

PD-AAH-756-PI

Worksheet

912000

6

AID 1350-1X (1-78)	DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT	1. Cooperating Country Kenya	Page 1 of 1 Pages
PIO/T	PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	2. PIO/T No. 3606434	3. <input checked="" type="checkbox"/> Original or Amendment No. _____
		4. Project/Activity No. and Title Secondary Cities Studies IIPUP-A (912-0007)	

DISTRIBUTION	5. Appropriation Symbol 721101021.6	6. Allotment Symbol and Charge 046-36-099-00-69-01
7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document		8. Project Assistance Completion Date (Mo., Dev. Yr.)
9. Authorized Agent Nairobi/USAID/EXO		10. This PIO/T is in full conformance with PRO/AG Date _____
11a. Type of Action and Governing AID Handbook <input checked="" type="checkbox"/> AID Contract (HB 14) <input type="checkbox"/> PASA/RSSA (HB 12) <input type="checkbox"/> AID Grant (HB 13) <input type="checkbox"/> Other		11b. Contract/Grant/PASA/RSSA Reference Number (if this is an Amendment)

12. Estimated Financing (A detailed budget in support of column (2) is attached as attachment no. **Article III**)

		(1) Previous Total	(2) Increase	(3) Decreases	(4) Total to Date
		A. Dollars		100,000	
B. U.S.-Owned Local Currency	NA				

13. Million References

14a. Instructions to Authorized Agent
 This PIO/T is issued for the purpose of obtaining the necessary Kenya based technical services to provide for the execution of a research program to evaluate secondary towns in Kenya. This research effort, to be contracted for under the auspices of the Regional Housing Office and USAID resident contracting officers, will provide a portion of the data required to develop a holistic and integrated treatment of human settlements, e.g. the integration of shelter, employment and social service activities into a program for low income households in Kenya secondary towns. **SCOPE OF WORK AND BUDGET ATTACHED.**

FUNDS RESERVED BY
[Signature]
 POSTED **3/19/80**
 SER/FM/CSD

14b. Address of Voucher Paying Office
Redso/EA - Nairobi
 Agency for International Development
 Washington, D.C. 20523

15. Clearances—Include typed name, office symbol, telephone number and date for all clearances: **AFR/EA: Dale Pfeiffer**

A. The project officer certifies that the specifications in the statement of work are technically adequate	Phone No. 632-3790	B. The statement of work lies within the purview of the initiating and approved programs	Date 2-26-80
DS/H, <i>[Signature]</i> Nolan	Date 2/25/80	DS/H, Fredrick A. <i>[Signature]</i>	
DS/H, David McVoy	Date 2/25/80	D. Funds for the services requested are available	
DS/PD, Thomas O'Keefe <i>[Signature]</i>	Date 3/19/80		
DS/H, Jack Hiett	Date 3/22/80	FM/PAD, Sylvia Robinson	

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to	17. For the Agency for International Development
Signature _____ Date _____	Signature <i>[Signature]</i> Date 3/19/80
Title _____	Title Kenneth Milow: Chief, DS/PO

FILE
 DS/1
 OFFICIAL FILE

I. Description of the Project/Background

Kenya's secondary towns are undergoing rapid change. Population growth, declining capacity of the agricultural sector to absorb rural labor, and expanding non-agricultural production are producing a significant socio-economic transition, manifested in rapidly increasing urbanization. The urban population is growing at 7.6% per annum and is expected to rise from 2.2 million in 1979 to 8.5 million in 2000. It will then constitute 30% of the total estimated population and account for over one-half of new household formation. Demand for basic services and minimum shelter is already acute in Nairobi and the rapidly growing secondary towns in Kenya. Estimated public and private investment over the plan period (1979-1983) at best will meet only half the needs of new urban households.

DS/H is preparing major new interventions in Kenya secondary towns. The goal of the secondary towns project is to improve the living conditions of low income households in the smaller towns and population centers outside Nairobi through the provision of a comprehensive program including shelter, community development, financial and credit assistance, employment generation programs and technical assistance to local authorities. This effort requires feasibility studies and reports which will provide some of the basic data for the development of an integrated HG financed shelter project of approximately \$15 million.

The studies will be undertaken by contracting with firms located in Kenya utilizing the Nairobi REDSO/Mission contracting office and the Regional Office of Housing.

II. Statement of Work

A. Objective - The proposed Kenya project will emphasize a holistic treatment of lower-income human settlements, i.e. the integration of shelter, community facilities, employment generation and delivery of social services for low-income households in secondary towns. As a part of project development, the contractor shall:

1. furnish the necessary technical and clerical services, equipment and facilities to provide for the execution of a research program to evaluate towns in Kenya, currently being selected by the Regional Housing Office/Nairobi.

2. evaluate these towns, (1) to determine development characteristics; (2) to develop integrated programs for low-income shelter and related services; (3) to obtain official reaction to these proposed development programs; and (4) to present to USAID a proposal to implement these development programs.

B. Scope of Work

The work will be divided into four distinct phases. Task One involves a "Program Target Area Review". Task Two commences with the preparation of "Town Shelter Sector Development Programs" and ends with the submission of a "Draft Interim Report". Task Three consists of the presentation of these specific development programs to the

appropriate GOK and USAID officers in a "vetting" or discussion period. Task Four consists of preparing project proposals in written form. The tasks as outlined below are subject to specific definition by the Regional Housing Office/Nairobi.

1. Task One - Program Target Area Review

The contractor shall investigate the Program Target Area of the towns selected using existing data complemented with field study. The "Program Target Area" is defined as that area which one can assume will furnish the effective demand for shelter solutions, community facilities and employment generating activities that might be proposed. In the case of the larger towns (Mombasa and Kisumu), this program target area might be smaller than the town as a whole; whereas in the case of the smaller towns (Siaya, Homa Bay and Kitui), the program target area might be larger than the town per se.

The following development criteria will be studied, and these findings presented separately by towns along with the specific development programs in the form of a Draft Interim Report at the conclusion of Tasks One and Two. Presently existing development criteria to be studied in the selected towns will include at least the following items:

- a. Target Area Potential and Linkage
- b. Physical Inventory
- c. Shelter Supply and Demand
- d. Employment Generation Needs
- e. Alternative Technologies
- f. Land
- g. Insitutional Capacities (National and Local)

2. Task Two - Town Shelter Development Programs

a. Program Coordination

After compiling the foregoing information by towns (which will form the first section of the draft interim report), the contractor shall propose shelter programs for each town selected for further consideration. These strategies should be developed in harmony with the local authorities involved and with the Department of Physical Planning (Ministry of Local Government and Urban Development) whose official both at the provincial and national level must approve such programs.

b. Town Shelter Development Subprograms

The contractor shall prepare specific shelter programs for town selected for development. The individual town shelter programs will state the types of interventions (such as upgrading, site and service, core housing, rental housing etc.) which are proposed for different income groups and their physical locations which are suitable for financing under AID's Housing Guaranty Program.

Upgrading recommendations should note any need for reducing population density and should suggest alternate sites that would be developed to handle the displaced population. The contractor should ascertain the official view of local authorities as to the standards that might be proposed for upgrading and comment on their suitability.

c. Town Community Facilities Development Program

The contractor shall apply standards appropriate to the unique conditions in each town. However, the contractor should take note of the standards for community facilities developed by IBRD in Nairobi for the "Kayole" project and note exceptions to these standards in its individual town plans.

d. Employment Generation Program

Urban employment requires the highest attention as a development goal. Not only is agricultural land in Kenya reaching its absorptive capacity and thus unable to accommodate new job seekers, but the urban areas of Kenya are being forced to absorb all the surplus rural labor. Accordingly, consistent with the GOK plan, USAID is committed to developing pilot employment generating or income enhancing programs in conjunction with new shelter programs. The emphasis will be placed on promoting small scale industries through the provision of plots within shelter projects for manufacture and business, storage sheds and marketing facilities and small loans for tools and working capital. One description of the type of pilot effort USAID will be considering is found in the Project Paper "Nairobi Shelter and Community Facilities", September 1979.

For the Kenya secondary towns project, the contractor shall examine job creation needs and potential training and implementing agencies in each town. Since the amount of funds for this subprogram are limited, it is considered unlikely that all towns will contain this subprogram. This subprogram would have to be administered by a local agency, such as a village polytechnic, Partners for Progress, etc. Program location may well depend as much on the existence of such an administering agency as on the demand present.

e. Draft Interim Report

Individual town development programs (together with the supporting data collected during the program target area review) will be presented in the form of a "Draft Interim Report". The contractor will pay for and submit 30 copies of the Draft Interim Report by May 31, 1980.

3. Task Three - Vetting

During the month of June 1980 the contractor shall present the materials contained in the Draft Interim Report at a series of meetings which it shall arrange with appropriate local authority, GOK and USAID personnel.

a. Organize Seminars

b. Conduct Seminars

c. Prepare Seminar Report

The contractor should employ the feedback gained from this series of vetting meetings to amend the town shelter sector development plans and/or augment preliminary findings. This material, to be used in updating, clarifying and revising the Draft Interim Report, will be used in a report entitled "Seminar Memorandum: Results of Vetting Process". The contractor shall pay for and submit 30 copies of this report to USAID by June 30, 1980.

4. Task Four - Project Proposal Preparation

In the four week period during the month of July 1980, the contractor shall provide two of its team members, acceptable to USAID, to work under the direction of independent consultants retained by USAID, Office of Housing, Washington, DC, to structure the previously submitted written reports into a Final Report which shall be organized as a USAID project proposal. The contractor shall pay for and submit 10 copies of a draft Final Report to USAID by July 31, 1980.

During this phase of work the two members of the contractor team will work primarily in Nairobi under the direct supervision of the above specific consultants. The final product of this contract will be the above noted Final Report in the form of a project proposal.

III. Budget Estimate

A. Staff salaries, overhead and fees	<u>Total Cost</u>
64 person weeks x \$1,275 (\$255 x 5)=	\$81,600.
B. Per Diem	
29 person weeks x \$280 (\$40 x 7)=	8,120.
C. Other	
Local Travel	3,300.
Materials	700.
Report and reproduction	1,400.
	\$95,120
Contingency 5%	4,756.
GRAND TOTAL	\$99,876.

IV. Report

As noted in Sections II.B.1., II.B.2.a., II.B.3., II.B.3.c., and II.B.4.

V. Project Manager

The project manager will be Pamela Hussey, RHUDO/Nairobi.

VI. Duration

This work is to be initiated on/about March 1, 1980 and concluded by August 8, 1980.

AID 1350-1X (19-79)	Cooperating Country Liberia	PIO/T No.	Page 2 of Pages
PIO/T	Project/Activity No. and Title		

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used

To strengthen the institutional capabilities of Liberia in an effort to assist them meet their needs for low-income shelter and housing.

B. Description

See Attached Document

C. Technicians

(1) (a) <u>Number</u>	(b) <u>Specialized Field</u>	(c) <u>Grade and/or Salary</u>	(d) <u>Duration of Assignment (Man-Months)</u>
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See Attached Document

(2) Duty Post and Duration of Technicians' Services

Liberia

(3) Language requirements

English

(4) Access to Classified Information

No

(5) Dependents Will Will Not Be Permitted to Accompany Technician

D. Financing of Technical Services

(1) By AID - \$ 324,000

(2) By Cooperating Country - 173,000

Liberia

PIO/T

Project/Activity No. and

20. Equipment and Supplies (Related to the services described in Block 19 and to be procured outside the Cooperating Country by the supplier of these services)

A. (1) Quantity (2) Description

(3) Estimated Cost

(4) Special Instructions

NA

B. Financing of Equipment and Supplies

(1) By AID - \$

(2) By Cooperating Country -

21. Special Provisions

- A. This PIO/T is subject to AID (contracting) (PASA implementation) regulations.
- B. Except as specifically authorized by AID, or when local hire is authorized under the terms of a contract with a U.S. Supplier, services authorized under this PIO/T must be obtained from U.S. sources.
- C. Except as specifically authorized by AID/W, the purchase of commodities authorized under this PIO/T will be limited to the U.S. under Geographic Code 000.
- D. Other (specify):

AID 1350-1X (9-70) PIO/T	Cooperating Country Liberia Project/Activity No. and Title	PIO/T No.	Page 4 of Pages
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22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

Technical Advisors will produce appropriate reports as will be described in the individual mission directed work orders.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; if necessary cross reference Block 19.C(4) above.)

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

Advisors will work under the direction of USAID/Monrovia Housing Project Coordinator under terms of individual work orders.

B. Cooperating Country Liaison Official

As appropriate per individual work orders

C. AID Liaison Officials

USAID/Monrovia and RHUDO/Abidjan as appropriate

PIO/T

Project/Activity No. and Title

LOGISTIC SUPPORT

* 25. Provisions for Logistic Support

A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments")

	IN KIND SUPPLIED BY		FROM LOCAL CURRENCY SUPPLIED BY		TO BE PROVIDED OR ARRANGED BY SUPPLIER
	AID	COOPERATING COUNTRY	AID	COOPERATING COUNTRY	
(1) Office Space					
(2) Office Equipment					
(3) Housing and Utilities					
(4) Furniture					
(5) Household Equipment (Stoves, Refrig., etc.)					
(6) Transportation in Cooperating Country					
(7) Transportation To and From Country					
(8) Interpreter Services/Secretarial					
(9) Medical Facilities					
(10) Vehicles (official)					
(11) Travel Arrangements/Tickets					
Other: (specify)					
(12)					
(13)					
(14)					
(15)					

B. Additional Facilities Available From Other Sources

APD

PX

COMMISSARY

OTHER (specify, e.g., duty free entry, tax exemption)

C. Comments

* As appropriate under individual work orders.

(April 18, 1978)

DRAFT DESCRIPTION OF SERVICES

LIBERIA, IPUP

The following is a Description of Services to be provided on a TDY basis to the Low-Income Housing Technical Team in Liberia.

I. Responsible Office

Services shall be performed in response to Work Orders issued by RHUDO upon recommendation of USAID and the T.A. Team. Local support and coordination shall be provided through the Community Development Advisor (CDA) under the general supervision of the Senior Advisor.

II. Services to Be Provided

Consultant will provide TDY assistance for the following:

A. Socio-Economic Surveys of Project and of Control Areas

1. Scope of Survey

a). The survey shall be designed to elicit the data on a statistically valid basis including but not necessarily limited to:

- i) Population characteristics (age, sex ratio, family size).
- ii) type of housing, tenure, condition of housing.

- iii) educational level, vocational skills
- iv) permanence/stability, length of residence
- v) income, ownership of assets (real, personal)
- vi) access to credit
- vii) employment (location, nature)
- viii) transportation
- ix) use of/access to credit

b) open-ended questionnaires shall be used to develop information on:

- i) neighborhood life styles
- ii) residents' desires, priorities.

2. Consultant shall assist in the following tasks.

- a) Selection of control areas in relationship to proposed upgrading areas.
- b) Design of sampling procedure
- c) Design of questionnaire
- d) Training of interviewers
- e) Control procedures for interview process.
- f) Tabulation of data
- g) Design of follow-up surveys.

B. Design of delivery system for socio-economic services in Project Area

1. Scope of Survey

Before formulating a program of supplementary social and economic program components, the current availability of services must be assessed to determine deficits in priority areas. Information of the following types is, therefore, required. Most of it should be gathered from secondary sources including expert judgment, review of existing reports and data, interviews with key officials, and field observation.

If secondary sources do not provide sufficient information, the residents themselves can provide it through a sample survey. Direct sampling of business entrepreneurs in the area can also be undertaken to gather information relevant to employment generation.

Information should cover:

- a. Health Care, including maternal and child care, family planning, nutritional information, vaccinations, rodent and pest control, and first aid.
- b. Educational Opportunities, formal and supplementary educational programs (adult literacy, preschool learning, day care, etc.) be assessed.
- c. Job Generation and Income Enhancement, including assistance available to small enterprises through the provision of technical support, industrial/

commercial space, infrastructure and credit. The availability of vocational and on-the-job training programs should also be assessed.

d) Community Development, including family guidance counseling, provision of recreational facilities, civic participation, informal associations and local self-help.

2. Consultant shall assist in the following tasks

- a) Inventory of existing facilities and services
- b) Survey of beneficiary needs and preferences (to be integrated with socio-economic Survey).
- c) Identification of required additional services.
- d) Preliminary design of a pilot program for delivery of needed services.

3. Preparation of Delivery System Design Paper

The detailed design of a program to deliver the needed socio-economic programs will be developed and documentation provided in the form of a PP or other documentation acceptable to AID for the purpose of project authorization following AID approval of the preliminary design identified above.

The exact needs and types of services to be carried out during the operational Phase II of the IPUP will be determined by the survey and project design components of Phase I. It seems likely that they could include some or all of the following:

- assistance to artisans and small businessmen in the project areas to obtain credit, organize their operations, market their product and generally to increase their activities which provide employment and sources of revenue within the project areas.
- assistance in obtaining loans and in respecting repayment obligations; liaison between project beneficiaries and the formal financial sector.
- continuing education, literacy, etc.
- health extension, well-baby clinics, home nursing visits, etc.

The purpose of Phase II is a demonstration program to provide links between existing services and facilities in the formal sector, the needs of low-income families, the various self-help and financial networks that exist in the informal sector, to generate concern by existing GOL agencies and to facilitate greater use of existing facilities.

C. Design of an Intensive Program Evaluation System

The consultant will assist GOL, USAID, the TA Team and RHUDO in the design of an intensive project evaluation system which will permit, inter alia, a comparison of the post-project status in terms of objectively quantifiable criteria of project residents and of residents of the control area.

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

1. Cooperating Country

Tunisia

Page 1 of 2 Pages

2. PIO/T No.
912-0007-1287007

3. Original or
Amendment No. _____

4. Project/Activity No. and Title
RFP/otr - 50013
Program for the Urban Poor (IIPUP)
9120007 (4)

PIO/T

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

PD-AAH-956-B1

DISTRIBUTION

5. Appropriation Symbol
72-11X1026

6.A. Allotment Symbol and Charge
426-36-099-00-69-81

6.B. Funds Allotted to:
 A.I.D./W Mission

7. Obligation Status
 Administrative Reservation Implementing Document

8. Funding Period (Mo., Day, Yr.)

From _____ To _____

9.A. Services to Start (Mo., Day, Yr.)
Between 1 March 1979 and 1 May 1979

9.B. Completion date of Services
(Mo., Day, Yr.) 1 May 1981

10.A. Type of Action
 A.I.D. Contract Cooperating
Country Contract Participating Agency
Service Agreement Other

10.B. Authorized Agent

Estimated Financing

		(1)	(2)	(3)	(4)
		Previous Total	Increase	Decrease	Total to Date
11. Maximum A.I.D. Financing	A. Dollars		300,000		300,000
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

FILE

13. Mission References

14. Instructions to Authorized Agent

Execute contract for enclosed scope of work.

OTR-C-1686

FUNDS RESERVED BY

Signature: *J. H. W.*

POSTED 8/30/78

SER/FM/CSD

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate.

DS/H, Lee Dennison

Lee Dennison

B. Funds for the services are available

C. The scope of work lies within the purview of the initiating and approved Agency Programs

DS/H, Paul Vitale

Paul Vitale

D. *David McVoy*
DS/H, David McVoy

E.

F. *Michael Farberman*
DS/UD, Michael Farberman

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

17. For the Agency for International Development

18. Date of Signature

Signature and date:

Signature: *Kenneth A Milow*

8/30/78

Title:

Title: DS/PO

AID 1350-1X (9-73)	Cooperating Country Tunisia	PIO/T No.	Page 2 of 2 Pages
PIO/T	Project/Activity No. and Title RFP/otr 50013 IIPUP		

LOGISTIC SUPPORT

26. Provisions for Logistic Support A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments")	IN KIND SUPPLIED BY		FROM LOCAL CURRENCY SUPPLIED BY		TO BE PROVIDED OR ARRANGED BY SUPPLIER
	AID	COOPERATING COUNTRY	AID	COOPERATING COUNTRY	
(1) Office Space		X			
(2) Office Equipment		X			
(3) Housing and Utilities	X				
(4) Furniture	X				
(5) Household Equipment (Stoves, Refrig., etc.)	X				
(6) Transportation in Cooperating Country		X			
(7) Transportation To and From Country	X				
(8) Interpreter Services/Secretarial		X			
* (9) Medical Facilities	X				
(10) Vehicles (official)		X			
(11) Travel Arrangements/Tickets					X
Other: (specify)					
(12)					
(13)					
(14)					
(15)					

B. Additional Facilities Available From Other Sources

APO

PX

COMMISSARY

OTHER (specify, e.g., duty free entry, tax exemption)

C. Comments

* On Ambassador approval by procedure as shall be prescribed by AID

Mail Pouch Privileges - The contractor is authorized to send and receive First Class Mail through AID Diplomatic Pouch in accordance with the procedure and subject to the limitations established by the American Embassy Togo and AID.

Tunisia

The Contractor will provide the services of one Resident Project Manager.

A. Tour - 24 months beginning o/a April 1, 1979. This contract will be implemented when the RHUDO/Tunis determines that adequate preparation has been completed and the nomination of the consultant has been accepted by the host country.

B. Job Description

Under the general supervision of RHUDO and USAID/Tunis,

The Project Manager will be responsible for assisting the GOT develop and implement programs for the delivery of socio-economic services to the Mellassine Housing Guaranty upgrading area. He will work with a counterpart from the "Collectives Locales". The "Collectivités Locales" will be the GOT coordinator of the project.

(A) The Project Manager will work with his/her GOT counterpart to provide the assistance to the GOT in developing programs for the delivery of socio-economic services to the Mellassine Housing Guaranty upgrading area.

(B) The detailed socio-economic survey, contracted separately, conducted for purposes of the HG financed project, will provide most of the required data on the project area. This analysis will have identified needed complementary services, priorities for further planning work, and recommendations to the GOT for specific programs to be implemented. The assignment of the Project Manager will be to coordinate the detailed design of the delivery system with all appropriate GOT agencies, local authorities, and the community and to assist the GOT in implementation. Specifically, the

Manager will:

(a) Establish contacts and maintain working relationship with the community and with the appropriate executing agencies.

(b) Use the inventory developed earlier of the existing socio-economic services including the executing agencies and the methodology for providing the services.

(c) Use the survey report and methodology of PADCO guidelines as a working tool to extent feasible and practical in these tasks.

(d) Assist in forming specific proposals for program intervention in the project area in collaboration with all appropriate parties. These proposals will include definition of responsibilities, specific timetables, inputs, outputs, and reporting requirements and will be approved by RHUDO/Tunis and the GOT before implementation begins.

(e) Formulate scopes of work for short term technical assistance to assist during the design and implementation phases.

(f) Develop precise skill requirements for tasks and work with GOT to select candidates. These candidates may include Tunisian consultants as well as regular employees of the contractor and U.S. or third country independent consultants.)

(g) Assist in preparation of evaluation and progress reports as necessary.

(h) Assist in the continuous updating of a comprehensive detailed program description in cooperation with all relevant GOT agencies. This program description would show existing as well as proposed components.

(i) Work with RHUDO and USAID to develop project descriptions of additional components of the project recommended for funding by AID. Project descriptions include drafting of a Project Paper using AID Handbook 3 as guidance.

(j) Design the means of evaluation of each project component as well as ways of measuring the overall impact of the project.

The Project Manager will be expected to spend 25%-33% of the work month in secondary urban centers in Tunisia.

C. Qualifications

A minimum of a bachelor's degree in urban studies, planning or social planning and two years experience with lower income community services or shelter programs in developing countries (preferably in project execution and supervision) are required. Specifically, experience in upgrading or core housing projects would be useful. Oral and written fluency in both French and English is required. Some experience with Arabic would be helpful.

D. Reports Required

A final Report and Evaluation of the tour and of the Project, including recommendations on operational matters within this Scope of Work. A draft of this Report is to be submitted to RHUDO for review at least 30 days prior to the contractor's departure at end of tour (or on homeleave). Completion of the Report will be the responsibility of the Contractor in

Washington. Interim reports are described in the Scope of Work above, Items 2 (d) through 2 (j).

E. Suggested Budget

Resident Project Manager - 24 months

@ \$110,000 year \$220,000

Short term consultants - 5 months

@ \$10,000/month 50,000

Participant training 30,000

\$300,000

F. Other

Dependents will be permitted to accompany project manager.

PD-AAH-956-A1

9120007

3

(T: 3:19)

App 8A Ch 8 HB 3

AGENCY FOR INTERNATIONAL DEVELOPMENT
PROJECT AUTHORIZATION AND REQUEST
FOR ALLOTMENT OF FUNDS PART I

1. TRANSACTION CODE
A A ADD
C CHANGE
D DELETE

2. DOCUMENT CODE
5

3. COUNTRY/ENTITY
Worldwide

4. DOCUMENT REVISION NUMBER
Original

5. PROJECT NUMBER (7 digits)
912-0007

6. BUREAU/OFFICE
A. SYMBOL B. CODE
DS/H, DS/UD

7. PROJECT TITLE (Maximum 40 characters)
Program for the Urban Poor (IIPUP)

8. PROJECT APPROVAL DECISION
ACTION TAKEN
A A APPROVED
D DISAPPROVED
DE DEAUTHORIZED

9. EST. PERIOD OF IMPLEMENTATION
YRS. 5 QTRS.

10. APPROVED BUDGET AID APPROPRIATED FUNDS (\$000)

A. APPROPRIATION	B. PRIMARY PURPOSE CODE	PRIMARY TECH. CODE		E. 1ST FY 78		H. 2ND FY 79		K. 3RD FY 80	
		C GRANT	D LOAN	F. GRANT	G LOAN	I GRANT	J. LOAN	L. GRANT	M. LOAN
(1) 106/H	720	860		1,500		1,200		2,000	
(2) 106/UD	720	860		295		400		700	
(3)									
(4)									
TOTALS									

A. APPROPRIATION	N. 4TH FY 81		O. 5TH FY 82		LIFE OF PROJECT		11. PROJECT FUNDING AUTHORIZED	
	P. GRANT	Q. LOAN	R GRANT	S LOAN	T GRANT	U. LOAN	ENTER APPROPRIATE CODE(S) 1 = LIFE OF PROJECT 2 = INCREMENTAL LIFE OF PROJECT	
(1) 106/H	1,300		500		6,500		1	
(2) 106/UD	835		300		2,530			
(3)							C. PROJECT FUNDING AUTHORIZED THRU	
(4)							FY 82	
TOTALS					9,030			

12. INITIAL PROJECT FUNDING ALLOTMENT REQUESTED (\$000)

A. APPROPRIATION	B. ALLOTMENT REQUEST NO.	
	C GRANT	D LOAN
(1) 106/H	1,500	
(2) 106/UD	295	
(3)		
(4)		
TOTALS		1,795

13. FUNDS RESERVED FOR ALLOTMENT

TYPED NAME (CNO, NKR/PM/PSD)

SIGNATURE

DATE

14. SOURCE/ORIGIN OF GOODS AND SERVICES

000 941 LOCAL OTHER

15. FOR AMENDMENTS, NATURE OF CHANGE PROPOSED

BEST AVAILABLE DOCUMENT

FOR PPC/PIAS USE ONLY	16. AUTHORIZING OFFICE SYMBOL	17. ACTION DATE MM DD YY	18. ACTION REFERENCE (Optional)	ACTION REFERENCE DATE MM DD YY

AID 1930-6 17-201

FILE

PROJECT AUTHORIZATION AND REQUEST FOR ALLOTMENT OF FUNDS

PART II

Entity: Development Support Bureau
Project: Integrated Improvement Program for the Urban Poor (IIPUP)
Project #: 912-0007

I hereby approve use of grant funds not to exceed Nine Million Thirty Thousand United States Dollars (\$9,030,000) to finance the Project as described in the attached Project Paper.

The Integrated Improvement Program for the Urban Poor is intended to be an integrated development effort. It aims to provide improved social services (including employment generation and access to credit) in conjunction with HG and other DL and DG programs to segments of the population which have not previously been regular participants within either the credit markets or the urban services delivery systems. IIPUP Projects are planned to be comprehensive and to concentrate on technical assistance efforts to establish and/or improve multiple services in a project area.

I authorize funding in FY 1978 of One Million Seven Hundred and Ninety Five Thousand Dollars (\$1,795,000) out of the total indicated above. I approve further increments during FY 1979 - FY 1982 of grant funding up to Seven Million Two Hundred and Thirty Five Thousand Dollars (\$7,235,000) subject to the availability of funds in accordance with A.I.D. allotment procedures.

SIGNED: Sander M. Levin *
Sander Levin, AA/DS

DATE: 8-22-78

References:

Project Paper dated 07/10/78
Kimm/Miner Action Memorandum to AA/DS

Clearance:

DS/DAA/DT, JBruce
DS/PO, R. Simpson [Signature]

AA/PPC - AS 8/23/78

* approved with the understanding that Pro Aps are to be the standard method of obligation for country specific activities undertaken through this project. Srd

ACTION MEMORANDUM FOR ASSISTANT ADMINISTRATOR,
DEVELOPMENT SUPPORT BUREAU

AUG 23 1978

FROM: DS/H, Peter M. Kimm *PK*
DS/UD, William Miner *W.M.*

Problem: Project Approval Decision: Integrated Improvement Program for the Urban Poor (IIPUP).

Discussion: Pursuant to the decision reached at the Research and Development Committee Meeting August 14, 1978, we have prepared for your review and approval the attached Project Authorization and Request for Allotment of Funds. As soon as you have signed the PAF, DS/H and DS/UD will submit the necessary PIO/Ts to DS/PO to obligate the entire funds allotted to this project in FY 78.

During the RDC review several issues were raised regarding IIPUP. They are summarized below along with our response strategy:

1. Evaluation of Each Subproject: It was suggested that more precision is needed in identifying the specific evaluation criteria to be used for each subproject. We agree with this concern and will, at the time of initiation of each subproject, develop specific quantifiable criteria relevant to given situation. In addition, DS/UD will be responsible for pulling together the individual evaluations into an overall evaluation of the IIPUP program.
2. Clarifying IIPUP Obligation Strategy: Concern was expressed as to how DS/H and DS/UD will obligate monies approved for IIPUP particularly given the tight schedule to obligate funds in FY 78. DS/H proposes to submit to DS/PO three PIO/Ts that will provide life of project funding for IIPUP subprojects in Liberia, Togo and Tunisia. It is further determining the feasibility of RHUDOs and respective Missions entering into ProAgs that would grant money to participating HC entities to assist in the initial phases of the subprojects.

DS/UD proposes to obligate its allocation of FY 78 IIPUP funds through Agency IQCs to assist in the state of art work as well as in the design of the overall evaluation system.

3. Timing of IIPUP in Latin America: The LA Bureau indicated strong interest in as well as capabilities in the Integrated Approach proposed by IIPUP. LA hopes that IIPUP strategies for Latin America will build on the recent experiences of Costa Rica and Panama. Furthermore, LA wishes to have projects initiated earlier in the

IIPUP schedule than indicated in the illustrative schedule (p.17). We are cognizant of the approaches developed in the above referenced countries, having actively participated in their development, and have already incorporated the experiences gained to date in the IIPUP PP. Furthermore, we have made note of the LA Bureau's interest in having IIPUP projects undertaken in FY 79.

PPC and the LAC and Africa Bureaus concurred in your approval of the IIPUP project at the August 14, 1978, review meeting. The Asia and Near East Bureaus have not indicated any objections to the project.

Recommendation: It is recommended that you approve the attached Project Authorization and Request for Allotment of Funds.

Clearance:

DS/PO:RSimpson
DAA/DT:JBruce

RS
JB