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PD-ABR-995
0203
J. L. Sullivan
COPY FOR YOUR INFORMATION

MEMORANDUM OF DISTRIBUTION

I. OBLIGATION: This is a partial final award under
PIO/T No. 263-0263-3-70817. If final obligation, OP
has no objections to the dereserving of any remaining funds

II. DOCUMENT IDENTIFICATION/INFORMATION:

- a) Document No.: PDC-5929-I-00-0108-00 #2
- b) Incremental funding action: YES NO
- c) Buy-in: YES NO
- d) Document has been transmitted to recipient/grantee for
signature. Date transmitted: _____
- e) Method of Financing (check one only)
 Letter of Credit
 Periodic Advance
 Direct Reimbursement

III FM DISTRIBUTION

- One original signed copy to FM for recording
obligation
- One copy to FM paying office

IV TECHNICAL OFFICE/MISSION DISTRIBUTION

- Technical Office [scribble]
(office symbol, name, rm & bldg #)
- Mission Mr Felix Awantang, HRDC/H/USAID/Cairo
(specify)
- Program Office ANE/PD/PCS, Judy Britt, Rm 3320A N S
(office symbol, name, rm & bldg #)

V OP DISTRIBUTION

- OP/PS/SUP copy of all documents including final
assistance document signed by all parties

Copy of this form goes, with each copy of the document
distributed and one copy remains in the official file

Contracting Officer J. L. Sullivan Date _____

UNITED STATES OF AMERICA
AGENCY FOR INTERNATIONAL DEVELOPMENT

Advisory or Assistance Services
Yes _____ No X

- 1 Country of Performance EGYPT
2 Indefinite Quantity Contract PDC-5929-I-00-0108-00, Delivery Order No 2

NEGOTIATED PURSUANT TO THE FOREIGN ASSISTANCE ACT
OF 1961, AS AMENDED, AND EXECUTIVE ORDER 11223

<p>3 CONTRACTOR (Name and Address)</p> <p>Research Triangle Institute P O Box 12194 Research Triangle Park North Carolina 27709-2194 TIN NO 560686338 DUNS NO 004868105</p>	<p>4a ISSUING OFFICE</p> <p>Agency for International Development MS/OP/OS/ENE Washington, D.C. 20523-1424</p> <p>4b ADMINISTRATION OFFICE</p> <p>Agency for International Development Washington, D C 20523</p>												
<p>5 PROJECT OFFICE</p> <p>Mr Felix Awantang HRDC/H USAID/Cairo</p>	<p>6 SUBMIT VOUCHERS TO</p> <p>FM/PAFD Room 700, SA-2 Washington, D C 20523</p>												
<p>7 EFFECTIVE DATE</p> <p>See block 11b</p>	<p>8 ESTIMATED COMPLETION DATE</p> <p>February 15, 1991</p>												
<p>9 ACCOUNTING AND APPROPRIATION DATA</p> <table> <tr> <td>Amount Obligated</td> <td>\$55,962 00</td> <td>PIO/T No</td> <td>263-0203-3-70817</td> </tr> <tr> <td>Celling Price</td> <td>\$55,962 00</td> <td>Project No</td> <td>263-0203</td> </tr> <tr> <td>Appropriation No</td> <td>72-117/81037</td> <td>Budget Plan Code</td> <td>QES7-87-27263-KG13</td> </tr> </table>		Amount Obligated	\$55,962 00	PIO/T No	263-0203-3-70817	Celling Price	\$55,962 00	Project No	263-0203	Appropriation No	72-117/81037	Budget Plan Code	QES7-87-27263-KG13
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The United States of America, represented by the Contracting Officer signing this Order, and the Contractor agree that (a) this Order is issued pursuant to the Contract specified in Block 2 above and (b) the entire Contract between the parties hereto consist of this Delivery Order and the Contract specified in Block 2 above.

<p>11a NAME OF CONTRACTOR</p> <p>Research Triangle Institute</p>	<p>11b UNITED STATES OF AMERICA</p> <p>AGENCY FOR INTERNATIONAL DEVELOPMENT</p>
<p>BY (Signature of authorized individual)</p> <p><i>David W. Oglesby</i></p>	<p>BY (Contracting Officer)</p> <p><i>Judith D. Johnson</i></p>
<p>TYPED OR PRINTED NAME</p>	<p>TYPED OR PRINTED NAME</p> <p>Judith D Johnson (SPL)</p>
<p>TITLE</p> <p>DAVID W OGLESBY SENIOR CONTRACT ADMINISTRATOR</p>	<p>TITLE</p> <p>CONTRACTING OFFICER</p>
<p>DATE</p> <p>JAN 03 '91</p>	<p>DATE</p> <p>JAN 8 1991</p>

BACKGROUND

See Attachment 1

ARTICLE I - TITLE

Egypt Child Survival Project, Project Paper Revision (Project No 263-0203)

ARTICLE II - OBJECTIVE

See Attachment 1, part B , Scope of Work 1 Task Definition

ARTICLE III - STATEMENT OF WORK

See Attachment 1, section II, III, and IV

ARTICLE IV - REPORTS

See Attachment 1, section IVc

ARTICLE V - RELATIONSHIPS AND RESPONSIBILITIES

Technical Directions during the performance of this delivery order will be provided by Mr Felix N Awantang, Project Officer, and Dr Nahed G Matta, Program Specialist, pursuant to Section F 3 of the contract

ARTICLE VI - TERM OF PERFORMANCE

- A The effective date of this delivery order is the date of signature by the contracting officer and the estimated completion date is February 15, 1991
- B Subject to the ceiling price established in this delivery order and with prior written approval of the Project Manager (see Block No 5 on the Cover Page), contractor is authorized to extend the estimated completion date, provided that such extension does not cause the elapsed time for completion of the work, including the furnishing of all deliverables, to extend beyond 30 calendar days from the original estimated completion date The contractor shall attach a copy of the Project Manager's approval for any extension of the term of this delivery order to the final voucher submitted for payment

- C It is the contractor's responsibility to ensure that the Project Manager-approved adjustments to the original estimated completion date do not result in costs incurred which exceed the ceiling price of this delivery order. Under no circumstances shall such adjustments authorize the contractor to be paid any sum in excess of the delivery order.
- D Adjustments which will cause the elapsed time for completion of the work to exceed the original estimated completion date by more than 30 calendar days must be approved in advance by the Contracting Officer.

ARTICLE VII - WORK DAYS ORDERED

A	<u>Functional Labor Specialist</u>	<u>Work Days Ordered</u>	<u>Fixed Daily Rate</u>	<u>Total</u>
	Project Development (Lundgren)	37	\$472 00	\$17,464
	Health Services Delivery (Rosa)	37	\$472 00	\$17,464

B The individuals identified above are designated as essential/key personnel pursuant to Section H 3 of the contract.

C Subject to the ceiling price established in this delivery order and the prior written approval of the Project Manager, the contractor is authorized to adjust the number of work days actually employed in the performance of the work by each position specified in this order. The contractor shall attach a copy of the Project Manager's approval to the final voucher submitted for payment.

D It is the contractor's responsibility to ensure that Project Manager-approved adjustments to the workdays ordered for each functional labor category do not result in costs incurred which exceed the ceiling price of this delivery order. Under no circumstances shall such adjustments authorize the contractor to be paid any sum in excess of the ceiling price.

ARTICLE VIII - CEILING PRICE

For Work Days Ordered	\$34,928
For Other Direct Costs	\$21,034 00
Ceiling Price (1) + (2)	\$55,962 00

The contractor will not be paid any sum in excess of the ceiling price.

ARTICLE IX - USE OF GOVERNMENT FACILITIES OR PERSONNEL

- A The contractor and any employee or consultant of the contractor is prohibited from using U S Government facilities (such as office space or equipment) or U S Government clerical or technical personnel in the performance of the services specified in the delivery order unless the use of Government facilities or personnel is specifically authorized in the delivery order, or is authorized in advance, in writing, by the Contracting Officer.
- B If at any time it is determined that the contractor, or any of its employees or consultants have used U S Government facilities or personnel without authorization either in the delivery order itself, or in advance, in writing, by the Contracting Officer, then the amount payable under the delivery order shall be reduced by an amount equal to the value of the U S Government facilities or personnel used by the contractor, as determined by the Contracting Officer.
- C If the parties fail to agree on an adjustment made pursuant to this clause, it shall be considered a "dispute" and shall be dealt with under the terms of the "Disputes" clause of the Contract.

ARTICLE X - EMERGENCY LOCATOR INFORMATION

The Contractor agrees to provide the following information to the Mission Administrative Officer on or before the arrival in a Cooperating Country of every contract employee.

- 1 The individual's full name, home address, and telephone number
- 2 The name and number of the contract
- 3 The Contractor's name, home office address, and telephone number, including any after-hours emergency number(s), and the name of the Contractor's home office staff member having administrative responsibility for the contract
- 4 The name, address, and telephone number(s) of each individual's next of kin
- 5 Any special instructions pertaining to emergency situations such as power of attorney designees or alternate contact persons

ARTICLE XI - LOGISTIC SUPPORT

The contractor will be responsible for almost all logistics. There is limited access to typing/word processing and communication facilities at project site. Project staff will provide some support, if required, in arranging local transportation for official travel.

ARTICLE XII - ACCESS TO CLASSIFIED INFORMATION

The contractor will not have access to classified information.

ARTICLE XIII - DUTY POST

The primary place of employment under this delivery order is Egypt.

ARTICLE XIV - WORK WEEK

The contractor is authorized up to a six day work week with no premium pay.

STATEMENT OF WORK

A Background The CSP was authorized on July 30, 1985 for eight years at a funding level of \$72 942 million. The Project Agreement was signed with the Egyptian MOH on August 15, 1985 marking the beginning of project implementation. The project purpose is to reduce morbidity and mortality in infants, children and women of child bearing age in support of the health sector goal of improving the health of the Egyptian people.

The current strategy to achieve the project purpose is based on four interventions: increased immunizations levels in children against six vaccine-preventable diseases (EPI), early diagnosis and treatment of acute respiratory diseases (ARI), improved Child Spacing (CS), and Nutrition (NUT).

Several of the project components (EPI, CS) have made significant progress in meeting their targets while others have been less successful (ARI, NUT) because of technical, managerial, design, contractual and other problems. A number of decisions have recently been made by USAID and the MOH to adjust the focus of project activities and to address persistent implementation issues. Although the project goal and purpose remain the same, the MOH and USAID have determined that project activities, assumptions, progress indicators and output targets need to be revised. Given the delays in project implementation, there is also a need to assess whether the current PACD of September 30, 1993 should be extended to September 1995 to provide more time to achieve the project purpose or whether activities should be redesigned/scaled back to meet the current PACD.

B SCOPE OF WORK

1 Task Definition

The contractor shall (1) assess progress in achieving project objectives in the overall project and in each of the components This assessment should be based on a review of existing evaluations, monthly contractor reports, audit reports and other project documents as well as in depth discussions with a core group of MOH officials, (2) assess the continuing validity of project objectives, analyses, activities, implementation strategies, plans and arrangements, budgets, etc , and (3) prepare a draft PP amendment which establishes realistic project targets

2 PP Amendment Outline

SECTION II D (General Project Description) and, E (Outputs and Inputs)

The Contractor shall

- Refine project objectives and articulate the rationale for continuing the project based upon the current needs within the Egyptian health sector and the accomplishments/opportunities within the components of the Child Survival Project
- Describe the changes in strategy and activities which are required to meet revised project objectives, resolve the identified problems, and improve the performance of the Child Survival Project
- Update the general project description to reflect information on those activities to be included in the revised project

- Revise project outputs, taking into consideration current levels of performance and, if appropriate, the revised PACD.
- Revise the levels of resource inputs by USAID and the GOE needed to support recommended activities

SECTION III SUB-PROJECT ACTIVITY DESCRIPTIONS (EPI, CHILD SPACING, ARI, NUTRITION)

The consultant shall

- Update each component Problem description and Sub-project Description and identify component strategies and activities required to achieve revised component targets. Sub-project Descriptions shall include an identification of training, financing, equipment, personnel and other implementation requirements
- Revise all component budgets
- Establish/revise evaluation indicators/criteria and evaluation strategies for each component and develop reliable output indicators particularly for the ARI, Child Spacing, and Nutrition components

SECTION IV COST ESTIMATES AND FINANCIAL PLAN

The contractor shall

- revise cost estimates and the financial plan (all Financial Tables) of the PP, adjusting costs and the financial plan to the revised implementation, commodity/procurement, training, technical assistance and research plans. Any changes in resource inputs from the USAID and the GOE shall be incorporated in the revisions
- revise the life-of-project budget to properly reflect the local currency devaluations and inflation that have occurred since the beginning of the project and reprogram surplus funds for other activities

SECTION IV IMPLEMENTATION PLAN

The contractor shall

- revise this portion of the PP to reflect changes in implementation strategy, activities, resource inputs, expected outputs and the PACD
- prepare a new implementation schedule
- revise the procurement plan
- update the evaluation plan and identify evaluation indicators for continual project monitoring, periodic evaluations and impact assessments

PROJECT PAPER ANNEXES

Logical Framework The contractor shall amend the logical framework to reflect all changes in project assumptions, evaluation criteria, inputs, outputs, etc

The contractor shall review all project analyses and amend them, as necessary/appropriate, by providing the analytic basis or justifications for revisions in various project areas. Priority will be given in this regard to the administrative, technical and financial analyses

Administrative Analysis

• Technical Analysis

Financial Analysis

Social Soundness Analysis

Environmental Analysis

C Methods, Procedures, and Deliverable The contractor shall provide two consultants to perform the tasks above under the supervision of the USAID project officer. USAID and the MOH will provide the consultants with background documentation on the project. The consultants shall work primarily with a core group of senior MOH officials consisting of the four project component directors, the project executive director, the chief of party of the project contractor, and USAID project officers. The MOH may have other local consultants to assist with this task. It is recommended that at least one of the consultants be fully conversant with the AID logical framework in order to chair a one-day brainstorming session with the core group in a strategy to elicit MOH input in to the PP revision. The contractor shall prepare two written deliverables: (1) a concise report to USAID and the MOH which summarizes their findings, conclusions and recommendations with respect to the revision of the project design, and (2) a draft PP amendment based on HB3 and M O 3-30. The contractor shall provide discussion drafts of these documents to USAID and the MOH not later than the beginning of the fifth week for review and comment. These will be reviewed jointly by the core group during the fifth week of the consultancy to provide the consultants time to revise the document for submission to USAID and the MOH prior to their departure from Cairo.

D Team Composition Two consultants with advanced degrees in the Social Sciences are required. Advanced degrees in Public Health are desirable, but not essential. Consultants should have at least 5 years of USAID project design experience and an intimate knowledge of the AID logical framework. Good analytical and writing skills are required for this task. The working language for this task will be English.

E Schedule Consultants shall begin not later than five working days after issuance of the work order for a period of six weeks. The consultants shall provide the first draft of the revised PP for review at the beginning of the 5th week of the consultancy and the final draft with revisions prior to their departure from Cairo.