

PD = AHH-580

OPTIONAL FORM NO. 10  
MAY 1962 EDITION  
GSA FPMR (41 CFR) 101-11.6

UNITED STATES GOVERNMENT

# Memorandum

148

521-0081

5210081004401

TO : LA/MRSD, Paul Bell

FROM : LA/OPNS - Cecil H. Uyehara  
Room 3909, NS

SUBJECT: Clearance of Mission-Issued PIO/Ts

DATE: April 25, 1977

- Attached is a copy of the PIO/T described below:

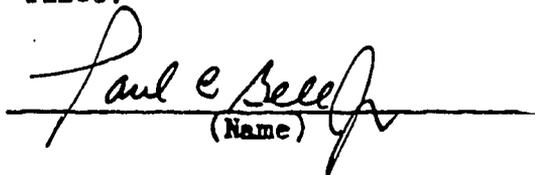
Country: HAITI

PIO/T No.: 521-081-3-70015

Project/Activity No. & Title: 521-15-120-081

Gros Morne Rural Development (OPG/CRS)

- You are requested to clear the PIO/T or take any other action, if necessary, in accordance with ARA/LA Instruction No. 107, dated December 29, 1972.
- SER/CM needs to have a specific Bureau recommendation on method of implementation, e.g., PSC, commercial institution, university. Consequently, please discuss this issue with SER/CM and reach an informal understanding with them on implementation before you give us your clearance of this PIO/T. When you return this form indicating your clearance, please note what arrangement you have worked out with SER/CM. When we send formal Bureau clearance to SER/CM we will repeat this statement on arrangements in our notification to them. If a sole source procurement waiver is required, the project officer must submit a memorandum of justification to this office together with this clearance memo. Such information will then be forwarded to SER/CM together with the action copy of the PIO/T for processing. THE FOREGOING DOES NOT APPLY TO PASA ARRANGEMENTS.
- Please indicate your clearance by signing below and returning this memo to LA/OPNS by COB, April 27, 1977
- Please keep attached PIO/T for your files.

  
(Name)

ATTACHMENT:  
PIO/T



CAUTION - Remove protector sheet before typing - replace when typed

REGGOLD & KERRER, INC. WASHINGTON, D.C.

AID 1350-1 (D-71)  PIG/T	DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT  <b>PROJECT IMPLEMENTATION          ORDER/TECHNICAL          SERVICES</b>	1. Cooperating Country <b>HAITI</b> 2. PIG/T No. 521-081-3-70015 3. Project/Activity No. and Title 521-15-120-08F Gros Morne Rural Development (OPG/CRS)	Page 1 of 13 Pages 4. <input checked="" type="checkbox"/> Original or Duplicate No. _____																																		
DISTRIBUTION	5. Appropriation Symbol 72-11X1023	6.A. Allotment Symbol and Charge 402-50-521-00-69-71	6.B. Funds Allotted to: <input type="checkbox"/> A.I.D./W <input checked="" type="checkbox"/> Mission																																		
7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document		8. Funding Period (Mn., Day, Yr.) From 3/1/77 To 3/31/80																																			
9.A. Services to Start (Mn., Day, Yr.) Between 2/15/77 and 3/31/77		9.B. Completion Date of Services 6/30/1980																																			
10.A. Type of Action <input type="checkbox"/> A.I.D. Contract <input checked="" type="checkbox"/> Cooperating Country Contract <input type="checkbox"/> Participating Agency Service Agreement <input checked="" type="checkbox"/> Other Agreement																																					
10.B. Authorized Agent AID/W																																					
<table border="1"> <thead> <tr> <th colspan="2">Estimated Financing</th> <th>(1)</th> <th>(2)</th> <th>(3)</th> <th>(4)</th> </tr> <tr> <th colspan="2"></th> <th>Previous Total</th> <th>Balance</th> <th>Decrease</th> <th>Total to Date</th> </tr> </thead> <tbody> <tr> <td rowspan="2">11. National A.I.D. Financing</td> <td>A. Dollars</td> <td>-</td> <td>44,000</td> <td>-</td> <td>44,000</td> </tr> <tr> <td>B. U.S.-Owned Local Currency</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td rowspan="2">12. Cooperating Country Contributions</td> <td>A. Cash/grants</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>B. Other</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Estimated Financing		(1)	(2)	(3)	(4)			Previous Total	Balance	Decrease	Total to Date	11. National A.I.D. Financing	A. Dollars	-	44,000	-	44,000	B. U.S.-Owned Local Currency					12. Cooperating Country Contributions	A. Cash/grants	-	-	-	-	B. Other				
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	B. Other																																				
13. Mission Reference  STATE 305135 (12/17/76) STATE 277762 (11/11/76)	14. Instructions to Authorized Agent AID/W is requested to provide funding for the Grant Agreement with Catholic Relief Services (CRS) under the procedures for operational program grants (OPGs) to private and voluntary organizations (PVOs) to provide funds per Block 11 to support the program as described in the attached Program Description.																																				
15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.																																					
A. The specifications in the scope of work are technically adequate C. Raymond Douglass, ENG		B. Funds for the services requested are available Albert D. Hulliung, CONT																																			
E. The scope of work lies within the purview of the participating and Cooperating Agency Programs James D. Wilson, PRM		D. Frank Bettucci, CAP																																			
F. Lyle D. Bernius, PRM		G. L. Bernius																																			
16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to		17. For the Agency for International Development 18. Date of Signature 3/23/77																																			

**CAUTION - Remove protector sheet before typing - replace when typed**

MC GREGOR AND WERNER, INC. - WASHINGTON 18, D. C.

AID 1350-1 (9-70)	Cooperating Country HAITI	PIO/T No. 521-081-3-70015	Page 2 of 13 Pages
PIO/T	Project/Activity No. and Title 521-15-120-081 Gros Morne Rural Development (OPG/CRS)		

**SCOPE OF WORK**

**19. Scope of Technical Services**

**A. Objective for which the Technical Services are to be Used**

See attached program description (pages 6,7,8)

**B. Description**

See attached program description (pages 6,7,8)

**C. Technicians**

(1) (a) Number

(b) Specialized Field

(c) Grade and/or Salary

(d) Duration of Assignment (Man-Months)

(See Pages 9,10,11,12,13) attached budget description

(2) **Duty Post and Duration of Technicians' Services**

(3) **Language requirements**

(4) **Access to Classified Information**

(5) **Dependents**

Will

Will Not

**Be Permitted to Accompany Technician**

**D. Financing of Technical Services**

(1) By AID - \$ 44,000

2

(2) By Cooperating Country -



AID 1350-1 (9-70)	Cooperating Country HAITI	PIO/T No. 521-081-3-70015	Page 4 of 13 Pages
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22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

Quarterly progress reports in English will be provided in six copies to USAID/Haiti beginning six months from the beginning of this PVO grant.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; if necessary cross reference Block 19.C(4) above.)

- A. Required area background information is already known to the grantee
- B. No logistic support will be provided by AID
- C. Additional information and correspondence concerning the project approval and project implementation requirements will be available from USAID/Haiti. Such information will include:
  - 1) STATE 185165 dated 7/27/76
  - 2) TOAID A-22 dated 4/23/76
  - 3) Heim-Burke letter dated 6/30/76
  - 4) Pereira-Wilson letter dated 8/20/76
  - 5) TOAID A-44 dated 9/28/76
  - 6) STATE 237791 dated 9/27/76
  - 7) Heim-Burke letter dated 4/6/76

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

- A. Relationships and Responsibilities  
Grantee will be responsible for keeping USAID/Haiti Representative advised of project implementation status.
- B. Cooperating Country Liaison Official  
Agency Liaison Official: Father John Mergenhagen CRS Director, Haiti
- C. AID Liaison Officials  
USAID Director and/or his authorized designee Dean Bernius, USAID/PRM



AID 1300-1 (7-69)  CONTINUATION SHEET  FORM SYMBOL	DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT	<input type="checkbox"/> Worksheet <input type="checkbox"/> Issuance	PAGE <u>6</u> OF <u>13</u> PAGES
		1. Cooperating Country HAITI	2.a. Code No. 521-081-3-70015
	TITLE OF FORM  Project Implementation Order/ Technical Services	2.b. Effective Date	2.c. <span style="float: right;">Amendment</span> <input checked="" type="checkbox"/> Original <span style="float: right;">OR No. _____</span>
		3. Project/Activity No. and Title 521-15-120-081 Gros Morne Rural Development (OPG/CRS)	

Indicate block numbers.

Use this form to complete the information required in any block of a PIO or PA/PR form.

Project Title:	Gros Morne Rural Development (OPG/CRS).
Project Location:	Gros Morne District located north of Gonaives
PVO Name and Location:	Catholic Relief Services (CRS) Haiti
Central Headquarters:	Catholic Relief Services New York, New York
Funding:	Catholic Relief Services: USAID (Subject to availability of funds and AID decision at time to proceed).

Project Purpose and Description

The purpose of this project is to establish a network of 34 locally controlled community organizations in the Gros Morne district which will spur agriculture development and improve the quality of life of the inhabitants of the district. Catholic Relief Services of New York acting through Catholic Relief Services, Haiti will offer the necessary technical and material assistance to accomplish the following:

- 1) Survey needs and constraints to community development in the Gros Morne district of Haiti.
- 2) Will prepare plans and instruction techniques necessary to conscientize 40 community councils to the problems and requirements of effective local organization and development.
- 3) Assist in the construction of a Rural Development Center at Gros Morne which will be used as a training center and operational base for project activities.
- 4) Select and train motivated individuals from the conscientized community councils in agriculture techniques, paramedical skills and health/nutrition techniques.
- 5) Enroll children and mothers in maternal child health programs.

Implementation of this project has already started using private CRS funds. AID funding support, which is expected to commence in what will really be the second fiscal year of the project, will continue for a planned three year period. Actual project life (total) is expected to span four years.

After the project has been completed, it is expected that 34 active viable community development organizations will have been established with 180 agricultural groups and 40 health clubs formed, 180 agricultural agents, 22 medical-social agents trained who will operate 11 clinics yet to be constructed and over 6,000 children enrolled in maternal child health programs. Further, it is anticipated that the agents trained, in both health and agriculture will be fully functioning and effective in establishing and organizing additional community groups. These groups, it is expected, will be undertaking agriculture initiatives on their own. The conscientizing of the community organizations is seen as





AID 1300-1 (7-69)  CONTINUATION SHEET  FORM SYMBOL	DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT  TITLE OF FORM Project Implementation Order/ Technical Services	<input type="checkbox"/> Worksheet <input type="checkbox"/> Issuance  1. Cooperating Country HAITI  2.b. Effective Date  3. Project/Activity No. and Title 521-15-120-081 Gros Morne Rural Development (OPG/CRS)	PAGE <u>9</u> OF <u>13</u> PAGES  2.a. Code No. 521-081-3-70015  2.c. <input checked="" type="checkbox"/> Original <input type="checkbox"/> Amendment OR No:
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Indicate block numbers.

Use this form to complete the information required in any block of a PID or PA/PR form.

Block 19  
(Cont.)  
Block 20

SUMMARY OF BUDGET

BUDGET FIRST YEAR

A. Capital Investment R.D.C.	70,956
B. Recurrent Expenses R.D.C.	11,713
C. Capital Investment-Nutrition/Health Prog.	3,000
D. Recurrent Expenses " " "	4,303
<b>Total Funds</b>	<b>89,972</b>

ITEMIZATIONS

A. Capital Expenses

1. Construction of two main buildings: R.D.C. 728 Sq. Meters @ \$60 - per sq. meter	43,680
2. Storage room, cisterns & sanitary facilities	4,000
3. Generator	4,500
4. Typewriter, duplicating machine and locally made desks, filing cabinets chairs & shelving	2,400
5. Furniture for dormitories, meeting, class rooms and kitchen & dining equipment	3,000
6. Visual aids & educational equipment	1,000
7. Transport: 109" Land Rover diesel pick-up	8,000
3 horses with saddles @ \$120.00	360
add 6% contingency factor	4,016
<b>Total 1st year Capital Investment R.D.C.</b>	<b>70,956</b>

B. Recurrent expenses R.D.C.

1. Staff salaries		
1 teacher @ \$300 - @ mo. x 13	3,900	
2 teachers @ \$100 ea. @ mo. x 13	2,600	
2 assistants @ \$50 ea. @ mo. x 7	700	
3 cooks/laundress @ 10 @ mo. x 7	210	
1 maintenance man @ \$20 @ mo. x 7	140	7,550
2. Educational supplies		1,200
3. Supplementary food supplies (a)		300
4. Traveling expenses		800
5. Energy (maintenance and operation of generator and vehicle)		1,000
6. Evaluation		200
Add 6% contingency factor		663
		<b>11,713</b>

C. Capital Investment: Nutrition/Health Project Alteration of referral clinic at Gros Morne (Approximately 50 sq.mt)		
2,830		
170	9	3,000
Add 6% contingency		

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		1. Cooperating Country HAITI		2.a. Code No. 521-081-3-70015
		2.b. Effective Date		2.c. <input checked="" type="checkbox"/> Original <input type="checkbox"/> Amendment OR No. _____
		2. Project/Activity No. and Title 521-15-120-081 Gros Morne Rural Development (OPG/CRS)		
TITLE OF FORM Project Implementation Order/ Technical Services				

Indicate block numbers.

Use this form to complete the information required in any block of a PIO or PA/PR form.

Block 19  
(Cont.)  
Block 20

D. Recurrent Expenses-Nutrition/Health Project		
Maintenance of Mobile Clinic	2,500	
Other recurrent costs(detailed	1,560	
Add 6% cost contingency	<u>243</u>	4,303

(a) Other sources of support: A private organization, Misereor provided \$8,500 for a land rover/mobile clinic. The Deutsche Welthungerhilfe gave \$24,000.

SUPPLEMENTARY BUDGET FOR FIRST YEAR

A. Salary for Part time Project Manager		<u>2,028</u>
TOTAL BUDGET FOR FIRST YEAR		\$92,000

BUDGET SECOND YEAR

A, Recurrent expenses R.D.C.		22,080
B. Capital Investment Nutrition/Health Project		16,500
C. Recurrent Expenses: Nutrition/Health Project		<u>5,420</u>
		44,000

ITEMIZATIONS

A. Recurrent expenses R.D.C.		
1. Staff salaries		
Part time project manager 100 days @ \$21 @ day	2,100	
Secretarial service @ \$50 @ mo. x 13	650	
1 agricultural coordinator @ \$240 @ mo. x 13	3,120	
1 administrator @ \$85 @ mo. x 13	1,105	
1 kitchen supervisor @ \$25 mo. x 13	325	
1 medico-social coordinator @ \$105 @ mo. x 13	1,365	
4 assistants @ \$55 @ mo. x 13	2,860	
1 assistant @ \$75 @ mo. x 13	975	
1 assistant @ \$30 @ mo. x 13	390	
1 maintenance man @ \$22 @ mo. x 13	286	
4 cooks/laundresses @ \$12 @ mo. x 13	624	
Technical assistance	<u>600</u>	
		14,400
2. Supplies and maintenance		
Educational and office supplies	2,150	
R. D. C. repairs and maintenance	<u>960</u>	

AID 1300-1 (7-69) CONTINUATION SHEET FORM SYMBOL	DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT	<input type="checkbox"/> Worksheet <input type="checkbox"/> Issuance	PAGE <u>11</u> OF <u>13</u> PAGES
	TITLE OF FORM Project Implementation Order/ Technical Services	1. Cooperating Country HAITI	2.a. Code No. 521-08.1-3-70015
		2.b. Effective Date	2.c. <input checked="" type="checkbox"/> Original <input type="checkbox"/> Amendment No. _____
		3. Project/Activity No. and Title 521-15-120-081 Gros Morne Rural Development (OPG/CRS)	

Indicate block numbers. Use this form to complete the information required in any block of a PIO or PA/PR form.

Block 19 (Cont.)	3. Supplementary food supplies		725
Block 20	4. Traveling and per diem expenses	600	
	Project manager	600	
	Staff		1,200
	5. Energy (maintenance and operation of vehicles, generator, care of horses)		2,000
	6. Outreach education		240
	7. Evaluation		300
	8. Contingency, miscellaneous		<u>105</u>
	Total recurrent expenses		22,080
	B. Capital Investment Nutrition/Health Project		
	Construction of 11 village clinics at \$1,500 each		16,500
	C. Recurrent Expenses Nutrition/Health Project		
	Maintenance of Mobile Clinics	\$1,500	
	3,920 children are expected to be reached in 1977 at \$1 per child per annum	<u>3,920</u>	
	Total recurrent expenses		<u>5,420</u>
	<b>BUDGET - THIRD YEAR</b>		<b>44,000</b>

Recurrent expenses R.D.C.	23,680
Recurrent expenses: Nutrition/Health Project	<u>5,320</u>
	<u>29,000</u>

ITEMIZATIONS

A. Recurrent expenses R.D.C.	
1. Staff Salaries	
Part time project manager 100 days @ \$22 @ day	\$2,200
Secretarial service @ \$55 @ mo. x 13	715
1 agricultural coordinator @ \$255 @ mo. x 13	3,315
1 administrator @ \$90 @ mo. x 13	1,170
1 kitchen supervisor @ \$27 @ mo x 13	351
1 medico-social coordinator @ \$110 @ mo x 13	1,430
4 assistants @ \$60 @ mo x 13	3,120
1 assistant @ \$20 @ mo x 13	



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		1. Cooperating Country HATTI		2.a. Code No. 521-081-3-70015
		2.b. Effective Date		2.c. <input checked="" type="checkbox"/> Original -OR No:
		3. Project/Activity No. and Title 521-15-120-081 Gros Morne Rural Development (OPG/CRS)		

Use this form to complete the information required in any block of a PIO or PA/PR form.

Indicate block numbers.

Block 19  
(Cont.)  
Block 20

1	agricultural coordinator @ \$275 @ mo. x 13	3,575	
	1 administrator @ \$100 @ mo. x 13	1,300	
	1 kitchen supervisor @ \$29 @ mo. x 13	377	
	1 medico-social coordinator @ \$120 @ mo. x 13	1,560	
	4 assistants @ \$70 @ mo. x 13	3,640	
	1 assistant @ \$90 @ mo. x 13	1,170	
	1 assistant @ \$34 @ mo. x 13	442	
	1 assistant @ \$26 @ mo. x 13	338	
	4 cooks/laundresses @ \$16 @ mo. x 13	832	
	Technical Assistance	<u>600</u>	\$16,979
2.	Supplies and maintenance		
	Educational and office supplies	2,150	
	R.D.C. repairs and maintenance	<u>960</u>	3,110
3.	Supplementary food supplies		725
4.	Traveling and per diem expenses		
	Project Manager	600	
	Staff	<u>600</u>	1,200
5.	Energy (maintenance and operation of vehicles, generator, care of horses)		2,000
6.	Outreach education		240
7.	Evaluation		300
8.	Contingency, miscellaneous		<u>115</u>
	Total Recurrent Expenses		\$24,669
B.	Recurrent Expenses: Nutrition/Health Project		
	6,331 children are expected to be reached in 1979 at \$1 per child per annum		<u>6,331</u>
			\$31,000

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