requirements into the 200+ baseline requirements.

PROJECT BACKGROUND

Subsequent to the development of the single set of requirements, a decision was made in 2005 to separate assistance (Grants and Cooperative Agreements) and acquisition (Contracts, IAAs, Purchase Orders), into two separate projects, with separate requirements, supported by separate systems.

- **Procurement System Improvement Project (PSIP)** - USAID enterprise acquisition system using Compusearch's PRISM web-based product, and it will be referred to as GLobal Acquisition System (GLAS).
- **Joint Assistance Management System (JAMS)** - Shared assistance management solution for USAID and Department of State (DoS) using Infoterra's Grantium web-based product.

THE KEY GOALS OF THE PROJECT ARE:

- To overcome the limits of the current systems and provide the same level of automation and systems functionality through one integrated, web-based system.
- To provide an automated way to streamline and simplify the major assistance-related business processes of USAID and DoS.
- To ensure a high degree of consistency in the assistance-related business processes within and between USAID and DoS.
- To align the assistance-related business processes of USAID and DoS with key US government initiatives, such as Grants.gov and the Grants Management Line of Business.
- To help USAID and DoS comply with various reporting requirements (FAADS & FPDS-NG) and with OMB and Presidential initiatives such as eBusiness.

ORGANIZATIONAL CHANGE MANAGEMENT (OCM)

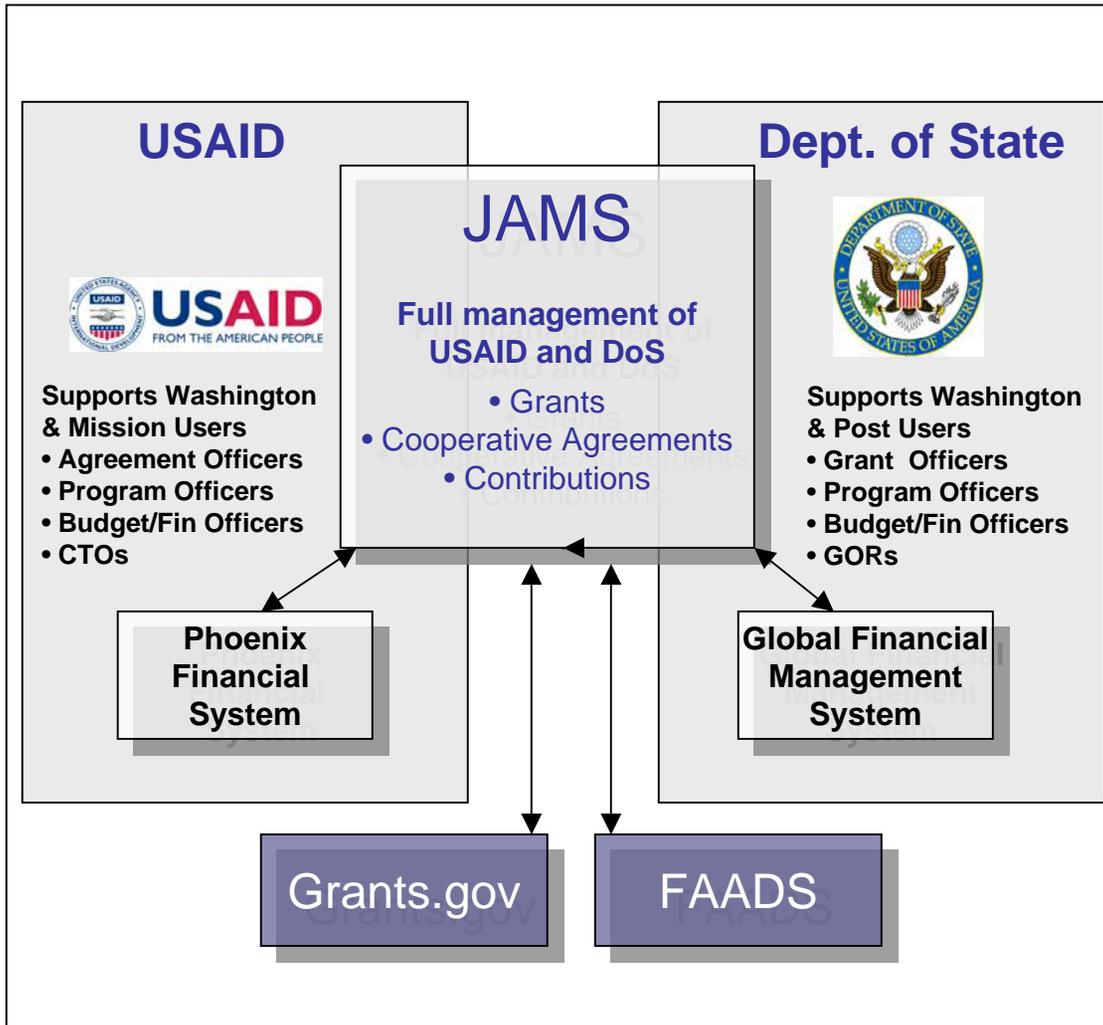
Change Management deals with the '*people*' side of change while addressing values, behaviors and beliefs

The OCM Strategy for the JAMS project is to: align USAID and DoS staff and cultures with the changes that will be brought about by the JAMS implementation

ORGANIZATIONAL CHANGE MANAGEMENT (OCM)

- **Collateral**
 - Newsletters, Flashes, Fact Sheets, Brochures
- **E-mail Box**
 - Monitoring and utilizing jamsmailbox@usaid.gov
- **Website Development**
 - Maintaining PMO Intranet site (Acquisition and Assistance)
 - Developed new JAMS website easily accessible by USAID and DoS
- **Outreach to Missions and Posts**
 - Briefings
 - Teleconferences
 - Focus Groups
- **System Demonstrations**
 - Developing high-level JAMS 'video' demo with accompanying voice narration

JOINT ASSISTANCE MANAGEMENT SYSTEM (JAMS)



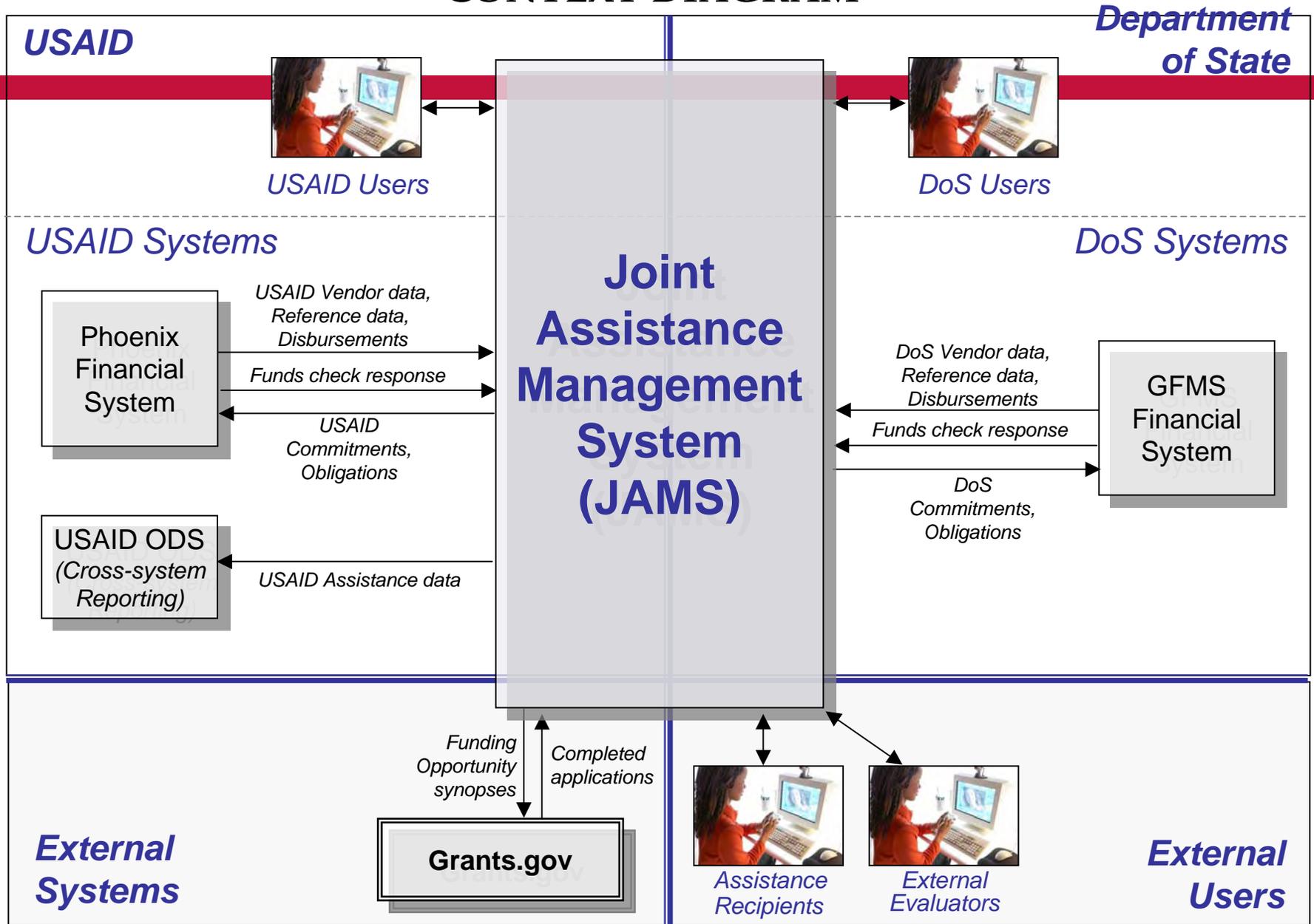
Overview:

- Joint USAID and Dept of State Assistance Management System
 - Two government organizations
 - One shared system
 - Consolidated and consistent assistance management processes
- Manages full life-cycle of assistance, including solicitation, review, award, post-award monitoring and amendments, and closeout
- Standardizes and streamlines assistance processes at USAID and DoS
- Replaces NMS and ProDoc at USAID
- Interfaces to both financial systems
- Automates and simplifies use of Grants.gov

Planned Timeline Highlights

- Proof of Concept: completed 3/31/2006
- Proof of Concept II: November 2007
- Production Pilot: planned for September 2007

JOINT ASSISTANCE MANAGEMENT SYSTEM (JAMS) CONTEXT DIAGRAM



JOINT ASSISTANCE MANAGEMENT SYSTEM (JAMS)

How will this impact you?

USER IMPACTS

- Ease of use: Can initiate program (including attachments) from any desktop with an internet connection
- Potentially reduces approval time through electronic routing
- Enhances capabilities to track milestones
- Ensures separation of duties (i.e. requestor cannot obligate)
- Improves operational reporting via reporting database
- Improves ability to monitor and manage actions
- Meets Department's external reporting needs, e.g. FAADS
- Interface to Grants.gov
- Improves processing of assistance transactions in a system tailored to the Grants processes
- Stores complete award document in one system

BUREAU, MISSION, and POST PARTICIPATION

- **Preparedness Assessment**
 - Determined what the Agency and the Department needs and how they could be captured in the system.
 - JAMS Preparedness Assessment conducted January 16th – February 3rd
- **Proof of Concept**
 - Provided the Agency and the Department with an opportunity to review the “out of the box” version of the product. Provided feedback to ensure proper configuration. Participants were given a two-day demonstration of the application and additional time to work through example scenarios
 - JAMS Proof of Concept (PoC) was completed in March 2006
 - Second PoC, November – December 2006
- **User Acceptance Testing**
 - Final review of the system before release into Production
- **Production Pilot**
 - JAMS Pilot – September 2007

JAMS CONTACT INFORMATION

We thank you for your time and participation!

For additional information, please contact the
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