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Acquisitions

U. S. AID MISSION TO DOMINICAN REPUBLIC
AMERICAN EMBASSY, P. O. Box 22201
SANTO DOMINGO, DOMINICAN REPUBLIC

SEP 29 1987

FOR U. S. CORRESPONDENTS:
U. S. AID MISSION
APO MIAMI 34041-0008

Dr. Marcelino San Miguel II
President, Board of Directors
Educational Credit Foundation (FUNDAPEC)
Ave. Pasteur No. 36
Ciudad

Dear Dr. San Miguel:

Subject: Vocational Technical Direct Assistance Needs
AID Grant No. 517-0000

Pursuant to the authority of the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as AID or "Grantor") hereby grants to the Educational Credit Foundation (hereinafter referred to as FUNDAPEC or "Grantee") the sum of Thirty-five Thousand Five Hundred United States Dollars (US\$35,500) for the purpose of conducting a survey of vocational/technical equipment, curricula, and personnel needs to upgrade and improve programs at the technical level in secondary and post secondary institutions in the Dominican Republic. FUNDAPEC will subgrant a U.S. Private Voluntary Organization (PVO) to provide technical assistance in the design, implementation and reporting of the survey which is more fully described in the Schedule of this Grant and in Attachment 2 entitled "Program Description."

This grant is effective and obligation is made as of the date of this letter, and shall apply to commitments made under this Grant in furtherance of the program objectives during the period beginning with the effective date and ending September 25, 1988.

This grant is made to the Grantee on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Schedule; Attachment 2, entitled "Program Description"; and Attachment 3, entitled "Standard Provisions," which have been agreed to by your organization.

Please sign the originals of this letter to acknowledge your receipt of the terms and conditions under which this Grant is made.

Sincerely yours,
Thomas W. Stukel
Thomas W. Stukel
Director

- Attachments: 1. Schedule
2. Program Description
3. Standard Provisions

ACCEPTED BY: *msm*
Dr. Marcelino San Miguel II

TITLE: President of the Board of Directors, FUNDAPEC

DATE: 30/ix/87

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ATTACHMENT I

SCHEDULE

A. Purpose of Grant

The specific purpose of this Grant is to finance a survey of vocational/technical equipment, curricula, and personnel needs to upgrade and improve programs at the technical level in secondary and postsecondary institutions in the Dominican Republic. A complementary Employer-based Training Survey which focuses on the demand for trained manpower needed to effectively respond to the labor market requirements in the free trade zones, will be completed prior to the vocational/technical institutional needs survey. By linking the information concerning skilled training demand with the institutional requirements of existing vocational technical schools, an assessment of possible AID interventions regarding the relationship between education and employment will be produced.

To accomplish the objectives of the survey, FUNDAPEC will subgrant a U.S. PVO such as Organization for Rehabilitation through Training (ORT), Opportunities Industrialization Centers International, or the Salesian Fathers, which have extensive experience in the evaluation of vocational/technical institutions, to conduct the survey. Schools to be surveyed will be selected from participating institutions in the FUNDAPEC/AID Human Resources Development Project, such as the Instituto Politécnico de Loyola (IPL), Instituto Técnico Salesiano (ITESA), and the Escuela Agrícola Salesiana (EAS), which have demonstrated the relevance of career offerings of their institutions to the technical employment market of the free trade zones and/or agroindustry.

B. Period of the Grant

The effective date of this grant is the date of this letter. The Project Assistance Completion Date (PACD) of this grant is September 25, 1988.

C. Amount of Grant and Payment

1. AID hereby obligates the amount of Thirty-five Thousand Five Hundred United States Dollars (US\$35,500) for the purposes of this Grant. Payment shall be made directly to the U.S. Subgrantee selected to assist FUNDAPEC.

2. Any payment made to the Subgrantee will be made in accordance with the procedures set forth in Attachment 3 or in accordance with such other procedures that may be agreed to in writing between AID and the Grantee (FUNDAPEC).

D. Survey Design, Reporting and Evaluation

USAID will assist FUNDAPEC in the preparation of a detailed scope of work for the Survey through an informal competitive selection process. The Subgrantee will be responsible for reporting on all aspects of the Survey. A

draft copy of the information will be sent to the USAID/Human Resources Division in Santo Domingo at least two weeks prior to the completion of the Survey for review and comment. Five copies of the final Survey will be submitted to USAID upon completion of the report. Additional monitoring and follow-up functions will be conducted by the Grantee in coordination with the U.S. Subgrantee.

E. Special Provisions

The Mandatory Standard Provisions and the Optional Standard Provisions Numbers 1, 3, 5, 6, 7, 8, 12, 21, of the Optional Standard Provisions for Non-U.S. Non-Governmental Grantees apply to this Grant and are hereby included as an integral part of the grant.

F. Financial Plan

This Grant provides US\$35,500 to FUNDAPEC to fund a Subgrant for the following services necessary to survey the direct assistance needs of vocational/technical institutions in the Dominican Republic:

- (1) Fees for five weeks of technical assistance by 3 consultants from the U.S. PVO;
- (2) Tickets for international travel for 3 consultants;
- (3) Rental of a car for local travel, i.e., visits to the vocational/technical institutions to be surveyed;
- (4) PVO overhead;
- (5) Materials, supplies, health exams, misc.

FUNDAPEC will provide the equivalent of US\$7,500 in kind for the following:

- (1) Salaries equivalent to 2 months, full-time work for a project coordinator and a secretary;
- (2) Materials and supplies needed for data gathering and record keeping;
- (3) Office space, utilities, and use of office equipment such as computer, printer, photocopier and vehicle with chauffeur, as needed.

The following is the financial plan for this Grant. Revisions to this Plan shall be made in accordance with the Standard Provision of this Grant entitled "Revision of Financial Plans."

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FINANCIAL PLAN
(U.S. DOLLARS)

DESCRIPTION OF COST ITEM	AID	FUNDAPEC	TOTAL
1. <u>Personnel:</u>			
US PVO Technical Assistance:			
3 x 25 days at 210/day	15,750		15,750
FUNDAPEC Coordinator		2,000	2,000
FUNDAPEC Secretary		650	650
2. <u>Travel</u>			
International	1,800		1,800
Local (rent car)	1,500	850	2,350
3. Per Diem (at \$84 x 35 days x 3)	8,820		8,820
4. PVO Overhead (40%)	6,300		6,300
5. Materials, Supplies, Health Exam., Misc.	1,330	2,000	3,330
6. Office Space, utilities, use of office equipment	<u> </u>	<u>2,000</u>	<u>2,000</u>
	35,500	7,500	43,000

PROGRAM DESCRIPTION

BACKGROUND

In 1981, USAID/DR initiated a project with the Educational Credit Foundation, to expand vocational/technical training opportunities and assist the poor in participating in vocational/technical programs in priority skill areas. At that time, there was evidence that the absence of trained manpower was a significant constraint to the expansion of production and employment in Dominican Republic. Credit for vocational/Technical training, therefore, was considered an important element for entry level students to gain access into the world of work and for vocational institutions to improve the quality of their academic programs.

Since the original Human Resources Development Project was designed, the employment demands for trained personnel have shifted from a dependency on public sector to private sector employment; e.g. a decline in the demand for government agronomist to an increased demand for skilled manpower in the free trade zone companies. To better understand the current job market requirements, an Employer-based Training Survey of the Free Trade Zones will be conducted in February/March 1988. As a follow-up activity, this Survey of vocational/technical schools will update and utilize the free trade zone information in order to develop curricula, identify equipment constraints, and determine faculty requirements to improve the quality and relevance of training in secondary institutions in the agroindustry and other export areas.

A. PURPOSE OF THE GRANT

The purpose of the Grant is to survey the curricula, personnel and equipment of selected Dominican secondary and post secondary vocational/technical institutions in order to determine what direct assistance is needed to upgrade and improve programs related to free trade zone and agroindustry employment.

B. SPECIFIC OBJECTIVES AND SURVEY OUTCOMES

The specific objectives of this Grant are:

1. To provide financing for a FUNDAPEC Sub-grant to a U.S. private voluntary organization (PVO) to provide technical assistance for a survey to determine the direct assistance needs of selected vocational technical schools in the Dominican Republic.

2. To assist FUNDAPEC in identifying the most qualified U.S. PVO with experience in linking education to employment.

3. To select a sampling of Dominican vocational/technical secondary and post secondary institutions involved primarily in free trade zone and agro-industrial training.

4. To investigate and record vocational/technical institutional data concerning the employment of trainees since 1985, and shifts in curricula as a result of market supply and demand.

5. To assess and quantify the curriculum, equipment and faculty training needs of selected institutions which reflect adjustments in training formats and content based on occupation specific requirements.

6. To suggest organizational arrangements to promote closer private sector-vocational/technical institutional dialogue in order to coordinate labor supply and demands with relevant skills training.

7. To make recommendations regarding current FUNDAPEC programs and potential AID interventions to strengthen the existing vocational/technical institutions to meet employment demands.

SURVEY OUTCOMES

As a result of the survey, both FUNDAPEC and AID will be able to reassess the current programs being financed in vocational/technical education in order to channel assistance to those institutions that are most capable of improving the nation's productivity through relevant skills training programs. Based on the Survey information, institutions that are meeting or have the potential to meet employment based training needs will be targeted for on-going and/or future assistance.

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