

Agency for International Development
Washington, D.C. 20523

PD-ABG-247

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AUG 24 1990

Mr. R. Neil Sampson
Executive Vice President
American Forestry Association
P.O. Box 2000
Washington, D.C. 20013

SUBJECT: Grant No. OTR-0230-G-00-0113-00

Dear Mr. Sampson:

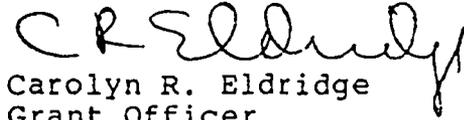
Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby provides to American Forestry Association (hereinafter referred to as "AFA" or "Grantee") the sum of \$278,653 to provide support for the Grantee's program under A.I.D.'s Biden-Pell Grant Program as more fully described in Enclosure 2, of this Grant entitled "Program Description."

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives from the period September 1, 1990 through the estimated completion date of August 31, 1993.

This Grant is made to the Grantee on condition that the funds will be administered in accordance with the terms and conditions as set forth in Enclosure 1 entitled "Schedule," Enclosure 2 entitled "Program Description," and Enclosure 3 entitled "Standard Provisions," which have been agreed to by your organization.

Please acknowledge receipt of this Grant by signing all copies of this Cover Letter, retaining one set for your files, and returning the remaining copies to the undersigned.

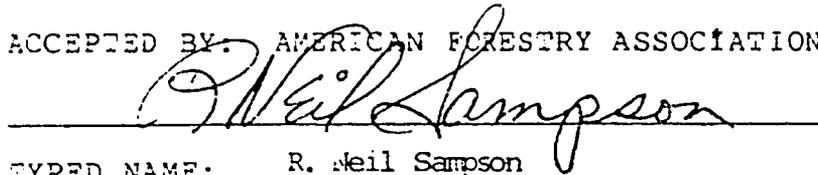
Sincerely,



Carolyn R. Eldridge
Grant Officer
Management Services Branch
Office of Procurement

Enclosures: 1. Schedule
2. Program Description
3. Standard Provisions

ACCEPTED BY: AMERICAN FORESTRY ASSOCIATION



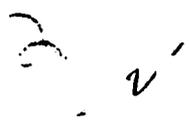
TYPED NAME: R. Neil Sampson

TITLE: Executive Vice President

DATE: August 30, 1990

FISCAL DATA

PIO/T:	0381411
Appropriation No.:	72-1101021.3
Budget Plan Code:	EDNA-90 13800 KG11
Allotment No.:	043-38-099-00-69-01
This Obligation:	\$76,563
Total Estimated Grant Amount:	\$278,653
Period of Grant:	9/1/90 to 8/31/93
Technical Office:	FVA/PVC/POS
DUNS NO.:	N/A
TIN NO.:	53-0196544
DOC #	#60730



ENCLOSURE 1

SCHEDULE

A. Purpose of Grant

The purpose of this Grant is to assist the Grantee to focus on the need to clarify information for the American public about environment and development issues particularly as they apply to tropical deforestation through the production of educational materials.. This is more specifically described in Enclosure 2 to this Grant entitled "Program Description." The Grantee's proposal entitled "A Search for Balance Between Development and Environment in the World's Tropical Forests: The Role of Conservation," dated April 12, 1990 is hereby incorporated by reference. In the event of an inconsistency between the Grantee's proposal, the program description, and this schedule; the schedule and then the program description shall take precedence.

B. Period of Grant

1. The period of this Grant is September 1, 1990 through August 31, 1993.

2. Funds obligated hereunder are available for the period 9/1/90 through 8/31/91. In the event there are funds remaining after this date, the Grantee is authorized to utilize them for the purposes of the Grant as long as they are used within the period shown in B.1 above.

C. Amount of Grant and Payment

1. The total estimated amount of this Grant is \$278,653.

2. A.I.D. hereby obligates the amount of \$76,563 for the purposes of this Grant for the period cited in paragraph B.2 above and shown in the budget below.

3. Payment shall be made to the Grantee in accordance with procedures set forth in Enclosure 3 - Standard Provision, entitled "Payment - Letter of Credit."

4. Additional funds up to the total amount of the Grant shown in C.1 above may be obligated by A.I.D. subject to the availability of funds, program priorities at the time, and the requirements of the Mandatory Standard Provision of this Grant entitled "Revision of Grant Budget."

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D. Budget

The last page of this Schedule (Enclosure 1a) is the Budget for this grant. The Grantee may not exceed the total estimated amount or the obligated amount, whichever is less (see Part C above).

Notes To Budget

1. Flexibility: The Grantee is allowed 5% flexibility among line items in the budget.
2. If this award was made on the basis that the Grantee has offered to cost share, the Grantee is required to notify the Grant Officer of any changes in the amount to be cost shared by the Grantee in accordance with the Standard Provision entitled "Revisions to Grant Budget." Such a change may impact on future funding decisions under this Grant.

E. Reporting Requirements

1. The Grantee will prepare and submit to the A.I.D. Project Officer annual reports not later than 90 days prior to each anniversary date of the grant. Reports will reflect progress made in achieving goals and objectives as specified in the Program Description and workplan.

Specifically, these reports should include:

- a. A narrative description of the work undertaken during the grant period which compares actual accomplishment to the goals and objectives established in the original grant agreement.
- b. A revised workplan, if necessary, with justification of proposed changes.
- c. A list of scheduled activities which have occurred or are planned in the near term.
- d. Two copies of any materials which have been produced under this grant (i.e., brochures, curriculum guides, fact sheets, etc.) and one copy of any visual aids (i.e., slide tape presentations, videos, etc.).
- e. A detailed pipeline analysis of financial expenditures for the grant period which identifies disbursements by expense category.

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2. A final report/evaluation will be submitted not later than 30 days after the expiration date of the grant and shall include a summary analysis of project activity and statement of lessons learned. The final evaluation should also include an assessment of the overall impact of the project on: the target audience, the grantee's own institution and other pertinent groups.

Further guidance on the content and preparation of these reports will be provided by the A.I.D. Project Officer.

2. Financial Reporting

a. Financial reporting requirements shall be in accordance with the method of payment Standard Provision cited in Paragraph C above.

b. The original and two copies of all financial reports shall be submitted to A.I.D., Office of Financial Management, Program Accounting and Finance Division, Cash Management and Payment Division, (PEM/FM/CMP) Room 700, SA-2, Washington, D.C. 20523. In addition, one copy of all financial reports shall be submitted to the Technical Office specified in the Cover Letter of this Grant.

G. Indirect Cost Rates

Pursuant to the Optional Standard Provision of this Grant entitled "Negotiated Indirect Cost Rates - Provisional," a rate or rates shall be established for each of the Grantee's accounting periods which apply to this Grant. Pending establishment of revised provisional or final indirect cost rates for each of the Grantee's accounting periods which apply to this Grant, provisional payments on account of allowable indirect costs shall be made on the basis of the following negotiated provisional rate(s) applied to the base(s) which are set forth below:

TYPE OF RATE: Provisional

RATE: 25%

BASE: Salaries, wages, fringe benefits

PERIOD: (AFA is currently working with the Forest Service in formalizing a rate.)

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BIDEN-PELL GRANT BUDGET FORMAT

The American Forestry Association
 OTR-0230-G-00-0113-00

<u>Cost Element</u>	FR: 9/1/90 To: 8/31/91		FR: 9/1/91 To: 8/31/93		Total Share FR: 9/1/90 To: 8/31/93		<u>Total Amount</u>
	<u>A.I.D.</u>	<u>Recipient</u>	<u>A.I.D.</u>	<u>Recipient</u>	<u>A.I.D.</u>	<u>Recipient</u>	
Program Costs	\$56,250	\$111,063	\$141,672	\$259,656	\$197,922	\$370,719	\$568,641
Indirect Costs	15,313	29,516	40,418	70,914	55,731	100,430	156,161
Procurement	5,000	7,000	10,000	14,000	15,000	21,000	36,000
Evaluation	-0-	-0-	10,000	10,000	10,000	10,000	20,000
Total Amount:	76,563	147,579	202,090	354,570	278,653	502,149	780,802

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PROGRAM DESCRIPTION

The American Forestry Association is the nation's oldest non-partisan, non-profit citizen's group with over 35,000 members representing all 50 states and several foreign countries. The AFA produces a variety of materials on conservation to promote education and understanding. These materials include American Forests magazine, three newsletters, and an assortment of books and videotapes.

This project focuses on the need to clarify information for the American public about environment and development issues especially as they apply to tropical deforestation through the production of educational materials and a high school and college curriculum.

The objective of this project is to create four specific educational packages that can be targeted to different parts of the American public. The products are:

1. Curriculum on environment, development, and conservation suitable for junior high school through college students;
2. Workshop materials and formats about environment, development, conservation and food production into popular education materials for members of urban citizen's groups and PVOs;
3. Reading materials that interpret historic and scientific materials for the general public;
4. A strategy paper on incorporating conservation into development education for use by other PVOs wishing to start their own education programs.

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