

United States Agency for
International Development (AID)
Quito, Ecuador



PD-ABA-120
6388
Agencia de los Estados Unidos para
el Desarrollo Internacional (AID)
Quito, Ecuador

ACTION:

DIR

D/L

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EXC

CONF - 2

FFI - 2

GDC - 2

Dr. Gonzalo Cartagenova
Executive Director
Fulbright Commission
Quito

Dear Dr. Cartagenova:

Grant Agreement No. 518-0640-G-00-6078-01 is hereby amended to increment the level of funding in the amount of \$ 73,974.00 from US\$680,000.00 to a new total obligation of \$753,974.00 to carry out the activities contemplated in Annex 1, "Project Description" of the subject Letter Grant Agreement.

The Financial Plan of the Letter Grant Agreement is hereby deleted in its entirety and is replaced by the New Annex 2 attached hereto.

This increment is effective on the date this Amendment to the Letter Grant Agreement is signed, and shall apply only to commitments made in furtherance of the project objectives herein described. The estimated completion date under this Letter Grant Agreement will be December 31, 1991.

Please sign the original and seven (7) copies of this letter to

~~5180640~~
5180640

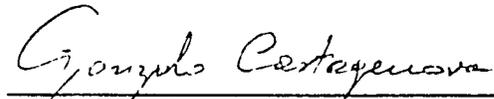
Grant Agreement No.
518-0640-G-00-6078-01
Amendment No. 5
September 28, 1989

acknowledge your receipt of the grant amendment, and return the original and six (6) copies to the Human Resource Training Unit.

Sincerely yours,


Frank Almaguer
Mission Director

ACCEPTED BY:


Gonzalo Cartagena
Executive Director
Fulbright Commission

Date:

Annexes

Annex 1: Revised Project Description
Annex 2: Financial Plan

Appropriation:	72-1191021
Budget Plan Code	LDEA-89-25518-JG12
Project:	598-0640.11 LAC TRAINING INITIATIVES 11
Grant No.:	518-0640-G 6078-00
PIO/T No.	518-0640-3-90077
RCN :	P900171

REVISED PROJECT DESCRIPTION

September 28, 1989

Purpose of the Grant

Consistent with the goals and priorities identified for the country and in furtherance of the co-financing and cooperation objectives among U.S.G. agencies, the purpose of this activity is to promote a) the upgrading of technical and polytechnic schools; b) the upgrading of normal ("normales for teacher training") and high schools; c) better training of staff responsible for providing child care, early childhood and special education; d) all training activities contributing to improvement of the social, economic and living conditions of the disadvantaged segments of the Ecuadorian population, and e) to establish procedures and financial arrangements under which the Fulbright Commission will provide AID with its services in the management of AID Grant 518-0640-G-00-6078 (LAC Training Initiatives II) to Ecuadorians, from March 1, 1989 through December 31, 1991.

The training activities envisioned shall be directed basically at disadvantaged individuals and shall afford an opportunity for them to become acquainted with democratic processes and ways of life.

1. Specific Objectives

Towards achieving the above purpose, this project contemplates the specialized training of approximately 16 long-term academic participants and 50 short-term participants in the general areas mentioned under paragraph 1, above. These training programs will be carried out in the United States, Puerto Rico or the Virgin Islands.

2. Operational Plan

FULBRIGHT will use the US \$752,974 in Grant Funds to train qualified individuals according to the purpose of this project; obtain cost-sharing agreements for the training contemplated under this Agreement, equivalent to at least 24% of each grant, from grantees and/or participating agencies such as the Fulbright Commission, Ecuadorian institutions, U.S. universities, etc.

In order to establish an alternative mechanism for provision of participant training services previously provided pursuant to the Cooperative Agreement between AID and the Fulbright Commission, the USAID Mission met to discuss Fulbright's proposal dated March 8, 1989 for the provision of such services under a "Fee Schedule Mechanism" and approved such arrangement on March 14, 1989 as follows:

- a. Complete handling of long and short term training programs whose period began before March 1, 1989, per grantee, per month \$50.00
- b. Complete handling of long-term academic grants to be awarded after March 1, 1989, per grantee, per month \$80.00
- c. Complete handling of short term academic grants to be awarded after March 1, 1989, per grantee, per month \$80.00
- d. Interviews of candidates for AID grants not to be handled by Fulbright Commission (including analysis of credentials, report and recommendations to AID/Selection Committee), as well as attendance at Selection Committee Meetings, per grantee \$30.00
- e. Assistance in preparing training plans for AID projects. Fee variable depending on size of project, duration, number of participants to be trained, etc. Amount negotiable.

FULBRIGHT will provide evidence of a written contract between the participants and FULBRIGHT in which a commitment is made that each participant for academic training will return to Ecuador upon completion of his/her training, to work in his/her field of specialization for no less than two years.

In accordance with A.I.D. Handbook No. 10 Regulations on "Participant Training", Fulbright will maintain a formal record of participants managed directly by Fulbright as the implementing agency.

3. General Responsibilities

Fulbright Commission responsibility for complete handling of both long and short-term participants, as requested by USAID under the Fee Schedule Mechanism, shall include but not be limited to the following:

- a. Identify the U.S. institution able to offer the needed course of study.
- Arrange for appropriate publicity for recruitment for available training grants, as necessary.
- Identify, through its normal procedures at least two qualified candidates for each proposed training grant;
- Submit a report to AID on each candidate interviewed.

- Administer and grade preliminary tests of English (ALIGU or others), and arrange for TOEFL, GRE, GMAT, or other required tests.
 - Process university admission of candidates selected by AID, when requested by AID. In such cases, the Fulbright Commission will be responsible for all duties normally assumed by AID/W training agents.
 - Arrange for appropriate international and U.S. in-country travel.
 - Arrange for dormitory accommodations or other form of housing.
 - Process timely payments of registration fees, tuition and university fees, monthly checks for maintenance and other expenses as established by HB 10.
 - Report to the Human Resource Training Unit: First, within one month of participant's arrival to U.S. university; second, after each academic term with official academic records and other pertinent information; finally, at the completion of program of studies.
 - Conduct academic follow-up for Ecuadorian students in the U.S., on a case by case basis when requested by AID;
 - Organize follow-up programs for returned Ecuadorian students, including the sponsorship of meetings of former AID participants.
- b. Final selection of candidates and receiving institutions recommended by the Fulbright Commission will rest with AID.

4. Participant Training Committee

On August 25, 1989 with Staff Notice NO. 89-135 AID established a Participant Training Committee. Membership in this Committee will be determined by the AID Mission Director; a representative of the Fulbright Commission will participate in this Committee as a non-voting advisor.

This Committee will:

- review AID academic training needs as identified;
 - define participant selection criteria;
 - select appropriate U.S. academic institutions.
- #### 5. Travel Arrangement and Predeparture Orientation

Travel arrangements, reception at the U.S. port of entry, and

reception at the U.S. institution are responsibilities of the Fulbright Commission.

Predeparture briefings and orientation for training grant recipients are the responsibility of the Fulbright Commission, with approval as necessary by the AID Project Coordinator.

6. AID Project Coordinator

USAID/Ecuador has designated Mrs. Catalina de León as Project Coordinator. All correspondence and reports related to the Project should be mailed to Edificio Computec, Ave. Colombia 1573, Quito.

7. Responsible Officers

The Executive Director of FULBRIGHT will be the responsible officer for that institution.

The General Development Officer and the Mission Director will be responsible officers for USAID/Ecuador.

8. Funding

- a. Monthly, FULBRIGHT will present to USAID/Ecuador a U.S. Government "Public Voucher for Purchases and Services other than Personal" (Standard Form 1034) in an original and three copies, requesting reimbursement for disbursements made for the purposes herein authorized, supported by a certified statement of expenditures in the format required under Annex 3 entitled "Standard Provisions." A.I.D. will make such reimbursement in dollars for expenditures made. At FULBRIGHT's request, A.I.D. will make such disbursements directly to suppliers. Vouchers should be submitted within 15 days after the close of each month. Within 45 days after the expiration or termination of this Letter Grant Agreement, FULBRIGHT will submit a voucher marked "Final Voucher." Authorized expenses shall be limited to all costs directly incurred in participant training and approved scheduled activities but shall not include other administrative expenses.
- b. Accrued Expenses Reports. By the 20th calendar day of the months of March, June, September and December, FULBRIGHT will provide to USAID/Ecuador a brief report of its best estimate of the total amount of expenses that have been incurred to date plus those expected to be incurred through the last day of the calendar quarter. These accrued expenses are the cost or value (whether paid for by FULBRIGHT or not) of all eligible services and expenses that have been delivered or incurred but for which FULBRIGHT has not yet requested reimbursement from USAID/Ecuador.

E. Reporting and Evaluation

Upon their return, the participants will provide FULBRIGHT and USAID/Ecuador with a final report on their training, accompanied by a Work Plan to be implemented in their respective work areas.

Fulbright and USAID/Ecuador will conduct follow-up and evaluation activities with the participants

F. Special Provision

FULBRIGHT will place special interest in the training of women to comply with the 32% goal of women participants established in Ecuador's Country Training Plan, as part of USAID/Ecuador's contribution to upgrading skills and promoting better opportunities among disadvantaged sectors of the population. It is required, too, that no less than ten percent (10%) of academic and technical placements be in programs offered in Historically Black Colleges and Universities (HBCUs) of the United States.

