

AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES OF AMERICA AID MISSION TO HONDURAS

AMERICAN EMBASSY  
TEGUCIGALPA HONDURAS

PD-ABB-758

68278

file with  
Honduras AID  
grant  
PJ

FEB 29 1984

Mr. Charles G. Rowley III  
Country Director for Honduras  
International Executive Service Corps  
Hotel Honduras Maya No. 1021  
Tegucigalpa, Honduras

Subject: International Executive Service Corps  
Project No. 522-0258  
Grant Authorization and Letter

Dear Mr. Rowley:

I wish to reply to your letter dated October 17, 1983 in which you submitted a funding proposal to A.I.D. for an Operational Program Grant. Subsequently, you and my staff have agreed on activity details for the International Executive Service Corps Project (the "Project"). I am pleased to advise you that on behalf of the Agency for International Development (A.I.D.), I hereby authorize and arrange for a grant to the International Executive Service Corps (IESC) (the "Grantee") for the sum of L100,000 from local currency generations made available by the Government of Honduras under the Economic Recovery Program No. 522-0230.

This Grant is made to IESC on the condition that the funds herein provided be administered in accordance with the terms and conditions as set forth in Attachment A, "Detailed Project Description," Attachment B, "Conditions of the Agreement," Attachment C, "Standard Provisions" and Attachment D, "Payment Procedures."

This Grant is effective as of the date that this letter is returned to the Controller, USAID Honduras, following your countersignature below on behalf of IESC, and shall apply to commitments made by the Grantee in furtherance of Program objectives during the period from December 15, 1983 through December 31, 1985.

Please sign the Statement of Assurance of Compliance (Attachment E) and the original and seven (7) copies of this letter to acknowledge your acceptance of the conditions under which these funds have been granted. Please return the Statement of Assurance of Compliance and the original and six (6) copies of this letter to the Agency for International Development, Mission to Honduras. Upon receipt thereof, A.I.D. will instruct the Central Bank of Honduras to advance the GOH local currency generation resources directly to the Grantee, in Lempiras, for the estimated Project expenditures for the first project year.

Sincerely,

  
Anthony J. Castrucci  
Mission Director

Attachments:

- A. Detailed Project Description
- B. Conditions of the Agreement
- C. Standard Provisions
- D. Payment Procedures
- E. Statement of Assurance of Compliance

ACCEPTED: International Executive Service Corps (IESC)

BY:   
Charles C. Rowley II

TITLE: Country Director for Honduras

DATE: FEB 29 1984

Appropriation:

N/A

Allotment:

N/A. Funds available as per  
Implementation Letter No. 51  
dated December 28, 1983 under  
the Economy Recovery Program  
522-0230.

Project No. :

522-0258

Current Grant Amount:

L100,000'

522-0258  
Attachment A

International Executive Service Corps Project, Grant No. 522-0258

Detailed Project Description

The International Executive Service Corps (IESC) is a USPVO that has been providing production, management and marketing assistance to private enterprises, and technical services to public agencies, in developing countries worldwide. The services are provided by retired U.S. executives whose only compensation is reimbursement of travel expenses and in-country per diems.

IESC costs are defrayed in part by contributions from U.S. industry and A.I.D. As a result, the undefrayed cost of an IESC volunteer is approximately \$4,000-\$6,000 monthly, considerably less than it would be without the contributions. However, many potential users of IESC assistance are unable to pay even this cost. This is particularly true of small and medium-size firms and some public agencies.

IESC has been established in Honduras for a number of years, although it had become largely inactive in recent years. The current Country Director, Charles C. Rowley, is committed to a significant expansion of the IESC Honduran program and hopes to achieve a maximum overall development impact through as great as possible outreach of the assistance provided. Mr. Rowley has also indicated a willingness to work closely with the Mission in the identification of assistance recipients.

The purpose of this grant is to provide a L100,000 fund, of which L6,000 will be used to purchase office furniture and equipment and the balance to finance IESC assistance to resolve problems of production, management and marketing of private firms who are unable to pay the usual IESC costs. The funds may be used to defray all or part of the costs.

The IESC Country Director will notify A.I.D. in writing 10 days before approving each subsidy, providing the name of the recipient individual or organization, the nature and length of the assistance requested, the cost of the services IESC intends to provide, and the amount that will be financed from A.I.D./GOH funds. IESC will inform each beneficiary in writing that the assistance they receive is partially financed by A.I.D./GOH funds.

A report of progress in meeting project objectives will be submitted to A.I.D. three months after the date of this letter and every three months thereafter. Each quarterly report will summarize the work carried out by each IESC

volunteer advisor during the quarter, the progress attained against the stated objectives, any problems encountered, and steps considered necessary to resolve them.

Below is an illustrative financial plan for the Project:

Illustrative Two-Year Financial Plan (U.S. Dollars):

	<u>YEAR ONE</u>	<u>YEAR TWO</u>	<u>TOTAL</u>
Furniture & Equipment	6,000	-0-	6,000
TA Costs (Travel and Per. Diem)*	44,000	50,000	94,000
	<u>50,000</u>	<u>50,000</u>	<u>100,000</u>

\* At the discretion of the IESC Country Director, funds from this budget line item may be used to contract the services of a permanent or part-time bookkeeper.

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General Conditions of the Agreement

1. This Agreement provides funds for approximately 24 months, from December 15, 1983 through December 31, 1985, subject to satisfactory progress towards objectives.
2. Grant funds may not be used to finance consultant fees or any other cost incurred prior to December 15, 1983.
3. The IESC Country Director will notify A.I.D. in writing 10 days before approving each subsidy, providing the name of the recipient individual or organization, the nature and length of the assistance requested, the cost of the services IESC intends to provide, and the amount that will be financed from A.I.D./GOH funds. IESC will inform each beneficiary in writing that the assistance they receive is partially financed by A.I.D./GOH funds.
4. A report of progress in meeting project objectives will be submitted to A.I.D. three months after the date of this letter and every three months thereafter. Each quarterly report will summarize the work carried out by each IESC volunteer advisor during the quarter, the progress attained against the stated objectives, any problems encountered, and steps considered necessary to resolve them.
5. All reports will be submitted in English or Spanish to the A.I.D. Project Officer.
6. I have designated Mr. Eric R. Zallman, Director of our Office of Program and Capital Resources, or his designee as the USA.I.D. Officer responsible for contact with the Grantee. This Officer has already been in touch with you and once this Agreement has been signed, I would expect that your relationship would continue and be helpful to both parties.
7. The following non-applicable Standard Provisions (Attachment C) are hereby deleted: 2. Allowable Costs and Contributions (Educational Institutions); 6. Negotiated Overhead Rates--Predetermined; 7. Negotiated Overhead Rates--Non-Profit Organizations--Other than Educational Institutions; 8. Negotiated Overhead Rates--Educational Institutions; 10. Payment--Federal Reserve Letter of Credit (FRLC) Advance; 12. Payment--Reimbursement; 16. Procurement of Goods and Services over \$250,000; 20. Title to and Care of Property (U.S. Government Title); 25. Prohibition on Abortion-Related Activities; 26. Voluntary Participation Requirements for Sterilization Programs; 27. Publications; 28. Patents; 29. Regulations Governing Employees Outside the United States.

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International Executive Service Corps  
(Name of Grantee)  
Operational Program Grant No. 522-0258

Payment Procedures

Payment Procedures for AID/GOH Resources

1. Proper documentation should be maintained for the GOH local currency generation resources from the Economic Recovery Program No. 522-0230. It is the responsibility of the Grantee to keep separate and adequate records pertaining to these expenditures in the same form in which such records are kept for A.I.D. direct project funds. However, supporting documentation for the GOH resources does not have to be submitted to A.I.D. The Grantee will submit to A.I.D. each quarter a summary statement detailing the expenditures according to budget line items. A.I.D. reserves the right to audit or inspect the files in reference to ensure that funds are being used for eligible costs as defined in the Grant Agreement.
2. The Grantee shall submit quarterly to A.I.D. a cumulative detailed report of disbursements by budget line item.
3. The Grantee shall attach to this summary a detailed projection, by budget line item, of its anticipated needs for the next reporting period.

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ATTACHMENT E

ASSURANCE OF COMPLIANCE WITH THE AGENCY FOR  
INTERNATIONAL DEVELOPMENT REGULATION UNDER TITLE VI  
OF THE CIVIL RIGHTS ACT OF 1964

International Executive Service Corps (hereinafter called the "Grantee")  
(Name of Grantee)

HEREBY AGREES THAT it will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Regulation of the Agency for International Development (22 CFR Part 209, 30 FR 317) issued pursuant to that Title, to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, religion, sex or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under a program or activity for which the Grantee received Federal financial assistance from the Agency and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this Agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Grantee by the Agency, this assurance shall obligate the Grantee, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Grantee for the period during which the Federal financial assistance is extended to it by the Agency.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Grantee by the Agency, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Grantee recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Grantee, its successors, transferees, and assignees, and the person and persons whose signature appear below are authorized to sign this assurance on behalf of the Grantee.

International Executive Service Corps  
(Grantee)

BY (Signature)

C.C. Rowley II

TITLE: Country Director for Honduras

TYPE NAME: Charles C. Rowley II

DATE:

FEB 29 1984

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