

Client Assessment Survey - Colombia

Interviewer: Fill out the information below before the survey begins. Do not ask the respondent for this information.

Date of Interview dd/mm/yyyy

Interviewer (code)

Branch (code)

Location/Region

1=Medellin; 2=Baranquilla; 3=Bogota; 4=Cartagena; 5=Manizales
 6=Monteria; 7=Villavicencio; 8=Pasto; 9=Cucuta; 10=Pereira
 11=Bucaramanga; 12=Cali; 13=Neiva; 14=Other urban; 15=Rural

Time in program Months

Client or ID #

Quality Control Checks	
Field Supervisor	
Date _____	Initials _____
Data Processing Coordinator	
Date _____	Initials _____
Data Processor	
Date _____	Initials _____

Interviewer: Introduce the survey to the respondent with the following script: "Hello. My name is _____. I work for the organization _____. We want to learn more about the people we work with by conducting a survey. You will be asked a few questions about yourself and family members, your home, some assets you may own, financial services you may have used, and various other topics. It should only take about 20 minutes to answer all of the questions. The survey is entirely anonymous and all of the information will be kept confidential. Are you willing to take some time to answer these questions today?" After he/she agrees, proceed with the dialogue below.

Interviewer: "Let me tell you a little bit about what we mean by 'household.' For our purposes today, members of a household are those that live together and eat from the "same pot." Each person contributes to and benefits from the household. It should include anyone who has lived in your house for 6 of the last 12 months, but it does not include anyone who lives here but eats separately. Do you have any questions about that?" Answer any questions the respondent has before proceeding.

Interviewer: Ask the respondent for the information in Columns A-I, as it pertains to each person in his/her household. Write the information down in the chart as he/she relays it to you. Complete all of the information for the respondent in the first row before proceeding to the next household member in the second row. Continue to fill in the information row by row. Say to the respondent: "Now I would like you to identify each person in your household and answer some basic questions about each person."

1.	A. Household Member	B. Sex	C. Relation to household head	D. Age	E. For every person 5 years old or older. Is he/she currently studying? (school, high school, or university)	For every person 5 years old or older who is currently studying: what is the highest level of education _____ reached and which is the last grade he or she completed? Enter level in Column F; enter grade in Column G.		For every person 5 years of age or older who is not currently studying: what is the highest level of education _____ reached and which is the last grade he or she completed? Enter the level in Column H; enter the grade in Column I.	
		0=Female; 1=Male	1=head; 2=spouse; 3=child; 4=parent; 5=grandchild; 6=grandparent; 7=other	(complete years)	0=No 1=Yes If the answer is No, skip to Column H	Preschool 1 Basic Primary 2 Basic Secondary and Middle 3 Technical 4 University 5 Postgraduate 6	..1-3 ..1-5 . ..6-13 ..1-4 ..1-7 ..1-4	None 0 Preschool 1 Basic Primary 2 Basic Secondary and Middle 3 Technical 4 University 5 Postgraduate 6	..0 ..1-3 ..1-5 . ..6-13 ..1-4 ..1-7 ..1-4
					F. LEVEL	G. GRADE	H. LEVEL	I. GRADE	
	1) Respondent								
	2)								
	3)								
	4)								
	5)								
	6)								
	7)								
	8)								
	9)								
	10)								
	11)								
	12)								
	13)								
	14)								
	15)								

Interviewer: Skip the following section and return to fill in the answers after the interview. Do not ask the respondent these questions; fill in the answers from the information in the table above.

2. Number of people living in the household (record number of members from Column A):	<input type="text"/>
3. Age of household head (record age of person from Column D, who is household head in Column C):	<input type="text"/>
4. Number of people between 6 and 16 years old who are studying (record number of persons of age 6 to 16 who answer Yes in Column E):	<input type="text"/>
5. Household head has incomplete secondary or middle school as highest level of education (head has level 3 in Column F or H and grade 6 to 12 in Column G or I):	<input type="text"/> 0=no, 1=yes
6. Household head has technical school as highest level of education (head has level 4 in Column F or H and grade 1 to 4 in Column G or I):	<input type="text"/> 0=no, 1=yes
7. Household head attended any level of university or postgraduate study (head has level 5 or 6 in Column F or H):	<input type="text"/> 0=no, 1=yes
8. Number of household members (excluding head) that attended any level of university or postgraduate study (members with level 5 or 6 in Column F or H):	<input type="text"/>

Interviewer: "Now I would like to ask you a few questions about your home."

9. Including living and dining rooms, how many rooms does this dwelling have? Number
 (exclude kitchens, bathrooms, garages and rooms designated for business)
10. Is this dwelling rented or sublet?
0=no, 1=yes
 (either option)

Interviewer: For questions with multiple choice answers, do not read the answers. Ask respondent the question and match the answer to the most similar option on the survey. If respondent's answer is unclear, probe until you find an adequate answer.

11. What activity occupied most of the household head's time LAST WEEK?
- | | | |
|----------------------|---------------------|------------------------------------|
| 1. Working | 3. Studying | 5. Other activities |
| 2. Looking for a job | 4. Household chores | 6. Unable to work or incapacitated |

Interviewer: "Now I would like to ask you about a few household items that members of your household may own." Continue with question 12.

12. Does any household member own a cellular phone for his/her personal use or the household's?
0=no, 1=yes
13. Does this household own a VCR or Betamax?
0=no, 1=yes
 (not including a DVD player)
14. Does this household own a motorcycle?
0=no, 1=yes
15. Does this household own a car?
0=no, 1=yes
16. Does this household own a refrigerator?
0=no, 1=yes
17. Does this household own a washing machine?
0=no, 1=yes

Interviewer: Look over the survey to see if you have missed any questions. If you have, please ask those questions of the respondent. If not, it is the end of the interview. Remember to thank the respondent for his/her time in helping you answer these questions!

Now return to the questions in the box below the roster and fill in the answers.