

PD-ABN-175

CODE



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'5 SEP 1996

Ms. Tabitha Seii  
Executive Director  
Education Centre for Women in Democracy  
P. O. Box 62714  
Nairobi

Subject: Award No. 615-0266-G-00-6021-00

Dear Ms. Seii:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the U.S. Agency for International Development (hereinafter referred to as "USAID" or "Grantor") hereby grants to the Education Centre for Women in Democracy (herein after referred to as ECWD or "Recipient"), the sum of \$97,970.00 to provide support for a program entitled "Peace and Reconciliation Education Initiative", as described in the Schedule of this award and the Attachment 2, entitled "Program Description."

This award is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Recipient in furtherance of program objectives during the period beginning with the effective date and ending August 31, 1997. USAID shall not be liable for reimbursing the Recipient for any costs in excess of the obligated amount.

This award is made to ECWD, on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, entitled "Schedule"; Attachment 2, entitled "Program Description"; and Attachment 3 entitled "Standard Provisions."

Please sign the original and each copy of this letter to acknowledge your receipt of this award, and return the original and all but one copy to the Grant Officer.

Sincerely,



George Jones, Ph.D  
Mission Director

Attachments:

1. Schedule
2. Program Description
- ~~3. Standard Provisions~~
- ~~4. Standards for USAID Funded Communications Projects~~

ACKNOWLEDGED: Education Centre for Women in Democracy

BY: TABITHA SELL *TS*

Title: EXECUTIVE DIRECTOR

Date: 11-9-96

ACCOUNTING AND APPROPRIATION DATA

A. GENERAL

1. Total Estimated Amount: \$97,970.00
2. Total Program Amount: \$130,570.00
3. Total Obligated Amount: \$97,970.00
4. Cost-Sharing Percentage  
(Non-Federal): 25%
5. Project No.: 615-0266
6. USAID Project Office: OSPP  
USAID/Kenya  
P. O. Box 30261  
Nairobi
7. Tax I.D. Number: N/A
8. CEC No.: N/A
9. LOC Number:

B. SPECIFIC

1. PIO/T Number: 615-0266-3- 60018
2. Appropriation: 726/71021 1
3. Allotment:
4. BPC: GDV6-96-21615-KG13
5. PIO/T Obl. Amount: \$97,970

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ATTACHMENT 1

SCHEDULE

1.1 PURPOSE OF AGREEMENT

The purpose of this Agreement is to provide support for the program described in Attachment 2 of this Agreement entitled "Program Description."

1.2 PERIOD OF AGREEMENT

The effective date of this Agreement is the date of the Cover Letter and the estimated completion date is August 31, 1997.

1.3 AMOUNT OF AWARD AND PAYMENT

- (a) USAID hereby obligates the amount of \$97,970.00 for the purposes of this Award.
- (b) Payment shall be made to the Recipient in accordance with procedures set forth in the Standard Provision of this Award entitled Payment - Periodic Advance as shown in Attachment 3.

1.4 AWARD BUDGET

The following is the Award Budget, including local cost financing items, if authorized. Revisions to this budget shall be made in accordance with the Standard Provision of the Award entitled "Revision of Grant Budget".

ESTIMATED GRANT BUDGET

Cost Element	USAID US\$	Counterpart US\$	Total US\$
Personnel Costs	0	5,455	5,455
Seminars	15,881	4,182	20,063
Equipment	0	4,055	4,055
Operational Manual	7,136	0	7,136
Workshops/Conferences	18,000	9,818	27,818
Counselling Centre	0	9,090	9,090
Travel & Per Diem	24,676	0	24,676
Administration Costs	19,549	0	19,549
Publication/Printing	7,273	0	7,273
Evaluation/Printing	5,455	0	5,455
<b>Total</b>	<b>97,970</b>	<b>32,600</b>	<b>130,570</b>

Exchange Rate: KShs. 55.00 to US\$ 1.00.

1.5 REPORTING

1.5.1 Financial Reporting

- (a) Financial reporting requirements shall be in accordance with the Standard Provision of this award entitled Payment - Periodic Advance as shown in Attachment 3.

## 1.5.2 Performance Monitoring and Planning Reports

(a) Reports. The Recipient shall submit an original and one copy of brief quarterly program performance reports, which coincide with the financial reporting periods, to the USAID Project Office specified in the Cover Letter of this Award. In addition, one copy shall be submitted to USAID/CDIE/D, Washington, DC 20523-1802. These reports shall be submitted within 30 days following the end of the reporting period.

(b) Paying Office. The paying office for this award is:

Office of the Controller  
P. O. Box 30261  
Nairobi

(c) Final Report. Within 90 days following the estimated completion date of this Award, the Recipient shall submit the original and one (1) copy of a final report to the USAID Project Office specified in the Cover Letter of this Award. In addition, one copy shall be submitted to USAID/CDIE/D, Washington, DC 20523-1802. It will cover the entire period of the Award.

## 1.6 RESOLUTION OF CONFLICTS

Conflicts between any of the Attachments of this Award shall be resolved by applying the following descending order of precedence:

Attachment 1 - Schedule  
Attachment 3 - Standard Provisions  
Attachment 2 - Program Description

## 1.7 COST SHARING

The Recipient agrees to expend an amount not less than 25% of the total Federal contribution. Cost sharing contributions will meet the criteria as set out in the Standard Provision entitled "Cost Sharing (Matching)" as shown in Attachment 3.

## 1.8 TITLE TO PROPERTY

Title to all property financed under this award shall vest in the Recipient in accordance with the Standard Provisions of this Award set forth in Attachment 3.

## 1.9 AUTHORIZED GEOGRAPHIC CODE

The authorized geographic code for procurement of goods and services under this award is 935.

## 1.10 COMMUNICATIONS PRODUCTS (OCT 1994)

- (a) Definition - Communications products are any printed materials (other than non-color photocopy material), photographic services or video production services.
- (b) Standards - USAID has established standards for communications products. These standards must be followed unless otherwise specifically provided in the agreement or

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1.10 (Continued)

approved in writing by the agreement officer. A copy of the standards for USAID financed publications and video productions is attached.

- (c) Communications products which meet any of the following criteria are not eligible for USAID financing under this agreement unless specifically authorized in the agreement schedule or in writing by the agreement officer:
- (1) Any communication product costing over \$25,000, including the costs of both preparation and execution. For example, in the case of a publication, the costs will include research, writing and other editorial services (including any associated overhead), design, layout and production costs.
  - (2) Any communication products that will be sent directly to, or likely to be seen by, a Member of Congress or Congressional staffer; and
  - (3) Any publication that will have more than 50 percent of its copies distributed in the United States (excluding copies provided to CDIE and other USAID/W offices for internal use.

1.11 PAYMENT OFFICE

Office of the Controller  
P. O. Box 30261  
Nairobi

ATTACHMENT 2

PROGRAM DESCRIPTION

The Recipient's proposal entitled "Peace and Reconciliation Education Initiative" dated July 29, 1996 is attached hereto as the Program Description (Attachment 2) and is made a part of this Award.

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**THE EDUCATION CENTRE FOR  
WOMEN IN DEMOCRACY**

Amboseli Road, Off Gitanga Road

Telephone: (254)-2-562304 (O)  
(254)-2- 567298 (R)  
Fax: (254) -2- 561316

P.O. BOX 62714  
Nairobi, Kenya

When replying please quote our Ref No.

August 2nd 1996.

Our Ref. USAID/4/5/8/97

Office of the Controller  
United States Agencies for  
International Development (USAID) Kenya  
P.O.Box 30261  
NAIROBI.

Attention: ~~Mr. Isaac Kataka~~

*Teresa Muraya* *fyuraction*

8/10/96

RE: PROJECT PROPOSAL AND BUDGET

Please find enclosed our project proposal duly corrected as per our discussion.  
If there is any further correction required, let us know other wise we believe this one has no mistakes this time round.

Thank you again for your assistance.

*Jr*   
Tabitha Seii  
EXECUTIVE DIRECTOR

**PEACE AND RECONCILIATION  
EDUCATION INITIATIVE**

**1996 - 1997**

**(REVISED VERSION OF THE DECEMBER 1995 EDITION)**

**Prepared by:**

**Secretariat,  
Education Centre for Women in Democracy  
Amboseli Road  
P.O. Box 62714  
Phone (254) 2 562304  
Fax (254) 2 561316  
NAIROBI - KENYA**

**Nairobi, July 1996**

## 1.

### EXECUTIVE SUMMARY

This project is designed to prevent the eruption of ethnic violence ahead of the impending general elections as well as healing the past wounds caused by the previous ethnic cleansing. It will create a climate of alertness against manipulation by proponents of ethno-nationalism. This will be achieved through a series of seminars and training workshops, establishment of multi-ethnic grassroots peace committees (MGPCs) which will provide early warning signals, deployment of grassroots peace animators/monitors (GPAs) establishment of a rapid response group (RRG), public education campaigns through literature production.

In the initial stages, three identified high conflict risk areas have been targeted. These three areas are Nyamira /Bomet axis; Meteitei/Muhoroni axis; and Uasin Gishu/Keiyo/Nandi Axis. The particular target will be the aggressors who have not been reached on this aspect of tribal clashes. This project can be replicated in all the seventeen specified areas.

The project is scheduled to commence as a matter of urgency given the volatile and fluid circumstances in the three target areas and will span a period of twelve months from the time of commencement. This programme will be easily adaptable to any new political changes. The global budget for the programme over the ~~one~~ year period will be ( US\$ 130,570) 25% of which will be contributed by ECWD.

## 2.

### BACKGROUND

Kenya, which hitherto presented itself as an island of peace and stability in a continent of turbulence and chaos, has had its social and political foundations rocked by politically motivated violence in the form of ethnic cleansing. These conflicts began in the second half of 1991 at a multi-ethnic locality, Meteitei in Kenya's Nandi District within Rift Valley Province. From here the violence snowballed to other districts.

The geographical spread of the violence, with the exception of Nakuru District, coincided with the boundary of the Rift Valley Province which is home to Kenya's pastoralist communities. Flash-points included Uasin Gishu District, Bungoma District, Mount Elgon District, Kakamega District, Kisumu District, Laikipia, Nyandarua, Kiambu, Kajiado, Narok, Makueni, West Pokot, Elgeyo-Marakwet (now Keiyo and Marakwet), Kisii and finally Kilifi in the Coast Province. In addition to these, there is perpetual inter-clan war between Somali clans in Kenya's North Eastern Province.

In all, close to 300,000 people were displaced, homes burnt while 1,200 people were killed. The situation continues to remain fluid in the affected areas, with sporadic recurrence of violence as happened in the month of February, 1995 at Maai Mahiu in Nakuru District where 10 people were killed by "Maasai morans" and in Makueni District where the same "morans" killed 8 people. Since then tension has persisted in the Rift Valley. The abortive Gema Kamatusa talks were a recognition of the existence of this tension. This situation is compounded by the simmering tension between the Kalenjin sub-tribes, the Maasai and the Pokots.

The recent flare up between the Dorobo and the Kipsigis over the allocation of the forest lands to non Dorobos is a further testimony to the fragile peace in the Rift Valley.

The pain, bitterness and anguish which accompanied ethnic conflict, has served to sow seeds of vengeance which will transcend generations and is bound to erupt with the impending general elections.

The scenario described above is symptomatic of ideology of ethno-nationalism which might be manipulated to plunge the country into civil strife.

There is an urgent need to intervene in Kenya's explosive inter-ethnic hatred which has been brought about by the clashes and to prevent the recurrence of ethnic violence. This intervention will hopefully spare succeeding generations of Kenyans the scourge of internecine ethnic conflicts.

### 3. CAPABILITY STATEMENT

The Centre has staff, board and ordinary members who are conversant with ethnic conflict and have worked in the affected areas. In addition, the Centre draws the bulk of its membership from grassroots women's community organisations which will act as points of entry. Members of the Peace Task Force, who previously worked with the NCCK and trained by the Nairobi Peace Initiative, are willing to work with the Centre in order to strengthen peace initiatives in the target areas. The Centre has membership status with the Rehabilitation Centre for Victims of Violence to which identified cases of trauma will be referred. The Centre also has collaborative links with the Churches through Santa Grace Ministries in Eldoret which was one of the refuge centres for the Clash Victims.

### 4. OBJECTIVES

#### Broad Objective:

The prevention of recurrence, resolution of ethnic conflicts and the sustenance of peace in Kenya.

#### Specific Objectives:

- \* To encourage peace and reconciliation between communities affected by "ethnic clashes" and the return to complete normalcy in the affected areas;
- \* To initiate dialogue forums, social activities, promote mediation and establish harmony between the affected communities;
- \* To involve women and youth at the grassroots in peace making processes;
- \* To discourage revenge from the afflicted communities through minimizing provocative activities by the aggressors;

5.

## ACTIVITIES

- \* Five day reactivation and orientation seminar for the existing trained members of Peace Task Force (P.T.F.).
- \* Three day workshop in collaboration with PTF and other Peace Builders for Production of an Operational Manual.
- \* 24 workshops specially designed for elders, clergy, youth and women in the three designated areas.
- \* Identification of grassroots peace animators (GPA) and monitors (GPM) with the help of the PTF
- \* Six training seminar for GPAs and GPMs
- \*\*\* 14 Holiday conventions, camps, organised by the churches and informal Community Based Groups.
- \*\*\* Establishment of informal multi-ethnic grassroots peace committees (MGPCs), which will also act as early warning systems, in the three flash points as follows:
  - \* Public Awareness campaign and literature. This will involve the design and production of peace posters, calendars and stickers. All printed matter will bear messages which emphasize nationhood and the interdependent and symbiotic nature of human existence.
- \*\*\* Facilitate the Counselling and treatment of traumatised victims for the purposes of redressing psychological trauma suffered. This will be done in liaison with the Rehabilitation Centre for Victims of Violence and Torture.
- \* Identification and training of rapid intervention groups .
- \*\*\* Establishment of discussion groups in the local areas.
- \* Evaluation of project and final report writing.

(NB \*\*\* indicates activities whose costing is met largely by ECWD)

## 6. INDICATORS AND EXPECTED RESULTS

- \* Greater appreciation for peace as a prerequisite for development
- \* Tolerance for the diversity of peoples and mutual co-existence and community solidarity and support
- \* Healing of traumatised individuals and families
- \* An environment which makes it difficult for manipulation of the people by perpetrators of ethno-nationalism
- \* Established Early Warning Systems at the grassroots
- \* Return of displaced people back to their previous homes.
- \* Restoration of interethnic commercial and agricultural activities.
- \* Restoration of socio-cultural activities such as intermarriages, clubs, football clubs etc.
- \* Restoration of interethnic commercial and agricultural activities to pre-clashes level.

## 7. SUSTAINABILITY

These peace programmes can only be sustained by the communities involved through continuous interaction of these communities on daily activities. It is expected that the seminars and workshops to be held in the twelve months will influence the opinion leaders in the community so that they can become a deterrent in the event of incitement. The atmosphere which will be created will gradually thaw hard feelings allowing more informal interactions. The rapid response group will act as a pressure group to expose any suspicious move aimed at destabilizing peace.

Involvement of women groups will have a great impact since they are the majority in the churches and small businesses including socio-cultural activities.

## 8. EVALUATION AND MONITORING

The monitoring and evaluation of the Project will be participatory in so far as it will be done in collaboration with the communities.

The progression of the Project will be monitored by the Centre through the trained peace builders who will file monthly Project Performance Reports. There will also be periodic monitoring visits by Centre staff. The objectives will further be evaluated quarterly by Programme Officers from the Centre.

In addition there will also be a mid year report. Reports from such monitoring and evaluation will be both narrative and financial and will be made on prescribed reporting forms designed and provided by the Centre.

## 9. BUDGETARY IMPLICATIONS AND REQUIREMENTS.

### 1. Five days orientation seminar for 26 PTF members and four Centre Staff:-

Hire of venue and accommdation at Soi club in Uasin Gishu District  
Ksh 1,500 x 30 x 5 =Ksh 225,000

2 Resouce persons @ Ksh. 5,000 x 2 x 5 =Ksh 50,000

2 Facilitators @ Ksh 5,000 x 2 x 5 =Ksh 50,000

Transport reimbursement for 30 @ Ksh 500 per person  
=Ksh 15,000

Stationary Ksh 16,450 = Ksh 16,450

ECWD coordinator's fee = Ksh 25,000

Raporteur @ Ksh 7,500 x 5 = Ksh 37,500

Sub-Totals = Ksh 418,950

### 2. Three days workshop for the production of operation manual by 10 PTF members and 10 other experts.

Venue and accommdation for for 20 participants  
@Ksh. 2,000 x 20 x 3 days =Ksh 120,000

Transport reimbursement @ Ksh 500 x 20 =Ksh10,000

Secretarial services =Ksh.10,000

Stationary (flip charts,note books, overhead projector  
transparencies) =Ksh. 30,000

Photocopying of draft manual =Ksh. 7,500

Facilatator @ Ksh 5,000 x 3 = Ksh. 15,000

Production, printing, and distribution =Ksh 200,000.

Sub Total = Ksh 392,500.

3. Two days Training workshops for 78 CBO women leaders from the three axis.  
( These will be done in batches of 3 workshops.)

Accommodation and meals for 78 participants

@ Ksh 1,200 X 2 x 26 x 3 =Ksh 187,200

Travel Reimbursement

@ Ksh 500rt x 26 x 3 =Ksh 39,000

1 Resource Persons

@ Ksh 5,000 x 2 x 3 =Ksh 30,000

1 Facilitators @ Ksh 5,000 x 2 x 3 =Ksh 30,000

Raportuer @ 6,000 x 2 x 3 = Ksh. ~~15,000~~

Stationary @ Ksh.13,800 =Ksh. 13,800 *36,000 Kataka 8/10/96*

Sub total Ksh336,000

4. Three days workshop for 78 youth from the three axis to be done in batches of three workshops.

Accommodation and meals for 26

@ Ksh 1,200 x 26 x 2 x 3 =Ksh 187,200.

Travel reimbursement

@ Ksh 500 rt. x 26 x 3 = Ksh 39,000

1 Reasource persons

@ Ksh 5,000 x 2 x 3 =Ksh 30,000

1 Facilitators @ Ksh 5,000 x 2 x 3 =Ksh 30,000

Rapporteur @ Ksh 6,000 x 2 x 3 =Ksh 36,000

Stationary @ Ksh 13,800 =Ksh. 13,800

Sub total Ksh 336,000.

5. Two days Clergy seminar (38) participants to be done in two seminars.  
Accommodation and meals Ksh 1.200 x 38 x 2 =Ksh.91,200.

Travel reimbursement @ Ksh 500 rt. x 38 =Ksh 19,000

1 Resource person @ Ksh 5,000 x 2 x 2 =Ksh 20,000

Facilitator @ Ksh 5,000 x 2 x 2 = Ksh. 20,000

Rapporteur @ Ksh 6,000 x 2 x 2 =Ksh. 24,000

Stationary = Ksh 16,300

Sub Total Ksh. 190,500

- 6.\*\*\* (Establishment of counselling clinic for traumatised persons  
at Santa Grace Centre. The cost will be Ksh 300,000.)

(ECWD sub-total =Ksh 300,000)\*\*\*

7. Two days Elders seminar (52) participants from each axis.  
Accommodation and meals @ Ksh 1.200 x 52 x 2 =Ksh. 124,800  
Travel reimbursement @ Ksh 500 rt. x 52 =Ksh 26,000  
1 Resource person @ Ksh.5,000 x 2 x 3 =Ksh. 30,000  
Facilitator @ Ksh 5,000 x 2 x = Ksh 30,000  
Stationary = Ksh 17,200  
Rapporteur @ Ksh 6,000 x 2 x 3 = Ksh 36,000

Sub Total Ksh. 264,000

- 8.\*\*\* 14 Church- based organized school holiday camps and church conferences.  
These activities will be funded by the community as their contribution.  
Travel and per diem for (26) PTF members who will act as resource people.  
Ksh @ 2,500 x 26 = Ksh 65,000.  
Travel and per diem for 5 Centre staff  
@ Ksh 10,000 x 5 =Ksh 50,000  
(The cost of camps/conventions will be Ksh 540,000)

Sub Totals Ksh. 115,000 ( ECWD 540,000)\*\*\*

9. Deployment of 30 GPAs and 10 PTF members who will act as peace monitors  
for a period of 8 months.  
Travel and per diem (GPAs) =30 x 8 x Ksh. 1,200 =Ksh.288,000  
Travel and per diem (PTF) =10 x 8 x Ksh. 2,000, = Ksh 160,000

Sub totals Ksh 448,000



14. Hire of a four wheel drive vehicle for use in the field The vehicle is expected to cover 1,490 Km. per month @ Ksh 50.85 per Km. The rate quoted is as recommended by AA. ( See attached document)  
Hire =Ksh 50.85 x 12 x 1,490Km =Ksh 909,198

Sub- Total Ksh 909,198

15.\*\*\* ECWD contribution :-

- Office facilities (use of computers, typewrites etc) =Ksh 223,000  
Office utilities ( power, water, security, =Ksh 230,000  
Coordination services =Ksh 300,000

( Sub Total = Ksh 753,000)

**BUDGET SUMMARY**

1. Orientation seminar for 26 PTF members and four Centre Staff =Ksh 418,950.
2. Production of Operation Manual for grassroots workers = Ksh.392,500
3. Training workshop for Women Groups =Ksh. 336,000.
4. Training workshops for Youth Groups =Ksh 336,000.
5. Training workshop for the clergy =Ksh.190,500
6. Establishment of counselling services =Ksh.300,000 \*\*\*
7. Elders Training Workshop =Ksh.264,000
8. Church organized holiday camps and conferences =Ksh. 115,000  
=Ksh. 540,000 \*\*\*
9. Deployment of GPAs and PTF members =Ksh. 448,000
10. Workshop for Rapid Intervention Group =Ksh. 203,000
11. Establishment of 30 discussion groups =Ksh. 200,000 \*\*\*
12. Public Awareness material =Ksh. 250,000
13. Administration, supplies and consultancies =Ksh. 1,525,200.
14. Transport ( Car hire) cost =Ksh. 909,198
15. Utilization of ECWD facilities and services =Ksh. 753,000 \*\*\*

GRAND TOTAL = Ksh. 5,388,348 =US \$ 97,970. @ Ksh 55.

25% ECWD CONTRIBUTION = Ksh. 1,793,000 =US \$ 32,600. @ Ksh.55.