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SHEBERGHAN GAS GENERATION ACTIVITY (SGGA)

Contract No. EPP-I-00-03-00004-00, USAID Task Order No. AID-306-TO-12-00002

SGGA Semi-Annual Performance Monitoring Plan Report

April 30, 2014

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This SGGA Semi-Annual Performance Monitoring Plan Report is made possible by support from the American People jointly sponsored by United States Agency for International Development (USAID) and the Government of the Islamic Republic of Afghanistan. The contents of this SGGA Semi-Annual Performance Monitoring Plan Report were prepared by Advanced Engineering Associates International, Inc. and are the sole responsibility of Advanced Engineering Associates International, Inc. and do not necessarily reflect the views of USAID or the United States Government.

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Abbreviations

CV	Curriculum Vitae
GIRoA	Government of the Islamic Republic of Afghanistan
MoMP	Ministry of Mines and Petroleum
PMP	Performance Monitoring Plan
SGDP	Sheberghan Gas Development Project
SGGA	Sheberghan Gas Generation Activity
TFBSO	Task Force for Business and Stability Operations
USAID	United States Agency for International Development
USG	United States Government

1 Introduction and Overview of the SGGA Semi-Annual Performance Monitoring Plan Report

This Sheberghan Gas Generation Activity (SGGA) Semi-Annual Performance Monitoring Plan (PMP) Report is a requirement under the approved PMP, as part of the United States Agency for International Development's (USAID) technical assistance for a gas development program in Afghanistan. This work provides assistance to Afghanistan's Ministry of Mines and Petroleum (MoMP), under Task Order No. AID-306-TO-12-00002.

The Task Order provides off-budget technical assistance through Advanced Engineering Associates International, Inc. to serve as a technical advisor to MoMP for the Sheberghan Gas Development Project (SGDP). That support also includes quality assurance/quality control for the $ (financial information omitted) on-budget funding for SGDP: Phase I: Sheberghan Gas Field Development and Phase II: Gas Processing Plant Construction.

SGGA's Scope of Work focuses on supporting the on-budget contracts processes relevant to SGDP. The scope of this Task Order also includes the design and implementation of a capacity development program for MoMP. It further consists of a program to promote sustainable development of Afghanistan's hydrocarbon sector.

The PMP is a performance management tool used by SGGA to help plan and manage the process of assessing and reporting progress towards achieving the strategic objective of: "a thriving economy lead by the private sector in Afghanistan." It contains full documentation of the indicators used to track progress toward the strategic objective.

The PMP requires that SGGA complete status reports for all indicators and collect necessary information from MoMP and construction contractors, review all applicable indicator data, and submit them to USAID on a semi-annual basis, at the conclusion of each April and October. Data collected and presented in April will cover the period from 1 October through 31 March, while data collected and presented in October will cover the period from 1 April through 30 September.

This Semi-Annual PMP Report covers the period of 1 October 2013 through 31 March 2014.

2 Person Hours of Training Completed

Objective #: C.3.1: Provide technical assistance, training and capacity enhancement to the MoMP and other relevant institutions for the development and effective utilization of Afghanistan's hydrocarbon reserves Subtask #: C.4.1: Provide technical assistance, training and capacity enhancement for the development and effective utilization of Afghanistan's hydrocarbon reserves Indicator #: 4.4.1–34: Person hours of training completed in technical energy fields supported by United States Government (USG) assistance
DESCRIPTION
Definitions: This indicator uses the following definitions to express the number of USG-supported training hours that were completed by training participants: Hours: Total number of hours each participant attended USG supported trainings. People: Only people who complete the training course are counted for this indicator. Training: Training is defined as sessions in which participants are educated according to a defined curriculum and set learning objectives. Sessions that could be informative or educational, such as meetings, but do not have a defined curriculum or learning objectives are not counted as training.
Unit of Measure: Number of hours, persons trained, and training courses
Disaggregated By: Sex (W = Women; M = Men)
Justification/Management Utility: The development of the Sheberghan gas fields and related infrastructure, including increased electricity generation and transmission, is a shared objective of the USG and Government of the Islamic Republic of Afghanistan (GIRoA). Training indicators account for the expenditure of USG funds to build country capacity.
PLAN FOR DATA ACQUISITION BY USAID
Data collection Methodology: Statistics assembled by the course instructors
Data Source: Attendance records
Method of Acquisition : Class attendance records and examination results
Frequency and Timing of Data Acquisition: At each class and at the examination
Individual (s) responsible at USAID: Jules Jordy
Individual responsible for providing data to USAID: David Bredhoff
Location of data Storage: SGGA offices in Kabul
DATA QUALITY ISSUES
Date of Initial Data Quality Assessment: 30 APRIL 2013
Known Data Limitations and Significance (if any): Actual hours of training completion of petroleum engineering training in March 2014 were based on a best estimate from incomplete training records.
Actions Taken or Planned to Address Data Limitations: SGGA provided clear instructions and training to ensure that the instructor maintains complete training records into the future.
Date of Future Data Quality Assessments: Prior to semi-annual PMP report in October 2014
Procedures for Future Data Quality Assessments: Routine collection and comparison of class attendance and successful completion of course
PLAN FOR DATA ANALYSIS, REVIEW and REPORTING
Data Analysis: Analyzed in semi-annual reports
Presentation of Data: In semi-annual reports
Review of Data: By USAID in semi-annual reports
Reporting of Data: In semi-annual reports

OTHER NOTES			
Other Notes: None			
INDICATOR VALUES			
Year	Target	Actual	Notes
2013	Hours * People: M: 13 F: 1 Trainings: 19	Hours: F: 632 M: 2,230 People: F: 66 M: 139 Trainings: 9	1) With one exception, SGGA conducted its training courses on an open-enrollment basis for most courses, which did not include specific targets for people or training hours. 2) The only course that included a set attendance and training hours target was the on-site field representative training, later reclassified as the drilling oversight training. SGGA first set the target at 20 participants in its Annual Work Plan, but later revised the target to 14 participants based on input from MoMP and fully met the revised target. The drilling oversight training encompassed the targeted trainings of well rehabilitation oversight, well drilling oversight. 3) Project delays in both SGDP's and the Task Force for Business and Stability Operations' (TFBSO) gas processing plant construction eliminated the need for gas processing training courses.
2014	Hours: M: 21,865 F:4,293 People: M: 565 F: 122 Trainings: 24	Hours: M: 2,157 F: 521 People: M: 259 F: 53 Trainings: 10	1) SGGA produced a revised its training schedule in January 2014, which increased the number of targeted trainings from 11, as reported in the Three-Year Joint Capacity Enhancement Training, and Mentoring Program with Expat to Afghan Transition Plan to 28, which Director General Jumriany approved on 2 February 2014. 2) In light of recent donor coordination meetings between SGGA and Adam Smith International and the TFBSO, SGGA expects to reduce its 2014 target to 24 to avoid duplication of effort and waste of USG-training funds. 3) The targets for hours and people constitute rough estimates because due to time constraints; SGGA was not able to completely assess the total demand for each course prior to scheduling it for the year. In cases of planned open enrollment trainings in which SGGA does not have a data point to reference expected class size, it used 6 female and 22 male participants as an estimate based on average attendance from trainings to date. Project attendance hours were based on 76% attendance rate obtained in 2013. In some cases the projected hours were based on proposals received by solicited subcontractors and have yet to be confirmed. 4) Some data reflected in 2014 actual training includes best estimates from incomplete training records due to initial instructor misunderstanding about capturing attendance data. 5) SGGA seeks to train as many female employees of

			MoMP as possible within its training curriculum; however the Afghanistan Petroleum Authority and the Afghanistan Geological Survey employ only a small proportion of females. SGGA makes every attempt to invite every female possible to each training, however total female turnout compares low against male turnout because of the small percentage of females among MoMP staff.
THIS SHEET UPDATED ON: APRIL 30, 2014			

3 Assessments

Objective #: C.3.1 Provide technical assistance, training and capacity enhancement to the MoMP and other relevant institutions for the development and effective utilization of Afghanistan's hydrocarbon resources. Subtask #: C.4.1 TASK 1 Provide technical assistance, training and capacity enhancement for the development and effective utilization of Afghanistan's hydrocarbon resources. Indicator #: Number of professionals evaluated for capacity building purposes.
DESCRIPTION
Definitions: This indicator counts the total number of people whom SGGA has assessed for skill qualifications. People: All MoMP staff whom undergo SGGA assessment processes or exams. Assessment: Trainees are assessed through written examinations.
Unit of Measure: Number of people assessed
Disaggregated By: Sex (W = Women; M = Men)
Justification/Management Utility: Assessing student capabilities is critical to determine knowledge gaps and training programming.
PLAN FOR DATA ACQUISITION BY USAID
Data collection Methodology: Statistics are assembled by SGGA's capacity development personnel after conducting assessments.
Data Source: examinations and surveys
Method of Acquisition : Interviews, examinations of staff Curriculum Vitaes (CVs), assessment exams
Frequency and Timing of Data Acquisition: After each assessment is completed.
Individual (s) responsible at USAID: Jules Jordy
Individual responsible for providing data to USAID: David Bredhoff
Location of data Storage: SGGA's office in Kabul
DATA QUALITY ISSUES
Date of Initial Data Quality Assessment: October 2012
Known data Limitations and Significance (if any): Assessment data may be incomplete or inaccurate based on translation errors or potential misunderstanding of the process by the applicants.
Actions Taken or Planned to Address Data Limitations: Clearly explain test questions. Provide training on test taking and study skills so that students understand how to take the test.
Date of Future Data Quality Assessments: Prior to semi-annually reporting in April and October
Procedures for Future Data Quality Assessments: Periodic collection and comparison of attendance at the classes and successful completion of the course examinations

PLAN FOR DATA ANALYSIS, REVIEW and REPORTING			
Data Analysis: Analyzed in semi-annual reports			
Presentation of Data: In semi-annual reports			
Review of Data: By USAID in semi-annual reports			
Reporting of Data: In semi-annual reports			
OTHER NOTES			
None			
INDICATOR VALUES			
Year	Target	Actual	Notes
2013	*	M: 218 F: 11	SGGA did not define a target number of assessments in its capacity development planning for 2013
2014	M: 565 F: 122	M: 286 F: 57	SGGA computed the target by adding the number of expected trainees for the training courses that have not yet begun to the confirmed trainees that have already undergone assessments. The assessment schedule is in progress and SGGA expects to reach its target by the end of the year.
THIS SHEET UPDATED ON: 30 APRIL 2014			

4 Training Performance Evaluations

Objective #: C.3.1 Provide technical assistance, training and capacity enhancement to the MoMP and other relevant institutions for the development and effective utilization of Afghanistan's hydrocarbon resources.

Subtask #: C.4.1) TASK 1: Provide technical assistance, training and capacity enhancement for the development and effective utilization of Afghanistan's hydrocarbon resources.

Indicator #: Number of MoMP staff whom complete SGGA training performance evaluations.

DESCRIPTION

Definitions:

This indicator counts the total number of professionals evaluated to ascertain their comprehension of SGGA training programming.

People: Only MoMP staff members who participate in SGGA's capacity development programming are counted for this indicator.

Evaluation: People are assessed relative to a specific job description or indicated role though assessment questionnaires, CV reviews and subsequent appraisal of the potential to perform adequately after completion of the capacity building.

Unit of Measure: Number (of persons)

Disaggregated By: Sex (W = Women; M = Men)

Justification/Management Utility:

The development of the Sheberghan gas fields and related infrastructure, including increased electricity generation and transmission, is a shared objective of the USG and GIRoA. There should be a high likelihood that the combination of staff could perform satisfactorily, or whether supplemental training or even short-to-medium term technical assistance during the operational period would be appropriate to assure safe and sustainable operations and later transition to local staff only when fully capable.

Training indicators account for the expenditure of USG funds to build country capacity.

PLAN FOR DATA ACQUISITION BY USAID			
Data collection Methodology: Statistics assembled by the Capacity Building evaluator			
Data Source: Capacity building examination and any addition appraisal			
Method of Acquisition : Written examinations and tests			
Frequency and Timing of Data Acquisition: After each evaluation is completed			
Individual (s) responsible at USAID: Jules Jordy			
Individual responsible for providing data to USAID: David Bredhoff			
Location of data Storage: SGGA offices in Kabul			
DATA QUALITY ISSUES			
Date of Initial Data Quality Assessment: October 2012			
Known data Limitations and Significance (if any): Evaluation data may be incomplete or inaccurate based on translation errors, potential misunderstanding of the process or evaluation instrument by the participants.			
Actions Taken or Planned to Address Data Limitations: Provide clear directions in both English and Dari regarding the examinations and provide training on how to study for and take exams.			
Date of Future Data Quality Assessments: Prior to semi-annually reporting in April and October			
Procedures for Future Data Quality Assessments: Periodic collection and analysis of evaluations.			
PLAN FOR DATA ANALYSIS, REVIEW and REPORTING			
Data Analysis: Analyzed in semi-annual reports			
Presentation of Data: In semi-annual reports			
Review of Data: By USAID in semi-annual reports			
Reporting of Data: In semi-annual reports			
OTHER NOTES			
None			
INDICATOR VALUES			
Year	Target	Actual	Notes
2013	*	M: 39 F: 3	SGGA did not establish a target for evaluations due to lack of data on how many trainees to expect and had yet to formalize an evaluation process. The data reflected in the actual statistics came from SGGA's procurement training.
2014	M: 565 F: 122	M: 42 F: 18	SGGA evaluated trainee performance at the conclusion of contract management training and evaluated student progress in its Sheberghan-based English language training.
THIS SHEET UPDATED ON: 30 April 2014			

5 Tender for Rehabilitation and Drilling of Wells

Objective #: C.3.2. Assist the MoMP with implementation of infrastructure activities necessary to identify, quantify and develop gas fields, such as testing and r e-working existing wells, drilling new wells, and construction of a gas processing plant.

Subtask #: C.4. TASK 2 Assist the MoMP with implementation of infrastructure activities necessary to identify, quantify and develop gas fields, such as testing and re-working existing wells, drilling new wells, and construction of a gas processing plant.

Indicator #: Completion of the tender and related work for rehabilitation and drilling of wells

DESCRIPTION
Definitions: This indicator counts the successful completion of tendering the work for rehabilitation and drilling of wells.

The indicator total will increase by one, each time an additional number each time a component is completed, e.g., each time well work is completed; otherwise the indicator remains zero.
Unit of Measure: Number of wells completed or abandoned
Disaggregated By: Not applicable
Justification/Management Utility: The development of the Sheberghan gas fields and related infrastructure, including increased electricity generation and transmission, is a shared objective of the USG and GIRoA. On-budget grant of $ (financial information omitted) will be provided by USAID to the MoMP for rehabilitation and drilling of wells.
PLAN FOR DATA ACQUISITION BY USAID
Data collection Methodology: Information prepared by MoMP from contractor and reviewed by SGGA
Data Source: Progress reports and any addition sources from MoMP 's contractor
Method of Acquisition : Collection of contractor's progress reports provided to MoMP plus verification from MoMP 's representatives
Frequency and Timing of Data Acquisition: After each well is completed or abandoned
Individual (s) responsible at USAID: Jules Jordy
Individual responsible for providing data to USAID: Wayne Register
Location of data Storage: MoMP offices in Kabul
DATA QUALITY ISSUES
Date of Initial Data Quality Assessment: Q3, 2013
Known data Limitations and Significance (if any): Delayed or inaccurate reports
Actions Taken or Planned to Address Data Limitations: Diligent collection, review and maintenance of progress reports from MoMP 's drilling contractor
Date of Future Data Quality Assessments: Prior to semi-annually reporting in October 2014
Procedures for Future Data Quality Assessments: Periodic collection and comparison of progress reports
PLAN FOR DATA ANALYSIS, REVIEW and REPORTING
Data Analysis: Analyzed in semi-annual reports
Presentation of Data: In semi-annual reports
Review of Data: By USAID in semi-annual reports
Reporting of Data: In semi-annual reports
OTHER NOTES
Other Notes: None

INDICATOR VALUES

Year	Target	Actual	Notes
2013	3	0	After all the bidders in the initial tender were disqualified, a second tender was required. Due to that and other delays no wells were drilled in 2013.
2014	3	0	According to the contract schedule signed by TPAO and MoMP, 3 wells are scheduled to be completed in 2014.

THIS SHEET UPDATED ON: 30 APRIL, 2014

6 Tender for Gathering System and Processing Plant

Objective #: C.3.2. Assist the MoMP with implementation of infrastructure activities necessary to identify, quantify and develop gas fields, such as testing and re-working existing wells, drilling new wells, and construction of a gas processing plant Subtask #: C.4. TASK 2. Assist the MoMP with implementation of infrastructure activities necessary to identify, quantify and develop gas fields, such as testing and r e-working existing wells, drilling new wells, and construction of a gas processing plant. Indicator #: Completion of the tender and related work for gathering system and processing plant.
DESCRIPTION
Definitions: This indicator counts the successful completion of the gathering system and processing plant. The indicator total will increase by one when the work is completed, otherwise the indicator will be zero.
Unit of Measure: Number of gathering systems and processing plants completed
Disaggregated By: Not applicable
Justification/Management Utility: The development of the Sheberghan gas fields and related infrastructure, including increased electricity generation and transmission, is a shared objective of the USG and GIRoA. On-budget grant of $ (financial information omitted) will be provided by USAID to the MoMP for the gathering system and processing plant.
PLAN FOR DATA ACQUISITION BY USAID
Data collection Methodology: Information prepared by the construction contractor and reviewed by SGGA
Data Source: Construction contractor progress reports and any addition sources
Method of Acquisition : Collection of progress reports from construction contractor plus verification from MoMP site manager
Frequency and Timing of Data Acquisition: Monthly reports after successful tender of gas gathering and processing plant construction contract
Individual (s) responsible at USAID: Jules Jordy
Individual responsible for providing data to USAID: Wayne Register
Location of data Storage: SGGA offices in Kabul
DATA QUALITY ISSUES
Date of Initial Data Quality Assessment:
Known data Limitations and Significance (if any): None
Actions Taken or Planned to Address Data Limitations:
Date of Future Data Quality Assessments: Prior to semi-annually reporting in April and October
Procedures for Future Data Quality Assessments: Periodic collection and comparison of progress reports
PLAN FOR DATA ANALYSIS, REVIEW and REPORTING
Data Analysis: Analyzed in semi-annual reports
Presentation of Data: In semi-annual reports
Review of Data: By USAID in semi-annual reports
Reporting of Data: In semi-annual reports
OTHER NOTES
Other Notes: None

INDICATOR VALUES			
Year	Target	Actual	Notes
2013	0	0	
2014	0	0	Three important events have caused SGGA to reassess planning for assisting MoMP in tendering the construction of a gas gathering and processing plant: (1) Market research determined that the $ (financial information omitted) initially allocated under the on-budget SGDP program is insufficient to finance an appropriate gas processing plant and that the estimate should be closer to the $110 million noted in the SGDP collaboration agreement. (2) No funding commitment is stated in the SGDP grant or implementation agreements for the gathering system, making a tender for the system impossible absent amendments to the funding documents. (3) MoMP has awarded or is tendering several gas exploration contracts, which will likely increase the demand for gas processing, requiring a larger gas plant than initially conceived. In response, USAID and SGGA have studied and begun planning for a private investment strategy that would likely solve all three of these key concerns and not require additional USG or GIRoA funding. Because of the change in approach, an estimated one year delay will occur in order to develop complete data, attract investor interest, and create an appropriate investment vehicle.
THIS SHEET UPDATED ON: 30 APRIL 2014			

7 Tender for Petroleum Engineers for Rehabilitation and Drilling of Wells

Objective #: C.3.2. Assist the MoMP with implementation of infrastructure activities necessary to identify, quantify and develop gas fields, such as testing and r e-working existing wells, drilling new wells, and construction of a gas processing plant. Subtask #: C.4. TASK 2. Assist the MoMP with implementation of infrastructure activities necessary to identify, quantify and develop gas fields, such as testing and r e-working existing wells, drilling new wells, and construction of a gas processing plant. Indicator #: Completion of the tender and related work for rehabilitation and drilling of wells
DESCRIPTION
Definitions: This indicator counts the successful hiring of petroleum engineers for the rehabilitation and drilling of wells. The indicator total will increase by one, each time a petroleum engineer is hired; otherwise the indicator will be zero.
Unit of Measure: Number of professional engineers hired
Disaggregated By: Not applicable
Justification/Management Utility: The development of the Sheberghan gas fields and related infrastructure, including increased electricity generation and transmission, is a shared objective of the USG and GIRoA. The on-budget grant of $ (financial information omitted) will be provided by USAID to the MoMP for rehabilitation and drilling of wells. The professional engineer was envisioned monitor the drilling operations to ensure compliance with the drilling contract.
PLAN FOR DATA ACQUISITION BY USAID
Data Collection Methodology: Professional engineer signs contract and then arrives on site
Data Source: Signed contract and correspondence from MoMP confirming arrival
Method of Acquisition : Collection of contract copy plus MoMP verification of arrival
Frequency and Timing of Data Acquisition: Twice: once, when the contract for the services is signed and second upon MoMP's verification of the engineer's arrival at the drilling site.
Individual (s) responsible at USAID: Jules Jordy
Individual responsible for providing data to USAID: Wayne Register
Location of data Storage: SGGA offices in Kabul
DATA QUALITY ISSUES
Date of Initial Data Quality Assessment: Not applicable
Known Data Limitations and Significance (if any): None
Actions Taken or Planned to Address Data Limitations:
Date of Future Data Quality Assessments: Not applicable
Procedures for Future Data Quality Assessments: Not applicable
PLAN FOR DATA ANALYSIS, REVIEW and REPORTING
Data Analysis: Analyzed in semi-annual reports
Presentation of Data: In semi-annual reports
Review of Data: By USAID in semi-annual reports
Reporting of Data: In semi-annual reports
OTHER NOTES
Other Notes: None

INDICATOR VALUES			
Year	Target	Actual	Notes
2013	2	0	The petroleum engineering tender failed because the only bid received exceeded MoMP's budgetary limitations four-fold. The estimated budget was $700K but the proposed price was $2.8M.
2014	0	0	No plans have been made to re-tender this work after observing the results of the first tender process which showed a lack of interest from industry and unrealistic pricing.
THIS SHEET UPDATED ON: 30 APRIL 2014			

8 Tender for Professional Engineering Support for Gathering System and Processing Plant

Objective #: C.3.2 Assist the MoMP with implementation of infrastructure activities necessary to identify, quantify and develop gas fields, such as testing and r e-working existing wells, drilling new wells, and construction of a gas processing plant. Subtask #: C.4. TASK 2: Assist the MoMP with implementation of infrastructure activities necessary to identify, quantify and develop gas fields, such as testing and re-working existing wells, drilling new wells, and construction of a gas processing plant. Indicator #: Completion of the tender and related work for the gathering system and processing plant
DESCRIPTION
Definitions: This indicator counts the successful hiring of professional engineering support (either individuals or an engineering firm) for the gathering system and processing plant. The indicator total will increase by one, each time an individual engineer or a firm is hired; otherwise the indicator will be zero.
Unit of Measure: Number (completed gathering system or processing plant)
Disaggregated By: Not applicable
Justification/Management Utility: The development of the Sheberghan gas fields and related infrastructure, including increased electricity generation and transmission, is a shared objective of the USG and GIRoA. On-budget financial assistance of $ (financial information omitted) will be provided by USAID to the MoMP for the gathering system and processing plant. The professional engineers will monitor the work to ensure compliance with the gathering system and processing plant contract.
PLAN FOR DATA ACQUISITION BY USAID
Data collection Methodology: Execution of contract and deployment of engineer(s)
Data Source: Signed contract and MoMP verification of deployment
Method of Acquisition: Review of contract and MoMP verification
Frequency and Timing of Data Acquisition: Once – contract review and deployment verification
Individual (s) responsible at USAID: Jules Jordy
Individual responsible for providing data to USAID: Wayne Register
Location of data Storage: SGGA offices in Kabul
DATA QUALITY ISSUES
Date of Initial Data Quality Assessment: Not applicable
Known data Limitations and Significance (if any): None
Actions Taken or Planned to Address Data Limitations:
Date of Future Data Quality Assessments: Not applicable
Procedures for Future Data Quality Assessments: Not applicable
PLAN FOR DATA ANALYSIS, REVIEW and REPORTING
Data Analysis: Analyzed in semi-annual reports
Presentation of Data: In semi-annual reports
Review of Data: By USAID in semi-annual reports
Reporting of Data: In semi-annual reports
OTHER NOTES
Other Notes: None

INDICATOR VALUES			
Year	Target	Actual	Notes
2013	0	0	
2014	2	0	Due to the delay in the gas processing plant construction, the professional engineering tender did not occur.
THIS SHEET UPDATED ON: 30 APRIL 2014			