

PD-AAY-972
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AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON D.C. 20523

SEP 9 1985

AUG - 1 1985

Dr. Walter W. Sullivan
Vice President For Sponsored Programs
Morehouse School of Medicine
720 Westview Drive, S.W.
Atlanta, GA. 30310-1495

RECEIVED AUG 20 1985

SUBJECT: Grant No. DPE-5954-G-SS-5038-00

Dear Dr. Sullivan:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to Morehouse School of Medicine (hereinafter referred to as "MSM" or the "Grantee") the sum of \$897,000 to provide support for a program to develop cooperative relationships with Africa, Caribbean and Latin American health institutions, as described in the Schedule of this grant and the Attachment 2, entitled "Program Description".

This Grant is effective as of the date of this letter and associated with the Grantee's activities related to the period beginning with the date of this letter and ending July 31, 1988

This Grant is made to the Grantee, on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, "Schedule"; Attachment 2, "Program Descriptions"; and Attachment 3, "Standard Provisions" which have been agreed to by your organization.

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Please sign the original and seven copies of this letter to acknowledge your receipt of this Grant and return the original and six copies to the Office of Contract Management.

Sincerely yours,



Judith D. Johnson
Grant Officer
Central Operations Division
Office of Contract Management

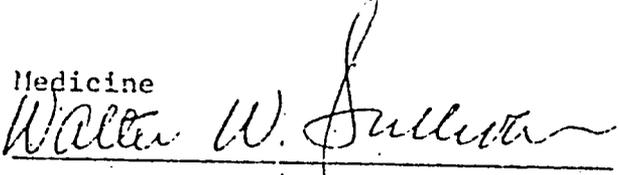
Attachments:

- 1. Schedule
- 2. Program Descriptions
- 3. Standard Provisions

ACCEPTED

Morehouse School of Medicine

BY:



TYPED/PRINTED NAME: Vice President for Sponsored Programs

DATE: August 26, 1985

ADMINISTRATIVE DATA

Appropriation No.: 72-1151021.8
Budget Plan Code: DD-85-13600-CG11
Allotment No.: 548-36-099-00-20-51
Project No.: 936-5954
Project Manager: F. E. McJunkin
PIO/T No.: 5361440
Total obligated Amount: \$897,000
DUNS No.: 102005451

FUNDS AVAILABLE
ofc 4190
8/26/85
R. Hemphre
Central Operations Division
OFFICE OF FINANCIAL MANAGEMENT

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Attachment 1

SCHEDULE

A. Authority, Purpose, and Program Description

Pursuant to the Foreign Assistance Act of 1961, as amended, A.I.D. has decided to support the Grantee's unsolicited proposal "Development of International Linkages in Medical Education with African and Caribbean Countries", as described in Attachment 2 entitled "Program Descriptions".

B. Period of Grant

The effective date of this Grant is the date of the grant letter. The expiration date of this Grant is July 31, 1988.

C. Funding Obligation and Method of Payment

A sum total of \$897,000 is hereby obligated by this Grant for the undertaking of purposes described herein. Payment shall be made to the Grantee in accordance with the procedures set forth in Attachment 3, Standard Provisions, "Payment-Letter of Credit," Submissions of Standard Form (SF) 270, "Request for Advances or Reimbursement," shall be directed as follows:

Agency for International Development
Office of Financial Management
Program Accounting and Finance Division
Washington, DC 20523

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D. Financial Plan

1. The following is the Financial Plan for this Grant. Revisions to this Plan shall be made in accordance with Standard Provision of this Grant, entitled "Revision of Financial Plan," subject to the following modifications. The Grantee shall not exceed the total obligated amount of \$897,000. The following are the approved cost element amounts:

	<u>8/1/85 -</u> <u>7/31/86</u> <u>Year 1</u>	<u>8/1/86 -</u> <u>7/31/87</u> <u>Year 2</u>	<u>8/1/87 -</u> <u>7/31/88</u> <u>Year 3</u>	<u>8/1/85 -</u> <u>7/31/88</u> <u>Total</u>
Salaries	\$132,000	\$132,578	\$132,768	\$397,346
Consultants	3,000	3,000	2,156	8,156
Transpo. & Travel	\$135,000	\$139,000	\$113,998	\$387,998
Equipment & Supplies	\$ 15,000	\$ 14,000	\$ 14,000	\$ 43,000
Conference & Workshops	\$ 8,000	\$ 8,000	\$ 8,000	\$ 24,000
Other Direct Costs	<u>\$ 12,000</u>	<u>\$ 12,000</u>	<u>\$ 12,500</u>	<u>\$ 36,500</u>
Totals	\$305,000	\$308,578	\$283,422	\$897,000

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2. The restrictions on the use of A.I.D. grant funds hereunder set forth in the Standard Provisions of this grant are applicable to expenditures incurred with A.I.D. funds provided under this grant. The Standard Provisions are not applicable to expenditures incurred with funds provided from non-Federal sources. The Grantee will account for A.I.D. funds in accordance with Standard Provision No. 2 entitled "Accounting, Audit and Records."

3. Notwithstanding Paragraph (b) of Standard Provision No. 3, "Refunds," the parties agree that in the event of any disallowance of expenditures from A.I.D. funds provided hereunder, the Grantee may substitute for such disallowance expenditures made with funds provided from non-Federal sources provided they are otherwise incurred for the purposes of this Grant. At the expiration or termination of this Grant, amounts of disallowance of expenditures from A.I.D. funds for which a substitution with expenditures from non-Federal funds cannot be made will be refunded to A.I.D.

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E. Reports and Notifications

The Grantee shall provide A.I.D. with five (5) copies of the following reports, submitted in English.

1. Annual Work Plan: This report will summarize the substantive activities planned with project funding. The workplan will include specific steps planned to identify linkages between MSM and host country institutions. The workplan will be submitted within two months of acceptance of an approved grant agreement and every 12 months thereafter throughout the duration of the grant. The Workplan will be subject to S&T/H approval.
2. Annual Progress Reports: These reports will provide a comprehensive description of project activities during the preceding twelve months or since the previous annual report. The first annual report will be due 13 months following A.I.D. approval of the first annual workplan.
3. Final Project Report: In lieu of an annual report at the end of the third year of the project, the Program Director will submit a comprehensive summary description of project activities for the entire period of the project.

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4. Trip Reports: For each international trip supported by project funds, the Program Director will submit two copies of a report summarizing the findings and activities of the traveler(s).

5. Proceedings: For each international Conference and Symposium, the Program Director will submit two copies of Proceedings of the meeting. In addition, copies will be distributed to all Conference and Symposium participants.

Such documentation shall be submitted to the A.I.D. Project Officer; as follows:

Agency for International Development
Bureau for Science and Technology
Office of Health
Washington, D. C. 20523

Financial reports shall be submitted in accordance with Standard Provision, "Payment-Periodic Advances." All financial documents submitted by the Grantee shall contain the following identification data on the face sheet:

Grant No.: DPE 5954-G-SS-5038-00
Project-PIO/T No.: 936-5954 5361440
Project Office: S&T/H

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F. Project Evaluation: The project will receive an evaluation by a team designated by A.I.D. and funded separately at the end of the project. The evaluation will focus on the effectiveness of the linkages established between MSM and LDC health institutions and additional institutional capability of MSM in international health activities. Effectiveness will be determined, in part, by the number of students trained, or scheduled for training, at Morehouse under programs sponsored by A.I.D. Missions or other donors. Faculty exchanges, short and long term, will also be a factor in evaluating the effectiveness of this program.

G. Special Provisions

1. All international and domestic U.S. travel supported by this cooperative agreement is subject to the prior approval of S&T/H and of the appropriate regional Bureaus and U.S.A.I.D. Missions.
2. The selection of cooperating country institutions will be submitted to A.I.D. for approval in advance.
3. In accordance with the Standard Provision of this Grant entitled "Participant Training ", all participant training under this project will be carried out under the regulations and following the procedures for participant training found in A.I.D. Handbook No. 10.

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4. The Grantee shall obtain A.I.D.'s prior approval in the appointment of the Program Director and Office Manager.

5. The Grant Standard Provisions (A.I.D. Form 1420-51, dated February 1982), appended hereto as Attachment 3, are considered applicable to this Grant, with the exception of the following Grant Standard Provisions that are considered inapplicable to this Grant:

- No. 5A Negotiated Overhead Rates-Predetermined
- No. 5B Negotiated Overhead Rate-Educational Institutions
- No. 7B Payment - Periodic Advances
- No. 7C Payment - Reimbursement
- No. 10B Procurement of Goods and Services Over \$250,000
- No. 13B Title to and Care of Property (U.S. Government Title)
- No. 13C Title to and Care of Property (Cooperating Country Title)

- H. Authorize Geographic Code: The authorized Geographic Code for procurement of goods and services under this Grant is "935" (Special Free World).

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ATTACHMENT 2

PROGRAM DESCRIPTION

A. Objective

This three-year project will: (1) develop cooperative relationships with Africa, Caribbean and Latin American health institutions, traditional healers, and ministries of health; (2) transfer of institutional skills through health manpower training activities; and, (3) conduct a series of conferences on international health research issues. The establishment of linkages between the U.S. university, the Morehouse School of Medicine (MSM), and the various health institutions of the less developed countries in Africa, Latin America and the Caribbean will in turn increase the institutional capacity of the American institution.

B. Project Activities

1. International Health Office: Linkages will be created with medical institutions, ministries of health, and traditional health workers in the LDCs. In order to do this, the Historically Black Colleges and Universities (HBCU), Morehouse School of Medicine, will establish an International Health Office (IHO). The IHO will be staffed by a Program Director and an Office Manager.

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Registry of Consultants: The IHO will develop a Consultant and Faculty Registry of various member institutions of the Association of Minority Health Professions Schools and other health institutions. The Registry will include members of Morehouse School of Medicine, member institutions of the Atlanta University Center, other member institutions of the Association of Minority Health Professions Schools, other minority health professions institutions, and private voluntary organizations (PVOs) with international health experience. The Registry will include names and biographical data of consultants who have expertise in program evaluation, implementation and design. Personnel will be listed by area of expertise, education, experience in LDCs, and experience in urban ghetto and rural areas of the U.S. which might be transferrable to similar situations in LDCs. The area of expertise in health will include family practice, pediatrics, obstetrics/gynecology, education, financing, pharmacology, environmental health, public health/epidemiology, water-borne and vector-borne diseases. In the population areas training will include family planning, demography, policy, and service delivery. The Registry will include professionals who are proficient in French and Spanish.

3. International Health Library Collection: An International Health Library Collection of books and journals on international health will be established within the Multi-Media Center of Morehouse School of Medicine. A minimum of 150 books and journals will be included by the end of the project. These materials will be used to support conferences, workshops and training seminars.

4. Linkages with Established African and Latin American Medical Institutions and Ministries of Health: Morehouse School of Medicine will establish collaborative relationships with four medical institutions and/or ministries of health regarding health manpower training and geographical distribution of health care providers. The selection of cooperating country institutions will be submitted to A.I.D. for approval in advance. These linkages will be refined and enhanced during the course of the project through workshops, seminars, and various training activities. Program personnel of the linked institutions will work together in order to identify problems and needs which will be addressed through seminars and workshops.
 - a. Seminars: There will be two seminars on primary health care issues each year at MSM. Seminars will

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last a minimum of two days for up to fifty persons each and will focus on a health topic which has international implications. Speakers will include persons from linkage organizations, as well as persons with specific expertise in the subject areas. MSM faculty will be encouraged to attend these seminars.

- b. Workshops: Workshops will occur approximately twice a year at MSM. Illustrative international health issues are: expanded immunization; oral rehydration therapy, family medicine; family planning, geographical distribution of providers; health care financing; distribution and use of drugs; faculty development. Each workshop will last three days and accommodate up to fifty persons. Additional workshops will be developed as program matures and the need for workshops increases.
- c. Training in Health Manpower IHO and MSM staff will organize one forty-day training session in health manpower per year. Training activities will include, but are not limited to, educational activities for health care providers in rural and urban areas; retraining of medical specialists; upgrading of skills of health professionals; development of media

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materials for use in host country locales and at MSM. Subjects will include primary health services, health management and administration, oral rehydration therapy, immunizations, family planning and family medicine. Persons who receive training will be expected to serve as trainers in their respective countries.

- d. Conferences: MSM will host up to two 3-day health conferences per year which will focus on international health issues. Well-known medical experts will be invited to present papers. IHO staff will publish a proceedings of each conference for distribution to participants.

- e. Enhancement of Host Country Medical School Curricula: Program staff will consult with faculty at linked medical schools concerning curriculum problems and needs. If enhancement of courses is desired by host government institution, four program faculty will assist with design of educational activities to meet perceived needs. This technical assistance component will be in place by December 1987.

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- f. International Health Symposium: Program staff will coordinate a 3-day International Health Symposium on Africa, the Caribbean and Latin America in 1987. Invitations will be sent to 250 African and Latin American health leaders, U.S.A.I.D. officials, U.S. health professionals, medical researchers, PVO representatives, NIH and faculty members of the Association of Minority Health Professions schools. Symposium proceedings will be published and distributed.

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