

ORIGINAL

PD-ABG 315

83227

AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

SEP - 5 1988

Mr. Laurence R. Simon
American Jewish World Service
29 Commonwealth Avenue, Suite 101
Boston, MA 02116

Subject: PDC-0230-G-SS-6100-00

Dear Mr. Simon:

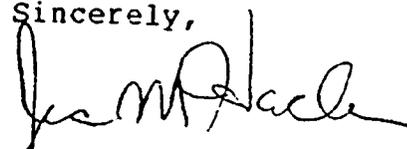
Pursuant to the authority of the Foreign Assistance Act of 1961 as amended, the Agency for International Development (hereafter A.I.D. or Grantor) hereby grants to American Jewish World Service, Grantee the sum of \$39,300 to provide partial support to Grantee in support of the program described in the Schedule (attached hereto) and in Attachment 2 entitled, "Program Description." Subject to availability of funds, and program priorities, an additional increment of funds in the amount of \$35,000 may be provided for a total not to exceed \$74,300.

This grant is effective and obligation is made effective as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives for the estimated period from 1 July 1986 to 30 June 1988.

This grant is made to Grantee upon the condition that funds will be administered according to the terms and conditions set forth in the Schedule (Attachment 1), the Program Description (Attachment 2) and the Mandatory and Optional standard provisions with which your organization has agreed (Attachment 3).

Please sign and return the original and six copies of this letter to acknowledge receipt of this grant.

Sincerely,



Jean Hacken
Grant Officer
Central Operations Branch
Office of Procurement

Enclosures:

1. Schedule
2. Program Description
3. Standard and Optional Provisions

11

ACKNOWLEDGED:

With Thanks

BY: Laurence R Simon

TYPED NAME: LAURENCE R. SIMON

TITLE: President

DATE: 9/28/86

FUNDS AVAILABLE
Shaddad
SEP 09 1986
o/c 4190
Program and Fin Division
Office of Financial Management

FISCAL DATA

PIO/T No.: 6381362
Appropriation No.: 72-1161021.3
Allotment No.: 643-38-099-00-69-61
Budget Plan Code: EDAA-86-13800-AG-11
Previous Obligation: \$ -0-
This Obligation: \$39,300
Total Obligation: \$39,300
DUNS No.: 222584370
Technical Office: Elizabeth Hogan FVA/PVC

98

Schedule

A. Purpose of Grant

The purpose of this grant is to provide partial support to the grantee's development program as described in Attachment 2 to this grant, entitled "Program Description."

B. Period of Grant

The effective date of this grant is the date on the grant cover letter. The estimated expiration date of this grant is June 30, 1988.

C. Amount of Grant and Payment

1. The total amount of this Grant is \$74,300. The estimated total cost of this Grant through June 30, 1988 is \$74,300. AID, however, shall not be obligated to reimburse the Grantee for costs incurred in excess of \$39,300, unless additional funds are made available. Subject to availability of funds and program priorities at the time of amendment, an additional \$35,000 may be provided under this Grant.
2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3 - Optional Provision No. 2 entitled, "Payment - Periodic Advance."
3. Documentation required by the payment provision noted above shall be submitted to:

Agency for International Development
M/FM/PAFD
Room 623, SA-12
Washington, D.C. 20523

D. Budget

The following is the Budget for this grant, including local cost items, if authorized. Revisions to this plan shall be made in accordance with the Standard Provision providing for Budget Revision.

<u>Cost Element</u>	<u>Amount Obligated</u>	<u>Est. to Compl.</u>	<u>Total Estimate</u>
Salaries and Fringe Benefits	\$35,000	\$ 37,000	\$ 72,000
Consultants	5,000	5,000	10,000
Temps	1,000	1,000	2,000
Telephone	900	1,100	2,000
Postage	2,500	2,500	5,000
Equipment Rent	250	250	500
Domestic Travel	8,000	8,000	16,000
Meetings	24,000	12,000	36,000
Community Events	5,000	50,000	55,000
Design & Printing	13,000	9,000	22,000
Audio Visual	5,000	7,000	12,000
Total Program Costs	\$99,650	\$132,850	\$232,500
<u>AID Share</u>	<u>\$39,300</u>	<u>\$ 35,000</u>	<u>\$ 74,300</u>
<u>Grantee Share</u>	<u>\$60,350</u>	<u>\$ 97,850</u>	<u>\$158,200</u>

E. The Grantee will prepare and submit to the grant manager a semiannual program report and a final report/evaluation.

Semiannual reports will include:

1. A narrative description of the work undertaken during that six month period, illustrating successes and shortcomings of the project as originally designed and an updated workplan, if necessary.
2. A list of materials produced or collected for use in the course of the project.
3. A detailed financial expenditure report of A.I.D. and private matching funds, identifying disbursements by program activity.

Further guidance on the content and preparation of these reports will be furnished by the grant manager.

The first report will be submitted not later than six months from the date of grant initiation.

A Final report will be submitted twelve (12) months after the initiation of this grant or 6/30/88 whichever is later. The report should include the following information:

1. A detailed analysis of accomplishments, activities and financial expenditures for the grant year;

7.4

2. A comparison of actual accomplishments with the goals established for the period;
3. Reasons why established goals were not met; and
4. Other pertinent information including, when appropriate, analysis and explanations of cost overruns, or unusually high expenses.

One copy of the final report shall be submitted to the Grant Officer whose address appears on the grant cover letter.

Prior to the required final performance reporting date, events may occur that have significant impact upon the project. In such instances, the Grantee shall inform the Grant Officer as soon as the following types of conditions become known:

1. Problems, delays or adverse conditions that will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of project work activities by the established time period. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any assistance needed to resolve the situation.
2. Favorable developments or events that enable time schedules to be met sooner than anticipated or more work activities to be performed than originally projected.

F. Special Provisions

1. The Mandatory Standard Provisions are incorporated herein in full.
2. The Optional Standard Provisions which are checked are incorporated herein in full.

G. Overhead Rate

AID funds will not be used for the grantee's overhead costs.

H. Advance Understanding on Ceiling Indirect Cost Rates and Final Reimbursement for Indirect Costs

Notwithstanding any other provision of this Grant to the contrary, for each of the Grantee's accounting periods during the term of this Grant including subsequent extensions thereto, the parties agree as follows: AID funds will not be used for the grantee's overhead costs.

I. Closeout Procedures

This section prescribes uniform closeout procedures for this Grant.

1. The following definitions shall apply for the purpose of this section: -
 - a. Closeout. The closeout of a grant or agreement is the process by which AID determines that all applicable administrative actions and all required work of the grant or agreement have been completed by the recipient and AID.
 - b. Date of Completion. The date of completion is the date on which all work under grants and agreements is completed or the date on the award document, or any supplement or amendment thereto, on which AID sponsorship ends.
 - c. Disallowed Costs. Disallowed costs are those charges to a grant or agreement that AID or its representative determines to be unallowable in accordance with the applicable Federal cost principles or other conditions contained in the grant or agreement.
2. AID closeout procedures include the following requirements:
 - a. Upon request, AID shall make prompt payments to a recipient for allowable reimbursable costs under the grant or agreement being closed out.
 - b. The recipient shall immediately refund any balance or unobligated (unencumbered) cash that AID had advanced or paid and that is not authorized to be retained by the recipient for use in other grants or agreements.
 - c. AID shall obtain from the recipient within 90 calendar days after the agreement all financial, performance, and other reports required as a condition of the grant or agreement. AID may grant extensions when requested by the recipient.
 - d. The recipient shall account for any property acquired with AID funds or received from the Government in accordance with Attachment N of OMB Circular A-110 entitled, "Property Management Standards."
 - e. In the event a final audit has not been performed prior to the closeout of the grant or agreement, AID shall retain the right to recover an appropriate amount after fully considering the recommendations on questioned costs resulting from the final audit.

916

(10-77)

PIO/T

UNITED STATES INTERNATIONAL
DEVELOPMENT COOPERATION AGENCY
AGENCY FOR
INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

1. Cooperating Country
Centrally Funded

2. PIO/T No. **6381362**

3. Original or Amendment No. _____

4. Project/Activity No. and Title
938-0230 Biden Pell (Development Education)

American Jewish World Service

Page 1 of 13 Pages

DISTRIBUTION

5. Appropriation Symbol
72-1161021.3

6. Allotment Symbol and Charge
643-38-099-00-69-61 EDAAB6 13800 AG11

7. Obligation Status
 Administrative Reservation Implementing Document

8. Project Awaiting Completion Date (Mo., Day, Yr.) _____

9. Authorized Agent
AID/W

10. This PIO/T is in full conformance with PRO/AG _____ Date _____

11a. Type of Action and Governing AID Handbook

AID Contract (HB 14) PABA/RSEA (HB 12) AID Grant (HB 13) Other

11b. Contract/Grant/PABA/RSEA Reference Number (if this is an Amendment) _____

12. Estimated Financing (A detailed budget in support of column (2) is attached as attachment no. _____)

Maximum AID Financing	A. Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
					\$39,300
	B. U.S.-Owned Local Currency				

ORIGINAL

13. Mission Reference

M/FM/PAFD

POSTED 7/30/86

FUNDS RESERVED BY *Holden*

14a. Instructions to Authorized Agent

SER/AAM is requested to execute a grant agreement with the American Jewish World Service, for the funding period July 1, 1986 through June 30, 1988.

The funding level of \$39,300 is provided for expenditures during the first twelve months. Depending on availability of funds and program progress satisfactory to A.I.D., additional increments of funding will be provided not to exceed \$74,300.

A budget and description of the grant program are attached.

14b. Address of Voucher Paying Office
**AID/FM/PAFD
Washington, D.C. 20523**

15. Clearances—Include typed name, office symbol, telephone number and date for all clearances.

A. The project officer certifies that the specifications in the statement of work are technically adequate	Phone No. _____	B. The statement of work fits within the purview of the initiating and approved agency programs	Date _____
C. FVA/PVC: Elizabeth Hogan <i>EH</i>	Date <i>5/14/86</i>	FVA/PVC: Thomas McKay <i>TM</i>	Date <i>5/14/86</i>
D. Funds for the services requested are available			
E. _____	Date _____	FM/PAFD: Richard Hemphill	

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

17. For the Agency for International Development

Signature _____ Date _____

Signature *L. C. Stenberg* Date *5/27/86*

Title FVA/PPE: Louis C. Stenberg

The American Jewish World Service

AJWS's project L'Chayim is the first major effort within the American Jewish community to educate rabbinical and lay-leaders and their congregations about the root causes of world hunger and poverty.

The first year of this two year project will concentrate on leadership training in six regions of the U.S. and will involve hundreds of rabbis, lay-leaders, AJWS board members, and state committee members. The second year, while deepening and expanding leadership training, will focus on broader outreach to synagogues, temples, and Hillel university groups.

The development education program will explore the ethical imperative for helping non-Jews in a world in which Jews are still in need. Discussion will be built upon themes rooted in Jewish history and understanding: the liberation from slavery; nationalism; the need for self-reliance and improvement. Development strategies which seek to incorporate the poor will be explored fully as will the supporting role of private voluntary assistance, foreign investment and technical assistance.

Project L'Chayim has the organizational support of major rabbinical and congregational bodies in the U.S. including reform, conservative, orthodox, and reconstructionist branches of American Jewry. Among these will be: B'nai B'rith International, National Jewish Center for Learning and Leadership, Rabbinical Assembly, United Synagogue of America, Synagogue Council of America, American Jewish Congress, American Jewish Committee, and Union of American Hebrew Congregations.

The project will achieve its goals through a two-phase program:

During the first phase AJWS will develop a one-to-two day leadership seminar based on the themes discussed above. Participants will be recruited through the major national congregational and rabbinical associations. These seminars will be held in six geographic regions for which the cities of Boston, New York, Los Angeles, Chicago, Houston, and Miami have been selected. Two seminars will be scheduled in each city to maximize the number of participants.

The second phase of the project will be devoted to encouraging and assisting the participating leaders in initiating educational activities in their communities, utilizing the techniques and information presented through the seminars. AJWS will serve as both catalyst and resource for leaders and congregations.