



ISPO-USAID Steering Committee

Roles and Responsibilities

Mission

The ISPO-USAID Steering Committee is responsible for overseeing a USAID funded program “Rehabilitation of physically disabled people in developing countries” under the Cooperative Agreement provided by the United States Agency for International Development (USAID) to the International Society for Prosthetics and Orthotics (Agreement DFD-A-00-08-00309-00).

Structure

The grant is managed by a Grant Manager and a Steering Committee acts as advisory panel.

The committee role is not about seeking new USAID funding bids, as the USAID representatives would not be able to participate in such discussion and would have to step out of the meeting. However, important lessons could be learned from activities around the current grant to inform future program planning and these should be discussed by the committee. Any other ISPO investment strategies should come from the ISPO President and Executive Director.

The ISPO-USAID Steering Committee advises on program activity for the duration of the award and until December 2015. The committee meets virtually quarterly and face to face each year.

Roles and Responsibilities

The ISPO Grant Manager reports to the Steering Committee Chairman. The ISPO Grant Coordinator reports to the ISPO Grant Manager.

Management and Administration:

ISPO has contracted with an ISPO Grant Manager (Sandra Sexton) for 25 hours a week and an ISPO Grant administration services from ISPO Head Office for 10 hours a week until the end of September 2013. From October 2013 to December 2015 ISPO Grant management needs to be confirmed for 10 hours a week.