



U S AGENCY FOR
INTERNATIONAL
DEVELOPMENT

PD- ABC-823

990.5

598-0000
PD+S
(Grant)

MAY 12 1998

Ms Andrea Sanhueza
Executive Deputy Director
Corporacion Participa
Almirante Simpson 014
Providencia
Santiago, Chile

SUBJECT Award No LAG-G-00-98-00032-00

Dear Ms Sanhueza

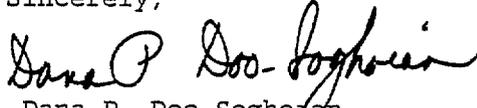
Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended the U S Agency for International Development (hereinafter referred to as "USAID" or "Grantor") hereby grants to the Corporacion Participa (herein after referred to as CP or "Recipient") the sum of \$40 224 00 to provide support for a program in dissemination of conference results in Chile, as described in the Schedule of this award and the Attachment 2, entitled "Program Description "

This award is effective and obligation is made as of the date of this Cover Letter Funds obligated are available to reimburse the Grantee for allowable expenditures from May 1, 1998 through the estimated completion date of 10/31/1998 USAID shall not be liable for reimbursing the Recipient for any costs in excess of the obligated amount

This award is made to CP, on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, entitled "Schedule" Attachment 2, entitled "Program Description", and Attachment 3 entitled "Standard Provisions "

Please sign the original and each copy of this letter to acknowledge your receipt of this award, and return the original and all but one copy to the Grant Officer _____

Sincerely,



Dana P. Doo-Soghoian
Grant Officer
Office of Procurement
M/OP/B/LA

Attachments

- 1 Schedule
- 2 Program Description
- 3 ~~Standard Provisions~~
- 4 ~~Standards for USAID Funded Communications Projects~~

ACKNOWLEDGED Corporacion Participa

BY 
Title Deputy Director
Date may 19th 1977

ACCOUNTING AND APPROPRIATION DATA

A GENERAL

1	Total Estimated Amount	\$40,224 00
2	Total Program Amount	\$50,338 00
3	Total Obligated Amount	\$40,224 00
4	Cost-Sharing Percentage (Non-Federal)	21% (\$10,114)
5	Activity Title	
6	USAID Technical Office	LAC/RSD-EHR (Marilyn Arnold) Room 5 09-073 RRB Washington, DC 20523
7	Tax I D Number	N/A
8	DUNS No	(in process)
9	LOC Number	N/A

B SPECIFIC

1	NMS Request No	175
2	Org ID No	10258
3	Account No	DV97/98LDV798
4	Amount Obligated	\$40,224
5	Activity	598-0000 (PD&S)

TABLE OF CONTENTS

PAGE

ACCOUNTING AND APPROPRIATION DATA

ATTACHMENT 1		4
SCHEDULE		4
1 1	PURPOSE OF AGREEMENT	4
1 2	PERIOD OF AGREEMENT	4
1 3	AMOUNT OF AWARD AND PAYMENT	4
1 4	AWARD BUDGET	4
1 5	REPORTING	4
1 5 1	Financial Reporting	4
1 5 2	Performance Monitoring and Planning Reports	4
1 6	RESOLUTION OF CONFLICTS	5
1 7	COST SHARING	5
1 8	TITLE TO PROPERTY	5
1 9	AUTHORIZED GEOGRAPHIC CODE	5
1 10	INDIRECT COSTS (DEC 1997)	5a
1 11	COMMUNICATIONS PRODUCTS (OCT 1994)	5
1 12	PAYMENT OFFICE	6
1 13	GRANT ADMINISTRATION OFFICE	6
1 14	PROJECT OFFICE	6
ATTACHMENT 2		7
PROGRAM DESCRIPTION		7
ATTACHMENT 3		8
STANDARD PROVISIONS		8
3 1	ALLOWABLE COSTS (JUN 1993)	8
3 2	ACCOUNTING, AUDIT, AND RECORDS (MAR 1994)	9
3 3	REFUNDS (JUN 1993)	10
3 4	REVISION OF GRANT BUDGET (JUN 1993)	10
3 5	TERMINATION AND SUSPENSION (JUN 1993)	11
3 6	DISPUTES (JUN 1993)	12
3 7	INELIGIBLE COUNTRIES (MAY 1986)	12
3 8	DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (MAR 1989)	13
3 9	U S OFFICIALS NOT TO BENEFIT (NOV 1985)	14
3 10	INVESTMENT PROMOTION (JAN 1994)	14
3 11	NONLIABILITY (NOV 1985)	14
3 12	AMENDMENT (NOV 1985)	14
3 13	NOTICES (NOV 1985)	14
3 14	METRIC SYSTEM OF MEASUREMENT (AUG 1992)	15
3 15	PAYMENT - PERIODIC ADVANCE (JUN 1993)	15
3 16	USAID ELIGIBILITY RULES FOR GOODS AND SERVICES (MAR 199	17
3 17	TITLE TO AND USE OF PROPERTY (GRANTEE TITLE) (MAY 1986)	21
3 18	COST SHARING (MATCHING) (JUN 1993)	21
3 19	PUBLIC NOTICES (JUN 1993)	25
ATTACHMENT 4		26

TABLE OF CONTENTS		PAGE
ACCOUNTING AND APPROPRIATION DATA		
ATTACHMENT 1		4
SCHEDULE		4
1 1	PURPOSE OF AGREEMENT	4
1 2	PERIOD OF AGREEMENT	4
1 3	AMOUNT OF AWARD AND PAYMENT	4
1 4	AWARD BUDGET	4
1 5	REPORTING	4
1 5 1	Financial Reporting	4
1 5 2	Performance Monitoring and Planning Reports	4
1 6	RESOLUTION OF CONFLICTS	5
1 7	COST SHARING	5
1 8	TITLE TO PROPERTY	5
1 9	AUTHORIZED GEOGRAPHIC CODE	5
1 10	INDIRECT COSTS (DEC 1997)	5a
1 11	COMMUNICATIONS PRODUCTS (OCT 1994)	5
1 12	PAYMENT OFFICE	6
1 13	GRANT ADMINISTRATION OFFICE	6
1 14	PROJECT OFFICE	6
ATTACHMENT 2		7
PROGRAM DESCRIPTION	-	7
ATTACHMENT 3		8
STANDARD PROVISIONS		8
3 1	ALLOWABLE COSTS (JUN 1993)	8
3 2	ACCOUNTING AUDIT, AND RECORDS (MAR 1994)	9
3 3	REFUNDS (JUN 1993)	10
3 4	REVISION OF GRANT BUDGET (JUN 1993)	10
3 5	TERMINATION AND SUSPENSION (JUN 1993)	11
3 6	DISPUTES (JUN 1993)	12
3 7	INELIGIBLE COUNTRIES (MAY 1986)	12
3 8	DEBARMENT SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (MAR 1989)	13
3 9	U S OFFICIALS NOT TO BENEFIT (NOV 1985)	14
3 10	INVESTMENT PROMOTION (JAN 1994)	14
3 11	NONLIABILITY (NOV 1985)	14
3 12	AMEMDMENT (NOV 1985)	14
3 13	NOTICES (NOV 1985)	14
3 14	METRIC SYSTEM OF MEASUREMENT (AUG 1992)	15
3 15	PAYMENT - PERIODIC ADVANCE (JUN 1993)	15
3 16	USAID ELIGIBILITY RULES FOR GOODS AND SERVICES (MAR 199	17
3 17	TITLE TO AND USE OF PROPERTY (GRANTEE TITLE) (MAY 1986)	21
3 18	COST SHARING (MATCHING) (JUN 1993)	21
3 19	PUBLIC NOTICES (JUN 1993)	25
ATTACHMENT 4		26

LAG-G-00-98-00032-00

TABLE OF CONTENTS	PAGE
STANDARDS FOR USAID-FUNDED PUBLICATIONS	26
STANDARDS FOR USAID-FUNDED VIDEO PRODUCTIONS	28

ATTACHMENT 1

SCHEDULE

1 1 PURPOSE OF AGREEMENT

The purpose of this Agreement is to provide support for the program described in Attachment 2 of this Agreement entitled "Program Description "

1 2 PERIOD OF AGREEMENT

The effective date of this Agreement is the date of the Cover Letter and the estimated completion date is 10/31/1998

1 3 AMOUNT OF AWARD AND PAYMENT

- (a) USAID hereby obligates the amount of \$40,224 00 for the purposes of this Award
- (b) Payment shall be made to the Recipient in accordance with procedures set forth in the Standard Provision of this Award entitled Payment - Periodic Advance as shown in Attachment 3

1 4 AWARD BUDGET

The following is the Award Budget, including local cost financing items, if authorized Revisions to this budget shall be made in accordance with the Standard Provision of the Award entitled "Revision of Grant Budget"

GRANT BUDGET
5/1/98 to 10/31/98

<u>Cost Line Item</u>	<u>Amount</u>
Dissemination of Conference Results in Chile	\$40,224 00
USAID Grant Amount	40,224 00
Grantee Cost Share	<u>10,114 00</u>
TOTAL ESTIMATED PROGRAM AMOUNT	\$50,338 00

1 5 REPORTING**1 5 1 Financial Reporting**

- (a) Financial reporting requirements shall be in accordance with the Standard Provision of this award entitled Payment - Periodic Advance as shown in Attachment 3

1 5 2 Performance Monitoring and Planning Reports

- (a) Reports The Recipient shall submit an original and one copy of brief quarterly program performance reports, which coincide with the financial reporting periods, to the USAID Technical Office specified in the Cover Letter of this Award In addition, one copy shall be submitted to USAID/PPC/POL/CDIE, Rm M-01-010, RRB, Washington, DC 20523 These reports shall be submitted within 30 days following the end of the reporting period
- (b) Contents The Program Report shall briefly present the information contained in 22 CFR 226 51(d)
- (c) Final Report Within 90 days following the estimated completion date of this Award, the Recipient shall submit the original and one (1) copy of a final report to the USAID Technical Office specified in the Cover Letter of this Award In addition one copy shall be submitted to USAID/PPC/POL/CDIE, Rm M-01-010, RRB Washington, DC 20523 It will cover the entire period of the Award

1 6 RESOLUTION OF CONFLICTS

Conflicts between any of the Attachments of this Award shall be resolved by applying the following descending order of precedence

- Attachment 1 - Schedule
- Attachment 3 - Standard Provisions
- Attachment 2 - Program Description

1 7 COST SHARING

The Recipient agrees to expend an amount not less than 21% of the total Federal contribution Cost sharing contributions will meet the criteria as set out in the Standard Provision entitled "Cost Sharing (Matching)" as shown in Attachment 3

1 8 TITLE TO PROPERTY

Title to all property financed under this award shall vest in the Recipient in accordance with the Standard Provisions of this Award set forth in Attachment 3

1 9 AUTHORIZED GEOGRAPHIC CODE

The authorized geographic code for procurement of goods and services under this award is 935

1 10 COMMUNICATIONS PRODUCTS (OCT 1994)

- (a) Definition - Communications products are any printed materials (other than non-color photocopy material), photographic services or video production services
- (b) Standards - USAID has established standards for communications products These standards must be followed unless otherwise specifically provided in the agreement or approved in writing by the agreement officer A copy of the standards for USAID financed publications and video productions is attached
- (c) Communications products which meet any of the following criteria are not eligible for USAID financing under this agreement unless specifically authorized in the agreement schedule or in writing by the agreement officer
 - (1) Any communication product costing over \$25,000, including the costs of both preparation and execution For example, in the case of a publication, the costs will include research, writing and other editorial services (including any associated overhead), design, layout and production costs
 - (2) Any communication products that will be sent directly to, or likely to be seen by, a Member of Congress or Congressional staffer, and
 - (3) Any publication that will have more than 50 percent of its copies distributed in the United States (excluding copies provided to CDIE and other USAID/W offices for internal use

1 11 PAYMENT OFFICE

US AGENCY FOR INT L DEVELOPMENT
M/FM/CMP/MP
Room 7 07-095 RRB
Washington, DC 20523

1 12 GRANT ADMINISTRATION OFFICE

The post-award grant administration office is the U S Agency for International Development, M/OP/B/LA, RRB, Rm 7 09-103, Washington DC 20523-7100 The cognizant Grant Officer is Dana P Doo-Soghoian and may be contacted at 202-712-5671

1 13 PROJECT OFFICE

The Project Office is the U S Agency for International Development LAC/RSD-EHR Rm 5 09-073 RRB, Washington, DC 20523 The cognizant Project Officer and CTO is Marilyn Arnold or Madeline Williams They may be contacted 202-712-1384 or 712-4077

ATTACHMENT 2

PROGRAM DESCRIPTION

The Recipient's proposal entitled "Citizen Participation in the Context of the Summit of the Americas", dated September 4, 1997 and as revised on March 27, 1998 and the Program Description (Attachment 2) are hereby incorporated and made a part of this Award



PARTICIPA
Educacion y Desarrollo

PROJECT PROPOSAL:

**CITIZEN PARTICIPATION IN THE CONTEXT OF THE
SUMMIT OF THE AMERICAS**

CORPORACIÓN PARTICIPA

**Prepared by
Andrea Sanhueza
Cindy A Clark**

March 27, 1998

ATTACHMENT 2

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TABLE OF CONTENTS

1	EXECUTIVE SUMMARY	3
2	BACKGROUND AND JUSTIFICATION	5
3	OBJECTIVES AND ACTIVITIES	7
4	TEAM AND COORDINATION WITH OTHER KEY ACTORS	9
5	CHRONOGRAM	10
6	BUDGET	11

ATTACHMENTS

Publication *“Alianza entre Gobierno y Sociedad Civil Reuniones Preparatorias para la 2° Cumbre de las Americas”*

1 EXECUTIVE SUMMARY

The participation of civil society has played an increasingly relevant role in the Miami Summit, Santa Cruz Summit, and now in the Santiago Summit of the Americas. Past experiences in promoting this process of participation have shown the importance of encouraging cooperation between civil society and government to increase the potential effectiveness of civil society's contribution.

In the context of organizing a process of citizen participation in preparation for the Santiago Summit, two regional consultations were hosted by Corporacion PARTICIPA. These meetings, the first of which was held in August and the second in November, provided a series of concrete recommendations on the issues of education, strengthening civil society, the role of women in the eradication of poverty and discrimination and transparency as a means of combating corruption. Following these meetings, representatives of PARTICIPA presented the recommendations in two pre-SIRG (Summit Implementation Review Group) meetings held in August and November in Santiago, Chile on the issues of education and strengthening civil society. In addition, one representative of PARTICIPA was invited to participate in the official Chilean delegation to the XI SIRG meeting, held in Washington, DC, where she worked on the commission of strengthening civil society. Finally, PARTICIPA published and to date has distributed close to 350 copies of a formal document, containing the recommendations. This document also included a presentation by Ambassador Juan Martabit, Chilean Coordinator for the Summit of the Americas, expressing his support for the process of citizen participation which was carried out. We hope that the recommendations which resulted from this process will ultimately be incorporated into the final Summit agenda.

On one hand, the process of civil society participation in the preparatory process for the Summit, which started in Miami, has advanced considerably in bringing representatives of government and civil society organizations together to discuss Summit agendas. However, there exists a great need in Latin America to continue this dialogue after the Summit in order to hold governments accountable for the agreements made in the Plan of Action, signed by the Heads of State of the hemisphere.

In Latin America, there has been very little activity to promote governmental accountability in regard to commitments made during such major international events as the Summits of the Americas. Summit coordinators from Jamaica and Uruguay, countries responsible for presenting draft actions relating to strengthening civil society and following up on those actions after the Santiago Summit, drafted a report examining the activities of governments following the Miami Summit in 1994 in relation to the agreements made. This report discovered that those actions relating to civil society participation had received little or no attention. Although

some activities had been undertaken in this area which related to the Miami Plan of Action, it was simply a coincidence. There was no planned process of implementation of the Miami accords in the area of civil society participation.

Considering this need, the challenge faced in this proposal is to encourage dialogue between governments and civil society in the context of implementing strategies to concrete the Plan of Action signed by the Presidents during the Santiago Summit in the previously mentioned issues. In order to encourage this dialogue, we believe that it is important to nurture the relationships already established between civil society and government in the preparatory process to the Summit. A clear and consistent connection must be established between the process of preparation and governmental activities to follow-up on the Summit Plan of Action. We will seek to establish this connection through both direct, personal meetings and contact as well as through the distribution of the report compiling the information and results obtained throughout this process.

This project contemplates five basic activities: 1) Design an initial proposal on how to bring together civil society and governments to cooperate in the formulation of a follow-up strategy, 2) Hold meetings between civil society organizations and governmental representatives to discuss a strategy for implementing actions under one or more of the following issues: education, the role of women in the eradication of poverty and discrimination, strengthening civil society and transparency as a means of combating corruption, 3) Publish and distribute information relevant to the process of promoting civil society-government dialogue in relation to monitoring the Summit agreements through various Summit-related web pages on the Internet as well as through monthly bulletins sent via electronic mail and/or fax, 4) Prepare a final document, including information and an evaluation of the process carried out, 5) Publish the final document with the results of these meetings and distribute it to approximately 500 civil society and governmental representatives from around the Western Hemisphere to share the results and information obtained.

Time is of the essence to the successful completion of this project. The process of establishing an implementation strategy for the agreements made during the Santiago Summit on the issues of education, the role of women in the eradication of poverty and discrimination, strengthening civil society and transparency as a means of combating corruption will require much dedication and personal contact. Our past experience has confirmed the time intensive nature of such activities.

PARTICIPA has proved its ability to bring together people from governments as well as civil society organizations, throughout the hemisphere. We have built positive relationships with national summit coordinators in several countries as well as with the Chilean National Summit Coordinator. These relationships will be vital to achieve the project objective. We are confident that our past success in reaching

out to government officials and civil society organizations will greatly facilitate the challenge of bringing these two sectors together to discuss an implementation strategy

The expected duration of this project is approximately six months (May - October, 1998) and has a total cost of US\$40,224. A final report will be submitted to document the success achieved in bringing together governments and civil society to discuss the possibilities for implementing the Santiago Summit Plan of Action

2 BACKGROUND AND JUSTIFICATION

Santiago, Chile will be the site of the next Summit of the Americas to be held on April 18 and 19, 1998. On June 1, 1997, the Foreign Affairs Ministers of the participant countries agreed upon and announced the following topics to be considered at the Santiago Summit: a) education, b) preservation and strengthening of democracy and human rights, c) economic integration and free trade, d) eradication of poverty and discrimination. The issue of sustainable development was further identified as an important element in the Declaration of Principles.

The agreed-upon topics for the Santiago Summit are critical to the developmental processes in the countries of the hemisphere. In working towards this process, various organizations have already involved themselves in the development of initiatives that promote the integration of civil society into decision-making. This has occurred particularly in Summit meetings held since 1994.

Citizen participation has been an issue of consummate importance in the Miami Summit, Santa Cruz Summit, and now again in the Santiago Summit. During the Santa Cruz Summit, the Organization of American States (OAS) received a mandate to implement an Inter-American Strategy for Participation. The goal of this plan is to promote and increase citizen involvement in current and future development efforts on the continent. This strategy is designed to promote the exchange of experiences and information among government representatives and civil society groups, including access and flow of information among relevant sectors to ensure the involvement of civil society. With the support of the Global Environmental Fund, the OAS is currently organizing seminars to prepare and formulate the Strategy to be included in the OAS report to the Santiago Summit, to advance that Strategy, and to present a plan for future action.

Various organizations throughout the continent, such as Fundacion Futuro Latinoamericano based in Ecuador, have participated in the development of initiatives to promote the integration of organized citizens into regional, national and local decision-making processes. To continue and consolidate citizen participation in hemispheric meetings, Corporacion PARTICIPA has organized a comprehensive

effort to formulate recommendations concerning the governmental agreements to be reached on the issues defined in the Agenda of the Santiago Summit of the Americas

Two regional consultations hosted by Corporacion PARTICIPA, one held in August and the second in November, provided a series of concrete recommendations on the issues of education, the role of women in the eradication of poverty and discrimination, strengthening civil society and transparency as a means of combating corruption. These two seminars brought together more than 180 people from 30 countries of the hemisphere. Representatives of PARTICIPA presented these recommendations in two pre-SIRG (Summit Implementation Review Group) meetings held in August and November in Santiago, Chile on the issues of education and strengthening civil society. In addition, one representative of PARTICIPA was invited to participate in the official Chilean delegation to the XI SIRG meeting, held in Washington, DC, where she worked on the commission of strengthening civil society.

Toward these ends, PARTICIPA worked closely with the following entities: the Chilean Ministry of Foreign Affairs and its Summit Coordinating Team, directed by Ambassador Juan Martabit, the Summit Implementation Review Group, comprised of governmental representatives of the 34 countries in which the negotiation process for the Summit agreements takes place, Partnership for Educational Revitalization in the Americas (PREAL), a partnership between Inter-American Dialogue and the Corporacion de Investigacion para el Desarrollo (CINDE) sponsored by IDB, USAID, IDRC, and the Global Environmental Fund.

PARTICIPA's activities received financing from the Canadian Embassy in Chile, Inter-American Dialogue, the Chilean Government and the Inter-American Development Bank (IDB). The OAS also agreed to finance the Inter-American Strategy for Public Participation consultation, which was held during the November meeting.

A final document, containing the recommendations which resulted from both the August and November meetings was published and to date has been distributed to approximately 350 people, participants in both meetings, SIRG representatives from the 34 member countries, international organizations and others interested in the issues discussed and in the process of citizen participation in the next Summit of the Americas.

This project seeks to continue the dialogue initiated during the process of citizen participation in preparation for the Santiago Summit by creating a clear and consistent connection between this process and governmental activities to follow-up on the Summit Plan of Action. That connection will be created, in some cases through direct, personal meetings and in others, through the distribution of the report compiling the information and results obtained throughout this process.

In Latin America, there has been very little activity to promote governmental accountability in regard to commitments made during such major international events as the Summits of the Americas. Summit coordinators from Jamaica and Uruguay, countries responsible for presenting draft actions relating to strengthening civil society and following up on those actions after the Santiago Summit, drafted a report examining the activities of governments following the Miami Summit in 1994 in relation to the agreements made. This report discovered that those actions relating to civil society participation had received little or no attention. Although some activities had been undertaken in this area which related to the Miami Plan of Action, it was a coincidence. There was no planned process of implementation of the Miami accords in the area of civil society participation.

3 OBJECTIVES AND ACTIVITIES

3.1 General Objective

To encourage dialogue between government and civil society representatives of the Western Hemisphere, in the context of implementing strategies to concrete some elements of the Plan of Action signed by Heads of State during the Santiago Summit of the Americas.

3.2 Specific Objectives

3.2.1 To facilitate the participation of qualified and informed representatives of civil society organizations in meetings with their respective government officials to discuss possible implementation strategies for one or more of the agreements made during the Santiago Summit on the issues of education, the role of women in the eradication of poverty and discrimination, strengthening civil society and transparency as a means of combating corruption,

3.2.2 To facilitate coordination and cooperation among representatives of civil society organizations through the publication and distribution of information on a monthly basis regarding the process being carried out to promote civil society - government dialogue.

3.2.3 To publish and distribute a total of 500 copies of a final document containing information relevant to the process of promoting civil society-government dialogue in relation to monitoring the Summit agreements.

3 3 Activities

This proposal includes a total of five activities. The first is design and preparation of an initial proposal on how to bring together civil society and governments to cooperate in the formulation of a follow-up strategy. The second activity is to carry out meetings at a local level, where civil society representatives and government officials will discuss a strategy for implementing actions under 1 or 2 of the issues previously mentioned. The third activity is the publication and distribution of a bulletin on a monthly basis regarding the process being carried out to promote civil society - government dialogue. This information will also be placed in Summit-related web pages such as the Florida International University page. The fourth activity is the preparation of the publication containing relevant information on the design and discussions regarding implementation strategies. The fifth and final activity is the distribution of the publication and submission of the final report to USAID.

3 3 1 Design and Preparation of an initial proposal on how to bring together civil society and governments to cooperate in the formulation of a follow-up strategy

Under this activity PARTICIPA will gather information and prepare a proposal for the follow-up strategy to the Summit Plan of Action. This strategy will be discussed with an international Committee composed of people related to the Summit process since Miami in 1994.

The second step will be to discuss and organize in each country with a local NGO, the issues to be considered for this strategy, the adaptation of the strategy to the local reality and the best way to bring together civil society representatives and government officials to discuss and implement a follow-up strategy for 1 or 2 issues.

The countries where it is most possible to organize these meetings are Argentina, Uruguay, Guatemala and Ecuador. In each of these countries there are strong NGOs that have already established positive relations with their governments, which will greatly improve their ability to carry out this process.

3 3 2 Carry out 4 meetings at a local level, where civil society representatives and government officials discuss a strategy for implementing actions under 1 or 2 of the issues mentioned

These meetings will be organized by the local NGO and PARTICIPA. Approximately 15 people from civil society organizations and governmental officials, in addition to representatives of PARTICIPA should attend. Discussion during these meetings should center to the implementation of a follow up strategy. These meetings will be planned to extend over a 4 hour period.

3 3 3 Distribute monthly bulletins, via web pages, electronic mail and/or fax with information on the process of dialogue regarding possible implementation strategies

PARTICIPA will be responsible for collecting relevant information, preparing the bulletin, translating and sending it monthly to people related to the Summit follow-up process. PARTICIPA currently has a database of approximately 350 people interested in this process. As a part of its activities in preparation for the Santiago Summit, PARTICIPA designed and distributed 3 editions of a monthly bulletin, starting in December 1997, to approximately 350 people and/or organizations.

3 3 4 Preparation of the final publication containing information on the process and evaluation of the activities carried out

PARTICIPA will gather the necessary information to prepare a final publication that contains the main results of the meetings carried out in each country. PARTICIPA will discuss with the local civil society organizations in each country the best way to organize this information.

3 3 5 Publication and distribution of the final document

PARTICIPA will be responsible for the publication and distribution of 500 documents to representatives of civil society organizations and government officials from each country, including those in our standard database.

PARTICIPA will prepare a final report to be submitted to USAID.

4 TEAM AND COORDINATION WITH OTHER KEY ACTORS

Corporacion PARTICIPA will provide the following coordinating team for this project:

Laura Novoa, President of the Board of Directors
Monica Jimenez, Executive Director
Andrea Sanhueza, Executive Deputy Director
Cindy Clark, Project Assistant
Jimena Saez, Communications Director

The person responsible for this project will be Andrea Sanhueza.

This team is already working closely with the Chilean Ministry of Foreign Affairs, the SIRG and the OAS. These entities will continue to cooperate in carrying out the activities included in this project.

Corporacion PARTICIPA has close ties with civil society sectors throughout the American continent, which has been strengthened in the course of the seminars held in August and November. Moreover, PARTICIPA is a member of two regional networks: The Inter American Democracy Network and organizations related to the process of participation led by the Fundacion Futuro Latinoamericano for the Summit Conference on Sustainable Development, and has strong ties with a third: the Partnership for Educational Revitalization in the Americas (PREAL). These relationships will help ensure broad participation of the various sectors of civil society and government in this project.

5 CHRONOGRAM

	May	June	July	August	September	October
Design and Preparation of initial proposal for the role of civil society - government dialogue in the implementation of a follow-up strategy	→				-	
Carry out meetings		→				
Publication and distribution of a bulletin on a monthly basis Maintenance of information on Web pages	→					
Preparation of the final publication					→	
Publication and distribution of the final document and submission of final report						→