

**CONTRACT PROGRESS REPORT**

**July 2003**

**FOR THE QUARTER  
April 1 – June 30, 2003**

**INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION**

**CONTRACT NUMBER EEU-1-00-99-00013-00**

## 1. New Task Orders

No new task orders have been assigned.

## 2. Ongoing Task Orders

|   |   |
|---|---|
| a. Task Order number and date of issuance   | Task Order #5 issued January 15 <sup>th</sup> , 2002<br>Title: LOGIN Regional Networking and Innovative Practices Project – Phase III   |
| b. Any modifications to the Task Order  | Mod #1: 09-13-2002<br>Extended the completion date one full year and increased the ceiling price to \$529,181<br>Mod #2: 11-8-2002<br>Transferred administration of the task order to the Regional Services Center in Budapest, Hungary, changed the contracting officer to Andy Holland and changed the CTO to Jane Nandy.   |
| c. Summary of dollars expended to date per Task Order   | USD 255,834.76  |
| d. Estimated percentage of work yet to be completed on the Task Order                                     | 48.35%  |
| e. Progress in meeting subcontracting goals and performance measures under the Task Order (if applicable) | <ul style="list-style-type: none"> <li>• Provided ongoing support for the following new features / modules on the LOGIN system for use by all national partner / anchor sites: <ul style="list-style-type: none"> <li>~ Combined List serve / message board</li> <li>~ E-Newsletter creation tool</li> <li>~ Advanced search function</li> <li>~ Web site traffic monitoring</li> <li>~ WYSIWYG Editor (ability to modify text for Web layout; i.e. bold, italic, headings, and other highlights)</li> <li>~ Usage reports (Web Trends™) for LOGIN components of individual national partner / anchor sites and the ‘About LOGIN’ site at <a href="http://logincee.org">http://logincee.org</a></li> </ul> </li> <li>• Continued initial steps toward integration of Romanian and Macedonian national partner / anchor sites</li> <li>• Continued to pursue integration of Council of Europe database into the LOGIN online library</li> <li>• Provided ongoing technical support and troubleshooting for all of the national partner / anchor sites</li> <li>• Provided ongoing support and advice to national partner / anchors regarding marketing of the LOGIN information network to a target audience of local</li> </ul> |

|  |   |
|--|---|
|  | <p>government officials</p> <ul style="list-style-type: none"> <li>Implemented modified administrative interface for improved functionality and user friendliness for national partners using the system</li> </ul> |
| f. Any updates/revisions to the information provided under paragraph (c)(1) of this clause | N/A   |

### 3. Completed Task Orders

|  |  |
|--|--|
| a. Task Order number and date of issuance  | Task Order #801 issued 7/1/2000<br>Local Government Initiative in Kazakhstan   |
| b. Number and value of modifications issued for this Task Order  | Mod #1 August 15, 2000 Obligation of \$777,477 (after the first tranche of 700,400)<br>Mod #2 Obligation 145,000<br>Mod # 3 July 19,2001 Obligation of \$400,000<br>Mod # 4 July 24, 2001 Re-alignment and launching of year 4<br>Mod #5 August 13, 2001 Obligation of \$900,000<br>Mod #6 April 10, 2002 Obligation of \$176,881<br>Mod #7 April 30, 2002 Last obligation of \$299,308. Currently obligated at ceiling.<br>Mod # 8 Extension through August 2002.<br>Mod #9:Extension trough September 2002 |
| c. Completion date of the Task Order and whether or not inspection and acceptance has been performed by the Government | September 30 <sup>th</sup> , 2002  |
| d. Total dollar amount of Task Order, including modifications  | \$ 3,402,009   |
| e. Success/failure in meeting subcontracting goals and performance measures under the Task Order                       | N/A  |
| f. Any updates/revisions to the information provided under paragraph (C)(1) or (C)(2) of this clause                   | No revisions.  |
| g. Status of performance evaluation comments   | No comments  |

|  |   |
|--|---|
| a. Task Order number and date of Issuance  | Task Order #1 Issued 3/1/99<br>The UDH Workshop on Maximizing Program Impact and Sustainability |
| b. Number and value of modifications issued for the Task Order   | Three modifications issued for \$12,533.  |
| c. Completion date of the Task Order and whether or not inspection and acceptance has been performed by the Government | 8/31/1999 completed and product accepted by Bonnie Walter of USAID.                             |

|  |  |
|--|--|
| d. Total dollar amount of Task Order, including modifications  | \$52,144   |
| e. Success/failure in meeting subcontracting goals and performance measures under the Task Order     | 97% small business subcontractor performance measures met. |
| f. Any updates/revisions to the information provided under paragraph (C)(1) or (C)(2) of this clause | No revisions   |
| g. Status of performance evaluation comments   | No comments  |

|  |   |
|--|---|
| a. Task Order number and date of Issuance  | Task Order #2 Issued 6/1/99<br>Regional Water Utility Workshop  |
| b. Number and value of modifications issued for the Task Order   | No modifications  |
| c. Completion date of the Task Order and whether or not inspection and acceptance has been performed by the Government | 8/27/1999 completion date and product accepted by Michael Gould of USAID.                                       |
| d. Total dollar amount of Task Order, including modifications  | \$64,139  |
| e. Success/failure in meeting subcontracting goals and performance measures under the Task Order                       | Small subcontractor role on this Task Order and subcontractor was not small business. Met performance measures. |
| f. Any updates/revisions to the information provided under paragraph (C)(1) or (C)(2) of this clause                   | No updates.   |
| g. Status of performance evaluation comments   | No comments.  |

|  |   |
|--|---|
| a. Task Order number and date of Issuance  | Task Order #800 Issued 7/1/99<br>Local Government Initiative in Kazakhstan            |
| b. Number and value of modifications issued for the Task Order   | Three modifications<br>Mod #1 - \$777,477<br>Mod #2 - \$700,000<br>Mod #3 - \$106,823 |
| c. Completion date of the Task Order and whether or not inspection and acceptance has been performed by the Government | 6/30/2000 completion date and product accepted by Kathryn Stratos of USAID.           |
| d. Total dollar amount of Task Order, including modifications  | \$1,698,823   |
| e. Success/failure in meeting subcontracting goals and performance measures under the Task Order                       | Subcontractor role on travel. Met performance measures.                               |
| f. Any updates/revisions to the information provided under paragraph (C)(1) or (C)(2) of this clause                   | No updates.   |
| g. Status of performance evaluation comments   | No comments.  |

|   |   |
|---|---|
| a. Task Order number and date of Issuance   | Task Order #3 Issued 9/20/99<br>Rapid Appraisal Methodology in Kazakhstan |
| b. Number and value of modifications issued for the Task Order                        | One modification with the value of \$973.                                 |
| c. Completion date of the Task Order and whether or not inspection and acceptance has | 2/17/2000 completion date and product accepted by Michael Gould of USAID. |

|  |   |
|--|---|
| been performed by the Government   |   |
| d. Total dollar amount of Task Order, including modifications  | \$58,038  |
| e. Success/failure in meeting subcontracting goals and performance measures under the Task Order     | Subcontractor role on travel and subcontractor on technical side. Met performance measures. |
| f. Any updates/revisions to the information provided under paragraph (C)(1) or (C)(2) of this clause | No updates.   |
| g. Status of performance evaluation comments   | No comments.  |

|  |  |
|--|--|
| a. Task Order number and date of Issuance  | Task Order #4 Issued 7/11/2000<br>LOGIN – Local Government Information<br>Network Internet Component |
| b. Number and value of modifications issued for the Task Order   |  |
| c. Completion date of the Task Order and whether or not inspection and acceptance has been performed by the Government | 7/10/2001 completion date and product accepted by Ted Priftis of USAID.                              |
| d. Total dollar amount of Task Order, including modifications  | \$249,230  |
| e. Success/failure in meeting subcontracting goals and performance measures under the Task Order                       | Subcontractor role on travel and subcontractor on technical side. Met performance measures.          |
| f. Any updates/revisions to the information provided under paragraph (C)(1) or (C)(2) of this clause                   | No updates.  |
| g. Status of performance evaluation comments   | No comments.   |

#### 4. Completion Report

Six completion reports prepared and submitted to date.