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UNITED STATES OF AMERICA
AGENCY FOR INTERNATIONAL DEVELOPMENT
U S A I D MISSION TO KENYA

UNITED STATES POSTAL ADDRESS

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24 JUL 1997

Mr Cyprian G Kirimi
Chief Executive
The Family Education & Development Organization (K)
P O Box 53525
Nairobi

Subject Award No 698-0541-G-00-8068

Dear Sir

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the U S Agency for International Development (hereinafter referred to as "USAID" or "Grantor") hereby grants to the The Family Education & Development Organization (K) (herein after referred to as FEDO (K) or "Recipient"), the sum of \$20,000 00 to provide support for a program in Democracy and Governance, as described in the Schedule of this award and the Attachment 2, entitled "Program Description "

This award is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Recipient in furtherance of program objectives during the period beginning with the effective date and ending 07/24/1999 USAID shall not be liable for reimbursing the Recipient for any costs in excess of the obligated amount

This award is made to FEDO (K), on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, entitled "Schedule", Attachment 2, entitled "Program Description", and Attachment 3 entitled "Standard Provisions which have been agreed to by your organization "

Please sign the original and each copy of this letter to acknowledge your receipt of this award, and return the original and all but one copy to the Grant Officer

Sincerely,

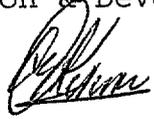


Dana Vogel
Grant Officer

Attachments

- 1 Schedule
- 2 Program Description
- 3 ~~Standard Provisions~~
- 4 ~~Standards for USAID Funded Communications Projects~~

ACKNOWLEDGED The Family Education & Development Organization (K)

BY CYPRIAN C. KIRIMI 
Title CHIEF EXECUTIVE
Date 29-7-98

ACCOUNTING AND APPROPRIATION DATA

A GENERAL

1 Total USAID Estimated Amount \$20,000 00
2 Total Program Amount \$27,436 00
3 Total Obligated Amount \$20,000 00
4 Cost-Sharing Percentage
(Non-Federal) 27%
5 Activity Title
6 USAID Technical Office OSPP
P O Box 30261
Nairobi
7 Tax I D Number
8 CEC No
9 LOC Number

B SPECIFIC

BPC - GDV8-98-21616-KG75
APP - 728/91021
RCN - V281046

106

Funds Available
CONT/KENYA
Initials NSP
Date 7/23/98

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ATTACHMENT 1

SCHEDULE

1 1 PURPOSE OF AGREEMENT

The purpose of this Agreement is to provide support for the program described in Attachment 2 of this Agreement entitled "Program Description "

1 2 PERIOD OF AGREEMENT

The effective date of this Agreement is the date of the Cover Letter and the estimated completion date is 07/24/1999

1 3 AMOUNT OF AWARD AND PAYMENT

(a) USAID hereby obligates the amount of \$20,000 for the purposes of this Award

(b) Payment shall be made to the Recipient in accordance with procedures set forth in the Standard Provision of this Award entitled Payment - Cost Reimbursement as shown in Attachment 3

(c) One time mobilization advance payment is authorized, after the Grantees' pre-award management assessment has been conducted. The advance is to allow the Grantee initiate grant activities

1 4 AWARD BUDGET

The following is the Award Budget, including local cost financing items, if authorized. Revisions to this budget shall be made in accordance with the Standard Provision of the Award entitled "Revision of Grant Budget"

ESTIMATED GRANT BUDGET

Cost Element	USAID US\$	Counterpart US\$	Total US\$
Operating Costs	7,582	3,436	11,018
Program Costs	10,036	3,000	13,036
Equipment	2,382	1,000	3,382
TOTAL	20,000	7,436	27,436

Exchange Rate Ksh 55 00 to US\$1 00

1 5 REPORTING

1 5 1 Financial Reporting

(a) Financial reporting requirements shall be in accordance with the Standard Provision of this award entitled Payment - Cost Reimbursement as shown in Attachment 3

1 5 2 Performance Monitoring and Planning Reports

(a) Reports The Recipient shall submit an original and one copy of brief quarterly program performance reports, which coincide

1 5 2 (Continued)

with the financial reporting periods, to the USAID Technical Office specified in the Cover Letter of this Award. These reports shall be submitted within 30 days following the end of the reporting period.

(b) Paying Office The paying office for this award is
Controller
USAID/Kenya
P O Box 30261
Nairobi

(c) Final Report Within 90 days following the estimated completion date of this Award, the Recipient shall submit the original and one (1) copy of a final report to the USAID Technical Office specified in the Cover Letter of this Award. It will cover the entire period of the Award.

1 6 RESOLUTION OF CONFLICTS

Conflicts between any of the Attachments of this Award shall be resolved by applying the following descending order of precedence:

- Attachment 1 - Schedule
- Attachment 3 - Standard Provisions
- Attachment 2 - Program Description

1 7 COST SHARING

The Recipient agrees to expend an amount not less than 27% of the total Federal contribution. Cost sharing contributions will meet the criteria as set out in the Standard Provision entitled "Cost Sharing (Matching)" as shown in Attachment 3.

1 8 TITLE TO PROPERTY

Title to all property financed under this award shall vest in the Recipient in accordance with the Standard Provisions of this Award set forth in Attachment 3.

1 9 AUTHORIZED GEOGRAPHIC CODE

The authorized geographic code for procurement of goods and services under this award is 935.

ATTACHMENT 2

PROGRAM DESCRIPTION

The Recipient's proposal entitled "Democracy and Governance" and dated June 1998 is attached hereto as the Program Description (Attachment 2) and is made a part of this Award



FAMILY EDUCATION & DEVELOPMENT ORGANIZATION (K)

South C, Mugoya Estate, Hse No 38, P O Box 53525, Te 254-02-503711, Nairobi, Kenya

PROJECT PROPOSAL

ON
DEMOCRACY AND GOVERNANCE

SUBMITTED TO

UNITED STATES OF AMERICA
AGENCY FOR INTERNATIONAL DEVELOPMENT
USAID MISSION TO KENYA
P.O. BOX 20261
NAIROBI

BY CYPRIAN G. KIPIMI
CHIEF EXECUTIVE

JUNE 17, 1996

BEST AVAILABLE COPY



FAMILY EDUCATION & DEVELOPMENT ORGANIZATION (K)

South C, Mugoya Estate, Hse No 38, P O Box 53525, Tel 254-02-503711, Nairobi, Kenya

June 17 1998

USAID
D/C Project Specialist
Office of Strategic Planning and Evaluation
at Mr. Thomas Ngunjiri
P.O. Box 30261
Nairobi Kenya

Dear Mr. Ngunjiri

I acknowledge with pleasure receipt of your letter dated 15th June 1998

I am grateful that our proposal has been approved. As per your request please find attached the revised proposal reflecting the new budget to a tune of US\$ 20,000

I look forward to hearing from you soon

Yours sincerely


Cynthia G. Kiumi
Chief Executive

Encl - Revised proposal Funded

SEMINAR BUDGET (exchange rate 1US\$ = Kshs 61 12)

	US \$	Kshs.
1 Administration		
a) General administration		
Office accommodation	1,500	91,680
Telephone, postage, faxes etc)	580	35,450
Stationery + other supplies	864	52,808
Transport	500	30,560
Subtotal	3,444	210,498
b) Personnel		
Project leader / organizer	1,363	83,307
Secretary	900	55,008
Accountancy	730	44,618
Audit	450	27,504
Subtotal	3,443	210,437
2 Seminars		
Hall hire for 6 seminars	180	11,002
Accommodation + meals	320	19,558
Transport	180	11,002
Seminar materials + other supplies	464	28,360
Facilitators (2)	200	12,224
	1,344	82,146
6 seminars	6	6
	8,064	492,876
Preparation + production of reports (20 copies)	555	33,922
Editorial Services	435	26,587
Participatory evaluation	730	44,618
	9,784	598,003
3 Equipment		
1 Compaq desktop 2000 + software	2,540	155,245
1 HP Laserjet printer 51	790	48,285
Subtotal	3,330	203,530
GRAND TOTAL (1+2+3)	20,001	1,222,468

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INTRODUCTION

Kenyan's gallantly fought the colonial masters so that they may have self-rule that would see an end to colonial oppression in all its forms, and claim back land taken by the foreign masters. This struggle was meant to usher in democratic and good governance to create an environment conducive to economic, social, political and legal development for the Wananchi.

Kenya is experiencing a difficult and prolonged transition to democracy and good governance. Our fragile democracy since independence is at stake. The danger of return to authoritarian rule looms high. There is a need to support civic education efforts aimed at enhancing participatory democracy and good governance even after 1997 elections. The overall objective of this proposal is to heighten the level of democratic awareness of ordinary Kenyans in the rural areas who are the majority voters. This is based on the fact that civil society organisations have a crucial role to play in increasing people's awareness of their civil liberty and in promoting a true and participatory democratic culture.

Democracy and governance are part and parcel of life affecting every Kenyan. Whereas there are several programmes at the national level on this subject, FEDO(K), has undertaken this project aimed at educating the rural population on the role and importance of democracy and governance in the present day Kenyan society. FEDO(K) intends to incorporate democratic and governance development in its programme so as to continue its process after the completion of the project. This noble goal which Kenyans fought for has not been fully achieved due to a number of problems.

PROBLEM STATEMENT

The era of democratisation process in Kenya was ushered following the repeal of section 2A of the constitution in December 1991, and the General Election that followed in 1992. Unfortunately, many changes that Kenyans expected in human rights record, legal system, constitutional reform, political corruption and moral decadence have not been realised. Wananchi are crying for peace and justice, true democracy with good governance more than ever before. As the hopes of the electorate are not being realised, there is evidence of frustration. The creation of formal multiparty democratic structures are not being translated into a truly participatory democracy and development and the electorate is rather disillusioned due to legal illiteracy. Our rural population faces the following problems in relation to democracy and governance -

- 1 They do not have good understanding of the basic principles of democracy and good governance. This illiteracy impacts adversely on election of good leadership.
- 2 During the voting period people do not vote objectively but are swayed more by petty favours and hand-outs than good leadership.
- 3 The colonial masters did not promote national governance of the people, by the people and for the people to enable the Kenya people assimilate a democratic culture based on the principle of freedom of expression, freedom of association, human rights, just laws, accountability and transparency.
- 4 The present day leadership has not fully repealed oppressive laws, nor put in place constitutional reforms, nor corrected human rights abuse, nor addressed the ever rising problem of insecurity which is rampant in the urban centres. This is exemplified in the recent tribal clashes that rocked certain parts of the country and common occurrences of sexual harassment, armed robberies and banditry.
- 5 African leaders view politics and leadership as part of traditional rivalry and chauvinism that advocates the rule of divide and rule rather than unity for free and fair elections by the electorate. This view enhances self-aggrandisement and selfishness of the leaders.
- 6 Voting is usually done along zonal lines whereby people support one of their own without considering sound leadership qualities.
- 7 The electorate succumbs to threats and women get easily swayed by men into choosing leaders who do not represent the interest of the community both at national and or local level.
- 8 Rural people concentrate more on their social, economic hardships and thus develop apathy.

towards politics, election or national issues. Poor governance both at national or local level impacts more on the rural population due to their problems which consequently keep them aloof from elections.

In view of this, FEDO(K) will integrate civic education in its programme to address the above issues after the forthcoming General Elections as an ongoing process.

POSSIBLE SOLUTIONS

The way to rectify the above situation is civic education on democracy and good governance. This will focus on -

1. Creating political awareness, sensitising the electorate on basic principles of democracy and good governance and need for a change of leadership
2. Election of quality leaders who are committed to accountability, transparency and good governance in the management of our national economy, through proper utilisation of both material and human resources
3. Emphasising to the electorate the importance and power of their vote and how they should use it to elect good leadership that will bring desired changes
4. Showing the electorate that the present state of the economy which impacts heavily on them is the result of poor leadership and can be resolved by their taking a more positive and objective stand on choosing good leadership,
5. Advocating for necessary facilitative reforms for peaceful, free and fair General Elections

OBJECTIVES

The overall goal of this project is to strengthen and promote democracy and good governance at the local or village level where the majority of Kenyan voters reside. This will attempt to show that democracy can only thrive where there is rule of law, social and economic justice, peace, respect for civil rights and imperatives of good governance. The following will be the strategic objectives -

1. To provide a training framework through which rural population, particularly group leaders will receive increased and sustainable knowledge on democracy and good governance
2. To strengthen unity and vision among the rural electorate particularly women regarding the political strength they have as majority of voters in the country
3. To enhance the leadership and management skills of leaders in selected groups to be able to continue process of civic education
4. To provide a brief guideline on good leadership in order to facilitate election of quality leadership
5. To provide indicators on human rights, legal system, economic management and constitutional reform to enhance their understanding, and consequent remedy
6. To provide logistical and material support to group leaders to enable them mobilise the electorate
7. To create a liaison resource centre within FEDO (K) office for sustainable civic education as an on-going process
8. To highlight on democratic values that uphold social justice and peace, integrity, economic growth and quality of life for all
9. To promote on the gender sensitivity

TARGET GROUPS

Whereas there are several national programmes on civic education, this project will be targeted to a cross-section of adult men, women and youth in the rural areas. This is where the majority of voters are and national programmes do not reach at that grass-root or village level. The following will be the target groups -

1. Adult men and women in existing development projects, mainly, Isiolo Development Project, Timau Family programme, Tunyai Community Project, Mutonga Development Project and Embu Community Project. These are projects the Chief Executive of FEDO (K) had opportunity of working within in the past. The 60% of participants in these projects are women and each project

has over 300 participants Civic education will be integrated into their programme without interfering with their current ones It would be quite a viable and sustainable method of improving civic education

- 2 Men and Women in Small Enterprise Development in trading centres, mainly in Maua, Meru Town, Nkubu, Chuka Town, Chirokariga and Embu Town These are organised groups and are a power to reckon with They are people with substantial influence in the area, as they command great respect among the rest They will be a power base as far as civic education is concerned
- 3 Adult men, women and youth in small Christian communities of the Catholic Church, Church Province of Kenya and Methodist Church of Kenya which operate at the grass-root levels

The above churches have their national programmes on civic education through justice and peace commissions FEDO(K) programmes will focus on the local or village level where National Programmes do not have a lot of impact This will be done in conjunction with local church and group leaders FEDO(K) will be highly supplementing those and any other national programmes

PROJECT JUSTIFICATION

- 1 Many Kenyans particularly those in the rural areas do not know the basic principles of democracy and good governance to enable them elect good and responsible leaders without fear or favour They do not even know the basic laws on human rights, that affect their lives They should be informed of the power of their decisive voting rights
- 2 The state with immense power and machinery pays little attention to civic education and the recognition for the contribution rural population makes in national development and elections, The prevailing situation is where the government promotes the principle of divide and rule and lopsided mass defections campaigns Hence the need to have an informed electorate who can be prepared to exercise their voting, rights and vote objectively amidst protracted rigging by enemies of democracy
- 3 The need to restore integrity, accountability and transparency in a society immersed in corruption, bribery, social and economic injustice and oppressive archaic legal system, Poor Kenyans are relegated to greater poverty through this system
- 4 The need to create a balance between the government and the passive and disillusioned citizens suffering from apathy due to social, family and economic problems which seem not to be addressed for example tribal clashes, discrimination in sharing the national cake for opposition areas and distribution of famine relief food along party zones etc
- 5 The independent Kenyan leaders we have are known to use money, cheap commodities to buy votes from poor and illiterate electorate The government itself capitalises on this cheap culture to remain in power This calls for an informed electorate who can sacrifice trivial favours in view of good leadership that will have long term effect on the nation
- 6 The need to have simple written manuals on basic principles on democracy and -good governance, leadership skills, basic human rights and basic, management principles which will facilitate sustainable civic education This will call for Training of Trainers (TOT) on civic education which is a continuous process

The vote of the rural people which accounts for 80% of voters through civic education constitutes a decisive factor in shaping the type of leadership this country is to be endowed with in future for positive democratisation, good governance and economic development

BENEFIT TO WOMEN

In organising this civic education, the management of FEDO(K) is pretty aware that

- 1 The majority of rural population are women,
- 2 The majority of voters are equally women
- 3 The main contributors to both democratic and national development are women
- 4 The majority of people on small enterprise development in the trading centres are likewise women

In this project therefore gender issue will be articulated and 'Women as key players in our democratic and good governance process will be given appropriate representation In this way women will benefit immensely from the project

ABILITY TO CARRY OUT PROJECT

Family Education and Development Organisation, FEDO (K) is an independent and national non-governmental organisation duly registered under section 10 of the Non Governmental Organisations Co-ordinating Act

The Project will be run by a capable and experienced team of Project Leader, Programme Officer, Secretary and Accountant. The project will hire expertise from the National Council of NGOs, Citizen Coalition for Constitution Change, National Convention Executive Committee and local churches among others. This will strengthen the input of FEDO (K) in realising the objective of the Project.

Proper management of the project is very crucial for its success and subsequent benefit to the participants. The project has a competent and experienced Board Members to manage it. These members are personalities with a good track record from Public Universities, Local and International NGO's and Private Sector. They are therefore conversant with problems related to Kenya's democratic practices and Governance.

ROLE OF FEDO(K)

FEDO(K) will be the active organiser and a consulting organ of the project. It will therefore

- 1 Identify adult men and women and groups for civic education in the project areas of operation
- 2 Use qualified and experienced facilitators for the project
- 3 Ensure full implementation of project activities-
- 4 Ensure that monitoring and evaluations are carried out progressively
- 5 Ensure regressive completion of reports,
- 6 Select venues conducive to seminars
- 7 Ensure accountability of donor fund

ADMINISTRATIVE MANAGEMENT SKILLS

FEDO (K) Board members being organisers and consulting agents of the project will be fully involved. They will be assisted by four field researchers in the seven districts comprising project area. These contacts will be used for research on potential group leaders, participants and suitable venue in preparation for the seminars. The same contacts will be made available during the implementation period to ensure smooth running of the project.

The administration, accountancy, internal audit and typing will be done by the project team consisting of Project leader, Programme Officer, Accountant and Secretary.

We intend to make use of the services of Project Administrators of Timau Family Project, Isiolo Development Project, Tunyai Community Project, Mutonga Development Project and Embu Community Project who will be of great help due to their knowledge of both people and the area. These are the same people the Chief Executive of this project had successfully made use of during consultancy (Training) services in the area. These will be key TOT and useful resources in terms of civic education, active non-violence and strengthening of the capacity of civil society organisations.

In order to enhance our capability we will utilise the expertise from Catholic Justice and Peace Commission, National Council of Churches of Kenya (NCCCK) and Institute for Education on Democracy (IED).

The Chief Executive of FEDO(K) is Chairman of Catholic Justice and Peace Commission, Nairobi South B Parish, actively involved in civil education for General Elections, 1997 and Active Non-violence of Chemchemi ya Ukweli, secretariat.

MONITORING AND EVALUATION

The success of this project will depend very much on the ability of the resource persons to impart the basic skills and knowledge appropriate to enable the electorate build a truly civil society. This can be accomplished by putting in place a monitoring and evaluation process whose aim is to measure performance and results of the project. FEDO(K) will therefore monitor -

- 1 Preparation of topical papers, role plays and speeches to ensure they are adequately and appropriately covered to address identified problems
- 2 Participation by the participant to ensure that they participate fully in order to reap maximum benefit from the seminars
- 3 Holding monitoring meetings after each seminar to assess the progress of achievement before moving to the next one
- 4 Ensuring group leaders acquire the skills that will facilitate sustainable civil education
- 5 Preparation of monthly statements of accounts, final income and expenditure account and a system of internal audit to ensure proper utilisation of donor funds,

An evaluation process will be put in place to ensure that -

- 1 Underlying problems are being addressed
- 2 Appropriate solutions to those problems are articulated and that participants are involved in formulating those solutions for them to achieve a desired democratisation process
- 3 The set objectives are addressed and participants are equipped with necessary skills and knowledge to spearhead democratisation process
- 4 The project has an impact on the electorate, This is the expected outcome with a long term effect on them This will not be able to be measured immediately upon completion of the project, but through the activities that follow thereafter for sustainable civil education

SUSTAINABILITY

For the project to continue and have a lasting impact on this people, there will be a need for networking and linkage with other organisations with similar programmes In order to lay a firm foundation for this sustainability, FEDO(K) will -

- 1 Identify key community and group leader who will be given adequate training of trainers (TOT) to continue civic education after completion of the project
- 2 Make regular follow-up on recommendations made during civic education seminars on democracy and good governance for implementation
Establish a liaison resource centre on civic education within FEDO(K) and incorporate the civic education in FEDO(K) programme to continue assessment of the impact of the project on the electorate
- 3 Collaborate with other organisations with similar views

EXPECTED OUTCOME

On completion of this project, it will be expected that -

- 1 Participants will have learnt basic principles of democracy and good governance that will enable them elect good and capable leaders for democratic, good governance and economic development of this country
- 2 Village and community leaders will respect human rights, rule of law and other democratic principles so that oppression and exploitation of Wananchi by their leaders become a thing of the past
- 3 The electorate will have acquired legal literacy that will make them undertake development activities without fear or succumbing to political threats of people who having capitalised on this legal ignorance to win votes from rural population disappear to Nairobi only to resurface again at election time
- 4 True democracy and good governance and economic development can only thrive where leaders respect social justice and peace, rule of law, individual human rights, and national unity
- 5 Participants will have learnt that their vote is a decisive factor and the same will be used effectively in future general elections to give this country responsible, capable accountable and transparent leadership for further development
- 6 Leaders of local organisations, self help groups will utilise leadership skills and knowledge acquired to manage their own organisations in accountable and transparent manner In this way democracy and good governance, gender equity would not only be seen but appear to be seen at that level

DONOR INPUT

The funding of this project will benefit the donor in a number of ways

- 1 The donor will enhance its warm relationship enjoyed and maintained with Kenya over the years
- 2 In promoting democracy and good governance in Kenya, the donor will be creating an environment conducive to its operations in the country
- 3 In helping create this enabling environment with the leadership of the day, the donor will be laying the foundation for further investment in Kenya in this era of liberalisation
- 4 The project will be a great boost on civic education for the participants This will strengthen the bond of friendship with participating rural population
- 5 The reports compiled on the completion, of the project, could be useful to the donor in other similar situations