

PD-ABB-136
66851

AGENCY FOR INTERNATIONAL DEVELOPMENT
ROCAP



ROCAP/GUATEMALA CITY or c/o American Embassy
APO MIAMI 34024 Guatemala City, Guatemala C.A.

Telephones: 321739
66352 / 53
66373 - 66309
Cable: ROCAP/Guatemala

April 16, 1990

NATIONAL ASSOCIATION OF THE
PARTNERS OF THE AMERICAS
1424 K Street, NW
Washington, D.C. 20005

SUBJECT: Grant No. 596-0150-G-00-0396-00

Gentlemen,

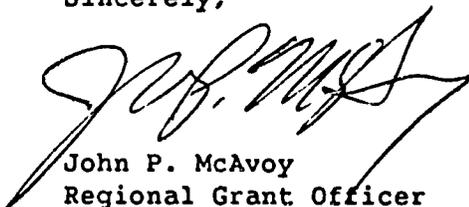
Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Regional Office for Central American Projects (hereinafter known as ROCAP) hereby grants to National Association of the Partners of the Americas (hereinafter known as Grantee) the sum of seventy eight thousand five hundred and fifteen US dollars (\$78,515) to support a regional conference and follow-up activities for the establishment of Youth Conservation Corps programs in Central America, as more fully described in Attachment No. 1 entitled Schedule.

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the grantee in furtherance of program objectives during the period beginning with the date of this letter and ending January 31, 1991. This Grant is made to the National Association of the Partners of the Americas on the condition that the funds will be administered in accordance with the terms and conditions set forth in Attachment No. 1 entitled the Schedule and Attachment No. 2 entitled Standard Provisions for US Nongovernmental Grantees which have been agreed to by your organization.

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National Association of the
Partners of the Americas

Please sign the original and five (5) copies of the letter to
acknowledge your receipt of this Grant and return the original and
four (4) copies to the ROCAP/Guatemala, Attention Regional Contracts
Office.

Sincerely,



John P. McAvoy
Regional Grant Officer

ACKNOWLEDGED:

By: Impey B. Hill

Title: Director of Finance & Administration

Date: April 27, 1990

FUNDS AVAILABLE	
DATE:	<u>4/23/90</u>
INITIALS:	<u>JH</u>

ATTACHMENTS:

1. Schedule
2. Standard Provisions, US, Nongovernmental Grantees

FISCAL DATA

Appropriation No.:	72-1101021
Budget Plan Code:	LDNA-90-25596-KG13
PIO/T No.:	596-0150-3-00052
Total Estimated Amount:	\$78,515
Total Obligated Amount:	\$78,515

ASSURANCE OF COMPLIANCE WITH LAWS AND REGULATIONS
GOVERNING NONDISCRIMINATION IN FEDERALLY ASSISTED PROGRAMS

THE NATIONAL ASSOCIATION OF THE
CHARTERS OF THE AMERICANS, INC. (hereinafter called the "Applicant")
(Name of Applicant)

hereby assures that no person in the United States shall, on the bases set forth below, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under, any program of activity receiving financial assistance from AID, and that with respect to the grant for which application is being made, it will comply with the requirements of:

- (1) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-362, 42 U.S.C. 2000-d) which prohibits discrimination on the basis of race, color or national origin, in programs and activities receiving Federal financial assistance.
- (2) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination on the basis of handicap in programs and activities receiving Federal financial assistance,
- (3) The Age Discrimination Act of 1975, as amended (Pub L. 95-478), which prohibits discrimination based on age in the delivery of services and benefits supported with Federal funds,
- (4) Title IX of the Education Amendments of 1972 (20 U.S.C. 1681, et. seq.) which prohibits discrimination on the basis of sex in education programs and activities receiving Federal financial assistance (whether or not the programs or activities are offered or sponsored by an educational institution); and
- (5) AID regulations implementing the above nondiscrimination laws, set forth in Chapter II of Title 22 of the Code of Federal Regulations.

If the Applicant is an institution of higher education, the Assurances given herein extend to admission practices and to all other practices relating to the treatment of students or clients of the institution, or relating to the opportunity to participate in the provision of services or other benefits to such individuals, and shall be applicable to the entire institution unless the Applicant establishes to the satisfaction of the AID Administrator that the institution's practices in designated parts or programs of the institution will in no way affect its practices in the program of the institution for which financial assistance is sought, or the beneficiaries of or participants in such program.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts, or other Federal financial assistance extended after the date hereof to the Applicant by the Agency, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this Assurance, and that the United States shall have the right to seek judicial enforcement of this Assurance. This Assurance is binding on the Applicant, its successors, transferees, and assignees, and the person or persons whose signature appear below are authorized to sign this Assurance on behalf of the Applicant.

THE NATIONAL ASSOCIATION OF THE PARTNERS OF THE AMERICAS, INC.
Applicant

BY (Signature) Winifred B. Hill TITLE Director of Finance & Admin.

TYPED NAME WINIFRED B HILL DATE 4/27/90

SCHEDULE

A. Purpose of the Grant

The purpose of this Grant is to support the organization and execution of a conference to bring together leaders and experts concerned with youth and environmental conservation from the US and Central American countries (Belize, Guatemala, Honduras, Costa Rica, El Salvador, Panama); establish linkages between key actors in this field; and undertake limited follow-up activities directly relating to the conference goals. This conference will be held in Tegucigalpa, Honduras.

B. Reporting

The grantee will submit periodic reports to keep ROCAP and USAID Missions informed of the conference plans, invitees, and results. The grantee will submit a final report which presents strategies for developing YCC activities in each participating country and for a regional YCC-type program.

C. Period of the Grant

The effective date of this Grant is the date of the Grant cover letter. The expiration date is January 31, 1991.

D. Amount of Grant and Payment

1. The total estimated amount of this Grant for the period shown in paragraph B above is \$78,515.00.
2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 2, Optional Standard Provision No. 2 entitled Payment - Periodic Advance.

E. Financial Plan

The Financial Plan for this Grant is shown as Exhibit A to Attachment No. 1. Revisions to the plan shall be made in accordance with Standard Provision of this Grant entitled Revision of Grant Budget. The Financial Plan is illustrative in nature and the grantee may adjust individual cost lines by a factor not to exceed 15%. Any adjustment exceeding 15%, or any increase in the total Grant amount requires the prior written approval of the Grant Officer.

F. Special Provisions

1. The Grant Officer's Technical Representative (GOTR) for the performance of this Grant is Mr. Ronald Curtis, Regional Agricultural Development Officer or his designee. The GOTR shall be named in writing and the Grantee will be notified in writing should the GOTR be changed. The GOTR shall have the following duties:

- a. Certification of work performed on all vouchers submitted;
- b. Necessary clarifications of, or minor, non-cost-related technical submissions required under the Program Description;
- c. Approval of all reports, plans, timetables or other such technical submissions required under the Program Description;
- d. Approval of all short and long term personnel charged to this Grant provided that their salary does not exceed their current salary or the salary of an AID employee at the FS-1 grade, whichever, is less; and
- e. Approval of travel and procurement commodities.

2. Salaries or compensation of short and long-term Specialists require prior written approval by the Regional Grant Officer.

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G. Establishment of Overhead Rate

Pursuant to the General Provision of this contract entitled Negotiated Indirect Cost Rates - "Provisional" a rate or rates shall be established for each of the Grantee's accounting periods during the term of this Grant. Pending establishment of final overhead rates for the initial period, provisional payments on account of allowable indirect costs shall be made on the basis of the following provisional rate applied to the base which is set forth below.

<u>Type of Rate</u>	<u>Rate(s)</u>	<u>Base</u>	<u>Period</u>
Overhead	19.07%	Salaries plus Total direct costs	Effective Date of Grant until amended

H. Authorized Geographic Code

The Authorized Geographic code for Procurement of Goods and Services shall be in accordance with Optional Standard Provision No. 6 of the Standard Provisions.

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FINANCIAL PLAN FOR NATIONAL ASSOCIATION
OF THE PARTNERS OF THE AMERICAS

I. TRAVEL EXPENSES	
Airfare and airport taxes	23,300.00
Conference Costs & Lodging	14,340.00
II. PREPARATION AND COORDINATION	
Personnel	10,800.00
Communications/Supplies/Prep. Travel	7,600.00
Follow-up Visits	6,900.00
Technical Assistance for content and execution	<u>3,000.00</u>
SUB TOTAL DIRECT COSTS	\$65,940.00
IV. INDIRECT COSTS	<u>12,575.00</u>
GRAND TOTAL	\$78,515.00 =====

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CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

Alternate I

A. The grantee certifies that it will provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing a drug-free awareness program to inform employees about -

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -

- (1) Abide by the terms of the statement; and
- (2) Notify the employer of any criminal drug statute conviction of for a violation occurring in the workplace no later than five days after such conviction;

(e) Notifying the agency within ten days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction;

(f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted -

- (1) Taking appropriate personnel action against such an employee, up to and including termination; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal State, or local health law enforcement, or other appropriate agency;

(a) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

NAPA
1424 K STREET, N.W.
WASHINGTON, D.C. 20005

James B. Hill
Signature

4/27/90
Date