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**Feed The Children**  
Grant No. FAO-0801-G-00-3016-00  
Quarterly Program Performance Report

August - November, 1993

Contact Person:

Richard A. Redder  
Director, International Programs  
Feed The Children  
333 N. Meridian  
P.O. Box 36  
Oklahoma City, OK 73101  
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## I. Introduction

The following quarterly program performance report is submitted in accordance with USAID Grant No. FAO-0801-G-00-3016-00. In addition, a financial report (through 09/30/93) is included.

Actual accomplishments have been measured against the Project Plan and corresponding objectives/activities.

No problems, delays or adverse conditions have materially affected FTC's ability to attain program objectives, to date. The selection of Haiti as a targeted country, however, has caused a reallocation of dates which were initially scheduled for carrying out a feasibility study. The change in dates are due to the political situation in that country.

No budget changes are presently required.

## II. Accomplishments vs. Goals

<u>Project Plan</u>	<u>Status</u>	<u>Response</u>
a. Develop strategic planning capabilities at HQ for OCF field programs	On-going	FTC has designated a staff person at HQ to oversee FTC's OCF programs and to develop/implement short and long-term plans. The staff person has extensive experience in PL 480 programming and has begun strengthening planning capabilities by assessing the Guatemalan OCF program, developing training programs and implementing the objectives as outlined in the Plan and Activity documents.
b. Review Operations Manual with Guatemalan OCF coordinator	Completed	During the month of September, 1993 the OCF Coordinator travelled to HQ (OKC) to participate in a review of the Manual with the PL 480 specialist and for additional training in OCF program

		development/ management.
c. Develop/implement a computer program to track shipment/distribution of commodities for OCF programs.	Completed	The computer programs are up and running in the Guatemalan OCF program. One program tracks all distribution and utilization of commodities at each site on an on-going basis. A second (integrated) program (called Perpetual Inventory System) controls receipt of all commodities and provides on-call inventories. Commodities (and related losses) are tracked by Bill of Lading and contract number through to the ultimate beneficiary. All losses are reported by identifying the corresponding Bill of Lading, contract number, and type of loss.
d. Research countries prior to visits	On-going	The country of Haiti has been identified as one of the countries to carry out a feasibility study. However, due to the present political situation, travel has been postponed. Other countries indicated in the grant proposal are being researched.
e. Monitoring and evaluation of on-going and new OCF programs	On-going	Constant communication is maintained between the Guatemalan OCF program and HQ to assess the OCF

program. An annual progress report, prepared by the Guatemalan office has recently been submitted to USAID.

f. Regular report and document submission by field to HQ from OCF programs

On-going

Progress and financial reports are received regularly. Commodity and Recipient Status Reports and call forwards are prepared by the field and copies are sent to HQ.

g. On-going technical assistance from HQ.

On-going

Technical assistance is provided through regular channels of communications and travel to/from Guatemala.

The above plan coincides with and incorporates the activities listed in the "Annual Activity Work Plan."

FTC continues to work toward strengthening its planning capacity at HQ, providing training, technical assistance and assessment of its OCF program. In addition it is in the process of developing financial control systems designed for PL 480 Title II programming.