

XD-AAZ-886 0A03
62948

MODIFICATION OF COOPERATIVE AGREEMENT

Page 1 of 15 Pages

DUNS NO.

- 1. Agreement No.: LAC-0000-A-00-4008-04
- 2. Agreement Date: January 13, 1984
- 3. Modification No.: 5
- 4. Effective Date of Modification: March 1, 1985

| | |
|--|---|
| 5. Recipient: The People to People Health Foundation Inc. Milwood, VA 22646 | 6. Administered By: Agency for International Development Regional Development Office/ Caribbean P.O. Box 302 Bridgetown, Barbados |
|--|---|

| | |
|---|--|
| 7. PIO/T No.: 543-0003-3-50016 Appropriation No.: 72-11X1037 Budget Plan Code: LESX-85-25543-KG13 Oblig. Prior to this Modification \$1,729,000 Oblig. by this Modification <u>975,545</u> Obligated Amount <u>\$2,704,545</u> | 8. Previous PIO/T's 907-0741075 538-0000-4-40035 |
|---|--|

9. Description of Modification:

The purpose of this modification is to (i) increase the amount of funds being provided and obligated under this agreement by \$975,545, from \$1,729,000 to \$2,704,545, (ii) to increase the total estimated amount of the agreement by \$2,576,500, from \$1,729,000 to \$4,305,500 and (iii) to extend the estimated completion date of the agreement to February 28, 1987. Accordingly, the cooperative agreement is hereby modified as follows:

/cont'd

10. Technical Office: General Development Officer, USAID/Grenada

11. This amendment is entered into pursuant to the authority of the Foreign Assistance Act of 1961, as amended. Except as herein provided, all terms and conditions of the agreement referenced in #1 remain unchanged and in full force and effect.

12. RECIPIENT: The People to People Health Foundation, Inc.

BY: William B. Walsh FOR:

THE UNITED STATES OF AMERICA
 AGENCY FOR INTERNATIONAL DEVELOPMENT

BY: S. D. Heishman

TITLE: President & Chief Executive Officer

TITLE: Regional Contracting Officer

DATE: Aug 30, 1985

DATE: Aug 28, 1985

- A. Cover Letter - Delete the first three paragraphs and, in lieu thereof, insert the following:

"Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor" hereby provides to the People to People Health Foundation, Inc. (hereinafter referred to as "Project HOPE" or "Recipient") the sum of \$2,704,545 to provide support for the development of a health care system for Grenada as more fully described in the Attachment 1 of this Cooperative Agreement entitled "Schedule" and the Attachment 2, entitled "Program Description".

This Cooperative Agreement is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Recipient in furtherance of program objectives through the estimated completion date of February 28, 1987.

The total estimated amount of this agreement is \$4,305,500 of which \$2,704,545 is hereby obligated. AID shall not be liable for reimbursing the Recipient for any costs in excess of the obligated amount. Subject to availability, AID will provide additional funds during the Cooperative Agreement period of up to \$1,600,955. It is anticipated that the obligated amount will be sufficient to cover program costs through April 30, 1986."

- B. Attachment 1 - Schedule

1. Section A Purpose of Cooperative Agreement - Delete in its entirety and substitute therefor the following:

"A. Purpose of Agreement

The purpose of this agreement is to assist Grenada to achieve self-reliance in the development of an appropriate and affordable health care system and to meet the continued need for urgent and specific health care services for the people of Grenada."

2. Section B Period of Agreement - Delete in its entirety and, in lieu thereof, insert the following:

"B. Period of Agreement

1. The effective date of this agreement is January 13, 1984 and the estimated completion date is February 28, 1987.
2. Funds obligated hereunder are available for program expenditures for the estimated period January 13, 1984 through February 28, 1987 as shown in the financial plan below.

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3. Section C Amount of Agreement and Payment - Delete sub-sections 1 and 2 and substitute therefor the following:

"1. The total estimated amount of this agreement is \$4,305,500.

2. AID hereby obligates the amount of \$2,704,545 for program expenditures during the period set forth in B. 2. above and as shown in the financial plan below."

4. Section D Financial Plan - Delete sub-section 1 in its entirety and substitute therefor the following:

"1. The following is the Financial Plan for this Agreement. Funds obligated hereunder may be used for any of the periods shown but AID is not committed to reimburse the recipient for any costs which exceed the amount obligated. Revisions to this plan will be made in accordance with Standard Provision 6 entitled "Revision of Financial Plan".

FINANCIAL PLAN

| | | | | TOTAL |
|--|------------------------------|-----------------------------|-----------------------------|------------------------------|
| A. <u>Potential AID Contribution</u> | (1/13/84 <u>-2/28/85)</u> | (3/1/85 <u>-2/28/86)</u> | (3/1/86 <u>-2/28/87)</u> | (1/13/84 <u>-2/28/87)</u> |
| 1. Salaries, Wages and Benefits | \$500,000 | \$ 843,712 | \$1,094,432 | \$2,438,144 |
| 2. Equipment, Supplies and Occupancy | 50,000 | 173,480 | 59,894 | 283,374 |
| 3. Travel, Transportation & Per Diem (Personnel) | 275,000 | 410,272 | 768,849 | 1,454,121 |
| 4. Freight | 12,500 | 22,800 | 23,440 | 58,740 |
| 5. Other Direct Costs | 6,250 | 12,100 | 12,705 | 31,055 |
| 6. Evaluation | <u>-</u> | <u>20,000</u> | <u>20,000</u> | <u>40,000</u> |
| TOTAL - AID | \$843,750 | \$1,482,364 | \$1,979,320 | \$4,305,434 |
| | | | | |
| B. <u>Potential Project Hope Contribution</u> | | | | |
| 1. On-site cash expenditures | \$ 8,661 | \$ -0- | \$ - 0- | \$ 8,661 |
| 2. Donated Services | 652,349 | 570,417 | 601,250 | 1,824,016 |
| 3. Direct Support Costs | 757,183 | 613,195 | 745,143 | 2,115,521 |
| 4. Overhead | 386,574 | 412,648 | 485,564 | 1,284,786 |
| 5. Gift-In-Kind | <u>1,517,951</u> | <u>400,000</u> | <u>400,000</u> | <u>2,317,951</u> |
| TOTAL - PROJECT HOPE | \$3,322,718 | \$1,996,260 | \$2,231,957 | \$7,550,935 |
| C. TOTAL PROGRAM COSTS | \$4,166,468 | \$3,478,624 | \$4,211,277 | \$11,856,369 |

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5. Section E Substantial Involvement Understanding - Delete in its entirety and substitute therefor the following:

"E. Substantial Involvement Understanding

1. The recipient will coordinate closely with the USAID Project Officer with respect to the assignment, replacement, or continuous leave of more than three weeks of individuals in the following positions: Program Director, Health Planner/Economist, Management Information Specialist, and Coordinator - UWI Component.
2. The recipient will coordinate closely with the USAID Project Officer regarding implementation of the program, and especially any change in emphasis or direction.
3. The recipient will submit a plan for the procurement of equipment to the USAID Project Officer and keep the Project Officer apprised of any changes in the plan.
4. The recipient and the USAID Project Officer will mutually agree on all evaluations of the program including the timing, the scope of work, and the evaluators.

6. Section M Support - Delete in its entirety and substitute therefor the following:

"M. Support

The Government of Grenada has agreed to provide Project HOPE with the following logistical support:

- (1) Office space
- (2) Drivers
- (3) Storage of personal effects of Project HOPE employees/volunteers
- (4) Duty free entry and tax exemption for Project HOPE personnel, supplies and equipment.

In addition, the government of Grenada has agreed to provide Project HOPE 400 E.C. dollars for each person-month of assistance provided hereunder, which money will be used by Project HOPE to help finance local costs of operation.

- C. Attachment 2 - Program Description - Delete in its entirety and, in lieu thereof, insert the following:

PROGRAM DESCRIPTION (3/1/85 - 2/28/87)

A. Purpose of Agreement

To assist Grenada in achieving self-reliance in the development of an appropriate and affordable health care system and to meet the continued need for urgent and specific health care services for the people of Grenada.

B. Specific Objectives of Assistance in Grenada

1. To develop self-reliance in meeting national health manpower requirements.
2. To develop an appropriate, affordable health care system.
3. To provide a systems approach in dealing with the infrastructure and institutional development problems of the sector.
4. To provide assistance in assessing the impact of health care services on promotion of economic growth and development, and of such growth and development on health status.
5. To continue to provide selected urgent health services while the overall system is being developed to address the identified needs.

C. Implementation

1. Systems Support (88 P/M)

Health sector management and institutional development are a key emphasis of Project HOPE'S assistance to Grenada. The HOPE systems support team will work with personnel in various ministries to generate and analyze data and to develop recommendations to be used as a basis for Ministry decisions affecting the efficiency of the health sector. Areas for analysis will include recurrent costs, development of tracking systems to monitor expenditures, implementation of cost recovery mechanisms and transfer of certain health services to the private sector. A working group will be established (Ministry of Health, USAID/Grenada and Project HOPE/Grenada) to review on a regular basis progress of the systems support component, including GOG progress toward achieving self sufficient health care system.

Project HOPE will provide the following systems support specialists:

| <u>Speciality</u> | <u>Person-Months</u> |
|-----------------------------------|----------------------|
| Medical Records Administrator | 20 |
| Health Planner/Economist | 20 |
| Management Information Specialist | 24 |
| Materials Management Specialist | <u>24</u> |
| | <u>88</u> |

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Health Planner/Economist (20 P/M)

The Health Planner/Economist will, with the support and assistance of other Project HOPE personnel, and in close collaboration with Ministry of Health officials and staff, address the issues of health care financing, human and fiscal resource management and the need/demand factors of Grenada's health services. The Health Planner/Economist will provide the following outputs:

- Assessment of need and demand for specific health services.
- Cost/benefit analysis of health services.
- Study of alternative financing mechanisms, including cost recovery schemes, privatization, payment and insurance schemes.
- Design and implementation of a health plan which considers need, demand, available resources and cost/benefit determinations.
- Design and implementation of a budgeting and accounting system to appropriately allocate and account for disbursement of funds.
- Development of a long-range capital expenditure budget with long-range projections of available public and private resources.
- Recommendations of structural changes in organization and staffing to utilize available resources more efficiently.
- Training of local staff to continue the planning and financial management functions.

In order to achieve the objectives under this activity, coordination with the personnel and programs of the Ministry of Finance and the National Insurance Scheme is essential. In order to implement cost recovery methods, incentive plans must be provided for the Ministry of Health. It will be essential to work together very closely with other parts of Government to bring about the necessary changes so that revenues raised by the Ministry of Health may be reinvested into the system. The Health Planner/Economist's counterpart will be at a high enough level within Ministry management to ensure access to decision makers involved in policy, organizational development and ministry operations.

Extensive data collection takes place in the various entities of the Ministry of Health in Grenada. However, its quality, reliability and completeness is uneven.

Information on the health status of the population and an inventory of the resources, human and material, available to apply to the health care system are essential tools for the development of the health planning process. The Management Information Specialist will expand on the analysis of the health

data base which was carried out under Phase I of the Project HOPE Cooperative Agreement. He/she will review, in cooperation with Ministry of Health personnel, the recommendations made in that report and will assist with the implementation of the recommendations which are acceptable.

Management Information Specialist (24 P/M)

The Management Information Specialist's outputs will be:

A budgeting and cost accounting system developed in coordination with the MOH budget officer, the staff from the Ministry of Finance and Project HOPE's Health Planner/Economist.

A national health statistics system which may be effectively used for the planning and allocation of health care resources.

Materials Management Specialist (24 P/M)

The focus of this sub-component during this phase of the program is on the implementation of a well-organized, formal system for materials management that includes efficient cost-effective procurement, storage, distribution, inventory control, drug formulary control, and the staff training required to make the system function. This component will interface closely with the RDO/C funded Pharmaceutical Management Project. Project HOPE will provide the services of a Materials Management Specialist for 24 person months.

The Materials Management Specialist will revamp the materials procurement system of the Ministry of Health and all its dependencies in order to implement new, cost effective approaches. Special attention will be given to inventory control and a mechanism will be designed to ensure that commodities are routinely available to all appropriate operational units of the Ministry. Areas and causes of waste will be identified and brought to the attention of appropriate personnel. The Ministry's Senior Management will be informed by the Project HOPE Project Director of any areas in which better systems are needed, and where there are gaps in the timely provision of appropriate commodities to the operational units, based on the findings of the Materials Management Specialist. The Specialist will also assist in the design and implementation of an appropriate system for the identification, procurement, receipt, inventory and storage of pharmaceuticals for the Mental Hospital.

Medical Records Administrator (20 P/M)

None of the staff presently responsible for medical records management has had any formal training in the specialty. There are no clearly-defined policies and no comprehensive system for record-keeping in the country. The Project HOPE Medical Records Administrator will work with Ministry of Health personnel in developing a national system for the design, use, storage and retrieval of medical records. To the maximum extent possible, the system should be based on the same principles followed for medical record-keeping elsewhere in the region. The Project HOPE Medical Records Administrator will assist in the establishment of a medical records system for the Mental Hospital.

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In-service training for Grenadian staff currently working with medical records will be provided. Upon his return to Grenada, Project HOPE staff will provide support and supervision to the Grenadian who is now in a two-year medical records training program in Jamaica. A second Grenadian will be sent for training in the same program. Through in-service and participant training this activity will result in medical care facilities with well-designed medical records systems administered by well-trained staff.

2. Allied Health Personnel (68 P/M)

Project HOPE will provide the following Allied Health Personnel:

| <u>Specialty</u> | <u>Person-Months</u> |
|---------------------------------------|----------------------|
| Medical Technologist/Cytotechnologist | 18 |
| Health Educator | 18 |
| Radiologic Technologist | 12 |
| Solid Waste Management Specialist | 12 |
| Environmental Health Specialist | 12 |
| Biomedical Engineer | 6 |
| Total Person Months | <u>78</u> |

Medical Technologist/Cytotechnologist (18 P/M)

Project HOPE will provide 18 person months of a cytotechnologist to plan, initiate and conduct a six month training course in cytology for Grenadian students and students from other Eastern Caribbean countries. The objective of this activity is to establish a cytology service throughout the Eastern Caribbean with similar norms and standards. The cytotechnologist will assist other countries in the Eastern Caribbean to establish screening programs, and will work with directors of the laboratories in the participating countries to organize and upgrade their laboratories, thus ensuring the organizational support necessary for the newly-trained staff and for continuity in maintenance of the cytology services. Project HOPE will coordinate with the USAID Project Officer and the OECS Ministries of Health in nominating trainees for this course and in planning in-country site visits.

In Grenada the Project HOPE cytotechnologist will continue to expand the program begun under Phase I of the Cooperative Agreement, for upgrading services, and will provide input to the Project HOPE Health Educator and the MOH for the development of community education modules.

Health Educator (18 P/M)

To assist Grenada in the promotion of better health, the prevention of disease, and for better planning of health care delivery, Project HOPE will provide twelve person-months of a Health Educator.

The Health Educator will train members of the primary health care team in the techniques of developing and promoting health education in schools, communities and for the general public. Assistance will be provided in the development of health education services as an essential component of National health programs to encourage effective utilization of health services. The Health Educator will provide technical support, guidance and active

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participation in developing curricula for pre-school, primary, secondary, and tertiary level education. Assistance will be provided in the establishment of a system for disseminating health/information matters to the public. The Health Educator will perform periodic evaluation of health education activities and will, in coordination with the nurses, nurse practitioners, medical officers, and primary health workers, establish an information base on knowledge, attitude, norms, practices of the various socio-cultural and economic groups which impact on health promotion. The resultant information will be utilized in tailoring each health education activity to accomplish its objective.

The outcome of this activity will be a better trained cadre of health professionals in the techniques of health education, a more aware public to their responsibilities for their own well-being, and a more knowledgeable student population to the benefits of health promotion and disease prevention.

Radiologic Technologist (12 P/M)

The Radiologic Technologist will work in cooperation with Ministry of Health personnel and the Project HOPE radiologist in developing and implementing new procedures at the General Hospital. The new procedures and upgrading of the radiology services are essential to provide adequate facilities for the rotation of UWI Registrars through Grenada. In addition, in-service training programs for current radiology technicians will be developed and conducted by the Project HOPE radiologist and the Radiologic Technologist. Full participation of the UWI Registrars in the training programs will be ensured.

The Project HOPE team and their counterparts will work in the extension of X-ray services to Princess Alice and Princess Royal Hospitals. This will include the operation of services using USAID-purchased equipment for those hospitals. The provision of X-ray services at the outlying hospitals will reduce the demand for services at St. George's General Hospital and will provide better diagnostic care at Princess Alice and Princess Royal. A cadre of technicians will be trained to provide the services at those hospitals and appropriate supervision will be provided for the duration of the presence of Project HOPE staff. Radiology is a prime area for attracting the services of a medical specialist to Grenada since there is no qualified radiologist in the country.

Solid Waste Management Specialist (12 P/M)

Project HOPE will provide the services of a Solid Waste Management Specialist to assist with the organization and operation of Grenada's solid waste management program.

Project HOPE's specialist, working with the Grenadian already assigned to supervise the solid waste collection and disposal services, will develop plans to expand services and explore commercial collections. The specialist will develop and conduct training programs for all categories of solid waste workers, prepare budgets and monitor expenditures. The specialist also will work closely with the coordinator of the USAID-funded Infrastructure Revitalization Project, which is currently assisting the MOH in landfill improvement, derelict vehicle disposal and solid waste collection and disposal activities.

Upon completion of this program sub-component, Grenada will have a solid waste management program that will handle all waste generated; sanitary landfills will reclaim marginal lands; the Environmental Health Division will have a solid management and supervisory structure and the scarcity of basic and post-basic trained technical staff will be alleviated.

Environmental Health Specialist (12 P/M)

The Project HOPE Environmental Health Specialist will collaborate with the Chief Technical Officer of the Ministry of Health on areas other than solid waste: beach erosion, revision of legal codes, continuing education.

Biomedical Engineer (6 P/M)

The Clinical Engineering service is established in the General Hospital. The Biomedical Engineer will continue to direct this service on an intermittent basis until Grenadians are sufficiently trained to assume full responsibility for it.

3. Medical Services (388 P/M)

To carry out the objective of providing selected urgent health services, Project HOPE will provide 493 person months of physician and nursing personnel. These personnel will be long-term, supplemented by short-term medical volunteers.

A. Physician Services

Project HOPE will provide a cadre of physicians whose functions will be two-fold:

- a) To provide medical services at hospitals and outpatient clinics in Grenada, Carriacou and Petit Martinique;
- b) To serve as medical preceptors for University of the West Indies Registrars.

Project HOPE physicians shall provide medical services to Grenadians in each of their medical specialities in the continued effort to establish the standards of quality care to the population. To the extent possible, the backlog of medical cases awaiting services will be addressed.

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The following list of medical specialists is considered illustrative of the needs for HOPE personnel that may arise.

| <u>Specialty</u> | <u>Person Months</u> |
|---------------------------------|----------------------|
| Anesthesiologists | 24 |
| Ear, Nose and Throat Physicians | 6 |
| Family Practice Physicians | 24 |
| General Surgeons | 24 |
| Internal Medicine Physicians | 20 |
| Obstetricians | 20 |
| Orthopedic Surgeons | 24 |
| Pathologist | 24 |
| Pediatricians | 23 |
| *Psychiatrist | 12 |
| Radiologists | 20 |
| Urologists | 6 |
| Public Health Physicians | <u>12</u> |
| Total Person Months | 239 |

As per Section E.2, changes in the physician specialty mix should be coordinated in advance with the USAID Project Officer and the MOH/G. Such changes will be considered in the following circumstances: (a) a Grenadian or other West Indian physician establishing a practice in Grenada, thus covering the services needed; (b) the Government of Grenada finding alternative ways to provide the service, or (c) more critical service in an area not yet defined. Project HOPE will work with the Ministry of Health and the University of the West Indies to establish viable financing mechanisms to continue the relationship after USAID financing terminates.

Preceptors for UWI Registrar Program

Project HOPE shall work with the Ministry of Health of the Government of Grenada, the Medical School of the University of the West Indies and the Ministry of Health of the Government of Barbados to assist in the establishment of an affiliation among the three parties. The affiliation is for the purpose of establishing Grenada's various medical service programs as appropriate entities for the rotation of West Indian Registrars and creating an awareness of Grenada as an attractive alternative location for practicing medicine once their training is completed. The hiring of young West Indians as consultants by the Ministry of Health would eliminate the need for Project HOPE physicians.

* The psychiatrist will assist the MOH/Grenada and coordinate with the Technical Assistance team to attain the objectives of the Grenada Mental Health Services Project.

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Project HOPE physicians will serve as medical preceptors for the UWI Registrars, thus ensuring the highest standard of quality medical care as well as providing the necessary field supervision, support and consultation required for Registrars to meet their educational and service objectives.

The following is an illustrative list of the 3-month specialty rotations for the 149 person months of University of the West Indies Registrars whose preceptors will be the Project HOPE Medical Services Specialists.

| <u>Specialty</u> | <u>Person Months</u> |
|------------------------------------|----------------------|
| Coordinator, Long Term | 21 |
| Anesthesiology Registrars (3m.ea.) | 17 |
| Family Practice Registrars " | 20 |
| General Surgery Registrars " | 20 |
| Internal Medicine Registrars " | 20 |
| Pathology Registrars " | 17 |
| Pediatric Registrars " | 17 |
| Radiology Registrars " | <u>17</u> |
| Total Person Months | 149 |

The following outputs are expected from this component:

- Provision of medical services and clearance of case backlog.
- An affiliation agreement with the Ministry of Health of the Government of Grenada, the Medical School of the University of the West Indies and the Ministry of Health of the Government of Barbados.
- Placement of registrars for 149 person months of service spread across at least 6 technical specialties.

B. Nursing Services (105 P/M)

In order to upgrade the quality of nursing in Grenada, Project HOPE will assist the Ministry of Health in the implementation of the new Caribbean curriculum in the School of Nursing, which is designed to meet regional standards for nursing education, and ensure that graduates of the Grenada School of Nursing can qualify in regional examinations. Project HOPE will provide 105 person months of technical assistance in nursing (67 pm Nurse Educators and 38 pm Nurse Specialist) including classroom instruction at the Nursing School and clinical supervision of students at hospitals and primary health care centers. Project HOPE will develop and conduct educational programs for faculty of the School of Nursing, will supervise nursing students at the hospitals and primary health care centers and will develop in-service training nursing personnel.

The following outputs are expected from this component:

- Implementation of the Caribbean curriculum in the School of Nursing.
- Continuing education programs developed and instituted for faculty of the School of Nursing.
- In-service training program for nursing personnel developed.

4. Administrative Support Services (168 P/M)

The HOPE Program Director in Grenada, Dr. John Wilhelm, is accountable for direction of the program. A multi-disciplinary, experienced team of professionals at the HOPE Center and the full resources of that Center are made available to support this project.

The HOPE Program Director will work closely with key Grenadian officials. Where possible, the HOPE faculty and staff will have local counterparts. This project will supplement and complement the programs of the Ministry of Health of the GOG and the University of the West Indies, so as to better meet the local needs and priorities as determined through the appropriate national and regional mechanisms.

To support the work of the Program Director in Grenada and the other technical assistance personnel, funding will be provided for the services of 168 Person Months of administrative support services. The breakdown of these services--and those of the Program Director--is as follows:

| <u>Specialty</u> | <u>Person Months</u> |
|---------------------------------------|----------------------|
| Program Director, Long Term | 24 |
| Administrative Assistant (Local Hire) | 24 |
| Clerk Typist | " 24 |
| Driver | " 24 |
| Driver | " 24 |
| Driver | " 24 |
| Secretary | " <u>24</u> |
| Total Person Months | 168 |

D. Total Level of Effort (827 P/M)

| | <u>Person/Months</u> |
|------------------------------------|----------------------|
| 1. Systems Support | 88 |
| 2. Allied Health Personnel | 78 |
| 3. Medical Services | 493 |
| 4. Administrative Support Services | <u>168</u> |
| Total Person Months | 827 |

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E. Evaluation

There will be a mid-term evaluation in January 1986 and an end-of-project evaluation in January 1987. These evaluations will be carried out jointly with the appropriate personnel of the Ministry of Health of the GOG. External evaluators will carry out both the mid-term and final evaluations.

MODIFICATION OF COOPERATIVE AGREEMENT

Page 1 of 3 Pages

DUNS NO.

1. Agreement No.: LAC-0000-A-00-4008-05
2. Agreement Date: January 13, 1984
3. Modification No.: 6
4. Effective Date of Modification: Date of last signature

5. Recipient:

The People to People Health
Foundation Inc.
Milwood, VA 22546

6. Administered By:

Agency for International Development
Regional Development Office/Caribbean
P.O. Box 302
Bridgetown, Barbados

7. PIO/T No.: 542-0003-3-50016
Appropriation No.: 72-11X1037
Budget Plan Code: LESX-85-25543-KG13
Oblig. Prior to this Modification \$2,704,545
Oblig. by this Modification 1,100,455
Obligated Amount \$3,805,000

8. Previous PIO/T's
907-0741075 ;
538-0000-4-40035

9. Description of Modification:

The purpose of this modification is to increase the amount of funds being provided and obligated under this agreement by \$1,100,455, from \$2,704,545 to \$3,805,000. Accordingly, the cooperative agreement is hereby modified as follows:

/cont'd

10. Technical Office: General Development Officer, USAID Grenada

11. This amendment is entered into pursuant to the authority of the Foreign Assistance Act of 1961, as amended. Except as herein provided, all terms and conditions of the agreement referenced in #1 remain unchanged and in full force and effect.

12. RECIPIENT: The People to People
Health Foundation, Inc.

THE UNITED STATES OF AMERICA
AGENCY FOR INTERNATIONAL DEVELOPMENT

BY:

William FOR

BY:

S. D. Fishman

William B. Walsh

S. D. Fishman

TITLE: President & Chief Executive Officer

TITLE: Regional Contracting Officer

DATE:

9/24/85

DATE:

9/30/85

- A. Cover Letter - Delete the first three paragraphs and, in lieu thereof, insert the following:

"Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor" hereby provides to the People to People Health Foundation, Inc. (hereinafter referred to as "Project HOPE" or "Recipient") the sum of \$3,305,000 to provide support for the development of a health care system for Grenada as more fully described in the Attachment 1 of this Cooperative Agreement entitled "Schedule" and the Attachment 2, entitled "Program Description".

This Cooperative Agreement is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Recipient in furtherance of program objectives through the estimated completion date of February 28, 1987.

The total estimated amount of this agreement is \$4,305,500 of which \$3,805,000 is hereby obligated. AID shall not be liable for reimbursing the Recipient for any costs in excess of the obligated amount. Subject to availability, AID will provide additional funds during the Cooperative Agreement period of up to \$500,500. It is anticipated that the obligated amount will be sufficient to cover program costs through November 30, 1986."

- B. Section C Amount of Agreement and Payment - In Sub-section 2, change the obligated amount to "\$3,305,000".

MODIFICATION OF COOPERATIVE AGREEMENT

DUNS NO. 098661135

- 1. Agreement No.: LAC-0000-A-00-4008
- 2. Agreement Date: January 13, 1984
- 3. Modification No.: 3
- 4. Effective Date of Modification: Signature date of Grants Officer

| | |
|---|--|
| 5. Recipient: | 6. Administered By: |
| The People to People Health Foundation Inc. Milwood, VA 22646 | Agency for International Development Office of Contract Management CM/ROD/LAC: CG Washington, D. C. 20523 |

| | |
|---|---------------------|
| 7. PIO/T No.: 543-0003-4-40035 | 8. Previous PIO/T's |
| Appropriation No.: 72-1141037 | 907-0741074 |
| Allotment Symbol: (437-51-543-00-69-41) | 538-0000-4-40035 |
| Budget Plan Code: LESA-84-8-5543-KG-13 | |
| Oblig. Prior to this Mod. \$1,729,000 | |
| Oblig. by this Mod. \$ -0- | E.I. No. 53-0242962 |
| Obligated Amount \$1,729,000 | |

9. Description of Modification:

I. Cover Letter:

Delete the estimated completion date of "February 28, 1985" and insert in lieu thereof "February 28, 1986."

II. Attachment I - Schedule:

A. Under paragraph B. Period of Agreement, delete the date "February 28, 1985" wherever it appears and insert in lieu thereof "February 28, 1986."

10. TECHNICAL OFFICE: General Development Officer, USAID/Grenada

11. This amendment is entered into pursuant to the authority of the Foreign Assistance Act of 1961, as amended. Except as herein provided, all terms and conditions of the agreement referenced in #1 remain unchanged and in full force and effect.

11. Recipient is required to sign this document and return 8 copies.

12. RECIPIENT: The People to People Health Foundation, Inc.

THE UNITED STATES OF AMERICA
AGENCY FOR INTERNATIONAL DEVELOPMENT

BY: William B. Walsh, M.D.
William B. Walsh, M.D.

BY: Wesley L. Hawley
Wesley L. Hawley

TITLE: President & Chief Executive Officer

TITLE: Grants Officer

DATE: February 28, 1985

DATE: FEB 28 1985

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B. Under paragraph D. Financial Plan, delete the itemized budget and substitute the following in lieu thereof:

| <u>"Financial Plan</u> | |
|---|---------------|
| <u>1/13/84 - 2/28/86</u> | |
| 1. Salaries, Wages & Benefits | \$ 390,783 |
| 2. Equipment, Supplies & Office Space & Vehicles | 355,374 |
| 3. Travel, Transportation \$ Per Diem (Personnel) | 857,501 |
| 4. Freight-Donated Supplies & Materials | 82,400 |
| 5. Evaluation | 15,000 |
| 6. Other Direct Costs | <u>27,942</u> |
| | \$1,729,000" |

III. Attachment II - Program Description:

A. Under Paragraph C., Section A. "Medical Dental Services (144 P/M)" is hereby changed to read "Medical, Dental and Nursing Services (150 PM)."

B. Delete paragraph F., Total Effort, in its entirety and substitute the following in lieu thereof:

| | |
|------------------------------------|-----------------------|
| "F. <u>Total Effort</u> | Total Amount: 239 P/M |
| <u>Medical and Dental Services</u> | (144 P/M) |
| 2 family practice physicians | (24 P/M) |
| 2 pediatricians | (24 P/M) |
| 1 internist | (12 P/M) |
| 2 general surgeons | (24 P/M) |
| 1 obstetrician/Gynecologist | (12 P/M) |
| 1 anesthesiologist | (12 P/M) |
| 2 dentists | (24 P/M) |
| 1 pathologist | (12 P/M) |
| 2 nurses | (6 P/M) |
| <u>Allied Health Services</u> | (24 P/M) |
| 2 Medical Technologists | (24 P/M) |

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Technical Support Services (39 P/M)

1 Supplies Management Advisor (12 P/M)
1 Biomedical Engineering Tech (12 P/M)
1 Sanitarian (12 P/M)
1 Health Planner (3 P/M)

Administrative Support Services (26 P/M)

1 Program Director/Public Health Physician (13 P/M)
1 Administrator (13 P/M)

IV. All other terms and conditions of this agreement remain unchanged.

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MODIFICATION OF COOPERATIVE AGREEMENT

DUNS NO. 098661135

- 1. Agreement No.: LAC-0000-A-00-4008-00
- 2. Agreement Date: 1-13-84
- 3. Modification No.: 2
- 4. Effective Date of Modification: Signature date of Agreement Officer
August 15, 1984

5. Recipient: The People to People Health Foundation
Inc.
Milwood, VA 22646

6. Administered By: Agency for International
Development
Office of Contract Management
CM/ROD/LAC:
Washington, D. C. 20523

7. PIO/T No.: 538-0000-4-40035 #1
Appropriation No.: 72-1141037
Allotment Symbol: LESA-84-8-5543-KG-13
Budget Plan Code: (437-51-543-00-69-41)
Oblig. Prior to this Mod. \$ 1,230,000
Oblig. by this Mod. \$ 499,000
Obligated Amount \$ 1,729,000

8. Previous PIO/T's:
907-0741075
538-0000-4-40035

9. Description of Modification:

- 1. The above numbered Cooperative Agreement is hereby modified as follows:
 - A. Cover Page - Delete the obligated amount shown as "\$1,230,000" in paragraphs one and three and in lieu thereof insert "\$1,729,000".
 - B. Wherever and whenever "LAC/DR" appears as the "Technical Office" it shall be deleted and "General Development Officer, USAID/Grenada" substituted in lieu thereof.

10. TECHNICAL OFFICE:

11. This amendment is entered into pursuant to the authority of the Foreign Assistance Act of 1961, as amended. Except as herein provided, all terms and conditions of the agreement referenced in #1 remain unchanged and in full force and effect.

11. Recipient is required to sign this document and return 6 copies.

12. RECIPIENT:

BY: William B. Folsch, Jr.

TITLE: President and C.E.O.

DATE: 27 Aug 1984

THE UNITED STATES OF AMERICA
AGENCY FOR INTERNATIONAL DEVELOPMENT

BY: Wesley L. Hawley
Wesley L. Hawley

TITLE: Agreement Officer

DATE: AUG 24 1984

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- C. Under-Attachment 1, Schedule, Paragraph C, item 2 delete the amount shown as "\$1,230,000" and in lieu thereof insert "\$1,729,000".
- D. Under Attachment 1, Schedule, Paragraph D, delete the "Financial Plan" and in lieu thereof insert the following new "Financial Plan":

"Financial Plan

| | <u>1/13/84 - 2/28/85</u> |
|--|--------------------------|
| 1. Salaries, Wages & Benefits | \$ 383,283 |
| 2. Equipment, Supplies & Office Space & Vehicles | 355,374 |
| 3. Travel, Transportation \$ Per Diem (Personnel) | 865,001 |
| 4. Freight-Donated Supplies & Materials | 82,400 |
| 5. Evaluation | 15,000 |
| 6. Other Direct Costs | <u>27,942</u> |
| | \$ 1,729,000" |

Except as modified above, all other terms and conditions remain unchanged.

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3. Recipient (Name and Address)
 The People to People Health
 Foundation, Inc.
 Millwood, VA 22646

5. Administered by:
 AID/W

DUNS NO. 098661135

7. PIO/T No. - 503-0000-4-40035 Previous PIO/T's - 907-0741075
 72-1-41037
 Appropriation No. - LESA 84-3-5543-KG-13
 Budget Plan Code: (437-51-543-00-69-41)
 Amt. Obligated Prior to this Amt: \$ 200,000
 Amt. Obligated by this Amt.: \$1,030,000
 Total Obligated Amt.: \$1,230,000

8. The above numbered Cooperative Agreement is hereby modified as follows:
- A. Cover Page - Delete the obligated amount shown as "\$200,000" in paragraphs one and three and in lieu thereof insert "\$1,230,000".
 - B. Wherever and whenever "LAC/DR" appears as the "Technical Office" it shall be deleted and "General Development Officer, USAID/Grenada" substituted in lieu thereof.
 - C. Under Attachment 1, Schedule, paragraph C, item 2 delete the amount shown as "\$200,000" and in lieu thereof insert "\$1,230,000".
 - D. Under Attachment 1, Schedule, Paragraph D, delete the "Financial Plan" and in lieu thereof insert the following new "Financial Plan":

9. This amendment is entered into pursuant to the authority of the Foreign Assistance Act of 1961, as amended, and Executive Order No. 11803. Except as herein provided, all terms and conditions of the Cooperative Agreement referenced in Block #8 remain unchanged and in full force and effect.

10. Recipient is requested to acknowledge this document in the space provided below.

11. Recipient
 The People to People Health Founda-
 tion, Inc.
 BY: William L. Brockschmidt
 William L. Brockschmidt
 (Name typed or printed)

UNITED STATES OF AMERICA
 AGENCY FOR INTERNATIONAL DEVELOPMENT
 BY: Wesley L. Hawley
 Wesley L. Hawley
 (Name typed or printed)

TITLE: _____
 DATE: _____

TITLE: Agreement Officer
 DATE: _____

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1. 1973-74

| | <u>1/13/84-</u> <u>9/12/84</u> | <u>9/12/84-</u> <u>2/28/85</u> | <u>Total</u> <u>1/13/84-</u> <u>2/28/85</u> |
|--|-----------------------------------|-----------------------------------|---|
| 1. Salaries, Wages & Benefits | \$ 197,000 | \$ 55,655 | \$ 252,655 |
| 2. Equipment, Supplies & Office Space & Vehicles | 238,000 | 117,374 | 355,374 |
| 3. Travel, Transportation & Per Diem (Personnel) | 723,000 | 272,629 | 995,629 |
| 4. Freight-Donated Supplies & Materials | 59,000 | 23,400 | 82,400 |
| 5. Evaluation | -0- | 15,000 | 15,000 |
| 6. Other Direct Costs | 13,000 | 14,942 | 27,942 |
| | <u>\$ 1,230,000</u> | <u>\$ 499,000</u> | <u>\$ 1,729,000</u> |

Except as modified above, all other terms and conditions remain unchanged.

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