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UNITED STATES INTERNATIONAL DEVELOPMENT COOPERATION AGENCY
AGENCY FOR INTERNATIONAL DEVELOPMENT
Washington, D. C. 20523

ROCAP

PROJECT PAPER

REGIONAL ENVIRONMENTAL AND
NATURAL RESOURCES MANAGEMENT
(RENAM)

AMENDMENT NUMBER 3

AID/LAC/P-790
CR-468, 627

PROJECT NUMBER: 596-0150

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AGENCY FOR INTERNATIONAL DEVELOPMENT PROJECT DATA SHEET		1. TRANSACTION CODE <input type="checkbox"/> A = Add <input type="checkbox"/> C = Change <input type="checkbox"/> D = Delete <input checked="" type="checkbox"/> A	Amendment Number <u>3</u>	DOCUMENT CODE <u>3</u>
2. COUNTRY/ENTITY ROCAP/GUATEMALA		3. PROJECT NUMBER <u>596-0150</u>		
4. BUREAU/OFFICE LATIN AMERICAN/CARIBBEAN <input type="checkbox"/> <u>05</u>		5. PROJECT TITLE (maximum 40 characters) REGIONAL ENVIRONMENTAL AND NATURAL RESOURCES MANAGEMENT		
6. PROJECT ASSISTANCE COMPLETION DATE (PACD) MM DD YY <u>09</u> <u>30</u> <u>95</u>		7. ESTIMATED DATE OF OBLIGATION (Under 'B.' below, enter 1, 2, 3, or 4) A. Initial FY <u>89</u> B. Quarter <u>4</u> C. Final FY <u>95</u>		

8. COSTS (\$000 OR EQUIVALENT \$1 =)						
A. FUNDING SOURCE	FIRST FY <u>89</u>			LIFE OF PROJECT		
	B. FX	C. L/C	D. Total	E. FX	F. L/C	G. Total
AID Appropriated Total	8,402		8,402	49,200	1,000	50,200
(Grant)	(8,402)	()	(8,402)	(49,200)	(1,000)	(50,200)
(Loan)	()	()	()	()	()	()
Other U.S.						
1. NGOs				11,450	-----	11,450
2.						
Host Country				1,550		1,550
Other Donor(s) (USAIDs) Buy in	-----		-----	10,922	-----	10,922
TOTALS	8,402		8,402	73,122	1,000	74,122

9. SCHEDULE OF AID FUNDING (\$000)									
A. APPROPRIATION	B. PRIMARY PURPOSE CODE	C. PRIMARY TECH. CODE		D. OBLIGATIONS TO DATE		E. AMOUNT APPROVED THIS ACTION		F. LIFE OF PROJECT	
		1. Grant	2. Loan	1. Grant	2. Loan	1. Grant	2. Loan	1. Grant	2. Loan
(1) ARDN				21,532	-----	1,000	-----	38,500	-----
(2) PSEE				3,423	-----	700	-----	6,829	-----
(3) HE				1,483	-----		-----	2,000	-----
(4) EH				1,618	-----		-----	2,871	-----
TOTALS				28,056	-----	1,700	-----	50,200	-----

10. SECONDARY TECHNICAL CODES (maximum 6 codes of 3 positions each)				N/A (October 30, 1990)		11. SECONDARY PURPOSE CODE	
						N/A (October 30, 1990)	
12. SPECIAL CONCERNS CODES (maximum 7 codes of 4 positions each)				N/A (October 30, 1990)			
A. Code							
B. Amount							

13. PROJECT PURPOSE (maximum 480 characters)

The purpose of the Project is to create the conditions for public and private institutions to generate, transfer, and apply the information and technology essential for the sustained use of natural resources.

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14. SCHEDULED EVALUATIONS				15. SOURCE/ORIGIN OF GOODS AND SERVICES			
Interim	MM	YY	MM	YY	Final	MM	YY
			<u>11</u>	<u>92</u>		<u>04</u>	<u>94</u>
				<input checked="" type="checkbox"/> 000 <input checked="" type="checkbox"/> 941 <input type="checkbox"/> Local <input checked="" type="checkbox"/> Other (Specify) <u>CACM</u>			

16. AMENDMENTS/NATURE OF CHANGE PROPOSED (This is page 1 of a _____ page PP Amendment.)

(1) Adds \$1.7 million for administrative support, technical support and monitoring, evaluation and audits; (2) realigns the budget by activity.

I certify that the methods of payment and audit plan of RENARM are in compliance with the Payment Verification Policy as described on the original Project Data Sheet.

Gary Bylesby
 Gary Bylesby, CONT

17. APPROVED BY	Signature	<i>Laura Klauer</i>		18. DATE DOCUMENT RECEIVED IN AID/W, OR FOR AID/W DOCUMENTS, DATE OF DISTRIBUTION
	Title	Laura Klauer Regional Director		
	Date Signed	MM	DD	YY
		<u>09</u>	<u>04</u>	<u>92</u>

PROJECT AUTHORIZATION AMENDMENT

AMENDMENT No. 3

Name of Country: Belize, Costa Rica, El Salvador, Guatemala, Honduras,
Panama, Nicaragua.

Name of Project: Regional Environmental and Natural Resources Management
Project (RENARM): Administrative and Technical Support
Activity

Project Number: 596-0150

1. Additional Financing

Pursuant to Section 103, 104, 105 and 106 of the Foreign Assistance Act of 1961, as amended, the Regional Environmental and Natural Resources Management Project (RENARM; 596-0150) for Belize, Costa Rica, El Salvador, Guatemala and Honduras was authorized on September 11, 1989. It was amended on June 29, 1990 to include Panama and Nicaragua, and was further amended on March 8, 1991 to include a Tree Crop Dissemination Activity and a Pesticide Management Activity. That authorization is hereby further amended as follows:

A. Planned obligations are amended to a total sum not to exceed Sixty One Million, One Hundred Twenty Two Thousand United States Dollars \$61,122,000, including an authorized buy-in level of \$10,922,000, in development assistance grant funds over a six year period from the date of authorization, subject to the availability of funds in accordance with the A.I.D. OYB/allotment process, to help in financing the foreign exchange and local costs for Project activities.

B. Increased funding under the Policy Initiatives and Technical Support activity (Advisors) line item will provide the necessary funds to recruit an Assistant RENARM Project Manager for Technical Coordination. Funding under the new Policy Initiatives and Technical Support activity (Administrative Support) line item will provide the necessary funds to house RENARM project staff and provide the goods and services required for efficient office operation. Increased funding under the Monitoring, Evaluation and Audits activity will provide the funds required to conduct external and independent mid-term and final evaluations, and required audits. LOP activity and line item totals are adjusted to correctly reflect these changes, including deletion of the "Contingency" and "Inflation" line items.

2. Source and Origin

The additional funds authorized by this amendment will be subject to the following source and origin regulations:

a. Source and Origin of Commodities, Nationality of Services

Commodities financed by A.I.D. under the project shall have their source and origin in the United States (Country Code 000), except as A.I.D. may otherwise agree in writing or as provided in paragraph b below.

The suppliers of commodities or services shall have the United States as their place of nationality, except as A.I.D. may otherwise agree in writing or as provided in paragraph b below.

Ocean shipping financed by A.I.D. under the project shall, except as A.I.D. may otherwise agree in writing, be financed only on flag vessels of the United States.

Air transportation services financed under the Project shall be on U.S. flag carriers except to the extent such carriers are not "available" as such term is defined by the U.S. Fly America Act.

b. Local Cost Financing

Local cost financing is authorized only to the extent permitted by the Agency's Buy America Policy as outlined in 90 State 410442 and in HB 1B, Chapter 18. If necessary, individual waivers may be processed for procurement of goods or services which are outside the exemption to the Buy America Policy but necessary to Project Implementation, under the criteria stated in HB 1B, Chapter 5.

3. Other Terms and Conditions

The authorization cited above, as amended, remains in force except as hereby amended.



for Irene Castillo
Regional Director
Regional Office for Central America and Panama

9.4.92

(Date)

Regional Environmental and Natural Resources Management Project

(RENARM; 596-0150)

Project Paper Supplement No. 2

Administrative and Technical Support

September 1992

**AGENCY FOR INTERNATIONAL DEVELOPMENT
REGIONAL OFFICE FOR CENTRAL AMERICAN PROGRAMS
(ROCAP)**

Guatemala City, Guatemala, C.A.

Project Paper Supplement No. 2

RENARM ADMINISTRATIVE AND TECHNICAL SUPPORT ACTIVITY

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Project Paper Supplement No. 2

RENARM ADMINISTRATIVE AND TECHNICAL SUPPORT ACTIVITY

1.0 SUMMARY AND RECOMMENDATION

ROCAP's six year Regional Environmental and Natural Resources Management Project (RENARM) was authorized on September 11, 1989. Amendment No. 1 to the Project Authorization (1990) included Panama and Nicaragua as beneficiary countries, and Project Authorization Amendment No. 2 (1991) added the Tree Crop Dissemination and Pesticide Management activities described in Project Paper Supplement No 1. With Project Authorization Amendment No. 2, RENARM had a total AID funding level of \$59,422,000 including an estimated buy-in level of \$10,922,000.

Project Authorization Amendment No. 3 to RENARM will add an additional \$1,700,000 to the Project to: (1) fund the administrative support costs required for leasing and maintenance of the RENARM office building; (2) increase funding to cover the costs of hiring a full time RENARM Assistant Project Manager for Technical Coordination; (3) increase funding for the Monitoring, Evaluation and Audits Activity to perform an external and independent mid-term and final evaluation; and (4) realign the budget to reflect current activity and line item funding levels. These actions are required for the continued successful management of the RENARM Project. Together with the \$10,922,000 in bilateral buy-ins already authorized, Amendment No. 3 will bring the total AID authorized funding level of RENARM to \$61,122,000.

2.0 BACKGROUND AND RATIONALE

RENARM was authorized in 1989 with a six-year implementation period. Since Amendment No. 2 was authorized in 1991, four problems have arisen that require further amendment of the project.

Due to insufficient space at Plaza Uno, it was necessary to accommodate RENARM project personnel in a separate building. The initial transfer of Project staff began in January 1992, and it is now necessary to provide additional funds to (1) meet the unforeseen costs of housing RENARM staff in that separate facility and (2) procure the goods and services required for smooth operation of the RENARM office facilities until the PACD.

Second, a need has arisen to recruit an Assistant RENARM Project Manager for Technical Coordination in order to ensure close and effective coordination of the many technical activities being supported under the RENARM umbrella.

Third, the funding level for monitoring, evaluations and audits in the original budget were underestimated, and it therefore became necessary to use funds provided under the "Contingencies" line item of RENARM to cover the costs of the primary project monitoring contract. Additional funds are therefore required to cover the costs of the external and independent mid-term and end-of-project evaluations, and to cover the costs of newly required annual audits of certain recipients of project funds.

Fourth, a realignment of the overall RENARM budget is necessitated by both these changes and new financial management guidelines requiring contingency and inflation estimates to be factored in to other line items.

3.0 AMENDMENT DESCRIPTION

3.1 GOAL AND PURPOSE

The goal of RENARM, of which this Amendment is an integral part, is "to help produce, with the citizens of Central America, the conditions for the sustained utilization of natural resources, to minimize damage to the environment, protect bio-diversity, and provide the means for equitable and sustainable economic growth." The purpose of RENARM is "to create the conditions for public and private institutions to generate, transfer and apply the information and technology essential for the sustained use of natural resources." The specific objectives of this Amendment are to provide additional funds for administrative support, technical support, and monitoring, evaluation and audits; and to realign the budget by activity as necessary for the successful operation of the Project. These objectives are fully consistent with the goal and purpose of RENARM as originally articulated.

3.2 PROPOSED ACTIVITIES

3.2.1 Administrative Support

The Policy Initiatives and Technical Support Activity will be increased to provide the necessary funds to house the RENARM staff and procure the goods and services required for the smooth operation of the RENARM office facilities. RENARM currently provides rented office space for seven PSCs, nine FSNs and five subcontractors. Office space of approximately 4,000 square feet is necessary to accommodate this staff, plus the space required for a conference room, support services, storage and parking. To operate and maintain the facility, contracts to provide building maintenance and repair, computer repair, telephone maintenance, courier services, security services and other similar activities are or will be necessary.

Furniture, office equipment, office supplies, carpeting, interior painting, security guards and a generator, as well as utility costs for telephone, water and electricity, are also part of the operational support required. The administrative support line item is estimated at a level of \$825,000.

3.2.2 Advisors Support

The Policy Initiatives and Technical Support activity will be increased to provide the necessary funds to recruit an Assistant RENARM Project Manager for Technical Coordination. There is a consistent demand under RENARM to ensure maximum cross-fertilization of ideas and to ensure maximum positive impact of the combined efforts of the various activities supported by RENARM's technical components. This includes the small grants program in bio-diversity conservation; research in pesticide management; CATIE Watershed Management and Tree Crop Dissemination activities; buffer-zone management activities with the NGO consortia; activities with indigenous groups taking place through the Cultural Survival Program; CATIE's technical services in support of local NGOs; and CATIE programs related to natural forest management and environmental restoration.

There is also a need to constantly keep the RENARM Project Manager and RADO Office informed of opportunities to multiply Project impact via coordination with other AID, donor and non-donor activities occurring in the region. RENARM's relevance to environmental and natural resource management is highly dependant on its ability to interact and dialogue with a wide range of individuals and decision-makers, and thereby to help harmonize and promote common, mutually reinforcing sectoral objectives through formulation of joint or synergistic activities.

The services of the Assistant RENARM Project Manager for Technical Coordination will be obtained through an existing participating agency services agreement (PASA) under RENARM with the U. S. Department of Agriculture's Office of International Cooperation and Development. The projected time frame for this position is three years, commencing in October 1992, and the total estimated level of funding is \$550,000. A job description for this position is attached as Annex 1.

3.2.3 Monitoring, Evaluation and Audits Activity

Funds provided in the original RENARM budget (\$806,000) were underestimated for the Monitoring, Evaluation and Audits activity. The total Management Systems International contract alone totals \$1,693,526, and it would have been therefore necessary to use funds provided under the "Inflation" line item to cover the costs of this contract. This project Amendment will increase the total funding level of "Monitoring, Evaluation and Audits" by \$887,000 from funds provided under the "Inflation" line item to help cover the costs of the monitoring contract executed with Management Systems International.

It will also be supplemented with \$625,000 (\$325,000 from new funds and \$300,000 from funds transferred from funds provided for Audits and Evaluations from the Pesticide Management budget) to cover the costs of the external and independent mid-term and final evaluations of the project, as well as the costs required to conduct the annual audits required of relevant participating institutions and contractors.

3.2.4 Budget Realignment

Under this Amendment, the Budget Summary and Financial Plan by Activity will be modified (Table 3) to reflect current activity funding levels. The Policy Initiatives and Technical Support Activity will be increased by \$1,897,000 (\$550,000 for the PASA, \$825,000 for the Administrative Support, plus \$522,000 from the buy-in portion of "Contingencies" and "Inflation"); the Environmental Awareness, Education, and Bio-Diversity Conservation Activity will be increased by \$101,000; the Sustainable Agriculture and Forestry Activity will be increased by \$2,016,000; the Monitoring, Evaluation and Audits Activity will be increased by \$1,512,000 (\$887,000 for monitoring; \$500,000 for evaluations of which \$300,000 are being transferred from the Pesticide Management budget and \$200,000 from new funds; and \$125,000 for audits); and the Inflation and Contingency line items will be deleted (i.e., reduced by the amount of \$1,913,000 each).

4.0 SUMMARY COSTS AND FINANCIAL PLAN

Illustrative cost estimates for the administrative and advisors support line items funded under this Amendment are found in Tables 1 and 2, respectively. The total estimated cost of the Administrative Support line item is \$825,000; the total estimated cost for the PASA is \$550,000, and the additional cost of the external and independent mid-term and final evaluations, and audit costs is \$325,000. An overall amended budget summary and financial plan by activity for RENARM, incorporating costs and financing to be incurred by this Amendment, is found in Table 3. Methods of implementation and financing for the Amendment are found in Table 4.

5.0 IMPLEMENTATION AND MONITORING

Implementation of the activities to be funded under this Amendment will be the responsibility of ROCAP's Regional Agricultural Development Office (RADO), and specifically the responsibility of the US Direct Hire (USDH) RENARM Project Manager.

All commodities, services and their suppliers financed by AID under the Project shall have their source and origin in the United States, except as AID may otherwise agree in writing. A significant amount of the Amendment resources will be expended for RENARM office space, maintenance, and related goods and services to be procured in Guatemala City, and AID's Buy America guidance will be observed in effecting these local procurements. Under AID's Buy America guidance, no local procurements are authorized except in accordance with certain designated exceptions in HB 1B, Chapter 18.

A record of all local procurement financed under the Amendment shall be maintained by the contractor(s) and/or RENARM Project Manager during implementation of these activities.

The scope of work for the Assistant RENARM Project Manager, required for amending the existing PASA with USDA, is attached as Annex A. The Regional Contracts Office, as the authorized agent for ROCAP, will be responsible for this procurement action. This process will commence in the fourth quarter of FY'92, with a tentative arrival date for the Technical Coordinator at post in the first quarter of FY'93.

No waiver requirements have been identified in association with this Amendment. If the need for waivers is identified during implementation, all applicable AID procedures will be followed.

All audits and/or evaluations of activities funded under this Amendment will be incorporated into the overall RENARM Monitoring and Evaluation Plan.

Table 1

Illustrative Budget for the RENARM Project Administrative and Operating Expenses

Line Item	Year One FY 92*	Year Two FY 93	Year Three FY 94**	Year Four FY 95**	Grand Totals
Office Rent	38,000	50,500	53,100	55,800	197,400
Office Maintenance	13,600	41,000	43,100	45,300	143,000
AT&T Phone Expenses	18,000	24,000	25,200	26,500	93,700
GUATEL Phone Expenses	18,000	24,000	25,200	26,500	93,700
Photocopying Expenses	1,200	1,500	1,600	1,700	6,000
Guard Services	14,300	19,000	20,000	21,000	74,300
Courier Services	1,200	1,500	1,600	1,700	6,000
Electricity	3,800	5,000	5,300	5,600	19,700
Water	1,200	1,500	1,600	1,700	6,000
Computer Maintenance	3,800	15,000	15,800	16,600	51,200
UPS Maintenance	800	1,500	1,600	1,700	5,600
Telephone Equipment Maintenance	500	1,500	1,600	1,700	5,300
Electric Generator Maintenance	0	1,000	1,100	1,200	3,300
Office Supplies	7,500	10,000	10,500	11,100	39,100
Office Supplies Costa Rica Office	3,000	4,000	4,200	4,500	15,700
Purchase of Electric Generator	20,000				20,000
Building Repairs		5,000		5,000	10,000
Repaint Interiors		2,500			2,500
Recarpeting		6,500			6,500
Furniture & Equipment		5,000	5,000	5,000	15,000
Miscellaneous Expenses	2,000	3,000	3,000	3,000	11,000
TOTALS	146,900	223,000	219,500	235,600	825,000

* Services commence on varying dates but not earlier than Jan. 1, 1992
** A 5% increase for inflation has been estimated between years
*** Figures have been rounded off to next 100

**Illustrative Budget for the Assistant RENARM Project Manager for Technical Coordination
PASA**

TABLE 2

Line Item	Year One	Year Two	Year Three	Managed by	Managed by	GRAND
				the PASA	ROCAP	
Compensation *	52,370	53,941	55,559	161,870		161,870
Overseas Differential (10%)	5,237	5,394	5,556	16,187		16,187
Benefit 25%	13,093	13,485	13,890	40,468		40,468
Foreign Transfer Allowance	3,930	0	0	3,930		3,930
Allowances in Cooperating Country						
Living Quarters **	16,663	17,496	18,298		52,457	52,457
Temporary Quarters	25,380	0	8,460		33,840	33,840
Supplementary Post Allowance	3,240	0	1,080		4,320	4,320
Drapery Allowance	700	0	0		700	700
Educational Allowance **	7,800	8,190	8,600		24,590	24,590
Travel, Transportation and Per Diem						
International Travel (Including HL & Repatriation Cost)	7,000	7,000	9,000	23,000		23,000
Transfer Air plane tickets	1,240	0	0	1,240		1,240
Cooperating and Third Country Travel R&R	8,500	8,500	8,500		25,500	25,500
Transportation of HHE & UAB **	7,000	0	7,700	14,700		14,700
Transportation POV **	4,000	0	4,400	8,400		8,400
Storage of HHE **	2,500	2,625	2,625	7,750		7,750
Other Direct Costs						
Communications **	1,000	1,000	1,000	3,000		3,000
Radio, computer, appliances and furniture	30,000	0	0		30,000	30,000
Miscellaneous expenses	1,000	1,000	1,000		3,000	3,000
TOTALS	190,653	120,339	145,668	280,545	176,115	456,660
PASA Overhead 33%				92,580	0	92,580
GRAND TOTAL				373,125	176,115	549,240
				Rounded to \$550,000		
* A 3% increase has been estimated between years.						
** A 5% increase has been estimated between years.						
Assumptions:						
Resident will:						
-Be a GM 13.5 (Mid-level)						
-Have a spouse and two children under twelve years old.						

7

RENARM (596-0150)
Budget Summary and Financial Plan by Activity
(\$'000)

Activity	PREVIOUS BUDGET				AMENDMENT 2				REVISED BUDGET			
	AID PREVIOUS BUDGET				AID				AID BUDGET			
	ROCAPH	OTHER AID (BUY-INS)	TOTAL AID	COUNTER-PART	ADJUSTMENTS ROCAPH	BUY-INS	ROCAPH INCREASE	COUNT. ADJUST.	ROCAPH	OTHER AID (BUY-INS)	TOTAL AID	COUNTER-PART
1. POLICY INITIATIVES AND TECHNICAL SUPPORT	<u>9,140</u>	<u>400</u>	<u>9,540</u>	<u>0</u>	<u>0</u>	<u>521</u>	<u>1,375</u>	<u>0</u>	<u>10,515</u>	<u>922</u>	<u>11,437</u>	<u>0</u>
Advisors	5,640	0	5,640	0	0	0	550	0	6,190	0	6,190	0
Policy Analysis	3,500	400	3,900	0	0	522	0	0	3,500	922	4,422	0
Administrative Support	0	0	0	0	0	0	825	0	825	0	825	0
2. ENVIRONMENTAL AWARENESS EDUCATION, AND BIO-DIVERSITY CONSERVATION	<u>9,000</u>	<u>4,000</u>	<u>13,000</u>	<u>13,000</u>	<u>101</u>	<u>0</u>	<u>0</u>	<u>(1,550)</u>	<u>9,101</u>	<u>4,000</u>	<u>13,101</u>	<u>11,450</u>
NGOs ACTIVITIES	9,000	4,000	13,000	13,000	101	0	0	(1,550)	9,101	4,000	13,101	11,450
3. SUSTAINABLE AGRICULTURE AND FORESTRY	<u>26,250</u>	<u>6,000</u>	<u>32,250</u>	<u>0</u>	<u>2016</u>	<u>0</u>	<u>0</u>	<u>1,550</u>	<u>28,266</u>	<u>6,000</u>	<u>34,266</u>	<u>1,550</u>
Plant Protection (a)	9,700	1,000	10,700	0	788	0	0	1,430	10,488	1,000	11,488	1,430
Watershed Management (a)	4,390	400	4,790	0	384	0	0	0	4,774	400	5,174	0
Production from Natural Forests (a)	3,660	0	3,660	0	329	0	0	0	3,989	0	3,989	0
- Wood Utilization Activities					597	0	0	0	597	0	597	0
Tree Crop Dissemination (a)(b)	4,500	2,600	7,100	0	58	0	0	0	4,558	2,600	7,158	0
Pesticide Management (b)(a)	4,000	2,000	6,000	0	(300)	0	0	0	3,700	2,000	5,700	120
Natural Resources & Animal Agri. Strategies for sustainability	0	0	0	0	160	0	0	120	160	0	160	0
4. MONITORING, EVALUATION AND AUDITS	<u>806</u>	<u>0</u>	<u>806</u>	<u>0</u>	<u>1187</u>	<u>0</u>	<u>325</u>	<u>0</u>	<u>2,316</u>	<u>0</u>	<u>2,316</u>	<u>0</u>
Monitoring (MSI Contract)(c)	806	0	806	0	887	0	0	0	1,693	0	1,693	0
Mid-Term and Final Evaluations (e)	0	0	0	0	300	0	200	0	500	0	500	0
Audits	0	0	0	0	0	0	125	0	125	0	125	0
5. INFLATION (d)	<u>1,652</u>	<u>261</u>	<u>1,913</u>	<u>0</u>	<u>(1,652)</u>	<u>(261)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
6. CONTINGENCY (d)	<u>1,652</u>	<u>261</u>	<u>1,913</u>	<u>0</u>	<u>(1,652)</u>	<u>(261)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	48,500	10,922	59,422	13,000	0	0	1,700	0	50,200	10,922	61,122	13,000

- (a) Mid-term evaluations incorporated in the budgets of Plant Protection, Watershed Management, Productions from Natural Forests, and Tree Crop Dissemination.
- (b) Project budgets include inflation and contingencies
- (c) Not distributed in Original Budget.
- (d) Pursuant to USAID Financial Management Bulletin No. 1 ("Budgeting"), Part III ("Financial Analysis for Programs and Projects"), Appendix A.7 ("Financial Analysis of Specific Project"), Section II C ("Project Financial Plan"), the total cost of the "Contingency & Inflation" line items shown above has been distributed as shown in the Adjustments column.
- (e) Funds provided for Audit and Evaluation transferred from Pesticide Management to Overall Project Mid-Term and Final Evaluations

Table 4

Methods of Implementation and Financing
For this Amendment
(US Dollars)

Project Activities	Implementation Method	Financing Method	Amount (Est.)
<u>A: Administrative Support</u>			
Facility rent, maintenance and repairs	direct contract bids/purchase orders	direct payment	\$375,000
Supplies/services (operating ex- penses)	purchase orders combined invoices separate billing	advance reimbursement	360,000
Special office equipment furniture	institutional proce- dures/bids/purchase orders/separate invoices	direct payment advance	90,000
		<u>Subtotal</u>	<u>\$825,000</u>
<u>B: Advisors Support</u>			
Technical services	PASA (institutional procedure)	direct payment reimbursement	\$176,000 \$374,000
		<u>Subtotal</u>	<u>\$550,000</u>
<u>C: EVALUATION AND AUDITS</u>			
Technical services for evaluations	direct AID contract	direct payment	\$200,000
Technical services for audits	direct AID contract or Inst. procedure	direct payment reimbursement	\$125,000
		<u>Subtotal</u>	<u>\$325,000</u>
		<u>TOTAL</u>	<u>\$1,700,000</u>

Annex 1

Job Description

**RENARM Assistant Project Manager for
Technical Coordination**

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JOB DESCRIPTION

**RENARM Assistant Project Manager for
Technical Coordination**

A. Objective

The purpose of this position is to support the RENARM Project Manager to ensure close and effective coordination among the many technical activities being undertaken in the Regional Environmental and Natural Resources Management Project (RENARM 596-0150).

B. Project Amendment Background

ROCAP has determined that the RENARM Project, because of its complex and diverse technical agenda, requires the services of a technical coordinator. The position RENARM Assistant Project Manager for Technical Coordination has been created to ensure close and effective coordination among the technical activities supported by RENARM. There is a consistent demand in the Project to ensure maximum cross-fertilization of ideas and maximum positive impact of the combined efforts of the various participants supported by RENARM's technical components. This includes the small grants program in bio-diversity conservation and research in pesticide management; the CATIE Watershed Management and Tree Crop Dissemination activities; the buffer-zone management activities with the NGO consortia; activities with indigenous groups through the Cultural Survival Program; CATIE's technical services in support of local NGOs; and CATIE programs related to natural forest management and environmental restoration.

There is also a need to constantly keep the RENARM Project Manager and RADO Office informed of opportunities to multiply project impact through coordination with other AID, donor and non-donor activities occurring in the region. RENARM's relevance to environmental and natural resource management is highly dependent on its ability to interact and dialogue with a wide range of individuals and decision-makers, and thereby to help harmonize and promote common, mutually reinforcing sectoral objectives through formulation of joint or synergistic activities. Formulating joint ventures among RENARM and non-RENARM entities to obtain common objectives is a critical technical payoff.

C. Scope of Work

1. Draft documents and agendas, call and/or chair meetings, and provide technical guidance to the project collaborating organizations and/or individuals in order to maximize cross-fertilization of ideas and positive impact by combining efforts of all the project participants. This would include for example:
 - Seeking complementarity between the small-grants programs in bio-diversity conservation and the pesticide management research programs.
 - Carrying out the watershed management, production of natural forests, IPM, and the tree crop dissemination activities of CATIE in concert with buffer-zone management activities of the NGO consortia, PACA and Paseo Pantera.
 - Coordinating the environmental education M.S. Program with RENARM-funded NGO activities.
 - Facilitating collaboration between the indigenous groups program of Cultural Survival and CATIE's technical program.
 - Technical interventions to strengthen natural resource policy formulation.
2. Take the lead, under the guidance of the RENARM Project Manager, to foster and formulate joint ventures among RENARM and non-RENARM organizations as well as the bilateral USAID Missions in pursuing mutually reinforcing regional activities.
3. Advise the RENARM Project Manager and RADO Chief on opportunities to harmonize other AID or non-AID program resources that will multiply the impact of RENARM activities. This, depending on the specific situation, could entail developing technical briefing materials, position papers, and setting up agendas for workshops, seminars and/or conferences.
4. Monitor and assure that the technical activities being implemented under RENARM are technically appropriate and sound and that they further the ROCAP commitment to promoting programs that preserve and sustain the use of the natural resources base in support of overall economic development.

D. Qualifications

1. M.S./M.A. level in a technical field closely allied to environment/natural resources (e.g., forestry, ecology, land/soil conservation, water resource management) which provides a broad range of technical subjects. Any social science skills are a significant plus.

2. Five to seven years of professional technical experience in environmental or natural resource programs. Central American experience especially useful.
3. Interpersonal skills to build consensus and meet program objectives are essential as well as managerial experience.
4. Demonstrated oral and written communication skills are requisite. Spanish language ability at FSI level S-3, R-3 required.

E. Reporting Requirements

The Contractor reports directly to the RENARM Project Manager. He/she will work in close collaboration with the RENARM Assistant Project Manager for Administration.

The Contractor shall also keep the RENARM Project Manager informed on progress in implementing the work plan through periodic briefings and/or written reports on specific issues as may be required.

F. Period of Contract

The contract will be for an initial two-year period renewable by mutual agreement of the two parties.

G. Work Site

The Contractor will be based in Guatemala City, but frequent travel to other ROCAP countries throughout Central America, and occasional travel outside the region, is required.