

(7-71)

DEPARTMENT OF STATE  
AGENCY FOR  
INTERNATIONAL DEVELOPMENT

MOROCCO

Page 1 of 16

PIO/T

PROJECT IMPLEMENTATION  
ORDER/TECHNICAL  
SERVICES

2. PIO/T No.  
608-123-1-50007

3.  Original or  
Amendment No. 1

4. Project Activity No. and Title  
**6080123-5**  
Operational Grant, Nutrition Education,  
CRS/Morocco 608-11-190-123

**PD-AAA-191-A1**

DISTRIBUTION

5. Appropriation Symbol  
72-11X1023

6.A. Allotment Symbol and Charge  
402-50-608-00-69-51

6.B. Funds Allotted to:  
 A.I.D./W  Mission

7. Obligation Status  
 Administrative Reservation  Implementing Document

8. Funding Period (Mo., Day, Yr.)  
From 5/15/75 To 3/15/78

9.A. Services to Start (Mo., Day, Yr.)  
Between May 15, 1975 and May 30, 1975

9.B. Completion date of Services  
(Mo., Day, Yr.) 04/15/78

10.A. Type of Action  
 A.I.D. Contract  Cooperating  
Country Contract  Participating Agency  
Service Agreement  Other Grant Agreement

10.B. Authorized Agent  
AID/W

Estimated Financing		(1)	(2)	(3)	(4)
		Previous Total	Increase	Decrease	Total to Date
11.					
Maximum A.I.D. Financing	A. Dollars	282,000			282,000
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other				

13. Mission  
References

State 42168  
Rabat 5956  
Rabat 5858  
State 261712  
Rabat 1452

14. Instructions to Authorized Agent

The purpose of this amendment is to modify the original PIO/T to provide supplementary information which is required to enter into a Specific Support Grant Agreement with Catholic Relief Services in New York to support a Nutrition Education project in Morocco, AA/NESA conditionally approved the project on February 21, 1975 and gave final approval on April 22, 1975, based on acceptance by CRS of suggested modifications.

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate NES/TECH/PSD: <u>Gibson/JTucker</u>	B. Funds for the services requested are available NES/TECH/PSD: <u>see</u>
C. The scope of work lies within the purview of the initiating and approved Agency programs NES/DP: <u>[Signature]</u> 4/30/75	D.
E.	F.

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to  
  
Signature and date:  
  
Title:

17. For the Agency for International Development  
  
Signature: [Signature]  
Title: Chief, NES/TECH/PSD

18. Date of Signature  
4/30/75

A:O-1300-1X (7-68) CONTINUATION SHEET	DEPARTMENT OF STATE AGENCY FOR INTERNATIONAL DEVELOPMENT	<input checked="" type="checkbox"/> Worksheet <input type="checkbox"/> Issuance	PAGE 2 OF 16 PAGES
FORM SYMBOL	TITLE OF FORM	1. Cooperating County MOROCCO	2.a. Code No.
		2.b. Effective Date	2.c. <input type="checkbox"/> Original OR Amendment No: <u>1</u>
		3. Project/Activity No. and Title Operational Grant, Nutrition Education, CRS/Morocco 608-11-190-123	

Indicate black numbers.

Use this form to complete the information required in any block of a PIO or PA/PR form.

The Government of Morocco is increasingly aware that nutritional considerations are important in national development programs. However, it is necessary to devise some mechanism that will not only enable policy makers to measure the impact of nutrition on economic growth, but also provide a method for incorporating the various sectors of the Moroccan economy in a national nutrition strategy which addresses nutritional problems effectively and efficiently. Catholic Relief Services (CRS), who will be the grantee, has developed a nutrition education project strategy which, if successfully implemented, will improve the nutritional status of women and children. The grantee and Entraide Nationale (EN), the Government of Morocco (GOM) equivalent of a Ministry of Social Welfare, have jointly developed this project which is in line with the development goals of the GOM and the AID Congressional mandate.

AID has indicated its intent to assist the grantee and the GOM in carrying out the project. The grantee will enter into a sub-agreement with the EN to provide the services described below.

The purpose of this grant is to establish a basic nutrition education program by June 1977 in 250 EN social education centers that will reach 125,000 mothers annually, and at the end of the project be supported totally by the GOM. The grantee will use grant funds to assist the EN in the program by funding the following:

1. The technical services of four nutrition instructors:
  - 1 U. S. Master's graduate in Nutrition from MIT
  - 1 U. S. Bachelor of Science in Home Economics and
  - 2 Tunisian graduates from the Tunisian National Institute of Nutrition (TNIN) to develop the curriculum for and teach in the in-country seminars.
  
2. The locally recruited services of an administrative assistant, a translator, a secretary, and a driver to complement CRS existing staff and enable it to implement the project.

CONTINUATION  
SHEET

FORM SYMBOL

DEPARTMENT OF STATE  
AGENCY FOR  
INTERNATIONAL DEVELOPMENT

TITLE OF FORM

 Worksheet  Issuance

PAGE 3 OF 16 PAGES

1. Cooperating County  
MOROCCO

2.a. Code No.

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 Original OR Amendment  
No: 1

3. Project/Activity No. and Title

Operational Grant, Nutrition Education,  
CRS/Morocco 608-11-190-123Indicate block  
numbers.

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3. The short-term training at TNIN of:

- 25 provincial monitrices
- 1 Entraide Nationale Regional Delegate
- 2 CRS local assistants

4. The long-term training at TNIN of 4 Moroccans in the 3-year Nutrition Degree program, to return as nutrition teachers for the EN Training School at Marrakech.

5. Project related commodities, including one vehicle, audio-visual equipment, and teaching aids and material.

6. Other local costs to cover support of the provincial monitrices' salaries and in-country travel and per diem for seminar attendees.

Planned Scope of Work: The nutrition technicians provided by the grantee will work directly with their EN counterparts to re-train center monitrices to initiate nutrition education activities in EN social education centers. During the first year, 25 provincial monitrices, who will supervise center monitrices, will be recruited and receive intensive short-term training and supervised field work by CRS/Morocco and EN nutrition educators. CRS/Morocco will arrange short and long-term training at TNIN to begin in October 1975. The first series of in-service seminars in Marrakech for center monitrices will also begin in October.

The CRS/Morocco project director and staff have begun planning the curriculum for this training and a draft questionnaire has been developed for obtaining baseline data. This will be finalized and administered to mothers in EN centers within three months of initiating this grant agreement. The grantee (CRS in N. Y.) will order and ship the audio visual equipment and training aids needed for the in-country training seminars and workshops outlined above. CRS/Morocco will arrange, coordinate, and backstop both short and long-term training at the TNIN. The planned short-term training consists of a special three-month nutrition workshop at the TNIN to be attended by 25 provincial monitrices, one of the EN regional delegates, and two CRS/Morocco local staff members. A three-year nutrition studies program will be offered to four Moroccan high school graduates who will become nutrition educators on the faculty of the EN training facility

CONTINUATION  
SHEET

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DEPARTMENT OF STATE  
AGENCY FOR  
INTERNATIONAL DEVELOPMENT

TITLE OF FORM

 Worksheet  Issuance

PAGE 4 OF 16 PAGES

1. Cooperating Country  
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at Marrakech. The grantee will also provide from the grant, funds for travel costs, maintenance allowances, books and supplies for the trainees at TNIN. Tuition at TNIN is free.

Upon their return from training at TNIN, the provincial monitrices will assume full responsibility for supervising center monitrice activities and ensuring that nutrition education classes for mothers are regularly held and evaluated.

The grantee will provide semi-annual reports to USAID on their joint activities with the EN in re-training center monitrices and working with monitrice supervisors. These reports will provide the specific details involved in carrying out the activities outlined in the PERT Plan, Annex B., and will include curricula development; status of commodities, when ordered and received and how used; collection and review of baseline data; progress of recruitment, supervised field work, training and utilization of provincial monitrices, and the in-country seminars for center monitrices and follow-up visits by teaching staff; progress reports on selection and training of long-term third country participants, as well as their summer on-job training in the project; and the evaluation and replanning of conference and work sessions for provincial monitrices, teaching staff, EN and CRS administrators. At the end of the project the final report will include the evaluation of the effectiveness of the nutrition education program operating in 250 EN MCH centers.

A mid-point evaluation is scheduled for August 1976 and a final evaluation for December 1977. Evaluation of grant-funded activities will be on two levels. The first level is in measuring outputs, e.g. that personnel are trained in a timely fashion and utilized as planned in nutrition education activities, that nutrition seminars are held in the various regions, that basic nutrition seminar curriculums are developed and refined, and that basic nutrition education lesson plans for the EN center classes are developed and refined to meet local needs. The second level of evaluation involves measuring the difference between beginning-of-project and end-of-project nutritional knowledge of mothers attending EN centers, and measuring the difference between the average weights and gains in weights of children in the EN feeding programs. Such evaluations will be conducted jointly by CRS/Morocco and the EN, and will be based on use of EN center records, childrens' weight charts, and before and after questionnaires of mothers'

CONTINUATION SHEET

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TITLE OF FORM

Worksheet     Issuance

PAGE 5 OF 16 PAGES

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knowledge of practical and applied nutrition.

Project-related commodities will be purchased from the U. S. These include one vehicle, audio-visual equipment, and teaching aids and material, as listed on page 25 through 27 of Annex A. No local procurement will be financed with grant funds. Commodities and equipment procured under this grant will be titled to the EN, but retained during the period of the grant for the use of CRS/Morocco in accordance with its sub-agreement with the EN.

Funds from this grant will be used to provide the third country participant training in Tunisia described above. The estimated cost of this training is approximately \$68,000. Upon receipt of the grant funds, the grantee will transfer these funds to CRS/Morocco, the implementing agent. CRS/Morocco will purchase with dollars the necessary Tunisian dinars for support of this third country training from the U. S. Disbursing Officer at the Regional Finance Center in Paris.

Annex A (page 24 through 30 of the PP) provides a summary of how the grant funds will be spent.

Annex B (page 20 through 23 of the PP) shows the planned time frame for implementing this project.

Annex C is the logical framework showing the design of the project. Actual percentage increases for objectively verifiable indicators, under sub-sector goals and project purpose in the log frame, will be targeted following the collection and review of base line data.

<u>Steps</u>	<u>Activities</u>	<u>Description</u>	<u>Responsible Agent</u>	<u>Start Date</u>	<u>Completion Time (DD)</u>
4	C-D	Final recruitment of Nutrition instructors	CRS	5-23-75	3/4
5	C-R	Selection of Provincial Monitrices & arrangements made for training at NINT	COM/CRS/ NINT	5-23-75	3/4
6	C-J	Order Commodities	CRS/COM	5-23-75	3
7	D-F	Collection of baseline data	CRS	6-15-75	2
8	E-G	Training of Provincial Monitrices (PMs)	CRS/NINT	10-1-75	3
9	E-J	Work out specific duties of PMs at province level	COM/CRS	6-20-75	3
10	E-H	Select 4 long term Nutrition Participants	COM	6-20-75	6
11	D-J	Elaboration of detailed plans for in-country seminars for Monitrices including curricula and logistical support	COM/CRS	6-20-75	4
12	F-R	Baseline data held & other data collected as needed	CRS/COM	8-15-75	26
13	G-J	Returned Provincial Monitricis take up supervisory positions for monitricis at NCI centers in their province.	COM/CRS	1-1-76	1
14	J-K	Held in-country seminars for 8 groups of monitricis (i.e. one group/one seminar a month)	CRS/COM	10-1-75	8

## V. MEASUREMENT AND EVALUATION OF PROJECT ACCOMPLISHMENT

The 1971 National Survey by the GOM Ministry of Health of the Nutrition Status of Children under Four can serve as the baseline for evaluation at the sector goal level only, since this data cannot be disaggregated sufficiently to apply specifically to children affected by the project. Accordingly, baseline data at the sub-sector level will be developed on the nutrition status of the children in the program at the beginning of the project. We propose to develop this information using representative samples of available anthropometric charts used at the centers to determine the percent of children now below the weight-for-age norms for LDC's. By comparing this data against subsequent samples of the charts at the end of the project we expect to be able to measure the impact of the project on improving the percentage of children following within the weight-for-age norms. The assumption is being made that weight-for-age tests are reasonable indicators of nutritional status.

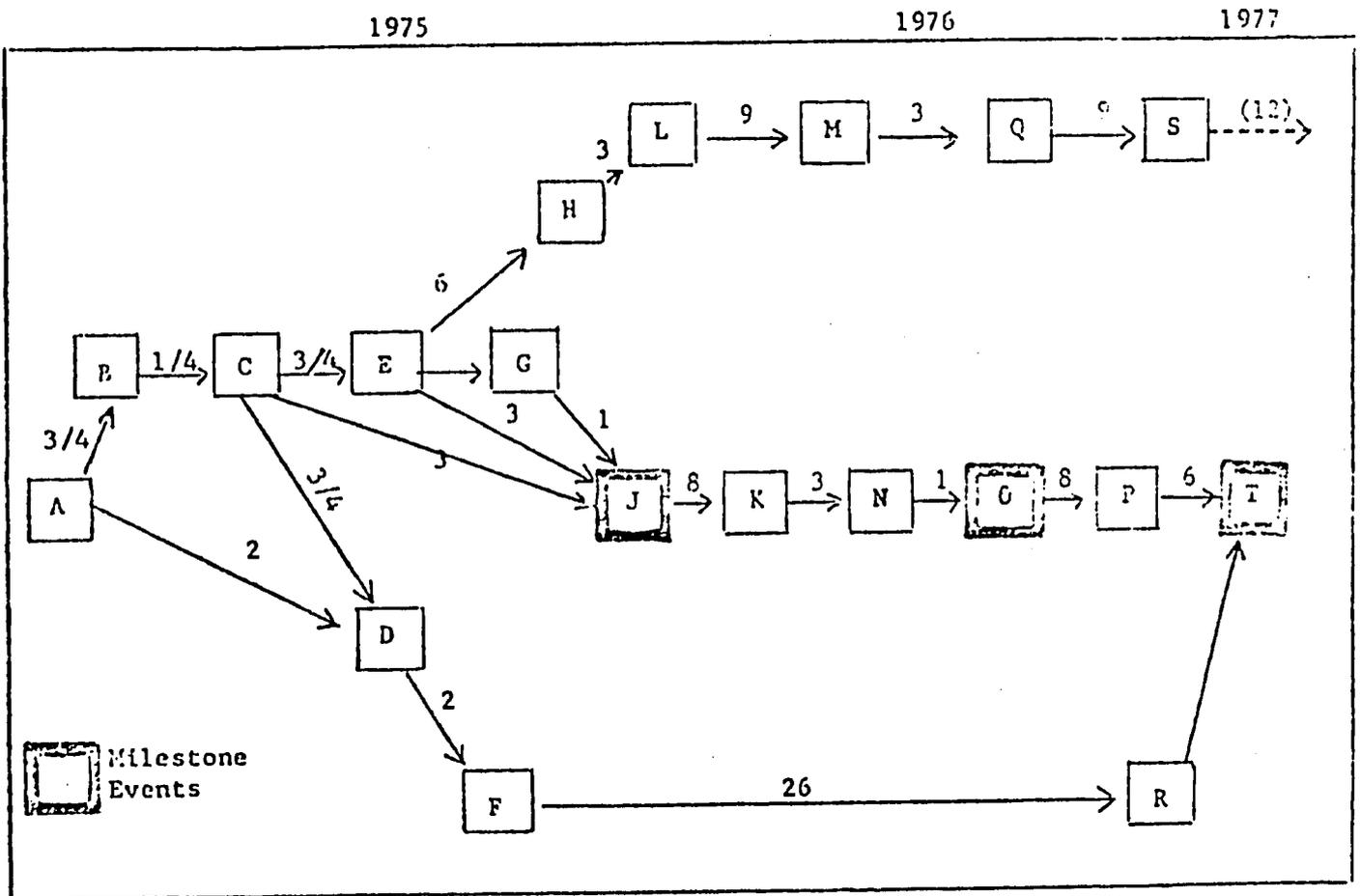
One of the CRS nutrition educators, already on board, and a Fulbright nutritionist, both of whom speak Arabic, are developing a culturally relevant questionnaire to be administered orally to the mothers to determine their nutrition knowledge at project outset. The same questionnaire procedure will be repeated at mid-point and at the end of the project to measure interim/final progress.

For measurement of other indicators contained in the logical framework, data will be gathered throughout the project.

In the course of everyday monitoring, feedback will be translated into operational refinements and major replanning and rescheduling if necessary.

A mid-point evaluation is scheduled for August 1976 and a final evaluation for December 1977.

F. Pert Plan - Major Tasks



STEPS	ACTIVITIES	DESCRIPTION	RESPONSIBLE AGENT	START DATE	COMPLETION TIME (Mos)
1	A-B	PP review and approval	AID/W	4/1/75	3/4
2	A-D	Pre-planning and curricula development	CRS/M	4/1/75	2
3	B-C	Issue Grant Agreement	AID/W-CRS/NY CRS/NY-CRS/M	5/15/75	1/4

<u>Steps</u>	<u>Activities</u>	<u>Description</u>	<u>Responsible Agent</u>	<u>Start Date</u>	<u>Completion Time (M)</u>
15	H-L	Applications of long term participants submitted	COM/ students/ NINT	7-1-75	3
16	L-M	Applicants in training at Tunisia	Students/ NINT/CRS	10-10/75	9
17	K-N	Visit by teaching staff of KCH centers to follow up on monitrices performance & plan for second round of in-country seminars	CRS/COM	7-15-76	3
18	N-O	Hold evaluation & re-planning conference & work sessions for 21 Provincial Monitrices, teaching staff, LN & CRS administrators	CRS/COM	10-15-76	1
19	O-P	Second round of seminars held for 6 groups. Again one seminar/one group per month	CRS/COM	11-15-76	8
20	M-Q	Return of long-term trainees for summer on-job training in project	COM-CRS	9-15-76	3
21	Q-S	Long-term participants return for second year of training	COM/CRS	10-1-76	9
22	P-T	Effective Nutrition Education Program operational in 200 ER KCH centers	COM	8-15-77	6 (to end of project period)
23	R-T	End of Project Evaluation	CRS/COM	2-15-77	1

	<u>CY 1975</u>	<u>CY 1976</u>	<u>TOTAL</u>
- One Aide (incl. travel)	4,531	4,934	9,515
- Two Moroccan Prog. Assist.	11,850	13,044	24,902
- One Driver (incl. travel over time)	3,761	4,137	7,898
<u>Sub-Total</u> .....	<u>\$ 28,404</u>	<u>\$31,144</u>	<u>\$59,548</u>
3. <u>Transportation</u> of 400 Moroccans for 1975 from individual provinces to school in Marrakech	3,270		
4. <u>Transportation</u> 500 Moroccans for 1976 from individual provinces to school in Marrakech		6,260	
<u>Sub-Total Transportation</u>			<u>9,530</u>
5. <u>School of Marrakech</u> (Establishing, managing & maintaining)			300,000
<u>Total FM Contribution</u>			<u>\$1,014,665</u>

D. The mothers who attend the centers contribute one dirham (25 ¢) monthly which is used by EM for direct support of the program and is, therefore, a non-add item since it is already included in the EM contribution under C above. These contributions by the participants are estimated as follows:

<u>CY 1975</u>	<u>CY 1976</u>	<u>Total</u>
\$279,070	\$348,937	\$628,007

E. Contributions in support of the centers by other agencies including the Red Crescent, the Ministry of Interior and the Ministry of Youth and Sports are estimated as follows:

	<u>CY 1975</u>	<u>CY 1976</u>	<u>Total</u>
1. Minor equipment kitchen, cleaning equipment	\$10,000	\$12,500	\$22,500
2. Furnishing (benches, tables)	7,000	8,750	15,750
3. Stoves, gas, cooking & serving equip.	5,000	27,500	32,500

VI. FINANCIAL PLAN

A. CRS requests a total grant of US\$282,000 from AID to cover the following project costs:

- 1. The technical services of four nutrition instructors,
    - 1 U.S. Master's graduate in Nutrition from M.I.T.,
    - 1 U.S. Bachelor of Science in Home Economics and
    - 2 Tunisian graduates from the Tunisian Institute of Nutrition, to develop the curriculum for and teach in the in-country seminars ..... \$71,000
  - 2. The locally recruited services of an administrative assistant, a translator, a secretary, and a driver to complement CRS existing staff and enable it to implement the project ..... \$47,000
  - 3. The short-term training of 25 provincial monitrices, 1 Entraide Nationale Regional Delegate, and 2 CRS local assistants, at the Tunisian National Institute of Nutrition ..... \$28,000
  - 4. The long-term training of 4 Moroccans at the Tunisian National Institute of Nutrition in its 3-year Nutrition Degree program, to return as nutrition teachers for the Marrakech Training School ..... \$40,000
  - 5. Projected related commodities, including one vehicle, audio-visual equipment, and teaching aides and material.. \$22,000
  - 6. Other local costs to cover support of the provincial monitrices' salaries and in-country travel and per diem for seminar attendees ..... \$74,000
- PROJECT TOTAL DG COST ..... \$282,000

1. The technical services manpower summary and expenditure schedule including salaries, international travel, and per diem are broken down as follows:

	<u>FY 75</u>		<u>FY 76</u>		<u>FY 77</u>		<u>Total</u> <u>Man Years</u>	<u>Average</u> <u>Cost Per Man</u> <u>Year (\$000)</u>	<u>Projected</u> <u>Total Cost</u> <u>(\$000)</u>
	<u>MI (\$000)</u>								
<b>(a) Nutrition Educ.</b>									
<u>Total</u>					48				
2 US Educators	6	5	24	20	18	15	4	10.0	40
2 Tunisian Support Instructors	6	4	24	15	18	12	4	7.8	31
<b>(b) CRS Support Staff</b>									
1 Admin. Asst.	3	2	12	9	9	7	2	4.5	18
1 Translator	3	2	12	6	9	4	2	3.0	12
1 Secretary	3	1	12	4	9	4	2	2.3	9
1 Driver	3	1	12	4	9	3	2	2.0	8
<u>TOTAL....</u>	<u>24</u>	<u>15</u>	<u>96</u>	<u>58</u>	<u>72</u>	<u>45</u>	<u>16</u>	<u>7.4</u>	<u>118</u>

2. The participant training schedule and expenditures are broken down as follows:

	<u>FY 75</u>		<u>FY 76</u>		<u>FY 77</u>		<u>FY 78</u>		<u>TOTAL</u>	
	<u>MI (\$000)</u>									
Short-term	84	28	-	-	-	-	-	-	84	28
Long-term	-	-	36	10	36	15	36	15	108	40
<u>TOTAL.....</u>	<u>84</u>	<u>28</u>	<u>36</u>	<u>10</u>	<u>36</u>	<u>15</u>	<u>36</u>	<u>15</u>	<u>192</u>	<u>68</u>

3. A modest component of commodities for a total cost of \$22,000 is included in the project proposal to enable the project to function optimally from the outset. A list of the commodities follows with their cost and intended use:

<u>Item</u>	<u>Cost</u>	<u>Purpose</u>
1 Vehicle & spare parts	\$8,000	Basic transportation for field supervision by CRS project staff
<u>For Workshop Training Facility</u>		
1 Typewriter	200	To type manuals & office correspondence

<u>Item</u>	<u>Cost</u>	<u>Purpose</u>
2 film projectors: 1 - Super 8 1 - 16 mm	375 540	To use with Ministry of Health, UNICEF, USAID and other free agency films including CRS/NY.
1 duplicating machine (incl. stencils & paper)	615	To make inexpensive copies of Nutrition charts, posters, and other teaching Aids.
2 Over head projectors	400	To use in classroom for further explanation of lessons - produces enlarged view of diagrams, examples, pictures, etc.
1 camera	100	To take slides of class, demonstration of food groups, healthy children, symptoms of malnutrition, etc.
1 adding machine	100	To check on cost per serving studies made by students and help with office budgeting.
<u>Sub-total</u> .....	<u>2,330</u>	
<u>For 4 Teacher Trainers</u>		
9 electricity transformers	360	To use with all center machines (2 film projectors, 1 duplicating machine, 2 overhead projectors, 1 adding machine, 4 tape recorders, 4 slide projectors - 14 machines. 5 will be issued to the office and 1 to each teacher = 9
4 tape recorders	400	To be used in practice teaching and listening afterward for self-correction as well as to record a set of tapes to describe the set of teaching slides to be made in the school
4 sets of 10 each empty cassettes	120	
4 slide (film strip) projectors	400	To be issued to each of the 4 trainers to use with overhead projectors, film projectors and slide projectors.
4 projection stands	200	
4 screens	100	
4 Ministry of Education teaching kits	30	To be issued to each teacher, to be explained and utilized using teaching methods. The Center teachers can facilitate when they are teaching in their Centers

<u>Item</u>	<u>Cost</u>	<u>Purpose</u>
4 rolls-film - series of 20 slides ea.	240	To develop 4 part series of teaching aids for the areas of nutrition with food, personal hygiene, baby foods, etc.
<u>Sub-total.....</u>	<u>1,850</u>	
<u>For 21 Ministries Use</u>		
21 slide projectors	2,100	One for each provincial ministry
21 Ministry of Education Teaching kits	160	One for each provincial ministry
21 - 4 roll-series of 20 slides	1,260	To use with her reproduced copy of the Marshall Center developed teaching aids series.
21 electricity transformers	840	The electricity transformers are necessary to use the US machines into 110 volt, 50 cycle AC current. The majority of machines only come with 110 volt 60 cycle plugs.
<u>Sub-total.....</u>	<u>4,360</u>	
<u>For 250 Centers Use</u>		
250 Ministry of Education teaching kits	1,875	To be used on a day-to-day basis in the social centers to aid in teaching nutrition
<u>For GCS Office Use</u>		
Office equipment & supplies	3,585	
<u>GRAND TOTAL.....</u>	<u>\$22,000</u>	

4. Other costs listed above consist of the local currency expenditures associated with helping U.N. defray the salary costs of the 21 provincial ministries and the total travel and per diem costs for the 21 ministers attending the in-country seminars. U.N. will pay a 150 dollars or 100 C.S. dollars monthly salary for each provincial minister during the 12 months of the project, and their full salary thereafter.

A summary of these costs is as follows:

	<u>FY 76</u>	<u>FY 77</u>	<u>Total</u>
1. Provincial Monitrice Salary Support (21)	30	30	60
2. In-country travel & per diem for seminar attendees	7	7	14
Total .....	<u>37</u>	<u>37</u>	<u>74</u>

B. CRS will contribute the following administrative staff to the project from its own resources:

	<u>CY 1975</u>	<u>CY 1976</u>	<u>Total</u>
1. Project Director	\$10,034	\$9,244	\$19,328
2. Program Director (pro-rated)	5,530	5,160	10,740
3. Commodity Central Officer (pro-rated)	5,230	4,950	10,180
4. Bookkeeper (pro-rated)	3,270	3,100	6,370
5. Regional Nutritionist (pro-rated)	3,270	3,100	6,370
Total .....	<u>\$27,434</u>	<u>\$25,554</u>	<u>\$52,988</u>

C. Entraide Nationale will provide the training facility as well as 250 social education centers and assume a fair share of the administrative, salary, and logistic costs arising from the project, as outlined below:

	<u>CY 1975</u>	<u>CY 1976</u>	<u>Total</u>
1. <u>Monitrice Salaries:</u>			
- Center Monitresses	\$279,070	\$348,937	\$628,007
- Provincial Monitresses (21)	8,790	8,790	17,580
<u>Sub-total .....</u>	<u>\$287,860</u>	<u>\$357,727</u>	<u>\$645,587</u>
2. <u>Administrations:</u>			
- Rent 900 month of Rabat Office space	1,200	1,200	2,400
- Phone \$90/month	1,000	1,100	2,200
- Utilities \$15 month	180	190	370
- One Secretary	5,794	6,273	12,067

	<u>CY 1975</u>	<u>CY 1976</u>	<u>Total</u>	30.
4. Building (\$40.00 each a month per center)	96,000	120,000	216,000	
5. Utilities (water, electricity \$5.00)	12,000	15,000	27,000	
Total .....	<u>130,000</u>	<u>135,000</u>	<u>265,000</u>	